



Dakota County

Board of Commissioners

Minutes

Tuesday, May 6, 2025

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call to Order and Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner William Droste
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Absent: Commissioner Laurie Halverson
Commissioner Liz Workman

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Slavik who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Slavik noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. The following were present and shared comments:
Mellissa Corniea (Eagan); CSAH 26
Randy Bailey (Apple Valley); Rick's Bike Sale

4. Agenda

4.1 Resolution No: 25-222
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Joe Atkins

Second: William Droste

Ayes: 5

CONSENT AGENDA

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the Consent agenda was approved as follows:

5. County Administration - Approval of Minutes

- 5.1** Resolution No: 25-223
Approval of Minutes of Meeting Held on April 22, 2025

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 5

- 5.2** Resolution No: 25-224
Appointment To Public Art Advisory Committee

Motion: Mary Hamann-Roland

Second: William Droste

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following Youth to the Public Art Advisory Committee for a one-year Youth term ending December 31, 2025:

At-large Youth, Ankit Mukhopadhyay

Ayes: 5

6. Central Operations

- 6.1** Resolution No: 25-225
Authorization To Execute Contract With Clockwork Active Media Systems, LLC
For Discovery Work Prior To Implementation Of New County Public Website
Platform

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the County advertised for proposals for the public website platform replacement project; and

WHEREAS, the County received proposals from 26 qualified vendors on October 11, 2024; and

WHEREAS, project staff reviewed the proposals and determined that proposal from Clockwork Active Media Systems, LLC provides the best value to the County for discovery work prior to implementing a new county website platform; and

WHEREAS, the costs for the discovery work are \$338,100 for a total contract cost of \$338,100; and

WHEREAS, sufficient funds are available Central Operations Administration budget to support these purchases.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute a contract with Clockwork Active Media Systems, LLC for the discovery project in an amount not to exceed \$338,100, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Deputy County Manager is authorized to amend the contract with Clockwork Active Media Systems, LLC and increase the cost up to an additional \$33,810 (10 percent) if necessary for unanticipated contingencies.

Ayes: 5

6.2 Resolution No: 25-226

Authorization To Execute Contract With Scalence LLC, Subsidiary Of Artech LLC, For Replacement Of County Public Website Platform

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the County advertised for proposals for the Public Website Platform Replacement Project; and

WHEREAS, the County received proposals from 26 qualified vendors on October 11, 2024; and

WHEREAS, project staff reviewed the proposals and determined that the proposal from Scalence LLC, a subsidiary of Artech LLC provides the best value to the County to implement Adobe Experience Manager for the Public Website Platform Replacement Project; and

WHEREAS, the costs for the Public Website Platform Replacement Project are \$1,265,108 for the first year, \$346,995 for the second year, \$364,733 for the third year, \$383,712 for the fourth year, and \$404,020 for the fifth year, for a total contract cost of \$2,764,568; and

WHEREAS, funding for the 2025 portion of the project is available in the Central Operations Administration budget (\$661,034) and Central Operations BIP (\$604,074).

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute a contract with Scalence LLC, a subsidiary of Artech LLC, for the Public Website Platform Replacement Project in an amount not to exceed \$2,764,568, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Deputy County Manager is authorized to amend the contract with Scalence LLC, a subsidiary of Artech LLC, and increase the cost up to an additional \$126,511 (10 percent of Year 1 costs) if necessary for unanticipated contingencies.

Ayes: 5

6.3 Resolution No: 25-227

Authorization To Ratify Contract With SHI International Corp. For Increased Adobe License Costs

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, Dakota County has an existing contract with SHI International Corp. for Adobe licenses for the period of April 12, 2023 to April 11, 2026 for a contract amount of \$294,673.31; and

WHEREAS, during the current three-year licensing agreement, additional licenses were needed by county staff, increasing the overall costs above the initial agreement amount; and

WHEREAS, to continue services with SHI International Corp. and Adobe Inc. to provide Dakota County staff with document and digital media software tools to complete tasks for daily county business; and

WHEREAS, staff recommends ratifying the contract amendment with SHI International Corp. to include additional licensing costs for Adobe software products; and

WHEREAS, the projected total cost of the amendment is not to exceed \$50,000; and

WHEREAS, sufficient funding is available in the Information Technology budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the amended contract with SHI International Corp. to include increased Adobe license costs not to exceed \$50,000, for a new not to exceed contract amount of \$344,673.31.

