



Dakota County

Community Services Committee of the Whole

Agenda

Tuesday, September 13, 2022

9:00 AM

Conference Room L139, Western Service
Center, Apple Valley

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us
Emails must be received by 7:30am on the day of the meeting.
Instructions on how to participate will be sent to anyone interested.

1. Call To Order And Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. Audience

Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may send comments to CountyAdmin@co.dakota.mn.us and instructions will be given to participate during the meeting. Verbal comments are limited to five minutes.

3. Approval Of Agenda (Additions/Corrections/Deletions)

3.1 Approval Of Agenda (Additions/Corrections/Deletions)

4. Consent Agenda

4.1 Approval Of Minutes Of Meeting Held On August 16, 2022

4.2 *Community Services Administration* - Authorization To Execute Contracts For Interpretation And Translation Services

4.3 *Social Services* - Authorization To Amend 2022 Social Services Budget And Add 1.0 Full-Time Equivalent Social Worker Position

4.4 *Public Health* - Statewide Health Improvement Partnership Update

5. Regular Agenda

5.1 *Social Services* - Update On Jail Transportation Pilot

- 5.2** *Social Services* - Ratification Of Minnesota Department Of Human Services Combined Mobile Crisis Services And Home And Community Based Services Medical Assistance Percentage Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement

6. Community Services Directors Report

7. Adjournment

7.1 Adjournment

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Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1366

Agenda #: 3.1

Meeting Date: 9/13/2022

Approval Of Agenda (Additions/Corrections/Deletions)



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1367

Agenda #: 4.1

Meeting Date: 9/13/2022

Approval Of Minutes Of Meeting Held On August 16, 2022



Dakota County

Community Services Committee of the Whole

Minutes

Tuesday, August 16, 2022

9:00 AM

**Conference Room L139 Western
Service Center, Apple Valley**

1. Call To Order And Roll Call

Also in attendance were Matt Smith, County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director (attended via Zoom); Gina Adasiewicz, Director, Public Health (sat in for Ms. Fischbach); Colleen Collette, Administrative Coordinator.

The meeting was called to order at 9:01 a.m. by the Chair, Commissioner Laurie Halverson.

The audio of this meeting is available upon request.

Present: Commissioner Slavik, Commissioner Gaylord, Chairperson Halverson, Commissioner Atkins, Commissioner Holberg and Commissioner Hamann-Roland

Absent: Commissioner Workman

2. Audience

Commissioner Laurie Halverson asked if there was anyone in the audience that wished to address the Committee. No one came forward and no one submitted comments to CountyAdmin@co.dakota.mn.us.

3. Approval Of Agenda (Additions/Corrections/Deletions)

3.1 Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Kathleen A. Gaylord

Ayes: 6

4. Consent Agenda

Motion: Joe Atkins

Second: Mary Hamann-Roland

On a motion by Commissioner Atkins, seconded by Commissioner Hamann-Roland, the consent agenda was unanimously approved as follows:

4.1 Approval Of Minutes Of Meeting Held On June 14, 2022

4.2 Acceptance Of Gift To Community Corrections From Anderson Family And Authorization To Amend 2022 Community Corrections Adopted Budget

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, by Resolution No. 09-246 (May 19, 2009), it is required that gifts of real or personal property exceeding \$500 in value must be accepted by resolution of the County Board; and

WHEREAS, in July 2022 the Anderson family donated a gift of \$600 to the Community Corrections Department in support of juveniles served by Community Corrections in the New Chance program; and

WHEREAS, Community Corrections staff recommends acceptance of this gift.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the gift from the Anderson family and expresses its appreciation for this generous gift; and

BE IT FURTHER RESOLVED, That the 2022 Community Corrections Adopted Budget is amended as follows:

Expense

New Chance Gifts & Contributions	<u>\$600</u>
Total Expense	\$600

Revenue

New Chance Gifts & Contributions	<u>\$600</u>
Total Revenue	\$600

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

4.3 Authorization To Execute Contract With General Security Services Corporation For Juvenile Transportation Services

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Community Corrections supervises adults and juveniles placed on probation by the courts; and

WHEREAS, probation staff focuses on community safety and reducing recidivism in their supervision of these individuals; and

WHEREAS, supervision, services and court ordered programs are provided through direct care delivery and purchased services, and a variety of services are in place to meet the varied needs of these individuals; and

WHEREAS, by Resolution No. 19-868 (December 17, 2019), the Dakota County Board of Commissioners authorized contracts for Community Corrections, including a contract with General Security Services Corporation (GSSC) for

Juvenile On-Call Transportation Services, for the period of January 1, 2020 through December 31, 2021; and

WHEREAS, juvenile On-Call Transportation Services were placed on hold for a portion of 2020 through 2021 due to the pandemic and court appointments moving to a virtual platform; and

WHEREAS, as court appointments move back to an in-person model effective October 15, 2022, the need for juvenile transportation and in-custody supervision of youth awaiting court once again becomes necessary; and

WHEREAS, the new contract with GSSC will include a full-time transport officer housed at the Juvenile Services Center (JSC), and will no longer include on-call services as the individual will be on-site to provide immediate response to transportation needs (both secure and non-secure) and other miscellaneous services, such as supervising and facilitating visiting opportunities for JSC residents; and

WHEREAS, staff recommends authorization to execute a contract with GSSC to provide Juvenile Transportation Services in a not to exceed contract amount of \$156,000 for the period of October 1, 2022 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with General Security Services Corporation in a not to exceed contract amount of \$156,000 for the period of October 1, 2022 through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds for county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the service rate for the contract authorized for the period of October 1, 2022 through December 31, 2023, shall reflect the inflation rate authorized by the State of Minnesota inflation rates, or the Dakota County Board of Commissioners, effective January 1, 2023, as applicable.

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

4.4 Authorization To Execute Subrecipient Agreement With Minnesota State Dakota County Technical College For Workforce Mobility Program

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, by Resolution No. 22-215 (May 24, 2022), the Dakota County Board of Commissioners authorized an amendment to the 2022 Employment and Economic Assistance (E&EA) Budget and an amendment to the 2022 Non-Departmental Budget in the amount of \$250,000 in American Rescue Plan State and Local Fiscal Recovering Funds to finance the Workforce Mobility Program; and

WHEREAS, the Minnesota State Dakota County Technical College (DCTC) and Inver Hills Community College (Inver Hills) are planning to collaborate with E&EA and area CareerForce Centers to draw more people into the workforce through a contract between the County of Dakota and Minnesota State DCTC; and

WHEREAS, the program will provide free tuition in credit or non-credit training for Dakota County residents in key identified in-demand industry sectors, support incumbent workers looking to upskill or shift to high-wage industries, and allow training to workers that will lead directly to viable jobs; and

WHEREAS, where applicable, the program will also offer participants a pathway for further education that may open up additional career opportunities; and

WHEREAS, the American Rescue Plan Act Agreement includes information that the program will be marketed throughout the County for optimal visibility, including postcards from the colleges as well as press releases, and the Colleges will develop the marketing materials with review by E&EA staff; and

WHEREAS, the Dakota-Scott Workforce Development Board and Dakota County Communications will help promote the Workforce Mobility Program through their channels; and

WHEREAS, the free tuition program will be for Dakota County residents age 18 and older with prioritization to those residents who are 1) also enrolled in other county programs such as social services, the Supplemental Nutrition Assistance Program, etc., and/or are in Dakota County Community Development Agency housing, or 2) who are not enrolled in programs who have annual family incomes under the 250 percent of poverty guidelines, which will be based on self-attestation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute

the subrecipient agreement with Minnesota State Dakota County Technical College to implement the Workforce Mobility Project in a not to exceed agreement amount of \$250,000 from the date of execution through completion of the outcomes set forth in Section 2.1 of the agreement; and

BE IT FURTHER RESOLVED, That the agreement shall contain a provision that allows the County to immediately terminate the agreement in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

4.5 Ratification Of Minnesota Department Of Human Services Adult Mental Health Initiative And Community Support Program Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Minn. Stat. § 245.465 states the County Board shall use its share of mental health funds allocated by the Minnesota Department of Human Services (DHS) according to the mental health plan approved by the Commissioner of DHS; and

WHEREAS, Adult Mental Health Initiative (AMHI) and Community Support Program (CSP) grants provide funding to support Dakota County residents with mental illness to live healthy, thriving lives in community settings; and

WHEREAS, according to Minn. Stat. § 245.466, each local plan for an AMHI must be developed under the direction of the County Board as the local mental health authority; and

WHEREAS, the planning for each AMHI shall include, but not be limited to, people with lived experience, families, advocates, local mental providers, and other system partners; and

WHEREAS, staff works closely with Dakota County's Adult Mental Health Local Advisory Council (LAC) on an ongoing basis to identify unmet needs and priority issues; and

WHEREAS, DHS required that counties submit an application for calendar year 2023 and 2024 to receive Adult Mental Health grant allocations; and

WHEREAS, staff prepared and submitted grant applications to meet DHS submission requirements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of

Commissioners hereby ratifies the Adult Mental Health Initiative and Community Support Program grant application to the Minnesota Department of Human Services for calendar year (CY) 2023 and CY 2024 for a total grant amount of \$1,294,284; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds, and execute the Adult Mental Health Initiative and Community Support Program grant agreement for CY 2023 and CY 2024, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in the future yearly recommended and approved budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute the Adult Mental Health Initiative and Community Support Program grant renewal contract for CY 2023 and CY 2024 in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

5. Regular Agenda

5.1 Dakota County Opioid Settlement Response Update

Gina Adasiewicz, Director, Public Health, and Madeline Goebel, Management Fellow, Office of the County Manager, presented on this item and stood for questions. The item was on the agenda for informational purposes only. No staff direction was given by the Committee.

Information only; no action requested.

5.2 Update On Impacts Of Service Provider Capacity Issues In Disability Services And Recommended Next Steps

Evan Henspeter, Director, and Gil Acevedo, Deputy Director, both from Social Services, presented on this item and stood for questions. The item was on the agenda for informational purposes only. No staff direction was given by the Committee.

