



# **Dakota County**

## **Board of Commissioners**

### **Minutes**

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**Tuesday, April 22, 2025**

**9:00 AM**

**Boardroom, Administration Center,  
Hastings, MN**

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#### **1. Call to Order and Roll Call**

**Present:** Commissioner Mike Slavik  
Commissioner Joe Atkins  
Commissioner Laurie Halverson  
Commissioner William Droste  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

#### **2. Pledge of Allegiance**

The meeting was called to order at 9:00 a.m. by Chair Slavik who welcomed everyone and opened the meeting with the Pledge of Allegiance.

#### **3. Audience**

Chair Slavik noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
Paul Rudoi (West St. Paul) presented with comments.

#### **4. Agenda**

**4.1** Resolution No: 25-193  
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 7

#### **5. Public Hearing**

**5.1** Resolution No: 25-194  
Public Hearing To Receive Comments On Draft Dakota County Consortium  
Five-Year 2025-2029 Consolidated Plan And Fiscal Year 2025 One-Year Action  
Plan For Community Development Block Grant, HOME Investment Partnerships,  
And Emergency Solutions Grant Programs

Motion: Joe Atkins

Second: Mary Hamann-Roland

The time being 9:15 a.m., and pursuant to public notice, a public hearing was conducted for the purpose of receiving comments on draft Dakota County consortium five-year 2025-2029 consolidated plan and fiscal year 2025 one-year action plan for community development block grant, HOME investment partnerships and emergency solutions grant programs. Community Development Agency Community and Economic Development Assistant Director Maggie Dykes briefed this item and the public hearing was opened. No one came forward for comment. The public hearing was unanimously closed at 9.16 a.m.

WHEREAS, Dakota County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program and Emergency Solutions Grant (ESG) Program and a Participating Jurisdiction for the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG, ESG, and HOME programs on behalf of Dakota County, thereby requiring agreements between the U.S. Department of Housing and Urban Development (HUD) and Dakota County for the CDBG, ESG, and HOME funds and between Dakota County and the Dakota County CDA for CDBG, ESG, and HOME program administration; and

WHEREAS, HUD requires the development and submission of a 2025-2029 Five-Year Consolidated Plan that outlines the strategies and objectives of Dakota County's use of the federal funds; and

WHEREAS, HUD further requires the development and submission of the Fiscal Year (FY) 2025 One-Year Action Plan that proposes the allocation of the annual CDBG, HOME, and ESG funds to local governments and housing providers in the County; and

WHEREAS, CDA staff has worked with participating communities and agencies to identify CDBG, HOME, and ESG activities for FY 2025; and

WHEREAS, the proposed activities for HUD funds meet the housing and community development priorities identified in the draft Dakota County Consortium 2025-2029 Five-Year Consolidated Plan; and

WHEREAS, HUD has not released the grant amounts for the three entitlement programs for FY 2025, and the draft 2025 One-Year Action Plan uses the FY 2024 approved budgets for the three programs for planning purposes; and

WHEREAS, if there are changes to the budget amounts when HUD releases the final FY 2025 grant amount, the budgets will be amended as follows: the CDBG budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount subject to statutory limits on public

service activities and planning and grant administration activities; the HOME budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount except that funding for Community Housing Development Organization (CHDO) activities will not exceed 15 percent; and the ESG budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount subject to statutory limits on emergency shelter operations and grant administration activities; and

WHEREAS, the anticipated Dakota County FY 2025 CDBG allocation is \$1,873,895 with \$400,000 of anticipated program income, the anticipated Dakota County FY 2025 HOME allocation is \$864,077, including program income (Consortium total of \$2,458,250), and the anticipated Dakota County FY 2025 ESG allocation is \$172,422; and

WHEREAS, CDA staff recommends allocating FY 2025 CDBG funds to 26 eligible activities for cities and townships, three Countywide activities, and two grant administration activities as follows: affordable housing rehab (64%), public services (12%), neighborhood revitalization (5%), down payment assistance (2%), planning (4%), and grant administration (13%); and

WHEREAS, CDA staff recommends allocating FY 2025 HOME funds to four eligible activities as follows: affordable rental housing (36%), affordable homeowner housing (36%), CHDO activities (14%), and grant administration (14%); and

WHEREAS, CDA staff recommends allocating FY 2025 ESG funds to five eligible activities as follows: emergency shelter operations (60%), rapid re-housing activities (27.5%), homelessness prevention activities (2%), Homeless Management Information System (3%), and grant administration (7.5%); and

WHEREAS, HUD requires a public hearing to receive comments and inform the public on the draft Dakota County 2025-2029 Five-Year Consolidated Plan and the 2025 One-Year Action Plan that outlines the strategies and objectives for the proposed allocation of FY 2025 CDBG, ESG, and HOME funds; and

WHEREAS, the Notice of Public Hearing was published in the *Hastings Journal* and the *Star Tribune* on April 3, 2025, and posted on the websites of participating cities, the Dakota County CDA website at [www.dakotacda.org](http://www.dakotacda.org) <<http://www.dakotacda.org>>, and the Dakota County website at [www.co.dakota.mn.us](http://www.co.dakota.mn.us) <<http://www.co.dakota.mn.us>>.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners conducted a public hearing for April 22, 2025, at 9:00 a.m. in the Board Room, Administration Center, 1590 Highway 55, Hastings, MN, to receive comments on the draft Dakota County Consortium 2025-2029 Five-Year Consolidated Plan and the Fiscal Year 2025 One-Year Action Plan, including

proposed Community Development Block Grant Program activities funded with an anticipated budget of \$1,873,895, HOME Investment Partnerships Program activities funded with an anticipated budget of \$864,077, including program income (Consortium total of \$2,458,250), and Emergency Solutions Grant Program activities with an anticipated budget of \$172,422.

Ayes: 7

### CONSENT AGENDA

On a motion by Commissioner Atkins, seconded by Commissioner Halverson, the Consent agenda was approved as follows:

#### 6. County Administration - Approval of Minutes

##### 6.1 Resolution No: 25-195

Approval of Minutes of Meeting Held on April 8, 2025

Motion: Joe Atkins

Second: Laurie Halverson

Ayes: 7

#### 7. Items Recommended by Board Committee\*

##### 7.1 Resolution No: 25-196

Authorization To Release Draft 2050 Vision Plan for Parks, Greenways, And Natural Systems For Public Review

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the Draft 2050 Vision Plan for Parks, Greenways, And Natural Systems (Vision Plan) has been prepared for public review; and

WHEREAS, the plan frames work and investment in Dakota County's parks, greenways, and natural systems for the next 25 years; and

WHEREAS, the updated vision is *Nature Protected, Community Reflected, All Are Connected*; and

WHEREAS, the vision is supported by goals and strategies; and

WHEREAS, the Dakota County Physical Development Committee of the Whole has reviewed and provided feedback on much of the Vision Plan content in March, April, May, and October of 2024, and in January 2025; and

WHEREAS, the Dakota County Planning Commission reviewed the draft Vision Plan on March 27, 2025, and recommended release for public review.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes that the Draft 2050 Vision Plan for Parks, Greenways, And Natural Systems 2050 be released for a public review period of April 22 - May 20, 2025.

