



Dakota County

Community Services Committee of the Whole

Agenda

Tuesday, October 11, 2022

9:00 AM

Conference Room L139 Western Service
Center, Apple Valley

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us
Emails must be received by 7:30am on the day of the meeting.
Instructions on how to participate will be sent to anyone interested.

1. Call To Order And Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. Audience

Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may send comments to CountyAdmin@co.dakota.mn.us and instructions will be given to participate during the meeting. Verbal comments are limited to five minutes.

3. Approval Of Agenda (Additions/Corrections/Deletions)

3.1 Approval Of Agenda (Additions/Corrections/Deletions)

4. Consent Agenda

4.1 Approval Of Minutes Of Meeting Held On September 13, 2022

4.2 *Community Corrections* - Authorization To Amend Joint Powers Agreement With Minnesota Department Of Corrections To Provide Secure Programming For Juvenile Females

4.3 *Employment and Economic Assistance* - Authorization To Amend Contract With YMCA Of The Greater Twin Cities For Drop-In Childcare Services

4.4 *Public Health* - Ratification Of Minnesota Department Of Health Strong Foundations Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement And Related Contracts

4.5 *Social Services* - Authorization To Execute Contracts For Children And Family In-Home And Community-Based Services

- 4.6 *Veterans Services* - Authorization To Enter Into A Joint Powers Agreement With State Of Minnesota, Acting Through Its Commissioner Of Minnesota Department Of Veterans Affairs, For Transportation Services To Veteran Affairs Medical Center In Minneapolis

5. Regular Agenda

- 5.1 *Social Services* - Update On Children And Family Services, Including Impacts Of Service Provider Capacity Challenges
- 5.2 *Social Services* - Update On Homelessness Prevention Recommendations
- 5.3 *Social Services* - Update On Aspen House Youth Shelter In Mendota Heights

6. Community Services Directors Report

7. Adjournment

- 7.1 Adjournment

For more information please call 651-554-5742.

Committee of the Whole agendas are available online at

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1442

Agenda #: 3.1

Meeting Date: 10/11/2022

Approval Of Agenda (Additions/Corrections/Deletions)



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1443

Agenda #: 4.1

Meeting Date: 10/11/2022

Approval Of Minutes Of Meeting Held On September 13, 2022



Dakota County

Community Services Committee of the Whole

Minutes

Tuesday, September 13, 2022

9:00 AM

**Conference Room L139, Western
Service Center, Apple Valley**

1. Call To Order And Roll Call

Also in attendance were Matt Smith, County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 9:02 a.m. by the Chair, Commissioner Laurie Halverson. Commissioner Gaylord arrived at 9:07 a.m.

The audio of this meeting is available upon request.

Present: Commissioner Slavik, Commissioner Gaylord, Chairperson Halverson, Commissioner Atkins, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

2. Audience

Commissioner Laurie Halverson asked if there was anyone in the audience that wished to address the Committee. No one came forward and no one submitted comments to CountyAdmin@co.dakota.mn.us.

3. Approval Of Agenda (Additions/Corrections/Deletions)

3.1 Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

Commissioner Gaylord arrived after the vote. However, the item passed unanimously by those present.

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the agenda was unanimously approved. The motion carried by the following vote:

Ayes: 6

Commissioner Slavik, Chairperson Halverson, Commissioner Atkins, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

Excused: 1

Commissioner Gaylord

4. Consent Agenda

Commissioner Gaylord arrived after the vote. However, the item passed unanimously by those present.

On a motion by Commissioner Slavik, seconded by Commissioner Hamann-Roland, the consent agenda was unanimously approved as follows:

Ayes: 6

Commissioner Slavik, Chairperson Halverson, Commissioner Atkins, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

Excused: 1

Commissioner Gaylord

4.1 Approval Of Minutes Of Meeting Held On August 16, 2022

Motion: Mike Slavik

Second: Mary Hamann-Roland

4.2 Authorization To Execute Contracts For Interpretation And Translation Services

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Dakota County requires interpretation and translation services to meet the needs of residents who have Limited English Proficiency, or who are deaf or hard of hearing; and

WHEREAS, a Request for Proposal (RFP) was issued on May 31, 2022, to solicit proposals for the purchase of interpretation and translation services; and

WHEREAS, twenty-five proposals were received, and the selection team thoroughly reviewed all proposals to determine which proposals best met the selection criteria; and

WHEREAS, seventeen (17) vendors have been recommended to receive contracts for interpretation and translation services, eight (8) of these vendors are currently under contract with Dakota County for these services; and

WHEREAS, criteria included capacity and proven experience providing general, corrections, probation, and medical interpretation; and

WHEREAS, vendors are required to hire qualified interpreters who have been screened for cultural competency and tested for language proficiency, enforce a Code of Ethics and Competency Standards, conduct criminal background checks for all interpreters prior to their receiving an assignment in Dakota County, and be Health Insurance Portability and Accountability (HIPAA) compliant; and

WHEREAS, staff recommends execution of contracts with Andean Consulting Solutions International, LLC DBA ACSI Translations; Accurate Translation

Bureau DBA Accutrans; Ad Astra Inc; All in One Translation Agency, LLC; ASL Interpreting Services, Inc. (ASLIS); Stuart B Consultants DBA Birnbaum Interpreters; Effectiff, LLC; Fox Translation Services; Idea Language Services, LLC; INGCO International; Itasca Corporation; Kim Tong Translation Services, Inc.; Language Line Services, Inc.; Middle English Interpreting; The Minnesota Language Connection; Propio LS, LLC; and Telelanguage for the period of January 1, 2023 through December 31, 2027.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for interpretation and translation services to meet the needs of residents who have Limited English Proficiency, or who are deaf or hard of hearing with Andean Consulting Solutions International, LLC DBA ACSI Translations; Accurate Translation Bureau DBA Accutrans; Ad Astra Inc; All in One Translation Agency, LLC; ASL Interpreting Services, Inc. (ASLIS); Stuart B Consultants DBA Birnbaum Interpreters; Effectiff, LLC; Fox Translation Services; Idea Language Services, LLC; INGCO International; Itasca Corporation; Kim Tong Translation Services, Inc.; Language Line Services, Inc.; Middle English Interpreting; The Minnesota Language Connection; Propio LS, LLC; and Telelanguage for the period of January 1, 2023 through December 31, 2027, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the types and amount of services provided, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 9/20/2022.

4.3 Authorization To Amend 2022 Social Services Budget And Add 1.0 Full-Time Equivalent Social Worker Position

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, state funding for adult protection services, in the amount of three (3) million dollars is allocated annually to support the county's duties for protective services and investigation services under Minnesota Statutes, section 626.557 for reports of suspected maltreatment of vulnerable adults received from the Minnesota Adult Abuse Reporting Center (MAARC); and

WHEREAS, allocations are administered under Minn. Stat. § 256M.40, Vulnerable Adult Act Children's and Adults Act (VCAA) formula; and

WHEREAS, Dakota County's State Fiscal Year (SFY) 2022 Adult Protection Services (APS) allocation under Minn. Stat. § 256M.40 is \$184,912; and

WHEREAS, Dakota County is required to spend the allocation on APS; and

WHEREAS, Dakota County is processing increased volume and complexity of adult protection reports; and

WHEREAS, the Social Services Department requests to add 1.0 full-time equivalent social worker and purchase of service budget to fulfill State grant requirements and meet community needs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add 1.0 full-time equivalent (FTE) social worker for purposes of providing expanded adult protection services; and

BE IT FURTHER RESOLVED, That the 2022 Social Services Budget is hereby amended as follows:

Expense

1.0 FTE Social Worker, 4 months	\$ 27,560
Purchase of Services	<u>\$156,440</u>
Total Expense	\$184,000

Revenue

Program Revenue	<u>\$184,000</u>
Total Revenue	\$184,000

This item was approved and recommended for action by the Board of Commissioners on 9/20/2022.

4.4 Statewide Health Improvement Partnership Update

Motion: Mike Slavik

Second: Mary Hamann-Roland

This item was on the agenda for information purposes only.

Information only; no action requested.

5. Regular Agenda

5.1 Update On Jail Transportation Pilot

Robyn Bernardy, Transportation Coordinator, Social Services, presented on this item and stood for questions. This item was on the agenda for informational purposes only. The Committee agreed with the recommended next steps as

outlined and requested a written update in the Director's report in six months.
Information only; no action requested.

5.2 Ratification Of Minnesota Department Of Human Services Combined Mobile Crisis Services And Home And Community Based Services Medical Assistance Percentage Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement

Motion: Joe Atkins

Second: Mary Hamann-Roland

Evan Henspeter, Director, and Emily Schug, Deputy Director, both from Social Services, presented on this item and stood for questions.

WHEREAS, Dakota County operates a crisis services continuum that meets the requirements of Minn. Stat. § 256B.0944, Minn. Stat. § 256B.0624, and 245I; and

WHEREAS, the Department of Human Services (DHS) administers State and federal funds through grant agreements for the provision of mental health crisis services in accordance with Minn. Stat. § 256B.0944, Minn. Stat. § 256B.0624 and 245I; and

WHEREAS, by Resolution No.18-363 (July 17, 2018), the Dakota County Board of Commissioners authorized staff to apply for and execute grant agreements with DHS for crisis grant funds for the provision of mental health crisis services in accordance with Minn. Stat. § 256B.0944 and Minn. Stat. § 256B.0624 and subsequently, grant agreements, and amendments for crisis services, were executed for CY 2019, 2020, 2021, and 2022; and

WHEREAS, DHS requires that counties submit an application for calendar year 2023 and 2024 for mobile crisis services; and

WHEREAS, by Resolution No. 21-461 (September 21, 2021) and by Resolution No. 21-618 (December 14, 2021), the Dakota County Board of Commissioners authorized adding 17.0 new full-time equivalents (FTEs) to Dakota County's crisis continuum team to meet community needs, in preparation for having an actionable plan when DHS funding was available; and

WHEREAS, staff will prepare and submit grant applications for crisis services funding to meet DHS submission requirements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Combined Mobile Crisis Services and Home and Community Based Services Medical Assistance Percentage Grant Application submission to the Minnesota Department of Human Services for calendar years (CY) 2023 and 2024, and State Fiscal Years (SFY) 2022, 2023,

and 2024 for a total grant amount of up to \$5,000,000; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds, and execute the mobile crisis grant agreement for CY 2023 and 2024, and State Fiscal Years (SFY) 2022, 2023, and 2024, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in the future yearly recommended and approved budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute the mobile crisis grant renewal contract for CY 2023 and 2024, and State Fiscal Years (SFY) 2022, 2023, and 2024, in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 9/20/2022.

