



# Dakota County

## Board of Commissioners

### Agenda

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Tuesday, August 26, 2025

9:00 AM

Boardroom, Administration Center,  
Hastings, MN

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View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

#### **CONSENT AGENDA**

5. **County Administration - Approval of Minutes**

- 5.1 Approval of Minutes of Meeting Held on August 12, 2025

6. **Items Recommended by Board Committee\***

- 6.1 *Environmental Resources* - Authorization To Submit Second Solid Waste Capital Assistance Program Application for Recycling Zone Plus
  - 6.2 *Facilities Management* - Authorization For Approval Of Schematic Design And Authorization To Amend Professional Services Contract With Hammel, Green and Abrahamson, Inc. And Amendment Of 2025 Facilities Capital Improvement Program For Burnhaven Library Renovation Project

**7. Central Operations**

**7.1** *Information Technology* - Authorization To Execute Contract With Now Micro Inc. For Purchase Of 2025 Computer Hardware Replacement Equipment

**7.2** *Finance* - Report On Invoices Paid In July 2025

**8. County Board/County Administration**

**8.1** *County Board* - Appointments To Dakota-Scott Workforce Development Board

**9. Physical Development**

**9.1** *Physical Development Administration* - Scheduling Of Public Hearing For Program Year 2024 Consolidated Annual Performance And Evaluation Report

**9.2** *Physical Development Administration* - Authorization To Execute Fourth Contract Amendment With Hoisington Koegler Group Inc. For Grant Writing For Active Living 2020-2025

**9.3** *Environmental Resources* - Authorization To Amend Joint Powers Agreement With Scott And Washington Counties For South Metro Private Well Pesticide Mitigation Program

**9.4** *Facilities Management* - Authorization To Execute Second Contract Amendment With Ebert Inc. For Law Enforcement Center Locker Room Expansion Project And Amend 2025 Facilities Capital Improvement Program Budget

**9.5** *Parks* - Authorization To Award Proposal And Execute Contract With Landbridge Ecological, Inc., For Spring Lake Park Reserve Vegetation Management

**9.6** *Parks* - Authorization To Award Bid And Execute Contract With RES Great Lakes, LLC For Restoration And Enhancement Of County Conservation Easement On Benjamin Property

**9.7** *Parks* - Authorization To Execute Contract Amendment With WSB & Associates, Inc. For Construction Management Services For Minnesota River Greenway Fort Snelling Segment In Burnsville And Eagan

**9.8** *Parks* - Authorization To Submit Grant Applications To Minnesota Department Of Natural Resources And Minnesota Pollution Control Agency 3M PFAS Settlement Priority 2 Grant Program

- 9.9 *Transportation* - Authorization To Execute Contract Amendment With Alliant Engineering, Inc., For Professional Engineering Services For County Road Retaining Wall Assessments And Final Design of County State Aid Highway 38 (McAndrews Road) Retaining Walls, County Project 97-218
- 9.10 *Transportation* - Authorization To Execute Contract With Stonebrooke Engineering, Inc., For Americans With Disabilities Act-Compliant Pedestrian Ramp Design Services For County Wide 2026 Preservation Of Paved Highway Surfaces Projects
- 9.11 *Transportation* - Authorization To Submit An Application For Grant Funds For 2025 Transportation Economic Development Opportunity For The County State Aid Highway 46 Improvement Project, County Project 99-013
- 9.12 *Transportation* - Authorization To Initiate Quick-Take Condemnation For County State Aid Highway 31 (Pilot Knob Road) And Upper 147th Street In City Of Apple Valley, County Project 31-118
- 9.13 *Transportation* - Authorization To Initiate Quick-Take Condemnation For County State Aid Highway 42 (150th Street W) Signal Replacements At Garrett Avenue And Pilot Knob Road, And Garrett Avenue Roadway Improvements In City Of Apple Valley, County Project 42-177
- 9.14 *Transportation* - Authorization To Submit Applications For 2025 Minnesota Highway Freight Program For County State Aid Highway 46 From Trunk Highway 3 To US 52, County Project 99-13, And For County State Aid Highway 50/County State Aid Highway 5 and Interstate 35 Interchange, County Project 50-33
- 9.15 *Transportation* - Authorization To Amend Contract With Valley Paving, Inc., And Amend 2025 Capital Improvement Program Budget For 2025 Preservation Of Paved Highway Surface Project

## 10. Public Services and Revenue

- 10.1 *Library* - Acceptance Of Gifts To Dakota County Library

### REGULAR AGENDA

## 11. Community Services

- 11.1 *Community Services Administration* - Proclamation Of Child Support Awareness Month In Dakota County

- 11.2** *Public Health* - Update On Opioid Settlement Funds And Proclamation Of August As Overdose Awareness Month In Dakota County

**12. Closed Executive Session**

- 12.1** *Office Of The County Manager* - Closed Executive Session: Legal Strategy For Participation In Purdue Pharma, L.P. Bankruptcy And Sackler Parties Settlement And National Opioid Settlements With Generic Opioid Manufacturers In Multi-District Litigation - MDL 2804

**13. Interagency Reports/Commissioner Updates**

Association of Minnesota Counties (AMC)  
Metropolitan Emergency Services Board  
Minnesota Inter-County Association (MICA)  
Metropolitan Mosquito Control District Commission  
National Association of Counties (NACo)  
Transportation Advisory Board (TAB)  
Vermillion River Watershed Joint Powers Board  
Workforce Development Board  
Others

**14. County Manager's Report**

**15. Information**

- 15.1** Information  
See Attachment for future Board meetings and other activities.

**16. Adjournment**

- 16.1** Adjournment

\* Designates items discussed in Board Committee(s)

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**Public Comment can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)**





# Board of Commissioners

## Request for Board Action

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<b>Item Number:</b> DC-4819	<b>Agenda #:</b> 4.1	<b>Meeting Date:</b> 8/26/2025
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Approval of Agenda (Additions/Corrections/Deletions)



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4820

**Agenda #:** 5.1

**Meeting Date:** 8/26/2025

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Approval of Minutes of Meeting Held on August 12, 2025



# **Dakota County**

## **General Government and Policy Committee of the Whole**

### **Minutes**

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**Tuesday, August 12, 2025**

**9:30 AM**

**Conference Room 3A, Administration  
Center, Hastings**

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**(or following County Board)**

#### **1. Call to Order and Roll Call**

The meeting was called to order by Commissioner Workman at 9:15 a.m.

**Present**

- Commissioner Mike Slavik
- Commissioner Joe Atkins
- Commissioner Laurie Halverson
- Commissioner William Droste
- Commissioner Liz Workman
- Commissioner Mary Liz Holberg
- Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording of this meeting is available upon request.

#### **2. Audience**

Chair Workman noted that all public comments can be sent to  
CountyAdmin@co.dakota.mn.us  
No comments were received for this agenda.

#### **3. Approval of Agenda (Additions/Corrections/Deletions)**

##### **3.1 Approval of Agenda (Additions/Corrections/Deletions)**

Motion: Mary Hamann-Roland

Second: Mike Slavik

Ayes: 7

#### **CONSENT AGENDA**

On a motion by Commissioner Halverson, seconded by Commissioner Hamann-Roland, the Consent agenda was approved as follows:

#### **4. County Administration - Approval of Minutes**

##### **4.1 Approval of Minutes of Meeting Held on July 8, 2025**

Motion: Laurie Halverson

Second: Mary Hamann-Roland

Ayes: 7

**5. Central Operations**

**5.1 Report On Budget Amendments And Contracts**

Information only; no action required.

**6. County Board/County Administration**

**6.1 2025 Board Priorities Second Quarter Update**

Information only; no action requested.

**REGULAR AGENDA**

**7. Physical Development**

**7.1 Authorization To Submit Second Solid Waste Capital Assistance Program Application for Recycling Zone Plus**

Motion: Mike Slavik

Second: Mary Hamann-Roland

Environmental Resources Director Nikki Stewart and Environmental Supervisor Dave Magnuson were present for this item and responded to questions.

WHEREAS, by Resolution No. 18-493 (September 18, 2018), the Dakota County Solid Waste Management Plan (Plan) was adopted; and

WHEREAS, the Plan supports the Dakota County Board of Commissioners' desire to remove household hazardous waste (HHW) from the solid waste stream because of health, safety, and environmental concerns; and

WHEREAS, Dakota County is partnering with Scott County on a joint HHW and recycling center known as the Recycling Zone Plus; and

WHEREAS, Dakota County received \$2 million in the 2020 Minnesota legislative session from Minnesota Pollution Control Agency (MPCA) Solid Waste Capital Assistance Program (CAP) for the purchase of property and design; and

WHEREAS, Dakota County purchased 12 acres in the City of Lakeville, MN, in 2024 near the Scott County border for the Recycling Zone Plus; and

WHEREAS, by Resolution No. 24-055 (January 23, 2024), Dakota and Scott counties executed a Joint Powers Agreement (JPA) for the design and construction of the facility; and

WHEREAS, Dakota and Scott counties, as part of the JPA, will contribute the remaining capital funds based on each county's population percentage; and

WHEREAS, Dakota County received \$6 million in CAP from the 2025 Minnesota

legislative session for the construction of the Recycling Zone Plus; and

WHEREAS, Dakota County has prepared a second application for a CAP grant to construct the Recycling Zone Plus at an estimated total project cost of \$24 million; and

WHEREAS, the final grant application requires Dakota County to identify how it will pay for the total cost of the project.

NOW, THEREFORE, BE IT RESOLVED, That Dakota County will implement the project, provide necessary local financing, and accept and exercise the governmental powers necessary to develop and operate the project; and

BE IT FURTHER RESOLVED, That Dakota County pledges to use all funds made available exclusively for the capital costs of the project and to pay any additional amount by which the cost of the project exceeds the estimate by appropriation to the construction fund of additional funds or proceeds of additional bonds of Dakota County; and

BE IT FURTHER RESOLVED, That Dakota County recognizes that any subsequent withdrawal of allocated or additional funds of Dakota County will impair the obligation of contract between the state of Minnesota, Dakota County, and the bondholders; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to sign the second Capital Assistance Program Grant Application and the Capital Assistance Program Grant Agreement on behalf of Dakota County.

This item was approved and recommended for action by the Board of Commissioners on 8/26/2025.

Ayes: 7

**7.2** Authorization For Approval Of Schematic Design And Authorization To Amend Professional Services Contract With Hammel, Green and Abrahamson, Inc. And Amendment Of 2025 Facilities Capital Improvement Program For Burnhaven Library Renovation Project

Motion: Laurie Halverson

Second: Mike Slavik

Capital Projects Manager Jay Biedny and Senior Project Manager Mike Wiese presented on this item and responded to questions.

WHEREAS, the 2025-2029 Facilities Capital Improvement Program (CIP) Adopted Budget includes a project to renovate the Burnhaven Library as part of the next cycle of library renovation work; and

WHEREAS, Hammel, Green and Abrahamson, Inc. (HGA), was selected as the consultant firm to lead the design efforts for the project by Resolution No.

25-207 (April 22, 2025); and

WHEREAS, HGA worked with a Core Planning Group to confirm the programmatic needs and develop the project through the schematic design phase; and

WHEREAS, a Core Planning Group has identified additional mechanical and electrical infrastructure systems that are in need of replacement within the renovation project scope; and

WHEREAS, public input was solicited through an open house event, sharing materials at the library, and on the project webpage; and

WHEREAS, comments were submitted and shared with the design team for consideration; and

WHEREAS, the Dakota County Library Advisory Committee recommended the proposed schematic design for approval to the Dakota County Board of Commissioners on July 10, 2025; and

WHEREAS, the cost estimates prepared for the schematic design developed to date are in alignment with the estimated project budget, provided an additional \$1,000,000 in funding is added to the project; and

WHEREAS, the construction funding will be included in the 2026 Facilities CIP.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the recommended schematic design for the Burnhaven Library Renovation as presented; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract amendment with Hammel, Green And Abrahamson, Inc., 420 North 5th Street, Suite #100, Minneapolis, MN 55401, in an amount not to exceed \$113,000.00 for a total maximum contract total not to exceed \$509,800.00, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2025 Facilities Capital Improvement Program Budget as follows:

**Expense**

Lebanon Hills Maintenance Facility (2000017)	(\$1,000,000)
Burnhaven Library Renovation (2000463)	<u>\$1,000,000</u>
<b>Total Expense</b>	<b>\$0</b>

**Revenue**

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Lebanon Hills Maintenance Facility (2000017)	(\$1,000,000)
Burnhaven Library Renovation (2000463)	<u>\$1,000,000</u>
<b>Total Revenue</b>	<b>\$0</b>

This item was approved and recommended for action by the Board of Commissioners on 8/26/2025.

Ayes: 7

## **8. County Board/County Administration**

### **8.1 Legislative Work Session Planning Update**

Communications and Public Affairs Director Mary Beth Schubert presented this item and responded to questions. Transportation Director and County Engineer Erin Laberee was present for discussion on letters of support to cities for transportation projects.

Information only; no action requested.

## **9. County Manager/Deputy/Director's Report**

County Manager Heidi Welsch gave an overview of the agenda for the budget workshop that will be held on August 19, 2025.

## **10. Future Agenda Items**

The following future agenda items were presented:

- Cyber Security Update
- Future discussion regarding Transportation Alliance at a future Physical Development meeting

## **11. Adjournment**

### **11.1 Adjournment**

Motion: Joe Atkins

Second: Mike Slavik

On a motion by Commissioner Atkins, seconded by Commissioner Slavik, the meeting was adjourned at 12:07 p.m.

Ayes: 7

Respectfully submitted,  
Jeni Reynolds  
Sr. Administrative Coordinator to the Board



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4245

**Agenda #:** 6.1

**Meeting Date:** 8/26/2025

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**DEPARTMENT:** Environmental Resources

**FILE TYPE:** Consent Action

### **TITLE**

**Authorization To Submit Second Solid Waste Capital Assistance Program Application for Recycling Zone Plus**

### **RESOLUTION**

WHEREAS, by Resolution No. 18-493 (September 18, 2018), the Dakota County Solid Waste Management Plan (Plan) was adopted; and

WHEREAS, the Plan supports the Dakota County Board of Commissioners' desire to remove household hazardous waste (HHW) from the solid waste stream because of health, safety, and environmental concerns; and

WHEREAS, Dakota County is partnering with Scott County on a joint HHW and recycling center known as the Recycling Zone Plus; and

WHEREAS, Dakota County received \$2 million in the 2020 Minnesota legislative session from Minnesota Pollution Control Agency (MPCA) Solid Waste Capital Assistance Program (CAP) for the purchase of property and design; and

WHEREAS, Dakota County purchased 12 acres in the City of Lakeville, MN, in 2024 near the Scott County border for the Recycling Zone Plus; and

WHEREAS, by Resolution No. 24-055 (January 23, 2024), Dakota and Scott counties executed a Joint Powers Agreement (JPA) for the design and construction of the facility; and

WHEREAS, Dakota and Scott counties, as part of the JPA, will contribute the remaining capital funds based on each county's population percentage; and

WHEREAS, Dakota County received \$6 million in CAP from the 2025 Minnesota legislative session for the construction of the Recycling Zone Plus; and

WHEREAS, Dakota County has prepared a second application for a CAP grant to construct the Recycling Zone Plus at an estimated total project cost of \$24 million; and

WHEREAS, the final grant application requires Dakota County to identify how it will pay for the total cost of the project.



NOW, THEREFORE, BE IT RESOLVED, That Dakota County will implement the project, provide necessary local financing, and accept and exercise the governmental powers necessary to develop and operate the project; and

BE IT FURTHER RESOLVED, That Dakota County pledges to use all funds made available exclusively for the capital costs of the project and to pay any additional amount by which the cost of the project exceeds the estimate by appropriation to the construction fund of additional funds or proceeds of additional bonds of Dakota County; and

BE IT FURTHER RESOLVED, That Dakota County recognizes that any subsequent withdrawal of allocated or additional funds of Dakota County will impair the obligation of contract between the state of Minnesota, Dakota County, and the bondholders; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to sign the second Capital Assistance Program Grant Application and the Capital Assistance Program Grant Agreement on behalf of Dakota County.



# Board of Commissioners

## Request for Board Action

Item Number: DC-4356

Agenda #: 6.2

Meeting Date: 8/26/2025

**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization For Approval Of Schematic Design And Authorization To Amend Professional Services Contract With Hammel, Green and Abrahamson, Inc. And Amendment Of 2025 Facilities Capital Improvement Program For Burnhaven Library Renovation Project**

### RESOLUTION

WHEREAS, the 2025-2029 Facilities Capital Improvement Program (CIP) Adopted Budget includes a project to renovate the Burnhaven Library as part of the next cycle of library renovation work; and

WHEREAS, Hammel, Green and Abrahamson, Inc. (HGA), was selected as the consultant firm to lead the design efforts for the project by Resolution No. 25-207 (April 22, 2025); and

WHEREAS, HGA worked with a Core Planning Group to confirm the programmatic needs and develop the project through the schematic design phase; and

WHEREAS, a Core Planning Group has identified additional mechanical and electrical infrastructure systems that are in need of replacement within the renovation project scope; and

WHEREAS, public input was solicited through an open house event, sharing materials at the library, and on the project webpage; and

WHEREAS, comments were submitted and shared with the design team for consideration; and

WHEREAS, the Dakota County Library Advisory Committee recommended the proposed schematic design for approval to the Dakota County Board of Commissioners on July 10, 2025; and

WHEREAS, the cost estimates prepared for the schematic design developed to date are in alignment with the estimated project budget, provided an additional \$1,000,000 in funding is added to the project; and

WHEREAS, the construction funding will be included in the 2026 Facilities CIP.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the recommended schematic design for the Burnhaven Library Renovation as presented; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract amendment with Hammel, Green And Abrahamson, Inc., 420 North 5th Street, Suite #100, Minneapolis, MN 55401, in an amount not to exceed \$113,000.00 for a total maximum contract total not to exceed \$509,800.00, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2025 Facilities Capital Improvement Program Budget as follows:

**Expense**

Lebanon Hills Maintenance Facility (2000017) (\$1,000,000)

Burnhaven Library Renovation (2000463) \$1,000,000**Total Expense** **\$0****Revenue**

Lebanon Hills Maintenance Facility (2000017) (\$1,000,000)

Burnhaven Library Renovation (2000463) \$1,000,000**Total Revenue** **\$0**



# Board of Commissioners

## Request for Board Action

Item Number: DC-4799

Agenda #: 7.1

Meeting Date: 8/26/2025

**DEPARTMENT:** Information Technology

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With Now Micro Inc. For Purchase Of 2025 Computer Hardware Replacement Equipment**

### PURPOSE/ACTION REQUESTED

Authorize the Deputy County Manager to execute a contract with Now Micro Inc. for the purchase of 640 replacement computers.

### SUMMARY

Each year, the Information Technology (IT) Department replaces about one-quarter of the County's computers. This keeps equipment up to date, avoids the difficulty of replacing all computers at once, and ensures staff have reliable tools to do their work.

County computers are replaced on a four-year cycle, which matches the standard warranty period. This approach keeps staff productive, reduces repair costs, and allows the County to recover some value when older equipment is retired.

Dakota County purchases computers through the Minnesota Cooperative Purchasing Venture (CPV), a state program that negotiates competitive contracts for Minnesota agencies. Through CPV, the County buys Dell laptops, desktops, docking stations, and monitors from Now Micro Inc. (State Contract No. 160321). Using the CPV saves time, lowers costs, and ensures competitive pricing.

### RECOMMENDATION

Staff recommends that the County Board authorize the Deputy County Manager to make a one-time purchase of computer hardware replacement equipment from Now Micro Inc. through the State of Minnesota Cooperative Purchasing Venture in an amount not to exceed \$960,689.

### EXPLANATION OF FISCAL/FTE IMPACTS

The total cost of the proposed purchase is \$960,689. Sufficient funding is available in the Countywide Technology Fund and Countywide BIP.

- |                                              |                                                    |                                               |
|----------------------------------------------|----------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> None                | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Amendment Requested |                                                    | <input type="checkbox"/> New FTE(s) requested |

### RESOLUTION

WHEREAS, to update existing computer hardware no longer under warranty with new computer hardware and four-year warranty; and

WHEREAS, Dakota County participates in the Minnesota Cooperative Purchasing Venture (CPV), which allows it to purchase goods from contracts established by the Materials Management Division for Minnesota state agencies; and

WHEREAS, participation in the CPV allows Dakota County to purchase at competitive pricing without having to undertake a competitive procurement process itself; and

WHEREAS, staff recommends the one-time purchase of computer hardware replacement equipment from Now Micro Inc. pursuant to State Contract No. 179907 in an amount not to exceed \$960,689; and

WHEREAS, funding for this purchase is available in the 2025 Countywide Technology Fund and Countywide BIP.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute a contract for a one-time purchase of 2025 computer hardware replacement equipment from Now Micro Inc., pursuant to State Contract No. 160321, in an amount not to exceed \$960,689, subject to approval by the County Attorney's Office as to form.

#### **PREVIOUS BOARD ACTION**

24-441; 9/10/24

#### **ATTACHMENTS**

Attachment: NowMicro Quote - 2025 HW Replacements.pdf

#### **BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

#### **CONTACT**

Department Head: Tony Gomes

Author: Sean Wasmund



**Now Micro**  
1420 Perron Rd E, STE 300  
Mendota Heights, Minnesota 55120  
United States  
www.nowmicro.com  
(P) 651-633-9072  
(F) 651-393-2133

### Quote (Open)

<b>Date</b> Aug 12, 2025 09:59 AM CDT	<b>Expiration Date</b> 09/11/2025
<b>Modified Date</b> Aug 13, 2025 11:19 AM CDT	
<b>Quote #</b> QT10024689 - rev 1 of 1	
<b>Description</b> Order	
<b>SalesRep</b> Rains, Ben (P) 651-744-9946	
<b>Customer Contact</b> Wasmund, Sean (P) 6514384250 sean.wasmund@co.dakota.mn.us	

#### Customer

Dakota County (MN-DAKO001)  
Wasmund, Sean  
1590 HWY 55  
Hastings, MN 55033  
United States  
(P) (651) 438-4585 Ext.

#### Bill To

Dakota County  
Payable, Accounts  
1590 Hwy 55  
Hastings, MN 55033-2343  
United States  
(P) 651-438-4250  
Diana.Berg@CO.DAKOTA.MN.US  
MN-DAKO001

#### Ship To

Dakota County  
Department, Receiving  
1590 HWY 55  
STE 3300 - Upper Level  
Hastings, MN 55033  
United States  
(P) 651-438-4250  
sean.wasmund@co.dakota.mn.us  
Ship To

<b>Customer PO:</b>	<b>Terms:</b> Undefined	<b>Ship Via:</b> Best Way (BST)
<b>Special Instructions:</b>		<b>Carrier Account #:</b>

#	Image Description	Part #	Qty	Unit Price	Total
1	Dell Pro 14 - Intel Core Ultra 7 255U, 32GB RAM, 512GB SSD, Windows 11 Pro, 4 Year Pro Support Warranty	DELL-3000188158619.4	142	\$1,189.00	\$168,838.00
2	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	142	\$325.00	\$46,150.00
3	Dell Pro 16 - Intel Core Ultra 5 235U vPro, 32GB RAM, 512GB SSD, Smartcard Reader, Windows 11 Pro, 4 Year ProSupport Warranty	DELL-3000188159035.6	6	\$1,170.00	\$7,020.00
4	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	6	\$325.00	\$1,950.00
5	Dell Pro 16 - Intel Core Ultra 5 235U vPro, 32GB RAM, 512GB SSD, Windows 11 Pro, 4 Year ProSupport Warranty	DELL-3000188159035.3	417	\$1,130.00	\$471,210.00
6	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	417	\$325.00	\$135,525.00
7	Dell Pro Slim - Intel Core Ultra 7 265, 32GB RAM, 1TB SSD, DVD Drive, Windows 11 Pro, 4 Year ProSupport Warranty	DELL-3000193256233.1	19	\$1,250.00	\$23,750.00
8	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	19	\$199.00	\$3,781.00
9	Dell Pro 14 Plus 2-in-1 - Intel Core Ultra 5 235U, 32GB RAM, 512GB SSD, 2-in-1 Touchscreen, Windows 11 Pro, 4 Year ProSupport Warranty	DELL-3000188158619.6	11	\$1,450.00	\$15,950.00
10	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	11	\$325.00	\$3,575.00
11	Dell Pro Micro Plus - Intel Core Ultra 7 265, 32GB RAM, 1TB SSD, Wifi, Windows 11 Pro, 4 Year Pro Support Warranty	DELL-3000189436412.1	38	\$1,499.00	\$56,962.00
12	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	38	\$199.00	\$7,562.00
13	Dell Pro 24 All In One - Intel Core Ultra 5 235, 32GB RAM, 1TB SSD, Touchscreen, Height Adjustable Stand, Windows 11 Pro, 4 Year ProSupport Warranty	DELL-3000189642652.1	4	\$1,975.00	\$7,900.00
14	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	4	\$199.00	\$796.00
15	Max Tower T2 - Intel Core Ultra 9 285K, 64GB RAM, 1TB SSD, AMD Radeon Pro W7600, 8 GB GDDR6, DVD Drive, Windows 11 Pro, 1 Year Warranty	DELL-3000190658656.1	2	\$2,750.00	\$5,500.00
16	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-INFORMATION	2	\$325.00	\$650.00
17	Dell Pro Rugged 14 - Intel R Core TM Ultra 5 125U, 16GB RAM, 512GB, Non-Touch, Windows 11 Pro, 4 Year ProSupport	DELL-3000193190137.2	1	\$1,965.00	\$1,965.00
18	Dell ProSupport: Next Business Day Onsite, 4 Year Warranty	WARRANTY-	1	\$325.00	\$325.00

		INFORMATION			
19	Custom Asset Tagging (and DICE) for Dakota County	ASSETTAG-94161	640	\$2.00	\$1,280.00

<b>Subtotal:</b>	<b>\$960,689.00</b>
Tax (.0000%):	\$0.00
Shipping:	\$0.00
Misc:	\$0.00
<b>Total:</b>	<b>\$960,689.00</b>

Thank you for the opportunity to provide a quote for goods and services.

Prices provided under MN State Contract # 160321, Dell/NASPO Contract MNWNC-97222, MHEC, and Dell Enterprise equipment via Dell Contract C-871 (236465) with Now Micro as a reseller. Contracts provide for computers, servers, software, professional and non-professional services.

Prices reflect a 3% cash discount unless noted, and are not applicable to credit card, p-card or extended terms without written consent. If you wish to pay with credit card, please reply to your sales associate for an updated quote prior to submission. Now Micro does not accept American Express as a form of payment, and reserves the right to extend quoted prices on Net Terms accounts. Supply subject to availability, and pricing subject to change without notice. Now Micro will continue to do our best to notify customers of any known volatility that would prevent quotes from being valid for our standard period of 30 days.

Once purchased, equipment may only be returned to Now Micro with prior consent and only for defects covered by the manufacturer's warranty. See complete Now Micro purchase agreement for additional details. Purchase orders may be submitted electronically to [orders@nowmicro.com](mailto:orders@nowmicro.com), or by fax to (651)393-2133. Questions regarding your order? Please reach us at [insidesales@nowmicro.com](mailto:insidesales@nowmicro.com)



# Board of Commissioners

## Request for Board Action

Item Number: DC-4801

Agenda #: 7.2

Meeting Date: 8/26/2025

**DEPARTMENT:** Finance

**FILE TYPE:** Consent Information

**TITLE**

**Report On Invoices Paid In July 2025**

**PURPOSE/ACTION REQUESTED**

Receive a report on invoices paid during July 2025.

**SUMMARY**

Minn. Stat. § 375.18 requires that all claims paid must be presented to the County Board for informational purposes.

A copy of the July 2025 Paid Invoice Report, excluding payroll and Community Services client and provider payments, is on file with the Clerk to the Board.

Payments for the month ending July 31, 2025, total \$157,888,814.

The following is a summary of the major payments for the month.

Major Categories	Amount	Explanation
Benefit deductions from employee payroll	\$2,834,477	Retirement accounts, PERA, health & dental
Payments to other governments	\$134,162,193	Pass through payments - taxes, fees
Materials & supplies	\$136,543	Highway, Parks, Buildings material/supplies
Overall support of departments	\$4,593,033	Insurance, maintenance agreements, office equip
Services to citizens & clients	\$3,526,215	Major client services contract
All other expenses	\$5,070,541	BIP, CEP, and misc.
Capital projects	\$7,565,812	Highway & building construction
	<b>\$157,888,814</b>	

**RECOMMENDATION**

Information only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

- ☒ None      ☐ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested



**RESOLUTION**

Information only; no action requested.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None

**BOARD GOALS**

- |                                                                   |                                                                  |
|-------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment                   |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

**CONTACT**

Department Head: Will Wallo

Author: Jan Larson



# Board of Commissioners

## Request for Board Action

Item Number: DC-4829

Agenda #: 8.1

Meeting Date: 8/26/2025

**DEPARTMENT:** Office of the County Manager

**FILE TYPE:** Consent Action

### TITLE

**Appointments To Dakota-Scott Workforce Development Board**

### PURPOSE/ACTION REQUESTED

Appoint individuals to fill vacant terms.

### SUMMARY

The Dakota-Scott Workforce Development Board provides guidance for and exercises oversight with respect to activities for the CareerForce Centers in Dakota County and Scott County.

Membership: 27 Dakota and Scott County members representing the public and private sectors

Meetings: Monthly

Location: Northern Service Center, West St. Paul

Term: 2 years

Term Limit: None

Current Membership:	District	Name	Expiration
	Private	Oppegard, Holly	6/30/2026
	Private	Weibel, Charity	6/30/2027
	Private	Howard, Andrew	6/30/2027
	Private	Halvorson, Ashley	6/30/2026
	Private	Akason, Joel	6/30/2026
	Private	Kermes, Darren	6/30/2026
	Private	Haack, Sally	6/30/2026
	Private	Ridley, Kristin	6/30/2026
	Private	Rainey, Jeffrey	6/30/2026
	Private	<b>VACANT</b>	<b>6/30/2027</b>
	Private	Forbord, Michael	6/30/2026
	Private	Francis, James	6/30/2027
	Private	Toepfer, Michael	6/30/2027
	Private	Harmening, Jennifer	6/30/2026
	Private	Woodward, Erin	6/30/2027
	Public-Community Based	<b>VACANT</b>	<b>6/30/2027</b>
	Public-Community Based	Martagon, Rick	6/30/2027
	Public-Econ. Development	Foust, Jo	6/30/2026
	Public-Education	Favor, Michael	6/30/2026
	Public-Education	Berndt, Michael	6/30/2026
	Public-Education	Lind, Eric	6/30/2027
	Public-Apprentice	<b>VACANT</b>	<b>6/30/2026</b>
	Public-Labor	Davies, Barry	6/30/2026
	Public-Labor	<b>VACANT</b>	<b>6/30/2027</b>
	Public-Public Assistance	Dahl, Barbara	6/30/2027
	Public-Public Employment	<b>VACANT</b>	<b>6/30/2027</b>
	Public-Rehabilitation	Felderman, Heather	6/30/2027

**RECOMMENDATION**

Staff recommends the Board appoints individuals for vacant terms. The following individuals are interested in appointment: Julie Sachs and Dawn Wambeke.

**EXPLANATION OF FISCAL/FTE IMPACTS**

- ☒ None      ☐ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individuals to the Dakota-Scott Workforce Development Board to fill a two-year term ending June 30, 2027.

Public-Public Employment - Julie Sachs  
Public-Community Based - Dawn Wambeke

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Application(s) distributed to Board only.

**BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

**CONTACT**

Department Head: Heidi Welsch  
Author: Jeni Reynolds



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4732

**Agenda #:** 9.1

**Meeting Date:** 8/26/2025

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**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### **TITLE**

**Scheduling Of Public Hearing For Program Year 2024 Consolidated Annual Performance And Evaluation Report**

### **PURPOSE/ACTION REQUESTED**

Schedule a public hearing for September 23, 2025, at 9:00 a.m., regarding the Program Year 2024 Consolidated Annual Performance and Evaluation Report (CAPER) to be submitted to the U.S. Department of Housing and Urban Development (HUD).

### **SUMMARY**

The Dakota County Community Development Agency (CDA) administers the federal Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Programs on behalf of Dakota County as the grantee. The CDBG, HOME, and ESG Programs receive annual grants in amounts determined by the U.S. Congress for housing and community development activities. The use of funds is guided by a Five-Year Consolidated Plan, which outlines the County's strategies and objectives and is reviewed and approved by the Dakota County Board of Commissioners (Board). Prior to each program year, an Annual Action Plan is also reviewed and approved by the Board. Together, these documents serve as the planning documents that allocate CDBG, HOME, and ESG funds to local governments and housing providers via approved activities. The activities must align with the strategies and objectives identified in the Five-Year Consolidated Plan.

Per federal administrative rule 24 CFR 91.520, the federal government requires the CAPER to be submitted to HUD no later than 90 days after the end of the program year. The year-end for the Dakota County 2024 CDBG, HOME, and ESG Programs was June 30, 2025, requiring submission of the CAPER no later than September 28, 2025. The CAPER is an evaluation of the prior program year, detailing financial expenditures, persons assisted, and activity outcomes. The document also details progress of the CDA, local governments, and housing providers in implementing the housing and community development strategies, projects, and activities identified in the Annual Action Plan.

The CAPER must be available for citizens to comment on before its submission to HUD. The draft CAPER report will be available for review on the CDA and Dakota County websites, and the public may request written copies of the CAPER by contacting the CDA at its offices at 1228 Town Centre Drive, Eagan, Minnesota. A public notice informing the public of the comment period and public hearing will be placed in the *Star Tribune* on September 5, 2025, and also on the CDA and Dakota County websites.

**RECOMMENDATION**

CDA and County staff recommend a public hearing be scheduled for 9:00 a.m. on September 23, 2025, in the Board Room, Administration Center, 1590 Highway 55, Hastings, Minnesota to receive comments on the Program Year 2024 CAPER.

**EXPLANATION OF FISCAL/FTE IMPACTS**

- ☒ None      ☐ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, the Dakota County Community Development Agency (CDA) administers the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Programs on behalf of Dakota County as the grantee; and

WHEREAS, the CDBG, HOME, and ESG Programs are guided by federal regulations, the Five-Year Consolidated Plan that outlines Dakota County's strategies and objectives, and the Annual Action Plan that serves as the annual planning document allocating CDBG, HOME, and ESG funds to local governments and housing providers via approved activities; and

WHEREAS, the federal government requires submission of a year-end report, the Consolidated Annual Performance and Evaluation Report (CAPER), to be submitted to the U.S. Department of Housing and Urban Development (HUD) no later than 90 days after the end of the program year; and

WHEREAS, the CAPER is an evaluation of the prior program year, detailing financial expenditures, persons assisted, and activity outcomes; and

WHEREAS, the CAPER must be available for citizens to comment on before its submission to HUD; and

WHEREAS, the draft CAPER report will be made available to the public on the CDA and Dakota County websites, and the public may request written copies of the CAPER by contacting the CDA at its offices at 1228 Town Centre Drive, Eagan, Minnesota; and

WHEREAS, CDA and County staff recommend scheduling a public hearing on September 23, 2025, on or after 9:00 a.m., at the Dakota County Administration Center in Hastings regarding the Program Year 2024 CAPER.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing on September 23, 2025, at 9:00 a.m., in the Board Room, Administration Center, 1590 Highway 55, Hastings, Minnesota, to receive comments on the Program Year 2024 Consolidated Annual Performance and Evaluation Report; and

BE IT FURTHER RESOLVED, That the staff of Dakota County is hereby authorized and directed to coordinate with Dakota County Community Development Agency staff to publish a notice informing the public of the comment period and public hearing in the *Star Tribune* and post said notice on the Dakota County Community Development Agency website at [www.dakotacda.org](http://www.dakotacda.org) <<http://www.dakotacda.org>> and the Dakota County website at [www.co.dakota.mn.us](http://www.co.dakota.mn.us) <<http://www.co.dakota.mn.us>>.

## PREVIOUS BOARD ACTION

None.

## ATTACHMENTS

Attachment: Draft Public Comment and Hearing Notice

## BOARD GOALS

- ☒ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

## CONTACT

Department Head: Erin Stwora

Author: Maggie Dykes

**NOTICE TO ANNOUNCE START OF PUBLIC COMMENT PERIOD  
AND NOTICE TO ANNOUNCE PUBLIC HEARING**

This notice is to announce a minimum fifteen-day (15) public comment period beginning September 5, 2025, for the Dakota County Consortium Consolidated Annual Performance and Evaluation Report (CAPER) for Program Year 2024. The CAPER reviews the performance of Dakota County and the Dakota County HOME Consortium in meeting the housing, community, and economic development needs outlined in the 2020-2024 Dakota County HOME Consortium Consolidated Plan and the 2024 Dakota County HOME Consortium Annual Action Plan.

The public comment period provides an opportunity for the general public to review and submit comments regarding the CAPER.

The draft CAPER will be available for citizen review on the Dakota County Community Development Agency's (CDA) website at [www.dakotacda.org](http://www.dakotacda.org) through September 22, 2025. Persons wishing to review the CAPER in person should contact Emily Anderson at (651) 675-4468 or [eanderson@dakotacda.org](mailto:eanderson@dakotacda.org) to receive a copy of the document; MN Relay Service: 1-800-627-3529. Upon request, attempts will be made to provide the CAPER in an alternative format.

