



# Dakota County

## Board of Commissioners

### Agenda

---

Tuesday, December 3, 2024

9:00 AM

Boardroom, Administration Center,  
Hastings, MN

---

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)

Emails must be received by 7:30am on the day of the meeting.

Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Public Hearing**

- 5.1 *Public Services and Revenue Administration* - Public Hearing To Receive Comments On 2025 Off Sale Intoxicating Liquor License Applications And Approval Of All 2025 Intoxicating Liquor Licenses
- 5.2 *Transportation* - Public Hearing To Receive Comments On Eligible Projects For County Transportation Sales And Use Tax Funds
- 5.3 *Physical Development Administration* - Public Hearing To Receive Comments On 2025-2029 Capital Improvement Program Budget

6. **Presentation**

- 6.1 *County Board* - Inver Hills Community College and Dakota County Technical College Beginning Merger Process

**CONSENT AGENDA****7. County Administration - Approval of Minutes**

7.1 Approval of Minutes of Meeting Held on November 12, 2024

**8. Items Recommended By Board Committee\***

- 8.1 *Physical Development Administration* - Approval Of 2025 Planning Commission Work Plan
- 8.2 *Parks* - Authorization To Execute Joint Powers Agreement With Minnesota Zoological Board To Provide Native Prairie Hay To Feed Zoo Animals
- 8.3 *Parks* - Authorization To Award Bid And Execute Contract With RES Great Lakes, LLC For Church's Woods Restoration And Enhancement Project
- 8.4 *Parks* - Authorization And Execution Of Real Property Declaration For Shade Tree Bonding Grant Reimbursement Of Thompson County Park Natural Resource Improvements
- 8.5 *Parks* - Authorization To Accept Funding From State Of Minnesota Legislature-Appropriated Funds For State Fiscal Year 2025 Regional Parks And Trails Tree Planting Grant Program And Amend 2024 Capital Improvement Program
- 8.6 *Facilities Management* - Approval Of Conceptual Phasing And To Amend Professional Services Contract With ALLiiANCE For Empire Maintenance Facility Redevelopment
- 8.7 *Facilities Management* - Authorization To Execute Second Contract Amendment With Schreiber Mullaney Construction Company, Inc., For Crisis And Recovery Center
- 8.8 *Environmental Resources* - Authorization To Execute Contract With Dynamic Lifecycle Innovations MN LLC For Residential And Business Electronics Collection And Recycling
- 8.9 *Environmental Resources* - Authorization To Submit Solid Waste Infrastructure For Recycling Grant Application And Execute Grant Agreement For Proposed Recycling Zone Plus
- 8.10 *Community Services Administration* - Authorization To Execute Grant Agreement With Legal Assistance Of Dakota County, Ltd.
- 8.11 *Social Services-Adult Services* - Authorization To Execute Contract With Cantata Health Solutions LLC For Electronic Health Records System

- 8.12 *Social Services-Children and Family Services* - Ratification Of Grant Application For Children's Mental Health Respite Care Services And Authorization To Accept Grant Funds And Execute Grant Agreement
- 8.13 *Social Services-Children and Family Services* - Authorization To Execute Contract With Nexus Family Healing
- 8.14 *Social Services-Aging & Disability Services* - Authorization To Accept Grant Funds From Minnesota Department Of Human Services For Workforce Shortage Efforts, Execute Grant Agreement, And Amend 2024 Social Services Budget
- 8.15 *Community Corrections* - Authorization To Execute Joint Powers Agreements For Sentence To Service Program
- 8.16 *Employment and Economic Assistance* - Authorization To Execute Contract With Avivo For Minnesota Family Investment Program Employment Services
- 8.17 *Public Health* - Authorization To Execute Joint Powers Agreement With City Of Hastings For Wellness Initiatives Funded Through Minnesota Department Of Health Statewide Health Improvement Partnership
- 8.18 *Public Health* - Authorization To Execute Joint Powers Agreement With Independent School District 196 For Facility Use For Parent Coach Training, And Registration And Advertisement Support
- 8.19 *Human Resources* - Authorization To Provide One-Time Base Equity Adjustment To Non-Temporary, Non-Union County Staff
- 8.20 *Human Resources* - Adoption Of 2025 Merit Compensation Policy And Plan Provisions

**9. County Board/County Administration**

- 9.1 *Human Resources* - Authorization To Execute 2025-2026 Labor Agreement With AFSCME Local 306 Unit
- 9.2 *Human Resources* - Authorization To Execute 2025-2026 Labor Agreement With AFSCME Local 450 Unit
- 9.3 *Human Resources* - Authorization To Execute 2025-2026 Labor Agreement With AFSCME Local 693 Unit
- 9.4 *Human Resources* - Authorization To Execute 2025-2026 Labor Agreement With Law Enforcement Labor Services Licensed Deputies Unit

**10. Enterprise Finance and Information Services**

- 10.1 *Finance* - Report On Invoices Paid In October 2024
- 10.2 *Finance* - Scheduling Of Public Hearing To Receive Comments On Capital Improvement Program (CIP) Bonds
- 10.3 *Office Of Risk Management* - Authorization To Execute Contract With SFM Risk Solutions, Inc. For Administration Of Workers' Compensation Claims

## 11. **Physical Development**

- 11.1 *Physical Development Administration* - Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development
- 11.2 *Physical Development Administration* - Authorization To Execute Subrecipient Agreement Between Dakota County And Dakota County Community Development Agency For HOME-ARP Funds
- 11.3 *Physical Development Administration* - Approval Of Substantial Amendments To 2021 Dakota County HOME Consortium Program
- 11.4 *Transportation* - Authorization To Execute Detour Agreement No. 1057869 With Minnesota Department Of Transportation For Trunk Highway 3 In City Of Rosemount
- 11.5 *Transportation* - Authorization To Amend 2024 Transportation Capital Improvement Program Budget, Execute Joint Powers Agreement With City Of Rosemount And Advance Acquisition For Intersection Improvement At County State Aid Highway 42 And Biscayne Avenue In Rosemount, County Project 42-179
- 11.6 *Transportation* - Sponsorship Of Snowmobile Club Grant-In-Aid Program Applications To Minnesota Department Of Natural Resources And Authorization To Execute Related Agreements
- 11.7 *Transportation* - Authorization To Award Construction Contract And Execute Joint Powers Agreement With City Of Inver Grove Heights For Safe Routes To School Improvements On County State Aid Highway 28 In Inver Grove Heights, County Project 28-66
- 11.8 *Facilities Management* - Award Of Bid And Authorization To Execute Contract With Ultimate One Transportation, Inc., For Interoffice And Library Mail Delivery Services
- 11.9 *Facilities Management* - Authorization To Execute License Agreement Between Dakota County And Nexus Family Healing For Space Located At Aspen House

- 11.10 *Parks* - Approval Of Right Of Way Acquisition For Trail Easement For Veterans Memorial Greenway In City Of Eagan, County Project P00147
- 11.11 *Parks* - Authorization To Accept Donation Of Regional Greenway Trail Easement From City Of Eagan For Veterans Memorial Greenway, County Project P00147
- 11.12 *Parks* - Authorization To Accept Donation Of Regional Greenway Trail Easements From City Of Inver Grove Heights For Veterans Memorial Greenway, County Project P00147
- 11.13 *Parks* - Authorization To Enter Into Cooperative Agreement For Construction To Build New Bridge Over Trunk Highway 3 In City Of Eagan With Minnesota Department Of Transportation, Veterans Memorial Greenway, County Project P00147

## 12. Public Safety

- 12.1 *Sheriff* - Authorization To Amend Joint Powers Agreement With Goodhue County To Board Inmates At Goodhue County Jail

## 13. Public Services and Revenue

- 13.1 *Public Services and Revenue Administration* - Approve Exempt Gambling Permit For Hiawatha Valley Chapter 8 Ducks Unlimited

### REGULAR AGENDA

## 14. Community Services

- 14.1 *Public Health* - Women, Infant, And Children Program Update

## 15. Enterprise Finance and Information Services

- 15.1 *Finance* - Update On December Changes To 2025 County Manager's Recommended Budget

## 16. Closed Executive Session

- 16.1 *Office Of The County Manager* - Closed Executive Session: Legal Strategy For Acquisition Of Property From Lakeville 2004 In City Of Lakeville For County Project 9-56
- 16.2 *Office Of The County Manager* - Closed Executive Session: Legal Strategy For Acquisition Of Properties From R & M Holdings, LLC And 11900 Rich Valley, LLC In City Of Inver Grove Heights For County Project 32-65 (CSAH No. 71 (Rich Valley Blvd.) And 117th Street)

- 16.3** *Office Of The County Manager - Closed Executive Session: Discussion Of Legal Strategy In Tory Hart v. Dakota County et al.*

**17. Interagency Reports/Commissioner Updates**

Association of Minnesota Counties (AMC)  
Metropolitan Emergency Services Board  
Minnesota Inter-County Association (MICA)  
Metropolitan Mosquito Control District Commission  
National Association of Counties (NACo)  
Transportation Advisory Board (TAB)  
Vermillion River Watershed Joint Powers Board  
Workforce Development Board  
Others

**18. County Manager's Report**

**19. Information**

- 19.1** Information  
See Attachment for future Board meetings and other activities.

**20. Adjournment**

- 20.1** Adjournment

\* Designates items discussed in Board Committee(s)

**For more information, call 651-438-4417**  
**Dakota County Board meeting agendas are available online at**  
**<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>**  
**Public Comment can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)**



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3971

**Agenda #:** 4.1

**Meeting Date:** 12/3/2024

---

Approval of Agenda (Additions/Corrections/Deletions)



# Board of Commissioners

## Request for Board Action

Item Number: DC-3979

Agenda #: 5.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Public Services and Revenue Administration

**FILE TYPE:** Regular Action

### TITLE

**Public Hearing To Receive Comments On 2025 Off Sale Intoxicating Liquor License Applications And Approval Of All 2025 Intoxicating Liquor Licenses**

### PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments on 2025 off sale intoxicating liquor license applications and approve all 2025 intoxicating liquor licenses.

### SUMMARY

County Ordinance 101 and state law require a public hearing to be held for all off sale intoxicating liquor license applications. Two applicants applied for a 2025 off sale intoxicating liquor license:

- Simman LLC (DBA Castle Rock Bar and Grill) applied for renewal of their on and off sale and Sunday sales intoxicating liquor license, and
- Woody’s Liquor Box Inc. applied for renewal of their off sale intoxicating liquor license.

Notice of the public hearing was sent to all interested parties, Castle Rock Township Clerk, Randolph Township Clerk, and published in the County’s Official Newspaper.

Pursuant to Minn. Stat. § 340A403, Dakota County is authorized to issue licenses for off sale and on sale licenses for the sale of 3.2 percent malt liquor within the County, and pursuant to Minn. Stat. § 340A.402, 405, Dakota County is authorized to issue licenses for on sale and off sale intoxicating liquor to qualifying establishments in the unorganized territories of the County. A county may not issue or renew a retail license to sell any alcoholic beverages until the County Board has received a written recommendation from the Sheriff and County Attorney stating that to the best of their knowledge the applicant is eligible to be licensed under Minn. Stat. § 304A.402. The Sheriff and County Attorney certify that as of this date, the following applicants satisfy the liquor license eligibility requirements. The applications have also been approved by the Townships in which they are located. In anticipation of receiving a renewal application from Hidden Greens, Inc, the County’s action is contingent upon review by the Sheriff and County Attorney that they satisfy the liquor license eligibility requirements and review by Marshan Township at their meeting on December 17, 2024.

<u>Establishment</u>	<u>Type</u>	<u>Township</u>	<u>Fee</u>
Almquist Farm LLC	On Sale and Sunday Sale	Ravenna	\$4,593
Bellwood Oaks, Inc.	On Sale and Sunday Sale	Marshan	\$4,593
Cannon Golf Club, Inc	On Sale and Sunday Sale	Randolph	\$4,593
Emerald Greens Golf, LLC	On Sale and Sunday Sale	Nininger	\$4,593



Gopher Hills, Inc	On Sale and Sunday Sale	Douglas	\$4,593
Hidden Greens, Inc	On Sale and Sunday Sale	Marshan	\$4,593
Little Log House Properties, Inc.	On Sale and Sunday Sale	Marshan	\$4,593
Simman LLC dba Castle Rock Bar and Grill	On/Off Sale and Sunday Intoxicating	Castle Rock	\$4,745
Woody's Liquor Box, Inc.	Off Sale Intoxicating	Randolph	\$800

**RECOMMENDATION**

Staff recommends the Dakota County Board of Commissioners conduct the public hearing required for the off sale intoxicating liquor license applications and approve all intoxicating liquor license applications listed herein.

**EXPLANATION OF FISCAL/FTE IMPACTS**

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public on applications for off sale intoxicating liquor licenses; and

WHEREAS, all interested parties were notified of the date, time and location of the public hearing on the Simman LLC, dba Castle Rock Bar and Grill, On and Off Sale Intoxicating and Sunday Sales license application and the Woody's Liquor Box, Inc., Off Sale Intoxicating license application; and

WHEREAS, on December 3, 2024 at 9:00 a.m., the Dakota County Board of Commissioners conducted a public hearing on the Simman LLC, dba Castle Rock Bar & Grill, and Woody's Liquor Box, Inc. license applications; and

WHEREAS, a county may not issue or renew a retail license to sell any alcoholic beverages until the County Board has received a written certification from the Sheriff and County Attorney that to the best of their knowledge the application is eligible to be license under Minn. Stat. § 340A.402 and Minn. Rules § 7515.0410; and

WHEREAS, the applications have been approved by the Townships of Castle Rock, Douglas, Marshan, Nininger, Randolph and Ravenna; and

WHEREAS, in anticipation of receiving a renewal application from Hidden Greens, Inc, the County's action is contingent upon review by the Sheriff and County Attorney that the liquor license eligibility requirements are satisfied and review by Marshan Township at their meeting on December 17, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following 2025 intoxicating liquor licenses and authorizes the Public Services and Revenue Division to issue the licenses upon payment of the fees:

Castle Rock Township:

Simman LLC, dba Castle Rock Bar and Gill: On and Off Sale Intoxicating and Sunday Sales

Douglas Township:

Gopher Hills, Inc.: On-Sale and Sunday Sale

Marshan Township:

Hidden Greens, Inc: On Sale and Sunday Sale

Little Log House Properties, Inc.: On Sale and Sunday Sale

Bellwood Oaks, Inc.: On Sale and Sunday Sale

Nininger Township:

Emerald Greens Golf, LLC: On Sale and Sunday Sale

Randolph Township:

Woody's Liquor Box, Inc.: Off Sale Intoxicating

Cannon Golf Club, Inc.: On Sale and Sunday Sale

Ravenna Township:

Almquist Farm LLC: On Sale and Sunday Sale

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

None.

**BOARD GOALS**

A Great Place to Live

A Successful Place for Business and Jobs

A Healthy Environment

Excellence in Public Service

**CONTACT**

Department Head: Teresa Mitchell

Author: Sarah Kidwell



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3606

Agenda #: 5.2

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Transportation

**FILE TYPE:** Regular Action

### TITLE

**Public Hearing To Receive Comments On Eligible Projects For County Transportation Sales And Use Tax Funds**

### PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments on revisions to the list of transportation projects eligible for County Transportation Sales and Use Tax (SUT) funds and approve list of eligible projects for SUT funds.

### SUMMARY

To provide a safe and efficient multi-modal transportation system, Dakota County identifies priority transportation projects needed to improve safety and mobility. To provide adequate funding for priority transportation projects, Dakota County enacted a quarter-cent sales tax and \$20 excise tax on new vehicle sales starting October 1, 2017, by Resolution No. 17-364 (June 20, 2017). The transportation SUT is authorized by Minn. Stat. § 297A.993 (The Act). The Act requires the County Board to designate the transportation projects that will use the Transportation SUT following a public hearing. The SUT may be used on more than one project and may be dedicated to a new project by resolution after a public hearing (Attachment: Stat. § 297A.993).

The funds generated by the Transportation SUT have been identified to be used for a list of transportation projects, including transportation maintenance facilities, transit, County highways, regional trails, and trunk highways. The proposed list of eligible projects requires an update to represent projected future transportation system needs identified in the 2040 Transportation Plan and included in the Draft 2025-2029 County Manager's Recommended Budget and Capital Improvement Program (CIP). The revised list of projects (Attachment: Draft SUT Project List) includes the following changes:

- Eliminating projects that have since been completed.
- Updating total project cost estimates and descriptions where new information is available.
- Adding county highway and regional trail projects that were identified as priorities in development of the Draft CIP.
- Adding a project to expand the Empire Transportation Maintenance facility.

The Transportation SUT generated approximately \$24 million in 2023. Revenues from the SUT over the next ten years would not be sufficient to fund all projects on the SUT-eligible project list without external funding and cost share from partner agencies.

By Resolution No. 24-529 (October 29, 2024), the County Board scheduled a public hearing for December 3, 2024, to receive comments on the proposed list of eligible projects for the Transportation SUT. The public hearing was advertised in the *Hastings Journal* on November 14, November 21, and November 28, 2024 (Attachment: Public Hearing Notice), with additional information posted on the Dakota County website.

**RECOMMENDATION**

Staff recommends the Dakota County Board of Commissioners conduct the public hearing to receive comments on the revised list of transportation projects eligible for Transportation SUT funds and approve the list of eligible projects after consideration of any public comments received.

**EXPLANATION OF FISCAL/FTE IMPACTS**

Adopting the proposed updates to the Transportation SUT-eligible project list ensures that the Draft 2025-2029 CIP is consistent with the SUT project list. Not all projects on the SUT-eligible project list are included in the five-year CIP. Projects on the list will be added to future CIPs as project development advances and external funding is secured.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Minn. Stat. § 297A.993 (the Act) authorizes the Dakota County Board to levy up to one-half of one percent sales and use tax and an excise tax of \$20 per motor vehicle to fund statutorily defined transportation and transit projects; and

WHEREAS, by Resolution No. 17-364 (June 20, 2017), the Dakota County Board enacted a quarter-cent sales tax and \$20 excise tax on new vehicle sales starting October 1, 2017, to fund identified transitway, transit expansion, regional County highway, trail, and trunk highway transportation projects; and

WHEREAS, Dakota County has identified a proposed updated list of transportation projects eligible for Transportation Sales and Use Tax funds based on the needs identified in the Draft 2040 Transportation Plan and through the development of the 2025-2029 Draft Capital Improvement Program; and

WHEREAS, the Act allows the County Board to dedicate the proceeds of the Transportation Sales and Use Tax to a new enumerated project by resolution after a public hearing; and

WHEREAS, the County Board held a public hearing on the date hereof following the publication of notice as required by the Act.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners dedicates the proceeds of the Dakota County Transportation Sales and Use Tax to the following projects:

1. Empire Transportation Maintenance Facility in Empire
2. County State Aid Highway (CSAH) 46 Expansion: Trunk Highway (TH) 3 to TH 52 in Rosemount, Coates, and Empire

3. CSAH 46 Reconstruction: 1,000 feet west of Pleasant Drive to TH 61 in Hastings
4. CSAH 32 Expansion: CSAH 71 to TH 52 in Inver Grove Heights
5. CSAH 42 Management Improvements: Western County line to TH 52 in Burnsville, Apple Valley, and Rosemount
6. CSAH 86 Reconstruction: Western County line to TH 3 in Greenvale, Eureka, and Castle Rock Townships
7. CSAH 88 Reconstruction: County Road (CR) 94 to TH 56 in Randolph Township
8. CSAH 88 Reconstruction: TH 56 to Finch Court in Randolph Township
9. CSAH 91 Reconstruction: Miesville Trail to TH 61 in Miesville and Douglas Township
10. CSAH 54 Reconstruction: Hastings east city limits to CSAH 68 in Ravenna Township
11. CSAH 31 Reconstruction: CSAH 74 to CSAH 50 in Farmington
12. CSAH 47 Reconstruction: TH 3 to CSAH 86 in Waterford, Sciota, and Castle Rock Townships
13. CSAH 47 Reconstruction: CSAH 86 to TH 50 in Castle Rock Township, Hampton Township, and Hampton
14. CSAH 60 Expansion: East of CSAH 50 to Ipava Avenue in Lakeville
15. CSAH 74 Reconstruction: CSAH 31 to Honeysuckle Lane in Farmington
16. TH 3 Safety and Mobility Improvements: 55th Street to TH 55 in Inver Grove Heights
17. TH 3 Safety and Mobility Improvements: TH 149 to downtown Rosemount in Eagan, Inver Grove Heights, and Rosemount
18. TH 55 Safety and Mobility Improvements: TH 52 to General Sieben Drive in Rosemount, Nininger Township, and Hastings
19. I-35/CSAH 50 Interchange in Lakeville
20. I-494 and Future CSAH 63 Interchange in Inver Grove Heights
21. TH 55 and CSAH 28 interchange in Inver Grove Heights
22. TH 13 Corridor Improvements, Grade Separation at Nicollet Avenue in Burnsville
23. Up to \$580,000 Annually for Non-Transitway Transit Service Expansion Capital and Operating Costs
24. Lake Marion Greenway in Burnsville, Lakeville, and Farmington
25. Lebanon Hills Greenway in Mendota Heights, Inver Grove Heights, and Eagan
26. Minnesota River Greenway in Burnsville, Eagan, Mendota Heights, Mendota, and Lilydale
27. Mississippi River Greenway in Hastings, Nininger, Rosemount, Inver Grove Heights, and South St. Paul
28. North Creek Greenway in Eagan, Apple Valley, Lakeville, Farmington, and Empire
29. River to River Greenway in Mendota Heights, West St. Paul, and South St. Paul
30. Rosemount Greenway in Eagan and Rosemount
31. Vermillion Highlands Greenway in Rosemount and Empire
32. Vermillion River Greenway in Farmington, Empire, and Hastings
33. Veterans Memorial Greenway in Eagan and Inver Grove Heights
34. Big Rivers Regional Trail in Eagan, Mendota Heights, Mendota, and Lilydale

### **PREVIOUS BOARD ACTION**

17-364; 06/20/17  
24-529; 10/29/24

### **ATTACHMENTS**

Attachment: Stat. § 297A.993  
Attachment: Draft SUT Project List  
Attachment: Public Hearing Notice

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**CONTACT**

Department Head: Erin Laberee

Author: Gina Mitteco

**297A.993 COUNTY TRANSPORTATION SALES AND USE TAX.**

Subdivision 1. **Authorization; rates.** Notwithstanding section 297A.99, subdivisions 1, 2, 3, 5, and 13, or 477A.016, or any other law, the board of a county, or more than one county acting under a joint powers agreement, may by resolution of the county board, or each of the county boards, following a public hearing impose (1) a transportation sales tax at a rate of up to one-half of one percent on retail sales and uses taxable under this chapter, and (2) an excise tax of \$20 per motor vehicle, as defined in section 297B.01, subdivision 11, purchased or acquired from any person engaged in the business of selling motor vehicles at retail, occurring within the jurisdiction of the taxing authority.

Subd. 2. **Allocation; termination.** The proceeds of the taxes must be dedicated exclusively to: (1) payment of the capital cost of a specific transportation project or improvement; (2) payment of the costs, which may include both capital and operating costs, of a specific transit project or improvement; (3) payment of the capital costs of a safe routes to school program under section 174.40; (4) payment of transit operating costs; or (5) payment of the capital cost of constructing buildings and other facilities for maintaining transportation or transit projects or improvements. The transportation or transit project or improvement must be designated by the board of the county, or more than one county acting under a joint powers agreement. Except for taxes for operating costs of a transit project or improvement, or for transit operations, the taxes must terminate when revenues raised are sufficient to finance the project. Nothing in this subdivision prohibits the exclusive dedication of the proceeds of the taxes to payments for more than one project or improvement. After a public hearing a county may, by resolution, dedicate the proceeds of the tax for a new enumerated project.

Subd. 2a. **Uses reporting.** By February 15 of each even-numbered year, a metropolitan county, as defined in section 473.121, subdivision 4, that imposes the taxes under this section must submit a report to the legislative committees with jurisdiction over transportation policy and finance. At a minimum, the report must include:

- (1) actual transportation sales tax collections by the county over the previous five calendar years;
- (2) an estimation of the total sales tax revenue that is estimated to be collected by the county in the current year and for the next ten calendar years; and
- (3) for each of the previous five calendar years, the current calendar year, and for the next ten calendar years:
  - (i) the amount of sales tax revenue expended or proposed to be expended for each of the following:
    - (A) planning, construction, operation, or maintenance of guideways, as defined in section 473.4485, subdivision 1, paragraph (d);
    - (B) nonguideway transit and active transportation uses;
    - (C) highway uses; and
    - (D) uses not otherwise specified in subitems (A) to (C); and
  - (ii) an estimated balance of unspent or undesignated county sales tax revenue.

Subd. 3. **Administration, collection, enforcement.** The administration, collection, and enforcement provisions in section 297A.99, subdivisions 4 and 6 to 12, apply to all taxes imposed under this section.

Subd. 4. **Bonds.** (a) A county may, by resolution, authorize, issue, and sell its bonds, notes, or other obligations for the purposes specified in subdivision 2. The county may also, by resolution, issue bonds to refund the bonds issued pursuant to this subdivision.

(b) The bonds may be limited obligations, payable solely from or secured by taxes levied under this section, and the county may also pledge its full faith, credit, and taxing power as additional security for the bonds. A regional railroad authority within the county may also pledge its taxing powers as additional security for the bonds.

(c) A county may issue and sell bonds in one or more series and without an election. The county may determine how the bonds shall be secured; how the bonds will bear interest, and the rate or rates, or variable rate; the rank or priority; how the bonds will be executed and be payable, and how they will mature; and how the bonds will be subject to any defaults, redemptions, repurchases, tender options, or other terms. The county may also determine how the bonds shall be sold.

(d) The county may enter into and perform all contracts deemed necessary or desirable by it to issue and secure the bonds, including an indenture of trust with a trustee located within or outside of the state.

(e) Before issuing bonds qualifying under this section, the county must publish a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter. The notice must be published in the official newspaper of the county or in a newspaper of general circulation in the county. The notice must be published at least 14, but not more than 28, days before the date of the hearing.

(f) Any project financed with bonds issued under this section must be included in a capital improvement plan as defined in section 373.40, subdivision 3. For purposes of this paragraph, "project" means any project described in subdivision 2, notwithstanding section 373.40, subdivision 1, paragraph (b).

(g) Except as otherwise provided in this subdivision, the bonds must be issued and sold in the manner provided under chapter 475.

**History:** 2008 c 152 art 4 s 3; 2009 c 88 art 8 s 4; 2013 c 117 art 3 s 25,26; 1Sp2019 c 6 art 8 s 4-6; 1Sp2021 c 14 art 10 s 1; 2023 c 68 art 4 s 79



# Dakota County Transportation Sales and Use Tax

The Dakota County Transportation Sales and Use Tax (Sales and Use Tax) fund provides investments in regional and multi-modal transportation projects as part of the broader county transportation system. The funds are collected through a quarter-cent sales tax and \$20 excise tax on new vehicle sales authorized under Minn. Stat. §297A.993. The Sales and Use Tax was enacted by the Dakota County Board of Commissioners on October 1, 2017.

Dakota County designated the use of the Sales and Use Tax for regional multi-modal transportation projects. These types of projects have been defined by the County as those that meet the following criteria:

- Regional transitway capital and operating costs
- County Highway projects
  - Principal Arterials
  - Highways with greater than one-half mile access spacing
  - 10-ton highway replacement and modernization and expansion projects
  - 4-lane County Highways on new alignment
  - County State Aid Highways
  - County Roadways
- Trunk Highway projects
- Transit service expansion capital and operating costs
- Regional trail and greenway projects
- Capital cost of constructing buildings for maintaining transportation/transit projects or improvements

**DRAFT Eligible Projects for Transportation Sales and Use Tax Funds: 2024-2034**

Project Description	Total Est. Project Cost
<b>TRANSPORTATION MAINTENANCE FACILITIES</b>	
1. Empire Maintenance Facility <i>NEW</i>	\$25,000,000
<b>COUNTY HIGHWAY PROJECTS</b>	
2. CSAH 46 Expansion: TH 3 to TH 52—Rosemount, Coates, and Empire	\$43,000,000
3. CSAH 46 Reconstruction: 1,000 feet west of Pleasant Drive to TH 61—Hastings	\$14,600,000
4. CSAH 32 Expansion: CSAH 71 to TH 52 – Inver Grove Heights	\$18,900,000
5. CSAH 42 Management improvements: Western County line to TH 52 – Burnsville, Apple Valley, and Rosemount	\$32,000,000
6. CSAH 86 Reconstruction: Western County line to TH 3 – Greenvale, Eureka, and Castle Rock Townships	\$22,000,000
7. CSAH 88 Reconstruction: CR 94 to TH 56—Randolph Township	\$8,000,000
8. CSAH 88 Reconstruction: TH 56 to Finch Ct—Randolph Township	\$8,400,000
9. CSAH 91 Reconstruction: Miesville Trail to TH 61—Miesville, Douglas Township	\$6,090,000
10. CSAH 54 Reconstruction: Hastings east city limits to CSAH 68 – Ravenna Township	\$40,000,000
11. CSAH 31 Reconstruction: CSAH 74 to CSAH 50 – Farmington <i>NEW</i>	\$8,600,000
12. CSAH 47 Reconstruction: TH 3 to CSAH 86 – Waterford, Sciota, and Castle Rock Townships <i>NEW</i>	\$16,700,000

<b>Project Description</b>	<b>Total Est. Project Cost</b>
13. CSAH 47 Reconstruction: CSAH 86 to TH 50 – Castle Rock Twp, Hampton Twp, and Hampton <b>NEW</b>	\$14,500,000
14. CSAH 60 Expansion: east of CSAH 50 to Ipava Avenue – Lakeville <b>NEW</b>	\$10,200,000
15. CSAH 74 Reconstruction: CSAH 31 to Honeysuckle Lane – Farmington <b>NEW</b>	\$4,200,000
<b>TRUNK HIGHWAY PROJECTS</b>	
16. TH 3 Safety and Mobility Improvements: 55th Street to TH 55—Inver Grove Heights	\$24,000,000
17. TH 3 Safety and Mobility Improvements: TH 149 to downtown Rosemount—Eagan, Inver Grove Heights, and Rosemount	\$42,000,000
18. TH 55 Safety and Mobility Improvements: TH 52 to General Sieben Drive – Rosemount, Nininger Township, and Hastings	\$48,000,000
19. I-35/CSAH 50 Interchange: Lakeville	\$63,000,000
20. I-494 and Future CSAH 63 Interchange: Inver Grove Heights	\$75,000,000
21. TH 55 and CSAH 28 interchange: Inver Grove Heights	\$50,000,000
22. TH 13 Corridor Improvements: Grade Separation at Nicollet Avenue – Burnsville	\$43,000,000
<b>TRANSIT SERVICE EXPANSION CAPITAL AND OPERATING COSTS</b>	
23. Up to \$580,000 annually for non-transitway transit service expansion capital and operating costs (based on 2040 Transportation Plan guidance)	\$5,405,000
<b>REGIONAL TRAIL PROJECTS</b>	
	<b>Est. SUT usage</b>
24. Lake Marion Greenway: Burnsville, Lakeville, and Farmington <b>NEW</b>	\$1,600,000
25. Lebanon Hills Greenway: Mendota Heights, Inver Grove Heights, and Eagan <b>NEW</b>	\$3,650,000
26. Minnesota River Greenway: Burnsville, Eagan, Mendota Heights, Mendota, and Lilydale <b>NEW</b>	\$2,600,000
27. Mississippi River Greenway: Hastings, Nininger, Rosemount, Inver Grove Heights, and South St. Paul <b>NEW</b>	\$500,000
28. North Creek Greenway: Eagan, Apple Valley, Lakeville, Farmington, and Empire <b>NEW</b>	\$1,500,000
29. River to River Greenway: Mendota Heights, West St. Paul and South St. Paul <b>NEW</b>	\$2,650,000
30. Rosemount Greenway: Eagan and Rosemount <b>NEW</b>	\$1,150,000
31. Vermillion Highlands Greenway: Rosemount and Empire <b>NEW</b>	\$2,750,000
32. Vermillion River Greenway: Farmington, Empire, and Hastings <b>NEW</b>	\$800,000
33. Veterans Memorial Greenway: Eagan and Inver Grove Heights <b>NEW</b>	\$1,000,000
34. Big Rivers Regional Trail: Eagan, Mendota Heights, Mendota, and Lilydale <b>NEW</b>	\$500,000
<b>TOTAL</b>	<b>\$641,295,000</b>

**Dakota County**

Notice is hereby given of the Dakota County Board of Commissioners intent to amend the list of transportation projects eligible for funding under the Dakota County Transportation Sales and Use Tax.

Dakota County enacts a quarter-cent sales tax and \$20 excise tax on new vehicle sales authorized by Minn. Stat. § 297A.993 to fund transportation improvements. The County Board may designate transportation or transit projects or improvements to be funded by the Transportation Sales and Use Tax following a public hearing. The Transportation Sales and Use Tax may be used on more than one project and may be dedicated to a new project by resolution after a public hearing.

The proposed revised list reflects priorities identified in the 2040 Transportation Plan Update as well as updates to project cost estimates and descriptions. A summary of changes and the updated list of transportation projects eligible for Transportation Sales and Use Tax funds are available on the Dakota County website, [www.dakotacounty.us](http://www.dakotacounty.us), search Transportation Sales and Use Tax.

The Dakota County Board of Commissioners will hold a public hearing at 9 a.m. on Dec. 3, 2024, in the County Board Room, Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota. To make comments, please email [countyadmin@co.dakota.mn.us](mailto:countyadmin@co.dakota.mn.us).

Written comments will be accepted until 4:30 p.m. on Nov. 29, 2024. Email comments are preferred and can be sent to [gina.mitteco@co.dakota.mn.us](mailto:gina.mitteco@co.dakota.mn.us). You may also mail your comments to the Dakota County Transportation Department, ATTN: Gina Mitteco, 14955 Galaxie Avenue, Apple Valley, Minnesota 55124.

11 14, 21, 28



# Board of Commissioners

## Request for Board Action

Item Number: DC-3854

Agenda #: 5.3

Meeting Date: 12/3/2024

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Regular Action

### TITLE

**Public Hearing To Receive Comments On 2025-2029 Capital Improvement Program Budget**

### PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments regarding the County Manager’s Recommended 2025 -2029 Capital Improvement Program (CIP) Budget.

### SUMMARY

The Dakota County CIP forecasts priorities and budgets for the capital needs of the County for the next five years. The CIP document is a planning tool, but expenditures presented in the first year will be consistent with the County’s 2025 Adopted CIP Budget.

By Resolution No. 24-480 (September 24, 2024), the County Board authorized staff to submit the draft CIP to cities and townships for comments. Dakota County sent a letter to the cities and townships requesting their comments by November 15, 2024. Comments on those letters are included in Attachment: 2025-2029 CIP Comments and Responses Summary. In addition, the County Board reviewed the draft 2025-2029 CIP on November 19, 2024, at the Physical Development Committee Meeting.

Minn. Stat. § 373.40, subd. 3, requires the County to conduct a public hearing prior to the adoption of the County Manager’s Recommended CIP. The CIP Public Hearing was scheduled by Resolution No. 23-497 (October 24, 2023) and was advertised on November 14 and November 21, 2024, in the Hastings Journal and the County’s Website.

### RECOMMENDATION

Staff recommends the County Board conduct the public hearing and receive comments regarding the 2025-2029 County Manager’s Recommended CIP Budget.

### EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 County Manager’s Recommended Budget will establish authority for the first year of the proposed 2025-2029 CIP Budget. The 2025 County Manager’s Recommended CIP Budget totals \$156,016,863 (including Regional Rail Authority), and the five-year total is \$815,654,796.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

### RESOLUTION

Information only; no action requested.

**PREVIOUS BOARD ACTION**

24-480; 09/24/24

23-497; 10/24/23

**ATTACHMENTS**

Attachment: 2025-2029 CIP Comments and Responses Summary

**BOARD GOALS**

A Great Place to Live

A Healthy Environment

A Successful Place for Business and Jobs

Excellence in Public Service

**CONTACT**

Department Head: Erin Stwora

Author: Alex Jermeland

## Comments, Responses, and Resolutions of Support

This document is a compilation of all comments received by the Dakota County Physical Development Division from Cities, Townships, and citizens regarding the Draft County Manager's Recommended 2025-2029 Capital Improvement Program Budget.

### City of Apple Valley

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	City supports CSAH 42 from 147 <sup>th</sup> to CSAH 33 (Diamond Path) – Mill/Overlay Construction.	CP 42-172: Construction 2025	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 42 intersections at Garrett Ave and CSAH 31(Pilot Knob Rd) – Traffic Signal Replacement	CP 42-177: Construction 2025	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 38 (McAndrews Rd) from Johnny Cake Ridge Rd to Everest Trl – Trail Gap	CP 38-067: Preliminary Engineering 2025	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 31 (Pilot Knob Rd) at Upper 147 <sup>th</sup> St – ¾ intersection	CP 31-118: ROW 2025, Construction 2026	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 23 (Cedar Ave) from CSAH 9 (179 <sup>th</sup> St) to CSAH 42 – Design and Mill/Overlay Construction	CP 23-088: Design 2025, ROW 2026, Construction 2027	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 42 between CSAH 33 (Diamond Path) and TH 3 – Design and Mill/Overlay Construction.	CP 42-173: Design 2025, ROW 2026, Construction 2027	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 42 between Flagstaff and CSAH 31 (Pilot Knob Rd) – Trail on south side, North Creek Greenway Underpass.	CP 99-014: Construction 2026	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 23 (Cedar Ave) from Griffon Trl/Upper 164 <sup>th</sup> St to 135 <sup>th</sup> St – Corridor Study	CP 23-089: Preliminary Engineering 2026	Resolution No. 2024-132	10/24/2024	6
Sales and Use Tax	City supports CSAH 42 from Redwood Drive to 147 <sup>th</sup> Street – Traffic Signal Replacements, Pedestrian Improvements, and Frontage Road Improvements along the corridor. The City recommends including street lighting improvements/upgrades with the project.	CP 42-163: Construction 2026; street lighting will be considered in design phase – any County cost participation will be in accordance with the Cost Participation Policy in the 2040 Transportation Plan.	Resolution No. 2024-132	10/24/2024	6
Transportation	City supports CSAH 31 (Pilot Knob Rd) from CSAH 46 to I-494 – Visioning Study	CP 31-119: Preliminary Engineering 2027	Resolution No. 2024-132	10/24/2024	7

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks	City supports CSAH 42 between Flagstaff and Johnny Cake Ridge Rd – North Creek Greenway Underpass	P00145: Construction 2027	Resolution No. 2024-132	10/24/2024	7
Transportation	City supports CSAH 11 at 140 <sup>th</sup> Street/CSAH 38 (McAndrews Road) Intersection – Design, Intersection Improvements & Traffic Signal Replacement.	CP 11-028: Construction 2027	Resolution No. 2024-132	10/24/2024	7
Transportation	City supports CSAH 33 (Diamond Path) from 140 <sup>th</sup> Street to CSAH 31 (Pilot Knob Road) –Project Design, ROW, and Road Improvement.	CP 33-019: Design 2027, ROW 2028, Construction 2029	Resolution No. 2024-132	10/24/2024	7
Sales and Use Tax	#3 – City requests contribution toward pedestrian skyway crossing over CSAH 23 (Cedar Avenue) at the 147 <sup>th</sup> Street BRT Station stop.	The Metropolitan Council received \$7 million in state bonding funds in 2023 for the design and construction of the 147 <sup>th</sup> Street skyway and Red Line station improvements with planned construction in 2027 or 2028.	Resolution No. 2024-132	10/24/2024	7
Transportation	#4 – City requests contribution toward City’s planned improvements to 147 <sup>th</sup> Street east of CSAH 23.	The County understands the proposed improvements to 147 <sup>th</sup> Street manage access and improve traffic flow along 147 <sup>th</sup> Street. Per the County Cost Share Policy, a cost share is not warranted since the project does not directly mitigate deficiencies along CSAH 23.	Resolution No. 2024-132	10/24/2024	7
Sales and Use Tax	#5 – City requests contribution toward a future additional lane capacity project along TH 77.	Per County Board direction, the County will not contribute to TH improvements without impacted County facilities.	Resolution No. 2024-132	10/24/2024	7

## City of Eagan

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	The City supports the projects included in the Dakota County Transportation CIP (2025-2029).	Noted	Resolution	11/04/2024	8

## City of Farmington

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation; Sales & Use Tax	The City supports the projects included in the Dakota County Transportation CIP (2025-2029).	Noted	Resolution No. 2024-106	11/18/2024	9

## City of Lakeville

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks; Transportation	The City supports the projects included in the Dakota County CIP (2025-2029) for construction in the years designated.	Noted	Resolution No. 24-100	10/07/2024	10

## City of Mendota Heights

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks; Transportation	The City supports the projects included in the Dakota County CIP (2025-2029) for construction in the years designated.	Noted	Resolution No. 2024-64	11/06/2024	12

## City of Rosemount

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	Pedestrian crossing improvements on Akron Avenue (CR 73) near Connemara Trail and near Bonaire Path	Coordination is ongoing with Rosemount Elementary School and the evaluation with safe crossings by Bonaire; CR 73/Connemara Trl roundabout improvements in 2026 will establish dedicated pedestrian crossings (CP 73-038)	Resolution No. 2024-109	11/04/2024	13
Sales & Use Tax	Construction of improvements at the US Highway 52 & CSAH 42 Interchange, including signalization of the ramps and added turn lane capacity	CP 42-174: ROW 2025, Construction 2026	Resolution No. 2024-109	11/04/2024	13
Transportation	Construction of a roundabout at the intersection of Akron Avenue (CR 73) & Connemara Trail	CP 73-038: ROW 2025, Construction 2026	Resolution No. 2024-109	11/04/2024	13



Attachment: 2025-2029 CIP Comments and Responses Summary

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	Construction of a signalized intersection at Biscayne Avenue and CSAH 42	CP 42-179: Design 2025, ROW 2025, Construction 2026	Resolution No. 2024-109	11/04/2024	13
Parks; Transportation	Construction of several trail/greenway projects, including the Vermillion Highlands Greenway Trail and Underpass of CSAH 42	P00145, CP 42-175: Construction 2026	Resolution No. 2024-109	11/04/2024	13
Transportation	Preliminary design for improvements on Diamond Path (CSAH 33) between Connemara Trail/140 <sup>th</sup> Street & Pilot Knob Road (CSAH 31)	CP 33-019: Preliminary Engineering 2023 (2023-2027 CIP), Design 2027, ROW 2028, Construction 2029	Resolution No. 2024-109	11/04/2024	13
Sales & Use Tax	Study and preparation of design for a grade-separation at the intersection of Trunk Highway 3 and CSAH 42	CP 42-170: Preliminary Engineering 2024 (2024-2028 CIP)	Resolution No. 2024-109	11/04/2024	13
Transportation	Mill & Overlay projects on various County roadways, including CSAH 42 between Diamond Path and Highway 3	CP 42-173: Design 2025, ROW 2026, Construction 2027	Resolution No. 2024-109	11/04/2024	13
Transportation	Continued diligence in examining traffic behavior and implementing proper controls along CSAH 42 at Auburn Avenue, and other locations corresponding to growth	County will continue to monitor the CSAH 42/Auburn Ave intersection for future need to implement recommendations from the CSAH 42 Visioning Plan.	Resolution No. 2024-109	11/04/2024	13
Transportation	Replacement of aging signals on CSAH 42	County considers signal replacement at about 30 years; signal system ages along the corridor: at CSAH 33 – 38 years, at Chippendale Ave – 21 years, at Shannon Pkwy – 17 years, at CR 73 – 3 years	Resolution No. 2024-109	11/04/2024	13
Sales & Use Tax	Expansion projects on CSAH 46 between Highway 3 and US Highway 52	CP 99-013: Construction 2028	Resolution No. 2024-109	11/04/2024	13
Transportation; Sales & Use Tax	The City requested the Dakota County Board consider the 2040 Transportation Plan Cost Share Policy and its impacts to the local agencies.	The 2025-2029 Draft CIP follows the County Board adopted Cost Share Policy from the 2040 Transportation Plan.	Resolution No. 2024-109	11/04/2024	13-14

### City of West St Paul

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	The City supports the projects included in the Dakota County CIP (2025-2029) for construction in the years designated.	Noted	Resolution No. 24-073	11/12/2024	15

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks	<p>While the City is not fundamentally opposed to improvements or expansions of the Dakota Lodge or Thompson County Park in general, they offered the following comments:</p> <ul style="list-style-type: none"> <li>• The City raised concerns about the County seeking state bonding for the Thompson County Park projects, possibly undermining City Bonding requests that are of greater priority for the City.</li> <li>• The City is currently unable to make any financial commitment to improvements at Thompson County Park.</li> <li>• The City has concerns about the City's right to use the Activity Center portion of Dakota Lodge during and after proposed construction activities.</li> <li>• The City has concerns on possible redundant amenities and improvements in Thompson County Park that are already offered nearby by the City.</li> <li>• The City requested meaningful involvement in all future Thompson County Park projects.</li> </ul>	County Staff will refine the project scope and potential 2025 Bonding requests for projects at Thompson County Park through continued dialogue with the City of West Saint Paul.	Email	10/3/2024	16

## Greenvale Township

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
CIP	The Township submitted a resolution of support for the 2025-2029 CIP.	Noted	Resolution of Support Letter	10/17/2024	18

## Citizen Comments

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
	No citizen comments received at the time of creating this attachment.				