Information only; no action requested.

6. Community Services Directors Report

Marti Fischbach, Division Director, referred the Committee to the written report that was provided to them. And, she recognized Stephanie Radtke, Director, Partner Relations and

Strategic Initiatives, for nearly 12 years at Dakota County serving the Community Services Division. Ms. Radtke will be leaving the County on September 6, 2022, to lead a local community organization. Ms. Radtke acknowledged that it has been a privilege to work at Dakota County.

7. Adjournment

7.1 Adjournment

Motion: Mike Slavik

Second: Mary Hamann-Roland

On a motion by Commissioner Mike Slavik, seconded by Commissioner Mary Hamann-Roland, the meeting was adjourned at 10:20 a.m.

Ayes: 6

Respectfully submitted,

Colleen Collette, Administrative Coordinator
Community Services Division



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1252

Agenda #: 4.2

Meeting Date: 9/13/2022

DEPARTMENT: Community Services Administration

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Interpretation And Translation Services

PURPOSE/ACTION REQUESTED

Authorize execution of contracts for interpretation and translation services.

SUMMARY

Dakota County requires interpretation and translation services to meet the needs of residents who have Limited English Proficiency, or who are deaf or hard of hearing.

A Request for Proposal (RFP) was issued on May 31, 2022, for the purchase of interpretation and translation services for Dakota County. Twenty-five proposals were received in response to the RFP. A review team comprised of Dakota County staff reviewed the proposals, of which seventeen (17) vendors have been recommended to receive contracts for interpretation and translation services, eight (8) of these vendors are currently under contract with Dakota County for these services (See Attachment: Solicitation Summary).

Evaluation criteria included proven capacity and experience providing general, corrections, probation, and medical interpretation. Additional consideration was given to vendors who demonstrated the ability to access third party insurance reimbursement through contracted relationships and to vendors who could provide face to face interpreter services. Vendors will provide service throughout Dakota County without additional fees for mileage and have the capacity to supply interpreters for less common languages, and other formats such as virtual options.

Vendors are required to hire qualified interpreters who have been screened for cultural competency and tested for language proficiency. Criminal background checks must be conducted on all interpreters prior to their receiving an assignment in Dakota County, and vendors must also be Health Insurance Portability and Accountability (HIPAA) compliant. While the contracts are written to be accessed Countywide, the primary user of interpreter and related services is the Community Services Division. The Social Services, Public Health, and Employment and Economic Assistance Departments are mandated to provide interpreter services for clients with Limited English Proficiency (LEP).

OUTCOMES

To ensure vendor accountability, vendors are responsible for ongoing training of interpreters and quality control systems, the following are additional expectations:

- Vendor meetings with County staff will be held on a regular basis to discuss process

improvements and to identify and find solutions for problems as they arise.

- County staff has easy access to the vendors to promptly manage problems or concerns on a daily basis.
- A Code of Ethics and Competency Standards is included in all contracts.

RECOMMENDATION

Staff recommends execution of contracts with Andean Consulting Solutions International, LLC DBA ACSI Translations; Accurate Translation Bureau DBA Accutrans; Ad Astra Inc; All in One Translation Agency, LLC; ASL Interpreting Services, Inc. (ASLIS); Stuart B Consultants DBA Birnbaum Interpreters; Effectiff, LLC; Fox Translation Services; Idea Language Services, LLC; INGO International; Itasca Corporation; Kim Tong Translation Services, Inc.; Language Line Services, Inc.; Middle English Interpreting; The Minnesota Language Connection; Propio LS, LLC; and Telelanguage for the period of January 1, 2023 through December 31, 2027.

EXPLANATION OF FISCAL/FTE IMPACTS

The total expense for these services in 2021 was \$245,437. The negotiated rates for interpretation and translation services will be set for the period of January 1, 2023 through December 31, 2027. The 2023 County Manager's Recommended Budget will include sufficient funding to continue to pay for services provided through these contracts. The sequential County Manager's Recommended Budgets will continue to plan for these services through the end of the contract term of December 31, 2027.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County requires interpretation and translation services to meet the needs of residents who have Limited English Proficiency, or who are deaf or hard of hearing; and

WHEREAS, a Request for Proposal (RFP) was issued on May 31, 2022, to solicit proposals for the purchase of interpretation and translation services; and

WHEREAS, twenty-five proposals were received, and the selection team thoroughly reviewed all proposals to determine which proposals best met the selection criteria; and

WHEREAS, seventeen (17) vendors have been recommended to receive contracts for interpretation and translation services, eight (8) of these vendors are currently under contract with Dakota County for these services; and

WHEREAS, criteria included capacity and proven experience providing general, corrections, probation, and medical interpretation; and

WHEREAS, vendors are required to hire qualified interpreters who have been screened for cultural competency and tested for language proficiency, enforce a Code of Ethics and Competency Standards, conduct criminal background checks for all interpreters prior to their receiving an assignment in Dakota County, and be Health Insurance Portability and Accountability (HIPAA) compliant; and

WHEREAS, staff recommends execution of contracts with Andean Consulting Solutions International, LLC DBA ACSI Translations; Accurate Translation Bureau DBA Accutrans; Ad Astra Inc; All in One Translation Agency, LLC; ASL Interpreting Services, Inc. (ASLIS); Stuart B Consultants DBA Birnbaum Interpreters; Effectiff, LLC; Fox Translation Services; Idea Language Services, LLC; INGCO International; Itasca Corporation; Kim Tong Translation Services, Inc.; Language Line Services, Inc.; Middle English Interpreting; The Minnesota Language Connection; Propio LS, LLC; and Telanguage for the period of January 1, 2023 through December 31, 2027.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for interpretation and translation services to meet the needs of residents who have Limited English Proficiency, or who are deaf or hard of hearing with Andean Consulting Solutions International, LLC DBA ACSI Translations; Accurate Translation Bureau DBA Accutrans; Ad Astra Inc; All in One Translation Agency, LLC; ASL Interpreting Services, Inc. (ASLIS); Stuart B Consultants DBA Birnbaum Interpreters; Effectiff, LLC; Fox Translation Services; Idea Language Services, LLC; INGCO International; Itasca Corporation; Kim Tong Translation Services, Inc.; Language Line Services, Inc.; Middle English Interpreting; The Minnesota Language Connection; Propio LS, LLC; and Telanguage for the period of January 1, 2023 through December 31, 2027, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That these contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, within the amount budgeted, to alter the types and amount of services provided, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Solicitation Summary

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Marti Fischbach

Author: Kate Lerner

Solicitation Summary

Date of Solicitation: 05/31/2022

Number of Proposals Received: 25

Review Team Agencies:

Lori Covey	E&EA
Cassie O'Toole	Social Services
Damion Giles	Sheriff's
Geri Thostenson	Public Health

Services Description: Dakota County's desire is to contract with interpreting agencies that will provide various County departments with interpreter services. Departments may include, but are not limited to: Community Services Administration, Community Corrections, Public Health, Veterans, Social Services, Employment and Economic Assistance, Public Works, County Attorney's Office and Sheriff's Office as well as other general government departments. All clients using Dakota County services are eligible for free interpreter services regardless of their primary language.

Primary Deliverables: Dakota County intends to contract with several service providers for a period of 5 years beginning January 1, 2023 through December 31, 2027, with the possibility of extension. Dakota County is soliciting responses through this Request for Proposals (RFP) to provide the following interpretation services in all languages.

- A. On-site Face-to-Face Interpreter Services – Provide on-site general interpreter services for human services cases and other service areas, as requested, for any Dakota County department and/or contracted business providers.
- B. Telephonic and Video Interpreter Services – Provide interpreter services, including general, medical and corrections/probation interpreter services, via telephone and/or video application for any Dakota County department.
- C. Sign Language Services – Provide general, corrections/probation, and medical sign language services in American Sign Language or other sign languages for any Dakota County department. Certification by the Minnesota Supreme Court is not required to provide this level of interpretation within the criminal justice system.

- D. Document Translation - Provide document translation services, including general, medical and corrections/probation document translation services as requested, for any Dakota County department.

Solicitation Selection Criteria:

The Respondent will provide information on the following items:

1. Description of the background and qualifications of your staff and interpreters. For interpreters, include the percentage of those who have completed the University of Minnesota's Community Interpretation Program or similar nationally recognized programs. Describe any special expertise your staff and interpreters have in general. For example, this would include any medical and corrections/probation interpreting and translation expertise or certification.
2. Description of the staff development and training programs your agency provides and/or requires internally for interpreters. For example, this would include any orientations or terminology/vernacular training programs. Briefly describe the qualifications of the trainers who provide this training, your training curriculum, and training schedule, including the frequency and length of training. Also describe any *external* training or certification that is expected or required of interpreters working for your agency. For example, this would include interpreter classes conducted by the University of Minnesota for general and medical interpreting.
3. Description of how your agency tests for language competency of your interpreters and translators.
4. If your agency is proposing to provide telephone and/or video (virtual) interpreter services, description as to how your agency will provide telephone and/or video (virtual) interpreter services on an immediate basis for all languages and/or indicate approximate wait times for specific languages.
5. Description of your agency's video production capability for translation of documents and/or instructions into ASL.
6. Description of your agency's audio translation services for recordings that need transcription.
7. If your agency is proposing to provide sign language services, description of the types of sign language services you can provide (e.g., American Sign Language and/or other sign languages), the certification required of your general and medical sign language interpreters, and how your agency will provide or secure sign language services. In a limited number of cases there may be an immediate need for interpreter services, so please describe how your agency will address this issue as well. If your agency provides access to video-relay interpretation, please include specific rates for this service, connection time and equipment needs.
8. If your agency is proposing to provide written translation services, describe your overall document translation services, outline in detail your document review/proofreading process and how you account for different language dialects. Please describe your process if documents do not translate word for word and could possibly become culturally sensitive or offensive.

Provide your estimate on turnaround times and if there are any options for rush or expedited services, provide a description of the technology you use.