The public hearing to receive comments from the general public on the Program Year 2024 CAPER will be held by the Dakota County Board of Commissioners on September 23, 2025 at 9:00 a.m. in the Board Room of the Dakota County Administration Center, 1590 West Highway 55, Hastings, MN.

If you would like to submit comments after reviewing the CAPER, please send them in writing to the Dakota County CDA, attention Emily Anderson, 1228 Town Centre Drive, Eagan, MN, 55123; or by email at [eanderson@dakotacda.org](mailto:eanderson@dakotacda.org); or by Fax 651-675-4444. Comments will be accepted through September 22, 2025. If you plan to attend the public hearing and you require special accommodations, please contact the CDA at least a week before the hearing.



# Board of Commissioners

## Request for Board Action

Item Number: DC-4772

Agenda #: 9.2

Meeting Date: 8/26/2025

**DEPARTMENT:** Physical Development Administration

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Fourth Contract Amendment With Hoisington Koeigler Group Inc. For Grant Writing For Active Living 2020-2025**

### PURPOSE/ACTION REQUESTED

Authorize the execution of a fourth contract amendment with Hoisington Koeigler Group Inc. for grant writing for active living 2020-2025.

### SUMMARY

By Resolution No. 20-382 (August 18, 2020), the Dakota County Board of Commissioners authorized the Community Services Director to execute a grant agreement with the Minnesota Department of Health for the State Health Improvement Partnership (SHIP) and accept future funding for the period of November 1, 2020, through October 31, 2025. The SHIP 2024-2025 work plan includes funding for work in active living.

One of Dakota County's strategies in the SHIP proposal is to implement permanent and sustainable changes that create healthy and active communities by increasing (a) opportunities for non-motorized transportation (walking and biking), (b) healthy eating/access to healthy foods, and (c) health equity. SHIP has been supporting grant writing for Dakota County departments and cities for active living for over 10 years. Since 2010, the SHIP contracted grant writer has helped bring over \$29,000,000 in federal, state, and regional funding to Dakota County and Dakota County cities to support active living infrastructure.

In 2022, Dakota County executed a contract with Hoisington Koeigler Group Inc. for grant writing services for active living projects for the period November 1, 2022, through October 31, 2025, for \$60,000. It was estimated that the original budget would support preparation of nine to 18 grant applications over a three-year period. Due to demand for grant writing services and availability of additional budget, the contract has been amended several times. First, the contract was amended in 2024 by \$18,000 for a total contract of \$78,000. A second amendment of \$20,000 was issued 2025 for a total contract amount of \$98,000. By Resolution No. 25-148 (March 25, 2025) a third contract amendment of \$15,000 was authorized for a total contract of \$113,000. To date, the contract has supported submittal of 24 grants and five applications are currently being prepared. Due to the availability of additional grant opportunities, such as the State of Minnesota Hazard Mitigation Program, a fourth amendment of \$10,000 is necessary to support an additional two to four active living grant applications in 2025.

### RECOMMENDATION



Staff recommends authorizing the Physical Development Director to amend the contract with Hoisington Koegler Group Inc. for grant writing in 2025.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The total for the fourth amendment is \$10,000, bringing Hoisington Koegler Group Inc.'s total contract value to \$123,000. There are sufficient funds appropriated from SHIP 2024-2025 to Dakota County to fund this amendment.

- |                                              |                                                    |                                               |
|----------------------------------------------|----------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> None                | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Amendment Requested |                                                    | <input type="checkbox"/> New FTE(s) requested |

**RESOLUTION**

WHEREAS, by Resolution No. 20-382 (August 18, 2020), the Dakota County Board of Commissioners authorized the Community Services Director to execute a grant agreement with the Minnesota Department of Health for the State Health Improvement Partnership (SHIP) and accept future funding for the period of November 1, 2020, through October 31, 2025; and

WHEREAS, the SHIP 2024-2025 work plan includes funding for work in active living; and

WHEREAS, one of Dakota County's strategies in the SHIP proposal is to implement permanent and sustainable changes that create healthy and active communities by increasing (a) opportunities for non-motorized transportation (walking and biking), (b) healthy eating/access to healthy foods, and (c) health equity; and

WHEREAS, SHIP has been supporting grant writing for Dakota County departments and cities for active living for over ten years; and

WHEREAS, since 2010, the SHIP contracted grant writer has helped bring over \$29,000,000 in federal, state, and regional funding to Dakota County and Dakota County cities to support active living; and

WHEREAS, in 2022, Dakota County executed a contract with Hoisington Koegler Group Inc. for grant writing services for active living projects for the period of November 1, 2022, through October 31, 2025, for \$60,000; and

WHEREAS, it was estimated that the original budget would support the preparation of nine to 18 grant applications over a three-year period; and

WHEREAS, the contract was amended in 2024 by \$18,000 for a total contract of \$78,000; and

WHEREAS, a second contract amendment of \$20,000 was issued to support an additional three to five applications in 2025 for a total contract amount of \$98,000; and

WHEREAS, by Resolution No. 25-148 (March 25, 2025), the Dakota County Board of Commissioners authorized a third contract amendment of \$15,000 to support an additional two to four active living grant applications in 2025 for a total contract amount of \$113,000; and

WHEREAS, to date, the contract has supported the preparation of 29 grants; and

WHEREAS, there are additional grant opportunities available in 2025; and

WHEREAS, a fourth contract amendment of \$10,000 is necessary to support an additional two to four active living grant applications in 2025 for programs such as the State of Minnesota Hazard Mitigation Program; and

WHEREAS, there are sufficient funds appropriated from the SHIP 2024-2025 to Dakota County to fund the contract amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to amend the contract with Hoisington Koegler Group Inc. by \$10,000, bringing Hoisington Koegler Group Inc.'s contract value to an amount not to exceed \$123,000, including reimbursable expenses, subject to approval by the County Attorney's Office as to form.

#### **PREVIOUS BOARD ACTION**

20-382; 8/18/20

25-148; 3/25/25

#### **ATTACHMENTS**

None.

#### **BOARD GOALS**

- ☒ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

#### **CONTACT**

Department Head: Erin Stwora

Author: Lillian Leatham



# Board of Commissioners

## Request for Board Action

Item Number: DC-4749

Agenda #: 9.3

Meeting Date: 8/26/2025

**DEPARTMENT:** Environmental Resources

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Amend Joint Powers Agreement With Scott And Washington Counties For South Metro Private Well Pesticide Mitigation Program**

**PURPOSE/ACTION REQUESTED**

Authorize amendment of the joint powers agreement (JPA) between Dakota, Scott, and Washington counties for the South Metro Private Well Pesticide Mitigation Program (Program). The purpose of the JPA amendment is to allow the Dakota County Authorized Representative the flexibility to reallocate pesticide mitigation funding between the counties, as needed.

**SUMMARY**

The Minnesota Department of Agriculture (MDA) and Dakota County identified private drinking water wells in Dakota, Scott, and Washington counties exceeding the Minnesota Department of Health-established Health Risk Limits (HRL) for total cyanazine. In 2024, MDA identified a total of 105 wells in Dakota, Scott, and Washington counties as exceeding the total cyanazine (cyanazine and cyanazine breakdown products) concentrations at or above the HRL of one microgram per liter (µg/L). As of July 2025, the total number of identified wells impacted has increased to 152 private wells serving 168 residences. MDA monitoring is continuing in these counties, and the number of impacted wells is expected to grow as previously untested wells are being identified and evaluated each year. Since cyanazine has not been used in Minnesota for over 20 years (registration ended in 2002), it is anticipated that concentrations in groundwater will begin to decline eventually.

The MDA provided funding for pesticide mitigation to cover 100 percent cost-share to households with a private well equal to or exceeding the total cyanazine, or other established pesticide HRL. By Resolution No. 24-428, the Dakota County Board of Commissioners authorized Dakota County to execute agreements with the MDA and Scott and Washington counties to act as the fiscal lead agency to receive funding from MDA and reimburse Scott and Washington counties for expenditures per the JPA. Pesticide mitigation funding expires June 30, 2026.

The allotment from MDA was \$161,200, divided into the task categories shown in the table below:

Task	Description	Estimated Amount
Pesticide Mitigation	Reverse osmosis (RO) system purchase and installation	\$135,700

Administration - Dakota County	Coordinating with partners, identifying eligible wells, coordinating water treatment contractors, and general project outreach and technical assistance activities	\$7,500
County Coordination	Project outreach and technical assistance activities for Dakota, Scott, and Washington counties at \$6,000 each	\$18,000
	Total	\$161,200

The initial JPA between Dakota, Scott, and Washington counties distributed the \$135,700 pesticide mitigation amount based on estimated wells exceeding cyanazine HRLs in each county. As of July 2025, approximately \$62,183 has been expended for the purchase and installation of RO water treatment systems.

County	Number of wells exceeding HRL (September 2024)	Number of wells exceeding HRL (July 2025)	Initial Pesticide Mitigation JPA Allocation	Funding Expended
Dakota	59 (56%)	75 (49%)	\$76,000	\$23,982
Scott	19 (18%)	29 (19%)	\$24,400	\$12,300
Washington	27 (26%)	48 (32%)	\$35,300	\$25,901
Total	105	152	\$135,700	\$62,183

Since the execution of the JPA in September 2024, MDA and counties have conducted multiple rounds of outreach to private well owners. Redistribution of pesticide mitigation funding between the counties is required to meet treatment needs due to MDA identifying additional wells impacted by cyanazine; some wells were identified as serving more than one residence, some residences already have effective RO treatment, and many eligible well owners have been non-responsive to outreach.

The proposed amendment will allow the Dakota County Authorized Representative the flexibility to redistribute pesticide mitigation funding between counties based on the following considerations:

- Annual MDA pesticide sampling results and identified eligible wells/households.
- Eligible well owner response to state and county outreach efforts.
- Treatment needs with priority given to (1) wells with total cyanazine concentrations over the acute HRL of 3 µg/L; (2) wells with total cyanazine concentrations over the chronic HRL of 1 µg/L; and (3) households that do not already have an effective RO water treatment system.
- Remaining available funds.

## RECOMMENDATION

Staff recommends authorization to amend the JPA with Scott and Washington counties.

## EXPLANATION OF FISCAL/FTE IMPACTS

There are no impacts to the Environmental Resources Department Operations Budget. The JPA amendment will allow reduction in the amount allocated to Dakota County for pesticide mitigation (RO system purchase and installation). No changes are proposed to Dakota County allocations for staff time to support Program administration and coordination.

☐ None      ☐ Current budget      ☒ Other

☐ Amendment Requested☐ New FTE(s) requested**RESOLUTION**

WHEREAS, the Minnesota Department of Agriculture (MDA) and Dakota County have identified private drinking water wells in Dakota, Scott, and Washington Counties that have exceeded the Minnesota Department of Health-established Health Risk Limits (HRL) for total cyanazine; and

WHEREAS, in response, MDA provided funding for pesticide mitigation to cover 100 percent cost-share to households with a private well equal to or exceeding the total cyanazine, or other established pesticide HRL; and

WHEREAS, by Resolution No. 24-428 (August 27, 2024), the Dakota County Board of Commissioners authorized Dakota County to enter into agreements with the MDA and Scott and Washington counties to act as the fiscal lead agency to receive funding from MDA and reimburse Scott and Washington counties for expenditures per the joint powers agreement (JPA); and

WHEREAS, pesticide mitigation funding expires June 30, 2026; and

WHEREAS, since the execution of the JPA in September 2024, MDA and counties have conducted multiple rounds of outreach to private well owners, and MDA has identified additional households that need treatment based on 2024 sampling efforts; and

WHEREAS, redistribution of funding between counties is required to meet water treatment needs; and

WHEREAS, the proposed amendment will allow the Dakota County Authorized Representative flexibility to redistribute pesticide mitigation funding between counties based on (1) annual MDA pesticide sampling results; (2) eligible well owner response to state and county outreach efforts; (3) treatment need priorities identified in the JPA; and (4) remaining available funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Division Director to amend the joint powers agreement with Scott and Washington counties, substantially as presented to the County Board on August 26, 2025, subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

24-428; 8/27/24

**ATTACHMENTS**

Attachment: Amended JPA with Scott and Washington counties

**BOARD GOALS**

- ☒ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

**CONTACT**

Department Head: Nikki Stewart

Author: Valerie Neppl

**FIRST AMENDMENT TO JOINT POWERS  
AGREEMENT BETWEEN DAKOTA COUNTY, SCOTT  
COUNTY AND WASHINGTON COUNTY  
FOR THE SOUTH METRO PRIVATE WELL PESTICIDE  
MITIGATION PROGRAM**

**WHEREAS**, effective October 21, 2024 the County of Dakota (Dakota County), the County of Scott (Scott County) and the County of Washington (Washington County) entered into a Joint Powers Agreement DCA22065 (JPA) to implement the South Metro Private Well Pesticide Mitigation Program (Program), as well as establish a general framework of their roles and responsibilities regarding the Program and distribution of grant funds received by Dakota County from the Minnesota Department of Agriculture (MDA) pursuant to MDA Grant Agreement No. 256530 (Grant).

**WHEREAS**, Dakota County, Scott County and Washington County are hereinafter collectively referred to as "Parties" and individually as "Party." Scott County and Washington County are hereinafter collectively referred to as "Subrecipients."

**WHEREAS**, the MDA's total financial assistance obligation under the Grant for outreach and technical assistance activities is \$18,000 (\$6,000 to each of the counties).

**WHEREAS**, the MDA's total financial assistance obligation under the Grant for reverse osmosis systems is \$135,700.

**WHEREAS**, the Grant provides Dakota County with discretion to transfer up to 10% of the funds between categories without MDA approval; however, Dakota County is required to notify the State's Authorized Project Manager as soon as practicable after the transfer.

**WHEREAS**, the Grant provides that the State's Authorized Project Manager must approve transfer of funds between categories that are greater than 10%.

**WHEREAS**, Section 1 (Purpose) of the JPA provides, in part, that Dakota County will provide Subrecipients that portion of the Grant funding received by Dakota County for Subrecipients to administer and implement a risk mitigation program for private drinking water wells with pesticide concentrations exceeding the HRL (Subrecipient Program) in the amounts identified in the workplan outlined in Exhibit B (Program Workplan).

**WHEREAS**, Exhibit B (Work Plan) Guideline IV (A) and (C) (Regional Subrecipient Guidelines) of the JPA provide:

- A. Dakota County and each subrecipient will be allocated the below, on a reimbursement basis. Each subrecipient will be provided a sub-agreement to assist well owners in their county.
  - a. \$6,000 each for reimbursable time and expenses to develop and execute mitigation program within own county. Allowable billable rate will be calculated on January 1<sup>st</sup> annually.
  - b. The following will be allocated initially to each subrecipient to provide financial assistance to eligible well owners for well mitigation as outlined above. Need for further funds may be reevaluated on a regional basis

based on annual MDA pesticide sampling results and remaining available funds.

County	Pesticide Mitigation
Dakota County	\$76,000 (~56%)
Scott County	\$24,400 (~18%)
Washington County	\$35,300 (~26%)
<b>TOTAL</b>	<b>\$135,700</b>

- C. Subrecipients will be responsible for prioritizing funding needs and providing documentation to Dakota County.

**WHEREAS**, Section 3 (Grant of Monies) of the JPA provides:

Dakota County agrees to reimburse the Subrecipients for its costs incurred to administer and implement its Subrecipient Program up to the maximum amount identified in Exhibit B upon receipt of all documentation deemed necessary by Dakota County. The following table sets forth the percentage of those Grant funds remaining after Dakota County and the Subrecipients are reimbursed for their administrative costs identified in Exhibit B that will be available to the Parties to provide financial assistance to eligible well owners within their county to implement the Program during the period from the Effective Date through June 30, 2026 (Grant Funds). These Grant Funds will be disbursed by Dakota County to the Subrecipients on a reimbursement basis. Once the allocated dollars have expended, need for further funds will be reevaluated on a regional basis with considerations to priorities described in Exhibit A and redistributed accordingly.

County	Pesticide Mitigation
Dakota County	\$76,000(~56%)
Scott County	\$24,400 (~18%)
Washington County	\$35,300 (~26%)
<b>TOTAL:</b>	<b>\$135,700</b>

**WHEREAS**, The Grant provides that the MDA had identified 105 total target wells in Dakota County, Scott County and Washington County with cyanazine concentrations at or above the chronic HRL at the time of the execution of the Grant between the State of Minnesota and Dakota County.

**WHEREAS**, the Parties allocated the Grant Funds in the JPA and Exhibit B (Work Plan) between the Parties based on the percentage of those 105 wells in each county:

County	# Wells	% of Total
Dakota	59	<b>56%</b>
Scott	19	<b>18%</b>
Washington	27	<b>26%</b>
<b>TOTALS</b>	<b>105</b>	<b>100%</b>

**WHEREAS**, the Grant provides that monitoring is continuing in these counties and the number of impacted wells is expected to grow as previously untested wells are being identified and evaluated each year.



**WHEREAS**, the MDA's continued monitoring as of the date of this First Amendment has increased the total number of target wells with in Dakota County, Scott County and Washington County with cyanazine concentrations at or above the chronic HRL from 105 to 152:

County	# Wells	% of Total
Dakota	75	49%
Scott	29	19%
Washington	48	32%
TOTALS	152	100%

**WHEREAS**, outreach by the MDA and the Parties as part of the Program to the eligible well owners has provided the following information: (a) there are identified target wells that serve more than one residence; (b) there are reverse osmosis systems already serving some of the identified target wells reducing the number of residences needing at least one reserve osmosis system; (c) some eligible well owners are requesting a second reverse osmosis system under the Program; and (d) many of the eligible well owners have been non-responsive to the Parties outreach.

**WHEREAS**, the Parties desire to amend the JPA to provide the Dakota County discretion to transfer the Grant Funds between categories as permitted by the Grant.

**WHEREAS**, the Parties desire to amend the JPA to provide Dakota County discretion in the allocation of Grant Funds to the Parties for reverse osmosis systems based on demand/outreach responses received by the Parties until the Grant Funds are expended or the term of the JPA expires, whichever occurs first, rather than limiting each Party to the maximum amount identified in Exhibit B of the JPA or Section 3 of the JPA.

**WHEREAS**, Section 6 (Quarterly Reimbursement) provides, in part, that Dakota County will reimburse Subrecipients within thirty-five (35) calendar days of Subrecipients' submission of invoices to Dakota County.

**WHEREAS**, Exhibit B (Work Plan) Guideline IV (E) (Regional Subrecipient Guidelines) of the JPA provides that Subrecipients will submit invoices with supporting documentation to Dakota County quarterly documenting progress toward completion of deliverables. All payments will be reimbursed quarterly, pending MDA approval.

**WHEREAS**, the Parties desire to amend the JPA to provide for reimbursement to occur within thirty-five (35) calendar days of Dakota County receiving quarterly payment from the MDA rather than within thirty-five (35) calendar days of Subrecipients' submission of invoices to Dakota County.

**WHEREAS**, Exhibit B (Work Plan) Guideline II (Cost-Share Criteria) of the JPA provides, in part:

- A. 100 percent cost share for households with a private well that is equal to or exceeds the total cyanazine HRL of 1 microgram per liter (µg/L), or other pesticide HRL. Priority should be given to those wells with total cyanazine concentrations over the acute HRL of 3 µg/L.
- B. Pretreatment may also be included when necessary to the overall treatment process.

**WHEREAS**, pretreatment costs under Exhibit B (Work Plan) Guideline II (Cost-Share Criteria) (B) are no longer a reimbursable expense under the Grant.

**WHEREAS**, the Parties desire to amend Exhibit B (Work Plan) Guideline II (Cost-Share Criteria) to delete the pretreatment criteria and replace it with a criteria addressing scenarios were eligible well owners are seeking more than one reverse osmosis system.

**WHEREAS**, the Parties have not terminated the JPA pursuant to Subsection M (Termination) of Section 7 (Miscellaneous) as of date the Parties executed this First Amendment.

**WHEREAS**, Subsection C (iii) (Amendments) of Section 7 (Miscellaneous) provides that any amendment to the JPA must be in writing and executed by the Parties.

**WHEREAS**, the Parties desire to amend Sections 3 and 6 of the JPA and Exhibit B of the JPA as set forth below.

**NOW, THEREFORE**, the Dakota County, Scott County and Washington County agree to amend the JPA as follows in consideration of the mutual covenants contained herein:

1. Section 3 (Grant of Monies) is amended to read as follows:

Dakota County agrees to reimburse the Subrecipients for its costs incurred to administer and implement its Subrecipient Program (Administrative Funds) in accordance with **Exhibit B Guideline IV (A)(a)** upon receipt of all documentation deemed necessary by Dakota County. Dakota County agrees to reimburse the Subrecipients for financial assistance provided by Subrecipients to eligible well owners in their county for reverse osmosis systems in accordance with **Exhibit B Guideline IV (A)(b)**, and upon receipt of all documentation deemed necessary by Dakota County. Grant Funds for the costs of administration/implementation and reverse osmosis systems are limited and will be disbursed by Dakota County to the Subrecipients until the Grant Funds are expended or the term of this JPA expires, whichever occurs first.

2. The table in Section 3 (Grant of Monies) is deleted.

3. The second paragraph of Section 6 (Quarterly Reimbursement) is amended to read as follows:

Dakota County will reimburse Subrecipients within thirty-five (35) calendar days of Dakota County receiving quarterly payment from the MDA for the Subrecipients' approved reimbursable costs. All requests for reimbursement must be submitted within thirty (30) days of funding expiration. Subrecipients must certify that the requested reimbursements are accurate, appropriate, and eligible in accordance with **Exhibit A** and **Exhibit B**, and that it has documentation of the actual expenditures for which reimbursement is sought, and that such expenditures have not been otherwise reimbursed.

4. EXHIBIT B (Work Plan) Guideline II (B) (Cost-Share Criteria) is amended to read as follows:

B. Priority should be given to the following:

- a. Wells with total cyanazine concentrations over the acute HRL of 3 µg/L.
- b. Eligible well owners that do not have a reverse osmosis system will be given priority over eligible well owners that seek a second reverse osmosis system.

5. EXHIBIT B (Work Plan) Guideline IV (A) (Regional Subrecipient Guidelines) is amended to read as follows:

A. Dakota County and each subrecipient will be allocated the below, on a reimbursement basis. Each subrecipient will be provided a sub-agreement to assist well owners in their county.

- a. \$6,000 each for reimbursable time and expenses to develop and execute mitigation program within own county (Administrative Funds). Allowable

billable rate will be calculated on January 1<sup>st</sup> annually. Upon request of a Party, the Dakota County Authorization Representative may reallocate all or a portion of requesting Party's allocated Administrative Funds to those funds allocated to the requesting Party's financial assistance to eligible well owners for well mitigation in their county.

- b. The Parties will be allocated Grant Funds to provide financial assistance to eligible well owners for well mitigation as outlined above. The amount of Grant Funds allocated to each Party over the term of the JPA will be determined by the Dakota County Authorized Representative based on input from the Subrecipients' Authorized Representatives and the Parties' Liaisons, MDA annual sampling results, eligible well owner response to the MDA and Parties' outreach efforts, treatment needs (i.e., target wells with total cyanazine concentrations over the acute HRL of 3 µg/L, target wells with total cyanazine concentrations over the acute HRL of 1 µg/L, eligible well owners that do not already have a reverse osmosis system versus those requests for a second reverse osmosis system) and remaining available Grant Funds.
6. The Table in EXHIBIT B (Work Plan) Guideline IV (A)(b) (Regional Subrecipient Guidelines) is deleted.
7. This Amendment is effective and enforceable on the date that the last Party hereto signs this Amendment.
8. All other terms of the JPA shall remain in full force and effect.
9. In any case where this Amendment conflicts with the initial terms of the JPA, this Amendment shall govern.

**[Remainder of this page is intentionally left blank]**

**IN WITNESS WHEREOF**, the parties have executed this Amendment on the dates indicated below.

**COUNTY OF DAKOTA**

Approved by Dakota County Board  
Resolution No. \_\_\_\_\_

By \_\_\_\_\_  
Georg T. Fischer, Director  
Physical Development Division

Date of Signature: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant Dakota County Attorney

Date of Signature: \_\_\_\_\_  
KS-24-384-01

**COUNTY OF SCOTT**

Approved by Scott County Board  
Resolution No. \_\_\_\_\_

By \_\_\_\_\_  
Brad Davis  
Planning and Resources Management Director

Date of Signature: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant Scott County Attorney

Date of Signature: \_\_\_\_\_

**COUNTY OF WASHINGTON**

Approved by Washington County Board  
Resolution No. \_\_\_\_\_

By \_\_\_\_\_  
Chair, Board of Commissioners      Date

By \_\_\_\_\_  
County Administrator      Date

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant Washington County Attorney      Date



# Board of Commissioners

## Request for Board Action

Item Number: DC-4767

Agenda #: 9.4

Meeting Date: 8/26/2025

**DEPARTMENT:** Facilities Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Second Contract Amendment With Ebert Inc. For Law Enforcement Center Locker Room Expansion Project And Amend 2025 Facilities Capital Improvement Program Budget**

### PURPOSE/ACTION REQUESTED

Authorize the execution of a second contract amendment with Ebert Inc. to complete the construction in support of the Law Enforcement Center (LEC) Locker Room Expansion project in Hastings, MN. This project was included in the 2023 Adopted Facilities Capital Improvement Program (CIP) Budget.

### SUMMARY

Dakota County's LEC has outgrown the space provided within the original locker room on the main floor, and a new second-floor locker room is now nearly complete, as was authorized by Resolution No. 24-251 (May 21, 2024). Two additional sallyports were added to this project by Resolution No. 24-515 (October 29, 2024), and the budget was increased by \$143,500 when construction began. During construction, two unforeseen issues arose with costs that exceeded funds available within the project budget:

- The original block masonry walls were constructed in a manner that required additional leveling work prior to the installation of the new floors. This issue cost the project an additional \$5,162.35.
- The project team found that an existing security wall was not constructed as anticipated. To create a secure perimeter at this location, the State of Minnesota Department of Corrections then required the addition of a security ceiling. This issue cost the project an additional \$14,454.07.

Staff requests authorization to execute a second contract amendment with Ebert Inc. to incorporate the balance of construction changes incurred during construction of the LEC Locker Room Expansion project. This will require an amendment to the 2025 CIP authorized to move \$20,000 from the Miscellaneous Projects set-aside from fund balance to increase the budget of the LEC Locker Room Expansion project to \$665,000.

### RECOMMENDATION

Sufficient funds exist within the Miscellaneous Projects set-aside from fund balance to cover the \$20,000 of unforeseen added costs at the LEC Locker Room Expansion project. Staff recommends authorizing a second contract amendment with Ebert Inc. in the sum of \$73,413.65 for the additional

construction improvements needed to complete the LEC Locker Room Expansion project. To pay for this increase, staff recommends transferring \$20,000 in funding to the LEC Locker Room Expansion project from the Miscellaneous Projects set-aside from fund balance.

### EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 Adopted Facilities CIP included the Miscellaneous Projects set-aside from fund balance with a sufficient budget to transfer \$20,000 for the benefit of completing the LEC Locker Room Expansion project.

- |                                                         |                                         |                                               |
|---------------------------------------------------------|-----------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> None                           | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input checked="" type="checkbox"/> Amendment Requested |                                         | <input type="checkbox"/> New FTE(s) requested |

### RESOLUTION

WHEREAS, the 2023 Building Capital Improvement Program (CIP) Adopted Budget authorized the Law Enforcement Center Locker (LEC) Room Expansion project; and

WHEREAS, the Dakota County Board of Commissioners authorized the award of construction of the LEC Locker Room Expansion project to Ebert Inc. in an amount not to exceed \$373,300 by Resolution No. 24-251 (May 21, 2024); and

WHEREAS, the Dakota County Board of Commissioners authorized the addition of two sallyports to the LEC Locker Room Expansion project to Ebert Inc. in an amount not to exceed \$143,500 by Resolution No. 25-515 (October 29, 2024); and

WHEREAS, Ebert Inc. has provided pricing totaling \$73,413.65 for changes in the work encountered during the construction of the LEC Locker Room Expansion project; and

WHEREAS, the Miscellaneous Projects set-aside from fund balance was included within the 2025 Adopted Facilities CIP; and

WHEREAS, during the construction of the LEC Locker Room Expansion project, two existing conditions within the jail created unforeseen additional work, resulting in an additional cost of approximately \$20,000; and

WHEREAS, the Miscellaneous Projects set-aside (1000299) has sufficient funds from fund balance to reimburse the transfer of \$20,000 to the LEC Locker Room Expansion project to address the unforeseen additional work.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract amendment for the Law Enforcement Center Locker Room Expansion project to Ebert Inc., 23350 County Road 10, PO Box 97, Loretto, MN 55357, in an amount not to exceed \$73,413.65, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the 2025 Buildings Capital Improvement Program budget is hereby amended as follows:

### Expense

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Miscellaneous Projects from fund balance (1000299)	(\$20,000)
Law Enforcement Center Locker Room Expansion (2000022)	<u>\$20,000</u>
<b>Total Expense</b>	<b>\$0</b>

**Revenue**

Miscellaneous Projects from fund balance (1000299)	(\$20,000)
Law Enforcement Center Locker Room Expansion (2000022)	<u>\$20,000</u>
<b>Total Revenue</b>	<b>\$0</b>

**PREVIOUS BOARD ACTION**

24-251, 05/02/24

24-515, 10/29/24

**ATTACHMENTS**

None.

**BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

**CONTACT**

Department Head: Mike Lexvold

Author: Mike Wiese



# Board of Commissioners

## Request for Board Action

Item Number: DC-4180	Agenda #: 9.5	Meeting Date: 8/26/2025
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**DEPARTMENT:** Parks  
**FILE TYPE:** Consent Action

**TITLE**  
**Authorization To Award Proposal And Execute Contract With Landbridge Ecological, Inc., For Spring Lake Park Reserve Vegetation Management**

**PURPOSE/ACTION REQUESTED**  
Authorize awarding proposal and execution of contract with Landbridge Ecological, Inc., for vegetation management at Spring Lake Park Reserve (SLPR) from date of contract execution to December 2026, with the option to extend the contract one additional calendar year.

**SUMMARY**  
**Background:**  
Dakota County’s Natural Resource Management System Plan (NRMSP) was adopted by Resolution No. 17-274 (May 9, 2017). The NRMSP identifies the need to maintain restored areas perpetually to protect the initial investment made to restore the area and to “ensure that the plant community and wildlife continue on a trajectory toward greater ecological health.” Dakota County hires contractors to maintain restored areas in parks via tasks such as the removal of invasive species and prescribed burns to meet NRMSP goals. Staff have recognized increased efficiency and quality of work when one contractor has had a vegetation management contract for consecutive years. To capitalize on this trend, the vegetation management contract will include the option to extend the contract for one additional term.

**Contract information:**  
A request for proposal (RFP) was prepared and released on July 14, 2025. Best value contracting was used to evaluate and award this RFP. The submitted proposals were evaluated on total cost, performance on previous similar projects, proposed project approach, quality control, project team qualifications, and completeness of proposal. The following proposals were received by the August 8, 2025, deadline.

<u>Bidder</u>	<u>Total Base Proposal Amount</u>
Landbridge Ecological, Inc.	\$158,878.20
RES Great Lakes, LLC	\$194,188.70
Native Resource Preservation, LLC	\$238,460.00
MNL Corp	\$331,803.00

The proposal evaluation team scored each proposal and selected Landbridge Ecological, Inc.

The RFP stipulated that bidders provide rates for restoration tasks to be performed at the direction of



Dakota County, as needed. The RFP stated: "Preliminary task estimates have been made for evaluation purposes only. This estimate is not to be interpreted as any form of commitment to an agreed-to quantity of work. Contractor will be paid for actual hours/acres of work on the site, which may be more or less than the estimates provided. The contract will be set up as not to exceed \$425,000." Task estimates were based on a 16-month initial contract term.

The base quote includes herbicide application, spot mowing, hand seeding, broadcast seeding, hand weeding, brush removal, brush pile burning, and prescribed burning in Spring Lake Park Reserve. Alternate tasks include planting, watering, forestry mowing, establishment mowing, and more. There is a need to implement alternate tasks, but the level of utilization will be determined by the project manager based on specific site and weather conditions. The initial contract term will end December 31, 2026, with the option to extend the contract through one additional one-year term ending December 31, 2027.

Contract expenditures are predicted to be \$160,000 during the initial 16-month contract term with a contract maximum of \$425,000.

### RECOMMENDATION

Staff recommends awarding proposal and authorizing execution of contract with Landbridge Ecological, Inc., for 2025 SLPR vegetation management, with the option to extend the contract for one additional term at a contract maximum of \$425,000.

### EXPLANATION OF FISCAL/FTE IMPACTS

Adequate funds totaling \$160,000 are available within the 2025 Adopted Parks Natural Resources Base Fund Budget.

- |                                              |                                                    |                                               |
|----------------------------------------------|----------------------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> None                | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input type="checkbox"/> Amendment Requested |                                                    | <input type="checkbox"/> New FTE(s) requested |

### RESOLUTION

WHEREAS, by Resolution No. 17-274 (May 23, 2017), the County Board adopted the Dakota County Natural Resource Management System Plan (NRMSP); and

WHEREAS, the NRMSP identifies the need to maintain restored areas perpetually to protect the initial investment made to restore the area; and

WHEREAS, on July 14, 2025, the County issued a Request for Proposals (RFP) for the Spring Lake Park Reserve Vegetation Management project; and

WHEREAS, best value contracting was used to evaluate and award this RFP; and

WHEREAS, the proposal evaluation team scored each proposal and selected Landbridge Ecological, Inc.; and

WHEREAS, the RFP stipulated that the initial contract term would expire on December 31, 2026; and

WHEREAS, the RFP stipulated that the contract could be extended for up to one additional 12-month term ending December 31, 2027; and

WHEREAS, the RFP stipulated that the total contract amount would be set up as not to exceed \$425,000; and

WHEREAS, adequate funds are available within the 2025 Adopted Parks Natural Resources Base Fund Budget; and

WHEREAS, staff recommends executing the contract with Landbridge Ecological, Inc.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to execute a contract with Landbridge Ecological, Inc., for the Spring Lake Park Reserve Vegetation Management project to manage natural areas of Spring Lake Park Reserve through December 31, 2026, with the option to extend the contract for up to one additional 12-month term until December 31, 2027, in a total amount not to exceed \$425,000, subject to approval by the County Attorney's Office as to form.

#### **PREVIOUS BOARD ACTION**

17-274; 05/23/17

#### **ATTACHMENTS**

None

#### **BOARD GOALS**

- |                                                                   |                                                           |
|-------------------------------------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> A Great Place to Live                    | <input checked="" type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service     |

#### **CONTACT**

Department Head: Niki Geisler  
Author: Shannon Montante

The figure consists of four maps, each showing a different section of the Spring Lake Park Reserve. Each map displays various land units, their acreage, and surrounding roads.

- Spring Lake Park Reserve - East Bison Range:** This map shows units such as Unit 4002 (2 acres), Unit 4003 (4 acres), Unit 4004 (9 acres), Unit 4005 (2.3 acres), Unit 4006 (9.9 acres), Unit 4007 (2.9 acres), Unit 4008 (2.9 acres), Unit 4009 (4.4 acres), Unit 4010 (0.7 acres), Unit 4011 (3.1 acres), Unit 4012 (5.6 acres), Unit 4013 (4.9 acres), Unit 4014 (6.2 acres), Unit 4015 (5.1 acres), Unit 4016 (15.1 acres), Unit 4017 (1.3 acres), Unit 4018 (4.4 acres), Unit 4019 (6.2 acres), Unit 4020 (2.2 acres), Unit 4021 (1.4 acres), Unit 4022 (6 acres), Unit 4023 (7.2 acres), Unit 4024 (5 acres), Unit 4025 (1 acre), Unit 4026 (4.1 acres), Unit 4027 (4.4 acres), Unit 4028 (10.3 acres), Unit 4511 (12.2 acres), Unit 4512 (8.7 acres), Unit 4513 (3.2 acres), Unit 4514 (8.7 acres), Unit 4515 (3.2 acres), Unit 4516 (3.5 acres), Unit 4517 (2.4 acres), Unit 4518 (2.3 acres), Unit 4519 (2.3 acres), Unit 4520 (2.3 acres), Unit 4521 (2.3 acres), Unit 4522 (2.3 acres), Unit 4523 (2.3 acres), Unit 4524 (2.3 acres), Unit 4525 (2.3 acres), Unit 4526 (2.3 acres), Unit 4527 (2.3 acres), Unit 4528 (2.3 acres), Unit 4529 (2.3 acres), Unit 4530 (2.3 acres), Unit 4531 (2.3 acres), Unit 4532 (2.3 acres), Unit 4533 (2.3 acres), Unit 4534 (2.3 acres), Unit 4535 (2.3 acres), Unit 4536 (2.3 acres), Unit 4537 (2.3 acres), Unit 4538 (2.3 acres), Unit 4539 (2.3 acres), Unit 4540 (2.3 acres), Unit 4541 (2.3 acres), Unit 4542 (2.3 acres), Unit 4543 (2.3 acres), Unit 4544 (2.3 acres), Unit 4545 (2.3 acres), Unit 4546 (2.3 acres), Unit 4547 (2.3 acres), Unit 4548 (2.3 acres), Unit 4549 (2.3 acres), Unit 4550 (2.3 acres), Unit 4551 (2.3 acres), Unit 4552 (2.3 acres), Unit 4553 (2.3 acres), Unit 4554 (2.3 acres), Unit 4555 (2.3 acres), Unit 4556 (2.3 acres), Unit 4557 (2.3 acres), Unit 4558 (2.3 acres), Unit 4559 (2.3 acres), Unit 4560 (2.3 acres), Unit 4561 (2.3 acres), Unit 4562 (2.3 acres), Unit 4563 (2.3 acres), Unit 4564 (2.3 acres), Unit 4565 (2.3 acres), Unit 4566 (2.3 acres), Unit 4567 (2.3 acres), Unit 4568 (2.3 acres), Unit 4569 (2.3 acres), Unit 4570 (2.3 acres), Unit 4571 (2.3 acres), Unit 4572 (2.3 acres), Unit 4573 (2.3 acres), Unit 4574 (2.3 acres), Unit 4575 (2.3 acres), Unit 4576 (2.3 acres), Unit 4577 (2.3 acres), Unit 4578 (2.3 acres), Unit 4579 (2.3 acres), Unit 4580 (2.3 acres), Unit 4581 (2.3 acres), Unit 4582 (2.3 acres), Unit 4583 (2.3 acres), Unit 4584 (2.3 acres), Unit 4585 (2.3 acres), Unit 4586 (2.3 acres), Unit 4587 (2.3 acres), Unit 4588 (2.3 acres), Unit 4589 (2.3 acres), Unit 4590 (2.3 acres), Unit 4591 (2.3 acres), Unit 4592 (2.3 acres), Unit 4593 (2.3 acres), Unit 4594 (2.3 acres), Unit 4595 (2.3 acres), Unit 4596 (2.3 acres), Unit 4597 (2.3 acres), Unit 4598 (2.3 acres), Unit 4599 (2.3 acres), Unit 4600 (2.3 acres).