Ayes: 7

6. Community Services Directors Report

Marti Fischbach, Division Director, referred the Committee to the written report that was provided to them and stood for questions.

7. Adjournment

7.1 Adjournment

Motion: Kathleen A. Gaylord

Second: Mike Slavik

On a motion by Commissioner Kathleen A. Gaylord, seconded by Commissioner Mike Slavik, the meeting was adjourned at 9:54 a.m.

Ayes: 7

Respectfully submitted,

Colleen Collette, Administrative Coordinator
Community Services Division



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1457

Agenda #: 4.2

Meeting Date: 10/11/2022

DEPARTMENT: Community Corrections

FILE TYPE: Consent Action

TITLE

Authorization To Amend Joint Powers Agreement With Minnesota Department Of Corrections To Provide Secure Programming For Juvenile Females

PURPOSE/ACTION REQUESTED

Authorize amendment to the joint powers agreement (JPA) with the Minnesota Department of Corrections (MN DOC) to provide secure programming for juvenile females.

SUMMARY

Dakota County Community Corrections currently has a JPA with MN DOC to provide secure placement, gender specific services, necessary assessment and programming for any juvenile female ("resident") that Dakota County agrees to accept. Dakota County Community Corrections has complete discretion whether it will accept a particular resident, which will depend on its existing security, health, order and safety needs of its facility, the Juvenile Service Center (JSC), at the time a particular request by the State is made.

By Resolution No. 20-516 (October 20, 2020), the Dakota County Board of Commissioners authorized execution of a JPA with MN DOC for secure programming for juvenile females at the JSC. The end date in the resolution was erroneously written as August 31, 2021, whereas, the correct end date, August 31, 2023, is listed in the JPA (Attachment: Joint Powers Agreement Amendment).

Staff is requesting an amendment to the JPA to increase the daily rate Dakota County will bill MN DOC from \$295 to \$340. The total obligation of the State under this agreement will not exceed \$150,000 per youth, or \$295,000 in total, which has not changed from the original JPA.

OUTCOMES

Provide secure programming for juvenile females at the JSC and ensure safe and successful completion of the program. The MN DOC will consider the JSC as a placement option for future juvenile female commitments.

RECOMMENDATION

Staff recommends authorization to amend the JPA with MN DOC to provide secure programming for juvenile females to correct the expiration date to August 31, 2023, or until obligations have been satisfactorily fulfilled, and to increase the daily rate Dakota County will bill MN DOC from \$295 to \$340, with a not to exceed amount of \$150,000 per youth, or \$295,000 in total.

EXPLANATION OF FISCAL/FTE IMPACTS

There is no amendment to the 2022 Community Corrections budget needed. This service will end immediately in the event that sufficient funds from county, state or federal sources are no longer available to continue this service.

☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County Community Corrections currently has a joint powers agreement (JPA) with the Minnesota Department of Corrections (MN DOC) to provide secure placement, gender specific services, necessary assessment and programming for any juvenile female ("resident") that Dakota County agrees to accept; and

WHEREAS, Dakota County Community Corrections has complete discretion whether it will accept a particular resident, which will depend on its existing security, health, order and safety needs of its facility, the Juvenile Service Center (JSC), at the time a particular request by the State is made; and

WHEREAS, by Resolution No. 20-516 (October 20, 2020), the Dakota County Board of Commissioners authorized execution of a JPA with MN DOC for secure programming for juvenile females at the JSC; and

WHEREAS, the end date in the resolution was erroneously written as August 31, 2021, however, the correct end date is listed in the JPA, August 31, 2023; and

WHEREAS, staff is requesting an amendment to the JPA to increase the daily rate Dakota County will bill MN DOC from \$295 to \$340; and

WHEREAS, the total obligation of the State under this agreement will not exceed \$150,000 per youth, or \$295,000 in total, which has not changed from the original JPA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Service Director to amend the joint powers agreement with the Minnesota Department of Corrections to provide secure programming for juvenile females, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, service rates, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this service will end immediately in the event that sufficient funds from county, state or federal sources are no longer available to continue this service.

PREVIOUS BOARD ACTION

20-516; 10/20/20

ATTACHMENTS

Attachment: Joint Powers Agreement Amendment

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Suwanna Kirkland

Author: Debi DeFoe

AMENDMENT COVER SHEET

(Minn. Stat. §§ 16C.05, subd. 2(c), 16C.08, subd. 2 and 3)

Instructions:

1. Complete this form for contract amendments that extend the end date of a contract, add/reduce work and money, or change any other term or condition of the contract.
2. Attach this form to the amendment when sending to the Department of Administration for approval. **Please always include copies of the original certification form, solicitation document, single source justification, the original contract, and any previous amendments as these are used for reference.**
3. Admin will retain this cover sheet for its files.

Agency: MN DOC **Name of Contractor:** Dakota County Juvenile Services

Current Contract Term: 9/9/2020-8/31-2023 **Project Identification:** 182990

Amendments to contracts must entail tasks that are substantially similar to those in the original contract or involve tasks that are so closely related to the original contract that it would be impracticable for a different contractor to perform the work. The commissioner or an agency official to whom the commissioner has delegated contracting authority under Minn. Stat. § 16C.03, subd. 16, must determine that an amendment would serve the interest of the state better than a new contract and would cost no more. An amendment should be in effect before the contract expires.

What changes are being made to the to the contract? Complete appropriate box(es) for the amendment submitted.

1. ☐ **Amendment to the Expiration Date of the contract**

- a. Proposed New Expiration Date:
- b. Why is it necessary to amend the Expiration Date?

2. ☒ **Amend Duties and Cost** ☐ **Amend Duties Only**

- a. Describe the amendment:
- b. If cost is amended, insert the amount of the original contract AND amount of each amendment below:
 - i. Original per diem rate was \$295
 - ii. New per diem rate is \$340

3. ☐ **Amendment to change other terms and conditions of the contract:**

- a. Describe the changes that are being made:

Amendment 1 to SWIFT Contract No. 182990

Contract Effective Date:	9/9/2020_____	Total Contract Amount:	\$295,000_____
Original Contract Expiration Date:	8/31/2023_____	Original Contract:	\$295,000_____
Current Contract Expiration Date:	8/31/2023_____	Previous Amendment(s) Total:	_____
Requested Contract Expiration Date:	8/31/2023_____	This Amendment:	_____

This amendment is by and between the State of Minnesota, acting through its Commissioner of Department of Corrections ("State") and Dakota County Juvenile Services whose designated business address is 1600 Hwy 55, Hastings, MN 55033 ("Contractor"). State and Contractor may be referred to jointly as "Parties."

Recitals

1. The State has a contract with the Contractor identified as SWIFT Contract Number 182990 ("Original Contract") to provide secure placement, gender specific services, necessary assessment and programming for any juvenile female ("resident") they agree to accept. Dakota County Juvenile Services has complete discretion whether it will accept a particular resident, which will depend on its existing security, health, order and safety needs of its facility at the time a particular request by the State is made.
2. The Original Contract is being amended due to the Contractor's per diem rate increasing.
3. The State and the Contractor are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment, changes to pre-existing Contract language will use ~~strike through~~ for deletions and underlining for insertions.

REVISION 1. Clause 1. "**Consideration of Payment**" is amended as follows:

1. Payment

- 1.1 State of Minnesota, Department of Corrections will be billed for services at the daily rate of ~~\$295~~ \$340. The total obligation of the State under this agreement will not exceed \$150,000 per youth. The State's total obligation will not exceed \$295,000.

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

SWIFT Contract No. 182990 3-128211 _____

Print Name: _____

Signature: _____

Title: _____ Date: _____

2. Contractor

The Contractor certifies that the appropriate person has executed the Contract on behalf of the Contractor as required by applicable articles, bylaws, resolutions, or ordinances.

Print Name: _____

Signature: _____

Title: _____ Date: _____

Approved as to Form:

Assistant County Attorney/Date
KS-2020-00410-001

3. State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

4. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1378

Agenda #: 4.3

Meeting Date: 10/11/2022

DEPARTMENT: Employment and Economic Assistance

FILE TYPE: Consent Action

TITLE

Authorization To Amend Contract With YMCA Of The Greater Twin Cities For Drop-In Childcare Services

PURPOSE/ACTION REQUESTED

Authorize amendment to the contract with the YMCA of the Greater Twin Cities (YMCA) for drop-in childcare services.

SUMMARY

The Community Services Division has provided drop-in childcare services at the Northern Service Center for many years to assist Dakota County customers accessing services. The drop-in childcare center has been viewed as a valuable service and support for families with children from six weeks to 12 years old to allow them to participate in public assistance programs and other needs. The childcare center serves a maximum of fourteen children, less if dictated by the needs of the children present. YMCA staff must observe approved policies and procedures in accepting and releasing children from care in a safe, developmentally appropriate manner that provides a positive experience for children while at the childcare center.

By Resolution No. 15-558 (November 17, 2015), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2016 through December 31, 2016, for the provision of drop-in childcare.