9. Explanation as to how County departments in need of interpreter services will be assisted by live operators within the general business hours of 7:00 a.m. and 5:30 p.m. Voicemail and answering machines are not acceptable for initial contact during this period. If your agency has the ability to respond to after-hour requests, please describe how your agency intends to deliver this service.
10. Description of the ability of your agency to adjust to the changing needs and trends in the interpreter services area, including emerging language groups/needs.
11. Describe the policies and procedures you have in place to ensure client confidentiality and compliance with the Minnesota Data Practices Act and HIPAA.
12. Outlined Description of your agency's cancellation policy. Please detail the steps involved in canceling a request for an interpreter, the time needed to do so, and if your agency will charge for this cancellation. It is most desirable that cancellation requires only one step.
13. Description of your agency's policy on the failure of interpreters to appear for scheduled assignments. It is most desirable for this policy to outline what corrective steps your agency will take in the case that an interpreter does not show up for an appointment – both to address the remaining immediate need for an interpreter and to ensure that it does not happen again.
14. Description of your ability to supply detailed and timely invoices to Dakota County. Additionally, all invoices must be submitted with one Department Identification number per invoice and within 30 days of the date of service. It is most desirable for appointments in excess of one hour to be billed in 15-minute increments. Contractor will obtain billing information from County Divisions and Departments to insure payment for all authorized services. The agency should use invoices with the format that is now required to enable health care providers to bill in 15-minute units of service. Electronic billing may also be required for service provision to health care plans, such as Minnesota Health Plan
15. Each County Division or Department is responsible for their own payment for interpreter services it has authorized and must receive a separate invoice. Please affirm that your agency is able and willing to work with Departments to ensure billing is set up clearly and separately.
16. Description of your experience and ability with invoicing health care providers (PMAP) directly for client interpreter services.
17. Description of your ability and to provide statistical reports stating costs, language breakdowns, and overall usage by Dakota County departments and subunits. Please include timeframe to generate and receive such reports if requested by Dakota County.
18. Description of your agency's processes and capabilities in which interpreters report their time and the documentation collected.
19. Description of your agencies auditing methods to verify services performed.

20. Description of your ability, willingness and experience to work with Dakota County in meeting timely reporting requirements essential to service provision and attending meetings with Dakota County staff as necessary to maintain quality program operation.
21. Description of your willingness to extend your services to the County's contracted business partners and services providers at the same rate paid by the County.
22. Description of your willingness to conduct background checks on all workers and Supervisors and have this information on file prior to staff assignment in Dakota County.
23. Description of your ability to meet all insurance requirements and be compliant with Dakota County's Standard Assurances.

If selected as a Contractor, evidence that the following factors have been met will be required prior to the execution of a contract:

1. Please provide written verification that all staff who will perform the service(s) will have had criminal background checks completed within the last 5 years, along with a written statement that these staff have not been involved in any criminal activity.
2. Please provide written verification that all staff who will perform the service(s) you have indicated have received training in mandatory reporting requirements.
3. Please provide written verification that you are aware of and in compliance with HIPAA requirements as they affect you and/or your organization.
4. Compliance with Insurance Terms outlined in Exhibit 4. NOTE: All Contractors are required to have a certificate of insurance showing coverage for Workman's Compensation (or sign a waiver form if not applicable to the vendor), General Liability with Dakota County as additional insured, and Professional Liability.
5. Compliance with Standard Assurances outlined in Exhibit 5.

Evaluation Results:

After a thorough review, the review panel recommends to award contracts with the below 17 vendors, 8 of which Dakota County currently contracts with (in bold).

- ACSI
- Acutrans
- Ad Astra
- All in One Translation Agency, LLC
- **ASL Interpreting Services (ASLIS)**
- Birnbaum Interpreting Services
- Effectiff, LLC
- **Fox Medical Case Management PC, dba, Fox Translation Services**
- Idea Translations
- INGO International
- **Itasca Corporation**
- **Kim Tong Translation Services, Inc.**

- **Language Line Services, Inc.**
- **Middle English**
- **Minnesota Language Connection**
- **Propio's (Previously Arch/Intelligere)**
- **Telelanguage**

Rationale of Recommended Vendor:

All of the vendors above scored above 75% in the "Meets Requirements" category on the scoring sheet used for the evaluation. Most of the vendors selected provide face to face interpretation and we are in need of those vendors. The proposal's submitted were complete and the responses provided met all of the expectations for Interpretation and Translation services. The responses showed an understanding of what was required, and what Dakota County is looking for in our contracted vendors.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1303

Agenda #: 4.3

Meeting Date: 9/13/2022

DEPARTMENT: Social Services

FILE TYPE: Consent Action

TITLE

Authorization To Amend 2022 Social Services Budget And Add 1.0 Full-Time Equivalent Social Worker Position

PURPOSE/ACTION REQUESTED

Authorize an amendment to the 2022 Social Services Budget and addition of a 1.0 full-time equivalent (FTE) social worker position.

SUMMARY

State funding for adult protection services, in the amount of three (3) million dollars is allocated annually to support the county's duties for protective services and investigation services under Minnesota Statutes, section 626.557 for reports of suspected maltreatment of vulnerable adults received from the Minnesota Adult Abuse Reporting Center (MAARC). Allocations are administered under Minn. Stat. § 256M.40, Vulnerable Adult Act Children's and Adults Act (VCAA) formula. The annual allocation is made on a formula basis. Dakota County's State Fiscal Year (SFY) 2022 Adult Protective Services (APS) allocation under Minn. Stat. § 256M.40 is \$184,912. Dakota County is required to spend the allocation on APS.

Adult protection allocation funds must be used for APS staffing, program costs, or service interventions. Funds must not be used to supplant current APS staffing or expenditures. If SFY funds are unspent, they must be spent for expanding adult protection services in the next SFY. These funds must be dedicated to adult protection activities and not revert to the county general fund as excess balance or reduce the county general fund investment.

To respond to an increased volume and complexity of reports and changes in DHS guidance on responding to reports, particularly related to caregiver and self-neglect, staff proposes adding a 1.0 FTE social worker position dedicated to following up on reports of caregiver neglect. See Attachment: Adult Protection Trends, for details. Staff recommends using the remainder of allocation dollars for the purchase of services to support addressing short-term protective service needs. Unspent SFY 2022 funds will be carried over to support FTE and purchase of service costs in SFY 2023.

OUTCOMES

APS is an essential human services program. Agency performance for APS state grants is measured through the Human Services Performance Management System. Performance measures for state allocations are:

- Percent of vulnerable adults who experience maltreatment who do not experience repeat maltreatment of the same type within 6 months.

- Percent of vulnerable adults reported as maltreated with initial disposition for response made within five (5) working days.

RECOMMENDATION

Staff recommends authorization to amend the 2022 Social Services Budget and add a 1.0 social worker FTE using the SFY 2023 Adult Protective Services state grant allocation.

EXPLANATION OF FISCAL/FTE IMPACTS

Authorization is requested to amend the 2022 Social Services Budget to reflect the revenues and expenses associated with the state grant allocation.

☐ None ☐ Current budget ☐ Other
☒ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, state funding for adult protection services, in the amount of three (3) million dollars is allocated annually to support the county's duties for protective services and investigation services under Minnesota Statutes, section 626.557 for reports of suspected maltreatment of vulnerable adults received from the Minnesota Adult Abuse Reporting Center (MAARC); and

WHEREAS, allocations are administered under Minn. Stat. § 256M.40, Vulnerable Adult Act Children's and Adults Act (VCAA) formula; and

WHEREAS, Dakota County's State Fiscal Year (SFY) 2022 Adult Protection Services (APS) allocation under Minn. Stat. § 256M.40 is \$184,912; and

WHEREAS, Dakota County is required to spend the allocation on APS; and

WHEREAS, Dakota County is processing increased volume and complexity of adult protection reports; and

WHEREAS, the Social Services Department requests to add 1.0 full-time equivalent social worker and purchase of service budget to fulfill State grant requirements and meet community needs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add 1.0 full-time equivalent (FTE) social worker for purposes of providing expanded adult protection services; and

BE IT FURTHER RESOLVED, That the 2022 Social Services Budget is hereby amended as follows:

Expense

1.0 FTE Social Worker, 4 months	\$ 27,560
Purchase of Services	<u>\$156,440</u>
Total Expense	\$184,000

Revenue

DHS APS Allocation

\$184,000

Total Revenue**\$184,000****PREVIOUS BOARD ACTION**

None.

ATTACHMENTS

Attachment: Adult Protection Trends

BOARD GOALS☐ A Great Place to Live☐ A Healthy Environment☐ A Successful Place for Business and Jobs☒ Excellence in Public Service**PUBLIC ENGAGEMENT LEVEL**☐ Inform and Listen☐ Discuss☐ Involve☒ N/A**CONTACTS**

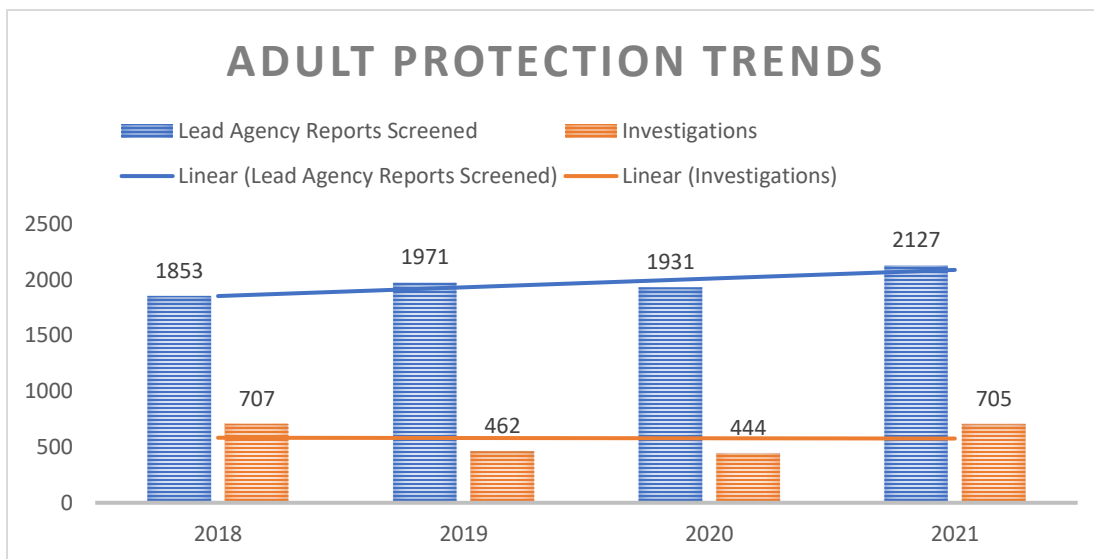
Department Head: Evan Henspeter

Author: Emily Schug



Strategic Plan Goal: A Great Place to Live

2022 Performance and Outcomes: Volume and complexity of Adult Protection cases continues to increase with aging population, workforce shortages and lasting impacts of the pandemic (see Table below). In recognition of growing need, increasing demand and mandates on counties to provide Adult Protection investigation and protective services, the Department of Human Services (DHS) has allocated additional funding to counties that must be used (non-supplanting) to provide increased response. Dakota County's 2022 allocation is \$184,912 (new money).