# Board of Commissioners

## Request for Board Action

Item Number: DC-4711

Agenda #: 9.6

Meeting Date: 8/26/2025

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

**TITLE**

**Authorization To Award Bid And Execute Contract With RES Great Lakes, LLC For Restoration And Enhancement Of County Conservation Easement On Benjamin Property**

**PURPOSE/ACTION REQUESTED**

Authorize the award of bid and execute contract with RES Great Lakes, LLC for restoration and enhancement at the Benjamin Conservation Easement in Nininger Township (Attachment A: Benjamin Easement Project Map).

**SUMMARY**

**Background:**

The 2020 Land Conservation Plan identified 24 Preliminary Conservation Focus Areas and directed staff to pursue conservation easements with willing landowners within these Focus Areas. On December 19, 2023, the Dakota County Board of Commissioners approved the acquisition and restoration of a conservation easement on the Benjamin Property in Nininger Township.

Funding for this restoration work will be derived from the Minnesota Legislature’s 2022 Outdoor Heritage Fund (OHF) Grant and the Federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) program. By Resolution No. 22-334 (August 23, 2022) and by Resolution No. 24-079 (February 6, 2024), the Dakota County Board of Commissioners authorized the execution of these grant contracts.

**Contract information:**

A request for proposals was prepared and released on July 1, 2025, to seven vendors. Three proposals were received, as follows:

<u>Bidder</u>	<u>Total Proposal Amount</u>
RES Great Lakes, LLC	\$298,484.20
Native Resource Preservation, LLC	\$372,088.37
Minnesota Native Landscapes	\$385,299.00

The best value proposal was from RES Great Lakes, LLC for \$298,484.20

**RECOMMENDATION**

Staff recommends authorizing the execution of a contract with RES Great Lakes, LLC for the Benjamin (Nininger Township) Conservation Easement Natural Resource Management Plan Implementation for a contract maximum of \$298,484.20.



**EXPLANATION OF FISCAL/FTE IMPACTS**

Funding for this contract is derived from the Minnesota Legislature's 2022 Outdoor Heritage Fund Grant and the Federal Rebuilding American Infrastructure with Sustainability and Equity program.

- ☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, the 2020 Land Conservation Plan identified 24 Preliminary Conservation Focus Areas and directed staff to pursue conservation easements with willing landowners within these Focus Areas; and

WHEREAS, on December 19, 2023, the Dakota County Board of Commissioners approved the purchase of a conservation easement on the Benjamin property; and

WHEREAS, funding for this work will be derived from the Minnesota Legislature's 2022 Outdoor Heritage Fund Grant and the Rebuilding American Infrastructure with Sustainability and Equity program; and

WHEREAS, a request for proposals was prepared and released on July 1, 2025; and

WHEREAS, the best value proposal was submitted by RES Great Lakes, LLC.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to execute a contract with RES Great Lakes, LLC, for the Benjamin Conservation Easement Natural Resource Management Plan Implementation Project for a contract maximum of \$298,484.20, subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

22-334; 8/23/22

23-582; 12/19/23

24-079; 2/6/24

**ATTACHMENTS**

Attachment A: Benjamin Easement Project Map

**BOARD GOALS**

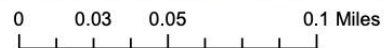
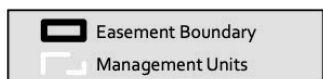
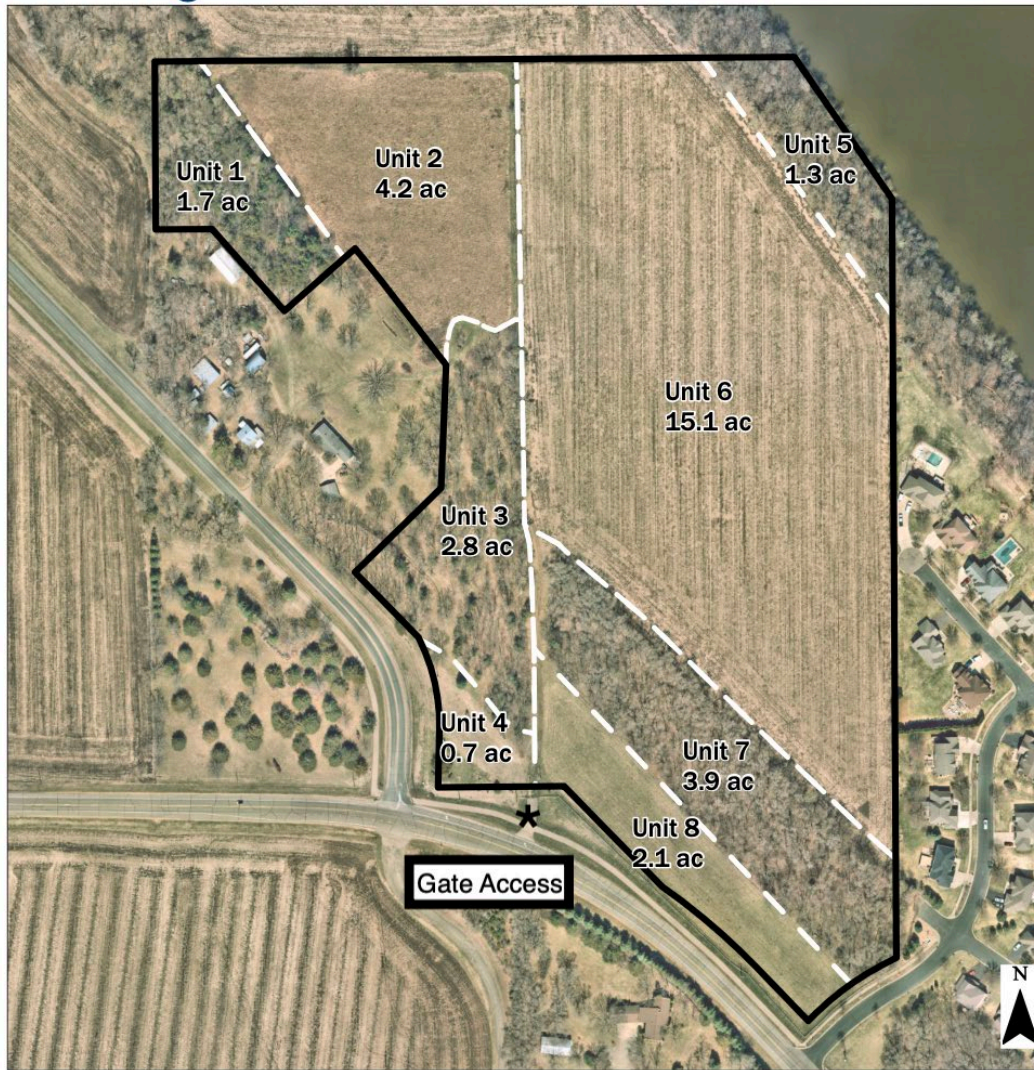
- ☐ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler

Author: Meghan Manhatton

# Conservation Easement Management Units



Other Credits

Date Exported: 6/23/2025  
10:36 AM

Dakota County, Maxar, Microsoft

**Site Access:** The Benjamin Conservation Easement can be accessed from a gate to the east of the driveway and homestead area (44.756493, -92.886342). Contact FMR at least 24 hours in advance of any site visit.



# Board of Commissioners

## Request for Board Action

Item Number: DC-4771	Agenda #: 9.7	Meeting Date: 8/26/2025
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**DEPARTMENT:** Parks  
**FILE TYPE:** Consent Action

**TITLE**  
**Authorization To Execute Contract Amendment With WSB & Associates, Inc. For Construction Management Services For Minnesota River Greenway Fort Snelling Segment In Burnsville And Eagan**

**PURPOSE/ACTION REQUESTED**  
Authorize a contract amendment with WSB & Associates, Inc. (WSB) for construction management services for the Minnesota River Greenway, Fort Snelling Segment, to account for additional management and inspection tasks.

**SUMMARY**  
Dakota County is proceeding with the Minnesota River Greenway, Fort Snelling Segment (P00127) to construct 3.7 miles of the Minnesota River Greenway between trailheads located near Nicols Road and Lone Oak Road in Burnsville and Eagan, including a bridge to cross over railroad owned by Union Pacific (Attachment: Project Map).

By Resolution No. 23-455 (October 10, 2023), the County executed a contract with WSB for \$480,961.00 for construction management and inspection services on the trail portion of the project. The trail construction process had experienced several significant challenges impacting the project schedule and scope of work with WSB throughout 2024, including management of a prolonged work stoppage due to de-authorization of the project by MnDOT, management of flood mitigation and restoration measures, and multiple remobilization processes with the contractor, S.M. Hentges & Sons, Inc. WSB has estimated additional incurred and anticipated costs beyond the contract scope (Attachment: Amendment Request):

• Additional survey (December 2023):	\$16,170
• Management during work stoppage and flooding (2024)	\$35,766
• Additional mobilization and inspection (January 2025)	\$ 8,992
• Additional mobilization and inspection (February 2025)	\$14,130
• Anticipated prolonged paving schedule (Spring 2026)	\$20,000

Work on several major elements of the greenway, including trail bed and boardwalks, is now complete. Work in 2026 will include paving of the trail, boardwalk railing installation, and signage installation. This work represents fewer project risks, although the paving process will be prolonged due to constraints within the project area.

**RECOMMENDATION**

Staff recommends execution of a contract amendment with WSB in the amount of \$95,058 for additional and expanded scope tasks occurring during construction of the Minnesota River Greenway, Fort Snelling Segment.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The Parks Capital Improvement Program includes a total project budget of \$23,457,418, including \$3,508,000 in federal funds awarded through the 2018 Regional Solicitation. There is sufficient budget for the proposed contract amendment.

☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, the Minnesota River Greenway runs along the south side of the Minnesota River in Dakota County, extending from I-35W in Burnsville to Lilydale Regional Park in St. Paul; and

WHEREAS, by Resolution No. 11-516 (October 18, 2011), the Dakota County Board of Commissioners adopted the Minnesota River Greenway Plan; and

WHEREAS, the rapidly developing and robust recreational network that has developed in the area has created increased demand for completion of the trail connection between the recently constructed Lone Oak Trail Head, the Cedar Nicols Trailhead, and the Minnesota River Greenway Black Dog Segment to the west; and

WHEREAS, by Resolution No. 23-455 (October 10, 2023), the Dakota County Board of Commissioners authorized execution of a contract with WSB & Associates, Inc. ("WSB") for construction administration and inspection services for the trail portion of the Fort Snelling segment of the Minnesota River Greenway in an amount not to exceed, \$480,961.00; and

WHEREAS, construction of the trail began in December 2023 but was suspended due to insufficient permitting clearances related to a cultural site within the project area; and

WHEREAS, progress towards construction of the trail was further set back due to severe flooding of the project area, requiring mitigation and restoration efforts; and

WHEREAS, these incidents and additional challenges related to the construction process have resulted in an expanded scope of work and extended schedule for WSB & Associates, Inc. to oversee the construction process; and

WHEREAS, staff recommends execution of a contract amendment with WSB in the amount of \$95,058 for additional and expanded scope tasks occurring during construction of the Minnesota River Greenway, Fort Snelling Segment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to amend the contract with WSB & Associates, Inc. by \$95,058 to an amended amount not to exceed \$576,019.00, subject to approval by the County Attorney's Office.



**PREVIOUS BOARD ACTION**

11-516; 10/18/11

23-455; 10/10/23

**ATTACHMENTS**

Attachment: Project Map

Attachment: Amendment Request

**BOARD GOALS**

- ☐ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

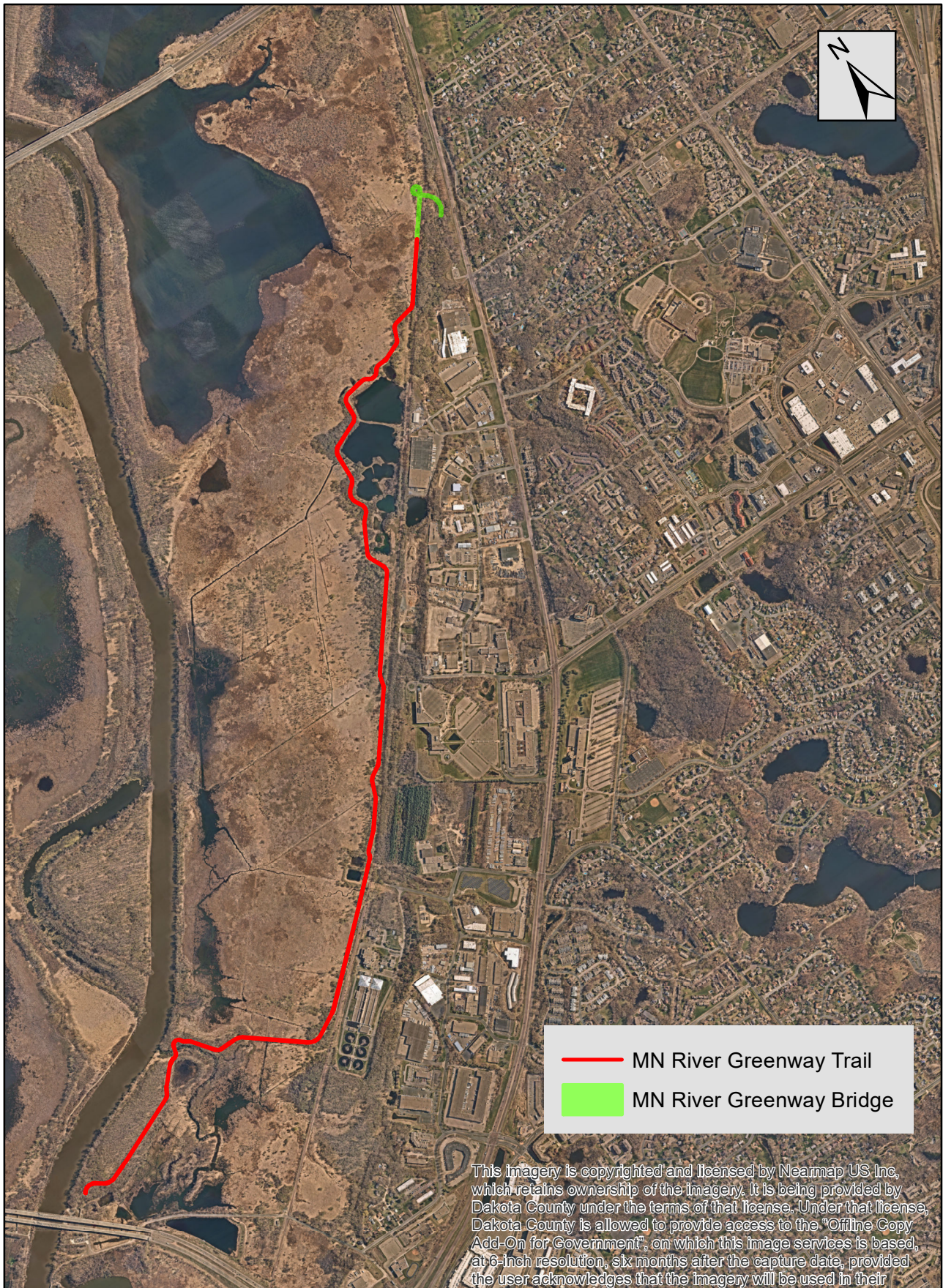
**CONTACT**

Department Head: Niki Geisler

Author: Joe Morneau



## Attachment: Project Map





August 5th, 2025

Joe Morneau  
Dakota County  
14955 Galaxie Avenue  
Apple Valley, Minnesota 55124

**RE: Minnesota River Greenway, Fort Snelling Segment**

Dear Mr. Morneau:

This letter is provided to address the additional work that was required to be completed during the yearlong project shut down, and additional time and cost to inspect the paving of the trail in 2026. WSB respectfully asks for an amendment to contract No. DCA20926 for additional budget due to the following:

- Additional survey (December 2023):
  - Management during work stoppage and flooding (2024)
  - Additional mobilization and inspection (January 2025)
  - Additional mobilization and inspection (February 2025)
  - Anticipated prolonged paving schedule (Spring 2026)
1. Additional Survey – In December of 2023, a majority of the trail staking was completed for construction limits and clearing and grubbing. Due to the year long delay and the high flood in the spring of 2024, all staking was removed and was required to be re-staked so the contractor could finish the clearing and grubbing and could see where the working limits were.
  2. Management during work stoppage – Many meetings and coordination were required during the shut down with stakeholders to obtain the correct permits to begin construction again. Also due to the flood, many meetings and coordination with the contractor and stakeholders was required to demobilize equipment and clean up after the flood to meet in place permits.
  3. Additional mobilizations and inspections – Original scope did not account for a new start up of the project and re inspections of the trail corridor due to the flooding. Multiple trips, meetings, and inspections were required to get back to original scope of building the trail per the plan and specifications.
  4. Anticipated prolonged paving schedule – The Contractor described their paving means and methods are going to take approximately 2-3 weeks to complete due only one access at the beginning of the trail. The Contract was supposed to have a midway Railroad crossing on the trail alignment, but due to the project shut down and delay in the Railroad permit to build the access, the access could not be built. Due to the bridge project at the end of the trail that started in spring of 2025 required an access, the midway crossing was no longer allowed due to the proximity to the bridge access crossing.

The above extra work represents approximately \$95,057.99 in costs. This would bring the total contract amount to \$576,018.99.

Attached is a spreadsheet detailing the costs for the above items. Please let me know if more information is needed or if you have any questions concerning this request.

Thank you for your consideration of this contract amendment. If you have any questions or need additional information, please contact me at 612-518-8329, [mrif@wsbeng.com](mailto:mrif@wsbeng.com)

Sincerely,

WSB

Mike Rief, PE, DBIA  
Senior Vice President

Attachments:  
Budget Spreadsheet

### 2023 Additional Survey Work

	Dec Costs	
1-Person Survey	\$6,300.00	
2-Person Survey	\$9,870.00	
	<u>\$16,170.00</u>	

### 2024 Management during work stoppage and flooding

\$35,765.74

### Additional Mobilization and Inspection during 2025

Name	2024 Rate	2025 Rate	Diff	Jan Hours	Jan Total	Feb Hours	Feb Total
Paul Kyle	194	218	24	19.5	\$468.00	23	\$552.00
Ross Engelking	143	152	9	134.5	\$1,210.50	197	\$1,773.00
Dave Snidarich	150	189	39	87.5	\$3,412.50	192	\$7,488.00
Dan Perron	120	137	17	9.75	\$165.75	13.5	\$229.50
James Barich	168	191	23	9	\$207.00	4	\$92.00
1-Person Survey	185	197	12	91.5	\$1,098.00	3	\$36.00
2-Person Survey	250	265	15	162	\$2,430.00	264	\$3,960.00
					<u>\$8,991.75</u>		<u>\$14,130.50</u>

### Anticipated prolonged paving schedule

\$20,000

Grand Total	2023 Survey Dec Costs	\$16,170.00
	2024 Work	\$35,765.74
	Jan Additional	\$8,991.75
	February Additional	\$14,130.50
	2026 Paving	\$20,000.00
		<b>\$95,057.99</b>



# Board of Commissioners

## Request for Board Action

Item Number: DC-4753

Agenda #: 9.8

Meeting Date: 8/26/2025

**DEPARTMENT:** Parks

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Submit Grant Applications To Minnesota Department Of Natural Resources And Minnesota Pollution Control Agency 3M PFAS Settlement Priority 2 Grant Program**

### PURPOSE/ACTION REQUESTED

Authorize the Physical Development Division Director, or their designee, to submit two grant applications to the Minnesota Department of Natural Resources (DNR) and Minnesota Pollution Control Agency (MPCA) 3M PFAS Settlement Priority 2 Grant Program for Spring Lake Park Reserve Land Protection, Restoration, and River Access and Mississippi River Water Access Improvements in South Saint Paul.

### SUMMARY

In February 2018, the State of Minnesota and the 3M Company (3M) announced an agreement to settle the State's natural resources damage lawsuit for environmental harm and losses due to PFAS contamination in the East Metropolitan Area. The settlement agreement's second priority is to fund projects that restore and enhance aquatic resources, wildlife, habitat, fishing, resource improvement, and outdoor recreational opportunities in the East Metropolitan Area and in downstream areas of the Mississippi and St. Croix Rivers. Up to \$20 million is available in this grant opportunity.

Applicants can apply for no less than \$20,000 per project. No match is required. There are three primary approximate allocations for projects within this funding opportunity:

- Wildlife and habitat restoration (\$13 million)
- Recreational fishing-related projects (\$1 million)
- Outdoor recreation (\$6 million)

The first phase of the process was to submit a Letter of Intent that described the activities and outcomes for the projects. Projects that met the passing threshold for the Letters of Intent were invited to submit full grant applications.

Per direction during the March 18, 2025, Physical Development Committee of the Whole, Dakota County submitted Letters of Intent, which were reviewed and invited to submit full grant applications.

1. Spring Lake Park Reserve Land Protection, Restoration, and River Access: \$3.3M
2. Mississippi River Water Access Improvements in partnership with the City of South St. Paul: \$270,000

If either grant is awarded staff will return to the Board to seek authorization to accept the award and execute grant agreements and related contracts.

## RECOMMENDATION

Staff recommends that Dakota County submit two grant applications to the DNR and MPCA 3M PFAS Settlement Priority 2 Grant Program: one for Spring Lake Park Reserve Land Protection, Restoration, and River Access for \$3.3M and one for Mississippi River Water Access Improvements in South Saint Paul for \$270,000.

## EXPLANATION OF FISCAL/FTE IMPACTS

None.

- |                                              |                                               |                                |
|----------------------------------------------|-----------------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> None     | <input type="checkbox"/> Current budget       | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested |                                |

## RESOLUTION

WHEREAS, the funding for the 3M PFAS Settlement Priority 2 Grant Program stems from the 2018 settlement with the 3M Company, which provided compensation to the State of Minnesota for harm done to natural resources and lost natural resource services from the release of PFAS into the environment; and

WHEREAS, Dakota County is eligible to apply for these grant funds for projects that align with the settlement goals and take place within the Priority 2 Project Area; and

WHEREAS, Dakota County submitted Letters of Intent for two projects within the Priority 2 Project Area; and

WHEREAS, the two projects are located along the Mississippi River Greenway at Spring Lake Park Reserve and at Kaposia Landing in South Saint Paul; and

WHEREAS, the Minnesota Department of Natural Resources and the Minnesota Pollution Control Agency have reviewed the Letters of Intent and have invited Dakota County to submit both applications by the October 8, 2025, deadline.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Division Director, or their designee, to submit two grant applications to the Minnesota Department of Natural Resources and Minnesota Pollution Control Agency 3M PFAS Settlement Priority 2 Grant Program: one for Spring Lake Park Reserve Land Protection, Restoration, and River Access for \$3.3M and one for Mississippi River Water Access Improvements in South Saint Paul for \$270,000.

## PREVIOUS BOARD ACTION

None

## ATTACHMENTS

Attachment: 2025 3M PFAS SETTLEMENT PRIORITY 2 GRANT PROGRAM REQUEST FOR PROPOSALS

Attachment: Letter of Intent Mississippi River Water Access Improvements in South St. Paul  
Attachment: Letter of Intent Spring Lake Park Reserve Land Protection, Restoration, and River Access

**BOARD GOALS**

- ☐ Thriving People      ☒ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACT**

Department Head: Niki Geisler

Author: Niki Geisler





## 2025 3M PFAS SETTLEMENT PRIORITY 2 GRANT PROGRAM REQUEST FOR PROPOSALS

Published: February 5, 2025

### **Minnesota Department of Natural Resources**

Division of Ecological and Water Resources

500 Lafayette Rd, St. Paul, MN 55101

3MPriority2@state.mn.us

<https://www.dnr.state.mn.us/grants/index.html>

### **GRANT OVERVIEW**

In February 2018, the State of Minnesota and the 3M Company (3M) announced an agreement to settle the State's natural resources damage lawsuit for environmental harm and losses due to PFAS contamination in the East Metropolitan Area. The settlement agreement's second priority is to fund projects that restore and enhance aquatic resources, wildlife, habitat, fishing, resource improvement, and outdoor recreational opportunities in the East Metropolitan Area and in downstream areas of the Mississippi and St. Croix Rivers.

Up to \$20 million is available in this Request for Proposals (RFP) grant opportunity.

## EXECUTIVE SUMMARY

**State Agency Name:** Minnesota Department of Natural Resources (DNR) and Minnesota Pollution Control Agency (MPCA)

**Funding Opportunity Title:** 3M PFAS Settlement Priority 2 Grant Program

**3M PFAS Settlement Funding:** The funding for this grant opportunity stems from the 2018 settlement with 3M, which provided compensation to the State of Minnesota for harm done to natural resources and lost natural resource services from the release of PFAS into the environment.

**Funding Opportunity Description:** The Department of Natural Resources (DNR) and the Minnesota Pollution Control Agency (MPCA) welcome proposals for projects that align with the [3M Settlement](#) Priority 2 goals and requirements described within this Request for Proposal (RFP). The settlement details that the grant funds shall be utilized on “projects that restore and enhance aquatic resources, wildlife, habitat, fishing, resource improvement, and outdoor recreational opportunities in the East Metropolitan Area and in downstream areas of the Mississippi and St. Croix Rivers.” Example projects “may include, but are not limited to, aquatic habitat and water resource protection and restoration, terrestrial and water trails, boat ramps and/or fishing piers, restoration of wildlife habitat, and other terrestrial conservation and recreation improvements.” Certainly, other projects beyond this list may be considered for funding.

**Funding Available:** Up to \$20 million dollars is available for eligible projects. The number of awards to be made will depend on the number of eligible applications received, the amount of funds requested, the ranking of the applications, and the funding available for each category.

Applicants can apply for no less than \$20,000 per project. No match is required. There are three primary approximate allocations for projects within this funding opportunity:

- Wildlife and habitat restoration (\$13 million)
- Recreational fishing related projects (\$1 million)
- Outdoor recreation (\$6 million)

**Due Dates:** Proposals will be reviewed through a two-phase process. First, project proposers will submit a Letter of Intent that describes activities and outcomes for a project. Next, projects that meet the passing threshold for the Letters of Intent will be invited to submit full grant applications. Interested applicants **must** submit a Letter of Intent for each project to be considered for funding. Note the following deadlines for the first grant cycle:

Request for Proposals Opens	February 5, 2025
Letters of Intent due	April 4, 2025, by 4:30 PM CST

This Request for Proposal provides the information needed to apply. Please read the entire RFP and materials on the [Priority 2 Grant Program webpage](#) before starting an application.

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## ELIGIBILITY

All projects must be consistent with the objectives of the 2018 3M Settlement for Priority 2, align with the settlement Priority 2 goals, and help fulfill the obligation of the DNR and MPCA who serve as Co-Trustees of natural resources to act on behalf of the public to implement the settlement. The [2018 3M PFAS Settlement](#) provides the basis for projects to restore and enhance aquatic resources, wildlife, habitat, fishing, resource improvement, and outdoor recreational opportunities in the East Metropolitan Area and in downstream areas of the Mississippi and St. Croix Rivers. The DNR and MPCA commissioners are authorized to determine the projects that best align with the objectives and goals of the settlement under State statutes [115B.52](#) and [115B.20](#).

To be eligible, a project must meet all three of the below conditions:

1. Help achieve a 3M PFAS Settlement Priority 2 settlement goal;
2. At least 50% of project activities take place within the Priority 2 Project Area (defined and exhibited in Appendix B below); and
3. Be submitted by an eligible organization.

### 3M PFAS Settlement Priority 2 Grant Program Goals and Eligible Projects

A wide range of project types are eligible for grant funding, provided they meet one of the settlement goals, which were developed by the DNR and MPCA with feedback from the Priority 2 3M/Government and Residential Work Groups. To be eligible, a project must help achieve one or more of these settlement goals:

**Goal 1** – Restore, protect, and enhance aquatic and terrestrial resources, wildlife, and habitats.

**Goal 2** – Increase understanding of fish tissue contamination, improve communication about PFAS-based fish consumption advisories, and identify and enhance alternative, non-contaminated fishing areas.

**Goal 3** – Improve and enhance outdoor recreational opportunities.

### Eligible Organizations

The following types of organizations are eligible to apply:

- Local units of government (e.g., city, township, county)
- Soil & water conservation, watershed, and lake improvement districts
- Area-wide agencies, including a county and/or regional planning agencies
- Nonprofit organizations
- Public school district and nonprofit schools
- Institutes of higher education (public and nonprofit)
- Port authorities
- Tribal governments
- Federal agencies
- State agencies (excludes direct funding to the DNR and MPCA; however, agencies may participate as collaborators)

Individuals and for-profit organizations may not apply.

## Ineligible Projects

Projects that would be ineligible for funding through this grant opportunity include:

- Any project that would be used to fulfill regulatory requirements
- Projects at wetland mitigation banks
- Sports and recreational facilities such as sports fields and play equipment, etc. and other recreation that is not focused on recreating in nature
- Groundwater and drinking water projects
- Large-scale hard structure erosion and flood control projects, such as revetment or riprap
- Infrastructure projects primarily related to road, drinking water, and sewer line construction
- Improvements to buildings for rental, lodging or private property
- Projects solely conducted as research, including those dedicated to understanding PFAS toxicity, remediation, destruction, migration and health impacts
- Projects consisting solely of project planning and design, unless implementation funding has been secured

## FUNDING

The DNR is the lead agency for letting grants from the 3M PFAS Settlement Priority 2 Grant Program funds. Up to \$20 million dollars in awards are available for projects. **A \$20,000 minimum project budget applies to all projects.** Funds are anticipated to be distributed as follows:

### \$13 million to restore wildlife and habitats.

- We do not have a targeted average cost per project in this category.

### \$7 million for outdoor recreation.

Note there are separate allocations for recreational fishing related projects and non-fishing related projects.

- \$1 million for fishing related recreation projects. In order to distribute the funds widely, we envision the average cost per project to be \$100,000. However, larger scale projects will be considered.
- \$6 million for non-fishing related outdoor recreation projects. In order to distribute the funds widely, we envision the average cost per project to be \$500,000. However, larger scale projects will be considered.

The number of awards to be made will depend on the number of eligible applications received, the amount of funds requested, the ranking of the applications, and the funding availability for each category. There may be multiple funding rounds. The first round of awards will be given to the highest scoring and highest priority projects. If funds remain, applicants will be given an opportunity to submit new or revised applications in subsequent rounds of funding.

## Match Requirements

No match is required. However, providing match, leveraged or in-kind funds will be evaluated more favorably as part of the full application. These other funding commitments must be demonstrated in an application.

## Eligible Expenses

This includes expenses incurred through project activities that are direct to and necessary for the project described in the application. All eligible expenses must have occurred after the effective date of the grant agreement.

- Expenditures incurred after the effective date of the grant agreement
- Administration. Wages for grant-related tasks – such as bill paying, submitting reimbursement requests, grant monitoring, and reporting (should not exceed 20% of total project costs)
- Design, engineering and construction observation (should not exceed 35% of total project costs)
- Professional and technical services (e.g. legal)
- Equipment, tools, materials and supplies specific to project
- Capital expenditures, including acquisition and/or construction of tangible fixed assets
- Publication and printing related to the project

## Generally Ineligible Expenses – Unless Explicitly Approved

- Office rental fees and conference attendance expenses
- Insurance
- Advertising and marketing expenses

## Ineligible Expenses

- Any expenses incurred before the effective date of the grant agreement
- Operations and maintenance expenses occurring after the closeout of the grant
- Indirect costs or other institutional overhead charges that are not directly related and necessary to the project
- Taxes, except sales tax on goods and services
- Entertainment, decorations, gifts and prizes

## APPLICATION AND PROCESS TIMELINE

Projects will be reviewed through a two-phase process. First, proposers will submit a Letter of Intent (LOI) that describes activities and outcomes for a project. If an LOI satisfies the eligibility requirements, the proposer will be invited to submit a full grant application. Applications will be scored by the DNR and MPCA Evaluation Team based on the Evaluation Criteria and ultimately selected by the DNR and MPCA Commissioners. The award decisions of DNR and MPCA will be final and not subject to appeal.

Request for Proposals opens	February 5, 2025
Questions about LOI due	March 28, 2025
LOIs due	April 4, 2025
Invitations sent to submit full application	June 2025 (estimated)
Grant workshop	Late June 2025 (estimated)
Questions about full application due	Early August 2025 (estimated)
Full applications due	August 2025 (estimated)
Notice of project selection	December 2025 (estimated)

## Letter of Intent Instructions

Project proposers **must** submit an LOI for each project to be considered for funding (link [here](#)). The purpose of the LOI is to give the proposers an opportunity to briefly explain the activities and outcomes of their proposed project. The LOI will also allow DNR and MPCA to assess whether the proposed project is eligible for Priority 2 funding, based on eight screening criteria, listed below:

1. Lead applicant is an eligible organization.
2. Addresses losses of natural resources and services.
3. Is technically and administratively feasible.
4. Would not jeopardize public health or safety.
5. Complies with applicable laws, regulations, and rules.
6. Unlikely to be completed without Priority 2 funding.
7. At least 50% of project activities are located within the Priority 2 Project Area. If located in a Limited Project Area, is consistent with the qualifying project activities (see Appendix B).
8. Not expected to be impacted by planned remediation actions.

Members of the DNR and MPCA Evaluation Team will evaluate LOIs to determine whether proposed projects meet each of the screening criteria. If an LOI passes all screening criteria, the DNR will invite proposers to complete a full grant application and provide feedback in preparation for the application process. An invitation to complete an application does not guarantee funding will be provided.

LOIs may be submitted electronically to the email address [3MPriority2@state.mn.us](mailto:3MPriority2@state.mn.us), and must be received by 4:30 p.m. CST on Friday, April 4, 2025. Applicants submitting multiple LOIs must use a unique project title for each LOI. LOIs received after the deadline will not be eligible for consideration.

Questions related to the LOI process must be directed to [3MPriority2@state.mn.us](mailto:3MPriority2@state.mn.us). The DNR will post summaries of questions received and responses weekly and will field questions until March 28, 2025, one week before the LOIs are due.

## Full Grant Application Instructions

Proposers that pass the LOI screening shall be invited to submit an application that consists of the following:

- Application form
- Budget table
- Letters of support (for applications involving multiple collaborators)
- Completed appraisal and DNR Property Information Summary (if project involves the purchase of property)
- Preliminary designs, as applicable
- Other supplemental information, as applicable

Application form and budget table will be provided to applicants at the time of invitation.

Questions related to the full grant application process must be directed to [3MPriority2@state.mn.us](mailto:3MPriority2@state.mn.us). The DNR will post summaries of questions received and responses weekly and will field questions until one week before applications are due.

## Grant Workshop Opportunity

A virtual workshop is planned for all potential grantees who have been invited to submit full grant applications. The purpose of the workshop is to support the development of a more clear, concise, comprehensive, and competitive application. The date and time for the workshop will be shared with applicants that have been invited to submit a full grant application.

## Evaluation Criteria

Below is a short description of each Evaluation Criteria along with information needed from the applicants to address in the application submittal. Criteria are numbered for reference only, not priority. It's possible that one or more criteria do not apply to a proposed project. In these cases, final scoring will be adjusted for these applications so as not to be penalized. The following criteria will be weighted more heavily than others in the scoring process: (1) Benefits to injured resources and services, (8) Demonstrates equity and environmental justice, (9) Provides public access, and (10) Provides self-sustaining benefits.

### 1. **Benefits to injured resources and services**

Delivers benefits to injured natural resources and/or services in the Priority 2 Project Area, demonstrating a central focus on those resources or services. Detail the proposed project activities and description of expected benefits. If proposing a habitat protection/conservation project, also provide information on how imminent the threat of development is to the parcel(s) in question.

### 2. **Cost**

Costs must be realistic and adequate for the project needs and timeframe. Please provide a detailed project budget and an associated budget justification.

### 3. **Consistent with local, county, state, and regional planning**

Demonstrates consistency with existing natural resource and recreational planning efforts. Include references to existing plans and explain how the project is identified in or would work synergistically with such plans.

