



Dakota County

Board of Commissioners

Minutes

Tuesday, April 23, 2024

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Matt Smith, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Joe Atkins who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Atkins noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us
No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 24-193
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Laurie Halverson

Second: Mike Slavik

Ayes: 7

5. Public Hearing

5.1 Resolution No: 24-194
Public Hearing To Receive Comments On Dakota County Fiscal Year 2024
Action Plan For Community Development Block Grant, HOME Investment
Partnerships, And Emergency Solutions Programs

Motion: William Droste

Second: Mary Hamann-Roland

The time being 9:08 a.m. and pursuant to public notice, a public hearing was conducted to receive comments on Dakota County fiscal year 2024 action plan

for Community Development block grant, HOME investment partnerships and emergency solutions. Maggie Dykes, the Community Development Agency Assistant Director of Community and Economic Development briefed this item and the public hearing was opened. No one came forward with comments and no comments were received via email. The Public Hearing was closed at 9:09 a.m.

WHEREAS, Dakota County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program and Emergency Solutions Grant (ESG) Program and a Participating Jurisdiction for the HOME Investment Partnerships (HOME) Program; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG, ESG, and HOME programs on behalf of Dakota County, thereby requiring agreements between the U.S. Department of Housing and Urban Development (HUD) and Dakota County for the CDBG, ESG, and HOME funds and between Dakota County and the Dakota County CDA for CDBG, ESG, and HOME program administration; and

WHEREAS, HUD further requires the development and submission of the Fiscal Year (FY) 2024 One-Year Action Plan that proposes allocation of the annual CDBG, HOME, and ESG funds to local governments and housing providers in the County; and

WHEREAS, CDA staff has worked with participating communities and agencies to identify CDBG, HOME, and ESG activities for FY 2024; and

WHEREAS, the proposed activities for HUD funds meet the housing and community development priorities identified in the approved 2020-2024 Five-Year Consolidated Plan; and

WHEREAS, HUD has not released the grant amounts for the three entitlement programs for FY 2024, and the draft 2024 One-Year Action Plan uses the FY 2023 approved budgets for the three programs for planning purposes; and

WHEREAS, if there are changes to the budget amounts when HUD releases the final FY 2024 grant amount, the budgets will be amended as follows: the CDBG budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount, though funding for public service activities will not exceed 15 percent of the total grant per statute; the HOME budget generally will be increased or decreased proportionally depending on any increase or decrease to the grant amount except that the budget for the Community Housing Development Organization (CHDO) activities will remain at 15 percent; and the HMIS and Administration activities will be increased if there is additional ESG funding, and the Emergency Shelter, Homelessness Prevention, and Rapid Rehousing activities rapid re-housing activity budget will be decreased if ESG funds are decreased; and

WHEREAS, the anticipated Dakota County FY 2024 CDBG allocation is \$1,961,800 with \$400,000 of anticipated program income; the anticipated Dakota County FY 2024 HOME allocation is \$995,084, including program income (Consortium total of \$3,093,076); and the anticipated Dakota County FY 2024 ESG allocation is \$167,767; and

WHEREAS, CDA staff recommends allocating FY 2024 CDBG funds to 24 eligible activities for cities and townships, four Countywide activities, and two grant administration activities as follows: affordable housing rehab (64%), public services (15%), neighborhood revitalization (8%), planning (1%), and grant administration (12%); and

WHEREAS, CDA staff recommends allocating FY 2024 HOME funds to three eligible activities as follows: affordable rental housing (72%), Community Housing Development Organization (CHDO) activities (14%), and grant administration (14%); and

WHEREAS, CDA staff recommends allocating FY 2024 ESG funds to five eligible activities as follows: emergency shelter operations (59%), rapid re-housing activities (31%), homelessness prevention activities (3%), Homeless Management Information System (HMIS) (0.5%), and grant administration (6.5%); and

WHEREAS, HUD requires a public hearing to receive comments and inform the public on the Dakota County FY 2024 Annual Action Plan; and

WHEREAS, the Notice of Public Hearing was published in the *Star Tribune* on April 9, 2024, and posted on the websites of the participating cities, the Dakota County CDA website at www.dakotacda.org <<http://www.dakotacda.org>>, and the Dakota County website at www.co.dakota.mn.us <<http://www.co.dakota.mn.us>>.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners conducted a public hearing for April 23, 2024, at 9:00 a.m. in the Board Room, Administration Center, 1590 Highway 55, Hastings, MN, to receive comments on the draft Fiscal Year 2024 One-Year Action Plan, including proposed Community Development Block Grant Program activities funded with an anticipated budget of \$1,961,800, HOME Investment Partnerships Program activities funded with an anticipated budget of \$995,084, including program income (Consortium total of \$3,093,076), and Emergency Solutions Grant Program activities with an anticipated budget of \$167,767.

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the Consent agenda was approved as follows:

6. County Administration - Approval of Minutes

- 6.1** Resolution No: 24-195
Approval of Minutes of Meeting Held on April 9, 2024

Motion: Mary Hamann-Roland

Second: Mike Slavik

Ayes: 7

7. Items Recommended By Board Committee*

- 7.1** Resolution No: 24-196
Authorization To Execute Delegation Agreement With Minnesota Department Of Natural Resources For Aquatic Invasive Species Watercraft Inspections

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, watercraft inspection programs are an effective education and enforcement tool for slowing the spread of AIS on Minnesota water bodies; and

WHEREAS, to establish a local AIS watercraft inspection program, a Local Governmental Unit (LGU) must execute a Delegation Agreement with the Minnesota Department of Natural Resources (MN DNR) that allows the LGU to hire or contract AIS inspectors; and

WHEREAS, the inspectors receive MN DNR certification and authorization to inspect watercraft for AIS and prohibit lake access if necessary; and

WHEREAS, the proposed Delegation Agreement would allow Dakota County to continue inspections through December 31, 2026; and

WHEREAS, AIS inspectors check watercraft entering and leaving public accesses and distribute AIS educational materials to those inspected; and

WHEREAS, if AIS is discovered, the inspector works with the watercraft owner to meet MN DNR removal and decontamination requirements; and

WHEREAS, all inspection information is recorded and downloaded into the DNR's statewide AIS inspection database.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to execute a delegation agreement with the Minnesota Department of Natural Resources to provide Aquatic Invasive Species inspections on Dakota County waterbodies through December 31, 2026, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.2 Resolution No: 24-197
 Award Of Bid And Authorization To Execute Contract With Ebert Inc. For Lebanon Hills Park Education And Accessibility Improvements Project And Amend 2024 Parks Capital Improvement Program Budget

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, the Lebanon Hills Park Education & Accessibility Improvements Project (#2000075) has been a recent focus for Parks Enhancement Set-Aside projects and was authorized in design by Resolution No. 23-479 (October 17, 2023); and

WHEREAS, bid document and specifications were prepared by County staff and WSB Associates; and

WHEREAS, two competitive bids were received on March 14, 2024; and

WHEREAS, Ebert Inc. has submitted the low bid of \$537,000.00; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Ebert Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$537,000.00 for the Lebanon Hills Park Education & Accessibility Improvements Project (#2000075); and

