



Dakota County

Board of Commissioners

Agenda

Tuesday, May 7, 2024

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us

Emails must be received by 7:30am on the day of the meeting.

Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Public Hearing**

- 5.1 *Property Taxation and Records* - Public Hearing To Receive Comments On New Fees And Amendment To 2024 Dakota County Fee Schedule

CONSENT AGENDA

6. **County Administration - Approval of Minutes**

- 6.1 Approval of Minutes of Meeting Held on April 23, 2024

7. **County Board/County Administration**

- 7.1 *Office Of The County Manager* - Authorization To Amend 2024 Budget Workshop Dates For 2025 Budget Discussion And Amend 2024 Committee Of The Whole Meeting Schedule

8. Enterprise Finance and Information Services

- 8.1** *Office of Performance and Analysis (OPA)* - Authorization To Execute Contract With Qualtrics LLC For Renewal Of Survey Software
- 8.2** *Information Technology* - Authorization To Execute Contract For Business Analyst Services

9. Physical Development

- 9.1** *Transportation* - Approval Of Final Plats Recommended By Plat Commission
- 9.2** *Transportation* - Authorization To Execute Joint Powers Agreement With Vermillion Township For Bituminous Resurfacing On Doffing Avenue, County Project 98-49
- 9.3** *Environmental Resources* - Appointment To Lower Minnesota River Watershed District Board Of Managers

10. Public Safety

- 10.1** *Sheriff* - Proclamation Of Correctional Officers And Police Officers Weeks In Dakota County

11. Public Services and Revenue

- 11.1** *Assessing Services* - Approval Of Chair To Special Board Of Equalization
- 11.2** *Library* - Acceptance Of Gifts To Dakota County Library

REGULAR AGENDA**12. Community Services**

- 12.1** *Public Health* - Proclamation Of National Nurses Week In Dakota County May 6-12, 2024

13. Closed Executive Session

- 13.1** *Office Of The County Manager* - Closed Executive Session: Legal Strategy For Acquisition Of Property In City Of Inver Grove Heights For County Project 32-65
- 13.2** *Employee Relations* - Closed Executive Session: Discuss Labor Negotiations Strategy

14. Interagency Reports/Commissioner Updates

Association of Minnesota Counties (AMC)
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Transportation Advisory Board (TAB)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

15. County Manager's Report**16. Information****16.1 Information**

See Attachment for future Board meetings and other activities.

17. Adjournment**17.1 Adjournment**

For more information, call 651-438-4417

**Dakota County Board meeting agendas are available online at
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
Public Comment can be sent to CountyAdmin@co.dakota.mn.us**



Board of Commissioners

Request for Board Action

Item Number: DC-3384	Agenda #: 4.1	Meeting Date: 5/7/2024
-----------------------------	----------------------	-------------------------------

Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-3349

Agenda #: 5.1

Meeting Date: 5/7/2024

DEPARTMENT: Property Taxation and Records

FILE TYPE: Regular Action

TITLE

Public Hearing To Receive Comments On New Fees And Amendment To 2024 Dakota County Fee Schedule

PURPOSE/ACTION REQUESTED

Conduct public hearing to receive comments on recommended new fees and amendment to the 2024 Dakota County Fee Schedule.

SUMMARY

The Dakota County Property Taxation and Records Department recommends that the County Board adopt new fees and amend the 2024 Dakota County Fee Schedule. The new fees are associated with the implementation of a new Occasional User Online Portal service.

The Occasional User Online Portal will allow one-time or infrequent users to search Dakota County property records remotely and download documents without maintaining a subscription service requiring monthly subscription fees. The occasional users can pay individual fees by credit card for access to property documents. In addition to enhancing customer service, this service will result in greater internal efficiencies. The fees for the RecordEase Subscription Service were adopted as part of the 2024 Dakota County Fee Schedule. The new fees for Occasional User will be effective upon approval by the County Board as follows:

2024 Occasional User Fees

Online Access	\$5.00
Search	\$1.00
View Document	\$2.00
View Certificate (Torrens)	\$3.00
View Tract Page	\$3.00
View Tract Card	\$3.00

Minn. Stat. § 373.41 provides that the County Board may, after a public hearing, establish fees to be charged for services that are not governed by other statutes.

The recommended fees were presented and discussed at the General Government and Policy Committee of the Whole meeting on April 9, 2024.

RECOMMENDATION

Staff recommends the County Board approve the recommended new fees and amend the 2024 Dakota County Fee Schedule.

EXPLANATION OF FISCAL/FTE IMPACTS

The newly established fees for the Occasional User Portal will offset merchant fees absorbed by the County.

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, County fees for services, not otherwise established by law, may be imposed if adopted by the Dakota County Board of Commissioners following a public hearing; and

WHEREAS, staff presented the recommended new fees and amendment to the 2024 Dakota County Fee Schedule at the General Government and Policy Committee meeting on April 9, 2024; and

WHEREAS, Dakota County Property Taxation and Records Department desires to recover costs associated with a new Occasional User Online Portal service, and collect fee revenue that aligns with revenue generated from the RecordEase web subscription fees included on the 2024 Dakota County Fee Schedule; and

WHEREAS, notice of a public hearing on the recommended new fees and amendment to the 2024 Dakota County Fee Schedule was published from April 23, 2024 to May 7, 2024 on the Dakota County external website under Public Notices; and

WHEREAS a public hearing was held on May 7, 2024, to receive comments on the new fees and amendment to the 2024 Dakota County Fee Schedule.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the new fees associated with the Occasional User Online Portal as presented at the General Government and Policy Committee of the Whole on April 9, 2024, and amends the 2024 Dakota County Fee Schedule to include the new fees; and

BE IT FURTHER RESOLVED, That the proposed new fees and amendment to the 2024 Dakota County Fee Schedule will be effective upon approval by the County Board.

2024 Occasional User Fees

Online Access	\$5.00
Search	\$1.00
View Document	\$2.00
View Certificate (Torrens)	\$3.00
View Tract Page	\$3.00

PREVIOUS BOARD ACTION

23-467; 1/23/23

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Amy Koethe

Author: Amy Koethe



Board of Commissioners

Request for Board Action

Item Number: DC-3385	Agenda #: 6.1	Meeting Date: 5/7/2024
-----------------------------	----------------------	-------------------------------

Approval of Minutes of Meeting Held on April 23, 2024



Dakota County

Board of Commissioners

Minutes

Tuesday, April 23, 2024

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Matt Smith, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Joe Atkins who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Atkins noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 24-193
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Laurie Halverson

Second: Mike Slavik

Ayes: 7

5. Public Hearing

5.1 Resolution No: 24-194
Public Hearing To Receive Comments On Dakota County Fiscal Year 2024
Action Plan For Community Development Block Grant, HOME Investment
Partnerships, And Emergency Solutions Programs

Motion: William Droste

Second: Mary Hamann-Roland

The time being 9:08 a.m. and pursuant to public notice, a public hearing was conducted to receive comments on Dakota County fiscal year 2024 action plan

for Community Development block grant, HOME investment partnerships and emergency solutions. Maggie Dykes, the Community Development Agency Assistant Director of Community and Economic Development briefed this item and the public hearing was opened. No one came forward with comments and no comments were received via email. The Public Hearing was closed at 9:09 a.m.

WHEREAS, Dakota County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program and Emergency Solutions Grant (ESG) Program and a Participating Jurisdiction for the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG, ESG, and HOME programs on behalf of Dakota County, thereby requiring agreements between the U.S. Department of Housing and Urban Development (HUD) and Dakota County for the CDBG, ESG, and HOME funds and between Dakota County and the Dakota County CDA for CDBG, ESG, and HOME program administration; and

WHEREAS, HUD further requires the development and submission of the Fiscal Year (FY) 2024 One-Year Action Plan that proposes allocation of the annual CDBG, HOME, and ESG funds to local governments and housing providers in the County; and

WHEREAS, CDA staff has worked with participating communities and agencies to identify CDBG, HOME, and ESG activities for FY 2024; and

WHEREAS, the proposed activities for HUD funds meet the housing and community development priorities identified in the approved 2020-2024 Five-Year Consolidated Plan; and

WHEREAS, HUD has not released the grant amounts for the three entitlement programs for FY 2024, and the draft 2024 One-Year Action Plan uses the FY 2023 approved budgets for the three programs for planning purposes; and

WHEREAS, if there are changes to the budget amounts when HUD releases the final FY 2024 grant amount, the budgets will be amended as follows: the CDBG budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount, though funding for public service activities will not exceed 15 percent of the total grant per statute; the HOME budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount except that the budget for the Community Housing Development Organization (CHDO) activities will remain at 15 percent; and the HMIS and Administration activities will be increased if there is additional ESG funding, and the Emergency Shelter, Homelessness Prevention, and Rapid Rehousing activities rapid re-housing activity budget will be decreased if ESG funds are decreased; and

WHEREAS, the anticipated Dakota County FY 2024 CDBG allocation is \$1,961,800 with \$400,000 of anticipated program income; the anticipated Dakota County FY 2024 HOME allocation is \$995,084, including program income (Consortium total of \$3,093,076); and the anticipated Dakota County FY 2024 ESG allocation is \$167,767; and

WHEREAS, CDA staff recommends allocating FY 2024 CDBG funds to 24 eligible activities for cities and townships, four Countywide activities, and two grant administration activities as follows: affordable housing rehab (64%), public services (15%), neighborhood revitalization (8%), planning (1%), and grant administration (12%); and

WHEREAS, CDA staff recommends allocating FY 2024 HOME funds to three eligible activities as follows: affordable rental housing (72%), Community Housing Development Organization (CHDO) activities (14%), and grant administration (14%); and

WHEREAS, CDA staff recommends allocating FY 2024 ESG funds to five eligible activities as follows: emergency shelter operations (59%), rapid re-housing activities (31%), homelessness prevention activities (3%), Homeless Management Information System (HMIS) (0.5%), and grant administration (6.5%); and

WHEREAS, HUD requires a public hearing to receive comments and inform the public on the Dakota County FY 2024 Annual Action Plan; and

WHEREAS, the Notice of Public Hearing was published in the *Star Tribune* on April 9, 2024, and posted on the websites of the participating cities, the Dakota County CDA website at www.dakotacda.org <<http://www.dakotacda.org>>, and the Dakota County website at www.co.dakota.mn.us <<http://www.co.dakota.mn.us>>.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners conducted a public hearing for April 23, 2024, at 9:00 a.m. in the Board Room, Administration Center, 1590 Highway 55, Hastings, MN, to receive comments on the draft Fiscal Year 2024 One-Year Action Plan, including proposed Community Development Block Grant Program activities funded with an anticipated budget of \$1,961,800, HOME Investment Partnerships Program activities funded with an anticipated budget of \$995,084, including program income (Consortium total of \$3,093,076), and Emergency Solutions Grant Program activities with an anticipated budget of \$167,767.

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the Consent agenda was approved as follows:

6. County Administration - Approval of Minutes

- 6.1** Resolution No: 24-195
Approval of Minutes of Meeting Held on April 9, 2024

Motion: Mary Hamann-Roland

Second: Mike Slavik

Ayes: 7

7. Items Recommended By Board Committee*

- 7.1** Resolution No: 24-196
Authorization To Execute Delegation Agreement With Minnesota Department Of Natural Resources For Aquatic Invasive Species Watercraft Inspections

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, watercraft inspection programs are an effective education and enforcement tool for slowing the spread of AIS on Minnesota water bodies; and

WHEREAS, to establish a local AIS watercraft inspection program, a Local Governmental Unit (LGU) must execute a Delegation Agreement with the Minnesota Department of Natural Resources (MN DNR) that allows the LGU to hire or contract AIS inspectors; and

WHEREAS, the inspectors receive MN DNR certification and authorization to inspect watercraft for AIS and prohibit lake access if necessary; and

WHEREAS, the proposed Delegation Agreement would allow Dakota County to continue inspections through December 31, 2026; and

WHEREAS, AIS inspectors check watercraft entering and leaving public accesses and distribute AIS educational materials to those inspected; and

WHEREAS, if AIS is discovered, the inspector works with the watercraft owner to meet MN DNR removal and decontamination requirements; and

WHEREAS, all inspection information is recorded and downloaded into the DNR's statewide AIS inspection database.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to execute a delegation agreement with the Minnesota Department of Natural Resources to provide Aquatic Invasive Species inspections on Dakota County waterbodies through December 31, 2026, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.2 Resolution No: 24-197
Award Of Bid And Authorization To Execute Contract With Ebert Inc. For
Lebanon Hills Park Education And Accessibility Improvements Project And
Amend 2024 Parks Capital Improvement Program Budget

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, the Lebanon Hills Park Education & Accessibility Improvements Project (#2000075) has been a recent focus for Parks Enhancement Set-Aside projects and was authorized in design by Resolution No. 23-479 (October 17, 2023); and

WHEREAS, bid document and specifications were prepared by County staff and WSB Associates; and

WHEREAS, two competitive bids were received on March 14, 2024; and

WHEREAS, Ebert Inc. has submitted the low bid of \$537,000.00; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Ebert Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$537,000.00 for the Lebanon Hills Park Education & Accessibility Improvements Project (#2000075); and

WHEREAS, funding for the project is within the 2023 and 2024 Parks CIP Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the Lebanon Hills Park Education & Accessibility Improvements Project to Ebert Inc., 23350 County Road 10, PO Box 97, Loretto, MN 55357, in an amount not to exceed \$537,000.00, subject to approval by the County Attorney’s office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program budget be amended as follows:

Expense	
LHRP Education & Accessibility Improvements (2000075)	<u>\$100,000</u>
Total Expense	\$100,000
 Revenue	
Parks Enhancement Set-Aside (1000657)	<u>\$100,000</u>
Total Revenue	\$100,000

Ayes: 7

- 7.3** Resolution No: 24-198
Authorization To Reject All Bids For Law Enforcement Center Locker And Wellness Room Renovations Project

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the 2023 Building Capital Improvement Program (CIP) Adopted Budget authorized the Law Enforcement Center Locker And Wellness Room Renovations project; and

WHEREAS, bid document and specifications were prepared by County staff and Wold Architects & Engineers; and

WHEREAS, four competitive bids were received on March 21, 2024; and

WHEREAS, the received bids exceed the available construction budget; and

WHEREAS, staff will work to reformulate and rebid the work to a better outcome in the future.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the rejection of all bids received March 21, 2024, for the Law Enforcement Center Locker And Wellness Room Renovations project in Hastings, MN.