2022/2023 Significant Plans/Issues: The following are the identified plans for use of the DHS funding allocation of \$184,912. NOTE: This is an ongoing increase in funding.

1.0 Social Worker (SW) Full-time Equivalent (FTE):

- Follow up calls to collaterals in the intake phase which provides additional support and services for people who may not otherwise be screened-in for investigation.
- Provide resources and service coordination to reports that do not meet criteria for maltreatment but need assistance navigating system resources
- Provide information/education to community/families and gather/request baseline information on request for options, e.g. power of attorney, guardianship/conservatorship, supported decision-making, for adults who lack capacity for decision-making
- Assist with navigating and correcting technical issues within SSIS (working with our internal SSIS staff as well as DHS Helpdesk)
- Fielding calls and providing follow up to the numerous calls from the public regarding information on status of reports/why reports were not screened in and inquiries into data requests
- Take investigations if needed to cover vacations/leaves or if volume is high

Purchase of Services (POS):

- Psychiatrist or medical physician to assist in on site/community evaluations or assessments as they relate capacity and functionality in the community. Assessing person in their home environment for overall health and safety. Providing APS with needed assessments to implement protective measure when the individual does not have a consistent healthcare professional involved or who are willing to make a statement on capacity and ability (example of this are individuals followed through the VA system)
- POS funds to use to “bridge” service gaps while individuals wait for needed assessments to become eligible for long term funding streams.



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-833

Agenda #: 4.4

Meeting Date: 9/13/2022

DEPARTMENT: Public Health

FILE TYPE: Consent Information

TITLE

Statewide Health Improvement Partnership Update

PURPOSE/ACTION REQUESTED

Receive progress update on Statewide Health Improvement Partnership (SHIP) 2022.

SUMMARY

The goal of SHIP is to reduce chronic disease and related health care costs through increasing healthy eating, physical activity, reducing tobacco use and exposure to second-hand smoke and promoting mental health wellbeing. Staff continues to monitor progress, collect and analyze data, and report on outcomes, leveraged funds, and sustainability work. The following attachments highlight the SHIP work and outcomes: SHIP Progress Report February 2022, School Wellness Report and SHIP Cumulative Progress Report 2015-2021.

The SHIP grant is awarded through the Minnesota Department of Health (MDH) through 2025 and funding is determined on an annual basis. By Resolution No. 20-382, the Dakota County Board of Commissioners authorized the Community Services Director to execute a five-year grant agreement and accept future funding for the period of November 1, 2020 through October 31, 2025, and to accept the award of \$782,859 for the period of November 1, 2021 through October 31, 2022. MDH has informed public health that the official award for 2023 will be communicated in September.

OUTCOMES

Policy, Systems and Environmental Wellness in the School Setting [2019- 2021]

How much:

- Nine school districts, including 49 individual school sites implemented sustainable wellness efforts that focused on active living, healthy food, health equity, mental health, and youth vaping prevention
- An estimated 88,300 students and staff were impacted by these wellness initiatives

How well:

- 97 percent of educators and school staff who attended MoveMindfully® trainings (social emotional learning combined with physical activity) strongly agreed or agreed the skills learned can be integrated into their work
- 80 percent of school partners reported they met at least six of the seven criteria to sustain change

Is anyone better off:

- Five of the nine districts worked on comprehensive evidence-based approaches to commercial tobacco prevention that included training, curriculum updates, bilingual marketing materials to families, tobacco policy and leadership development of youth
- “Students now have multiple people to turn to and have options when they are ready to seek help or support for their vaping addiction.” - Chemical Dependency and Wellness Counselor
- “Randolph Schools have made so many positive & sustainable changes due to working with SHIP. We have changed for the good: Food Service, PhyEd/Recess, outdoor classroom, and mental health to name a few. Dakota County Public Health has greatly

RECOMMENDATION

Information only, no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: SHIP Progress Report February 2022

Attachment: School Wellness Report

Attachment: Cumulative Progress Report 2015-2021

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input checked="" type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Gina Adasiewicz

Author: Alex Groten

BUILDING A HEALTHIER DAKOTA COUNTY

Progress Report, February 2022

Dakota County SHIP Profile 2019 - 2021

- 440,964 residents
- \$1,565,718 awarded by the Minnesota Department of Health
- \$629,663 distributed to community partners
- \$3,909,565 leveraged in additional grant funds for community partners
- 10th year as SHIP grantee

The Statewide Health Improvement Partnership (SHIP) helps build thriving communities by implementing community-driven solutions for all people in Minnesota to live longer, healthier lives. Chronic conditions are major drivers of decreased quality of life, premature death, health inequities and healthcare costs in Dakota County. In fact, ninety percent of the nation's health care costs are for people with chronic conditions, and the majority of those costs are preventable¹.

SHIP's unique, locally-based structure has allowed it to pivot throughout the pandemic to help communities continue creating opportunities for residents to be physically active, access healthy food, reduce commercial tobacco use and achieve well-being. In doing so, SHIP is protecting the health of current Dakota County residents while promoting the health of future generations.

Health Equity - Supporting Opportunities for ALL to be Healthy

SHIP funds are being used with a focus on health equity. This means ensuring that all residents have the opportunities they need to realize their full health potential, regardless of structures or systems of society that unfairly benefit one population over another. This is reflected across strategies:

SCHOOLS

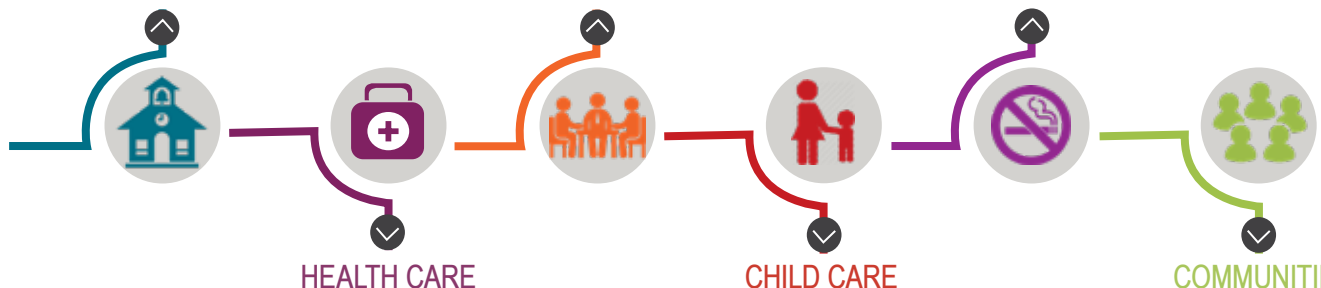
9 school districts implemented sustainable wellness efforts; partnered with cultural liaisons & family advocates to advance equity

WORKSITES

Partnered with 18 worksites with fewer resources to support employees' physical and mental health and well-being

TOBACCO-FREE LIVING

Supported commercial tobacco prevention efforts through policy, systems and environmental changes that lead with health equity



HEALTH CARE

Implemented a "Food Rx™" program linking food insecure patients to sustainable resources at local health clinics

CHILD CARE

Connected Latino 'Family, Friend and Neighbor' childcare providers to professional development opportunities to support a healthy start for the children in their care

COMMUNITIES

Assisted 4 food shelves and 9 Farmer's Markets in expanding their ability to reach more individuals while operating safely during COVID-19





SHIP DAKOTA COUNTY SCHOOL WELLNESS REPORT

The report highlights Dakota County Public Health Department's school wellness efforts funded through the Statewide Health Improvement Partnership (SHIP) between November 1, 2019 and October 2021. Together, school partners and Public Health planned and implemented dozens of wellness efforts focused on healthy eating, physical activity, health equity, mental health, and youth vaping prevention.

Notably, this school-based work took place during unprecedented times of a global pandemic and social unrest due to historical and systemic racism. The school partners successfully adapted to meet the evolving community and societal needs through new, creative programs and services with a more intentional focus on mental health and health equity.

OUR REACH



9 Dakota County school districts

including

49

Individual schools engaged in implementing sustainable wellness efforts



88,300

estimated students and staff were impacted

FUNDING

\$201,811 school wellness mini-grant funding to support implementation of projects

SCHOOL PARTNERS

Special School District 6 - South St. Paul
ISD 191 - Burnsville, Eagan, Savage
ISD 192 - Farmington
ISD 194 - Lakeville
ISD 195 - Randolph
ISD 196 - Rosemount, Apple Valley, Eagan
ISD 197 - W. St. Paul, Mendota Hts., Eagan
ISD 199 - Inver Grove Heights
ISD 200 - Hastings

SCHOOL WELLNESS PROJECTS

ACTIVE LIVING

- Safe Routes to School
- Physical Activity Before and After School
- Physical Activity During the School Day

VAPING PREVENTION

- Policy change
- Staff Training & Curriculum Implementation
- District-wide events on Tobacco/vaping
- Peer education/youth engagement

HEALTHY FOOD & WATER ACCESS

- Hydration Station
- School Based Agriculture
- Cooking cart with teacher training
- Farm to school
- Early Learning (Pre-K) and School-Age Care Programs

MENTAL HEALTH

- Outdoor classrooms
- Conscious discipline
- Restorative-and Trauma-Informed Practices
- Change to Chill rooms
- Mindfulness/Stress reduction

DISTRICT LEVEL/EQUITY FOCUSED*

- Cultural Family Advocates Collaborative
- Strengthened District-level Policies & Wellness Committees
- COVID Relief – equipment to service food to community
- Students of color leadership program

SHIP DAKOTA COUNTY SCHOOL WELLNESS REPORT



HIGHLIGHTS

Mindfulness/Stress Reduction and Self-Regulation

8 school districts received MoveMindfully® services including staff trainings, workshops, consultations, and residencies. Additionally, virtual stress management sessions - a new offering in response to increased mental health challenges was valued by all.