### 4. **Minimizes potential for additional wildlife injury or fish consumption related human health risks**

Minimizes additional injury to natural resources and human health. Risks of non-PFAS related injury (e.g., habitat degradation, disturbance, pollution) will be assessed based on the project location, proposed project activities, and measures taken to mitigate injury. As applicable, risks of PFAS-related injury to wildlife and to human health will be assessed based on the project location and proposed project activities. Describe the specific measures the project will take to minimize potential harm to wildlife, habitat and people.

### 5. **Minimizes adverse community impacts**

Minimizes adverse impacts to human communities (e.g., nuisance/noise/pollution) due to both short-term and long-term actions. Provide information on anticipated adverse impacts, the location where those impacts would occur, and a list of planned mitigation measures.

### 6. **Benefits multiple municipalities**

Delivers substantial benefits to multiple municipalities. Projects benefiting multiple municipalities may physically cross municipality boundaries or may be located in areas used by residents from multiple municipalities. Please provide details on the potential project beneficiaries.



**7. Includes community engagement**

Includes a strong community outreach and engagement component and actively involves community members in multiple phases of the project (e.g., design, implementation, monitoring). Provide all plans for community outreach and engagement.

**8. Demonstrates equity and environmental justice**

Will ensure fairness, precision, equity, and consistency in grant awards, which includes implementing diversity and inclusion. Provide information for how your project will benefit under-served populations and areas of concern for environmental justice (communities with higher populations of low-income residents, or people of color, including tribal communities and those with physical or mental disabilities). The [Understanding Environmental Justice in MN](#) mapping tool can be referenced as a resource.

**9. Provides public access**

Provides the public with access to restored resources and services, unless such access would be detrimental to project goals. Provide information about current land ownership and use as well as a description of how public access would be provided.

**10. Provides self-sustaining benefits**

Yields expected benefits with little maintenance or management. Alternatively, demonstrates long-term support or funding for maintenance if maintenance is required. Describe all maintenance and management needs to sustain project benefits as well as available local support.

**11. Matching/leveraged funding**

Substantially leverages funding from other sources to achieve Priority 2 goals. While projects that would use Priority 2 funding to supplant existing funding are not allowed, Priority 2 funds can be used to expand upon or enhance activities that already have dedicated funding streams; in such cases, dedicated funding sources would be considered match. List all sources and amounts of additional project funding.

## **Collaboration**

Collaborative projects involving multiple communities or organizations are welcome. One eligible applicant must lead the partnership effort and assume program and financial responsibility and serve as the main program contact through implementation. Applications for collaborative projects will require a letter of support from each partner. Letters in any format will be acceptable. Individuals, for-profit organizations, the DNR, and MPCA may not apply, however, DNR and MPCA staff may participate as collaborators and resource specialists. Due to the requirements for deed restrictions (see Appendix A), any non-governmental organizations proposing the acquisition or betterment of real property will require a willing public entity to participate as a collaborator.

## **Project Selection and Awards**

Members of the DNR and MPCA Evaluation Team will conduct an independent review of each eligible application. If necessary, the Evaluation Team may contact applicants for additional information on project scope or scale. The DNR and MPCA commissioners will consider the Evaluation Team recommendations, availability of funding, and funding priorities, and will determine the final selection of projects to receive funding. The State reserves the right to offer grant amounts that differ than the applicant's request. If funds remain, there may be an opportunity for applicants to submit new or revised applications in a subsequent round of funding. The DNR and MPCA do not guarantee that grant funds will be available for all projects.

## APPENDIX A: ADDITIONAL PROJECT REQUIREMENTS AND RESOURCES

This grant program shall be in accordance with Minnesota Statutes [16B.97](#) and [16B.98](#), and shall be implemented in the greatest extent possible in accordance with the [Minnesota Department of Administration's Office of Grant Management, and their Grants Management Policies](#). Some of these requirements are detailed further below:

### Requirements for Permanent Protections and Deed Restrictions

All lands acquired or improved with grant funds must be maintained and managed long-term. Grantees will be responsible for recording deed restrictions for each parcel to guarantee these protections. Some projects may warrant permanent protections (such as acquisitions or restoration projects), while others (such as a fishing pier) may warrant guarantees for the useful life of the structure.

Although non-governmental organizations are eligible grantees, all recorded property interests (e.g. fee simple ownership, conservation easements, and/or deed restrictions) must be held by a unit of government. As such, all non-governmental applicants must secure the support of a public entity willing and able to accept responsibilities for the long-term maintenance and management of the site. The public entity should be identified as a collaborator in the application, which requires a letter of support. If there is no willing public entity, the project will not qualify for funding under this program.

At no point in the future will Grantees be allowed to convert any portion of the property to uses other than what is specified in the grant agreement without prior written approval from the State.

### Requirements for Land Acquisitions

Applications involving the purchase of property (fee title or easement) should include a letter of support from each private landowner who would be participating in the program. Applications should include an appraisal prepared by an independent appraiser, that satisfies the Uniform Standards of Professional Appraisal Practice (USPAP). Prior to the completion of the appraisal, applicants should complete a [DNR Grant Property Information Form](#) and share a copy with the appraiser. The negotiated price of the property or easement may not exceed the fair market value as established by the appraisal. Eligible costs include the purchase price of the property, surveys, recording fees, and legal fees (if applicable). The appraisal is not eligible for reimbursement.

### Applications Made Public

Responses to this RFP may be subject to a request for information. Per [Minn. Stat. § 13.599](#)

- Names and addresses of grant applicants will be public data once applications are opened (two business days after deadline).
- All remaining data in application responses (except trade secret data as defined and classified in [§13.37](#)) will be public data after the evaluation process is complete.
- All data created or maintained by the DNR as part of the evaluation process (except trade secret data as defined and classified in [§13.37](#)) will be public data after the evaluation process is complete.

### State's Right to Cancel

This Notice does not obligate the state to award a grant. The state reserves the right to cancel the Request for Proposal if it is in its best interest due to lack of funding, agency priorities, or other considerations.

## **Payment/Reimbursement**

The state will not advance funds to grantees, unless authorized. The DNR shall specify the method and schedule of payments for each grant in the grant contract agreement or grant award notification. Grant payments must be in the form of reimbursement and may not be issued until the grant agreement is fully executed. For certain projects, the State may retain up to 10% of the total grant award until it determines the conditions of the Agreement have been met.

Any expenses incurred prior to the effective date of the grant contract agreement will be ineligible for reimbursement.

## **Design Review**

The state reserves the right to review designs before project activities are carried out. Grantees will be expected to provide designs to the state before the bid letting process is undertaken.

## **Digital Accessibility Requirements**

Any materials and/or products provided to the state as part of this program that are intended to be shared publicly must be provided in an accessible electronic format per [Minnesota Statute 16E.03](#), State Information and Communications System, Subd. 9. Subdivision 9, Accessibility Standards, incorporates federal requirements under [Section 508 of the Rehabilitation Act of 1973](#) (Revised) and the [Web Content Accessibility Guidelines 2.1, level AA](#). For guidance on producing accessible electronic documents, see the Minnesota IT Services [accessibility website](#).

## **Data Collection**

Certain types of data collected or created using Priority 2 grant funds must be compatible for use with the state's data standards and guidelines (e.g. metadata or data management plans). This will be clarified further for in the grant agreement, as applicable.

## **Grantee Financial and Capacity Review**

Minn. Stat. §16B.981/[MN Laws of 2023, Chapter 62, Article 7, Section 11](#) requires that a pre-award risk assessment is conducted for grant awards of \$50,000 or more.

## **Prevailing Wage**

It is the responsibility of the grant recipient or contractor to pay prevailing wages on construction projects to which state prevailing wage laws apply ([MN Statutes 177.41 to 177.44](#) and corresponding [MN Rules 5200.1000 to 5200.1120](#)), as established by the Minnesota Department of Labor and Industry. Specifically, grantees must ensure that contractors and subcontractors pay all laborers and mechanics the established prevailing wages for work performed under the contract. Failure to comply with the aforementioned may result in civil or criminal penalties. For details, see DLI's page [Prevailing Wage Information](#).

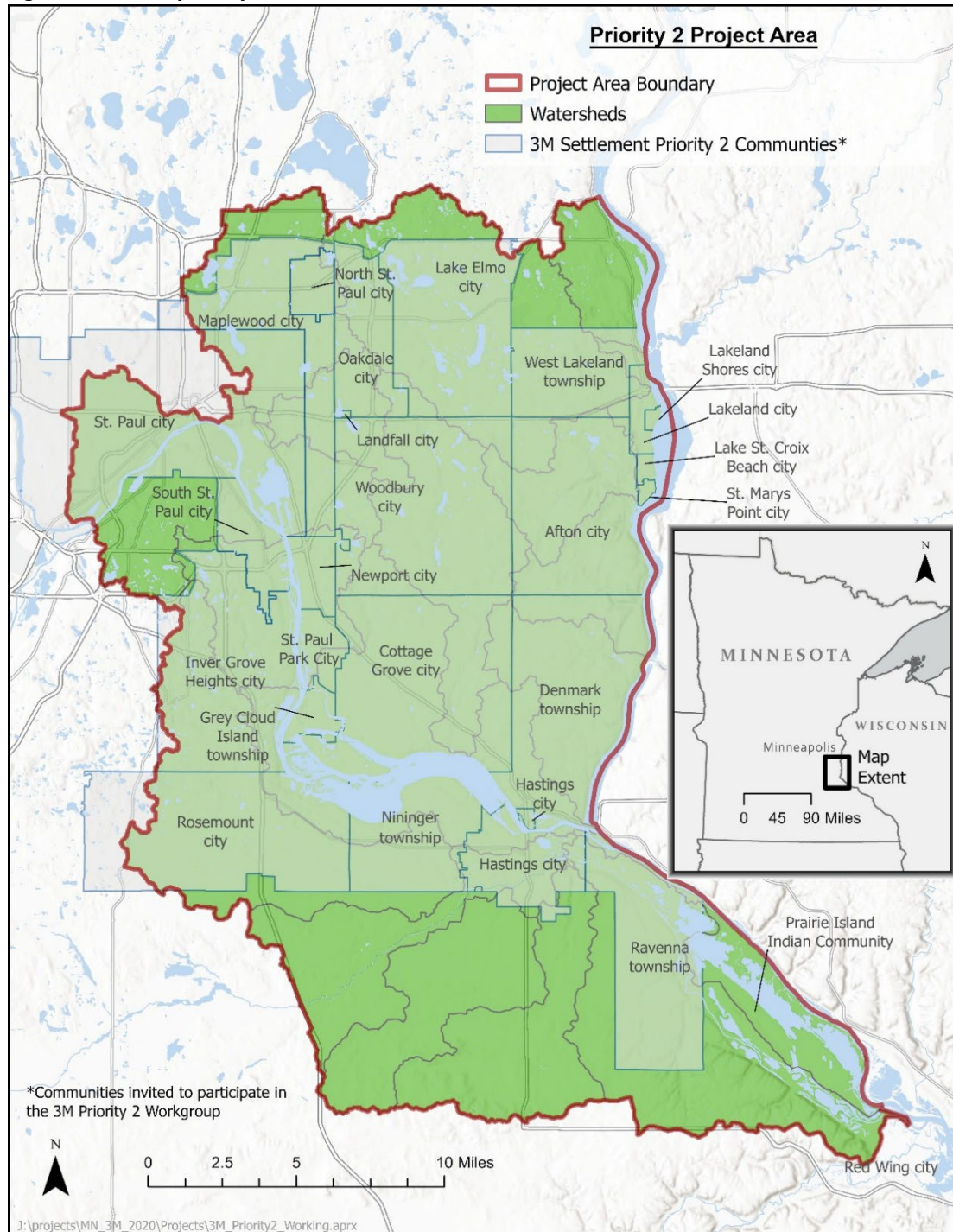
## **Permitting**

It is the applicant's responsibility to obtain all required approvals and permits. Applicants must coordinate with local governments, watershed districts, and other relevant authorities before any work begins.

## APPENDIX B: PRIORITY 2 PROJECT AREA AND LIMITED PROJECT AREA MAPS

At least 50% of project activities must take place within the Priority 2 Project Area as shown in Figure B-1, below. The local units of government identified in the map include those that were invited to participate in the Work Group meetings. For a more detailed project area boundary, download a Google Earth, .kmz file, [here](#).

Figure B-1. Priority 2 Project Area



## Limited Project Areas

The hatched areas in Figures B-2, B-3 and B-4 exhibit levels of PFAS contamination that are not compatible with certain types of project activities or are under active remedial investigation and other restoration initiatives. These areas are considered “**Limited Project Areas**”.

Projects that include the following types of activities will NOT qualify for Priority 2 Funding in a Limited Project Area:

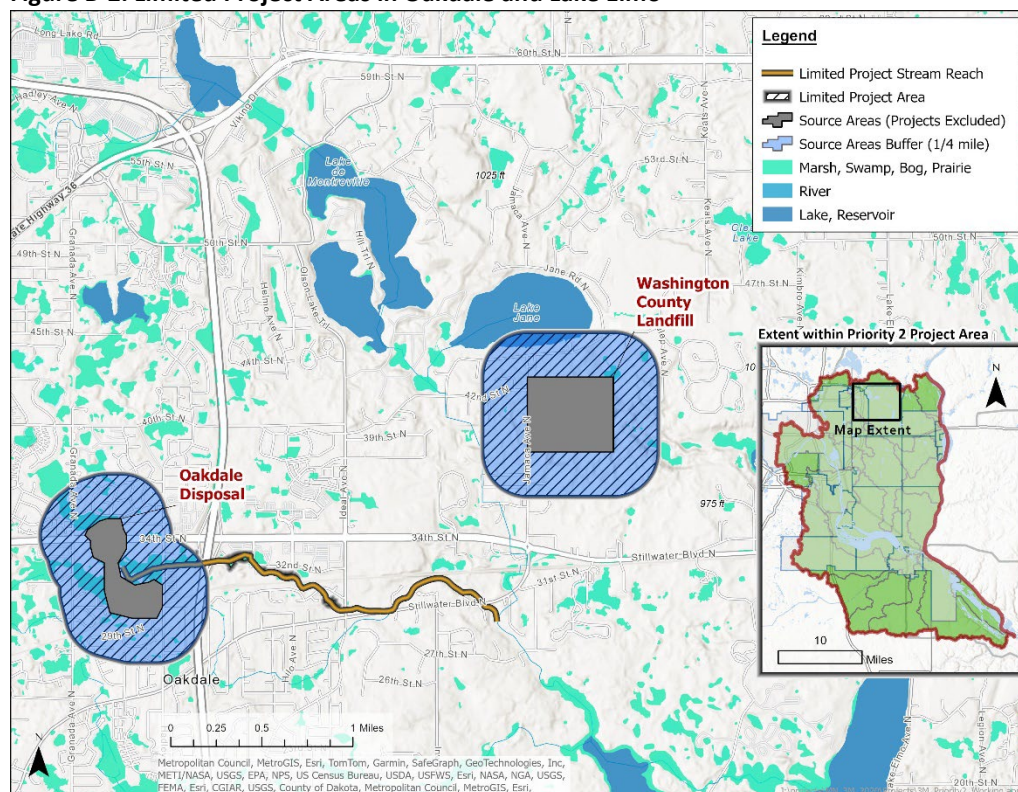
- Aquatic, wetland or nearshore habitat restoration
- Aquatic connectivity (dam removal/fish passage)
- Bird nesting platforms for birds that consume fish
- Fish or bivalve stocking
- Island construction/enhancement
- Fishing pier/access point construction or improvements

Project activities that are qualified in these areas, include, but are not limited to:

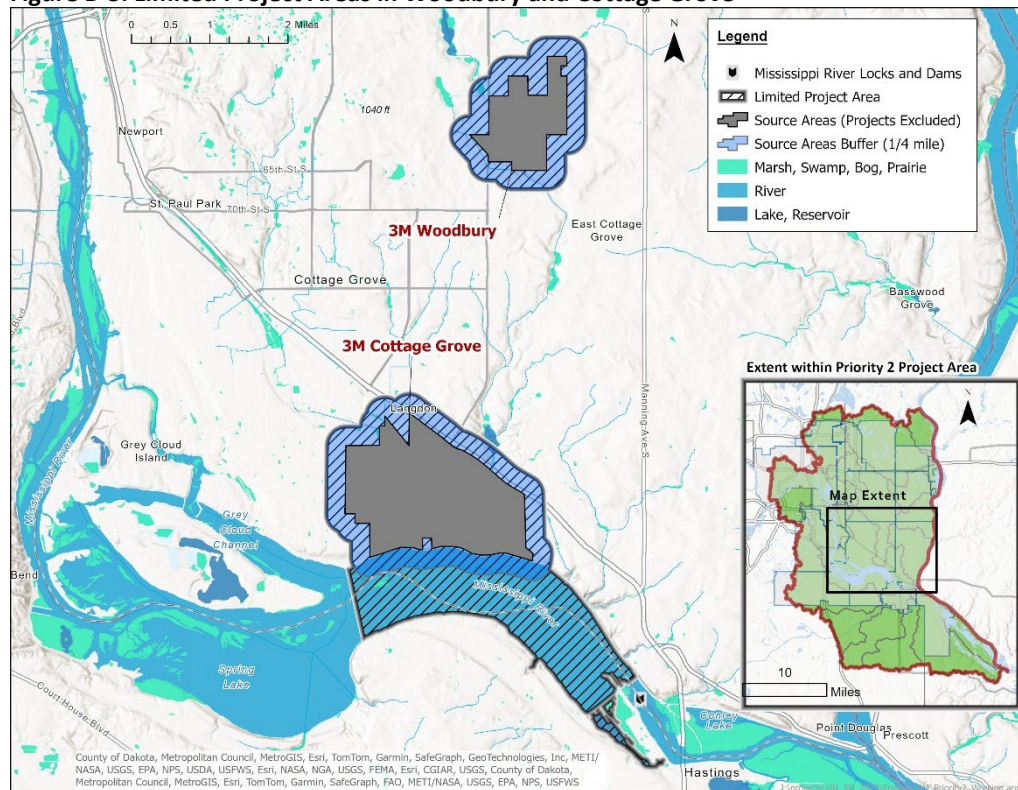
- Trail construction or improvement
- Kayak or boat launch construction or improvement
- Wildlife observation platform construction
- Land and habitat conservation and protection
- Natural resources related education (if addressing injured resources)



**Figure B-2. Limited Project Areas in Oakdale and Lake Elmo**



**Figure B-3. Limited Project Areas in Woodbury and Cottage Grove**





**Legend**

- Limited Project Stream Reach
- Limited Project Area Pigs Eye
- Marsh, Swamp, Bog, Prairie
- River
- Lake, Reservoir

**Extent within Priority 2 Project Area**

Map Extent

10 Miles

0 0.25 0.5 1 Miles

St. Paul  
Downtown  
Airport

South St. Paul

Metropolitan Council, MetroGIS, Esri, TomTom, Garmin, Sagegraph, GeoTechnologies, Inc, METI/NASA, USGS, EPA, NPS, US Census Bureau, USDA-USFWS, Esri, NASA, NGA, USGS, FEMA, Esri, GGIAR, USGS, County of Dakota, Metropolitan Council, MetroGIS, Esri

Projects\MN\_3M\_2020\Projects\3M\_Priority2\_Working.aprx

## **3M PFAS Settlement Priority 2 Grant Program 2024 Letter of Intent Proposal Form**

The purpose of the Letter of Intent (LOI) is to give the project proposer an opportunity to briefly explain the activities and outcomes of their proposed project. The Letter of Intent will allow DNR and MPCA to assess whether the proposed projects are eligible for Priority 2 funding, and provide feedback early in the application process. If a Letter of Intent satisfies the eligibility requirements, the proposer will be invited to submit a full grant application.

### ***Instructions:***

1. Read the [Request for Proposal](#) before completing this form.
2. Completed proposal must be limited to the completion of this form.
3. Save the completed Letter of Intent locally, and email to [3MPriority2@state.mn.us](mailto:3MPriority2@state.mn.us).

All submissions **MUST** be received by the deadline of 4:30 p.m. CST on Friday, April 4, 2025.

### **PROJECT INFORMATION**

**Project Name:**

**Approximate latitude/longitude** (decimal degrees; please approximate the project's 'center'):

Attach a map of the project location. Be sure to include all areas in which the project will conduct activities.

### **APPLICANT CONTACT INFORMATION**

**Organization:**

**Applicant Website:**

**Name/Title of Primary Contact:**

**Telephone:**

**E-mail:**

**Name/Title of Authorized Agent (if applicable):**

**Telephone:**

**E-mail:**

☐ I have the authority to apply for this grant on behalf of the organization.

**Other collaborating organization(s) and their role(s):**



## PROJECT CATEGORY

**Required:** Select the primary project category (select at least one primary goal as required to receive funding)

- ☐ Restoration of wildlife and habitats
- ☐ Recreational fishing related projects
- ☐ Non-fishing related outdoor recreation projects

## ESTIMATED FUNDING REQUEST AMOUNT

**Anticipated Grant Request:**

**Anticipated Total Project Cost:**

## PROJECT SUMMARY

*Include a high-level description of the project, activities, goals, needs, and/or outcomes. Attach or provide hyperlinks to plans and other supplementary information, as appropriate. Please note that project details are not expected to be finalized until later in the application process, nor will the responses in this LOI form be factored into the final award decisions. However, a descriptive project summary will lead to better individualized feedback on this LOI from members of the DNR and MPCA Evaluation Team.*

## LETTER OF INTENT SCREENING CRITERIA

Based on the information provided in this LOI form and attachments, the DNR and MPCA will determine whether proposed projects meet each of the screening criteria. The eight pass/fail screening criteria are listed and described below. DNR will invite proposers to complete a full grant application if the LOI passes **all** screening criteria.

**1. Lead applicant is an eligible organization.** Check the type of organization applying:

- ☐ Local units of government (e.g., city, township, county)
- ☐ Soil & water conservation, watershed, and lake improvement districts
- ☐ Area-wide agency, including regional planning agency
- ☐ Nonprofit organizations
- ☐ Public school district and nonprofit schools
- ☐ Institutes of higher education (public and nonprofit)
- ☐ Port authorities
- ☐ Tribal governments
- ☐ Federal agencies
- ☐ State agencies (excludes direct funding to the DNR and MPCA; however, agencies may participate as collaborators)

**2. Addresses losses of natural resources and services.**

Describe how the project will address one or more of the settlement goals for Priority 2:

- Restore, protect, and enhance aquatic and terrestrial resources, wildlife, and habitats.
- Increase understanding of fish tissue contamination, improve communication about PFAS-based fish consumption advisories, and identify and enhance alternative, non-contaminated fishing areas.
- Improve and enhance outdoor recreational opportunities.

**3. Is technically and administratively feasible.**

Please detail how the proposed project is technically and administratively feasible. Although project details are not expected to be finalized until later in the application process, the basic elements of the project should be developed to ensure completion given the time frame and funding proposed. Evidence of a project's feasibility can include, but is not limited to, the following:

- The techniques/approaches/methods being used are well-established;
- Your organization, collaborators, or partners have relevant experience with the proposed activities;
- Cost and time estimates are based on other, similar projects that have been successfully executed or described in recent planning documents;
- The project has the ability to secure relevant landowner support for the project, as needed (required in full grant application).

**4. Would not jeopardize public health or safety.**

Projects must not threaten public health or safety. For example, proposed fishing projects must include communications consistent with the current MDH FCA guidelines.

☐ I attest that the project will comply with all relevant public health and safety regulations.

☐ I attest that the project meets one of the following:

- a. Would NOT increase public access to fishing, OR
- b. Would increase public access to recreational fishing and would include communications about fish consumption related risks consistent with current [MDH FCA guidelines](#).

**5. Complies with applicable laws, regulations, and rules.**

Projects must be legal and adhere to applicable federal, state, local, and tribal laws, rules, and regulations, including meeting all State ADA requirements.

☐ I attest that the project will comply with all applicable federal, state, local, and tribal regulations.

**6. Unlikely to be completed without Priority 2 funding.**

Priority 2 funds may not be used as a substitute for traditional sources of funding or for required actions. However, Priority 2 funds can supplement the traditional sources if the proposed project would demonstrate additional resource benefits.

☐ I attest that Priority 2 funding would not be used to supplant existing funding.

**7. Located within the Priority 2 Project Area. If located in a Limited Project Area, proposed project is consistent with the qualifying project activities.**

The majority (>50%) of a proposed project area or a project's activities must occur within the Priority 2 Project Area (see Appendix B of RFP).

Limited Project Areas exhibit levels of PFAS contamination that are not compatible with certain types of project activities or are under active remedial investigation and other restoration initiatives. PFAS-sensitive activities include aquatic, wetland, or nearshore habitat restoration projects and recreational fishing projects. Projects involving PFAS-sensitive activities must take place only outside of the following Limited Project Areas (see Appendix B).

☐ I have attached a map showing the geographic location(s) of the proposed project

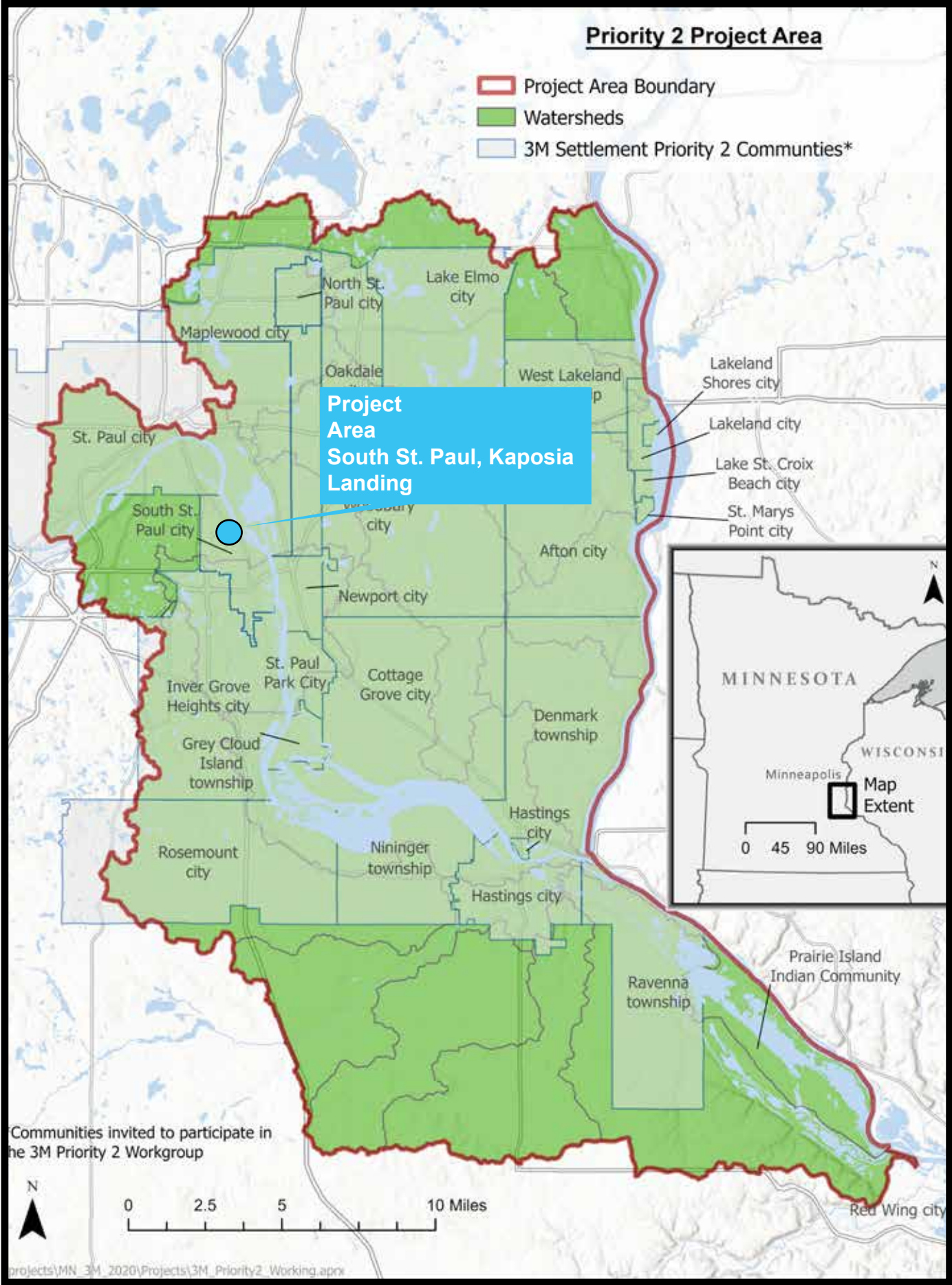
**8. Not expected to be impacted by planned remediation actions.**

Proposed projects that are located in areas in which remediation is planned will not be eligible for Priority 2 funding.

- *MPCA and DNR will assess potential remediation taking place within ¼ mile of the proposed project based on information in the ["What's in My Neighborhood"](#) tool that identifies sites labeled as "investigation and cleanup" within ¼ mile of the project location.*

# Mississippi River Water Access Improvements in South St. Paul

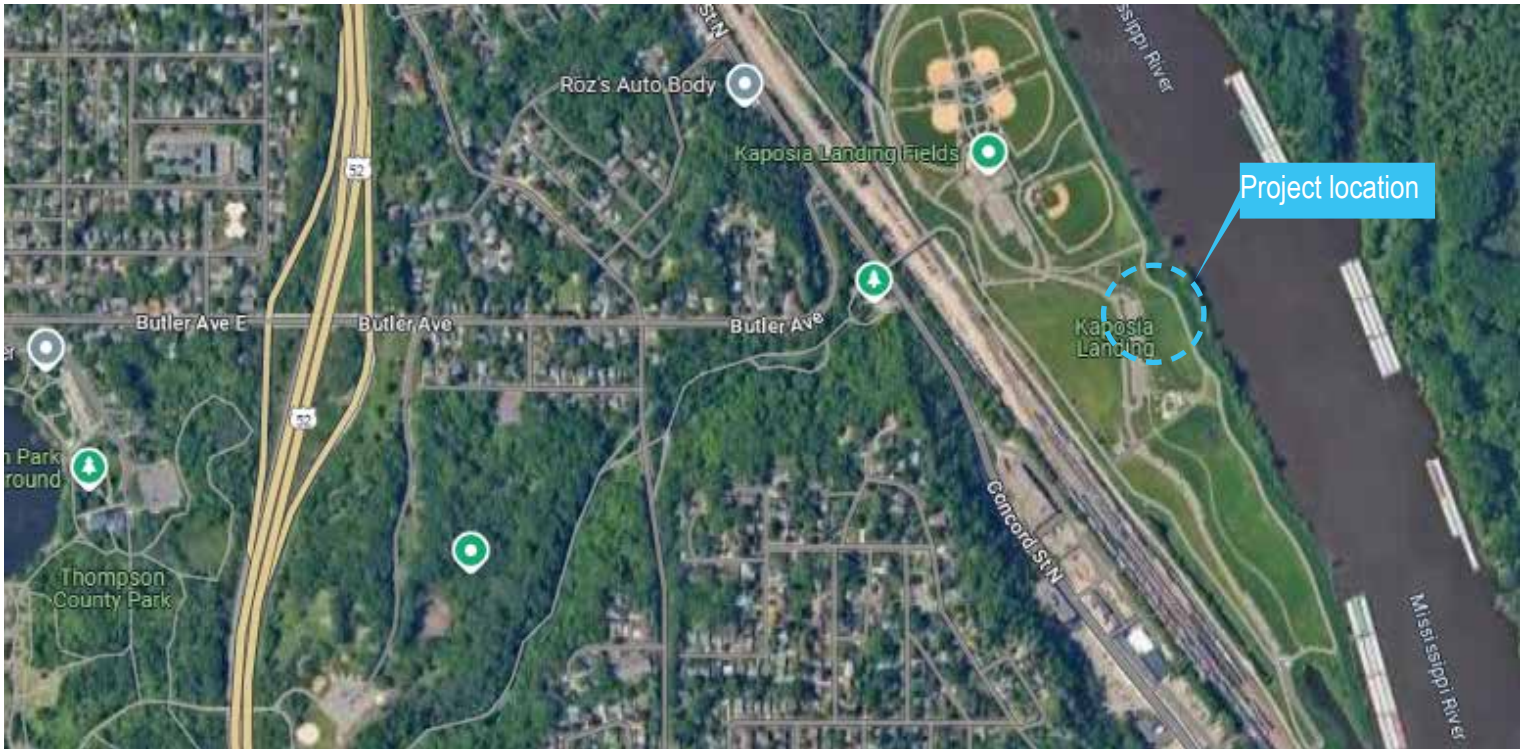
## Project Area





# Mississippi River Water Access Improvements in South St. Paul

Project Location, Kaposia Landing, South St. Paul



## Project Illustrations



## **3M PFAS Settlement Priority 2 Grant Program 2024 Letter of Intent Proposal Form**

The purpose of the Letter of Intent (LOI) is to give the project proposer an opportunity to briefly explain the activities and outcomes of their proposed project. The Letter of Intent will allow DNR and MPCA to assess whether the proposed projects are eligible for Priority 2 funding, and provide feedback early in the application process. If a Letter of Intent satisfies the eligibility requirements, the proposer will be invited to submit a full grant application.

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Attach a map of the project location. Be sure to include all areas in which the project will conduct activities.

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☐ I have the authority to apply for this grant on behalf of the organization.