Ayes: 7

- 7.4** Resolution No: 24-199
Authorization To Execute Contract With Landbridge Ecological For Lebanon Hills Regional Park Prairie Vegetation Management

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, by Resolution No. 17-274 (May 23, 2017), the County Board adopted the Dakota County Natural Resource Management System Plan (NRMSP); and

WHEREAS, the NRMSP identifies the need to maintain restored areas perpetually to protect the initial investment made to restore the area; and

WHEREAS, on March 14, 2024, the County issued a Request for Quotes (RFQ) for the Lebanon Hills Regional Park Prairie Vegetation Management project; and

WHEREAS, Landbridge Ecological submitted the lowest responsive and responsible quote for base tasks; and

WHEREAS, the RFQ stipulated that the initial contract term would expire on May 31, 2025; and

WHEREAS, the RFQ stipulated that the contract could be extended for up to one additional 12-month term through May 31, 2026; and

WHEREAS, the RFQ stipulated that the total contract amount would be set up as not to exceed \$175,000; and

WHEREAS, adequate funds are available within the 2024 Adopted Parks Natural Resources Base Fund Budget; and

WHEREAS, staff recommends executing the contract with Landbridge Ecological.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Landbridge Ecological for the Lebanon Hills Regional Park Prairie Vegetation Management project to manage natural areas of Lebanon Hills Regional Park through May 31, 2025, with the option to extend the contract through May 31, 2026, in a total amount not to exceed \$175,000, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 7.5** Resolution No: 24-200
Authorization To Execute Contract With LHB, Inc. For Professional Services And Authorization To Amend 2024 Parks Capital Improvement Program Budget For North Creek Greenway Between County State Aid Highway 42 And 147th Street In Apple Valley, County Projects 99-014 And P00145

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to promote a safe and efficient transportation system, Dakota County is partnering with the City of Apple Valley (City) on County Projects (CP) 99-014 and P00145; and

WHEREAS, P00145 will design and construct a portion of the North Creek Greenway, including a pedestrian tunnel underneath County State Aid Highway (CSAH) 42; and

WHEREAS, CP 99-014 will design and construct Multiuse trail on CSAH 42 between Flagstaff Avenue and CSAH 31; and

WHEREAS, Dakota County is the lead agency for both projects; and

WHEREAS, design for both projects was suspended in 2021 due to uncertainty on project schedule and changes to the project area due to mining activities; and

WHEREAS, Dakota County and the City have cooperated with AVR, Inc., to plan future work on both projects; and

WHEREAS, both projects are now able to proceed with final design and construction over the next several years.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with LHB, Inc. for engineering services to advance the design and construction of County Projects 99-014 and P00145; and

BE FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program Budget is hereby amended as follows:

Expense

Consulting Services for County Project P00145 \$243,943.41

Total Expense **\$243,943.41**

Revenue

Transportation Sales and Use Tax \$243,943.41

Total Revenue **\$243,941.41**

Ayes: 7

7.6 Resolution No: 24-201

Authorization To Execute Contract Amendment With Donlar Construction Company For Kaposia Library Project And Amend 2024 Buildings Capital Improvement Program Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the 2024 Capital Improvement Program (CIP) Adopted Budget as amended for the Kaposia Library project is a total of \$11,300,000; and

WHEREAS, the City of South St. Paul provided another \$135,828.16 in reimbursable funding for the Kaposia Library project's construction; and

WHEREAS, by Resolution No. 22-383 (September 6, 2022), the County Board approved the original contract in the sum of \$8,434,500 with an award to Donlar Construction Company; and

WHEREAS, with the original contract authorization, staff was also authorized to execute up to \$250,000 worth of post-award changes; and

WHEREAS, \$249,638.16 in contract amendments have already been formally executed by way of that authorization; and

WHEREAS, an additional \$269,820.00 worth of post-award changes are requested for authorization to complete a final contract amendment to the contract with Donlar Construction Company; and

WHEREAS, these project cost increases to the construction contract will be paid for with uncommitted funds available within the CIP budget for this project; and

WHEREAS, the total authorized contract amendments to this contract would then be \$519,458.16 for reimbursement of all construction change orders on the

project; and

WHEREAS, sufficient funds within the CIP budget for the project (1001295) are available for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute an amendment with Donlar Construction Company, 550 Shoreview Park Road, Shoreview, MN 55126, in an amount not to exceed \$269,820.00 for a total maximum contract total not to exceed \$8,953,958.16, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Buildings CIP Budget is hereby amended as follows:

Expense

South St. Paul Library (1001295)	<u>\$135,828.16</u>
Total Expense	\$135,828.16

Revenue

South St. Paul Funding	<u>\$135,828.16</u>
Total Revenue	\$135,828.16

Ayes: 7

7.7 Resolution No: 24-202

Authorization To Execute Joint Powers Agreement With Dakota County Regional Railroad Authority And Authorization To Amend 2024 Capital Improvement Programs And Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the 2024 Dakota County Capital Improvement Program (CIP) and Budget includes County Projects 42-170, 88-24, and 2000332 (Projects); and

WHEREAS, the Projects plan or construct improvements to highway and greenway crossings of railroads; and

WHEREAS, the Projects are eligible for inclusion in the 2024 Dakota County Regional Railroad Authority (Authority), CIP, and Budget because they improve railroad safety; and

WHEREAS, at the February 27, 2024, Authority meeting, members requested adding eligible rail safety projects to the 2024 Authority CIP and Budget to better align available funding resources with eligible projects; and

WHEREAS, a budget amendment is required to remove these three projects from the 2024 Dakota County CIP and Budget; and

WHEREAS, a joint powers agreement is required between Dakota County and

the Authority to define staff roles and responsibilities as well as cost share for the Projects.

NOW, THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the Dakota County Regional Railroad Authority for County Projects 42-170, 88-24, and 2000332 that improve safety of rail crossings at Dakota County highways and greenways; and

BE IT FURTHER RESOLVED, That the 2024 Dakota County Parks Capital Improvement Program and Budget is hereby amended as follows:

Revenue

TAA (2000332)	(\$127,500)
ELF (2000332)	(\$22,500)
Regional Rail(2000332)	<u>\$150,000</u>
Total Revenue	\$0

; and

BE IT FURTHER RESOLVED, That the 2024 Dakota County Transportation Capital Improvement Program and Budget is hereby amended as follows:

Revenue

SUT (CP 42-170)	(\$125,000)
Regional Rail (CP 42-170)	\$125,000
SUT (CP 88-24)	(\$452,719)
Regional Rail (CP 88-24)	<u>\$452,719</u>
Total Revenue	\$0

Ayes: 7

7.8 Resolution No: 24-203

Authorization To Execute Joint Powers Agreement With City Of Lakeville And Amend 2024 Transportation Capital Improvement Program Budget For Trail Gaps, County Projects 23-86 And 09-66

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to promote a safe and efficient multi-modal transportation system, the County is partnering with the City of Lakeville to design and construct multi-use trails along County State Aid Highway (CSAH) 23 (Cedar Avenue) and CSAH 09 (Dodd Boulevard), County Projects 23-86 and 09-66; and

WHEREAS, the City of Lakeville is the lead agency for design and construction of the Projects and will incorporate them into its City Wide Trail Gap Improvement Project; and

WHEREAS, costs for design and construction will be shared 85 percent County funds and 15 percent City funds for trail segments along County Highways in accordance with adopted County Cost Share Policy F1 Roadway; and

WHEREAS, a joint powers agreement with the City of Lakeville is needed to define project responsibilities and cost share for County Projects 23-86 and 09-66; and

WHEREAS, a budget amendment is needed to add sufficient funds to County Projects 23-86 and 09-66.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the City of Lakeville to identify costs and responsibilities in accordance with County policy for design and construction of multi-use trails along County State Aid Highway 23 and County State Aid Highway 9 in the City of Lakeville, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2023 Transportation Capital Improvement Program is hereby amended as follows:

Expense

CP 23-86 (2000029)	\$222,750
CP 9-66 (2000161)	\$105,000
Trail Gap Set aside (1000045)	<u>(\$100,000)</u>
Total Expense	\$227,750

Revenue

Transp. Fund Balance CP 23-86	\$222,750
Transp. Fund Balance CP 9-66	\$5,000
County Funds CP 9-66	\$100,000
County Funds (Trail Gap Set aside)	<u>(\$100,000)</u>
Total Revenue	\$227,750

Ayes: 7

- 7.9** Resolution No: 24-204
Authorization To Execute Contract With SRF Consulting Group, Inc. For Professional Services To Design Interchange Improvements At County State Aid Highway 50 And Interstate 35 In City Of Lakeville And To Accept Local Road Improvement Program Grant Agreement Funds From Minnesota Department Of Transportation, County Project 50-33

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 50-33; and

WHEREAS, CP 50-33 includes the preliminary engineering design of improvements at the interchange of County State Aid Highway 50 (CSAH 50) and Interstate 35 (I-35) in Lakeville; and

WHEREAS, the Transportation Department sent a Request for Proposal (RFP) to qualified professional consultants; and

WHEREAS, the five proposals received were evaluated by County, City, and Minnesota Department of Transportation (MnDOT) staff; and

WHEREAS, the proposal from SRF Consulting Group, Inc. provided the best value costs for the proposed preliminary design contract and accounted for all the services needed; and

WHEREAS, the Adopted 2024 Transportation Capital Improvement Program Budget includes sufficient funding for CP 50-33 preliminary engineering consulting services; and

WHEREAS, the County Engineer recommends execution of a contract with SRF Consulting Group, Inc. for engineering consulting services for CP 50-33 for actual costs not to exceed \$1,466,232; and

WHEREAS, City and MnDOT staff concur with this recommendation; and

WHEREAS, MnDOT has authorized Dakota County to advance the Project using Local Road Improvement Program (LRIP) Grant funds, which will reimburse Dakota County for the contract costs; and

WHEREAS, MnDOT has established a Grant Agreement number and a State Aid Project number for the project; and

WHEREAS, the amount of the LRIP grant funding available has been determined to be sufficient to cover the entire preliminary engineering design contract, and

WHEREAS, MnDOT requires a Dakota County Board Resolution to fully authorize execution of the LRIP Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with SRF Consulting Group, Inc. to perform engineering consulting services for County Project 50-33 in an amount not to exceed \$1,466,232, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Engineer/Transportation Division Director to execute the grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant up to the amount of the contract, \$1,466,232; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby

Agrees to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52, and will pay additional amount by which the cost exceeds the estimate and will return to the Local Road Improvement Program Fund any amount appropriated for the project but not required.

Ayes: 7

7.10 Resolution No: 24-205

Authorization To Approve Letters Of Support To Minnesota Department Of Transportation For Interstate 494 E-ZPass Project For Pursuit Of Federal Discretionary Grant Funding

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Minnesota Department of Transportation (MnDOT) is pursuing federal discretionary grant funding for the critical portions of the Interstate 494 (I-494) E-ZPass Airport to Highway 169 Vision Project; and

WHEREAS, the USDOT is requesting project submittals for Congestion Relief Program; and

WHEREAS, other possible federal discretionary grant funding sources, such as the Multimodal Projects Discretionary Grant Program, may develop as possible funding sources that are applicable to this project, this authorization would allow the county engineer to provide letters of support for other possible federal discretionary grant funding sources; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, project submittals for the Congestion Relief Program are due on April 18, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Engineer to submit letters of support for the Minnesota Department of Transportation's Interstate 494 E-ZPass Project for their pursuit of federal discretionary grant funding for the Congestion Relief Program and other federal funding sources that may arise, such as the Multimodal Projects Discretionary Grant Program.

Ayes: 7

7.11 Resolution No: 24-206

Authorization To Execute Contract With Clarity Solutions Group LLC For Service Delivery Model Design Services

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Dakota County Community Services Division's mission is to partner with individuals, families, and communities to build healthy, stable, and vibrant lives with efforts guided by a strategic framework that reflects the vision of "Healthy, Safe and Thriving Communities"; and

WHEREAS, Dakota County residents face an urgent need to access public assistance, such as medical, food, cash assistance, employment and other benefits; and

WHEREAS, the Employment and Economic Assistance (EEA) Department issued a solicitation on September 22, 2023, to understand options for Service Delivery Model Design Services; and

WHEREAS, four proposals were received and evaluated based on programmatic approach, expertise in Service Delivery Model Design, knowledge of and experience with government business operations and public human services, and other criteria; and

WHEREAS, the purpose of the solicitation was to find an individual or organization to provide consultation, implementation, and support to enable EEA to improve its service delivery model; and

WHEREAS, this work will provide consultation to identify and improve performance indicators, provide consultation on development of business intelligence tools where visualizations can be built for performance indicators, maximize use of technology and integrated eligibility solutions, reduce technological debt and provide recommendations to divisional leadership on strategies to consider in preparing for and implementing a future refresh of the service delivery model that includes broad engagement from a breadth of diverse stakeholders; and

WHEREAS, after a thorough review and demonstrations, Clarity Solutions Group LLC was selected by the panel members based on the above-mentioned evaluation criteria.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Clarity Solutions Group LLC for Service Delivery Model Design services from the date of contract execution through December 31, 2025, in an amount not to exceed \$500,000, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due.

Ayes: 7

7.12 Resolution No: 24-207

Authorization To Amend 2024 Social Services Budget To Add New Adult Protection Grant Funding, Add 3.0 Grant Funded Full-Time Equivalents And Add Purchase Of Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, under the Vulnerable Adult Act, Minn. Stat. § 626.557 and Minnesota Administrative Rule 955.7100 to 955.7600, counties have responsibility for responding to reports alleging abuse, neglect, and exploitation of vulnerable adults; and

WHEREAS, as a lead agency, Dakota County provides Adult Protection Services (APS) including emergency protective services, report screening, assessment, investigation, and protective service coordination; and

WHEREAS, numbers of APS screenings, assessments, and investigations have increased in recent years, as has the complexity of service coordination; and

WHEREAS, state funding for adult protection services, in the amount of \$3,000,000 is allocated annually to support counties in delivering APS; and

WHEREAS, Dakota County's State Fiscal Year (SFY) 2024 base Adult Protection allocation is \$278,423, which is an increase of \$93,511 from SFY 2022; and

WHEREAS, by Resolution No. 22-394 (September 20, 2022), the Dakota County Board of Commissioners approved the Dakota County's SFY 2022 spending plan; and

WHEREAS, the Department of Human Services (DHS) allocated Minnesota counties additional one-time grant funding for APS for SFYs 2024-2027 (July 1, 2023 - September 30, 2027); and

WHEREAS, funding was made available in Chapter 61, Article 2 Section 7 2023 Regular Session; and

WHEREAS, Dakota County's one-time allocation for SFYs 2023-2027 is \$365,175, annually; and

WHEREAS, the statutory formula for both county APS allocations is based 25 percent on the number of adults referred by the Minnesota Adult Abuse Reporting Center (MAARC) in the calendar year and 75 percent on the number of adults referred by the MAARC and accepted by the County for APS; and

WHEREAS, the base allocation and additional one-time grant funds are required to be spent by counties to expand, not supplant, county expenditures for APS

programs; and

WHEREAS, counties are advised the majority of this funding is one-time funding for allocation over four (4) SFYs; and

WHEREAS, current base state grant funding dedicated to APS of \$5.65 million allocated through the Vulnerable Child and Adult Act and Adult Protection State Grant Allocation will be increased by \$866,000 following SFY 2027; and

WHEREAS, using APS grant funds not already budgeted, staff recommends adding 2.0 full-time equivalent (FTE) Social Workers and a 1.0 FTE Coordinator to respond to increased volume and complexity of reports, assessments, and investigations; and

WHEREAS, additional staffing will increase capacity for follow-up on reports, timely case assignments, service coordination, assessment, case management, eligibility determination and system coordination; and

