



# Dakota County

## Board of Commissioners

### Agenda

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Tuesday, June 3, 2025

9:00 AM

Boardroom, Administration Center,  
Hastings, MN

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<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

#### **CONSENT AGENDA**

5. **County Administration - Approval of Minutes**

- 5.1 Approval of Minutes of Meeting Held on May 20, 2025

6. **Items Recommended by Board Committee\***

- 6.1 *Property Taxation and Records* - Authorization Of Release Of Conditional Use Deeds Issued Prior To January 1, 2007
  - 6.2 *Finance* - Authorization To Execute Contract With Ehlers And Associates Inc. For Investment Advisory Services And Amend 2025 Finance And Non-Departmental Budgets
  - 6.3 *Human Resources* - Approval Of Policy 3243 Workplace Accommodations/Americans With Disabilities Act (ADA Titles I and V)

**7. Central Operations**

- 7.1** *Office of Performance and Analysis (OPA)* - Approval To Continue Participation In State Standard Measures Program

**8. County Board/County Administration**

- 8.1** *Office Of The County Manager* - Acceptance Of Resignation From Member Of Disability Advisory Council

**9. Community Services**

- 9.1** *Community Corrections* - Ratification Of Grant Application To Minnesota Department Of Corrections For Intensive Supervised Release Program, And Authorization To Accept Grant Funds, And Execute A Modified Six Month Grant Agreement

**10. Physical Development**

- 10.1** *Parks* - Authorization To Execute Third Contract Amendment With Hoisington Koegler Group Inc. For Permitting And Stormwater Modeling Tasks And Construction Administration On Thompson County Park Phase II Master Plan Improvements
- 10.2** *Parks* - Authorization To Execute Agreements With Canadian Pacific Kansas City Railway Company Related To Construction Of Veterans Memorial Greenway Pedestrian Bridge In Inver Grove Heights And Eagan, County Project P00147
- 10.3** *Transportation* - Authorization To Execute Joint Powers Agreement With City Of Burnsville For City Utility Improvement Incorporation Into 2025 Preservation Projects On County State Aid Highway 30, County Project 30-43
- 10.4** *Transportation* - Authorization To Award Bid And Execute Contract With Bituminous Roadways, Inc., For Construction Of Butler Avenue Improvements In City Of West St. Paul, County Project 04-017
- 10.5** *Transportation* - Authorization To Award Bid And Execute Contract With Thomas & Sons Construction, Inc., And Amend 2025 Adopted Budget For County State Aid Highway 28 Roadway Improvements, County Projects 28-76
- 10.6** *Facilities Management* - Authorization To Execute Second Contract Amendment With Wold Architects And Engineers For Law Enforcement Center Integrative Health Unit Addition

- 10.7** *Physical Development Administration* - Authorization To Execute Lease Agreement Between Dakota County And Minnesota State Board Of Public Defense For Office Space Located At Judicial Center In Hastings

### **REGULAR AGENDA**

**11. County Board/County Administration**

- 11.1** *Central Operations Administration* - Report From Dakota 911

**12. Interagency Reports/Commissioner Updates**

Association of Minnesota Counties (AMC)  
Metropolitan Emergency Services Board  
Minnesota Inter-County Association (MICA)  
Metropolitan Mosquito Control District Commission  
National Association of Counties (NACo)  
Transportation Advisory Board (TAB)  
Vermillion River Watershed Joint Powers Board  
Workforce Development Board  
Others

**13. County Manager's Report**

**14. Information**

- 14.1** Information  
See Attachment for future Board meetings and other activities.

**15. Adjournment**

- 15.1** Adjournment

\* Designates items discussed in Board Committee(s)

**For more information, call 651-438-4417**

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<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>  
Public Comment can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)**



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4606

**Agenda #:** 4.1

**Meeting Date:** 6/3/2025

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Approval of Agenda (Additions/Corrections/Deletions)



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4607

**Agenda #:** 5.1

**Meeting Date:** 6/3/2025

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Approval of Minutes of Meeting Held on May 20, 2025



# **Dakota County**

## **Board of Commissioners**

### **Minutes**

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**Tuesday, May 20, 2025**

**9:00 AM**

**Boardroom, Administration Center,  
Hastings, MN**

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#### **1. Call to Order and Roll Call**

**Present:** Commissioner Mike Slavik  
Commissioner Joe Atkins  
Commissioner Laurie Halverson  
Commissioner William Droste  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

#### **2. Pledge of Allegiance**

The meeting was called to order at 9:00 a.m. by Chair Slavik who welcomed everyone and opened the meeting with the Pledge of Allegiance.

#### **3. Audience**

Chair Slavik noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us). No comments were received for this agenda.

#### **4. Agenda**

**4.1** Resolution No: 25-238  
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 7

#### **5. Public Hearing**

**5.1** Resolution No: 25-239  
Public Hearing To Receive Comments On Proposed Ordinance Regulating  
Registration And Sale Of Cannabis Products In Dakota County, Adopt  
Ordinance, And Amend 2025 Fee Schedule

Motion: Joe Atkins

Second: William Droste

The time being 9:07 a.m., and pursuant to public notice, a public hearing was

conducted for the purpose of receiving comments on the proposed ordinance regulating registration and sale of cannabis products in Dakota County. Public Services and Revenue Deputy Director Teresa Mitchell briefed this item and the public hearing was opened. No one came forward for comment. The public hearing was closed at 9:08 a.m.

WHEREAS, the purpose of this ordinance is to implement the provisions of Minnesota Statutes, Chapter 342, which authorizes the retail registration and sale of cannabis and lower-potency hemp products, and to protect the public health, safety, and welfare of Dakota County residents by regulating retail cannabis and hemp businesses within the legal boundaries of Dakota County where the city or township consents to Dakota County administering registration of retail cannabis businesses and lower-potency hemp businesses from Dakota County; and

WHEREAS, pursuant to the authority vested in it by Minn. Stat. § 342.13 to adopt reasonable restrictions of the operation of a cannabis business in any political subdivision located in Dakota County that has consented to Dakota County to regulate the registration and sale of cannabis products; and

WHEREAS, pursuant to the authority vested in it by Minn. Stat. § 342.22 to issue local registrations to retailers for the sale of cannabis and lower-potency hemp products in any political subdivision located in Dakota County that has consented to Dakota County to regulate the registration and sale of cannabis products and lower-potency hemp products; and

WHEREAS, by Resolution No. 25-215 (April 22, 2025), the County Board of Commissioners scheduled the public hearing and directed the publication of the intent to adopt a cannabis ordinance; and

WHEREAS, the Notice of Public Hearing was published in the County's Official Newspaper on May 8 and 15, 2025, and was posted to the Dakota County website; and

WHEREAS, dialog with a local business representative brought to light a necessary amendment to the draft ordinance removing the restriction during stated holidays that proposed to align with Ordinance No. 101 Regulating the Licensing and Sale of Intoxicating Liquor; and

WHEREAS, the amendment to the published ordinance reflects the limitations under State laws for imposing a time restriction for cannabis and low-potency hemp sales during public holidays; and

WHEREAS, to provide for a swift response to any immediate threat to the health or safety of the public as provided in statute, it is necessary to delegate the authority to suspend a retail registration to the Director of Public Services and Revenue Division; and

WHEREAS, staff from the Sheriff's Office, Public Health, and Public Services and Revenue Division recommend that the amended cannabis ordinance is adopted; and

WHEREAS, the 2025 Fee Schedule must be amended to include fees associated under this ordinance for retail registration of cannabis retailers, temporary cannabis event licenses, and penalties for violations of the ordinance; and

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public of the proposed ordinance Regulating the Registration and Sale of Cannabis Products in Dakota County; and

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public of the amendment to the 2025 fee schedule in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners held a public hearing at 9:00 a.m. on May 20, 2025, in the Boardroom of the Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota for the purpose of receiving comments on the proposed Cannabis Ordinance and amendment to the 2025 Fee Schedule in Dakota County; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby adopts the Cannabis Ordinance, Regulating the Registration and Sale of Cannabis Products as presented on May 20, 2025; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners sets the registration fee for a Cannabis Retailer at \$500 for the initial registration, and \$1,000 for the second and each subsequent registration renewal; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners sets the registration fee for a Lower-Potency Hemp Retailer at \$125 for the initial registration, and \$125 for the second and each subsequent registration renewal; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners sets the registration fee for a Medical Combination Retailer at \$500 for the initial registration, and \$1,000 for the second and each subsequent registration renewal; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners sets the registration fee for a Mezzobusiness Retailer at \$500 for the initial registration, and \$1,000 for the second and each subsequent registration renewal; and



BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners sets the registration fee for a Microbusiness Retailer at \$0 for the initial registration, and \$1,000 for the second and each subsequent registration renewal; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners sets the registration fee for a Temporary Cannabis Event License at \$ 150 for a 1-2 day event; and

BE IT FURTHER RESOLVED, That staff shall publish, distribute, and file the amended ordinance pursuant to Minn. Stat. § 375.51.

Ayes: 7

### **CONSENT AGENDA**

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Halverson, the Consent agenda was approved as follows:

#### **6. County Administration - Approval of Minutes**

- 6.1** Resolution No: 25-240  
Approval of Minutes of Meeting Held on May 6, 2025

Motion: Mary Hamann-Roland

Second: Laurie Halverson

Ayes: 7

#### **7. Items Recommended by Board Committee\***

- 7.1** Resolution No: 25-241  
Proclamation Of May As Mental Health Month

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, May is National Mental Health Month; and

WHEREAS, according to the National Alliance on Mental Illness and the Center for Disease Control:

- One in five United States (U.S.) adults experience mental illness
  - One in twenty U.S. adults experience serious mental illness
  - 50 percent of all lifetime mental illness begins by age 14, and 75 percent by age 24
  - In 2024, 1 in 5 employees in the U.S. reported experiencing burnout, with mental health problems being one of the key contributors. (nami.org)
  - 1 in 5 children aged 3-17 in the U.S. have a mental health condition, with ADHD, anxiety, and depression being the most common diagnoses
- ; and

WHEREAS, mental health is an important determinant of overall health and well-being for individuals; and

WHEREAS, the COVID-19 pandemic, along with compounding community trauma, continues to have a significant impact on adult and child mental health, particularly for people with pre-existing mental illness and Substance Use Disorder (SUD), and for communities of color; and

WHEREAS, many residents are struggling with the long-term impacts of illness, loss of loved ones, social isolation, job loss, changes in routines, racism or other forms of discrimination, and community trauma, resulting in many who are experiencing unprecedented levels of fear, anxiety, and stress; and

WHEREAS, Dakota County has maintained a focus on connecting people to community mental health and SUD services, promoting mental health messaging and initiatives, addressing service needs and gaps through community partnerships, training, and engaging the perspective and voice of people with lived experience; and

WHEREAS, this includes providing community members with practical tools they can use to improve their mental health and increase resiliency; and

WHEREAS, prevention is an effective strategy to reduce the impact of mental health conditions and, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, Dakota County has a network of mental health services and initiatives that provide mental health support and promote mental health awareness and education; and

WHEREAS, Dakota County staff, in partnership with other organizations, are committed to building public awareness and addressing stigma as important steps in supporting people to access treatment and support; and

WHEREAS, promoting mental health and awareness of resources and support is especially important given the impacts of the pandemic and community trauma on mental health and well-being; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners proclaim May as Mental Health Month in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 2025 as Mental Health Month in Dakota County and supports efforts to promote mental health awareness, training, education, and access to information, services, and supports to serve the mental health needs of the citizens of Dakota County.

Ayes: 7

**7.2** Resolution No: 25-242

Authorization To Amend Contract With HKGi For Miesville Ravine Park Reserve Site Improvement

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, by Resolution No. 23-444 (September 26, 2023), the 2024 -2028 Parks Capital Improvement Program (CIP) Adopted Budget includes a project to design and construct site developments making Miesville Ravine Park Reserve (MRPR) a better place to serve the adjacent communities; and

WHEREAS, by Resolution No. 24-091 (February 27, 2024), the Dakota County Board of Commissioners authorized the MRPR Master Plan, which outlines the site improvement plans; and

WHEREAS, by Resolution No. 24-545 (November 12, 2024), the Board approved to select HKGi to provide professional design services; and

WHEREAS, since December 2024, staff has worked with a design team led by HKGi to progress the design and related review process; and

WHEREAS, staff reviewed the initial concept with tribal partners virtually on February 6, 2025; and

WHEREAS, a public open house was held in person on February 6, 2025, and project materials were published online for public comments; and

WHEREAS, a public and private stakeholder workshop was held in person on February 7, 2025; and

WHEREAS, due to the complicated physical site conditions and the extensive permitting process, an additional service fee of \$98,650 is required.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes a contract amendment to increase the contract with HKGi by \$98,650 to a total \$272,595, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**8. Central Operations****8.1** Report On Invoices Paid In April 2025

Information only; no action requested.

**8.2** Resolution No: 25-243

Authorization To Execute Fiber Optic Indefeasible Right To Use Agreement With City Of Rosemount

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, the County intends to install fiber strands in certain segments within the City of Rosemount as described in this Agreement and Dakota County desires to use existing city-owned conduit for the fiber strands in order to save substantial construction costs; and

WHEREAS, the City of Rosemount desires to obtain from Dakota County the use of 48 strands for connecting the Fire Station, Bacardi Tower, and Flint Hills Recreation Complex, as well as an additional twelve strands for connecting the Flint Hills Sports Complex, within specified fiber optic cable segments; and

WHEREAS, a Fiber Optic Indefeasible Right To Use Agreement with the City of Rosemount is required for use of County fiber optic cable.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute an IRU with the City of Rosemount for use of County-owned Institutional Network Backbone, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**8.3** Resolution No: 25-244  
Authorization To Execute Contract With Granicus, Inc. For High-Definition Encoder And Closed Captioning

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, Dakota County utilizes a high-definition encoder and closed captioning in the boardroom for broadcasting meetings to the public; and

WHEREAS, Granicus, Inc. provides support under this contract for high-definition encoder and closed captioning services for each County Board meeting to continue to comply with requirements as defined under the Americans with Disabilities Act (ADA); and

WHEREAS, Staff recommend executing a contract with Granicus in the amount of \$54,893 to provide services through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute the contract with Granicus, Inc., to provide a high- definition encoder and closed captioning services, payable from the 2025 Information Technology budget for \$54,893, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**9. County Board/County Administration**

**9.1** Resolution No: 25-245  
2025 Appointments To Minnesota Valley Transit Authority Board And Technical Work Group

Motion: Mary Hamann-Roland

Second: Laurie Halverson

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following representatives to the Minnesota Valley Transit Authority (MVTA) Board of Commissioners and Technical Work Group for 2025:

Board of Commissioners: Commissioner Hamann-Roland

Alternate, Board of Commissioners: Commissioner Droste

Technical Working Group: Joe Morneau

Ayes: 6

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, Liz Workman, and Mary Hamann-Roland

Nay: 1

Mary Liz Holberg

## **10. Community Services**

### **10.1 Resolution No: 25-246**

Proclamation Of Emergency Medical Services Week In Dakota County May 19-25, 2025

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. Ch. 145A, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, by Resolution No. 03-218 (April 22, 2003), the Board established the Emergency Medical Services (EMS) Advisory Council's membership, structure, and advisory role to the Dakota County Public Health Director; and

WHEREAS, the mission of the Dakota County EMS Advisory Council is to assure prompt, quality and coordinated EMS to the citizens of Dakota County by providing high-quality care through training, community awareness, system improvement, and assuring best practices; and

WHEREAS, EMS Council members include representatives from hospitals, ambulance providers, police, fire, medical directors, County emergency response staff, Dakota 911, and others, including Allina, Health East, Burnsville, Hastings, North Air Care, South Metro Fire, Cannon Falls and Northfield EMS ambulance providers; and

WHEREAS, the EMS Advisory Council works collaboratively with the Public Health Department to enhance EMS services to Dakota County residents; and

WHEREAS, on May 22, 2025, the Dakota County EMS awards will be presented.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 19-25, 2025, as Emergency Medical Services Week in Dakota County by recognizing the value of emergency medical service providers in Dakota County.

Ayes: 7

**10.2** Resolution No: 25-247

Annual Appropriation To Dakota County Veterans Service Organizations In Support Of 2025 Memorial Day Events, Activities, Or To Purchase Items To Support Memorial Day

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, pursuant to Minn. Stat. § 375.35, the County Board has authority to appropriate annual funds to each post of a recognized military service persons' organizations or society, holding charter from Congress or incorporated in MN, organized and existing in Dakota County, to defray Memorial Day expenses; and

WHEREAS, as in past years, staff recommends that each Veterans Service Organization within Dakota County listed below receive \$100, for a total appropriation of \$2,200, for its use in funding Memorial Day activities or to purchase items to support Memorial Day in the organization's community:

- Apple Valley American Legion Post 1776
- Apple Valley VVA Chapter 363
- Burnsville American Legion Post 1700, Patrick Kopp Post
- Burnsville VFW Post 5833, Glen C Turner Post
- Eagan American Legion Post 594, Daniel R. Olsen Post
- Farmington American Legion Post 189, Clifford Larson Post
- Farmington Sypal-Lundgren VFW Post 7662
- Hastings AMVETS Post 10
- Hastings Lyle Russell VFW Post 1210
- Hastings American Legion Post 47, Nelson-Lucking Post
- Inver Grove Heights Legion Post 424
- Lakeville American Legion Post 44, John Vessey Post
- Lakeville VFW Post 210, Oscar & John Soberg Post
- Mendota AMVETS 1, Raymond T. Furlong-Zigmund Post
- Mendota VFW Post 6690, Vasatka-Goers Post
- Minnesota DAV South Metro Chapter 40
- Rosemount American Legion Post 65
- Rosemount VFW Post 9433
- South St. Paul Abner Rude American Legion Post 481
- South St. Paul Military Order of the Purple Heart Chapter #5
- South St. Paul VFW Post 295, Gallagher-Hansen Post
- West St. Paul Challenger American Legion Post 521

; and

WHEREAS, Memorial Day is observed on Monday, May 26, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to appropriate funds in the amount of \$100 to each of the Veterans Service Organizations within Dakota County listed in the above Resolution summary, for a total appropriation of \$2,200, to support Memorial Day events or activities, or to purchase items to support Memorial Day, 2025.

Ayes: 7

**10.3 Resolution No: 25-248**

Authorization To Execute Joint Powers Agreement With School Districts For Interagency Early Intervention Services

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, Dakota County Social Services - Children and Family Services and Dakota County Public Health partner with Dakota County school districts to provide interagency early intervention services to young children with, or at risk of developing, developmental delays; and

WHEREAS, the Minnesota Department of Education allocates federal Individuals with Disabilities Education Act (IDEA) Part C funding to each school district based on the number of children identified for early intervention services; and

WHEREAS, Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 jointly have indicated their intent to continue using these funds to purchase services from Dakota County for early identification of developmental delays via Part C Mini Grants, services, and interagency service coordination; and

WHEREAS, Social Services - Children and Family Services administers the Part C Mini Grant Program and coordinates regular meetings of the Interagency Early Intervention Collaborative; and

WHEREAS, Public Health provides home visits supported through the IDEA Part C allocation through their Maternal and Child Health (MCH) program; and

WHEREAS, this allocation supplements the MCH program grant funds and revenue generated from health insurance and Medical Assistance for home visiting; and

WHEREAS, Dakota County is estimated to receive a total of \$213,190.76 from the noted districts for services provided during the term of the JPA as follows:

- Independent School District 191:  $\$16,069.65 \times 2 = \$32,139.30$
- Independent School District 192:  $\$9,820.34 \times 2 = \$19,640.68$

- Independent School District 194:  $\$15,712.55 \times 2 = \$31,425.10$
  - Independent School District 195:  $\$357.11 \times 2 = \$714.22$
  - Independent School District 196:  $\$32,139.30 \times 2 = \$64,278.60$
  - Independent School District 197:  $\$11,962.97 \times 2 = \$23,925.94$
  - Independent School District 199:  $\$5,713.66 \times 2 = \$11,427.32$
  - Independent School District 200:  $\$6,784.97 \times 2 = \$13,569.94$
  - Special School District 6:  $\$8,034.83 \times 2 = \$16,069.66$
- ; and

WHEREAS, the total received over the two-year timeframe will be allocated as follows:

- Dakota County Public Health:  $\$63,381.26 \times 2 = \$126,762.52$
- Dakota County Social Services:  $\$21,895.34 \times 2 = \$43,790.68$
- Part C Mini Grants:  $\$20,742.95 \times 2 = \$41,485.90$
- Printing:  $\$575.83 \times 2 = \$1,151.66$

; and

WHEREAS, let it be noted that the amounts shown above are estimated amounts based on previous dollars awarded, and amounts listed above can be increased up to 10 percent without Dakota County Board approval.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with each participating school district in Dakota County for health and human services related to interagency early intervention system services, effective July 1, 2025 through June 30, 2027, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of the joint powers agreement, subject to approval by the County Attorney's Office as to form, in the estimated amounts as follows:

- Independent School District 191:  $\$32,139.30$
  - Independent School District 192:  $\$19,640.68$
  - Independent School District 194:  $\$31,425.10$
  - Independent School District 195:  $\$714.22$
  - Independent School District 196:  $\$64,278.60$
  - Independent School District 197:  $\$23,925.94$
  - Independent School District 199:  $\$11,427.32$
  - Independent School District 200:  $\$13,569.94$
  - Special School District 6:  $\$16,069.66$
- ; and

BE IT FURTHER RESOLVED, That although the specific amounts due from each district are determined based on final state allocations to the schools, a total of  $\$213,190.76$  from the noted districts is anticipated; and

BE IT FURTHER RESOLVED, That the amounts listed above can be increased



up to 10 percent without Dakota County Board approval.