The Dakota County Community Services Division issued a Request for Proposal (RFP) on September 19, 2016, for the purchase of drop-in childcare services. The RFP was posted on the Dakota County external home page and notice was posted on the Minnesota State Register. One proposal was received in response to the RFP. A team comprised of multidisciplinary County Staff reviewed the proposal and recommended the contract be awarded to the YMCA for drop-in childcare services.

By Resolution No. 16-599 (November 29, 2016), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2017 through December 31, 2017, for the provision of drop-in childcare services in the contract amount of \$71,816. The contract was amended to provide coverage over the lunch hour increasing the contracted amount to \$78,567. Before the amendment, the Center was closed over lunch hour.

By Resolution No. 17-573 (November 14, 2017), the County Board authorized execution of a three-year contract with the YMCA for the period of January 1, 2018 through December 31, 2020, for the

provision of the drop-in childcare services, in a not to exceed contract amount of \$239,237.

By Resolution No. 21-034 (January 12, 2021), the County Board authorized execution of a two-year contract with the YMCA for a period of January 1, 2021 through December 31, 2022, for the provision of the drop-in childcare services, in a not to exceed contract amount of \$159,491. Childcare services were not provided due to COVID 19, therefore this service was not solicited in 2022. A solicitation for childcare services will be issued in 2023. Staff is seeking County Board approval to execute an amendment to the contract with the YMCA to add \$79,746 to the current not to exceed contract amount for a total not to exceed amount of \$239,237 and to extend the expiration date through December 31, 2023, to allow for a solicitation to occur in 2023.

OUTCOMES

See Attachment A: Outcomes, for program usage data and results from a consumer survey.

RECOMMENDATION

Staff recommends authorization to amend the contract with YMCA to add \$79,746 to the contract for a total not to exceed contract amount of \$239,237 and to extend the expiration date through December 31, 2023.

EXPLANATION OF FISCAL/FTE IMPACTS

Sufficient funding is included in the 2023 Employment and Economic Assistance Budget to fund this contract. This YMCA contract is funded by 50 percent County levy and 50 percent federal sources. The contract will contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, the Community Service Division has provided drop-in childcare services at the Northern Service Center for many years to assist Dakota County customers accessing services; and

WHEREAS, YMCA staff must observe approved policies and procedures in accepting and releasing children for care, explaining policies and procedures to parents or guardians regarding use of the services, and caring for children in a safe, developmentally appropriate manner that provides a positive experience for children while at the childcare center; and

WHEREAS, by Resolution No. 15-588 (November 17, 2015), the County Board authorized execution of a contract with the YMCA of the Greater Twin Cities (YMCA) for the period of January 1, 2016 through December 31, 2016, for the provision of drop-in childcare services; and

WHEREAS, the Dakota County Services Division issued a Request for Proposal (RFP) on September 19, 2016, and one proposal was received in response to the RFP; and

WHEREAS, a team comprised of multidisciplinary County staff reviewed the proposal and recommended the contract be awarded to the YMCA for drop-in childcare services; and

WHEREAS, by Resolution No. 16-599 (November 29, 2016), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2017 through December 31, 2017, for the provision of drop-in childcare services; and

WHEREAS, by Resolution No. 17-573 (November 14, 2017), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2018 through December 31, 2020, for the provision of drop-in childcare services; and

WHEREAS, by Resolution No. 21-034 (January 12, 2021), the County Board authorized execution of a two-year contract with the YMCA for a period of January 1, 2021 through December 31, 2022, for the provision of the drop-in childcare services, in a not to exceed contract amount of \$159,491; and

WHEREAS, childcare services were not provided due to COVID 19, therefore this service was not solicited in 2022; and

WHEREAS, a solicitation for childcare services will be issued in 2023; and

WHEREAS, staff is seeking County Board approval to execute an amendment to the contract with the YMCA to add \$79,746 to the contract for a total not to exceed contract amount of \$239,237 and to extend the expiration date through December 31, 2023, to allow for a solicitation to occur in 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an amendment to the contract with the YMCA of the Greater Twin Cities for drop-in child care services to add \$79,746 for a total not to exceed contract amount of \$239,237 to be reimbursed at a rate of \$6,645.46 per month, totaling the respective contract amount, and to extend the expiration date through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the number and types of clients served, type of services provided, contract amount, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract amount authorized for the period of January 1, 2023 through December 31, 2023, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1 of each year as applicable.

PREVIOUS BOARD ACTION

16-599; 11/29/16

17-573; 11/14/17

21-034; 01/12/21

ATTACHMENTS

Attachment: Outcomes

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Nadir Abdi

Author: Tiffinie Miller

Drop-in Child Care Services by the YMCA of the Greater Twin Cities at the Northern Service Center Outcomes

- Number of Children Served: Quarterly reports are provided by the YMCA of the Greater Twin Cities (YMCA) reflecting the number of children served each day, by time of day and department parent/guardian visited in the Northern Service Center building.
- Policies and Procedures: YMCA staff must observe approved policies and procedures in accepting and releasing children from care, explaining policies and procedures to parents or guardians regarding use of the services, and caring for children in a safe, developmentally appropriate manner that provides a positive experience for children while at the Center. Additionally, qualitative information as mutually discussed between YMCA and County staff ensures staff requirements are met and balanced with meeting the needs of the children served and their families.
- COVID-19 Impact: Northern Service Center drop-in childcare services were not available March 2020 – July 2021. The childcare center reopened August 2021 with reduced hours for the first month.
- Utilization has reduced; yet, if this service was not provided, people stated they would not have been able to come to the Northern Service Center and would not have been able to accomplish what they did if their child(ren) were present.
- How much did we do?
 - Northern Service Center drop-in childcare saw 264 children, as of September 2022.
 - In 2019, we averaged 1,036 children per month.
 - Service departments accessed during the visit:

in 2022	in 2019
53% Public Assistance	54% Public Assistance
27% CareerForce Center	26% CareerForce Center
6% Courts	6% Courts
2% Child Support	4% Child Support
2% Corrections	6% Corrections
8% Social Services	3% Social Services
2% Public Health	1% Public Health

- How well did we do it?
 - Comment from a consumer survey:

“Had my one and five-year-olds checked in for about an hour. I wasn’t stressed out about hurrying up to get my paperwork with childcare being available.”

*Responses based on survey results

- Because of the childcare center service, I was able to: 40% attend an appointment, 21% take care of an emergency, 17% meet with my worker, 12% get a job, 12% go to court, and 2% attend a workshop.
- Is anybody better off?
 - 81% of the people that responded stated they would not have been able to come in if the childcare center was not an option.
 - 85% of the people that responded stated they would not have been able to accomplish what they did if their child(ren) were present.
 - Ethnicity of parents/guardians accessing childcare services is diverse: 37% Black/African American, 25% Multiracial/other, 19% Hispanic/Latino, 12% White, and 8% Asian/Pacific Islander.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1071

Agenda #: 4.4

Meeting Date: 10/11/2022

DEPARTMENT: Public Health

FILE TYPE: Consent Action

TITLE

Ratification Of Minnesota Department Of Health Strong Foundations Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement And Related Contracts

PURPOSE/ACTION REQUESTED

Ratify the Minnesota Department of Health (MDH) Strong Foundations grant application, and authorize acceptance of the Strong Foundations grant funds in the amount awarded, and execution of the Strong Foundations grant agreement and related contracts for the period of January 1, 2023 through December 31, 2028.

SUMMARY

Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents.

Public Health has a long history of providing home visiting services to families in Dakota County. The Public Health Department currently utilizes the MDH Strong Foundations grant, and the Maternal, Infant, Early Childhood Home Visiting (MIECHV) grant to fund these services. MIECHV is a federally funded program that uses evidence-based home visiting services to achieve positive outcomes for pregnant people and parents with young children. The Strong Foundations grant is a combination of state and federal funds for evidence-based home visiting services supporting women, infants, young children, and families in the community.

The current Strong Foundations and MIECHV grants are set to expire on December 31, 2022. To create efficiencies, MDH released a Request for Proposal that consolidated grant funding sources into one application also titled, Strong Foundations. This Strong Foundations grant will ensure stable funding to provide family home visiting services to county residents over the next five years. Starting January 1, 2023, the Strong Foundations grant will be used exclusively to support the Maternal Early Childhood Sustained Home Visiting (MECSH) evidence-based home visiting model at Dakota County.

Dakota County Public Health applied and was awarded a five-year grant starting January 1, 2023. Dakota County was awarded \$1,259,535 for the period of January 1, 2023 through December 31, 2023. Funding will be determined annually and is expected to remain stable. In addition, MDH awarded Dakota County Public Health an additional \$19,477 to cover the salary and travel costs associated with Dakota County's role as a MECSH Apprentice Trainer.

The Strong Foundations grant will fund a total of 10.5 full-time equivalent (FTE) public health nurses, staff, and supervisors, as well as a reflective practice consultant who meets monthly with home visitors and supervisors to discuss best practice approaches to effectively promote health development in children and families. Reflective practice is a requirement of the grant.

OUTCOMES

See Attachment: Outcomes.

RECOMMENDATION

Staff recommends ratification of the MDH Strong Foundations grant application, and authorization to accept the Strong Foundations grant funds in the amount awarded, and execute the Strong Foundations grant agreement and related contracts from January 1, 2023 through December 31, 2028.