WHEREAS, new FTE will be added in mid-2024 and continued as grant funds are available to cover position costs, which is anticipated to be 2027 but could be longer with carryover funds; and

WHEREAS, staff recommends the remainder of APS grant funds be budgeted for purchase of services to address the health and well-being of vulnerable adults; and

WHEREAS, some examples of purchased service needs are personal hygiene supplies, home modifications, home-delivered meals, security deposit, support for caregivers and specialized transportation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add 3.0 grant-funded full-time equivalents; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2024 Social Services budget as follows:

Expense

3.0 full-time equivalents (6 months)	\$ 207,658
Purchase of services budget	<u>\$157,515</u>
Total Expense	\$365,175

Revenue

State Fiscal Year 2024 Adult Protection One-Time Grant	<u>\$365,175</u>
Total Revenue	\$365,175

Ayes: 7

7.13 Resolution No: 24-208

Authorization To Execute Joint Powers Agreement For Social Services Access To Minnesota Department Of Public Safety Criminal Justice Data Communications Network

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the State of Minnesota through its Department of Public Safety's Bureau of Criminal Apprehension (BCA) is authorized by law to maintain systems and tools and has access to other systems and tools that are useful to criminal and non-criminal justice agencies in the performance of official duties; and

WHEREAS, the BCA has established the Criminal Justice Data Communication Network (CJDN) for the purpose of enabling agencies across the State of Minnesota to access such systems and tools; and

WHEREAS, by Resolution No. 19-436 (March 26, 2019), the Board of Commissioners authorized execution of a joint powers agreement (JPA) with the State of Minnesota that allowed Social Services to utilize the CJDN from the date of execution for a period of five years; and

WHEREAS, the JPA would provide Social Services with access to such systems and tools as authorized by Minn. Stat. § 299C.46; and

WHEREAS, the JPA further provides the Social Services Department with the ability to add, modify, and delete connectivity, systems and tools for a period of five years from the date of execution at a total annual cost of \$600.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with the State of Minnesota, acting through its Department of Public Safety on behalf of the Bureau of Criminal Apprehension, for access to the Criminal Justice Data Communications Network from the date of execution for a period of five years in an annual amount not to exceed \$600, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of the joint powers agreement, substantially as presented to the Community Services Committee of the Whole on April, 16, 2024, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.14 Resolution No: 24-209

Authorization To Accept Grant Funds For Family First Prevention Services Act With Minnesota Department Of Human Services, Add 1.0 Grant-Funded, Full-Time Equivalent, And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, in January 2024, a new allocation will begin to support efforts related to the development and/or expansion of prevention services related to the implementation of the Family First Prevention Services Act (FFPSA); and

WHEREAS, funds will be allocated to counties and federally recognized Tribes in Minnesota to provide prevention and early intervention services under Minn. Stat. § 260.014; and

WHEREAS, the FFPSA allocation can be used to support local welfare agency activities to develop and implement prevention services identified in, or related to and within, Minnesota's Title IV-E Prevention Services five-year plan; and

WHEREAS, funds are intended for children who remain with their families, or upon return to their family, including:

- Prevention of entry into the child welfare system
- Prevention of further involvement with the child welfare system
- Family preservation (supports necessary to maintain children within their families)

; and

WHEREAS, a minimum of 10 percent of the allocation must be used to provide services and supports directly to families (may include relatives or kin that the child may be residing with but does not include foster placements) and funds received must not be used to supplant current county expenditures for these purposes; and

WHEREAS, funds are allocated on a calendar-year basis beginning in calendar year 2024; and

WHEREAS, this is not one-time funding, it is anticipated this will be funded for subsequent years, however, this is the largest allocation and will stabilize in 2025 going forward, but Dakota County does not yet know those allocations; and

WHEREAS, Dakota County is allocated \$213,796 beginning January 1, 2024, and ending December 31, 2024; and

WHEREAS, Social Services plans to utilize this funding to add 1.0 grant-funded full-time equivalent Supervisor position to support this work, FTE is limited to continuing availability of grant funding.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds from the Minnesota Department of Human Services for the Family First Prevention Services Act (FFPSA) grant in the amount of \$213,796 for the period of January 1, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add a 1.0 grant-funded, full-time equivalent position; and

BE IT FURTHER RESOLVED, That the 2024 Social Services Budget is hereby amended as follows:

Expense

Salary (May - Dec.)	\$ 85,831
Program Expense	<u>\$127,965</u>
Total Expense	\$213,796

Revenue

FFPSA grant funds	<u>\$213,796</u>
Total Revenue	\$213,796

Ayes: 7

7.15 Resolution No: 24-210

Authorization To Accept Grant Funds For Parent Support Outreach Program With Minnesota Department Of Human Services And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Parent Support Outreach Program (PSOP) offers voluntary services to families with young children who have been reported to child protection due to family concerns that fall short of the criteria mandated investigation; and

WHEREAS, the voluntary services through PSOP have been shown to provide connection to needed community supports, including services for substance abuse and basic needs that could reduce future maltreatment reports; and

WHEREAS, the Minnesota Department of Human Services has allocated additional funding for Dakota County PSOP services in the amount of \$153,123 from January 1, 2024 through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds from the Minnesota Department of Human Services for the

Parent Support Outreach Program (PSOP) grant in the amount of \$ 153,123 for the period of January 1, 2024 through June 30, 2024; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Social Services Budget is hereby amended as follows:

Expense

Parenting education and basic needs \$153,123

Total Expense **\$153,123**

Revenue

PSOP additional grant funds \$153,123

Total Revenue **\$153,123**

Ayes: 7

7.16 Resolution No: 24-211

Authorization To Execute Contract For Transportation Services With Uber Technologies, Inc.

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, at the September 19, 2023, Community Services Committee of the Whole, the Dakota County Board of Commissioners recommended continuing the Jail Transportation Program funded by Community Services BIP funds; and WHEREAS, executing a contract with Uber Technologies, Inc. will allow Dakota County additional options when booking rideshare services for the Jail Transportation Program as well as for transportation for other Dakota County Community Service Programs; and

WHEREAS, contracting with Uber Technologies, Inc. will provide additional flexibility, additional driver availability, lower ride costs and diversity in the organizations providing transportation services for county clients.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Uber Technologies, Inc., for the period upon date of execution and shall continue for a period of twelve months, with automatic renewals thereafter for additional twelve-month terms unless notice is provided 60 days prior to the end of the current term, with an annual not to exceed amount of

\$120,000, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.17 Resolution No: 24-212

Update On Family Resource Center/One-Stop Shop Planning And Authorization To Submit Application For Sauer Family Foundation Grant, Accept Grant Funds, Execute Grant Agreement, And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, county staff and community partners have been exploring the potential to develop Family Resource Centers/One-Stop Shops in Dakota County and these centers would offer a range of services and supports to meet children's and family's needs in community settings, with the goal of promoting family well-being and preventing involvement in child protection and other crisis services; and

WHEREAS, by Resolution No. 23-348 (August 1, 2023), the Dakota County Board of Commissioners authorized acceptance of a Sauer Family Foundation grant in an amount of \$94,697 to assess community needs and identify essential services to include in a Family Resource Center/One-Stop Shop model in Dakota County; and

WHEREAS, this grant facilitated the gathering of valuable insights, including lessons learned from pop-up resource events hosted by partner organizations and the results of this learning were presented to the board on February 20, 2024; and

WHEREAS, community partners and county staff have collaborated to develop a proposed structure for Family Resource Centers/One-Stop Shops in Dakota County and under the proposed structure, community partners would collaborate to provide a comprehensive array of services to address the diverse needs of children and families within the community; and

WHEREAS, the Sauer Family Foundation has announced an implementation grant with applications due on May 17, 2024, which could support the county and community partners in implementing Family Resource Centers in Dakota County; and

WHEREAS, county staff are requesting Board authorization to apply for this grant in the amount up to \$525,000 for the period of July 1, 2024 through June 30, 2026; and

WHEREAS, the county plans to serve as the fiscal agent of this grant and

community partners will lead the implementation of Family Resource Centers/One-Stop Shops in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to submit an application to the Sauer Family Foundation and if awarded, accept funds in an amount up to \$525,000 for the period of July 1, 2024 through June 30, 2026, and execute the grant agreement, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Social Services budget is hereby amended as follows:

Expense

Social Services	<u>\$525,000</u>
Total Expense	\$525,000

Revenue

Sauer Family Foundation Grant	<u>\$525,000</u>
Total Revenue	\$525,000

Ayes: 7

7.18 Resolution No: 24-213

Authorization To Execute 2024 Federal Transit Administration Annual List Of Certifications And Assurances

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, by Resolution No. 23-305 (July 18, 2023), the Dakota County Board of Commissioners authorized the County Manager to execute a Section 5310 Elderly and Disabled Assistance grant with the Minnesota Department of Transportation to improve access to transportation service and public transportation alternatives to seniors, persons with disabilities and individuals who are system involved and transportation dependent; and

WHEREAS, before the Federal Transit Administration (FTA) may award federal assistance for public transportation in the form of a federal grant, cooperative agreement, loan, line of credit, or loan guarantee, it requires applicants to

complete certain pre-award certifications and assurances ("Certifications and Assurances"), including affirmations from the applicant's attorney that the applicant has the authority under the applicable law to make and comply with those Certifications and Assurances, and that in the attorney's opinion, the County authorized representative has legally made those Certifications and Assurances which are legal and binding obligations on the County; and

WHEREAS, the Certifications and Assurances are required annually, encompassing a wide range of funding programs overseen by the FTA; and

WHEREAS, the Community Services Division Contracts Unit staff has reviewed and determined that Dakota County is capable of following applicable federal guidance, and complying with the Certifications and Assurances as applicable to each application an authorized County representative makes to the FTA in the federal fiscal year, as set forth in the 2024 FTA Certifications and Assurances; and

WHEREAS, additionally, as required by the FTA, the County Attorney's Office, as legal counsel to the County, will be required to affirm to the FTA that the County has the authority under state or local law to make and comply with those Certifications and Assurances, and that the County can legally make those Certifications and Assurances, which once signed will constitute legal and binding obligations on the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the 2024 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements in connection with federally funded projects and grants, upon the advice of the Community Services Director, subject to affirmation by the County Attorney's Office as to Dakota County's legal authority to make and comply with those Certifications and Assurances.

Ayes: 7

7.19 Resolution No: 24-214

Authorization To Execute Contracts With Guild For Rental Assistance And Housing Stability Services

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Dakota County receives a U.S. Department of Housing and Urban Development (HUD) Continuum of Care Rapid Re-Housing (CoC RRH) grant; and

WHEREAS, HUD CoC RRH funds are secured annually through a competitive grant process that runs from June 1 through May 31 of each year and the grant serves 48 family households at a time with rental assistance and services; and

WHEREAS, the total grant amount is \$659,500 for the period, June 1, 2024 through May 31, 2025, and must be spent within each grant period; and

WHEREAS, case management funds are provided using Dakota County levy funds or eligible housing aid grant funds in the amount of \$489,000 annually; and

WHEREAS, by Resolution No. 23-217 (May 23, 2023), the Dakota County Board of Commissioners authorized execution of a contract with Guild for CoC RRH services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for continuum of care rapid re-housing services with Guild for a contract amount not to exceed \$659,500 for the period of June 1, 2024 through May 31, 2025, utilizing U.S. Department of Housing and Urban Development Continuum of Care Rapid Re-Housing funds, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for housing stability services with Guild for a contract amount not to exceed \$489,000 for the period of June 1, 2024 through May 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 7

7.20 Resolution No: 24-215

Authorization To Allocate Local Affordable Housing Aid To Emergency Rental Assistance Services And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, in 2021, the Dakota County Board of Commissioners reconvened the Housing Leadership Workgroup to assess outcomes of the County's Housing Business Plan and make recommendations for future housing initiatives and investments in Dakota County; and

WHEREAS, the workgroup was made up of faith leaders, law enforcement, people who have experienced homelessness, nonprofit partners, Dakota County Commissioners, and staff from the Community Services and the Dakota County Community Development Agency (CDA) and the County; and

WHEREAS, the workgroup recommended investments in three main areas to support the next phase of the Dakota County Housing Business Plan: shelter, homelessness prevention, and affordable Housing; and

WHEREAS, staff presented these recommendations to the County Board on October 19, 2021, and returned to the County Board throughout 2022 and 2023 with additional information and further defined recommendations in each of the three investment areas; and

WHEREAS, the 2024 County Budget included initial investments utilizing the new State and Local Affordable Housing Aid, including Emergency Rental Assistance, ApartmentConnect, Prevention and Navigation Services, Family Voucher Program and Permanent Supportive Housing and Rapid Re-Housing Services; and

WHEREAS, on March 27, 2024, staff proposed an expanded set of Affordable Housing Aid investments during a Board Workshop and the County Board requested additional eligible activities that can be launched quickly be brought back for formal consideration; and

WHEREAS, there is an immediate need for Emergency Rental Assistance funding to support the Housing Clinic at Eviction Court and Social Services' Prevention Services and Navigation Team for prevention assistance prior to an eviction filing; and

WHEREAS, Social Services estimates \$6,000,000 of total need for emergency rental assistance and is requesting an additional \$1,500,000 for 2024; and

WHEREAS, the Community Service Committee of the Whole recommended 2024 Social Services budget to be amended to add \$428,000 of Affordable Housing Aid funds and expenditures and that staff return to the Committee at conclusion of the legislative session to discuss additional needs in 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to allocate \$428,000 additional Affordable Housing Aid funds toward emergency rental assistance services; and

BE IT FURTHER RESOLVED, That, if awarded, the 2024 Social Services Budget is hereby amended as follows:

ExpenseEmergency Rental Assistance \$428,000**Total Expense** **\$428,000****Revenue**Affordable Housing Aid \$428,000**Total Revenue** **\$428,000**

Ayes: 7

8. County Board/County Administration**8.1 Resolution No: 24-216**

Authorization To Submit Federal Fiscal Year 2025 Congressionally Directed Funding Requests For Priority Capital Projects

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the 118th United States Congress is accepting applications for congressionally directed spending for Fiscal Year 2025; and

WHEREAS, the interests of Dakota County and its citizens will be directly affected by the decisions of the 118th United States Congress; and

WHEREAS, Dakota County appreciates the efforts of the Minnesota Delegation to the 118th United States Congress in securing federal funding for the Veterans Memorial Greenway and the Mississippi River Greenway; and

WHEREAS, the residents of Dakota County have continuing needs for federal funding assistance for important infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby requests federal funding for the following projects in Fiscal Year 2025 in the priority order listed:

Recycling Zone Plus
Interstate 35 Bridge and County State Aid Highway 50 Interchange
River to River Greenway
County State Aid Highway 46
; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners

authorizes the submittal of a request for funding of these projects; and

BE IT FURTHER RESOLVED, That, if funding is awarded, Dakota County agrees to accept the awards and may enter into an agreement with the federal government or with the State of Minnesota for the above-referenced projects subject to approval by the Dakota County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the project budgets will be administratively amended to accept the funding, if awarded.

