



# Dakota County

## Community Services Committee of the Whole

### Minutes

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Tuesday, July 23, 2024

1:00 PM

Conference Room 3A, Administration  
Center, Hastings

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#### 1. Call To Order And Roll Call

**Present:** Commissioner Slavik, Commissioner Atkins, Chairperson Halverson, Commissioner Droste, Commissioner Workman and Commissioner Hamann-Roland

**Absent:** Commissioner Holberg

Also in attendance were Tom Novak, Interim County Manager; Lucie O'Neill, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 1:03 p.m. by the Chair, Commissioner Laurie Halverson.

The audio of this meeting is available upon request.

#### 2. Audience

Chair, Commissioner Laurie Halverson, asked if there was anyone in the audience who wished to address the Community Services Committee on an item not on the agenda or an item on the consent agenda. No one came forward and no comments were submitted to CountyAdmin@co.dakota.mn.us.

#### 3. Approval Of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the agenda was unanimously approved. The motion carried unanimously.

Ayes: 6

#### 4. Consent Agenda

Motion: Joe Atkins

Second: Mike Slavik

Chair, Commissioner Halverson stated that staff requested to move item 4.5 ( Ratification Of Grant Application To Health Resources And Services Administration For Healthy Tomorrow's Partnership For Children Program Grant, And Authorization To Accept Grant Funds, Execute Grant Agreement, And Amend 2024 Public Health Budget) to the Regular Agenda for discussion.

On a motion by Commissioner Atkins, seconded by Commissioner Slavik, the consent agenda, with item 4.5 pulled as noted, was unanimously approved as follows:

**4.1 Approval Of Minutes Of Meeting Held On June 11, 2024**

Motion: Joe Atkins

Second: Mike Slavik

**4.2 Authorization To Execute Grant Agreement For State Dislocated Worker Program Services And Execute Related Contracts**

Motion: Joe Atkins

Second: Mike Slavik

WHEREAS, the Workforce Innovation and Opportunity Act (WIOA) requires each Workforce Development Area (WDA) to submit an annual plan describing how employment and training services will be provided to eligible program participants; and

WHEREAS, by Resolution No. 23-302 (July 18, 2023), the Dakota County Board of Commissioners authorized the execution of a grant agreement with DEED for employment and training programs in the Dakota-Scott WDA for the State Dislocated Worker (DW) program in the amount of \$1,384,786 for the period of July 1, 2023 through June 30, 2024, based on the allocation formula used by DEED, and execution of contracts with DEED Job Service and HIRED for the period of July 1, 2023 through June 30, 2024; and

WHEREAS, the funding allocation for the State DW program for July 1, 2024 through June 30, 2025, is \$1,407,141 (\$1,066,613 Dakota County; \$340,528 Scott County); and

WHEREAS, a Request for Proposals (RFP) was issued on March 1, 2024, in which one joint proposal was received from HIRED/DEED Job Service for services; and

WHEREAS, on June 21, 2024, the Dakota-Scott Workforce Development Board approved the execution of the grant agreement with DEED in an amount not to exceed \$1,407,141 and execution of contracts with DEED Job Service and HIRED for the period of July 1, 2024 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes execution of a grant agreement with the Minnesota Department of Employment and Economic Development (DEED) to provide State Dislocated Worker (DW) Program Services in an amount not to exceed \$1,407,141 for the period of June 1, 2024 through July 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes execution of a contract with DEED in an amount not to exceed \$200,000 and with HIRED in an amount not to exceed \$200,000 for the

period of June 1, 2024 through July 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

This item was approved and recommended for action by the Board of Commissioners on 7/30/2024.

**4.3** Authorization To Execute Grant Agreement For Workforce Innovation And Opportunity Act Adult Services And Dislocated Worker Services And Execute Related Contracts

Motion: Joe Atkins

Second: Mike Slavik

WHEREAS, Workforce Innovation and Opportunity Act (WIOA) requires each Workforce Development Area (WDA) to submit an annual plan describing how employment and training services will be provided to eligible program participants; and

WHEREAS, by Resolution No. 18-049 (January 23, 2018), the Dakota County Board of Commissioners authorized the execution of a restated and amended joint powers agreement between Dakota County and Scott County for delivery of employment services; and