EXPLANATION OF FISCAL/FTE IMPACTS

There is a \$0 net County cost anticipated as a result of this action. Grant funding and expenditures will be included in the 2023 County Manager's Recommended Budget.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, Public Health has a long history of providing home visiting services to families in Dakota County, utilizing the MDH Strong Foundations grant, and the Maternal, Infant, Early Childhood Home Visiting (MIECHV) grant to fund these services; and

WHEREAS, MIECHV is a federally funded program that uses evidence-based home visiting services to achieve positive outcomes for pregnant people and parents with young children; and

WHEREAS, the Strong Foundations grant is a combination of state and federal funds for evidence-based home visiting services supporting women, infants, young children, and families in the community; and

WHEREAS, the current Strong Foundations and MIECHV grants are set to expire on December 31, 2022; and

WHEREAS, in order to create efficiencies, MDH released a Request for Proposal that consolidated grant funding sources into one application also titled, Strong Foundations, ensuring stable funding to provide family home visiting services to county residents over the next five years; and

WHEREAS, beginning January 1, 2023, the Strong Foundations grant will be used exclusively to support the Maternal Early Childhood Sustained Home Visiting (MECSH) evidence-based home

visiting model at Dakota County; and

WHEREAS, Dakota County Public Health applied and was awarded \$1,259,535 for a five-year Strong Foundations grant for the period of January 1, 2023 through December 31, 2023; and

WHEREAS, funding will be determined annually and is expected to remain stable; and

WHEREAS, in addition, MDH awarded Dakota County Public Health an additional \$19,477 to cover the salary and travel costs associated with Dakota County's role as a MECSH Apprentice Trainer; and

WHEREAS, the Strong Foundations grant will fund a total of 10.5 full-time equivalent (FTE) public health nurses, staff, and supervisors, as well as a reflective practice consultant who meets monthly with home visitors and supervisors to discuss best practice approaches to effectively promote health development in children and families.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes ratification of Dakota County's application for the Minnesota Department of Health (MDH) Strong Foundations grant for the period of January 1, 2023 through December 31, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to accept the Strong Foundations grant funds for the Dakota County Public Health Department, in the amount of \$1,259,535 effective January 1, 2023 through December 31, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute the grant agreement with MDH for the Strong Foundations grant for the period of January 1, 2023 through December 31, 2028, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute any necessary contracts that are a result of the need to provide services in relation to the MDH Strong Foundations work, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents (FTEs), consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Adopted Budgets, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Outcomes

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

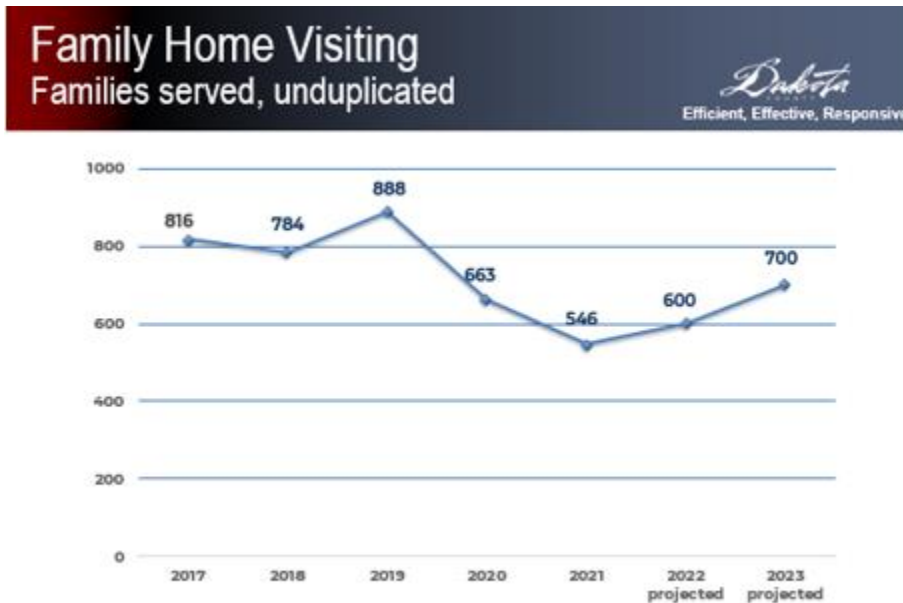
Department Head: Gina Adasiewicz

Author: Erin Carder

Outcomes

How much?

- Due to COVID-19, the number of families and home visits decreased in 2020 and 2021, however projections show an increase in 2022 and 2023.
 - 2021 visits: 546
 - 2022 projected visits: 600
 - 2023 projected visits: 700



Sources: PH-Doc & MAHF Database

How well?

- In 2021, 91% of children were up to date with immunizations.
- 100% of children had their nine-month well child checkup completed before one year of age.
- 97% of clients strongly agree or agree they were able to get assistance from a public health nurse when they needed support or referrals to community resources.

Is anyone better off?

- In 2021, 98% of full-term, singleton babies delivered by mothers who were seen prenatally were born at a healthy weight, which exceeds the County target of 90%.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1253

Agenda #: 4.5

Meeting Date: 10/11/2022

DEPARTMENT: Social Services

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Children And Family In-Home And Community-Based Services

PURPOSE/ACTION REQUESTED

Authorize execution of contracts for Children and Family In-Home and Community-Based Services.

SUMMARY

The work of Children and Family Services requires access to in-home and community-based services for children, youth, and families, whether in addressing child protection issues, children's mental health needs, truancy, or youth transitioning from the foster care system. The Minnesota Comprehensive Children's Mental Health Act, specifically Minn. Stat. § 245.4874, subd. 1, requires county boards to develop a system of affordable and locally available children's mental health services based on a local service delivery system detailed in Minn. Stat. § 245.4875, subd. 2.

The juvenile protection provisions of the Juvenile Court Act, Minn. Stat. § 260C, reference child protection case plan services and the need for county social services agencies to provide support and services to prevent out-of-home placement, and to assist in family reunification following children being in out-of-home placement. Children and Family Services contracts for supportive services that address the needs of children, youth, and families based on the concerns that brought them to Social Services.

By Resolution No. 19-776 (October 29, 2019), the Dakota County Board of Commissioners authorized contracts with the selected vendors for the period of January 1, 2020 through December 31, 2021. By Resolution No. 21-490 (October 19, 2021), the Dakota County Board of Commissioners authorized amendments to contracts with the selected vendors, extending the expiration date to December 31, 2022. Children and Family Services conducted a comprehensive solicitation process in the summer of 2022 that resulted in 23 selected proposals, four (Arcpoint Labs, Lopno and Associates, Mosaic Services and Nexus-FACTS) of which require County Board authorization as their contracted services will exceed \$100,000 each over the two-year contract period of January 1, 2023 through December 31, 2024. The array of services and vendors provides flexibility for Children and Family Services to respond to issues needing to be addressed in casework.

OUTCOMES

The effectiveness of services is evaluated at the program and service level. Services provided through contracts support overall child protection and children's mental health plan goals.

How much?

In 2021, 4,575 children were served by Dakota County's Children and Family Services, in programs providing a range of services including Maltreatment Screening, Child Protection Assessment and Case Management, Parent Support Outreach, Truancy, and Children's Mental Health Assessment and Case Management.

How well?

In 2021, for children in out-of-home placement, 93.7 percent had a face-to-face visit with their social worker in each month of placement. For children's mental health, 83 percent of assessments were completed within 90 days.

Better off?

For all children who had a report of maltreatment accepted for response in the prior year, 87.2 percent did not have a subsequent report of maltreatment in 2021. For children's mental health, 87 percent of the youth who had intensive in-home family supports experienced no out-of-home placement in the 24 months post-discharge.

RECOMMENDATION

Staff recommends execution of contracts with Arcpoint Labs, Lopno and Associates, Mosaic Services and Nexus-FACTS for the period of January 1, 2023 through December 31, 2024.

EXPLANATION OF FISCAL/FTE IMPACTS

For services that are included in a health insurance benefit, client coverage is accessed for payment of services. If no coverage is available, County rates are consistent with Medical Assistance. Rates for non-health services reflect a 10 percent increase on the 2019 rates. Dakota County collects fees from families based on a sliding fee scale set by the Minnesota Department of Human Services to offset some costs. The County costs for these services will be included in the 2023 and 2024 County Manager's Recommended Budgets. None of the contracts guarantee referrals, and referrals and service use are managed based on need and budget. The contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, under the Minnesota Comprehensive Children's Mental Health Act, specifically Minn. Stat. § 245.4874, subd. 1, a variety of services are mandated for youth who are emotionally or severely emotionally disturbed; and

WHEREAS, the juvenile protection provisions of the Juvenile Court Act, Minn. Stat. § 260C, requires counties to make efforts to prevent out-of-home placement and address risks that may necessitate placement through child protection; and

WHEREAS, by Resolution No. 19-776 (October 29, 2019), the Dakota County Board of Commissioners authorized contracts with the selected vendors for the period of January 1, 2020 through December 31, 2021; and

WHEREAS, by Resolution No. 21-490 (October 19, 2021), the Dakota County Board of

Commissioners authorized amendments to contracts with the selected vendors, extending the expiration date to December 31, 2022; and

WHEREAS, Children and Family Services conducted a comprehensive solicitation process in the summer of 2022 that resulted in 23 selected proposals, four (Arcpoint Labs, Lopno and Associates, Mosaic Services and Nexus-FACTS) of which require County Board authorization as their contracted services will exceed \$100,000 each over the two-year contract period of January 1, 2023 through December 31, 2024; and

WHEREAS, the array of services and vendors provides flexibility for the Children and Family Services to respond to issues to be addressed in casework, and the resulting contracts are the legal documents to protect and be responsive to Dakota County taxpayers to ensure effective service outcomes, competitive price, and liability protections; and

WHEREAS, funding for these contracts will be included in the 2023 and 2024 County Manager's Recommended Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for In-home and Community-based services for youth and families for the period of January 1, 2023 through December 31, 2024, subject to approval by the County Attorney's Office as to form, as follows:

Arcpoint Labs - Drug Testing:

1. \$319.30 for Hair Follicle Testing
2. \$68.67 for Oral Saliva
3. \$319.30 for Nail Testing
4. \$33.19 for Transdermal Patch
5. IRS rate for travel
6. No Show at 80% of rate

Lopno and Associates:

1. Parenting Assessments - \$117.99/hour for up to 15 hours
2. Psychological Evaluations - Current Medical Assistance Rates

Mosaic:

1. Bridging Stabilization Program - \$8,328.23 per clinic Treatment
2. Systemic Family Therapy (SFT) - \$8,328.23 per clinic Treatment

Nexus-Facts:

1. Attachment & Behavioral Catch-Up:
 - a. \$30.09/hour - Non-Degreed Staff
 - b. \$85.36/hour - Degreed Staff
 - c. IRS rate for travel
2. Bridging Stabilization Program - \$8,328.23 per clinic Treatment

3. Systemic Family Therapy (SFT) - \$8,328.23 per clinic Treatment
4. Brief Counseling - \$145.19/hour for direct face-to-face contact with family
5. Day Treatment - Current Medical Assistance Rates
6. Psychological Evaluations - Current Medical Assistance Rates

; and

BE IT FURTHER RESOLVED, That the contract(s) shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That service rates for contracts authorized for the period of January 1, 2023 through December 31, 2024, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1, 2023, as applicable.