Ayes: 7

**7.2** Resolution No: 25-197

Authorization To Execute Joint Powers Agreements With Independent School District 199, And Inver Hills Community College For Interpretive And Wayfinding Installations And Programming Implementation Along Unity Trail

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the Dakota County Parks Visitor Services Plan directed staff to increase awareness of Dakota County Parks and its services across all communities, including current users, new users, and under-represented groups; and

WHEREAS, the Unity Trail project includes the construction of seven interpretive and wayfinding nodes along a five-mile loop to create connections between the Mississippi Regional Greenway and important Community Centers; and

WHEREAS, the Unity Trail project will provide outreach programming at different locations to raise awareness of the Unity Trail and its themes and activate the Trail; and

WHEREAS, Dakota County and Inver Hills Community College are governmental units as that term is defined in Minn. Stat. § 471.59; and

WHEREAS, Minn. Stat. § 471.59 authorizes State and local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, Inver Hills Community College has requested the County include as part of the Community Project certain interpretive signage and public art benches to be located along trail extensions from the Greenway on College property; and

WHEREAS, a joint powers agreement (JPA) with Inver Hills Community College to design and install interpretive signage and public art benches to be located along trail extensions from the Greenway on College property would enhance the trail by providing the public additional spaces for outdoor experiences and increased connections to the Unity Trail and the Mississippi River Greenway; and

WHEREAS, the County will be responsible for the design, solicitation, and purchasing of the wayfinding and interpretive signage for the Community Project using grant funding, and the College shall be responsible for designating appropriate locations for the installations, granting a license for the County to install, maintain, repair and replace the Community Project Improvements on College property, for a minimum period of ten years following installation of the Improvements, and provide basic maintenance for the Community Project Improvements and the Trails following installation; and

WHEREAS, Inver Hills Community College has requested the County make the Programs being offered at the Inver Glen Library available to its students due in part to the proximity of the Unity Trail to the College; and

WHEREAS, a JPA with Inver Hills Community College to provide student engagement programs consisting of various arts and cultural programs intended to engage students with themes relating to the Unity Trail would increase awareness and visitation of the Unity Trail; and

WHEREAS, the County and School District No. 199 are governmental units as that term is defined in Minn. Stat. § 471.59; and

WHEREAS, Minn. Stat. § 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, School District No. 199 has requested the County make the Programs offered at the Inver Glen Library available to Simley High School students due in part to the proximity of the Unity Trail to the school; and

WHEREAS, a JPA with Independent School District No. 199 to provide youth engagement programs consisting of various arts and cultural programs intended to engage youth with themes relating to the Unity Trail would increase awareness and visitation of the Unity Trail; and

WHEREAS, there are sufficient funds to complete the project, the total of cash contributions include grant revenue of \$160,000; Dakota County cash match contribution of \$70,000; City of Inver Grove Heights cash contribution of \$15,000; and \$20,000 of State Health Improvement Partnership dollars to support the bike programming as authorized by Resolution No. 22-170 (April 19, 2022).

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director, or their designee, to execute a joint powers agreement with Inver Hills Community College for the design and installation of wayfinding signage upon execution by both of the parties that shall continue in effect through June 30, 2026 or until completion by the parties of their respective obligations under this Agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of this Agreement, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director or their designee to execute a joint powers agreement with Inver Hills Community College to provide a student engagement program that consists of various arts and cultural programs intended to engage students with themes relating to the Unity Trail that shall be effective upon execution by both of the parties and shall continue in

effect through June 30, 2026, or until completion by the parties of their respective obligations under this Agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of this Agreement, as substantially presented to the Physical Development Committee of the Whole on March 18, 2025 and subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with School District No. 199 for the Unity Trail Youth Engagement Program that shall be effective upon execution by both of the parties and shall continue in effect through June 30, 2026, or until completion by the parties of their respective obligations under this Agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of this Agreement, subject to approval by the County Attorney's Office as to form.

Ayes: 5

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, and Mary Hamann-Roland

Nay: 2

Liz Workman, and Mary Liz Holberg

**7.3 Resolution No: 25-198**

Authorization For Contract Amendment Three With Short-Elliott-Hendrickson, Inc. To Provide Additional Design For Greenway Trail And Memorial Nodes And Construction Administration For Veterans Memorial Greenway In Cities Of Inver Grove Heights And Eagan, County Project P00147

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the Veterans Memorial Greenway County Project (P00147); and

WHEREAS, the Veterans Memorial Greenway project is for preliminary and final engineering, railroad coordination, and public engagement services in the cities of Inver Grove Heights and Eagan; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the County utilized public engagement for this project, including public open houses, project websites, and project mailings; and

WHEREAS, by Resolution No. 20-430 (September 1, 2020), the County executed a contract with Short-Elliott-Hendrickson, Inc. for preliminary and final design engineering consulting services; and

WHEREAS, County staff recognizes and recommends that the proposed additional tasks are necessary to complete the project successfully; and

WHEREAS, staff negotiated an amount of \$1,755,000 with Short-Elliott-Hendrickson, Inc., to complete the work; and

WHEREAS, the 2025 Parks Capital Improvement Program Budget includes sufficient funding for the Veterans Memorial Greenway.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director, or designee, to execute an amendment to the contract with Short-Elliott-Hendrickson, Inc., for additional services necessary for the Veterans Memorial Greenway in an amount not to exceed \$1,855,000, resulting in a total amended contract not to exceed \$4,249,796 including a \$100,000 contingency, subject to approval by the County Attorney's Office as to form.

