



# Dakota County

## General Government and Policy Committee of the Whole

### Minutes

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Tuesday, December 3, 2024

9:30 AM

Conference Room 3A, Administration  
Center, Hastings

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(or following County Board)

#### 1. Call To Order And Roll Call

The meeting was called to order at 11:35 a.m. by Chair Workman.

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|----------------|--|
| <b>Present</b> | Commissioner Mike Slavik<br>Commissioner Joe Atkins<br>Commissioner Laurie Halverson<br>Commissioner William Droste<br>Commissioner Liz Workman<br>Commissioner Mary Hamann-Roland |
| <b>Absent</b>  | Commissioner Mary Liz Holberg  |

Also in attendance were Heidi Welsch, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording of this meeting is available upon request.

#### 2. Audience

Chair Workman noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
No comments were received for this agenda.

#### 3. Approval Of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mike Slavik

Second: Joe Atkins

Ayes: 6

#### CONSENT AGENDA

On a motion by Commissioner Atkins, seconded by Commissioner Hamann-Roland, the Consent agenda was approved as follows:

#### 4. County Administration - Approval of Minutes

##### 4.1 Approval of Minutes of Meeting Held on November 12, 2024

Motion: Joe Atkins

Second: Mary Hamann-Roland

Ayes: 6

## 5. County Board/County Administration

### 5.1 2024 Board Priorities Third Quarter Update

Information only; no action requested.

### 5.2 Approval Of Revisions To Policy 3241 (Flex Leave) And Policy 3160 (Compensation Guidelines)

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, the Human Resources Department periodically reviews and recommends revisions to policies to maintain and enhance the effective and responsive provision of human resource services in the County; and

WHEREAS, the proposed revisions are recommended for Policy 3241 (Flex Leave):

- Added language to contemplate required employees during public emergency or weather event under Minn. Stat. § 181.9447.
- Added language to exempt paid time off beyond that required by law under Minn. Stat. § 181.9447.
- Various administrative language changes.

; and

WHEREAS, the proposed revisions are recommended for Policy 3160 (Compensation Guidelines):

- Add Initial Probationary Period Compensation to reflect a 12-month probationary period and standards for probationary pay increases.
- Modify title for Promotion and Transfer Probationary Period Compensation.
- Various administrative language changes.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the proposed revisions to Policy 3241 Flex Leave and Policy 3160 Compensation Guidelines and authorizes the Human Resources Director to modify said policy accordingly.

This item was approved and recommended for action by the Board of Commissioners on 12/17/2024.

Ayes: 6

## 6. Public Services And Revenue

### 6.1 Approval Of Library Advisory Committee Bylaws

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, by Resolution No. 14-400 (August 12, 2014), the Dakota County Board established the Library Advisory Committee; and

WHEREAS, the Dakota County Board updated the Gift Acceptance Policy 1570; and

WHEREAS, the Dakota County Board increased the per diem rate for public advisory committees; and

WHEREAS, the Dakota County Library updated the Library Advisory Committee bylaws to reflect those changes; and

WHEREAS, the Dakota County Library made other changes for clarity and are administrative in nature; and

WHEREAS, the Library Advisory Committee requests the Dakota County Board approve the updated bylaws.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the amendments to the Library Advisory Committee bylaws.

This item was approved and recommended for action by the Board of Commissioners on 12/17/2024.

Ayes: 6

## **REGULAR AGENDA**

### **7. Public Services And Revenue**

#### **7.1 Update On Heritage Trail Interpretive Loop Pilot Project**

Dakota County Historical Society Executive Director Matt Carter and Public Services and Revenue Deputy Director Teresa Mitchell briefed this item and responded to questions. This item was on the agenda for informational purposes only.

Information only; no action requested.

### **8. County Board/County Administration**

#### **8.1 Legislative Update**

Communications Director Mary Beth Schubert, Paul Cassidy with Stinson and Mike Erlandson with Downs briefed this item and responded to questions. This item was on the agenda for informational purposes only.

Information only; no action requested.

**9. Enterprise Finance and Information Services**

**9.1 Update On Multi-County 2025 Residential Opinion Survey Project**

Senior Management Analyst Katie O'Connor and Management Analyst III Hannah Rank briefed this item and responded to questions. This item was on the agenda for informational purposes only.

Information only; no action requested.

**9.2 Update On Obligation Of American Rescue Plan Act Funding**

Finance Director Paul Sikorski briefed this item and responded to questions. This item was on the agenda for informational purposes only.

Information only, no action requested.

**10. County Manager's Report**

County Manager Heidi Welsch mentioned the upcoming Governance and Strategic Planning Workshop that will be held on Friday, December 6 at Schaar's Bluff Gathering Center.

**11. Future Agenda Items**

No future agenda topics were discussed.

**12. Adjournment**

**12.1 Adjournment**

Motion: Joe Atkins

Second: Mike Slavik

On a motion by Commissioner Atkins, seconded by Commissioner Slavik, the meeting was adjourned at 12:49 p.m.

Ayes: 6

Respectfully submitted,  
Jeni Reynolds  
Sr. Administrative Coordinator to the Board