CITY OF APPLE VALLEY  
RESOLUTION NO. 2024-132

A RESOLUTION OF SUPPORT FOR THE DRAFT 2025-2029 CAPITAL  
IMPROVEMENT PROGRAM FOR DAKOTA COUNTY

WHEREAS, the City Council of the City of Apple Valley has reviewed the draft 2025-2029 Transportation, Facilities, Parks and Greenways, Byllesby Dam, Environmental Resources, Regional Rail Authority and Data Networks Capital Improvement Program documents provided by Dakota County; and

WHEREAS, the City Council wishes to provide comments to Dakota County based on said documents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Apple Valley, Dakota County, Minnesota, that:

1. The City of Apple Valley hereby supports inclusion of the following projects into the 2025-2029 Capital Improvement Program for Dakota County:

Location	Extent	Improvement	Year
CSAH 42	From 147th to CSAH 33 (Diamond Path)	Mill/Overlay Construction	2025
CSAH 42	Intersections of Garret Ave. and CSAH 31 (Pilot Knob)	Traffic Signal Replacements	2025
CSAH 38 (McAndrews Road)	Johnny Cake Ridge Road to Everest Trail	Preliminary Engineering for a future Trail Gap project	2025
CSAH 31 (Pilot Knob Road)	Upper 147th St. Intersection	¾ Intersection – R/W, Design and Construction	2025-2026
CSAH 23 (Cedar Ave)	From CSAH 9 (179th St.) in Lakeville to CSAH 42	Mill/Overlay Design, R/W and Construction	2025-2027
CSAH 42	Between CSAH 33 (Diamond Path) to TH 3	Mill/Overlay Design, R/W and Construction	2025-2027
CSAH 42	Between Flagstaff and CSAH 31 (Pilot Knob Road)	Trail on South Side	2026
CSAH 23 (Cedar Ave)	From Griffon Trail in Lakeville to 135th St.	Preliminary Study - pedestrian crossing analysis	2026
CSAH 42	From Redwood Dr. to 147th St.	Traffic Signal Rebuilds at Garden View & Hayes; Elm conversion to ¾; Pedestrian Tunnel at Elm/Redwood Park; Trail & ADA improvements; Frontage Road improvements	2026-2027

CSAH 31 (Pilot Knob Road)	CSAH 46 to I-494	Preliminary Visioning Study for future system needs	2027
CSAH 42	Between Flagstaff and Johnny Cake Ridge Road	North Creek Greenway Underpass	2027
CSAH 11	Intersection of 140th and CSAH 38 (McAndrews Rd)	Design and Construction of a Replacement Traffic Signal	2027
CSAH 33 (Diamond Path)	From 140th to CSAH 31 (Pilot Knob Rd)	Roadway Improvement - Design, R/W & Construction	2027-2029

2. In reference to the CSAH 42 work from Redwood Dr. to CSAH 33 (Diamond Path) above, the City would like to see street lighting improvements/upgrades included with this project as a safety enhancement.

3. The City of Apple Valley requests that the Dakota County Capital Improvement Program include funding for expedited construction of a pedestrian bridge skyway crossing over CSAH 23 (Cedar Ave) at the 147th St W BRT Station Stop.

4. The City requests that the Dakota County Capital Improvement Program include funding for a contribution toward the City’s planned improvements to 147th St., east of Cedar Ave. (CSAH 23). The 147th St. Improvement Project will benefit the operations of the County’s intersection at Cedar Ave. and also improve the traffic flow on Cedar Ave. The current County Transportation Plan allows for County participation “up to 55 percent of the costs of local roadways that directly mitigate impacts to the County system”.

5. The City requests that the Dakota County Capital Improvement Program include funding for a contribution toward a future additional lane capacity project along Cedar Ave. (TH 77). Previous County CIPs included funding for this future project, but none is shown in the current draft.

ADOPTED this 24th day of October, 2024.

  
 \_\_\_\_\_  
 Clint Hooppaw, Mayor

ATTEST:

  
 \_\_\_\_\_  
 Christina M. Scipioni, City Clerk

**DAKOTA COUNTY  
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (CIP)  
2025-2029**

**WHEREAS**, Dakota County has asked cities and townships for letters of support for the Dakota County Transportation Capital Improvement Program (CIP) for 2025 to 2029; and

**WHEREAS**, the Dakota County transportation projects within the City of Eagan, as listed in the City's 5-Year CIP, are deemed important to the City of Eagan; and

**WHEREAS**, on November 4, 2024, the Eagan City Council considered Dakota County's draft 5-Year CIP (2025–2029) incorporating the County transportation projects; and,

**WHEREAS**, all County Highway segments included in the approved City of Eagan 5-year CIP (2025-2029) have been included in the draft Dakota County Transportation CIP (2025-2029); and,

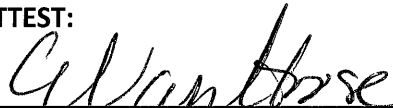
**WHEREAS**, the City of Eagan intends to participate in costs associated with these projects in accordance with applicable County cost-sharing policies.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Eagan hereby supports the projects included in the Dakota County Transportation CIP (2025-2029) for construction in the years designated.

**DATED** this 4<sup>th</sup> day of November, 2024

  
\_\_\_\_\_  
Mike Maguire, Mayor

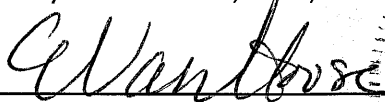
**ATTEST:**

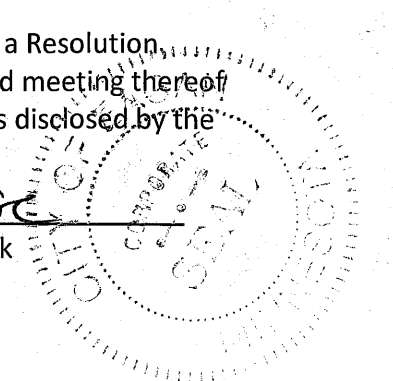
  
\_\_\_\_\_  
Elizabeth VanHoose, City Clerk

**CERTIFICATION**

State of Minnesota  
County of Dakota  
City of Eagan

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution, presented to and adopted by the City Council of Eagan at a duly authorized meeting thereof held in the City of Eagan, Minnesota, on the 4<sup>th</sup> day of November, 2024, as disclosed by the records of said City in my possession.

  
\_\_\_\_\_  
Elizabeth VanHoose, City Clerk



**CITY OF FARMINGTON  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 2024-106**

**A RESOLUTION SUPPORTING THE ADOPTION OF THE DAKOTA COUNTY 2025-2029 CAPITAL IMPROVEMENT PROGRAM**

**WHEREAS**, Dakota County has prepared the 2025-2029 Capital Improvement Program that includes transportation projects on the county’s system as well as projects identified to be funded through the Transportation Sales and Use Tax; and

**WHEREAS**, the 2025-2029 Capital Improvement Program includes intersection improvements at CR 64 (195<sup>th</sup> Street)/Eureka Avenue to enhance turn restriction compliance; and

**WHEREAS**, the 2025-2029 Capital Improvement Program includes study, design, and construction of improvements to CSAH 31 (Denmark Avenue) from CSAH 50 (212<sup>th</sup> Street) to CSAH 74 (Ash Street); and

**WHEREAS**, the 2025-2029 Capital Improvement Program includes study, design, and construction of improvements to CSAH 74 (Ash Street) from CSAH 31 (Denmark Avenue) to Honeysuckle Lane; and

**WHEREAS**, the 2025-2029 Capital Improvement Program includes construction of trail gap improvements along CSAH 31 (Pilot Knob Road) from CSAH 50 (212<sup>th</sup> Street) to CR 64 (195<sup>th</sup> Street); and

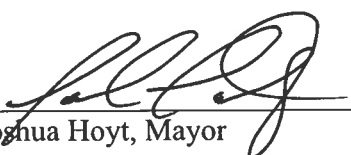
**WHEREAS**, the 2025-2029 Capital Improvement Program includes cost sharing for the study of Flagstaff Avenue from CSAH 50 to the north city limits to identify future improvements for consistency with the city’s Comprehensive Plan; and

**WHEREAS**, the 2025-2029 Capital Improvement Program includes study of a CR 60 or 64 alignment from CSAH 23 (Cedar Avenue) to the County portion of Flagstaff Avenue to identify future improvements for consistency with the city’s Comprehensive Plan; and

**WHEREAS**, Dakota County is seeking a resolution of support for the 2025-2029 Capital Improvement Program.

**NOW, THEREFORE, BE IT RESOLVED** by the Farmington City Council that the City of Farmington, Minnesota, hereby supports the 2025-2029 Dakota County Capital Improvement Program.

Adopted by the City Council of the City of Farmington, Minnesota, this 18<sup>th</sup> day of November 2024.

  
\_\_\_\_\_  
Joshua Hoyt, Mayor

ATTEST:  
  
\_\_\_\_\_  
Shirley R Bueckler, City Clerk

**CITY OF LAKEVILLE**  
**RESOLUTION NO. 24- 100**

**Resolution of Support for Draft 2025-2029 Dakota County Capital Improvement Program**

**WHEREAS**, Dakota County asked cities and townships to request projects for inclusion in the draft Dakota County 2025-2029 Capital Improvement Program; and

**WHEREAS**, projects located within the City of Lakeville, as listed in the draft Dakota County 2025-2029 Capital Improvement Program, are important to the City of Lakeville; and

**WHEREAS**, Dakota County projects in the City of Lakeville’s draft five-year Capital Improvement Plan (2025-2029) were developed collaboratively between the City and County and are included in the draft Dakota County 2025-2029 Capital Improvement Program; and

**WHEREAS**, the City of Lakeville agrees to continue to coordinate efforts with Dakota County in evaluating the timing and costs associated with the projects programmed in the City of Lakeville’s draft five-year Capital Improvement Plan (2025-2029) and included in the draft Dakota County 2025-2029 Capital Improvement Program; and

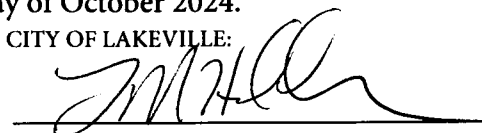
**WHEREAS**, the City of Lakeville expresses its support for the continued application of Dakota County’s Advance Funding for City Cost Participation policy for its importance in maintaining a safe, multimodal transportation system and meeting the existing and future needs of Lakeville and Dakota County residents and businesses; and

**WHEREAS**, the City of Lakeville has financed its share of costs for past Dakota County projects and intends to participate in project costs included in the draft Dakota County 2025-2029 Capital Improvement Program in accordance with policies included in the current adopted Dakota County Transportation Plan.

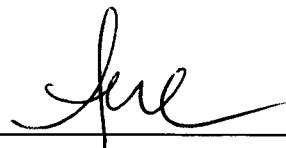
**NOW, THEREFORE, BE IT RESOLVED** the City of Lakeville supports the projects in the draft Dakota County 2025-2029 Capital Improvement Program for construction in the years indicated.

**ADOPTED** by the Lakeville City Council this 7<sup>th</sup> day of October 2024.

CITY OF LAKEVILLE:



Luke M. Hellier, Mayor



Ann Orlofsky, City Clerk

**Five-Year Transportation Capital Improvement Plans Summary (2025-2029)  
City of Lakeville and Dakota County**

<u>Improvement Project</u>	<u>Construction Year</u>	
	<u>City</u>	<u>County</u>
<b><u>Roadways</u></b>		
185 <sup>th</sup> Street/CSAH 60 Expansion <i>(Kenwood Trail/CSAH 50 - Ipava Avenue)</i>	2025	2025
179th Street/Future CSAH 9 Extension (Bridge at North Creek) <i>(E. of Pilot Knob Road/CSAH 31 &amp; S. of 170th Street)</i>	2026	2026
Dodd Boulevard/CSAH 9 Modernization <i>(208th Street - Kenwood Trail/CSAH 50)</i>	2027	2027
Cedar Avenue/CSAH 23 Pavement Preservation <i>(179th Street/CSAH 9 - 150th Street/CSAH 42)</i>	N/A	2027
Dodd Boulevard/CSAH 9 Modernization <i>(215th Street/CSAH 70 - 210th Street)</i>	2028	2028
<b><u>Intersections/Roundabouts/Signals</u></b>		
202nd Street/CSAH 50 at Hamburg Avenue <i>Roundabout</i>	2026	2025
Kenwood Trail/CSAH 50 at Interstate 35 <i>Interchange Reconstruction</i>	2027	2028
210th Street/CSAH 70 at Keswick Loop <i>Roundabout</i>	N/A	2028
<b><u>Trails</u></b>		
North Creek Greenway <i>173rd Street to East Community Park Trailhead</i>	2025	N/A
Lake Marion Greenway <i>Ritter Farm Park - W. of Dodd Boulevard/CSAH 9 E. of Dodd Boulevard/CSAH 9 - Holyoke Avenue</i>	2026	2026
<b><u>Traffic Studies</u></b>		
185th Street/CSAH 60 Alignment Study <i>Cedar Avenue/CSAH 23 - Flagstaff Avenue/CR 64 Intersection</i>	2026	2026
Cedar Avenue/CSAH 23 Corridor Study <i>Griffon Trail - 138th Street</i>	N/A	2026

Note: N/A = Not Addressed



**CITY OF MENDOTA HEIGHTS  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 2024-64**

**RESOLUTION SUPPORTING PROJECTS LISTED IN THE DRAFT  
2025-2029 DAKOTA COUNTY CAPITAL IMPROVEMENT PLAN**

**WHEREAS**, Dakota County has asked cities and townships to request projects for inclusion in the 2025-2029 Capital Improvement Plan and the City of Mendota Heights values the cooperative working relationship it has with Dakota County; and

**WHEREAS**, the City of Mendota Heights supports the continued maintenance and improvement of our regional road network, trails and park system; and is further supportive of the proposed work on the regional trail network; and

**WHEREAS**, the City of Mendota Heights is also supportive of vehicular and pedestrian public safety as well as storm water drainage improvements throughout the public right-of-way in the city; and

**WHEREAS**, Dakota County intends to begin a CSAH 63 Reconstruction Project in 2025, 2026 and 2027; and


**WHEREAS**, the City of Mendota Heights intends to participate in costs associated with the project in accordance with City Council approved Cost Sharing Agreements; and

**WHEREAS**, the City of Mendota Heights Capital Improvement Plan does show adequate cost sharing funding for the CSAH 63 in 2025, 2026 and 2027; and

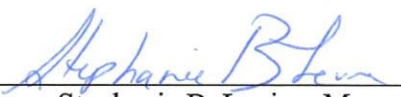
**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Mendota Heights, Minnesota supports the efforts of Dakota County to improve public safety, transportation, storm water drainage, parks, trails, and recreational facilities through the Draft 2025-2029 Capital Improvement Plan.

Adopted by the City Council of the City of Mendota Heights this sixth day of November, 2024.

ATTEST:

By   
Nancy Bauer, City Clerk

CITY COUNCIL  
CITY OF MENDOTA HEIGHTS

By   
Stephanie B. Levine, Mayor

**CITY OF ROSEMOUNT  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION 2024 – 109**

**A RESOLUTION SUPPORTING THE DAKOTA COUNTY  
2025-2029 TRANSPORTATION CAPITAL IMPROVEMENT PLAN**

**WHEREAS**, Dakota County has asked cities and townships for input on the Dakota County 2025-2029 Transportation Capital Improvement Plan, and;

**WHEREAS**, the following transportation projects and studies are important to the City of Rosemount:

- Pedestrian crossing improvements on Akron Avenue (CR 73) near Connemara Trail and near Bonaire Path
- Construction of improvements at the US Highway 52 & CSAH 42 Interchange, including signalization of the ramps and added turn lane capacity
- Construction of a roundabout at the intersection of Akron Avenue (CR 73) & Connemara Trail
- Construction of a signalized intersection at Biscayne Avenue and CSAH 42
- Construction of several trail/greenway projects, including the Vermillion Highlands Greenway Trail and Underpass of CSAH 42
- Preliminary design for improvements on Diamond Path (CSAH 33) between Connemara Trail/140th Street & Pilot Knob Road (CSAH 31)
- Study and preparation of design for a grade-separation at the intersection of Trunk Highway 3 and CSAH 42
- Mill & Overlay projects on various County roadways, including CSAH 42 between Diamond Path and Highway 3
- Continued diligence in examining traffic behavior and implementing proper controls along CSAH 42 at Auburn Avenue, and other locations corresponding to growth
- Replacement of aging signals on CSAH 42
- Expansion projects on CSAH 46 between Highway 3 and US Highway 52

**WHEREAS**, the City of Rosemount values its partnership with Dakota County to bring essential projects to fruition; and

**WHEREAS**, the City of Rosemount acknowledges that many of the identified projects and studies require cost participation from the City under Dakota County's policies; and


**WHEREAS**, Dakota County's cost-share policy places a significant financial burden on the City of Rosemount; and

**WHEREAS**, residents and businesses within the City of Rosemount also contribute revenue to Dakota County through taxes and other means, providing the County with resources to fund its own infrastructure needs on County roadways and infrastructure systems, and therefore the County should not be reliant on cities for additional funding.

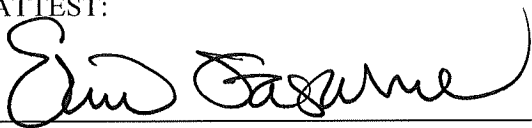
**NOW, THEREFORE, BE IT RESOLVED** that the City of Rosemount supports the inclusion of the above-listed projects and studies in the Dakota County 2025-2029 Transportation Capital Improvement Plan.

**BE IT FURTHER RESOLVED** that the City of Rosemount strongly urges the Dakota County Board to revise its cost-share policy to reduce the financial strain on all cities in the County, ensuring that Dakota County bears the overwhelming financial responsibility for its own infrastructure systems.

**ADOPTED** this 4<sup>th</sup> day of November 2024

  
\_\_\_\_\_  
Jeffery D. Weisensel, Mayor

ATTEST:

  
\_\_\_\_\_  
Erin Fasbender, City Clerk

**CITY OF WEST ST. PAUL  
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION NO. 24-073**


**RESOLUTION SUPPORTING DAKOTA COUNTY 2025-2029 DRAFT CAPITAL  
IMPROVEMENT PROGRAM**

**WHEREAS**, the West St. Paul City Council reviewed the draft five-year Capital Improvement Program (CIP) at its regular Council meeting on November 12, 2024; and


**WHEREAS**, the West St. Paul projects identified in the draft CIP plan are supported by the Council; and

**NOW, THEREFORE, BE IT RESOLVED** by the West St. Paul City Council that the projects identified in the Dakota County 2025-2029 Draft Capital Improvement Program are supported.

Adopted by the City Council of the City of West St. Paul, Minnesota, this 12<sup>th</sup> day of November 2024.

  
\_\_\_\_\_  
David J. Napier, Mayor

Attest:

  
\_\_\_\_\_  
Nicole Tillander, City Clerk

October 3, 2024

\*\*\*Sent via email only to: tony.wotzka@co.dakota.mn.us\*\*\*

Heidi Welsch, County Manager  
1590 Highway 55  
Hastings, MN 55033

Re: Dakota County Capital Improvement Plan

Manager Welsch,

Thank you for the opportunity to review the County's Draft 2025-29 CIP. We appreciate the partnership and vision of the County with recent projects in West St. Paul as well as upcoming projects.

In review of the plan, we only have concerns and comments related to the plans for Thompson County Park. As you are likely aware, the City and County jointly contributed toward the cost of construction of the Dakota Lodge in 2001. As a part of that agreement, the City has usage rights to the senior center spaces in the Dakota Lodge for 30 years from the date that construction was completed – approximately 2033.

While the City is not fundamentally opposed to improvement or expansion of the Dakota Lodge or Thompson County Park in general, we offer the following comments:

- The City is concerned that the intention of the County to seek state bond funding for this project may undermine the City of West St. Paul's efforts to obtain state bond funding for other projects that have a much greater priority for the City. If the Legislature views this project as a benefit to the City of West St. Paul, and in their judgement decides to fund the Thompson County Park project over other needs of the City, it will have a significant detrimental effect on the City.
- While no official request was ever received, we believe there was a presumption that the City would make a financial contribution to this project. As currently planned, this project would not rise to a level of priority given our financial constraints to make any meaningful contribution in the time frame suggested by the CIP.
- Previous efforts to plan for improvement to the Dakota Lodge did not appear to take in to account the City's right to use the Activity Center portion of the facility for the full period of the existing agreement. Due to the phasing of construction as we understood it, the City and the School District would have had to re-locate our senior services program during the duration of construction. We were also unsure whether there was consideration for our ongoing usage after construction, at least to the end of the term of our rights for such usage.
- Some of the amenities and improvements in the previous plans were potentially redundant of plans that the City has in place and in progress for similar amenities nearby Thompson County Park. One example is a concept for an ampitheater at Thompson

County Park – the City is already likely to add a similar amenity within about a half mile. We would ask that future planning efforts ensure that planned amenities in Thompson County Park are complimentary of the City’s park system as a whole.

- Previous efforts to plan for this project were conducted without constructive input from the City and School District. While County staff have been receptive to our concerns more recently, we ask that any planning going forward include the City in a meaningful manner, especially if the intention of the County is to effectuate improvements prior to 2033.
- We are excited for many of the proposed improvements, particularly the creek daylighting. We appreciate the vision and thoughtfulness of plans, even if project specifics and deeper collaboration still warrant attention.

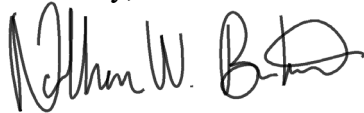
To the extent that the County intends to make improvements to Dakota Lodge prior to 2033, we suggest a re-set of the planning process, not necessarily going back to a blank slate – but stepping back to understand the priorities, needs and financial capacity of all interested parties.

Additionally, if the County intends to seek financial support from the City for improvements to Dakota Lodge or Thompson County Park, that will require much deeper consultation about how this project may help the City to meet other priority facility needs.

The City of West St. Paul desires to continue our collaborative partnership with Dakota County and hope that you view our comments in this letter as an intention to do so. We appreciate all the County does to offer a wonderful park experience within West St. Paul and applaud the desire for future improvements.

Should you have any questions, please feel free to contact me.

Sincerely,



Nathan W Burkett, City Manager  
City of West St. Paul, MN

Cc: Eric Weiss, WSP Parks, Recreation and Environment Director  
WSP City Council  
Commissioner Joe Atkins

**Greenvale Township**

31800 Guam Avenue  
Northfield MN 55057



October 17, 2024

Dakota County  
Attn: Alex Jermeland  
14955 Galaxie Ave.  
Apple Valley, MN 55124

RE: Resolution of Support for County CIP

Dear Alex:

The Greenvale Township Board of Supervisors met on October 17, 2024 and reviewed the Capital Improvement Program (CIP) draft.

Please Consider this letter to be a resolution of support from Greenvale Township for the 2025 – 2029 CIP.

Sincerely,

A handwritten signature in blue ink, appearing to read "Charles Anderson".

Charles Anderson,  
Chairman, Greenvale Township  
Board of Supervisors

Attest:

A handwritten signature in blue ink, appearing to read "Tammy May".

Tammy May  
Town Clerk  
Greenvale Township



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-4005

**Agenda #:** 6.1

**Meeting Date:** 12/3/2024

---

Inver Hills Community College and Dakota County Technical College Beginning Merger Process





# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3972

**Agenda #:** 7.1

**Meeting Date:** 12/3/2024

---

Approval of Minutes of Meeting Held on November 12, 2024



# Dakota County

## Board of Commissioners

### Minutes

---

Tuesday, November 12, 2024

9:00 AM

Boardroom, Administration Center,  
Hastings, MN

---

#### 1. Call To Order And Roll Call

**Present:** Commissioner Mike Slavik  
Commissioner Joe Atkins  
Commissioner Laurie Halverson  
Commissioner William Droste  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

#### 2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Atkins who welcomed everyone and opened the meeting with the Pledge of Allegiance.

#### 3. Audience

Chair Atkins noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us). No comments were received for this agenda.

#### 4. Agenda

**4.1** Resolution No: 24-539  
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Laurie Halverson

Second: Mary Hamann-Roland

Ayes: 7

#### 5. Presentation

5.1 Minnesota Juvenile Detention Association Juvenile Services Center Worker of the Year Award

Juvenile Service Center Superintendent Matt Bauer gave a brief overview of the award and the award recipient. Juvenile Service Center Probation Officer Ryan Lemke was presented with the Juvenile Services Center Worker of the Year Award.

**CONSENT AGENDA**

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the Consent agenda was approved as follows:

**6. County Administration - Approval of Minutes**

**6.1** Resolution No: 24-540  
Approval of Minutes of Meeting Held on October 29, 2024

Motion: Mary Hamann-Roland Second: William Droste

Ayes: 7

**7. County Board/County Administration**

**7.1** Resolution No: 24-541  
Authorization To Amend Contract With Deloitte Consulting For Benefits Consulting Services In 2024

Motion: Mary Hamann-Roland Second: William Droste

WHEREAS, Deloitte Consulting has been the County’s benefits consultant for over 25 years; and

WHEREAS, in 2024 Deloitte assisted the County with issuing a Request for Proposals (RFP) to assess and select a third-party medical vendor to administer the County’s self-insured medical plan; and

WHEREAS, the complexity of a medical RFP requires the services of an experienced benefits consultant; and

WHEREAS, the required work for the medical RFP required more time from Deloitte than anticipated to ensure the top vendor was chosen with little disruption for our employees; and

WHEREAS, the initial 2024 contract with Deloitte was set at \$99,000; and

WHEREAS, services required from Deloitte to adequately issue the RFP and analyze responses, along with other services provided by Deloitte to the County throughout the year, will total \$133,000; and

WHEREAS, an amendment of \$34,000 is required to the County’s contract with Deloitte. Deloitte’s professional fees are based on an estimate of the actual time spent on the project and the billing rate of team members who perform the work.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Human Resources Director to amend the contract with Deloitte Consulting LLP for consulting services from \$99,000 to not exceed \$133,000, substantially as presented on November 12, 2024 and subject to approval by the County Attorney’s Office as to form.

Ayes: 7

**8. Enterprise Finance and Information Services**

**8.1** Resolution No: 24-542  
Authorization To Amend Fiber Optic Indefeasible Right To Use Agreement With City Of South St. Paul

Motion: Mary Hamann-Roland Second: William Droste

WHEREAS, on August 13, 2024, the Dakota County Board of Commissioners adopted Resolution No. 24-407, authorizing the Enterprise Finance and Information Services Director to execute an Indefeasible Right to Use Agreement with the City of South St. Paul for use of the jointly built institutional network; and

WHEREAS, as part of the project approved by Resolution No. 24-407, The City of South St Paul granted Dakota County the right to own 144 strands in the City’s fiber optic cable; and

WHEREAS, this amended authorization is intended to clarify that the Indefeasible Right to Use Agreement shall include authorization for the City of South St. Paul to install and maintain fiber optic cable within the County’s conduit.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute an amended Indefeasible Right to Use Agreement with the City of South St. Paul for use of the jointly built institutional network through which the City of South St. Paul will grant Dakota County the right to own 144 fibers and Dakota County will grant the City of South St. Paul the right to install and maintain fiber optic cable segments within conduit owned by the County, subject to approval by the County Attorney’s Office as to form.

Ayes: 7

**8.2** Resolution No: 24-543  
Authorization To Execute Contract Amendment With DLT Solutions, LLC For Additional Enterprise Resource Planning Software Licenses

Motion: Mary Hamann-Roland Second: William Droste

WHEREAS, on June 26, 2020 Dakota County staff issued a Request for Proposal (RFP) for an Enterprise Resource Planning (ERP) Solution with implementation services; and

WHEREAS, by July 24, 2020 sixteen proposals were received by the County in response to the RFP; and

WHEREAS, the proposal submitted by Sierra-Cedar, LLC for the Oracle Enterprise Resource Planning, Human Capital Management and Enterprise

Performance Management Cloud applications was found to be the best solution to meet or exceed Dakota County's requirements as specified in the RFP and provide the best value to the County; and

WHEREAS, the County entered into a Master Services Agreement and Statement of Work with Sierra-Cedar, LLC to provide the implementation, training and support services required; and

WHEREAS, the County entered into a contract with DLT Solutions, LLC for Oracle software licenses for an annual amount not to exceed \$511,112 (including 10% contingency), renewing each year for five years; and

WHEREAS, the County went live with the new system on January 3, 2023; and

WHEREAS, the County has determined a need for additional licenses beyond what was originally estimated; and

WHEREAS, the County has worked with DLT Solutions, LLC to provide an estimate for the new licenses; and

WHEREAS, the County amended the DLT Solutions, LLC contract in February 2024 to a not to exceed amount of \$590,103; and

WHEREAS, upon further review of licenses with DLT Solutions, LLC, the County has determined an additional amendment is needed.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute a contract amendment with DLT Solutions, LLC for an additional \$39,100 and 2024 total contract amount not to exceed \$629,203 for additional Enterprise Resource Planning software licenses, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 8.3** Resolution No: 24-544  
Authorization To Execute Contract With Minnesota Department Of Public Safety For 2024-2026 Allied Radio Matrix For Emergency Response (ARMER) Grant Program And Authorization To Amend 2024 Risk Management Budget

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the Minnesota Department of Public Safety, Division of Emergency Communication Networks (DPS-ECN), has been provided funding from the Minnesota state government. Authority for this grant program is provided to DPS-ECN in the 2023 Minnesota Session Laws, Chapter 52, Article 2, Section 3, Subdivision 9(e), titled Statewide Public Safety Radio Communication System Equipment Grants; and

WHEREAS, Dakota County desires to improve communications, interoperability,

and situational awareness between first responders during incidents and emergencies in Dakota County; and

WHEREAS, the State of Minnesota, acting through the Minnesota Department of Public Safety, Division of Emergency Communication Networks, has awarded a 2024 - 2026 Allied Radio Matrix for Emergency Response (ARMER) Grant in the amount of \$40,000 to Dakota County for the period of November 1, 2024, through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute a contract with the Minnesota Department of Public Safety, Division of Emergency Communication Networks, for the 2024 - 2026 Allied Radio Matrix for Emergency Response (ARMER) Grant in the amount of \$40,000 for the period of November 1, 2024, through June 30, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the Office of Risk Management 2024 budget as follows:

<b>Expense</b>	
Capital Expenditure	<u>\$40,000</u>
<b>Total Expense</b>	<b>\$40,000</b>
<b>Revenue</b>	
224 ARMER Grant	<u>\$40,000</u>
<b>Total Revenue</b>	<b>\$40,000</b>

Ayes: 7

**9. Physical Development**

**9.1 Resolution No: 24-545**

Authorization To Execute Professional Design Service Contract With HKGI For Site Improvements In Miesville Ravine Park Reserve

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the 2024-2028 Parks Capital Improvement Program (CIP) Adopted Budget includes a project to design and construct site developments making MRPR a better place to serve the adjacent communities; and

WHEREAS, the scope of the work includes professional services for design through construction administration; and

WHEREAS, a Request for Proposals was prepared and issued to the public via the internet on September 27, 2024; and

WHEREAS, four Proposals were received on October 17, 2024; and

WHEREAS, following the Proposal evaluations, staff invited three consultant firms to interview for this project on October 31, 2024; and

WHEREAS, following the interviews, staff reached a unanimous decision to recommend HKGI as the consultant firm to provide the specified professional design services for this project; and

WHEREAS, HKGI has submitted a total fee proposal of \$ 173,945 for professional design services; and

WHEREAS, the Park Capital Improvement Program (CIP) budget includes \$250,000 for soft cost for professional services as well as other consultant services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Director to execute a contract with HKGI to perform professional services for the Site Improvement project in Miesville Ravine Park Reserve in an amount not to exceed \$ 173,945, subject to approval by the County Attorney’s Office as to form.

Ayes: 7

**9.2** Resolution No: 24-546  
Approval Of Final Plats Recommended By Plat Commission

Motion: Mary Hamann-Roland Second: William Droste

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

- |                                      |           |
|--------------------------------------|-----------|
| DEER CREEK                           | Empire    |
| EMERALD ISLE 4TH ADDITION            | Rosemount |
| WEST PUBLISHING COMPANY 8TH ADDITION | Eagan     |
| PUMPKIN CREEK                        | Lakeville |

Ayes: 7

- 9.3** Resolution No: 24-547  
 Authorization To Execute Joint Powers Agreement With City Of Eagan For Design And Construction Of Trails Along County Highways, County Projects 31-112 And 43-057

Motion: Mary Hamann-Roland Second: William Droste

WHEREAS, to promote a safe and efficient multi-modal transportation system, the County is partnering with the City of Eagan to design and construct multi-use trails along County State Aid Highway (CSAH) 31 (Pilot Knob Road) and CSAH 43 (Lexington Avenue), County Projects 31-112 and 43-057; and

WHEREAS, the City of Eagan is the lead agency for the preliminary engineering of the Projects; and

WHEREAS, Dakota County is the lead agency for design, right of way, and construction; and

WHEREAS, costs for preliminary engineering, design, right of way and construction will be shared 85 percent County funds and 15 percent City funds for trail segments along County Highways in accordance with adopted County Cost Share Policy F1 Roadway; and

WHEREAS, a joint powers agreement with the City of Eagan is needed to define project responsibilities and cost share for County Projects 31-112 and 43-057.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the City of Eagan to identify costs and responsibilities in accordance with County policy for preliminary engineering, design, right of way, and construction of multi-use trails along County State Aid Highway 31 and County State Aid Highway 43 in the City of Eagan, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 9.4** Resolution No: 24-548  
 Authorization To Execute Railroad Flaggers Contract Second Amendment With National Railroad Safety Services On Railroad Bridge In Castle Rock Township, County Project 86-34

Motion: Mary Hamann-Roland Second: William Droste

WHEREAS, to promote a safe and efficient transportation system throughout the county, Dakota County is reconstructing the segment of County State Aid Highway (CSAH) 86 from CSAH 23 (Galaxie Avenue) to Trunk Highway 3; and

WHEREAS, this project includes the replacement of the existing timber railroad bridge; and



WHEREAS, by Resolution No. 24-271 (June 11, 2024), the County Board approved a contract with National Railroad Safety Services (NRSS) to provide the job of flagging (monitoring trains on the active track) while working in the railroad right of way; and

WHEREAS, work on the bridge began in March 2024 and is ongoing; and

WHEREAS, while the bridge is under construction, Union Pacific Railroad-approved flaggers are required; and

WHEREAS, staff recommends authorizing execution of an amendment to the contract with NRSS in the amount of \$190,000 for additional flagging needs; and

WHEREAS, the amended contract amount is \$465,000; and

WHEREAS, sufficient funds are available in the 2020 Transportation Capital Improvement Program Adopted Budget for the recommended contract amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a second amendment to the contract with National Railroad Safety Services Inc. in the amount of \$190,000 for additional anticipated flagging costs, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 9.5** Resolution No: 24-549  
Authorization To Enter Into Cooperative Agreement For Cost Participation To Replace I-35W Bridge Over County State Aid Highway 32 And I-35W Interchange Improvements At County State Aid Highway 42, County Projects 32-115 And 42-164 In Burnsville

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, to promote a safe and efficient transportation system throughout Dakota County, the County is a participant with the City of Burnsville and the Minnesota Department of Transportation (MnDOT) to implement County Project (CP) 32-115 and CP 42-164; and

WHEREAS, MnDOT will be leading construction in 2025-2026 of CP 32-115, the I-35W bridge replacement over County State Aid Highway (CSAH) 32 or Cliff Road, and CP 42-164, improvements to the I-35W interchange with CSAH 42, as parts of the I-35W Burnsville project extending from CSAH 32 (Cliff Road) to I-35E; and

WHEREAS, MnDOT and the City of Burnsville are cooperating with the County on all stages of CP 32-115 and CP 42-164; and

WHEREAS, the MnDOT cost participation policy for trunk highway bridges covers up to 80 percent of a locally preferred functional cost increase, and Dakota County and Burnsville prefer a functional enhancement to the new I-35W bridge span length over CSAH 32 (CP 32-115) resulting in a net estimated local cost for bridge enhancement of \$306,000, plus \$56,100 estimated for multiuse trail improvements, total of \$362,100 to be shared at 85 percent by Dakota County and 15 percent by the City of Burnsville; and

WHEREAS, MnDOT awarded \$3,100,000 to CP 42-164 under the Transportation Economic Development grant program; and

WHEREAS, Dakota County Board Resolutions No. 23-429 (September 26, 2023) and No. 24-312 (June 25, 2024) approved a local cost share of Dakota County funds for 70 percent of the estimated net local construction cost of \$2,305,600 after the grant award to complete construction of CP 42-164, with City of Burnsville funds for 30 percent of that same net local cost, in accordance with adopted County Policy; and

WHEREAS, Dakota County has coordinated other CSAH 42 design elements with MnDOT and the City of Burnsville, which are not part of CP 42-164, including trail replacement and a new signal to the east (at the I-35W northbound entrance ramp) totaling \$491,300, to be subject to three-party cost shares or two-party (MnDOT and County) cost shares based on MnDOT and Dakota County cost participation policies; and

WHEREAS, Dakota County staff is working with MnDOT and City of Burnsville staff to finalize a three-party Cooperative Agreement addressing all details and payment terms for estimated cost participation as described above, with actual costs for project construction to ultimately apply.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes entering into a cooperative agreement with the Minnesota Department of Transportation and the City of Burnsville to address cost participation for County Project 32-115 and County Project 42-164, with Dakota County costs for County Project 32-115 based on the Minnesota Department of Transportation cost participation policy for trunk highway bridge replacement with locally preferred enhancement, Dakota County and Burnsville costs for County Project 42-164 to be based on project traffic served as in prior agreements (70% County/30% City after grant award), and costs for other County State Aid Highway 42 design elements east of County Project 42-164 to be based on Minnesota Department of Transportation and Dakota County cost participation policies, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 9.6** Resolution No: 24-550  
Approval Of Right Of Way Acquisition And Quick-Take Condemnation And Authorization To Amend 2024 Budget For County State Aid Highway 42 Federal Mill And Overlay In City Of Apple Valley, County Project 42-172

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, Dakota County is proceeding with County Project (CP) 42-172, the County State Aid Highway (CSAH) 42 federal mill and overlay and Americans with Disabilities Act (ADA) improvements in the city of Apple Valley; and

WHEREAS, Dakota County is the lead agency for design, right of way acquisition, and construction for CP 42-172; and

WHEREAS, construction is scheduled to occur in 2025; and

WHEREAS, right of way acquisition is necessary to allow for construction to begin as scheduled; and

WHEREAS, the following acquisitions are necessary to proceed with CP 42-172:

**Parcel 2 - Grace Lutheran Church - PID 01-03300-03-010**

Highway easement 125 square feet

A permanent easement for highway purposes over the south 5.00 feet of the north 85.00 feet of the west 25.00 feet of the east 101.86 feet of the Northwest Quarter of the Northeast Quarter of Section 33, Township 115 North, Range 20 West, Dakota County, Minnesota.

**Parcel 3 - Centro Bradley Southport - PID 01-71050-01-020**

Highway easement 210 square feet

A permanent easement for highway purposes over the north 10.00 feet of the east 21.00 feet of Lot 2, Block 1, Southport Centre, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary easement 410 square feet

A temporary easement for highway purposes over the north 20.00 feet of the east 31.00 feet of Lot 2, Block 1, Southport Centre, according to the recorded plat thereof, Dakota County, Minnesota EXCEPTING from said easement the north 10.00 feet of the east 21.00 feet of said Lot 2.

**Parcel 7 SCP 2006 C23 178 LLC PID 01-71000-01-010**

Temporary easement 72 square feet

A temporary easement for highway purposes over the north 10.00 feet of the west 7.19 feet of the east 34.19 feet of Lot 1, Block 1, Southport First Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 8 Dakota Electric Assoc PID 01-03400-03-011**

Highway easement 215 square feet

A permanent easement for highway purposes over the south 28.00 feet of the north 103.00 feet of the east 24.00 feet of the west 74.00 feet of the Northwest Quarter of the Northeast Quarter of Section 34, Township 115 North, Range 20 West, Dakota County, Minnesota together with that part of said Northwest Quarter of the Northeast Quarter described as follows: Beginning at the northeast corner of the previous described easement thence east along the south line of the north 75.00 feet of said Northwest Quarter of the Northeast Quarter a distance of 13.07 feet; thence southwesterly a distance 17.95 feet to a point on the east line of said west 74.00 feet of the Northwest Quarter of the Northeast Quarter, said point being 12.21 feet south of the point of beginning; thence north along said east line a distance of 12.21 to the point of beginning.

Except that part lying within City of Apple Valley right of way easements recorded as Document Numbers 937108 and 1528615.

**Parcel 9 USPP Fischer Mkt Place LLC PID 01-26906-01-010**

Highway easement 150 square feet

A permanent easement for highway purposes over that part of Lot 1, Block 1, Fischer Market Place 7th Addition, according to the recorded plat thereof, Dakota County, Minnesota described as follows:

Beginning at the southwest corner of said Lot 1; thence north along the west line of said Lot 1 a distance of 15.00 feet; thence southeasterly a distance 24.96 feet to a point on the south line of said Lot 1 said point being 20.00 east of the point of beginning; thence west on said south line a distance of 20.00 feet to the point of beginning.

Temporary easement 100 square feet

A temporary easement for highway purposes over the south 10.00 feet of the east 10.00 feet Lot 1, Block 1, Fischer Market Place 7th Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 10 USPP Fischer Mkt Place LLC PID 01-26904-01-010**

Temporary easement 340 square feet

A temporary easement for highway purposes over the south 10.00 feet of the west 10.00 feet Lot 1, Block 1, Fischer Market Place 5th Addition, according to the recorded plat thereof, Dakota County, Minnesota together with a temporary easement for highway purposes over the south 10.00 feet of the east 24.00 feet of said Lot 1.

**Parcel 11 Storage Equities Inc. PID 01-03400-01-032**

Highway easement 312 square feet

A permanent easement for highway purposes over the north 16.00 feet of the east 17.00 feet and the north 5.00 of the west 8.00 feet of the east 25.00 feet of the following described property:

The north 500.00 feet of the east 645.00 feet of the Northwest Quarter of the Northeast Quarter, and the west 40.00 feet of the south 425.00 feet of the north 500.00 feet of the Northwest Quarter of the Northeast Quarter in Section 34, Township 115 North, Range 20 West, Dakota County, Minnesota.

Temporary easement 88 square feet

A temporary easement for highway purposes over the south 11.00 feet of the north 16.00 feet of the west 8.00 feet of the east 25.00 feet of the following described property:

The north 500.00 feet of the east 645.00 feet of the Northwest Quarter of the Northeast Quarter, and the west 40.00 feet of the south 425.00 feet of the north 500.00 feet of the Northwest Quarter of the Northeast Quarter in Section 34, Township 115 North, Range 20 West, Dakota County, Minnesota.

**Parcel 12 Pinnacle Ridge LLC PID 01-33302-01-010**

Temporary easement 230 square feet

A temporary easement for highway purposes over the north 10.00 feet of the east 23.00 feet of Lot 1, Block 1, Hillcrest Acres 3rd Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 13 Rockport LLC PID 01-03400-05-050**

Highway easement 537 square feet

A permanent easement for highway purposes over the south 10.00 feet of the north 75.00 feet of that part of the Northeast Quarter of the Northeast Quarter of Section 34, Township 115 North, Range 20 West, Dakota County, Minnesota, lying easterly of the easterly right of way of Flagstaff Avenue.

Temporary easement 690 square feet

A temporary easement for highway purposes over that part of the south 46.00 feet of the north 121.00 feet of the Northeast Quarter of the Northeast Quarter of Section 34, Township 115 North, Range 20 West, Dakota County, Minnesota, lying westerly of the east 38.71 feet thereof and lying easterly of the easterly right of way of Flagstaff Avenue.

**Parcel 14 Valley Way Village - TH Assoc Common Area (NO PID)**

Highway easement 100 square feet

A permanent easement for highway purposes over the south 10.00 feet of the east 10.00 feet of Lot 1, Block 1, Valley Way Village, according to the recorded plat thereof, Dakota County, Minnesota.

P15 Valley Pines Townhomes - TH Assoc

Temporary easement 100 square feet

A temporary easement for highway purposes over the south 10.00 feet of the west 10.00 feet of Lot 13, Block 1, Valley Pines, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 15 CIC NO. 230 - Valley Pines Townhome Association Common Area (NO PID)**

Temporary easement 100 square feet

A temporary easement for highway purposes over the south 10.00 feet of the west 10.00 feet of Lot 13, Block 1, Valley Pines, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 16 Echo Way Townhomes - TH Assoc (NO PID)**

Temporary easement 100 square feet

A temporary easement for highway purposes over the south 10.00 feet of the west 10.00 feet of Lot 1, Block 1, Diamond Path Tenth Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 17 Anna & Boi Tran PID 01-03600-03-011**

Temporary easement 660 square feet

A temporary easement for highway purposes over the south 10.00 feet of the

---

north 75.00 feet of the east 66.00 feet of the west 168.82 feet of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115 North, Range 20 West, Dakota County, Minnesota.