Ayes: 5

7. County Board/County Administration

7.1 2024 Gift Acceptance Report

Information only; no action requested.

8. Community Services

8.1 Resolution No: 25-228

Proclamation Of National Nurses Week In Dakota County May 6-12, 2025

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. Ch. 145A, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, every year from May 6-12, nurses are recognized for their service and dedication to caring for and improving the health of others nationwide through National Nurses Week; and

WHEREAS, Nurses Week celebrates and honors the unwavering commitment nurses make to their patients/clients, their communities, and our healthcare system; and

WHEREAS, this year's theme, "The Power of Nurses" highlights the invaluable contributions of nurses worldwide; and

WHEREAS, nurses play a vital role in the health and well-being of Dakota County residents at an individual and community level as they work to assess, develop and deliver appropriate plans of care, monitor conditions and respond to emergencies, educate, collaborate and advocate for policy to improve health for all; and

WHEREAS, Dakota County employs over 60 nurses who work across the Community Services Division in a variety of programs and units, including Administration, Community Living Services, Disease Prevention and Control, Emergency Preparedness, Family Health, Parent Support Outreach, and School Health; and

WHEREAS, Dakota County nurses make a difference as their work helps to keep our community healthy, safe and thriving.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 6-12, 2025, as National Nurses Week in Dakota County, honoring and recognizing nurses for their service and dedication to caring for and improving the health of Dakota County residents.

Ayes: 5

9. Physical Development

9.1 Resolution No: 25-229

Authorization To Award Bid And Execute Contract With Tech Logic Corporation To Provide Automated Materials Handling System For Wentworth Library Renovation

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the 2025-2029 Facilities Capital Improvement Program Adopted Budget includes a project to renovate the Wentworth Library; and

WHEREAS, the project includes a new automated materials handling system; and

WHEREAS, a Core Planning Group worked with Leo A Daly to develop the requirements for the automated materials handling system; and

WHEREAS, bid documents were prepared by staff with professional design support from Leo A Daly and were released for bidding on March 27, 2025; and

WHEREAS, the bid documents included a Base Bid and one Bid Alternate; and

WHEREAS, three competitive bids were received on April 17, 2025; and

WHEREAS, Tech Logic Corporation has submitted the lowest responsive and responsible bid; and

WHEREAS, staff recommends acceptance of the Base Bid and Bid Alternate #1; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Tech Logic Corporation in an amount not to exceed \$243,102.78; and

WHEREAS, the project budget is sufficient to support the issuance of the total contract value.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract with Tech Logic Corporation, 835 Hale Ave N, Oakdale, MN 55128, in an amount not to exceed \$243,102.78 for the Automated Materials Handling System for the Wentworth Library, subject to approval by the County Attorney's office as to form.

Ayes: 5

9.2 Resolution No: 25-230
Authorization To Accept Donated Property From BMR Rosemount Properties LLC In City Of Rosemount

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, BMR Rosemount Properties LLC owns real property identified by PID # 34-03210-70-026 and legally described as Parcel 9, Dakota County Road Right of Way Map No.258, according to the recorded map thereof, and Parcels 5 and 5A, Dakota County Road Right of Way Map No. 259A, according to the recorded map thereof, Dakota County, Minnesota; and

WHEREAS, the property is entirely encumbered by Trunk Highway 3 and County State Aid Highway 46 right of way; and

WHEREAS, BMR Rosemount Properties LLC has no use for the property and is choosing to donate the parcel to the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts donation of real property identified by PIN: 34-03210-70-026 from BMR Rosemount Properties LLC in the City of Rosemount.

Ayes: 5

9.3 Resolution No: 25-231

Authorization To Establish And Install School Zone Speed Limits Along County Road 4 In West St. Paul In Proximity To Heritage E-STEM Magnet School

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, to provide a safe and efficient transportation system, Dakota County designs and operates traffic control devices in accordance with the Minnesota Manual on Uniform Traffic Control Devices (MMUTCD); and

WHEREAS, school zone speed limits can be effective in promoting pedestrian safety in school zones adjacent to County Highways; and

WHEREAS, Minn. Stat. § 169.14 Subd. 5a enables local authorities to establish speed limits within a school zone of a public or non-public school upon the basis of an engineering and traffic investigation as prescribed by the Commissioner of Transportation; and

WHEREAS, the placement of signage for a school zone speed limit must comply with the MMUTCD; and

WHEREAS, a school speed limit shall not be lower than 15 miles per hour and shall not be more than 30 miles per hour below the established speed limit on an affected street or highway based on the results of the prescribed engineering investigation; and