WHEREAS, by Resolution No. 23-301 (July 18, 2023), the Dakota County Board of Commissioners authorized execution of a grant agreement with the Minnesota Department of Employment and Economic Development (DEED) for employment and training programs in the Dakota-Scott Workforce WDA for the WIOA Adult in the amount of \$345,851 and WIOA Dislocated Worker (DW) programs in the amount of 539,023 for the period of July 1, 2023 through June 30, 2024, based on the allocation formula used by DEED; and

WHEREAS, the Dakota County Board of Commissioners authorized execution of contracts with DEED Job Service and HIRED for the period of July 1, 2023 through June 30, 2024, based on a solicitation that was issued in 2019; and

WHEREAS, a solicitation was issued on March 8, 2024, in which a thorough review of proposals was completed; and

WHEREAS, the funding allocation for WIOA Act Adult is \$343,056 (\$260,036 for Dakota County and \$83,020 for Scott County) and WIOA DW programs is \$563,755 (\$427,326 for Dakota County and \$136,429 for Scott County) for the period of July 1, 2024 through June 30, 2025; and

WHEREAS, on April 19, 2024, the Dakota-Scott Workforce Development Board approved the execution of the grant agreement and execution of contracts with DEED Job Service and HIRED for the period of July 1, 2024 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes execution of a grant agreement with the Minnesota Department of Employment and Economic Development for employment and training programs in the Dakota-Scott Workforce Development Area for the Workforce Innovation and Opportunity Act Adult in an amount of \$343,056 (\$260,036 for Dakota County and \$83,020 for Scott County) and Workforce Innovation and Opportunity Act Dislocated Worker program in the amount of \$563,755 (\$427,326 for Dakota County and \$136,429 for Scott County) for the period of July 1, 2024 through June 30, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes execution of contracts with DEED Job Service in an amount not to exceed \$160,000 for the period of June 1, 2024 through July 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes execution of a contract with HIRED in an amount not to exceed \$160,000 for the period of June 1, 2024 through July 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby

authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

This item was approved and recommended for action by the Board of Commissioners on 7/30/2024.

**4.4 Ratification Of Unified Local Youth Plan Submission For Workforce Innovation And Opportunity Act Youth Program 2024 And Authorization To Accept Funds, Execute Grant Agreement And Execute Related Contracts**

Motion: Joe Atkins

Second: Mike Slavik

This item was approved and recommended for action by the Board of Commissioners on 7/30/2024.

**5. Regular Agenda**

**4.5 Ratification Of Grant Application To Health Resources And Services Administration For Healthy Tomorrow's Partnership For Children Program Grant, And Authorization To Accept Grant Funds, Execute Grant Agreement, And Amend 2024 Public Health Budget**

Motion: Mary Hamann-Roland

Second: Joe Atkins

This item was pulled from the Consent agenda for discussion.

Coral Ripplinger, Public Health Director, presented on this item and stood for questions.

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions; and

WHEREAS, the Dakota County Public Health Department (DCPH) has been awarded the Healthy Tomorrow's Partnership for Children Program (HTPCP) grant through the Health Resources and Services Administration (HRSA); and

WHEREAS, HRSA is the primary federal agency for improving access to health care services for people who are uninsured, isolated, or medically vulnerable; and

WHEREAS, the grant is a four-year grant with \$50,000 awarded annually (totaling \$200,000 for the entire grant period); and

WHEREAS, the HTPCP grant focuses on funding “innovative, community-based initiatives to improve the health status of infants, children, adolescents and families in rural and other underserved communities by increasing their access to preventive care and services”; and

WHEREAS, DCPH’s goal with this funding is: to strengthen the healthcare ecosystem in Dakota County by supplementing capacity to provide preventive care for families through collective work and enhanced coordination between DCPH, local healthcare organizations, and school districts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the submission of the Healthy Tomorrow’s Partnership for Children Program grant application to the Health Resources and Services Administration (HRSA) in the amount of \$200,000 for the period of March 1, 2024 through February 29, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept grant funds, and execute a grant agreement with HRSA in the amount of \$200,000 for the period of March 1, 2024 through February 29, 2028, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That, if awarded, the 2024 Public Health Budget is hereby amended as follows:

**Expense**

Public Health Budget	<u>\$ 50,000</u>
<b>Total Expense</b>	<b>\$ 50,000</b>

**Revenue**

HRSA Grant	<u>\$ 50,000</u>
<b>Total Revenue</b>	<b>\$ 50,000</b>

This item was approved and recommended for action by the Board of Commissioners on 7/30/2024.