Ayes: 7

9. Community Services

9.1 Resolution No: 24-217

Authorization To Execute Joint Powers Agreements With School Districts For On-Site Vaccination Clinics

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, Dakota County Public Health (PH) has over a decade of working with local school districts in Dakota County on various health initiatives; and

WHEREAS, vaccinations are one of the most effective ways to prevent the spread of communicable diseases in the community, but many school districts in Dakota County are seeing lower rates of immunization post-COVID-19 pandemic; and

WHEREAS, state law requires a set of immunizations for entry into kindergarten and beyond, and school-based vaccine clinics help ensure that students have received the necessary vaccinations and are in compliance with these requirements; and

WHEREAS, school-based vaccine clinics reinforce the importance of immunizations and raise awareness about vaccine-preventable diseases by providing an opportunity to educate parents, students, and the community about the benefits of vaccinations, dispel myths or misinformation, and address concerns; and

WHEREAS, PH receives funding through the COVID-19 Vaccine Implementation Grant to support the recovery needs of the community from the COVID-19 pandemic; and

WHEREAS, PH will enter into a contract with Homeland Health Specialists to provide onsite vaccination clinics at various school districts throughout the County; and

WHEREAS, by hosting on-site vaccination clinics, PH will be able to increase vaccination coverage and reduce disparities among students and families in the community; and

WHEREAS, under Minn. Stat. § 471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to enter into separate joint powers agreements with Independent School Districts 191, 192, 194, 197, 199, 200 and South St. Paul Special School District No. 6, for the purpose of onsite vaccination clinics for the term of execution of the joint powers agreement through June 30, 2026.

Ayes: 7

10. Enterprise Finance and Information Services

10.1 Report On Invoices Paid In March 2024

Information only; no action requested.

11. Physical Development

11.1 Resolution No: 24-218

Authorization To Execute Contract With Tlalli Collaborative LLC For The Parks, Greenways, And Natural Systems 2050 Vision Plan

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Dakota County Parks System Plan was last updated in 2008; and

WHEREAS, an updated strategic vision plan is needed to set the policy foundation for parks, greenways, land protection, visitor services, natural resource restoration, and cultural landscape preservation in Dakota County for the coming years as well as to address the Parks Department's role in critical issues such as climate, equity, public health, safety, and well-being; and

WHEREAS, the Parks, Greenways, and Natural Systems 2050 Vision Plan will occur in 2024; and

WHEREAS, Dakota County's request for proposals received five responses; and

WHEREAS, the Hoisington Koegler Group Inc., Kimley Horn and Associates, Inc., and Tlalli Collaborative LLC, teams were interviewed; and

WHEREAS, after interviews, the Tlalli Collaborative LLC proposal was ranked the highest proposal by the staff selection committee based on innovative approach, team qualifications, community engagement, and experience in preparing strategic parks vision plans; and

WHEREAS, Tlalli Collaborative LLC offered a number of optional services above their base proposal for consideration; and

WHEREAS, staff recommends selection of Tlalli Collaborative LLC for the Parks, Greenways, and Natural Systems 2050 Vision Plan; and

WHEREAS, Staff recommends adding the proposed optional service of increased tribal engagement to the base scope and fee for an additional \$4,500, for a total contract amount of \$234,467; and

WHEREAS, the 2024 Adopted Parks Capital Improvement Program Budget includes \$300,000 for the planning effort.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Tlalli Collaborative LLC to develop a Parks, Greenways, and Natural Systems 2050 Vision Plan, in an amount not to exceed \$234,467, including reimbursable expenses, subject to approval by the County Attorney's Office as to form.

Ayes: 7

11.2 Resolution No: 24-219

Authorization To Execute Second Contract Amendment With Stantec Consulting Services, Inc. For Construction Engineering Services For Byllesby Dam Water-To-Wire Redevelopment Project

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Dakota County owns the Byllesby Dam and operates its high-hazard hydroelectric facility under the Federal Energy Regulatory Commission (FERC) safety regulations; and

WHEREAS, a complete turbine and powerhouse upgrade is being made to the 110-year-old facility; and

WHEREAS, to complete the upgrade, the Dakota County Board of Commissioners authorized execution of agreements for engineering services, construction, and construction engineering and administration; and

WHEREAS, by Resolution No. 20-198 (April 21, 2020) the Dakota County Board

of Commissioners authorized execution of a contract with Wenck Associates, Inc. (now part of Stantec Consulting Services, Inc., as of 2021) for on-site construction administration and engineering for an amount not to exceed \$638,300; and

WHEREAS, Phase 1 of the project involved demolition of the existing powerhouse, which uncovered unanticipated sediment removals in the back bays and structural concrete mitigation not anticipated in the original contract; and

WHEREAS, by Resolution No. 23-074 (February 28, 2023), the Dakota County Board of Commissioners authorized a contract amendment with Stantec in the amount of \$385,378; and

WHEREAS, Phase 2 of the project construction has resulted in additional engineering needs for the electrical substation and interconnection as well as a safety and load study for the plant; and

WHEREAS, the estimated cost for the additional engineering services needed to complete the interconnection portion of the project and support commissioning of the turbines provided by Stantec in a revised scope of services is \$337,100; and

WHEREAS, Staff recommends approval of the additional design scope and amendment of the existing contract in the amount of \$337,100 in order to finalize construction of the electrical interconnection.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract amendment not to exceed \$1,360,778 with Stantec Consulting Services, Inc. subject to the County Attorney's Office as to form.

Ayes: 7

11.3 Resolution No: 24-220

Approval Of Final Plats Recommended By Plat Commission

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

PRESTWICK PLACE 25TH ADDITION	Rosemount
EAGAN ART HOUSE	Eagan
LEWISTON EAST	Sciota Township
BROOKSHIRE 3RD ADDITION	Lakeville
ST MICHAEL'S 3RD ADDITION	Farmington

Ayes: 7

11.4 Resolution No: 24-221

Authorization To Execute Agreement Amendment No. 1033271A01 With Minnesota Department Of Transportation To Extend Project Deadline For Corridor Signal System Timing In City Of Eagan, County Project 26-56

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to promote a safe and efficient transportation system, Dakota County (County), in cooperation with the Federal Highway Administration and the Minnesota Department of Transportation (MnDOT), is proceeding with County Project (CP) 26-56; and

WHEREAS, CP 26-56 is an Advanced Traffic Management System project along County State Aid Highways (CSAH) 26, 28, 31, and 43 in the City of Eagan; and

WHEREAS, CP 26-56 contains a construction component (completed in 2023) and a traffic signal timing optimization component; and

WHEREAS, the County is the lead agency for both project components; and

WHEREAS, the traffic signal timing component of CP 26-56 consists of developing and implementing traffic signal timing optimization of 27 traffic signals along County State Aid Highway (CSAH) 26 (Lone Oak Road), CSAH 28 (Yankee Doodle Road), CSAH 31 (Pilot Knob Road), and CSAH 43 (Lexington Avenue) in the City of Eagan; and

WHEREAS, by Resolution No. 19-525 (May 2019), the County Board authorized execution of Agreement No. 1033271 with MnDOT for the use of federal aid funds of up to \$155,300 for the traffic signal timing optimization component of CP 26-56; and

WHEREAS, Agreement Amendment No. 1033271A01 extends the duration in which the original agreement for the signal timing component will remain in

effect by one year from July 30, 2024 to July 30, 2025; and

WHEREAS, extension of the agreement timeline allows for additional time to complete the signal timing following completion of the construction.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute Agreement Amendment No. 1033271A01 with the Minnesota Department of Transportation, subject to approval by the County Attorney's Office as to form.

Ayes: 7

11.5 Resolution No: 24-222

Authorization To Execute Contract And Award Bid With EnviroTech Services, Inc. For Purchase And Application Of Liquid Chloride On Dakota County Gravel Roads

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the County uses liquid chloride consisting of calcium or magnesium chloride to enhance the performance and service life of gravel surfacing on County Roads; and

WHEREAS, the liquid material binds the surface of the road, acting as a sealing agent extending the surface life of approximately 40 miles of gravel-surfaces County roads; and

WHEREAS, to secure favorable pricing for the 2024 season, staff proposes to purchase liquid material jointly with other political subdivisions that have a signed joint purchasing agreement with the County by Resolution No. 04-140 (March 23, 2004); and

WHEREAS, after the contract is executed, each political subdivision will enter into their own purchasing contract directly with EnviroTech Services, Inc.; and

WHEREAS, the total estimated amount of liquid chloride is needed to enhance the performance of County's crushed quarry rock gravel roads for 2024 is listed below:

<u>Entity</u>	<u>Gallons</u>	<u>Price/ Gallon</u>	<u>Total/ Expense</u>
Dakota County	260,000	\$1.34	\$348,400
Political Subdivisions	80,000	\$1.34	\$107,200
Total Estimated Expense	340,000	\$1.34	\$455,600

; and

WHEREAS, depending on the County's needs, the County may increase or decrease quantities ordered throughout the season but will not exceed the budgeted amount of \$350,000; and

WHEREAS, one bid was received and tabulated on April 11, 2024; and

WHEREAS, the bid from EnviroTech Services, Inc., of \$1.34 per gallon is the lowest responsive and responsible bid; and

WHEREAS, the 2024 Transportation Capital Improvement Program adopted budget includes \$350,000 for Highway Surface Gravel Projects; and

WHEREAS the County Engineer recommends awarding the Bid of EnviroTech Services, Inc., at the rate of \$1.34 per gallon for and estimated 260,000 gallons not to exceed the budget amount of \$350,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the bid and authorizes the Physical Development Director to execute a contract with EnviroTech Services, Inc. for liquid chloride and application for Dakota County in an amount not to exceed \$350,000, subject to approval of the County Attorney's Office as to form.

Ayes: 7

11.6 Resolution No: 24-223

Authorization To Execute Contract with Bolton & Menk, Inc. For Environmental Monitoring Services On Minnesota River Greenway In Burnsville And Eagan, County Project P00127

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Minnesota River Greenway runs along the south side of the Minnesota River in Eagan and Burnsville, extending from I35-W in Burnsville to Lilydale Regional Park in Saint Paul; and

WHEREAS, by Resolution No. 11-516 (October 18, 2011), the Dakota County Board of Commissioners adopted the Minnesota River Greenway Plan; and

WHEREAS, the rapidly developing and robust recreational network that has developed in the area has created increased demand for completion of the trail connection between the recently constructed Lone Oak Trail Head, the Cedar Nicols Trailhead, and the Minnesota River Greenway Black Dog Segment to the west; and

WHEREAS, Dakota County is preparing to proceed with construction of a pedestrian bridge for the Minnesota River Greenway necessary to complete the project and provide crossing of the adjacent Union Pacific Railroad track; and

WHEREAS, by Minnesota Statute 103G.223, calcareous fen may not be filled, drained, or otherwise degraded by any activity without permission from the Minnesota Department of Natural Resources and development of an approved management plan; and

WHEREAS, Dakota County has cooperated with the Minnesota Department of Natural Resources on development of a Fen Contingency Plan that is commensurate with the perceived impacts and risks of bridge construction on

nearby calcareous fen; and

WHEREAS, the Fen Contingency Plan defines actions for Dakota County to follow before, during, and after construction to monitor the project area and nearby calcareous fen; and

WHEREAS, a request for proposals was issued on March 12, 2024, for environmental monitoring service defined within the Fen Contingency Plan; and

WHEREAS, two responses were received from qualified proposers; and

WHEREAS, Bolton & Menk, Inc. was identified as the most responsive and capable of completing the scope of work; and

WHEREAS, staff recommends execution of a contract with Bolton & Menk, Inc. for environmental monitoring services for the Minnesota River Greenway Fort Snelling segment in an amount not to exceed \$100,950.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Bolton & Menk, Inc. to complete environmental monitoring services necessary to advance the construction of the pedestrian bridge for the Minnesota River Greenway in an amount not to exceed \$100,950, subject to approval by the County Attorney's Office as to form.

Ayes: 7

11.7 Resolution No: 24-224

Authorization To Execute Joint Powers Agreement With Dakota County Soil And Water Conservation District And City Of Mendota Heights For Interstate Valley Creek Streambank Stabilization And Stormwater Best Practices

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to enrich lives by providing high-quality recreation and education opportunities in harmony with natural resource preservation and stewardship, Dakota County is proceeding with the River To River Greenway County Project; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the Dakota County Board of Water and Soil Resources (BWSR) applied for and was awarded 2024 Clean Water Fund grant funds in the amount of \$550,000 from Grant C24-0045 for six Interstate Valley Creek (IVC) Streambank Stabilization and Stormwater Best Management Practices Projects; and

WHEREAS, a joint powers agreement (JPA) with Dakota County, Mendota Heights, and Dakota County Soil and Water Conservation District (SWCD) to implementing projects related to County Project P3002 and the Interstate

Streambank Stabilization and Stormwater Best Management Practices (BMP) projects; and

WHEREAS, the JPA provides a method for the parties to undertake implementation of the six Interstate Creek Stabilization and Stormwater BMP projects; and

WHEREAS, sufficient funding was authorized by Resolution No. 23-406 (September 12, 2023) and authorized in the 2024 construction budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or their designee, to execute a joint powers agreement with Mendota Heights and Dakota County Soil and Water Conservation District to provide a method for the Parties to undertake implementation of the six projects identified in the IVC Project in conjunction with the Greenway Project through Valley Park for the period of April 23, 2024, to December 31, 2028, or until all obligations have been satisfactorily fulfilled, whichever occurs first, as presented in the term sheet dated March 15, 2024, subject to approval by the County Attorney's Office as to form.

Ayes: 7

12. Public Services and Revenue

12.1 Resolution No: 24-225 Scheduling Of Public Hearing To Receive Comments On New Fees And Amendment To 2024 Dakota County Fee Schedule

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, County fees for services not otherwise established by law may be imposed if adopted by the Dakota County Board of Commissioners following a public hearing; and

WHEREAS, Staff presented the recommended new fees and amendment to the 2024 Dakota County Fee Schedule to the General Government and Policy Committee on April 9, 2024.

NOW THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedule a public hearing for the purpose of receiving public comments regarding the recommended new fees on May 7, 2024 at 9:00 a.m. in the Boardroom, Administration Center, 1590 Highway 55, Hastings, MN 55033; and

BE IT FURTHER RESOLVED, That the proposed new fees and amendment to the 2024 Dakota County Fee Schedule will be effective upon approval by the County Board; and

BE IT FURTHER RESOLVED, The staff is hereby directed to post notice of the public hearing on the official Dakota County website following adoption of the

resolution and to not remove the notice form the website until May 7, 2024.

Ayes: 7

REGULAR AGENDA

13. County Attorney

13.1 Resolution No: 24-226

Proclamation Of National Crime Victims' Rights Week in Dakota County April 21-27, 2024

Motion: Laurie Halverson

Second: Mary Hamann-Roland

Victim-Witness Supervisor Kelly Nicholson briefed this item and responded to questions.