WHEREAS, effective school zone speed limits consider the roadway design elements and area conditions to gain compliance with the established speed to maximize driver compliance and safety; and

WHEREAS, implementation of a school zone speed limit based on the engineering and traffic investigations at Heritage E-STEM Magnet School is desired as a tool to enhance safety; and

WHEREAS, the current speed limit of the roadway in the vicinity of Heritage E-STEM Magnet School is 35 miles per hour; and

WHEREAS, Independent School District 197, the City of West St. Paul, and Dakota County worked together to improve pedestrian safety, including engaging in the development of a school route plan and implementation of safety enhancements and education for the crossing of County Road 4 (Butler Avenue) east of Bidwell Street adjacent to Heritage E-STEM Magnet School; and

WHEREAS, the engineering investigation for the establishment of a legal school speed zone that maximizes safety was prepared and recommended a school zone speed limit for County Road 4 (Butler Avenue) of 25 miles per hour in the vicinity of Bidwell Street; and

WHEREAS, an engineering investigation was conducted for the roadway based on the implemented improvements to establish a legal school zone speed limit that maximized safety; and

WHEREAS, the school zone speed limit, in conjunction with a sound school route plan, school zone hazard evaluation, correction, pedestrian education, and enforcement, can effectively promote pedestrian safety in school zones.

NOW, THEREFORE, BE IT RESOLVED, That the County Engineer is hereby authorized to establish and place signage creating a school zone speed limit of 25 miles per hour on County Road 4 (Butler Avenue) focused around the crossing at Bidwell Street in the City of West St. Paul in accordance with the Minnesota Manual On Uniform Traffic Control Devices based upon the School Route Plan for the area established by Independent School District 197, the findings of prescribed engineering investigation required per Minn. Stat. § 169.14 Subd. 5a, and recognizing the implementation of roadway, school enhancements, and education.

Ayes: 5

10. Public Safety

10.1 Resolution No: 25-232

Authorization To Execute Contract With Minnesota Department Of Public Safety For 2023 Emergency Management Performance Grant

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the Federal Emergency Management Agency (FEMA) and the Minnesota Department of Public Safety, Division of Homeland Security and Emergency Management (HSEM), have awarded Dakota County the sum of \$177,271 in grant funding for the 2023 Emergency Management Performance Grant; and

WHEREAS, the grant period runs from January 1, 2023 through December 31, 2023; and

WHEREAS, the grant provides for 50 percent matching funds from Dakota County and those funds are included in the Sheriff's Office Emergency Preparedness budget; and

WHEREAS, funds received from this grant reimburse Dakota for 50 percent of the salary and benefits for the Emergency Preparedness Coordinator, Emergency Operations Plan requirements, Domestic Preparedness Committee annual fees, required emergency management conference per grant requirements, and equipment and supplies.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to execute a grant agreement with the Federal Emergency Management Agency (FEMA) and the Minnesota

Department of Public Safety, Division of Homeland Security and Emergency Management (HSEM) for the Emergency Management Performance Grant in the amount of \$177,271, subject to approval of the County Attorney's Office as to form.

Ayes: 5

11. Public Services and Revenue

11.1 Resolution No: 25-233

Approval Of Application To Conduct Excluded Bingo For Farmington Lions Club

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 5

11.2 Resolution No: 25-234

Acceptance Of Gifts To Dakota County Library

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, pursuant to Policy 1570 Gift Acceptance and adopted Donation Plan (Resolution No. 24-101, February 27, 2024), the Dakota County Board of Commissioners delegated to the County Manager or their designee - the Dakota County Library Advisory Committee - the authority to accept gifts of personal property up to \$1,500 in value for public library purposes; and

WHEREAS, the Dakota County Board of Commissioners must approve and accept gifts to the Dakota County Library with a value greater than \$1,500; and

WHEREAS, the Dakota County Library Foundation donated \$20,600 for books to the Dakota County Jail and Juvenile Service Center programs, an indoor/outdoor public address system for each library branch, and books for the Summer Discovery Program; and

WHEREAS, the Friends of the Heritage Library donated \$2,500 to the Summer Discovery Program; and

WHEREAS, the Friends of the Wescott Library donated \$2,500 to the Summer Discovery Program; and

WHEREAS, these donations will greatly enrich the capacity of Dakota County Library to offer valuable materials and programs to customers; and

