



# Dakota County

## Community Services Committee of the Whole

### Minutes

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Tuesday, March 18, 2025

1:00 PM

Conference Room 3A, Administration  
Center, Hastings

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#### 1. Call to Order and Roll Call

**Present:** Commissioner Slavik, Commissioner Atkins, Chairperson Halverson, Commissioner Droste, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Lucie O'Neill, Assistant County Attorney; Gilbert Acevedo, Community Services Division Deputy Director; and Colleen Collette, Administrative Coordinator.

The meeting was called to order at 1:00 p.m. by the Chair, Commissioner Laurie Halverson.

The audio of this meeting is available upon request.

#### 2. Audience

Chair, Commissioner Laurie Halverson, asked if there was anyone in the audience who wished to address the Community Services Committee on an item not on the agenda or an item on the consent agenda. No one came forward and no comments were submitted to CountyAdmin@co.dakota.mn.us.

#### 3. Approval of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the agenda was unanimously approved. The motion carried unanimously.

Ayes: 7

#### 4. Consent Agenda

Motion: Joe Atkins

Second: Mike Slavik

On a motion by Commissioner Atkins, seconded by Commissioner Slavik, the consent agenda was unanimously approved as follows:

##### 4.1 Approval of Minutes of Meeting Held on February 11, 2025

Motion: Joe Atkins

Second: Mike Slavik

**5. Regular Agenda**

**5.1 Authorization To Execute Contract Amendment With Greenleaf Integrative Strategies, LLC For Consultation Services**

Motion: Mary Hamann-Roland

Second: Joe Atkins

Erin Carder, Public Health Deputy Director, presented on this item and stood for questions.

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, a request for proposal was issued for a Trauma Responsive Department consultant on September 15, 2023, per Dakota County Policy 2751 and Policy 2740 and Dakota County Public Health (DCPH) selected Greenleaf Strategies, LLC to provide consultant services and executed a contract for the period of February 1, 2024 through June 30, 2025; and

WHEREAS, by Resolution No. 24-468 (September 24, 2024), the Dakota County Board of Commissioners authorized an amendment to the Greenleaf Strategies, LLC contract to add \$105,000 to the original not to exceed contract amount of \$45,000 for a new not to exceed amount of \$150,000 and to extend the contract term through December 31, 2025; and

WHEREAS, DCPH would like to add \$75,000 to the current not to exceed contract amount of \$150,000 for a new not to exceed amount of \$225,000 with Greenleaf Integrative Strategies, LLC; and

WHEREAS, Greenleaf Integrative Strategies, LLC provides consultation, facilitation, and coordination services to create a comprehensive workplan and meet the goal of DCPH becoming a Trauma Responsive Department and the extension will provide DCPH and Greenleaf Integrative Strategies, LLC with adequate time to complete a discovery and assessment phase, offer leadership consultation and executive coaching, provide staff education and technical assistance, and utilize data integration to complete the workplan.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract amendment with Greenleaf Integrative Strategies, LLC to add \$75,000 to the current not to exceed contract amount of \$150,000 for a new not to exceed amount of \$225,000, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

This item was approved and recommended for action by the Board of Commissioners on 3/25/2025.

Ayes: 5

Commissioner Slavik, Commissioner Atkins, Chairperson Halverson, Commissioner Droste and Commissioner Hamann-Roland

Nay: 2

Commissioner Workman and Commissioner Holberg

## 5.2 Update On Disease Prevention And Control

Gina Pistulka, Public Health Deputy Director, along with Cortney Gillum, Supervisor and Regina Gavin, Epidemiologist, both from Public Health, presented on this item and stood for questions.

This item was on the agenda for informational purposes only. No staff direction was given by the Committee members.

Information only; no action requested.

## 6. Community Services Director's Report

Gilbert Acevedo, Community Services Division Deputy Director, referred the Committee to Division Director Fischbach's written report, noting that the dates for The Open Door Pop-Up Food Pantry at the Northern Service Center are included.

## 7. Future Agenda Items

Chair, Commissioner Laurie Halverson, asked the Committee if anyone had a topic they would like to hear more about at an upcoming Community Services Committee of the Whole meeting. No topics were brought forth.

## 8. Adjournment

### 8.1 Adjournment

On a motion by Commissioner Slavik and seconded by Commissioner Atkins, the meeting was unanimously adjourned at 2:31 p.m.

Respectfully submitted,

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Colleen Collette, Administrative Coordinator  
Community Services Division

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