**Other collaborating organization(s) and their role(s):**

## PROJECT CATEGORY

**Required:** Select the primary project category (select at least one primary goal as required to receive funding)

- ☐ Restoration of wildlife and habitats
- ☐ Recreational fishing related projects
- ☐ Non-fishing related outdoor recreation projects

## ESTIMATED FUNDING REQUEST AMOUNT

**Anticipated Grant Request:**

**Anticipated Total Project Cost:**

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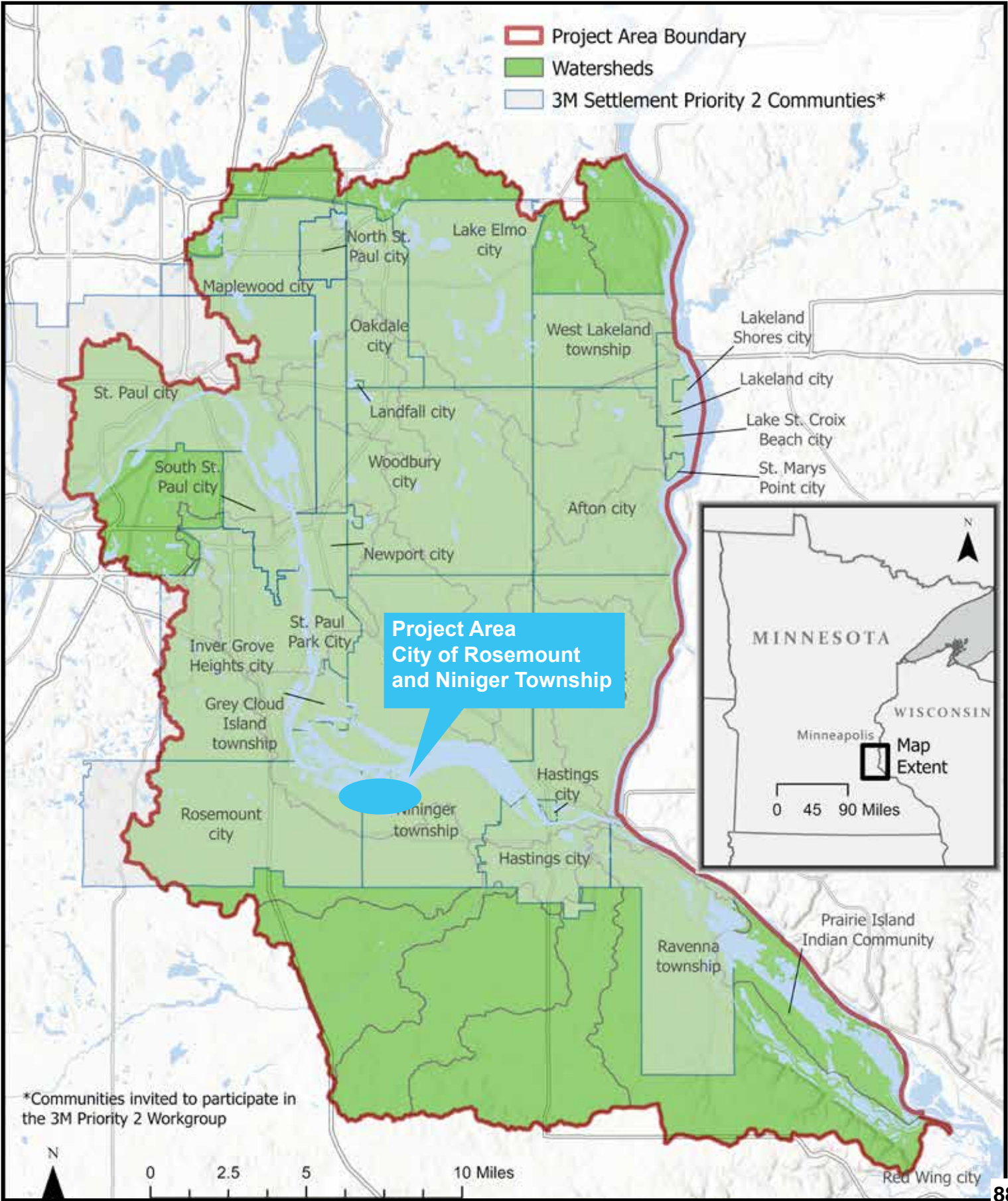
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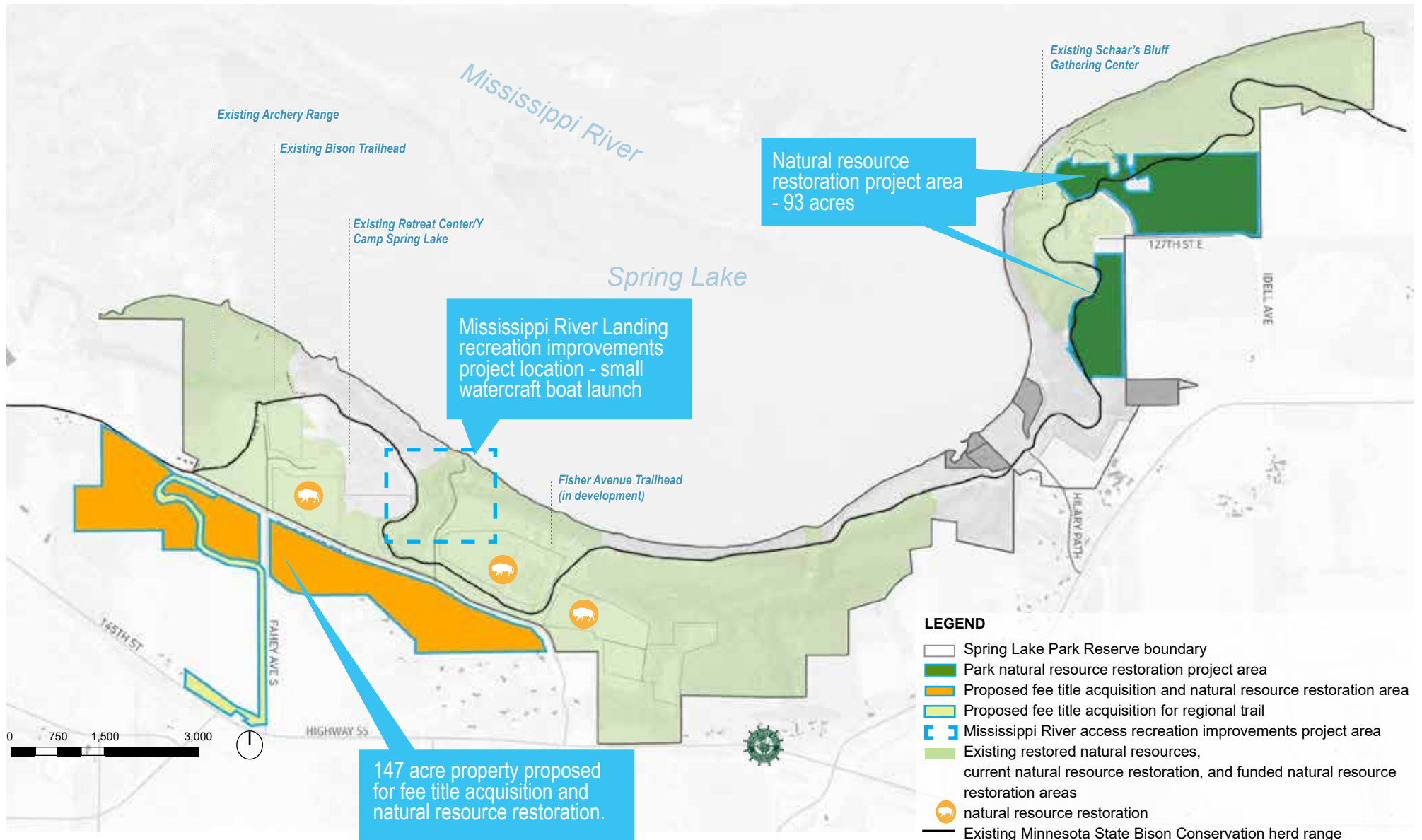
# Spring Lake Park Reserve Land Protection, Restoration, and River Access

## Project Area



# Spring Lake Park Reserve Land Protection, Restoration, and River Access

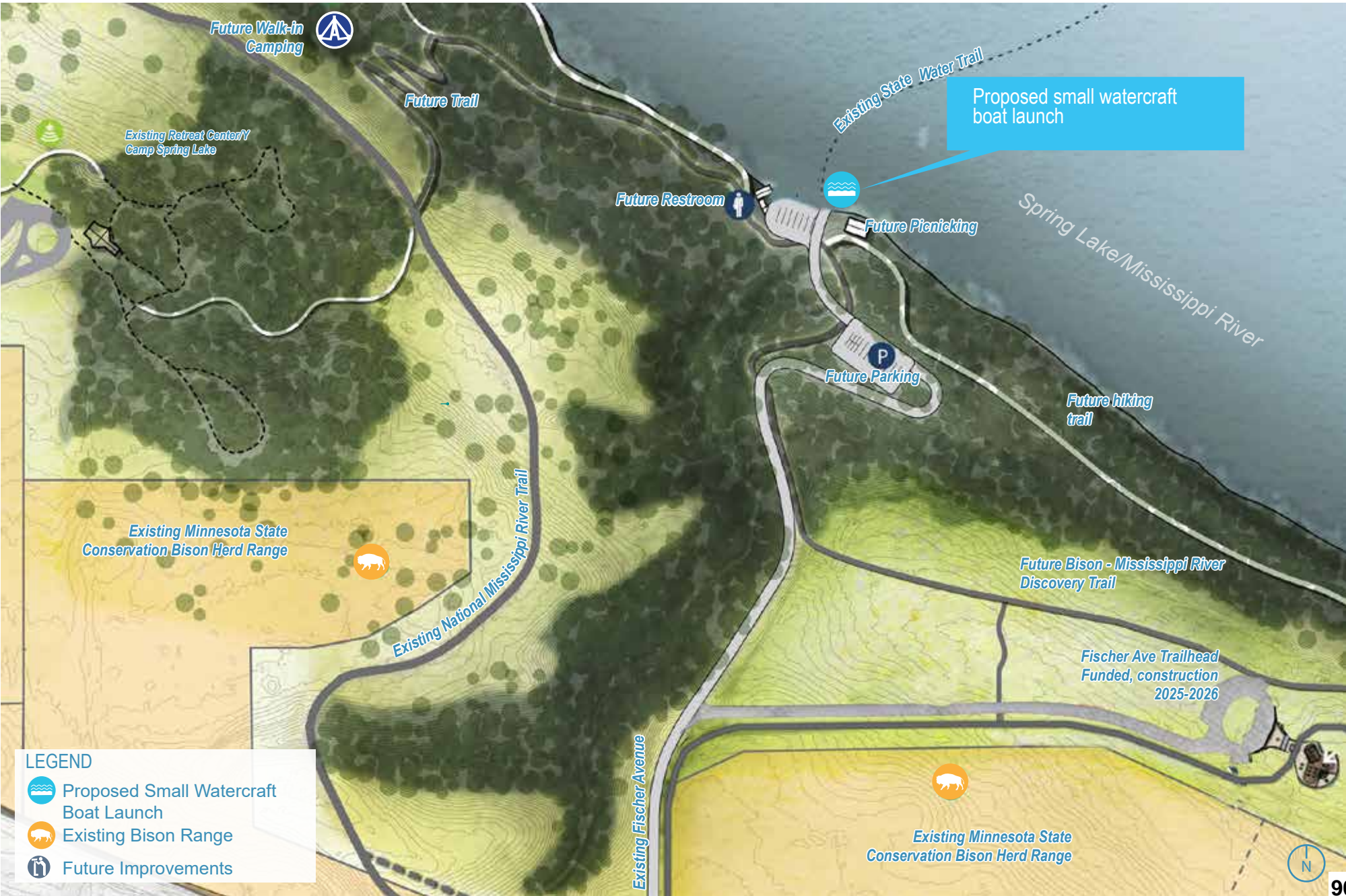
## Project Overview





# Spring Lake Park Reserve Land Protection, Restoration, and River Access

## River Landing Recreation Improvements





# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4343

**Agenda #:** 9.9

**Meeting Date:** 8/26/2025

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**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract Amendment With Alliant Engineering, Inc., For Professional Engineering Services For County Road Retaining Wall Assessments And Final Design of County State Aid Highway 38 (McAndrews Road) Retaining Walls, County Project 97-218**

### PURPOSE/ACTION REQUESTED

Authorize the execution of the first contract amendment with Alliant Engineering, Inc., for engineering design services for County State Aid Highway (CSAH) 38 (McAndrews) in the City of Apple Valley, County Project (CP) 97-218.

### SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with CP 97-218, which involves the analysis, repair, or replacement of retaining walls along county roadways. Some retaining walls are showing signs of deterioration. This project will evaluate 24 retaining walls to identify and prioritize repair/replacement before wall failure compromises the integrity of the bike/pedestrian trails and roadways.

The County has identified four priority retaining walls along CSAH 38 for final design (Attachment: Location Map). These walls, constructed in 1992, are deteriorating and require either full replacement or a solution with a similar service life.

In addition to CSAH 38, Dakota County is requesting the Consultant to evaluate an additional 20 retaining walls. The evaluation will provide recommendations for corrective action, preliminary cost estimates, and a priority list for repairs. This will help Dakota County plan funding in future Capital Improvement Programs (CIP).

By Resolution No. 23-427 (September 2023), Dakota County authorized a contract with Alliant for the county-wide evaluation and replacement of retaining walls on CSAH 38. Since then, the project scope has evolved due to the complications associated with avoiding significant permanent easement requirements and subsequent damages to the private property, requiring numerous wall offsets, material evaluations, and an extended project duration.

Staff explored several alternative solutions that better respect the existing physical constraints. After evaluating various options, a Cast-In-Place wall method is chosen, which eliminates the need of a permanent easement since all the construction activities will take place within the County's right of

way.

## Need for Amendment

The need for an amendment arises due to several out-of-scope tasks that have been identified (after choosing Cast-In-Place wall method), as essential for the successful completion of the project. These tasks include:

- 1. Realigning the Trail:** The original contract did not include the realignment of the trail to provide a 10-foot trail and a 2-foot buffer to the wall. This became necessary due to the placement of the cast-in-place retaining wall.
- 2. Specialty Design for Footing:** The design of a specialty cast-in-place wall footing to fit within the limits of the existing retaining wall was not part of the original scope.
- 3. Drainage Design:** The creation of a drainage design for the low point behind the wall and adjustments to roadway catch basins were additional tasks that were not initially included.
- 4. Use of Soil Solidification:** Investigating and potentially implementing soil solidification options instead of sheet piling was not part of the original contract.
- 5. Widening the Boulevard:** The decision to widen the boulevard to allow for a future trail was an additional requirement that was not included in the initial scope.
- 6. Adjustments for Sightline Issues:** Addressing sightline issues at the intersection of Diamond Path and CSAH 38, which required adjusting the alignment and removing a portion of the existing small block wall, was not part of the original agreement.

These additional tasks have extended the duration and complexity of the project, necessitating an amendment to the contract to ensure all necessary work is completed effectively. The negotiated additional cost of the contract is \$148,562, which exceeds the approved contract amount of \$254,761 (Attachment: Additional Tasks Estimate). The current Engineer's Estimate for the retaining wall replacement at the 4 locations along CSAH 38 is \$9.8 million. The amended consultant contract value represents 4.12 percent of the anticipated construction costs and is in line with what is expected for this type of transportation project.

## RECOMMENDATION

Staff recommends authorizing the first contract amendment for additional design services with Alliant Engineering, Inc., for an amended contract value not to exceed of \$403,323.00.

## EXPLANATION OF FISCAL/FTE IMPACTS

The adopted budget for the 2025 Transportation Capital Improvement Program for CP 97-218 includes \$1,300,000 carried over from previous years, ensuring there are sufficient funds for the recommended contract amendment.

- |                                              |                                               |                                |
|----------------------------------------------|-----------------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> None     | <input type="checkbox"/> Current budget       | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested |                                |

## RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 97-218; and

WHEREAS, CP 97-218 is the analysis, repair, or replacement of retaining walls showing signs of deterioration along County roadways in various locations throughout Dakota County; and



WHEREAS, by Resolution No. 23-427, the County Board executed contract DCA-20887 with Alliant Engineering, Inc., for CP 97-218 with the amount not to exceed \$254,761.00; and

WHEREAS, through project development, staff identified design elements that are necessary to realign the trail, correct sightline deficiencies, and maintain design standards that were not accounted for in the original scope; and

WHEREAS, a first contract amendment in the amount of \$148,562.00 is needed for Alliant Engineering, Inc., to complete the additional design elements; and

WHEREAS, staff negotiated the cost of the out-of-scope items with Alliant Engineering, Inc., and concurs with the fee for the required work; and

WHEREAS, staff recommends amending Alliant Engineering, Inc.'s contract in an amount not to exceed \$403,323.00; and

WHEREAS, sufficient funds exist within the budget for CP 97-218 to proceed with the requested consultant contract amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the contract amendment with Alliant Engineering, Inc., in the amount not to exceed \$403,323.00 for design services for County Project 97-218, subject to approval by the County Attorney's Office as to form.

## **PREVIOUS BOARD ACTION**

23-427; 9/26/23

## **ATTACHMENTS**

Attachment: Location Map of 4 Walls

Attachment: Additional Tasks Estimate

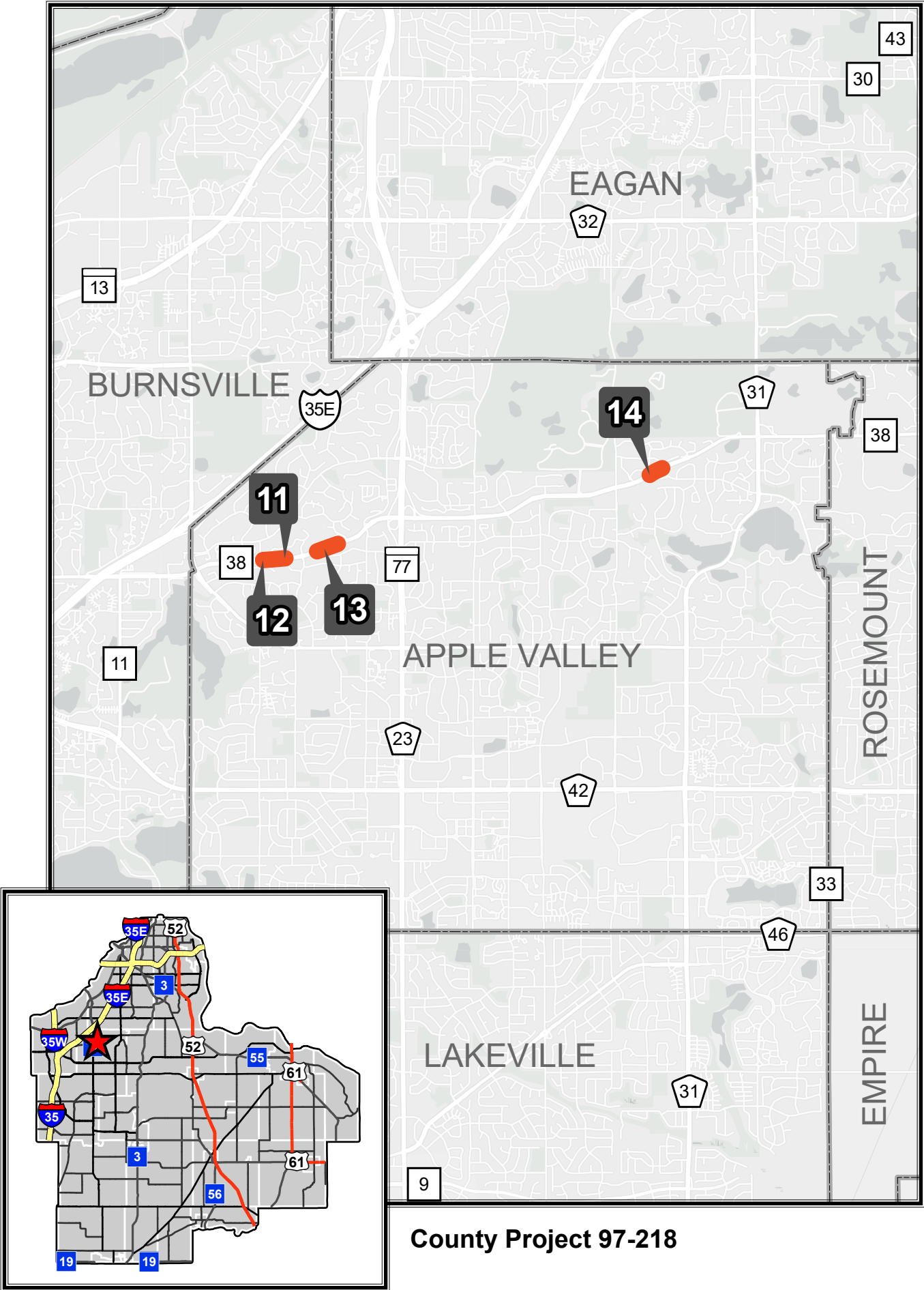
## **BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☒ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

## **CONTACT**

Department Head: Erin Laberee

Author: Imran Ahmed



**RE: Amendment for County Project 97-218**

Dear Mr. Ahmed:

On October 8, 2023, Dakota County signed the contract with Alliant to provide design engineering consultant services for county project 97-218, which included evaluation and replacement of existing retaining walls on CSAH 38 in Apple Valley. Since that time, the scope of the project has evolved with numerous wall offsets and wall materials being evaluated as well as the duration of the project has been extended.

The sections below describe each major work task remaining along with key assumptions. A detailed spreadsheet documenting the hours and fee associated with each task is also included with this letter.

Alliant Engineering appreciates the opportunity to continue to work with Dakota County to deliver the CSAH 38 retaining wall replacement project.

August 14, 2025

**Imran Ahmed**

*Dakota County Transportation Dept  
14955 Galaxie Avenue, 3<sup>rd</sup> Floor  
Apple Valley, MN 55124*

**Alliant Engineering, Inc.**

**733 Marquette Avenue Suite 700  
Minneapolis, MN 55402  
612.758.3080  
[www.alliant-inc.com](http://www.alliant-inc.com)**

## SCOPE OF SERVICES

The contract was signed in October 2023 with a schedule to have construction start in 2024. Months have been spent on reviewing different wall types and locations as well as construction methods, including the use of soil solidification instead of sheet piling. Longer design duration leads to more time spent on meetings and coordination as well as changes in billable rates. Below is a summary of efforts remaining on specific tasks.

### TASK 1 – PROJECT MANAGEMENT

Original Scope: The project started in October 2023 with design complete in April 2024.

Change in Scope: Due to schedule delays and additional design iterations, design will now be complete in December 2025.

Justification of additional work to complete the project: Due to the time extension, additional meetings and coordination are needed for a longer duration.

Task includes:

- Assume up to 4 PMT calls (1 hour duration).
- 30 minute biweekly calls July – December 2025. Assume up to 10 calls.
- QA/QC of retaining walls to be preformed by TKDA and is included as an expense at the end of the amendment.
- Alliant internal reviews

**Design Fee: \$18,240**

## TASK 2 – PUBLIC AND AGENCY INVOLVEMENT

Original Scope: Five small group meetings were originally anticipated to meet with the adjacent property owners.

Change in Scope: It has been decided to hold one larger open house meeting instead of small property owner specific meetings.

Justification of additional work to complete the project: A larger open house has additional costs including preparing materials and mailers and rental space to hold the meeting.

See expense section for location rental and mailings.

**Design Fee:** \$3,680

## TASK 3 – SURVEYS AND MAPPING

Original Scope: Survey was completed with the guidance that the walls would be replaced in their current location.

Change in Scope: Walls 11 and 14 will impact the trail which was not included in the initial survey. Walls 12 and 13 are being relocated further from CSAH 38 to allow for a future trail.

Justification of additional work to complete the project: To have accurate design of the trail and retaining wall heights, additional survey is needed.

**Design Fee:** \$4,160

## TASK 6 – PUBLIC AND PRIVATE UTILITY IDENTIFICATION AND COORDINATION

Original Scope: The walls were to be replaced in their existing location.

Change in Scope: Walls 11 and 14 will be placed in front of the existing wall and walls 12 and 13 will be pushed back from their current location with all four walls being cast in place (CIP).

Justification of additional work to complete the project: The new wall locations and wall type (cast in place (CIP)) includes a wider footing than a block wall and cause greater impacts to existing utilities than originally anticipated.

The task includes gathering existing utility information and including the utility information in the plan, evaluation of potential impacts, utility meeting to discuss project as well as impacts and timing for relocation. Design team will follow up with utility companies impacts to solidify a relocation schedule.

**Design Fee:** \$4,480

## TASK 7 – RIGHT OF WAY

Original Scope: Prepare right of way and easement lines for the wall replacement work and prepare parcel sketches.

Change in Scope: Numerous iterations and updates to the parcel sketches were provided.

Justification of additional work to complete the project: The wall type and location changes resulted in the construction limits changing which impacts the easements and parcel sketches.

Task is assumed complete, but numerous small changes continue to be requested.

**Design Fee:** \$2,040

## TASK 8 – RETAINING WALL EVALUATION

Original Scope: Evaluate 20 existing retaining walls and provide recommendations for corrective action.

Change in Scope: No change in scope.

Justification of additional work to complete the project: The extent of work was more than originally anticipated.

Field data has been gathered. Scope will finish the retaining wall evaluation for 20 retaining walls.

**Design Fee:** \$3,600

## TASK 9 – FINAL CONSTRUCTION PLANS

Original Scope: The initial design approach was to replace the existing small block retaining walls, in their current locations/alignment with a large block style retaining wall.

Change in Scope: Additional iterations of wall type and location were completed over a longer period than assumed in the original contract.

Justification of additional work to complete the project: The additional iterations over a longer duration has depleted the budget. The wall locations and types have now been decided and design can continue. All four walls will be cast in place (CIP). Walls 11 and 14 require specialty design with a shorter footing to avoid impacting the existing wall which will remain in place. The trail at walls 11 and 14 will need to be relocated to keep necessary clearance to the wall. Walls 12 and 13 will be placed 16' from the curb to allow for future trail placement.

Alliant will perform the following work under this task:

The initial design approach was to replace the existing small block retaining walls, in their current locations/alignment with a large block style retaining wall. Walls 11, 12, 13, and 14 resulted in a different approach which is summarized below.

### 9.1 Wall 11

- The initial design approach was a large block retaining wall at the existing small block wall alignment. After progressing the wall design, it was determined that the construction limits generated by the necessary excavation were impacting trees and close to houses.
- The next option was a cast in place retaining wall located at the front of the existing small block wall, leaving the existing wall in place. This option does not provide the necessary buffer to the existing trail so the trail will need to be realigned to provide an 8-foot trail and 2-foot buffer to the wall. Fee assumes three standalone removal/construction sheets, pavement section and typical for the trail. The wall placement causes the back of the footing to be a specialty design to fit within the limits of the existing retaining wall. Realigning the trail and design of the specialty cast in place wall are considered additional scope.
- The cast in place wall will create a low point behind the wall which will need a drainage design. A roadway catch basin will also be impacted.

### 9.2 Wall 12

- The initial design approach was a large block retaining wall at the existing small block wall alignment. After progressing the wall design, it was determined that the construction limits generated by the necessary excavation were too large and impacting many trees.
- The next option was a cast in place retaining wall located at the front of the existing small block wall, leaving the existing wall in place. The larger toe of the cast in place wall causes roadway impacts and it was determined that having a boulevard of less than 2-feet is not desirable.
- It was decided to drive sheet piling to reduce tree and property impacts, remove the existing small block wall and construct the cast in place wall at the same alignment as the existing wall. This design would maintain the existing boulevard width. Future discussion took place regarding concerns about driving sheet piling and the noise/vibration impacts to the residents. Alliant consulted with construction and Geotech to investigate other options including soil solidification options. It is still not clear if the use of soil solidification will be too costly.
- June 6, 2025 a PMT discussion resulted in the City wanting to have a wider enough boulevard for a future trail. The county is in support of the new wall being 16' from the curb to allow for 4' boulevard, 10' trail and 2' clear to the wall for future trail construction.
- Design assumes the roadway will not be impacted by the retaining wall construction.
- It is assumed no impacts to roadway drainage or catch basins. Drainage work is limited to the retaining wall subdrain.

### 9.3 Wall 13

- The initial design approach was a large block retaining wall at the existing small block wall alignment. After progressing the wall design, it was determined that the construction limits generated by the necessary excavation were too large and impacting many trees.
- The next option was a cast in place retaining wall located at the front of the existing small block wall, leaving the existing wall in place. The larger toe of the cast in place wall causes roadway impacts and it was determined that having a boulevard of less than 2-feet is not desirable.

- It was decided to drive sheet piling to reduce tree and property impacts, remove the existing small block wall and construct the cast in place wall at the same alignment as the existing wall. This design will maintain the existing boulevard width. Future discussion took place regarding concerns about driving sheet piling and the noise/vibration impacts to the residents. Alliant consulted with construction and Geotech to investigate other options including soil solidification options. It is still not clear if the use of soil solidification will be too costly.
- June 6, 2025 a PMT discussion resulted in the City wanting to have a widen enough boulevard for a future trail. The county is in support of the new wall being 16' from the curb to allow for 4' boulevard, 10' trail and 2' clear to the wall for future trail construction.
- Desing assumes the roadway will not be impacted by the retaining wall construction.
- Drainage work includes drainage from low point behind wall and adjustments to roadway catch basins. The drainage design is more effort than originally estimated.

#### 9.4 Wall 14

- The initial design approach was a large block retaining wall at the existing small block wall alignment. After progressing the wall design, it was determined that the construction limits generated by the necessary excavation were impacting trees and close to houses.
- The next option was a cast in place retaining wall located at the front of the existing small block wall, leaving the existing wall in place. This option does not provide the necessary buffer to the trail so the trail will need to be realigned to provide an 8-foot trail and 2-foot buffer to the wall. The county provided additional direction on February 25, 2025 that there is a sightline issue at the intersection of Diamond Path and CSAH 38 and the new wall cannot be constructed closer to CSAH 38 than the existing condition. The alignment at the beginning of the wall will need to be adjusted and a portion of the existing small block wall removed to accommodate this. Fee assumes two standalone removal/construction sheets, pavement section and typical for the trail. The wall placement causes the back of the footing to be a specialty design to fit within the limits of the existing retaining wall. Realigning the trail and design of the specialty cast in place wall are considered additional scope.
- It is assumed no impacts to roadway drainage or catch basins. Drainage work is limited to the retaining wall subdrain.

#### 9.4 Overall Plan Production

- Task include overall plan production and specifications not covered in tasks 9.1-9.4.

Design Fee: \$83,300



## TASK 10 – CONSTRUCTION STAGING AND DETOUR PLAN

Original Scope: The original scope assumed standard MMUTCD Field Manual with shoulder/lane restrictions.

Change in Scope: No change in scope.

Justification of additional work to complete the project: The anticipated design cost has been reduced from the original contract amount.

This task assumes standard MMUTCD Field Manual with shoulder/lane restrictions will be used. No detours assumed.

**Design Fee:** \$3,560

## TASK 11 – PROJECT SUBMITTAL

Task assumes the same hours as shown in the contract. No change to task.

**Design Fee:** \$8,160

## TASK 12 – PERMITS AND APPROVALS

Task assumes the same hours as shown in the contract. No change to task.

**Design Fee:** \$3,600

## TASK 13 – ADDITIONAL TASKS

Original Scope: To provide staff to coordinate construction activities such as shop drawing review, preparation of change orders and review of reports.

Change in Scope: Scope is refined to provide shop drawing review for retaining walls and storm sewer.

Justification of additional work to complete the project: The anticipated design cost has been reduced from the original contract amount.

Task assumes review of wall and storm sewer shop drawings.

**Design Fee:** \$2,880

Expenses:

- Open house rental with up to 50 mailed invites. \$550
- Braun to update recommendations in the report and include recommendations for vibration mitigation for sheet pile installation. \$5,000
- TKDA has been added as a subconsultant to do QA/QC on the retaining wall design/deliverables. \$16,100

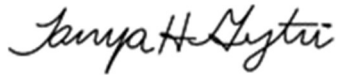


Original Contract Fee	\$254,761.00
Work billed to date	\$227,392.62
Unbilled fee	\$16,580.00
Remainder	\$10,787.76
Estimated fee to complete	\$159,350
<b>Amendment request</b>	<b>\$148,562.24</b>

We again thank you for the opportunity to continuing working with Dakota County and we are ready and eager to continue the work. If you have any questions about this scope and fee or want to discuss in further detail, please contact me at the email address or phone number listed below.

Sincerely,

Alliant Engineering, Inc.



Tanya Gytri, PE  
*Project Manager*

✉ **EMAIL** tgytri@alliant-inc.com

☎ **DIRECT** 612.428.7344

**Building better communities with excellence and passion**

	Alliant Engineering									
	Dakota County CSAH 38 Retaining Wall - Trail Design									
	Hours and Fee Estimate									
	Original Contract Fee	\$254,761.00								
	Work billed to date thru June	\$227,392.62								
	Unbilled fee	\$16,580.62								
	Remainder	\$10,787.76								
	Estimated fee to complete	\$159,350.00								
	Amendment request	\$148,562.24								
Task	Description	Hours								TASK TOTAL COST
		Alliant Engineering							TEAM TOTAL	
		Project Manager	Senior Professional Engineer	Professional Engineer	Graduate Engineer	Technician	Wetland Delineation	Survey		
1.0	Project Management	48	40	0	0	0	0	0	88	\$18,240.00
	Administration	12							12	\$2,760.00
	Coordination	12							12	\$2,760.00
	Timely Document Delivery								0	\$0.00
	Project Meetings	16	8						24	\$5,120.00
	QA/QC Functions	8	32						40	\$7,600.00
	Deliverables								0	\$0.00
2.0	Public and Agency Involvement	4	8	0	0	8	0	0	20	\$3,680.00
	Public Involvement	4	8			8			20	\$3,680.00
3.0	Surveys and Mapping	0	0	0	0	4	0	14	18	\$4,160.00
	Surveys and Mapping (3)					4		14	18	\$4,160.00
4.0	Geotechnical Information - Included in Braun Intertec Fee	0	0	0	0	0	0	0	0	\$0.00
5.0	Environmental	0	0	0	0	0	0	0	0	\$0.00
6.0	Public and Private Utility Identification and Coordination	8	0	0	24	0	0	0	32	\$4,480.00
	Utility Investigation	4			16				20	\$2,680.00
	Utility Relocation Locate	4			8				12	\$1,800.00
7.0	Right of Way	0	4	0	0	8	0	0	12	\$2,040.00
	Parcel Sketches		4			8			12	\$2,040.00
8.0	Retaining Wall Evaluation	0	20	0	0	0	0	0	20	\$3,600.00
	Wall Analysis and Design Recommendation		20						20	\$3,600.00
9.0	Final Construction Plans (5)	44	244	4	86	116	0	0	494	\$83,300.00
9.1	Wall 11 - 800 LF (A)	8	72	2	26	24	0	0	132	\$21,950.00
9.1.1	Trail Design			2	24				26	\$2,970.00
9.1.2	Drainage Design (6)	8	24		2				34	\$6,380.00
9.1.3	MOT/Signing/Striping - SHOW IN TASK 10 TO MATCH SCOPE								0	\$0.00
9.1.4	Road Reconstruction Design - NONE								0	\$0.00
9.1.5	Retaining Wall Plan Updates		48			24			72	\$12,600.00
9.2	Wall 12 - 180 LF (B)	2	42	0	2	16	0	0	62	\$10,880.00
9.2.1	Trail Design - NONE								0	\$0.00
9.2.2	Drainage Design (7)	2	2		2				6	\$1,040.00
9.2.3	MOT/Signing/Striping - SHOW IN TASK 10 TO MATCH SCOPE								0	\$0.00
9.2.4	Road Reconstruction Design - NONE								0	\$0.00
9.2.5	Retaining Wall Plan Updates		40			16			56	\$9,840.00

Task	Description	Hours								TASK TOTAL COST
		Alliant Engineering							TEAM TOTAL	
		Project Manager	Senior Professional Engineer	Professional Engineer	Graduate Engineer	Technician	Wetland Delineation	Survey		
9.3	Wall 13 - 870 LF (C)	8	72	0	32	20	0	0	132	\$21,620.00
9.3.1	Trail Design - NONE								0	\$0.00
9.3.2	Drainage Design (6)	8	24		32				64	\$9,680.00
9.3.3	MOT/Signing/Striping - SHOW IN TASK 10 TO MATCH SCOPE								0	\$0.00
9.3.4	Road Reconstruction Design - NONE								0	\$0.00
9.3.5	Retaining Wall Plan Updates		48			20			68	\$11,940.00
9.4	Wall 14-500 LF (D)	2	50	2	26	16	0	0	96	\$15,290.00
9.4.1	Trail Design			2	24				26	\$2,970.00
9.4.2	Drainage Design (7)	2	2		2				6	\$1,040.00
9.4.3	MOT/Signing/Striping - SHOW IN TASK 10 TO MATCH SCOPE								0	\$0.00
9.4.4	Road Reconstruction Design - NONE								0	\$0.00
9.4.5	Retaining Wall Plan Updates		48			16			64	\$11,280.00
9.5	Overall plan prodution not covered above:	24	8	0	0	40	0	0	72	\$13,560.00
	60% plans	8				24			32	\$5,800.00
	80% Complete plan Submittal	8				16			24	\$4,480.00
	Special Provisions	8	8						16	\$3,280.00
10.0	Construction Staging and Detour Plan	4	0	0	0	16	0	0	20	\$3,560.00
	Staging (4)	4				16			20	\$3,560.00
11.0	Project Submittal	24	0	16	0	0	0	0	40	\$8,160.00
	Submittal of the Work	8							8	\$1,840.00
	Bidding	16		16					32	\$6,320.00
12.0	Permits and Approvals	0	0	0	0	0	24	0	24	\$3,600.00
	Permits and Approvals						24		24	\$3,600.00
13.0	Additional Tasks (2)	0	16		0	0	0	0	16	\$2,880.00
	PROJECT TOTAL HOURS	132	332	20	110	152	24	14	784	
	Direct Labor Costs	\$ 230.00	\$ 180.00	\$ 165.00	\$ 110.00	\$ 165.00	\$ 150.00	\$ 250.00		
	SUBTOTAL LABOR COSTS	\$30,360	\$59,760	\$3,300	\$12,100	\$25,080	\$3,600	\$3,500	\$137,700	
	SUBTOTAL LABOR COST									\$137,700.00
	Direct Expenses:									\$550.00
	Subconsultant- Braun Intertec (1)									\$5,000.00
	Subconsultant- TKDA (Quality Review)									\$16,100.00
	SUBTOTAL DIRECT EXPENSES									\$21,650.00
PROJECT COST NOT TO EXCEED										\$159,350.00
	Notes:									
	(1) Braun to update recommendations in the report and include recommendations for vibration mitigation for sheet pile installation									
	(2) Assistance with shop drawing review for retaining wall and storm sewer.									
	(3) Additional survey for trail impacts.									
	(4) Assumes basic reference to MMUTCD Field Manual, no detour and minor signage relocations.									
	(5) Assumes walls 11 and 14 are replaced in front of existing wall location. Small back of wall footing will require special design. Wall 14 will also have a small modification for sight line improvement. Walls 12 and 13 will be relocated further away from CSAH 38 to allow for future trail and boulevard. Walls 12 and 13 will be designed using MnDOT standard cast in place wall design.									
	(6) Includes drainage from low point behind wall and adjustments to roadway catch basin.									
	(7) Assume no new storm sewer needed. Drainage work limited to connection of wall subdrain.									
	(8) Assumes 50 mailings for one open house and up to \$500 toward space rental and refreshments.									
	(A) Re-align trail to provide minimum 2' buffer between trail and wall and minimum 8-foot wide trail									
	(B) Move retaining wall back 16' from curb to provided space for a future trail. Provide temporary earth retention to construct CIP wall.									
	(C) Move retaining wall back 16' from curb to provided space for a future trail. Provide temporary earth retention to construct CIP wall.									
	(D) Re-align trail to provide minimum 2' buffer between trail and wall and minimum 8-foot wide trail. Provide temporary earth retention at east end of wall to maintain sight									



# Board of Commissioners

## Request for Board Action

Item Number: DC-4754

Agenda #: 9.10

Meeting Date: 8/26/2025

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With Stonebrooke Engineering, Inc., For Americans With Disabilities Act-Compliant Pedestrian Ramp Design Services For County Wide 2026 Preservation Of Paved Highway Surfaces Projects**

### PURPOSE/ACTION REQUESTED

Authorize execution of a contract with Stonebrooke Engineering, Inc., for Americans with Disabilities Act-Compliant Pedestrian Ramp Design Services for 2026 Preservation of Paved Highway Surfaces Projects (Attachment: Project Location Map).

### SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with the 2026 preservation of paved highway surface projects. The 2026 preservation work includes pavement mill and overlay of County roadways, replacement of pedestrian curb ramps at intersections to meet the requirements of the Americans with Disabilities Act (ADA), application of pavement markings, and necessary repairs to the roadways and city utilities.

According to the Dakota County Americans with Disabilities Act Transition Plan (December 2024), "The County incorporates the most current ADA guidance to the maximum extent feasible, in accordance with applicable rules and regulations for maintenance projects". The highway preservation package is considered both maintenance and an alteration to the roadway, which provides a good opportunity to address any deficiencies of the pedestrian ramps.

It is estimated that 275 pedestrian ramps are adjacent to the projects currently included in the 2026 preservation of paved highway surface project package. Each of these ramps must be evaluated for compliance with the technical requirements of the ADA in regard to pedestrian facilities.