**Parcel 18 Daniel Walter Welch II PID 01-03600-05-020**

Highway easement 280 square feet

A permanent easement for highway purposes over the south 10.00 feet of the north 75.00 feet of the west 28.00 feet of the east 65.50 feet of the Northwest Quarter of the Northeast Quarter of Section 36, Township 115 North, Range 20 West, Dakota County, Minnesota.

**Parcel 19 Village of Prairie Crossing - TH Assoc (NO PID)**

Highway easement 1163 square feet

A permanent easement for highway purposes over that part of Lot 1, Block 1, Southport Second Addition, according to the recorded plat thereof, Dakota County, Minnesota described as follows: Beginning at the northeast corner of said Lot 1; thence south along the east line of said Lot 1 a distance of 25.00 feet; thence northwesterly to a point on the north line of said Lot 1 said point being 25.00 feet west of said northeast corner; thence east along said north line of Lot 1 a distance of 25.00 feet to the point of beginning together with the north 10.00 feet of the east 105.00 feet of said Lot 1.

Temporary easement 558 square feet

A temporary easement for highway purposes over that part of Lot 1, Block 1, Southport Second Addition, according to the recorded plat thereof, Dakota County, Minnesota described as follows: Beginning at the northeast corner of said Lot 1; thence south along the east line of said Lot 1 a distance of 32.00 feet; thence northwesterly to a point on the north line of said Lot 1 said point being 32.00 feet west of said northeast corner; thence east along said north line a distance of 32.00 feet to the point of beginning together with the north 15.00 feet of the east 105.00 feet of Lot 1 EXCEPTING from said temporary easement any part of said Lot 1 taken for permanent highway easement as part of this same project.

; and

WHEREAS, appraisals have been completed for 15 total parcels by Valbridge Property Advisors, Inc.; and

WHEREAS, the total appraised value for CP 42-172 is \$78,115; and

WHEREAS, the cost for right of way acquisition is funded 100 percent by the County for pavement preservation activity per the 2040 Transportation Plan Cost

Participation Policy; and

WHEREAS, the 2024 Transportation Capital Improvement Program (CIP) Adopted Budget requires an amendment to proceed with the first right of way offers for CP 42-172; and

WHEREAS, the County Engineer recommends approval of right of way acquisition for CP 42-172; and

WHEREAS, the County Engineer recommends amending the 2024 Transportation CIP budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the appraised value prepared by Valbridge Property Advisors for the right of way acquisition for County Project (CP) 42-172 and authorizes County staff, in its discretion, to share the appraisal data with the respective landowners, including all or portions of the completed appraisals as part of the negotiation process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the acquisition of right of way for CP 42-172 at the approved appraised values and, in accordance with County policy, authorizes payment from the 2024 Transportation Capital Improvement Program Budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney’s Office to initiate quick-take condemnation on the properties identified in the event that timely acquisition by direct negotiations of all properties does not appear possible; and

BE IT FURTHER RESOLVED, That the 2024 Transportation Capital Improvement Program Adopted Budget is hereby amended as follow:

<b>Expense</b>	
Right of way acquisition, CP 42-172	<u>\$78,115</u>
<b>Total Expense</b>	<b>\$78,115</b>

<b>Revenue</b>	
Transportation Right of Way Set-Aside, CP 42-172	<u>\$78,115</u>
<b>Total Revenue</b>	<b>\$78,115</b>

Ayes: 7

- 9.7** Resolution No: 24-551  
Approval Of Right Of Way Acquisition And Quick-Take Condemnation For Roundabout At Intersection Of County State Aid Highway 50 (202nd Street West) And Hamburg Avenue In City Of Lakeville, County Project 50-37

Motion: Mary Hamann-Roland

Second: William Droste



WHEREAS, to provide a safe and efficient transportation system, Dakota County monitors intersections for safety or operational issues; and

WHEREAS, the intersection of County State Aid Highway (CSAH) 50 and Hamburg Avenue in Lakeville began exhibiting safety issues with crash trends that are above the statewide average; and

WHEREAS, County staff conducted a traffic analysis for the intersection, and the recommendation from the Intersection Control Evaluation is that a single-lane roundabout be implemented; and

WHEREAS, by Resolution No. 24-071 (February 6, 2024), the County Board authorized an amendment to the 2024 Transportation Capital Improvement Program Budget to include County Project (CP) 50-37 to construct a single-lane roundabout at the intersection of CSAH 50 and Hamburg Avenue in Lakeville; and

WHEREAS, by Resolution No. 24-298 (June 4, 2024), the County Board authorized the execution of a contract with Stonebrooke Engineering Inc. for design services for CP 50-37; and

WHEREAS, engineering design for CP 50-37 has identified right of way needs, including a permanent easement along the corridor; and

WHEREAS, right of way acquisition is needed in order for construction to begin in the summer of 2025 as scheduled; and

WHEREAS, to move forward with CP 50-37, the acquisition of the following parcel as identified in the legal description by the County is necessary to move forward with the Project:

Parcel 1; ANTHONY & BRIANNA LEMPELIUS; PID 22-13714-08-010

A permanent easement for highway purposes over, under, and across that part of Lot 1, Block 8, Berres Ridge 5th Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying southeasterly of the following described line:

Beginning at a point on the east line of said Lot 1 25.00 feet northerly of the southeast corner of said Lot 1; thence southwesterly to a point on the south line of said Lot 1 30.00 feet westerly from said southeast corner and said line there terminating.

Said permanent easement area contains approximately 375 square feet.  
; and

WHEREAS, a minimum damage acquisition report has been completed for the parcel by Day Group LLC and offers are being prepared for a total appraised

value of \$5,200; and

WHEREAS, values of the appraised parcel have been presented to the County Board in a confidential spreadsheet; and

WHEREAS, the 2024-2028 Transportation Capital Improvement Program Adopted Budget includes sufficient funding for right of way acquisition.

WHEREAS, in the event that timely acquisition by direct negotiation of the required parcel does not appear possible, it is necessary for the County Board to authorize the County Attorney's Office to initiate quick-take condemnation of the parcel to allow for construction to be completed.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the minimum damage acquisition value for the acquisition of the identified property interest from the parcel for County Project 50-37 and authorizes County staff, in its discretion, to share minimum damage acquisition data with the respective landowners, including all or portions of the completed parcel as part of the negotiation process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners approves acquisition of the property associated with the parcel for County Project 50-37 at the approved minimum damage acquisition value and authorizes payment from the 2024 Transportation Capital Improvement Program Adopted Budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the County Attorney's Office to initiate quick-take condemnation of the parcel in the event that timely acquisition by direct negotiations of the property does not appear possible.

Ayes: 7

## **10. Public Services and Revenue**

### **10.1 Resolution No: 24-552**

Scheduling Of Public Hearing To Receive Comments On 2025 Off Sale Intoxicating Liquor License Applications

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public on applications for off sale intoxicating liquor licenses; and

WHEREAS, a Notice of the public hearing will be given to all interested parties, Castle Rock Township Clerk, Randolph Township Clerk, and published in the County's Official Newspaper on November 21, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of

Commissioners hereby schedules a public hearing at 9:00 a.m. on December 3, 2024, in the Boardroom of the Administration Center, 1590 Highway 55, Hastings, Minnesota, to receive comments on all 2025 off sale intoxicating liquor license applications; and

BE IT FURTHER RESOLVED, That the Dakota County Public Service and Revenue Division is hereby directed to publish in the Official County Newspaper, notice of the public hearing and give notice to all interested parties and to any city located within three miles of the premises proposed to be licensed.

Ayes: 7

## REGULAR AGENDA

### 11. Closed Executive Session

#### 11.1 Resolution No: 24-553

Settlement Authority For Acquisition Of Certain Property Rights Necessary For County Projects 26-67 - Parcel TE 9

Motion: Laurie Halverson

Second: Mike Slavik

This item did not go into closed session.

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is partnering with the City of Eagan to proceed with County Project (CP) 26-67 (Project); and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, by Resolution No. 23-491, the County Board of Commissioners authorized the acquisition of certain properties identified in the resolution and initiation of quick-take eminent domain pursuant to Minn. Stat. §117.042, if necessary, to construct the recommended improvements; and

WHEREAS, to accomplish the Project, the County acquired a temporary easement over real property from Kristin Ann Klein (Landowner), identified by Dakota County Right of Way Map No. 506 as TE 9; and

WHEREAS, the Landowner alleged certain claims against the County concerning encroachment as part of the Project; and

WHEREAS, the parties in this action have agreed to settle all damages caused by the taking whereby the County pays Landowner \$34,000; and

WHEREAS, on November 6, 2024, the Dakota County Attorney's Office provided a confidential memorandum to the Dakota County Board of Commissioners explaining the legal strategy accomplishing Dakota County's acquisition of the property rights identified by Dakota County Right of Way Map No. 506 as TE 9; and

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the full and final settlement with Kristin Ann Klein, for acquisition of property identified in Dakota County Right of Way Map 506 as TE 9 in the total amount of \$34,000 as being in the best interest of Dakota County and authorizes the County Attorney to arrange for final payment of the acquisition amount and to effectuate final settlement of the acquisition .

Ayes: 7

**12. Interagency Reports/Commissioner Updates**

Interagency reports and Commissioner updates were presented .

**13. County Manager's Report**

County Manager Heidi Welsch shared that proposed property tax notices will be available soon. If residents are interested in signing up to receive electronic tax statements and value notices, they can sign up on the County website.

**14. Information**

**14.1 Information**

See Attachment for future Board meetings and other activities .

**15. Adjournment**

**15.1 Resolution No: 24-554  
Adjournment**

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 9:11 a.m.

Ayes: 7

Joe Atkins  
Chair

ATTEST

Heidi Welsch  
County Manager



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3903

**Agenda #:** 8.1

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### **TITLE**

**Approval Of 2025 Planning Commission Work Plan**

### **RESOLUTION**

WHEREAS, Dakota County Ordinance No. 118 establishes the powers and duties of the Planning Commission to make recommendations on plans, policies, and programs, as directed by the County Board; and

WHEREAS, County Policy No. 1015 provides direction regarding citizen advisory committees and states that the Planning Commission is required to consult annually with the County Board to seek concurrence regarding the topics they will study or on which they will advise the County Board; and

WHEREAS, the County Board has identified topics for 2025, including the preparation of plans for natural resources, parks, greenways, and transportation; and

WHEREAS, the Planning Commission's 2025 Work Plan is consistent with County Board projects.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the Planning Commission's 2025 Work Plan as presented to the Physical Development Committee of the Whole on November 19, 2024.



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3444

Agenda #: 8.2

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreement With Minnesota Zoological Board To Provide Native Prairie Hay To Feed Zoo Animals**

### RESOLUTION

WHEREAS, by Resolution No. 17-274 (May 9, 2017), Dakota County's Natural Resource Management System Plan (NRMSP) calls for increases in acres of parkland restored, actively managed, and maintained and expansion of partnerships and collaborations to effectively leverage external funding resources; and

WHEREAS, to meet these goals, the NRMSP recognized the need to augment the County's management tools; and

WHEREAS, the NRMSP directs staff to capitalize on potential revenue streams, specifically highlighting the sale of prairie hay (p. 97); and

WHEREAS, the Minnesota Zoological Board (Zoo) is a Minnesota State board; and

WHEREAS, the Zoo, authorized by Minn. Stat. § 471.59, is permitted to enter into a joint powers agreement (JPA) with Dakota County; and

WHEREAS, the Zoo and the County are desirous of entering into this Agreement so that the County and the Zoo may share the actual costs for harvesting and transporting native prairie hay from the County and used by the Zoo; and

WHEREAS, a JPA has been prepared, which includes the following predominant terms: the Zoo will provide reimbursement for prairie hay to the County at the rate of \$210 per ton of native hay received; each year, the Zoo will provide the County with a letter indicating the amount of native hay the Zoo would like to receive from the County; the County makes no guarantees that the entirety of the estimated tonnage will be provided but will in good faith work to meet the amount of hay requested by the Zoo; and

WHEREAS, adequate funds are available within the Parks Natural Resources Capital Improvement Program to mow and gather the clippings into hay bales; and

WHEREAS, the proceeds from the sale of the hay will be used to reimburse the Parks Natural Resources Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a joint powers agreement with the Minnesota Zoological Board for the purpose of providing native prairie hay from the County to the Minnesota Zoological Board for animal feed and bedding, from January 1, 2025, through December 31, 2029, subject to approval as to form by the County Attorney's Office.



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3577

Agenda #: 8.3

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Award Bid And Execute Contract With RES Great Lakes, LLC For Church's Woods Restoration And Enhancement Project**

### RESOLUTION

WHEREAS, the Natural Resources Management System Plan adopted by Resolution No. 17-274 (May 23, 2017) determined that Parks Natural Resources shall restore Dakota County Parks System's natural areas per each Park Natural Resource Management Plan; and

WHEREAS, the Spring Lake Park Reserve Natural Resources Management Plan was adopted by Resolution No. 21-313 (June 22, 2021) and identified high-priority ecological restoration sites within the park; and

WHEREAS, the County Board authorized the submission of a 2022 Minnesota Legislature (ML22) Outdoor Heritage Fund (OHF) grant request to the Lessard-Sams Outdoor Heritage Council (LSOHC) by Resolution No. 21-265 (May 18, 2021); and

WHEREAS, the County Board authorized the acceptance of \$6,066,000 in ML22 OHF grant funds with a County match of \$1,175,000 by Resolution No. 22-334 (August 23, 2022); and

WHEREAS, of this, \$910,400 in grant funds and \$145,664 in match funds were allocated for restoration/enhancement activities in Spring Lake Park Reserve, Miesville Ravine Park Reserve, and Lake Byllesby Regional Park; and

WHEREAS, a Request for Proposals was prepared and released on October 18<sup>th</sup>, 2024, for one of multiple project sites that will be restored with the ML22 OHF Grant Funds, which will restore 106 acres of Spring Lake Park Reserve at Church's Woods; and

WHEREAS, the proposal for this project was for initial restoration and enhancement tasks, and the alternates included prescribed burning and canopy gap enhancement throughout the project site; and

WHEREAS, the selected proposal was submitted by RES Great Lakes, LLC.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the proposal to and authorizes the Physical Development Director to execute a contract with RES Great Lakes, LLC for the Church's Woods Restoration and Enhancement project at Spring Lake Park Reserve, subject to approval by the County Attorney's Office as to form.







# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3828

Agenda #: 8.4

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization And Execution Of Real Property Declaration For Shade Tree Bonding Grant Reimbursement Of Thompson County Park Natural Resource Improvements**

### RESOLUTION

WHEREAS, emerald ash borer (EAB) poses a significant threat to the forests of Dakota County and has resulted in a public safety concern in Thompson County Park; and

WHEREAS, the costs and priorities of ash tree removal within the County Park System were identified in the 2018 internal technical document, The Dakota County Emerald Ash Borer Management Plan; and

WHEREAS, the Dakota County Board of Commissioners adopted the Thompson County Park Natural Resources Management Plan by Resolution No. 20-037 (January 21, 2020), which made recommendations for ash tree removal; and

WHEREAS, by Resolution No. 21-495 (October 19, 2021), Dakota County executed a grant agreement with the Department of Natural Resources for a total reimbursement of \$42,250 for contracting labor to remove EAB-impacted trees and replace them with alternative tree species; and

WHEREAS, Dakota County has matched these grant funds with \$3,650 from the Natural Resources Base Fund for materials and supplies; and

WHEREAS, this grant imposes certain restrictions on the real property improved with grant funds, such that the improved property may not be sold or significantly altered for 37.5 years; and

WHEREAS, Dakota County may agree to these restrictions on real property by executing the General Obligation Bond Financed Declaration; and

WHEREAS, staff recommends the Dakota County Board of Commissioners authorize the Chair of the Dakota County Board of Commissioners to execute the General Obligation Bond Financed Declaration to reimburse Dakota County for Thompson County Park improvements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Chair of the Dakota County Board of Commissioners to execute the General Obligation Bond Financed Declaration, subject to approval by the Dakota County Attorney's Office as to form.





# Board of Commissioners

## Request for Board Action

Item Number: DC-3863

Agenda #: 8.5

Meeting Date: 12/3/2024

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Accept Funding From State Of Minnesota Legislature-Appropriated Funds For State Fiscal Year 2025 Regional Parks And Trails Tree Planting Grant Program And Amend 2024 Capital Improvement Program**

**RESOLUTION**

WHEREAS, the Dakota County allocation of State Fiscal Year 2025 Regional Parks and Trails Tree Planting Program is \$140,153; and

WHEREAS, the tree planting program will support: the Natural Resources Base Funding budget within the Parks Capital Improvement Program; and

WHEREAS, the proposed appropriation is aligned with County Board approved park and greenway master plans.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Division Director, or their designee, to accept State of Minnesota-appropriated grant funds for the reimbursement of costs associated with the planting of trees with more diverse, climate-adapted species in the regional park and trail system within Dakota County Parks’ jurisdiction; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes staff to amend the 2024 Parks Capital Improvement Program for this funding received through Met Council in State Fiscal Year 2025; and

BE IT FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program budget is hereby amended as follows:

<b>Expense</b>	
NR Base Program for Tree Planting	<u>\$140,153</u>
<b>Total Expense</b>	<b>\$140,153</b>
<b>Revenue</b>	
State Funding - NR Base	<u>\$140,153</u>
<b>Total Revenue</b>	<b>\$140,153</b>



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3447

**Agenda #:** 8.6

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Approval Of Conceptual Phasing And To Amend Professional Services Contract With ALLiiANCE For Empire Maintenance Facility Redevelopment**

### RESOLUTION

WHEREAS, Phase One improvements were completed at the Empire Maintenance Facility in 2020, including only half of the proposed South Building; and

WHEREAS, an addition to the South Building was included in the 2024-2028 Building Capital Improvement Program Adopted Budget and funded in 2024; and

WHEREAS, a previously proposed project to develop a new maintenance facility in Hampton was not approved to proceed; and

WHEREAS, Capital Projects Management pledged to the Board to develop and present an alternate to the Hampton facility that would meet its objectives of closing the existing Hastings and Farmington Shops through a phased approach; and

WHEREAS, the Transportation Department requested to co-locate all department staff to the Empire Maintenance Facility to improve efficiency; and

WHEREAS, this project scope is trying to complete three goals: expand the South Building as previously planned and currently funded, incorporate that construction into a phased approach for maintenance facilities that were to be at Hampton, and explore co-locating all Transportation Department staff at the Empire Maintenance Facility; and

WHEREAS, ALLiiANCE was selected as the consultant firm to provide early phase design services for this project by Resolution No. 24-147 (March 26, 2024); and

WHEREAS, ALLiiANCE worked with a Core Planning Group to confirm the programmatic needs and develop conceptual phases of construction; and

WHEREAS, three conceptual phases were developed to meet short- and long-term equipment storage and staff needs for the Transportation, Fleet, Facilities Management, and Sheriff's departments at the Empire Maintenance Facility; and

WHEREAS, two additional approaches were developed to meet Transportation Department staff

needs to co-locate at the Empire Maintenance Facility; and

WHEREAS, staff recommends moving ahead with design for equipment storage Phase One and Two plus Transportation Department staff Approach A; and

WHEREAS, additional design efforts to confirm a project scope, schedule and budget are necessary; and

WHEREAS, ALLiiANCE has provided a fee proposal to provide full schematic design services for the recommended approach and to increase fees by \$390,000; for a new not to exceed contract value of \$529,050; and

WHEREAS, there are sufficient funds within the project budget to cover this contract increase.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves proceeding with the recommended conceptual designs as presented and authorizes the Facilities Management Director to execute a contract amendment to the professional services contract with ALLiiANCE, 400 Clifton Avenue S., Minneapolis, MN 55403 to increase professional design fees for the Empire Maintenance Facility Redevelopment, in an amount not to exceed \$390,000, subject to approval by the County Attorney's Office as to form.



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3857

Agenda #: 8.7

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Second Contract Amendment With Schreiber Mullaney Construction Company, Inc., For Crisis And Recovery Center**

### RESOLUTION

WHEREAS, the 2023 Capital Improvement Program (CIP) Adopted Budget as amended for the Crisis and Recovery Center project is a total of \$14,100,000; and

WHEREAS, by Resolution No. 23-380 (August 29, 2023), the County Board approved the original contract with Schreiber Mullaney Construction Company, Inc., in the sum of \$11,516,890; and

WHEREAS, with the original contract authorization, staff was also authorized to execute up to \$250,000 worth of post-award changes; and

WHEREAS, to date, staff executed one contract amendment totaling \$199,728.82 to amend the work scope and to extend the substantial completion date by 15 working days; and

WHEREAS, a second contract amendment is being requested to add \$363,943.55 and 10 working days for additional work scope changes; and

WHEREAS, the total authorized contract amendments to this contract would then be \$563,672.37 for reimbursement of known construction change orders on the project; and

WHEREAS, the new substantial completion date of the construction contract will be December 16, 2024; and

WHEREAS, there are sufficient funds within the approved project budget for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract amendment with Schreiber Mullaney Construction Company, Inc., 1286 Hudson Road, Saint Paul, MN 55106, in an amount not to exceed \$363,943.55 and to add ten working days to the schedule, for a maximum contract total not to exceed \$12,080,562.37, subject to approval by the County Attorney's office as to form.



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3785

**Agenda #:** 8.8

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Environmental Resources

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With Dynamic Lifecycle Innovations MN LLC For Residential And Business Electronics Collection And Recycling**

### RESOLUTION

WHEREAS, by Resolution No. 18-493 (September 18, 2018), the Dakota County Board of Commissioners approved the 2018-2038 Dakota County Solid Waste Master Plan (Master Plan); and

WHEREAS, as part of the Master Plan, the Dakota County Board of Commissioners encourages residents and businesses to properly manage hazardous wastes and recyclables; and

WHEREAS, electronics, which can contain lead, cadmium, mercury, and lithium, continue to be the largest hazardous waste stream collected at The Recycling Zone; and

WHEREAS, televisions and monitors are collected for a fee while other electronics are collected from residents at no charge at The Recycling Zone and at one-day household hazardous waste collection events; and

WHEREAS, electronics are collected from businesses at The Recycling Zone for a fee; and

WHEREAS, Dakota County's current electronics recycling vendor contract expires December 31, 2024; and

WHEREAS, Dakota County staff issued a request for proposals on August 19, 2024, seeking a vendor to provide for the pickup, transportation, and recycling of 1) residential electronics collected by the County at The Recycling Zone; 2) business electronics collected through the County business collection programs; and 3) electronics collected by the County at household hazardous waste collection events; and

WHEREAS, Dakota County requests services for recycling electronics for a two-year contract term, with a two-year extension option for recycling services; and

WHEREAS, one potential vendor submitted a proposal which was evaluated by staff; and

WHEREAS, Dynamic Lifecycle Innovations MN LLC currently services Dakota County and other county electronics collection sites in Minnesota, Wisconsin, Illinois, and Michigan; has a demonstrated tracking and reporting system; has strict data and facility security practices; and



identified the ability to recycle all electronic materials and the capability to manage increasing amounts of electronics; and

WHEREAS, the \$100,000 annual contract cost is included in the household hazardous waste annual budget; and

WHEREAS, staff recommends execution of a contract with Dynamic Lifecycle Innovations MN LLC for recycling electronic wastes.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to execute a contract with Dynamic Lifecycle Innovations MN LLC, Inc. for a term from January 1, 2025, to December 31, 2026, with a two-year extension option, subject to the approval of the County Attorney's Office as to form and subject to approval by the County's Risk and Homeland Security Manager.



# Board of Commissioners

## Request for Board Action

Item Number: DC-3882

Agenda #: 8.9

Meeting Date: 12/3/2024

**DEPARTMENT:** Environmental Resources

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Submit Solid Waste Infrastructure For Recycling Grant Application And Execute Grant Agreement For Proposed Recycling Zone Plus**

### RESOLUTION

WHEREAS, the United States Environmental Protection Agency (EPA) has the Solid Waste Infrastructure for Recycling (SWIFR) grant available through the Infrastructure Investment and Jobs Act, also known as the Bipartisan Infrastructure Law, to provide funding to improve local post-consumer materials management programs including municipal recycling and make improvements to local waste management systems; and

WHEREAS, staff proposes to apply for the SWIFR grant and use the funds for a portion of the proposed Dakota and Scott counties regional household hazardous waste and recycling facility, called the Recycling Zone Plus; and

WHEREAS, the grant would meet the following funding requirements: establish, increase, expand, or optimize collection and improve materials management infrastructure, establish, increase, expand, or optimize capacity for materials management, and demonstrate a significant and measurable increase in the diversion, recycling rate, and quality of materials collected for municipal solid waste; and

WHEREAS, this grant request helps meet the Dakota County 2018 - 2038 Solid Waste Management Plan strategy 12.1 to increase opportunities for proper management of problem materials, hazardous waste, and household hazardous waste, strategy 12.3 to provide drop-off opportunities for problem materials and hazardous waste management, and strategy 12.4 to provide consistent and cost-effective household hazardous waste, hazardous waste, and problem management services; and

WHEREAS, the grant application deadline is December 20, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes staff to submit a Solid Waste Infrastructure for Recycling grant application to the United States Environmental Protection Agency to fund a portion of the Recycling Zone Plus for an amount up to \$5,000,000; and

BE IT FURTHER RESOLVED, That, if the grant is awarded, the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Department Director to execute a Solid Waste Infrastructure for Recycling grant agreement with the United States Environmental Protection Agency, subject to approval by the County Attorney's Office as to form and the funding will

be included in the 2025 Facilities Capital Improvement Program budget.



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3620

**Agenda #:** 8.10

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Community Services Administration

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Grant Agreement With Legal Assistance Of Dakota County, Ltd.**

### RESOLUTION

WHEREAS, Legal Assistance of Dakota County, Ltd., (LADC) is a non-profit agency that provides legal assistance services using both staff and volunteer attorneys; and

WHEREAS, the target population for these services is income-eligible adult residents of Dakota County who are unable to afford representation in non-fee generating civil legal issues; and

WHEREAS, the services support Dakota County residents with appropriate use of the legal system to maintain or improve stability in their lives; and

WHEREAS, legal services provided focus on family law problems, including, but not limited to, divorce, domestic abuse, establishing or defending child custody or visitation rights, and assistance with child support matters; and

WHEREAS, while the County is not mandated to provide or fund these services, funding of these services helps prevent the need for more costly services and improves access to existing services; and

WHEREAS, appropriating County funds to a non-profit to provide legal assistance to persons who are unable to afford private legal counsel is authorized by Minn. Stat. § 375.167.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement with Legal Assistance of Dakota County, Ltd., in an amount not to exceed \$70,995 for the period of January 1, 2025 through December 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the grant agreement shall contain a provision that allows the

County to immediately terminate the grant agreement in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3752

Agenda #: 8.11

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Social Services-Adult Services

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With Cantata Health Solutions LLC For Electronic Health Records System**

### RESOLUTION

WHEREAS, Dakota County Social Services solicited proposals on January 8, 2024, from qualified vendors for an Electronic Health Record (EHR) System Solution; and

WHEREAS, the software solution is required to improve quality, safety, efficiency, care coordination for Social Service's mobile crisis response, crisis stabilization, mental health and substance use disorder services; and

WHEREAS, this software will create efficiencies in operations for administrative functions, care documentation and coordination, fiscal and data tracking options as well as technology solutions for integrated health, exporting of data, outcome measurement and audit tools; and

WHEREAS, the software will also allow trained staff to customize existing and develop reports leveraging the data within the system; and

WHEREAS, Dakota County received a total of eight proposals, of which three were requested to provide online demonstrations of the software; and

WHEREAS, a panel consisting of Dakota County staff members viewed and scored the demonstrations using evaluation criteria developed by the panel as well as the Information Technology (IT) Department; and

WHEREAS, IT determined that the cloud software, Arize EHR Enterprise, Software as a Service (SaaS) by Cantata Health Solutions LLC is best suited to meet Social Service's needs; and

WHEREAS, Cantata Health Solutions LLC shall furnish the necessary software, equipment, and resources for project management, configuration, installation, software modification, system integrations, documentation, training, and software maintenance and support to provide a complete solution for Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Cantata Health Solutions LLC effective January 1, 2025 through December 31, 2029, in an amount not to exceed \$365,000; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.



# Board of Commissioners

## Request for Board Action

Item Number: DC-3771

Agenda #: 8.12

Meeting Date: 12/3/2024

**DEPARTMENT:** Social Services-Children & Family Services

**FILE TYPE:** Consent Action

### TITLE

**Ratification Of Grant Application For Children's Mental Health Respite Care Services And Authorization To Accept Grant Funds And Execute Grant Agreement**

### RESOLUTION

WHEREAS, families of children receiving Rule 79 children mental health (CMH) county case management services are caring for children with a severe emotional disturbance (SED) who have special needs and often have challenging behaviors; and

WHEREAS, respite care services are a frequently requested support service for these families and research has indicated that families who received respite care have fewer out-of-home placements and significantly better service plan outcomes; and

WHEREAS, the grant continues to be used to develop and/or expand planned and emergency respite care services for families and their children receiving Rule 79 children's mental health county case management services; and

WHEREAS, respite care can be provided by a social service or mental health agency, day care provider, family, friends or neighbors, foster care, or other, including inclusive settings such as camps, after school recreation, the YMCA, et cetera; and

WHEREAS, on September 4, 2024, Dakota County Social Services - Children and Family Services submitted an application for CMH Respite Care Services to the Minnesota Department of Human Services in the requested amount of \$203,890 beginning January 1, 2025 through June 30, 2027.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Children's Mental Health Respite Care Services grant application with the Minnesota Department of Human Services for the period of January 1, 2025 through June 30, 2027 for a total grant amount of \$203,890; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the Minnesota Department of Human Services Children's Mental Health Respite Care Services grant award of \$203,890 and execute a grant agreement for the period of January 1, 2025 through June 30, 2027, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community



Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form.



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3775

**Agenda #:** 8.13

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Social Services-Children & Family Services

**FILE TYPE:** Consent Action

### TITLE

#### **Authorization To Execute Contract With Nexus Family Healing**

### RESOLUTION

WHEREAS, the Children and Families section in the Social Services department and the Juvenile Corrections section in the Community Corrections department require a vendor to provide services at a Dakota County owned facility, 24 hours a day, 7 days a week, 365 days a year, for youth who are placed by county child protection, community corrections, children's mental health, crisis response teams, local law enforcement, or other applicable agencies; and

WHEREAS, Minnesota Statutes, Chapter 245A and Minnesota Rules, parts 2960.0010 to 2960.0710 state the requirement to provide services and the framework by which to provide those services for youth aged 12 to 17; and

WHEREAS, Aspen House provides short-term housing for up to 90 days for up to 12 residents, ages 12-18; and

WHEREAS, County mobile crisis response, juvenile justice, child protection, and children's mental health teams utilize this program when youth temporarily need a safe place to stay away from home while service professionals (social workers, probation officers, therapists) work on reunification or longer-term solutions for the family; and

WHEREAS, the services and programming at Aspen House include family engagement, maintaining family and cultural connections, family therapy, transition planning, and psychoeducation; and

WHEREAS, educational services are provided on-site in partnership with Independent School District 197; and

WHEREAS, Nexus Family Healing has provided these youth shelter support services for Dakota County since Aspen House opened in October 2022; and

WHEREAS, a Request for Proposal (RFP) was released on July 23, 2024, for youth shelter support services and Nexus Family Healing was selected; and

WHEREAS, staff is requesting a contract with Nexus Family Healing for youth shelter support services in a not to exceed amount of \$1,900,000, effective January 1, 2025 through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Nexus Family Healing for emergency shelter with support services for youth funded in a not to exceed amount of up to \$1,900,000 for the period of January 1, 2025 through December 31, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due.



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3786

Agenda #: 8.14

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Social Services-Aging & Disability Services

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Accept Grant Funds From Minnesota Department Of Human Services For Workforce Shortage Efforts, Execute Grant Agreement, And Amend 2024 Social Services Budget**

### RESOLUTION

WHEREAS, Dakota County created a time limited Workforce and Provider Shortage workgroup from November 2022 through June 2023 to work collaboratively with stakeholders to address the shortage of workers impacting people with disabilities; and

WHEREAS, the workgroup was led by Commissioner Laurie Halverson and Commissioner Mary Liz Holberg along with Social Services Leadership and consisted of people with disabilities, their family members, state agency leaders and private sector leaders; and

WHEREAS, the workgroup focused on learning about the impact the workforce shortage is having on people with disabilities through listening sessions, learning about what others are doing at a local and statewide level to address the workforce shortage, and brainstorming potential solutions that Dakota County could implement; and

WHEREAS, as part of this work thirteen recommendations were identified; and

WHEREAS, Dakota County's 2024 legislative priorities included a request for a direct appropriation to support the implementation of these recommendations; and

WHEREAS, during the 2024 legislative session the legislature approved MN Law Chapter 125; Article 8; Sec.2; Subd 14; paragraph b that awards Dakota County with the following: \$500,000 in fiscal year 2025 is for a grant to Dakota County for innovative solutions to the disability services workforce shortage; and

WHEREAS, up to \$250,000 of this amount must be used to develop and test an online application for matching requests for services from people with disabilities to available staff and up to \$250,000 of this amount must be used to develop a communities-for-all program that engages businesses, community organizations, neighbors, and informal support systems to promote community inclusion of people with disabilities; and

WHEREAS, staff anticipates this grant will be executed in 2024 and the funds will be immediately available.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the Minnesota Department of Human Services grant funds for a total amount up to \$500,000 for Workforce Shortage efforts; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement effective from date of execution through June 30, 2027, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2024 Social Services Budget as follows:

**Expense**

Program Expense	<u>\$500,000</u>
<b>Total Expense</b>	<b>\$500,000</b>

**Revenue**

Workforce Shortage Grant	<u>\$500,000</u>
<b>Total Revenue</b>	<b>\$500,000</b>



# Board of Commissioners

## Request for Board Action

Item Number: DC-3845

Agenda #: 8.15

Meeting Date: 12/3/2024

**DEPARTMENT:** Community Corrections

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreements For Sentence To Service Program**

### RESOLUTION

WHEREAS, the Sentence to Service (STS) program is for lower-risk adults receiving probation services as an alternative to being ordered to jail; and

WHEREAS, STS is used as a way for clients to pay back the community for the crimes they have committed and it is also used as a response to their non-compliance to court-ordered conditions; and

WHEREAS, joint powers agreements (JPA)s are in place with public entities that purchase work crew services through the STS program for non-violent adults receiving probation services as an alternative to being ordered to jail; and

WHEREAS, staff is requesting that JPAs are executed for the period of January 1, 2025 through December 31, 2025, at a cost of \$481.00 per day for five or more workers per crew, and \$240.50 per day for work crew with less than five workers, with the following public entities:

- City of Apple Valley in an amount not to exceed \$27,417
- City of Burnsville in an amount not to exceed \$9,620
- City of Farmington in an amount not to exceed \$2,405
- Minnesota Department of Transportation (MnDOT) in an amount not to exceed \$45,000

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute joint powers agreements as presented for the purchase of guaranteed Sentence to Service work crew days at a rate of \$481.00 per day for five or more workers per crew, and \$240.50 per day for work crews with less than five workers, for the following public entities:

- City of Apple Valley in an amount not to exceed \$27,417
- City of Burnsville in an amount not to exceed \$9,620
- City of Farmington in an amount not to exceed \$2,405
- Minnesota Department of Transportation (MnDOT) in an amount not to exceed \$45,000,

for the period of January 1, 2025 through December 31, 2025, or until completion by the parties of their respective obligations under the joint powers agreements, whichever occurs first, unless earlier

terminated by law or according to the provisions of the joint powers agreements, substantially as presented to the Community Services Committee of the Whole on November 19, 2024, subject to approval by the County Attorney's Office as to form.



# Board of Commissioners

## Request for Board Action

Item Number: DC-3862

Agenda #: 8.16

Meeting Date: 12/3/2024

**DEPARTMENT:** Employment and Economic Assistance

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With Avivo For Minnesota Family Investment Program Employment Services**

### RESOLUTION

WHEREAS, the County is required to administer the Minnesota Family Investment Program (MFIP) program for eligible Dakota County residents; and

WHEREAS, MFIP is funded through Temporary Assistance to Needy Families (TANF) funds and provides public financial assistance, supportive services, and employment and training services with the goal of helping clients achieve sustainable self-sufficiency; and

WHEREAS, the Dakota-Scott Workforce Development Board (WDB) provides a recommendation to the County Board on the MFIP program to better coordinate all training and employment services, including Workforce Innovation and Opportunity Act (WIOA) and TANF programs; and

WHEREAS, a Request for Proposal (RFP) of MFIP employment services was issued on September 22, 2023, and two proposals were received; and

WHEREAS, upon careful review of the proposals, the WDB Evaluation Committee members selected the proposal for Avivo, and the WDB approved the committee's recommendation at its November 17, 2023, meeting; and

WHEREAS, by Resolution No. 23-571 (December 19, 2023), the Dakota County Board of Commissioners authorized execution of a contract with Avivo for MFIP services in an amount not to exceed \$1,043,244 for the period of January 1, 2024 through December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Avivo for Minnesota Family Investment Program employment services in an amount not to exceed \$1,200,000 for the period of January 1, 2025 through December 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and



BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.



# Board of Commissioners

## Request for Board Action

Item Number: DC-3861

Agenda #: 8.17

Meeting Date: 12/3/2024

**DEPARTMENT:** Public Health

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreement With City Of Hastings For Wellness Initiatives Funded Through Minnesota Department Of Health Statewide Health Improvement Partnership**

### RESOLUTION

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, in 2008, the state of Minnesota legislature passed a health reform law that created a comprehensive and coordinated health prevention strategy that spans across all of Minnesota's 87 counties and 10 tribal nations; and

WHEREAS, a key component of this reform was to create a Statewide Health Improvement Partnership (SHIP), which invests in preventing chronic disease; and

WHEREAS, SHIP is overseen by the Minnesota Department of Health (MDH) and is administered by local public and tribal health partners and Dakota County Public Health receives an annual grant allocation through MDH to coordinate and fund SHIP strategies; and

WHEREAS, human milk is an infant's first source of healthy nutrition, which supports lifelong positive public health outcomes for both mother and child; and

WHEREAS, an employer is an important support system in achieving sustained lactation goals; and

WHEREAS, adequate lactation accommodations via an employer are a federal legal requirement, but limited resources exist to support employers in accessing technical assistance and other resources to meet this mandate; and

WHEREAS, this initiative with the City of Hastings will support the development of three lactation space(s) for employees and other residents that may need to utilize a lactation space; and

WHEREAS, the initiative will include technical assistance in policy, systems and environmental change to better serve the needs of new parents; and

WHEREAS, SHIP supports community-driven solutions to achieve four main goals including increasing physical activity, improving access to healthy foods, improving mental wellbeing, and reducing the use of, and exposure to, tobacco; and

WHEREAS, SHIP specifically supports and funds community neighborhood organizations, school districts and childcare organizations, health care settings, and other government worksites in wellness policy, systems, and environmental change initiatives; and

WHEREAS, for the past several years, grants have been awarded through a contract process with grantees and this year, Dakota County will enter into a joint powers agreement (JPA) for wellness initiatives via the SHIP grant with the City of Hastings for Worksite Wellness Lactation Support; and

WHEREAS, staff recommends authorization to execute a JPA with the City of Hastings for Worksite Wellness, for the term upon date of execution of the JPA through October 31, 2025, with a total agreement amount not to exceed \$6,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with the City of Hastings for worksite wellness lactation support, for the term upon execution of the joint powers agreement through October 31, 2025, with a total agreement amount not to exceed \$6,000, subject to approval by the County Attorney's Office as to form.



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3865

Agenda #: 8.18

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Public Health

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreement With Independent School District 196 For Facility Use For Parent Coach Training, And Registration And Advertisement Support**

### RESOLUTION

WHEREAS, Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, substance use prevention requires education at an early age and Dakota County Public Health is committed to supporting school districts and parents in the common mission of disrupting misinformation that can lead young people to engage with illegal substances; and

WHEREAS, parents are often a first line of defense when it comes to recognizing warning signs and ensuring healthy communication with young people and this training is part of a larger, more comprehensive, goal of parent engagement that creates a strong ecosystem of support around students and encourages healthful practices; and

WHEREAS, Independent School District 196 (ISD 196) will create the registration for this event and will help advertise the opportunity to the community, inviting all Dakota County residents; and

WHEREAS, the trainer will speak at Eastview High School in 2025; and

WHEREAS, staff recommends authorization to enter into a joint powers agreement with ISD 196 for the use of facility space for training and support registration and advertisement.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with Independent School District 196 for the use of facility space for training and support with registration and advertisement for Parent Coach training.



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3907

**Agenda #:** 8.19

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Employee Relations

**FILE TYPE:** Consent Action

### **TITLE**

**Authorization To Provide One-Time Base Equity Adjustment To Non-Temporary, Non-Union County Staff**

### **RESOLUTION**

WHEREAS, during 2021 and 2022, the County adopted a non-union merit compensation plan and merit matrix which included a combination of base and lump sum merit payments for all non-union employees; and

WHEREAS, the lump sum payments were established due to the economic uncertainty caused by the on-going COVID 19 pandemic; and

WHEREAS, as a result of the lump sum payments, employee advancement through the salary ranges were somewhat stagnated; and

WHEREAS, County staff hired after that time received initial wage rates that were constrained by current staff wages due to internal equity considerations; and

WHEREAS, to reconcile the impact of the lump sum payments in 2021 and 2022, the Human Resources Director recommends a one-time two percent (2%) base increase for all non-temporary, non-union County employees employed as of the first pay period in January 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes a one-time two percent (2%) equity adjustment to all non-temporary, non-union employees, employed by the County as of the first pay period of 2025.



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3908

**Agenda #:** 8.20

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Employee Relations

**FILE TYPE:** Consent Action

### **TITLE**

**Adoption Of 2025 Merit Compensation Policy And Plan Provisions**

### **RESOLUTION**

WHEREAS, market competitive compensation and pay policy administration are essential to effective and efficient government; and

WHEREAS, the 2024 Merit Compensation Policy and Plan provisions should be amended for application in 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the 2025 Merit Compensation Policy and Plan to include the following provisions:

- Non-union salary ranges increased 4.25 percent above 2024 non-union salary ranges
  - The merit matrix provides for a combination of 0.0 percent to 8.25 percent base adjustments
- ; and

BE IT FURTHER RESOLVED, That participating employees' 2025 salaries shall be established in the context of and consistent with these provisions; and

BE IT FURTHER RESOLVED, That the Human Resources Director is hereby authorized to update, edit and amend the 2024 Merit Compensation Policy and Plan for application in 2025.



# Board of Commissioners

## Request for Board Action

Item Number: DC-4007

Agenda #: 9.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Employee Relations

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Execute 2025-2026 Labor Agreement With AFSCME Local 306 Unit**

**PURPOSE/ACTION REQUESTED**

Authorize execution of 2025-2026 Labor Agreement with AFSCME Local 306 Unit.

**SUMMARY**

The County’s negotiating team has reached tentative agreement with AFSCME Local 306 Unit representing 678 staff in the Employment & Economic Assistance and Social Services departments. The terms of the tentative agreement are consistent with 2025-2026 settlement authority previously provided by the Board. While specific language of the Agreement will be reviewed by the County’s contracted labor counsel prior to execution, the Agreement is being submitted for County Board approval regarding substantive economic changes.

1. Term: Two-year Agreement, January 1, 2025 - December 31, 2026
2. Salary Ranges: Salary ranges to be increased according to adopted 2025 and 2026 County Pay Equity Salary Range Structure.
3. 2025 General Increase: 4.25%
4. 2026 General Increase: 4.25%
5. 2025-2026 Merit Matrix (in addition to General Increase)

Salary Range	Exceptional Performance	Greatly Exceeds Standards	Exceeds Standards	Meets Standards	Below Standards
Q4	4 % base	4 % base	3 % base	2 % base	0%
Q3	4 % base	4 % base	3 % base	2 % base	0%
Q2	4 % base	4 % base	3 % base	2 % base	0%
Q1	4 % base	4 % base	3 % base	2 % base	0%

6. One-time 2% pay equity adjustment

**RECOMMENDATION**

Staff recommends approval.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The costs of the provisions are included in the County Manager’s recommended 2025 budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the appropriate County officials to execute the Labor Agreement with AFSCME Local 306 unit for the period January 1, 2025 - December 31, 2026, in accordance with the terms and conditions of the Agreement and those contract modifications submitted to the Dakota County Board of Commissioners dated December 3, 2024, and subject to approval by the County’s contracted labor counsel as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACT**

Department Head: Andy Benish  
Author: Andy Benish





# Board of Commissioners

## Request for Board Action

Item Number: DC-4008

Agenda #: 9.2

Meeting Date: 12/3/2024

**DEPARTMENT:** Employee Relations

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Execute 2025-2026 Labor Agreement With AFSCME Local 450 Unit**

**PURPOSE/ACTION REQUESTED**

Authorize execution of 2025-2026 Labor Agreement with AFSCME Local 450 Unit.