PREVIOUS BOARD ACTION

19-776; 10/29/19

21-490; 10/19/21

ATTACHMENTS

Attachment: Solicitation Summary for In-Home and Community-Based Services

BOARD GOALS

☒ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACTS

Department Head: Evan Henspeter

Author: Suzanne Tuttle

Solicitation Summary for Children and Family Services In-Home and Community-Based Services

Date of Solicitation: June 30, 2022

Number of Proposals Received: 23

Review Team Agencies: Dakota County (Suzanne Tuttle, Stacy Devitt, Michelle Jensen)

Services Description: Dakota County Social Services, Children and Family Services, is soliciting proposals from interested and qualified parties for the purpose of providing community-based services.

Primary Deliverables:

- Attachment and Biobehavioral Catch-up (ABC)
- Bridging Stabilization Program (CIBS)
- Brief Counseling
- Child Specific Recruitment Services
- Child-Parent Psychotherapy (CPP)
- Circle of Security (COS)
- Community Reintegration Services (CRS)
- Concurrent Permanency Planning (CPP)
- Day Treatment
- Drug Testing
- Families First
- Consultation Services to Family Dependency Treatment Court (FDTC)
- Family Group Decision Making (FGDM)
- In-Home Family Therapy
- Intensive Behavioral Specialist Skills Programming
- Parent Education
- Parenting Assessments
- Psychological Evaluations
- Relative/Kin Foster Care Licensing
- Respite/Short-Term Child Foster Care – Collaborative Intensive Bridging Services (CIBS Phase II)
- Social Medical Histories
- Supervised Visitation
- Supportive Services to Foster Care Providers

- Systemtic Family Therapy (SFT)

Solicitation Selection Criteria:

a) Adherence to timelines established in the RFP.

b) Completed Attachment 2, the Agency Qualifications and Capacity Form, indicating which service(s) you are interested in providing in your proposal

- If awarded, would need to hire extra staff
- Current number of staff
- Is willing to have staff trained to deliver
- Number of clients to serve
- Can commit to service requirements
- Can commit to response time
- Can commit to the process/outcome measures
- Can commit to the service duration/intensity
- Is able to service special populations in a culturally specific manner
- Can provide qualifications of current staff
- Accepts payment rate info as outlined
- Is able/willing to bill MA if relevant

c) Completed Attachment 3, Evaluation Questions, one form as comprehensively as possible for each service area you are interested in providing in your proposal.

- Description of programmatic approach / model / curriculum (also address duration/intensity)
- Please describe how you provide both trauma and culturally responsive services
- Please describe your preferred referral process and response time
- Please describe your proposed outcome measures
- Please describe your proposed staffing plan to deliver service

Evaluation Results:

After a thorough review, the review panel recommended to award contracts with:

- **Alisa Matheson**
- **ArcPoint Labs**
- **Behavioral Dimensions**
- **Bridges/Aldrich**
- **Children's Home Society and Lutheran Social Services**
- **Diane Barse**

- **Evolve**
- **Familywise**
- Fastest Labs
- **Life Development Resources**
- **Lopno and Associates**
- Lutheran Social Services
- **Meridian**
- **MN Center of Conflict Resolution**
- **Mosaic**
- **New Path Services**
- **Nexus-Facts**
- Parenting Plus
- **Progressive Inspirations**
- Soaring Eagle Therapy
- **TC Therapeutic**
- The Soul's Apothecary
- Your Circle

The vendors in bold are currently contracted providers.

Rationale of Recommended Vendor:

A point/scoring system was used to evaluate the proposals received. Based on the scored results and group discussion, it is decided to offer contracts to all of the proposals received from vendors who we currently contract with and have had a mutual and positive partnership for years. All proposals were complete and met expectations with the evaluation questions. Their ability to meet the requirements has previously been proven and appears to continue for this solicitation.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1398

Agenda #: 4.6

Meeting Date: 10/11/2022

DEPARTMENT: Veterans Services

FILE TYPE: Consent Action

TITLE

Authorization To Enter Into A Joint Powers Agreement With State Of Minnesota, Acting Through Its Commissioner Of Minnesota Department Of Veterans Affairs, For Transportation Services To Veteran Affairs Medical Center In Minneapolis

PURPOSE/ACTION REQUESTED

Authorize execution of a joint powers agreement (JPA) with the Minnesota Department of Veterans Affairs (MDVA) and Dakota County Veterans Services Office to provide free transportation services for veterans of Dakota County from the Hastings Veterans Home to the Minneapolis VA Medical Center (VAMC).

SUMMARY

The Hastings Veterans Home, owned and operated by the MDVA, is a 179-bed domiciliary care facility for honorably discharged veterans and their spouses, located in Hastings, Minnesota. This facility provides a full continuum of care and service to residents of the home. The Hastings Veterans Home provides residents twice daily round-trip van rides from the Hastings Veterans Home to the VAMC for those who need additional medical and dental care at the VAMC. While residents often utilize the van service, there is capacity on the van to take additional non-resident passengers.

The relationship and respective responsibilities between the Dakota County Veteran Services Office and the MDVA have been positive and long-standing through a JPA arrangement. The execution of the JPA allows Dakota County veterans who are not residents of the Hastings Veterans Home to utilize the van transportation service, free of charge. The agreement also provides that Dakota County Veteran Services staff will provide ride scheduling services for the veterans who are not residents of the Hastings Veterans Home who request transportation (Attachment A: JPA).

OUTCOMES

- The latest full-year data from 2019 shows that Veterans Services scheduled 97 van rides that year. Due to the COVID-19 pandemic, community van rides ceased from March 2020-April of 2022.
- Provide Dakota County veterans greater access to receive medical and dental care at the Minneapolis VAMC.
- Increase transportation options for veterans of Dakota County.

RECOMMENDATION

Staff recommends authorization to execute a JPA between the MDVA and Dakota County Veterans Services Office for the purpose of providing free transportation services for Dakota County veterans

who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the VAMC through August 14, 2023.

EXPLANATION OF FISCAL/FTE IMPACTS

There is a \$0 net County cost anticipated as a result of this action.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, the Hastings Veterans Home, owned and operated by the Minnesota Department of Veteran Affairs (MDVA), is a 179-bed domiciliary care facility for honorably discharged veterans and their spouses, located in Hastings, Minnesota; and

WHEREAS, the Hastings Veterans Home provides residents twice daily round-trip van rides from the Hastings Veterans Home to the Minneapolis VA Medical Center (VAMC) for those who need additional medical and dental care at the VAMC; and

WHEREAS, the relationship and respective responsibilities between the Dakota County Veteran Services Office and the MDVA have been positive and long-standing through a JPA arrangement; and

WHEREAS, staff recommends authorization to execute a JPA between the Dakota County Veteran Services Office and the MDVA for the purpose of providing free transportation services for Dakota County veterans who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the VAMC.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement between the Minnesota Department of Veterans Affairs and Dakota County Veterans Services Office for the purpose of providing free transportation services for Dakota County veterans who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the Minneapolis VA Medical Center through August 14, 2023, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Joint Powers Agreement

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Lisa Thomas

Author: Lisa Thomas



State of Minnesota

Joint Powers Agreement

SWIFT Contract Number: _____

This Agreement is between the State of Minnesota, acting through its Commissioner of the **Minnesota Department of Veterans Affairs** ("State") and **Dakota County, Veterans Services Office**, 1 Mendota Road West, Ste. #420, West St. Paul, MN 55118 ("Governmental Unit").

Recitals

Under Minnesota Statutes § 15.061 and 471.59, subd. 10, the State is empowered to engage such assistance as deemed necessary. The State is in need of transportation services to the Veterans Affairs Medical Center (VAMC) in Minneapolis on an intermittent basis.

Agreement

1. Term of Agreement

- 1.1 Effective Date: August 15, 2022, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
- 1.2 Expiration Date: August 14, 2023, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

2. State Duties

The State will:

- 2.1 Provide transportation for Governmental Unit's clients to and from medical appointments at the Veterans Affairs Medical Center (VAMC) – Minneapolis if:

- 2.1.1 Space is available on the State's transport vehicle;

- 2.1.2 The State's transport vehicle will not be delayed as a result of transporting Governmental Unit's Client(s);

- 2.1.3 Governmental Unit's client's appointments are of a non-emergency nature as determined by State; and

- 2.1.4 The Governmental Unit's client(s) can be transported safely as determined by the State transportation staff.

- 2.2 Provide transportation driver(s) who are currently qualified to transport residents in the transport vehicle; State shall provide proof of qualifications upon request.

- 2.3 Prior to trip, assess State's residents to determine if the Governmental Unit's client(s) can be safely transported with the State's residents.