WHEREAS, funding for the project is within the 2023 and 2024 Parks CIP Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the Lebanon Hills Park Education & Accessibility Improvements Project to Ebert Inc., 23350 County Road 10, PO Box 97, Loretto, MN 55357, in an amount not to exceed \$537,000.00, subject to approval by the County Attorney’s office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program budget be amended as follows:

Expense	
LHRP Education & Accessibility Improvements (2000075)	<u>\$100,000</u>
Total Expense	\$100,000
Revenue	
Parks Enhancement Set-Aside (1000657)	<u>\$100,000</u>
Total Revenue	\$100,000

Ayes: 7

- 7.3** Resolution No: 24-198
Authorization To Reject All Bids For Law Enforcement Center Locker And Wellness Room Renovations Project

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the 2023 Building Capital Improvement Program (CIP) Adopted Budget authorized the Law Enforcement Center Locker And Wellness Room Renovations project; and

WHEREAS, bid document and specifications were prepared by County staff and Wold Architects & Engineers; and

WHEREAS, four competitive bids were received on March 21, 2024; and

WHEREAS, the received bids exceed the available construction budget; and

WHEREAS, staff will work to reformulate and rebid the work to a better outcome in the future.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the rejection of all bids received March 21, 2024, for the Law Enforcement Center Locker And Wellness Room Renovations project in Hastings, MN.

Ayes: 7

- 7.4** Resolution No: 24-199
Authorization To Execute Contract With Landbridge Ecological For Lebanon Hills Regional Park Prairie Vegetation Management

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, by Resolution No. 17-274 (May 23, 2017), the County Board adopted the Dakota County Natural Resource Management System Plan (NRMSP); and

WHEREAS, the NRMSP identifies the need to maintain restored areas perpetually to protect the initial investment made to restore the area; and

WHEREAS, on March 14, 2024, the County issued a Request for Quotes (RFQ) for the Lebanon Hills Regional Park Prairie Vegetation Management project; and

WHEREAS, Landbridge Ecological submitted the lowest responsive and responsible quote for base tasks; and

WHEREAS, the RFQ stipulated that the initial contract term would expire on May 31, 2025; and

WHEREAS, the RFQ stipulated that the contract could be extended for up to one additional 12-month term through May 31, 2026; and

WHEREAS, the RFQ stipulated that the total contract amount would be set up as not to exceed \$175,000; and

WHEREAS, adequate funds are available within the 2024 Adopted Parks Natural Resources Base Fund Budget; and

WHEREAS, staff recommends executing the contract with Landbridge Ecological.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Landbridge Ecological for the Lebanon Hills Regional Park Prairie Vegetation Management project to manage natural areas of Lebanon Hills Regional Park through May 31, 2025, with the option to extend the contract through May 31, 2026, in a total amount not to exceed \$175,000, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 7.5** Resolution No: 24-200
Authorization To Execute Contract With LHB, Inc. For Professional Services And Authorization To Amend 2024 Parks Capital Improvement Program Budget For North Creek Greenway Between County State Aid Highway 42 And 147th Street In Apple Valley, County Projects 99-014 And P00145

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to promote a safe and efficient transportation system, Dakota County is partnering with the City of Apple Valley (City) on County Projects (CP) 99-014 and P00145; and

WHEREAS, P00145 will design and construct a portion of the North Creek Greenway, including a pedestrian tunnel underneath County State Aid Highway (CSAH) 42; and

WHEREAS, CP 99-014 will design and construct Multiuse trail on CSAH 42 between Flagstaff Avenue and CSAH 31; and

WHEREAS, Dakota County is the lead agency for both projects; and

WHEREAS, design for both projects was suspended in 2021 due to uncertainty on project schedule and changes to the project area due to mining activities; and

WHEREAS, Dakota County and the City have cooperated with AVR, Inc., to plan future work on both projects; and

WHEREAS, both projects are now able to proceed with final design and construction over the next several years.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with LHB, Inc. for engineering services to advance the design and construction of County Projects 99-014 and P00145; and

BE FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program Budget is hereby amended as follows:

Expense

Consulting Services for County Project P00145	<u>\$243,943.41</u>
Total Expense	\$243,943.41

Revenue

Transportation Sales and Use Tax	<u>\$243,943.41</u>
Total Revenue	\$243,941.41

Ayes: 7

- 7.6 Resolution No: 24-201
Authorization To Execute Contract Amendment With Donlar Construction Company For Kaposia Library Project And Amend 2024 Buildings Capital Improvement Program Budget

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, the 2024 Capital Improvement Program (CIP) Adopted Budget as amended for the Kaposia Library project is a total of \$11,300,000; and

WHEREAS, the City of South St. Paul provided another \$135,828.16 in reimbursable funding for the Kaposia Library project’s construction; and

WHEREAS, by Resolution No. 22-383 (September 6, 2022), the County Board approved the original contract in the sum of \$8,434,500 with an award to Donlar Construction Company; and

WHEREAS, with the original contract authorization, staff was also authorized to execute up to \$250,000 worth of post-award changes; and

WHEREAS, \$249,638.16 in contract amendments have already been formally executed by way of that authorization; and

WHEREAS, an additional \$269,820.00 worth of post-award changes are requested for authorization to complete a final contract amendment to the contract with Donlar Construction Company; and

WHEREAS, these project cost increases to the construction contract will be paid for with uncommitted funds available within the CIP budget for this project; and

WHEREAS, the total authorized contract amendments to this contract would then be \$519,458.16 for reimbursement of all construction change orders on the

project; and

WHEREAS, sufficient funds within the CIP budget for the project (1001295) are available for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute an amendment with Donlar Construction Company, 550 Shoreview Park Road, Shoreview, MN 55126, in an amount not to exceed \$269,820.00 for a total maximum contract total not to exceed \$8,953,958.16, subject to approval by the County Attorney’s office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Buildings CIP Budget is hereby amended as follows:

Expense	
South St. Paul Library (1001295)	<u>\$135,828.16</u>
Total Expense	\$135,828.16
Revenue	
South St. Paul Funding	<u>\$135,828.16</u>
Total Revenue	\$135,828.16

Ayes: 7

7.7 Resolution No: 24-202
 Authorization To Execute Joint Powers Agreement With Dakota County Regional Railroad Authority And Authorization To Amend 2024 Capital Improvement Programs And Budget

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, the 2024 Dakota County Capital Improvement Program (CIP) and Budget includes County Projects 42-170, 88-24, and 2000332 (Projects); and

WHEREAS, the Projects plan or construct improvements to highway and greenway crossings of railroads; and

WHEREAS, the Projects are eligible for inclusion in the 2024 Dakota County Regional Railroad Authority (Authority), CIP, and Budget because they improve railroad safety; and

WHEREAS, at the February 27, 2024, Authority meeting, members requested adding eligible rail safety projects to the 2024 Authority CIP and Budget to better align available funding resources with eligible projects; and

WHEREAS, a budget amendment is required to remove these three projects from the 2024 Dakota County CIP and Budget; and

WHEREAS, a joint powers agreement is required between Dakota County and

the Authority to define staff roles and responsibilities as well as cost share for the Projects.