**SUMMARY**

The County’s negotiating team has reached tentative agreement with AFSCME Local 450 Unit representing 169 staff in the Community Corrections department. The terms of the tentative agreement are consistent with 2025-2026 settlement authority previously provided by the Board. While specific language of the Agreement will be reviewed by the County’s contracted labor counsel prior to execution, the Agreement is being submitted for County Board approval regarding substantive economic changes.

1. Term: Two-year Agreement, January 1, 2025 - December 31, 2026
2. Salary Ranges: Salary ranges to be increased according to adopted 2025 and 2026 County Pay Equity Salary Range Structure.
3. 2025 General Increase: 4.25%
4. 2026 General Increase: 4.25%
5. 2025-2026 Merit Matrix (in addition to General Increase)

Salary Range	Exceptional Performance	Greatly Exceeds Standards	Exceeds Standards	Meets Standards	Below Standards
Q4	4 % base	4 % base	3 % base	2 % base	0%
Q3	4 % base	4 % base	3 % base	2 % base	0%
Q2	4 % base	4 % base	3 % base	2 % base	0%
Q1	4 % base	4 % base	3 % base	2 % base	0%

6. One-time 2% pay equity adjustment

**RECOMMENDATION**

Staff recommends approval.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The costs of the provisions are included in the County Manager’s recommended 2025 budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the appropriate County officials to execute the Labor Agreement with AFSCME Local 450 unit for the period January 1, 2025 - December 31, 2026, in accordance with the terms and conditions of the Agreement and those contract modifications submitted to the Dakota County Board of Commissioners dated December 3, 2024, and subject to approval by the County’s contracted labor counsel as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**CONTACT**

Department Head: Andy Benish  
Author: Andy Benish



# Board of Commissioners

## Request for Board Action

Item Number: DC-4009

Agenda #: 9.3

Meeting Date: 12/3/2024

**DEPARTMENT:** Employee Relations

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Execute 2025-2026 Labor Agreement With AFSCME Local 693 Unit**

**PURPOSE/ACTION REQUESTED**

Authorize execution of 2025-2026 Labor Agreement with AFSCME Local 693 Unit.

**SUMMARY**

The County’s negotiating team has reached tentative agreement with AFSCME Local 693 Unit representing 157 staff in the County Library department. The terms of the tentative agreement are consistent with 2025-2026 settlement authority previously provided by the Board. While specific language of the Agreement will be reviewed by the County’s contracted labor counsel prior to execution, the Agreement is being submitted for County Board approval regarding substantive economic changes.

1. Term: Two-year Agreement, January 1, 2025 - December 31, 2026
2. Salary Ranges: Salary ranges to be increased according to adopted 2025 and 2026 County Pay Equity Salary Range Structure.
3. 2025 General Increase: 4.25%
4. 2026 General Increase: 4.25%
5. 2025-2026 Merit Matrix (in addition to General Increase)

Salary Range	Exceptional Performance	Greatly Exceeds Standards	Exceeds Standards	Meets Standards	Below Standards
Q4	4 % base	4 % base	3 % base	2 % base	0%
Q3	4 % base	4 % base	3 % base	2 % base	0%
Q2	4 % base	4 % base	3 % base	2 % base	0%
Q1	4 % base	4 % base	3 % base	2 % base	0%

6. One-time 2% pay equity adjustment

**RECOMMENDATION**

Staff recommends approval.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The costs of the provisions are included in the County Manager’s recommended 2025 budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the appropriate County officials to execute the Labor Agreement with AFSCME Local 693 unit for the period January 1, 2025 - December 31, 2026, in accordance with the terms and conditions of the Agreement and those contract modifications submitted to the Dakota County Board of Commissioners dated December 3, 2024, and subject to approval by the County’s contracted labor counsel as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACT**

Department Head: Andy Benish

Author: Andy Benish



# Board of Commissioners

## Request for Board Action

Item Number: DC-4012

Agenda #: 9.4

Meeting Date: 12/3/2024

**DEPARTMENT:** Employee Relations

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute 2025-2026 Labor Agreement With Law Enforcement Labor Services Licensed Deputies Unit**

### PURPOSE/ACTION REQUESTED

Authorize execution of 2025-2026 Labor Agreement with Law Enforcement Labor Services Licensed Deputies Unit.

### SUMMARY

The County’s negotiating team has reached tentative agreement with Law Enforcement Labor Services Licensed Deputies Unit representing 61 licensed deputies in the Sheriff’s Office. The terms of the tentative agreement are consistent with 2025-2026 settlement authority previously provided by the Board. While specific language of the Agreement will be reviewed by the County’s contracted labor counsel prior to execution, the Agreement is being submitted for County Board approval regarding substantive economic changes.

1. Term: Two-year Agreement, January 1, 2025 - December 31, 2026
2. Salary Ranges: Salary ranges to be increased according to adopted 2025 and 2026 County Pay Equity Salary Range Structure.
3. 2025 General Increase: 4.25%
4. 2026 General Increase: 4.25%
5. 2025-2026 Merit Matrix (in addition to General Increase)

Salary Range	Exceptional Performance	Greatly Exceeds Standards	Exceeds Standards	Meets Standards	Below Standards
Q4	4 % base	4 % base	3 % base	2 % base	0%
Q3	4 % base	4 % base	3 % base	2 % base	0%
Q2	4 % base	4 % base	3 % base	2 % base	0%
Q1	4 % base	4 % base	3 % base	2 % base	0%

6. One-time 2% pay equity adjustment

**RECOMMENDATION**

Staff recommends approval.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The costs of the provisions are included in the County Manager’s recommended 2025 budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the appropriate County officials to execute the Labor Agreement with Law Enforcement Labor Services Licensed Deputies unit for the period January 1, 2025 - December 31, 2026, in accordance with the terms and conditions of the Agreement and those contract modifications submitted to the Dakota County Board of Commissioners dated December 3, 2024, and subject to approval by the County’s contracted labor counsel as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACT**

Department Head: Andy Benish

Author: Andy Benish



# Board of Commissioners

## Request for Board Action

Item Number: DC-3948

Agenda #: 10.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Finance

**FILE TYPE:** Consent Information

**TITLE**

**Report On Invoices Paid In October 2024**

**PURPOSE/ACTION REQUESTED**

Receive a report on invoices paid during October 2024.

**SUMMARY**

Minn. Stat. § 375.18 requires that all claims paid must be presented to the County Board for informational purposes.

A copy of the October 2024 Paid Invoice Report, excluding payroll and Community Services client and provider payments, is on file with the Clerk to the Board.

Payments for the month ending October 31, 2024, total \$110,485,692.

The following is a summary of the major payments for the month.

Major Categories	Amount	Explanation
Benefit deductions from employee payroll	\$2,352,722	Retirement accounts, PERA, health & dental
Payments to other governments	\$79,015,358	Pass through payments - taxes, fees
Materials & supplies	\$175,501	Highway, Parks, Buildings material/supplies
Overall support of departments	\$1,936,293	Insurance, maintenance agreements, office equip
Services to citizens & clients	\$5,323,494	Major client services contract
All other expenses	\$8,599,630	BIP, CEP, and misc.
Capital projects	\$13,082,694	Highway & building construction
	<b>\$110,485,692</b>	

**RECOMMENDATION**

Information only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

Information only; no action requested.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None

**BOARD GOALS**

- |   |  |
|---|--|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment                   |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Paul Sikorski

Author: Jan Larson





# Board of Commissioners

## Request for Board Action

Item Number: DC-3982

Agenda #: 10.2

Meeting Date: 12/3/2024

**DEPARTMENT:** Finance

**FILE TYPE:** Consent Action

### TITLE

**Scheduling Of Public Hearing To Receive Comments On Capital Improvement Program (CIP) Bonds**

### PURPOSE/ACTION REQUESTED

Schedule a public hearing for January 7, 2025, at 9:00 a.m., in the Boardroom at the Administration Center located in Hastings, Minnesota, to receive comments regarding Capital Improvement Program (CIP) bonds.

### SUMMARY

Pursuant to Minn. Stat. § 373.40, the County Board must hold a hearing to accept public comments on a Capital Improvement Program (CIP) related to issuance of general obligation bonds. Following the public hearing, the County Board may consider adoption of the CIP, sometimes referred to as the "Bond CIP." The adoption of the Bond CIP authorizes the County Board to issue bonds for the Lebanon Hills Maintenance Facility Project, Wentworth Library Renovation Project, and Burnhaven Library Renovation Project in an amount not to exceed \$36,700,000.

The adoption of the Bond CIP does not obligate the County Board to issue the bonds. Tentatively, the County Board would consider calling for the sale of bonds at the February 11, 2025 meeting, following the conclusion of a 30-day reverse referendum period. The call for the sale of bonds must be approved by vote of at least two-thirds of the members of the County Board.

### RECOMMENDATION

Staff recommends that that County Board schedule a public hearing on January 7, 2025, at 9:00 a.m., in the Boardroom at the Administration Center located in Hastings, Minnesota, to receive comments regarding CIP bonds.

### EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

### RESOLUTION

WHEREAS, Dakota County (County) has prepared its Five-Year Capital Improvement Program (CIP), as a multi-year guide to the construction and/or improvement of county roads, county ditches, county facilities, county parks and the acquisition of capital equipment and technology; and

WHEREAS, the CIP has been developed in accordance with the provisions of Minn. Stat. § 373.40,

and (i) covers the five-year period beginning with the date of its adoption; and (ii) sets forth the estimated schedule, timing, and details of specific capital improvements by year, together with the estimated cost, the need for the improvement, and sources of revenues to pay for the improvement; and

WHEREAS, the CIP and annual amendments to the CIP are not effective until approved by the County Board of Commissioners after public hearing; and

WHEREAS, Dakota County intends to issue its capital improvement program bonds (Bonds) in an amount not to exceed \$36,700,000 to finance the construction of various capital improvements, as described in the CIP, pursuant to Minn. Stat. § 373.40, including the Lebanon Hills Maintenance Facility Project, Wentworth Library Renovation Project, and Burnhaven Library Renovation Project; and

WHEREAS, the Board, following a published notice in the official county newspaper, will conduct a public hearing at 9:00 a.m. on January 7, 2025, in the Boardroom, at the Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota, to receive public comment on the CIP and the issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED, That the Finance department is hereby authorized and directed to cause notice of the public hearing to be published in the official County newspaper not less than fourteen days nor more than twenty-eight days prior to the date of the hearing.

**PREVIOUS BOARD ACTION**

24-525; 10/29/24

**ATTACHMENTS**

Attachment: None

**BOARD GOALS**

- |   |  |
|---|--|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment                   |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Paul Sikorski

Author: Leng Vang



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3965

Agenda #: 10.3

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Office Of Risk Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With SFM Risk Solutions, Inc. For Administration Of Workers' Compensation Claims**

### PURPOSE/ACTION REQUESTED

Authorize the Enterprise Finance and Information Services Director to execute a contract with SFM Risk Solutions, Inc. for administration of workers' compensation claims.

### SUMMARY

Since 1990, Dakota County has been self-insured for workers' compensation claims and has contracted for administration of claims through a third-party administrator (TPA). Dakota County has utilized the services of SFM Risk Solutions, Inc. (SFM), since October 2013 when our previous long term TPA- RTW, Inc. (RTW) abruptly exited the TPA market.

SFM is the leading workers' compensation insurer in the midwest, serving businesses of all sizes and types in 16 states. Since assuming our business in 2013, SFM has provided quality customer service and management of County employee's workers compensation claims. Staff has found SFM to be responsive to Dakota County's needs. At the County's request, SFM has provided a dedicated claims manager. A dedicated claims manager provides a single point of contact for conducting business and strong communication lines which is especially important in the management of lost time claims.

On September 3, 2024, staff issued a Request for Proposal for Third Party Administration of Workers' Compensation Claims. Two vendors responded to the solicitation and proposals were reviewed and rated by staff based on qualifications, experience of the proposer, services included references, intangibles, and service fees. Two TPA vendors responded to the requests for proposals: SFM and PMA, companies.

SFM provided the most competitive quote for TPA services, maintaining a cost-of-living increase in annual costs. SFM has a close working relationship with several other counties and municipalities in Minnesota and understands the complexities of handling workers' compensation for government entities. Dakota County has been pleased with the services provided by SFM and the claims handling of our larger and more complex workers' compensation claims.

SFM has offered the County a five-year contract from 2025 through 2029. SFM's proposal reflects a 7.12 percent premium increase for 2025 at a cost of \$44,583 and cost increases for each of the next four years. The TPA cost trending attachment reflects annual TPA costs and percent increase from 2020-2030.

**RECOMMENDATION**

Based on the positive working relationship between the County and SFM and an annual premium reflecting only a cost-of-living increase, staff recommends the Board authorize the Enterprise Finance and Information Services Director execute a five-year contract with SFM for the term of January 1, 2025, through December 31, 2029, in the total amount of \$239,498.

**EXPLANATION OF FISCAL/FTE IMPACTS**

Funds are included in the Office of Risk Management Workers' Compensation TPA recommended 2025 budget in the amount of \$44,583 for the first year of the contract. The contract includes services for 2025 through 2029.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County purchases services for the administration of workers' compensation claims; and

WHEREAS, the current contract with SFM Risk Solutions, Inc. will expire on December 31, 2024; and

WHEREAS, the staff from the Office of Risk Management evaluated available services through a review of the marketplace for third party administration services (TPA); and

WHEREAS, the results of the review showed that SFM Risk Solutions, Inc. continues to be cost competitive for workers' compensation claim TPA services; and

WHEREAS, the Risk and Homeland Security Manager recommends SFM, Inc. as the Dakota County's provider of workers' compensation claims management services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute a contract with SFM Risk Solutions, Inc., for a five-year term, January 1, 2025, through December 31, 2029, in an amount not to exceed \$239,498, subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

23-550; 11/28/23

**ATTACHMENTS**

Attachment: Workers' Compensation TPA Annual Contract Trending

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACT**

Department Head: Jenny Groskopf  
Author: Sarah Fenske

**Attachment A: Workers' Compensation TPA Annual Contract Cost Summary**

	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>
Annual Contract Cost	\$40,407	\$41,619	\$42,868	\$44,583	\$46,366	\$48,220	\$49,668	50,661
% Increase	3%	3%	3%	7.12%	4%	4%	3%	2%



# Board of Commissioners

## Request for Board Action

Item Number: DC-3896

Agenda #: 11.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### TITLE

**Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development**

### PURPOSE/ACTION REQUESTED

Ratify quarterly entitlement and special allocation funding requests to the U.S. Department of Housing and Urban Development (HUD).

### SUMMARY

The Dakota County Community Development Agency (CDA) administers three federal entitlement programs on behalf of Dakota County: The Community Development Block Grant (CDBG) program, the HOME Investment Partnerships (HOME) program, and the Emergency Solutions Grant (ESG) program. Funds for the three federal entitlement programs are provided through HUD through the Treasury Letter of Credit process. Per an annual subrecipient agreement between the CDA and Dakota County, the CDA must prepare a listing of all claims certified and paid for by the CDA for the CDBG, HOME, and ESG programs. The listing must be submitted to the Dakota County Board of Commissioners for ratification on a quarterly basis. In 2020, Dakota County also received special allocations of CDBG and ESG (CDBG-CV and ESG-CV) for activities that prevent, prepare for, and respond to the coronavirus; these expenses are also included for ratification. As of December 2023, the ESG-CV funds are fully expended. In 2021, the Dakota County HOME Consortium received a special allocation of HOME-American Rescue Plan Act (HOME-ARPA) funds. The attachment shows the entitlement and special allocation expenses for July 1, 2024-September 30, 2024.

The CDBG entitlement and special allocation expenses for July 1, 2024-September 30, 2024, totaled \$290,061.33. The HOME entitlement and special allocation expenses for the same period for all HOME Consortium members, including Dakota, suburban Ramsey, Washington, and Anoka counties and the City of Woodbury, totaled \$357,819.58. The ESG entitlement expenses for the same period totaled \$20,742.42. These funds were expended for previously approved projects from Fiscal Years 2019-2024.

### RECOMMENDATION

Community Development Agency and County staff recommend the ratification of the quarterly expenditures for the Dakota County CDBG, HOME, and ESG federal entitlement and special allocation programs (total of \$668,623.33) for the period of July 1, 2024-September 30, 2024.

### EXPLANATION OF FISCAL/FTE IMPACTS

These funds were expended for previously approved projects from Fiscal Years 2019-2024.

- None             Current budget             Other  
 Amendment Requested             New FTE(s) requested

**RESOLUTION**

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement funds of the Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, Emergency Solutions Grant (ESG) program for Dakota County, special allocations of the CDBG and ESG programs for activities that prevent, prepare for and respond to the coronavirus, and a special allocation of HOME American Rescue Plan Act funds; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2019-2024 of the CDBG, HOME, and ESG programs and special allocations must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement and special allocation expenses during the timeframe of July 1, 2024-September 30, 2024, totaled \$290,061.33; and

WHEREAS, the HOME entitlement and special allocation expenses during the timeframe of July 1, 2024-September 30, 2024, totaled \$357,819.58; and

WHEREAS, the ESG entitlement and special allocations expenses during the timeframe of July 1, 2024-September 30, 2024, totaled \$20,742.42; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of Housing and Urban Development for \$809,434.71 for July 1, 2024-September 30, 2024, as presented.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: CDBG, HOME, and ESG Expenses - July-September 2024

**BOARD GOALS**

- A Great Place to Live             A Healthy Environment  
 A Successful Place for Business and Jobs             Excellence in Public Service

**CONTACT**

Department Head: Erin Stwora

Author: Maggie Dykes

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):  
JULY - SEPTEMBER 2024**

**2020**

Lakeville Beautification - Other	\$	-	\$	-
----------------------------------	----	---	----	---

**2021**

Countywide Well Sealing	\$	2,240.00		
Eagan Public Service - Youth		502.00		
Lakeville Beautification - Other		-		
			\$	<b>2,742.00</b>

**2022**

Apple Valley Public Service - Seniors	\$	3,312.40		
Countywide Planning		2,005.50		
Countywide Residential Rehab		2,478.59		
Eagan Public Service - Youth		1,507.35		
Farmington Public Service - Seniors		850.00		
Northfield Residential Rehab		16,073.65		
West St. Paul Residential Rehab		10,977.16		
			\$	<b>37,204.65</b>

**2023**

Apple Valley Public Service - Seniors	\$	5,809.10		
Burnsville Public Service - Youth		13,250.00		
Countywide General Administration		32,371.64		
Countywide Residential Rehab		494.36		
Eagan Public Service - Seniors		3,934.00		
Eagan Public Service - Youth		4,378.00		
Eagan Residential Rehab		67,316.60		
Empire Twp Planning		3,748.00		
Hastings Assessment Abatement		1,037.49		
Housing Counseling		10,234.73		
Lakeville Planning		14,625.00		
Lakeville Public Service - Seniors		7,300.00		
Lakeville Public Service - Transportation		8,750.00		
Lakeville Residential Rehab		21,000.00		
New Trier Planning		3,064.50		
Vermillion Twp Planning		1,840.00		
West St. Paul Residential Rehab		19,138.72		
			\$	<b>218,292.14</b>

**2024**

Housing Counseling	\$	2,327.94	\$	<b>2,327.94</b>
--------------------	----	----------	----	-----------------

**CDBG-CV 2020 (CARES ACT)**

CDA Grant Administration	\$	11,650.22		
Senior Services		17,844.38		
			\$	<b>29,494.60</b>

<b>\$</b>			<b>290,061.33</b>
-----------	--	--	-------------------

CDBG-CV Public Services include assistance to food banks, senior transportation, homeless facilities, health services, mental health services, and mortgage assistance for income-eligible Dakota County residents impacted by the COVID-19 pandemic.
---



## HOME INVESTMENT PARTNERSHIPS (HOME): JULY - SEPTEMBER 2024

### Dakota County

2019	New Homeowner Construction	120,000.00	
2019	Acquisition - Rehab	21,400.00	
2021	ARPA Grant Admin	2,637.05	
2023	Grant Administration	22,651.76	
			<b>\$166,688.81</b>

### Ramsey County

2023	Grant Administration	20,617.99	
			<b>\$20,617.99</b>

### Anoka County

2020	Acquisition - Rehab	96,500.00	
2021	ARPA Grant Admin	4,187.54	
2022	Grant Administration	19,266.60	
			<b>\$119,954.14</b>

### Washington County

2020	New Homeowner Construction	2,500.00	
2021	ARPA Grant Admin	7,824.47	
2021	ARPA Supportive Services	28,398.09	
2023	Grant Administration	6,836.08	
			<b>\$45,558.64</b>

### Woodbury

2023	Grant Administration	5,000.00	
			<b>\$5,000.00</b>

		<b>\$357,819.58</b>
--	--	---------------------

**GRAND TOTAL**

**\$357,819.58**

**EMERGENCY SOLUTIONS GRANT (ESG):  
JULY - SEPTEMBER 2024**

2022 Homelessness Prevention	4,512.45	
2022 Rental Assistance	11,952.00	
2022 Service Assistance	813.35	
		<b>\$17,277.80</b>
2023 CDA Grant Administration	2,198.17	
2023 Homelessness Prevention	207.98	
2023 Service Assistance	1,058.47	
		<b>\$3,464.62</b>
<b>GRAND TOTAL</b>		<b><u><u>\$20,742.42</u></u></b>

<b>CDBG and CDBG-CV Total</b>	<b>\$290,061.33</b>
<b>HOME and HOME-ARPA Total</b>	<b>\$357,819.58</b>
<b>ESG Total</b>	<b>\$20,742.42</b>
<b>GRAND TOTAL</b>	<b>\$668,623.33</b>



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3904

Agenda #: 11.2

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Subrecipient Agreement Between Dakota County And Dakota County Community Development Agency For HOME-ARP Funds**

### PURPOSE/ACTION REQUESTED

Authorize the Chair of the Dakota County Board of Commissioners to execute a subrecipient agreement between the County and the Dakota County Community Development Agency (CDA) for the administration of the HOME Investment Partnerships American Rescue Plan (HOME-ARP) Program.

### SUMMARY

The CDA administers the federal HOME program on behalf of Dakota County (County) and serves as the Lead Agency of the Dakota County HOME Consortium (Consortium). The Consortium includes Anoka, Dakota, suburban Ramsey and Washington counties, and the City of Woodbury. In 2021, the Department of Housing and Urban Development (HUD) awarded the Consortium a special allocation of HOME-ARP funds. These special funds, totaling \$3,253,282 for Dakota County (Consortium total of \$8,762,441), can be used only for four activities: acquisition and development of non-congregate shelter units, development and support of affordable housing, tenant-based rental assistance, and provision of supportive services. These activities must primarily benefit four qualifying populations, including individuals and families who are homeless, at risk of becoming homeless, fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and other vulnerable populations, including individuals and families with incomes at or below 30 percent Area Median Income.

By Resolution No. 2022-219, the County Board approved the HOME-ARP Plan and authorized its submittal to HUD. HUD approved the HOME-ARP Plan, which for Dakota County allocates the funds to a future non-congregate shelter development, future affordable housing projects at sites to be determined, and grant administration. For the CDA to administer the HOME-ARP Program, the County will need to enter into a subrecipient agreement with the CDA. The CDA has been exploring proposals on which to use the funds and has awarded \$3 million of HOME-ARP funds with contingencies to 360 Communities for a new non-congregate domestic violence shelter.

### RECOMMENDATION

Dakota County and CDA staff recommend authorizing the County Board Chair to execute a subrecipient agreement between the County and the CDA for the administration of the HOME-ARP Program.

**EXPLANATION OF FISCAL/FTE IMPACTS**

Dakota County received an allocation of HOME-ARP funds totaling \$3,253,282 (HOME Consortium total of \$8,762,441) to serve qualified populations with eligible activities to reduce homelessness.

- None             Current budget             Other  
 Amendment Requested             New FTE(s) requested

**RESOLUTION**

WHEREAS, the counties of Anoka, Dakota, Ramsey, Washington and the City of Woodbury (referred together as the “Dakota County HOME Consortium”) created a consortium under Title I of the Cranston-Gonzalez National Affordable Housing Act (Act) for purposes of acting as a participating jurisdiction under the Act and HOME Investment Partnerships Program Final Rule 24 CFR Part 92 as amended, which sets forth regulations governing the applicability and use of funds under Title II (HOME Program); and

WHEREAS, Dakota County is designated as the Lead Agency for the Dakota County HOME Consortium and is responsible for certain administrative and reporting functions of the HOME Program as required by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the HOME Program for Dakota County; and

WHEREAS, the American Rescue Plan Act of 2021 was signed into law on March 11, 2021, and appropriated \$5 billion in ARP funds to be administered through the HOME Program at the local level to respond to the COVID-19 pandemic; and

WHEREAS, the Dakota County HOME Consortium HOME Investment Partnerships American Rescue Plan Program (HOME-ARP) allocation is \$8,762,411, and the Dakota County portion is \$3,253,282; and

WHEREAS, HOME-ARP funds can only be used for four activities: acquisition and development of non-congregate shelter units, development and support of affordable housing, tenant based rental assistance, and provision of supportive services; and

WHEREAS, HOME-ARP activities must primarily benefit four qualifying populations including individuals and families who are homeless or at risk of becoming homeless, fleeing or attempting to flee domestic violence, dating violence, sexual assault, stalking, or human trafficking, and other vulnerable populations, including individuals and families with incomes at or below 30 percent Area Median Income; and

WHEREAS, HUD has approved the Dakota County HOME Consortium HOME-ARP Plan, which allocates the HOME-ARP funds to the development of a future non-congregate shelter, future affordable housing projects at sites to be determined, and grant administration.

NOW, THEREFORE, BE IT RESOLVED, That the Chair of the Dakota County Board of Commissioners is hereby authorized to execute a subrecipient agreement with the Dakota County Community Development Agency for the administration of the Dakota County HOME Consortium

HOME Investment Partnerships American Rescue Plan Program, subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

22-219; 5/24/22

**ATTACHMENTS**

None.

**BOARD GOALS**

- |   |   |
|---|---|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Erin Stwora  
Author: Maggie Dykes



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3905

**Agenda #:** 11.3

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### TITLE

**Approval Of Substantial Amendments To 2021 Dakota County HOME Consortium Program**

### PURPOSE/ACTION REQUESTED

Approve substantial amendments to the 2021 HOME Investment Partnerships (HOME) Program.

### SUMMARY

The Dakota County Community Development Agency (CDA) administers the HOME Program on behalf of Dakota County and the Dakota County HOME Consortium, which includes the counties of Anoka, Dakota, Ramsey, and Washington and the City of Woodbury. The HOME Program requires that 15 percent of a jurisdiction's HOME allocation be used for eligible HOME activities by nonprofit organizations that qualify as Community Housing Development Organizations (CHDO) and the Dakota County HOME Consortium has set aside these funds to be used by certified CHDOs.

There are three types of substantial amendments to the CDBG and HOME Programs permissible by the U.S. Department of Housing and Urban Development (HUD): the creation of a new activity or cancellation of an activity, increase or decrease of an activity budget by \$100,000 or more at one time, and change to the location and/or national objective of an activity.

The 2021 HOME CHDO funds for the Dakota County HOME Consortium are currently pooled and budgeted for a CHDO Rental activity. CDA staff has been discussing a potential homeowner project with Rondo Community Land Trust and proposes creating a 2021 CHDO Homeowner activity to allocate funds for this potential project. The CHDO Rental activity's current budget of \$362,653 will be decreased by \$300,000, and the \$300,000 will be reallocated to the newly created CHDO Homeowner activity. Additionally, Anoka County wishes to cancel its 2021 Tenant-Based Rental Assistance activity and reallocate those funds totaling \$18,000 to its 2021 Rental activity.

The CDA Citizen Participation Plan requires public notification of substantial amendments for the HOME Program. A public notice for the substantial amendments described above was placed in the *Star Tribune* on November 1, 2024, and on the CDA and Dakota County websites. No comments were received.

### RECOMMENDATION

Dakota County and CDA staff recommend approval of the substantial amendments to the 2021 Dakota County HOME Consortium Program.

### EXPLANATION OF FISCAL/FTE IMPACTS

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County is a Participating Jurisdiction for the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the counties of Anoka, Dakota, Ramsey, and Washington and the City of Woodbury (referred to together as the “Dakota County HOME Consortium”) created a consortium under Title I of the Cranston-Gonzalez National Affordable Housing Act (Act) for purposes of acting as a participating jurisdiction under the Act and HOME Investment Partnerships Program Final Rule 24 CFR Part 92, which, as amended, sets forth regulations governing the applicability and use of funds under Title II; and

WHEREAS, Dakota County is designated as the Lead Agency for the Dakota County HOME Consortium, responsible for certain administrative and reporting functions of the HOME Program; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the HOME funds on behalf of Dakota County; and

WHEREAS, the HOME Program requires that 15 percent of a jurisdiction’s HOME allocation be used for eligible activities by nonprofit organizations that qualify as Community Housing Development Organizations (CHDO); and

WHEREAS, three types of substantial amendments to the HOME Program are permissible by the US Housing and Urban Development Department (HUD): creation of a new activity or cancellation of an activity, increase or decrease of an activity budget by \$100,000 or more at one time, and change to the location and/or national objective of an activity; and

WHEREAS, CDA staff recommends substantial amendments to the 2021 Dakota County HOME Consortium Program to decrease the budget of the 2021 CHDO Rental activity by \$300,000, create and fund the 2021 CHDO Homeowner activity with a budget of \$300,000, cancel the 2021 Tenant-Based Rental Assistance activity, and reallocate the funds totaling \$18,000 to the 2021 Rental activity; and

WHEREAS, public notice of the substantial amendments was placed in the *Star Tribune* on November 1, 2024, and on the CDA and Dakota County websites, in accordance with the approved Citizen Participation Plan process, and no public comments were received on the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the substantial amendments to the 2021 Dakota County Consortium HOME Investment Partnerships Program.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Affidavit of Publication and Public Notice

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**CONTACT**

Department Head: Erin Stwora  
Author: Maggie Dykes and Emily Anderson



**AFFIDAVIT OF PUBLICATION**

**STATE OF MINNESOTA        )  
COUNTY OF HENNEPIN )**

  
**650 3rd Ave. S, Suite 1300 | Minneapolis, MN | 55488**

Terri Swanson, being first duly sworn, on oath states as follows:

1. (S)He is and during all times herein stated has been an employee of the Star Tribune Media Company LLC, a Delaware limited liability company with offices at 650 Third Ave. S., Suite 1300, Minneapolis, Minnesota 55488, or the publisher's designated agent. I have personal knowledge of the facts stated in this Affidavit, which is made pursuant to Minnesota Statutes §331A.07.
2. The newspaper has complied with all of the requirements to constitute a qualified newspaper under Minnesota law, including those requirements found in Minnesota Statutes §331A.02.
3. The dates of the month and the year and day of the week upon which the public notice attached/copied below was published in the newspaper are as follows:

<u>Dates of Publication</u>	<u>Advertiser</u>	<u>Account #</u>	<u>Order #</u>
StarTribune        11/01/2024	DAKOTA COUNTY COMMUNITY DEV	1000368678	501279

4. The publisher's lowest classified rate paid by commercial users for comparable space, as determined pursuant to § 331A.06, is as follows:       **\$364.00**

5. Mortgage Foreclosure Notices. Pursuant to Minnesota Statutes §580.033 relating to the publication of mortgage foreclosure notices: The newspaper's known office of issue is located in Hennepin County. The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

FURTHER YOUR AFFIANT SAITH NOT.

*Terri Swanson*

Subscribed and sworn to before me on:       11/01/2024

*Diane E. Rak Kleszyk*



Notary Public



# CLASSIFIEDS + PUBLIC NOTICES

STARTRIBUNE.COM/CLASSIFIEDS • 612.673.7000 • 800.927.9233

Dakota County Community Developme...  
N/A  
D-4-AII  
PUBLIC NOTICE Dakota County Commu...  
PUBLIC NOTICE Dakota County Commu...

Advertiser: 0000501279-01  
Agency: N/A  
Section-Page-Zone(s): 1 Col x 5.72 in  
Description: 0  
Color Type: 0

Ad Number: 0000501279-01  
Insertion Number: N/A  
Size: 1 Col x 5.72 in  
Color Type: 0

The Minnesota Star Tribune  
Business  
Friday, November 1, 2024

**GENERAL POLICIES**  
Review your ad on the first day of publication. If there are mistakes, notify us immediately. We will make changes for errors and adjust your bill, but only if we receive notice on the first day the ad is published. We limit our liability in this way, and we do not accept liability for any other damages which may result from error or omission in or of an ad. All ad copy must be approved by the newspaper, which reserves the right to request changes, reject or properly classify an ad. The advertiser, and not the newspaper, is responsible for the truthful content of the ad. Advertising is also subject to credit approval.

**Legal Notices**  
**PUBLIC NOTICE**  
Dakota County Community Development Agency  
November 1, 2024

A 30-day notice is hereby given of an opportunity for public comment on proposed substantial amendments to the 2021 Dakota County HOME Investment Partnerships (HOME) Program. The Dakota County Community Development Agency (CDA), as lead of the Dakota County HOME Consortium, is proposing the following substantial amendments:

- Decrease the project budget of \$362,653 for the 2021 Community Housing Development Organization (CHDO) Rental activity by \$300,000.
- Create the 2021 CHDO Homeowner activity and fund it with a budget of \$300,000 of reallocated funds from the 2021 CHDO Rental activity.
- Cancel the 2021 Tenant Based Rental Assistance activity and reallocate the funds totaling \$18,000 to the 2021 Rental activity.

Please submit written and/or oral comments to the CDA at the attention of Emily Anderson, Community Development Coordinator, Dakota County CDA, 1228 Town Centre Drive, Egan, MN 55123. Telephone: 651-675-4658, Fax: 651-287-8027, MN Relay Service: 1-800-627-3529.

This information is also available on the Dakota County CDA websites at cc.dakota.mn.us and www.dakotacda.org. The Dakota County CDA will accept comments now through December 2, 2024. Upon request, this amendment will be available in an alternative format by contacting the Dakota County CDA. Approval of the amendment, subject to consideration of public comments, will be on the agenda of the Dakota County Board of Commissioners meeting to be held at the Dakota County Government Center, Administration Center, Boardroom (third floor), 1590 Highway 55, Hastings, MN 55033 on December 3, 2024 at 9:00 a.m.

**CITY OF CHAMPLIN, MINNESOTA**  
**GOOSE LAKE PKWY & ELM CREEK TR PROJECT**  
**STREET AND UTILITY IMPROVEMENTS,**  
**IMPROVEMENT PROJECT NO. 22502**

**NOTICE IS HEREBY GIVEN** that the Champlin City Council will meet at the Municipal Center located at 1195 Champlin Drive, on the 12th day of November, 2024, at 7:00 p.m. for a Public Hearing for street rehabilitation by reclamation and paving, spot sidewalk and curb repairs, ADA and trail improvements, watermain, sanitary sewer, storm sewer, and street lighting improvements within Goose Lake Pkwy & Elm Creek Tr Project, Improvement Project No. 22502.

The areas to be assessed for said improvements pursuant to Minnesota State Statutes, Sections 429.011 to 429.111, are as follows:

- Goose Lake Pkwy, between Hazelwood Lane and Elm Creek Pkwy
- Elm Creek Tr
- Hilltop Ct
- Magnolia Ct
- Norway Ct
- Oakview Ct
- Pondview Ct
- Pondview Ct

The estimated cost of the improvement is \$4,137,545.56. A reasonable estimate of the impact of the assessment will be available at the hearing.

Such persons as desire to be heard with reference to the proposed improvement will be heard at said Public Hearing.

Submitted by:  
Julie Tembruell  
Julie Tembruell, City Clerk

To Be Published twice, in the Star Tribune, November 1st & November 8th, 2024.

**Ordinance No. 1425**  
**Amending the Zoning Code of the City of Fridley**

The City of Fridley does ordain, after review, examination and staff recommendation the following:

Section 1.  
That Appendix D of the Fridley City Code is amended hereinafter as indicated.

Section 2.  
The tracts of areas within the City of Anoka and the City of Fridley addressed as:

6677 Lucia Lane N.E. and legally described as;

Lots 2 and 3, Block 1, Valley Addition, Anoka County, Minnesota (Torrens Property)

SECTION 3.

That upon receiving an executed declaration of restrictive covenants that will restrict the use of the property to a duplex, the Community Development Director, or their designee is directed to change the official zoning map to show said tract or area to be rezoned from Zoning District R-1, Single Family to R-3, General Multiple Units.

Passed and adopted by the City Council of the City of Fridley on this 28th day of October 2024.

Scott J. Lund - Mayor  
Melissa Moore - City Clerk

Public Hearing: October 14, 2024  
First Reading: October 14, 2024  
Second Reading: October 28, 2024  
Publication: November 1, 2024

Your move. Your ad.

**Legal Notices**  
**CITY OF CHAMPLIN, MINNESOTA**  
**JEFFERSON HWY/ELM CREEK PKWY/SIGNALS PROJECT**  
**STREET AND UTILITY IMPROVEMENTS,**  
**IMPROVEMENT PROJECT NO. 22501**

**NOTICE IS HEREBY GIVEN** that the Champlin City Council will meet at the Municipal Center located at 1195 Champlin Drive, on the 12th day of November, 2024, at 7:00 p.m. for a Public Hearing for street rehabilitation by mill and overlay, spot sidewalk and curb repairs, ADA improvements, storm sewer improvements, and signal improvements within Jefferson Hwy/Elm Creek Pkwy/Signals Project, Improvement Project No. 22501.

The areas to be assessed for said improvements pursuant to Minnesota State Statutes, Sections 429.011 to 429.111, are as follows:

- Jefferson Hwy, between Elm Creek Pkwy and 109th Ave
- Elm Creek Pkwy, between Jefferson Hwy and Hwy 169

The estimated cost of the improvement is \$1,230,512.94. A reasonable estimate of the impact of the assessment will be available at the hearing.

Such persons as desire to be heard with reference to the proposed improvement will be heard at said Public Hearing.

Submitted by:  
Julie Tembruell  
Julie Tembruell, City Clerk

To Be Published twice, in the Star Tribune, November 1st & November 8th, 2024.

**NOTICE OF A PUBLIC HEARING**  
**November 12, 2024, 7:00 p.m.**  
**City Hall, 3301 Silver Lake Road, St. Anthony, MN 55418**

Notice is hereby given that the City of Saint Anthony Village City Council will hold a public hearing to solicit public response to the Ordinance Amendments for Sections 533.018 Sewer Charge Rate and Metro Waste Surcharge, 533.036 Water Charges to Owners 533.038 Commencing & Discontinuing Service, 533.061 Establishment of Fee Amounts, 533.062 Fees Established by Resolution and 533.090 Charges for Storm Water Facilities. The City Council agenda and packet item relating to this item will be made available prior to the meeting online at [www.savmnm.com](http://www.savmnm.com).

Ways to Comment:  
In Person  
The public is welcome to attend in person at the City of Saint Anthony Community Center, 3301 Silver Lake Road, in the Council Chambers at 7:00 p.m.

Written comments may be taken at the St. Anthony Village City Hall, 3301 Silver Lake Road, St. Anthony Village, Minnesota 55418 or online at [savmnm.com](http://savmnm.com) (under How Do I Submit a Comment/question for City Council Meetings) until the date of the public hearing.

Jennifer Doyle  
City Clerk

**NOTICE OF PUBLIC HEARING TO CONSIDER A REQUEST FOR A PLANNED UNIT DEVELOPMENT AMENDMENT**

You are hereby notified that the Prior Lake Planning Commission will hold a public hearing at Prior Lake City Hall, located at 4646 Dakota Street SE, Prior Lake, MN 55372 on Wednesday, November 13th, 2024 at 6:00 p.m. Carol Lansing on behalf of the Shakopee Mewakanton Sioux Community (SMSC) is requesting a Major Planned Unit Development Amendment to the Shepherd's Park Planned Unit Development (PUD) Plan. The SMSC is proposing to remodel the interior of the building to expand the existing lower-level childcare facilities throughout the rest of the building. No building additions are being contemplated.

The property is legally described as Lot 1, Block 2, Shepherds Path Addition  
Address: 3575 North Berens RD NW, Prior Lake, MN 55372  
PID: 254520021

Prepared October 25, 2024.  
Haile Tegegne, Community Development Assistant  
City of Prior Lake

To be published in the Minnesota Star Tribune, on Friday, November 1, 2024.

**NOTICE OF PUBLIC HEARING TO CONSIDER A REQUEST FOR VARIANCES AT 2523 SPRING LAKE RD SW, PRIOR LAKE, MN**

You are hereby notified that the Prior Lake Planning Commission will hold a public hearing at Prior Lake City Hall, located at 4646 Dakota Street SE, Prior Lake, MN 55372, on Wednesday, November 13, 2024 at 6:00 p.m. on behalf of the property owner, Taylor Tschida from Land & Resource Consulting, Inc. is requesting variances from the front yard setback, rear yard setback from the Ordinary High Water (OHW) level, and the maximum impervious surface coverage.

The property is legally described as Lots & 3, Butternut Beach Ex. Westerly P/O Lot 2  
Address: 2523 Spring Lake Road SW, Shakopee, MN 55379  
PID: 251310020

Prepared on October 29, 2024.  
Haile Tegegne, Development Services Assistant  
City of Prior Lake

To be published in the Minnesota Star Tribune, on Friday, November 1, 2024.

**NOTICE OF PUBLIC HEARING**  
Notice is hereby given that there will be a public hearing of the Fridley City Council at Fridley City Hall, 7071 University Avenue NE on November 12, at 7 p.m.

The Public Hearing will consider Ordinance No. 1427 to transfer property to Pulte Homes of Minnesota, LLC, to correct an unauthorized transfer of the parcels, legally described as Outlots A, B and C, Locke Pointe, Anoka County, Minnesota.

Any person desiring to be heard will be given an opportunity at the above stated time and place. Or comments may be submitted before the meeting to Paul.Bolin@FridleyMN.gov or 763-572-3591.

StarTribune

**Legal Notices**  
**NOTICE OF PUBLIC HEARING TO CONSIDER A REQUEST FOR A COMBINED PRELIMINARY AND FINAL PLAT**

You are hereby notified that the Prior Lake Planning Commission will hold a public hearing at Prior Lake City Hall, located at 4646 Dakota Street SE, Prior Lake, MN 55372, on Wednesday, November 13, 2024 at 6:00 p.m. M P HOLDINGS LLC is proposing a combined preliminary and final plat to be known as Revere Addition to consist of one commercial parcel of approximately 1.42 acres and one Outlot of approximately 7.16 acres reserved for future development.

The property is legally described as P/O Section 7, Township 114, Range 21, Full legal description available at Prior Lake City Hall. Address: 6025 170th Street E, Prior Lake, MN 55372  
PID: 259070010

Prepared this October 30, 2024  
Haile Tegegne, Development Services Assistant  
City of Prior Lake

To be published in the Minnesota Star Tribune, on Friday, November 1, 2024.

**NOTICE OF PUBLIC HEARING TO CONSIDER A REQUEST FOR A CONDITIONAL USE PERMIT**

You are hereby notified that the Prior Lake Planning Commission will hold a public hearing at Prior Lake City Hall, located at 4646 Dakota Street SE, Prior Lake, MN 55372, on Wednesday, November 13th, 2024 at 6:00 p.m. to consider an application from Spot's Last Stop Canine Rescue requesting a Conditional Use Permit to allow an Animal Handling business.

The property is legally described as P/O Section 7, Township 114, Range 21. Full legal description available at Prior Lake City Hall. Address: 6025 170th Street E, Prior Lake, MN 55372  
PID: 259070010

Prepared October 28, 2024  
Haile Tegegne, Community Development Assistant  
City of Prior Lake

To be published in the Minnesota Star Tribune, on Friday, November 1, 2024.

**Legal Notice**

Notification is hereby given that JPMorgan Chase Bank, N.A., 1111 Polaris Parkway, Columbus, Ohio 43224 has filed an application with the Office of the Controller of the Currency (the "OCC") on or about November 1, 2024, as specified in 12 CFR Part 5, for permission to establish a domestic branch at the northeast corner of the intersection of Jackson Avenue northwest and Hold Street northwest in Sherburne County, MN 55330. If you have any additional comments, you can send them to the Director for Large Bank Licensing, Office of the Comptroller of the Currency, 7 Time Square, 10th Floor Mailroom, New York, New York 10036 or LicensingPublicComments@occ.treas.gov, within 30 days of the date of this notification. The public portion of the filing is available upon request from the OCC. The public may find information about the filing (including the closing date of the comment period) on the OCC's website. Bulletin available at [www.occ.gov](http://www.occ.gov).

**NOTICE**  
Redeemer Center for Life, Incorporated (RCFL), a Minnesota Non-Profit, located at 350 Logan Avenue North Minneapolis, MN 55405 is in the process of dissolving and being converted to a limited liability company to dissolve with the Minnesota Secretary of State as of October 25, 2024.  
Any written claims against RCFL must be filed with Redeemer Center for Life, Inc. 1800 Glenwood Avenue Minneapolis, MN 55405  
Claims must be received by January 29, 2025.