-► 69 Trainings/Stress Management Sessions
-► 34 Workshops / 15 Family Nights
-► 55 Training Consultations / 34 Residencies

Cultural Liaisons and Family Advocates' Collaborative

In efforts to advance equity and authentic engagement practices, Dakota County Public Health engaged more deeply with district cultural liaisons and family advocates representing 7 districts. Through these efforts, SHIP offered trainings, resources and opportunities for connection, while the liaisons assisted with provision of timely COVID-19 response information and well-being resources, oftentimes reaching students or families facing greater barriers.

School-Based Agriculture

1 district provided the School Yard Garden Conference opportunity for two key members of the community who lead the engagement and education within the site's garden. The goal of this strategy is to encourage healthy eating and exposure to fruits and vegetables while increasing time outside.

“

MoveMindfully® partners with Dakota County SHIP to provide stress management and social-emotional learning skills to children, youth and adults during this time of intensified need due to COVID-19 and the impact of systemic racism in our communities. Together we have delivered breathing, movement and relaxation strategies to students, staff, and families in educational settings. These trauma-responsive mind-body practices create cultures of physical, mental and emotional well-being where everyone can thrive

-Chrissy Mignogna, Lead Trainer and Director of Education, MoveMindfully®

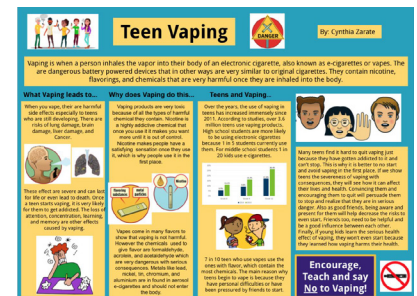
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Students of Color Leadership Program

1 district applied for funding to support the Students of Color Leadership Program. This program educates students and staff on anti-racism and equitable practices, creating space to hear from students and families of color, and to improve the emotional and mental well-being of students.

Youth Vaping Prevention

5 of the 9 districts worked on a comprehensive and evidence-based approaches to commercial tobacco prevention. Projects included staff training on evidence-based tobacco prevention training, inclusion of a new tobacco curriculum, creation of bilingual educational materials (sent to all district families), updates to district-level tobacco policies or procedures and leadership development of youth advocates.



“Students now have multiple people to turn to and have options when they are ready to seek help or support for their vaping addiction.”

- Chemical Dependency & Wellness Counselor

HIGHLIGHTS

COVID Relief & Nutrition Services

2 districts received SHIP funds to assist in obtaining items needed to safely prepare, transport, and serve the meals to students and families during many months of distance learning. This was particularly helpful to families who were experiencing food insecurity confounded by distance learning and the pandemic.

Farm to Early Learning

14 staff members completed Early Sprouts training. Early Sprouts is a seed-to-table gardening and nutrition curriculum. This site improved Pre-K nutrition by visiting classrooms for cooking lessons, made possible by a donation of a cooking cart and supplies.

District Wellness Policy and District Wellness Committee

2 school districts received grant funds and technical assistance for creation, implementation, documentation and evaluation of District Wellness Committees and Wellness Policies. Both are foundational to creating and sustaining a healthier school environment.

Restorative-and Trauma-Informed Practices

Two cohorts of 18 staff at one district engaged in a restorative practice circle training expanding upon the district's previous efforts. 1 school district trained staff on their Student Support Team on the Trauma-Informed Best Practices to better meet the needs of all students.

“

Randolph Schools have made so many positive & sustainable changes due to working with SHIP. We have changed for the good: Food Service, PhyEd/Recess, outdoor classroom, and mental health to name a few. Dakota County Public Health has greatly improved Randolph Schools.

-Lori Underdahl, Food Service Director, Randolph Public Schools

”

Safe Routes to School (+ SRTS Planning Assistance)

2 districts implemented Safe Routes to School infrastructure planning and programming. 1 district implemented a new Walking School Bus program to encourage students who are within the walking zone to safely walk to school as well as a 'Safe Crossing' initiative to educate and alter drivers of pedestrian crossing at concerning intersections.



Social Emotional Learning (SEL)

3 districts implemented “Change to Chill” by Allina, which included creation of physical calming spaces and tools for students to de-stress.

- ...➤ 3 districts implemented an Outdoor Classrooms.
- ...➤ 2 elementary sites promoted exploration and outdoor learning for their students through a mindfulness lens.
- ...➤ 1 high school engaged with students and staff through their woodworking class to build benches and co-create a health-promoting outdoor learning space for both students and staff.

SUSTAINABILITY AND ‘HOW WELL’?



Dakota County Public Health helped school partners to sustain their project activities:

- ...➤ **80%** reported they met at least 6 of the 7 criteria to sustain change. The goal is 100% of partners meeting the criteria to sustain change.
- ...➤ **97%** of the 364 respondents who attended a MoveMindfully® workshop strongly agreed or agreed the skills learned can be integrated into their work.
- ...➤ **96%** of 364 participants who attended a MoveMindfully workshop agreed or strongly agreed the workshop helped them to improve their skills of mindfulness, movement, and social-emotional learning.

Dakota County Public Health Department
1 Mendota Road W. Suite 410, West St. Paul, MN 55118
651.554.6100 / www.dakotacounty.us

October 2021



Public Health
Prevent. Promote. Protect.
TO GOOD HEALTH





Dakota County Statewide Health Improvement Partnership (SHIP) Cumulative Progress Report 2015 – 2021

SHIP Awarded Funds

SHIP Dakota County Public Health Department was awarded approx. \$1,566,000 each grant cycle from the Minnesota Department of Health

► Leveraged Funds

Additional funds secured from community partners with SHIP support

SHIP 4 (Year 5) + SHIP 2021

2019 – 2021

NEW SHIP Mental Health & Well-Being Strategy was launched and successfully implemented across schools (30) across 9 districts, worksite (6) and EC programs (3) to serve community partners



Healthy Eating

- Increased opportunities for healthy eating or breastfeeding support in schools (4) and worksites (2)
- Food shelf mini grants (5) awarded to expand capacity to serve more individuals
- Farmers markets (9) supporting implementation of SNAP benefits & COVID-19 safety



Active Living

- 1 county, 5 city-lead plans to support walking and biking
- Increased opportunities for physical activity in schools (4) across 4 districts, worksites (6) and Early Childhood programs (3)
- SRTS planning at schools (2)



Commercial Tobacco

- 30 more policies / total 252
- 57% of Dakota County properties are smoke-free
- 5 school districts implemented evidence-based vaping prevention efforts



Health Care

- 2 community partners to support FoodRx™ pilot program impacting 43 families

\$ 3,909,565

SHIP 4 (Years 3 & 4)

2017 – 2019

- Increased opportunities for healthy eating or breastfeeding support in worksites (11) and Early Childhood programs (6)
- Corner stores (5) offering healthier food options, including halal stores

- 1 county, 3 city-led plans to support walking and biking
- Increased opportunities for physical activity in schools (18) across 6 districts and worksites (11)
- Safe Routes to School planning at schools (6)

- 78 more policies / 222 total
- 50% of properties are smoke-free
- Supporting DC CDA and HRA and connecting residents to cessation resources

- Falls Prevention
- Community collaboration and evidence-based programming at 7 sites

\$ 6,295,663

SHIP 4 (Years 1 & 2)

2015 – 2017

- Increased opportunities for healthy eating or breastfeeding support schools (10), worksites (11) & Early Childhood programs (6)
- Dakota County Food Shelf Alliance created and continued to meet outside of SHIP

- 2 county, 6 city-led plans to support walking and biking
- Increased opportunities for physical activity in schools (24), worksites (10) and Early Childhood programs (12)

- Previous baseline from 2015 (98 policies) Goal 20 more policies; outcome 46 additional policies / 144 total
- 33% of properties are smoke free

- Falls Prevention
- Community collaboration and evidence-based programming at 4 sites

\$ 4,372,803



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1307

Agenda #: 5.1

Meeting Date: 9/13/2022

DEPARTMENT: Social Services

FILE TYPE: Regular Information

TITLE

Update On Jail Transportation Pilot

PURPOSE/ACTION REQUESTED

Receive an update on the Jail Transportation Pilot.

SUMMARY

By Resolution No. 19-680 (August 20, 2019), the Dakota County Board of Commissioners authorized a Phase II Transportation Pilot for a six-month period. The Phase II Transportation Pilot created DakotaLink, a bus loop three times each weekday to link Hastings with public transportation hubs at Cedar Grove Transit Station and Signal Hills Shopping Center to help individuals get to and from Hastings for courts, jail, probation services and other necessary activities. This was funded by Community Services Budget Incentive Plan (BIP) funds.

By Resolution No. 20-086 (February 25, 2020), the County Board authorized continuation of the DakotaLink Transportation Pilot for an additional 12 months, and execution of a contract with Minnesota Coaches Incorporated, dba Hastings Bus Company, for the period of April 1, 2020 through March 31, 2021. Due to COVID-19, DakotaLink services were suspended on March 17, 2020, and the DakotaLink Transportation Pilot plan and execution of the April 1 contract with Hastings Bus Company were put on hold.