Ayes: 5

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, and Mary Hamann-Roland

Nay: 2

Liz Workman, and Mary Liz Holberg

**7.4 Resolution No: 25-199**

Authorization To Award Bid And Execute Contract With Schumacher Excavating Inc. And Amend 2025 Adopted Budget For State-Funded Township Bridge Replacement Projects, Existing Bridge L3285 Located In Hampton and Douglas Townships, And Existing Bridge L3249 Located in Marshan Township, County Projects 97-144 And 97-164

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the County Projects (CP) 97-144 and 97-164; and

WHEREAS, CP 97-144 construction includes the replacement of structurally deficient township bridge L3285 located on Inga Avenue in Hampton and Douglas Townships; and

WHEREAS, CP 97-164 construction includes the replacement of structurally deficient township bridge L3249 located on 205th Street East in Marshan Township; and

WHEREAS, Dakota County is the lead agency for CP 97-144 and CP 97-164, with construction scheduled to begin in summer 2025 following authorization of a budget amendment and execution of a construction contract; and

WHEREAS, the 2025 Capital Improvement Program Adopted Budget requires amendment for CP 97-144 and 97-164 to continue with the construction contract with Schumacher Excavating Inc.; and

WHEREAS, the 2025 CIP budget includes \$200,000 for CP 97-144 construction; and

WHEREAS, a budget amendment of \$359,176.05 is requested to cover engineering design, construction administration, and construction costs for CP 97-144; and

WHEREAS, sufficient funds exist in the State-funded town bridge account (SAAS Acc. 75 and 76), State grant (SAAS Acc. 379 by MnDOT grant agreement number 1057925), and Township cost-shares to cover the engineering design, construction administration, and construction costs for CP 97-144; and

WHEREAS, the 2025 CIP budget includes \$200,000 for CP 97-164 construction; and

WHEREAS, a budget amendment of \$138,710.30 is requested to cover engineering design, construction administration, and construction costs for CP 97-164; and

WHEREAS, sufficient funds exist in the State-funded town bridge account (SAAS Acc. 75), Minnesota Department of Natural Resources (DNR) grant (contract no. DCA22093), and Township cost-shares to cover engineering design, construction administration, and construction costs for CP 97-164; and

WHEREAS, by Resolution No. 24-125 (March 12, 2024), County staff executed an agreement with the DNR (DCA22093 to encumber 25% of construction costs) for CP 97-164; and

WHEREAS, MN State administrative rule 8820.1500 allows ninety-five percent (95%) of the Town Bridge Account funds be released as soon as possible after the District State Aid Engineer (DSAE) receives initial State Aid pay request; and

WHEREAS, State grant (SAAS Acc. 379 by MnDOT grant agreement number 1057925) is reimbursable at the time of pay request by the contractor; and

WHEREAS, no County funds are allocated to CP 97-144 and CP 97-164.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes its Transportation Director to execute a contract with Schumacher Excavating Inc. in an amount not to exceed \$439,176.05 for CP 97-144, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes its Transportation Director to execute a contract with Schumacher Excavating Inc. in an amount not to exceed \$262,710.30 for CP 97-164, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2025 Capital Improvement Program

budget is hereby amended to include additional funds for County Project 97-144 as follows:

**Expense**

|                       |                      |
|-----------------------|----------------------|
| County Project 97-144 | \$ 359,176.05        |
| <b>Total Expense</b>  | <b>\$ 359,176.05</b> |

**Revenue**

|                                                         |                      |
|---------------------------------------------------------|----------------------|
| 2023 LBRP Funds (SAAS Acct 379) - Construction          | \$ 181,812.77        |
| Regular Town Bridge Funds (SAAS Acct 76) - Construction | \$ 47,363.28         |
| Local Town Funds - Construction                         | \$ 10,000.00         |
| Special Town Bridge Funds (SAAS Acct 75) - Engineering  | \$ 110,000.00        |
| Local Town Funds - Engineering                          | \$ 10,000.00         |
| <b>Total Revenue</b>                                    | <b>\$ 359,176.05</b> |

; and

BE IT FURTHER RESOLVED, That the 2025 Capital Improvement Program budget is hereby amended to include additional funds for County Project 97-164 as follows:

**Expense**

|                       |                      |
|-----------------------|----------------------|
| County Project 97-164 | \$ 138,710.30        |
| <b>Total Expense</b>  | <b>\$ 138,710.30</b> |

**Revenue**

|                                                        |                     |
|--------------------------------------------------------|---------------------|
| Regular Town Bridge Fund (SAAS Acct 76) - Construction | \$ 27,032.72        |
| Local Town Funds - Construction                        | \$ 10,000.00        |
| DNR Grant - Construction                               | \$ 65,677.58        |
| Regular Town Bridge Funds (SAAS Acct 76) - Engineering | \$ 26,000.00        |
| Local Town Funds - Engineering                         | \$ 10,000.00        |
| <b>Total Revenue</b>                                   | <b>\$138,710.30</b> |

Ayes: 7

- 7.5** Resolution No: 25-200  
Adoption Of 2025-2026 Strategic Plan From County Board Appointed Opioid Response Advisory Committee

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the Dakota County Opioid Response Advisory Committee (ORAC) was established as a County Board-appointed committee in October 2023 and supports the development of a comprehensive and effective countywide response to the opioid crisis; and

WHEREAS, it provides recommendations to the County Board on the use of Opioid Settlement funds for external projects and initiatives; and

WHEREAS, by Dakota County Policy 1015, County Board appointed committees must consult at least annually with the County Board Committees of

the Whole to seek direction on the topics on which they will advise the County Board to ensure that the committee's work complements the County mission and goals; and

WHEREAS, Dakota County Policy 1015 also requires that periodic advisory committee reports be scheduled on the appropriate County Board committee or Board meeting agendas; and

WHEREAS, the ORAC plans to engage the Board regularly through its Staff Liaison to provide updates and receive direction regarding their work; and

WHEREAS, from December 2024 through March 2025, the ORAC engaged in a facilitated strategic planning process; and

WHEREAS, the ORAC has developed a two-year plan that aligns with the County Board goals as well as the 2024-2025 community survey results; and

WHEREAS, on March 4, 2025, the ORAC voted to recommend the draft 2025-2026 ORAC Strategic Plan; and

WHEREAS, upon Board approval, the ORAC will work towards accomplishing its goals as outlined in the strategic plan and keep the Board informed of its progress.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the 2025-2026 strategic plan from the Dakota County Opioid Response Advisory Committee.

Ayes: 5

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, and Mary Hamann-Roland

Nay: 2

Liz Workman, and Mary Liz Holberg

## **8. Central Operations**

### **8.1 Report On Invoices Paid In March 2025**

Information only; no action requested.

### **8.2 Resolution No: 25-201**

Authorization To Execute Joint Powers Agreement Between Dakota County And Dakota County Community Development Agency For Employee Benefit Participation, Human Resources And Information Technology Services

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the current agreement to provide Human Resources services and IT services to the Dakota County Community Development Agency (CDA) expired on December 31, 2024; and

WHEREAS, the Dakota County Community Development Agency (CDA) wishes to continue receiving certain Human Resources services and IT services from Dakota County upon request; and

WHEREAS, Dakota County is willing to provide Human Resources services and IT services when resources are available and as agreed to by the County and Dakota County Community Development Agency (CDA).

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to execute a joint powers agreement between Dakota County and the Dakota County Community Development Agency for the years 2025 and 2026 to provide Human Resources and Information Technology services as requested and agreed to by both parties, consistent with available resources in Dakota County, substantially as presented and subject to approval by the County Attorney's Office as to form.