**Certificates of Assumed Name**

**Certificate of Assumed Name**  
State of Minnesota, Pursuant to the Minnesota Statutes, Sections 254.01 to 254.05, who is or will be conducting business in the State of Minnesota under an assumed name, hereby certifies:  
1. State the exact assumed name used in this certificate and I further certify that I understand that by signing this certificate, I am subject to the penalties of perjury as set forth in Minnesota Statutes section 254.05. I have signed this certificate under oath.  
Dated: 10/24/24 (Signed) Sarah Baso, Esq. on behalf of Bre Perrigo, owner of Revival House, Limited Liability Company

**Proposals for Bids**

**Sealed proposals will be received** by the Cooperative Purchasing Connection (CPC) on behalf of its current and potential member agencies for RFP 25-8 School Food Cooperative Procurement Consulting and Management.

Specifications and forms may be obtained by registering for free with CPC on Public Purchase ([www.publicpurchase.com](http://www.publicpurchase.com)).

Proposals must be uploaded to Public Purchase before 4:30 p.m. CT on Monday, November 25, 2024. Late proposals will not be considered.

All rental advertising in the Star Tribune is subject to the laws which make it illegal to advertise "any preference, limitation or discrimination based on race, color, national origin, ancestry, religion, creed, sex, marital status, sexual orientation, handicap, disability, familial status or sex regarding public assistance or an intention to make any such preference, limitation or discrimination". The Star Tribune will not knowingly accept any advertisements which are in violation of the law. All dwellings advertised in the Star Tribune publications are available on an equal opportunity basis.

Resouces:  
Mpls. Civil Rights 612-673-3012  
MN Human Rights 651-296-5663  
Rental Home Line 612-728-5767  
HUD 1-800-669-9777

**107** Home & Commercial Services  
**J. Brothers Landscaping**  
Pavers, mowing, mulch, new sod, rocks, gutter cleaning, clean-up.  
612-380-4468

**LANDSCAPING & PATIOS**  
**www.HappyYardMN.com**

**FALL CLEAN-UPS & GUTTER CLEANING!** Shrub & brush removal. Trees, tree & shrub trimming, installation, lawn seeding, top soil, sod removal. Any type of landscaping, grading yards, river rocks, mulch, patios, patio installation. Privacy & chain link fence installation & repairs. Deck repair. Wall & garden timbers, block retaining walls, Stump grinding. Power washing, Staining.

**Residential & Commercial**  
**20% Off Competitors!**  
**J. Mendoza 612-990-0945**

**PAINTING -G.R.'s Painting**  
Wallpaper Removal, Woodworking, Interior, Exterior, Low Rates, 20 Yrs Exp. In Fridley. Grant 763-789-2510

**115** Health & Wellness Services  
**Massage. TREAT YOURSELF TO A RELAXING MASSAGE** BY MARY. Swedish + esalen, certified. 763-568-4514

Place a classified ad today.

**Mortgage Foreclosures**

**NOTICE OF MORTGAGE FORECLOSURE SALE**  
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN, that default has occurred in conditions of the following described mortgage: DATE OF MORTGAGE: October 28, 2017. MORTGAGOR: Barry J. Nustad, a single man. MORTGAGEE: Mortgage Electronic Registration Systems, Inc., as nominee for Bell Bank its successors and assigns. DATE AND PLACE OF RECORDING: Filed December 10, 2019, Hennepin County, Minnesota, Document No. T05669197 on Certificate of Title No. 1496156. ASSIGNMENTS OF MORTGAGE: Assigned to: U.S. Bank National Association, Document No. 2022 Recorded August 12, 2021, as Document No. 5865797. Said Mortgage being upon Registered Land. TRANSACTION AGENT: Mortgage Electronic Registration Systems, Inc. TRANSACTION AGENT'S MORTGAGE IDENTIFICATION NUMBER ON MORTGAGE: 1010104-1000063769-9 LENDER OR BROKER AND MORTGAGE ORIGINATOR STATED ON MORTGAGE: Bell Bank RESIDENTIAL MORTGAGE SERVERICER: U.S. Bank National Association MORTGAGED PROPERTY ADDRESS: 0401 21st Street, Lake Road #207, Minnetonka, MN 55305 TAX PARCEL I.D. #: 12-117-22-31-0015 LEGAL DESCRIPTION OF PROPERTY: Apartment No. 207, Apartment Ownership No. 125, Greenbrier Village Condominium Four, a Condominium, located in Hennepin County, Minnesota. COUNTY IN WHICH PROPERTY IS LOCATED: Hennepin ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$155,200.00 AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE, INCLUDING TAXES, IF ANY, PAID BY MORTGAGEE: \$153,930.78 That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; That no action or proceeding has been instituted at law or otherwise to recover the debt secured by said mortgage, or any part thereof; PURSUANT to the power of sale contained in said mortgage the mortgagor(s) must vacate the property if the Sheriff of said county as follows: DATE AND TIME OF SALE: September 18, 2024 at 11:00 a.m. PLACE OF SALE: Hennepin County Sheriff's Office, Civil Division, Room 190, 350 South 5th Street, Minneapolis, MN to pay the debt then secured by said mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within six (6) months from the date of sale. MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: None \*THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNEES, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.\* Dated: July 24, 2024 U.S. Bank National Association Mortgage/Assignee of Mortgagee LIEBO, WEINGARDEN, DOBIE & BARBEE, P.L.L.P. Attorneys for Mortgagee/Assignee of Mortgagee 4500 Park Glen Road #300 Minneapolis, MN 55416 (952) 925-6888 19-24-004592 FC IN THE EVENT REQUIRED BY FEDERAL LAW: THIS IS A COMMUNICATION FROM A DEBT COLLECTOR.

**315** Festivals/Crafts/Flea Markets  
**Champlin Women of Today CRAFT SHOW!**  
Sat., November 2, 9am-4 pm  
**CHAMPLIN PARK HIGH SCHOOL**  
109th & Douglas - Champlin  
**80+ BOOTHS & FREE ADMISSION**  
Women of Today is a non-profit volunteer organization. Proceeds benefit Champlin Park H.S. & the community.

**324** Collectibles  
**COIN SHOW NOVEMBER 3, 9-4**  
Cambria Hotel, 9655 Grove Circle, Maple Grove. 651-269-5846

**Liberty Coin Club Show**  
St. Anthony High School  
3303 33rd Avenue NE, 11/2, 9a-3:30p

**337** Firewood  
**FREE FIREWOOD Oak & Maple**  
You cut & haul away. 763-219-6224

**404** Dogs  
**Bernese Mountain Dog Puppies**  
These nicely trained, chunky pups are 9 weeks old, located 1 hour north of Twin Cities. Parents are AKC reg & health tested. 763-333-4490

**COCKER SPANIEL PUPS** Chocolate, males. \$400-\$550. Ready now! 218-821-0834 No texts please.

**Coton de Tulear** AKC reg, family raised, all white, happy & healthy. \$2,400.00 763-333-4490

**English Springer Spaniel Puppies**  
AKC 7M 2F Dewts, Tails, 1st shots and vet checked. Parents genetically tested. Ready for homes now! \$1,000 Chaska MN, call/text (952) 807-6181

**Mortgage Foreclosures**

**NOTICE OF POSTPONEMENT OF MORTGAGE FORECLOSURE SALE**  
Pursuant to the provisions of Minnesota Statutes 580.07, the foregoing foreclosure sale is postponed until December 12, 2024 at 11:00 AM at the Hennepin County Sheriff's Office, Civil Division, Room 190, 350 South 5th Street, Minneapolis, MN. In said county and state. Dated: October 30, 2024 U.S. Bank National Association Mortgage/Assignee of Mortgagee LIEBO, WEINGARDEN, DOBIE & BARBEE, P.L.L.P. Attorneys for Mortgagee/Assignee of Mortgagee 4500 Park Glen Road #300 Minneapolis, MN 55416 (952) 925-6888 19-24-004592 FC IN THE EVENT REQUIRED BY FEDERAL LAW: THIS IS A COMMUNICATION FROM A DEBT COLLECTOR. 11/1/24 Star Tribune

**NOTICE OF MORTGAGE FORECLOSURE SALE**  
THE RIGHT TO VERIFICATION OF THE DEBT AND IDENTITY OF THE ORIGINAL CREDITOR WITHIN THE TIME PROVIDED BY LAW IS NOT AFFECTED BY THIS ACTION. NOTICE IS HEREBY GIVEN, that default has occurred in conditions of the following described mortgage: DATE OF MORTGAGE: July 20, 2007 MORTGAGOR: Daniel R. Polvin and Deborah M. Polvin, husband and wife. MORTGAGEE: Mortgage Electronic Registration Systems, Inc., as nominee for Suntrust Mortgage, Inc., its successors and assigns. DATE AND PLACE OF RECORDING: Recorded July 25, 2007, Anoka County Recorder, Document No. 19 94684.005. ASSIGNMENTS OF MORTGAGE: Assigned to: Ditech Financial LLC /k/a Green Tree Servicing LLC. Dated September 9, 2015 Recorded September 9, 2015, as Document No. 2117626.00. And an assignment to: NewLife, LLC d/b/a Shellpoint Mortgage Servicing, Dated December 21, 2019 Recorded January 3, 2020, as Document No. 2247768.001. And an assignment to: Mortgage Electronic Registration Systems, Inc., as mortgagee, as nominee for Suntrust Mortgage, Inc. its successors and assigns. Dated February 27, 2024 Recorded March 4, 2024, as Document No. 2 409245.001. And an assignment to: Federal National Mortgage Association, Dated January 9, 2023 Recorded April 12, 2023, as Document No. 2388670.001. And an assignment to: U.S. Bank Trust National Association, not in its individual capacity but solely as owner trustee or ROF. Dated November 13, 2023, as Document No. 2388670.002. TRANSACTION AGENT: Mortgage Electronic Registration Systems, Inc. TRANSACTION AGENT'S MORTGAGE IDENTIFICATION NUMBER ON MORTGAGE: 100010402062663145 LENDER OR BROKER AND MORTGAGE ORIGINATOR STATED ON MORTGAGE: Suntrust Mortgage, Inc. RESIDENTIAL MORTGAGE SERVERICER: Selene Finance LP MORTGAGED PROPERTY ADDRESS: 1012 104th Avenue Northwest, Coon Rapids, MN 55433 TAX PARCEL I.D. #: 23-31-24-42-0023 LEGAL DESCRIPTION OF PROPERTY: Lot 32, Block 1, Shannon Park, Anoka County, Minnesota. COUNTY IN WHICH PROPERTY IS LOCATED: Anoka ORIGINAL PRINCIPAL AMOUNT OF MORTGAGE: \$180,000.00 AMOUNT DUE AND CLAIMED TO BE DUE AS OF DATE OF NOTICE, INCLUDING TAXES, IF ANY, PAID BY MORTGAGEE: \$189,143.48 That prior to the commencement of this mortgage foreclosure proceeding, Mortgagee/Assignee of Mortgagee complied with all notice requirements as required by statute; That no action or proceeding has been instituted at law or otherwise to recover the debt secured by said mortgage, or any part thereof; PURSUANT to the power of sale contained in said mortgage the mortgagor(s) must vacate the property if the Sheriff of said county as follows: DATE AND TIME OF SALE: May 30, 2024 at 10:00 AM PLACE OF SALE: Anoka County Sheriff's Office, 13301 Hanson Boulevard NW, Andover, MN to pay the debt then secured by said mortgage, and taxes, if any, on said premises, and the costs and disbursements, including attorneys' fees allowed by law subject to redemption within six (6) months from the date of sale. MORTGAGOR(S) RELEASED FROM FINANCIAL OBLIGATION ON MORTGAGE: None \*THE TIME ALLOWED BY LAW FOR REDEMPTION BY THE MORTGAGOR, THE MORTGAGOR'S PERSONAL REPRESENTATIVES OR ASSIGNEES, MAY BE REDUCED TO FIVE WEEKS IF A JUDICIAL ORDER IS ENTERED UNDER MINNESOTA STATUTES, SECTION 582.032, DETERMINING, AMONG OTHER THINGS, THAT THE MORTGAGED PREMISES ARE IMPROVED WITH A RESIDENTIAL DWELLING OF LESS THAN FIVE UNITS, ARE NOT PROPERTY USED IN AGRICULTURAL PRODUCTION, AND ARE ABANDONED.\* Dated: July 24, 2024 U.S. Bank National Association Mortgage/Assignee of Mortgagee LIEBO, WEINGARDEN, DOBIE & BARBEE, P.L.L.P. Attorneys for Mortgagee/Assignee of Mortgagee 4500 Park Glen Road #300 Minneapolis, MN 55416 (952) 925-6888 19-24-004592 FC IN THE EVENT REQUIRED BY FEDERAL LAW: THIS IS A COMMUNICATION FROM A DEBT COLLECTOR.

**404** Dogs  
**GERMAN SHEPHERD PUREBRED** Black & tan, vet checked, vaccinated, dewormed. DOB:8/16/24. Both parents onsite. Family raised w/kids. \$650. 715-699-7306

**PUPPIES Toy/Mini Breeds, variety.** Vet chkd, high guar. shots, friendly! \$250 & up. Cash. **323-239-9109**

**Schnoodle pups 4sale.** DOB:8/27/24. \$350. Contact Jane 1755chevy@gmail.com. Call/text 712-441-0384

**Yorkie Parti AKC Parti Yorkie.** 9wk old male. Vet checked, 1st shots, dewormed. \$1800 218-522-1036

**YORKSHIRE TERRIER - PUREBRED F, 6 WKS.** Adorable! Siouxsie born, DNA Test. Vet chkd. 952-807-2852

**420** Campgrounds & RV Parks  
**Seasonal campsites** Linwood Resort Lk Osakis 5/1-10/1 320-859-2175 vacation@linwoodresort.com

**430** Vacation Guide  
**Seasonal cabins** Summer 2025. 3 & 4 br. Linwood Resort on Lake Osakis. [www.linwoodresort.com](http://www.linwoodresort.com) vacation@linwoodresort.com

**ANTIQUE, CLASSIC & CUSTOMIZED VEHICLES**  
**Chevrolet 1940 Master Deluxe 2** door sedan. Nice upper cut body. 216 motor, bad, \$10,500 OBO. Call John, 507-434-9435 for pics & info.

**Olsomobile Cutlass Broughm Supreme 1986** - 97,000 miles with very minor rust on rocker panel drivers side. \$10,000. 218-409-4144

**VEHICLES WANTED**  
**\$\$\$\$\$ CASH FOR CARS \$\$\$**  
Repairables or Junkers 612.414.4924



# Board of Commissioners

## Request for Board Action

Item Number: DC-3888

Agenda #: 11.4

Meeting Date: 12/3/2024

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Detour Agreement No. 1057869 With Minnesota Department Of Transportation For Trunk Highway 3 In City Of Rosemount**

### PURPOSE/ACTION REQUESTED

Authorize the execution of Agreement 1057869 with the Minnesota Department of Transportation (MnDOT) to accept reimbursement for State Project 1921-107, a Trunk Highway (TH) 3 detour on Count State Aid Highways 38, 31, and 42.

### SUMMARY

To provide a safe and efficient transportation system, the County partners with MnDOT for the use of County Highways as applicable to facilitate traffic operations during TH construction projects. In 2025, MnDOT will be constructing a roundabout at the intersection of TH 3 and 142<sup>nd</sup> Street West near Rosemount High School. Minn. Stat. § 161.25 authorizes the Commissioner of Transportation to designate any public street or highway as a temporary detour when determined necessary for the construction or maintenance of any TH. MnDOT requires a detour to carry TH 3 traffic on CSAH 38 (McAndrews Road), CSAH 31 (Pilot Knob Road), and CSAH 42 (150<sup>th</sup> Street West) during construction (Attachment: Detour Map). The detour is expected to be in place for about 12 weeks beginning in the spring. The State will reimburse the County for road life consumed by the detour through the income determined by the "Gas Tax Method" in accordance with the Detour Management Study Final Report. The "Gas Tax Method" uses a formula that multiplies the combined tax factor per mile, Average Daily Traffic count of vehicles diverted from TH 3, the County road detour length, and the duration of the detour to determine the State's cost.

Executing MnDOT Agreement No.1057869 is necessary for reimbursement by the State to the County. This agreement follows MnDOT's standard documents for detours of state highway traffic onto a highway not under MnDOT's jurisdiction.

### RECOMMENDATION

Staff Recommends entering into agreement No. 1057869 with MnDOT to accept reimbursement for State Project 1921-107, TH 3 detour on CSAH 38, 31, and 42.

### EXPLANATION OF FISCAL/FTE IMPACTS

The State will reimburse the County in the amount of approximately \$39,390 in accordance with MnDOT Agreement No. 1057869 for the road life consumed by the TH 3 Detour through State Project 1921-107. This reimbursement will be applied to the Transportation Capital Improvement Program Fund.

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

WHEREAS, to provide a safe and efficient transportation system, Dakota County is partnering with the Minnesota Department of Transportation (MnDOT) on State Project (SP) No. 1921-107; and

WHEREAS, construction work will begin in 2025 on Trunk Highway (TH) 3 to construct a roundabout and associated work on Trunk Highway (TH) 3 at 142<sup>nd</sup> Street West; and

WHEREAS, detours will divert TH 3 traffic onto County State Aid Highway (CSAH) 38 (McAndrews Road), CSAH 31 (Pilot Knob Road), and CSAH 42 (150<sup>th</sup> Street West); and

WHEREAS, Minn. Stat. § 161.25 authorizes the Commissioner of Transportation to designate any public street or highway as a temporary TH detour when it is determined that such detour is necessary for the construction or maintenance of any TH; and

WHEREAS, MnDOT Agreement No. 1057869 allows the State to reimburse the County approximately \$39,390 for the road life consumed by the detour based on the income determined by the “Gas Tax Method” in accordance with the Detour Management Study Final Report; and

WHEREAS, executing this agreement is necessary for the State to reimburse the County for road consumption from the detour and for the project to continue; and

WHEREAS, the \$39,3900 will be deposited in the Transportation Capital Improvement Program fund; and

WHEREAS, staff recommends executing Agreement No. 1057869 with MnDOT to accept reimbursement for SP 1921-107 TH 3 detour on CSAHs 38, 31, and 42.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute Agreement No. 1057869 with the Commissioner of Transportation of the State of Minnesota for the County to receive the State’s reimbursement of \$39,390 for the road life consumed by the Trunk Highway 3 detour through State Project 1921-107, subject to approval by the County Attorney’s Office as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Detour Map

**BOARD GOALS**

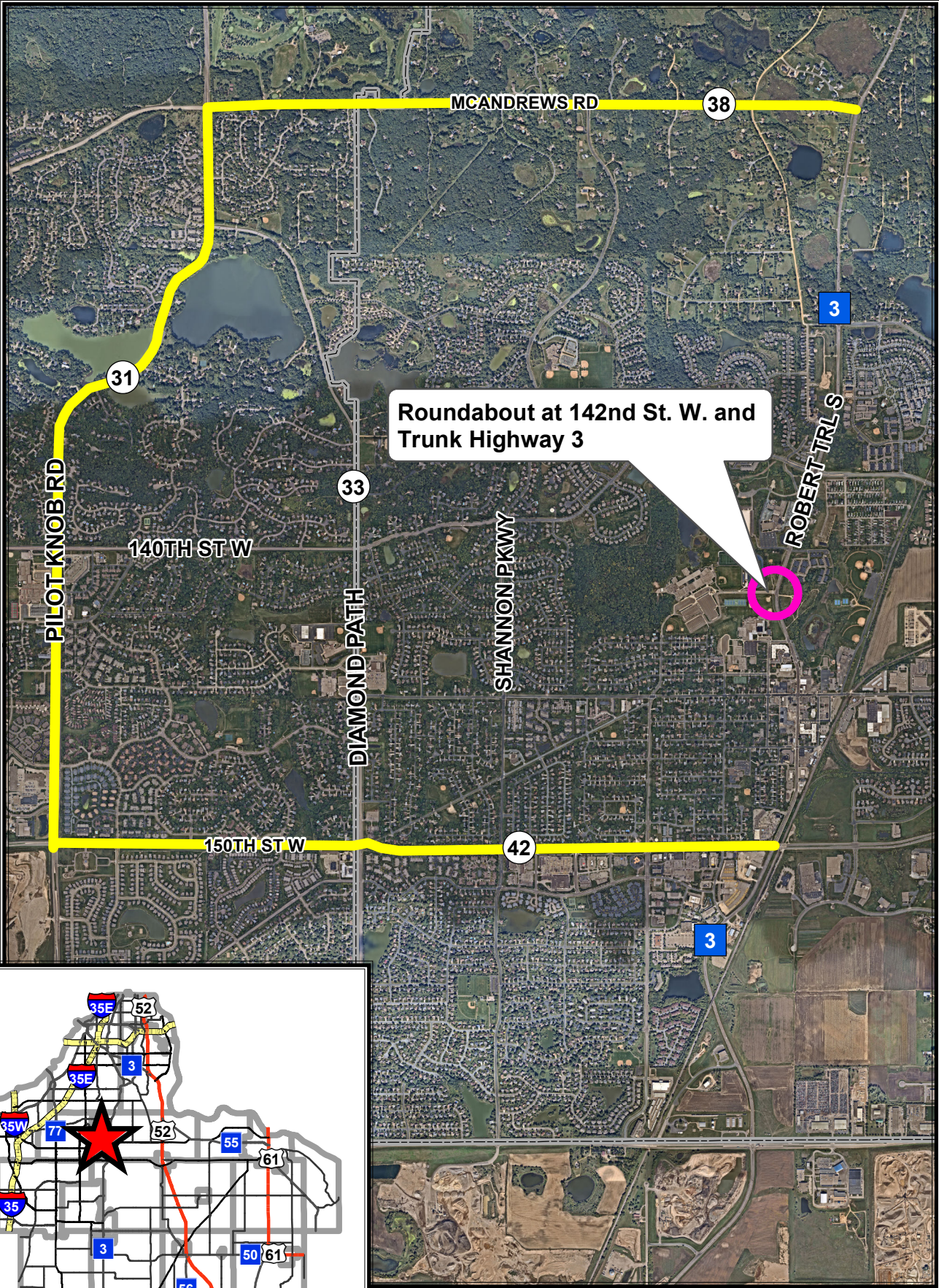
- A Great Place to Live       A Healthy Environment  
 A Successful Place for Business and Jobs       Excellence in Public Service

**CONTACT**

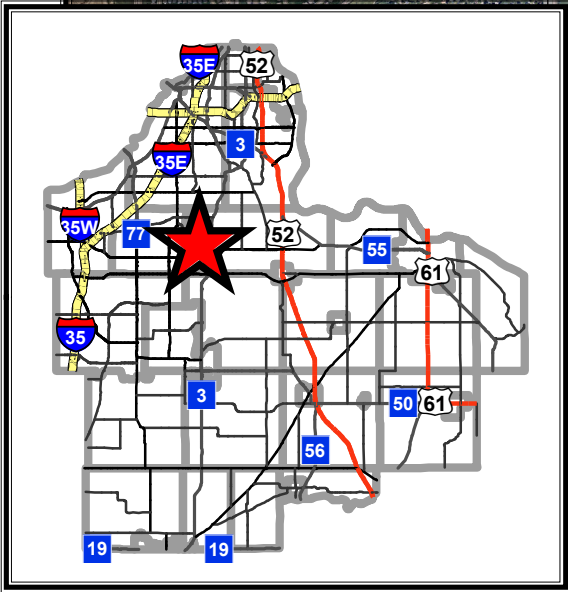
Department Head: Erin Laberee

Author: Todd Howard

Prepared by Dakota County Physical Development Division



Roundabout at 142nd St. W. and Trunk Highway 3



**MnDOT Detour**  
**142nd St. W. & TH 3** —  
**Detour Routes** —



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3897

Agenda #: 11.5

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Amend 2024 Transportation Capital Improvement Program Budget, Execute Joint Powers Agreement With City Of Rosemount And Advance Acquisition For Intersection Improvement At County State Aid Highway 42 And Biscayne Avenue In Rosemount, County Project 42-179**

### PURPOSE/ACTION REQUESTED

- Authorize an amendment to the 2024 Transportation Capital Improvement Program (CIP) Budget to establish right of way budget for County Project (CP) 42-179 for the 2024 fiscal year.
- Authorize the execution of a joint powers agreement with the City of Rosemount to establish cost share and responsibilities for CP 42-179 advanced right of way acquisition.
- Authorize entering into a purchase agreement with KJ Walk to acquire Parcel ID 34-64851-02-040, a 1.5-acre commercial property in Rosemount, in advance of CP 42-179.

### SUMMARY

To provide a safe and efficient transportation system, Dakota County and the City of Rosemount are planning improvements to the intersection of County State Aid Highway (CSAH) 42 and Biscayne Avenue in Rosemount. The intersection improvement project is the result of ongoing coordination with the City of Rosemount and Independent School District 196 regarding a proposed Rosemount Middle School at the southeast quadrant of CSAH 42 and Biscayne Avenue. County staff has participated in coordination meetings and reviews of the proposed middle school's site plan and traffic impact analysis. The anticipated traffic generation from the proposed middle school and development growth in the area, improvements to the intersection geometry, and addition of a signal were identified. This improvement aligns with the recommendations from the County Highway 42 Management Plan (2022). The County and City coordinated on the project needs during the 2025-2029 CIP development and subsequently included the project with preliminary/final design planned for 2025, right of way acquisition in 2026, and construction occurring in 2027. The school district anticipates a fall 2027 opening.

A geometry improvement to the intersection is necessary to correct sight line and safety issues with the existing skewed intersection that is located directly adjacent to a high-speed horizontal curve. A realignment of Biscayne Avenue (see Attachment: Project Exhibit) is necessary to meet design and safety standards needed for the addition of a traffic signal. This realignment requires right of way acquisition from Parcel ID 34-64851-02-040 in the northwest quadrant. Coordination with Rosemount revealed the parcel in question had received interest from a proposed developer to install a carwash.



A purchase agreement between the proposed development and KJ Walk (property owner) had not been executed yet for the 1.5-acre commercial property. County staff reached out to KJ Walk to determine if the property owner would be agreeable to working with the agencies to acquire right of way for the project. KJ Walk indicated willingness for the County to acquire the entire 1.5-acre parcel from the open market but was not interested in a partial acquisition. To ensure the property does not develop ahead of CP 42-179, resulting in a higher right of way acquisition cost, staff recommends an early acquisition of the entire parcel.

Parcel ID 34-64851-02-040 is currently listed on the open market with an asking price of \$948,710, a \$14.00/SF cost. County Real Estate staff analyzed recent commercial property sales in the area and determined the asking price to be a fair and reasonable cost based on recent sales of similar commercial properties. A comparison table is included below.

Property	PID	City	Price	Square Feet	Price/Sq Ft
Subject Parcel	34-64851-02-040	Rosemount	\$948,710	67,763	\$14.00
Comp 1	34-64854-01-050	Rosemount	\$931,710	81,878	\$11.38
Comp 2	34-64853-02-010	Rosemount	\$958,260	95,825	\$10.00
Comp 3	10-56732-01-010	Eagan	\$1,200,000	70,724	\$16.97
Comp 4	01-11731-01-020	Apple Valley	\$475,000	24,728	\$19.21
Comp 5	10-62631-01-020	Rosemount	\$1,310,000	73,994	\$17.71

In order to proceed with an advanced right of way acquisition, the 2024 Transportation CIP needs to be amended to create project budget for CP 42-179 in 2024. The draft 2025-2029 Transportation CIP has right of way planned in 2026. If the Board authorizes the advanced right of way acquisition, an offer will be presented in 2024 and require the budget to be established. Sufficient funds exist within the Transportation Sales and Use Tax (SUT) account to establish a 2024 budget of \$948,710 for CP 42-179. Planned dollars for right of way acquisition in 2026 will be reduced as a result. If the County Board desires discussion for an alternative offer or negotiation strategy, it can recess to a closed executive session pursuant to Minn. Stat. 13D.05, Subd, 3 (3).

The proposed improvements of CP 42-179 require a cost share from the City of Rosemount based on the County’s 2040 Transportation Plan Cost Share Policy. A joint powers agreement between the County and City of Rosemount is necessary to outline cost participation and responsibilities for advanced right of way acquisition.

**RECOMMENDATION**

Staff recommends authorization for a budget amendment to the 2024 Transportation CIP Budget to establish 2024 right of way acquisition budget for CP 42-179, advanced right of way acquisition of Parcel ID 34-64851-02-040 to preserve necessary right of way for CP 42-179, and a Joint Powers Agreement with Rosemount to establish cost participation and responsibilities.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The 2024-2028 Transportation CIP does not include budget for CP 42-179. A budget amendment is necessary to proceed with advanced right of way acquisition, and a budget of \$948,710 is recommended. County State Aid Highway 42 Management Improvements are included in the Transportation SUT eligible projects list. Sufficient funds exist within the Transportation SUT account

to proceed with the budget amendment.

- None             Current budget             Other  
 Amendment Requested             New FTE(s) requested

**RESOLUTION**

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Rosemount (City) are incorporating County Project (CP) 42-179 into respective 2025 Capital Improvement Program documents; and

WHEREAS, CP 42-179 is the reconstruction and signalization of the County State Aid Highway (CSAH) 42 and Biscayne Avenue intersection and restricted access conversion of the CSAH 42 and Business Parkway intersection in the City of Rosemount; and

WHEREAS, CP 42-179 is the result of coordination with the City and Independent School District 196 for the proposed Rosemount Middle School at the southeast quadrant of CSAH 42 and Biscayne Avenue; and

WHEREAS, County staff evaluated the proposed middle school traffic impact assessment in conjunction with the County Highway 42 Management Plan (2022) and the area growth in development to determine recommendations for the improvements of CP 42-179; and

WHEREAS, CP 42-179 requires realignment of Biscayne Avenue to eliminate the skewed intersection and correct deficient sight lines and safety standards needed for the installation of a traffic signal; and

WHEREAS, the geometry improvements will require right of way acquisition from Parcel ID 34-64851-02-040; and

WHEREAS, Parcel ID 34-64851-02-040 is currently on the open market as a 1.5-acre commercial property with a list price of \$948,710; and

WHEREAS, the parcel has received interest from a developer to install a carwash with intentions to build in 2025, but a purchase agreement has not been executed; and

WHEREAS, the parcel is owned by KJ Walk, who has indicated willingness to work with the County and City on an open market acquisition for the entire 1.5-acre parcel but is not interested in a partial acquisition; and

WHEREAS, an advanced right of way acquisition of the entire 1.5-acre parcel at the asking price of \$948,710 is recommended to prevent the development of the parcel and higher acquisition costs in the future; and

WHEREAS, County Real Estate staff conducted a market analysis of recent commercial property sales that were of similar location and size and determined the asking price of \$948,710 (\$12.84/acre) to be fair and justified; and

WHEREAS, staff recommends authorization to enter into a purchase agreement with KJ Walk for

Parcel ID 34-64851-02-040 at the asking price of \$948,710; and

WHEREAS, a budget amendment to the 2024 Transportation Capital Improvement Program Budget is necessary to establish budget for CP 42-179 in 2024 to proceed with the advanced right of way acquisition; and

WHEREAS, sufficient funds exist in the Transportation Sales and Use Tax account to proceed with the budget amendment; and

WHEREAS, staff recommends a budget amendment of \$948,710 for CP 42-179 to allow the advanced acquisition of Parcel ID 34-64851-02-040; and

WHEREAS, a joint powers agreement is necessary to establish roles, responsibilities, and cost share for the right of way acquisition with the City to ensure the project follows the 2040 Dakota County Transportation Plan Cost Share Policy.

NOW, THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a purchase agreement with KJ Walk for the advanced right of way acquisition of Parcel ID 34-64851-02-040 for a purchase price of \$948,710, in accordance with County Policy and subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the joint powers agreement with the City of Rosemount to define roles and responsibilities for advanced right of way acquisition and cost sharing for County Project 42-179, in accordance with County Policy, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Transportation Capital Improvement Program Budget is hereby amended as follows:

<b>Expense</b>	
County Project 42-179	<u>\$948,710</u>
<b>Total Expense</b>	<b>\$948,710</b>

<b>Revenue</b>	
Transportation Sales and Use Tax	<u>\$948,710</u>
<b>Total Revenue</b>	<b>\$948,710</b>

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Project Exhibit

**BOARD GOALS**

A Great Place to Live

A Healthy Environment

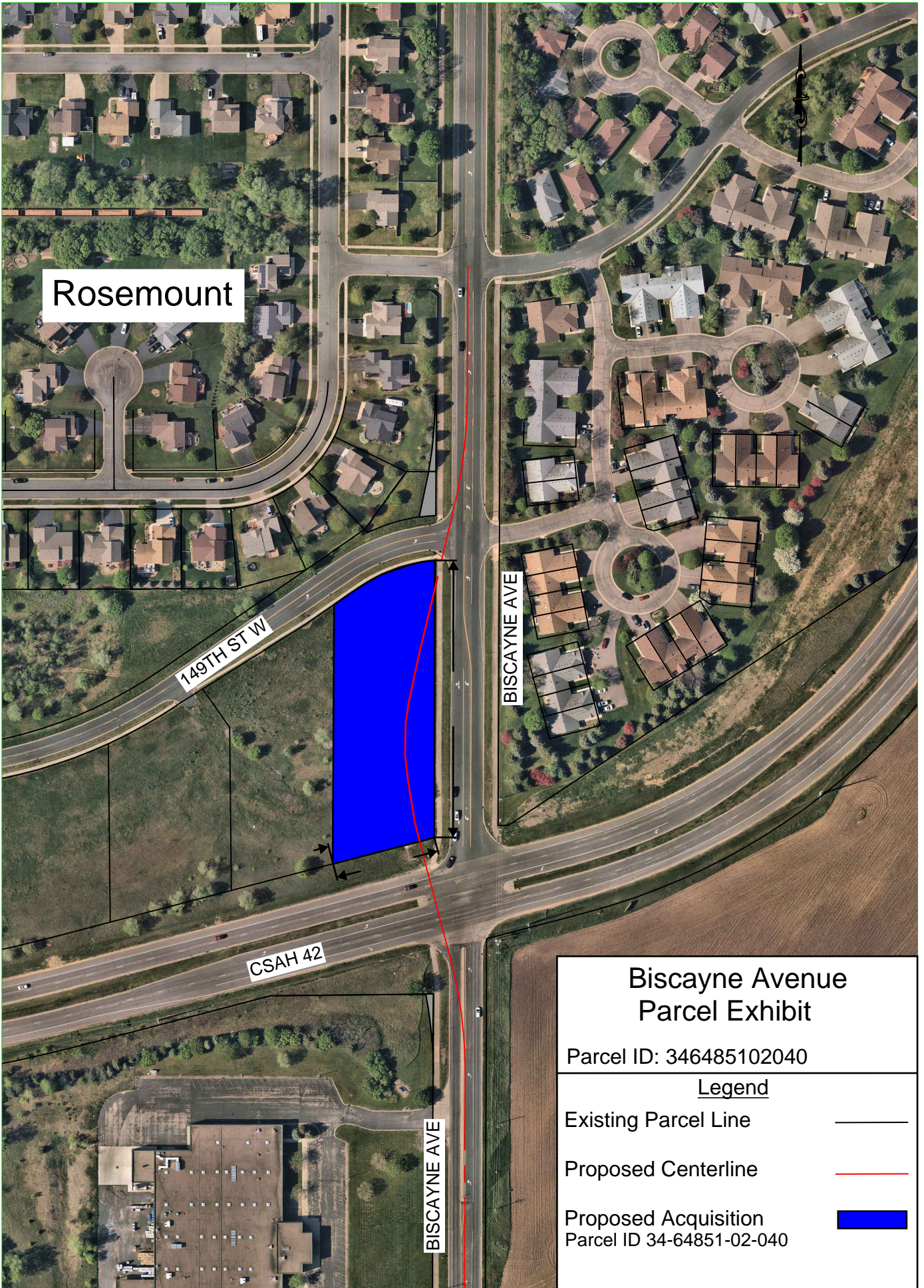
A Successful Place for Business and Jobs

Excellence in Public Service

**CONTACT**

Department Head: Erin Laberee

Author: Jake Chapek



**Biscayne Avenue  
Parcel Exhibit**

Parcel ID: 346485102040

Legend

Existing Parcel Line	—
Proposed Centerline	—
Proposed Acquisition Parcel ID 34-64851-02-040	■



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3922

Agenda #: 11.6

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Sponsorship Of Snowmobile Club Grant-In-Aid Program Applications To Minnesota Department Of Natural Resources And Authorization To Execute Related Agreements**

### PURPOSE/ACTION REQUESTED

- Authorize County sponsorship of Snowmobile Club Grant-in-Aid Program (Program) applications from three area snowmobile clubs.
- Authorize execution of agreements related to Minnesota Department of Natural Resources (DNR) funding assistance for trail development and maintenance.

### SUMMARY

To promote recreational opportunities in Dakota County, the County has historically sponsored three snowmobile clubs: Dakota Trails Association, Inc., Inver Grove Heights Connections Snowmobile Club, and Waterford Warriors Snowmobile Club, Inc. (Clubs). The Clubs are requesting County sponsorship for the 2024-2025 grant year and subsequent years unless the grant program requirements are changed. The County sponsorship is required by the DNR for the Clubs to obtain funding from the DNR. The Clubs have submitted Program applications to the County, as they have done in prior years, for funding of trail development and maintenance for approximately 175 miles of snowmobile trails in Dakota County.

### DNR Program

Since 1973, the DNR has administered a grant-in-aid program for the development and maintenance of snowmobile trails, which requires local trail clubs to be sponsored by local units of government to obtain DNR trail maintenance funding.

The DNR will again be using the performance-based Program for the 2024-2025 funding cycle and subsequent years unless the grant program requirements are changed. This Program bases payment of DNR funds upon the sponsor's certification that benchmarks are achieved, including having the trails prepared and ready to be opened, adequate grooming, post-season closure, and the submission of required paperwork. The Program also provides for financial penalties if certified benchmarks are not achieved.

### Legal and Risk Management Issues

There are responsibilities and liabilities as a sponsor under the performance-based Program. The assignment agreements between the County and the Clubs shift responsibility and potential liability for performance benchmarks to the Clubs (Attachment: Assignment Agreement). This maintains the

County’s historical role as a pass-through agency between the DNR and the Clubs.

**RECOMMENDATION**

Staff recommends authorizing County sponsorship of Program applications from the Clubs and authorizing the execution of agreements related to DNR funding assistance for trail development and maintenance.

**EXPLANATION OF FISCAL/FTE IMPACTS**

There is no fiscal impact to the County. The County acts as a pass-through agent for the State funds granted to the Clubs.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County area snowmobile clubs are eligible for State grants for assistance in developing, maintaining, and grooming snowmobile trails located within Dakota County; and

WHEREAS, sponsorship by a local government unit is required by the Minnesota Department of Natural Resources (DNR) for State grants for local snowmobile trail development and maintenance; and

WHEREAS, the Dakota Trail Association, Inc., the Inver Grove Heights Connections Snowmobile Club, and the Waterford Warriors Snowmobile Club, Inc. (Clubs) have requested that Dakota County sponsor grant applications for the 2024-2025 grant year and subsequent years unless the grant program requirements are changed; and

WHEREAS, the Clubs agree to provide maintenance and grooming for their respective trails and meet benchmarks or pay for penalties imposed for failing to satisfy any benchmarks, in accordance with the DNR’s snowmobile trail program, with the County serving primarily as a pass-through agency; and

WHEREAS, this approach bases payments upon County certification that program benchmarks, including having the trails prepared and ready to be opened, adequate grooming, post-season closure, and the submission of required paperwork, are achieved; and

WHEREAS, DNR staff has agreed to give written consent for the County to assign the certification of benchmarks from the County to the Clubs, including allowing the County to assign the tasks and duties required by the grants to the respective snowmobile clubs and on condition that the snowmobile clubs execute assignment agreements with the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves sponsorship of the Snowmobile Club Grant-in-Aid Program applications of Dakota Trail Association, Inc., the Inver Grove Heights Connections Snowmobile Club, and the Waterford Warriors Snowmobile Club, Inc., for the 2024-2025 grant year and subsequent years, unless the grant program requirements are changed by the Minnesota Department of Natural Resources for trail development and maintenance funds, under the same sponsorship terms as the County has agreed to in the past; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Dakota County Board of Commissioners hereby authorizes the Transportation Director to execute assignment agreements with the Dakota Trail Association, Inc., the Inver Grove Heights Connections Snowmobile Club, and the Waterford Warriors Snowmobile Club, Inc., subject to approval by the County Attorney's Office as to form, with the County serving primarily as a pass-through agency; and

BE IT FURTHER RESOLVED, That unless the Snowmobile Club Grant-in-Aid Program requirements change, the Dakota County Board of Commissioners hereby authorizes the Transportation Director to execute grant agreements with the Minnesota Department of Natural Resources to receive trail development and maintenance funds as a sponsor for the Dakota Trail Association, Inc., the Inver Grove Heights Connections Snowmobile Club, and the Waterford Warriors Snowmobile Club, Inc., subject to approval of the County Attorney's Office as to form.

### PREVIOUS BOARD ACTION

None.

### ATTACHMENTS

Attachment: Assignment Agreement

### BOARD GOALS

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

### CONTACT

Department Head: Erin Laberee

Author: Todd Howard



# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Completion

1<sup>st</sup> Benchmark – Due By December 15<sup>th</sup>

Trail Name: \_\_\_\_\_

Club/Organization Name: \_\_\_\_\_

Trail Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

-----  
By signing this form, the Sponsor certifies that the snowmobile trail was open and available for use by December 1. This means that the trail was satisfactorily brushed, bridges were in good repair, signs were installed (including MnUSA corridor trail signs if appropriate), gates were capable of being open (snow permitting), permission was granted for all private lands and that the trail meets the guidelines of the Minnesota Snowmobile Trails Assistance Program Manual.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$ \_\_\_\_\_ (Up to 45% of the original contract.)

**DEPARTMENT USE ONLY**

**THIS INVOICE APPROVED FOR PAYMENT BY:**

<b>Parks and Trails Area Supervisor – OK TO PAY</b>	<b>Date</b>	<b>FY</b>	<b>Amount</b> \$
<b>SWIFT PO:</b>	<b>RECEIPT #</b>		
<b>VENDOR #:</b>	<b>LINE #</b>		
<b>SERVICE BEGIN DATE: JULY 1, 20</b> ____	<b>SERVICE END DATE: NOVEMBER 30, 20</b> ____		
<b>INVOICE #:</b>  <b><u>BM1</u></b>	<b>Vendor Name and Address:</b>		

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Satisfactory Grooming

2<sup>nd</sup> Benchmark – Due By February 15<sup>th</sup>

3<sup>rd</sup> Benchmark – Due By April 15<sup>th</sup>

Trail Name: \_\_\_\_\_

Club/Organization Name: \_\_\_\_\_

Trail Administrator Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily groomed  
\_\_\_\_\_ from opening day through January 15<sup>th</sup>; or  
\_\_\_\_\_ from January 16<sup>th</sup> through the end of the season or April 1<sup>st</sup>.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): \_\_\_\_\_

Sponsor Signature: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

Amount requested \$ \_\_\_\_\_ (Up to 25% of the original contract.)

**DEPARTMENT USE ONLY**

**THIS INVOICE APPROVED FOR PAYMENT BY:**

<b>Parks and Trails Area Supervisor – OK TO PAY</b>	Date	FY	Amount \$
<b>SWIFT PO:</b>	<b>RECEIPT #</b>		
<b>VENDOR #:</b>	<b>LINE #</b>		
<b>SERVICE BEGIN DATE: December 1, 20</b> ____	<b>SERVICE END DATE: January 15, 20</b> ____		
<b>SERVICE BEGIN DATE: January 16, 20</b> ____	<b>SERVICE END DATE: March 31, 20</b> ____		
<b>INVOICE #:</b>  _____ <b><u>BM2</u></b>  _____ <b><u>BM3</u></b>	Vendor Name and Address:		

# SNOWMOBILE TRAILS ASSISTANCE PROGRAM MAINTENANCE AND GROOMING

## Certification of Trail Closure/Application Submission

4<sup>th</sup> Benchmark – Due By May 15<sup>th</sup>

Trail Name: \_\_\_\_\_

Club/Organization Name: \_\_\_\_\_

Trail Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

By signing this form, the Sponsor certifies that the above snowmobile trail has been satisfactorily closed as defined within the Minnesota Snowmobile Trails Assistance Program Manual, an application for the coming grant round is completed and on file by May 15<sup>th</sup> and that a backup grooming plan is in place and is on file in the event the groomer or the operator are not able to maintain the trails.