2.4 Contact the Governmental Unit's authorized representative/designated staff immediately if the transport vehicle is involved in an accident when transporting Governmental Unit's client(s).

3. **The Governmental Unit's Duties**

The Governmental Unit will:

3.1 Contact the designated State staff at least 24 hours in advance, or as soon as possible, to request transportation services. Governmental Unit shall provide name and any relevant information necessary to support a safe and efficient transport.

3.2 Assess Client(s) being transported by State to determine if the client(s) can be safely transported by State in a motor vehicle.

3.3 Contact State's authorized representative/designated staff as soon as possible if a transportation request must be changed.

3.4 Ensure client requiring transport is picked up at the Minnesota Veterans Home – Hastings (when traveling to VAMC – Minneapolis), or VAMC – Minneapolis (when returning to Minnesota Veterans Home – Hastings).

3.5 Provide feedback to the State's authorized representative/designated staff to report incidents and other problems.

4. **Payment**

The Parties agree that the transportation for Governmental Unit client(s) will be without cost to either party. The total obligation of the Governmental Unit for all compensation and reimbursements to the State under Authorized Representatives

5. **Authorized Representatives**

The State's Authorized Representative is **Mike Anderson**, Administrator, 1200 East 18th Street, Hastings, MN 55033, 651-539-2401 or his/her successor.

The Governmental Unit's Authorized Representative is **Marti Fischbach**, Community Services Director, 1 Mendota Road West, West St. Paul, MN 55118, 651-554-5601.

6. **Assignment, Amendments, Waiver, and Contract Complete.**

6.1 Assignment. The Governmental Unit may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the State and a fully executed assignment agreement, executed and approved by the authorized parties or their successors.

6.2 Amendments. Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the authorized parties or their successors.

6.3 Waiver. If the State fails to enforce any provision of this Agreement, that failure does not waive the provision or its right to enforce it.

6.4 Contract Complete. This Agreement contains all negotiations and agreements between the State and the Contractor. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

7. Indemnification.

7.1 In the performance of this Agreement, the Indemnifying Party must indemnify, save, and hold harmless the State, its agents, and employees, from any claims or causes of action, including attorney's fees incurred by the State, to the extent caused by Indemnifying Party's:

- Intentional, willful, or negligent acts or omissions; or
- Actions that give rise to strict liability; or
- Breach of contract or warranty.

The Indemnifying Party is defined to include the Governmental Unit, the Governmental Unit's reseller, any third party that has a business relationship with the Governmental Unit, or Governmental Unit's agents or employees, and to the fullest extent permitted by law. The indemnification obligations of this section do not apply in the event the claim or cause of action is the result of the State's sole negligence. This clause will not be construed to bar any legal remedies the Indemnifying Party may have for the State's failure to fulfill its obligation under this Agreement.

7.2 Nothing within this Agreement, whether express or implied, shall be deemed to create an obligation on the part of the State to indemnify, defend, hold harmless or release the Indemnifying Party. This shall extend to all agreements related to the subject matter of this Contract, and to all terms subsequently added, without regard to order of precedence.

8. State Audits.

Under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State, the State Auditor, or Legislative Auditor, as appropriate, for a minimum of six years from the expiration or termination of this Agreement.

9. Government Data Practices.

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, (or, if the State contracting party is part of the Judicial Branch, with the Rules of Public Access to Records of the Judicial Branch promulgated by the Minnesota Supreme Court as the same may be amended from time to time) as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this Contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data governed by the Minnesota Government Practices Act, Minn. Stat. Ch. 13, by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this clause, the Governmental Unit must immediately notify and consult with the State's Authorized Representative as to how the Governmental Unit should respond to the request. The Governmental Unit's response to the request shall comply with applicable law.

10. Venue

Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

11. Termination

11.1 Termination. The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

11.2 Termination for Insufficient Funding. The State may immediately terminate this Agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

12. Publicity

Any publicity regarding the subject matter of this contract must not be released without prior written approval from the State's Authorized Representative.

1. State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: _____

Signature: _____

Title: _____ Date: _____

SWIFT Contract No. _____

2. Governmental Unit

Print Name: _____

Signature: _____

Title: _____ Date: _____

--

3. State Agency

With delegated authority

Print Name: _____

Signature: _____

Title: _____ Date: _____

4. Commissioner of Administration

As delegated to The Office of State Procurement

Print Name: _____

Signature: _____

Title: _____ Date: _____

Admin ID: _____



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1349

Agenda #: 5.1

Meeting Date: 10/11/2022

DEPARTMENT: Social Services

FILE TYPE: Regular Information

TITLE

Update On Children And Family Services, Including Impacts Of Service Provider Capacity Challenges

PURPOSE/ACTION REQUESTED

Receive an update on Children and Family Services programs, including current impacts of service provider capacity challenges on County operations.

SUMMARY

Dakota County's child protection system responds to allegations of maltreatment and supports families to safely care for their children. Counties and tribes have several responsibilities regarding reports of suspected child maltreatment and exploitation which are found in Minn. Stat. §626.556. In 2021 Dakota County Social Services screened 4,730 reports of child maltreatment, with 1,527 (32%) reports meeting criteria for a follow up assessment.

Dakota County's Children and Family Services provides a range of services to protect children from maltreatment and promote family well-being, including Maltreatment Screening, Child Protection Assessment and Case Management, Parent Support Outreach for screened out maltreatment reports, Truancy, and Children's Mental Health Assessment and Case Management. In total, Dakota County served 4,575 (unduplicated) children through these programs in 2021 (Attachment: Program Services Overview).

Staff will provide an update on Children and Family Services, including service trends and recent state and federal policy changes. Staff will also provide additional details on operational impacts of service provider capacity within Children and Family Services as a follow up to the July 12, 2022, Community Services Committee of the Whole meeting, including potential strategies to address challenges for Board feedback.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

☒ None

☐ Current budget

☐ Other

☐ Amendment Requested

☐ New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Program Services Overview

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Evan Henspeter

Author: Suzanne Tuttle



CHILDREN AND FAMILY SERVICES

Department of Social Services

2022 Update



What We Do

Social Service's Children and Family Services staff deliver a variety of voluntary and involuntary services to assess and reduce risk, increase safety, and connect families to their communities for long-term supports. In all that we do, we strive to ground our work in the guiding principles of inclusion, diversity, and equity; trauma-informed responses; integrated service delivery; and safety, permanency, and well-being frameworks. Below is a brief description of the programs and services within Children and Family Services.



❖ Intake, Screening, Information and Referral

Mandated reporters and concerned community members make reports of child maltreatment and requests for Children's Mental Health services. A screener takes these calls and reports and using state guidelines determine whether there is a need for further assessment of a situation. For those that do not need further assessment, screeners provide information and referral to community resources.

❖ Child Protection Assessment

Screened in child maltreatment reports are reviewed by either the Family Investigation or Family Assessment units. The decision as to which track to assign is made based on the nature of the report. All egregious harm and sexual abuse reports go to the Investigative unit. Screened in maltreatment reports, most of them involving neglect or non-egregious harm, go to the Family Assessment unit. Families are offered support, guidance, and resources and most cases are then closed. Some families, those with child safety concerns or whose children are at high risk of maltreatment, are referred for case management services.

❖ **Child Welfare Service: Parent Support Outreach**

Families with child maltreatment reports that are screened out for further assessment are offered to voluntarily participate in the Parent Support Outreach Program (PSOP) if there is a child in the home under the age of 12. If a family agrees to services a Parent Support Outreach case manager is assigned to work with them on goals they would like to achieve to increase stability in their family and reduce risk of maltreatment of their children.

❖ **Child Protection Case Management and Services**

County child protection staff work with families to prevent further child maltreatment and address and mitigate safety concerns or, in some cases, work with the courts and law enforcement to remove children from the home if they are at imminent risk of harm. The goal is always to return children safely to their homes.

❖ **Foster Care Licensing**

Children who are unable to safely return home are placed in foster care; often relatives or kin can be their foster care provider. Foster parents are as diverse as the children they care for. A foster parent may be single or married, or partnered, have children, or not have children, and rent or own their home. What they share is a concern for children and a commitment to support them through tough times. They provide critical temporary care and nurturing to children in crisis.

❖ **Adoption and Permanency**

Adoption is the preferred permanency option for children in foster care who cannot be safely or timely reunified with their parents. Children who cannot be safely reunified with their parents find permanency through adoption or transfer of permanent legal and physical custody to a relative. Youth who are in foster care on their 18th birthday may qualify for extended foster care services and payments. This may mean they can stay in their foster care setting longer, live on their own with additional support or request to return to foster care until they are 21. Youth in foster care and youth who left foster care are at greater risk of being homeless and other negative outcomes as adults. Social workers support youth to have successful transitions from foster care to adulthood.

❖ **Children's Mental Health Assessment**

Children are referred for CMH services by family, county partners, and community partners. During the period of "presumptive eligibility" a social worker determines whether the child meets eligibility criteria for CMH case management. While in this assessment period, the child and family receive short-term services to connect them to supportive and therapeutic resources in their community.