Ayes: 7

**8.3** Resolution No: 25-202  
Authorization To Update Policy 2200 Liability Loss Reserve Policy And  
Amended Delegation Of Claims Approval Authority

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, Minn. Stat. § 375.18 authorizes the County Board to delegate payment of certain claims; and

WHEREAS, certain claims are fixed by law pursuant to Minn. Stat. § 471.38, subd. 2; and

WHEREAS, Minn. Stat. § 375A.01 provides for the appointment of the County Manager and outlines the powers and duties of such position; and

WHEREAS, the County Manager is the executive and administrative head of the County and is responsible for the execution of county policies and ordinances, and proper administration of the affairs of the County placed in the Manager's charge; and

WHEREAS, the powers and duties of the County Manager include providing for County purchases and conducting county business as directed by the County Board; and

WHEREAS, it is necessary to establish procedures for the payment of County obligations consistent with Minn. Stat. §§ 471.345 through 471.425; and

WHEREAS, authority is needed to allow payment of some types of obligations without waiting for the next meeting of the County Board; and

WHEREAS, staff recommends revisions to Policy 2200 Liability Loss Reserve to provide the following authority for payment of claims associated with self-insured

losses:

- Claims not exceeding ten thousand dollars (\$10,000) are jointly authorized by both the Risk Manager and the County Attorney's Office Civil Director.
- Claims greater than ten thousand dollars (\$10,000) and not exceeding one hundred thousand dollars (\$100,000) are jointly authorized by both the County Manager and the County Attorney.
- Claims exceeding one hundred thousand dollars (100,000) require authorization by County Board of Commissioners.

; and

WHEREAS, by Resolution No. 25-052 (January 21, 2025), the Dakota County Board of Commissioners authorized the County Manager to make payments for property interests necessary for the County's Capital Improvement Program in an amount up to \$30,000 in excess of the County approved appraised value, upon determination that the payment is reasonable, prudent and in the public's best interest, but not to exceed an award by the condemnation commissioners or court; and

WHEREAS, staff recommends increasing the acquisition settlement amount to \$100,000 to match the general claims settlement delegation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby rescinds Resolution No. 11-241 in its entirety and modifies the settlement authority Resolution No. 25-052 as stated herein; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby determines that the following types of payments do not need to be audited by the County Board and hereby delegates to the County Manager the authority to make:

- Payments for salaries, wages and benefits for County employees.
- Payments for fees of jurors pursuant to Minn. Stat. § 593.48 or witnesses pursuant to Minn. Stat. Ch. 357.
- Payments made consistent with the terms of an authorized contract and there is no dispute the services have been provided in a satisfactory manner or any other material dispute in the performance of the contract.

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby delegates to the County Manager the authority to authorize payment of the following types of claims, so long as a) sufficient funds are within the department line-item budget; b) payment is consistent with County policy; and c) payment is in the best interest of the County:

- Petty Cash Reimbursement.

- Postage.
  - Travel Advances.
  - Necessary witness expenses for court or administrative proceedings.
  - Flow-through grant program expenditures where the County is not directly the source or recipient of funds, but merely provides fiscal advice and assistance.
  - Employee reimbursement for expenses incurred, e.g., mileage and per diem.
  - Expenses related to the interviewing of applicants for a department or division head position, including, but not limited to, travel and testing.
  - Payment of utility bills.
  - Payment made consistent with the terms of a previously authorized contract when the vendor has submitted a claim and there is no dispute that services have been provided in a satisfactory manner or any other material dispute in performance of the contract.
  - Court ordered judgments and reports or awards of condemnation commissioners filed with the court for which the County Attorney does not recommend appealing.
  - Worker's compensation claims where payment is consistent with applicable law.
  - Payments of other expenses not exceeding \$5,000.
- ; and

BE IT FURTHER RESOLVED, That the County Manager and the County Attorney are hereby jointly delegated the authority to authorize payment or settlement of the following types of claims, so long as a) settlement is consistent with County policy; and b) settlement is reasonable, prudent and in the public's best interest:

- Property interests necessary for the County's Capital Improvement Program in an amount up to \$100,000 in excess of the County approved appraised value, but not to exceed an award by the condemnation commissioners or court;.
  - Settlement payment of up to of all other claims made by or against the County up to \$100,000 and for insured property damage or other claims, up to the amount of the relevant deductible.
- ; and

BE IT FURTHER RESOLVED, That the County Board of Commissioners approves the revision of Policy 2200 Liability Reserve as presented; and

BE IT FURTHER RESOLVED, That the County Manager shall update any county policies and procedures concerning claims approval and settlement to reflect the delegations herein.

Ayes: 7

## **9. County Board/County Administration**

- 9.1** Resolution No: 25-203  
Acceptance Of Resignation From Member Of Public Art Committee

Motion: Joe Atkins

Second: Laurie Halverson

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the resignation received by Matthew Eppel, District 5 representative on the Public Art Committee and authorizes staff to begin the process to fill the vacancy.

Ayes: 7

- 9.2** Resolution No: 25-204  
Authorization To Amend 2025 Budget Workshop Schedule And Schedule Open Meeting And Data Practices Overview Workshop

Motion: Joe Atkins

Second: Laurie Halverson

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby cancel the July 17, 2025 Budget Workshop and reschedule it to July 23, 2025, 11:00 a.m.-4:30 p.m. (Conference Room 3A, Administration Center, Hastings); and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules an open meeting and data practices overview workshop for June 3, 2025, at 10:00 a.m. (or following General Government and Policy Committee of the Whole (Conference Room 3A, Administration Center, Hastings).

Ayes: 7

## **10. Physical Development**

- 10.1** Resolution No: 25-205  
Authorization To Execute 2025 Lease Agreement For Agricultural Use Of County Property

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, Dakota County has historically leased portions of unimproved County-owned parkland for interim agricultural purposes until it can be converted to its highest and best use according to approved master plans; and

WHEREAS, by Resolution No. 12-526 (October 23, 2012), the County Board directed staff to use a competitive sealed-bid process for leasing County-owned property for agricultural use; and

WHEREAS, the resolution authorized one-year lease terms for the initial leases and a sealed bid leasing process and subsequent leases may have terms of up to three years; and

WHEREAS, the resolution further directed that if the County receives no bids or receives unacceptable bids, staff was to negotiate with current tenants or others to develop one-year agricultural-use leases for those sites without an acceptable bid; and

WHEREAS, all successful bids and negotiated agricultural-use leases must be presented to the County Board for review and consideration; and

WHEREAS, on March 27, 2025, three bids were received for leasing County-owned property for agricultural use; and

WHEREAS, staff recommends executing a contract with the high bidder in the amount of \$5,326.50 for the 2025 growing season.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agricultural lease agreement with the following individual for the use of specified County land at the rates, durations, and terms described, subject to approval by the County Attorney's Office, as to form: Joe Marthaler, for a lease on no more than 27.1 acres of cropland near the Empire Composting Facility (Site 6) at a rate of \$196.55 per acre for a total amount of \$5,326.50 from April 10, 2025, through December 31, 2025.