NOW, THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the Dakota County Regional Railroad Authority for County Projects 42-170, 88-24, and 2000332 that improve safety of rail crossings at Dakota County highways and greenways; and

BE IT FURTHER RESOLVED, That the 2024 Dakota County Parks Capital Improvement Program and Budget is hereby amended as follows:

Revenue	
TAA (2000332)	(\$127,500)
ELF (2000332)	(\$22,500)
Regional Rail(2000332)	<u>\$150,000</u>
Total Revenue	\$0

; and

BE IT FURTHER RESOLVED, That the 2024 Dakota County Transportation Capital Improvement Program and Budget is hereby amended as follows:

Revenue	
SUT (CP 42-170)	(\$125,000)
Regional Rail (CP 42-170)	\$125,000
SUT (CP 88-24)	(\$452,719)
Regional Rail (CP 88-24)	<u>\$452,719</u>
Total Revenue	\$0

Ayes: 7

- 7.8 Resolution No: 24-203
Authorization To Execute Joint Powers Agreement With City Of Lakeville And Amend 2024 Transportation Capital Improvement Program Budget For Trail Gaps, County Projects 23-86 And 09-66

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to promote a safe and efficient multi-modal transportation system, the County is partnering with the City of Lakeville to design and construct multi-use trails along County State Aid Highway (CSAH) 23 (Cedar Avenue) and CSAH 09 (Dodd Boulevard), County Projects 23-86 and 09-66; and

WHEREAS, the City of Lakeville is the lead agency for design and construction of the Projects and will incorporate them into its City Wide Trail Gap Improvement Project; and

WHEREAS, costs for design and construction will be shared 85 percent County funds and 15 percent City funds for trail segments along County Highways in accordance with adopted County Cost Share Policy F1 Roadway; and

WHEREAS, a joint powers agreement with the City of Lakeville is needed to define project responsibilities and cost share for County Projects 23-86 and 09-66; and

WHEREAS, a budget amendment is needed to add sufficient funds to County Projects 23-86 and 09-66.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the City of Lakeville to identify costs and responsibilities in accordance with County policy for design and construction of multi-use trails along County State Aid Highway 23 and County State Aid Highway 9 in the City of Lakeville, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2023 Transportation Capital Improvement Program is hereby amended as follows:

Expense	
CP 23-86 (2000029)	\$222,750
CP 9-66 (2000161)	\$105,000
Trail Gap Set aside (1000045)	<u>(\$100,000)</u>
Total Expense	\$227,750
Revenue	
Transp. Fund Balance CP 23-86	\$222,750
Transp. Fund Balance CP 9-66	\$5,000
County Funds CP 9-66	\$100,000
County Funds (Trail Gap Set aside)	<u>(\$100,000)</u>
Total Revenue	\$227,750

Ayes: 7

- 7.9 Resolution No: 24-204
Authorization To Execute Contract With SRF Consulting Group, Inc. For Professional Services To Design Interchange Improvements At County State Aid Highway 50 And Interstate 35 In City Of Lakeville And To Accept Local Road Improvement Program Grant Agreement Funds From Minnesota Department Of Transportation, County Project 50-33

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 50-33; and

WHEREAS, CP 50-33 includes the preliminary engineering design of improvements at the interchange of County State Aid Highway 50 (CSAH 50) and Interstate 35 (I-35) in Lakeville; and

WHEREAS, the Transportation Department sent a Request for Proposal (RFP) to qualified professional consultants; and

WHEREAS, the five proposals received were evaluated by County, City, and Minnesota Department of Transportation (MnDOT) staff; and

WHEREAS, the proposal from SRF Consulting Group, Inc. provided the best value costs for the proposed preliminary design contract and accounted for all the services needed; and

WHEREAS, the Adopted 2024 Transportation Capital Improvement Program Budget includes sufficient funding for CP 50-33 preliminary engineering consulting services; and

WHEREAS, the County Engineer recommends execution of a contract with SRF Consulting Group, Inc. for engineering consulting services for CP 50-33 for actual costs not to exceed \$1,466,232; and

WHEREAS, City and MnDOT staff concur with this recommendation; and

WHEREAS, MnDOT has authorized Dakota County to advance the Project using Local Road Improvement Program (LRIP) Grant funds, which will reimburse Dakota County for the contract costs; and

WHEREAS, MnDOT has established a Grant Agreement number and a State Aid Project number for the project; and

WHEREAS, the amount of the LRIP grant funding available has been determined to be sufficient to cover the entire preliminary engineering design contract, and

WHEREAS, MnDOT requires a Dakota County Board Resolution to fully authorize execution of the LRIP Grant Agreement.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with SRF Consulting Group, Inc. to perform engineering consulting services for County Project 50-33 in an amount not to exceed \$1,466,232, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Engineer/Transportation Division Director to execute the grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant up to the amount of the contract, \$1,466,232; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby

Agrees to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.52, and will pay additional amount by which the cost exceeds the estimate and will return to the Local Road Improvement Program Fund any amount appropriated for the project but not required.

Ayes: 7

7.10 Resolution No: 24-205

Authorization To Approve Letters Of Support To Minnesota Department Of Transportation For Interstate 494 E-ZPass Project For Pursuit Of Federal Discretionary Grant Funding

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Minnesota Department of Transportation (MnDOT) is pursuing federal discretionary grant funding for the critical portions of the Interstate 494 (I-494) E-ZPass Airport to Highway 169 Vision Project; and

WHEREAS, the USDOT is requesting project submittals for Congestion Relief Program; and

WHEREAS, other possible federal discretionary grant funding sources, such as the Multimodal Projects Discretionary Grant Program, may develop as possible funding sources that are applicable to this project, this authorization would allow the county engineer to provide letters of support for other possible federal discretionary grant funding sources; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, project submittals for the Congestion Relief Program are due on April 18, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Engineer to submit letters of support for the Minnesota Department of Transportation's Interstate 494 E-ZPass Project for their pursuit of federal discretionary grant funding for the Congestion Relief Program and other federal funding sources that may arise, such as the Multimodal Projects Discretionary Grant Program.

Ayes: 7

7.11 Resolution No: 24-206

Authorization To Execute Contract With Clarity Solutions Group LLC For Service Delivery Model Design Services

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Dakota County Community Services Division's mission is to partner with individuals, families, and communities to build healthy, stable, and vibrant lives with efforts guided by a strategic framework that reflects the vision of "Healthy, Safe and Thriving Communities"; and

WHEREAS, Dakota County residents face an urgent need to access public assistance, such as medical, food, cash assistance, employment and other benefits; and

WHEREAS, the Employment and Economic Assistance (EEA) Department issued a solicitation on September 22, 2023, to understand options for Service Delivery Model Design Services; and

WHEREAS, four proposals were received and evaluated based on programmatic approach, expertise in Service Delivery Model Design, knowledge of and experience with government business operations and public human services, and other criteria; and

WHEREAS, the purpose of the solicitation was to find an individual or organization to provide consultation, implementation, and support to enable EEA to improve its service delivery model; and

WHEREAS, this work will provide consultation to identify and improve performance indicators, provide consultation on development of business intelligence tools where visualizations can be built for performance indicators, maximize use of technology and integrated eligibility solutions, reduce technological debt and provide recommendations to divisional leadership on strategies to consider in preparing for and implementing a future refresh of the service delivery model that includes broad engagement from a breadth of diverse stakeholders; and

WHEREAS, after a thorough review and demonstrations, Clarity Solutions Group LLC was selected by the panel members based on the above-mentioned evaluation criteria.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Clarity Solutions Group LLC for Service Delivery Model Design services from the date of contract execution through December 31, 2025, in an amount not to exceed \$500,000, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due.