Ayes: 6

**5.1** Update On Housing Business Plan And Affordable Housing Aid Spending Options And Authorization To Accept State And Local Affordable Housing Aid Funds

Motion: Joe Atkins

Second: Mike Slavik

Marti Fischbach, Community Services Division Director, and Madeline Kastler, Social Services Deputy Director, presented on this item and stood for questions. Tony Schertler, Dakota County Community Development Agency Executive Director, also contributed to the discussion.

WHEREAS, in 2021, the Dakota County Board of Commissioners reconvened the Housing Leadership Workgroup to assess the outcomes of the County's Housing Business Plan and make recommendations for future housing initiatives and investments in Dakota County; and

WHEREAS, the workgroup was made up of faith leaders, law enforcement, people who have experienced homelessness, nonprofit partners, Dakota County Commissioners, and staff from the Dakota County Community Development Agency (CDA) and the County; and

WHEREAS, the workgroup recommended investments in three main areas to support the next phase of the Dakota County Housing Business Plan that staff presented to the County Board on October 19, 2021: shelter, homelessness prevention, and affordable housing; and

WHEREAS, staff returned to the County Board throughout 2022 and 2023 with additional information and further defined recommendations in each of the three investment areas; and

WHEREAS, the 2024 County Budget included initial investments utilizing the new State and Local Affordable Housing Aid, including Emergency Rental Assistance, Apartment Services, Prevention and Navigation Services, Family Voucher Program, and Permanent Supportive Housing and Rapid Re-Housing Services; and

WHEREAS, on March 27, 2024, Community Services and the CDA proposed an expanded set of Affordable Housing Aid investments during a Board Workshop at which the County Board requested that additional eligible activities that can be launched quickly be brought back for formal consideration; and

WHEREAS, on April 16, 2024, Community Services proposed expansion of the Emergency Rental Assistance program by adding \$1,500,000 to the 2024 Social Services Budget; and

WHEREAS, by Resolution No. 24-215 (April 23, 2024), the Dakota County Board of Commissioners authorized \$428,000 of Affordable Housing Aid funds be allocated toward emergency rental assistance and requested that staff return after the legislative session ends to provide an overview of Affordable Housing Aid uses and propose eligible activities that can be launched quickly; and

WHEREAS, it is a Board Priority for Community Services and the Dakota County CDA to develop a 5-year plan for allocating Affordable Housing Aid in alignment with Dakota County's refreshed Housing Business Plan; and

WHEREAS, this presentation will provide an update on the eligible uses of the Affordable Housing Aid funding and will also include several funding scenarios based on these eligible uses for feedback from the Board of Commissioners; and

WHEREAS, in 2024, Dakota County will receive a total of \$516,862 in State Affordable Housing Aid and \$4,103,737.26 in Local Affordable Housing Aid, as certified by the Minnesota Department of Revenue.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept \$516,862 in 2024 State Affordable Housing Aid and \$4,103,737.26 in 2024 Local Affordable Housing Aid, as certified by the Minnesota Department of Revenue.

This item was approved and recommended for action by the Board of Commissioners on 7/30/2024.

Ayes: 6

## **5.2 Update On Medical Assistance**

From Employment & Economic Assistance, Nadir Abdi, Director, and Dani Kaup, Supervisor, presented on this item and stood for questions. This item was on the agenda for informational purposes only. No staff direction was given.

Information only; no action requested.

## **6. Community Services Director's Report**

Marti Fischbach, Community Services Division Director, referred the Committee to the written report that was provided. She also introduced the new Community Services Deputy Director, Gil Acevedo, who is currently a Deputy Director in Social Services. His first day in his new role will be August 19.

## **7. Future Agenda Items**

Chair, Commissioner Laurie Halverson, asked the Committee if anyone had a topic they would like to hear more about at an upcoming Community Services Committee of the Whole meeting. No topics were brought forward.



**8. Adjournment**

**8.1 Adjournment**

Motion: Mary Hamann-Roland

Second: Joe Atkins

On a motion by Commissioner Mary Hamann-Roland, seconded by  
Commissioner Joe Atkins, the meeting was adjourned at 2:58 p.m.

Ayes: 6

Respectfully submitted,

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Colleen Collette, Administrative Coordinator  
Community Services Division

DRAFT