



Dakota County

Board of Commissioners

Minutes

Tuesday, September 10, 2024

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Commissioner Halverson arrived to the meeting at 9:29 a.m.

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Joe Atkins who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Atkins noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us
The following came forward with comments:
Ken Tupper (Inver Grove Heights)

4. Agenda

4.1 Resolution No: 24-437
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and
Mary Hamann-Roland

Excused: 1

Laurie Halverson

5. Public Hearing

**5.1 Resolution No: 24-438
Public Meeting To Receive Comments On And Acknowledge Classification Of
Tax-Forfeited Properties**

Motion: Mike Slavik

Second: Mary Hamann-Roland

The time being 9:09 a.m. and pursuant to public notice, a public hearing was conducted to receive comments on the classification and use of parcels that forfeited to the State of Minnesota for non-payment of real estate taxes. Property Taxation and Records Deputy Director Airabella Lepinski briefed this item and the public hearing was opened. No one came forward with comments and no comments were received via email. The Public Hearing was closed at 9:10 a.m.

WHEREAS, the properties to be classified have forfeited to the State of Minnesota for non-payment of property taxes; and

WHEREAS, the Dakota County Board of Commissioners scheduled a public meeting by Resolution No. 24-338 (June 25, 2024), to hear comments on the classification of tax-forfeited property; and

WHEREAS, notice of a public meeting on the classification of tax-forfeited properties was mailed to cities and townships in which the property is located, the Dakota County Physical Development Division, the Dakota County Community Development Agency, and the Minnesota Department of Transportation where applicable, on July 12, 2024; and

WHEREAS, notice of a public meeting for the classification of tax-forfeited properties was posted at the Dakota County Administration Center, and published in the official County newspaper, the Hastings Journal, on August 8, 2024; and

WHEREAS, a public meeting to receive comments on the classification of 5 tax-forfeited parcels was held on September 10, 2024: and

WHEREAS, Dakota County staff recommends all property be classified as non-conservation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the classification of the following parcels of tax-forfeited property as non-conservation:

FARMINGTON
14-00500-25-016

TOWNSHIP OF RAVENNA
33-00700-76-010

WEST ST. PAUL

42-23700-03-110

42-33400-02-060

42-53701-03-090

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

CONSENT AGENDA

On a motion by Commissioner Slavik, seconded by Commissioner Workman, the Consent agenda was approved as follows:

6. County Administration - Approval of Minutes

6.1 Resolution No: 24-439

Approval of Minutes of Meeting Held on August 27, 2024

Motion: Mike Slavik

Second: Liz Workman

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

7. County Board/County Administration

7.1 Resolution No: 24-440

Appointment To Extension Committee

Motion: Mike Slavik

Second: Liz Workman

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individual to the Extension Committee for a one-year term ending September 30, 2025:

At-large Youth, Elijah Daniel

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

8. Enterprise Finance and Information Services

- 8.1** Resolution No: 24-441
Authorization To Execute Contract For Purchase Of 2024 Computer Hardware Replacement Equipment

Motion: Mike Slavik

Second: Liz Workman

WHEREAS, to update existing computer hardware no longer under warranty with new computer hardware and four-year warranty; and
WHEREAS, Dakota County participates in the Minnesota Cooperative Purchasing Venture (CPV), which allows it to purchase goods from contracts established by the Materials Management Division for Minnesota state agencies; and

WHEREAS, participation in the CPV allows Dakota County to purchase at competitive pricing without having to undertake a competitive procurement process itself; and

WHEREAS, staff recommends the purchase of computer hardware replacement equipment from Now Micro Inc. pursuant to State Contract No. 179907 in an amount not to exceed \$1,074,596; and

WHEREAS, funding for this purchase is available in the 2024 Countywide Technology Fund and Countywide BIP.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute a contract to purchase 2024 computer hardware replacement equipment from Now Micro Inc., pursuant to State Contract No. 160321, in an amount not to exceed \$1,074,596, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

9. Physical Development

- 9.1** Resolution No: 24-442
Approval Of Final Plats Recommended By Plat Commission