Ayes: 7

**10.2 Resolution No: 25-206**

Authorization To Execute Management Agreement Between Dakota County And Guild For Space Located At Crisis And Recovery Center And Execute Declaration For Crisis And Recovery Center

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, Dakota County recently constructed and opened the Crisis and Recovery Center in West St. Paul to be used for residential mental health services for up to 16 individuals per night; and

WHEREAS, Community Services staff has contracted with Guild to manage the services and operations on the residential side of the facility with all associated requirements included in that contract; and

WHEREAS, for Guild to operate in a County-owned facility, a management agreement for use of that space is required; and

WHEREAS, receipt of State funding totaling \$9,459,928 is contingent on execution of both the grant agreement and the management agreement; and

WHEREAS, the Grant Agreement imposes certain restrictive covenants on improvements and related land, particularly that the project area cannot be sold without the approval of the Minnesota Department of Management and Budget, that the property is subject to all terms of the General Obligation Bonds Proceeds Grant Agreement, and that these requirements shall remain in effect for 37.5 years from the date of execution; and

WHEREAS, Dakota County may agree to these restrictive covenants by executing a Declaration; and

WHEREAS, the Declaration that will encumber the Crisis and Recovery Center project area legally described as:

**Legal Description for Tax Parcel No. 42-52501-01-010**

Real property located in the City of West St. Paul, County of Dakota, State of Minnesota, legally described as follows:

Lot 1 (1), Block One (1), NORTHERN SERVICE CENTER 2ND  
ADDITION, according to the recorded plat thereof.

; and

WHEREAS, the Dakota County Board of Commissioners must approve all leases and licenses for space use; and

WHEREAS, the State of Minnesota requires a management agreement to be in place instead of a lease or license; and

WHEREAS, the residential treatment side of the facility will be used entirely by Guild to provide services; and

WHEREAS, staff from Facilities Management, Community Services, and Guild have agreed to the management agreement terms for their space; and

WHEREAS, the management agreement terms provide for a 90-day notice of termination to align with the contract for services term; and

WHEREAS, the County Board finds that the management agreement is consistent with the County's interest in cooperating with Guild to provide space in the Dakota County Crisis and Recovery Center; and

WHEREAS, staff recommends the Chair of the Dakota County Board of Commissioners execute a State of Minnesota General Obligation Bond Financed Declaration for the Crisis and Recovery Center; and

WHEREAS, staff recommends the Physical Development Director execute a Management Agreement with Guild for space in the Crisis and Recovery Center.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a management agreement with Guild, substantially as attached, for use of space in the Crisis and Recovery Center, for the period of February 10, 2024, through December 31, 2034, subject to approval of the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Board Chair to execute a State of Minnesota General Obligation Bond Financed Declaration for the Crisis and Recovery Center, subject to approval of the County Attorney's Office as to form.

Ayes: 7

**10.3** Resolution No: 25-207

Authorization To Execute Professional Services Contract With Hammel, Green And Abrahamson, Inc. For Burnhaven Library Renovation Project

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the 2025-2029 Facilities Capital Improvement Program (CIP) Adopted Budget includes a project to renovate the Burnhaven Library as part of the next cycle of library renovation work; and

WHEREAS, the scope of this project includes professional design services; and

WHEREAS, a Request for Proposals was prepared and issued to the public on February 13, 2025; and

WHEREAS, six Proposal Responses were received on March 11, 2025; and

WHEREAS, following the Proposal Response evaluations, staff invited three consultant firms to interview for this project on March 27, 2025; and

WHEREAS, following the interviews, staff reached a unanimous decision to recommend Hammel, Green And Abrahamson, Inc., as the consultant firm to provide the specified professional design services for this project; and

WHEREAS, Hammel, Green And Abrahamson, Inc., has submitted a total fee proposal of \$396,800 for professional design services; and

WHEREAS, sufficient funds exist within the 2025-2029 Facilities CIP Adopted Budget for this project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to

execute a professional services contract with Hammel, Green And Abrahamson, Inc., 420 North 5th Street, Suite #100, Minneapolis, MN 55401, to provide architectural and engineering design services for the Burnhaven Library Renovation, in an amount not to exceed \$396,800, subject to approval by the County Attorney's Office as to form.

Ayes: 7

**10.4** Resolution No: 25-208

Authorization To Execute Technical Assistance Agreement with U.S. Geological Survey For Analysis Of Drinking Water Samples

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, more than 90 percent of Dakota County residents rely on groundwater for their water supply, whether it comes from a public water supplier or from a private drinking water well; and

WHEREAS, the Minnesota Department of Natural Resources (DNR) will begin work on Part B of the Groundwater Atlas of Dakota County in 2025; and

WHEREAS, Dakota County proposes to enhance the Groundwater Atlas by contributing sample analysis for a class of pesticides called neonicotinoids, that will greatly expand our knowledge of groundwater contamination; and

WHEREAS, continuing research on groundwater conditions, to include the pesticide class neonicotinoids, is an important step toward identifying and reducing groundwater contamination and protecting public health in the county; and

WHEREAS, the test results will assist the Minnesota Department of Natural Resources (DNR) in age-dating the water, which will improve the accuracy of the hydrogeologic map and knowledge of the pollution sensitivity of the aquifers; and

WHEREAS, the United States Geological Survey (USGS) has offered a Technical Assistance Agreement with Dakota County for the analysis of 51 water samples for neonicotinoids; and

WHEREAS, samples will be collected by the DNR and sent to the USGS California Water Science Center, where samples will be analyzed; and

WHEREAS, the term of the Technical Assistance Agreement is through December 31, 2025, with a Dakota County financial obligation of \$100,000; and

WHEREAS, the Board will allow the Environmental Resources Director to amend the contract, not to exceed \$100,000 before the expiration of the agreement.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to

execute the Technical Assistance Agreement with the United States Geological Survey to complete laboratory analysis of groundwater samples in an amount of \$70,000 not to exceed \$100,000 through December 31, 2025, substantially as presented to the County Board of Commissioners on April 22, 2025, subject to approval by the County Attorney's office as to form.

