



# Dakota County

## Community Services Committee of the Whole

### Minutes

Tuesday, October 11, 2022

9:00 AM

Conference Room L139 Western  
Service Center, Apple Valley

#### 1. Call To Order And Roll Call

**Present:** Commissioner Slavik, Commissioner Gaylord, Chairperson Halverson, Commissioner Atkins, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

Also in attendance were Matt Smith, County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 9:00 a.m. by the Chair, Commissioner Laurie Halverson.

The audio of this meeting is available upon request.

#### 2. Audience

Commissioner Laurie Halverson asked if there was anyone in the audience that wished to address the Committee. No one came forward and no one submitted comments to CountyAdmin@co.dakota.mn.us.

#### 3. Approval Of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the agenda was unanimously approved. The motion carried unanimously.

Ayes: 7

#### 4. Consent Agenda

Motion: Kathleen A. Gaylord

Second: Joe Atkins

On a motion by Commissioner Gaylord, seconded by Commissioner Atkins, the consent agenda was unanimously approved as follows:

##### 4.1 Approval Of Minutes Of Meeting Held On September 13, 2022

Motion: Kathleen A. Gaylord

Second: Joe Atkins

##### 4.2 Authorization To Amend Joint Powers Agreement With Minnesota Department Of Corrections To Provide Secure Programming For Juvenile Females

Motion: Kathleen A. Gaylord

Second: Joe Atkins

WHEREAS, Dakota County Community Corrections currently has a joint powers agreement (JPA) with the Minnesota Department of Corrections (MN DOC) to provide secure placement, gender specific services, necessary assessment and programming for any juvenile female (“resident”) that Dakota County agrees to accept; and

WHEREAS, Dakota County Community Corrections has complete discretion whether it will accept a particular resident, which will depend on its existing security, health, order and safety needs of its facility, the Juvenile Service Center (JSC), at the time a particular request by the State is made; and

WHEREAS, by Resolution No. 20-516 (October 20, 2020), the Dakota County Board of Commissioners authorized execution of a JPA with MN DOC for secure programming for juvenile females at the JSC; and

WHEREAS, the end date in the resolution was erroneously written as August 31, 2021, however, the correct end date is listed in the JPA, August 31, 2023; and

WHEREAS, staff is requesting an amendment to the JPA to increase the daily rate Dakota County will bill MN DOC from \$295 to \$340; and

WHEREAS, the total obligation of the State under this agreement will not exceed \$150,000 per youth, or \$295,000 in total, which has not changed from the original JPA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Service Director to amend the joint powers agreement with the Minnesota Department of Corrections to provide secure programming for juvenile females, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, service rates, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That this service will end immediately in the event that sufficient funds from county, state or federal sources are no longer available to continue this service.

This item was approved and recommended for action by the Board of Commissioners on 10/18/2022.

**4.3** Authorization To Amend Contract With YMCA Of The Greater Twin Cities For Drop-In Childcare Services

Motion: Kathleen A. Gaylord

Second: Joe Atkins

WHEREAS, the Community Service Division has provided drop-in childcare services at the Northern Service Center for many years to assist Dakota County customers accessing services; and

WHEREAS, YMCA staff must observe approved policies and procedures in accepting and releasing children for care, explaining policies and procedures to parents or guardians regarding use of the services, and caring for children in a safe, developmentally appropriate manner that provides a positive experience for children while at the childcare center; and

WHEREAS, by Resolution No. 15-588 (November 17, 2015), the County Board authorized execution of a contract with the YMCA of the Greater Twin Cities (YMCA) for the period of January 1, 2016 through December 31, 2016, for the provision of drop-in childcare services; and

WHEREAS, the Dakota County Services Division issued a Request for Proposal (RFP) on September 19, 2016, and one proposal was received in response to the RFP; and

WHEREAS, a team comprised of multidisciplinary County staff reviewed the proposal and recommended the contract be awarded to the YMCA for drop-in childcare services; and

WHEREAS, by Resolution No. 16-599 (November 29, 2016), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2017 through December 31, 2017, for the provision of drop-in childcare services; and

WHEREAS, by Resolution No. 17-573 (November 14, 2017), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2018 through December 31, 2020, for the provision of drop-in childcare services; and

WHEREAS, by Resolution No. 21-034 (January 12, 2021), the County Board authorized execution of a two-year contract with the YMCA for a period of January 1, 2021 through December 31, 2022, for the provision of the drop-in childcare services, in a not to exceed contract amount of \$159,491; and

WHEREAS, childcare services were not provided due to COVID 19, therefore this service was not solicited in 2022; and

WHEREAS, a solicitation for childcare services will be issued in 2023; and

WHEREAS, staff is seeking County Board approval to execute an amendment to the contract with the YMCA to add \$79,746 to the contract for a total not to exceed contract amount of \$239,237 and to extend the expiration date through December 31, 2023, to allow for a solicitation to occur in 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an amendment to the contract with the YMCA of the Greater Twin Cities for drop-in child care services to add \$79,746 for a total not to exceed contract amount of \$239,237 to be reimbursed at a rate of \$6,645.46 per month, totaling the respective contract amount, and to extend the expiration date through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the number and types of clients served, type of services provided, contract amount, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract amount authorized for the period of January 1, 2023 through December 31, 2023, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1 of each year as applicable.