WHEREAS, the week of April 21-27, 2024, is National Crime Victims' Rights Week, and the theme is *How would you help? Options, services, and hope for crime survivors*; and

WHEREAS, Americans are the victims of more than 20 million crimes each year, affecting both individuals and communities; and

WHEREAS, surviving a crime can have countless lasting effects on victims including physical, psychological, social and financial issues; and

WHEREAS, it is necessary to create safe environments for survivors of crime, providing not only support but also access to critical services, hope; and

WHEREAS, Dakota County is hereby dedicated to raising awareness, victim rights and services available for crime survivors.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaim April 21-27, 2024, as National Crime Victims' Rights Week in Dakota County, and honor those who assist victims of crime throughout the year; and express our sincere gratitude and appreciation for our victim witness unit, community-based victim advocates, criminal justice professionals, community members and health professionals who are committed to improving our response to all victims of crime so that they may find assistance, support, justice and hope.

Ayes: 7

14. Community Services

14.1 Resolution No: 24-227

Acknowledgment Of 2024 Public Health Achievement Awards

Motion: Mary Hamann-Roland

Second: Mike Slavik

Communities for a Lifetime Initiative Program Manager Jess Luce briefed this item and responded to questions. Youth spoke on behalf of Vape Waste Team,

Bridgette Norring spoke on her individual achievement with Devin J. Norring Foundation and Veronica Ramos spoke on behalf of the South of the River Collaborative.

A reception with refreshments was held in the atrium following the meeting to honor those that received Public Health Achievement Awards.

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions; and

WHEREAS, the first full week in April is officially designated as National Public Health Week and the 2024 theme is: "Protecting, Connecting and Thriving: We Are All Public Health. Public health is more than just health care. It's the steps we take to make sure our neighborhoods and environment are free from pollution;" and

WHEREAS, all have a role to play in making our communities healthier, stronger, and safer to live, learn, work, and play; and

WHEREAS, many people in Dakota County contribute time, energy, and talent in their communities to build a healthy Dakota County; and

WHEREAS, by Resolution No. 00-175 (March 21, 2000), the Dakota County Board of Commissioners, desiring to recognize and honor these contributions, established a *Public Health Achievement Award* to recognize three categories of contributions: youth, individual and community; and

WHEREAS, nominees were evaluated according to and met criteria for leadership, public health contributions, collaboration, advocacy, role model, and evidence of impact.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby presents the 2024 *Public Health Achievement Award* to the following individuals and organizations:

Category	Individual/Organization
Youth	Vape Waste Team
Individual	Bridgette Norring
Community	South of the River Collaborative

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby expresses congratulations and great appreciation for their valuable contributions to the public health mission of bringing people together to create a healthy future for all residents of Dakota County.

Ayes: 7

15. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

16. County Manager's Report

County Manager Matt Smith gave a brief report on the following:

- Thank you to all staff and the recipients of the 2024 Public Health Achievement Awards. The great work you do promotes safety and public health awareness in the community.

17. Information**17.1 Information**

See Attachment for future Board meetings and other activities.

18. Adjournment**18.1 Resolution No: 24-228**

Adjournment

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the meeting was adjourned at 9:54 a.m.

Ayes: 7

Joe Atkins
Chair

ATTEST

Matt Smith
County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-2824

Agenda #: 7.1

Meeting Date: 5/7/2024

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Authorization To Amend 2024 Budget Workshop Dates For 2025 Budget Discussion And Amend 2024 Committee Of The Whole Meeting Schedule

PURPOSE/ACTION REQUESTED

- Amend the 2024 budget workshop dates for discussion of the 2025 budget.
- Amend the 2024 Committee of the Whole meeting schedule.

SUMMARY

The 2024 County Board /Committee of the Whole meeting schedule was adopted by Resolution No. 23-497 (October 24, 2023) and included budget workshop dates in November. Since scheduling, the Board held discussion on the budget process. Per Board direction the budget process will undergo some changes and it is necessary to amend the budget workshop dates in 2024 for review of the 2025 budget. It is recommended that previously scheduled November dates are scheduled for dates in August.

Previously scheduled Physical Development and Community Services November budget discussion items will be placed on the scheduled Physical Development Committee of the Whole and Community Services Committee of the Whole meeting agendas on August 20, 2024, Conference Room 3A, Administration Center, Hastings, MN.

Other previously scheduled items for November dates will be discussed at Budget workshop dates:

- August 13, 2024, Budget Workshop, Conference Room 3A, Administration Center, Hastings, MN
- August 27, 2024, Budget Workshop, Conference Room 3A, Administration Center, Hastings, MN

By Resolution No. 23-497 (October 24, 2023), the Board scheduled 2024 Committee of the Whole meetings. The following schedule changes are being recommended:

- May 14, 2024 General Government and Policy Committee of the Whole (GGP) time be changed to 9:00 a.m., followed by the Physical Development Committee of the Whole meeting starting at 9:30 a.m. (or following GGP)
- Cancellation of June 11, 2024 General Government and Policy Committee of the Whole meeting
- Schedule June 11, 2024 Work Session at 10:30 a.m., Conference Room 3A, Administration

Center, Hastings, MN

RECOMMENDATION

Staff recommends amending the 2024 budget workshop dates for 2025 budget discussion and amending the 2024 Committee of the Whole meeting schedule.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2024 County Board budget workshop dates to discuss the 2025 budget as follows:

- August 13, 2024, Budget Workshop, Conference Room 3A, Administration Center, Hastings, MN
- Previously scheduled Physical Development and Community Services November budget discussion items will be placed on the scheduled Physical Development Committee of the Whole and Community Services Committee of the Whole meeting agendas on August 20, 2024, Conference Room 3A, Administration Center, Hastings, MN
- August 27, 2024, Budget Workshop, Conference Room 3A, Administration Center, Hastings, MN

; and

BE IT FURTHER RESOLVED, That the following Committee of the Whole meetings be amended and scheduled as follows:

- May 14, 2024 General Government and Policy Committee of the Whole (GGP) time be changed to 9:00 a.m., followed by the Physical Development Committee of the Whole meeting starting at 9:30 a.m. (or following GGP)
- Cancellation of June 11, 2024 General Government and Policy Committee of the Whole meeting
- Schedule June 11, 2024 Work Session at 10:30 a.m., Conference Room 3A, Administration Center, Hastings, MN

PREVIOUS BOARD ACTION

23-497; 10/24/23

ATTACHMENTS

Attachment: None.

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☐ Inform and Listen ☐ Discuss ☐ Involve ☒ N/A

CONTACT

Department Head: Matt Smith

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-3314

Agenda #: 8.1

Meeting Date: 5/7/2024

DEPARTMENT: Office of Performance and Analysis (OPA)

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With Qualtrics LLC For Renewal Of Survey Software

PURPOSE/ACTION REQUESTED

Authorize the Enterprise Finance and Information Services Director to renew the contract with Qualtrics LLC for surveying software.

SUMMARY

Dakota County currently contracts with Qualtrics LLC for use of County-wide survey software. This software is utilized for surveys administered both internally to employees and externally to residents.

Since 2020, Dakota County has utilized the Qualtrics survey software, and their contract has been renewed annually on July 1 with a 5 percent cost increase. To maintain the use of the software by an unlimited number of employees, expand the number of interactions (a.k.a. responses) allowed annually, increase the number of product features, and allow for budget stability by locking in pricing, the Office of Performance and Analysis (OPA) requested a contract renewal. In order to enable these benefits, the annual renewal date would be moved up from July 1, 2024 to May 17, 2024. As part of the agreement, Qualtrics LLC will credit the County \$4,410 in 2024 to revise the renewal date.

The current contract is a one-year term starting on July 1, 2023 and expiring June 30, 2024. The base price for the current contract year is \$26,460 and does not account for unanticipated survey interaction overages.

The proposed contract is a one-year term starting May 17, 2024 and expiring May 16, 2025. Unless either party provides written notice of non-renewal or modification at least 90 days in advance of the expiration date, the contract will automatically renew for one-year on the annual expiration date, with a price increase of no more than 5 percent. The contract amount for the one-year term is \$27,470. Staff recommends authorizing an expenditure up to \$35,590, which would allow for unanticipated survey interaction overages. The contract renewal changes the survey software from the Qualtrics CoreXM product to the Qualtrics CoreXM5; XM for Strategy + Research software, which includes an unlimited number of users, an increased number of annual interactions, and additional product features including file upload capability, advanced question types, and advanced statistical and text analytics.

RECOMMENDATION

Staff recommends that the County Board authorize the Enterprise Finance and Information Services Director to renew the contract with Qualtrics LLC for the use of survey software for up to a three-

years at a total cost not to exceed \$117,590.

EXPLANATION OF FISCAL/FTE IMPACTS

The previous contract contained an annual renewal date of July 1, as a result a credit of \$4,410 is applied to the 2024 payment to account for the shift in renewal dates from July 1 to May 17. The following costs per year include unanticipated survey interaction overages. Subsequent renewals would occur annually on May 17.

	Timeframe	Base	Credit	Adjusted Base	Adjusted Base, plus Overages
Current Contract	07/01/2023 - 06/30/2024	\$26,460	N/A	\$26,460	N/A
Renewal - Year 1	05/17/2024 - 05/16/2025	\$31,880	(\$4,410)	\$27,470	\$35,590
Renewal - Year 2	05/17/2025 - 05/16/2026	\$31,880	N/A	\$31,880	\$40,000
Renewal - Year 3	05/17/2026 - 05/16/2027	\$33,474	N/A	\$33,474	\$42,000
				TOTAL	\$117,590

☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County is currently contracted with Qualtrics LLC for County-wide survey software; and

WHEREAS, the current contract with Qualtrics LLC expires as of June 30, 2024 and needs renewal; and

WHEREAS, the proposed renewal begins on May 17, 2024, and goes through May 16, 2025; and

WHEREAS, the contract automatically renews annually with a 5 percent cost increase, unless there is a 90-day notice provided or a revision in services received; and

WHEREAS, Qualtrics LLC will provide a credit of \$4,410 to Dakota County's 2024 payment for a change in contract renewal dates from July 1 to May 17; and

WHEREAS, the total three-year renewal cost is up to \$117,590 and accounts for unanticipated survey interaction overages; and

WHEREAS, the County will be invoiced on an annual basis.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to contract with Qualtrics LLC for the CoreXM5; XM for Strategy + Research software for up to three years starting May 17, 2024

through May 16, 2027 at a total not to exceed \$117,590, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Dakota County Qualtrics Order Form

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Dave Paulsen

Author: Dave Paulsen

Order Form

Parties:	Qualtrics LLC 333 W River Park Drive, Provo, UT, 84604 United States ("Qualtrics")	County of Dakota MN 1590 Highway 55 HASTINGS MN 55033 United States ("Customer")
Effective Date:	The date signed by the last party to sign.	
Governing Document:	This Order Form is subject to the Qualtrics General Terms and Conditions at https://www.qualtrics.com/legal/customers/gtcs/ (the "Agreement"). All capitalized terms used but not defined herein have the meanings given to them in the Agreement. If there is a conflict between the terms of the Agreement and this Order Form, this Order Form will control.	
Attachments:	<ul style="list-style-type: none"> - Service Level Exhibit - Fees Exhibit - Cloud Service Exhibit 	
Services:	As set forth in the exhibits attached hereto	
Term:	As set forth in the exhibits attached hereto	
Payment Terms:	As set forth in the exhibits attached hereto	
Additional Terms:		
To be completed by Customer		
Regional Data Center:		Purchase Order Number (if any):
Email Address for Invoice Submission:	dave.paulsen@co.dakota.mn.us	Shipping Address:
Invoicing Instructions (if applicable):		Billing Address for Invoice Submission: Attn: County of Dakota Dakota County 1590 Hwy 55 Hastings, MN United States 55033

Qualtrics	Customer
By (signature):	By (signature):
Name:	Name:
Title:	Title:
Date:	Date:
Qualtrics Primary Contact:	Customer Primary Contact:
Name: Alex Craft	Name: Dave Paulsen
Phone:	Phone:
Email: acraft@qualtrics.com	Email:

Order Form

Service Level Exhibit

Service Levels

1. **Availability.** Qualtrics ensures that the Cloud Service has an availability level of 99.93%, excluding when the Cloud Service is unavailable due to (a) required system maintenance as determined by Qualtrics ("**Scheduled Maintenance**"); and (b) causes outside of the reasonable control of Qualtrics that could not have been avoided by its exercise of due care, including any outages caused by: (i) the internet in general; (ii) a Customer-caused event; or (iii) any force majeure event ("**Availability**").
2. **Scheduled Maintenance.** A minimum of five days' advance notice will be provided by email to Customer for all Scheduled Maintenance.
3. **Downtime.** "**Downtime**" is defined as the Cloud Service having no Availability, expressed in minutes.
4. **Remedies for Downtime.** If Downtime exceeds a certain amount per month, Customer will be entitled, upon written request, to a credit ("**Fee Credit**") based on the formula: Fee Credit = Fee Credit Percentage set forth below * (1/12 current annual Fees paid for Cloud Service affected by Downtime). All times listed immediately below are per calendar month.
 1. If Downtime is 30 minutes (=99.93%) or less, no Fee Credit Percentage is awarded.
 2. If Downtime is from 31 to 120 minutes, Customer is eligible for a Fee Credit Percentage of 5%.
 3. If Downtime is from 121 to 240 minutes, Customer is eligible for a Fee Credit Percentage of 7.5%.
 4. If Downtime is 241 minutes or greater, Customer is eligible for a Fee Credit Percentage of 10.0%

Order Form

Fees Exhibit

License Details

Start Date	End Date	Term in Months
First date of the initial period in the table below	Last date of the final period in the table below	12

Cloud Service Details

Period	Services	Price	Estimated Invoice Date	Payment Terms from Invoice	License Configuration
17-May-2024 TO 16-May-2025	Cloud Professional	\$25,080.00* \$0.00	Effective Date	Net 30	Q-98469
Total		USD \$25,080.00			

*Incremental upgrade amount based on \$33,900.00 annualized price.

Prices shown do not include applicable taxes. Applicable taxes will be presented on the invoice.

Press Release

Notwithstanding anything to the contrary in the Agreement, upon mutual execution of this Order Form Customer grants Qualtrics the right to issue a press release naming Customer as a customer of Qualtrics and identifying the product purchased.

Excess Use

The Cloud Service is subject to Usage Metrics and volume specified in the Order Forms and Documentation. Any use of the Cloud Service that exceeds this scope shall incur additional fees. Fees accrue from the date the excess use began. Customer will execute an Order Form for additional quantities of the applicable Usage Metrics promptly upon Qualtrics' request, and/or pay any invoice for excess use, which will be sent on the next anniversary of the current annual period with net 30 payment terms. Customer will pay for excess use based on Qualtrics' prices on the date the excess use began.

Order Form

Cloud Service Exhibit

Cloud Service Renewal (not applicable to pilots or proofs of concept). Upon expiration of the full contract term as set out in the Fees Exhibit ("Initial Term") and each subsequent renewal term, the Cloud Service will automatically renew for a successive one-year term with a price increase of no more than 5% at such renewal, unless either party provides written notice of non-renewal or modification at least 90 days prior to the end of the applicable term.