Ayes: 7

**10.5** Resolution No: 25-209

Authorization To Execute Contract Amendment With Short Elliot Hendrickson, Inc. For Professional Services For Minnesota River Greenway Fort Snelling Segment In Burnsville And Eagan, Project P00127

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the Minnesota River Greenway runs along the south side of the Minnesota River in Eagan and Burnsville, extending from I35-W in Burnsville to Lilydale Regional Park in Saint Paul; and

WHEREAS, by Resolution No. 11-516 (October 18, 2011), the Dakota County Board of Commissioners adopted the Minnesota River Greenway Plan; and

WHEREAS, the rapidly developing and robust recreational network that has developed in the area has created increased demand for completion of the trail connection between the recently constructed Lone Oak Trail Head, the Cedar Nicols Trailhead, and the Minnesota River Greenway Black Dog Segment to the west; and

WHEREAS, by Resolution No. 18-487 (October 11, 2018), the Dakota County Board of Commissioners authorized staff to proceed with consultant selection for the project to include 30 percent design for the river bottom trail (Project Component 1) and 100 percent design and engineering for the Union Pacific Railroad Bridge (Project Component 2); and

WHEREAS, by Resolution No. 20-163 (March 24, 2020), the Dakota County Board of Commissioners authorized staff to execute a contract with Short-Elliott-Hendrickson, Inc. for design services for the river bottom trail for a not-to-exceed amount of \$279,988; and

WHEREAS, on August 12, 2020, the contract not-to-exceed amount was amended by \$27,500 to \$307,488 to complete the required environmental documentation for the project; and

WHEREAS, by Resolution No. 21-441 (September 7, 2021), the contract not-to-exceed amount was amended by \$62,000 to \$369,488 to complete final design and construction planning tasks; and

WHEREAS by Resolution No. 22-056 (February 1, 2022), a contract amendment to expand the scope to cover tree-clearing oversight and federal review and authorization work was authorized, amending the budget to the

not-to-exceed amount of \$31,500, totaling \$400,988; and

WHEREAS, by Resolution No. 23-046 (January 24, 2023), a contract amendment to extend the end date of the contract was authorized, extending the contract to March 31, 2024; and

WHEREAS, by Resolution No. 24-027 (January 2, 2024), a contract amendment was authorized to allow for continued assistance during greenway construction, amending the not-to-exceed amount to \$410,988 and extending the term of the contract to August 31, 2025; and

WHEREAS, by Resolution No. 24-372 (July 30, 2024), a contract amendment was authorized to allow for continued assistance during greenway construction, amending the not-to-exceed amount to \$430,988; and

WHEREAS, continued need for assistance is expected in the final phases of construction; and

WHEREAS, staff recommends the continuation of the design contract with Short-Elliott-Hendrickson, Inc., for the duration of the trail construction process to advise on potential design modifications due to challenges encountered within the project area.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to amend a contract with Short-Elliott-Hendrickson, Inc. in an amount not to exceed \$450,988 to allow for continued design consulting services during construction of the Minnesota River Greenway; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to amend a contract with Short-Elliott-Hendrickson, Inc. to extend the term of the contract to December 31, 2026.

Ayes: 7

**10.6** Resolution No: 25-210

Authorization To Execute Contract With HR Green, Inc. For Professional Services For Highway 42 Pedestrian And Traffic Safety Improvements In Hastings And Amend 2025 Transportation Capital Improvement Program Budget, County Project 42-161

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Hastings are advancing County Project (CP) 42-161; and

WHEREAS, CP 42-161 will improve trail facilities, traffic safety, and pavement quality on CSAH 42 from Lock Boulevard to Trunk Highway 61; and

WHEREAS, the City of Hastings is partnered with Dakota County on CP 42-161 and will provide contribution towards project costs in accordance with the Dakota County 2040 Transportation Plan; and

WHEREAS, Dakota County retained HR Green, Inc., in September 2023 to conduct a planning study and preliminary design plans for CP 42-161; and

WHEREAS, improvements to CSAH 42 were identified through this contract that achieve the objectives of CP 42-161; and

WHEREAS, HR Green, Inc., submitted a proposal for the development of preliminary and final plans for CP 42-161 in response to an updated scope of work developed by Dakota County with a fee of \$211,467; and

WHEREAS, Dakota County has reviewed the proposal and determined it to be responsive to the scope.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Transportation Director to execute a contract with HR Green, Inc. to complete preliminary and final design plans for County Project 42-161 in Hastings in an amount not to exceed \$211,467, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2025 Transportation Capital Improvement Program Budget be amended as follows:

|                      |                 |
|----------------------|-----------------|
| <b>Expense</b>       |                 |
| 42-161               | <u>\$18,000</u> |
| <b>Total Expense</b> | <b>\$18,000</b> |

|                      |                 |
|----------------------|-----------------|
| <b>Revenue</b>       |                 |
| CSAH                 | <u>\$18,000</u> |
| <b>Total Revenue</b> | <b>\$18,000</b> |

Ayes: 7

**10.7** Resolution No: 25-211

Approval Of Final Plats Recommended By Plat Commission

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

DAKOTA MEADOWS Farmington

Ayes: 7

**10.8 Resolution No: 25-212**

Authorization To Amend Budget To Transfer Funds From Transportation Capital Improvement Program Transit Set Aside To Social Services Jail Transportation Project

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the Dakota County Transportation Capital Improvement Program (CIP) established the Transit Service Expansion Capital and Operating Set Aside (ST0005) to support County identified transit needs and priorities; and

WHEREAS, the Dakota County Jail Transportation Program was established to address the critical need for transportation services for recently released inmates from the Dakota County Jail; and

WHEREAS, the Dakota County Jail Transportation Program provides free transportation for individuals recently released from jail within a 24-mile radius of the Dakota County Jail, taking individuals to their destinations or to a transit hub where they can access public transportation; and

WHEREAS, the Dakota County Jail Transportation Program does not have a permanent funding source; and

WHEREAS, the Dakota County Board of Commissioners discussed and directed staff to utilize the 2025 Transit Service Expansion Capital and Operating Set Aside (ST00005) in the Transportation CIP to fund the Jail Transportation Program during the February 11, 2025, Physical Development Committee of the Whole; and

WHEREAS, a budget amendment is needed to transfer funds from ST00005 to the Jail Transportation Project.

NOW, THEREFORE, BE IT RESOLVED, That the 2025 Transportation Capital Improvement Program is hereby amended as follows:

**Expense**

Transit Service Expansion Set-aside (ST00005)

(\$145,000)

---

|                      |                    |
|----------------------|--------------------|
| <b>Total Expense</b> | <b>(\$145,000)</b> |
|----------------------|--------------------|

**Revenue**

|                 |                    |
|-----------------|--------------------|
| Sales & Use Tax | <u>(\$145,000)</u> |
|-----------------|--------------------|

|                      |                    |
|----------------------|--------------------|
| <b>Total Revenue</b> | <b>(\$145,000)</b> |
|----------------------|--------------------|

; and

BE IT FURTHER RESOLVED, That the 2025 Social Services operational budget is hereby amended as follows:

**Expense**

|                             |                  |
|-----------------------------|------------------|
| Jail Transportation Program | <u>\$145,000</u> |
|-----------------------------|------------------|

|                      |                  |
|----------------------|------------------|
| <b>Total Expense</b> | <b>\$145,000</b> |
|----------------------|------------------|

