

Solicitation Summary

Date of Solicitation: 9/15/2023

Number of Proposals Received: 1

Review Team Agencies: Dakota County Public Health

Services Description: Responsive Trauma Department Consultant to provide consultation, facilitation, and coordination services to create a comprehensive workplan to make Dakota County Public Health a Trauma Responsive Department

Primary Deliverables:

The consultant will provide a set of deliverables that include:

- A completed comprehensive Trauma Informed Organization Assessment
- A recommended written initiative workplan which would include recommendations, objectives, order of operations, strategies, timeline, and progress measures. A technical assistance schedule should also be provided
- A formal final report documenting the work that was completed with a written process of this pilot project as guide for SHIP planning with future organizations who wish to become trauma responsive.
- Focus group guidance/facilitation including staff presentations on the assessment findings and plan

Solicitation Selection Criteria:

- Experience in planning, facilitation, and group management skills including focus groups, consensus workshops, strategic planning sessions, navigation of difficult conversations and power dynamics
- Experience in developing, and evaluating local public health programs, and policies including the development of a clear plan and timeline for an evaluation process
- Knowledge of trauma informed organizational change, community resilience, and experience helping organizations become trauma informed.
- Knowledge of community health initiatives, social determinants of health, health equity, systemic racism, and evidence of intercultural humility and cultural agility
- Appropriate and qualified staff to perform all tasks related to this project, including any proposed subcontractors
- Ability to demonstrate strong project management skills and navigating work across multiple working groups.
- Excellent written and verbal communication skills; experienced in public speaking. Ability to present information and ideas accurately, effectively, and concisely.

Evaluation Results:

After a thorough review and interview session, the review panel recommended to award the contract to Greenleaf Integrative to provide the Responsive Trauma Department Consultant services.

Rationale of Recommended Vendor:

Greenleaf Initiative was the only applicant for this current solicitation process. A dedicated review team systematically evaluated the candidate against predefined criteria directly relevant to the requirements of the position. Greenleaf consistently demonstrated a high level of proficiency, meeting all specified criteria with excellence.

An in-depth interview was conducted to gain a more comprehensive understanding of the candidate's previous experience and typical operating procedures. Greenleaf's performance during these interviews exceeded expectations, showcasing a profound understanding of the challenges associated with the role and a strong potential for success.

Acknowledging the significance of promoting inclusion, diversity, equity, and access (IDEA) within our organization, the decision-making process also involved a review by County-level "Inclusion, Diversity, Equity, and Access" leads. Greenleaf's values align seamlessly with IDEA principles, as confirmed by the leads. Their commitment to fostering an inclusive and equitable work environment directly aligns with our department and county-level goals for creating trauma-responsive systems.

Greenleaf emerged as the most suitable candidate, meeting both technical proficiency requirements and aligning with our core values.