[Description of Services on following page]

Order Form

YEAR 1
Q-98469

CLOUD SERVICE

CoreXM5;XM for Strategy + Research

XM for Strategy + Research

Strategic Research Interactions : 35,000

SMS Text Reserve : 50,000

Qualtrics permits Customer to process a limited number of characters (as defined at <https://www.qualtrics.com/support/survey-platform/data-and-analysis-module/data/translate-text-responses>) through its translation functionality per subscription year ("Translation Limit") at no charge. Qualtrics, at its discretion, reserves the right to strictly enforce this limit.

The Cloud Services purchased are subject to the Definitions and Product Terms located at: <https://www.qualtrics.com/legal/customers/product-terms>



Board of Commissioners

Request for Board Action

Item Number: DC-3328

Agenda #: 8.2

Meeting Date: 5/7/2024

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract For Business Analyst Services

PURPOSE/ACTION REQUESTED

Authorize the Enterprise Finance and Information Services Director to execute a contract with ITR Group, Inc. to purchase business analyst services.

SUMMARY

Dakota County Information Technology wishes to contract with ITR Group, Inc. to assist staff in ensuring that projects are properly scoped, and all business requirements are well documented due to the current workload of the department.

Deliverables to be included are:

- Working with all stakeholders to gather and document a list of requirements that will be the basis for either the formal requirements definition, use case, or user story;
- Where warranted, create a process document (this document outlines the steps necessary to complete a process wither business or technical);
- Perform and document a gap analysis (identify the difference between the current state and where the customer would like to be); and
- Work with users and stakeholders to guide or lead quality assurance (QA) testing. This may include creating test cases and test scripts.

This contract will assist staff on a variety of projects freeing up staff to work on the Sheriff's Records Management Project. The Sheriff's Records Management Project goal is to replace the current system, which is no longer upgradable by PCI, the current vendor. The Sheriff's Office employs various systems for information collection and dissemination. This replacement will preserve existing functionality while improving data integration and sharing among three primary functional areas (Jail, Warrants, and Civil) and other relevant systems. The total cost of this contract is \$122,400 covering the period of May 13, 2024 through December 31, 2024.

RECOMMENDATION

Staff recommends that the Board authorize the Enterprise Finance and Information Services Director to execute a contract with ITR Group, Inc. The contract will provide for additional business analyst services. The contract will not exceed \$122,400.

EXPLANATION OF FISCAL/FTE IMPACTS

The Sheriff's Office is sharing funds with Information Technology to back fill an Information Technology employee that will be working directly on their Sheriff's Record Management Project. The budget is sufficient to cover the \$122,400. No budget amendment is requested.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, professional services are required to ensure the continuation of projects freeing up Information Technology staff to work on the Sheriff's Records Management Replacement Project; and

WHEREAS, Dakota County Information Technology will contract with a business analyst consultant to assist staff in ensuring that projects are properly scoped, and all business requirements are well documented; and

WHEREAS, ITR Group, Inc. has the means to provide the required business analyst services that best meets the County's needs; and

WHEREAS, the Information Technology and Sheriff's Departments have the budget available in 2024 to fund the professional services contract from May 13, 2024 to December 31, 2024, totaling \$122,400.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute a contract with ITR Group, Inc. in the amount not to exceed \$122,400 for business analyst services, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Dan Cater

Author: Sherry Falb-Joslin



Board of Commissioners

Request for Board Action

Item Number: DC-3320

Agenda #: 9.1

Meeting Date: 5/7/2024

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Final Plats Recommended By Plat Commission

PURPOSE/ACTION REQUESTED

Approve final plats contiguous to County Roads as recommended by the Plat Commission.

SUMMARY

To provide for the orderly development of property in Dakota County, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108. The Ordinance requires new subdivisions adjoining County highways to comply with the County's access spacing and right of way guidelines in order that existing and future highway corridors are preserved to accommodate existing and forecasted traffic volumes safely and efficiently. The Plat Commission examines plats prior to the time they are submitted for County Board approval. The Plat Commission has reviewed and recommends approval of the final plats by the County Board. The final plat approval by the County Board is subject to the conditions established by the Plat Commission review (Attachments: Meeting Notes and Location Maps).

RECOMMENDATION

Staff recommends approval of the final plats by the County Board as recommended by the Plat Commission.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

PRESTWICK PLACE 26TH ADDITION
AUTHENTIX LAKEVILLE SECOND ADDITION

Rosemount
Lakeville

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Meeting Notes

Attachment: Location Maps

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Todd Tollefson

DAKOTA COUNTY PLAT COMMISSION MEETING SUMMARY

April 10, 2024

The Plat Commission meeting began at 1:30pm via Teams. Members present included: Todd Tollefson, Scott Peters, Kurt Chatfield, Jake Chapek, and Tom Bowlin. Other present: TJ Bentley

Plat Name:	PRESTWICK PLACE 26TH ADDITION
PID:	345862300010
City:	Rosemount
County Road:	CSAH 42 (County Road 42)
Current ADT (2021):	18,317
Projected ADT:	23,000
Current Type:	4-lane, divided
Proposed Type:	4-lane, divided
R/W Guideline:	75 ft ½ ROW
Spacing Guideline:	½ mi full access
Posted Speed Limit:	55 mph
Proposed Use:	Commercial
Status:	Preliminary
Location:	NE ¼, Sec 27-115-19
In attendance (04/10/24):	Julia Hogan (city)

REVIEW 04/10/24:

This is a replat of Lot 1, Block 1, PRESTWICK PLACE 25TH ADDITION. Restricted access is shown along CSAH 42 per document no. 2573284 and the right-of-way requirements have been met. There were no other comments.

RECOMMENDATION 04/10/24:

The Plat Commission has approved the preliminary and final plat and will recommend approval to the County Board of Commissioners.

Plat Name:	AUTHENTIX LAKEVILLE SECOND ADDITION
PID:	221197000010
City:	Lakeville
County Road:	CSAH 70 (210th St. W.)
Current ADT (2021):	8,000
Projected ADT (2040):	8,200
Current Type:	4-lane divided
Proposed Type:	4-lane divided
R/W Guideline:	75ft ½ R/W
Spacing Guideline:	¼ mile full access
Posted Speed Limit:	55 mph
Proposed Use:	Mixed Use/Residential
Status:	Preliminary
Location:	SE ¼, Sec 26-114-21
In attendance (04/10/24):	Frank Dempsey (city); Zach Johnson (city)

REVIEW 04/10/24:

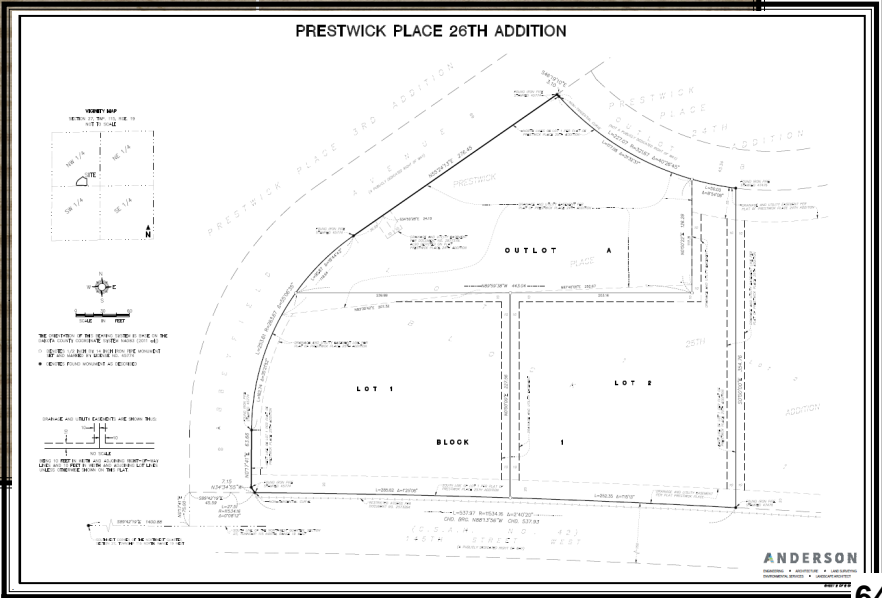
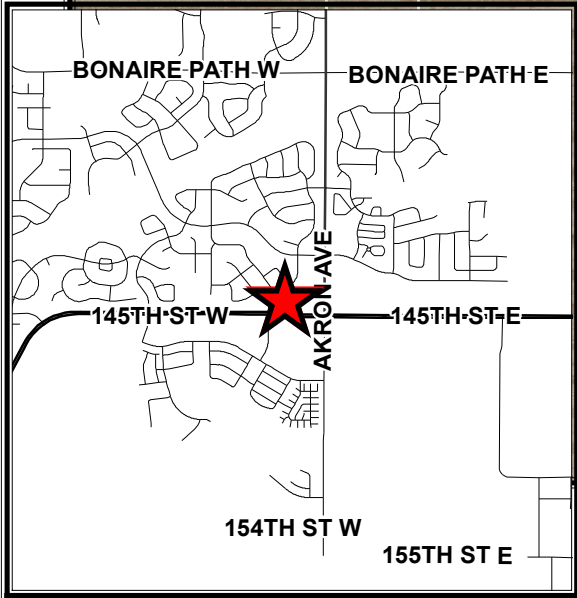
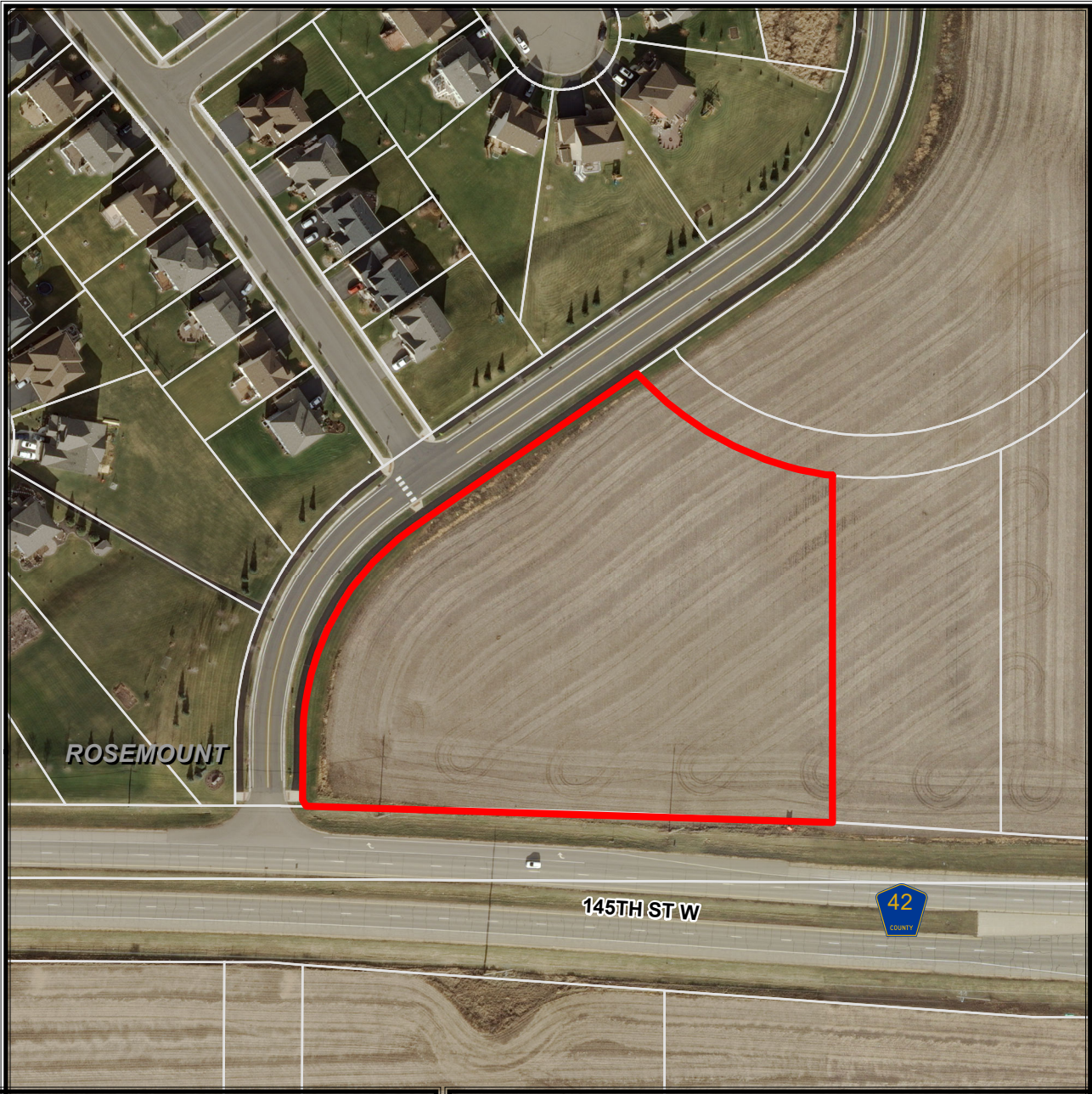
This is a replat of Outlot A, AUTHENTIX LAKEVILLE, splitting into two outlots. Restricted access is shown along CSAH 70 per document no. 3565867 and the right-of-way requirements have been met. As noted, the 207th Street/CSAH 70 intersection is planned to be restricted in the future.

RECOMMENDATION 04/10/24:

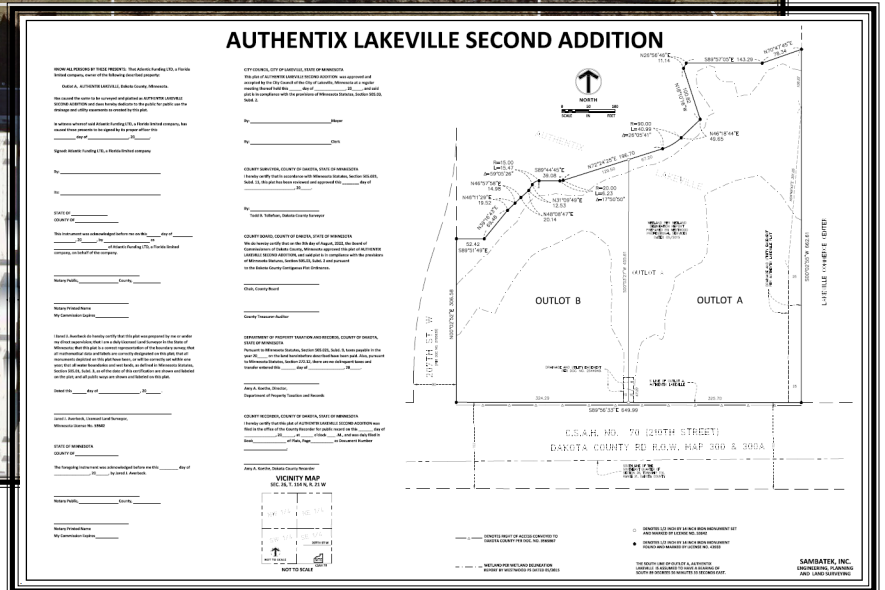
The Plat Commission has approved the preliminary and final plat and will recommend approval to the County Board of Commissioners.