Motion: Mike Slavik

Second: Liz Workman

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

ROSEMOUNT SCHOOL DISTRICT FIFTH ADDITION Rosemount

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

9.2 Resolution No: 24-443

Authorization To Execute Contract Amendment With HR Green Inc. For Mississippi River Greenway Hastings Bluff Segment Improvements Final Design And Construction Services

Motion: Mike Slavik

Second: Liz Workman

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the Mississippi River Greenway Hastings Bluff Segment Improvements; and

WHEREAS, the Mississippi River Greenway Hastings Bluff Segment Improvements project is the final design and construction of trail, including improvements along the Mississippi River Greenway from north of County State Aid Highway 42 to the Lock and Dam #2 embankment; and

WHEREAS, the County is the lead agency for the project; and

WHEREAS, by Resolution No. 23-387 (August 29, 2023), the County Board authorized a contract with HR Green Inc. for preliminary and final design for CP 42-161; and

WHEREAS, additional funding in the amount of \$267,031 including contingency, is needed for HR Green Inc. to complete the out-of-scope final design and construction administration work; and

WHEREAS, the 2024-2029 Parks, Facilities, and Fleet Management Capital Improvement Program has sufficient funds for the contract amendment; and

WHEREAS, County staff recommends amending HR Green Inc.'s contract in an amount not to exceed \$451,357, including contingency; and

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract amendment with HR Green Inc. in the amount not to exceed \$451,357 for design and construction services for the Mississippi River Greenway Hastings Bluff Segment Improvements, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program (CIP) is hereby amended as follows:

Expense	
Greenway Collaborative (1000651)	<u>(\$155,031)</u>
Total Expense	(\$155,031)

Revenue	
GW Collaborative - TAA Funding	<u>(\$155,031)</u>
Total Revenue	(\$155,031)

; and

BE IT FURTHER RESOLVED, That the 2024 Transportation CIP is hereby amended as follows:

Expense	
CP 42-161 (1001569)	<u>\$267,031</u>
Total Expense	\$267,031

Revenue	
CP 42-161 - TAA Funding	\$155,031
CP 42-161 - SUT Funding	<u>\$112,000</u>
Total Revenue	\$267,031

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10. Public Services and Revenue

10.1 Resolution No: 24-444

Approval Of Application For Assemblage Of Large Number Of People License Submitted By Soundwave Productions

Motion: Mike Slavik

Second: Liz Workman

WHEREAS, an application has been submitted by Soundwave Productions to hold a demolition derby at the Dakota County Fairgrounds in Castle Rock

Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been reviewed for compliance with the County Ordinance No. 112 and has been approved by the Public Services and Revenue Division, Public Health Department, Risk Management Department, Transportation Department and Sheriff's Office; and

WHEREAS, Castle Rock Township will review the application on September 10, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License by Soundwave Productions to hold a demolition derby on September 28, 2024, from 5:00 p.m. until 11:30 p.m. at the Dakota County Fairgrounds, 4008 220th Street West, Farmington, and authorizes the Public Services and Revenue division to issue the license, pending approval by Castle Rock Township.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.2 Resolution No: 24-445

Schedule County Canvassing Board Meeting For 2024 General Election And Select Two Commissioners To Serve On Canvassing Board And Schedule Post-Election Review

Motion: Mike Slavik

Second: Liz Workman

WHEREAS, the State General Election will be held Tuesday, November 5, 2024; and

WHEREAS, Minn Stat. § 204C.31 requires that the county convene a canvassing board to certify the results after each election; and

WHEREAS, Minn. Stat. § 204C.31 requires the canvassing board to be made up of the county auditor, the court administrator of the district court in that county (or designee), the mayor of the county's most populous city (or designee), and two Board members (or designee); and

WHEREAS, to allow for maximum participation among Commissioners, it is requested that Commissioners Halverson and Slavik serve on the Canvassing Board; and

WHEREAS, Minn. Stat. § 204C.31 requires the County Canvassing Board for

the State Primary Election to set the date, time, and place for the post-election review of the State General Election; and

WHEREAS, the Canvassing Board for the State Primary Election accepted the staff recommendation to conduct the post-election review on Thursday, November 14, at 8:30 a.m. at the Dakota County Administration Center Boardroom in Hastings.