By Resolution No. 20-088 (June 16, 2020), DakotaLink Transportation Pilot restarted on June 22, 2020, with COVID-19 precautions in place. A 12-month contract with Hastings Bus Company was executed in the amount of \$121,740. The pilot was funded by Community Services BIP funds.

At the Community Services Committee of the Whole (CSCW) meeting on February 9, 2021, the Board was provided with information on recommended changes to the pilot. DakotaLink and the contract with Hastings Bus Company were ended and a new iteration of the Jail Transportation Pilot began on March 25, 2021, using Lyft Concierge to provide rides from the Dakota County Judicial Center in Hastings to individuals being released from jail. The cost of rides is currently funded by Community Services BIP funds via Dakota County's contract with Lyft, and the cost of the call center to set up the rides for individuals released from jail is funded by the Dakota County 5310 federal transportation grant.

At the September 14, 2021, CSCW, the Dakota County Board of Commissioners recommended continuing the Jail Transportation Pilot using Lyft Concierge for a 12-month period. This was funded by Community Services BIP funds.

Staff recommends continuing the current Jail Transportation Pilot using Lyft Concierge for an additional 12-month period. This will allow services to continue while staff continue to evaluate data on utilization and cost amidst ongoing uncertainty tied to the pandemic, including jail population, Lyft ride costs, potential funding sources and public transit usage. After the 12-month period, staff will return to the Board to discuss options and next steps, including the potential for restarting a loop bus route, making the Lyft Concierge service an ongoing program, or discontinuing the service. The estimated costs of Lyft rides for the recommended 12-month period are \$120,000 (\$10,000/month) to be funded by Community Services BIP funds. Staff is requesting guidance from the County Board on this recommendation.

OUTCOMES

See Attachment: Data - Ridership and Costs, for data from the Jail Transportation Pilot, including both DakotaLink and Lyft Concierge.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None. An administrative amendment will be processed.

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

19-680; 8/20/19
20-086; 2/25/20
20-088; 6/16/20

ATTACHMENTS

Attachment A: Data - Ridership and Costs

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Evan Henspeter
Author: Robyn Bernardy

Data – Ridership and Costs

Jail Transportation Pilot Background

The Jail Transportation Pilot started because individuals were having a difficult time getting home after their release from the Dakota County Jail in Hastings. Transportation options in Hastings are limited, and individuals were oftentimes walking or hitchhiking along Highway 55, waiting for days in the lobby for rides or loitering in local businesses.

The initial Jail Transportation Pilot began in July 2018 using the Metropolitan Council’s TransitLink service. Two one-way trips from Hastings to Eagan and West St. Paul were provided each weekday at 1pm and 4pm. In trying to meet the need for early morning and later afternoon releases, the Pilot was expanded in January 2019 with two additional one-way shuttles (6:30am and 6:30pm) using Hastings-based taxi service, SmartRide.

DakotaLink started in September 2019 for a six-month pilot. Dakota County contracted with Hastings Bus Company to provide this service. DakotaLink operated as a loop transportation service between Hastings, Cedar Grove Transit Station in Eagan and Signal Hills Shopping Center in West St. Paul. It was intended to not only provide a transportation option to help connect individuals being released from jail to public transportation but also help those who needed to get to and from Hastings for court, to visit loved ones in jail, meet with probation officers or to attend a public health clinic.

In February 2020, the DakotaLink pilot was extended and the service was opened for community members to also ride. The intention to open it up to community ridership was both to increase ridership and to provide a benefit to the community by offering a transportation option for those commuting to and from Hastings or just going to the cities.

DakotaLink was suspended in March 2020 due to COVID-19 and was restarted in late June 2020 with a new contract with Hastings Bus Company. DakotaLink ended on March 24, 2021 due to low ridership, due to COVID-19.

The current iteration of the Jail Transportation Pilot began on March 25, 2021 using Lyft Concierge. Individuals being released from jail can call a phone number upon their release using a phone in the jail release vestibule. The call center representatives book them a ride on Lyft. The starting location is the Dakota County Judicial Center and their final destination can be up to 24 miles away, which will get individuals to locations anywhere in Dakota County or to a transit hub in Dakota County where individuals can connect with Metro Transit or MVTA transit service.

Data from the current iteration of the Jail Transportation Pilot using Lyft Concierge from March 25, 2021-August 30, 2022 is below.

Jail Transportation Pilot Data –

Riders can use Lyft to travel up to 24 miles from the Judicial Center, which will take them anywhere in Dakota County or to a transportation hub in Dakota County where they can take a bus to get them to their final destination.

Monthly Ridership totals, average cost/ride and average miles traveled from the Dakota County Judicial Center:

Month	Total Number of Rides Provided	Average Cost of a Ride	Average Miles Traveled/Ride
March 2021 (partial month)	13	\$ 31.25	20.4
April 2021	58	\$ 28.13	19.8
May 2021	56	\$ 27.26	19.5
June 2021	75	\$ 39.70	19.3
July 2021	70	\$ 54.06	20.9
August 2021	79	\$ 55.19	19.7
September 2021	67	\$ 55.57	19.3
October 2021	71	\$ 51.76	20.6
November 2021	75	\$ 48.23	19.7
December 2021	55	\$ 96.41	20.3
January 2022	56	\$ 77.11	19.4
February 2022	79	\$ 81.20	19.5
March 2022	94	\$ 89.49	19.5
April 2022	57	\$ 80.36	20.0
May 2022	96	\$ 86.59	19.7
June 2022	87	\$ 90.17	19.6
July 2022	135	\$ 84.95	20.1
August 2022	123	\$ 91.50	20.7
Total	1346	\$69.72	19.9

Released individuals are relieved to have a transportation option available after their release. Quotes from riders include:

- I don't know what I would have done without this program.
- I'd be stuck here.
- I would have had to hitchhike.
- I wouldn't be getting home.

Overall data reported from individuals on how they would have gotten home if the pilot was not available is below:

Transportation Option	Percent of Riders who report they would have used this option without the pilot
Taxi/Uber/Lyft	3%
Bus	3%
Hitchhike	3%
Call Family/Friend	13%
Walk	21%
No other transportation/not sure	57%

The previous version of the Jail Transportation Pilot (DakotaLink) had a fixed monthly cost, which made the per trip cost high, especially during COVID when trips were less frequent. Since Lyft's costs are per actual trip taken, the cost/rider is lower. Average costs/Lyft ride have increased since December 2021 due to a driver shortage and increased demand for Lyft. It is unclear whether the costs of Lyft will come down again. Additionally, the jail population is increasing, which may mean additional trips

Costs/rider throughout Jail Transportation Pilot (including DakotaLink and Lyft Concierge):

Month/Year	Total Number of Riders	Average Cost/Rider	DakotaLink or Lyft Concierge
September 2019	32	\$ 317	DakotaLink
October 2019	91	\$ 111	DakotaLink
November 2019	115	\$ 88	DakotaLink
December 2019	71	\$ 142	DakotaLink
January 2020	65	\$ 156	DakotaLink
February 2020	57	\$ 177	DakotaLink
March 2020	30	\$ 338	DakotaLink
April 2020	0	0	N/A
May 2020	0	0	N/A
June 2020	0	0	N/A
July 2020	20	\$ 507	DakotaLink
August 2020	11	\$ 922	DakotaLink
September 2020	27	\$ 375	DakotaLink
October 2020	17	\$ 596	DakotaLink
November 2020	32	\$ 317	DakotaLink
December 2020	32	\$ 317	DakotaLink
January 2021	29	\$ 349	DakotaLink
February 2021	34	\$ 298	DakotaLink
March 2021 (partial month)	34	\$ 298	DakotaLink
March 2021 (partial month)	13	\$ 31.25	Lyft

April 2021	58	\$ 28.13	Lyft
May 2021	56	\$ 27.26	Lyft
June 2021	75	\$ 39.70	Lyft
July 2021	70	\$ 54.06	Lyft
August 2021	79	\$ 55.19	Lyft
September 2021	67	\$ 55.57	Lyft
October 2021	71	\$ 51.76	Lyft
November 2021	75	\$ 48.23	Lyft
December 2021	55	\$ 96.41	Lyft
January 2022	56	\$ 77.11	Lyft
February 2022	79	\$ 81.20	Lyft
March 2022	94	\$ 89.49	Lyft
April 2022	57	\$ 80.36	Lyft
May 2022	96	\$ 86.59	Lyft
June 2022	87	\$ 90.17	Lyft
July 2022	135	\$ 84.95	Lyft
August 2022	123	\$ 91.50	Lyft



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1360

Agenda #: 5.2

Meeting Date: 9/13/2022

DEPARTMENT: Social Services

FILE TYPE: Regular Action

TITLE

Ratification Of Minnesota Department Of Human Services Combined Mobile Crisis Services And Home And Community Based Services Medical Assistance Percentage Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement

PURPOSE/ACTION REQUESTED

Ratify application for the Minnesota Department of Human Services (DHS) calendar year (CY) 2023 and CY 2024 combined Mobile Crisis Services and Home and Community Based Services Medical Assistance Percentage (HCBS-FMAP) competitive grant application, and if awarded, authorize acceptance of grant funds and execution of the grant agreement.

SUMMARY

Dakota County operates a crisis services continuum that meets the requirements of Minn. Stat. § 256B.0944, Minn. Stat. § 256B.0624, and 245I. These services include: 24-hour telephone screening and triage, dispatch of mobile crisis response teams, face-to-face crisis assessments, face-to-face crisis intervention, crisis stabilization and crisis follow-up and outreach.

By Resolution No.18-363 (July 17, 2018), the Dakota County Board of Commissioners authorized staff to apply for and execute grant agreements with DHS for crisis grant funds for the provision of mental health crisis services in accordance with Minn. Stat. § 256B.0944 and Minn. Stat. § 256B.0624. Subsequently, grant agreements, and amendments for crisis services, were executed for CY 2019, 2020, 2021, and 2022.

The CY 2022 DHS grant agreement, in the amount of \$550,000, funds 6.0 full-time equivalents (FTEs) providing crisis stabilization services, and purchase of services for crisis system coordination. Crisis stabilization services are short-term mental health services. Services are provided in the community and are guided by a crisis assessment and intervention treatment plan. Crisis stabilization is a part of the mental health crisis services continuum.