Is there any reason why the Department of Natural Resources should withhold any part of this payment?  
YES \_\_\_\_\_ NO \_\_\_\_\_

If YES, please elaborate: \_\_\_\_\_

Sponsor Name (Local Unit of Government): \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Title: \_\_\_\_\_

**Amount requested \$ \_\_\_\_\_ (Up to 5% of the original contract.)**

### DEPARTMENT USE ONLY

**THIS INVOICE APPROVED FOR PAYMENT BY:**

Parks and Trails Area Supervisor – OK TO PAY	Date	FY	Amount
			\$
SWIFT PO:	RECEIPT #		
VENDOR #:	LINE #		
SERVICE BEGIN DATE: <b>April 1, 20</b> _____	SERVICE END DATE:		
INVOICE #:  <span style="float: right;"><b><u>BM4</u></b></span>	Vendor Name and Address:		



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3930

Agenda #: 11.7

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Award Construction Contract And Execute Joint Powers Agreement With City Of Inver Grove Heights For Safe Routes To School Improvements On County State Aid Highway 28 In Inver Grove Heights, County Project 28-66**

### PURPOSE/ACTION REQUESTED

- Delegate authority to the County Manager for the award of a construction contract to the lowest responsive bidder for the Safe Routes to School (SRTS) improvements on County State Aid Highway (CSAH) 28 near Simley High School, County Project (CP) 28-66.
- Authorize executing a joint powers agreement (JPA) with the City of Inver Grove Heights to establish roles, responsibilities, and cost share for the SRTS Improvements on County State Aid Highway (CSAH) 28, CP 28-66

### SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with CP 28-66 in Inver Grove Heights that includes pedestrian and bicycle safety, SRTS improvements, and traffic signal improvements along CSAH 28 (80th Street East) between Babcock Avenue and Boyd Avenue in Inver Grove Heights. This project was identified in the 2021 Dakota County Pedestrian Crossing Safety Assessment to provide improved pedestrian and bicyclist crossing infrastructure for community destinations along CSAH 28 in the project area. During project development, the SRTS crossing infrastructure improvements were separated into an independent plan set and construction project to meet funding deadlines in 2024. This request for board action only refers to the SRTS plans of CP 28-66.

A \$250,000 Minnesota State SRTS grant was awarded to Dakota County in 2022 to fund crossing infrastructure improvements along CSAH 28 near Simley High School. To meet the requirements of the grant agreement, a contractor must be awarded the construction contract before the end of 2024. If a grant agreement is not completed, the funds will be withdrawn. Construction is scheduled for 2025.

To facilitate the grant agreement timeline, staff requests delegation of authority to the County Manager to award the construction contract to the lowest responsible bidder for CP 28-66. This would allow the construction advertisement, award, and contract execution to meet the end of 2024 deadline. The Engineer's Estimate for the SRTS work is \$186,157.00, and the award is anticipated to be under the \$250,000 grant fund. If the award to the low bidder requires a budget amendment or if rejection of bids is required, it would be brought to the County Board for action. Advertisement for

construction began November 11; bids will be opened on December 3.

A JPA between the County and the City of Inver Grove Heights is necessary to outline cost participation, preliminary and final design responsibilities, future maintenance responsibility, and construction for CP 28-66. Costs will be shared in accordance with County policy. The County is the lead agency for design and construction phases.

**RECOMMENDATION**

Staff recommends delegating authority to award the construction contract to the lowest responsible bidder to the County Manager for the SRTS crossing improvements construction portion of CP 28-66.

Staff also recommends authorization to enter a JPA with the City of Inver Grove Heights to formalize cost contributions and responsibilities for design and construction of CP 28-66.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The adopted 2024 Transportation Capital Improvement Program Budget includes a total budget of \$2,238,058 for the project. This includes \$250,000 in funds from the Minnesota State SRTS grant. The construction cost of the SRTS crossing improvements construction contract is expected to be completely covered by the SRTS grant funds. The engineer's Estimate is \$186,157.00.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 28-66; and

WHEREAS, CP 28-66 in Inver Grove Heights will include the preliminary design for pedestrian and bicycle safety, Safe Routes to School (SRTS) improvements, and traffic signal improvements along CSAH 28 (80th Street East) between Babcock Avenue and Boyd Avenue in Inver Grove Heights; and

WHEREAS, the SRTS crossing improvements were separated into an independent construction project to meet funding deadlines; and

WHEREAS, Dakota County is the lead agency for CP 28-66; and

WHEREAS, the Minnesota Department of Transportation selected CP 28-66 to receive \$250,000 of SRTS grant funds; and

WHEREAS, a grant agreement for the SRTS funds must be completed by the end of 2024 or funds will be withdrawn; and

WHEREAS, to allow for CP 28-66 to complete a grant agreement before the end of 2024, staff is requesting the County Board authorize the County Manager the authority to award the construction contract to the lowest responsible bidder, consistent with County Policies, provided the award does not require a budget amendment; and

WHEREAS, a joint powers agreement (JPA) between the County and the City of Inver Grove Heights is necessary to outline cost participation, preliminary and final design responsibilities, future maintenance responsibility, and construction for CP 28-66; and

WHEREAS, the cost participation for the Project outlined in the JPA will be in accordance with the adopted Cost Share Policy.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners delegates authority to the County Manager to award the construction contract for CP 28-66 to the lowest responsible bidder, consistent with County Policies, provided sufficient funds are available for the project; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement between Dakota County and the City of Inver Grove Heights for the design and construction of County Project 28-66.

**PREVIOUS BOARD ACTION**

23-538; 11/28/23

**ATTACHMENTS**

Attachment: Project Location Map

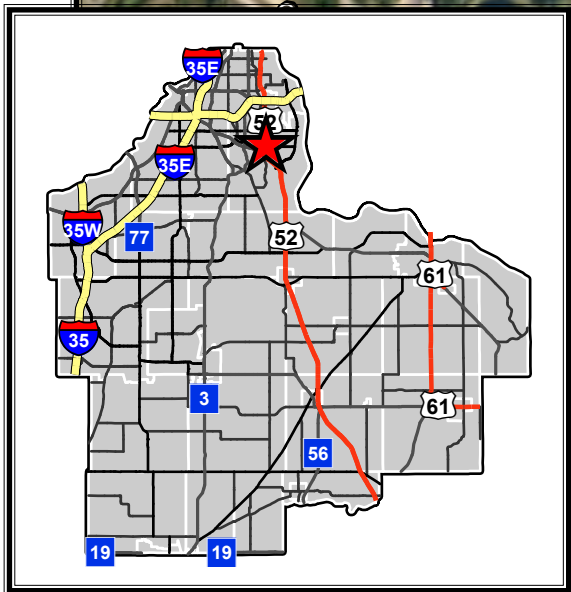
**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Erin Laberee

Author: Keelee Roggenbuck



CP 28-66



# Board of Commissioners

## Request for Board Action

Item Number: DC-3926

Agenda #: 11.8

Meeting Date: 12/3/2024

**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Award Of Bid And Authorization To Execute Contract With Ultimate One Transportation, Inc., For Interoffice And Library Mail Delivery Services**

### PURPOSE/ACTION REQUESTED

Award bid and authorize execution of a contract with Ultimate One Transportation, Inc., for interoffice and library mail delivery services.

### SUMMARY

Dakota County uses a contracted delivery service to move library books and related materials between the main service centers, Juvenile Service Center, Empire Maintenance Facility, Extension and Conservation Center, and Dakota 911. This service also moves library books and related materials between the ten County library locations. The current contract ends on December 31, 2024. This service has worked well with the current vendor for the past nine years, and their bid reflects a continuation of services with the current staff.

The request for bid was publicly advertised on October 11, 2024.

Bids were received and tabulated on October 25, 2024. Two responsive and responsible bidders submitted as follows:

Bidder	Year	Bid Amount	% Increase
Ultimate One Transportation, Inc.	1	\$95,000.00	(6.1)
Ultimate One Transportation, Inc.	2	\$97,800.00	2.9
Ultimate One Transportation, Inc.	3	\$102,600.00	4.9
Three-Year Total		\$295,400.00	
OneCall Transportation LLC	1	\$102,356.10	
OneCall Transportation LLC	2	\$105,363.72	
OneCall Transportation LLC	3	\$109,410.84	
Three-Year Total		\$317,130.66	

### RECOMMENDATION

Staff recommends that the County Board award a contract to Ultimate One Transportation, Inc., 2978 Cleveland Avenue North, Roseville, Minnesota 55113 for complete library and interoffice mail delivery services in an amount not to exceed \$95,000.

### EXPLANATION OF FISCAL/FTE IMPACTS



The cost of the contract is included in the 2025 County Manager’s Recommended Budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County uses a contracted delivery service to move interoffice mail, library books, and related materials between locations; and

WHEREAS, this delivery service model has worked well for the past nine years; and

WHEREAS, the current contract ends on December 31, 2024; and

WHEREAS, the request for bid(s) was publicly advertised on October 11, 2024; and

WHEREAS, bids were received and tabulated on October 25, 2024; and

WHEREAS, the current vendor has submitted the lowest responsive and responsible bid using their current service and staffing model; and

WHEREAS, the 2025 rates reflect a six percent decrease from the current 2024 rates; and

WHEREAS, staff recommends that the County Board award a contract to Ultimate One Transportation, Inc., for interoffice and library mail delivery services in an amount not to exceed \$95,000.

NOW, THEREFORE, BE IT RESOLVED, That the County Board hereby authorizes the Facilities Management Director to execute a contract with Ultimate One Transportation, Inc., 2978 Cleveland Avenue North, Roseville, Minnesota 55113, for interoffice and library mail delivery services in an amount not to exceed \$95,000, from January 1, 2025, through December 31, 2025, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute up to two additional one-year contract extensions provided that: (1) the County determines that the Contractor has satisfactorily performed the contracted services; (2) the total contract price is included in the County’s budget for the applicable year; and (3) the cost of services are consistent with the 2026 and 2027 bid amounts of \$97,800 and \$102,600 respectively, subject to approval by the County Attorney’s Office as to form.

**PREVIOUS BOARD ACTION**

None

**ATTACHMENTS**

None

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment

A Successful Place for Business and Jobs

Excellence in Public Service

**CONTACT**

Department Head: Mike Lexvold

Author: Mike Lexvold



# Board of Commissioners

## Request for Board Action

Item Number: DC-3927

Agenda #: 11.9

Meeting Date: 12/3/2024

**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute License Agreement Between Dakota County And Nexus Family Healing For Space Located At Aspen House**

### PURPOSE/ACTION REQUESTED

Authorize execution of a license agreement (Attachment: Draft Nexus Family Healing License Agreement) with Nexus Family Healing for approximately 5,787 square feet of space located in the Dakota County Aspen House.

### SUMMARY

In 2022, the County acquired a 5,787-square-foot property to be used as a youth shelter for up to 12 individuals per night, now referred to as the Aspen House. Community Services staff has again contracted with Nexus Family Healing to manage the operation of the shelter with all of the associated requirements included in that contract. In order to have Nexus Family Healing operate in a County facility, a license agreement for use of that space is necessary per County requirements. Nexus Family Healing will manage all aspects of youth care in addition to most of the day-to-day operations, including maintenance and utilities, with three key items remaining under contract with the County. Specifically, these are property insurance for the facility through Risk Management, the parking lot access agreement with the neighboring church through Facilities Management, and life/safety requirements through Facilities Management.

Facilities Management, Community Services staff, and Nexus Family Healing have agreed to the license terms and fees in the draft license document (Attachment: Draft Nexus Family Healing License Agreement) summarized below:

January 1, through December 31, 2025 The fee is established as \$5,280 per year or \$440 per month.

January 1, through December 31, 2026 The fee is established as \$5,280 per year or \$440 per month.

### RECOMMENDATION

Staff recommends execution of a license agreement with Nexus Family Healing for approximately 5,787 square feet of space located in the Dakota County Aspen House.

### EXPLANATION OF FISCAL/FTE IMPACTS

Nexus Family Healing will manage and pay for the operations, cleaning, maintenance, and utilities.

The rent amount covers the County costs for property insurance, life/safety system maintenance, and the parking access agreement. The revenue and expenses are included in the 2025 County Manager's Recommended Budget.

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

WHEREAS, in 2022, Dakota County acquired a 5,787-square-foot property to be used as a youth shelter for up to 12 individuals per night, now referred to as the Aspen House; and

WHEREAS, Community Services staff has again contracted with Nexus Family Healing to manage the operation of the shelter; and

WHEREAS, for Nexus Family Healing to operate in a County-owned facility, a license agreement for use of that space is required; and

WHEREAS, the Dakota County Board of Commissioners must approve all leases and licenses for space use; and

WHEREAS, the Aspen House will be used entirely by Nexus Family Healing to provide services; and

WHEREAS, Nexus Family Healing will manage all aspects of youth care in addition to most of the day-to-day operations, including maintenance and utilities; and

WHEREAS, Dakota County will retain management of three key items, including property insurance through Risk Management, the parking lot access agreement with the neighboring church through Facilities Management, and life/safety requirements through Facilities Management; and

WHEREAS, staff from Facilities Management, Community Services, and Nexus Family Healing have agreed to license terms for their space; and

WHEREAS, the license terms provide for a 90-day notice of termination to align with the contract for services term; and

WHEREAS, the County Board finds that the license is consistent with the County's interest in cooperating with Nexus Family Healing to provide space in the Dakota County Aspen House.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a license agreement, substantially as attached, with Nexus Family Healing for use of approximately 5,787 square feet of space in the Aspen House for the period of January 1, 2025, through December 31, 2026, at the following rates, subject to the approval of the County Attorney's Office as to form:

January 1, through December 31, 2025 \$5,280 per year or \$440 per month

January 1, through December 31, 2026 \$5,280 per year or \$440 per month

**PREVIOUS BOARD ACTION**

None

**ATTACHMENTS**

Attachment: Draft License Agreement

**BOARD GOALS**

- |   |  |
|---|--|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment                   |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Mike Lexvold

Author: Mike Lexvold

## **NEXUS FAMILY HEALING LICENSE TO USE COUNTY SPACE**

THIS LICENSE AGREEMENT (“License Agreement”) is made by and between the County of Dakota, a political subdivision of the State of Minnesota, by and through its Facilities Management Department, 1590 Highway 55, Hastings, Minnesota 55033, hereinafter referred to as "the COUNTY," and Nexus Family Healing, 505 Hwy 169 No., Suite 500, Plymouth, MN 55441, hereinafter referred to as "the OCCUPANT”.

WITNESSETH: The COUNTY and the OCCUPANT, in consideration of the license fees, covenants and consideration hereinafter specified, do hereby agree each with the other as follows:

1. **LICENSED PREMISES:**

The COUNTY grants, and the OCCUPANT accepts, a license to occupy and use the following described premises located in the City of Mendota Heights, County of Dakota, Minnesota, legally described or depicted in the attached ATTACHMENT 1, to wit:

The property containing a building having approximately Five Thousand Seven Hundred Eighty-Seven (5,787) feet of space, together with the surrounding grounds and parking lot, all located at 2031 Victoria Road South, Mendota Heights, MN 55118 and commonly known as “the Dakota County Aspen House”

(the “Licensed Premises”).

2. **COUNTY WARRANTIES:**

The COUNTY represents and warrants that it is solely entitled to all license fees payable under the terms of this License Agreement and that the OCCUPANT shall have the exclusive use of the Licensed Premises during the full term of this License Agreement and any extension or renewal thereof, according to the terms of this License Agreement.

3. **TERM:**

3.1 The term of this license shall be from January 1, 2025, to December 31, 2026.

3.2 Notwithstanding anything in Section 3.1, The COUNTY is not required to renew or extend the term of this License Agreement beyond the original term and the COUNTY may, at its sole option and discretion, allow the Agreement to expire at the end of such term or terminate Licensee’s use of the Licensed Premises according to the terms of this License Agreement.

4. **TERMINATION:**

4.1 The COUNTY may terminate this License Agreement in the event of a default by the OCCUPANT upon ten (10) days’ notice, if the OCCUPANT does not cure the default within such notice period.

4.2 Either party may terminate this License Agreement upon ten (10) days' notice if the services contract between the OCCUPANT and the COUNTY dated [REDACTED] for the OCCUPANT's operation of a youth shelter on the Licensed Premises (the "Services Contract") is terminated by either party for any reason under the provisions of the Services Contract. The effective date of the termination of this License Agreement shall coincide with the effective date of the termination of the Services Contract.

4.3 This License Agreement may be terminated by either party for convenience by giving the other party ninety (90) days' notice. Such notice shall state the reason for termination.

5. LICENSE FEE:

OCCUPANT shall pay to the COUNTY the following license fees for use of the Licensed Premises, and in consideration of all the covenants, representations, and conditions of this License Agreement and according to the terms hereof:

5.1 For the period of January 1, 2025 through December 31, 2025, the sum of Four Hundred Forty and 00/100 Dollars (\$440.00) per month.

5.2 For the period January 1, 2026, through December 31, 2026, the sum of Four Hundred Forty and 00/100 Dollars (\$440.00) per month.

6. The COUNTY will provide OCCUPANT with quarterly invoices (sent to [nho-nexusap@nexusfamilyhealing.org](mailto:nho-nexusap@nexusfamilyhealing.org)) for license fees and all other payment obligations due under this Agreement according to the following schedule, provided that late submission of a quarterly invoice shall not relieve OCCUPANT of its obligation to pay the invoice:

Q1 (Jan. – Mar.):	May 30
Q2 (Apr. – June):	August 31
Q3 (July – Sept.):	November 30
Q4 (Oct. – Dec.):	February 28

OCCUPANT shall pay the invoice in full within thirty (30) days after receipt of the invoice.

7. The OCCUPANT covenants that at the termination of this License Agreement by lapse of time or otherwise, it shall remove its personal property and vacate and surrender possession of the Licensed Premises to the COUNTY in as good condition as when the OCCUPANT took possession, ordinary wear and damage by the elements excepted. The Licensed Premises shall be considered vacated only after all areas, including storage areas, are clear of the OCCUPANT's belongings, and keys and other property furnished to the OCCUPANT by the COUNTY have been returned to the COUNTY. Alterations or fixtures installed by the COUNTY attached to the Licensed Premises shall remain a part thereof and shall not be removed by the OCCUPANT without the COUNTY's prior written consent.

8. If the Licensed Premises are destroyed or damaged by fire, tornado, flood, civil disorder, or any cause whatsoever, so that the Licensed Premises become untenable, the license fees shall be abated from the time of such damage and the OCCUPANT shall have the option of terminating this License Agreement, effective immediately upon notice to the COUNTY, or of allowing the COUNTY such amount of time as the OCCUPANT deems reasonable to restore the damaged Licensed Premises to tenantable condition.

9. The COUNTY shall be responsible for the payment of all real estate taxes and special assessments levied on the Licensed Premises.
10. DUTIES OF THE COUNTY:
  - 9.1 The COUNTY shall, at its expense, provide adequate electrical outlets upon the Licensed Premises for normal office and residential uses.
  - 9.2 The COUNTY shall, at its expense, provide the Licensed Premises with heating, cooling, and ventilation facilities of a design capacity sufficient to maintain the Licensed Premises at a comfortable temperature for normal office and residential uses under all but the most extreme weather conditions.
  - 9.3 The COUNTY shall, at its expense, provide and manage the periodic inspections and testing of fire extinguishers, fire sprinkler systems, and kitchen hoods in the Licensed Premises.
  - 9.4 The COUNTY shall, at its expense, provide and manage the long-term maintenance of the parking areas of the Licensed Premises, including striping and bituminous management, any necessary repairs or replacement the roof or structural components of the building, and any necessary replacement of the HVAC system of the Licensed Premises if regular maintenance and repairs duties assigned to the OCCUPANT hereunder cannot keep the HVAC system in proper operating condition as required in this License Agreement.
  - 9.5 The COUNTY shall coordinate with the OCCUPANT to schedule and conduct the quarterly inspection of building conditions and operations to ensure the building maintenance managed by the OCCUPANT is satisfactorily completed and any issues are being addressed in a timely manner. A list of maintenance activities is attached as ATTACHMENT 2 which will be reviewed and by the parties from time to time and amended as agreed upon in writing.
11. DUTIES OF THE OCCUPANT:
  - 10.1 The OCCUPANT shall allow access to the Licensed Premises by COUNTY or its authorized representatives, at any reasonable time upon reasonable notice during the life of this License Agreement, for any purpose within the scope of this License Agreement.
  - 10.2 The OCCUPANT shall not use the premises at any time for any purpose forbidden by law.
  - 10.3 The OCCUPANT acknowledges that this License Agreement does not convey any interest in the Licensed Premises to OCCUPANT and OCCUPANT may not assign or otherwise transfer OCCUPANT's interest in this License Agreement without the prior written consent of COUNTY.
  - 10.4 The OCCUPANT shall endeavor to keep the public sidewalks adjacent to the building and any sidewalks or stairways leading from the public sidewalks to the building free from snow, ice, and debris, including the parking lot.



- 10.5 The OCCUPANT shall provide the premises with overhead lighting to provide sufficient foot candle power throughout the space.
- 10.6 The OCCUPANT shall provide, at its own expense, sufficient light, heat, and maintenance to the buildings, structures and grounds, and public access to the Licensed Premises, so that such areas shall be safe and reasonably comfortable.
- 10.7 The OCCUPANT shall provide the premises with a means or system of waste or trash disposal.
- 10.8 The OCCUPANT shall manage the maintenance and repairs as necessary for the kitchen hood system.
- 10.9 OCCUPANT shall manage all lawn, landscaping, and exterior grounds maintenance.
- 10.10 The COUNTY and the OCCUPANT agree to periodic (quarterly or as otherwise reasonably requested by the COUNTY) building condition and operational inspections to be coordinated between both parties to ensure the building maintenance managed by the OCCUPANT is satisfactorily completed and any issues are addressed in a timely manner. A list of the OCCUPANT's maintenance activities is attached as ATTACHMENT 2, which list shall be reviewed by the parties from time to time and amended as the parties may agree.

## 12. INSURANCE:

- 11.1 Property Damage. It shall be the duty of the COUNTY and the OCCUPANT to maintain insurance or self-insurance on their own property, both real and personal. Notwithstanding anything apparently to the contrary in this License Agreement, the COUNTY and the OCCUPANT hereby release one another and their respective partners, officers, employees and property managers from any and all liability or responsibility to the other or anyone claiming through or under them by way of subrogation or otherwise for loss or damage to property, even if such loss or damage shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible.
- 11.2 Liability. The COUNTY and the OCCUPANT agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. The OCCUPANT agrees to acquire and maintain, at its sole expense, during the term of this License Agreement and any extension thereof, commercial general liability insurance with a limit of coverage equal to or greater than the liability limits under Minn. Stat. Ch.466. The COUNTY'S liability shall be governed by the provisions of Minnesota Statutes, Section 466.04. The COUNTY agrees to acquire and maintain, at its sole expense, commercial general liability insurance (or comparable coverage under a program of self-insurance), with a limit of coverage equal to or greater than the liability limits under Minnesota Statutes Chapter 466.
- 11.3 Workers' Compensation. The COUNTY and the OCCUPANT shall be responsible for injuries to or death of their respective employees and shall maintain workers' compensation coverage or self-insurance coverage for its respective personnel.

13. MAINTENANCE AND REPAIRS:

12.1 The OCCUPANT shall, at its own expense, maintain all plumbing, wiring, heating and cooling devices, and ductwork, located on the Licensed Premises in proper working condition during the term of this License Agreement.

12.2 The OCCUPANT shall, at its own expense, make such necessary repairs to the plumbing, wiring, heating and cooling devices, and ductwork, located on the Licensed Premises, so as to continue to provide all such service as required by this License Agreement. The COUNTY shall not be responsible for repairs upon implements or articles which are the personal property of OCCUPANT, nor shall the COUNTY bear the expense of repairs to the Licensed Premises necessitated by damage caused by the OCCUPANT beyond normal wear and tear for a shelter facility.

14. JANITORIAL SERVICE:

The OCCUPANT shall, at its own expense, provide janitorial services and supplies for cleaning of the Licensed Premises, trash removal, and replacement of fluorescent bulbs, starters and ballasts, as needed.

15. UTILITIES:

The OCCUPANT shall bear the cost of heat, electricity, air conditioning, sewer, and water services to the Licensed Premises.

16. The OCCUPANT agrees that in exercising its management responsibilities of the Licensed Premises, including, in particular, the maintenance, repair, alterations and construction relating thereto, it shall fully comply with all applicable laws, rules, ordinances and regulations as issued by any political subdivision having jurisdiction and authority in connection with said property.

17. The OCCUPANT shall observe reasonable precautions to prevent waste of heat, electricity, water, air-conditioning or any other utility or service.

18. The COUNTY shall, at its expense, provide and maintain the Licensed Premises with accessibility and facilities meeting code requirement for handicapped persons whenever possible.

19. OCCUPANT INSTALLED PROPERTY:

Any equipment, trade fixtures, or furniture installed by the OCCUPANT including but not limited to moveable partitions, shelving units, projection screens and audio-video equipment attached to the Licensed Premises by the OCCUPANT, shall remain the property of the OCCUPANT. The OCCUPANT shall have the right to remove the above-described equipment, fixtures or furniture at the expiration or termination of this License Agreement or any extension thereof, even though said equipment, fixtures, or equipment are attached to the Licensed Premises, provided that floor and wall surfaces are reasonably restored.

20. TELECOMMUNICATIONS AND PHONES:

The OCCUPANT shall, at its own expense, procure and manage telecommunications and phones as necessary to conduct its business operations in the Licensed Premises.

21. LIAISON/NOTIFICATION:

20.1 To assist the parties in the day-to-day performance of this contract and to ensure compliance with the specifications and provide ongoing consultation, a liaison shall be designated by the OCCUPANT and by the COUNTY. The parties shall inform the other, in writing, of any change in the designated liaison. At the time of execution of this Contract, the following persons are the designated liaisons:

OCCUPANT Liaison: Margaret Vimont	Phone Number: 612-289-2592
COUNTY Liaison: Michael Lexvold	Phone Number: 651-438-8180

20.2 All notices required to be provided pursuant to this License Agreement shall be provided in writing and either personally delivered or sent by Certified U.S. Mail, return receipt requested, to the following named persons and addresses:

To OCCUPANT:

Michelle Murray  
President and CEO  
Nexus Family Healing  
505 Hwy. 169 No., Suite 500  
Plymouth, MN 55441

To COUNTY:

Michael Lexvold  
Facilities Management Director  
Dakota County Administration Center  
1590 Highway 55  
Hastings, MN 55033

Notice shall be deemed to be given on the date it is personally delivered or on the second day after the date of mailing as provided above. A notification to the COUNTY regarding a breach or termination of this License Agreement shall also be provided to the office of the County Attorney, 1560 Highway 55, Hastings, Minnesota 55033.

22. AMENDMENTS:

Any amendments to this License Agreement are only valid when reduced to writing, specifically identified as an amendment, and signed by each party's authorized representative.

23. INTEGRATION:

This License Agreement is the final expression of the agreement of the parties as to the license terms for OCCUPANT'S use of the Licensed Premises and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations, either oral or written, not contained in those agreements. For the avoidance of doubt, the parties acknowledge that the OCCUPANT will use the Licensed Premises in connection with the Services Contract but the parties' obligations to each other relating to the license for use of the Licensed Premises shall be governed exclusively by this License Agreement.

24. MISCELLANEOUS:

Each of the parties represents and warrants to the other party that the person signing this License Agreement on its behalf is duly authorized by law to execute this License Agreement and legally bind their respective party. The headings herein are inserted only for convenience and reference and shall in no way define, limit, or describe the scope or intent of any provision of this License Agreement. This License Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Minnesota.

IN WITNESS WHEREOF, the parties have by their duly authorized officers, executed this License Agreement in duplicate on the date indicated below, intending to be bound thereby.

OCCUPANT: NEXUS FAMILY HEALING

COUNTY: COUNTY OF DAKOTA

By \_\_\_\_\_  
Name: Michelle Murray  
Title: President and CEO

By \_\_\_\_\_  
Michael Lexvold  
Facilities Management Director

Date \_\_\_\_\_

Date \_\_\_\_\_

Approved as to form:

\_\_\_\_\_  
Assistant Dakota County Attorney/Date

Approved by Dakota County Board  
**Resolution No. 24-TBD**

## ATTACHMENT 1

That part of Government Lots 2 and 4 being described as the South 693.00 feet of the West 660 feet of the Northwest Quarter of Section 26, Township 28, Range 23, Dakota County, Minnesota, except:

- A. The South 417.42 feet of the West 417.42 feet thereof.
- B. The West 378.00 feet of the North 275.58 feet thereof.
- C. The South 417.42 feet of the East 190.50 feet thereof.



**Aspen  
House**

Services Responsibility Matrix

Last Updated: 11/22/24

x = primary responsibility  
\* = other role

Category	Item	County	Nexus	Notes
<b>Utilities</b>				
	Electricity	x		County pays, invoices Nexus
	Natural Gas	x		County pays, invoices Nexus
	Water and Sanitary Sewer	x		County pays, invoices Nexus
	Storm Sewer	x		County pays, invoices Nexus
	Waste Management (trash, recycling, compost)		x	Arrange provider and pay direct
	Internet		x	Arrange provider and pay direct
	Cable TV		x	Arrange provider and pay direct
	Phone		x	Arrange provider and pay direct
	Card Access System		x	Arrange provider and pay direct
<b>Services (ongoing contracts, services to be provided by another vendor)</b>				
	Custodial Services		x	Arrange provider and pay direct;
	Pest Control		x	Arrange provider and pay direct;
	Window Washing (exterior)		x	As needed
	Window Washing (interior)		x	As needed
	Snow Removal (drive and parking lot)		x	
	Snow Removal (sidewalks)		x	
	Lawn mowing, trimming, landscaping		x	Mow and trim lawn, basic plant care around building
<b>Ongoing Maintenance (scheduled preventative maintenance efforts or service calls for issues)</b>				

	Commercial Kitchen Equipment Maintenance and Service	*	x	Nexus to do Preventative Maintenance and County to replace equipment if deemed ne
	HVAC Equipment Maintenance	*	x	Nexus to do Preventative Maintenance and County to replace HVAC equipment if deemed necessary. (See attached Sample Duties List for more information.)
	Drain Cleaning		x	As Needed
	Duct Cleaning	x		As Needed
	Plumbing Maintenance	x	*	Nexus to do drain cleaning. County to replace fixtures if deemed necessary. (See attached Duties List for more information.)
	Electrical Maintenance	x	*	Nexus responsible for damaged fixtures (outlet switches, etc..). County responsible for main electrical system and failed fixtures.
	Card access reader system maintenance		x	Nexus system
	Laundry equipment maintenance	*	x	Routine maintenance or service based on u County will replace if deemed necessary.
	Ceilings	x	*	Monthly visual check for stains or damage.
	Exterior Light Maintenance	x		Parking lot and building mounted fixtures
<b>Routine Inspections</b>				
	Emergency lights	x		Maintain, test and repair
	Monthly Fire Extinguisher Inspection	x		By County staff monthly and certified annual vendor
	5-Year Fire Extinguisher Inspection	x		County and contractor complete a review of extinguishers
	Annual Fire Marshal/Inspector Walkthrough	x		County and staff walk the building with the Fire Marshal/Inspector for compliance checks (frequency may vary depending on Fire Marshal/Inspector)
	Semi Annual Kitchen Hood Suppression System Inspection	x		County and contractor complete a semi annual suppression system test on the kitchen hood
	MN Department of Public Health Commercial Kitchen Inspection		x	Nexus to coordinate inspections
	Roof Inspections	x		By County staff monthly and annually by vendor
<b>Building Repairs (repair or replacement due to damage)</b>				
	Doors	x		
	Door hardware	x	*	County to repair/replace; Nexus to cover c

	Card access readers		x	Nexus to repair/replace; Nexus to cover co
	Windows	x	*	County to repair/replace; Nexus to cover c
	Window shades/blinds		x	County to repair/replace; Nexus to cover c
	Walls		x	Nexus to repair; Nexus to cover costs.
	Ceilings		x	Nexus to repair; Nexus to cover costs.
	Floors		x	Nexus to repair/replace; Nexus to cover co
	Countertop/cabinets	x	*	County to repair/replace; Nexus to cover c
	Appliances (other than commercial kitchen)		x	Nexus to repair/replace; Nexus to cover co
	Furniture		x	Nexus to repair/replace; Nexus to cover co
	Shower curtains		x	Nexus to repair/replace; Nexus to cover co
	Plumbing items/issues	x	*	County to repair/replace; Nexus to cover c
	Electrical items/issues	x	*	County to repair/replace; Nexus to cover c
<b>Capital Replacement Costs (planned, long-term upgrades or replacements)</b>				
	Loose Items (FF&E)		x	Nexus Responsibility
	AV Equipment in Living Rooms (TVs)		x	Nexus Responsibility
	IT/AV Equipment in Conference Rooms		x	Nexus Responsibility
	Major Building HVAC Systems and Equipment	x		Planned replacements based on end of life by piece of equipment).
	Commercial Kitchen Equipment	x	*	Planned replacements based on end of life by piece of equipment). Nexus responsible for unplanned replacement to change in use or damage.
	Roof replacement	x		Planned replacements based on end of life
	Exterior Doors replacement	x		Planned replacements based on end of life
	Exterior Window replacement	x		Planned replacements based on end of life
	Interior Doors	x		Planned replacements based on end of life
	Interior Windows	x		Planned replacements based on end of life
	Carpet or flooring replacement	x		Planned replacements based on end of life
	Interior wall painting	x		Planned replacements based on end of life
	Plumbing fixtures	x		Planned replacements based on end of life
	Countertops/casework	x		Planned replacements based on end of life



## OCCUPANT'S MAINTENANCE DUTIES SAMPLE LIST

### Furnace

Check Thermostat Calibration and Operation Annually  
Check Furnace Filter (Every 3 Months)  
Check for Proper Ignition Upon A Heat Call  
Clean and Check Burners  
Check Draft Fan Operation  
Check All Safety Controls  
Check Blower Wheel Condition  
Clean Cabinets and Outside of Unit  
Secure All Electrical Connections  
Lubricate All Applicable Parts  
Check Flue for Obstructions and Clean Drain Lines and Trap  
Inspect Heat Exchanger for Cracks or Corrosion  
Clean Fresh Air Intake Screen  
Check Exhaust Outside for Obstructions (When Applicable)

### A/C

Outdoor Unit  
Clean & Check Coil as needed  
Clean & Check Outdoor Fan Blades  
Check & Tighten Electrical Connections on Outdoor Un  
Tighten Service Caps to Prevent Refrigerant Leaks  
Apply Protective Coat on Painted Surface  
Clean Debris from Outdoor Unit

### Water Softener

Culligan Water softener,  
Mo# 01022173  
Ser# VL 14103472  
P# 01022173  
Salt tank approx. 70 gallons

### Service:

Softener is plugged into power supply System is in service mode  
Test output water for hardness (Annually)  
Check Brine Tank, Clean (Annually)  
Check Salt Level, Salt level is above water level; refill if need be (up to  $\frac{2}{3}$ )  
Check Water Level  
Check All Connections for leaks



# Board of Commissioners

## Request for Board Action

Item Number: DC-3747

Agenda #: 11.10

Meeting Date: 12/3/2024

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Approval Of Right Of Way Acquisition For Trail Easement For Veterans Memorial Greenway In City Of Eagan, County Project P00147**

### PURPOSE/ACTION REQUESTED

Approve right of way acquisition for permanent and temporary construction easements for County Project (CP) P00147.

### SUMMARY

To provide a safe and efficient greenway transportation system, Dakota County is proceeding with the Veterans Memorial Greenway Project (Attachment: Project Location Map). Veterans Memorial Greenway, Phase II, will entail the construction of about two miles of shared-use trail in Eagan and Inver Grove Heights, including a bridge over State Trunk Highway 3. Construction is proposed in 2025. Phase II is being funded in part by Federal allocated funding. The Federal funding associated with CP P00147, Phase II, requires the timely acquisition of necessary right of way.

Dakota County is leading the design, construction, and right of way acquisition for CP P00147, Phase II. Acquisition of right of way in the form of permanent and temporary construction easements from four parcels is recommended to proceed with CP P00147. Permanent easements are necessary for the trail alignment, and temporary construction easements are necessary for multiuse trail construction for grading and restoration associated with trail grading and retaining wall installation to mitigate steep slopes. All permanent trail and retaining wall improvements will be located within County easements. Patchin Messner Appraisals, Inc. has completed the appraisals with a total appraised value of \$198,100. Appraisal data has been provided to the County Board in a separate, confidential spreadsheet, as the appraisals are confidential, non-public data pursuant to Minn. Stat. § 13.44, subd. 3.

### RECOMMENDATION

Staff recommends approval of right of way acquisition for the right of way necessary for CP P00147.

### EXPLANATION OF FISCAL/FTE IMPACTS

Currently, there are available Acquisition Opportunity Fund (AOF) and County AOF matching funds in the approved 2024 Parks Capital Improvement Program budget for this acquisition. If AOF funds are not available, Environmental Legacy Funds (ELF) are available for this acquisition. There is currently \$10,245,962 allocated ELF within the Parks Capital Improvement Program. Sufficient funds are available for the right of way necessary for CP P00147.

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

WHEREAS, to provide a safe and efficient regional greenway transportation system, Dakota County is proceeding with the Veterans Memorial Greenway County Project (CP) P00147; and

WHEREAS, CP P00147, Phase II, will entail the construction of about two miles of shared-use trail in Eagan and Inver Grove Heights, including a bridge over State Trunk Highway 3; and

WHEREAS, Dakota County is the lead agency for design, construction administration, and right of way acquisition necessary in 2024 for construction to begin in 2025; and

WHEREAS, the acquisition of permanent and temporary construction easements from four private property parcels is necessary; and

WHEREAS, the acquisition of the following four parcels is necessary to move forward with the project:

20-58500-04-070 - Jacquelynn and Scott Baker - Parcel 3

A permanent easement for greenway purposes over, under, and across the north 60.27 feet of Lot 16, Block 1, Lakeside Estates, according to the recorded plat thereof, Dakota County, Minnesota.

Said greenway easement contains approximately 6,027 square feet.

10-44300-01-170 - Robert Snyder - Parcel 4

A temporary easement for greenway purposes over, under, and across the south 15.00 feet of the north 75.27 feet of Lot 17, Block 1, Lakeside Estates, according to the recorded plat thereof, Dakota County, Minnesota.

A permanent easement for greenway purposes over, under, and across the north 60.27 feet of Lot 17, Block 1, Lakeside Estates, according to the recorded plat thereof, Dakota County, Minnesota.

Said temporary easement contains approximately 1,500 square feet.

Said greenway easement contains approximately 6,027 square feet.

10-44300-01-180 - Nicole Medin - Parcel 5

A temporary easement for greenway purposes over, under, and across the south 15.00 feet of the north 75.27 feet of Lot 18, Block 1, Lakeside Estates, according to the recorded plat thereof, Dakota County, Minnesota.

A permanent easement for greenway purposes over, under, and across the north 60.27 feet of Lot 18, Block 1, Lakeside Estates, according to the recorded plat thereof, Dakota County, Minnesota.

Said temporary easement contains approximately 1,467 square feet.

Said greenway easement contains approximately 5,894 square feet.

10-66400-01-010 - St. Thomas Becket Church - Parcel 6

A temporary easement for greenway purposes over, under, and across that part of Lot 1, Block 1, St. Thomas Becket Addition, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

Commencing at the northwest corner of said Lot 1; thence South 00 degrees 06 minutes 18 seconds West, assumed bearing along the west line of said Lot 1 a distance of 92.82 feet; thence North 89 degrees 57 minutes 28 seconds East a distance of 245.63 feet; thence easterly a distance of 60.75 feet along a tangential curve concave to the north having a radius of 250.00 feet and an internal angle of 13 degrees 55 minutes 23 seconds; thence North 76 degrees 02 minutes 05 seconds East, tangent to said curve, a distance of 33.38 feet; thence easterly a distance of 18.60 feet along a tangential curve concave to the south having a radius of 80.62 feet and a central angle of 13 degrees 13 minutes 17 seconds; thence North 89 degrees 15 minutes 22 seconds East, tangent to said curve, a distance of 26.40 feet; thence southeasterly a distance of 38.69 feet along a tangential curve concave to the southwest having a radius of 58.24 feet and a central angle of 38 degrees 03 minutes 35 seconds; thence South 52 degrees 41 minutes 03 seconds East, tangent to said curve, a distance of 49.61 feet; thence easterly a distance of 84.39 feet along a tangential curve concave to the north having a radius of 151.51 feet and a central angle of 31 degrees 54 minutes 47 seconds to the point of beginning; thence northeasterly a distance of 152.56 feet along a tangential curve concave to the northwest having a radius of 151.51 feet and an internal angle of 57 degrees 41 minutes 36 seconds; thence North 37 degrees 42 minutes 33 seconds East, tangent to said curve, a distance of 3.56 feet; thence northeasterly a distance of 19.21 feet along a tangential curve concave to the southeast having a radius of 24.00 feet and a central angle of 45 degrees 51 minutes 51 seconds; thence North 83 degrees 34 minutes 24 seconds East, tangent to said curve, a distance of 115.65 feet to the east line of said Lot 1; thence South 04 degrees 20 minutes 18 seconds West along said east line a distance of 46.03 feet; thence South 04 degrees 06 minutes 40 seconds West along said east line a distance of 77.50 feet; thence North 82 degrees 32 minutes 58 seconds West a distance of 119.07 feet; thence North 05 degrees 40 minutes 19 seconds East a distance of 31.66 feet; thence North 88 degrees 19 minutes 06 seconds West a distance of 16.33 feet; thence westerly a distance of 35.87 feet along a non-tangential curve concave to the south having a radius of 175.92 feet, a central angle of 11 degrees 40 minutes 52 seconds, and a chord that bears South 89 degrees 48 minutes 11 seconds West; thence southwesterly a distance of 85.61 feet along a non-tangential curve concave to the southeast having a radius of 256.05 feet, a central angle of 19 degrees 09 minutes 25 seconds, and a chord that bears South 76 degrees 24 minutes 44 seconds West; thence North 33 degrees 50 minutes 28 seconds West, not tangent to said curve a distance of 15.43 feet to the point of beginning.

A permanent easement for greenway purposes over, under, and across that part of Lot 1, Block 1, St. Thomas Becket Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying northerly of the following described line:

Commencing at the northwest corner of said Lot 1; thence South 00 degrees 06 minutes 18 seconds West, assumed bearing along the west line of said Lot 1 a distance of 92.82 feet to the point of beginning of the line to be described; thence North 89 degrees 57 minutes 28 seconds East a distance of 245.63 feet; thence easterly a distance of 60.75 feet along a tangential curve concave to the north having a radius of 250.00 feet and an internal angle of 13 degrees 55 minutes 23 seconds; thence North 76 degrees 02 minutes 05 seconds East, tangent to said curve, a distance of 33.38 feet; thence easterly a distance of 18.60 feet along a tangential curve concave to the south having a

radius of 80.62 feet and a central angle of 13 degrees 13 minutes 17 seconds; thence North 89 degrees 15 minutes 22 seconds East, tangent to said curve, a distance of 26.40 feet; thence southeasterly a distance of 38.69 feet along a tangential curve concave to the southwest having a radius of 58.24 feet and a central angle of 38 degrees 03 minutes 35 seconds; thence South 52 degrees 41 minutes 03 seconds East, tangent to said curve, a distance of 49.61 feet; thence easterly a distance of 236.95 feet along a tangential curve concave to the north having a radius of 151.51 feet and a central angle of 89 degrees 36 minutes 23 seconds; thence North 37 degrees 42 minutes 33 seconds East, tangent to said curve, a distance of 3.56 feet; thence northeasterly a distance of 19.21 feet along a tangential curve concave to the southeast having a radius of 24.00 feet and a central angle of 45 degrees 51 minutes 51 seconds; thence North 83 degrees 34 minutes 24 seconds East, tangent to said curve, a distance of 115.65 feet, more or less, to the east line of said Lot 1 and said line there terminating.

Said temporary easement contains approximately 15,353 square feet.  
Said greenway easement contains approximately 68,014 square feet.

; and

WHEREAS, the parcels have been appraised, and offers are being prepared for a total appraised value of \$198,100; and

WHEREAS, the Veterans Memorial Greenway Phase II property acquisition and closing costs are eligible for a 75 percent Acquisition Opportunity Fund (AOF) grant through the Metropolitan Council (MC); and

WHEREAS, an AOF grant can be submitted to the MC after a purchase agreement is signed by the Physical Development Director and the property owners; and

WHEREAS, if the County is awarded an AOF grant by the MC for the properties, the Chair of the County Board of Commissioners is required to sign an Agreement and Restrictive Covenant (ARC) with the MC; and

WHEREAS, there is adequate MC and County AOF matching funds in the approved 2024 Parks Capital Improvement Program budget for the property acquisition; and

WHEREAS, the 2024 Parks Capital Improvement Program Budget includes sufficient funds for CP P00147 right of way acquisition.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the appraised values prepared by Patchin Messner Valuation Counselors for the acquisition of the right of way for County Project P00147 and authorizes County staff, in its discretion, to share the appraisal data with the respective landowners, including all or portions of the completed appraisals as part of the negotiations process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the acquisition of right of way for County Project P00147 at the approved appraised values and, in accordance with County policy, authorizes payment from the 2024 Parks Capital Improvement Program Budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Division Director to execute a purchase agreement with the respective owners to acquire easements on their property, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes staff to submit an Acquisition Opportunity Fund grant request to the Metropolitan Council to receive up to 75 percent of the property acquisition costs; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Board Chair to execute an Agreement and Restrictive Covenant with the Metropolitan Council, which is required by the Metropolitan Council as part of an Acquisition Opportunity Fund grant agreement; and

BE IT FURTHER RESOLVED, That following acquisition of the properties, staff will submit the necessary forms and documentation to the Metropolitan Council to receive approximately \$148,575 of reimbursement funds that will be returned to the 2024 Parks Capital Improvement Program.