Ayes: 7

**10.4** Resolution No: 25-249

Authorization To Execute Joint Powers Agreement with Intermediate School District 917 For Community Transition Interagency Committee Coordination And Facilitation Services For Youth With Disabilities Transitioning Into Adulthood

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, Minn. Stat. § 125A.023, requires the development and implementation of a coordinated, multidisciplinary, interagency intervention service system; and

WHEREAS, Minn. Stat. § 125A.22, establishes that school districts, in cooperation with the county in which the districts are located, may create a Community Transition Interagency Committee (CTIC) for youth with disabilities; and

WHEREAS, Intermediate School District 917 (ISD 917) and Dakota County have negotiated a joint powers agreement for Dakota County to provide coordination and facilitation services of the CTIC with ISD 917 compensating County staff time; and

WHEREAS, the parties agree on the scope and nature of the services to be provided.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with Intermediate School District 917 for Community Transition Interagency Committee coordination and facilitation services, effective upon the date of execution through June 30, 2027, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of this joint powers agreement, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That upon execution of the joint powers agreement by both parties, Intermediate School District 917 will pay Dakota County \$12,000, per school year, for staff time executing these responsibilities through June 30, 2027.

Ayes: 7

**11. Physical Development**

**11.1** Resolution No: 25-250

Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement funds of the Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, Emergency Solutions Grant (ESG) program for Dakota County, special allocations of the CDBG and ESG programs for activities that prevent, prepare for, and respond to the coronavirus, and a special allocation of HOME American Rescue Plan Act funds; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2020-2024 of the CDBG, HOME, and ESG programs and special allocations must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement and special allocation expenses during the timeframe of January 1, 2025-March 31, 2025, totaled \$480,304.12; and

WHEREAS, the HOME entitlement and special allocation expenses during the timeframe of January 1, 2025-March 31, 2025, totaled \$842,726.33; and

WHEREAS, the ESG entitlement allocation expenses during the timeframe of January 1, 2025-March 31, 2025, totaled \$50,732.02; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of Housing and Urban Development for \$1,373,762.47 for January 1, 2025-March 31, 2025, as presented.

Ayes: 7

**11.2 Resolution No: 25-251**

Authorization To Execute Fourth Contract Amendment With Ebert, Inc. dba Ebert Companies For Law Enforcement Center Integrative Health Unit Addition

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, the 2023 Capital Improvement Program (CIP) Adopted Budget, as amended for the Law Enforcement Center (LEC) Integrative Health Unit (IHU) Addition project, is a total of \$14,400,000; and

WHEREAS, by Resolution No. 23-379 (August 29, 2023), the County Board approved the original contract in the sum of \$10,573,800 with an award to Ebert, Inc., dba Ebert Companies; and

WHEREAS, a first (no cost) contract amendment was formally executed by way of that authorization to establish a construction completion deadline of late-February 2025; and

WHEREAS, with the original contract authorization, staff was also authorized to execute up to \$250,000 worth of post-award changes; and

WHEREAS, \$247,756.03 in a second contract amendment has already been formally executed by way of that authorization; and

WHEREAS, an additional \$262,392.91 worth of post-award changes were authorized to complete a third contract amendment to the contract with Ebert Companies by Resolution No. 24-460 (September 24, 2024); and

WHEREAS, an additional \$290,512.87 worth of post-award changes are requested for authorization to complete a fourth contract amendment to the contract with Ebert Companies; and

WHEREAS, these project cost increases to the construction contract will be paid for with uncommitted funds available within the CIP budget for this project; and

WHEREAS, the total authorized contract amendments to this contract would then be \$800,661.81 for reimbursement of all construction change orders on the project; and

WHEREAS, sufficient funds within the CIP budget for the project (1001292) are available for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract amendment with Ebert, Inc., dba Ebert Companies, 23350 County Road 10, Corcoran, MN 55357 in an amount not to exceed \$290,512.87 for a total maximum contract total not to exceed \$11,374,461.81, subject to approval by the County Attorney's office as to form.

Ayes: 7

**11.3** Resolution No: 25-252

Authorization To Execute Contract With UHL Company, Inc. For Western Service Center Chiller Replacement Project

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, the Facilities Capital Improvement Program (CIP) Adopted Budget authorized the Western Service Center Chiller Replacement Project; and

WHEREAS, bid documents and specifications were prepared by County staff and Obermiller Nelson Engineering, LLC, dba CMTA; and

WHEREAS, 11 competitive bids were received on May 1, 2025; and

WHEREAS, UHL Company, Inc. has submitted the low bid of \$1,891,508; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to UHL Company, Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$1,891,508 for the Western Service Center Chiller Replacement Project; and

WHEREAS, sufficient funds for the project are available within the 2025 Facilities CIP Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the Western Service Center Chiller Replacement Project to UHL Company, Inc., 9065 Zachary LN N, Maple Grove, MN 55369, in an amount not to exceed \$1,891,508, subject to approval by the County Attorney's office as to form.

Ayes: 7

**11.4 Resolution No: 25-253**

Authorization To Execute Amendment To Contract With SRF Consulting Group, Inc., For 117th Street (New County Road 32) In Inver Grove Heights, County Project 32-65

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County is reconstructing 117th Street in Inver Grove Heights; and

WHEREAS, the design of the project was done by SRF Consulting Group, Inc.; and

WHEREAS, a contract was executed with SRF Consulting Group, Inc. to provide construction management for the project; and

WHEREAS, it was found that the driveway to Pine Bend Landfill needed to be relocated, and another driveway added to allow left turns onto 117th Street; and

WHEREAS, SRF Consulting Group, Inc., proposed a redesign for the driveway changes in the amount of \$61,791.00; and

WHEREAS, staff recommends authorizing the execution of an amendment to the contract with SRF Consulting Group, Inc., in the amount of \$61,791.00 funded by the current budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an amendment to the contract with SRF Consulting Group, Inc., in the amount of \$61,791.00 for the redesign of the driveways to Pine Bend Landfill for County Project 32-65, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**11.5** Resolution No: 25-254

Authorization To Execute Contract With SRF Consulting Group, Inc., For Construction Services For Reconstruction Of County State Aid Highway 9 (Dodd Boulevard) And Portion Of 179th Street In City Of Lakeville, County Project 09-56

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Lakeville have proceeded with County Project (CP) 09-56; and

WHEREAS, the County is the lead agency for CP 09-56 with construction that began in spring 2023; and

WHEREAS, an engineering firm with this specialty has provided and will continue to provide construction management, inspection, surveying, and material testing services for the project; and

WHEREAS, the original contract has expired, and a new contract must be executed to allow for the project to be finished and closed; and

WHEREAS, the Transportation Capital Improvement Program budget includes sufficient funding for CP 09-56; and

WHEREAS, the County Engineer recommends execution of a new contract with SFR Consulting Group, Inc. for the remaining construction management, inspection, surveying, and material testing services for CP 09-56 for actual costs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a new contract with SRF Consulting Group, Inc., for remaining construction management, inspection, surveying, and material testing services for County Project 09-56 for \$918,236.72, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**11.6** Resolution No: 25-255

Approval Of Final Plats Recommended By Plat Commission

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of

the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

VITA ATTIVA AT SOUTH CREEK FOURTH ADDITION	Farmington
PRESTWICK PLACE 27TH ADDITION	Rosemount
HERITAGE COMMONS 10TH ADDITION	Lakeville
AMELIA MEADOWS	Lakeville

Ayes: 7

**11.7 Resolution No: 25-256**

Authorization To Initiate Quick-Take Condemnation For County State Aid Highway 91 In Miesville And Douglas Township, County Project 91-030

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 91-030; and

WHEREAS, CP 91-030 is the final design engineering of the reconstruction of County State Aid Highway (CSAH) 91 (Nicolai Avenue) in Miesville and Douglas Township; and

WHEREAS, Dakota County is the lead agency for CP 91-030, with right of way acquisition necessary in 2025 for construction to begin in the spring of 2026; and

WHEREAS, the County has been utilizing public engagement for this project, which was initiated with a public open house hosted on June 4, 2024; and

WHEREAS, the acquisition of 29 private property parcels identified in Dakota County Right of Way Map No. 509 by the County is necessary to move forward with the CP 91-030:

**PARCEL OWNER**

1	EL MEGCA FARM	1,524 (PE)
3	ROGER A. FOX AND PATRICIA A. FOX	307 (PE)
4	ROGER A. FOX AND PATRICIA A. FOX	858 (PE)
5	DAVID AND LOUANN BRAUN	3,679 (PE)
6	DILLON T. CORRINGTON	2,959 (PE)
7	LANCE A. & VIRGINIA NICKERSON	4,087 (PE)
8	EDWARD & TIMOTHY NIEBUR PARTNERSHIP	23,188 (PE)
	10,901 (TE)	

9	STEVEN L. & GINANN MATSCH	4,780 (PE)	1,081 (TE)
10	DALLEN E. & SHARON BAUER	58,271 (PE)	12,970 (TE)
11	ROBERT O. & JULIE A. FOX	29,598 (PE)	5,130 (TE)
12	JULIE A. FOX	20,850 (PE)	6,744 (TE)
13	JULIE A. FOX	2,343 (PE)	
14	RILEY R. EDDY	4,731 (PE)	993 (TE)
15	JUSTIN R. FOX AND JULIE A. FOX	3,300 (PE)	
16	JAY R. & ANNA R. BAUER	25,233 (PE)	1,283 (TE)
21	DALLEN & SHARON BAUER AND KATHLEEN M. BAUER	5,784 (PE)	
22	SUSAN E. DAHN	246 (PE)	
23	CHRISTINE ANN SCHAFFER	13,595 (PE)	
24	MJC FAMILY LIMITED LIABILITY PARTNERSHIP	14,165 (PE)	
25	MJC FAMILY LIMITED LIABILITY PARTNERSHIP	30,072 (PE)	
	3,536 (TE)		
26	MJC FAMILY LIMITED LIABILITY PARTNERSHIP	7,260 (PE)	
27	ELMEGCA FARM, LLP	24,265 (PE)	6,344 (TE)
28	JASON & JESSICA SCHAFFER	5,485 (PE)	
29	GEORGE L. SCHAFFER	2,720 (PE)	1,705 (TE)
30	ALLEN E. & SHARON A. SCHAFFER	2,720 (PE)	1,251 (TE)
31	EL MEGCA FARM	43,000 (PE)	7,915 (TE)
32	EL MEGCA FARM	28,701 (PE)	724 (TE)
33	EL MEGCA FARM	17,929 (PE)	2,346 (TE)
34	RIVER COUNTRY COOPERATIVE	6,872 (PE)	6,067 (TE)
	; and		

WHEREAS, the parcels have been appraised, and offers were prepared and sent for a total appraised value of \$672,550; and

WHEREAS, in the event that timely acquisition by direct negotiation of all required parcels does not appear possible, it is necessary for the County Board to authorize the County Attorney's Office to initiate quick-take condemnation of the remaining parcels to allow for a spring 2026 start date; and

WHEREAS, parcels that have settled through negotiation prior to the date required for filing the condemnation petition will not be included.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation of the remaining parcels to allow a spring 2026 start date in the event that timely acquisitions by direct negotiations of all parcels do not appear possible.

Ayes: 7

**11.8 Resolution No: 25-257**

Authorization To Execute Third Contract Amendment With Short Elliott Hendrickson Inc. For River To River Greenway From Marie Ave. To Dodd Rd. For Final Design And Construction Services And Amend 2025 Parks Capital Improvement Program Budget

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the River to River Phase One and Phase Two Improvements; and

WHEREAS, the River to River Phase One design services have been completed, while Phase Two design services are scheduled to be completed in winter 2025/2026; and

WHEREAS, the County is the lead agency for the project; and

WHEREAS, staff recommends amending contract number C0035212 with Short Elliot Hendrickson, Inc., to include additional design, construction management, testing, survey, and inspection services; and

WHEREAS, additional funding in the amount of \$941,768 is needed for SEH Inc. to complete the out-of-scope final design and construction administration work; and

WHEREAS, the 2025-2030 Parks Capital Improvement Program has sufficient funds for the contract amendment; and

WHEREAS, County staff recommends amending SEH Inc.'s contract in an amount not to exceed \$926,00.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract amendment with Short Elliot Hendrickson Inc. in an amount-not-to-exceed \$941,768 for design and construction services for the River to River Greenway Improvements, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2025 Parks Capital Improvement Program Budget is hereby amended as follows:

**Expense**

P30002	\$941,768
P30001- 2022 GWACC Predesign (1001486)	<u>(\$19,653)</u>
<b>Total Expense</b>	<b>\$922,115</b>

**Revenue**

Sales and Use Tax	\$941,768
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ELF (1001486)	<u>(\$19,653)</u>
<b>Total Revenue</b>	<b>\$922,115</b>

; and

BE IT FURTHER RESOLVED, That the 2025 Sales and Use Tax Budget is hereby amended as follows:

<b>Expense</b>	
Transfer to Parks Fund	<u>(\$941,768)</u>
<b>Total Expense</b>	<b>(\$941,768)</b>

<b>Revenue</b>	
Sales and Use Tax	<u>(\$941,768)</u>
<b>Total Revenue</b>	<b>(\$941,768)</b>

Ayes: 7

**11.9** Resolution No: 25-258

Authorization To Execute Second Contract Amendment With Sambatek LLC, For Construction Administration For Mississippi River Greenway Rosemount East In City Of Rosemount, County Project P00109

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, the Mississippi River Greenway (MRG) Rosemount East segment is the last remaining segment of the regional trail to be secured, designed, and constructed in order to connect the national MRG from Hastings to South St. Paul; and

WHEREAS, the MRG Rosemount East project includes the construction of 2.4 miles of trail from its connection with MRG Rosemount West to Spring Lake Park Reserve; and

WHEREAS, Dakota County is the lead agency for MRG Rosemount East, P00109, with construction scheduled to begin at the start of the 2024 construction season; and

WHEREAS, the 2024 construction workload was greater than the number of available County staff for construction management; and

WHEREAS, the Dakota County Board of Commissioners approved the execution of a contract with Sambatek LLC on December 19, 2023, to provide construction management, inspection, surveying, and material testing for P00109; and

WHEREAS, the Dakota County Board of Commissioners approved the execution of contract amendment one with Sambatek LLC on December 17, 2024; and

WHEREAS, the 2025 Parks Capital Improvement Program Budget includes sufficient funding to accommodate the budget amendment necessary; and

WHEREAS, staff recommends amending contract number DCA21137 with Sambatek LLC to include additional construction management, testing, survey, as-built, and inspection services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Physical Development Director to amend the contract with Sambatek LLC to perform construction management, testing, survey, and inspection services for County Project P00109 in an amount not to exceed \$58,445, resulting in a total amended contract amount not to exceed \$669,052.97, including reimbursable items, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**11.10 Resolution No: 25-259**

Approval Of Amendment Of Resolution No. 24-594 To Revise Right Of Way Acquisition For Trail Easement For Veterans Memorial Greenway In City Of Eagan, County Project P00147

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient regional greenway transportation system, Dakota County is proceeding with the Veterans Memorial Greenway County Project (P00147); and

WHEREAS, County Project P00147, Phase II, will entail the construction of about two miles of shared-use trail, including a bridge over State Trunk Highway 3 in Eagan and Inver Grove Heights; and

WHEREAS, Dakota County is the lead agency for design, construction administration, and right of way acquisition necessary in 2025 for construction to begin in 2025; and

WHEREAS, the acquisition of permanent and temporary construction easements from four private property parcels is necessary to allow for construction to be completed in 2026 as scheduled; and

WHEREAS, the acquisition of four parcels was approved by the Dakota County Board of Commissioners by Resolution No. 24-594 (December 3, 2024); and

WHEREAS, the final design and survey updated the plans, and three need to be updated due to changes to construction limits.

NOW, THEREFORE, BE IT RESOLVED, That County Project P00147 survey coordination has determined the revised easement needs, including permanent regional trail easement and temporary easement in total from Parcels 3, 4, and 5, will be amended to reflect the following:

- Parcel 3 - 10-44300-01-160 - Jacquelynn and Scott Baker: Regional

- Trail Easement 6,026 SF;
- Parcel 4 - 10-44300-01-170 - Robert Snyder: Temporary Easement 1,506 SF; Regional Trail Easement 6,054;
  - Parcel 5 - 10-44300-01-180 - Nicole and Chris Medin: Temporary Easement 1,501 SF; Regional Trail Easement 6,023
- ; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends Resolution No. 24-594 (December 3, 2024), to approve the appraised values prepared by Patchin Messner Valuation Counselors for the acquisition of the right of way for County Project P00147 and authorizes County staff in its discretion, to share the appraisal data with the respective landowners, including all or portions of the completed appraisals as part of the negotiations process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director, or the Physical Development Real Estate Supervisor, to review and approve the appraised values for the revised easement needs.

Ayes: 7

## **12. Public Services and Revenue**

### **12.1 Resolution No: 25-260**

Approval of Chair to Special County Board of Appeal and Equalization

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, the Dakota County Board of Commissioners appoints the Chair for the Special County Board of Appeal and Equalization; and

WHEREAS, the Dakota County Special County Board of Appeal and Equalization voted in 2024 to reappoint Christopher Baddeley as Chair for 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints Christopher Baddeley as Chair of the Special County Board of Appeal and Equalization for 2025.

Ayes: 7

### **12.2 Resolution No: 25-261**

Approval Of Application For Exempt Permit For Folds Of Honor Minnesota Foundation LLC To Hold Raffle

Motion: Mary Hamann-Roland

Second: Laurie Halverson

WHEREAS, gambling licenses are issued by the Minnesota Gambling Control Board; and

WHEREAS, the Minnesota Gambling Control Board requires County approval of an application when the gambling premises are located in a township; and

WHEREAS, as application for an Exempt Permit to hold a raffle in Ahlberg Hall at the Dakota County Fair Grounds in Castle Rock Township has been submitted by Folds of Honor Minnesota Foundation LLC; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed gambling activity.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application from Folds of Honor Minnesota Foundation LLC to hold an Exempt Permit for a raffle in Ahlberg Hall at the Dakota County Fair Grounds in Castle Rock Township on August 10, 2025.