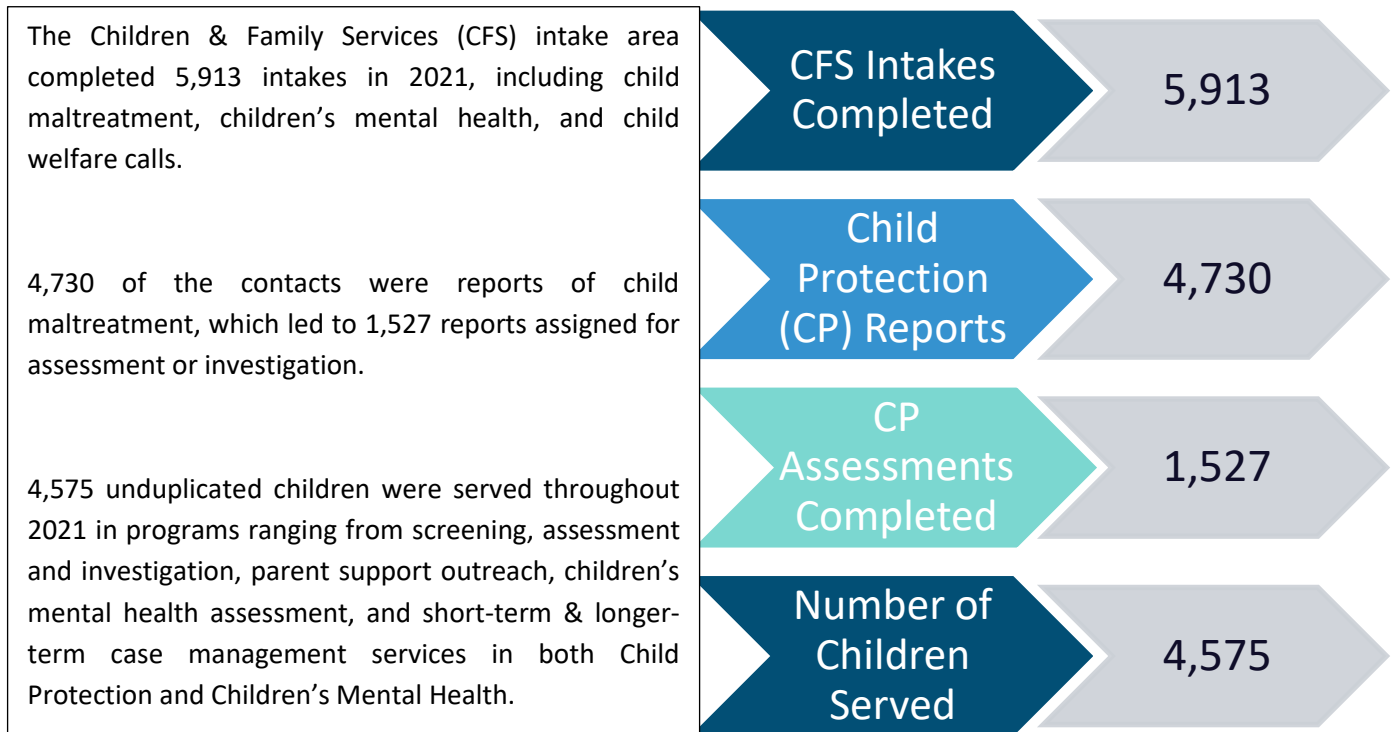
❖ **Children's Mental Health Case Management**

Case managers help children and youth with severe mental illness and their families get the help they need. Case managers assess a child's needs and help connect the child and family to appropriate community resources, such as mental, educational, health, vocational, recreational, social, and other necessary services.

❖ **Program Coordination and Collaborative Groups**

Children, youth, parents, and Social Services staff engage with a variety of supportive programs and services, such as Early Childhood Screening, Family Dependency Treatment Court, Family Decision Making Meetings, Career Success for Youth, and Early Childhood Mini Grants. In addition, internal and external stakeholder groups are convened for facilitated discussions about existing programs, services, and practices, including but not limited to the Dakota County Integrated Children's Mental Health Collaborative, Dakota County Interagency Early Intervention Committee, Child Protection Committee, Safety Practice Model Advisory Committee, Juvenile Screening Team, Safe and Healthy Start Prenatal Exposure Collaborative, and the Dakota County Community Transition Interagency Committee.

How much did we do?



How well did we do it?

Below are highlights of how Dakota County performed related to statewide child protection standards in 2021, as well as county data for Children's Mental Health, Truancy, and the Parent Support Outreach Program (PSOP).

"Number of days in Relative Care": Measures the preferred practice of placing children with relatives when out-of-home placement is necessary. Dakota County's percentage of days in relative care was 53.8% in 2021, compared to the state performance standard of 36%.

"Caseworker visits" with children in out of home placement: Measures compliance with standard for monthly, face-to-face visits between children and their case manager. Dakota County met this standard in 93.7% of cases in 2021 compared to the state standard of 95%. Dakota County outperformed the statewide average of 85.8% in 2021.

"Maltreatment Re-Reporting": Of children in Dakota County who had a maltreatment report in the prior year, 12.8% had a subsequent report of maltreatment within 12 months in 2021. This is less than the state performance measure of 15.2% and less than the average state-wide performance of 18.4%.

Children's Mental Health (CMH):

- 335 youth were served in CMH Assessment (15% increase compared to 2020); 15 of those youth were placed for voluntary treatment services.
- 80% of caregivers reported that their child gets along better with friends and other people because of services.
- 100% of parents/caregivers requesting services were contacted within 3 business days and offered appointments to meet with a social worker.

Truancy:

- 28% increase in referrals for 2021-2022 school year.
- 54 youth (16%) waiting over 30 days for assignment to Truancy social worker due to capacity issues.
- 47% closed successfully from Truancy program during 2021-2022; 124 youth unable to close due to continued absences. Note: Rate of successful closure has been decreasing in recent years due to increased complexity of cases and difficulty getting community-based services in place to address underlying issues. See below table for details.

Percentage closed successfully	School Year	# of youth unable to close
47%	2021-2022	124
67%	2020-2021	128
58%	2019-2020	138
84%	2018-2019	87

Parent Support Outreach Program (PSOP):

- 31% of families referred accepted services.
- July 2021 PSOP started to accept self & community referrals with parental consent.
- In 2022, 18% of referrals are self/community referrals.
- In 2022, 82% of referrals are screened out CP Reports.
- Highest engagement is among self/community referrals with families reporting multiple needs.

Is anyone better off?

Children and families in our community are better off with child protection staff working to respond to family crisis and facilitate child safety and well-being. The goal of child protection is to keep children in their homes whenever possible and when it is safe to do so. If it is unsafe for children to remain in their home, children are placed in foster care, ideally with a relative. While the child is placed out of the home, workers assist families to resolve safety concerns and reunify them with their children as soon as possible while reducing the risk of future maltreatment. For families with a screened out child protection report, Parent Support Outreach Program provides voluntary assessment and short-term services that identify issues impacting safety, self-sufficiency, and health; facilitates access to needed services and supports, both formal and informal; decreases the risk of future incidents of child maltreatment.

Since the pandemic began, rates of psychological distress among young people, including symptoms of anxiety, depression, and other mental health disorders, have increased and youth have struggled with the return to in person/in building learning. Our social workers help families by meeting the growing demand for services, assessing and opening new cases timely to appropriately meet the needs of the child's mental health crisis, meeting the increased requests for dual case management and/or consultations and support of children open to other services such as child protection, and coordinating services due to the current lack of availability of community-based services.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1485

Agenda #: 5.2

Meeting Date: 10/11/2022

DEPARTMENT: Social Services

FILE TYPE: Regular Information

TITLE

Update On Homelessness Prevention Recommendations

PURPOSE/ACTION REQUESTED

Receive an update on homelessness prevention recommendations.

SUMMARY

In 2021, the Dakota County Board of Commissioners reconvened the Housing Leadership Workgroup to assess outcomes of the County's Housing Business Plan and make recommendations for future housing initiatives and investments in Dakota County. The workgroup was made up of faith leaders, law enforcement, people who have experienced homelessness, nonprofit partners, Dakota County Commissioners, and staff from the Dakota County Community Development Agency (CDA) and the County.

The workgroup recommended investments in three main areas to support the next phase of the Dakota County Housing Business Plan: shelter, homelessness prevention, and affordable housing. Staff presented these recommendations to the County Board on October 19, 2021. Staff have been returning to the County Board throughout 2022 with additional information and further defined recommendations in each of the three investment areas.

Social Services staff gathered feedback on important elements of homelessness prevention activities through a discussion and survey with members of Dakota County's Affordable Housing Coalition and the community. The prevention activities prioritized through survey feedback include: 1) support for the Eviction Court Housing Clinic; 2) emergency rental assistance; 3) flexible prevention services, such as on-site staff at apartment buildings and other community locations throughout Dakota County; and 4) focused, countywide efforts to address disparities, including the income gap between white households and households of color, and promote upward economic mobility.

Staff presented initial research and recommendations on July 12, 2022. In this presentation, staff will summarize updated recommendations for 2023 and 2024 (Attachment: Prevention Proposal).

OUTCOMES

Prevent people from entering homelessness.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Prevention Proposal

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☐ Inform and Listen ☐ Discuss ☐ Involve ☒ N/A

CONTACTS

Department Head: Evan Henspeter

Author: Madeline Kastler



Attachment: Two-Year Homelessness Prevention Proposal (2023 – 2024)

Background

In 2021, the Dakota County Board reconvened the Housing Leadership Workgroup, made up of various County and community stakeholders, to make recommendations on future housing plans. During a Board Workshop in October 2021, the Housing Leadership Workgroup recommended investments in three main areas: emergency shelter, homelessness prevention, and affordable housing. Each of these interventions are dependent on the other. Staff recommended a smaller footprint for the single adult shelter with an emphasis on the importance of prevention and affordable housing as essential strategies to reduce the overall need for emergency shelter. To that end, Social Services staff proposed a specific set of homelessness prevention activities to the Board of Commissioners on July 12, 2022. This attachment describes a refined proposed plan for prevention services and funding for 2023 and 2024.

Summary of Prevention Recommendations

Social Services recommends continuation or expansion in three prevention programs as part of Housing Business Plan 2.0: 1) Housing Clinic at Eviction Court, 2) Emergency rental assistance, and 3) Flexible prevention services. These programs are briefly described below, along with the proposed scope of services in each area.