PRESTWICK PLACE 26TH ADDITION

Prepared by Dakota County Physical Development Division



Prepared by Dakota County Physical Development Division





Board of Commissioners

Request for Board Action

Item Number: DC-3280

Agenda #: 9.2

Meeting Date: 5/7/2024

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Joint Powers Agreement With Vermillion Township For Bituminous Resurfacing On Doffing Avenue, County Project 98-49

PURPOSE/ACTION REQUESTED

Authorize execution of a joint powers agreement (JPA) with Vermillion Township for bituminous resurfacing on Doffing Avenue, County Project (CP) 98-49.

SUMMARY

To provide a safe and efficient transportation system, Dakota County annually contracts for milling and bituminous overlay (pavement preservation) projects. This year's projects will include resurfacing work on eight County roads or County State Aid Highways and 14 trail and parking lot projects.

Vermillion Township desires to resurface Doffing Avenue, a 1300-foot-long cul-de-sac located south of County State Aid Highway (CSAH) 66 (Attachment: Location Map). In order to receive competitive bids, the Township has requested that its project be included with the County's overlay program as CP 98-49. Vermillion Township will reimburse the County for all costs associated with CP 98-49, including engineering, construction administration, and inspection.

Transportation staff anticipates presenting the contract for all the pavement preservation projects at a County Board meeting in May. The work on the preservation projects will begin in late May and be completed by the fall of 2024. Vermillion Township will be acting on the proposed JPA on May 2, 2024.

RECOMMENDATION

Staff recommends execution of a JPA with Vermillion Township for CP 98-49 to define project responsibilities and reimbursement terms.

EXPLANATION OF FISCAL/FTE IMPACTS

The costs for CP 98-49 are estimated at \$127,000 for construction and \$10,000 for engineering, construction administration, and inspection based on eight percent of the construction costs. Vermillion Township will reimburse the County for all costs associated with CP 98-49. A budget amendment is recommended to account for this project but will be deferred until contract award anticipated for May 2024, when actual costs will be known.

- | | | |
|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County is the lead agency for pavement preservation projects and anticipates its 2024 projects to begin in May 2024; and

WHEREAS, Vermillion Township desires to resurface Doffing Avenue and has requested that its project be included with the County's project; and

WHEREAS, the County has identified this project as County Project (CP) 98-49, with a total estimated cost of \$108,000, which includes \$100,000 for construction and \$8,000 for engineering, construction administration, and inspection; and

WHEREAS, Vermillion Township will reimburse the County for all costs associated with CP 98-49; and

WHEREAS, a joint powers agreement with Vermillion Township for CP 98-49 is necessary to define project responsibilities and reimbursement terms.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with Vermillion Township for the reimbursement of actual construction, engineering, and construction administration costs for the resurfacing of Doffing Avenue (County Project 98-49), subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Location Map

BOARD GOALS

☒ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

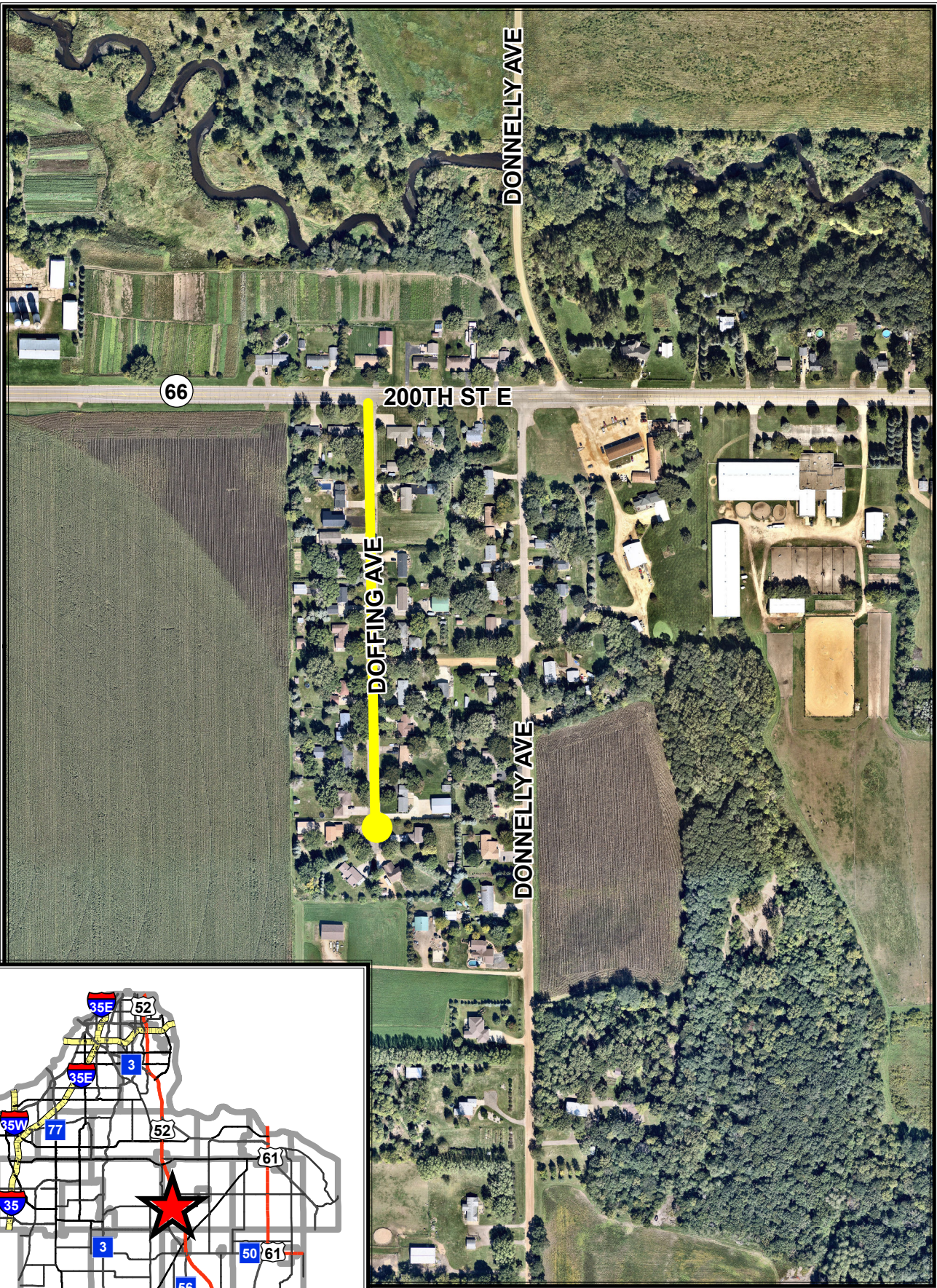
☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Todd Howard

Prepared by Dakota County Physical Development Division



**Resurfacing of Doffing Avenue
County Project 98-049**



Board of Commissioners

Request for Board Action

Item Number: DC-3258

Agenda #: 9.3

Meeting Date: 5/7/2024

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Appointment To Lower Minnesota River Watershed District Board Of Managers

PURPOSE/ACTION REQUESTED

Appoint a Dakota County representative to the Lower Minnesota River Watershed District (LMRWD) Board of Managers.

SUMMARY

The LMRWD is located just south of the Twin Cities along the Minnesota River. Portions of the communities of Mendota Heights, Mendota, Lilydale, Eagan, and Burnsville are located within the LMRWD boundaries in Dakota County (Attachment: Map of Dakota County portion of LMRWD). The LMRWD is a Special Purpose Unit of government formed under Minn. Stat. § 103D. Upon establishment, the LMRWD became a legal entity for providing local participation to the U.S. Army Corps of Engineers to construct a navigational channel. With this purpose in mind, a nine-foot navigation channel was developed from the mouth of the Minnesota River to mile 14.7 at Savage, Minnesota. Construction of the project began in 1966 and was completed in 1968. The LMRWD is still actively involved today with the maintenance of the channel and also works with local units of government, private citizens, and local organizations to provide strategic resource evaluation and management.

Theresa Kuplic, the Dakota County representative on the LMRWD Board of Managers whose term expired February 29, 2024, wishes to be reappointed. No other residents of the LMRWD sought appointment to the Board of Managers.

Minn. Stat. § 103D.311 maintains that a “person may not be appointed as a manager who: (1) is not a voting resident of the watershed district; and (2) is a public officer of the county, state, or federal government, except that a soil and water conservation supervisor may be a manager.” Theresa Kuplic applied to be reappointed as Dakota County representative on the Board of Managers of the LMRWD and meets the eligibility requirements set forth in the statute.

Members of the LMRWD Board of Managers serve three-year terms. The current term for the Dakota County Manager began February 29, 2024.

RECOMMENDATION

Staff recommends reappointment of Theresa Kuplic as the Dakota County Member of the Board of Managers for the LMRWD for the term ending February 28, 2027.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Lower Minnesota River Watershed District (LMRWD) is located just south of the Twin Cities along the Minnesota River and includes portions of the communities of Mendota Heights, Mendota, Lilydale, Eagan, and Burnsville; and

WHEREAS, the term for Dakota County representative on the LMRWD Board of Managers expired; and

WHEREAS, the LMRWD and Dakota County collaborated in the recruitment of candidates for appointment; and

WHEREAS, the incumbent candidate wishes to be reappointed and was determined eligible; and

WHEREAS, staff discussed the appointment with the applicant; and

WHEREAS, Theresa Kuplic applied to Dakota County for potential reappointment as the Dakota County Member of the Board of Managers for the LMRWD; and

WHEREAS, Theresa Kuplic meets the eligibility requirements set forth in Minn. Stat. § 103D.311; and

WHEREAS, staff recommends Theresa Kuplic be reappointed to the Board of Managers for the LMRWD.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby reappoints Theresa Kuplic to the Lower Minnesota River Watershed District Board of Managers for a term which expires February 28, 2027.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Map of Dakota County portion of LMRWD

BOARD GOALS

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

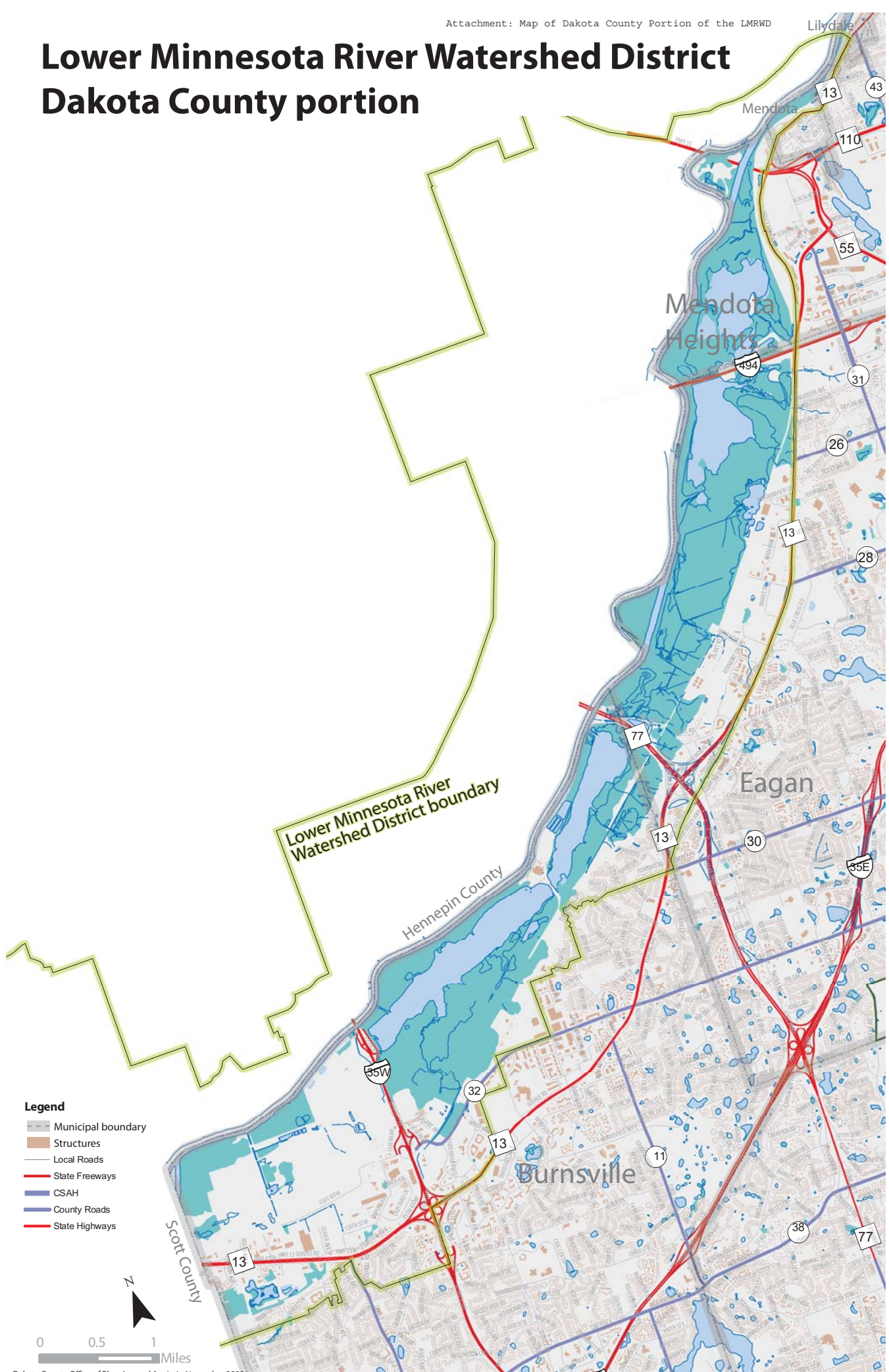
☒ Excellence in Public Service

CONTACT

Department Head: Nikki Stewart

Author: Travis Thiel

Lower Minnesota River Watershed District Dakota County portion





Board of Commissioners

Request for Board Action

Item Number: DC-3351

Agenda #: 10.1

Meeting Date: 5/7/2024

DEPARTMENT: Sheriff

FILE TYPE: Consent Action

TITLE

Proclamation Of Correctional Officers And Police Officers Weeks In Dakota County

PURPOSE/ACTION REQUESTED

Proclaim the week of May 5-11, 2024 as Correctional Officers Week and the week of May 12-18, 2024 as Police Officers Week in Dakota County.

SUMMARY

Under Minn. Stat. § 387.03 and 387.11, the Sheriff shall keep and preserve the peace of the County, pursue and apprehend all felons, execute all processes, writs, precepts, and orders issued or made by lawful authority. The Sheriff investigates recreational vehicle accidents and searches for drowned bodies or lost persons. The Sheriff shall have the charge and custody of the county jail and receive and keep safely all persons lawfully committed thereto.

The week of May 5-11, 2024 is recognized as National Correctional Officers Week. President Ronald Regan issued Presidential Proclamation 5187- National Corrections Officers Week to recognize the difficult work the profession does for its citizens.