Ayes: 7

### **REGULAR AGENDA**

#### **13. Closed Executive Session**

##### **13.1 Resolution No: 25-262**

Closed Executive Session: To Discuss Negotiation Strategy For Acquisition Of Trail Easements For County Project P00147, Veterans Memorial Greenway

Motion: Laurie Halverson

Second: William Droste

The time being 9:45 a.m. and pursuant to public notice, the County Board recessed to Conference Room 3A, Administration Center, to conduct in accordance with Minnesota Statutes sections 13D.021 and 13D.03 a Closed Executive Session to discuss negotiation strategy for acquisition of trail easements for County project P00147, Veterans Memorial Greenway. Greenways Manager Tony Wotzka and Real Estate Supervisor Eddie Buell briefed this item.

The following were present:

Commissioner Mike Slavik, District 1

Commissioner Joe Atkins, District 2

Commissioner Laurie Halverson, District 3

Commissioner Bill Droste, District 4

Commissioner Liz Workman, District 5

Commissioner Mary Liz Holberg, District 6

Commissioner Mary Hamann-Roland, District 7

Tom Donely, First Assistant County Attorney

Heid Welsch, County Manager

Jeni Reynolds, Clerk to the Board

Georg Fischer, Physical Development Director

Erin Stwora, Physical Development Deputy Director

Niki Geisler, Parks Director

Bailey Harten, Administrative Service Assistant

The Closed Executive Session continued until 10:09 a.m., at which time the Board reconvened the County Board meeting with all members present.

WHEREAS, to provide a safe and efficient regional greenway transportation system, Dakota County is proceeding with the Veterans Memorial Greenway County, Project P00147; and

WHEREAS, County Project P00147, Phase II, will entail the construction of about two miles of shared-use trail, including a bridge over State Trunk Highway 3 in Eagan and Inver Grove Heights; and

WHEREAS, Dakota County is the lead agency for design, construction administration, and right of way acquisition; and

WHEREAS, the acquisition of permanent and temporary construction easements from three private property parcels is necessary to allow for construction to be completed in 2026 as scheduled; and

WHEREAS, by Resolution No. 24-594 (December 3, 2024), the Dakota County Board of Commissioners approved the appraised value for easements on the following parcels:

Parcel 3 - 10-44300-01-160 - Jacquelynnne and Scott Baker

Parcel 4 - 10-44300-01-170 - Robert Snyder

Parcel 5 - 10-44300-01-180 - Nicole and Chris Medin; and

WHEREAS, staff has engaged in negotiations with the property owners but has not reached an agreement on a fair and reasonable purchase price; and

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(c), the County Board, by resolution, may close a meeting to discuss counteroffers and appraisal data related to the purchase of real property.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on May 20, 2025, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss real estate negotiations with staff.

Ayes: 7

#### **14. Interagency Reports/Commissioner Updates**

Interagency reports and Commissioner updates were presented.

#### **15. County Manager's Report**

County Manager Heidi Welsch provided the following updates:

- A proclamation was passed today acknowledging May as Mental Health Month in Dakota County.

- Leadership continues to be proactive in preparing for any potential budget impacts and will provide periodic updates.

**16. Information**

**16.1 Information**

See Attachment for future Board meetings and other activities.

**17. Adjournment**

**17.1 Resolution No: 25-263**

Adjournment

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the meeting was adjourned at 10:10 a.m.

Ayes: 7

Mike Slavik  
Chair

ATTEST

Heidi Welsch  
County Manager



# Board of Commissioners

## Request for Board Action

Item Number: DC-4479

Agenda #: 6.1

Meeting Date: 6/3/2025

**DEPARTMENT:** Property Taxation and Records

**FILE TYPE:** Consent Action

### TITLE

**Authorization Of Release Of Conditional Use Deeds Issued Prior To January 1, 2007**

### RESOLUTION

WHEREAS, the Dakota County Treasurer-Auditor requests that the Dakota County Board of Commissioners release the use restrictions on conditional use deeds issued prior to January 1, 2007; and

WHEREAS, the conditional use deeds were each issued to a state agency or a governmental subdivision of the state for a parcel of unsold tax-forfeited land for an authorized public use; and

WHEREAS, Minn. Stat. § 282.01, has been revised; and

WHEREAS, property held by a governmental subdivision of the state under a conditional use deed executed under Minn. Stat. § 282.01 by the commissioner of revenue before January 1, 2007, may be released from the use restriction and possibility of reversion by January 1, 2022, if the county board records a resolution describing the land and citing this paragraph; and

WHEREAS, the county board may authorize the county treasurer to deduct the amount of the recording fees from future settlements of property taxes to the subdivision.

NOW, THEREFORE, BE IT RESOLVED, That pursuant to Minn. Stat. § 282.01, subd. 1d(c), the Dakota County Board of Commissioners hereby approves the release of the use restrictions and possibility of reversion under the Conditional Use Deeds issued prior to January 1, 2007 for all parcels described in this resolution.

### City of Apple Valley

1. Parcel ID 01-73102-00-010 & 01-73102-00-020
  - a. Legal Description: OUTLOTS A AND B, SUMMERFIELD 3RD. ADDITION
2. Parcel ID 01-20001-00-010
  - a. Legal Description: OUTLOT A, YORKTON CENTRE POINTE SOUTH
3. Parcel ID 01-17150-02-030
  - a. Legal Description: LOT 3 BLOCK 2, CHERRY OAK ESTATES.

### City of Burnsville

4. Parcel ID 02-02600-21-076
  - a. Legal Description: SECTION 26 TOWNSHIP 115 RANGE 21, N 733.02 FT OF E 723

FT OF, W 1/2 OF NE 1/4 EX COM NE, COR S ON E LINE 300.76 FT, TO BEG W 161.09 FT S 100 FT, E 159.81 FT TO E LINE N 100, FT TO BEG & EX PT LY N'LY &, W'LY OF A LINE COM NE COR S, ON E LINE 300.76 FT TO BEG, OF LINE W DEF R 89D45M 161, 09 FT S DEF L 89D01M 100 FT, W DEF R 89D01M18S 560.42 FT, TO W LINE & THERE TERM, SUBJ TO HWY ESMNT CTY RD #5

5. Parcel ID 02-26105-01-020

a. Legal Description: LOT 2 BLOCK 1, FEDERAL LAND COMPANY SIXTH ADDITION

6. Parcel ID 02-02600-21-072

a. Legal Description: SECTION 26 TOWNSHIP 115 RANGE 21 PT OF W 1/2 OF NE 1/4 COM NE COR S ON E LINE 733.02 FT TO BEG W 453.0 FT S 812.92 FT TO N R/W 144TH ST SE ON R/W 123.06 FT S 45D54M33S E TANG TO CUR 157.22 FT N 69D33M34S E 261.71 FT TO PT ON E L 1012.78 FT N OF SE COR N 912.13 FT TO BEG & PT OF GL 1 LYING W OF RD & N OF LINE BEG E LINE OF W 1/2 OF NE 1/4 1012.78 FT N OF SE COR N 69D33M34S E 86.91 FT TO W R/W CR #5 & THERE TERM

7. Parcel ID 02-54600-01-090

a. Legal Description: LOT 9, BLOCK 1, OREST 1ST. ADDITION

8. Parcel ID 02-22490-00-010

a. Legal Description: OUTLOT A, EARLE SHORES, ACCORDING TO THE RECORDED PLAT THEREOF.

9. Parcel ID 02-81300-01-020

a. Legal Description: LOT TWO (2) IN BLOCK ONE (1) OF VALLEY HIGHLANDS ANNEX ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE REGISTRAR OF TITLES IN AND FOR SAID DAKOTA COUNTY, MINNESOTA.

### City of Eagan

10. Parcel ID 10-64701-01-010, 10-64701-01-020, and 10-64701-01-030

a. Legal Description: LOTS 1 THROUGH 3 BLOCK 1, ROYAL OAK CIRCLE 2ND. ADDITION

11. Parcel ID 10-22451-01-042

a. Legal Description: EAGAN METRO CENTER 2ND ADDITION PT OF LOT 4 BLK 1 WHICH LIES WITHIN FOLLOWING DESCRIBED PROP: COM SW COR LOT 2 BLK 1 EAGAN METRO CENTER N OF W LINE SAID LOT 2 385.74 FT TO BEG N 28D 19M 56S E ON SAID W LINE 357.50 FT S 71D 24M E TO INT LINE DRAWN N 28D 31M E FROM BEG S 28D 31M E FROM BEG S 28D 31M E FROM BEG S 28D 31M W ALONG SAID LINE TO BEG

12. Parcel ID 10-30607-01-020 and 10-30607-01-010

a. Legal Description: THAT PART OF THE SOUTHWEST QUARTER OF THE SECTION 12, TOWNSHIP 27, RANGE 23, DAKOTA COUNTY, MINNESOTA DESCRIBED AS FOLLOWS: COMMENCING AT THE NORTHWEST CORNER OF OUTLOT H, GOPHER EAGAN INDUSTRIAL PARK 2ND. ADDITION; THENCE ON AN ASSUMED BEARING OF SOUTH 89 DEGREES, 58 MINUTES, 23 SECOND EAST, ALONG THE NORTH LINE OF OUTLOT H AND G, SAID ADDITION, 721.39 FEET TO THE ACTUAL POINT OF BEGINNING; THENCE NORTH 0 DEGREES, 03 MINUTES, 56 SECONDS, EAST 485.00 FEET; THENCE NORTH 56 DEGREES, 59 MINUTES, 25 SECONDS EAST, 716.03 FEET TO THE EAST LINE OF THE WEST HALF OF SAID SOUTHWEST QUARTER; THENCE SOUTH 0 DEGREES, 03 MINUTES, 56



SECONDS WEST, ALONG SAID EAST LINE, 875.36 FEET TO THE NORTH LINE OF SAID OUTLOT G; THENCE NORTH 89 DEGREES, 58 MINUTES, 23 SECONDS WEST, ALONG SAID NORTH LINE, 600.00 FEET TO THE ACUTAL POINT OF BEGINNING.

13. Parcel ID 10-84354-00-020

a. Legal Description: OUTLOT B, WILDERNESS RUN FIFTH ADDITION

14. Parcel ID 10-28700-00-040

a. Legal Description: OUTLOT D IN GALAXIE CLIFF PLAZA, ACCORDING TO THE RECORDED PLAT THEREOF.

15. Parcel ID 10-32990-00-020

a. Legal Description: THAT PART OF OUTLOT B, HILLS OF STONEBRIDGE, ADDORDING TO THE RECORDED PLAT, LYING WITHIN THE EAST ONE HALF (E 1/2) OF THE SOTUHWEST QUARTER SW 1/4) OF THE NORTHEAST QUARTER (NE 1/4) OF SECTION TWENTY FOUR (24), TOWNSHIP TWENTY SEVEN (27), RANGE TWENTY THREE (23).

16. Parcel ID 10-03000-76-013

a. Legal Description: SOUTH 780 FEET OF THE EAST 1/2 OF THE SOUTHEAST 1/4, SECTION 30, TOWNSHIP 27, RANGE 23, EXCEPT THAT PART PLATTED AS PARK CENTER.

17. Parcel ID 10-47275-00-010

a. Legal Description: OUTLOT A, MANNOR LAKE ADDITION

18. Parcel ID 10-30602-00-010

a. Legal Description: OUTLOT A, GOPHER EAGAN INDUSTRIAL PARK 3RD. ADDTION

19. Parcel ID 10-57504-00-010

a. Legal Description: OUTLOT A, PILOT KNOB HEIGHTS FIFTH ADDITION

20. Parcel ID 10-01000-28-011

a. Legal Description: SSECTION 10 TWN 27 RANGE 23 N 1/2 OF E 1/2 OF W 1/2 OF NW 1/4 OF NW 1/4 EX TARA COURT

### City of Farmington

21. Parcel ID 14-33104-01-010 and 14-33104-01-020

a. Legal Description: LOTS 1 AND 2 BLOCK 1, HILLVIEW FIFTH ADDITION

22. Parcel ID 14-03600-08-011

a. Legal Description: OUTLOT B, TROYHILL 2ND. ADDITION

23. Parcel ID 14-77501-00-020

a. Legal Description: OUTLOT B, TROYHILL 2ND. ADDITION

24. Parcel ID 14-77501-04-160

a. Legal Description: LOT 16 BLOCK 4, TROYHILL 2ND. ADDITION

25. Parcel ID 14-77501-00-010

a. Legal Description: OUTLOT A, TROYHILL 2ND. ADDITION

26. Parcel ID 14-50505-03-060

a. Legal Description: LOT 6 BLOCK 3, NELSON HILLS FARM 6TH. ADDITION

27. Parcel ID 14-77000-23-061 and 14-77000-23-086

a. Legal Description: LOT 6 BLOCK 23, TOWN OF FARMINGTON, S 20 FT OF W 110 FT & N 10 FT OF ALLEY OF 5 & 6 23 AND LOT 8 BLOCK 23, TOWN OF FARMINGTON, 10 FT ALLEY ADJ & N 30 FT OF W 110 FT OF 7 & 8 23

28. Parcel ID 14-77000-27-061

a. Legal Description: THE NORTH EIGHTY-FOUR (84) FEET OF LOT SIX (6) AND THE

NORTH EIGHTY-FOUR (84) FEET OF THE WEST HALF (W ½) OF LOT FIVE (5), IN BLOCK TWENTY-SEVEN (27), IN THE TOWN (NOW CITY) OF FARMINGTON, ACCORDING TO THE RECORDED PLAT THEREOF, DAKOTA COUNTY, MINNESOTA.

29. Parcel ID 14-50506-00-010

- a. Legal Description: OUTLOT A, NELSON HILLS FARM 7TH. ADDITION

### **Greenvale Township**

30. Parcel ID 16-01000-04-010

- a. Legal Description: WEST 1 1/2 RODS OF THE NORTH 81 1/2 RODS OF THE NE 1/4, SECTION 10 TOWNSHIP 112 RANGE 20.

### **Hampton Township**

31. Parcel ID 17-02900-76-011

- a. Legal Description: PT OF ABANDONED CGW RR IN NE 1/4 EXT FROM N LINE NE 1/4 TO S LINE OF NE 1/4 SEC 29 TWP 113 RNG 18

### **City of Hastings**

32. Parcel ID 19-32151-22-040

- a. Legal Description: PART OF LOT 4, BLOCK 122, EAST OF A LINE PARALLEL TO AND 30 FEET EAST OF THE CENTER LINE OF THE MAIN TRACK, ORIGINAL TOWN OF HASTINGS. BLOCKS 100-THRU 199

### **City of Inver Grove Heights**

33. Parcel ID 20-02700-33-010

- a. Legal Description: SECTION 27, TOWNSHIP 27, RANGE 22. SW 1/4 of NW 1/4 LYING E OF E LINE HWY #53 EX S 445 FT

34. Parcel ID 20-03100-55-780

- a. Legal Description: THE NORTH 170 FEET OF THE SOUTH 1143 FEET OF THE EAST 85 FEET OF THE WEST 985 FEET OF THE SOUTHEAST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 31, TOWNSHIP 27 NORTH, RANGE 22 WEST, DAKOTA COUNTY, MINNESOTA, AS MEASURED PARALLEL WITH THE WEST AND SOUTH LINES THEREOF.

35. Parcel ID 20-00300-29-020

- a. Legal Description: THAT PART OF THE SOUTH 527.00 FEET OF THE SOUTH HALF OF THE NORTHWEST QUARTER OF SECTION 3, T. 27N, R 22W, DAKOTA COUNTY, MINNESOTA LYING SOUTHEASTERLY AND EASTERLY OF CARMEN AVENUE AND LYING WEST OF THE WEST LINE OF LOFTON ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF, DAKOTA COUNTY, MINNESOTA

36. Parcel ID 20-17100-01-010

- a. Legal Description: LOT 1 BLOCK 1, CHOBAN'S LOOKOUT HILLS

37. Parcel ID 20-17100-04-010

- a. Legal Description: LOT 1 BLOCK 4, CHOBAN'S LOOKOUT HILLS

38. Parcel ID 20-17100-05-040

- a. Legal Description: LOT 4 BLOCK 5, CHOBAN'S LOOKOUT HILLS

39. Parcel ID 20-17100-04-050

- a. Legal Description: LOT 5 BLOCK 4, CHOBAN'S LOOKOUT HILLS

40. Parcel ID 20-17100-04-060  
a. Legal Description: LOT 6 BLOCK 4, CHOBAN'S LOOKOUT HILLS
41. Parcel ID 20-1710004-070  
a. Legal Description: LOT 7 BLOCK 4, CHOBAN'S LOOKOUT HILLS
42. Parcel ID 20-36500-31-080  
a. Legal Description: LOT 8 BLOCK 31, INVER GROVE FACTORY ADDITION
43. Parcel ID 20-36500-32-131  
a. Legal Description: SOUTH 1/2 OF LOT 13 BLOCK 32, INVER GROVE FACTORY ADDITION
44. Parcel ID 20-41300-02-030  
a. Legal Description: LOT THREE (3), BLOCK TWO (2) OF KASSAN RIDGE ACCORDING TO THE RECORDED PLAT THEREOF.
45. Parcel ID 20-53700-03-050  
a. Legal Description: LOT 5 BLOCK 3, O'BRIEN SUBDIVISION NO. 1
46. Parcel ID 20-00200-75-010  
a. Legal Description: SECTION 2 TWN 27 RANGE 22 PT OF NE 1/4 OF SW 1/4 AND NW 1/4 OF SE 1/4 COM INTS LINE GLADSTONE ST AND W BANK MISS RIVER SE ON RIVER BANK 68 FT W ON LINE 65 FT S OF S LINE ST 175 FT S 86D W 720 FT S ON LINE 200 FT W OF N-S C/L OF SEC 355 FT TO S LINE GL 6 W 610 FT N ON 2D CUR 625 FT TO S LINE GLADSTONE ST E ON S LINE ST 1460 FT TO BEG ALSO W 1/2 OF BRIDGE ACROSS RIVER ADJ ON E
47. Parcel ID 20-01100-40-010, 20-03510-60-010, 20-00200-40-010, 20-36500-25-070, 20-36500-25-061, and 20-36500-25-060  
a. Legal Description: SECTION 11 TWN 27 RANGE 22 PT OF CRI&P RR LYING E OF E'LY R/W CNW RR IN GOVT LOT 8 & RUNNING FROM N L OF SEC 11 TO S L GOVT LOT 8 & SECTION 35 TWN 28 RANGE 22 PT GOVT LOT 8 BEG 1037.75 FT E OF SW COR SW 1/4 N PARR TO & 75FT E OF E L CNW RR TO S L LINCOLN PARK ADD TO SSP AS EXT E'LY E TO E SHORE MISS RIVER S ON E SHORE TO S L SEC W TO BEG & SECTION 2 TWN 27 RANGE 22 PT NW1/4 BEG AT PT OF INT OF S L N1/2 OF N1/2 OF NW 1/4 WITH W L OF N&S ALLEY BLK 30 INVER GROVE FACTORY ADD PROD N THENCE W ALONG S L 350 FT M/L TO E'LY L CRI&P RR THENCE NW'LY ALONG E L 600 FT M/L TO N L SEC 2 E ALONG N L 560FT TO INT WITHW L OF N & S ALLEY BLK 30 S TO BEG ALSO THAT PT NW1/4 & SW1/4 FORMERLY KNOWN AS INVER GROVE YARD & LOT 7, BLOCK 25, INVER GROVE FACTORY ADDITION, LESS RAILROAD S 40 FT OF LOT 6, BLOCK 25, INVER GROVE FACTORY ADDITION, LESS RAILROAD N 40 FT OF LOT 6, BLOCK 25, INVER GROVE FACTORY ADDITION, LESS RAILROAD
48. Parcel ID 20-00200-80-011  
a. Legal Description: SECTION 2 TWN 27 RANGE 22 A STRIP OF LAND PT FORMER CRI&P RR VARYING IN WIDTHS IN NW 1/4 SEC 2 BEG N L SEC 2 & C/L MAIN L RR S ALONG C/L TO PT 715 FT S'LY OF N'LY L SEC & THERE TERM ALSO BEG INT C/L MAIN L & N L S 1/2 OF NW 1/4 SEC 11 S'LY ALONG C/L THRU SECS 11 14 23 22 & 27 EX PAR 20-00200-010-30 and 20-00200-041-54
49. Parcel ID 20-71154-01-011  
a. Legal Description: LOT 8 IN BLOCK ONE (1) OF SOUTH GROVE NO. 5 ACCORDING TO THE RECORDED PLAT THEREOF
50. Parcel ID 20-20100-02-130  
a. Legal Description: LOT 13 BLOCK 2, DEMMA ADDITION

51. Parcel ID 20-41250-04-110, 20-41250-04-120, 20-41250-04-130, and 20-41250-04-140  
a. Legal Description: LOTS 11 THROUGH 14, BLOCK 4, KASSAN HOEKSTRA HIGHLANDS
52. Parcel ID 20-01500-75-011  
a. Legal Description: THAT PART OF THE NORTH ONE HALF OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 27 NORTH, RANGE 22 WEST, DAKOTA COUNTY, MINNESOTA WHICH LIES EAST OF S.T.H. NO. 56 (CONCORD BOULEVARD) AND WHICH LIES SOUTH OF THE FOLLOWING DESCRIBED LINE. BEGINNING AT A POINT ON THERE EAST LINE OF THE NORTH ONE HALF; THENCE WEST AND PARALLEL WITH THE SOUTH LINE OF SAID NORTH ONE HALF A DISTANCE OF 513.26 FEET; THENCE NORTHWESTERLY 37.31 FEET ALONG A 75.00 FOOT RADIUS CIRCULAR CURVE CONCAVE TO THE NORTH HAVING A CENTRAL ANGLE OF 28 DEGREES 30 MINUTES 00 SECONDS; THENCE NORTHWESTERLY AND TANGENT TO SAID CURVE A DISTANCE OF 132.89 FEET MORE OR LESS TO THE CENTER LINE OF S.T.H. NO. 56 (CONCORD BOULEVARD) AND THERE TERMINATING, EXPECTING AND RESERVING TO THE SAID STATE, IN TRUST FOR TAXING DISTRICTS CONCERNED, ALL MINERALS AND MINERAL RIGHTS, AS PROVIDED BY LAW.
53. Parcel ID 20-22500-00-010  
a. Legal Description: OUTLOT A, EAST CAMPUS, DAKOTA COUNTY, MN ACCORDING TO THE RECORDED PLAT THEREOF.
54. Parcel ID 20-22500-00-020 (Now 202250101010)  
a. Legal Description: OUTLOT B, EAST CAMPUS, DAKOTA COUNTY, MN ACCORDING TO THE RECORDED PLAT THEREOF.