Due to this high number of ramps that need evaluation under the 2026 package, the Dakota County Transportation's Design Group needs consultant assistance to complete the work and keep within the project schedule. The consultant will be tasked with field inspection and evaluation of the pedestrian ramps, as well as design and plans production for non-compliant ramps. The plans developed by the consultant will be included with the rest of the plans of the preservation package (developed by County staff).

Dakota County issued a Request for Proposal for the Design Services of ADA-Compliant Pedestrian Ramps on July 21, 2025, to four consultants. Two proposals were received on or before August 1, 2025, and were evaluated by County staff representing a range of engineering design and project

management experience. The Stonebrooke team was selected as the preferred professional engineering consultant based on the following criteria: project understanding, project approach, team expertise, quality control, performance on similar projects, and best-value cost. The consultants submitted cost proposals as follows:

Consultant	Engineering Cost	Cost/Hour
Stonebrooke Engineering, Inc.	\$157,091	\$122.30
WSB Consultants	\$364,425	\$148.44

The proposals were evaluated to determine whether the work plan, hours, and rate structure were sufficient and reasonable to successfully complete the final design and related work. The proposal from Stonebrooke Engineering, Inc. provided the most responsive and complete work plan, including the hours needed to successfully complete work. More documentation of the proposal process, review team, evaluation criteria, and results, and cost evaluation is included (Attachment: Consultant Evaluation Summary).

### RECOMMENDATION

County staff recommends execution of a contract with Stonebrooke Engineering, Inc. for professional design services for 2026 Preservation of Paved Highway Surfaces Projects for actual costs not to exceed \$157,091.

### EXPLANATION OF FISCAL/FTE IMPACTS

The adopted 2025 Transportation Capital Improvement Program Budget includes \$4,500,000 for Preservation of Paved Highway Surface Projects from the Transportation Advancement Account. There is currently \$1,883,995 remaining in the budget after other approved project expenditures. Sufficient funds are available for this contract. The cost share for the project is 100 percent County.

- ☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

### RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the 2025 Preservation of Paved Highway Surfaces; and

WHEREAS, due to staff capacity, a consultant is needed to complete the Americans with Disabilities Act-compliant pedestrian ramp design tasks within the project schedule; and

WHEREAS, County staff sent a Request for Proposal to four qualified professional consultants for the necessary pedestrian ramp design scope; and

WHEREAS, two proposals were received and evaluated by County staff; and

WHEREAS, the proposal from Stonebrooke Engineering, Inc. was determined to best meet the proposal scoring criteria as shown in the Request for Proposals; and

WHEREAS, the adopted 2025 Transportation Capital Improvement Program Budget includes \$1,883,995 remaining for Preservation of Paved Highway Surface Projects; and

WHEREAS, staff recommends entering into a consultant contract with Stonebrooke Engineering, Inc. for a total contract amount of \$157,091.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Stonebrooke Engineering, Inc. to perform Americans with Disabilities Act-compliant pedestrian ramp design services for 2026 Preservation of Paved Highway Surfaces in an amount not to exceed \$157,091 subject to approval by the County Attorney's Office as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Project Location Map

Attachment: Consultant Evaluation Summary

**BOARD GOALS**

- |                                                                              |                                                                               |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <input type="checkbox"/> Thriving People                                     | <input type="checkbox"/> A Healthy Environment with Quality Natural Resources |
| <input checked="" type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service                         |

**CONTACT**

Department Head: Erin Laberee

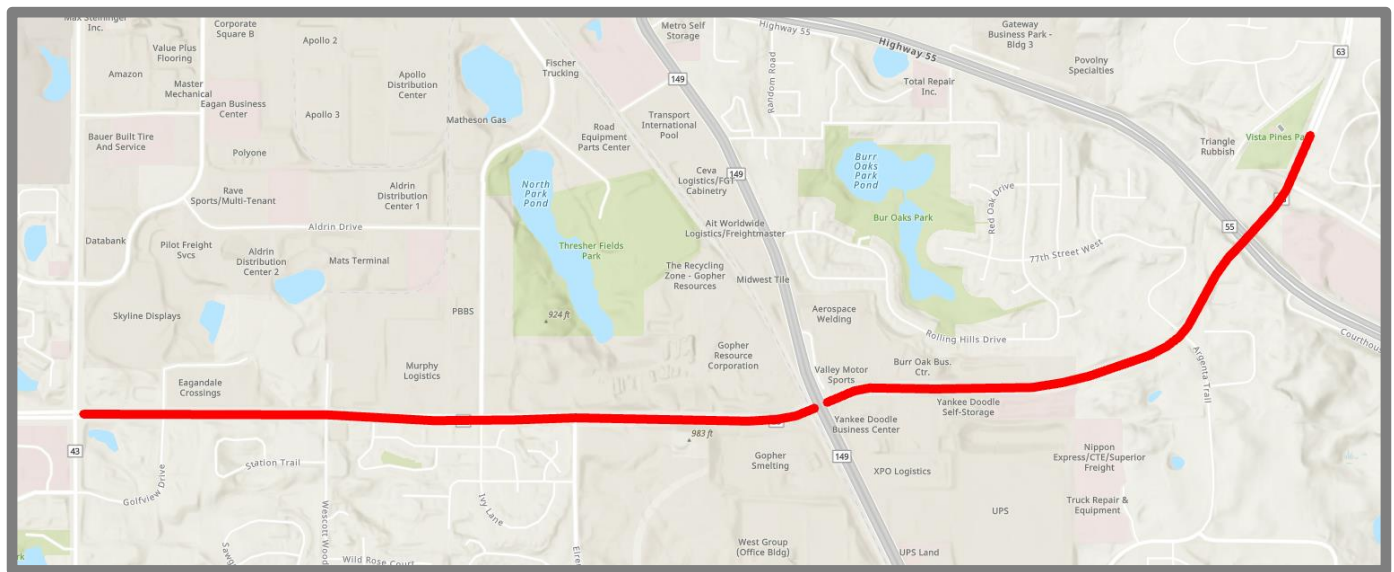
Author: Kevin Krech

# ATTACHMENT: PROJECT LOCATION MAP

The pavement preservation projects listed below have pedestrian facilities that require review for ADA compliance.

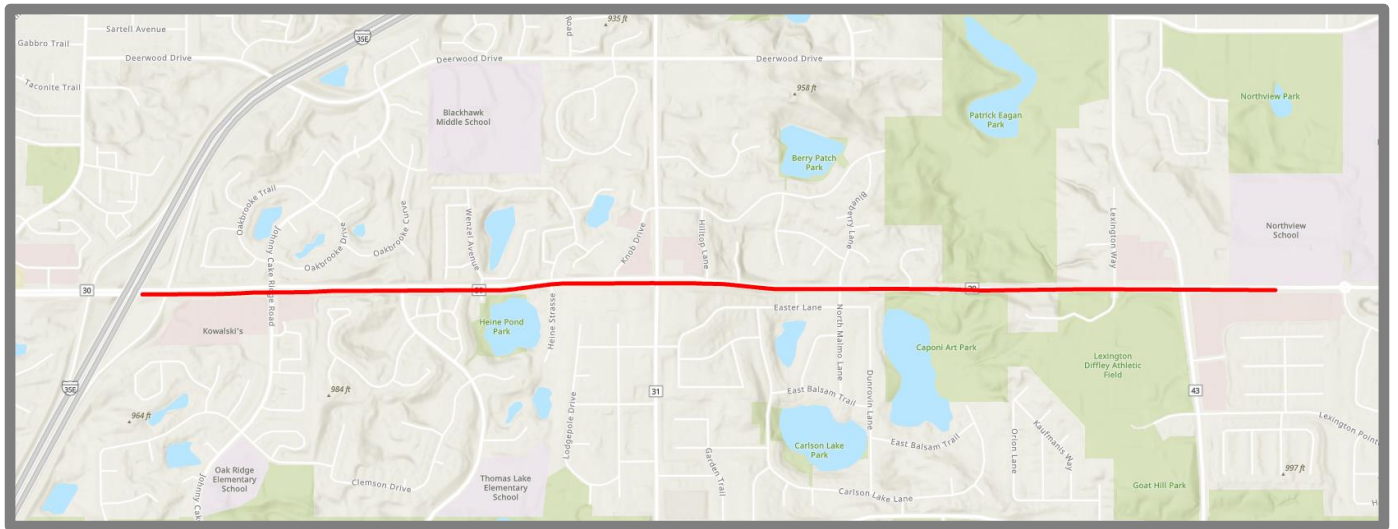
Project No.*	County Road	Limits	Cities	Preservation
CP 28-000	CSAH 28	CSAH 43 (Lexington Avenue) to TH 149 to 525' North of Amana Trail	Eagan, Inver Grove Heights	Mill & Overlay
CP 30-000	CSAH 30	I-35E to 1000' east of CSAH 43.	Eagan	Mill & Overlay
CP 32-000	CSAH 32	Railroad Tracks to TH 13	Burnsville	Microsurfacing
CP 42-178	CSAH 42	CSAH 11 to Redwood Dr	Burnsville, Apple Valley	Mill & Overlay
CP 46-000	CSAH 46	CSAH 5 to I35 Bridge	Lakeville	Mill & Overlay
CP 47-000	CSAH 47	TH 50 to 300' NE of NE Ramps to TH 52	Hampton	Mill & Overlay
CP 50-000	CSAH 50	CSAH 9 (Dodd Ave.) to Holyoke Ave.	Lakeville	Mill & Overlay
CP 64-000	CSAH 64	CSAH 31 to TH 3	Farmington	Mill & Overlay
CP 73-000	CSAH 73	CSAH 4 (Butler Ave) to Annapolis Street	West St. Paul	Mill & Overlay
CP 73-000	CSAH 73	CSAH 14 (Mendota Road) to CSAH 8 (Wentworth Ave)	West St. Paul	Mill & Overlay

\*Official project numbers have not yet been assigned.

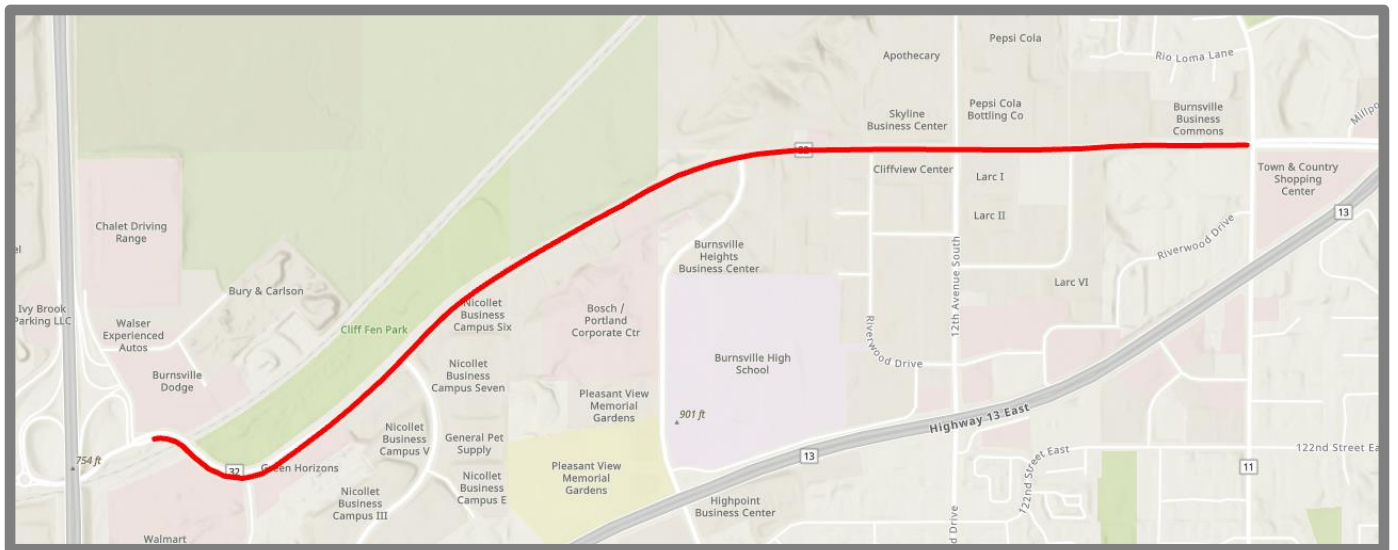


**CP 28-000**

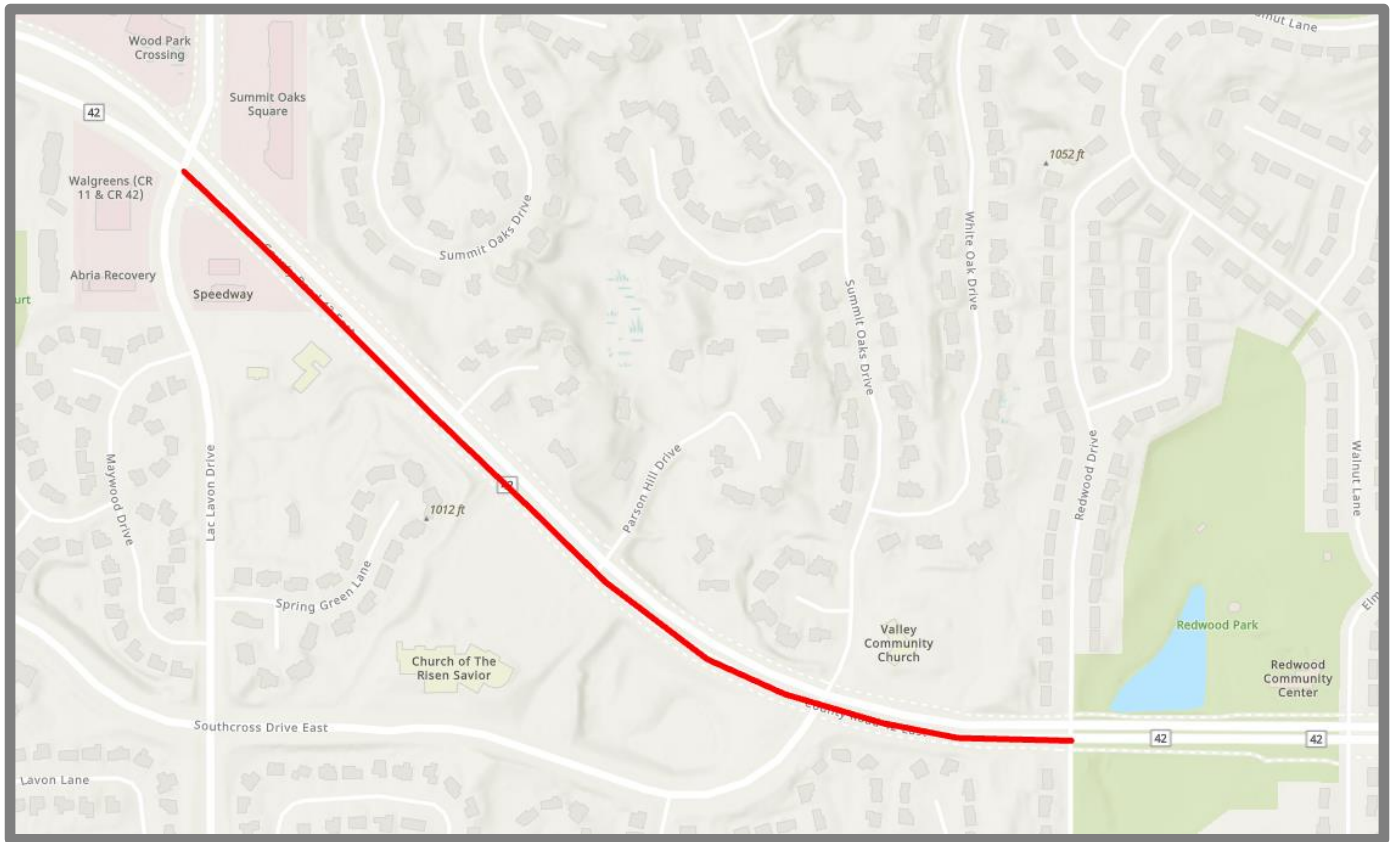




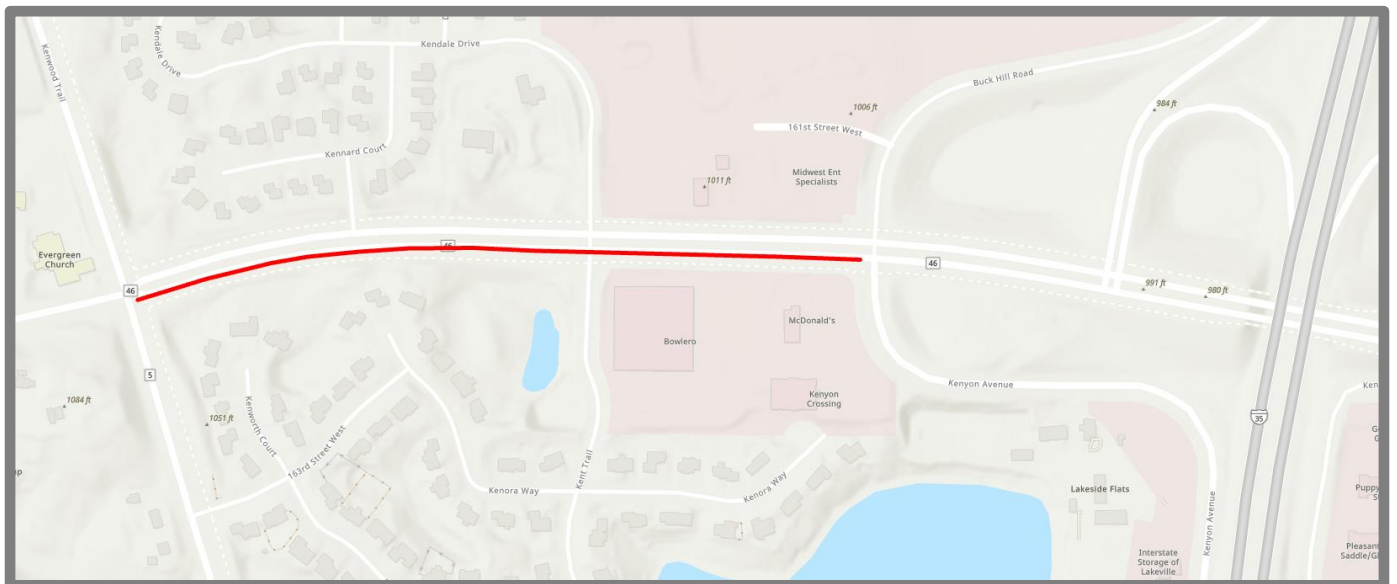
**CP 30-000**



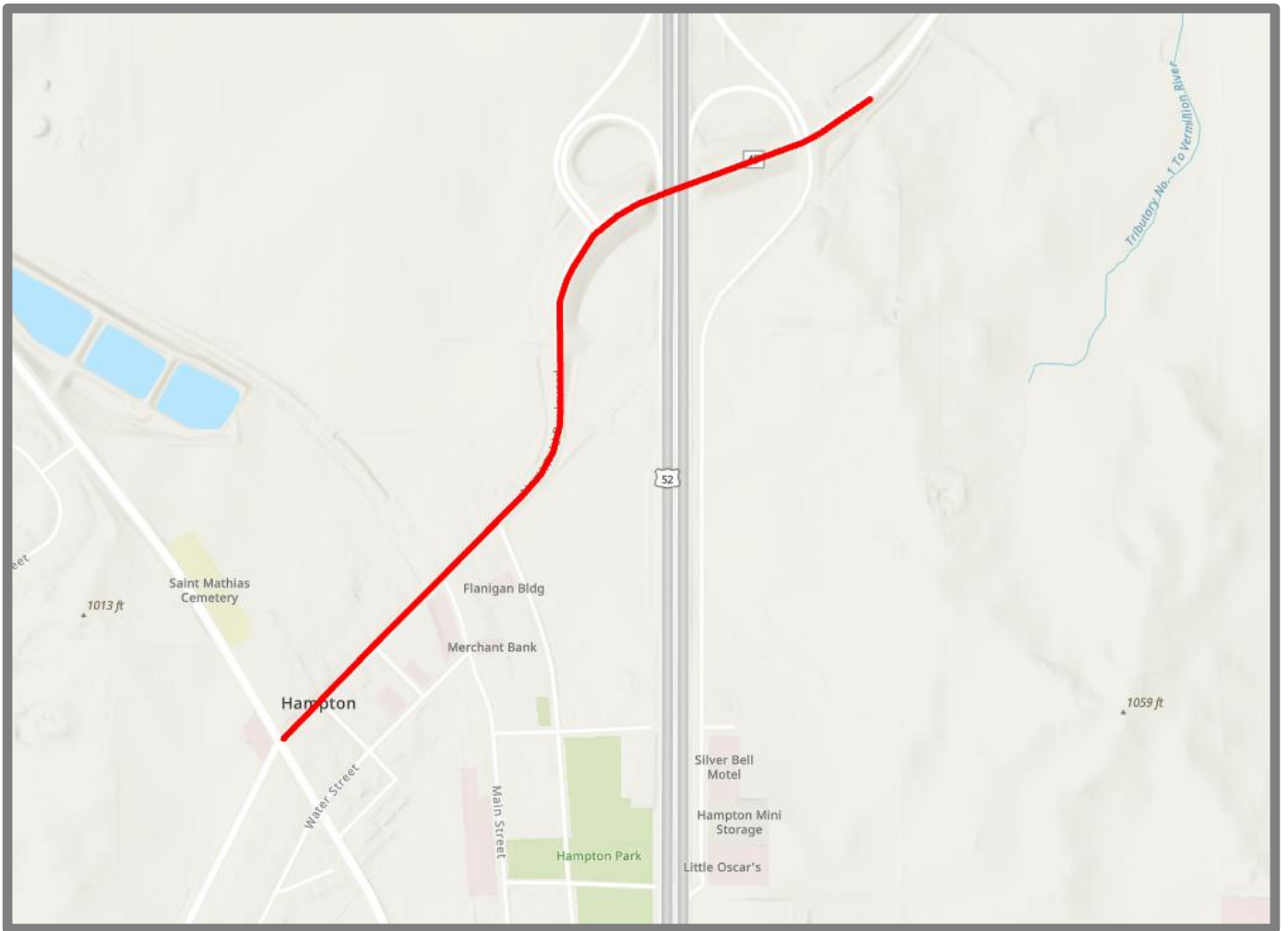
**CP 32-000**



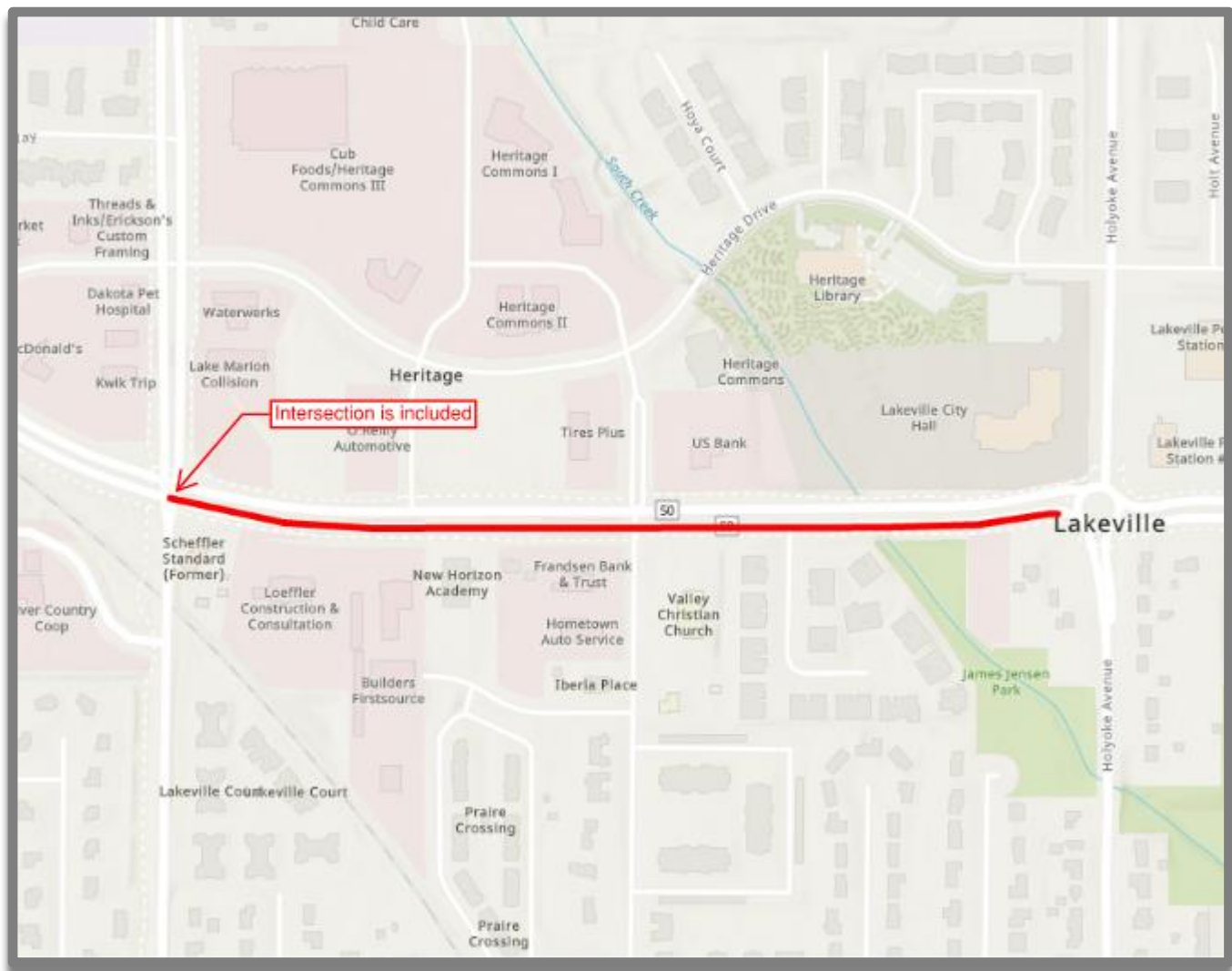
CP 42-000



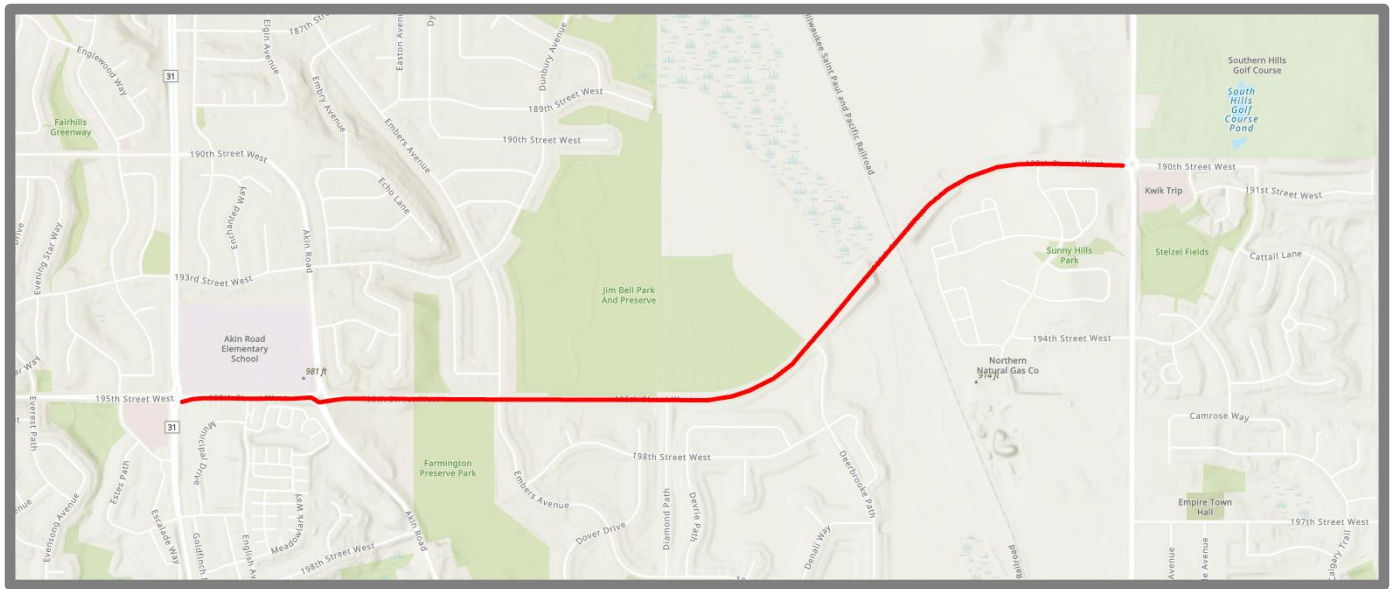
CP 46-000



CP 47-000

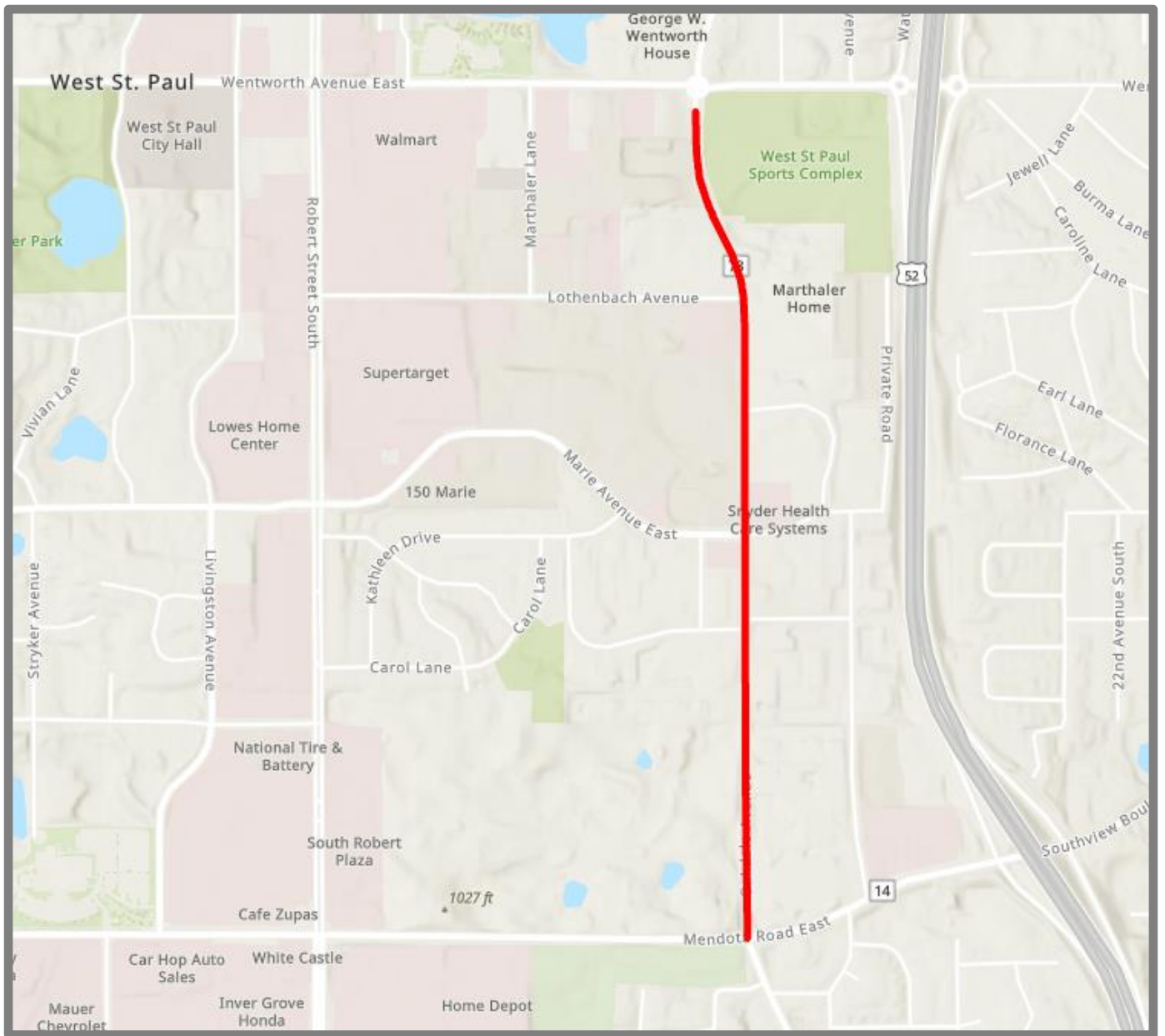


CP 50-000

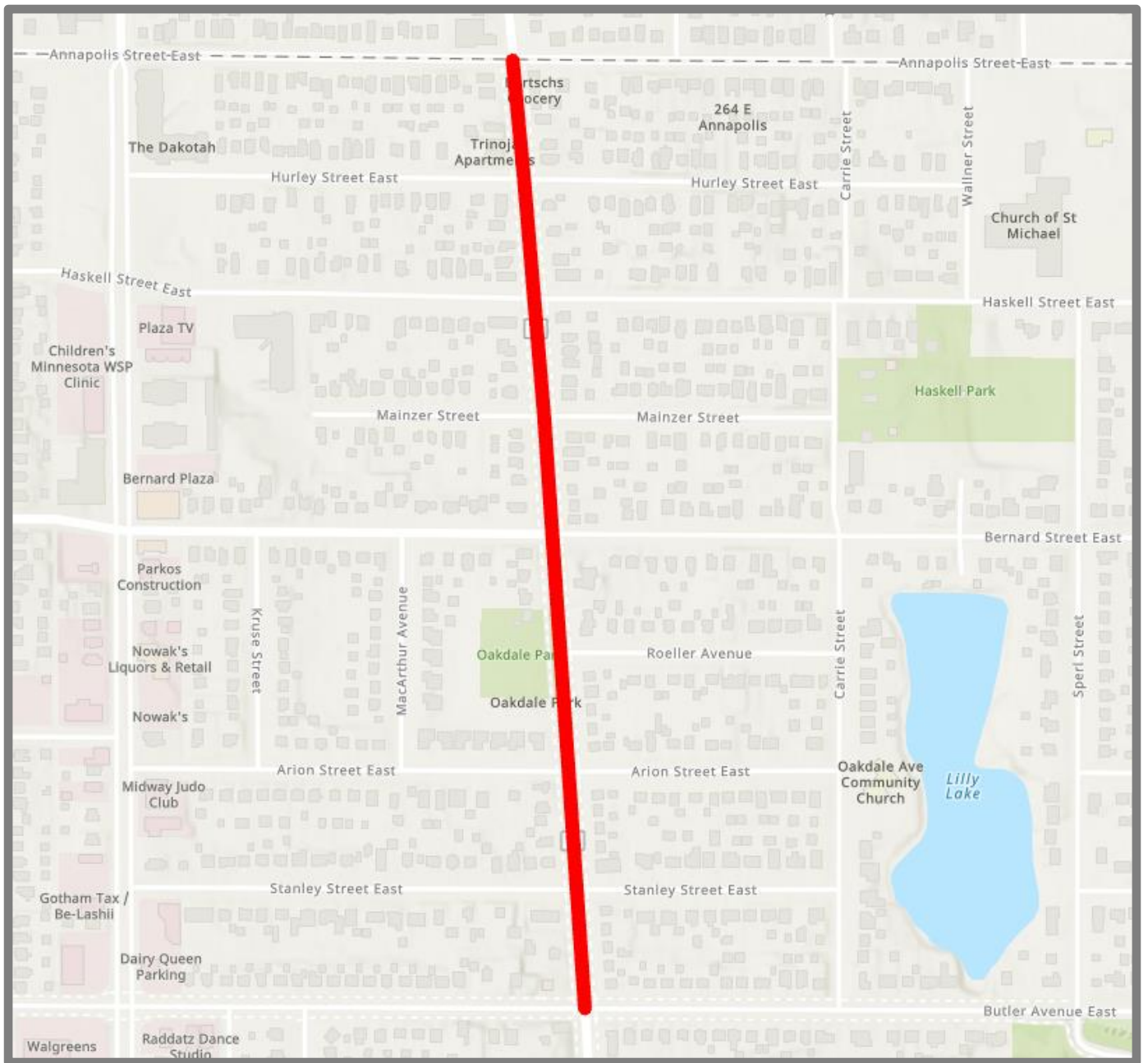


CP 64-000





CP 73-000



CP 73-000



## **Consultant Evaluation Summary For Design of ADA Compliant Pedestrian Facilities for 2026 Preservation of Paved Highway Surface Project**

### **Consultant Services Description:**

The 2026 Preservation of Paved Highway Surface Project is the annual package of individual projects that address the maintenance and resurfacing of Dakota County Roadways. In compliance with the Americans with Disabilities Act (ADA), the Dakota County 2040 Transportation Plan (adopted July, 2021), and the Dakota County ADA Transition Plan (adopted December, 2024), pedestrian facilities adjacent to any improvement projects in the public right-of-way.

There are currently ten (10) individual projects in the overall package. Each project contains pedestrian ramps with an overall total of approximately 275 pedestrian ramps. The County Transportation Design group has been including more design details in the construction plans for ADA compliant ramps to help eliminate issues in the field during construction. The increased level of detail causes a significant increase in the time needed to produce the plans. It is intended the plans for construction will be advertised for bid on February 17, 2026.

Due to the high number of pedestrian ramps that need evaluation and design in 2026, it was decided to hire a consultant to add capacity to the design team to aid in the preparation of construction plans before the advertising date.