NOW, THEREFORE, BE IT RESOLVED, That Commissioners Halverson and Slavik (or designees) serve on the Canvassing Board for the State General Election; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules the County Canvassing Board meeting for the State General Election on Tuesday, November 12, 2024, at 3:00 p.m. at the County Administration Center in Hastings; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules the Post-Election Review (PER) of the General Election for Thursday, November 14, at 8:30 a.m. at the County Administration Center in Hastings.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

REGULAR AGENDA

11. Physical Development

11.1 Resolution No: 24-446

Certification Of Dakota County Portion Of 2025 Vermillion River Watershed Management Tax District Proposed Tax Levy

Motion: William Droste

Second: Mike Slavik

Vermillion River Watershed Joint Powers Organization Administrator Travis Thiel briefed this item and responded to questions.

WHEREAS, by Resolution No. 02-347 (June 25, 2002), the Dakota County Board of Commissioners executed a joint powers agreement between Dakota County and Scott County to govern the Vermillion River Watershed; and

WHEREAS, the joint powers agreement establishes a Joint Powers Board consisting of two commissioners from Dakota County and one from Scott County; and

WHEREAS, funding is needed for Dakota County's share of costs associated

with managing the Vermillion River Watershed; and

WHEREAS, by Resolution No. 02-296 (June 4, 2002), the Dakota County Board of Commissioners established the Vermillion River Watershed Management Tax District through Ordinance No. 127 to fund Dakota County's share of costs associated with managing the Vermillion River Watershed; and

WHEREAS, approval and adoption of the Watershed Management Plan, as required by Minn. Stat. Ch. 103B, occurred in June 2016; and

WHEREAS, the joint powers agreement states that the Vermillion River Watershed Joint Powers Board will adopt a budget and recommend a levy for the portion of the Watershed Management Tax District in each county by September 1 of each year; and

WHEREAS, on August 22, 2024, the Vermillion River Watershed Joint Powers Board adopted a proposed budget of \$3,628,182, including the use of 2024 fund balance and grant revenues, and recommended that the levy for the Dakota County portion be \$990,832 and the levy for the Scott County portion be \$36,050; and

WHEREAS, Dakota County must certify a levy on the Watershed Management Tax District by September 15, 2024, to be effective for taxes payable in 2025; and

WHEREAS, the final 2025 levy for the Watershed Management Tax District will be presented to the Dakota County Board of Commissioners in December 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby certifies the Dakota County portion of the Vermillion River Watershed Management Tax District proposed levy in the amount of \$990,832 for taxes payable in 2025.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

12. Enterprise Finance and Information Services

12.1 Resolution No: 24-447

Adoption Of 2025 Certified Dakota County Maximum Proposed Tax Levy

Motion: Mary Hamann-Roland

Second: Mike Slavik

Finance Director Paul Sikorski briefed this item and responded to questions.

WHEREAS, the Dakota County Board of Commissioners is required to adopt a maximum proposed property tax levy by September 30, 2024, and to establish

the date of a public hearing for input on levy and budget consideration.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the 2025 maximum proposed property tax levy of \$167,648,832 (9.92% increase from 2024); and

BE IT FURTHER RESOLVED, That staff are directed to conduct appropriate calculations and file necessary documentation with the State of Minnesota to certify this action; and

BE IT FURTHER RESOLVED, That a Budget/Levy (Truth in Taxation) Public Hearing to receive public input on the County's property tax levy and 2025 budget is hereby scheduled for 6:00 p.m. on December 3, 2024, Administration Center, 1590 Highway 55, Hastings, MN.

Ayes: 5

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, and Mary Hamann-Roland

Nay: 2

Liz Workman, and Mary Liz Holberg

13. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

14. County Manager's Report

County Manager Heidi Welsch gave the following update:

- Thank you to Interim County Manager Tom Novak for his oversight the past several months.
- Meetings are being scheduled with Cities to engage for future partnerships.

15. Information

15.1 Information

See Attachment for future Board meetings and other activities.

16. Adjournment

16.1 Resolution No: 24-448
Adjournment

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the meeting was adjourned at 10:00 a.m.

Ayes: 7

Joe Atkins
Chair

ATTEST

Heidi Welsch
County Manager