### City of Lakeville

55. Parcel ID 22-46901-11-040  
a. Legal Description: LOT 4 BLOCK 11, LYNDAL LAKES CLUB 2ND. ADDITION
56. Parcel ID 22-53702-05-190  
a. Legal Description: LOT 19 BLOCK 5, OAK SHORES 3RD. ADDITION
57. Parcel ID 22-53702-05-180  
a. Legal Description: LOT 18 BLOCK 5, OAK SHORES 3RD. ADDITION
58. Parcel ID 22-02900-80-050  
a. Legal Description: SECTION 29 TWN 114 RANGE 20 COM 538.8 FT S OF NW COR OF LOT 7 BLK 11 LAKEVILLE S 217 FT TO INT WITH RR R/W NW ON RR TO PT W OF BEG E TO BEG
59. Parcel ID 22-54720-06-010  
a. Legal Description: ALL THAT PART OF BLOCK SIX (6), ORCHARD LAKE, DAKOTA COUNTY, MINNESOTA LYING EASTERLY OF COUNTY ROAD 44 (ORCHARD LAKE ROAD) AS NOW LAID OUT AND TRAVELLED, ACCORDING TO THE PLAT THEREOF ON FILE AND OF RECORD IN THE OFFICE OF THE REGISTRAR OF TITLES WITHIN AND FOR SAID COUNTY AND STATE.
60. Parcel ID 22-21175-00-040  
a. Legal Description: OUTLOT D, DONNAY'S VALLEY PARK 6TH
61. Parcel ID 22-44350-03-120 and 22-44350-03-130  
a. Legal Description: LOTS 12 AND 13 BLOCK 3, LAKEVILLE HILLS
62. Parcel ID 22-19900-05-180  
a. Legal Description: LOT 18 BLOCK 5, DEER PARK ADDITION TO SOUTH SAINT PAUL

- 63. Parcel ID 22-67500-00-010
  - a. Legal Description: OUTLOT A, SHADY OAK SHORES
- 64. Parcel ID 22-71252-00-010
  - a. Legal Description: OUTLOT A, SOUTHFORK VILLAGE 3RD ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF.
- 65. Parcel ID 22-13301-00-010
  - a. Legal Description: OUTLOT A IN BASSETT'S 2ND. ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF.
- 66. Parcel ID 22-13302-01-080
  - a. Legal Description: LOT EIGHT (8), BLOCK ONE (1), IN BASSETT'S THIRD ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF.
- 67. Parcel ID 22-46901-00-110
  - a. Legal Description: CLIB PLAYGROUND NO. 2 AND THAT PART OF VACATED CANAL STREET LYING NORTHWESTERLY OF ITS INTERSECTION WITH RIDGE ROAD ADJACENT.
- 68. Parcel ID 22-41650-00-010
  - a. Legal Description: OUTLOT A, KENWOOD OAKS
- 69. Parcel ID 22-18597-00-010
  - a. Legal Description: OUTLOT A, CRYSTAL LAKE GOLD ESTATES 3RD. ADDITION
- 70. Parcel ID 22-44450-04-030
  - a. Legal Description: PART OF LOTS 1 THROUGH 3 BLOCK 4 LYING EASTERLY OF RAILROAD, FAIRFIELD
- 71. Parcel ID 22-21177-05-120
  - a. Legal Description: SW 3 FT OF LOT 12, BLOCK 5, DONNAY'S VALLEY PARK 8TH ADDITION
- 72. Parcel ID 22-48200-00-010
  - a. Legal Description: OUTLOT A, MEADOWS WEST
- 73. Parcel ID 22-53650-01-330, 22-53650-01-340, and 22-53651-01-050
  - a. Legal Description: LOTS 33 and 34, BLOCK 1, OAKRIDGE HEIGHTS, and LOT 5, BLOCK 1, OAKRIDGE HEIGHTS 2ND. ADDITION

**City of Mendota**

- 74. Parcel ID 26-77000-24-040
  - a. Legal Description: LOT 4 BLOCK 24, TOWN OF MENDOTA

**City of Mendota Heights**

- 75. Parcel ID 27-69703-05-120
  - a. Legal Description: LOT 12 BLOCK 5, T.T. SMITH'S SUBDIVISION NO. 4

**Ravenna Township**

- 76. Parcel ID 33-02100-10-010
  - a. Legal Description: 100 FT STRIP OF RR PROP IN SE ¼ OF SE ¼ OF 21-114-16 AND 100 FT STRIP OF RR PROP IN NE ¼ OF 28-114-16

**City of Rosemount**

- 77. Parcel ID 34-03010-80-017
  - a. Legal Description: SECTION 30 TWN 115 RANGE 19 PT OF W 1/2 OF SE 1/4 LYING N OF DODD RD W OF W LINE OF SHANNON PARK 1ST ADD & LIMERICK WAY &

## ITS S'LY EXT &amp; E OF BROBACK ADD &amp; BROBACK 2ND ADD

**City of South St. Paul**

78. Parcel ID 36-41450-02-031

- a. Legal Description: LOT 3, BLOCK 1, KOTTMAN'S ADDITION AND THAT PART OF LOT 3, BLOCK 2, KOTTMAN'S ADDITION BEGINNING AT THE NORTHEAST CORNER OF SAID LOT 3, BLOCK 2, KOTTMAN'S ADDITION THENCE WEST 78.77 FEET ON THE NORTH LINE OF LOT 3, BLOCK 2, KOTTMAN'S ADDITION THENCE WEST 78.77 FEET ON THE NORTH LINE OF LOT 3, BLOCK 2, KOTTMAN'S ADDITION THENCE SOUTHEASTERLY 48.1 FEET TO THE SOUTH LINE OF LOT 3, BLOCK 2, KOTTMAN'S ADDITION, THENCE EASTERLY ON THE SOUTH LINE OF LOT 3, KOTTMAN'S ADDITION 78.77 FEET TO THE SOUTHEAST CORNER OF LOT 4, BLOCK 2, KOTTMAN'S ADDITION AND THENCE NORTHWESTERLY ON MADISON AVENUE TO THE POINT OF BEGINNING, TOGETHER WITH THAT PART OF THE VACATED MADISON AVENUE WHICH ACCRUED THERETO BY VIRTUE OF THE VACATION THEREOF, ACCORDING TO THE RECORDED PLAT THEREOF, AND SITUATE IN DAKOTA COUNTY, MINNESOTA.

79. Parcel ID 36-64300-17-100

- a. Legal Description: LOT 10, BLOCK 17, RIVERSIDE PARK ADDITION

80. Parcel ID 36-15220-02-030

- a. Legal Description: LOT 3, BLOCK 2, BRYANT'S ADDITION

81. Parcel ID 36-15220-02-120

- a. Legal Description: LOT 12, BLOCK 2, BRYANT'S ADDITION

82. Parcel ID 36-70208-04-200

- a. Legal Description: LOT 20, BLOCK 4, SOUTH PARK DIVISION NO. 9

83. Parcel ID 36-70208-04-210

- a. Legal Description: LOT 21, BLOCK 4, SOUTH PARK DIVISION NO. 9



# Board of Commissioners

## Request for Board Action

Item Number: DC-4531

Agenda #: 6.2

Meeting Date: 6/3/2025

**DEPARTMENT:** Finance

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With Ehlers And Associates Inc. For Investment Advisory Services And Amend 2025 Finance And Non-Departmental Budgets**

### RESOLUTION

WHEREAS, the County has approved the sale of general obligation bonds; and

WHEREAS, the County desires to engage Ehlers and Associates Inc. to ensure compliance with all applicable legal, regulatory, and fiduciary requirements in the management of its bond funds; and

WHEREAS, there is a need for expert investment advisory services to effectively manage the County's bond funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute the contract with Ehlers and Associates Inc., to provide investment advisory services for the management of the County's bond funds in an amount not to exceed \$176,000 over the 5-year term of the contract, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2025 Finance budget as follows:

#### Expense

Contract Exp	<u>\$32,500</u>
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<b>Total Expense</b>	<b>\$32,500</b>
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#### Revenue

Levy	<u>\$32,500</u>
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<b>Total Revenue</b>	<b>\$32,500</b>
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; and

BE IT FURTHER RESOLVED, That the Dakota County board of Commissioners hereby amends the 2025 Non-Departmental budget as follows:

**Revenue**

Levy (\$32,500)

Interest on Investments \$32,500**Total Revenue** **\$0**





# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4556

**Agenda #:** 6.3

**Meeting Date:** 6/3/2025

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**DEPARTMENT:** Human Resources

**FILE TYPE:** Consent Action

### **TITLE**

**Approval Of Policy 3243 Workplace Accommodations/Americans With Disabilities Act (ADA Titles I and V)**

### **RESOLUTION**

WHEREAS, the County's Human Resources Department administers requirements under titles I and V of the American's with Disabilities Act (ADA); and

WHEREAS, Dakota County, like many organizations, previously opted to carefully follow the law rather than rely on a policy that reflects the requirements under the law; and

WHEREAS, while the County has consistently followed all requirements of Titles I and V of the ADA, Human Resources staff determined that memorializing the County's obligations under the ADA as part of a County policy would better reflect the organization's commitment to supporting employees with disabilities.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the proposed addition of Policy 3243 Workplace Accommodations/Americans with Disabilities Act (ADA Titles I and V) and authorizes the Human Resources Director to implement the policy accordingly.



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4572

**Agenda #:** 7.1

**Meeting Date:** 6/3/2025

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**DEPARTMENT:** Office of Performance and Analysis (OPA)

**FILE TYPE:** Consent Action

### TITLE

**Approval To Continue Participation In State Standard Measures Program**

### PURPOSE/ACTION REQUESTED

Approve Dakota County's continued participation in the State of Minnesota's voluntary State Standard Measures Program and report results of ten specific performance measures to the State Auditor by July 1, 2025, and on the County's public website.

### SUMMARY

By Resolution No. 11-318 (June 21, 2011), Dakota County opted to participate in the State's voluntary measurement program by adopting ten performance measures. From 2012 to 2024 performance on the ten measures was reported to the State Auditor and to the public via the County website.

As a result of this participation and reporting, Dakota County has received \$25,000 each year from 2012 to 2024. A county or city that elects to participate in the standard measures program for 2025 is eligible for a reimbursement payable in 2026 of \$0.14 per capita in State aid, not to exceed \$25,000. Revenue received will be budgeted under the Office of Performance and Analysis to support ongoing Countywide capacity building and training related to measurement and process improvement.

In order to continue to receive the per capita reimbursement, the County must file a report with the Office of the State Auditor by July 1, 2025, to include a resolution declaring that:

- The County has adopted and implemented the minimum ten performance measures developed by the Council on Local Results and Innovation.
- The County has implemented or is in the process of implementing a local performance measurement system as developed by the Council on Local Results and Innovation.
- The County has or will report the results of the ten adopted measures to its residents through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input allowed. Dakota County each year posts the information on the website.

Many of the ten State program measures (Attachment) are already being tracked or reported on by Dakota County departments or divisions, and so there is minimal additional burden to meet the reporting requirements.

In addition to the continued fiscal benefit included in the legislation, participating in this State program is beneficial because it will allow some comparison to other counties across the State on these measures and because publication of program and service outcomes reinforces the strong system of performance measurement already in effect in Dakota County.

## RECOMMENDATION

Staff recommends adoption of the attached State Standard Measures.

## EXPLANATION OF FISCAL/FTE IMPACTS

The adopted 2025 OPA Budget includes \$25,000 for both revenues and expenses related to the program.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> None                | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Amendment Requested |  | <input type="checkbox"/> New FTE(s) requested |

## RESOLUTION

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010, and the Council released a standard set of performance measures for cities and counties in 2011; and

WHEREAS, the Dakota County Board of Commissioners adopted Resolution No. 11-318 (June 21, 2011), to participate in the voluntary performance measurement program and began assembling the necessary data; and

WHEREAS, Dakota County values the use of performance measurement to continually improve program and services for the residents of Dakota County; and

WHEREAS, participation in the standard measures program by a city or county is voluntary, but those who choose to participate in the program must officially adopt the corresponding performance measures developed by the Council, and file a report with the Office of the State Auditor by July 1, 2025, as part of annual reporting requirements; and

WHEREAS, cities and counties who participate in the program must implement a local performance measurement system as defined by the Council on Local Results and Innovation, to include: outcome goals; outcome and output performance measures; and reporting on results of the performance measures to their residents.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the following standard performance measures developed by the Council on Local Results and Innovation and authorized by the Minnesota Legislature:

- Group A and B Crime Rate
- Average County Pavement Condition Rating
- Workforce Participation Rate Among Minnesota Family Investment Program and Diversionary Work Program Participants
- Percentage of Children Where There Is a Recurrence of Maltreatment Within 12 Months Following an Intervention

- Level of Assessment Ratio
- Accuracy of Post-Election Audit
- Dollars Brought into the County for Veterans' Benefits
- Bond Rating
- Citizens' Rating of the Quality of County Park, Recreational Programs, and/or Facilities
- Amount of Hazardous Household Waste and Electronics Collected

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby directs the County Manager to cause the collection, maintenance, and publication of the set of performance measures, as defined by the Council on Local Results and Innovation.

### **PREVIOUS BOARD ACTION**

24-293; 6/4/24

### **ATTACHMENTS**

Attachment: State Standard Measures Program 2025 Report

### **BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

### **CONTACT**

Department Head: Dave Paulsen Author: Penny Anderson



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## Performance Measure Results

State Standard Measures 2025

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## BACKGROUND

In 2010, the State Legislature created the Council on Local Results and Innovation to develop standard performance measures for Minnesota cities and counties. In February 2011, the Council released a standard set of performance measures to help residents, taxpayers, and elected officials determine whether counties provide services efficiently and effectively, and to measure residents' opinions of those services. In 2011, Dakota County voluntarily agreed to participate in the program. To meet 2025 program requirements, the following results are reported for the 10 adopted measures using the most recent data available.

## PUBLIC SAFETY

### Group A and B Crime Rate

There are two categories of crime reported within the National Incident-Based Reporting System (NIBRS): Group A and Group B.

Group A crimes include murder, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson, human trafficking, counterfeiting/forgery, embezzlement, sex offenses, stolen property, prostitution, gambling, vandalism, weapons, and narcotics.

Group B crimes include all crimes that are not Group A offenses. Examples of Group B crimes include bad checks, curfew/loitering/vagrancy violations, disorderly conduct, driving under the influence, drunkenness, nonviolent family offenses, liquor law violations, peeping tom, trespass of real property, and all other offenses.

**Group A: 29.51**

**Group B: 5.26**

## Public Works

### Average County Pavement Condition Rating

The Minnesota Department of Transportation rates Dakota County roads every two years on a scale from 0 (poor) to 100 (excellent) based on the types of pavement distresses and the smoothness of the surface.

**Pavement Rating: 72**

## **Public Health Social Services**

### **Workforce Participation Rate Among MFIP and DWP recipients**

This measure shows the percent of Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) adults working 30 hours or more per week or who have left cash assistance three years after the baseline.

**Workforce Participation Rate: 58.5%**

### **Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention**

This measure looks at all maltreatment (abuse or neglect) reports in the prior year and counts the percent of cases that had a subsequent maltreatment report within 12 months.

**Maltreatment Percentage: 14.7%**

## **PROPERTY RECORDS, VALUATION, ASSESSMENT**

### **Level of Assessment Ratio (Median Between 90% and 105% Is Acceptable)**

The level of assessment ratio measures the accuracy of County assessments by comparing the actual market value of homes (determined by sales/purchase price) with the assessed value assigned by the County (as of 2024).

**Assessment Ratio: 95%**

## **ELECTIONS**

### **Accuracy of Post-Election Audit**

The percentage of ballots counted correctly in the last election (2024).

**Post Election Accuracy: 100%**

# VETERANS SERVICES

## Dollars Brought into County for Veterans’ Benefits

The Minnesota Department of Veteran Affairs tracks and publishes yearly program and service expenditures for veterans. The dollars spent on veterans includes health care; insurance and indemnity; educational benefits; and compensation and pension (2023).

**Veterans Benefit Dollars: \$ 294,937,000**

# BUDGET, FINANCIAL

## Bond Rating

Moody’s and S&P Investor Services annually assess the quality of the County’s financial management, current financial condition, and financial outlook (Moody’s 2023; S&P 2023).

**Moody’s: Aaa**

**S&P: AAA**

# PARKS

## Citizen’s Rating of the Quality of County Parks, Recreational Programs, and/or Facilities

Every three years, via a statistically valid mailed survey, residents rate the quality of County parks and recreation from poor to excellent (2022). Sample size (N)=556.

Parks and Recreation Rating	Percent of Respondents
Excellent	61%
Good	36%
Fair	3%
Poor	0%



## ENVIRONMENT

### Amount of Hazardous Household Waste and Electronics Collected

Ensuring the appropriate disposal of residual chemicals, household products, and electronic devices is crucial for safeguarding both the environment and public health. Dakota County actively promotes responsible waste management by providing accessible avenues for the collection and disposal of electronic devices and household hazardous waste. The Recycling Zone, in conjunction with a one-day collection event, serves as dedicated drop-off points for a wide range of items, including paints, pesticides, acids/bases, solvents, batteries, fluorescent bulbs, and other miscellaneous chemicals. By participating in these disposal initiatives, individuals contribute to the preservation of the environment and the well-being of both present and future generations.