Ayes: 7

7.12 Resolution No: 24-207

Authorization To Amend 2024 Social Services Budget To Add New Adult Protection Grant Funding, Add 3.0 Grant Funded Full-Time Equivalents And Add Purchase Of Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, under the Vulnerable Adult Act, Minn. Stat. § 626.557 and Minnesota Administrative Rule 955.7100 to 955.7600, counties have responsibility for responding to reports alleging abuse, neglect, and exploitation of vulnerable adults; and

WHEREAS, as a lead agency, Dakota County provides Adult Protection Services (APS) including emergency protective services, report screening, assessment, investigation, and protective service coordination; and

WHEREAS, numbers of APS screenings, assessments, and investigations have increased in recent years, as has the complexity of service coordination; and

WHEREAS, state funding for adult protection services, in the amount of \$3,000,000 is allocated annually to support counties in delivering APS; and

WHEREAS, Dakota County's State Fiscal Year (SFY) 2024 base Adult Protection allocation is \$278,423, which is an increase of \$93,511 from SFY 2022; and

WHEREAS, by Resolution No. 22-394 (September 20, 2022), the Dakota County Board of Commissioners approved the Dakota County's SFY 2022 spending plan; and

WHEREAS, the Department of Human Services (DHS) allocated Minnesota counties additional one-time grant funding for APS for SFYs 2024-2027 (July 1, 2023 - September 30, 2027); and

WHEREAS, funding was made available in Chapter 61, Article 2 Section 7 2023 Regular Session; and

WHEREAS, Dakota County's one-time allocation for SFYs 2023-2027 is \$365,175, annually; and

WHEREAS, the statutory formula for both county APS allocations is based 25 percent on the number of adults referred by the Minnesota Adult Abuse Reporting Center (MAARC) in the calendar year and 75 percent on the number of adults referred by the MAARC and accepted by the County for APS; and

WHEREAS, the base allocation and additional one-time grant funds are required to be spent by counties to expand, not supplant, county expenditures for APS

programs; and

WHEREAS, counties are advised the majority of this funding is one-time funding for allocation over four (4) SFYs; and

WHEREAS, current base state grant funding dedicated to APS of \$5.65 million allocated through the Vulnerable Child and Adult Act and Adult Protection State Grant Allocation will be increased by \$866,000 following SFY 2027; and

WHEREAS, using APS grant funds not already budgeted, staff recommends adding 2.0 full-time equivalent (FTE) Social Workers and a 1.0 FTE Coordinator to respond to increased volume and complexity of reports, assessments, and investigations; and

WHEREAS, additional staffing will increase capacity for follow-up on reports, timely case assignments, service coordination, assessment, case management, eligibility determination and system coordination; and

WHEREAS, new FTE will be added in mid-2024 and continued as grant funds are available to cover position costs, which is anticipated to be 2027 but could be longer with carryover funds; and

WHEREAS, staff recommends the remainder of APS grant funds be budgeted for purchase of services to address the health and well-being of vulnerable adults; and

WHEREAS, some examples of purchased service needs are personal hygiene supplies, home modifications, home-delivered meals, security deposit, support for caregivers and specialized transportation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add 3.0 grant-funded full-time equivalents; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2024 Social Services budget as follows:

Expense

3.0 full-time equivalents (6 months)	\$ 207,658
Purchase of services budget	<u>\$157,515</u>
Total Expense	\$365,175

Revenue

State Fiscal Year 2024 Adult Protection One-Time Grant	<u>\$365,175</u>
Total Revenue	\$365,175

Ayes: 7

7.13 Resolution No: 24-208

Authorization To Execute Joint Powers Agreement For Social Services Access To Minnesota Department Of Public Safety Criminal Justice Data Communications Network

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the State of Minnesota through its Department of Public Safety's Bureau of Criminal Apprehension (BCA) is authorized by law to maintain systems and tools and has access to other systems and tools that are useful to criminal and non-criminal justice agencies in the performance of official duties; and

WHEREAS, the BCA has established the Criminal Justice Data Communication Network (CJDN) for the purpose of enabling agencies across the State of Minnesota to access such systems and tools; and

WHEREAS, by Resolution No. 19-436 (March 26, 2019), the Board of Commissioners authorized execution of a joint powers agreement (JPA) with the State of Minnesota that allowed Social Services to utilize the CJDN from the date of execution for a period of five years; and

WHEREAS, the JPA would provide Social Services with access to such systems and tools as authorized by Minn. Stat. § 299C.46; and

WHEREAS, the JPA further provides the Social Services Department with the ability to add, modify, and delete connectivity, systems and tools for a period of five years from the date of execution at a total annual cost of \$600.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with the State of Minnesota, acting through its Department of Public Safety on behalf of the Bureau of Criminal Apprehension, for access to the Criminal Justice Data Communications Network from the date of execution for a period of five years in an annual amount not to exceed \$600, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of the joint powers agreement, substantially as presented to the Community Services Committee of the Whole on April, 16, 2024, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.14 Resolution No: 24-209

Authorization To Accept Grant Funds For Family First Prevention Services Act With Minnesota Department Of Human Services, Add 1.0 Grant-Funded, Full-Time Equivalent, And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, in January 2024, a new allocation will begin to support efforts related to the development and/or expansion of prevention services related to the implementation of the Family First Prevention Services Act (FFPSA); and

WHEREAS, funds will be allocated to counties and federally recognized Tribes in Minnesota to provide prevention and early intervention services under Minn. Stat. § 260.014; and

WHEREAS, the FFPSA allocation can be used to support local welfare agency activities to develop and implement prevention services identified in, or related to and within, Minnesota's Title IV-E Prevention Services five-year plan; and

WHEREAS, funds are intended for children who remain with their families, or upon return to their family, including:

- Prevention of entry into the child welfare system
- Prevention of further involvement with the child welfare system
- Family preservation (supports necessary to maintain children within their families)

; and

WHEREAS, a minimum of 10 percent of the allocation must be used to provide services and supports directly to families (may include relatives or kin that the child may be residing with but does not include foster placements) and funds received must not be used to supplant current county expenditures for these purposes; and

WHEREAS, funds are allocated on a calendar-year basis beginning in calendar year 2024; and

WHEREAS, this is not one-time funding, it is anticipated this will be funded for subsequent years, however, this is the largest allocation and will stabilize in 2025 going forward, but Dakota County does not yet know those allocations; and

WHEREAS, Dakota County is allocated \$213,796 beginning January 1, 2024, and ending December 31, 2024; and

WHEREAS, Social Services plans to utilize this funding to add 1.0 grant-funded full-time equivalent Supervisor position to support this work, FTE is limited to continuing availability of grant funding.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds from the Minnesota Department of Human Services for the Family First Prevention Services Act (FFPSA) grant in the amount of \$213,796 for the period of January 1, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add a 1.0 grant-funded, full-time equivalent position; and