**Revenue**

|                 |                  |
|-----------------|------------------|
| Sales & Use Tax | <u>\$145,000</u> |
|-----------------|------------------|

|                      |                  |
|----------------------|------------------|
| <b>Total Revenue</b> | <b>\$145,000</b> |
|----------------------|------------------|

Ayes: 7

**10.9** Resolution No: 25-213

Authorization To Submit Grant Application For Corridors Of Commerce Project Readiness Activities For Financial Year 2025

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the Minnesota Department of Transportation is requesting project submittals for the Corridors of Commerce Project Readiness grant program; and

WHEREAS, funding for County Project (CP) 42-170, a grade-separated interchange at Trunk Highway 3 and County State Aid Highway 42, will strive to address traffic capacity issues found in a recent study and increase safety at the intersection; and

WHEREAS, state funding of projects reduces the burden on local taxpayers for local and regional improvements; and

WHEREAS, project submittals are due on April 26, 2025; and

WHEREAS, CP 42-170 is consistent with the adopted Dakota County Comprehensive Plan.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the submittal of County Project 42-170, the grade-separated interchange at Trunk Highway 3 and County State Aid Highway 42, to the Minnesota Department of Transportation for the 2025 Corridors of Commerce Project Readiness grant program.

Ayes: 7

**10.10** Resolution No: 25-214

Authorization To Execute Reimbursement And Relocation Agreement With Northern States Power Company And Authorization To Execute Encroachment Agreement With Enterprise Energy LLC And Marathon Pipe Line LLC Along County State Aid Highway 32 In City Of Inver Grove Heights, County Project 32-65

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Inver Grove Heights are proceeding with County Project (CP) 32-65; and

WHEREAS, the project will reconstruct 117th Street East from County State Aid Highway (CSAH) 71 (Rich Valley Boulevard) to the Trunk Highway (TH) 52/117th Street Interchange; and

WHEREAS, the purpose of the project is to meet 10-ton design standards, enhance transportation system efficiency and mobility, reduce access points, improve pavement conditions, and facilitate the phased development of an essential east-west transportation corridor within the region; and

WHEREAS, the 117th Street corridor is a part of the more extensive CSAH 32 network in Dakota County, which connects Interstate 35W in Burnsville to TH 52 in Inver Grove Heights; and

WHEREAS, the 117th Street and CSAH 71 corridors are considered Tier 1 regional truck corridors; and

WHEREAS, the design includes a two-lane, median-divided roadway for a one-mile segment of 117th Street between Rich Valley Boulevard and the Flint Hills Resources Refinery access, just west of the TH 52/117th Street Interchange; and

WHEREAS, the County is the lead agency for the construction of the project; and

WHEREAS, Northern States Power Company dba Xcel Energy (Xcel) transmission lines and poles are located within its own easement; and

WHEREAS, Enterprise Energy LLC (Enterprise) and Marathon Pipe Line LLC (Marathon) underground petroleum pipelines are located within their own easements; and

WHEREAS, the three utility companies have the right of occupancy in their existing location because they hold an easement interest, the taking of which is compensable in eminent domain; and

WHEREAS, in order to proceed with project development, Xcel is requesting

that Dakota County execute a scoping agreement to reimburse Xcel in an amount not to exceed \$1,206,000 for actual costs incurred for the cost of the preliminary engineering and design; and

WHEREAS, utilities are allowed to co-locate within public right-of-way pursuant to Minn. Stat. 222.37, which requires a permit, which is processed under the County's right-of-way Ordinance No. 126; and

WHEREAS, because the County recognizes that Xcel, Enterprise, and Marathon are located in their existing easement, Dakota County must forego the permit condition that requires utilities to relocate at their own cost for County Projects, and instead, the County will pay to relocate the utility structure on this parcel if needed in the future; and

WHEREAS, to proceed with the project, Xcel requested that Dakota County enter into an agreement for reimbursement and relocation of the transmission line that is in their own easements; and

WHEREAS, encroachment agreements are required for work over Enterprise Energy's four-inch petroleum pipeline and Marathon's eight-inch petroleum pipeline that are in their own easements; and

WHEREAS, the Xcel relocation agreement provides for payment of contractual obligations before commencing the work; and

WHEREAS, payments must be made to displaced utility facilities at the time they are needed to relocate; and

WHEREAS, Xcel estimates that the cost of relocating its transmission line facilities, including engineering, materials, and construction, is \$1,206,000; and

WHEREAS, the cost to the County will be for actual costs incurred by Xcel in carrying out the relocation of its facilities; and

WHEREAS, in order to proceed with construction, Dakota County must enter into an agreement with Xcel to identify costs and responsibilities associated with the relocation of transmission lines and poles; and

WHEREAS, staff recommends execution of a relocation agreement with Xcel for the transmission line relocation associated with the encroachment of the project on the transmission line easement to proceed with CP 32-65.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agreement with Northern States Power Company dba Xcel Energy for the design, materials, easement acquisition, and construction of the transmission line relocation in the amount of the actual cost, estimated at \$1,206,000, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agreement with Enterprise Energy LLC and Marathon Pipe Line LLC for an encroachment agreement to define practices for construction activity within their easement to avoid impacts to the pipelines.

Ayes: 7

## **11. Public Services and Revenue**

### **11.1 Resolution No: 25-215**

Scheduling Of Public Hearing To Receive Comments On Proposed Ordinance Regulating Registration And Sale Of Cannabis Products, And Amend 2025 Fee Schedule

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, pursuant to the authority vested in it by Minn. Stat. § 342.13 to adopt reasonable restrictions of the operation of a cannabis business in the unincorporated areas of Dakota County and in any political subdivision located in Dakota County that has consented to Dakota County administering retail registration and the County has agreed to take on the authority; and

WHEREAS, pursuant to the authority vested in it by Minn. Stat. § 342.22 to issue local registrations to retailers for the sale of cannabis in the unincorporated areas of Dakota County and in any political subdivision located in Dakota County that has consented to Dakota County administering retail registration and the County has agreed to take on the authority to regulate cannabis and lower-potency hemp edibles to Dakota County; and

WHEREAS, staff from the County Attorney's Office, Sheriff's Office, Public Health, and Public Services and Revenue Division recommend that a cannabis ordinance is adopted; and

WHEREAS, the 2025 Fee Schedule must be amended to include fees associated under this ordinance for retail registration of cannabis retailers and temporary cannabis event licenses; and

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public of this cannabis ordinance in Dakota County; and

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public of the amendment to the 2025 fee schedule in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing at 9:00 a.m. on May 20, 2025, in the Boardroom of the Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota to receive comments on the proposed

Cannabis Ordinance and amendment to the 2025 Fee Schedule in Dakota County; and

BE IT FURTHER RESOLVED, That the Public Services and Revenue Division is hereby directed to publish in the official county newspaper and on the website, notice of the public hearing and the County Board's intent to adopt a cannabis ordinance and amend the 2025 fee schedule.