The week of May 12-18, 2024 is recognized as National Police Officers Week. President John F. Kennedy issued Proclamation 3466 - Police Officers Week and Peace Officers Memorial Day, May 15th, to honor Peace Officers killed or disabled in the line of duty.

RECOMMENDATION

In recognition of correctional and licensed Peace Officers who have sworn to serve and protect, staff recommends the Dakota County Board of Commissioners recognizes and proclaims the week of May 5-11, 2024 as Correctional Officers Week and May 12-18, 2023 as Police Officers Week in Dakota County.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, under Minn. Stat. § 387.03 and 387.11, the Sheriff shall keep and preserve the peace of the county, pursue and apprehend all felons, execute all processes, writs, precepts, and orders issued or made by lawful authority; and

WHEREAS, the Sheriff shall have the charge and custody of the county jail and receive and keep safely all persons lawfully committed thereto; and

WHEREAS, the week of May 5-11, 2024 is nationally recognized as Correctional Officers Week; and

WHEREAS, the week of May 12- 18, 2024 is nationally recognized as Police Officers Week and May 15th as Peace Officers Memorial Day.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 5-11, 2024 as Correctional Officers Week and May 12-18, 2024 as Police Officers Week in Dakota County.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Joe Leko

Author: Joe Leko



Board of Commissioners

Request for Board Action

Item Number: DC-3327

Agenda #: 11.1

Meeting Date: 5/7/2024

DEPARTMENT: Assessing Services

FILE TYPE: Consent Action

TITLE

Approval Of Chair To Special Board Of Equalization

PURPOSE/ACTION REQUESTED

Approve the 2024 Chair of the Special County Board of Appeal and Equalization.

SUMMARY

The Special County Board of Appeal and Equalization (SCBAE) will meet in person at the Western Service Center on Monday, June 10, 2024, to review the 2024 assessment. The SCBAE voted at the 2023 meeting to reappoint Patricia Zuzek as Chair for the 2024 meeting.

RECOMMENDATION

Staff recommends the County Board of Commissioners appoint Patricia Zuzek as Chair of the Special County Board of Appeal and Equalization for 2024.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners appoints the Chair for the Special County Board of Appeal and Equalization; and

WHEREAS, the Dakota County Special County Board of Appeal and Equalization voted in 2023 to reappoint Patricia Zuzek as Chair for 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints Patricia Zuzek as Chair of the Special County Board of Appeal and Equalization for 2024.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

CONTACT

Department Head: Scott Lyons

Author: Scott Lyons



Board of Commissioners

Request for Board Action

Item Number: DC-3267

Agenda #: 11.2

Meeting Date: 5/7/2024

DEPARTMENT: Library

FILE TYPE: Consent Action

TITLE

Acceptance Of Gifts To Dakota County Library

PURPOSE/ACTION REQUESTED

To accept gifts exceeding \$1,500 to the Dakota County Library.

SUMMARY

Pursuant to Policy 1570 Gift Acceptance and adopted Donation Plan (Resolution No. 24-101, February 27, 2024), the Dakota County Board of Commissioners delegated to the County Manager or their designee, the Dakota County Library Advisory Committee, the authority to accept gifts of personal property up to \$1,500 in value for public library purposes. Gifts to Dakota County libraries with a value greater than \$1,500 are presented to the County Board for approval and acceptance.

- Friends of Wescott Library donated \$3,839.00 for book display units in the teen area.
- Friends of Heritage Library donated \$2,500.00 for Summer Discovery books.
- Friends of Hastings Library donated \$1,841.00 for Summer Discovery and an author talk.

RECOMMENDATION

The Dakota County Library Director recommends, and the Library Advisory Committee supports acceptance of this gift. Letters of thanks have been prepared for Commissioner signatures.

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|---|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input checked="" type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, pursuant to Policy 1570 Gift Acceptance and adopted Donation Plan (Resolution No. 24-101, February 27, 2024), the Dakota County Board of Commissioners delegated to the County Manager or their designee, the Dakota County Library Advisory Committee, the authority to accept gifts of personal property up to \$1,500 in value for public library purposes; and

WHEREAS, the Dakota County Board of Commissioners must approve and accept gifts to County libraries with a value greater than \$1,500; and Friends of Wescott Library donated \$3,839.00 for book display units in the teen area and Friends of Heritage Library donated \$2,500.00 for Summer Discovery books; and Friends of Hastings Library donated \$1,841.00 for Summer Discovery and an

author talk; and

WHEREAS, these donations will greatly enrich the capacity of Dakota County Library to offer valuable materials and programs to customers; and

WHEREAS, the Dakota County Library Advisory Committee supports acceptance of these gifts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts \$3,839.00 from Friends of Wescott Library for book display units in the teen area and \$2,500.00 from Heritage Friends for Summer Discovery books; and \$1,841.00 for Summer Discovery and an author talk; and

BE IT FURTHER RESOLVED, That the adopted 2024 budget be amended as follows:

Revenue

Wescott Gifts	\$3,839
Heritage Gifts	\$2,500
Hastings Gifts	<u>\$1,841</u>
Total Revenue	\$8,180

Expense

Wescott Gifts	\$3,839
Heritage Gifts	\$2,500
Hastings Gifts	<u>\$1,841</u>
Total Expense	\$8,180

PREVIOUS BOARD ACTION

24-101; 2/27/24

ATTACHMENTS

Attachment: Letter to Wescott Friends

Attachment: Letter to Lakeville Friends

Attachment: Letter to Hastings Friends

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Margaret Stone

Author: Kathy Peterson



May 7, 2024

John Elliott, President
Wescott Friends
1340 Wescott Road
Eagan, MN 55123

Dear Mr. John Elliot:

Thank you so much for your generous donation of \$3938.00 made on 3/19/2024. This donation was used to purchase book display units for the teen area.

County Board members join me in thanking you and the Wescott Friends for your generous support.

Best Regards,

Joe Atkins, Chair
Dakota County Commissioners

Laurie Halverson
Commissioner, District 3

County Board of Commissioners

P 651-438-4418 **W** www.dakotacounty.us
A Dakota County Administration Center • 1590 Highway 55 • Hastings • MN 55033





May 7, 2024

Aly Bunting, Interim President
Heritage Friends
20085 Heritage Drive
Lakeville, MN 55044

Dear Ms. Aly Bunting:

Thank you so much for your generous donation of \$2965.00 made on March 25 2024. This donation will be used to fund Summer Discovery books, craft supplies and a performance by The Bazilloins.

County Board members join me in thanking you and [Company/Foundation] for your generous support.

Best Regards,

Joe Atkins, Chair
Dakota County Commissioners

Mary Liz Holberg
Commissioner, District 6

County Board of Commissioners

P 651-438-4418 **W** www.dakotacounty.us
A Dakota County Administration Center • 1590 Highway 55 • Hastings • MN 55033





May 7, 2024

Linda Hoffman, Treasurer
Friends of the Hastings Library
522 Pleasant Dr.
Hastings, MN 55033

Dear Ms. Hoffman

Thank you so much for your generous donation of \$1841.00 made on April 17, 2024. This gift will be used to support Summer Discovery and a local author visit.

County Board members join me in thanking you and the Friends of the Hastings Library for your generous support.

Best Regards,

Joe Atkins Chair
Dakota County Commissioners

Mike Slavik
Commissioner, District 1

County Board of Commissioners

P 651-438-4418 **W** www.dakotacounty.us
A Dakota County Administration Center • 1590 Highway 55 • Hastings • MN 55033





Board of Commissioners

Request for Board Action

Item Number: DC-3283

Agenda #: 12.1

Meeting Date: 5/7/2024

DEPARTMENT: Public Health

FILE TYPE: Regular Action

TITLE

Proclamation Of National Nurses Week In Dakota County May 6-12, 2024

PURPOSE/ACTION REQUESTED

Proclaim the week of May 6-12, 2024, as National Nurses Week in Dakota County.

SUMMARY

Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. Ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health and safety of Dakota County residents.

Every year from May 6-12, nurses are recognized for their service and dedication to caring for and improving the health of others nationwide through National Nurses Week. Nurses Week celebrates and honors the unwavering commitment nurses make to their patients/clients, their communities, and our health care system. This year's theme "Nurses Make the Difference" honors the incredible nurses who embody the spirit of compassion and care in every healthcare setting.

Nurses play a vital role in the health and well-being of Dakota County residents at an individual and community level. They assess, develop and deliver appropriate plans of care, monitor conditions and respond to emergencies, educate, collaborate and advocate for policy to improve health for all. Dakota County employs over 60 nurses who work across the Community Services Division in a variety of programs and units including Administration, Community Living Services, Disease Prevention and Control, Emergency Preparedness, Family Health, Parent Support Outreach, and School Health. Their work helps keep our community healthy, safe and thriving. Dakota County nurses make a difference.

OUTCOMES

In 2023 our Public Health Nurses:

- Provided 8,722 visits to community members.
- Served 549 families through the Follow Along Program.
- Administered 3,443 immunizations to our community.
- Processed over 2,000 Public Health referrals for Family Health Services.
- Served over 1,000 individuals seeking services for aging and disability needs.

RECOMMENDATION

To honor and recognize nurses for their service and dedication to caring for and improving the health of our Dakota County residents, staff recommends the Dakota County Board of Commissioners recognizes National Nurses Week in Dakota County, May 6-12, 2024.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health and safety of Dakota County residents; and

WHEREAS, every year from May 6-12, nurses are recognized for their service and dedication to caring for and improving the health of others nationwide through National Nurses Week; and

WHEREAS, Nurses Week celebrates and honors the unwavering commitment nurses make to their patients/clients, their communities, and our healthcare system; and

WHEREAS, this year's theme, "Nurses Make the Difference", honors the incredible nurses who embody the spirit of compassion and care in every healthcare setting; and

WHEREAS, nurses play a vital role in the health and well-being of Dakota County residents at an individual and community level as they work to assess, develop and deliver appropriate plans of care, monitor conditions and respond to emergencies, educate, collaborate and advocate for policy to improve health for all; and

WHEREAS, Dakota County employs over 60 nurses who work across the Community Services Division in a variety of programs and units including Administration, Community Living Services, Disease Prevention and Control, Emergency Preparedness, Family Health, Parent Support Outreach, and School Health; and

WHEREAS, Dakota County nurses make a difference as their work helps to keep our community healthy, safe and thriving.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 1-6, 2024, as National Nurses Week in Dakota County, honoring and recognizing nurses for their service and dedication to caring for and improving the health of our Dakota County residents.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

☒ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☐ Excellence in Public Service

CONTACT

Department Head: Coral Ripplinger

Author: Coral Ripplinger



Board of Commissioners

Request for Board Action

Item Number: DC-3334

Agenda #: 13.1

Meeting Date: 5/7/2024

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Legal Strategy For Acquisition Of Property In City Of Inver Grove Heights For County Project 32-65

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during a special Dakota County Board meeting of May 7, 2024, to discuss the following:

- the legal strategy of accomplishing Dakota County's acquisition of certain property rights from Parcel 2, 3, 4, 5, 6, 10, 11, and 12, as identified by Dakota County Right-of-Way Map No. 516.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is partnering with the City of Inver Grove Heights to proceed with County Project (CP) 32-65 (Project); and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, to construct the recommended improvements, Dakota County must acquire property rights from Parcels 2, 3, 4, 5, 6, 10, 11, and 12, identified by Dakota County Right-of-Way Map No. 516, and may need to initiate a "quick take" eminent domain proceeding pursuant to Minn. Stat.

§117.042 to allow project construction to commence in a timely manner; and

WHEREAS, the Dakota County Board of Commissioners seeks legal advice from the County Attorney with respect to the strategy of accomplishing the acquisition of the above-noted property rights for the Project, the public disclosure of which would benefit the landowners to the detriment of Dakota County's position in this matter; and

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on May 7, 2024, and recesses to Conference Room 3A, Administration Center, Hastings, to discuss with the County Attorney the legal strategy of accomplishing Dakota County's acquisition of the property rights from Parcel 2, 3, 4, 5, 6, 10, 11, and 12, as identified by Dakota County Right-of-Way Map No. 516.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-3347

Agenda #: 13.2

Meeting Date: 5/7/2024

DEPARTMENT: Employee Relations

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Discuss Labor Negotiations Strategy

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held during the Dakota County Board meeting on May 7, 2024, to discuss the following:

- Labor Negotiations Strategy

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be addressed in the closed session.

- | | | |
|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, upon adoption of a resolution by majority vote, the Dakota County Board is authorized, pursuant to Minn. Stat. § 13D.03, to hold a closed executive session to discuss labor negotiations strategy; and

WHEREAS, the Dakota County Board of Commissioners desires to meet to discuss labor negotiations strategy.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on May 7, 2024, and recesses to Conference Room 3A, Administration Center, Hastings in order to discuss labor negotiations strategy.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Matt Smith

Author: Andrew Benish



Board of Commissioners

Request for Board Action

Item Number: DC-3386	Agenda #: 16.1	Meeting Date: 5/7/2024
-----------------------------	-----------------------	-------------------------------

Information

See Attachment for future Board meetings and other activities.

May 6, 2024

Monday

4:30 PM - 4:30 PM

Open House: 2nd Street West/Nininger Road and Mississippi River Greenway Improvements (CP 42-161)
-- YMCA, 85 Pleasant Drive, Hastings, Multi-Purpose Room

May 7, 2024

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

May 8, 2024

Wednesday

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Committee Meeting -- Metro Counties Government Center, 2099 University Ave, St. Paul

4:00 PM - 4:00 PM

Vermillion River Watershed Planning Commission Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington

May 9, 2024

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting -- Richfield City Hall, 6700 Portland Avenue South, Bartholomew Room, Richfield

May 13, 2024

Monday

12:00 PM - 12:00 PM

Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom
(<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>)

4:30 PM - 4:30 PM

Public Open House #1- Lexington Avenue Improvements, Eagan (CP 43-55) -- Eagan City Hall, 3830 Pilot Knob Rd, Eagan, Training Room

May 14, 2024

Tuesday

9:00 AM - 9:00 AM

Dakota County General Government and Policy Committee Meeting -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

May 14, 2024 Continued

Tuesday

9:30 AM - 9:30 AM

Dakota County Physical Development Committee of the Whole (or following GGP) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

1:00 PM - 1:00 PM

Dakota County Community Services Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

May 16, 2024

Thursday

4:30 PM - 4:30 PM

Public Open House #1 - McAndrews Corridor Study, Burnsville (CP 38-61) -- Burnhaven Library, 1101 W. County Road 42, Burnsville, Large Conference Room

May 17, 2024

Friday

8:30 AM - 8:30 AM

Dakota-Scott Workforce Development Board Meeting -- Northern Service Center, 1 Mendota Road West, Room 520, West St. Paul

May 21, 2024

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings

10:00 AM - 10:00 AM

Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

2:30 PM - 2:30 PM

Service Award Celebration -- Dakota Lodge at Thompson County Park, 360 Butler Ave. East, West St. Paul



Board of Commissioners

Request for Board Action

Item Number: DC-3387	Agenda #: 17.1	Meeting Date: 5/7/2024
----------------------	----------------	------------------------

Adjournment