WHEREAS, the Dakota County Library Advisory Committee supports acceptance of these gifts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts \$20,600 from the Dakota County Library Foundation, \$2,500 from the Friends of the Heritage Library, and \$2,500 from the Friends of the Wescott Library; and

BE IT FURTHER RESOLVED, That the adopted 2025 budget be amended as follows:

Revenue

| | |
|----------------------|-----------------|
| DCL Foundation Gifts | \$20,600 |
| Heritage Gifts | \$ 2,500 |
| <u>Wescott Gifts</u> | <u>\$ 2,500</u> |
| Total Revenue | \$25,600 |

Expense

| | |
|----------------------|-----------------|
| DCL Foundation Gifts | \$20,600 |
| Heritage Gifts | \$ 2,500 |
| <u>Wescott Gifts</u> | <u>\$ 2,500</u> |
| Total Expense | \$25,600 |

Ayes: 5

REGULAR AGENDA

12. Community Services

12.1 Resolution No: 25-235

Proclamation Of May 2025 As Older Americans Month In Dakota County

Motion: Mary Hamann-Roland

Second: Joe Atkins

Communities for a Lifetime Initiative Program Manager Jess Luce briefed this item and responded to questions.

WHEREAS, every May, the nation's observance of Older Americans Month is a time to recognize older Americans' contributions, highlight aging trends, and reaffirm our commitment to serving older adults; and

WHEREAS, the 2025 theme, "Flip the Script on Aging," focuses on transforming how society perceives, talks about, and approaches aging and encourages individuals and communities to challenge stereotypes and dispel misconceptions; and

WHEREAS, this year, take time to honor older adults' contributions and encourage them to explore the many opportunities for staying active and engaged as they age, highlighting the opportunities for purpose, exploration, and connection that come with aging.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 2025 Older Americans Month as a time to recognize older Americans' contributions, highlight aging trends, and reaffirm our commitment to serving older adults.

Ayes: 5

12.2 Resolution No: 25-236

Acknowledgment Of 2025 Public Health Achievement Awards

Motion: Mary Hamann-Roland

Second: William Droste

Communities for a Lifetime Initiative Program Manager Jess Luce briefed this item and responded to questions. Youth spoke on behalf of LiveGreen Clubs and Ann Bailey spoke on her individual achievement with DARTS. Executive Director Jason Viana was not able to attend the meeting but was recognized on behalf of The Open Door.

A reception with refreshments was held in the atrium following the meeting to honor those that received Public Health Achievement Awards.

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. Ch. 145A; and

WHEREAS, the first full week in April is officially designated as National Public Health Week and the 2025 theme was: "It Starts Here! Public health starts with each of us making a difference in our homes and communities. It's how the places we live, work and play affect our well-being"; and

WHEREAS, all have a role to play in making our communities healthier, stronger, and safer to live, learn, work, and play; and

WHEREAS, many people in Dakota County contribute time, energy, and talent in their communities to build a healthy Dakota County; and

WHEREAS, by Resolution No. 00-175 (March 21, 2000), the Dakota County Board of Commissioners, desiring to recognize and honor these contributions, established a *Public Health Achievement Award* to recognize three categories of contributions: youth, individual and community; and

WHEREAS, nominees were evaluated according to and met criteria for leadership, public health contributions, collaboration, advocacy, role model, and evidence of impact.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby presents the 2025 *Public Health Achievement Award* to the following individuals and organizations:

| Category | Individual/Organization |
|-----------------|--------------------------------|
| Youth | LiveGreen Clubs |
| Individual | Ann Bailey |
| Community | The Open Door |

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby expresses congratulations and great appreciation for their valuable

contributions to the public health mission of bringing people together to create a healthy future for all residents of Dakota County.

Ayes: 5

13. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

14. County Manager's Report

County Manager Heidi Welsch provided the following:

- Reminder that the deadline for Real ID (a federal plan that turns your state driver's license into a national ID) is May 7, 2025. A Real ID will be needed for travel; unless you are using a Passport. Heidi thanked all staff that have been processing applications, etc.
- Property Tax payments are due May 15, 2025.

15. Information

15.1 Information

See Attachment for future Board meetings and other activities.

16. Adjournment

16.1 Resolution No: 25-237 Adjournment

Motion: William Droste

Second: Joe Atkins

On a motion by Commissioner Droste, seconded by Commissioner Atkins, the meeting was adjourned at 9:45 a.m.

Ayes: 5

Mike Slavik
Chair

ATTEST

Heidi Welsch
County Manager