Ayes: 7

**11.2** Resolution No: 25-216

Approval Of Intoxicating Liquor Consumption And Display (Set Up) Permit For United Steel Workers, Local 662

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, the United Steel Workers, Local 662 has submitted to the Commissioner of Public Safety an application for an on-business-premises intoxicating liquor Consumption and Display (Set Up) Permit for the period of April 1, 2025 through March 31, 2026; and

WHEREAS, pursuant to Minn. Stat. §340A.414, a Consumption and Display Permit issued by the Commissioner of Public Safety is not effective until approved by the local government where the establishment is located; and

WHEREAS, the United Steel Workers, Local 662 businesses premises is located in Vermillion Township in Dakota County; and

WHEREAS, the County Attorney and County Sheriff have reviewed the application and find that the applicant is eligible to receive a permit.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following application for an on premises intoxicating liquor Consumption and Display permit for the period of April 1, 2025 through March 31, 2026, and recommends issuance of the permit by the State Alcohol and Gambling Enforcement Division upon payment of the proper fees:

Vermillion Township

United Steelworkers, Local 662      \$288.00    Consumption and Display (Set Up) Permit

Ayes: 7

**11.3** Resolution No: 25-217

Approval Of Application For Temporary Intoxicating On-Sale Liquor License During Dakota County Fair From Dakota County Agricultural Society, Inc.

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, an application was received from the Dakota County Agricultural Society, Inc. for a 7-day temporary on-sale intoxicating liquor license for the Dakota County Fair held August 4-10, 2025 at the Dakota County Fairgrounds in

Castle Rock Township; and

WHEREAS, Castle Rock Township approved the application on April 8, 2025; and

WHEREAS, the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division will not issue a 7-day temporary on-sale intoxicating liquor license for the agricultural society for sales during the county fair without prior approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application from the Dakota County Agricultural Society, Inc. for a 7-day temporary on-sale intoxicating liquor license from August 4-10, 2025 during the Dakota County Fair held at the Dakota County Fairgrounds in Castle Rock Township; and

BE IT FURTHER RESOLVED, That the Public Services and Revenue Division is authorized to approve the application and upon payment of the proper fees, submit it to the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division to issue the license.

Ayes: 7

**11.4 Resolution No: 25-218**

Approval Of Application For Temporary Intoxicating On-Sale Liquor License During Midwest Mopars In The Park From Dakota County Agricultural Society, Inc.

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, an application was received from Dakota County Agricultural Society, Inc. for a temporary on-sale intoxicating liquor license during the Midwest Mopars in the Park car show held May 30 through June 1, 2025, at the Dakota County Fairgrounds in Castle Rock Township; and

WHEREAS, Castle Rock Township approved the application on April 8, 2024; and

WHEREAS, the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division will not issue a temporary on-sale intoxicating liquor license without prior approval by the County Board.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application from Dakota County Agricultural Society, Inc. for a temporary on-sale intoxicating liquor license during the Midwest Mopars in the Park car show held May 30 through June 1, 2025, at the Dakota County Fairgrounds in Castle Rock Township; and

BE IT FURTHER RESOLVED, That the Public Services and Revenue Division is authorized to approve the application and upon payment of the proper fees,

submit it to the Minnesota Department of Public Safety, Alcohol and Gambling Enforcement Division to issue the license.

Ayes: 7

**11.5** Resolution No: 25-219

Approval Of Application For Assemblage Of Large Number Of People License For Farmington Area Enhancement Group

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, application has been submitted by Farmington Enhancement Group to hold the Top the Tater Days Parade line up at the Dakota County Fairgrounds in Castle Rock Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been reviewed for compliance with County Ordinance No. 112 and has been approved by the Public Services and Revenue Division, Public Health Department, Risk Management, Transportation Department and Sheriff's Office; and

WHEREAS, the licensee has agreed to comply with the requirements of Ordinance No. 112, including the noise requirements; and

WHEREAS, Castle Rock Township has reviewed the application for this event and approves this to be brought before the Dakota County Board of Commissioners for approval.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License received by Farmington Enhancement Group to hold Parade line up on Saturday, June 29, 2025, between the hours of noon and 2:30 p.m. at the Dakota County Fairgrounds and authorizes the Public Service and Revenue Division to issue the license.

Ayes: 7

**11.6** Resolution No: 25-220

Approval Of Application For Assemblage Of Large Numbers Of People License For Midwest Mopars, Inc.

Motion: Joe Atkins

Second: Laurie Halverson

WHEREAS, an application has been submitted by Midwest Mopars, Inc. to hold the Midwest Mopars in the Park car show and swap meet from May 30 to June 1, 2025, at the Dakota County Fairgrounds, 4008 220th Street West, Farmington, in Castle Rock Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been reviewed for compliance with the County Ordinance No. 112 and has been

approved by the Public Services and Revenue Division, Public Health Department, Risk Management Department, Transportation Department and Sheriff's Office; and

WHEREAS, Castle Rock Township approved the application on April 8, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License received by Midwest Mopars, Inc. to hold the Midwest Mopars in the Park car show and swap meet from May 30 to June 1, 2025, from 9:00 a.m. until 5:00 p.m. each day at the Dakota County Fairgrounds, 4008 220th Street West, Farmington, in Castle Rock Township, and authorizes the Public Services and Revenue division to issue the license.

Ayes: 7

## **REGULAR AGENDA**

### **12. Presentation**

#### **12.1 Metropolitan Mosquito Control District Annual Presentation**

Alex Carlson, Metropolitan Mosquito Control District Public Affairs Manager presented the annual Mosquito Control District presentation. Alex spoke to District services, mosquito life cycle and control, overview of mosquitoes in Minnesota, 2024 season overview and 2025 season plans and financial update. Brian, Office Manager (Rosemount Facility) and Daniel Huff (Executive Director) were available for questions.

### **13. Interagency Reports/Commissioner Updates**

Interagency reports and Commissioner updates were presented.

### **14. County Manager's Report**

County Manager Heidi Welsch noted the following:

- Today, April 22 is recognized as Earth Day. Thank you to Environmental Resources staff that work to make improvements in their everyday work.
- Spring! event at Spring Lake Park is happening on Saturday, April 26. The public is invited to share in the activities that also include celebrating the parks 50th anniversary.
- The Mighty Mississippi Clean Up event is happening in Hastings as well as an event in South St. Paul. Thank you to all that volunteer to clean up our rivers and lakes.

### **15. Information**

#### **15.1 Information**

See Attachment for future Board meetings and other activities.

### **16. Adjournment**

#### **16.1 Resolution No: 25-221**

Adjournment

Motion: Laurie Halverson

Second: Liz Workman

On a motion by Commissioner Halverson, seconded by Commissioner Workman, the meeting was adjourned at 9:57 a.m.

Ayes: 7

Mike Slavik  
Chair

ATTEST

Heidi Welsch  
County Manager