Given community needs, evolving system roles, and expected increased funding for crisis services, the Dakota County Board of Commissioners, by Resolution No. 21-461 (September 21, 2021), and by Resolution No. 21-618 (December 14, 2021), authorized adding 17.0 new FTEs to provide expanded access to the full continuum of adult and child crisis services. It was expected staff would apply to DHS for funding for service expansion as soon as DHS grant funds were available.

On April 25, 2022, DHS released the application for a portion of available crisis services funds that must be spent by June 30, 2023. On May 13, 2022, Dakota County responded to the competitive

application process with a request of \$600,000 to support expansion of the phone and mobile response team, as outlined in the budget amendment authorized by Resolution No. 21-461 (September 21, 2021). On July 25, 2022, DHS notified Dakota County that they would be allocating the requested HCBS-FMAP funding for State Fiscal Year (SFY) 2023 in the amount of \$600,000 and the requested Coronavirus Appropriations Act (CAA) funding for two years in the amount of \$57,224.

On August 2, 2022, DHS released the CY 2023 and 2024 application for mobile crisis services State grant funds with a due date of September 2, 2022. For CY 2023 and 2024, DHS is issuing a combined mobile crisis services and HCBS-FMAP application. This is a competitive application process to evaluate requests and determine grant awards for both State and HCBS-FMAP funding. The timelines for expending these funds, following the completion of all grant activities, are different (Attachment: Funding Timelines and Amounts). The total dollars available, statewide, through the combined application for CY 2023 and 2024 is \$53,230,000.

Dakota County has developed and is in the process of implementing an actionable plan for crisis continuum expansion. Staff will prepare an application for DHS crisis services funding that funds Dakota County's 2022 crisis services expansion activities, in full, and adds supplemental administrative staffing and purchase of services to address unmet needs (Attachment: Grant Application Request Summary).

OUTCOMES

The County must report specific information about services provided and persons served by this grant funding using the Mental Health Information System. Staff will submit quarterly outcome reports to DHS for crisis grant work plan activities.

RECOMMENDATION

Staff recommends ratification of the DHS Combined Mobile Crisis Services and HCBS-FMAP in the amount of up to \$5,000,000 for CY 2023 and CY 2024; and if the grants are awarded, staff requests authorization to accept the grant funds and execute the grant agreements, including amendments, with DHS.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2023 State mobile crisis services and HCBS-FMAP grant allocation award will be included in the 2023 County Manager's Recommended Budget.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County operates a crisis services continuum that meets the requirements of Minn. Stat. § 256B.0944, Minn. Stat. § 256B.0624, and 245I; and

WHEREAS, the Department of Human Services (DHS) administers State and federal funds through grant agreements for the provision of mental health crisis services in accordance with Minn. Stat. § 256B.0944, Minn. Stat. § 256B.0624 and 245I; and

WHEREAS, by Resolution No.18-363 (July 17, 2018), the Dakota County Board of Commissioners

authorized staff to apply for and execute grant agreements with DHS for crisis grant funds for the provision of mental health crisis services in accordance with Minn. Stat. § 256B.0944 and Minn. Stat. § 256B.0624 and subsequently, grant agreements, and amendments for crisis services, were executed for CY 2019, 2020, 2021, and 2022; and

WHEREAS, DHS requires that counties submit an application for calendar year 2023 and 2024 for mobile crisis services; and

WHEREAS, by Resolution No. 21-461 (September 21, 2021) and by Resolution No. 21-618 (December 14, 2021), the Dakota County Board of Commissioners authorized adding 17.0 new full-time equivalents (FTEs) to Dakota County's crisis continuum team to meet community needs, in preparation for having an actionable plan when DHS funding was available; and

WHEREAS, staff will prepare and submit grant applications for crisis services funding to meet DHS submission requirements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Combined Mobile Crisis Services and Home and Community Based Services Medical Assistance Percentage Grant Application submission to the Minnesota Department of Human Services for calendar years (CY) 2023 and 2024, and State Fiscal Years (SFY) 2022, 2023, and 2024 for a total grant amount of up to \$5,000,000; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds, and execute the mobile crisis grant agreement for CY 2023 and 2024, and State Fiscal Years (SFY) 2022, 2023, and 2024, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalent(s) (if relevant), consistent with County contracting policies, and inclusion of grant funds in the future yearly recommended and approved budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute the mobile crisis grant renewal contract for CY 2023 and 2024, and State Fiscal Years (SFY) 2022, 2023, and 2024, in the amount of the grant awarded, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

18-363; 7/17/18

21-461; 9/21/21

21-618; 12/14/21

ATTACHMENTS

Attachment: Funding Timelines and Amounts

Attachment: Grant Application Request Summary

BOARD GOALS

- | | |
|---|---|
| <input type="checkbox"/> A Great Place to Live | <input checked="" type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Evan Henspeter

Author: Emily Schug



Mobile Crisis Services Frequently Asked Questions (FAQs)

Funding

What funding is available to mobile crisis teams now?

- State Grant
- Home-and-Community-Based Services (HCBS) Federal Medical Assistance Percentage (FMAP)
- Coronavirus Appropriations Act (CAA)
- American Rescue Plan Act (ARPA)

Where did these funds come from?

- State Grant
- FMAP: American Rescue Plan Act of 2021 (ARP) (P.L. 117-2) Section 9817
- CAA: American Rescue Plan Act – Coronavirus Response and Relief Supplement Appropriations Act, 2021 [P.L. 116-260] Section 9817
- ARPA: American Rescue Plan Act of 2021 (ARP) [P.L. 117-2]

What are the timelines and amounts for expending these funds?

- State Grant:
 - Calendar Year 2023 (CY23) spending period between 1/1/23 to 12/31/23: \$19,240,000
 - Calendar Year 2024 (CY24) spending period between 1/1/24 to 12/31/24: \$21,990,000
- FMAP:
 - State Fiscal Year 22 (SFY22) spending period between 7/1/22 to 6/30/23: \$8 million (legislatively carried forward). Any unexpended amounts are eligible for carry forward and must be spent by 3/31/24. The last day DHS may pay out the goods or services that were received is 6/30/24. Therefore, all spending must be completed by 3/31/24.
 - State Fiscal Year 23 (SFY23) spending period between 7/1/22 to 6/30/23: \$8 million
 - State Fiscal Year 24 (SFY24) spending period between 7/1/23 to 3/31/24: \$4 million
- CAA: State Fiscal Year 22 (SFY22) and SFY 23, allow up to \$28,612 per year for each mobile crisis team. All spending must be completed by 3/14/23.
- ARPA: The funds must be spent by 9/30/25: \$1,081,108

What is the purpose of these funds?

- State Grant: The customary, every two-years state funds, are available to adults and/or children to provide 24/7 crisis lines and mobile crisis services, crisis text line messaging services and regional coordination that covers the 87 counties in the state of MN, including 4 tribes. **The funding period is a two year grant cycle. Current funding period is between 1/1/21 to 12/31/22. A new application has been released for funding between 1/1/23 to 12/31/24.**
- FMAP: The FMAP funds are available to provide services to adults to enhance, expand and strengthen HCBS services under the Medicaid program. These funds must supplement, not supplant, existing state funds to support counties and tribes to staff 24-hour mobile crisis lines and increase capacity to take more calls. **These funds must be spent by 3/31/24.**
- CAA: The CAA funds are available to provide services to adults and/or children who are experiencing a mental health crisis, exacerbated by COVID-19. **These funds must be spent by 3/14/23.**
- ARPA: The ARPA funds are available to provide services to adults and/or children to provide assistance in the response to the COVID-19 pandemic. **These funds must be spent by 9/30/25.**

Who is eligible for these funds?

- State Grant: Counties and tribes who are certified and are also an enrolled MHCP provider to provide crisis services to adults and/or children in MN.
- FMAP: Counties and tribes who are certified and are also an enrolled MHCP provider to provide services to adults for certain Medicaid expenditures.
- CAA: Counties and tribes who are certified and are also an enrolled MHCP provider to provide crisis services to adults and/or children in MN.
- ARPA: Counties and tribes who are certified and are also an enrolled MHCP provider to provide services to adults and/or children in MN.

When is the money available?

- State Grant: We are currently in the 2021 - 2022 contracts. New contracts for CY23 and CY24 funding cycle will be available, provided contracts are signed, as of 12/31/22.
- FMAP: We have two different rounds of funding:
 - The first round of applications that was submitted to us by 5/16/22 for funding are currently being reviewed.
 - The second round of applications will include both FY22 and FY24. Decisions about how this funding will be awarded are in process. Additional information will be announced at a later date.
- CAA: The applications that were submitted to us by 5/16/22 for funding are currently being reviewed.
- ARPA: We are currently in the process of determining how this funding will be awarded. Additional information will be announced at a later date.

Which funds can be carried over from YR 1 to YR 2?

- State Grant: YR 1 funds may be carried over to YR 2 of the contract
- FMAP: SFY22 must be spent between 7/1/22 to 6/30/23 (any unexpended amounts are eligible for carry forward and must be spent by 3/31/24) and SFY24 must be spent between 7/1/23 to 3/31/24
- CAA: SFY22 and SFY23 must be spent by 3/14/23
- ARPA: We are currently in the process of determining how this funding will be awarded. Additional information will be announced at a later date.

Which contract process will be completed for each funding stream?

- State Grant: The application and contacting process will be similar to the 2020 - 2022 grant cycle.
- FMAP:
 - The first round of funding for applications that were submitted to us by 5/16/22 are contract amendments to the current State Grant contracts.
 - The second round of funding will be joined with the 2023 - 2024 State Grant contracts.
- CAA: The funding will be a contract amendment to the current State Grant contracts.
- ARPA: We are currently in the process of determining how this funding will be awarded. Additional information will be announced at a later date.

Expenditures

What are allowable expenditures?