BE IT FURTHER RESOLVED, That the 2024 Social Services Budget is hereby amended as follows:

Expense

Salary (May - Dec.)	\$ 85,831
Program Expense	<u>\$127,965</u>
Total Expense	\$213,796

Revenue

FFPSA grant funds	<u>\$213,796</u>
Total Revenue	\$213,796

Ayes: 7

- 7.15** Resolution No: 24-210
Authorization To Accept Grant Funds For Parent Support Outreach Program With Minnesota Department Of Human Services And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, Parent Support Outreach Program (PSOP) offers voluntary services to families with young children who have been reported to child protection due to family concerns that fall short of the criteria mandated investigation; and

WHEREAS, the voluntary services through PSOP have been shown to provide connection to needed community supports, including services for substance abuse and basic needs that could reduce future maltreatment reports; and

WHEREAS, the Minnesota Department of Human Services has allocated additional funding for Dakota County PSOP services in the amount of \$153,123 from January 1, 2024 through June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds from the Minnesota Department of Human Services for the

Parent Support Outreach Program (PSOP) grant in the amount of \$ 153,123 for the period of January 1, 2024 through June 30, 2024; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Social Services Budget is hereby amended as follows:

Expense

Parenting education and basic needs \$153,123

Total Expense **\$153,123**

Revenue

PSOP additional grant funds \$153,123

Total Revenue **\$153,123**

Ayes: 7

- 7.16** Resolution No: 24-211
Authorization To Execute Contract For Transportation Services With Uber Technologies, Inc.

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, at the September 19, 2023, Community Services Committee of the Whole, the Dakota County Board of Commissioners recommended continuing the Jail Transportation Program funded by Community Services BIP funds; and WHEREAS, executing a contract with Uber Technologies, Inc. will allow Dakota County additional options when booking rideshare services for the Jail Transportation Program as well as for transportation for other Dakota County Community Service Programs; and

WHEREAS, contracting with Uber Technologies, Inc. will provide additional flexibility, additional driver availability, lower ride costs and diversity in the organizations providing transportation services for county clients.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Uber Technologies, Inc., for the period upon date of execution and shall continue for a period of twelve months, with automatic renewals thereafter for additional twelve-month terms unless notice is provided 60 days prior to the end of the current term, with an annual not to exceed amount of

\$120,000, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.17 Resolution No: 24-212

Update On Family Resource Center/One-Stop Shop Planning And Authorization To Submit Application For Sauer Family Foundation Grant, Accept Grant Funds, Execute Grant Agreement, And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, county staff and community partners have been exploring the potential to develop Family Resource Centers/One-Stop Shops in Dakota County and these centers would offer a range of services and supports to meet children's and family's needs in community settings, with the goal of promoting family well-being and preventing involvement in child protection and other crisis services; and

WHEREAS, by Resolution No. 23-348 (August 1, 2023), the Dakota County Board of Commissioners authorized acceptance of a Sauer Family Foundation grant in an amount of \$94,697 to assess community needs and identify essential services to include in a Family Resource Center/One-Stop Shop model in Dakota County; and

WHEREAS, this grant facilitated the gathering of valuable insights, including lessons learned from pop-up resource events hosted by partner organizations and the results of this learning were presented to the board on February 20, 2024; and

WHEREAS, community partners and county staff have collaborated to develop a proposed structure for Family Resource Centers/One-Stop Shops in Dakota County and under the proposed structure, community partners would collaborate to provide a comprehensive array of services to address the diverse needs of children and families within the community; and

WHEREAS, the Sauer Family Foundation has announced an implementation grant with applications due on May 17, 2024, which could support the county and community partners in implementing Family Resource Centers in Dakota County; and

WHEREAS, county staff are requesting Board authorization to apply for this grant in the amount up to \$525,000 for the period of July 1, 2024 through June 30, 2026; and

WHEREAS, the county plans to serve as the fiscal agent of this grant and

community partners will lead the implementation of Family Resource Centers/One-Stop Shops in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to submit an application to the Sauer Family Foundation and if awarded, accept funds in an amount up to \$525,000 for the period of July 1, 2024 through June 30, 2026, and execute the grant agreement, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Social Services budget is hereby amended as follows:

Expense

Social Services	<u>\$525,000</u>
Total Expense	\$525,000

Revenue

Sauer Family Foundation Grant	<u>\$525,000</u>
Total Revenue	\$525,000

Ayes: 7

7.18 Resolution No: 24-213
Authorization To Execute 2024 Federal Transit Administration Annual List Of Certifications And Assurances

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, by Resolution No. 23-305 (July 18, 2023), the Dakota County Board of Commissioners authorized the County Manager to execute a Section 5310 Elderly and Disabled Assistance grant with the Minnesota Department of Transportation to improve access to transportation service and public transportation alternatives to seniors, persons with disabilities and individuals who are system involved and transportation dependent; and

WHEREAS, before the Federal Transit Administration (FTA) may award federal assistance for public transportation in the form of a federal grant, cooperative agreement, loan, line of credit, or loan guarantee, it requires applicants to

complete certain pre-award certifications and assurances (“Certifications and Assurances”), including affirmations from the applicant’s attorney that the applicant has the authority under the applicable law to make and comply with those Certifications and Assurances, and that in the attorney’s opinion, the County authorized representative has legally made those Certifications and Assurances which are legal and binding obligations on the County; and

WHEREAS, the Certifications and Assurances are required annually, encompassing a wide range of funding programs overseen by the FTA; and

WHEREAS, the Community Services Division Contracts Unit staff has reviewed and determined that Dakota County is capable of following applicable federal guidance, and complying with the Certifications and Assurances as applicable to each application an authorized County representative makes to the FTA in the federal fiscal year, as set forth in the 2024 FTA Certifications and Assurances; and

WHEREAS, additionally, as required by the FTA, the County Attorney’s Office, as legal counsel to the County, will be required to affirm to the FTA that the County has the authority under state or local law to make and comply with those Certifications and Assurances, and that the County can legally make those Certifications and Assurances, which once signed will constitute legal and binding obligations on the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the 2024 Annual List of Certifications and Assurances for Federal Transit Administration Grants and Cooperative Agreements in connection with federally funded projects and grants, upon the advice of the Community Services Director, subject to affirmation by the County Attorney’s Office as to Dakota County’s legal authority to make and comply with those Certifications and Assurances.