### **Scope of Consultant Services:**

The scope of work for 2026 Preservation of Paved Highway Surface Project (hereafter referred to as “the project”) includes field analysis of existing pedestrian ramps, and design of ADA compliant pedestrian ramps and facilities.

### **Deliverables:**

The contract’s technical deliverables include:

- Summary of existing pedestrian ramp evaluations and recommended proposed design.
- Recommendations of storm sewer modifications in the vicinity of pedestrian facilities.
- Final Construction Plans of the proposed ADA compliant pedestrian facilities.

### **Schedule:**

The contract schedule is planned from September 2025 through at least February of 2026. Construction of the project is scheduled for Summer and Fall of 2026.

### **Consultant Selection Summary:**

The Request for Proposals (RFP) for the required consultant services was released on July 21, 2025 and was sent to the following four (4) consultant firms: Stonebrooke Engineering, Inc., Isthmus Engineering, Inc., Kimley-Horn and Associates, and WSB. These four firms were invited to submit proposals because of proven expertise and ability to complete all project deliverables with the required quality level. Proposals from Stonebrooke and WSB were submitted to the County by the due date of August 1, 2025.

### **Review Team and Process:**

The two (2) proposals were reviewed by staff from Dakota County, including staff representing experience and expertise in project management, and engineering design of ADA compliant pedestrian facilities. Proposals were reviewed and ranked independently by review team members. The review

team members compared their rankings on August 4, 2025, to discuss the proposals, share information regarding individual member evaluations and reach consensus on a recommended consultant. The consensus reached by the proposal review team supported negotiating a contract with Stonebrooke Engineering, Inc.

#### **Evaluation Criteria:**

The proposals were evaluated and ranked based on the following criteria:

1. Understanding of the Scope of Work (20%)
  - a. Completeness of proposal; demonstrated grasp of work to be completed under this contract; expressed understanding of the project scope, deliverables due dates, objectives, and complexity to complete the project.
2. Proposed project approach (30%).
  - a. Assurance of the consultant's ability to provide deliverables in a timely fashion and with high quality.
3. Project Team and Expertise of Key Personnel (35%)
  - a. Sufficient experience and past work performance of professional team members assigned to the project.
4. Quality Control (15%)
  - a. The consultant team's approach to ensuring the quality, completeness, and accuracy of their deliverables.
5. Cost Proposal Best Value
  - a. A subjective analysis of the overall value versus cost and the presentation of the fee estimate breakdown.

#### **Evaluation Results:**

Dakota County staff scored the Stonebrooke Engineering, Inc. proposal highest on average based on the evaluation criteria listed above. All proposals were evaluated based on this objective, to determine whether the work plan, hours, and rate structure were sufficient and reasonable to successfully complete the required work. Reviewers appreciated the detailed work plan provided in the firm's proposal, which presented a strong understanding of the key issues of the project and provided a good approach to delivering all tasks by a qualified team with recent relevant experience on similar projects. The selection team highly valued Stonebrooke's extensive list of previously completed projects with similar scope to this and included the number of pedestrian ramps that were evaluated with each project.

Stonebrooke also provided the lowest cost to complete the project tasks. A shared concern among the reviewers was the significantly higher cost of the WSB proposed services to complete the project. It brings into question the value added of avoiding field issues and redesign during construction versus the high cost to do so.

#### **Summary of Proposed costs:**

<b>Consultant</b>	<b>Total Cost</b>	<b>Consultant Hours</b>	<b>Cost Per Hour</b>
Stonebrooke	\$156,671	1281	\$122.30
WSB	\$364,425	2455	\$148.44

**Recommendation:**

Staff recommends the consulting engineering firm Stonebrooke Engineering, Inc. be awarded a contract for 2026 Preservation of Paved Highway Surface, design of ADA compliant pedestrian facilities. Given the scope of the needed work and issues to be addressed, the Stonebrooke project team offered the best approach, detailed work plan, previous project experience, and balanced cost-to-value from among the two (2) received proposals.



# Board of Commissioners

## Request for Board Action

Item Number: DC-4759

Agenda #: 9.11

Meeting Date: 8/26/2025

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Submit An Application For Grant Funds For 2025 Transportation Economic Development Opportunity For The County State Aid Highway 46 Improvement Project, County Project 99-013**

### PURPOSE/ACTION REQUESTED

Authorize staff to submit a project to the Minnesota Department of Transportation 2025 Transportation Economic Development (TED) Program.

### SUMMARY

The Minnesota State Legislature established within Minn, Stat, §174.12, subd. 1 the TED Program, a competitive grant program that provides funds to construct projects on state highways that provide measurable economic benefits. The economic benefits may be local, regional, or statewide in geographic scale. For this application cycle, the TED grant has \$20 million available for funding across the state and can be used to fund up to 70 percent of total transportation project infrastructure costs. Staff is proposing to submit a project to the TED grant that will modify the ramp intersections of the US Highway 52 and County State Aid Highway (CSAH) 46 to accommodate expanding commercial development in the surrounding area.

County State Aid Highway 46 improvement project limits are from Trunk Highway 3 to east of Trunk Highway 52 in Rosemount, Empire and Coates, County Project (CP) 99-013. The project includes the addition of two roundabouts at the Highway 52 ramp intersections and enhancements along the CSAH 46 approach roadway, estimated to be \$5.5 million (Attachment: Project Location Map). The TED funding grant request would be for \$3.85 million. Applications are due September 29, 2025. CP 99-013 is currently in the Transportation's 2025-2029 Capital Improvement Program.

### RECOMMENDATION

Staff recommends the submittal of improvements to the intersections of the CSAH 46 improvement project to the Minnesota Department of Transportation for the TED grant program in the amount of \$3.85 million with additional TED grant program assurances provided by resolution as required by MnDOT.

### EXPLANATION OF FISCAL/FTE IMPACTS

Funding, if awarded will be included in a future Transportation Capital Improvement Program budget.

☒ None ☐ Current budget ☐ Other

☐ Amendment Requested☐ New FTE(s) requested**RESOLUTION**

WHEREAS, the Minnesota Department of Transportation is requesting project submittals for the Transportation Economic Development (TED) program; and

WHEREAS, the TED grant program funds up to 70 percent of the total transportation infrastructure costs; and

WHEREAS, the proposed improvements will improve freight turning movements and general mobility, accommodate future growth, and support economic development opportunities; and

WHEREAS, state funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, project submittals are due on September 29, 2025; and

WHEREAS, county project CP 99-013 is included in Transportation's 2025 to 2029 Capital Improvement Program; and

WHEREAS, staff is preparing to submit a funding request for \$3.85 million from the TED grant program, which would be for the County State Aid Highway (CSAH) 46 project and includes improving the intersections of the US Highway 52 ramps and CSAH 46, an estimated \$5.5 million project; and

WHEREAS, subject to the state funding award, the Dakota County Board of Commissioners would be asked to consider authorization to execute a grant agreement and Dakota County matching fund commitments at a future meeting.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Transportation Director to submit an application for the CSAH 46 improvement project, including the intersection of the US Highway 52 (US 52) ramps and County State Aid Highway 46 to the Minnesota Department of Transportation for the Transportation Economic Development grant program; and

BE IT FURTHER RESOLVED, That Dakota County has the legal authority to apply for financial assistance and the institutional, managerial, and financial capability to ensure matching funds and adequate construction of the proposed project; and

BE IT FURTHER RESOLVED, That upon approval of its application by the state, Dakota County may enter into an agreement with the State of Minnesota for the above-referenced project, and that it has and will comply with all applicable Transportation Economic Development Program rules, laws, and regulations in contract agreements; and

BE IT FURTHER RESOLVED, That Dakota County is prepared to commit an estimated \$1.65 million toward the local match requirement, with participation in that estimated amount also anticipated from

the City of Rosemount if the requested Transportation Economic Development grant is awarded; and

BE IT FURTHER RESOLVED, That Dakota County confirms if the County State Aid Highway 46 project cost increases above the amount estimated for the Transportation Economic Development Program Application, Dakota County will provide or secure all additional funds necessary to complete the project; and

BE IT FURTHER RESOLVED, That the sources and uses, private investors, equity, and other financing commitments to be represented in the Transportation Economic Development Program Application will be accurate per data provided to Dakota County staff at the time of submittal.

### **PREVIOUS BOARD ACTION**

None.

### **ATTACHMENTS**

Attachment: Project Location Map

### **BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☒ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

### **CONTACT**

Department Head: Erin Laberee

Author: Barry Becker



## An aerial photograph of a road intersection. A multi-lane road runs vertically, labeled 'CLAYTON AVE' and 'COATES BLVD'. It intersects with a horizontal road labeled 'BRANDEL DR'. Another road, '165TH STE', branches off to the left. Highway shields for 52, 56, and 46 are visible. A thick orange line is drawn across the intersection. In the bottom left corner, there is an inset map showing a network of roads with a red star marking the location of the intersection. The map includes labels for highways 35E, 35W, 35, 77, 3, 52, 55, 61, and 56.

## TED Grant: CSAH 46 and US 52





# Board of Commissioners

## Request for Board Action

Item Number: DC-4760

Agenda #: 9.12

Meeting Date: 8/26/2025

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Initiate Quick-Take Condemnation For County State Aid Highway 31 (Pilot Knob Road) And Upper 147<sup>th</sup> Street In City Of Apple Valley, County Project 31-118**

### PURPOSE/ACTION REQUESTED

Authorize quick-take condemnation of right of way necessary for County State Aid Highway (CSAH) 31 (Pilot Knob Road) and Upper 147th Street in City Of Apple Valley, County Project (CP) 31-118.

### SUMMARY

To provide a safe and efficient transportation system, Dakota County is partnering with the City of Apple Valley on CP 31-118. This project involves the preliminary and final design for converting the intersection of CSAH 31 (Pilot Knob Road) and Upper 147th Street into a restricted three-quarter access intersection in Apple Valley (Attachment: Project Location Map). Previous analyses have shown that this reconstruction will improve safety and traffic operations at this location.

By Resolution No. 25-052 (January 21, 2025), the County Board authorized making first offers based on appraised values and delegated acquisition settlement authority for projects included in the 2025 Transportation Capital Improvement Program. All valuations of the property interests to be acquired are based on independent valuation reports. Delegating the authority to approve appraisal value and make first offers to property owners allowed more time for property owners to review the County's offers and resolve the acquisitions before eminent domain may be necessary.

Dakota County is the lead agency for CP 31-118 design and right of way acquisition. Acquisition of right of way from five private property parcels is needed to move forward with CP 31-118. Valbridge Property Advisers has completed appraisals with a total appraised value of \$106,000. Offers were sent to property owners on July 14, 2025. County staff is currently in ongoing direct negotiations with property owners to reach a settlement.

If timely acquisition by direct negotiation of all required parcels does not appear possible, staff recommends that the County Board authorize the County Attorney's Office to initiate quick-take condemnation of the remaining parcels. Efforts will be made to negotiate agreeable settlements before and after the start of the condemnation process.

### RECOMMENDATION

Staff recommends authorization for potential condemnation for right of way necessary for CP 31-118.

### EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 Transportation CIP has a total budget of \$418,449.14 for CP 31-118. There is currently sufficient budget for the requested right of way acquisitions.

☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

## RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is partnering with the City of Apple Valley on County Project (CP) 31-118, a preliminary and final design project to develop plans and associated services for converting the intersection of County State Aid Highway (CSAH) 31 (Pilot Knob Road) and Upper 147th Street into a restricted three-quarter access intersection in the city of Apple Valley; and

WHEREAS, Dakota County is the lead agency for CP 31-118, with right of way acquisition necessary in 2025 for construction to begin in the spring of 2026; and

WHEREAS, five parcels have been appraised, and first offers were prepared and sent on 7/14/2025 for a total appraised value of \$106,000; and

WHEREAS, in the event that timely acquisition by direct negotiation of all required parcels does not appear possible, it may become necessary for the County Board to authorize the County Attorney's Office to initiate quick-take condemnation of the remaining parcels to allow for a spring 2026 start date; and

WHEREAS, parcels that have settled through negotiation prior to the date required for filing the condemnation petition will not be included; and

WHEREAS, the following acquisitions out of five private property parcels are necessary to proceed with CP 31-118.

### **Parcel 1 - River Valley Church of Apple Valley - PID 01-811001-01-010**

#### Highway easement 584 square feet

A permanent easement for highway purposes over, under, and across the most easterly 2.00 feet of Lot 1, Block 1, Valley Business Park 2nd Addition, according to the recorded plat thereof, Dakota County, Minnesota.

#### Temporary easement 2,920 square feet

A temporary easement for highway purposes over, under, and across the westerly 10.00 feet of the most easterly 12.00 feet of Lot 1, Block 1, Valley Business Park 2nd Addition, according to the recorded plat thereof, Dakota County, Minnesota.

### **Parcel 2 - Dakota Upreit Limited Partnership - PID 01-81102-01-020**

#### Highway easement 330 square feet

A permanent easement for highway purposes over, under, and across that part of Lot 2, Block 1,

Valley Business Park 3rd Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying northeasterly of the following described line:

Beginning at a point on the east line of said Lot 2 distant 22.00 feet southerly of the northeast corner of said Lot 2; thence northwesterly to a point on the north line of said Lot 2 distant 30.00 feet westerly of said northeast corner.

Temporary easement 3,956 square feet

A temporary easement for highway purposes over, under, and across that part of Lot 2, Block 1, Valley Business Park 3rd Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying easterly of the following described line:

Commencing at the northeast corner of said Lot 2; thence North 89 degrees 51 minutes 35 seconds West, assumed bearing along the north line of said Lot 2, a distance of 38.46 feet to the point of beginning of the line to be described; thence South 53 degrees 36 minutes 53 seconds West a distance of 32.82 feet; thence South 00 degrees 06 minutes 55 seconds West a distance of 187.92 feet; thence southerly a distance of 128.90 feet along a tangential curve concave to the west having a radius of 2778.04 feet and a central angle of 2 degrees 39 minutes 31 seconds to a southerly line of said Lot 2 and said line there terminating. Excepting therefrom that part of said Lot 2 lying northeasterly of the following described line:

Beginning at a point on the east line of said Lot 2 distant 22.00 feet southerly of the northeast corner of said Lot 2; thence northwesterly to a point on the north line of said Lot 2 distant 30.00 feet westerly of said northeast corner.

**Parcel 3 - Mistwood Courthomes Association, Inc. - CIC #124**

Highway easement 2,220 square feet

A permanent easement for highway purposes over, under, and across that part of the designated common element of CIC Number 124, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

Beginning at the southeast corner of said common element; thence North 89 degrees 51 minutes 34 seconds West, assumed bearing along the south line of said common element, distance of 65.00 feet; thence North 00 degrees 06 minutes 55 seconds East a distance of 3.00 feet; thence South 89 degrees 51 minutes 34 seconds East a distance of 40.00 feet; thence North 42 degrees 24 minutes 01 second East a distance of 29.73 feet; thence North 00 degrees 06 minutes 55 seconds East a distance of 339.00 feet; thence South 89 degrees 53 minutes 05 seconds East a distance of 5.00 feet to the east line of said common element; thence South 00 degrees 06 minutes 55 seconds West along said east line a distance of 364.00 feet to said southeast corner and the point of beginning.

Temporary easement 3,589 square feet

A temporary easement for highway purposes over, under, and across that part of the designated common element of CIC Number 124, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

Commencing at the southeast corner of said common element; thence North 89 degrees 51 minutes

34 seconds West, assumed bearing along the south line of said common element, distance of 65.00 feet; thence North 00 degrees 06 minutes 55 seconds East a distance of 3.00 feet to the point of beginning; thence continuing North 00 degrees 06 minutes 55 seconds East a distance of 6.00 feet; thence South 89 degrees 51 minutes 34 seconds East a distance of 37.35 feet; thence North 42 degrees 24 minutes 01 second East a distance of 24.75 feet; thence North 00 degrees 06 minutes 55 seconds East a distance of 442.68 feet; thence South 89 degrees 53 minutes 05 seconds East a distance of 11.00 feet to the east line of said common element; thence South 00 degrees 06 minutes 55 seconds West along said east line a distance of 106.00 feet; thence North 89 degrees 53 minutes 05 seconds West a distance of 5.00 feet; thence South 00 degrees 06 minutes 55 seconds West a distance of 339.00 feet; thence South 42 degrees 24 minutes 01 second West a distance of 29.73 feet; thence North 89 degrees 51 minutes 34 seconds West a distance of 40.00 feet to the point of beginning.

**Parcel 4 - Diamond Path Place Association, Inc. - CIC #603**

Highway easement 465 square feet

A permanent easement for highway purposes over, under, and across the West 93.00 feet of the South 5.00 feet of the designated common element of CIC Number 603, known as Lot 1, Block 1, Diamond Path Fifth Addition, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary easement 578 square feet

A temporary easement for highway purposes over, under, and across that part of the designated common element of CIC Number 603, known as Lot 1, Block 1, Diamond Path Fifth Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying southerly and westerly of the following described line:

Commencing at the southwest corner of said Lot 1; thence North 00 degrees 06 minutes 55 seconds East, assumed bearing along the west line of said Lot 1, a distance of 25.00 feet to the point of beginning of the line to be described; thence South 44 degrees 53 minutes 07 seconds East a distance of 21.21 feet; thence South 89 degrees 53 minutes 07 seconds East a distance of 78.00 feet; thence South 00 degrees 06 minutes 53 seconds West a distance of 10.00 feet to the south line of said Lot 1 and said line there terminating. Excepting therefrom the West 93.00 feet of the South 5.00 of said Lot 1.

**Parcel 5 - Condominium No. 78 VALLEY WAY Village Homeowners Association, Inc. - CIC #78**

Temporary easement 1,508 square feet

A temporary easement for highway purposes over, under, and across that part of the designated common element of CIC Number 78, known as Lot 45, Valley Way Village Seventh Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying northerly and westerly of the following described line:

Commencing at the northwest corner of said Lot 45; thence South 89 degrees 53 minutes 02 seconds East, assumed bearing along the north line of said Lot 45, a distance of 93.00 feet to the point of beginning of the line to be described; thence South 00 degrees 06 minutes 52 seconds West a distance of 15.00 feet; thence North 89 degrees 53 minutes 02 seconds West a distance of 78.00

feet; thence South 45 degrees 06 minutes 55 seconds West a distance of 21.21 feet to the west line of said Lot 45 and said line there terminating.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation of the remaining parcels for County Project 31-118 to allow a spring 2026 start date in the event that timely acquisitions by direct negotiations of all parcels do not appear possible.

### **PREVIOUS BOARD ACTION**

25-052; 01/21/25

### **ATTACHMENTS**

Attachment: Location Map

### **BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

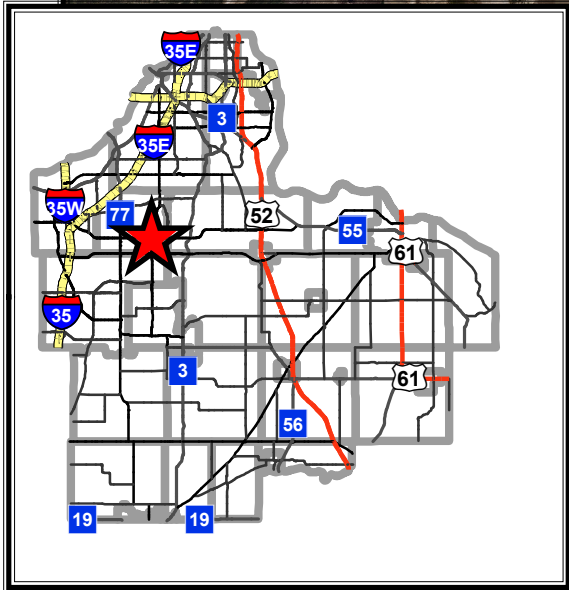
### **CONTACT**

Department Head: Erin Laberee

Author: Saeed Kanwar



Prepared by Dakota County Physical Development Division



# County Project 31-118 Intersection Reconstruction





# Board of Commissioners

## Request for Board Action

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Item Number: DC-4762

Agenda #: 9.13

Meeting Date: 8/26/2025

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**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Initiate Quick-Take Condemnation For County State Aid Highway 42 (150th Street W) Signal Replacements At Garrett Avenue And Pilot Knob Road, And Garrett Avenue Roadway Improvements In City Of Apple Valley, County Project 42-177**

### PURPOSE/ACTION REQUESTED

Authorize quick-take condemnation of right of way necessary for County State Aid Highway (CSAH) 42 (150<sup>th</sup> Street W) signal replacements at Garrett Avenue and Pilot Knob Road, and the Garrett Ave roadway improvements in the City of Apple Valley, County Project (CP) 42-177.

### SUMMARY

To provide a safe and efficient transportation system, the County is proceeding with CP 42-177 in partnership with the City of Apple Valley. By Resolution No. 24-550 (November 12, 2024), the Dakota County Board of Commissioners authorized the creation of a budget for the new project CP 42-177 and execute a joint powers agreement (JPA) with the City of Apple Valley. CP 42-177 consists of signal replacements on CSAH 42 (150<sup>th</sup> Street W) at Garrett Avenue, a City Street, and at CSAH 31 (Pilot Knob Road), and Garrett Avenue roadway improvements for construction beginning in Spring 2026.

By Resolution No. 25-052 (January 21, 2025), the Dakota County Board of Commissioners authorized the right of way acquisition for projects included in the 2025 Transportation Capital Improvement Program. This board action included authorization to make first offers based on appraised values and delegated settlement authority to the County Manager.

Dakota County is the lead agency for CP 42-177 design and right of way acquisition. Acquisition of right of way from four private property parcels is needed to move forward with CP 42-177. Valbridge Property Advisers has completed appraisals with a total appraised value of \$292,700. County staff will engage in direct negotiations with property owners to reach a settlement starting on August 15, 2025.

If timely acquisition by direct negotiation of all required parcels does not appear possible, staff recommends that the County Board authorize the County Attorney's Office to initiate quick-take condemnation of the remaining parcels. Efforts will be made to negotiate agreeable settlements before and after the start of the condemnation process.

### RECOMMENDATION



Staff recommends authorization for potential condemnation for right of way necessary for CP 42-177.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The 2025 Adopted Transportation Capital Improvement Program budget includes \$3,752,682 for the project. Sufficient funding is available for the necessary right of way acquisitions.

☐ None      ☒ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, to provide a safe and efficient transportation system, Dakota County is partnering with the City of Apple Valley on CP 42-177, is a preliminary and final design project to develop plans and associated services for signal replacements on County State Aid Highway (CSAH) 42 (150<sup>th</sup> Street W) at Garrett Avenue, a City Street, and at CSAH 31 (Pilot Knob Road), and Garrett Avenue roadway improvements for construction beginning in Spring 2026; and

WHEREAS, Dakota County is the lead agency for CP 42-177, with right of way acquisition necessary in 2025 for construction to begin in the spring of 2026; and

WHEREAS, four private property parcels have been appraised, and first offers are prepared and scheduled to be sent to property owners on 8/15/2025 for a total appraised value of \$292,700; and

WHEREAS, in the event that timely acquisition by direct negotiation of all required parcels does not appear possible, it is necessary for the County Board to authorize the County Attorney's Office to initiate quick-take condemnation of the remaining parcels to allow for a spring 2026 start date for CP 42-177; and

WHEREAS, parcels that have been settled through negotiation prior to the date required for filing the condemnation petition will not be included; and

WHEREAS, the following acquisitions are necessary to proceed with CP 42-177:

**Parcel 4 - Realty Income Properties 3, LLC 01-65800-01-010**Highway easement 4,590 square feet

A permanent easement for highway purposes over the west 13.00 feet of Lot 1, Block 1, SA Addition, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary easement 4,943 square feet

A temporary easement for highway purposes over the east 14.00 feet of the west 27.00 feet of Lot 1, Block 1, SA Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 5 - SB3, LLC 01-11730-01-026**Highway easement 1,055 square feet

A permanent easement for highway purposes over the east 5.00 feet of Lot 2, Block 1, Apple Valley

Commercial Addition, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary easement 2,110 square feet

A temporary easement for highway purposes over the west 10.00 feet of the east 15.00 feet of Lot 2, Block 1, Apple Valley Commercial Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 6 - MMPF III Woodbury, MN, LLC 01-11731-01-010**

Highway easement 1,894 square feet

A permanent easement for highway purposes over the west 9.00 feet of Lot 1, Block 1, Apple Valley Commercial Second Addition, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary easement 1,684 square feet

A temporary easement for highway purposes over the east 8.00 feet of the west 17.00 feet of Lot 1, Block 1, Apple Valley Commercial Second Addition, according to the recorded plat thereof, Dakota County, Minnesota.

**Parcel 20 - First Bank National Association 01-71001-01-010**

Highway easement 1,163 square feet

A permanent easement for highway purposes over that part of Lot 1, Block 1, Southport Second Addition, according to the recorded plat thereof, Dakota County, Minnesota described as follows: Beginning at the northeast corner of said Lot 1; thence south along the east line of said Lot 1 a distance of 25.00 feet; thence northwesterly to a point on the north line of said Lot 1 said point being 25.00 feet west of said northeast corner; thence east along said north line of Lot 1 a distance of 25.00 feet to the point of beginning together with the north 10.00 feet of the east 105.00 feet of said Lot 1.

Temporary easement 558 square feet

A temporary easement for highway purposes over that part of Lot 1, Block 1, Southport Second Addition, according to the recorded plat thereof, Dakota County, Minnesota described as follows: Beginning at the northeast corner of said Lot 1; thence south along the east line of said Lot 1 a distance of 32.00 feet; thence northwesterly to a point on the north line of said Lot 1 said point being 32.00 feet west of said northeast corner; thence east along said north line a distance of 32.00 feet to the point of beginning together with the north 15.00 feet of the east 105.00 feet of Lot 1 EXCEPTING from said temporary easement any part of said Lot 1 taken for permanent highway easement as part of this same project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation of the remaining parcels for CP 42-177 to allow a spring 2026 construction start date in the event that timely acquisitions by direct negotiations of all parcels do not appear possible.

**PREVIOUS BOARD ACTION**

25-052; 01/21/25

24-550; 11/12/24

## **ATTACHMENTS**

Attachment: Location Map

## **BOARD GOALS**

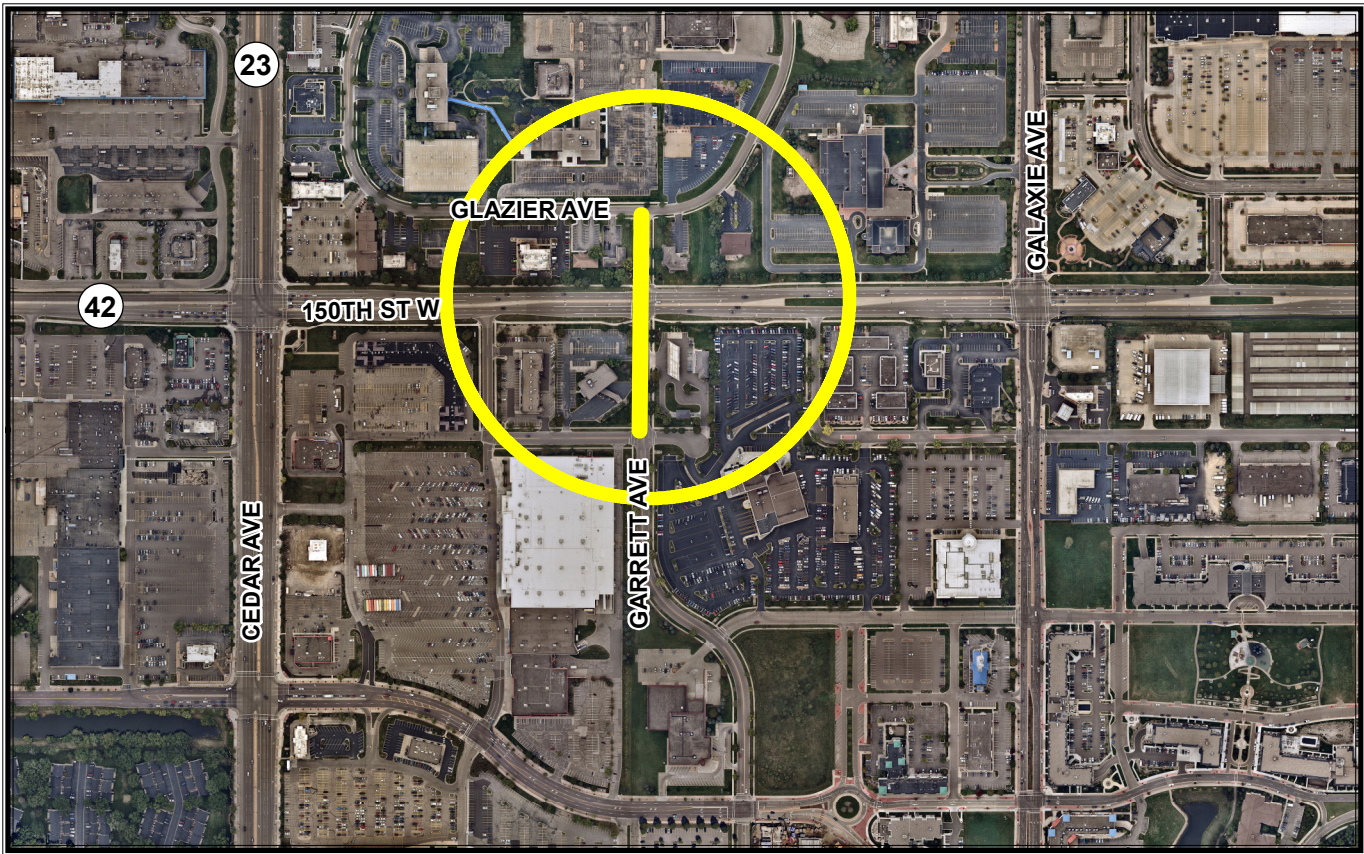
- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources
- ☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

## **CONTACT**

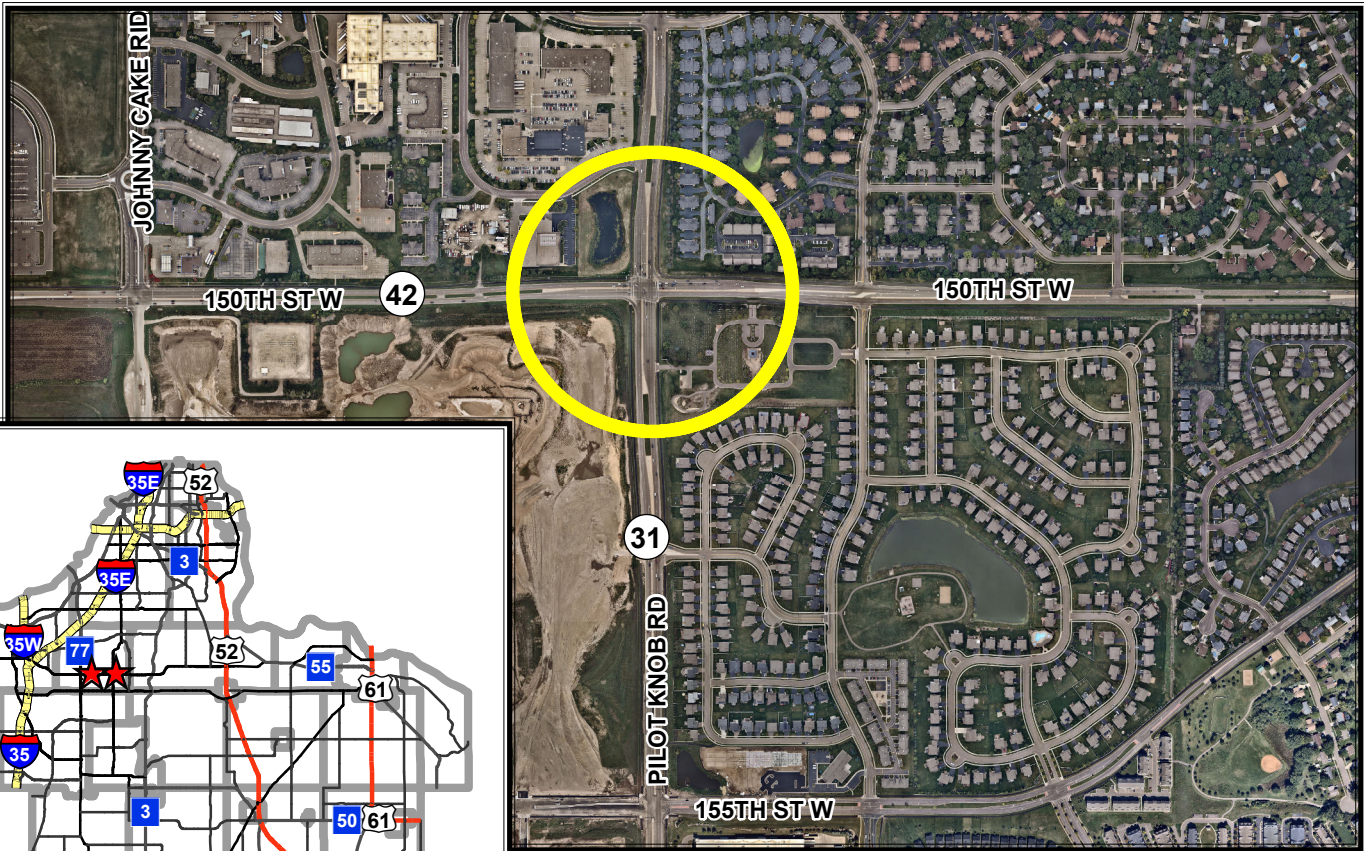
Department Head: Erin Laberee

Author: Saeed Kanwar





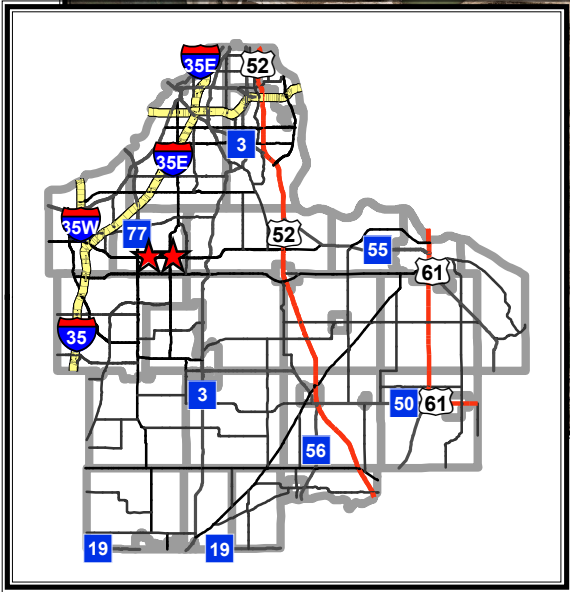
Garret Avenue/County Road 42 Intersection Improvements



Pilot Knob Road/County Road 42  
Intersection Improvements

County Project 42-177

Prepared by Dakota County Physical Development Division







# Board of Commissioners

## Request for Board Action

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Item Number: DC-4773

Agenda #: 9.14

Meeting Date: 8/26/2025

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**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Submit Applications For 2025 Minnesota Highway Freight Program For County State Aid Highway 46 From Trunk Highway 3 To US 52, County Project 99-13, And For County State Aid Highway 50/County State Aid Highway 5 and Interstate 35 Interchange, County Project 50-33**

### PURPOSE/ACTION REQUESTED

Authorize staff to submit two projects to the Minnesota Department of Transportation's 2025 Minnesota Highway Freight Program (MHFP)

### SUMMARY

The Federal Infrastructure Investment and Jobs Act (IIJA) continues to invest in the National Highway Freight Program, which funds the MHFP. The MHFP is a competitive grant program that provides funds for construction projects that provide measurable freight transportation benefits across modes, including projects that connect highways, railroads, ports, waterways, and airports. All Freight Safety and Freight Mobility projects that fall in the Metropolitan Council planning boundary must be a Tier 1, Tier 2, or Tier 3 corridor on the Metropolitan Council's Truck Highway Corridor Study, or the project itself must provide a direct and immediate physical connection to one of these three tiers. For this application cycle, there is a total of \$51 million available, with \$25.5 million available in 2029 and \$25.5 million available in 2030. Applications are due September 3, 2025. Staff is proposing to submit projects in two different categories. The County State Aid Highway (CSAH) 46 expansion project would be submitted in the First and Last Mile category, and CSAH 50/5 and Interstate 35 Interchange would be submitted in the Freight Mobility category.

CSAH 46 is a tier 2 freight corridor. The project will expand CSAH 46 from two lanes to a four-lane divided section between TH 3 to US 52. This will address safety and mobility needs due to increasing traffic volumes and the disproportionately high amount of heavy commercial vehicle traffic. In addition, the project will consider modifications to the interchange ramp access at US 52. Staff is requesting to submit a funding application requesting \$10,000,000 to the MHFP grant program. Letters of support will be sought from City of Rosemount, City of Coates, City of Empire, Metropolitan Council, and Minnesota Department of Transportation. This project is included in the adopted 2025-2029 Capital Improvement Program (CIP).

County Project 50-033 includes the reconstruction of the bridges and the interchange at Interstate 35 and CSAH 50/CSAH 5 to replace the existing deficient interchange and coordinate with strategic capacity needs on I-35. Staff is requesting to submit a funding application requesting \$10,000,000 to

the MHFP grant program. Letters of support will be sought from the City of Lakeville, City of Burnsville, the Metropolitan Council, and the Minnesota Department of Transportation. This project is included in the adopted 2025-2029 CIP.

