



Alcohol
and Gambling
Enforcement

Bureau of
Criminal
Apprehension

Driver
and Vehicle
Services

Emergency
Communication
Networks

Homeland
Security and
Emergency
Management

Minnesota
State Patrol

Office of
Communications

Office of
Justice Programs

Office of
Traffic Safety

State Fire
Marshal

Emergency Communication Networks

445 Minnesota Street • Suite 1725 • Saint Paul, Minnesota 55101-5137
Phone: 651.201.7547 • Fax: 651.296.2665 • TTY: 651.282.6555
www.ecn.state.mn.us

September 24, 2024

Ronald Jansen, Radio Systems Coordinator

Dakota County

2860 160th St W

Rosemount, MN 55068

RE: State Fiscal Year 2024-2026 ARMER Equipment Grant Program

Congratulations! The Department of Public Safety, division of Emergency Communication Networks (DPS-ECN) has selected your application submitted in response to the State Fiscal Year (SFY) 2024-2026 Allied Radio Matrix for Emergency Response (ARMER) Grant Program.

DPS-ECN received a strong response to the ARMER Grant Program request for proposals, far exceeding the \$4 million in funds available. Over 170 entities applied to this grant, with projects totaling over \$23 million in requested grant funds. The average grant funding request was \$130,000, more than our initial estimate of \$40,000 per applicant. DPS-ECN in collaboration with stakeholders and ARMER subject matter experts have scored and awarded this grant based on highest overall scores and funding available and have determined the final grant offer for awardees.

The total grant offer for Dakota County is \$40,000.00 with a 5% local match requirement of \$2,105.26.

Records of all applicants will be retained in the event funds are returned or reallocated through the life of the grant. DPS-ECN reserves the right to offer grant amounts that differ from the applicant's request. The award decisions of DPS-ECN are final and not subject to appeal.

The tentative grant period is November 1, 2024 through June 30, 2026, pending the execution date of your grant contract with DPS-ECN. **Please do not incur any expenditures until the grant contract agreement is fully executed. Any expenditures you make prior to the full execution of the grant contract agreement will be your sole responsibility to pay.**

To begin contracting for this grant, please review and complete the following administrative steps.

1. Register as a vendor in the Minnesota Statewide Integrated Financial Tool System (SWIFT): [SWIFT Vendor Resources](#).
2. Register in the [E-Grants Grants Management Platform](#). E-Grants user instructions have been provided alongside this letter. In order to register in E-Grants, grantees will need to provide their legal organization name, federal employer identification number (FEIN), SWIFT vendor number, and legal address.
3. Complete the 2024 DECN (ARMER) Equipment Grant application in E-Grants. Note that the E-Grants application forms may not be immediately available for all grantees at the time of receiving this letter. DPS-ECN will notify grantees directly if this is the case. To complete the E-Grants application, be prepared to provide the following information using your application submitted to DPS-ECN:
 - Grantee, authorized representative, program and other contact information.
 - Financial information about your organization, including your fiscal year beginning and end dates, financial reports or audits (as applicable), administrative system information, and grant management information.
 - Grant application narrative responses (copied from your grant application).
 - Budget line item information (copied from your grant application).
 - Sub-award information, if applicable.

Once these steps are complete and your organization information has been reviewed and approved by DPS-ECN, the contract will be made available for execution in E-Grants.

Applicants recommended for an award must wait until they receive the fully-executed grant contract before procuring any services and incurring expenditures. DPS-ECN reserves the right to cancel the solicitation or withdraw this recommendation for award if it is considered to be in the entity's best interest due to a lack of funding, agency priorities, or other considerations.

If you have any questions about this award notification or the E-Grants application process, please contact Rebecca Roberts, ECN Grants Coordinator, rebecca.m.roberts@state.mn.us. This will be your administrative contact for the duration of the grant. You may also request to schedule a discussion of the feedback from your grant application materials.

On behalf of DPS-ECN, we look forward to working with you.

Sincerely,

Rebecca Roberts, ECN Grants Coordinator

rebecca.m.roberts@state.mn.us

612-280-2456