This item was approved and recommended for action by the Board of Commissioners on 10/18/2022.

**4.4** Ratification Of Minnesota Department Of Health Strong Foundations Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement And Related Contracts

Motion: Kathleen A. Gaylord

Second: Joe Atkins

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, Public Health has a long history of providing home visiting services to families in Dakota County, utilizing the MDH Strong Foundations grant, and the Maternal, Infant, Early Childhood Home Visiting (MIECHV) grant to fund these services; and

WHEREAS, MIECHV is a federally funded program that uses evidence-based home visiting services to achieve positive outcomes for pregnant people and parents with young children; and

WHEREAS, the Strong Foundations grant is a combination of state and federal funds for evidence-based home visiting services supporting women, infants, young children, and families in the community; and

WHEREAS, the current Strong Foundations and MIECHV grants are set to expire on December 31, 2022; and

WHEREAS, in order to create efficiencies, MDH released a Request for Proposal that consolidated grant funding sources into one application also titled, Strong Foundations, ensuring stable funding to provide family home visiting services to county residents over the next five years; and

WHEREAS, beginning January 1, 2023, the Strong Foundations grant will be used exclusively to support the Maternal Early Childhood Sustained Home Visiting (MECSH) evidence-based home visiting model at Dakota County; and

WHEREAS, Dakota County Public Health applied and was awarded \$1,259,535 for a five-year Strong Foundations grant for the period of January 1, 2023 through December 31, 2023; and

WHEREAS, funding will be determined annually and is expected to remain stable; and

WHEREAS, in addition, MDH awarded Dakota County Public Health an additional \$19,477 to cover the salary and travel costs associated with Dakota County's role as a MECSH Apprentice Trainer; and

WHEREAS, the Strong Foundations grant will fund a total of 10.5 full-time equivalent (FTE) public health nurses, staff, and supervisors, as well as a reflective practice consultant who meets monthly with home visitors and supervisors to discuss best practice approaches to effectively promote health development in children and families.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes ratification of Dakota County's application for the Minnesota Department of Health (MDH) Strong Foundations grant for the period of January 1, 2023 through December 31, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to accept the Strong Foundations grant funds for the Dakota County Public Health Department, in the amount of \$1,259,535 effective January 1, 2023 through December 31, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute the grant agreement with MDH for the Strong Foundations grant for the period of January 1, 2023 through December 31, 2028, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute any necessary contracts that are a result of the need to provide services in relation to the MDH Strong Foundations work, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents (FTEs), consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Adopted Budgets, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 10/18/2022.

**4.5** Authorization To Execute Contracts For Children And Family In-Home And Community-Based Services

Motion: Kathleen A. Gaylord

Second: Joe Atkins

WHEREAS, under the Minnesota Comprehensive Children's Mental Health Act, specifically Minn. Stat. § 245.4874, subd. 1, a variety of services are mandated for youth who are emotionally or severely emotionally disturbed; and

WHEREAS, the juvenile protection provisions of the Juvenile Court Act, Minn. Stat. § 260C, requires counties to make efforts to prevent out-of-home placement and address risks that may necessitate placement through child protection; and

WHEREAS, by Resolution No. 19-776 (October 29, 2019), the Dakota County Board of Commissioners authorized contracts with the selected vendors for the period of January 1, 2020 through December 31, 2021; and

WHEREAS, by Resolution No. 21-490 (October 19, 2021), the Dakota County Board of Commissioners authorized amendments to contracts with the selected vendors, extending the expiration date to December 31, 2022; and

WHEREAS, Children and Family Services conducted a comprehensive solicitation process in the summer of 2022 that resulted in 23 selected proposals, four (Arcpoint Labs, Lopno and Associates, Mosaic Services and

Nexus-FACTS) of which require County Board authorization as their contracted services will exceed \$100,000 each over the two-year contract period of January 1, 2023 through December 31, 2024; and

WHEREAS, the array of services and vendors provides flexibility for the Children and Family Services to respond to issues to be addressed in casework, and the resulting contracts are the legal documents to protect and be responsive to Dakota County taxpayers to ensure effective service outcomes, competitive price, and liability protections; and