Ayes: 7

7.19 Resolution No: 24-214

Authorization To Execute Contracts With Guild For Rental Assistance And Housing Stability Services

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Dakota County receives a U.S. Department of Housing and Urban Development (HUD) Continuum of Care Rapid Re-Housing (CoC RRH) grant; and

WHEREAS, HUD CoC RRH funds are secured annually through a competitive grant process that runs from June 1 through May 31 of each year and the grant serves 48 family households at a time with rental assistance and services; and

WHEREAS, the total grant amount is \$659,500 for the period, June 1, 2024 through May 31, 2025, and must be spent within each grant period; and

WHEREAS, case management funds are provided using Dakota County levy funds or eligible housing aid grant funds in the amount of \$489,000 annually; and

WHEREAS, by Resolution No. 23-217 (May 23, 2023), the Dakota County Board of Commissioners authorized execution of a contract with Guild for CoC RRH services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for continuum of care rapid re-housing services with Guild for a contract amount not to exceed \$659,500 for the period of June 1, 2024 through May 31, 2025, utilizing U.S. Department of Housing and Urban Development Continuum of Care Rapid Re-Housing funds, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for housing stability services with Guild for a contract amount not to exceed \$489,000 for the period of June 1, 2024 through May 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 7

7.20 Resolution No: 24-215
Authorization To Allocate Local Affordable Housing Aid To Emergency Rental Assistance Services And Amend 2024 Social Services Budget

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, in 2021, the Dakota County Board of Commissioners reconvened the Housing Leadership Workgroup to assess outcomes of the County's Housing Business Plan and make recommendations for future housing initiatives and investments in Dakota County; and

WHEREAS, the workgroup was made up of faith leaders, law enforcement, people who have experienced homelessness, nonprofit partners, Dakota County Commissioners, and staff from the Community Services and the Dakota County Community Development Agency (CDA) and the County; and

WHEREAS, the workgroup recommended investments in three main areas to support the next phase of the Dakota County Housing Business Plan: shelter, homelessness prevention, and affordable Housing; and

WHEREAS, staff presented these recommendations to the County Board on October 19, 2021, and returned to the County Board throughout 2022 and 2023 with additional information and further defined recommendations in each of the three investment areas; and

WHEREAS, the 2024 County Budget included initial investments utilizing the new State and Local Affordable Housing Aid, including Emergency Rental Assistance, ApartmentConnect, Prevention and Navigation Services, Family Voucher Program and Permanent Supportive Housing and Rapid Re-Housing Services; and

WHEREAS, on March 27, 2024, staff proposed an expanded set of Affordable Housing Aid investments during a Board Workshop and the County Board requested additional eligible activities that can be launched quickly be brought back for formal consideration; and

WHEREAS, there is an immediate need for Emergency Rental Assistance funding to support the Housing Clinic at Eviction Court and Social Services' Prevention Services and Navigation Team for prevention assistance prior to an eviction filing; and

WHEREAS, Social Services estimates \$6,000,000 of total need for emergency rental assistance and is requesting an additional \$1,500,000 for 2024; and

WHEREAS, the Community Service Committee of the Whole recommended 2024 Social Services budget to be amended to add \$428,000 of Affordable Housing Aid funds and expenditures and that staff return to the Committee at conclusion of the legislative session to discuss additional needs in 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to allocate \$428,000 additional Affordable Housing Aid funds toward emergency rental assistance services; and

BE IT FURTHER RESOLVED, That, if awarded, the 2024 Social Services Budget is hereby amended as follows:

authorizes the submittal of a request for funding of these projects; and

BE IT FURTHER RESOLVED, That, if funding is awarded, Dakota County agrees to accept the awards and may enter into an agreement with the federal government or with the State of Minnesota for the above-referenced projects subject to approval by the Dakota County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the project budgets will be administratively amended to accept the funding, if awarded.

Ayes: 7

9. Community Services

9.1 Resolution No: 24-217

Authorization To Execute Joint Powers Agreements With School Districts For On-Site Vaccination Clinics

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, Dakota County Public Health (PH) has over a decade of working with local school districts in Dakota County on various health initiatives; and

WHEREAS, vaccinations are one of the most effective ways to prevent the spread of communicable diseases in the community, but many school districts in Dakota County are seeing lower rates of immunization post-COVID-19 pandemic; and

WHEREAS, state law requires a set of immunizations for entry into kindergarten and beyond, and school-based vaccine clinics help ensure that students have received the necessary vaccinations and are in compliance with these requirements; and

WHEREAS, school-based vaccine clinics reinforce the importance of immunizations and raise awareness about vaccine-preventable diseases by providing an opportunity to educate parents, students, and the community about the benefits of vaccinations, dispel myths or misinformation, and address concerns; and

WHEREAS, PH receives funding through the COVID-19 Vaccine Implementation Grant to support the recovery needs of the community from the COVID-19 pandemic; and

WHEREAS, PH will enter into a contract with Homeland Health Specialists to provide onsite vaccination clinics at various school districts throughout the County; and

WHEREAS, by hosting on-site vaccination clinics, PH will be able to increase vaccination coverage and reduce disparities among students and families in the community; and

WHEREAS, under Minn. Stat. § 471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to enter into separate joint powers agreements with Independent School Districts 191, 192, 194, 197, 199, 200 and South St. Paul Special School District No. 6, for the purpose of onsite vaccination clinics for the term of execution of the joint powers agreement through June 30, 2026.

Ayes: 7

10. Enterprise Finance and Information Services

10.1 Report On Invoices Paid In March 2024

Information only; no action requested.

11. Physical Development

11.1 Resolution No: 24-218

Authorization To Execute Contract With Tlalli Collaborative LLC For The Parks, Greenways, And Natural Systems 2050 Vision Plan

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Dakota County Parks System Plan was last updated in 2008; and

WHEREAS, an updated strategic vision plan is needed to set the policy foundation for parks, greenways, land protection, visitor services, natural resource restoration, and cultural landscape preservation in Dakota County for the coming years as well as to address the Parks Department's role in critical issues such as climate, equity, public health, safety, and well-being; and

WHEREAS, the Parks, Greenways, and Natural Systems 2050 Vision Plan will occur in 2024; and

WHEREAS, Dakota County's request for proposals received five responses; and

WHEREAS, the Hoisington Koegler Group Inc., Kimley Horn and Associates, Inc., and Tlalli Collaborative LLC, teams were interviewed; and

WHEREAS, after interviews, the Tlalli Collaborative LLC proposal was ranked the highest proposal by the staff selection committee based on innovative approach, team qualifications, community engagement, and experience in preparing strategic parks vision plans; and

WHEREAS, Tlalli Collaborative LLC offered a number of optional services above their base proposal for consideration; and

WHEREAS, staff recommends selection of Tlalli Collaborative LLC for the Parks, Greenways, and Natural Systems 2050 Vision Plan; and

WHEREAS, Staff recommends adding the proposed optional service of increased tribal engagement to the base scope and fee for an additional \$4,500, for a total contract amount of \$234,467; and

WHEREAS, the 2024 Adopted Parks Capital Improvement Program Budget includes \$300,000 for the planning effort.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Tlalli Collaborative LLC to develop a Parks, Greenways, and Natural Systems 2050 Vision Plan, in an amount not to exceed \$234,467, including reimbursable expenses, subject to approval by the County Attorney's Office as to form.