State Grant:

- Brass Code 431x: Adult Mobile Crisis Services: Face-to-face services for adults who may be experiencing a mental health crisis or emergency. These services include crisis assessment, intervention and community (non-residential) stabilization. This code covers infrastructure development, such as training, as well as ancillary and supportive services. Note: This service is distinct from development of a wellness plan (434x) and Adult Residential Crisis Stabilization (436x).
- Brass Code 432x: Children's Mental Health Crisis Services: Face-to-face assessment services for children who may be experiencing a mental health crisis or emergency, and/or provision of crisis intervention services to children with mental illness experiencing a mental health crisis or emergency. These services include crisis assessment, intervention, and community (non-residential) stabilization. This code covers infrastructure development, such as training, as well as ancillary and supportive services.

Tribal State Grant:

- Crisis response services/on-call staff (if used) and phone triage and dispatch: mental health professional, mental health practitioner, mental health rehab worker (adult stabilization services only), rapid access psychiatrist slots, certified peer specialist (adults only), and staff benefits and payroll taxes.
- Administrative/support staff: data collection/administrative support, fiscal support staff, grant management/monitoring, and staff benefits and payroll taxes.
- Other administrative costs: staff orientation/training, staff travel, transportation to hospital, appointments, etc., occupancy (rent, mortgage, facility improvements), utilities (heat, electric, phone), equipment, supplies and insurance/liability.
- Public outreach/education: purchased advertising costs, flyers, leaflets, magnets, pens, etc.
- Residential Costs (adults only): residential crisis stabilization per diem.

Home-and-Community-Based Services (HCBS) Federal Medical Assistance Percentage (FMAP):

- **County HCBS-FMAP Grant:** These funds must be used to supplement, not supplant, existing state funds expended for Medicaid HCBS. The grant activities must enhance, expand and strengthen HCBS under the Medicaid program to support staff 24-hour mobile crisis lines and increase capacity to take more calls. Counties will use the BRASS-based Grant Fiscal Report (DHS-2895) web-based form to report all expenditures.

Brass Code 431x: Adult Mobile Crisis Services: Face-to-face services for adults who may be experiencing a mental health crisis or emergency. These services include crisis assessment, intervention and community (non-residential) stabilization. This code covers infrastructure development, such as training, as well as ancillary and supportive services. Note: This service is distinct from development of a wellness plan (434x) and Adult Residential Crisis Stabilization (436x).

- **Tribe HCBS-FMAP Grant:** These funds must be used to supplement, not supplant, existing state funds expended for Medicaid HCBS. The grant activities must enhance, expand and strengthen HCBS under the Medicaid program to support staff 24-hour mobile crisis lines and increase capacity to take more calls. Invoices for tribes will be processed through EGMS (Enterprise Grants Management System).
 - **Crisis response services/on-call staff and phone triage and dispatch:** mental health professional, mental health practitioner, mental health rehab worker (adult stabilization services only), certified peer specialist (adults only), and staff benefits and payroll taxes.
 - **Administrative/support staff:** data collection/administrative support, fiscal support staff, grant management/monitoring, and staff benefits and payroll taxes.
 - **Other administrative costs:** staff orientation/training, staff travel, occupancy (rent, mortgage, facility improvements), utilities (heat, electric, phone), equipment, supplies, and insurance/liability.
 - **Public outreach/education:** purchased advertising costs, flyers, leaflets, magnets, pens, etc.

Coronavirus Response and Relief Supplement Appropriations Act (Coronavirus Appropriations Act (CAA)):

- Training for crisis providers
- Funds to pre-purchase rapid access psychiatry slots, so individuals in crisis can access same day or same week psychiatry appointments for med management
- Emergency medication costs for individuals in crisis in need of medication
- Equipment: PPE, IPADS, mobile printers for crisis responders to get signatures on treatment plans in the community, cell phones, etc.
- Mileage and on-call staffing hours
- Uninsured and underinsured individuals receiving crisis services

American Rescue Plan Act (ARPA):

- Develop partnerships with the emerging Suicide Lifeline (9-8-8) systems, Law Enforcement, EMS, health care providers, housing authorities, Housing and Urban Development (HUD) Continuum of Care, hospital systems, peer-based recovery organizations, and substance use specific treatment providers, all of whom have a critical role in the crisis continuum.
- Utilize funding to allow for additional phone response to work toward sustainability of someone to call.
- Increase capacity for crisis response staff to work toward sustainability of someone to respond.
- Technology: IPADS and telemedicine platforms/technology to allow telemedicine delivery, improve information technology infrastructure, including the availability of broadband and cellular technology.
- Increase capacity for response for children.
- Provide increased outpatient access - same-day access - or next-day appointments.

What are unallowable expenditures?

- **State Grant:**
 - Capital purchases (exceptions need written state approval)
 - Using grant funds to supplant county, tribal or other funds that have been used to provide crisis response services
 - Travel out of state and related out of state costs (exceptions need written state approval)
 - Religious-based counseling

- **Home-and-Community-Based Services (HCBS) Federal Medical Assistance Percentage (FMAP):**
 - Occurs in a setting such as nursing facilities, IMDs, ICF/DD facilities or hospitals
 - Funds room and board
 - Delivered in an IMD
 - Supplanting existing state funds extended for Medicaid HCBS
 - Children's Mobile Crisis
 - Rapid access psychiatrist slots

- **Coronavirus Response and Relief Supplement Appropriations Act (Coronavirus Appropriations Act (CAA)):**
 - To provide inpatient services
 - To make cash payments to intended recipients of health services
 - To improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility, or purchase major medical equipment
 - To satisfy any requirement for the expenditure of non-Federal funds as a condition for the receipt of Federal funds
 - To provide financial assistance to any entity other than a public or nonprofit private entity

- **American Rescue Plan Act (ARPA):**
 - To provide inpatient services
 - To make cash payments to intended recipients of health services
 - To improve land, purchase, construct, or permanently improve (other than minor remodeling) any building or other facility, or purchase major medical equipment
 - To satisfy any requirement for the expenditure of non-Federal funds as a condition for the receipt of Federal funds
 - To provide financial assistance to any entity other than a public or nonprofit private entity

Dakota County Crisis Services Grant Application Request Summary, 2023-2024

	HCBS – FMAP SFY22: Legislatively carried forward. All activities must be completed by 3/31/24	HCBS-FMAP SFY 24: Spending period from 7/1/23 to 3/31/24	HCBS-FMAP SFY23: Spending period 7/1/22 to 6/30/23 (available through DHS mini-application issued in May 2022)	CAA Year 1 – SFY22: Spending period 7/1/22 to 3/14/24 (available through DHS mini-application issued in May 2022)	CAA Year 2 – SFY23 Spending period 7/1/22 to 3/14/24 (available through DHS mini-application issued in May 2022)	State Appropriation - CY23 Spending period 1/1/23 to 12/31/23	State Appropriation - CY 24 spending period 1/1/24-12/31/24	Total 2 -year request from all available grants and time periods.	Notes				
Statewide Amount Available	\$8,000,000	\$4,000,000	\$8,000,000	Standard Allocation Across Counties	Standard Allocation Across Counties	\$19,240,000	\$21,990,000	\$61,230,000					
Restrictions on Use	Only adult - phone/mobile	Only adult - phone/mobile	Only adult - phone/mobile										
Dakota County Share as percent of population	\$628,000	\$314,000	\$628,000	\$28,612	\$28,612	\$1,510,340	\$1,726,215	\$4,863,779	Dakota County population 7.85% of total				
Spending Category or Description										Total FTE	Total FTE Expense for CY 23 and 24 (using 2022 position calculator)	Third Party Revenue Expectation for CY 23 and 24	% of total funded by DHS or FMAP request
Adult Mobile Crisis Response	\$628,000	\$314,000	\$600,000 - approved by DHS in August 2022 (amendment to 2022 DHS crisis grant)					\$2,100,000	Funding for 1.0 FTE Social Services Supervisor and 9.0FTE Social Workers providing phone and mobile response.	22 FTE	\$4,793,100	\$580,000 (\$10,000 annually, per mobile SW and \$20,000 annually, per crisis stabilization SW)	97%
Adult and Child Mobile Crisis Response				\$28,612 approved by DHS in August 2022 (amendment to 2022 DHS crisis grant)	\$28,612 approved by DHS in August 2022 (amendment to 2022 DHS crisis grant)	\$104,982	\$395,794						
Crisis Stabilization – Community Based						\$500,000	\$550,000	\$1,000,000	Funding for 1.0 FTE Supervisor and 5.0 FTE social workers (CY 2022 DHS grant-funded activities)				
Crisis Stabilization and Follow-up - Embedded with Public Safety Partners						\$475,000	\$500,000	\$1,000,000	Funding for 1.0 FTE Supervisor and 5.0 FTE social workers to provide crisis stabilization and follow-up in coordination with public safety partners.				
Purchase of Service – Health Partners Mental Health Drug Assistance Program						\$25,000	\$25,000	\$50,000					
Purchase of Service – Contract with Peer Recovery Support Org						\$50,000	\$50,000	\$100,000					
Purchase of Services – East Metro Crisis Alliance System Coordination and Program Evaluation						\$50,000	\$50,000	\$100,000					
Purchase of Services – Flexible funds for transportation, short-term housing, co-pay assistance to support plan goals						\$50,000	\$50,000	\$100,000					
E-Health Record, Annual Subscription						\$50,000	\$50,000	\$100,000					
Training for Crisis Team (in state or out of state with DHS with approval)						\$25,000	\$25,000	\$50,000					
Subtotal	\$628,000	\$314,000	\$600,000	\$28,612	\$28,612	\$1,329,982	\$1,695,794	\$4,625,000					
Administrative Fee, 10% (includes 1.0 FTE Senior Program Associate Costs)						\$132,998	\$169,579	\$302,577					
Total	\$628,000	\$314,000	\$600,000	\$28,612	\$28,612	\$1,462,980	\$1,865,373	\$4,927,577					



Community Services Committee of the Whole

Request for Board Action

Item Number: DC-1368

Agenda #: 7.1

Meeting Date: 9/13/2022

Adjournment