**Hazardous Waste: 1,880,215 lbs**

**Electronics: 1,091,712 lbs**

## PROJECT CONTACT

**Penny Anderson**

Dakota County

Office of Performance and Analysis

(651) 438-4423

Penny.Anderson@co.dakota.mn.us



# Board of Commissioners

## Request for Board Action

Item Number: DC-4596

Agenda #: 8.1

Meeting Date: 6/3/2025

**DEPARTMENT:** Office of the County Manager

**FILE TYPE:** Consent Action

### TITLE

**Acceptance Of Resignation From Member Of Disability Advisory Council**

### PURPOSE/ACTION REQUESTED

Accept resignation and authorize staff to proceed with the process to fill vacancy.

### SUMMARY

In accordance with the Advisory Committee Membership Policy, written or verbal resignations from advisory committee members are forwarded to the County Manager. When a resignation is received, acceptance of the resignation is placed on the County Board consent agenda, and staff is directed to proceed with filling the vacancy.

The Office of the County Manager has been notified of the following resignation from the Disability Advisory Council:

- Valentina Barnes, who has served for the past year.

### RECOMMENDATION

Staff recommends accepting the resignation and authorizing staff to proceed with the process to fill the vacancy.

### EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None      ☐ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

### RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the resignation received by Valentina Barnes, Lived Experience representative on the Disability Advisory Council and authorizes staff to begin the process to fill the vacancy.

### PREVIOUS BOARD ACTION

None.

### ATTACHMENTS

Attachment: None.

**BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

**CONTACT**

Department Head: Heidi Welsch

Author: Jeni Reynolds



# Board of Commissioners

## Request for Board Action

Item Number: DC-4555

Agenda #: 9.1

Meeting Date: 6/3/2025

**DEPARTMENT:** Community Corrections

**FILE TYPE:** Consent Action

### TITLE

**Ratification Of Grant Application To Minnesota Department Of Corrections For Intensive Supervised Release Program, And Authorization To Accept Grant Funds, And Execute A Modified Six Month Grant Agreement**

### PURPOSE/ACTION REQUESTED

Ratify the grant application to the Minnesota Department of Corrections (DOC) for Intensive Supervised Release (ISR) and authorize acceptance of grant funds and execution of the grant agreement for a modified 6-month period ending December 31, 2025, from the standard 2 year agreement.

### SUMMARY

In 1990, the Minnesota Legislature established the ISR. ISR provides intensive supervision and surveillance for clients in the community who have been determined to be high-risk clients by the DOC's Hearing and Release Office. Program components include house arrest, random drug tests, and frequent face-to-face contacts with specially trained agents, mandatory work requirements, and curfews. Supervision is provided randomly throughout the week including evenings, nights, weekends, and holidays. Client interactions occur in the client's residence, place of employment, or treatment programs.

Community Corrections has applied for and received grant funding to provide ISR services in Dakota County since 1995. Community Corrections currently has three full-time ISR Officers who work with clients identified as very high-risk.

In April 2025, Community Corrections applied for grant dollars in an amount not to exceed \$74,850 for the grant period of July 1, 2025 through December 31, 2025. Staff recommends a modified grant agreement accepting funds of \$74,850 for 6 months ending December 31, 2025.

On January 1, 2026, ISR clients living in Dakota County will be supervised by the DOC, and no longer under supervision by Dakota County. When ISR is returned to the DOC, they will provide all services required by state statute that are currently provided by Dakota County.

### OUTCOMES

**How Much:** Financial Cost to Operate ISR:

- 3.0 FTE Probation Officers: \$438,822.
- 0.3 FT Supervisor: \$52,132.

- 2 Vehicles used exclusively for ISR (per fleet management): \$21,000.
- Total Cost of ISR: \$511,954.
- Grant funding provided by the DOC: \$149,700 annually.

**How Many:** 3.3 FTE to Dakota County, and all ISR clients.

**Is Anyone Better Off:** The county will reduce costs, and the same services will be provided to clients by the DOC.

## RECOMMENDATION

Staff recommends that the Dakota County Board of Commissioners ratifies the County's submission of the grant application to the DOC for ISR programming, and authorizes acceptance of the grant funds in an amount not to exceed \$74,850 and execution of the grant agreement for the period of July 1, 2025 through December 31, 2025.

## EXPLANATION OF FISCAL/FTE IMPACTS

There is a \$0 net County cost anticipated as a result of this action. The grant award is included in the 2025 Community Corrections Budget.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> None                | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Amendment Requested |  | <input type="checkbox"/> New FTE(s) requested |

## RESOLUTION

WHEREAS, in 1990, the Minnesota Legislature established the Intensive Supervised Release (ISR); and

WHEREAS, ISR provides intensive supervision and surveillance for clients in the community who have been determined to be high-risk clients by the Minnesota Department of Corrections (DOC) Hearing and Release Office; and

WHEREAS, program components include house arrest, random drug tests, and frequent face-to-face contacts with specially trained agents, mandatory work requirements, and curfews; and

WHEREAS, supervision is provided randomly throughout the week, including evenings, nights, weekends, and holidays; and

WHEREAS, client interactions occur in the client's residence, place of employment, or treatment programs; and

WHEREAS, Community Corrections has applied and received grant funding to provide ISR services in Dakota County since 1995; and

WHEREAS, Community Corrections currently has three full-time ISR Officers who work with clients identified as very high-risk; and

WHEREAS, in April 2025, Community Corrections applied for grant dollars in an amount not to exceed \$74,850 for the grant period of July 1, 2025 through December 31, 2026; and

WHEREAS, staff recommends a modified grant agreement accepting funds of \$74,850 for 6 months ending December 31, 2025, from the standard 2 year agreement; and

WHEREAS, on January 1, 2026, ISR clients living in Dakota County will be supervised by the DOC, and no longer under supervision by Dakota County; and

WHEREAS, when ISR is returned to the DOC, they will provide all services required by state statute that are currently provided by Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the grant application submitted in April 2025 to the Minnesota Department of Corrections for Intensive Supervised Release programming; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant award in an amount not to exceed \$74,850 and execute the grant agreement for the period of July 1, 2025 through December 31, 2025, subject to approval by the County Attorney's Office as to form.

#### **PREVIOUS BOARD ACTION**

None.

#### **ATTACHMENTS**

Attachment: None.

#### **BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

#### **CONTACTS**

Department Head: Suwana Kirkland

Author: Danielle McNamara



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4521

**Agenda #:** 10.1

**Meeting Date:** 6/3/2025

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**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### **TITLE**

**Authorization To Execute Third Contract Amendment With Hoisington Koegler Group Inc. For Permitting And Stormwater Modeling Tasks And Construction Administration On Thompson County Park Phase II Master Plan Improvements**

### **PURPOSE/ACTION REQUESTED**

Authorize execution of a contract amendment with Hoisington Koegler Group Inc. (HKGI) to provide permitting and stormwater modeling tasks and construction administration services related to the pollinator promenade and daylight stream on the Thompson County Park Phase II Master Plan Improvements project.

### **SUMMARY**

The Thompson County Park Master Plan was approved by the Dakota County Board by Resolution No. 20-037 (January 21, 2020).

HKGI was issued a contract to provide programming and schematic design services by Resolution No. 23-484 (October 24, 2023). These included a range of eight items suggested in the Master Plan, and the contract sum was \$476,426. HKGI's contract was then amended by Resolution No. 24-089 (February 27, 2024) to provide continued design services, which included design development and construction documents specifically for the pollinator promenade and daylight stream elements of the Master Plan in the sum of \$113,989. A second contract amendment has been issued for a time extension only.

This amendment will provide permitting assistance, stormwater modeling tasks, bidding, and construction administration services for the pollinator promenade and daylight stream in the sum of \$84,000. The proposal for additional service request is included in Attachment, Fee Proposal.

### **RECOMMENDATION**

Staff recommends authorizing an amendment with HKGI to provide permitting assistance, stormwater modeling tasks, bidding, and construction administration services on the Thompson County Park Phase II Master Plan Improvements project in an amount not to exceed \$84,000. The total authorized contract amendments to this contract would then total \$197,989.

### **EXPLANATION OF FISCAL/FTE IMPACTS**

The County has received \$2,000,000 from the State for design services related to Thompson County Park. This budget is sufficient to cover all costs of the design and construction administration contract.

- ☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, the approved 2020 Thompson County Park Master Plan identified additional improvements for the park; and

WHEREAS, Hoisington Koegler Group Inc. (HKGI) was issued a contract by Resolution No. 23-484 (October 24, 2023) in the sum of \$476,426 for the Thompson County Park Phase II Master Plan; and

WHEREAS, HKGI's contract was amended by Resolution No. 24-089 (February 27, 2024) in the sum of \$113,989 for programming and pre-design work; and

WHEREAS, an additional \$84,000 for permitting assistance, stormwater modeling tasks, bidding, and construction administration services for the pollinator promenade and daylight stream is requested; and

WHEREAS, the total authorized contract amendments to this contract would then be \$197,989 for reimbursement of all additional design and construction administration of the project; and

WHEREAS, sufficient funds are available from State funding for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Department Director to execute a contract amendment with Hoisington Koegler Group Inc., 800 Washington Avenue North, Minneapolis, MN 55401 in an amount not to exceed \$84,000 on the Thompson County Park Phase II Master Plan Improvements project, subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

20-037; 01/21/20  
23-484; 10/24/23  
24-089; 02/27/24

**ATTACHMENTS**

Attachment: Fee Proposal

**BOARD GOALS**

- ☐ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler  
Author: Joe Lexa



April 10<sup>th</sup>, 2024

Joe Lexa, Senior Project Manager  
Dakota County  
Administration Center  
1590 Highway 55  
Hastings, MN 55033

RE: Thomson County Park Pollinator Promenade Continuing Services Request

Dear Joe,

The HKGi Team is pleased to have been able to provide design services for Thompson County Park's Pollinator Promenade as a continuation of our Programming and Schematic Design contract for the park. As this contract comes to an end in May 2025, and with construction document finalization, bidding, and construction administration work projected to run from May 2025-May 2026, and final warranty project closeout in May 2027, we are submitting this continuing services request so that we may see the project through to completion. The following list outlines the remaining tasks for the consultant team, as well as permitting and stormwater modeling tasks that were not originally scoped, for which we are requesting payment for additional services:

**Permitting Assistance (completed)**

- » Coordinated with the DNR, City of West St. Paul, and USFWS on permitting requirements
- » Completed SWMM modeling to confirm the design approach and prepare for DNR review

**Permitting Assistance (future)**

- » Development of a SWPPP for the contractor to use for the NPDES permit

**Construction Administration**

- » Artwork preparation and file coordination with contractor for interpretive signage
  - (6) "Wildlife Watchers" Corten Cutouts
  - (3) 24" x 36" interpretive panels
  - (5) Sensory Garden prompt panels
  - (1) Wildlife Watchers activity panel
- » Shop drawing and submittal review
- » Pre-construction meeting coordination and attendance
- » Construction Oversight visits (August-November 2025, and mid-April-May 2026)
  - 5 visits for EOR to review pipe work (2), stream work (2), and cascade work (1)
  - Weekly visits for HKGi (16) to review and approve staking, supervise installation of project components, and ensure quality control
  - 4 additional site visits as needed for unforeseen items
- » Punch List visits (4)
  - Initial and final for EOR and HKGi

- » Plant Warranty Closeout Visits (2027)
  - Initial and final
- » As-built drawings

The total anticipated cost of these tasks is \$84,000. We look forward to helping this incredible addition to Thompson County Park become a reality. Please let us know if you have any questions about this request.

Sincerely,



**Bryan Harjes, PLA, LEED AP**  
President  
612.310.2419  
bryan@hkgi.com



**Sarah Evenson, PLA**  
Associate  
262.391.7653  
sarah@hkgi.com



# Board of Commissioners

## Request for Board Action

Item Number: DC-4537

Agenda #: 10.2

Meeting Date: 6/3/2025

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Agreements With Canadian Pacific Kansas City Railway Company Related To Construction Of Veterans Memorial Greenway Pedestrian Bridge In Inver Grove Heights And Eagan, County Project P00147**

### PURPOSE/ACTION REQUESTED

Authorize execution of construction and maintenance and right of entry agreements with Canadian Pacific Kansas City (CPKC) Railway Company for the construction of a new bicycle and pedestrian bridge over CPKC right of way and Robert Street (Trunk Highway 3) for the Veterans Memorial Greenway (P00147), located between Diffley Road and Cliff Road near Tofte Lane in the cities of Inver Grove Heights and Eagan.

### SUMMARY

Dakota County is proceeding with construction of the Veterans Memorial Greenway (P00147), a planned regional trail connection between Lebanon Hills Regional Park and the Mississippi River Greenway. A central feature of this project is a new pedestrian and bicycle bridge crossing over the CPKC Railway and Robert Street (Trunk Highway 3), located between Diffley Road and Cliff Road near Tofte Lane. This bridge is essential to providing a continuous and safe greenway alignment.

To facilitate this project, Dakota County has coordinated with CPKC to secure the necessary legal agreements, which outline the County's rights and obligations:

#### Construction and Maintenance Agreement

- This agreement authorizes Dakota County to construct, maintain, and operate the pedestrian bridge and associated infrastructure within CPKC's right of way.
- Dakota County is responsible for all design, construction, and maintenance costs associated with the bridge, as well as any modifications or repairs required to meet safety or operational standards.
- CPKC retains the right to inspect the project site during construction to ensure compliance with railroad safety standards.
- The County is required to follow CPKC's specified protocols for construction, including flagging services and track protection measures during work periods.
- Ongoing maintenance responsibilities for the bridge and any associated infrastructure rest with Dakota County, including inspections and any necessary repairs.

**Right of Entry Agreement**

- This agreement grants Dakota County temporary access to CPKC property for construction activities.
- It establishes a \$1,500 execution fee and outlines requirements for railroad protective services, such as flagging, which are estimated not to exceed \$75,000.
- The agreement specifies strict safety protocols, including compliance with CPKC's "Minimum Safety Requirements for Contractors Working on CPKC Property," which mandates protective equipment, flagging operations, and e-railsafe certification for all personnel entering the site.
- CPKC retains the right to monitor construction activities and require adjustments to work practices if they conflict with rail operations or safety requirements.

Execution of these agreements is necessary to proceed with bid advertisement and maintain the current construction timeline.

**RECOMMENDATION**

Staff recommends execution of agreements with Canadian Pacific Kansas City to authorize construction of the greenway bridge and temporary construction crossings over CPKC track.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The Right of Entry Agreement includes a \$1,500 execution fee. Additional costs related to flagging, inspection, or protective services required by CPKC will be billed directly to the County and are anticipated to total less than \$75,000. Successful completion of this project relies upon a \$5,995,000 Federal Congressionally Directed Spending allocation and \$10,000,000 in State appropriated funds. Sufficient funding is available for the agreements and associated fees in this request.

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> None                | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Amendment Requested |  | <input type="checkbox"/> New FTE(s) requested |

**RESOLUTION**

WHEREAS, the Veterans Memorial Greenway will provide a 5-mile-long regional trail connection between Lebanon Hills Regional Park and the Mississippi River Greenway in the cities of Inver Grove Heights and Eagan, featuring interpretive elements that honor U.S. military veterans; and

WHEREAS, the project includes a bicycle and pedestrian bridge crossing over Canadian Pacific Kansas City (CPKC) Railway and Robert Street (Trunk Highway 3), located between Diffley Road and Cliff Road near Tofte Lane in Inver Grove Heights and Eagan; and

WHEREAS, CPKC requires execution of a Construction and Maintenance Agreement and a Right of Entry Agreement to allow Dakota County to construct, access, and maintain facilities on CPKC right of way; and

WHEREAS, the total fee for the Right of Entry Agreement is \$1,500, with additional reimbursable costs for railroad protective services estimated at less than \$75,000; and

WHEREAS, sufficient funds are included in the 2025 Parks Capital Improvement Program for Project P00147.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the Construction and Maintenance Agreement and Right of Entry Agreement with Canadian Pacific Kansas City Railway Company for the construction of the Veterans Memorial Greenway pedestrian bridge over CPKC right of way and Robert Street (TH 3).

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Project Location Map

**BOARD GOALS**

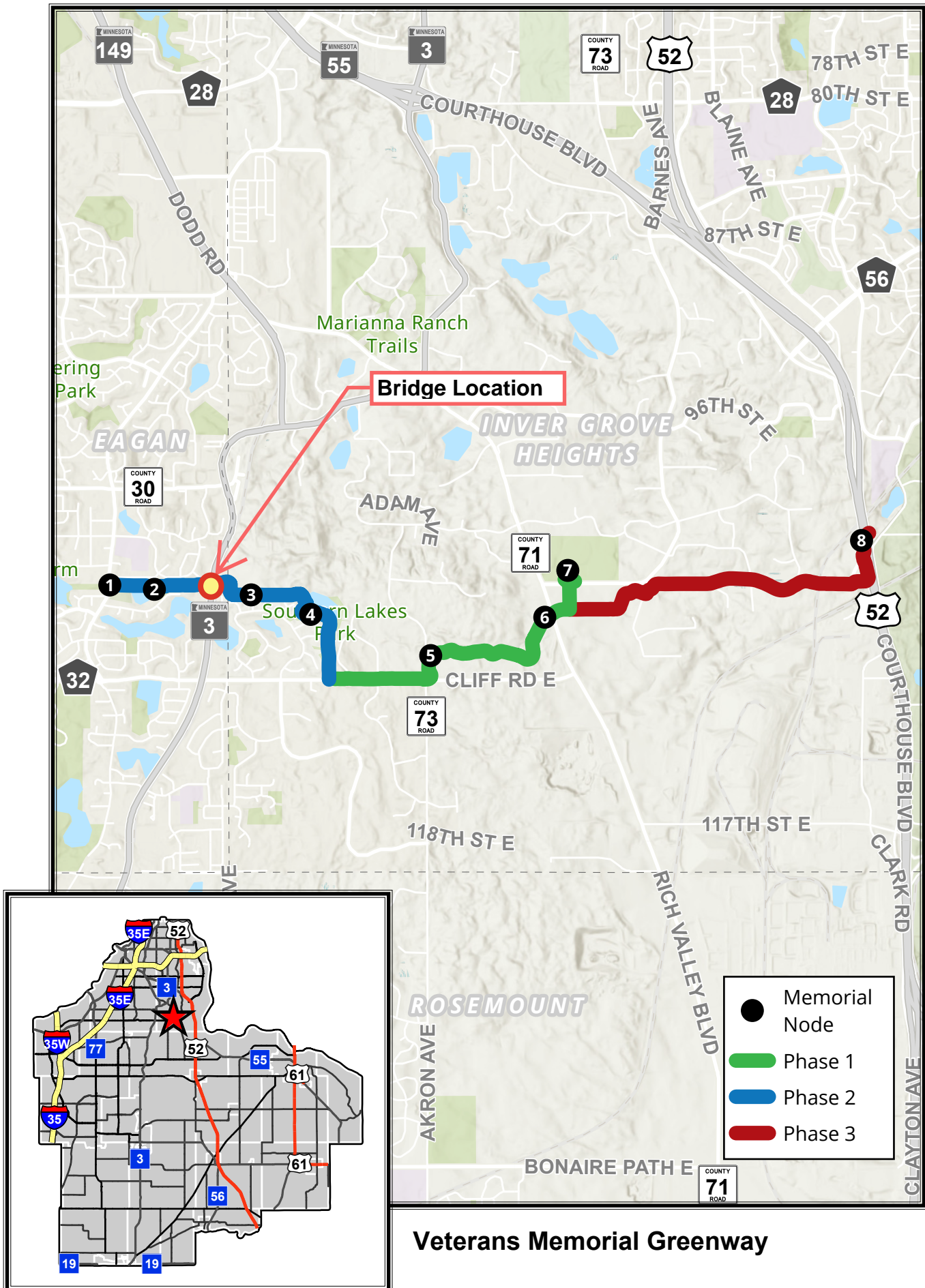
- ☐ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler

Author: Bryce LeBrun

## Attachment: Project Location Map







# Board of Commissioners

## Request for Board Action

Item Number: DC-4526

Agenda #: 10.3

Meeting Date: 6/3/2025

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreement With City Of Burnsville For City Utility Improvement Incorporation Into 2025 Preservation Projects On County State Aid Highway 30, County Project 30-43**

### PURPOSE/ACTION REQUESTED

Authorize the execution of a joint powers agreement (JPA) with the City of Burnsville to establish roles, responsibilities, and cost share for the incorporation of City of Burnsville utility improvements as part of the County's 2025 preservation activity occurring on County State Aid Highway 30 (Diffley Road) from Trunk Highway 13 to Interstate Highway 35E, County Project (CP) 30-43.

### SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with the 2025 preservation of paved highway surface and miscellaneous projects. The 2025 preservation work includes pavement mill and overlay of County roadways, replacement of pedestrian curb ramps at intersections to meet the requirements of the Americans with Disabilities Act, application of pavement markings, and necessary repairs to city utilities. As part of the County's preservation process, coordination occurs with the city partners to determine if any utility improvements are necessary on the segments of roadways being improved that would be advantageous to include with the preservation work. Incorporating these improvements saves the stakeholders time and money and also reduces the burden on the traveling public as the traffic impacts are consolidated into one project versus multiple. These improvements often include repairs to the storm sewer, sanitary sewer, or water main facilities.

Coordination with the City of Burnsville resulted in their desire to include utility improvements with the bid packages for CP 30-43. In order to facilitate these improvements with the County's 2025 preservation activity, a JPA is necessary to establish the roles, responsibilities, and cost share for the work. The City of Burnsville is responsible for 100 percent of the costs associated with any water main or sanitary sewer work. For storm sewer work, the cost share is 80 percent County and 20 percent City in accordance with the terms and conditions of the current adopted Maintenance Agreement for Storm Sewer Systems (Dakota County Contract No. C0025409).

By resolution 25-078 (February 2, 2025), the board authorized the execution of a JPA with the City of Burnsville for CP 11-32 which is also included in the County's 2025 Preservation Projects. At the time of the board action, County staff was not aware of Burnsville's desire to include additional utility improvements with CP 30-43. The intention is to execute a single JPA with the City of Burnsville that covers the roles, responsibilities, and cost share for both CP 11-32 and CP 30-43.

**RECOMMENDATION**

Staff recommends authorization to execute a JPA with the City of Burnsville to formalize cost contributions and responsibilities for CP 30-43.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The 2025 Transportation Capital Improvement Program Adopted Budget includes \$8,200,000 for Paved Highway Surface preservation activity and \$400,000 for Storm Sewer System Maintenance. Costs associated with the utility work will be split between the County and City of Burnsville in accordance with the Cost Share Policy and the adopted Maintenance Agreement for Storm Sewer Systems (Dakota County Contract No. C0025409). Sufficient funds are available to authorize the execution of the JPA.

☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the 2025 Preservation of Paved Highway Surfaces; and

WHEREAS, included in the County's preservation work is an opportunity for coordination with city stakeholders to partner on any necessary utility repairs within the road segments being included; and

WHEREAS, the City of Burnsville desires to incorporate sanitary sewer, water main, or storm sewer repairs as part of County Project 30-43; and

WHEREAS, County Project 30-43 is the mill and overlay of County State Aid Highway 30 from Trunk Highway 13 to Interstate Highway 35E in Burnsville and Eagan; and

WHEREAS, a joint powers agreement between the County and the City of Burnsville is necessary to outline roles, responsibilities, and cost participation; and

WHEREAS, the cost share for utility maintenance/improvements associated with storm sewer is 80 percent County and 20 percent City of Burnsville in accordance with the terms and conditions of the current adopted Maintenance Agreement for Storm Sewer Systems (Dakota County Contract No. C0025409); and

WHEREAS, the cost share for utility maintenance/improvements associated with water main and sanitary sewer is 100 percent City of Burnsville; and

WHEREAS, the 2025 Transportation Capital Improvement Program Adopted Budget includes sufficient funds to proceed with the 2025 Preservation of Paved Highway Surfaces, including the County's cost share for storm sewer improvements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement between Dakota County and the City of Burnsville for utility repair work associated with County Project 30-43, which is included in the 2025 Preservation of Paved Highway Surfaces.



## PREVIOUS BOARD ACTION

25-078; 2/4/25

## ATTACHMENTS

Attachment: Location Map

## BOARD GOALS

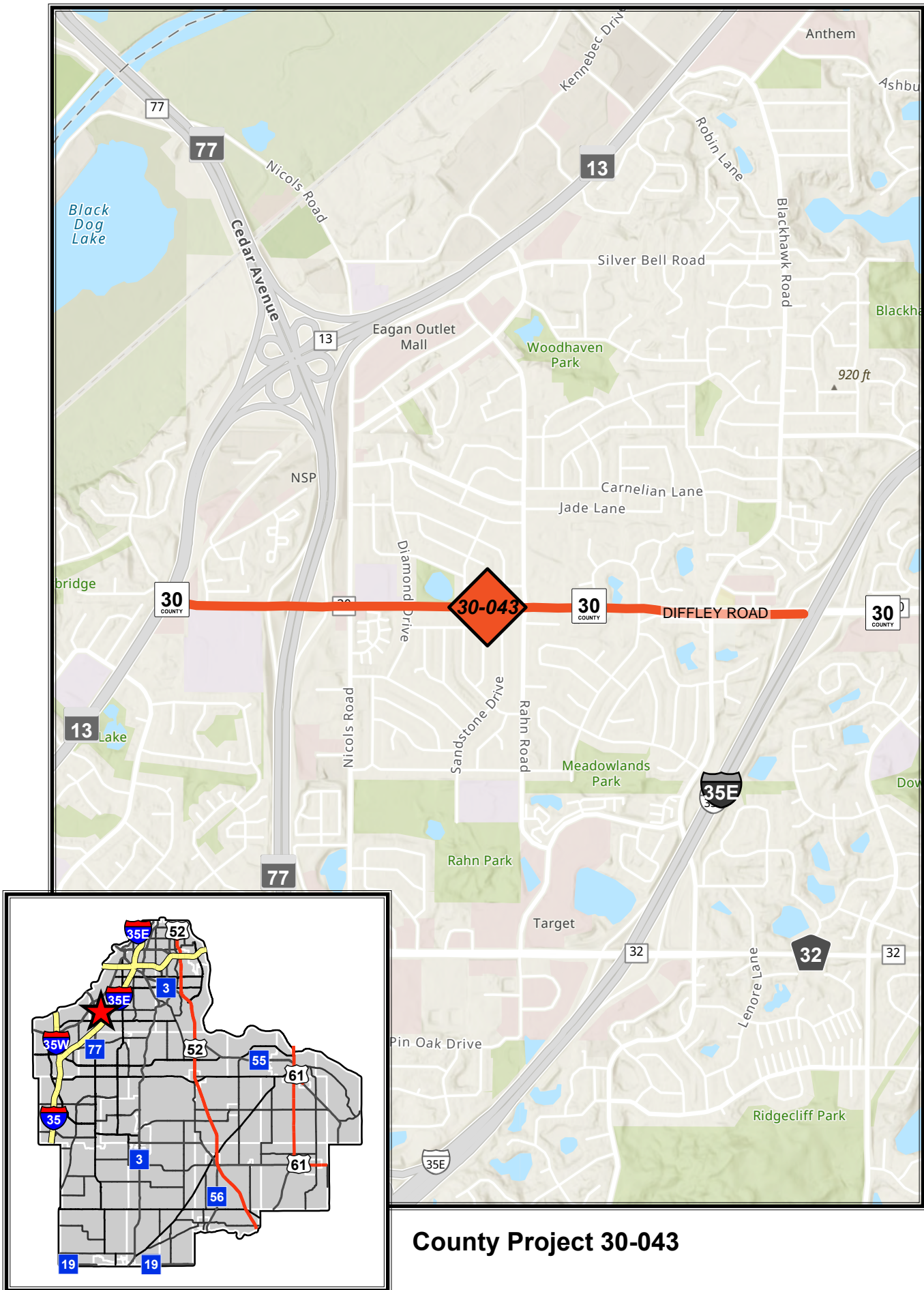
- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources
- ☒ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

## CONTACT

Department Head: Erin Laberee

Author: Kevin Krech

# ATTACHMENT: LOCATION MAP





# Board of Commissioners

## Request for Board Action

Item Number: DC-4541	Agenda #: 10.4	Meeting Date: 6/3/2025
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**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Award Bid And Execute Contract With Bituminous Roadways, Inc., For Construction Of Butler Avenue Improvements In City Of West St. Paul, County Project 04-017**

**PURPOSE/ACTION REQUESTED**

Authorize award and execute contract with Bituminous Roadways, Inc. to provide general contractor services for County Project (CP) 04-017.

**SUMMARY**

To provide a safe and efficient transportation system, Dakota County and the City of West St. Paul are proceeding with CP 04-017 (Attachment: Location Map), which consists of multiuse trail on County Road 4 (Butler Avenue), curb reconstruction, mill and overlay of street pavement, intersection safety improvements at the intersection with Sperl Street, and other improvements needed for compliance with the Americans with Disabilities Act. The existing trail gap is noted in the 2018 Dakota County Pedestrian and Bicycle Study as a high priority for future improvements.

Design of the project was completed in January 2025, and the County advertised for bids for construction on April 25, 2025, with bids due on May 20, 2025. Five bids were received by the May 20, 2025, deadline:

<u>Bidder</u>	<u>Bid Amount</u>
Bituminous Roadways, Inc.	\$1,694,792.50
OMG Midwest, Inc.	\$1,796,861.47
New Look Contracting	\$1,933,618.88
Park Construction Company	\$2,127,793.80
McNamara Contracting, Inc.	\$2,315,556.50

The apparent low bidder is Bituminous Roadways, Inc. The low bid is approximately 28% percent lower than the engineer’s estimate of \$2,369,814. A review of this bid and bidder qualifications by County and City of West St. Paul staff found Bituminous Roadways to be responsive, responsible, and capable of successfully delivering this project.

**RECOMMENDATION**

Staff recommends award of the construction contract for the Butler Avenue Trail to Bituminous Roadways, Inc., in an amount not to exceed \$1,694,792.50.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The adopted Transportation Capital Improvement Plan includes a total project budget of \$3,104,547, inclusive of design and right of way costs. The current project budget is sufficient to award this contract.

- ☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

## RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project 04-017; and

WHEREAS, County Project 04-017 is the design and construction of multiuse trail, intersection safety improvements, Americans with Disabilities Act improvements, and pavement overlay on County Road 4 (Butler Avenue) between Trunk Highway (TH) 3 and TH 52 in the City of West St. Paul; and

WHEREAS, Dakota County and the City of West St. Paul have completed design and secured the easements necessary to facilitate construction; and

WHEREAS, construction services for County Project 04-017 were advertised for bids on April 25, 2025; and

WHEREAS, Dakota County received five competitive bids by the May 20, 2025, deadline; and

WHEREAS, Bituminous Roadways, Inc., was the apparent low bidder with a submitted bid of \$1,694,792.50; and

WHEREAS, staff and WSB, Inc., consultant for design services for County Project 04-017, reviewed the qualifications of the submitted bid and recommend award to Bituminous Roadways, Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$1,694,792.50.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes its Physical Development Director to execute a contract with Bituminous Roadways, Incorporated, in an amount not to exceed \$1,694,792.50.

## PREVIOUS BOARD ACTION

None.

## ATTACHMENTS

Attachment: Location Map

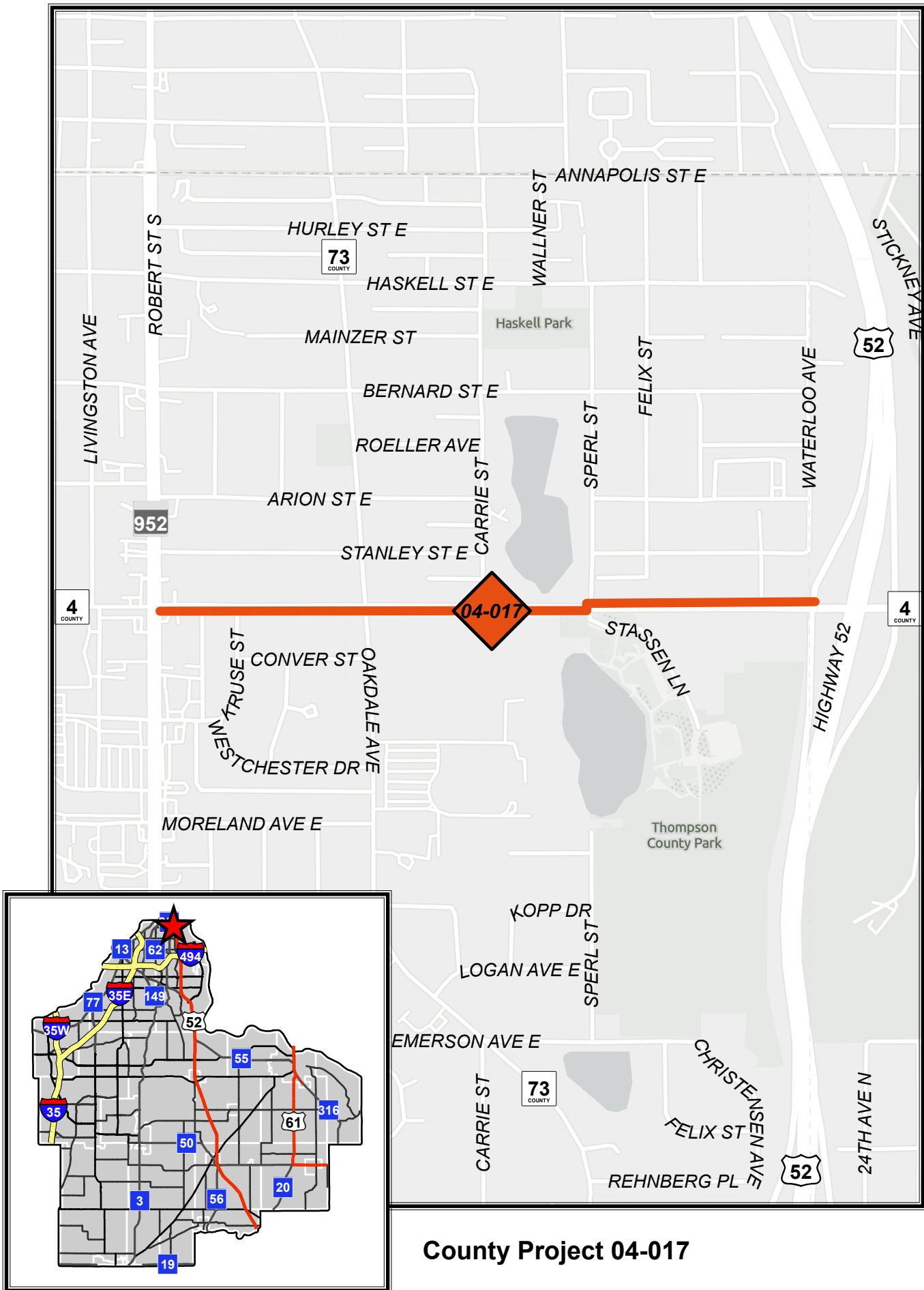
## BOARD GOALS

- ☒ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

## CONTACT

Department Head: Erin Laberee

Author: Joe Morneau





# Board of Commissioners

## Request for Board Action

Item Number: DC-4579	Agenda #: 10.5	Meeting Date: 6/3/2025
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**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Award Bid And Execute Contract With Thomas & Sons Construction, Inc., And Amend 2025 Adopted Budget For County State Aid Highway 28 Roadway Improvements, County Projects 28-76**

**PURPOSE/ACTION REQUESTED**

- Authorize to award and execute contract with Thomas & Sons Construction, Inc., to provide general contractor services for County State Aid Highway (CSAH) 28 Roadway Improvements, County Project (CP) 28-76 in Inver Grove Heights.
- Authorize to amend the 2025 Capital Improvement Program (CIP) Adopted Budget for the construction of County State Aid Highway (CSAH) 28 Roadway Improvements, County Project (CP) 28-76 in Inver Grove Heights.

**SUMMARY**

To provide a safe and efficient transportation system, Dakota County is proceeding with CP 28-76, the CSAH 28 Roadway Improvements (Attachment: Project Location Map). County Project 28-76 consists of a lane reduction, pedestrian crossing improvements, signal revisions, and a signal replacement along CSAH 28 between Babcock Trail and Blaine Avenue.

Design documents were prepared by the KLJ Engineering LLC team in consultation with staff. Dakota County advertised a Request for Bids on March 17, 2025. On April 15, 2025, five qualified bids were received as follows:

<u>Bidder</u>	<u>Total Amount</u>
Thomas & Sons Construction, Inc.	\$1,968,228.43
Park Construction Company	\$2,033,926.32
ICON, LLC	\$2,198,157.00
McNamara Consulting	\$2,340,391.00
Urban Companies	\$2,785,857.45

Staff has reviewed the bids and determined that Thomas & Sons Construction, Inc., has submitted the lowest responsive and responsible bid of \$1,968,228.43. The lowest bid is approximately 19.9 percent lower than the engineer’s estimate of \$2,458,616.70 for CP 28-76.

An amendment is requested to the 2025 CIP Adopted Budget to increase construction budgets for CP 28-76. The City’s overall cost share decreased due to competitive bid pricing for the traffic signal



for which the City has a 50 percent cost share. The budget amendment requested also includes funds of \$64,771.57 to cover additional construction services. The County's budgeted cost share has increased by \$675,000 due to added micro-surfacing and an increase in construction costs.

### RECOMMENDATION

Staff recommends awarding construction bid to Thomas & Sons, Inc., and amending the 2025 CIP budget for CP 28-76.

### EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 Transportation CIP includes a total budget of \$1,613,000. A budget amendment of \$420,000.00 is needed to correct the funding allocations for the expected City funds and increase the total project budget based on the cost share agreement and the scope changes.