**PREVIOUS BOARD ACTION**

- 20-430; 9/1/20
- 22-376; 9/6/22
- 22-567; 12/13/22

**ATTACHMENTS**

- Attachment: Project Location Map
- Attachment: Confidential Memo (Board Only)

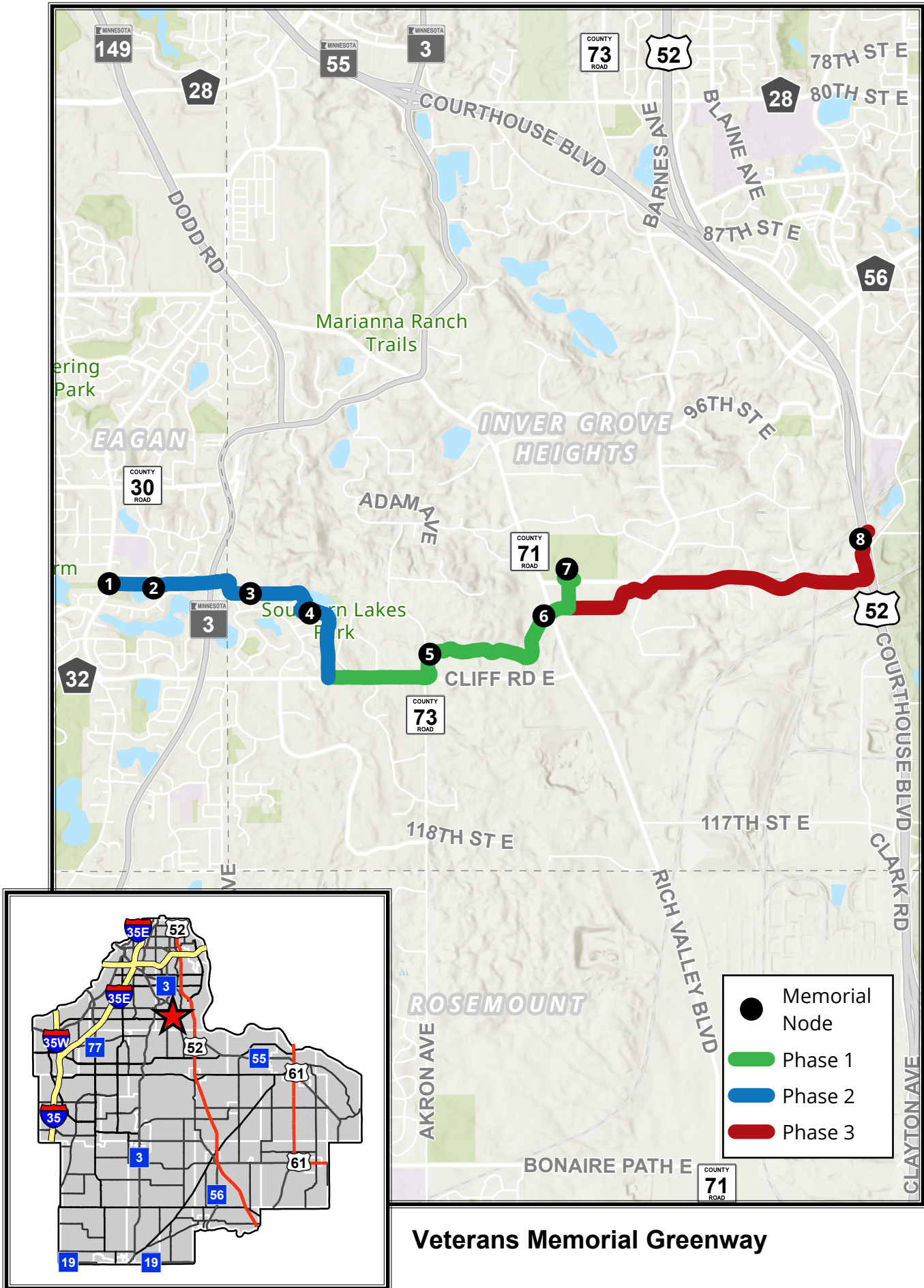
**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler  
Author: Tony Wotzka

# Attachment: Project Location Map



**Veterans Memorial Greenway**



# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3932

Agenda #: 11.11

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Accept Donation Of Regional Greenway Trail Easement From City Of Eagan For Veterans Memorial Greenway, County Project P00147**

### PURPOSE/ACTION REQUESTED

Authorize acceptance of a donated 37,855 square-foot regional greenway trail easement (Easement) from the City of Eagan (City) for a segment of the Veterans Memorial Greenway in the cities of Eagan and Inver Grove Heights.

### SUMMARY

To provide a safe and efficient greenway transportation system, Dakota County is proceeding with the Veterans Memorial Greenway Project (Attachment: Project Location Map). By Resolution No. 17-493 (September 26, 2017), the Dakota County Board of Commissioners (County Board) approved the Rich Valley Regional Greenway Master Plan, now known as the Veterans Memorial Greenway Master Plan since the greenway's 2020 renaming. The Master Plan identified the land within the existing Lakeside Park in Eagan as the preferred alignment for a segment of the Greenway trail.

Veterans Memorial Greenway, Phase II, will entail the construction of about two miles of shared-use trail, including a bridge over State Trunk Highway 3 in Eagan and Inver Grove Heights. Construction is proposed in 2025. Phase II is being funded in part by Federal and State funding.

The County Easement is legally described in Attachment: Legal Description of Regional Trail Easement, and generally depicted in Attachment: General Depiction of Regional Trail Easement, on the Eagan Property. Eagan has been a very cooperative partner in this project, is willing to donate the Easement to the County, and supports the construction of a new regional greenway trail.

A Dakota County Donation Plan (Donation Plan) has been adopted in accordance with Policy 1570 Gift Acceptance by Resolution No. 24-101 (February 27, 2024). The donation that the City of Eagan is providing for the Veterans Memorial Greenway warrants a recognition and thank-you letter signed by the Board Chair and Commissioner of the Donor's district (Attachment: Recognition Letter).

### RECOMMENDATION

Staff recommends acceptance of the Easement from the City of Eagan for the Veterans Memorial Greenway project.

### EXPLANATION OF FISCAL/FTE IMPACTS

There is no cost to accept the donated Easement. There is adequate funding included in the 2024



Parks Capital Improvement Program budget to construct the new section of the Greenway trail on the Eagan property.

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

WHEREAS, by Resolution No. 17-493 (September 26, 2017), the Dakota County Board of Commissioners approved the Rich Valley Regional Greenway Master Plan, now known as the Veterans Memorial Greenway (Greenway) Master Plan since its 2020 renaming; and

WHEREAS, the Greenway Master Plan identified the land within the existing Lakeside Park, in Eagan as the preferred alignment for a segment of the Greenway trail location; and

WHEREAS, the 2024 Parks Capital Improvement Program has adequate fund balance to construct a new section of the Greenway trail on the City of Eagan’s property; and

WHEREAS, Eagan is supportive of granting an easement to the County and for the County to construct a new regional greenway trail on its property; and

WHEREAS, the City held a public hearing on the proposed regional trail easement on November 5, 2024, and the City Council approved donating the Eagan property easement on November 5, 2024.

NOW, THEREFORE, BE IT RESOLVED, the Dakota County Board of Commissioners hereby authorizes acceptance of a 37,855 square foot regional greenway trail easement from the City of Eagan, which is located on their property in Lakeside Park for a section of the Veterans Memorial Greenway Regional Trail, approved as to form by the County Attorney’s Office.

**PREVIOUS BOARD ACTION**

17-493; 9/26/17  
23-482; 10/24/23

**ATTACHMENTS**

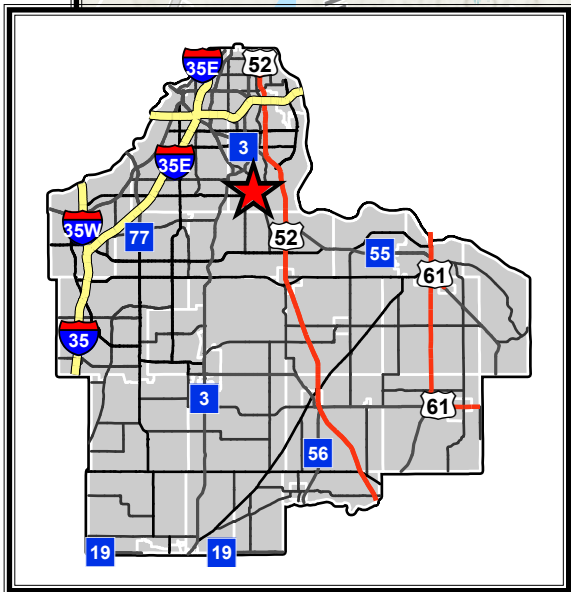
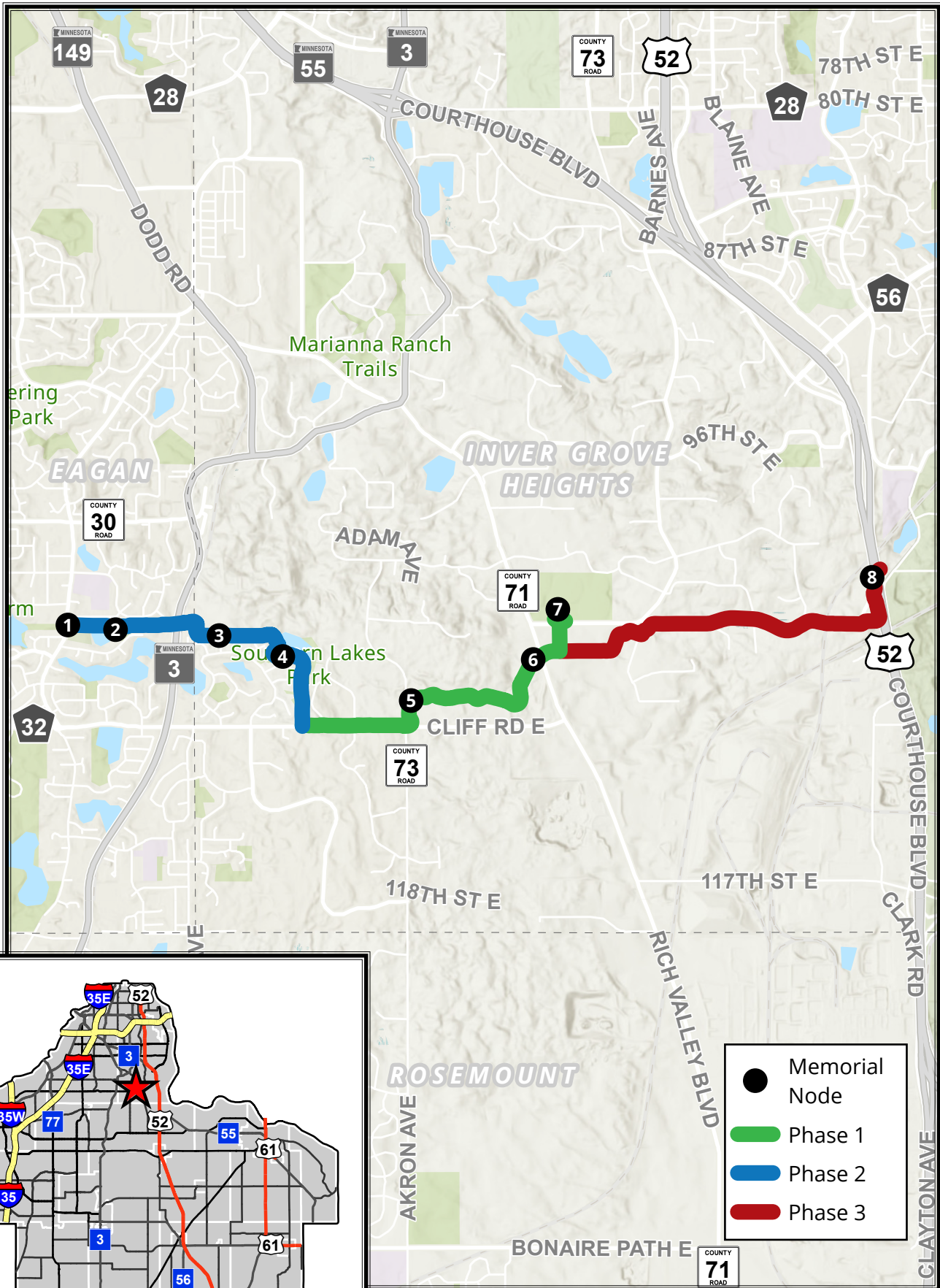
- Attachment: Project Location Map
- Attachment: Legal Description of Regional Trail Easement
- Attachment: General Depiction of Regional Easement
- Attachment: Recognition Letter

**BOARD GOALS**

- A Great Place to Live       A Healthy Environment  
 A Successful Place for Business and Jobs       Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler  
Author: Tony Wotzka



- Memorial Node
- Phase 1
- Phase 2
- Phase 3

**Veterans Memorial Greenway**

## Attachment: Legal Description

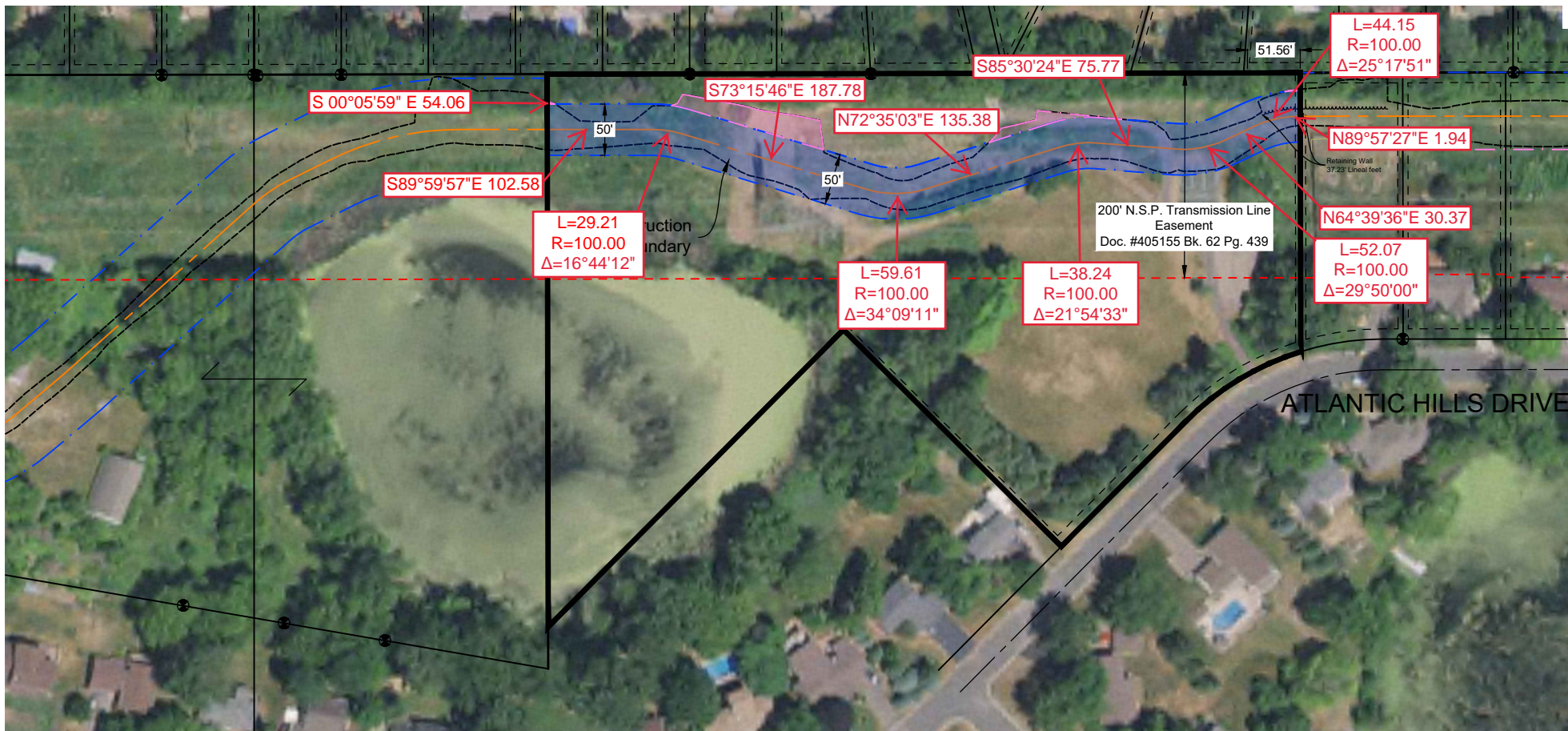
**Project 98-020 – Veterans Memorial Greenway – Phase II**  
**10-44300-00-010**  
**City of Eagan**  
**Lakeside Park Property**

### Permanent Greenway Easement Description

A permanent 50.00 foot wide easement for greenway purposes over, under, and across that part of Outlot A, Lakeside Estates, according to the recorded plat thereof, Dakota County, Minnesota, lying 25.00 feet on each side of the following described centerline:

Commencing at the northwest corner of said Outlot A; thence South 00 degrees 05 minutes 59 seconds East, assumed bearing along the west line of said Outlot A a distance of 54.06 feet to the point of beginning of the centerline to be described; thence South 89 degrees 59 minutes 57 seconds East a distance of 102.58 feet; thence southeasterly a distance of 29.21 feet along a tangential curve concave to the southwest having a radius of 100.00 feet and a central angle of 16 degrees 44 minutes 12 seconds; thence South 73 degrees 15 minutes 46 seconds East, tangent to said curve, a distance of 187.78 feet; thence easterly a distance of 59.61 feet along a tangential curve concave to the north having a radius of 100.00 feet and a central angle of 34 degrees 09 minutes 11 seconds; thence North 72 degrees 35 minutes 03 seconds East, tangent to said curve, a distance of 135.38 feet; thence easterly a distance of 38.24 feet along a tangential curve concave to the south having a radius of 100.00 feet and a central angle of 21 degrees 54 minutes 33 seconds; thence South 85 degrees 30 minutes 24 seconds East, tangent to said curve, a distance of 75.77 feet; thence easterly a distance of 52.07 feet along a tangential curve concave to the north having a radius of 100.00 feet and a central angle of 29 degrees 50 minutes 00 seconds; thence North 64 degrees 39 minutes 36 seconds East, tangent to said curve, a distance of 30.37 feet; thence easterly a distance of 44.15 feet along a tangential curve concave to the southeast having a radius of 100.00 feet and a central angle of 25 degrees 17 minutes 51 seconds; thence North 89 degrees 57 minutes 27 seconds East, tangent to said curve, a distance of 1.94 feet to the east line of said Outlot A, and said centerline there terminating.

Said permanent greenway easement contains approximately 37,855 square feet.



OWNER: CITY OF EAGAN  
 PARCEL 2  
 PROJECT NO. CP 98-020 PHASE 2  
 PID 10-44300-00-010

PERMANENT EASEMENT (SQ. FT.) 37,855

TEMPORARY EASEMENT (SQ. FT.) 3,553

TOTAL LENGTH ALONG ALIGNMENT (FT.) 757.1

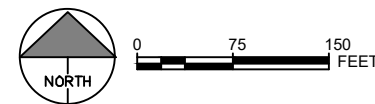
TOTAL LENGTH OF RETAINING WALL (LFT.) 37.2

LEGEND

- DENOTES EXISTING PROPERTY LINE
- DENOTES PROPOSED RETAINING WALL
- DENOTES CONSTRUCTION LIMITS
- DENOTES EXISTING R/W LINE
- DENOTES EXISTING UTILITY EASEMENT LINE
- DENOTES PROPOSED PERMANENT EASEMENT LINE
- DENOTES PROPOSED CENTERLINE LINE
- DENOTES PROPOSED TEMPORARY EASEMENT LINE
- DENOTES EXISTING MONUMENT
- DENOTES EXISTING MONUMENT (TO BE REMOVED)

DATE: 10/11/2024

VETERANS MEMORIAL GREENWAY PROPERTY EXHIBIT  
 EAGAN, MINNESOTA



12/3/2024

Mike Maguire, Mayor  
Eagan Municipal Center  
3830 Pilot Knob Road  
Eagan, MN 55122

Dear Mr. Mike Maguire:

Thank you so much for your generous donation of a permanent trail easement made on November 4th, 2024. Our organization is going to use this easement for a segment of the Veterans Memorial Greenway in the cities of Eagan and Inver Grove Heights that will provide a link between Dodd Road and the future Lebanon Hills Greenway and the Mississippi River Greenway in eastern Dakota County.

County Board members join me in thanking you and the City of Eagan for your generous support.

Best Regards,

Joe Atkins, Chair  
Dakota County Commissioners

Bill Droste  
Commissioner, District 4

**County Board of Commissioners**

**P** 651-438-4418 **W** [www.dakotacounty.us](http://www.dakotacounty.us)  
**A** Dakota County Administration Center • 1590 Highway 55 • Hastings • MN 55033





# Board of Commissioners

## Request for Board Action

---

Item Number: DC-3943

Agenda #: 11.12

Meeting Date: 12/3/2024

---

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Accept Donation Of Regional Greenway Trail Easements From City Of Inver Grove Heights For Veterans Memorial Greenway, County Project P00147**

### PURPOSE/ACTION REQUESTED

Authorize acceptance of a donated 3,453 square-foot regional greenway trail easement and 267,808 square-foot regional greenway corridor easement (Easements) from the City of Inver Grove Heights (City) for a segment of the Veterans Memorial Greenway in the City.

### SUMMARY

To provide a safe and efficient greenway transportation system, Dakota County is proceeding with the Veterans Memorial Greenway Project (Attachment: Project Location Map). By Resolution No. 17-493 (September 26, 2017), the Dakota County Board of Commissioners (County Board) approved the Rich Valley Regional Greenway Master Plan, now known as the Veterans Memorial Greenway Master Plan since the greenway's 2020 renaming. The Master Plan identified the land within the existing Southern Lakes Park and Rich Valley Park in Inver Grove Heights as the preferred alignment for various segments of the Greenway trail.

Veterans Memorial Greenway, Phase II, will entail the construction of about two miles of shared-use trail, including a bridge over State Trunk Highway 3 in Eagan and Inver Grove Heights. Construction is proposed in 2025. Phase II is being funded in part by Federal and State funding.

The Easements are legally described in Attachment: Legal Description of Regional Trail Easement, and generally depicted in Attachment: General Depiction of Regional Trail Easement, on the City Property. Inver Grove Heights has been a very cooperative partner in this project, is willing to donate the Easements to the County, and supports the construction of a new regional greenway trail.

A donation plan (Donation Plan) has been adopted by the County in accordance with Policy 1570 Gift Acceptance by Resolution No. 24-101 (February 27, 2024). The donation that the City is providing for the Veterans Memorial Greenway warrants a recognition and thank-you letter, signed by the Board Chair and Commissioner of the Donor's district (Attachment: Recognition Letter).

### RECOMMENDATION

Staff recommends acceptance of the Easements from the City of Inver Grove Heights for the Veterans Memorial Greenway project.

**EXPLANATION OF FISCAL/FTE IMPACTS**

There is no cost to accept the donated Easements. There is adequate funding included in the 2024 Parks Capital Improvement Program budget to construct the new section of the Greenway trail on the Inver Grove Heights property.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, by Resolution No. 17-493 (September 26, 2017), the Dakota County Board of Commissioners approved the Rich Valley Regional Greenway Master Plan, now known as the Veterans Memorial Greenway (Greenway) Master Plan since its 2020 renaming; and

WHEREAS, the Greenway Master Plan identified the land within the existing Southern Lakes Park and Rich Valley Park, in Inver Grove Heights as the preferred alignment for various segments of the Greenway trail location; and

WHEREAS, the 2024 Parks Capital Improvement Program has adequate fund balance to construct a new section of the Greenway trail on the City of Inver Grove Heights’s property; and

WHEREAS, Inver Grove Heights is supportive of granting an easement to the County and for the County to construct a new regional greenway trail on its property; and

WHEREAS, the City Council approved donating a regional greenway trail on the Rich Valley Park property and a greenway corridor easement on the Southern Lakes Park City properties on **TBD**, 2024.

NOW, THEREFORE, BE IT RESOLVED, the Dakota County Board of Commissioners hereby authorizes acceptance of a 267,808 square-foot regional greenway trail easement and a 3,453 square-foot regional greenway corridor easement from the City of Inver Grove Heights, on their property in Rich Valley Park and Southern Lakes Park for sections of the Veterans Memorial Greenway Regional Trail, approved as to form by the County Attorney’s Office.

**PREVIOUS BOARD ACTION**

- 17-493; 9/26/17
- 24-188; 4/9/24

**ATTACHMENTS**

- Attachment: Project Location Map
- Attachment: Legal Description of Regional Trail Easement-Rich Valley Park
- Attachment: Legal Description of Regional Trail Easement-Southern Lakes Park
- Attachment: General Depiction of Regional Easement
- Attachment: Recognition Letter

**BOARD GOALS**

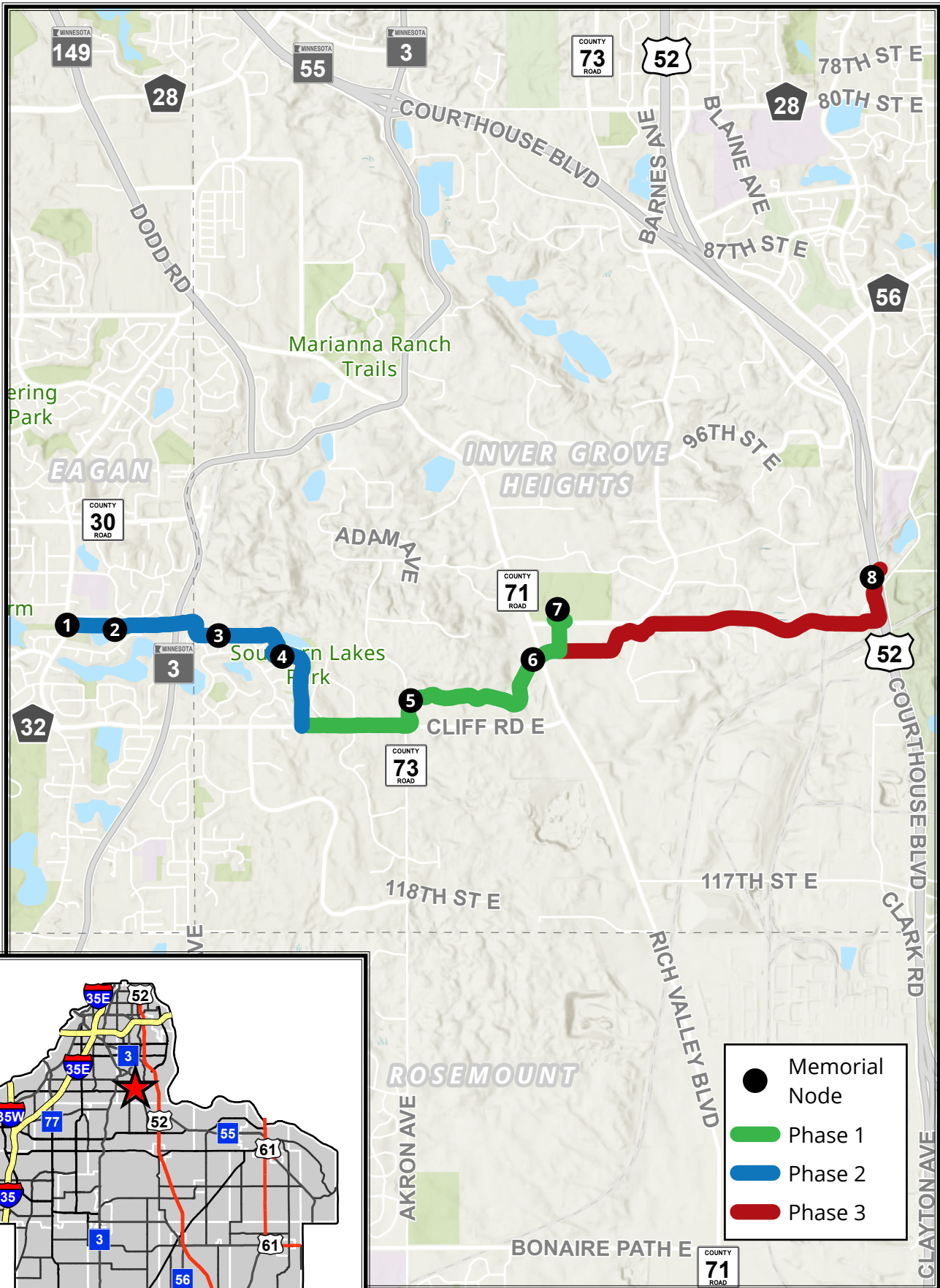
- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler

Author: Tony Wotzka





**Veterans Memorial Greenway**

## **Attachment: Legal Description of Regional Trail Easement-Rich Valley Park**

**Project 98-020 – Veterans Memorial Greenway**

**20-02900-03-012**

**City of Inver Grove Heights – Rich Valley Athletic Complex**

### **Permanent Greenway Easement Description**

A permanent 20.00 foot wide easement for greenway purposes over, under, and across that part of the South Half of the Northeast Quarter of Section 29, Township 27 North, Range 22 West, Dakota County, Minnesota, lying northerly of the northerly right of way of County State Aid Highway No. 73, and lying within 10.00 feet on each side of the following described centerline:

Commencing at the southeast corner of said South Half of the Northeast Quarter; thence South 89 degrees 44 minutes 21 seconds West, assumed bearing along the south line of said South Half of the Northeast Quarter a distance of 1343.72 feet to the point of beginning of the centerline to be described; thence North 00 degrees 07 minutes 00 seconds West a distance of 30.13 feet; thence westerly a distance of 49.76 feet along a tangential curve concave to the southwest having a radius of 29.65 feet and a central angle of 96 degrees 09 minutes 11 seconds; thence South 83 degrees 43 minutes 48 seconds West, tangent to said curve, a distance of 13.96 feet; thence northwesterly a distance of 72.32 feet along a tangential curve concave to the northeast having a radius of 54.40 feet and a central angle of 76 degrees 10 minutes 49 seconds; thence North 20 degrees 05 minutes 22 seconds West, tangent to said curve a distance of 18.52 feet to a point herein after referred to as Point "A"; thence continuing North 20 degrees 05 minutes 22 seconds West a distance of 10.39 feet and said centerline there terminating.

Together with a permanent 15.00 foot wide easement for greenway purposes over, under, and across that part of the South Half of the Northeast Quarter of Section 29, Township 27 North, Range 22 West, Dakota County, Minnesota, lying within 7.50 feet on each side of the following described centerline:

Beginning at said Point "A"; thence South 87 degrees 10 minutes 02 seconds West a distance of 20.40 feet and said centerline there terminating.

Together with a permanent 10.00 foot wide easement for greenway purposes over, under, and across that part of the South Half of the Northeast Quarter of Section 29, Township 27 North, Range 22 West, Dakota County, Minnesota, lying within 5.00 feet on each side of the following described centerline:

Beginning at said Point "A": thence North 37 degrees 23 minutes 25 seconds East a distance of 17.73 feet and said centerline there terminating.

Said permanent greenway easement contains approximately 3,453 square feet.

# Attachment: Legal Description of Regional Trail Easement-Southern Lakes Park

Project 98-020 – Veterans Memorial Greenway – Phase II

20-71398-00-010

20-71399-00-010

City of Inver Grove Heights - Southern Lakes Park Property

## Permanent Greenway Easement Description

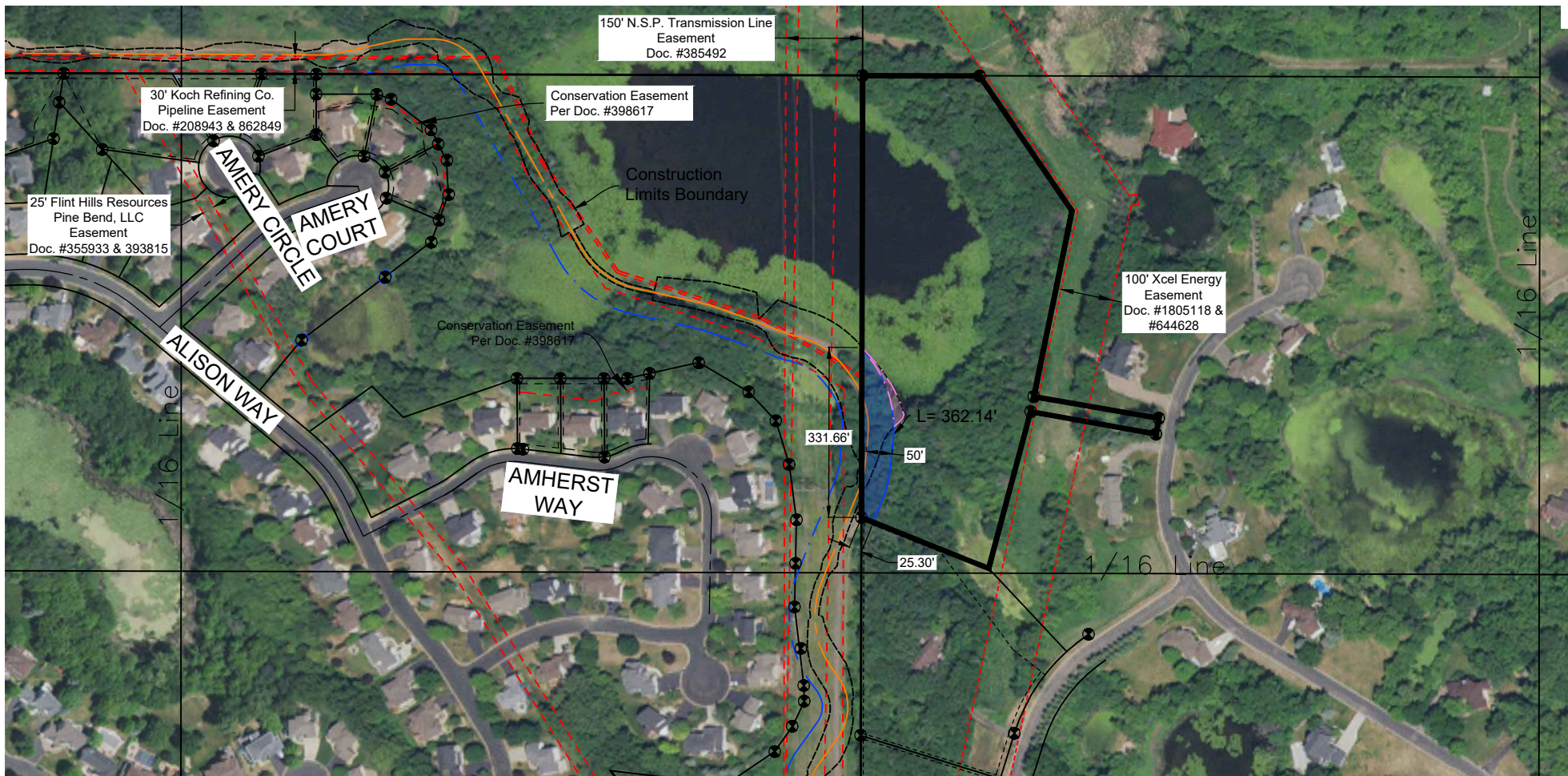
A permanent 100.00 foot wide easement for greenway purposes over, under, and across that part of Outlot A, Southern Lakes 4<sup>th</sup> Addition, Outlot A, Southern Lakes 5<sup>th</sup> Addition, and Outlot A, Southern Lakes Estates according to the recorded plats thereof, Dakota County, Minnesota, lying 50.00 feet on each side of the following described centerline:

Commencing at the northeast corner of Outlot A, Southern Lakes 5<sup>th</sup> addition; thence North 89 degrees 50 minutes 38 seconds West, assumed bearing along the north line of said Outlot A, a distance of 740.17 feet to the point of beginning of the centerline to be described; thence South 29 degrees 23 minutes 51 seconds East a distance of 386.79 feet; thence southeasterly a distance of 138.58 feet along a tangential curve concave to the northeast having a radius of 166.00 feet and a central angle of 47 degrees 49 minutes 57 seconds; thence South 77 degrees 13 minutes 48 seconds East, tangent to said curve, a distance of 145.52 feet; thence South 70 degrees 46 minutes 16 seconds East a distance of 73.78 feet; thence southeasterly a distance of 5.16 feet along a tangential curve concave to the southwest having a radius of 200.00 feet and a central angle of 1 degree 28 minutes 46 seconds; thence South 69 degrees 17 minutes 30 seconds East, tangent to said curve, a distance of 78.51 feet; thence southeasterly a distance of 23.14 feet along a tangential curve concave to the northeast having a radius of 204.27 feet and a central angle of 6 degrees 29 minutes 29 seconds; thence South 75 degrees 46 minutes 59 seconds East, tangent to said curve, a distance of 4.44 feet; thence southeasterly a distance of 113.07 feet along a tangential curve concave to the southwest having a radius of 166.00 feet and a central angle of 39 degrees 01 minute 40 seconds; thence South 36 degrees 45 minutes 19 seconds East, tangent to said curve, a distance of 19.93 feet; thence southerly a distance of 105.21 feet along a tangential curve concave to the southwest having a radius of 166.00 feet and a central angle of 36 degrees 18 minutes 49 seconds; thence South 00 degrees 26 minutes 30 seconds East, tangent to said curve, a distance of 3.85 feet; thence southerly a distance of 18.31 feet along a tangential curve concave to the west having a radius of 166.00 feet and a central angle of 06 degrees 19 minutes 15 seconds; thence South 05 degrees 52 minutes 45 seconds West, tangent to said curve, a distance of 53.42 feet; thence southwesterly a distance of 49.55 feet along a tangential curve concave to the west having a radius of 175.00 feet and a central angle of 16 degrees 13 minutes 24 seconds; thence South 22 degrees 06 minutes 09 seconds West, tangent to said curve, a distance of 194.22 feet; thence southerly a distance of 181.72 feet along a tangential curve concave to the east having a radius of 175.00 feet and a central angle of 59 degrees 29 minutes 44 seconds; thence South 37 degrees 23 minutes 35 seconds East, tangent to said curve, a distance of 13.15 feet; thence southerly a distance of 127.14 feet along a tangential curve concave to the west having a radius of 100.00 feet and a central angle of 72 degrees 50 minutes 35 seconds; thence South 35 degrees 27 minutes 00 seconds West, tangent to said curve, a distance of 70.23 feet; thence southerly a distance of

## Attachment: Legal Description of Regional Trail Easement-Southern Lakes Park

129.81 feet along a tangential curve concave to the east having a radius of 100.00 feet and a central angle of 74 degrees 22 minutes 38 seconds; thence South 38 degrees 55 minutes 37 seconds East, tangent to said curve, a distance of 42.69 feet; thence southerly a distance of 159.45 feet along a tangential curve concave to the west having a radius of 100.00 feet and a central angle of 91 degrees 21 minutes 37 seconds; thence South 52 degrees 26 minutes 00 seconds West, tangent to said curve, a distance of 32.16 feet; thence southerly a distance of 159.84 feet along a tangential curve concave to the east having a radius of 100.00 feet and a central angle of 91 degrees 34 minutes 44 seconds; thence South 39 degrees 08 minutes 44 seconds East, tangent to said curve, a distance of 102.24 feet; thence southerly a distance of 182.74 feet along a tangential curve concave to the west having a radius of 125.00 feet and a central angle of 83 degrees 45 minutes 36 seconds; thence South 44 degrees 36 minutes 52 seconds West, tangent to said curve, a distance of 33.83 feet; thence southerly a distance of 229.70 feet along a tangential curve concave to the east having a radius of 97.87 feet and an internal angle of 134 degrees 28 minutes 42 seconds; thence South 89 degrees 51 minutes 50 seconds East, tangent to said curve, a distance of 10.00 feet and said centerline there terminating.

Said permanent greenway easement contains approximately 267,808 square feet.



OWNER: CITY OF INVER GROVE HEIGHTS

PARCEL 13

PROJECT NO. CP 98-020 PHASE 2

PID 20-71400-00-010

PERMANENT EASEMENT (SQ. FT.)



15,845

TEMPORARY EASEMENT (SQ. FT.)



1,691

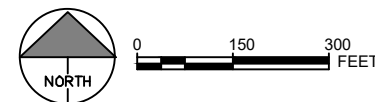
TOTAL LENGTH ALONG ALIGNMENT (FT.) 174.4

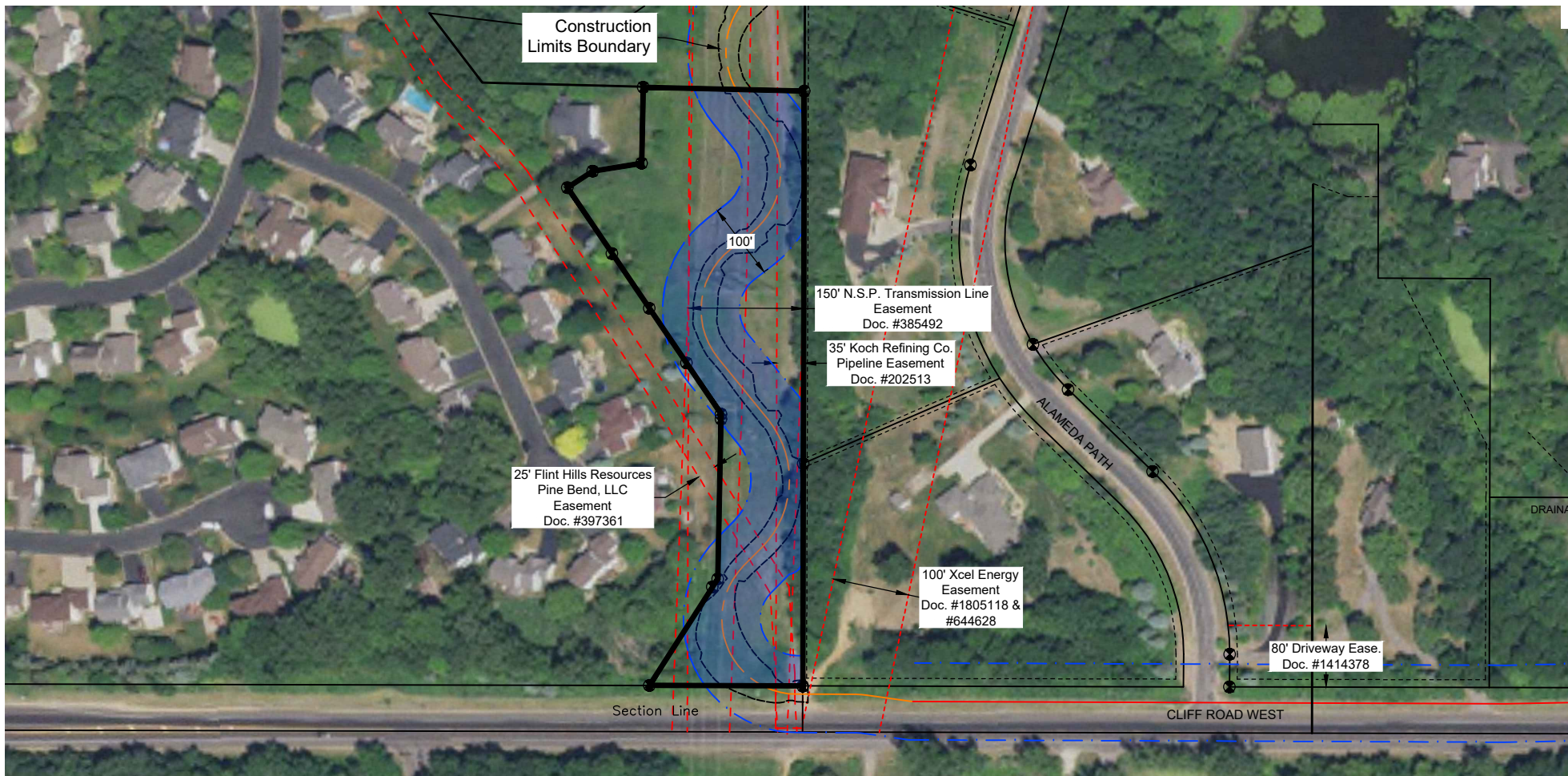
LEGEND

- DENOTES EXISTING PROPERTY LINE
- DENOTES CONSTRUCTION LIMITS
- DENOTES EXISTING R/W LINE
- DENOTES EXISTING UTILITY EASEMENT LINE
- DENOTES PROPOSED PERMANENT EASEMENT LINE
- DENOTES PROPOSED CENTERLINE LINE
- DENOTES PROPOSED TEMPORARY EASEMENT LINE
- DENOTES EXISTING MONUMENT
- DENOTES EXISTING MONUMENT (TO BE REMOVED)

DATE: 10/11/2024

VETERANS MEMORIAL GREENWAY PROPERTY EXHIBIT  
INVER GROVE HEIGHTS, MINNESOTA






OWNER: CITY OF INVER GROVE HEIGHTS

PARCEL 16

PROJECT NO. CP 98-020 PHASE 2


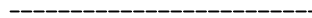

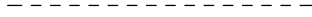





PID 20-71398-00-010

PERMANENT EASEMENT (SQ. FT.)		80,921
------------------------------	---	--------

TEMPORARY EASEMENT (SQ. FT.)		0
------------------------------	---	---

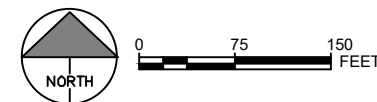
TOTAL LENGTH ALONG ALIGNMENT (FT.)	911.6
------------------------------------	-------

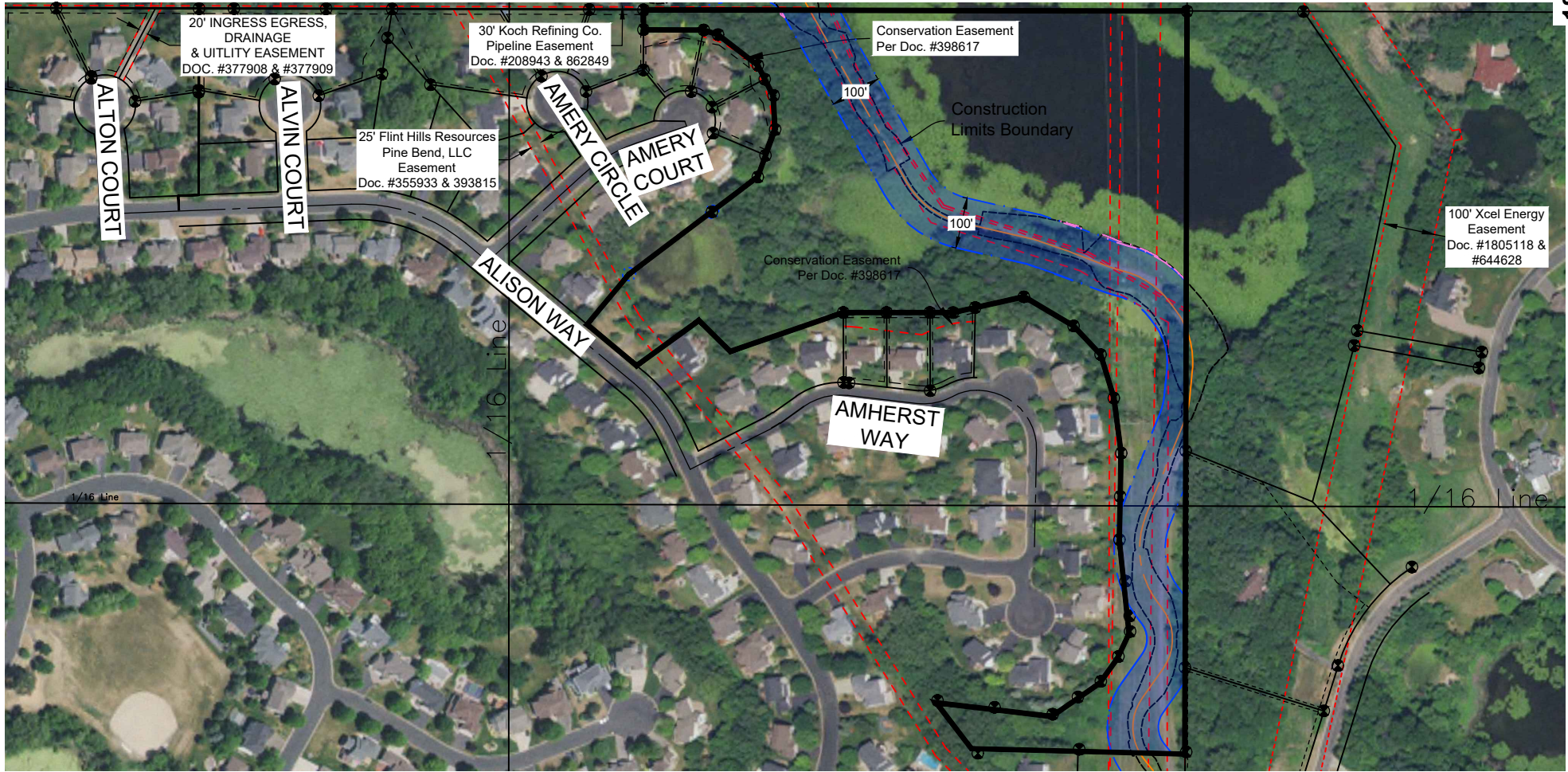
LEGEND

-  DENOTES EXISTING PROPERTY LINE
-  DENOTES CONSTRUCTION LIMITS
-  DENOTES EXISTING R/W LINE
-  DENOTES EXISTING UTILITY EASEMENT LINE
-  DENOTES PROPOSED PERMANENT EASEMENT LINE
-  DENOTES PROPOSED CENTERLINE LINE
-  DENOTES PROPOSED TEMPORARY EASEMENT LINE
-  DENOTES EXISTING MONUMENT
-  DENOTES EXISTING MONUMENT (TO BE REMOVED)

DATE: 10/11/2024

VETERANS MEMORIAL GREENWAY PROPERTY EXHIBIT  
 INVER GROVE HEIGHTS, MINNESOTA





OWNER: CITY OF INVER GROVE HEIGHTS

PARCEL 12

PROJECT NO. CP 98-020 PHASE 2

PID 20-71399-00-010

PERMANENT EASEMENT (SQ. FT.)