Ayes: 7

11.2 Resolution No: 24-219

Authorization To Execute Second Contract Amendment With Stantec Consulting Services, Inc. For Construction Engineering Services For Byllesby Dam Water-To-Wire Redevelopment Project

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, Dakota County owns the Byllesby Dam and operates its high-hazard hydroelectric facility under the Federal Energy Regulatory Commission (FERC) safety regulations; and

WHEREAS, a complete turbine and powerhouse upgrade is being made to the 110-year-old facility; and

WHEREAS, to complete the upgrade, the Dakota County Board of Commissioners authorized execution of agreements for engineering services, construction, and construction engineering and administration; and

WHEREAS, by Resolution No. 20-198 (April 21, 2020) the Dakota County Board

of Commissioners authorized execution of a contract with Wenck Associates, Inc. (now part of Stantec Consulting Services, Inc., as of 2021) for on-site construction administration and engineering for an amount not to exceed \$638,300; and

WHEREAS, Phase 1 of the project involved demolition of the existing powerhouse, which uncovered unanticipated sediment removals in the back bays and structural concrete mitigation not anticipated in the original contract; and

WHEREAS, by Resolution No. 23-074 (February 28, 2023), the Dakota County Board of Commissioners authorized a contract amendment with Stantec in the amount of \$385,378; and

WHEREAS, Phase 2 of the project construction has resulted in additional engineering needs for the electrical substation and interconnection as well as a safety and load study for the plant; and

WHEREAS, the estimated cost for the additional engineering services needed to complete the interconnection portion of the project and support commissioning of the turbines provided by Stantec in a revised scope of services is \$337,100; and

WHEREAS, Staff recommends approval of the additional design scope and amendment of the existing contract in the amount of \$337,100 in order to finalize construction of the electrical interconnection.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract amendment not to exceed \$1,360,778 with Stantec Consulting Services, Inc. subject to the County Attorney's Office as to form.

Ayes: 7

11.3 Resolution No: 24-220
Approval Of Final Plats Recommended By Plat Commission

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

PRESTWICK PLACE 25TH ADDITION	Rosemount
EAGAN ART HOUSE	Eagan
LEWISTON EAST	Sciota Township
BROOKSHIRE 3RD ADDITION	Lakeville
ST MICHAEL'S 3RD ADDITION	Farmington

Ayes: 7

- 11.4** Resolution No: 24-221
 Authorization To Execute Agreement Amendment No. 1033271A01 With Minnesota Department Of Transportation To Extend Project Deadline For Corridor Signal System Timing In City Of Eagan, County Project 26-56

Motion: Mary Hamann-Roland Second: Mike Slavik

WHEREAS, to promote a safe and efficient transportation system, Dakota County (County), in cooperation with the Federal Highway Administration and the Minnesota Department of Transportation (MnDOT), is proceeding with County Project (CP) 26-56; and

WHEREAS, CP 26-56 is an Advanced Traffic Management System project along County State Aid Highways (CSAH) 26, 28, 31, and 43 in the City of Eagan; and

WHEREAS, CP 26-56 contains a construction component (completed in 2023) and a traffic signal timing optimization component; and

WHEREAS, the County is the lead agency for both project components; and

WHEREAS, the traffic signal timing component of CP 26-56 consists of developing and implementing traffic signal timing optimization of 27 traffic signals along County State Aid Highway (CSAH) 26 (Lone Oak Road), CSAH 28 (Yankee Doodle Road), CSAH 31 (Pilot Knob Road), and CSAH 43 (Lexington Avenue) in the City of Eagan; and

WHEREAS, by Resolution No. 19-525 (May 2019), the County Board authorized execution of Agreement No. 1033271 with MnDOT for the use of federal aid funds of up to \$155,300 for the traffic signal timing optimization component of CP 26-56; and

WHEREAS, Agreement Amendment No. 1033271A01 extends the duration in which the original agreement for the signal timing component will remain in

effect by one year from July 30, 2024 to July 30, 2025; and

WHEREAS, extension of the agreement timeline allows for additional time to complete the signal timing following completion of the construction.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute Agreement Amendment No. 1033271A01 with the Minnesota Department of Transportation, subject to approval by the County Attorney’s Office as to form.

Ayes: 7

11.5 Resolution No: 24-222

Authorization To Execute Contract And Award Bid With EnviroTech Services, Inc. For Purchase And Application Of Liquid Chloride On Dakota County Gravel Roads

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the County uses liquid chloride consisting of calcium or magnesium chloride to enhance the performance and service life of gravel surfacing on County Roads; and

WHEREAS, the liquid material binds the surface of the road, acting as a sealing agent extending the surface life of approximately 40 miles of gravel-surfaces County roads; and

WHEREAS, to secure favorable pricing for the 2024 season, staff proposes to purchase liquid material jointly with other political subdivisions that have a signed joint purchasing agreement with the County by Resolution No. 04-140 (March 23, 2004); and

WHEREAS, after the contract is executed, each political subdivision will enter into their own purchasing contract directly with EnviroTech Services, Inc.; and

WHEREAS, the total estimated amount of liquid chloride is needed to enhance the performance of County’s crushed quarry rock gravel roads for 2024 is listed below:

<u>Entity</u>	<u>Gallons</u>	<u>Price/ Gallon</u>	<u>Total/ Expense</u>
Dakota County	260,000	\$1.34	\$348,400
Political Subdivisions	80,000	\$1.34	\$107,200
Total Estimated Expense	340,000	\$1.34	\$455,600

; and

WHEREAS, depending on the County’s needs, the County may increase or decrease quantities ordered throughout the season but will not exceed the budgeted amount of \$350,000; and

WHEREAS, one bid was received and tabulated on April 11, 2024; and

WHEREAS, the bid from EnviroTech Services, Inc., of \$1.34 per gallon is the lowest responsive and responsible bid; and

WHEREAS, the 2024 Transportation Capital Improvement Program adopted budget includes \$350,000 for Highway Surface Gravel Projects; and

WHEREAS the County Engineer recommends awarding the Bid of EnviroTech Services, Inc., at the rate of \$1.34 per gallon for and estimated 260,000 gallons not to exceed the budget amount of \$350,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the bid and authorizes the Physical Development Director to execute a contract with EnviroTech Services, Inc. for liquid chloride and application for Dakota County in an amount not to exceed \$350,000, subject to approval of the County Attorney's Office as to form.

Ayes: 7

11.6 Resolution No: 24-223

Authorization To Execute Contract with Bolton & Menk, Inc. For Environmental Monitoring Services On Minnesota River Greenway In Burnsville And Eagan, County Project P00127

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, the Minnesota River Greenway runs along the south side of the Minnesota River in Eagan and Burnsville, extending from I35-W in Burnsville to Lilydale Regional Park in Saint Paul; and

WHEREAS, by Resolution No. 11-516 (October 18, 2011), the Dakota County Board of Commissioners adopted the Minnesota River Greenway Plan; and

WHEREAS, the rapidly developing and robust recreational network that has developed in the area has created increased demand for completion of the trail connection between the recently constructed Lone Oak Trail Head, the Cedar Nicols Trailhead, and the Minnesota River Greenway Black Dog Segment to the west; and

WHEREAS, Dakota County is preparing to proceed with construction of a pedestrian bridge for the Minnesota River Greenway necessary to complete the project and provide crossing of the adjacent Union Pacific Railroad track; and

WHEREAS, by Minnesota Statute 103G.223, calcareous fen may not be filled, drained, or otherwise degraded by any activity without permission from the Minnesota Department of Natural Resources and development of an approved management plan; and

WHEREAS, Dakota County has cooperated with the Minnesota Department of Natural Resources on development of a Fen Contingency Plan that is commensurate with the perceived impacts and risks of bridge construction on

nearby calcareous fen; and

WHEREAS, the Fen Contingency Plan defines actions for Dakota County to follow before, during, and after construction to monitor the project area and nearby calcareous fen; and

WHEREAS, a request for proposals was issued on March 12, 2024, for environmental monitoring service defined within the Fen Contingency Plan; and

WHEREAS, two responses were received from qualified proposers; and

WHEREAS, Bolton & Menk, Inc. was identified as the most responsive and capable of completing the scope of work; and

WHEREAS, staff recommends execution of a contract with Bolton & Menk, Inc. for environmental monitoring services for the Minnesota River Greenway Fort Snelling segment in an amount not to exceed \$100,950.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Bolton & Menk, Inc. to complete environmental monitoring services necessary to advance the construction of the pedestrian bridge for the Minnesota River Greenway in an amount not to exceed \$100,950, subject to approval by the County Attorney's Office as to form.