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> None                           | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input checked="" type="checkbox"/> Amendment Requested |   | <input type="checkbox"/> New FTE(s) requested |

### RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the County Project (CP) 28-76; and

WHEREAS, CP 28-76 consists of a lane reduction, crossing improvements, signal revisions, and a signal replacement along County State Aid Highway 28 between Babcock Trail and Blaine Avenue; and

WHEREAS, Dakota County is the lead agency for CP 28-76, with construction scheduled to begin in summer 2025 following authorization of a budget amendment and execution of a construction contract for CP28-76; and

WHEREAS, five competitive bids were received for CP 28-76 on April 15, 2025; and

WHEREAS, Thomas & Sons Construction, Inc., submitted the low bid of \$1,968,228.43 for CP 28-76; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award in an amount not to exceed \$1,968,228.43; and

WHEREAS, the 2025 Capital Improvement Program Adopted Budget requires amendment for 28-76 to continue with the construction contract with Thomas & Sons Construction, Inc.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes its Transportation Director to execute a contract with Thomas & Sons, Inc., in an amount not to exceed \$1,968,228.43 for CP 28-76, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2025 Capital Improvement Program budget is hereby amended as follows:

**Expense**CP 28-76 \$420,000**Total Expense** **\$420,000****Revenue**

CP 28-76 - City Share (\$255,000)

CP 28-76 - CSAH \$675,000**Total Revenue** **\$420,000****PREVIOUS BOARD ACTION**

24-591; 12/3/24

**ATTACHMENTS**

Attachment: Location Map

**BOARD GOALS**

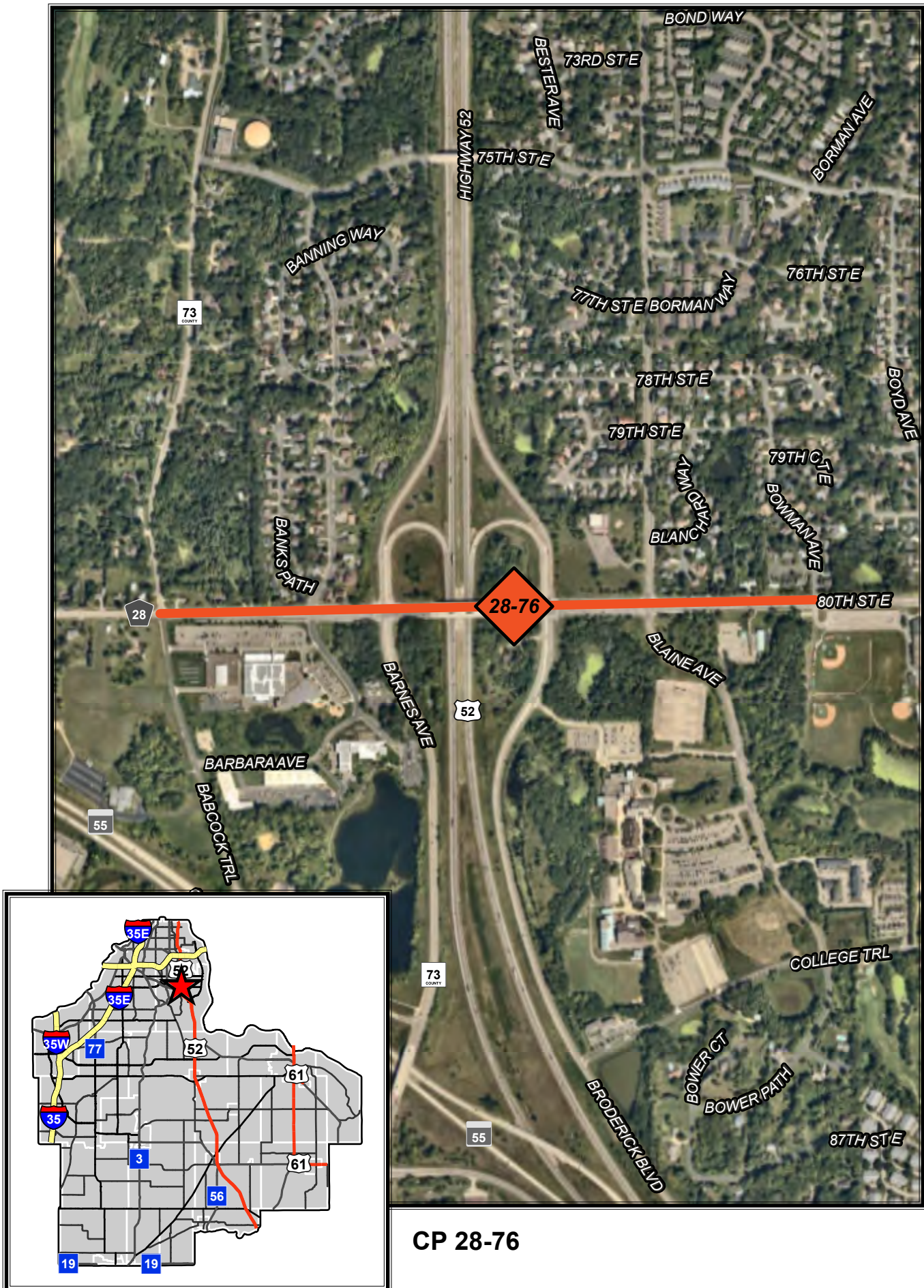
- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☒ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACT**

Department Head: Erin Laberee

Author: Keelee Roggenbuck







# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4545

**Agenda #:** 10.6

**Meeting Date:** 6/3/2025

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**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Second Contract Amendment With Wold Architects And Engineers For Law Enforcement Center Integrative Health Unit Addition**

### PURPOSE/ACTION REQUESTED

Authorize execution of a second and final contract amendment with Wold Architects and Engineers for the design of the Law Enforcement Center's (LEC) Integrative Health Unit (IHU) Addition. Board action is required as the value of total amendments after initial authorization of the contract execution exceeds a policy limit of \$50,000.

### SUMMARY

The LEC IHU Addition project was first considered nearly three years ago, and construction is now complete. The design contract was awarded to Wold Architects and Engineers in the sum of \$675,000 by Resolution No. 22-257 (June 21, 2022). The schematic design for the project was presented by Resolution No. 22-480 (November 15, 2022), and the scope of the project had then increased sufficiently that near the end of design, Wold requested an amendment to their contract to account for such changes. An amendment to the design contract with Wold Architects and Engineers in the sum of \$135,000 was authorized by Resolution No. 23-264 (June 20, 2023). That brought Wold's contract total to \$810,000, which included \$24,000 in estimated reimbursable expenses.

In this action, staff is requesting a second contract amendment with Wold Architects and Engineers in the sum of \$8,488.49 for reimbursable plan review costs that exceeded the earlier estimated amounts. Plan reviews by the State of Minnesota, the Department of Corrections, and the City of Hastings were all required for the project. These fees were \$32,488.49 and exceeded the estimated \$24,000. Wold is therefore asking for an amendment to their contract of \$8,488.49 to account for the increase. This increase to the design contract will be paid for with reserved funds remaining within the original project budget.

### RECOMMENDATION

A \$135,000.00 contract amendment has already been authorized by Resolution No. 23-264 (June 20, 2023). Staff recommends authorizing a second contract amendment with Wold Architects and Engineers in the sum of \$8,488.49 for plan review fees incurred at the LEC IHU. This brings the total authorized contract amendments to this contract to \$143,488.49 and the new contract value to \$818,488.49.

### EXPLANATION OF FISCAL/FTE IMPACTS

Funds totaling \$14,400,000 were included in the earlier adopted Capital Improvement Program

budget for the design and construction of the LEC IHU Addition. Sufficient funds within the project (1001292) budget are available for this amendment.

- ☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

## RESOLUTION

WHEREAS, the 2023 Capital Improvement Program (CIP) Adopted Budget, as amended for the Law Enforcement Center (LEC) Integrative Health Unit (IHU) Addition project, is a total of \$14,400,000; and

WHEREAS, by Resolution No. 22-257 (June 21, 2022), the County Board approved the original contract for design in the sum of \$675,000 with an award to Wold Architects and Engineers; and

WHEREAS, by Resolution No. 23-264 (June 20, 2023), the County Board approved a first amendment in the sum of \$135,000 to the design contract with Wold Architects and Engineers; and

WHEREAS, an additional \$8,488.49 worth of reimbursed plan review fees for reimbursement to Wold Architects and Engineers is requested for authorization to complete a second contract amendment to the contract with Wold Architects and Engineers; and

WHEREAS, these project cost increases to the construction contract will be paid for with uncommitted funds available within the CIP budget for this project; and

WHEREAS, the total authorized contract amendments to this contract would then be \$143,488.49; and

WHEREAS, sufficient funds within the CIP budget for the project (1001292) are available for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract amendment with Wold Architects and Engineers, 332 Minnesota Street, Suite W2000, St. Paul, MN 55101 in an amount not to exceed \$8,488.49 for a total maximum contract total not to exceed \$818,488.49, subject to approval by the County Attorney's office as to form.

## PREVIOUS BOARD ACTION

22-257; 06/21/22

23-264; 06/20/23

## ATTACHMENTS

None.

## BOARD GOALS

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

**CONTACT**

Department Head: Mike Lexvold

Author: Mike Wiese





# Board of Commissioners

## Request for Board Action

Item Number: DC-4587

Agenda #: 10.7

Meeting Date: 6/3/2025

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Lease Agreement Between Dakota County And Minnesota State Board Of Public Defense For Office Space Located At Judicial Center In Hastings**

### PURPOSE/ACTION REQUESTED

Authorize execution of the lease agreement with the Minnesota State Board of Public Defense for approximately 535 rentable square feet of office space located in the Dakota County Judicial Center in Hastings.

### SUMMARY

Dakota County has been leasing space in the Judicial Center to the Minnesota State Board of Public Defense. The current lease agreement expires June 30, 2025, and has a rate of \$24.42 per square foot annually.

Staff and representatives from the State Board of Public Defense have agreed to the rental rates listed below:

July 1, 2025, through June 30, 2026: \$24.79 per square foot annually

July 1, 2026, through June 30, 2027: \$25.16 per square foot annually

The rates are consistent with comparable County space.

The one-year lease term will extend automatically unless the State Board of Public Defense provides written notice not to extend. In the event the County needs the space occupied by the State Board of Public Defense, the County can terminate the lease by providing a 30-day notice.

The new rental rates will provide adequate reimbursement for anticipated increases in County operating costs. The lease will be extendable on an annual basis for up to one year, through June 20, 2027, consistent with the State Board of Public Defense funding cycle.

### RECOMMENDATION

Staff recommends that the County Board authorize execution of the lease agreement with the Minnesota State Board of Public Defense for office space located in the Dakota County Judicial Center in Hastings, Minnesota.

### EXPLANATION OF FISCAL/FTE IMPACTS

The revenue for this lease is included in the 2025 Facilities Management Adopted Budget. The

increases for 2026 and 2027 will be included in the 2026 and 2027 County Manager's Recommended Budgets respectively. The rental income will cover the costs of cleaning, maintenance, and utilities.

- ☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

## RESOLUTION

WHEREAS, the Dakota County Board of Commissioners must approve all leases; and

WHEREAS, the Minnesota State Board of Public Defense desires to execute a lease agreement for office space at the Judicial Service Center in Hastings; and

WHEREAS, staff and the Minnesota State Board of Public Defense have agreed to lease terms for the office space needs of the Minnesota State Board of Public Defense; and

WHEREAS, the rental rates are consistent with previous lease rates and comparable County space, sufficient to cover County costs for cleaning, maintenance, and utilities for the leased space; and

WHEREAS, the County Board finds that the lease is consistent with the County's interest in cooperating with the Minnesota State Board of Public Defense to provide office space in the Dakota County Judicial Center.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a lease agreement substantially as presented with the Minnesota State Board of Public Defense for the period of July 1, 2025, through June 30, 2026, with the option of an one-year extension according to the rental rates and for the terms listed below, subject to approval by the County Attorney's Office as to form:

July 1, 2025, through June 30, 2026: \$24.79 per square foot annually  
July 1, 2026, through June 30, 2027: \$25.16 per square foot annually

## PREVIOUS BOARD ACTION

None.

## ATTACHMENTS

Attachment: Draft Lease Agreement

## BOARD GOALS

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

## CONTACT

Department Head: Erin Stwora  
Author: Mike Lexvold

**LEASE AGREEMENT**

THIS LEASE AGREEMENT is made by and between the County of Dakota, a political subdivision of the State of Minnesota, by and through its Facilities Management Department, 1590 Highway 55, Hastings, Minnesota 55033, hereinafter referred to as "LESSOR," and the State Board of Public Defense, 331 Second Avenue S., Minneapolis, Minnesota, 55401, hereinafter referred to as "LESSEE," acting on behalf of the First Judicial District Public Defender.

WITNESSETH: The LESSOR and the LESSEE, in consideration of the rents, covenants and consideration hereinafter specified, do hereby agree each with the other as follows:

1. The LESSOR grants and the LESSEE accepts a Lease Agreement, commencing July 1, 2025, of the following described premises located in the City of Hastings, County of Dakota, Minnesota, to wit:
  - 1.1. Year One: From July 1, 2025 through June 30, 2026; Approximately five hundred thirty-five (535) usable square feet of the office space on the lower and main levels of the Dakota County Judicial Center located at 1560 Highway 55, Hastings, Minnesota.
  - 1.2. Year Two: From July 1, 2026 through June 30, 2027; Approximately five hundred thirty-five (535) usable square feet of the office space on the lower and main levels of the Dakota County Judicial Center located at 1560 Highway 55, Hastings, Minnesota.
2. LESSOR represents and warrants that it is solely entitled to all rents payable under the terms of this Lease Agreement and that LESSEE shall have the quiet enjoyment of the leased premises during the full term of this Lease Agreement and any extension thereof, according to the terms of this Lease Agreement.
3. TERM:
  - 3.1 The initial term of this Lease Agreement shall be from July 1, 2025, to June 30, 2026 as set forth in Section 1.1. of this Lease Agreement. If this Lease Agreement is not terminated during the initial term set forth in Section 1.1 of this Lease Agreement, then the Lease Agreement shall automatically extend as set forth in Section 1.2. of this Lease Agreement. All provisions of this Lease Agreement shall remain in force and effect after the Lease Agreement is automatically extended, with no option to negotiate or renegotiate any new or existing terms or conditions. This extension merely continues the original Lease Agreement. Unless otherwise agreed to by the parties in a separate writing, the Lease Agreement shall terminate after the term set forth in Section 1.2. of this Lease Agreement.
4. TERMINATION:

This Lease Agreement may be terminated by either party by giving the other party 30-day written notice of intention to terminate on or before May 1, 2026. Such written notice of intention to terminate shall state the reason for termination. If the LESSOR terminates this Lease Agreement because it desires all or part of the leased space for other purposes, LESSOR will make every reasonable effort to accommodate LESSEE in comparable space within the Dakota County Judicial Center.

5. RENT:

As rent for the above-described premises, and in consideration of all the covenants, representations and conditions of this Lease Agreement and according to its terms thereof, LESSEE agrees to pay to LESSOR rent at the following rates:

- 5.1. For the period July 1, 2025, through June 30, 2026, the sum of (Thirteen Thousand Two Hundred Sixty-One) and 37/100 Dollars (\$13,261.37), payable in monthly installments of (One Thousand One Hundred Five) and 11/100 Dollars (\$1,105.11) on or before the first day of each month. Annual rent for the period of July 1, 2025 through June 30, 2026 is based on \$24.79/square foot.
- 5.2. For the period July 1, 2026, through June 30, 2027, the sum of (Thirteen Thousand Four Hundred Sixty) and 29/100 Dollars (\$13,460.29), payable in monthly installments of (One Thousand One Hundred Twenty-One) and 69/100 Dollars (\$1,121.69) on or before the first day of each month. Annual rent for the period of July 1, 2026 through June 30, 2027 is based on \$25.16/square foot.
6. LESSEE covenants that at the termination of this Lease Agreement by lapse of time or otherwise, it shall remove its personal property and vacate and surrender possession of the leased premises to LESSOR in as good condition as when LESSEE took possession, ordinary wear and damage by the elements excepted. The premise shall be considered vacated only after all areas including storage areas are clear of LESSEE's belongings, and keys and other property furnished for LESSEE are returned to LESSOR. Alterations or fixtures attached to the leased premises shall remain a part thereof and shall not be removed unless LESSOR elects to permit removal.
7. If the premises are destroyed or damaged by fire, tornado, flood, civil disorder, or any similar cause whatsoever, so that the premises become untenable, the rent shall be abated from the time of such damage and the LESSEE shall have the option of terminating this Lease Agreement immediately or allowing the LESSOR such amount of time as the LESSEE deems reasonable to restore the damaged premises to tenantable condition.
8. In the event that the Minnesota State Legislature does not appropriate to the Minnesota State Board of Public Defense funds necessary for the continuation of this Lease Agreement, or in the event the Federal Funds necessary for the continuation of this Lease Agreement are withheld for any reason, this Lease Agreement may be terminated by the LESSEE upon giving thirty (30) days written notice.
9. LESSOR shall be responsible for all assessments upon the leased premises.
10. DUTIES OF THE LESSOR:
  - 10.1. LESSOR shall provide adequate electrical outlets upon the leased premises for normal office use.
  - 10.2. LESSOR shall provide the leased premises with access to restroom facilities for both men and women. Such facilities shall be located with the building common areas accessible to the leased space.



- 10.3. Heating: LESSOR shall provide the leased premises with heating facilities of a design capacity sufficient to maintain the leased premises at a comfortable temperature under all but the most extreme weather conditions. Provided, however, that in the interest of energy conservation, and in keeping with the temperature standards established for state-owned buildings, the temperature should be maintained, wherever practicable, no higher than 65 degrees Fahrenheit in the coldest occupied area within the leased premises.
- 10.4. Cooling: LESSOR shall provide air-conditioning capable of cooling the leased premises to a temperature of 15 degrees Fahrenheit cooler than the prevailing outside air temperature. In the interest of energy conservation, and in keeping with the temperature standards established for state-owned buildings, the temperature should be maintained, wherever practicable, no lower than 78 degrees Fahrenheit in the warmest occupied area within the leased premises.
- 10.5. In the event any kind of energy conservation measures are enacted by State or Federal authority, it is hereby agreed that the LESSOR shall reduce the quantity of utilities and services as may be specifically required by such governmental orders or regulations. Utilities, within the meaning of this article, include heat, cooling, electricity, water and all the sources of energy required to provide said services.
- 10.6. LESSOR shall provide the premises with overhead lighting to provide sufficient foot candle power at desk level.
- 10.7. LESSOR shall provide, at its own expense, sufficient light, heat, and maintenance to the rental area and public access to the premises, including stairways, elevators, lobbies and hallways, so that such areas shall be safe and reasonably comfortable.
- 10.8. LESSOR shall keep the public sidewalks adjacent to the building and any sidewalks or stairways leading from the public sidewalks to the building free from snow, ice and debris, including the parking lot.
- 10.9. LESSOR shall provide the premises with a means or system of waste or trash disposal.
11. DUTIES OF THE LESSEE:
  - 11.1. LESSEE shall allow access to the premises by LESSOR or its authorized representatives at any reasonable time during the life of this Lease Agreement for any purpose within the scope of this Lease Agreement.
  - 11.2. LESSEE shall not use the premises at any time for any purpose forbidden by law.
  - 11.3. LESSEE shall not assign, sublet, or otherwise transfer LESSEE'S interest in this Lease Agreement without the prior written consent of LESSOR.

12. **PROPERTY DAMAGE, INSURANCE, AND LIABILITY:** It shall be the duty of LESSOR and LESSEE to maintain insurance or self-insurance on their own property, both real and personal. LESSOR and LESSEE agree that each party will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of any others and the results thereof. LESSEE'S liability shall be governed by the provisions of the Minnesota Tort Claims Act, Minnesota Statutes, Section 3.736, and other applicable law. LESSOR'S liability shall be governed by the provisions of Minnesota Statutes, Section 466.04, and other applicable law. In the event of any claims or actions filed against either party, nothing in this Lease Agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual Parties.

13. **MAINTENANCE AND REPAIRS:**

13.1. It shall be the duty of the LESSOR to maintain at its own expense, in working condition, all appurtenances within the scope of this Lease Agreement, including the maintenance of proper plumbing, wiring, heating (and, where applicable, cooling) devices and ductwork.

13.2. LESSOR shall, at its own expense, make such necessary repairs, so as to continue to provide all such service appurtenances as are required by this Lease Agreement, provided, however, that LESSOR shall not be responsible for repairs upon implements or articles which are the personal property of LESSEE, nor shall the LESSOR bear the expense of repairs to the leased premises necessitated by damage caused by LESSEE beyond normal wear and tear.

14. **JANITORIAL SERVICE:** LESSOR shall provide janitorial services and supplies for cleaning of the leased space, trash removal, and replacement of fluorescent bulbs, starters and ballasts, as needed.

15. **UTILITIES:** LESSOR shall bear the cost of heat, electricity, air conditioning, sewer and water services.

16. Pursuant to Minnesota Statutes 1988, Section 16B.24, Subdivision 6, this Lease Agreement is subject to cancellation upon thirty (30) days' written notice by the State for any reason except rental of other land or premises for the same use.

17. The LESSOR agrees that in exercising its management responsibilities of the leased premises, including in particular the maintenance, repair, alterations and construction relating thereto, it shall fully comply with all applicable laws, rules, ordinances and regulations as issued by any political subdivision having jurisdiction and authority in connection with said property.

18. Pursuant to Minnesota Statute Section 16C.05, subd. 5, the books, records, documents and accounting procedures and practices of LESSOR relevant to this Lease Agreement shall be subject to examination by the State and/or Legislative Auditor, during normal business hours and after reasonable notice to LESSOR.
19. LESSEE agrees to observe reasonable precautions to prevent waste of heat, electricity, water, air-conditioning or any other utility or service, whether such is furnished by LESSOR, or obtained and paid for by LESSEE.
20. The LESSOR agrees to provide and maintain the leased premises with accessibility and facilities meeting code requirement for handicapped persons on the main and lower levels whenever possible.
21. EXPANSION SPACE:

In the event LESSEE leases any additional space elsewhere in the building, the rent for said space shall be calculated at the rate per square foot per year that is in effect under this Lease Agreement at that time as provided in Section 1 of this Lease Agreement. LESSOR shall provide improvements to the expansion space comparable to the improvements provided to the space leased under this Lease Agreement. An Amendment shall be executed setting forth the amount of such expansion space, the effective date of LESSEE'S right of occupancy, and the amount of additional rent that shall be due and payable to LESSOR.