TEMPORARY EASEMENT (SQ. FT.)



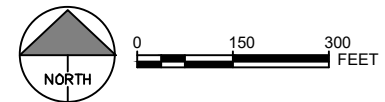
TOTAL LENGTH ALONG ALIGNMENT (FT.) 1745.2

LEGEND

- DENOTES EXISTING PROPERTY LINE
- DENOTES CONSTRUCTION LIMITS
- DENOTES EXISTING R/W LINE
- DENOTES EXISTING UTILITY EASEMENT LINE
- DENOTES PROPOSED PERMANENT EASEMENT LINE
- DENOTES PROPOSED CENTERLINE LINE
- DENOTES PROPOSED TEMPORARY EASEMENT LINE
- DENOTES EXISTING MONUMENT
- DENOTES EXISTING MONUMENT (TO BE REMOVED)

DATE: 10/11/2024

VETERANS MEMORIAL GREENWAY PROPERTY EXHIBIT  
INVER GROVE HEIGHTS, MINNESOTA



12/3/2024

Brenda Dietrich, Mayor  
City of Inver Grove Heights  
8150 Barbara Avenue  
Inver Grove Heights, MN 55077

Dear Mayor Brenda Dietrich:

Thank you so much for your generous donation of a permanent trail easement made on **TBD**, 2024. Our organization is going to use this easement for a segment of the Veterans Memorial Greenway in the cities of Eagan and Inver Grove Heights that will provide a link between Dodd Road, and the future Lebanon Hills Greenway, and the Mississippi River Greenway in eastern Dakota County.

County Board members join me in thanking you and the City of Inver Grove Heights for your generous support.

Best Regards,

Joe Atkins, Chair  
Dakota County Commissioners

Bill Droste  
Commissioner, District 4

**County Board of Commissioners**

**P** 651-438-4418 **W** [www.dakotacounty.us](http://www.dakotacounty.us)  
**A** Dakota County Administration Center • 1590 Highway 55 • Hastings • MN 55033







# Board of Commissioners

## Request for Board Action

Item Number: DC-3961

Agenda #: 11.13

Meeting Date: 12/3/2024

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Enter Into Cooperative Agreement For Construction To Build New Bridge Over Trunk Highway 3 In City Of Eagan With Minnesota Department Of Transportation, Veterans Memorial Greenway, County Project P00147**

### PURPOSE/ACTION REQUESTED

Authorize staff to enter into a cooperative construction agreement with the Minnesota Department of Transportation (MnDOT) for the construction of a new bridge over Trunk Highway (TH) 3 in Eagan for the Veterans Memorial Greenway County Project (CP) P00147.

### SUMMARY

To provide a safe and efficient greenway system, Dakota County is proceeding with the Veterans Memorial Greenway (VMG) Phase II segment, which includes the construction of about two miles of shared-use trail. The final design includes a 10' shared-use trail, bridge over TH 3, earthwork and elements of the basic and enhanced memorial nodes, greenway wayfinding, and a new trailhead parking lot off Dodd Road. The VMG Phase II project is scheduled to start construction in 2025. (Attachment: Location Map).

In order to proceed with the improvements within MnDOT's right of way, a cooperative agreement with MnDOT is necessary.

### RECOMMENDATION

Staff recommends execution of MnDOT Agreement No. 1057627 to define right of way use, construction of a new bridge over TH 3, contract award and construction, and maintenance responsibilities for CP P00147.

### EXPLANATION OF FISCAL/FTE IMPACTS

There is no cost to enter into the agreement. There is adequate funding included in the 2024 Parks Capital Improvement Program budget to construct the new section of the Greenway trail and bridge.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

### RESOLUTION

WHEREAS, by Resolution No. 17-493 (September 26, 2017), the Dakota County Board of Commissioners approved the Rich Valley Regional Greenway Master Plan, now known as the Veterans Memorial Greenway (Greenway) Master Plan since its 2020 renaming; and

WHEREAS, the Greenway Master Plan identified a grade-separated crossing of TH 3 land within the MnDOT right of way, in Egan as the preferred alignment for the Greenway trail location; and

WHEREAS, the 2024 Parks Capital Improvement Program has adequate fund balance to construct a new section of the Greenway trail on the City of Inver Grove Heights's property; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, execution of Agreement No. 1057627 will define right of way use, contract award and construction, and maintenance responsibilities for County Project P00147.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute Agreement No. 1057627 with the Minnesota Department of Transportation to define right of way use, contract award, construction, and maintenance responsibilities for the new Veterans Memorial Greenway Regional Trail bridge at Trunk Highway 3, subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

17-493; 9/26/17

**ATTACHMENTS**

Attachment: Project Location Map

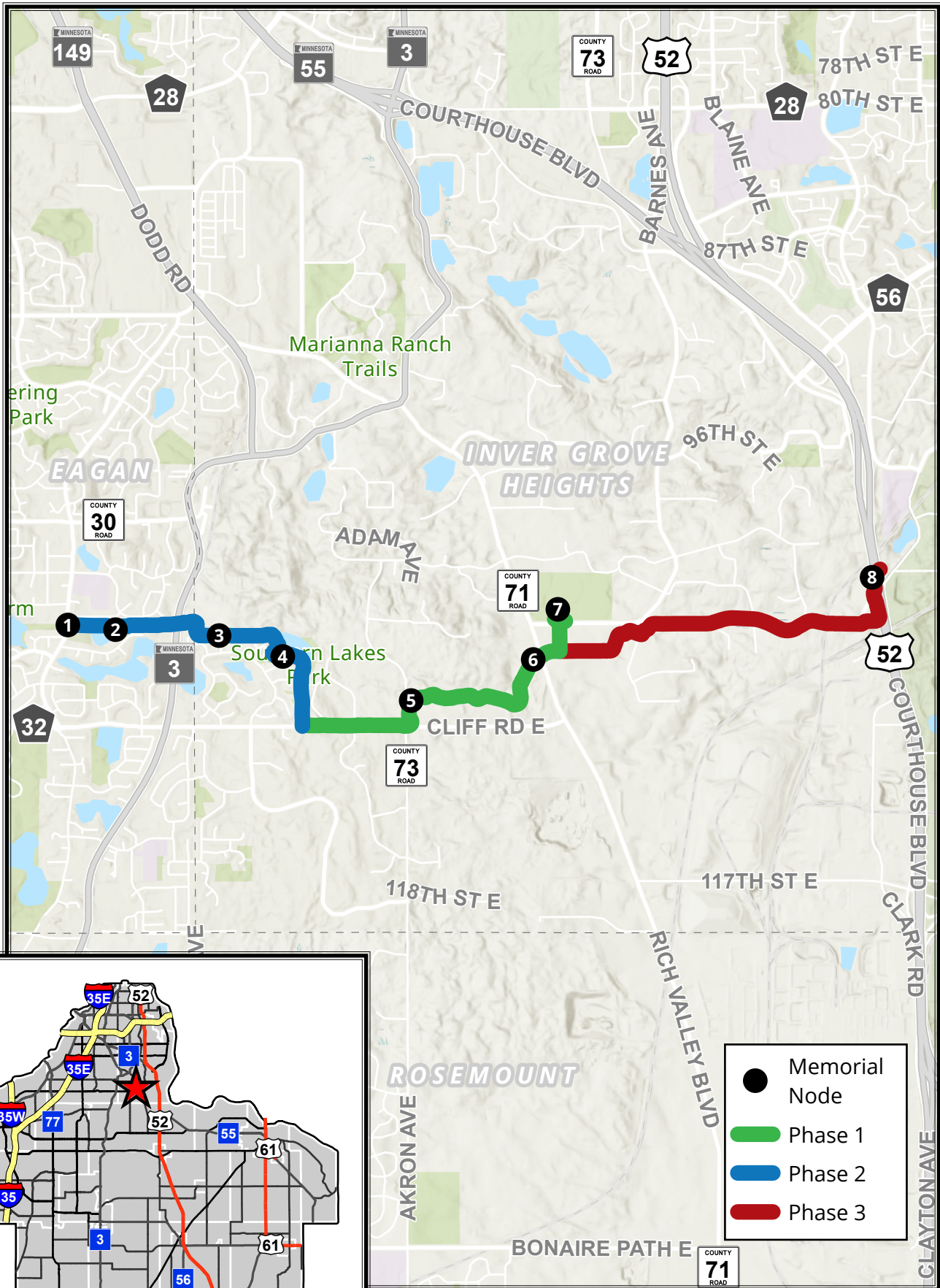
**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input checked="" type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service     |

**CONTACT**

Department Head: Niki Geisler

Author: Tony Wotzka



●	Memorial Node
■	Phase 1
■	Phase 2
■	Phase 3

**Veterans Memorial Greenway**



# Board of Commissioners

## Request for Board Action

Item Number: DC-3992

Agenda #: 12.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Sheriff

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Amend Joint Powers Agreement With Goodhue County To Board Inmates At Goodhue County Jail**

### PURPOSE/ACTION REQUESTED

Authorize the Sheriff to amend the existing joint powers agreement with Goodhue County to board inmates at the Goodhue County Jail.

### SUMMARY

In September 2023, with the approval of the Dakota County Board of Commissioners, the Dakota County Sheriff's Office entered into a Joint Powers Agreement with the Goodhue County Sheriff's Office to board jail inmates at the Goodhue County Jail. The current joint powers agreement is in effect through December 31, 2026.

Due to staffing shortage, the Sheriff's Office continues boarding a portion of its population to ease the burden until staffing numbers recover. 2024 year-to-date number of Dakota County inmates boarded in Goodhue County averages 10 inmates per day at a rate of \$60 per inmate, per day, per bed, plus medical and dental costs. Goodhue County notified the Sheriff that the rate of \$60 per inmate, per day will increase to \$65 per inmate, per day beginning January 1, 2025. The joint powers agreement requires Dakota County Board approval for an annual increase above \$1 per inmate per day. The Dakota County Sheriff supports this amendment and requests the Dakota County Board of Commissioners to approve the amendment of the joint powers agreement to reflect the increase from \$60 per inmate, per day to \$65 per inmate, per day for the period of January 1, 2025, through December 31, 2025, with one, one-year optional renewal upon written agreement with the parties, subject to approval as to form by the Dakota County Attorney's Office.

The Sheriff's Office has budgeted funds to cover the boarding costs for 2025.

### RECOMMENDATION

Authorize the Sheriff to amend the joint powers agreement with Goodhue County to board inmates at the Goodhue County Jail to reflect the increased rate of boarding cost per inmate, per day for the period of January 1, 2025, through December 31, 2025, with one, one-year optional renewal upon written agreement with the parties.

### EXPLANATION OF FISCAL/FTE IMPACTS

The Sheriff's Office cost for inmate boarding is included in the County Manager's 2025 recommended budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, the Dakota County Sheriff’s Office experiences high turnover and a shortage of jail staff placing a strain on operations; and

WHEREAS, the Sheriff’s Office continues to board inmates to ease the burden while staffing numbers recover; and

WHEREAS, Goodhue County has agreed to house Dakota County male and female inmates at the increased cost of \$65 per day, per bed, plus medical and dental costs during the period of January 1, 2025, through December 31, 2025; and

WHEREAS, the term of the agreement is September 1, 2025, through December 31, 2025, with one, one-year optional renewal upon written agreement with the parties.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to amend the joint powers agreement with Goodhue County to house male and female inmates at the Goodhue County Jail at the increased rate of \$65 per inmate, per day from January 1, 2025, through December 31, 2025, with one, one-year optional renewal upon written agreement with the parties, subject to approval as to form by the Dakota County Attorney’s Office.

**PREVIOUS BOARD ACTION**

23-459; 10/10/23

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACT**

Department Head: Joe Leko  
Author: Nina Langer



# Board of Commissioners

## Request for Board Action

Item Number: DC-3980

Agenda #: 13.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Public Services and Revenue Administration

**FILE TYPE:** Consent Action

### TITLE

**Approve Exempt Gambling Permit For Hiawatha Valley Chapter 8 Ducks Unlimited**

### PURPOSE/ACTION REQUESTED

Approve the application from Hiawatha Valley Chapter 8 Ducks Unlimited for an Exempt Permit to hold a raffle at Gopher Hills Golf Course in Douglas Township on January 13, 2025.

### SUMMARY

Gambling licenses are governed by the Minnesota Gambling Control Board. Nonprofit organizations may conduct raffles, bingo and other forms of lawful gambling according to Minnesota law. Lawful gambling consists of the operation, conduct or sale of bingo, raffles, paddle wheels, tip-boards and pull-tabs. Before approving the permit, the Minnesota Gambling Control Board required county approval of an application when the gambling premises is located in a township. An application was received from Hiawatha Valley Chapter 8 Ducks Unlimited for an Exempt Permit to hold a raffle at Gopher Hills Golf Course in Douglas Township on January 13, 2025. This organization is exempt from all requirements that apply to license gambling but must comply with the requirements set forth in Minn. Stat. § 349.166, subd.2 (a).

### RECOMMENDATION

Staff recommends approval of the application.

### EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

### RESOLUTION

WHEREAS, gambling licenses are issued by the Minnesota Gambling Control Board; and

WHEREAS, the Minnesota Gambling Control Board requires County approval of an application when the gambling premises are located in a township; and

WHEREAS, as application for an Exempt Permit to hold a raffle at Gopher Hills Golf Course in Douglas Township has been submitted by Hiawatha Valley Chapter 8 Ducks Unlimited; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed gambling activity.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application from Hiawatha Valley Chapter 8 Ducks Unlimited to hold an Exempt Permit for a raffle at Gopher Hills Golf Course in Douglas Township on January 13, 2025.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

None.

**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Teresa Mitchell

Author: Sarah Kidwell



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3859

**Agenda #:** 14.1

**Meeting Date:** 12/3/2024

---

**DEPARTMENT:** Public Health

**FILE TYPE:** Regular Information

### TITLE

**Women, Infant, And Children Program Update**

### PURPOSE/ACTION REQUESTED

Receive an update on the Women, Infant, and Children (WIC) Program.

### SUMMARY

Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. Ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents.

Since 1978, Dakota County has managed the federally funded Special Supplemental Nutrition Program for Women Infants and Children (WIC). The WIC program aims to protect the health of low-income women, infants, and children up to age 5 who are at nutritional risk. WIC goals are achieved by providing nutrition education, supporting breastfeeding, connecting participants to health and social services programs and providing nutritious foods to supplement diets. To be eligible for WIC, participants must meet categorical requirements, live in Minnesota, and meet income guidelines. Approximately 90 percent of WIC participants qualify for WIC because of receiving Medical Assistance (MA) benefits. Participants are also eligible if they meet the WIC income guidelines, which is 185 percent of the federal poverty levels per household.

The Dakota County WIC program is primarily funded by a federal grant that is passed through from the Minnesota Department of Health. Dakota County was awarded \$1,385,000 for the Federal Fiscal Year (FFY) 2025, which is based on a formula of \$20.00 per participant in 2024. Dakota County's WIC caseload for FFY 2024 was 69,151 participants, which is the cumulative total of all WIC participants who received food benefits each month.

Dakota County WIC serves a complex caseload with 17 percent of participants being considered "high-risk", and cultural and language diversity increasing each year. Case management of high-risk participants, such as pregnant participants who are gaining weight outside the recommendations, parents and infants experiencing lactation concerns, or children with low hemoglobin, requires the expertise of a Registered Dietitian to address these issues. Additionally, clients who are non-English speakers or are new to the country require additional time to ensure communication is clear and their unique needs are met. To accommodate the shifting of caseload complexity, WIC has carefully adjusted operations to ensure high-quality services.



The Dakota County WIC program continues to be a statewide leader in implementing innovative changes to increase efficiencies, improve client services and health outcomes. In 2021, WIC was awarded a five-year peer breastfeeding support grant that allowed Public Health to hire peer counselors who work with mothers of diverse backgrounds to increase breastfeeding initiation and duration. Peer counselors are recruited from the communities they serve and work with families during times that meet their needs. In addition, in July, Dakota County WIC was the first in Minnesota to pilot the new statewide WIC Information Next-gen for Nutrition, Integrity & Education System (WINNIE) which is a faster, web-based information system that will help increase staff efficiency and will allow for WIC to be more easily embedded into the community. Lastly, this past summer WIC received grant funding to improve the shopping experience for Limited English Proficiency (LEP) participants.

## **OUTCOMES**

### **How much?**

Dakota County WIC is the third largest WIC Program in Minnesota.

- In 2023, the Dakota County WIC Program saw a total of 9,737 unduplicated participants. Of these, 28 percent were pregnant or postpartum individuals, 28 percent were infants and 43 percent were children under the age of 5.

### **How well?**

WIC has positive effects on breastfeeding and birth weight.

- Since its start in 2022, the Dakota County WIC's Peer Breastfeeding program has had a positive impact on lactation. Participants who receive peer services have a higher breastfeeding rate at initiation, two weeks, two months, and three months compared to those who did not have a peer.
- Low birth weight infants are more common for women with no or little WIC prenatal participation. In 2023, for women with three or more months of Dakota County WIC prenatal participation, 8.4 percent of infants were born at a low birth weight, compared to 13.5 percent for women with no prenatal WIC participation. The average medical expenditure for low-birth-weight infants averages \$114,437.

### **Is anyone better off?**

WIC is a good investment.

- Research has shown that one dollar invested in WIC saves about \$2.48 in medical, educational, and productivity costs.
- WIC breastfeeding support and services help participants meet breastfeeding recommendations. More participants meeting breastfeeding recommendations could save \$17.2 billion in national annual medical costs and prevent 3,340 deaths annually.
- The peer breastfeeding program advances health equity by increasing initiation and duration for all race/ethnicities.

## **RECOMMENDATION**

Information only; no action requested.

## **EXPLANATION OF FISCAL/FTE IMPACTS**

None.

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

Informational only; no action requested.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

None.

**BOARD GOALS**

- A Great Place to Live       A Healthy Environment  
 A Successful Place for Business and Jobs       Excellence in Public Service

**CONTACTS**

Department Head: Coral Ripplinger

Author: Tracy Howard



# Board of Commissioners

## Request for Board Action

Item Number: DC-3970

Agenda #: 15.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Finance

**FILE TYPE:** Regular Information

### TITLE

**Update On December Changes To 2025 County Manager’s Recommended Budget**

### PURPOSE/ACTION REQUESTED

Receive an update on the December changes to the 2025 County Manager’s Recommended Budget and 2025-2029 Capital Improvement Program (CIP).

### SUMMARY

Several changes have been made to the 2025 County Manager’s Recommended Budget and the 2025-2029 CIP since the draft documents were presented to the County Board at the August 13, 2024, County Board Budget Workshop.

Attachment: 2025 December Changes provides a list of these changes that have no effect on the previously recommended County levy.

### RECOMMENDATION

Information only; no action requested.

### EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

### RESOLUTION

Information only; no action requested.

### PREVIOUS BOARD ACTION

None.

### ATTACHMENTS

Attachment: 2025 December Changes

### BOARD GOALS

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

### PUBLIC ENGAGEMENT LEVEL

Inform and Listen

Discuss

Involve

N/A

**CONTACT**

Department Head: Paul Sikorski

Author: Allie Regenscheid

## December Changes to Operating Budget

<u>Request Description</u>	<u>Department</u>	<u>FTE</u>	<u>Expense</u>	<u>External</u>	<u>Funding Reallocation</u>	<u>Levy</u>	
SCORE Grant	Environmental Reources	-	\$ 77,531	\$ 242,500	\$ (164,969)	\$ -	Updated Grant Amount
Medical Examiner Contract	Medical Examiner		300,000			235,700	Recommended Changes
Health Insurance	County Wide		800,000			864,300	Recommended Changes
2025 Merit/Comp Plan	County Wide		2,400,000			2,400,000	Recommended Changes
Set-Aside	Non-Departmental		(2,600,000)			(2,600,000)	Recommended Changes
Revenue Increase	County Wide			900,000		(900,000)	Recommended Changes
Opiod Contract	Public Health		390,000	390,000		-	RBA
Respite Care Grant	Social Services		203,890	203,890		-	RBA
Adult Mental Health Initiative	Social Services	8.00	1,844,007	1,844,007		-	RBA
		<b>8.00</b>	<b>\$ 3,415,428</b>	<b>\$ 3,580,397</b>	<b>\$ (164,969)</b>	<b>\$ -</b>	

## County Manager Changes to Recommended Requests

<u>County Administration</u>	<u>Request Description</u>	<u>Department</u>	<u>FTE</u>	<u>Expense</u>	<u>External</u>	<u>Funding Reallocation</u>	<u>Levy</u>
Remove	Access Manager	Office of the County Manager	(1.0)	\$ (156,264)			\$ (156,264)
Adjust	Compensation, Classification, and HR Data Manag	Employee Relations				74,517	(74,517)
			(1.0)	\$ (156,264)	\$ -	\$ 74,517	\$ (230,781)
	<b>EFIS</b>						
Adjust	Sr. Business Analyst	Finance				\$ 142,722	\$ (142,722)
Adjust	Network Engineer	Information Technology				130,631	(130,631)
Adjust	IT Staff	Information Technology				142,722	(142,722)
			0.0	\$ -	\$ -	\$ 416,075	\$ (416,075)
<b>Physical Development</b>							
Add Back	PD Lead Financial Analyst	PD Admin	1.0	\$ 144,722	\$ 144,722		\$ -
Add Back	PD Financial Analyst	PD Admin	1.0	132,631	132,631		\$ -
New	Senior Project Manager - Greenways	Parks	1.0	145,722	145,722		\$ -
New	Natural Resources Specialist	Parks	1.0	122,336	122,336		\$ -
			4.0	\$ 545,411	\$ 545,411	\$ -	\$ -
<b>Community Services</b>							
Remove	Veterans Service Officer	Vets	(1.0)	\$ (130,631)			\$ (130,631)
Adjust	Corrections to Corrections Requests	Corrections		(22,839)	(8,723)	(14,116)	\$ -
Remove	Collaborative Safety (Phase 2)	CS Admin		(110,000)	(110,000)		\$ -
Remove	Mobile Phone Duress App	CS Admin		(30,000)	(30,000)		\$ -
Remove	Community Services Safety Trainer	CS Admin	(1.0)	(134,831)	(134,831)		\$ -
Adjust	FAS Team Funding	EEA			(773,593)		\$ 773,593
Adjust	FAS Team Funding	EEA		(937,280)	(937,280)		\$ -
Add Back	MNChoices Eligibility - Supervisor	Social Services	1.0	160,881			\$ 160,881
Add Back	MNChoices Eligibility - Supervisor	Social Services	1.0	160,881			\$ 160,881
Remove	Child Protection	Social Services	(1.0)	(135,246)	(60,824)		\$ (74,423)
Remove	Child Protection	Social Services	(1.0)	(135,246)	(60,824)		\$ (74,423)
Adjust	Housing & Community Resources	Social Services	(9.0)	(4,333,465)	(4,333,465)		\$ -
New	MNChoices Eligibility	Social Services	1.0	135,247	192,013		\$ (56,767)
New	MNChoices Eligibility	Social Services	1.0	135,247	192,013		\$ (56,767)
New	MNChoices Eligibility	Social Services	1.0	135,247	192,013		\$ (56,767)
New	MNChoices Eligibility	Social Services	1.0	135,247	192,013		\$ (56,767)
New	MNChoices Eligibility	Social Services	1.0	135,247	192,013		\$ (56,767)
New	Contracted Case Management Support	Social Services	1.0	114,810			114,810
			(5.0)	\$ (4,856,734)	\$ (5,489,474)	\$ (14,116)	\$ 646,856
			<b>(2.0)</b>	<b>\$ (4,467,587)</b>	<b>\$ (4,944,063)</b>	<b>\$ 60,401</b>	<b>\$ 0</b>

## Transportation CIP

### 2025 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
NEW	Transportation CIP Reimbursement to Operations	3,479,276	347,928	3,131,348	-	4,109,178	347,928	3,761,250	-	629,902	-	629,902	-
42-172	CSAH 42 from 147th St to CSAH 33 (Diamond Path)	5,500,000	2,570,000	2,930,000	-	6,500,000	2,570,000	3,930,000	-	1,000,000	-	1,000,000	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		8,979,276	2,917,928	6,061,348	-	10,609,178	2,917,928	7,691,250	-	1,629,902	-	1,629,902	-

### 2026 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
NEW	Transportation Reimbursement to Operations	3,618,447	361,845	3,256,602	-	4,289,311	361,845	3,927,466	-	670,864	-	670,864	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		3,618,447	361,845	3,256,602	-	4,289,311	361,845	3,927,466	-	670,864	-	670,864	-

### 2027 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
NEW	Transportation CIP Reimbursement to Operations	3,763,185	376,318	3,386,867	-	4,477,753	376,318	4,101,435	-	714,568	-	714,568	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		3,763,185	376,318	3,386,867	-	4,477,753	376,318	4,101,435	-	714,568	-	714,568	-

### 2028 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
NEW	Transportation Reimbursement to Operations	3,913,712	391,371	3,522,341	-	4,674,913	391,371	4,283,542	-	761,201	-	761,201	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		3,913,712	391,371	3,522,341	-	4,674,913	391,371	4,283,542	-	761,201	-	761,201	-

### 2029 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
NEW	Transportation CIP Reimbursement to Operations	4,070,260	407,026	3,663,234	-	4,881,223	407,026	4,474,197	-	810,963	-	810,963	-
		-	-	-	-	-	-	-	-	-	-	-	-
		-	-	-	-	-	-	-	-	-	-	-	-
		4,070,260	407,026	3,663,234	-	4,881,223	407,026	4,474,197	-	810,963	-	810,963	-

## Parks CIP

### 2025 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
1001482	Parks Operating Staff Offset	2,522,466		2,522,466		2,743,862		2,743,862		221,396		221,396	
		-		-		-		-		-		-	
		2,522,466	-	2,522,466	-	2,743,862	-	2,743,862	-	221,396	-	221,396	-

### 2026 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
1001482	Parks Operating Staff Offset	2,615,965		2,615,965		2,850,366		2,850,366		234,401		234,401	
		-		-		-		-		-		-	
		2,615,965	-	2,615,965	-	2,850,366	-	2,850,366	-	234,401	-	234,401	-

### 2027 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
1001482	Parks Operating Staff Offset	2,713,203		2,713,203		2,961,436		2,961,436		248,233		248,233	
		-		-		-		-		-		-	
		2,713,203	-	2,713,203	-	2,961,436	-	2,961,436	-	248,233	-	248,233	-

### 2028 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
1001482	Parks Operating Staff Offset	2,814,332		2,814,332		3,077,278		3,077,278		262,946		262,946	
		-		-		-		-		-		-	
		2,814,332	-	2,814,332	-	3,077,278	-	3,077,278	-	262,946	-	262,946	-

### 2029 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
1001482	Parks Operating Staff Offset	2,919,230		2,919,230		3,197,819		3,197,819		278,589		278,589	
		-		-		-		-		-		-	
		2,919,230	-	2,919,230	-	3,197,819	-	3,197,819	-	278,589	-	278,589	-



### Facilities CIP

#### 2025 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
New	Empire Campus Redevelopment Design and Construction	3,750,000	2,812,500	937,500	-	2,500,000	2,500,000	-	-	(1,250,000)	(312,500)	(937,500)	-
New	Burnhaven Library Design and Renovation	641,260	641,260	-	-	720,000	720,000	-	-	78,740	78,740	-	-
New	Infrastructure Maintenance Allocation	3,525,000	-	3,525,000	-	2,925,000	-	2,925,000	-	(600,000)	-	(600,000)	-
New	Western Service Center Cooling System Replacement	1,000,000	-	1,000,000	-	1,600,000	-	1,600,000	-	600,000	-	600,000	-
1001305	Capital Projects Management Delivery Staff for Projects	585,614	-	585,614	-	611,967	-	611,967	-	26,353	-	26,353	-
		9,501,874	3,453,760	6,048,114	-	8,356,967	3,220,000	5,136,967	-	(1,144,907)	(233,760)	(911,147)	-

#### 2026 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
New	Burnhaven Library Design and Renovation	5,771,344	5,771,344	-	-	6,480,000	6,480,000	-	-	708,656	708,656	-	-
New	Wescott Library Design and Renovation	-	-	-	-	1,650,000	1,650,000	-	-	1,650,000	1,650,000	-	-
1001305	Capital Projects Management Delivery Staff for Projects	600,254	-	600,254	-	627,265	-	627,265	-	27,011	-	27,011	-
		6,371,598	5,771,344	600,254	-	8,757,265	8,130,000	627,265	-	2,385,667	2,358,656	27,011	-

#### 2027 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
New	Wescott Library Design and Renovation	-	-	-	-	10,440,000	10,440,000	-	-	10,440,000	10,440,000	-	-
1001305	Capital Projects Management Delivery Staff for Projects	615,260	-	615,260	-	642,947	-	642,947	-	27,687	-	27,687	-
		615,260	-	615,260	-	11,082,947	10,440,000	642,947	-	10,467,687	10,440,000	27,687	-

#### 2028 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
New	Robert Trail Library Design and Renovation	-	-	-	-	600,000	600,000	-	-	600,000	600,000	-	-
1001305	Capital Projects Management Delivery Staff for Projects	630,642	-	630,642	-	659,021	-	659,021	-	28,379	-	28,379	-
		630,642	-	630,642	-	1,259,021	600,000	659,021	-	628,379	600,000	28,379	-

#### 2029 Budget

Project No.   Project Description or Name		Draft CIP Budget				Final CIP Budget				December Change			
		Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
New	Inver Glen Library Design and Renovation	-	-	-	-	500,000	500,000	-	-	500,000	500,000	-	-
New	Robert Trail Library Design and Renovation	-	-	-	-	5,500,000	5,500,000	-	-	5,500,000	5,500,000	-	-
New	Wescott Library Design and Renovation	-	-	-	-	4,410,000	4,410,000	-	-	4,410,000	4,410,000	-	-
1001305	Capital Projects Management Delivery Staff for Projects	646,408	-	646,408	-	675,496	-	675,496	-	29,088	-	29,088	-
		646,408	-	646,408	-	11,085,496	10,410,000	675,496	-	10,439,088	10,410,000	29,088	-

## Environmental Resources CIP

### 2025 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
	Project Delivery	17,455		17,455		17,804		17,804		349	-	349	-
		17,455	-	17,455	-	17,804	-	17,804	-	349	-	349	-

### 2026 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
	Project Delivery	18,350		18,350		18,717		18,717		367	-	367	-
		18,350	-	18,350	-	18,717	-	18,717	-	367	-	367	-

### 2027 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
	Project Delivery	19,275		19,275		19,661		19,661		386	-	386	-
		19,275	-	19,275	-	19,661	-	19,661	-	386	-	386	-

### 2028 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
	Project Delivery	20,232		20,232		20,637		20,637	-	405	-	405	-
		20,232	-	20,232	-	20,637	-	20,637	-	405	-	405	-

### 2029 Budget

		Draft CIP Budget				Final CIP Budget				December Change			
Project No.	Project Description or Name	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy	Annual Cost	Outside Revenues	Internal Funding Sources	Levy
	Project Delivery	21,244		21,244		21,669		21,669		425	-	425	-
		21,244	-	21,244	-	21,669	-	21,669	-	425	-	425	-



# Board of Commissioners

## Request for Board Action

Item Number: DC-4001

Agenda #: 16.1

Meeting Date: 12/3/2024

**DEPARTMENT:** Office of the County Manager

**FILE TYPE:** Regular Action

### TITLE

**Closed Executive Session: Legal Strategy For Acquisition Of Property From Lakeville 2004 In City Of Lakeville For County Project 9-56**

### PURPOSE/ACTION REQUESTED

Hold a closed executive session.

### SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

### RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of December 3, 2024, to discuss the following:

- the legal strategy of accomplishing Dakota County’s acquisition of certain property rights from Lakeville 2004, LLC, identified in Dakota County Right of Way Map No. 490 as Parcel 13 for County Project 9-56.

### EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- None     
  Current budget     
  Other  
 Amendment Requested     
  New FTE(s) requested

### RESOLUTION

WHEREAS, Dakota County (County) is proceeding with County Project (CP) 9-56 in the City of Lakeville to provide a safe and efficient transportation system; and

WHEREAS, CP 9-56 is a joint project between Dakota County and the City of Lakeville which included the reconstruction of County State Aid Highway (CSAH) 9 and the construction of 179th Street between Highview Avenue and CSAH 23 (Cedar Avenue), and pavement preservation and intersection improvements along CSAH 23 between 179th Street and CSAH 9 in the City of Lakeville; and

WHEREAS, to construct the recommended improvements, Dakota County acquired certain property rights from Lakeville 2004, LLC identified by Dakota County Right of Way Map No. 490 as Parcel 13; and

WHEREAS, the Dakota County Board of Commissioners seeks legal advice from the County Attorney with respect to the strategy of accomplishing the acquisition of the property rights for CP 9-56 the public disclosure of which would benefit the landowners to the detriment of Dakota County's position in this matter; and

WHEREAS, pursuant to Minn. Stat. §13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on December 3, 2024, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss with the County Attorney the legal strategy of accomplishing Dakota County's acquisition of certain property rights from Lakeville 2004, LLC, identified in Dakota County Right of Way Map No. 490 as Parcel 13 for County Project 9-56.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACT**

Department Head: Heidi Welsch  
Author: Jeni Reynolds



# Board of Commissioners

## Request for Board Action

Item Number: DC-4002

Agenda #: 16.2

Meeting Date: 12/3/2024

**DEPARTMENT:** Office of the County Manager

**FILE TYPE:** Regular Action

### TITLE

**Closed Executive Session: Legal Strategy For Acquisition Of Properties From R & M Holdings, LLC And 11900 Rich Valley, LLC In City Of Inver Grove Heights For County Project 32-65 (CSAH No. 71 (Rich Valley Blvd.) And 117<sup>th</sup> Street)**

### PURPOSE/ACTION REQUESTED

Hold a closed executive session.

### SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

### RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of December 3, 2024, to discuss the following:

- the legal strategy of accomplishing Dakota County’s acquisition of certain property rights for the Project from R & M Holdings, LLC, as identified by Dakota County Right of Way Map No. 516 as Parcel 1 and T.E. Par. 1, and acquisition of certain property rights from 11900 Rich Valley, LLC, as identified by Dakota County Right of Way Map No. 516 as T.E. Par. 14 and D&U Par. 14.

### EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- None     
  Current budget     
  Other  
 Amendment Requested     
  New FTE(s) requested

### RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is partnering with the City of Inver Grove Heights on County Project (CP) 32-65 (Project) to reconstruct and realign County State Aid Highway (CSAH) 71 (Rich Valley Blvd.) and 117<sup>th</sup> Street; and

WHEREAS, the purpose of the Project is to accommodate increased traffic volume, address existing operational deficiencies, drainage and utility needs, and implement current safety and design

standards; and

WHEREAS, to construct the Project, the County had to acquire certain property rights from R & M Holdings LLC, identified as Parcel 1 and T.E. Par. 1 according to Dakota County Right-of-Way Map No. 516, as recorded in the Office of the Dakota County Recorder; and

WHEREAS, to construct the Project, the County had to acquire certain property rights from 11900 Rich Valley, LLC, identified as T.E. Par. 14 and D&U Par. 14 according to Dakota County Right-of-Way Map No. 516, as recorded in the Office of the Dakota County Recorder; and

WHEREAS, the County commenced a condemnation proceeding in 2024 to acquire fee title to Parcel 1 and those easements necessary to complete the Project, including a temporary construction easements upon, over and across T.E. Par. 1 and T.E. Par. 14 and a permanent drainage and utility easement upon, over and across D&U Par. 14 (Dakota County Court File No. 19HA-CV-24-2345); and

WHEREAS, Dakota County District Court granted the County title and possession of the easement areas for purposes of completing the Project and appointed commissioners to ascertain and report to the Court the amount of damages sustained by the owner of said lands on account of said taking; and

WHEREAS, the Dakota County Board of Commissioners seeks legal advice from the County Attorney with respect to the strategy of accomplishing the acquisition of the property rights relating to Parcel 1, T.E. Par. 1, T.E. Par. 14, and D&U Par. 14 for the Project, the public disclosure of which would benefit the landowners to the detriment of Dakota County's position in this matter; and

WHEREAS, pursuant to Minn. Stat. §13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on December 3, 2024, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss with the County Attorney the legal strategy of accomplishing Dakota County's acquisition of certain property rights for the Project from R & M Holdings, LLC, as identified by Dakota County Right of Way Map No. 516 as Parcel 1 and T.E. Par. 1, and acquisition of certain property rights from 11900 Rich Valley, LLC, as identified by Dakota County Right of Way Map No. 516 as T.E. Par. 14 and D&U Par. 14.

### **PREVIOUS BOARD ACTION**

None.

### **ATTACHMENTS**

Attachment: None.

### **BOARD GOALS**

- |   |  |
|---|--|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment                   |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

**PUBLIC ENGAGEMENT LEVEL**

Inform and Listen

Discuss

Involve

N/A

**CONTACT**

Department Head: Heidi Welsch

Author: Jeni Reynolds



# Board of Commissioners

## Request for Board Action

Item Number: DC-4006

Agenda #: 16.3

Meeting Date: 12/3/2024

**DEPARTMENT:** Office of the County Manager

**FILE TYPE:** Regular Action

### TITLE

**Closed Executive Session: Discussion Of Legal Strategy In Tory Hart v. Dakota County et al.**

### PURPOSE/ACTION REQUESTED

Hold a closed executive session.

### SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

### RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of December 3, 2024, to discuss the following:

- the legal strategy in Tory Hart v. Dakota County et al.

### EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- None     
  Current budget     
  Other  
 Amendment Requested     
  New FTE(s) requested

### RESOLUTION

WHEREAS, Tory Hart, trustee for the heirs and next-of-kin of Eli Hart (Plaintiff), commenced a lawsuit against Dakota County (County) and certain County staff; and

WHEREAS, the parties engaged in mediation on November 21, 2024; and

WHEREAS, the plaintiff provided the defendants with a settlement offer at mediation for presentation to the County Board; and

WHEREAS, the County Board seeks legal advice from the County Attorney with respect to litigation strategy, the public disclosure of which would be detrimental to the County's defense of this matter; and



WHEREAS, pursuant to Minn. Stat. § 13D.0, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the Dakota County Board meeting on December 3, 2024, to recesses to Conference Room 3A, Administration Center, Hastings, MN to discuss with the Dakota County Attorney the legal strategy in Tory Hart, trustee for the heirs and next-of-kin of E.K.A.H. v. Dakota County, et al.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACT**

Department Head: Heidi Welsch  
Author: Jeni Reynolds



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3973

**Agenda #:** 19.1

**Meeting Date:** 12/3/2024

---

### Information

See Attachment for future Board meetings and other activities.

**December 3, 2024**

Tuesday

9:00 AM - 9:00 AM

**Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

**Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**

6:00 PM - 6:00 PM

**Budget/Levy Public Hearing -- Administration Center, 1590 Highway 55, Boardroom, Hastings**

**December 4, 2024**

Wednesday

1:00 PM - 1:00 PM

**Dakota County Community Development Agency Meeting -- CDA, 1228 Town Centre Drive, Eagan, Boardroom**

**December 5, 2024**

Thursday

1:00 PM - 1:00 PM

**Vermillion River Watershed Joint Powers Board Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington**

**December 6, 2024**

Friday

8:30 AM - 8:30 AM

**Governance/Strategic Planning Workshop -- Schaar's Bluff Gathering Center, 8395 127th St E, Hastings**

**December 8, 2024**

Sunday

8:00 AM - 8:00 AM

**AMC Board of Directors Meeting in conjunction w/AMC Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington**

**December 9, 2024**

Monday

8:00 AM - 8:00 AM

**Association of Minnesota Counties Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington**

12:00 PM - 12:00 PM

**Dakota-Scott Workforce Development Board Executive Committee Meeting - CANCELED --**

**December 10, 2024**

Tuesday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington

**December 11, 2024**

Wednesday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Executive Committee Meeting -- Metro Counties Government Center, 2099 University Avenue West, Room 205, St. Paul

4:00 PM - 4:00 PM

Vermillion River Watershed Planning Commission Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington

**December 12, 2024**

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting - CANCELED --

**December 16, 2024**

Monday

8:00 AM - 8:00 AM

Pre-Session Legislative Forum -- SMART Center, 9260 Courthouse Blvd, Inver Grove Heights

**December 17, 2024**

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>



# Board of Commissioners

## Request for Board Action

---

**Item Number:** DC-3974

**Agenda #:** 20.1

**Meeting Date:** 12/3/2024

---

Adjournment