Ayes: 7

11.7 Resolution No: 24-224

Authorization To Execute Joint Powers Agreement With Dakota County Soil And Water Conservation District And City Of Mendota Heights For Interstate Valley Creek Streambank Stabilization And Stormwater Best Practices

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, to enrich lives by providing high-quality recreation and education opportunities in harmony with natural resource preservation and stewardship, Dakota County is proceeding with the River To River Greenway County Project; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the Dakota County Board of Water and Soil Resources (BWSR) applied for and was awarded 2024 Clean Water Fund grant funds in the amount of \$550,000 from Grant C24-0045 for six Interstate Valley Creek (IVC) Streambank Stabilization and Stormwater Best Management Practices Projects; and

WHEREAS, a joint powers agreement (JPA) with Dakota County, Mendota Heights, and Dakota County Soil and Water Conservation District (SWCD) to implementing projects related to County Project P3002 and the Interstate

Streambank Stabilization and Stormwater Best Management Practices (BMP) projects; and

WHEREAS, the JPA provides a method for the parties to undertake implementation of the six Interstate Creek Stabilization and Stormwater BMP projects; and

WHEREAS, sufficient funding was authorized by Resolution No. 23-406 (September 12, 2023) and authorized in the 2024 construction budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or their designee, to execute a joint powers agreement with Mendota Heights and Dakota County Soil and Water Conservation District to provide a method for the Parties to undertake implementation of the six projects identified in the IVC Project in conjunction with the Greenway Project through Valley Park for the period of April 23, 2024, to December 31, 2028, or until all obligations have been satisfactorily fulfilled, whichever occurs first, as presented in the term sheet dated March 15, 2024, subject to approval by the County Attorney's Office as to form.

Ayes: 7

12. Public Services and Revenue

12.1 Resolution No: 24-225 Scheduling Of Public Hearing To Receive Comments On New Fees And Amendment To 2024 Dakota County Fee Schedule

Motion: Mary Hamann-Roland

Second: Mike Slavik

WHEREAS, County fees for services not otherwise established by law may be imposed if adopted by the Dakota County Board of Commissioners following a public hearing; and

WHEREAS, Staff presented the recommended new fees and amendment to the 2024 Dakota County Fee Schedule to the General Government and Policy Committee on April 9, 2024.

NOW THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedule a public hearing for the purpose of receiving public comments regarding the recommended new fees on May 7, 2024 at 9:00 a.m. in the Boardroom, Administration Center, 1590 Highway 55, Hastings, MN 55033; and

BE IT FURTHER RESOLVED, That the proposed new fees and amendment to the 2024 Dakota County Fee Schedule will be effective upon approval by the County Board; and

BE IT FURTHER RESOLVED, The staff is hereby directed to post notice of the public hearing on the official Dakota County website following adoption of the

resolution and to not remove the notice form the website until May 7, 2024.

Ayes: 7

REGULAR AGENDA

13. County Attorney

- 13.1** Resolution No: 24-226
Proclamation Of National Crime Victims' Rights Week in Dakota County April 21-27, 2024

Motion: Laurie Halverson

Second: Mary Hamann-Roland

Victim-Witness Supervisor Kelly Nicholson briefed this item and responded to questions.

WHEREAS, the week of April 21-27, 2024, is National Crime Victims' Rights Week, and the theme is *How would you help? Options, services, and hope for crime survivors*; and

WHEREAS, Americans are the victims of more than 20 million crimes each year, affecting both individuals and communities; and

WHEREAS, surviving a crime can have countless lasting effects on victims including physical, psychological, social and financial issues; and

WHEREAS, it is necessary to create safe environments for survivors of crime, providing not only support but also access to critical services, hope; and

WHEREAS, Dakota County is hereby dedicated to raising awareness, victim rights and services available for crime survivors.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaim April 21-27, 2024, as National Crime Victims' Rights Week in Dakota County, and honor those who assist victims of crime throughout the year; and express our sincere gratitude and appreciation for our victim witness unit, community-based victim advocates, criminal justice professionals, community members and health professionals who are committed to improving our response to all victims of crime so that they may find assistance, support, justice and hope.

Ayes: 7

14. Community Services

- 14.1** Resolution No: 24-227
Acknowledgment Of 2024 Public Health Achievement Awards

Motion: Mary Hamann-Roland

Second: Mike Slavik

Communities for a Lifetime Initiative Program Manager Jess Luce briefed this item and responded to questions. Youth spoke on behalf of Vape Waste Team,

Bridgette Norring spoke on her individual achievement with Devin J. Norring Foundation and Veronica Ramos spoke on behalf of the South of the River Collaborative.

A reception with refreshments was held in the atrium following the meeting to honor those that received Public Health Achievement Awards.

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions; and

WHEREAS, the first full week in April is officially designated as National Public Health Week and the 2024 theme is: “Protecting, Connecting and Thriving: We Are All Public Health. Public health is more than just health care. It’s the steps we take to make sure our neighborhoods and environment are free from pollution;” and

WHEREAS, all have a role to play in making our communities healthier, stronger, and safer to live, learn, work, and play; and

WHEREAS, many people in Dakota County contribute time, energy, and talent in their communities to build a healthy Dakota County; and

WHEREAS, by Resolution No. 00-175 (March 21, 2000), the Dakota County Board of Commissioners, desiring to recognize and honor these contributions, established a *Public Health Achievement Award* to recognize three categories of contributions: youth, individual and community; and

WHEREAS, nominees were evaluated according to and met criteria for leadership, public health contributions, collaboration, advocacy, role model, and evidence of impact.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby presents the 2024 *Public Health Achievement Award* to the following individuals and organizations:

Category	Individual/Organization
Youth	Vape Waste Team
Individual	Bridgette Norring
Community	South of the River Collaborative

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby expresses congratulations and great appreciation for their valuable contributions to the public health mission of bringing people together to create a healthy future for all residents of Dakota County.

Ayes: 7

15. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

16. County Manager's Report

County Manager Matt Smith gave a brief report on the following:

- Thank you to all staff and the recipients of the 2024 Public Health Achievement Awards. The great work you do promotes safety and public health awareness in the community.

17. Information

17.1 Information

See Attachment for future Board meetings and other activities.

18. Adjournment

**18.1 Resolution No: 24-228
Adjournment**

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the meeting was adjourned at 9:54 a.m.

Ayes: 7

Joe Atkins
Chair

ATTEST

Matt Smith
County Manager