WHEREAS, funding for these contracts will be included in the 2023 and 2024 County Manager's Recommended Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for In-home and Community-based services for youth and families for the period of January 1, 2023 through December 31, 2024, subject to approval by the County Attorney's Office as to form, as follows:

**Arcpoint Labs - Drug Testing:**

1. \$319.30 for Hair Follicle Testing
2. \$68.67 for Oral Saliva
3. \$319.30 for Nail Testing
4. \$33.19 for Transdermal Patch
5. IRS rate for travel
6. No Show at 80% of rate

**Lopno and Associates:**

1. Parenting Assessments - \$117.99/hour for up to 15 hours
2. Psychological Evaluations - Current Medical Assistance Rates

**Mosaic:**

1. Bridging Stabilization Program - \$8,328.23 per clinic Treatment
2. Systemic Family Therapy (SFT) - \$8,328.23 per clinic Treatment

**Nexus-Facts:**

1. Attachment & Behavioral Catch-Up:
  - a. \$30.09/hour - Non-Degreed Staff
  - b. \$85.36/hour - Degreed Staff
  - c. IRS rate for travel
2. Bridging Stabilization Program - \$8,328.23 per clinic Treatment
3. Systemic Family Therapy (SFT) - \$8,328.23 per clinic Treatment
4. Brief Counseling - \$145.19/hour for direct face-to-face contact with family
5. Day Treatment - Current Medical Assistance Rates
6. Psychological Evaluations - Current Medical Assistance Rates

; and

BE IT FURTHER RESOLVED, That the contract(s) shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That service rates for contracts authorized for the period of January 1, 2023 through December 31, 2024, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1, 2023, as applicable.

This item was approved and recommended for action by the Board of Commissioners on 10/18/2022.

**4.6** Authorization To Enter Into A Joint Powers Agreement With State Of Minnesota, Acting Through Its Commissioner Of Minnesota Department Of Veterans Affairs, For Transportation Services To Veteran Affairs Medical Center In Minneapolis

Motion: Kathleen A. Gaylord

Second: Joe Atkins

WHEREAS, the Hastings Veterans Home, owned and operated by the Minnesota Department of Veteran Affairs (MDVA), is a 179-bed domiciliary care facility for honorably discharged veterans and their spouses, located in Hastings, Minnesota; and

WHEREAS, the Hastings Veterans Home provides residents twice daily round-trip van rides from the Hastings Veterans Home to the Minneapolis VA Medical Center (VAMC) for those who need additional medical and dental care at the VAMC; and

WHEREAS, the relationship and respective responsibilities between the Dakota County Veteran Services Office and the MDVA have been positive and long-standing through a JPA arrangement; and

WHEREAS, staff recommends authorization to execute a JPA between the Dakota County Veteran Services Office and the MDVA for the purpose of providing free transportation services for Dakota County veterans who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the VAMC.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute

a joint powers agreement between the Minnesota Department of Veterans Affairs and Dakota County Veterans Services Office for the purpose of providing free transportation services for Dakota County veterans who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the Minneapolis VA Medical Center through August 14, 2023, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 10/18/2022.

## 5. Regular Agenda

### 5.1 Update On Children And Family Services, Including Impacts Of Service Provider Capacity Challenges

Evan Henspeter, Director, Social Services and Suzanne Tuttle, Deputy Director, Social Services, presented on this item and stood for questions. This item was on the agenda for informational purposes only. No staff direction was given by the Committee.

Information only; no action requested.

### 5.2 Update On Homelessness Prevention Recommendations

Evan Henspeter, Director, Social Services and Madeline Kastler, Deputy Director, Social Services, presented on this item and stood for questions. This item was on the agenda for informational purposes only. No staff direction was given by the Committee.

Information only; no action requested.

### 5.3 Update On Aspen House Youth Shelter In Mendota Heights

Evan Henspeter, Director, Social Services and Suwana Kirkland, Director, Community Corrections, presented on this item and stood for questions. This item was on the agenda for informational purposes only. No staff direction was given by the Committee.

Information only; no action requested.

## 6. Community Services Directors Report

Marti Fischbach, Division Director, referred the Committee to the written report that was provided to them. She made note of the story about the formation of a workgroup to deal with provider and staffing shortages. The Commissioners requested the flyer regarding the Community Engagement meetings about the Crisis and Recovery Center be sent to them.

## 7. Adjournment

### 7.1 Adjournment

Motion: Mary Hamann-Roland

Second: Kathleen A. Gaylord

On a motion by Commissioner Mary Hamann-Roland, seconded by Commissioner Kathleen A. Gaylord, the meeting was adjourned at 10:29 a.m.

Ayes: 7

Respectfully submitted,

\_\_\_\_\_  
Colleen Collette, Administrative Coordinator  
Community Services Division

DRAFT