- Housing Clinic
 - Activity: Contracted case workers and attorneys to support people after an eviction filing. Proposal also includes funding to support a Housing Clinic Evaluation.
 - # to Serve: Up to 1,500 Dakota County households facing eviction in each of 2023 and 2024.
- Emergency Rental Assistance
 - Activity: Rent and utility assistance, and social workers to support people who are behind on rent payments.
 - # to Serve: Up to 720 Dakota County households with back due rent in 2023, with a scaled back program serving up to 240 in 2024. NOTE: The Board may later decide to continue a larger Emergency Rental Assistance program in 2024 if heightened need continues and funding is available.
- Flexible Prevention Services
 - Activity: Social workers, plus contracted services to provide flexible services to people facing housing instability throughout Dakota County.
 - # to Serve: Up to 840 Dakota County households in 2023, and up to 1,680 in 2024. This assumes planning period with launch of program in July 2023.

Proposed Funding Plan and Scenarios

Various funding streams are available to support continuation of homelessness prevention programs in 2023 and 2024. For example, the Local Homeless Prevention Aid, a new annual allocation to prevent homelessness for youth and families, will offset costs for programs serving that specific population. Dakota County also has remaining federal Emergency Rental Assistance funds that can be used for many of these activities. Dakota County also plans to apply for an upcoming state grant to further offset costs of this proposal. Below is a summary of available and anticipated funding sources for 2023 and 2024.

- State Local Homeless Prevention Aid: Approximately \$886,000 available annually starting in July 2023 (through 2028)
- Federal Emergency Rental Assistance funds: Estimated \$2,300,000 remaining for 2023
- State Community Living Infrastructure grant: Possibility of \$3,300,000 available to fund Emergency Rental Assistance activities in from January 2023 through March 2024. *This funding is not guaranteed.*
- Budget Carry-Over: \$1,300,000 available, previously authorized for homelessness prevention activities and not spent due to availability of federal funds.

Proposed allocation of these funds is included in the “funding available” column of the plan detailed on the next page. Additional scenarios are included that describe what services could be delivered if full funding wasn’t available.

Scenario 1: Proposal for 2023-2024 Budget (Recommended)

2023

Activity	Cost (Year 1)	Funding	FTEs*
Housing Clinic	\$445,000	Local Homeless Prevention Aid: \$39,000 Federal ERA: \$320,000 Budget Carry-Over: \$86,000 TOTAL: \$445,000	0
Emergency Rental Assistance	\$4,282,000	Federal ERA: \$1,977,000 <i>State CLI Grant: \$2,175,000</i> Budget Carry-Over: \$130,000 TOTAL: \$4,282,000	6 - 7
Flexible Prevention Services	\$800,000	Local Homeless Prevention Aid: \$405,000 Budget Carry-Over: \$395,000 TOTAL: \$800,000	2
TOTAL	\$5,527,000	\$5,527,000	8 - 9

Scenario 1, Cont'd: Proposal for 2023-2024 Budget (Recommended)

2024

Activity	Cost (Year 2)	Funding	FTEs*
Housing Clinic	\$399,000	Local Homeless Prevention Aid: \$195,000 Federal ERA: \$0 Budget Carry-Over: \$204,000 TOTAL: \$399,000	0
Emergency Rental Assistance	\$1,125,000	Federal ERA: \$0 <i>State CLI Grant: \$1,125,000</i> Budget Carry-Over: \$0 TOTAL: \$1,125,000	5
Flexible Prevention Services	\$1,173,500	Local Homeless Prevention Aid: \$691,500 Budget Carry-Over: \$482,000 TOTAL: \$1,173,500	2
TOTAL	\$2,697,500	\$2,697,500	7

*Social Services currently has position authority for up to 10 FTEs to support homelessness prevention activities authorized in the 2022 budget. This proposal would continue up to 9 of the previously authorized 10 FTEs through 2023 and scale back the complement to 7 FTEs in 2024 unless the Board later decides to continue funding the Emergency Rental Assistance program at a higher level in 2024.

Alternate Scenarios

Scenario 2: Dakota County does not receive State CLI Grant

2023

Activity	Cost (Year 1)	Funding	FTEs*	Change from Recommendation
Housing Clinic	\$445,000	Local Homeless Prevention Aid: \$39,000 Federal ERA: \$320,000 Budget Carry-Over: \$86,000 TOTAL: \$445,000	0	No change
Emergency Rental Assistance	\$2,272,000	Federal ERA: \$1,979,000 Budget Carry-Over: \$293,000 TOTAL: \$2,272,000	0-7	ERA program runs through June Serve 360 fewer households
Flexible Prevention Services	\$781,000	Local Homeless Prevention Aid: \$404,000 Budget Carry-Over: \$377,000 TOTAL: \$781,000	2	Reduce program size Serve 21 fewer households
TOTAL	\$3,498,000	\$3,498,000	2 – 9*	Same number of FTEs through June *Reduced to 2 FTEs starting in July

Scenario 2, Cont'd: Dakota County does not receive State CLI Grant

2024

Activity	Cost (Year 2)	Funding	FTEs*	Change from Recommendation
Housing Clinic	\$269,000	Local Homeless Prevention Aid: \$135,000 Budget Carry-Over: \$134,000 TOTAL: \$269,000	0	<i>Reduce program size to 75%</i> <i>Serve 375 fewer households</i> <i>No funding for legal assistance or data collection</i>
Flexible Prevention Services	\$1,156,000	Local Homeless Prevention Aid: \$750,000 Budget Carry-Over: \$406,000 TOTAL: \$1,156,000	2	<i>Reduce program size</i> <i>(serve 21 fewer households)</i>
TOTAL	\$1,425,000	\$1,425,000	2	<i>Fewer FTEs in 2024 due to ending of ERA program</i>

Scenario 3: Dakota County does not receive State CLI Grant and no carry-over funds are available**

2023

Activity	Cost (Year 1)	Funding	FTEs*	Change from Recommendation
Housing Clinic	\$359,000	Local Homeless Prevention Aid: \$38,000 Federal ERA: \$321,000 TOTAL: \$359,000	0	<i>No funding for legal assistance or data collection</i>
Emergency Rental Assistance	\$2,090,000	Local Homeless Prevention Aid: \$113,000 Federal ERA: \$1,977,000 TOTAL: \$2,090,000	6 - 7	<i>ERA program runs through June</i> <i>Serve 360 fewer households</i>
Flexible Prevention Services	\$287,500	Local Homeless Prevention Aid: \$287,500 TOTAL: \$287,500	0	<i>Reduce program size</i> <i>Serve 720 fewer households</i> <i>Limit services to families and youth</i>
TOTAL	\$2,736,500	\$2,736,500	0-7*	<i>Same number of FTEs through June</i> <i>*Reduced to 0 FTEs starting in July</i>

Scenario 3, Cont'd: Dakota County does not receive State CLI Grant and no carry-over funds are available**

2024

Activity	Cost (Year 1)	Funding	FTEs*	Change from Recommendation
Housing Clinic	\$305,385	Local Homeless Prevention Aid: \$305,385 TOTAL: \$305,385	0	<i>Reduce program size to 75%</i> <i>Serve 375 fewer households</i> <i>Limit services to families and youth</i> <i>No funding for legal assistance or data collection</i>
Flexible Prevention Services	\$575,000	Local Homeless Prevention Aid: \$575,000 TOTAL: \$575,000	0	<i>Reduce program size</i> <i>Serve 1,440 fewer households</i> <i>Limit services to families and youth</i>
TOTAL	\$880,385	\$880,385	0	<i>No FTEs in 2024 due to ending of ERA program</i>

** Scenario 3 would severely limit ability to provide homelessness prevention services to populations other than families with school aged children and youth age 24 and younger, since the Local Homeless Prevention Aid is designated for that population. Once federal Emergency Rental Assistance funds are expended in mid-2023, all services would focus exclusively on families and youth, excluding single adults, older adults, etc.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1453

Agenda #: 5.3

Meeting Date: 10/11/2022

DEPARTMENT: Social Services

FILE TYPE: Regular Information

TITLE

Update On Aspen House Youth Shelter In Mendota Heights

PURPOSE/ACTION REQUESTED

Receive an update on the Aspen House youth shelter project.

SUMMARY

By Resolution No. 22-105 (March 8, 2022), the Dakota County Board of Commissioners authorized the purchase and renovation of a property in Mendota Heights to be used as a children's residential facility providing short term housing and supportive services. By Resolution No. 22-110 (March 22, 2022), the Dakota County Board of Commissioners approved Nexus Family Healing, a non-profit with nearly 50 years of experience providing mental health and residential services to children and families, to operate this facility.

This project began in 2019, when Washington and Dakota counties partnered to address the gap in services created when Harbor Shelter closed its Hastings youth shelter. The counties sought to replace this resource for children and families in crisis and enhance the therapeutic programming provided at the facility. The project is nearing completion and the youth shelter, which has been named *Aspen House*, is scheduled to open later in October 2022.

Aspen House will provide short-term housing for up to 90 days for up to 12 residents, ages 12-18. County mobile response, juvenile justice, child protection, and children's mental health teams will utilize this program when youth temporarily need a safe place to stay away from home while service professionals (social workers, probation officers, therapists) work on reunification or longer-term solutions for the family. The services and programming at Aspen House will include family engagement, maintaining family and cultural connections, family therapy, transition planning, and psychoeducation. Educational services will be provided on-site in partnership with Independent School District 197.

The purchase and remodeling of the Aspen House property has been funded by approximately \$2,150,00 in American Rescue Plan funds with \$1,750,000 from Dakota County and \$400,000 from Washington County.

Staff will summarize the project, including history, community engagement activities, and planned programming at Aspen House. Staff will also share details of an upcoming ribbon-cutting event for Aspen House on Friday, October 14, 2022.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

22-105; 3/8/22

22-110; 3/22/22

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Evan Henspeter

Author: Julia Wallis Holmoe



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1444

Agenda #: 7.1

Meeting Date: 10/11/2022

Adjournment