22. LESSEE INSTALLED PROPERTY:

Any equipment, trade fixtures or furniture installed by the LESSEE including but not limited to moveable partitions, shelving units, projection screens and audio-video equipment attached to the leased premises by the LESSEE, shall remain the property of the LESSEE. LESSEE shall have the right to remove the above equipment or fixtures at the expiration or termination of this Lease Agreement or any extension thereof, even though said equipment or fixtures are attached to the leased premises, provided that floor and wall surfaces are reasonably restored.

23. TELECOMMUNICATIONS:

LESSOR shall provide, at its expense, the following telecommunications requirements:

- a. Establish and identify the location of the minimum point of presence (MPOP) for dial tone service provided by the telephone company;
- b. Provide a telecommunications equipment area on the floor(s) of which the leased premises is a part, including a minimum of one (1) separately fused dedication quad electric outlet;
- c. Provide all required cable from the MPOP to the telecommunications panel on the floor of which the leased premises is a part for present and future requirements;
- d. Provide access for wiring from the telecommunications equipment area on each floor to each workstation location on the floor; and
- e. Identify the access to the building grounding electrode.

24. LIAISON/NOTIFICATION:

- 24.1. To assist the parties in the day-to-day performance of this Lease Agreement and to ensure compliance with the specifications and provide ongoing consultation, a liaison shall be designated by LESSEE and by LESSOR. The parties shall inform the other, in writing, of any change in the designated liaison. At the time of execution of this Lease Agreement, the following persons are the designated liaisons:

LESSEESS Liaison: Lindsay Siolka  
Phone Number: 651-346-1524

LESSOR Liaison: Michael Lexvold  
Phone Number: 651-438-8180

- 24.2. Notification required to be provided pursuant to this Lease Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Lease Agreement, or in a modification of this Lease Agreement:

To LESSEE:

Kevin Kajer  
Chief Administrator  
Minnesota State Board of Public Defense  
331 Second Avenue South, Suite 900  
Minneapolis, MN 55401

To LESSOR:

Michael Lexvold  
Facilities Management Director  
Dakota County Administration Center  
1590 Highway 55  
Hastings, MN 55033

with a copy to the occupant of the leased premises.

In addition, notification to the County regarding breach or termination shall be provided to the office of the County Attorney, 1560 Highway 55, Hastings, Minnesota 55033.

25. USABLE SPACE MEASUREMENTS:

It is understood by LESSOR and LESSEE that the rent schedule is based upon the number of usable square feet of space occupied by LESSEE. Usable square feet for purposes of the Lease Agreement and calculating rent shall be computed by measuring the inside finished surface of exterior walls to the inside finished surface of building corridor and other permanent walls or to the center of walls separating the leased premises from other tenant space. If more than 50% of an exterior wall is glass, the dimension is taken from the glass line. Vertical shafts, elevators, stairwells, dock areas, mechanical rooms, and utility and janitor rooms are excluded. Restrooms, corridors, lobbies and receiving areas which are accessible to the general public or used in common with other tenants are also excluded. No deductions are made for columns, pilasters or other projections to the building if each is less than four (4) square feet.

26. INTEGRATION:

This Lease Agreement is the final expression of the agreement of the parties and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations, either oral or written, not contained in this Lease Agreement.

IN WITNESS WHEREOF, the parties have by their duly authorized officers, executed this Lease Agreement in duplicate on the date indicated below, intending to be bound thereby.

LESSEE: MINNESOTA STATE BOARD  
OF PUBLIC DEFENSE

LESSOR: COUNTY OF DAKOTA

By\_\_\_\_\_

Name and Title\_\_\_\_\_

Date\_\_\_\_\_

By\_\_\_\_\_

Michael Lexvold  
Facilities Management Director

Date\_\_\_\_\_

Approved as to form:

Assistant Dakota County Attorney/Date  
KS-

Approved by Dakota County Board

**Resolution No. 25-TBD**



# Board of Commissioners

## Request for Board Action

Item Number: DC-4573

Agenda #: 11.1

Meeting Date: 6/3/2025

**DEPARTMENT:** Central Operations Administration

**FILE TYPE:** Regular Information

### TITLE

**Report From Dakota 911**

### PURPOSE/ACTION REQUESTED

Receive annual report on activities at the Dakota 911 dispatch center.

### SUMMARY

The Dakota 911 Executive Director will present the annual report to the County Board on the activities of the Dakota 911 dispatch center over the past year. This update is consistent with our recent efforts to bring our partners before the County Board to hear about the work that they are doing. This presentation will also provide an opportunity for the County Board to ask any questions you may have related to Dakota 911.

Commissioner Slavik represents Dakota County on the Dakota 911 Board of Directors and Deputy County Manager David McKnight is the representative on the Dakota 911 Executive Committee.

### RECOMMENDATION

Information only; no action requested.

### EXPLANATION OF FISCAL/FTE IMPACTS

- |  |   |                                |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None     | <input type="checkbox"/> Current budget       | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested |                                |

### RESOLUTION

Information only; no action requested.

### PREVIOUS BOARD ACTION

None.

### ATTACHMENTS

Attachment: Presentation Slides

### BOARD GOALS

- |   |   |
|---|---|
| <input type="checkbox"/> Thriving People                          | <input type="checkbox"/> A Healthy Environment with Quality Natural Resources |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service              |

**CONTACT**

Department Head: David McKnight

Author: David McKnight



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## Operational Functions & Capabilities

### Core functions:

- Emergency and non-emergency call handling
- Emergency pre-arrival instructions
- Public safety dispatch services for 12 member agencies
- Alert and warning for Dakota County
- Processing criminal justice information

2



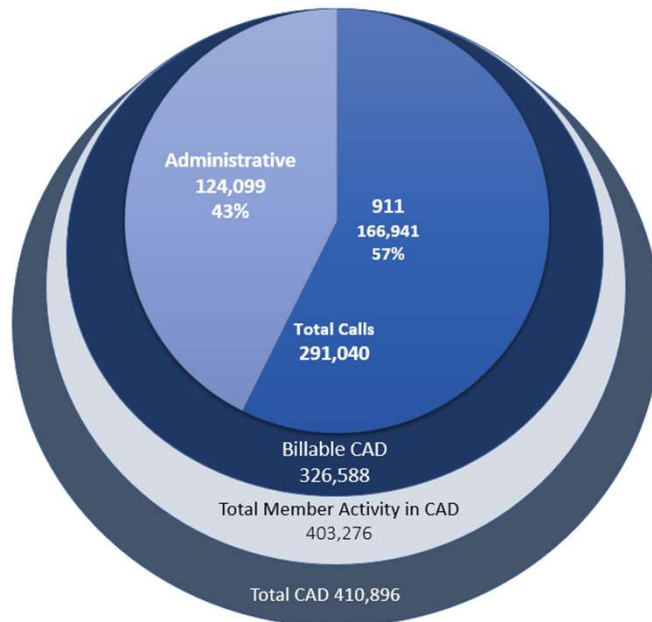
## Organization Structure



3

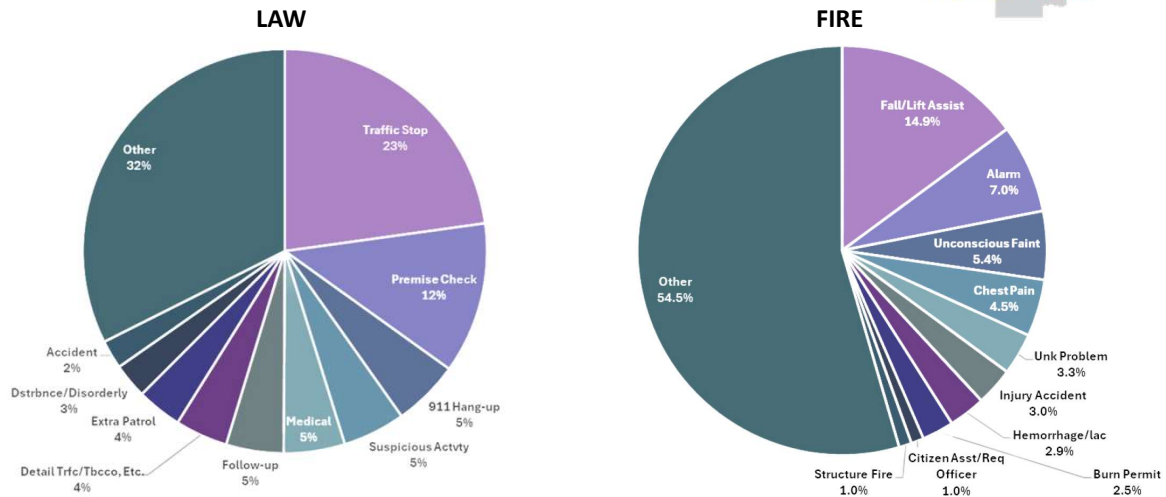
**DAKOTA 911**  
POLICE • FIRE • EMS

## 2024 Activity



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## Most Common Call Types of 2024



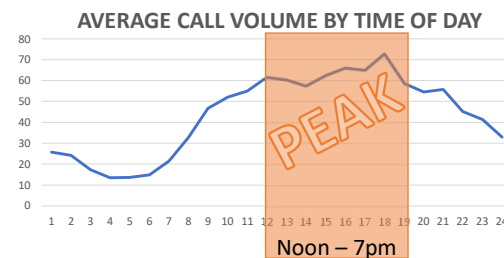
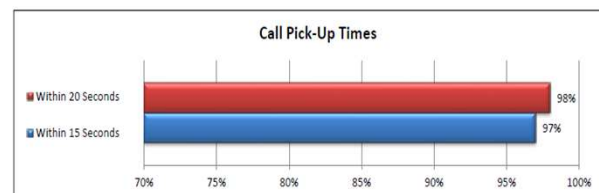
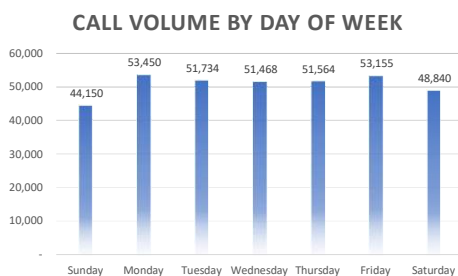
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## 2024 Performance and Analysis



### Quick Performance Facts

- 800 plus calls per day
- 70-100 calls per hour during peak volume times



6

## 2024 Improvements



### Staffing

- Made significant strides in hiring, 17% increase in gross staffing from 2023
- Onboarded 18 public safety telecommunicators in 2024

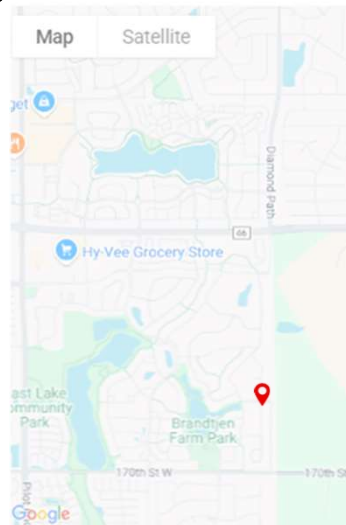


7

## 2024 New Developments

### • Added a new non-emergency online service request

- Improves accessibility for the community (language, deaf and hard of hearing, etc.)
- Improves operational efficiency



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## 2024 New Developments

- **Introduced Dakota's 911 Peer Support Team**

- Guided by a mental health clinician
- Focused on supporting telecommunicators with the difficult and traumatic effects in their public safety roles

**DAKOTA 911**  
POLICE • FIRE • EMS



9

## 2024 New Developments

- Added call handling resiliency
- Improved network stability
- Strengthened contingency planning

**DAKOTA 911**  
POLICE • FIRE • EMS



10

## 2024 New Developments

Added a new training manager role to oversee new service and continuing education

New in-house program to certify trainers, reducing training and travel costs, helping to accelerate team growth

Implemented new training management tools to enhance coordination, documentation, and compliance management.



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## Enhancing Emergency Response



- Training and continuing education opportunities, collaboration with public safety partners
- Incident Command Structure (ICS) Communications Training
- Tactical dispatch training
- School safety and crisis response
- Next-gen 911 tools/technology



**RapidDeploy**



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## Community Engagement



### Events, Career Fairs and Open Houses

Dakota County Fair  
 Lakeville Safety Camp  
 Valley Middle Career Fair  
 Dakota County SD Open House  
 Hastings PD Open House  
 Farmington PD Open House  
 Rosemount Public Safety in the Park  
 West St. Paul C.O.P.S. in the Park  
 Apple Valley Public Safety in the Park  
 Community Ed 196 Resource Fair  
 Farmington Fire Open House  
 Burnsville Fire Open House  
 Lakeville Fire Open House  
 Eagan Fire Open House  
 Apple Valley Fire Open Houses  
 Hastings Fire Open House  
 Apple Valley Trunk or Treat  
 Inver Grove Heights Fire Open House  
 Mendota Heights Fire Open House  
 Stem Valley Middle Community Night  
 Hastings Middle School College & Career Fair  
 Hennepin Tech 1st Responder Career Fair

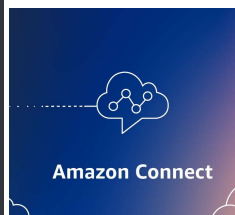


- Record-setting year of engagement and collaboration with public safety partners
- Supported over 22 events
- Public safety outreach and education on 911 and emergency response

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## Current Projects

- Public surveys
- AI attendant for non-emergency call support
- NG911 assistive platforms, improved mapping, live transcription with language translation
- Revamping 911 public education with promotion of non-emergency alternatives



### Helpful

She was very nice and clear

The dispatcher was caring, helpful, and professional. I really appreciate the great work they did for my call.

Thank you so much for the professionalism of this Dispatcher with their kind words.

Good telephone voice and asked pertinent questions

They were really helpful and I appreciate all of the support thank you 🙏

Very nice. Officer

Quick & Understanding.

Very professional and courteous.

The person answered my questions and help me with the information I needed.

### Helpful

She was very nice and clear

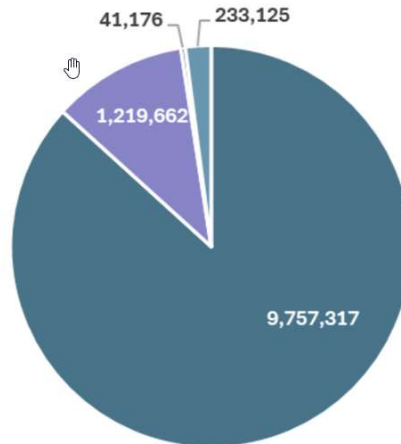
The dispatcher was caring, helpful, and professional. I really

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## Financial Recap - Revenues



- **Member Fees**
  - 3-year average of billable activity
- **Other Revenue**
  - Tariffs
  - Mass notification partnerships
  - Grant income
  - Interest on Investments



Member Fees	9,757,317
911 Tariff	1,219,662
Other	41,176
Investments	233,125
<b>Total</b>	<b>11,251,280</b>

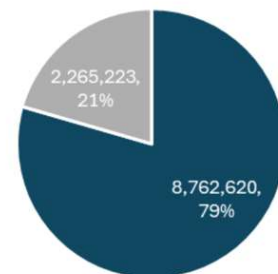
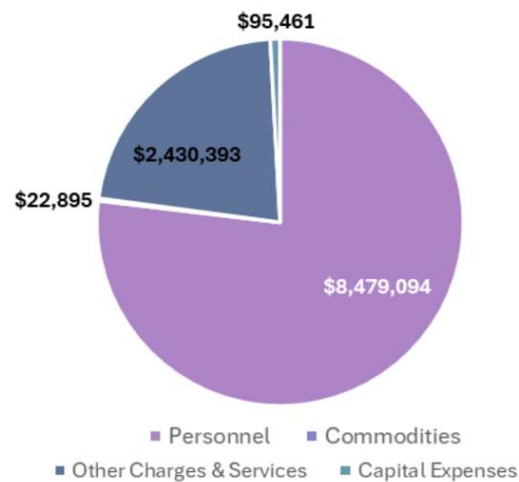
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## Financial Recap - Expenses



- **Operating & Capital**

- Personnel – 77%
- Other – 22%
- Commodities - .2%
- Capital - .9%



■ Variable ■ Fixed

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Thank you!



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# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4608

**Agenda #:** 14.1

**Meeting Date:** 6/3/2025

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### Information

See Attachment for future Board meetings and other activities.

## June 3, 2025

Tuesday

- 9:00 AM - 9:00 AM**      **Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
- 9:30 AM - 9:30 AM**      **Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 10:00 AM - 10:00 AM**      **Open Meeting and Data Practices Overview Workshop (or following GGP) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 4:00 PM - 4:00 PM**      **Public Open House: Dodd Boulevard Modernization, Lakeville -- Antlers Park Pavilion, 9740 201st St. W., Lakeville**
- 4:30 PM - 4:30 PM**      **Public Open House: County Road 42 Modernization -- Apple Valley Senior Center, 14601 Hayes Road, Apple Valley, Yosemite Room**

## June 9, 2025

Monday

- 12:00 PM - 12:00 PM**      **Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom**  
<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>
- 5:00 PM - 5:00 PM**      **Dakota County Special Board of Appeal and Equalization Meeting -- Dakota County Western Service Center, 14955 Galaxie Avenue, Room L139, Apple Valley**

## June 10, 2025

Tuesday

- 9:00 AM - 9:00 AM**      **Dakota County General Government and Policy Committee Meeting -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 9:30 AM - 9:30 AM**      **Dakota County Physical Development Committee of the Whole (or following GGP) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 1:00 PM - 1:00 PM**      **Dakota County Community Services Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**

## June 11, 2025

Wednesday

- 10:00 AM - 10:00 AM**      **Metropolitan Emergency Services Board Executive Committee Meeting -- Metro Counties Government Center, 2099 University Avenue West, Room 205, St. Paul**

## June 11, 2025 Continued

Wednesday

4:00 PM - 4:00 PM

Vermillion River Watershed Community Advisory Committee -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington, Conference Room A

## June 12, 2025

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting -- Richfield City Hall, 6700 Portland Avenue South, Bartholomew Room, Richfield

## June 13, 2025

Friday

10:00 AM - 10:00 AM

Dakota County Veterans Flag Day Ceremony and Open House at the Robert Trail Library -- Robert Trail Library, 14395 S Robert Trail, Rosemount

## June 16, 2025

Monday

8:00 AM - 8:00 AM

Association Of MN Counties District 10 Meeting -- Ramsey/Washington Recycling & Energy Center, 100 Red Rock Rd, Newport, MN

## June 18, 2025

Wednesday

4:30 PM - 4:30 PM

Minnesota Valley Transit Authority -- Teams

4:30 PM - 4:30 PM

Public Open House: Co 50/5 Interchange at 1-35 in Lakeville -- Antlers Park Pavillion, 20141 Ipava Ave, Lakeville

## June 19, 2025

Thursday

8:00 AM - 8:00 AM

County Offices Closed - Juneteenth Holiday

## June 20, 2025

Friday

8:30 AM - 8:30 AM

Dakota-Scott Workforce Development Board Meeting -- Northern Service Center, 1 Mendota Road West, Room 520, West St. Paul

10:00 AM - 10:00 AM

Association of MN Counties Board of Directors Meeting -- Association of MN Counties, 125 Charles Ave, St. Paul

**June 24, 2025**

Tuesday

**9:00 AM - 9:00 AM**

**Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

**9:30 AM - 9:30 AM**

**Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings**

**10:00 AM - 10:00 AM**

**Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**

**3:00 PM - 3:00 PM**

**Dakota County Community Development Agency Regular Meeting -- CDA, 1228 Town Centre Drive, Eagan, Boardroom**



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4609

**Agenda #:** 15.1

**Meeting Date:** 6/3/2025

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Adjournment