## RECOMMENDATION

Staff recommends authorization to submit the CSAH 46 two to four-lane expansion project, County Project 99-013 and CSAH 50/CSAH 5 and I-35, County Project 50-033 to the Minnesota Department of Transportation for the Minnesota Highway Freight Program.

## EXPLANATION OF FISCAL/FTE IMPACTS

Funding if awarded, will be included in a future Transportation Capital Improvement Program.

- |                                              |                                               |                                |
|----------------------------------------------|-----------------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> None     | <input type="checkbox"/> Current budget       | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested |                                |

## RESOLUTION

WHEREAS, the Minnesota Department of Transportation is requesting project submittals for the Minnesota Highway Freight Program (MHFP); and

WHEREAS, the MHFP grant program funds up to 80 percent of project construction costs; and

WHEREAS, the County State Aid Highway (CSAH) 46 two-to-four lane expansion project, County Project 99-013, will improve first and last mile freight mobility, accommodate future growth, support economic development opportunities, promote safety, and enhance multimodal connections; and

WHEREAS, County Project 50-33, the Interstate 35 and County State Aid Highway (CSAH) 50 interchange project, will improve freight capacity and general mobility, accommodate future growth and support economic development opportunities, promote safety, and enhance multimodal connections; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, project submittals are due on September 3, 2025; and

WHEREAS, the project proposed is consistent with the adopted Dakota County 2040 Transportation Plan; and

WHEREAS, the Metropolitan Council has indicated its support of these project submittals; and

WHEREAS, subject to funding awards for the CSAH 46 two-to-four lane expansion project, County Project 99-013, and CSAH 50/CSAH 5 and I-35, the Dakota County Board of Commissioners would be asked to consider acceptance of grant funds and authorization to execute a grant agreement at a future meeting.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to submit applications for County Project 99-013, the County State Aid Highway (CSAH) 46 two-to-four lane expansion project from Trunk Highway 3 to US

52 and County Project 50-033, CSAH 50/CSAH 5 and Interstate 35 to the Minnesota Department of Transportation for the Minnesota Highway Freight Program.

**PREVIOUS BOARD ACTION**

None

**ATTACHMENTS**

Attachment: Project Location CSAH 46

Attachment: Project Location CSAH 50 CSAH 5 I35

**BOARD GOALS**

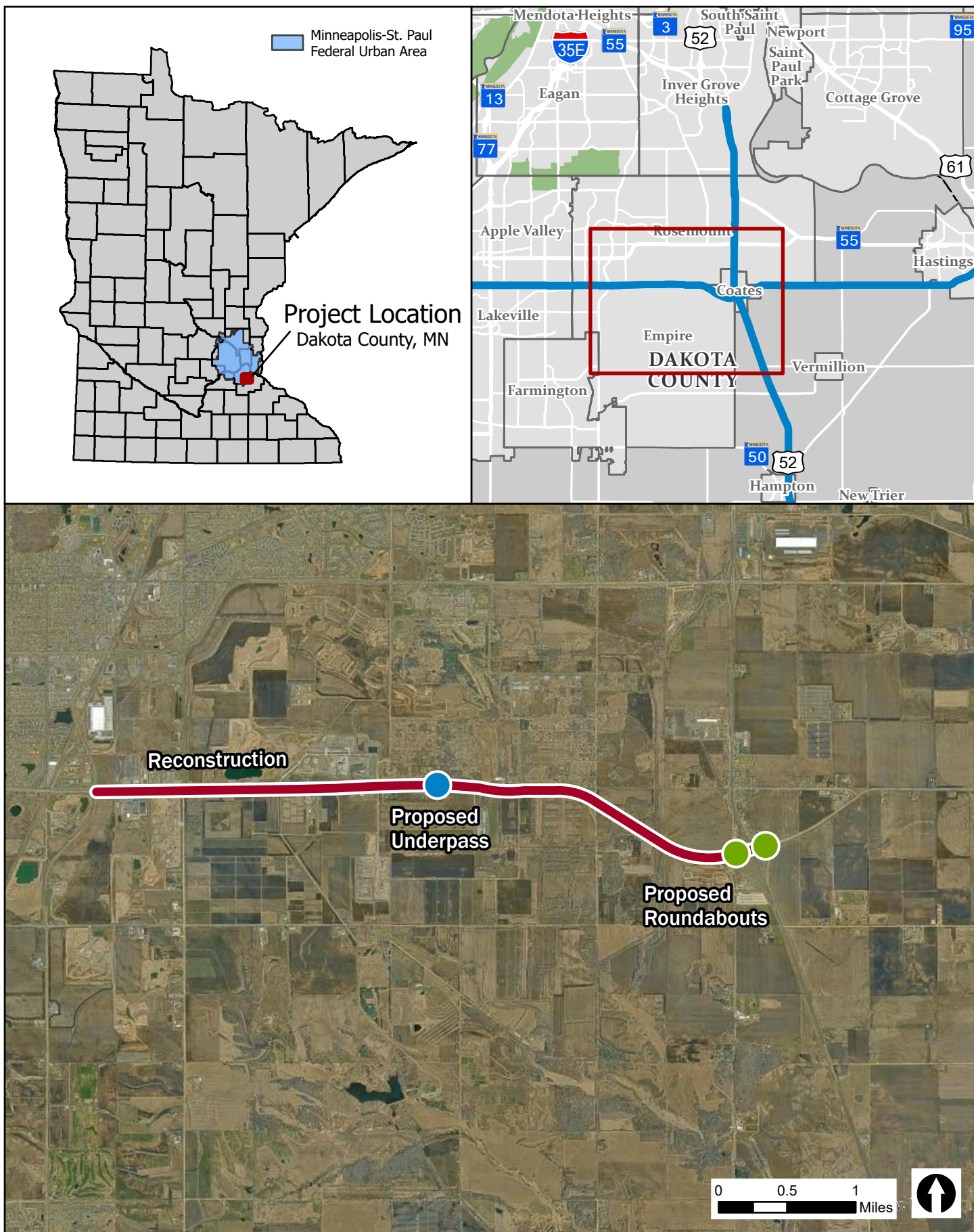
- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☒ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACT**

Department Head: Erin Laberee

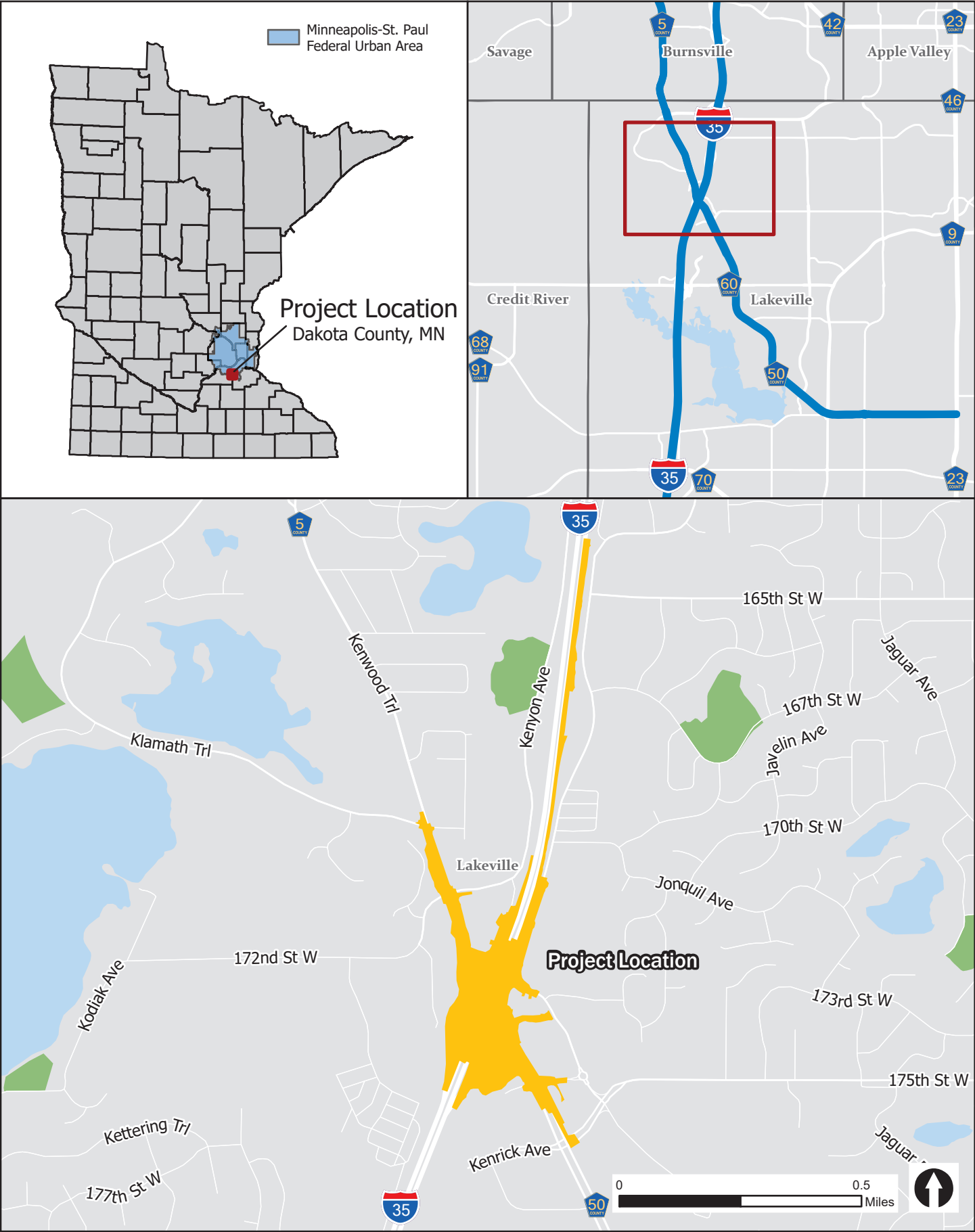
Author: Barry Becker





## Project Location Map

CSAH 46 Project from TH 3 to US 52



**Project Location Map**

CR 50 - I35 Project



# Board of Commissioners

## Request for Board Action

Item Number: DC-4779

Agenda #: 9.15

Meeting Date: 8/26/2025

**DEPARTMENT:** Transportation

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Amend Contract With Valley Paving, Inc., And Amend 2025 Capital Improvement Program Budget For 2025 Preservation Of Paved Highway Surface Project**

### PURPOSE/ACTION REQUESTED

Authorize a contract amendment with Valley Paving, Inc. for additional contract costs on the 2025 Preservation of Paved Highway Surface Project and amend the 2025 Capital Improvement Program (CIP) Budget.

### SUMMARY

To promote a safe and efficient transportation system, Dakota County proceeded with the 2025 Preservation of Paved Highway Surface Project (Attachment: Location Map). The 2025 preservation work included resurfacing of County roads. The work began in June and will continue through October.

By Resolution No. 25-053 (January 21, 2025), the County Board authorized the County Manager or designee to award the Preservation of Paved Highway Surface Project to the lowest responsible bidder. The project was awarded to Valley Paving, Inc., in the amount of \$5,576,946.12. Note that the contract amount was 16.5 percent under the Engineer's estimate.

Construction costs have increased by \$349,803.44 or 6.3 percent due to a change in the design and higher quantities of pavement resurfacing. A list of item overruns is summarized in Attachment: Cost Increase Summary.

On County Project (CP) 11-32, MnDOT requested a change to the design of the pedestrian facility way to meet Americans with Disabilities Act (ADA) requirements for work within their right of way. County staff agreed to the design changes, which increased costs by an additional \$225,823.13.

On County Project (CP) 91-34, there was an increase in milling and pavement quantities. The increased project cost due to the increase in quantities is \$123,980.31.

### RECOMMENDATION

Staff recommends authorizing a contract amendment in the amount of \$349,803.44 for a revised contract amount of \$5,926,749.56 and a budget amendment in the amount of \$349,803.44.

### EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 CIP has a total adopted budget of \$8,200,000 for the Preservation of Paved Highway

Surface Project. A budget amendment in the amount of \$349,803.44 is requested for the increased construction cost and design change. The budget amendment will use remaining dollars in the 2025 CIP budget for Preservation of Paved Highway Surface and allocate it to the specific projects.

- ☐ None
 ☐ Current budget
 ☐ Other  
☒ Amendment Requested
 ☐ New FTE(s) requested

## RESOLUTION

WHEREAS, to promote a safe and efficient transportation system, Dakota County proceeded with the 2025 Preservation of Paved Highway Surface project; and

WHEREAS, the 2025 preservation work included resurfacing of county roads; and

WHEREAS, the work began in June 2025 and will continue through October 2025; and

WHEREAS, by Resolution No. 25-053 (January 21, 2025), the project was awarded to Valley Paving, Inc., in the amount of \$5,576,946.12; and

WHEREAS, construction costs have increased by \$349,803.44 or 6.3 percent due to a design change and higher quantities of pavement resurfacing; and

WHEREAS, staff recommends authorizing a contract amendment in the amount of \$349,803.44 for a revised contract amount of \$5,926,749.56, and a budget amendment of \$349,803.44.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the contract amendment and authorizes the Physical Development Director to execute a contract amendment with Valley Paving, Inc., for the 2025 Preservation of Paved Highway Surface project, in the amount of \$349,803.44, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2025 Capital Improvement Program Adopted Budget is hereby amended as follows:

### Revenue

CP 11-32 - TAA	\$225,824
CP 91-34 - TAA	\$123,981
2025 Paved Highway Surface - TAA	<u>(\$349,805)</u>
<b>Total Revenue</b>	<b>\$0</b>

### Expense

CP 11-32	\$225,824
CP 91-34	\$123,981
2025 Paved Highway Surface Set-aside	<u>(\$349,805)</u>
<b>Total Expense</b>	<b>\$0</b>

## PREVIOUS BOARD ACTION

25-053; 1/21/25

## ATTACHMENTS

Attachment: Project Location Map

Attachment: Cost Increase Summary

## BOARD GOALS

- ☒ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

## CONTACT

Department Head: Erin Laberee

Author: Kevin Krech



# 2025 PAVEMENT PRESERVATION

ATTACHMENT: LOCATION MAP

① 05-59 C.S.A.H. 5 FROM SCOTT COUNTY LINE TO C.S.A.H. 70 IN LAKEVILLE  
WORK: BITUMINOUS MILL & OVERLAY

② 11-32 C.S.A.H. 11 FROM C.S.A.H. 38 TO T.H. 13 IN BURNSVILLE  
WORK: BITUMINOUS MILL & OVERLAY, AND SIGNAL REVISIONS

③ 30-43 C.S.A.H. 30 FROM T.H. 13 TO I-35E IN BURNSVILLE AND EAGAN  
WORK: BITUMINOUS MILL & OVERLAY, SIGNAL REVISIONS, BITUMINOUS TRAIL RECLAMATION AND OVERLAY, AND MUNICIPAL UTILITY MODIFICATIONS.

④ 32-116 C.S.A.H. 32 FROM DODD ROAD TO T.H. 3 IN EAGAN  
WORK: BITUMINOUS MILL & OVERLAY

⑤ 63-37 C.S.A.H. 63 FROM O'NEILL DR. TO T.H. 62 IN EAGAN, INVER GROVE HEIGHTS, MENDOTA HEIGHTS, AND SUNFISH LAKE  
WORK: BITUMINOUS MILL & OVERLAY

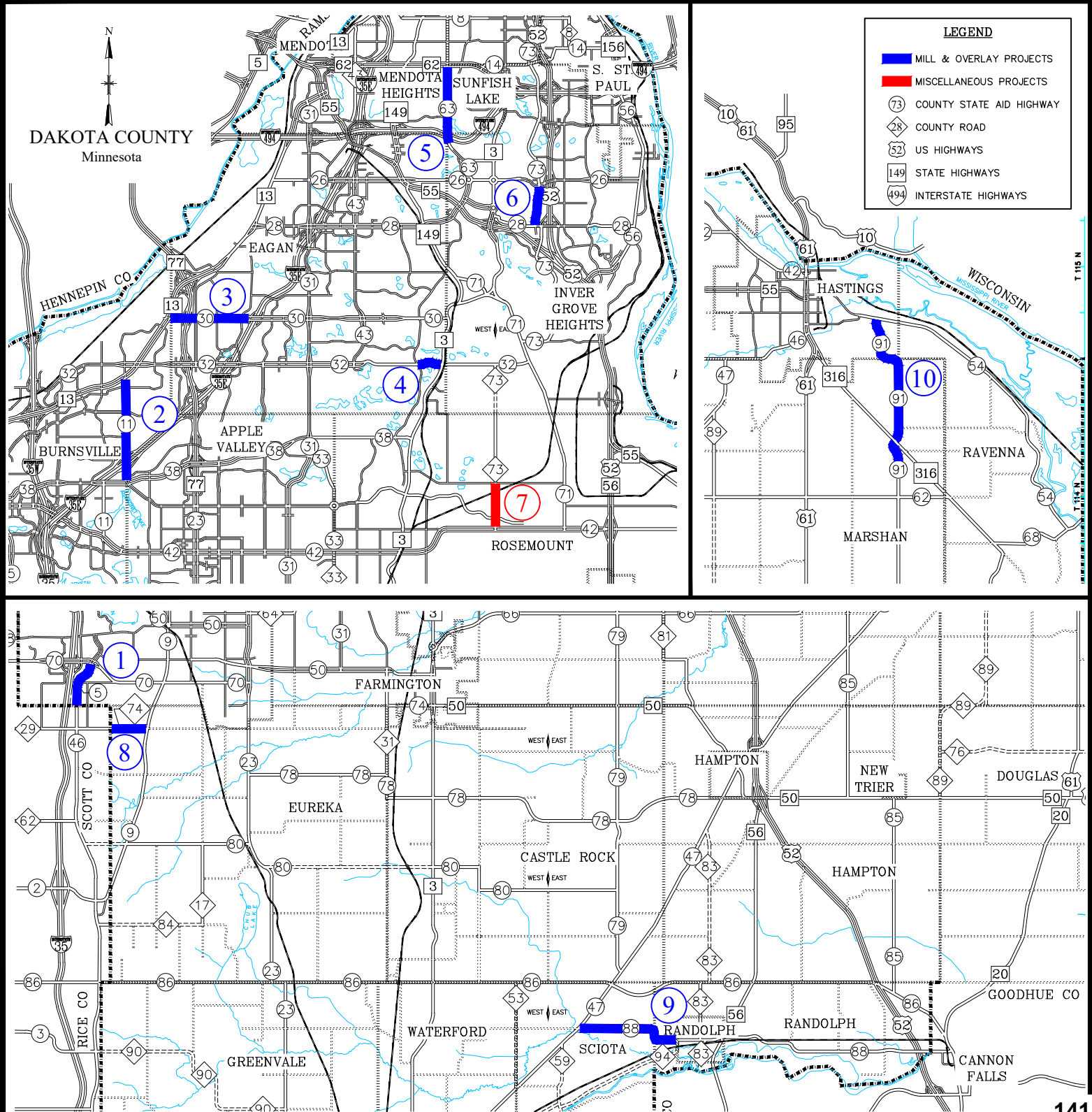
⑥ 73-40 C.S.A.H. 73 FROM C.S.A.H. 28 TO C.S.A.H. 26 IN INVER GROVE HEIGHTS  
WORK: BITUMINOUS MILL & OVERLAY

⑦ 73-42 C.S.A.H. 73 FROM CONNEMARA TRAIL TO BONAIRE PATH IN ROSEMOUNT  
WORK: ADA IMPROVEMENTS AND INSTALLATION OF 2 PEDESTRIAN CROSSWALK FLASHER SYSTEMS

⑧ 74-12 C.R. 74 FROM SCOTT COUNTY LINE TO C.S.A.H. 9 IN EUREKA TOWNSHIP  
WORK: BITUMINOUS MILL & OVERLAY

⑨ 88-25 C.S.A.H. 88 FROM C.S.A.H. 47 TO C.R. 94 IN SCIOTA AND RANDOLPH TOWNSHIP  
WORK: BITUMINOUS MILL & OVERLAY

⑩ 91-34 C.S.A.H. 91 FROM 1,700 FEET SOUTH OF T.H. 316 TO C.S.A.H. 54 IN MARSHAN TOWNSHIP AND HASTINGS  
WORK: BITUMINOUS MILL & OVERLAY





Project No.	Item/Type of Work	Additional Cost	Notes
CP 91-34	Milling	\$ 10,723.26	Additional pavement milling was needed that was not accounted for in the original estimate.
	Paving	\$ 113,257.05	Additional paving was needed that was not accounted for in the original estimate. The cost includes additional tack coat.
CP 11-32	Design Change	\$ 225,823.13	The design change was to improve the pedestrian facilities for ADA compliance at the two ramp intersections of I-35E and CSAH 11. Work includes extension of several sidewalks, reconstruction of ped ramps, reconstruction of median islands,adjustments to drainage infrastructure, and all pay items associated with these tasks.
Total		\$ 349,803.44	



# Board of Commissioners

## Request for Board Action

Item Number: DC-4790

Agenda #: 10.1

Meeting Date: 8/26/2025

**DEPARTMENT:** Library

**FILE TYPE:** Consent Action

### TITLE

**Acceptance Of Gifts To Dakota County Library**

### PURPOSE/ACTION REQUESTED

Accept gifts exceeding \$1,500 to the Dakota County Library.

### SUMMARY

Pursuant to Policy 1570 Gift Acceptance and adopted Donation Plan (Resolution No. 24-101; February 27, 2024), gifts to Dakota County Library with a value greater than \$1,500 are presented to the County Board for approval and acceptance.

- Eagan Rotary Club donates \$3,522.28 for the purchase of books for the Sherris Book Program for the Eagan 1<sup>st</sup> graders.
- Friends of the Wescott Library donates \$3,895.00 for the Friendly Hills and Homeschool STEM Programs Series.
- Friends of the Wescott Library donates \$2,417.63 for the replacement BackJack Chairs for the youth programs at the Wescott Library.

### RECOMMENDATION

The Dakota County Library Director recommends, and the Library Advisory Committee supports acceptance of these gifts. Letters of thanks have been prepared for Commissioners signatures (Attachments).

### EXPLANATION OF FISCAL/FTE IMPACTS

An amendment to the 2025 library budget is needed to reflect the listed donations.

- |                                                         |                                         |                                               |
|---------------------------------------------------------|-----------------------------------------|-----------------------------------------------|
| <input type="checkbox"/> None                           | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other                |
| <input checked="" type="checkbox"/> Amendment Requested |                                         | <input type="checkbox"/> New FTE(s) requested |

### RESOLUTION

WHEREAS, pursuant to Policy 1570 Gift Acceptance and adopted Donation Plan (Resolution No. 24-101; February 27, 2024), the Dakota County Board of Commissioners must approve and accept gifts to the Dakota County Library with a value greater than \$1,500; and

WHEREAS, the Eagan Rotary Club donates \$3,522.28 for the purchase of books for the Sherris Book Program for the Eagan 1<sup>st</sup> graders; and

WHEREAS, the Friends of the Wescott Library donates \$3,895.00 for the Friendly Hills and Homeschool STEM Programs Series, and donates \$2,417.63 for the replacement BackJack Chairs for the youth programs at the Wescott Library; and

WHEREAS, these donations will greatly enrich the capacity of Dakota County Library to offer valuable materials and programs to customers; and

WHEREAS, the Dakota County Library Advisory Committee supports acceptance of these gifts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts \$3,522.28 from Eagan Rotary Club, \$3,895.00 from the Friends of the Wescott Library, and \$2,417.63 from the Friends of the Wescott Library; and

BE IT FURTHER RESOLVED, That the adopted 2025 budget be amended as follows:

**Revenue**

Eagan Rotary Club	\$3,522
Wescott Gifts	\$3,895
<u>Wescott Gifts</u>	<u>\$2,418</u>
<b>Total Revenue</b>	<b>\$9,835</b>

**Expense**

Eagan Rotary Club	\$3,522
Wescott Gifts	\$3,895
<u>Wescott Gifts</u>	<u>\$2,418</u>
<b>Total Expense</b>	<b>\$9,835</b>

**PREVIOUS BOARD ACTION**

24-100; 4/11/25

**ATTACHMENTS**

Attachment: Letter to Eagan Rotary Club

Attachment: Letter to Friends of the Wescott Library

**BOARD GOALS**

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

**CONTACT**

Department Head: Margaret Stone

Author: Chrissy Harrington



August 26, 2025

Andrew Schmitz – President  
Eagan Rotary Club  
PO Box 21722  
Eagan, MN 55121

Dear Mr. Schmitz,

Thank you for your generous donation of \$3,522.28 made on May 4, 2025, to the Wescott Library. This donation will go towards purchasing books for the Sherries Books Program for the Eagan 1<sup>st</sup> graders.

Thanks to your commitment, the Wescott Library continues to be a welcoming space for learning, exploration, and connections for residents of all ages in Dakota County.

County Board members join me in thanking you and the Eagan Rotary Club for your generous support.

Best Regards,

Mike Slavik, Chair  
Dakota County Commissioners

Laurie Halverson  
Commissioner, District 3

**County Board of Commissioners**

**P** 651-438-4418 **W** [www.dakotacounty.us](http://www.dakotacounty.us)  
**A** Dakota County Administration Center • 1590 Highway 55 • Hastings • MN 55033





August 26, 2025

John Elliott – President  
Friends of the Wescott Library  
1340 Wescott Road  
Eagan, MN 55123

Dear Mr. Elliott,

Thank you for your generous donations of \$3895.00 and \$2417.63 made on May 13, 2025, to the Wescott Library. The donation of \$3,895.00 will go towards the Friendly Hills and Homeschool STEM Programs and the donation of \$2,417.63 will help replace the BackJack Chairs for the youth programs at the Wescott Library.

Thanks to your commitment, the Wescott Library continues to be a welcoming space for learning, exploration, and connections for residents of all ages in Dakota County.

County Board members join me in thanking you and the Friends of Wescott Library for your generous support.

Best Regards,

Mike Slavik, Chair  
Dakota County Commissioners

Laurie Halverson  
Commissioner, District 3

**County Board of Commissioners**

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# Board of Commissioners

## Request for Board Action

Item Number: DC-4811

Agenda #: 11.1

Meeting Date: 8/26/2025

**DEPARTMENT:** Employment and Economic Assistance

**FILE TYPE:** Regular Action

### TITLE

**Proclamation Of Child Support Awareness Month In Dakota County**

### PURPOSE/ACTION REQUESTED

Proclaim August 2025 as Child Support Awareness Month in Dakota County.

### SUMMARY

August is Child Support Awareness month. This year celebrates the 50<sup>th</sup> anniversary of the Child Support Program. Child Support provides support to families, ensuring that children receive financial and medical support. Services Dakota County provides include locating, initiating court orders, determining paternity, establishing court orders, collecting and distributing support, and reviewing, modifying, and enforcing orders.

### OUTCOMES

In 2024 Dakota County had 10,271 open child support cases and collected \$37,964,917 in child support payments.

### RECOMMENDATION

Staff recommends the Board of Commissioners proclaims August 2025 as Child Support Awareness Month in Dakota County recognizing the vital work of child support professionals.

### EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None      ☐ Current budget      ☐ Other  
☐ Amendment Requested      ☐ New FTE(s) requested

### RESOLUTION

WHEREAS, August is recognized as Child Support Awareness month; and

WHEREAS, this year celebrates the 50<sup>th</sup> anniversary of the Child Support Program; and

WHEREAS, Child Support provides support to families, ensuring that children receive financial and medical support; and

WHEREAS, services Dakota County provides include locating, initiating court orders, determining paternity, establishing court orders, collecting and distributing support, and reviewing, modifying, and enforcing orders.



NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims August 2025 as Child Support Awareness Month in Dakota County recognizing the vital work of child support professionals.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Presentation Slides

**BOARD GOALS**

- ☒ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACTS**

Department Head: Mark Jacobs

Author: Amy Shillings



## Child Support Awareness Month

Amy Shillings  
Employment and Economic Assistance Deputy Director  
Child Support  
August 26<sup>th</sup>, 2025

1

## 50<sup>th</sup> Year Anniversary

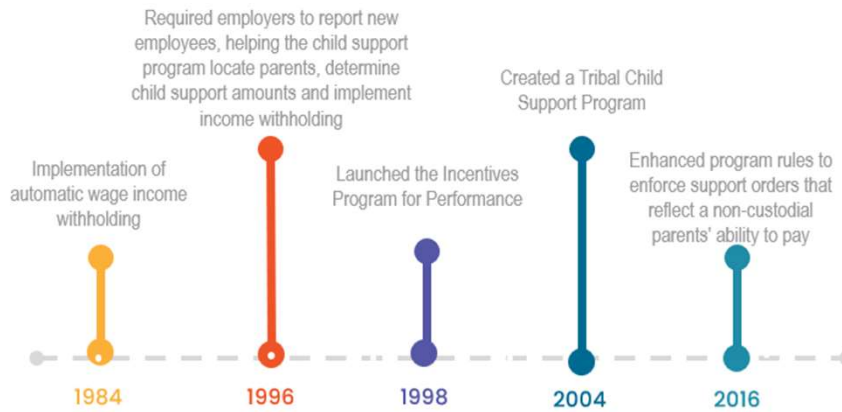


- 1975 congress created the national child support enforcement program, requiring states to establish their own agencies
- Minnesota is a state supervised, and county administered program



2

## History of the Program



3

## Services we provide



- Locate
- Initiate court action
- Paternity establishment
- Establish support
- Review and modification of orders
- Collect and distribute support
- Enforce orders

**\$37,964,917**  
Collections

**10271**

4

## How are we doing?

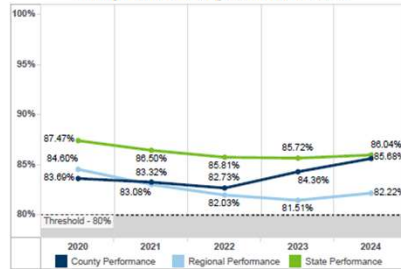


### Percent of open child support cases with an order established

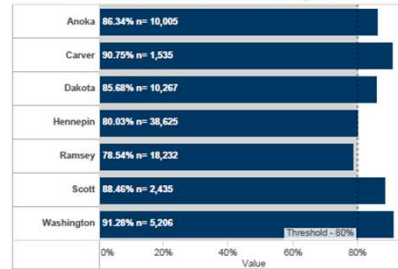
Dakota County Performance by Year

	2020	2021	2022	2023	2024
County Performance	83.69%	83.32%	82.73%	84.36%	85.68%
Denominator	12,333	11,969	11,604	10,907	10,267

County, State and Regional Performance



2024 Performance for MACSSA Region 11



\*The dotted line on each graph indicates the measure threshold of 80%.

5

## How are we doing?



### Percent of current child support paid

Dakota County Performance by Year

	2020	2021	2022	2023	2024
County Performance	72.74%	73.58%	69.71%	70.22%	70.85%
Denominator	\$42,211,206.00	\$40,644,576.56	\$39,714,876.07	\$40,109,238.85	\$40,307,673.35

County, State and Regional Performance



2024 Performance for MACSSA Region 11



6

## Many Thanks



- County Attorney
- Community partners
- Customers we serve
- Our rock star child support team



7

## Recommendation



Staff recommends that the Dakota County Board of Commissioners proclaim August as Child Support Awareness Month in Dakota County.

8



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4651

**Agenda #:** 11.2

**Meeting Date:** 8/26/2025

---

**DEPARTMENT:** Public Health

**FILE TYPE:** Regular Action

### **TITLE**

**Update On Opioid Settlement Funds And Proclamation Of August As Overdose Awareness Month In Dakota County**

### **PURPOSE/ACTION REQUESTED**

Update on opioid settlement funds and proclaim August as Overdose Awareness Month in Dakota County.

### **SUMMARY**

August is International Overdose Awareness Month, a global initiative aimed at raising awareness about overdose prevention and honoring those impacted by Substance Use Disorder (SUD). The misuse of alcohol and other drugs are important risk factors for chronic disease, disability, and death in the United States. According to the Minnesota Department of Health, in 2023, there were a total of sixty deaths due to drug overdose in Dakota County, which was a slight increase from 2022. Emergency room visits for non-fatal drug overdoses are also on the rise.

Dakota County staff, in partnership with other organizations, are committed to building public awareness and addressing stigma as important steps in supporting people to access treatment and support for both mental health and SUD. To that end, Dakota County staff are engaging in a variety of efforts throughout August to promote education, prevention, and support resources. These include community events, training sessions on the use of naloxone (a life-saving medication that can reverse opioid overdoses), and public messaging campaigns designed to reduce stigma and encourage open conversations about substance use. By fostering a more informed community, Dakota County aims to save lives, support recovery, and honor those who have been affected by overdose.

Staff is requesting that in observance of this proclamation, the Northern Service Center and Dakota County Crisis and Recovery Center be lit up in purple on August 31, 2025, International Overdose Awareness Day. Staff will use inexpensive purple filters with the buildings' existing lights to create the purple light. Dakota County residents, businesses, and city partners are also encouraged to shine a purple light to honor those who have been affected by overdose.

Staff will provide an update on opioid settlement funds, as well as SUD resources and initiatives, including initiatives focused on awareness, education, and prevention.

### **RECOMMENDATION**

Staff recommends that the Dakota County Board of Commissioners proclaim August as Overdose



Awareness Month in Dakota County and supports efforts to promote overdose awareness, evidence-based prevention education, and access to services and supports to serve the mental health and substance use needs of the residents of Dakota County.

**EXPLANATION OF FISCAL/FTE IMPACTS**

☒ None ☐ Current budget ☐ Other  
☐ Amendment Requested ☐ New FTE(s) requested

**RESOLUTION**

WHEREAS, August is International Overdose Awareness Month, a global initiative aimed at raising awareness about overdose prevention and honoring those impacted by Substance Use Disorder (SUD); and

WHEREAS, the misuse of alcohol and other drugs are important risk factors for chronic disease, disability, and death in the United States; and

WHEREAS, according to the Minnesota Department of Health, in 2023, there were a total of sixty deaths due to drug overdose in Dakota County, which was a slight increase from 2022; and

WHEREAS, emergency room visits for non-fatal drug overdoses are also on the rise; and

WHEREAS, Dakota County staff, in partnership with other organizations, are committed to building public awareness and addressing stigma as important steps in supporting people to access treatment and support for both mental health and SUD; and

WHEREAS, to that end, Dakota County staff are engaging in a variety of efforts throughout August to promote education, prevention, and support resources; and

WHEREAS, these include community events, training sessions on the use of naloxone (a life-saving medication that can reverse opioid overdoses), and public messaging campaigns designed to reduce stigma and encourage open conversations about substance use; and

WHEREAS, by fostering a more informed community, Dakota County aims to save lives, support recovery, and honor those who have been affected by overdose; and

WHEREAS, staff will provide an update on opioid settlement funds, as well as SUD resources and initiatives, including initiatives focused on awareness, education, and prevention.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims August as Overdose Awareness Month in Dakota County and supports efforts to promote overdose awareness, evidence-based prevention education, and access to services and supports to serve the mental health and substance use needs of the residents of Dakota County; and

BE IT FURTHER RESOLVED, That in observance of this proclamation, the Northern Service Center and Dakota County Crisis and Recovery Center be lit up in purple on August 31, 2025, International Overdose Awareness Day and Dakota County residents, businesses, and city partners are also encouraged to shine a purple light to honor those who have been affected by overdose.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Presentation Slides

**BOARD GOALS**

- ☒ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☐ Excellence in Public Service

**CONTACTS**

Department Head: Gina Pistulka

Author: Erin Carder

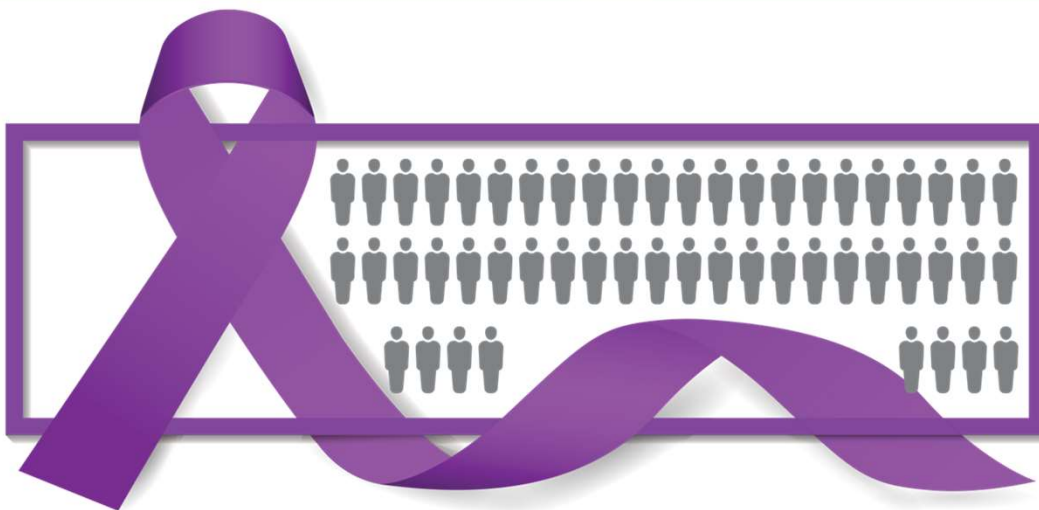


## Overdose Awareness Month

Erin Carder, Public Health Deputy Director  
Emily Schug, Social Services Director  
Joe Leko, Dakota County Sheriff

1

2024 in Dakota County



2

## Overdose Awareness Month 2025



3

## Prevention Efforts



- Community Trainings
- Naloxone Access Points
- Support for schools, cities, and community organizations
- Opioid Response Advisory Committee
- Strategic Plan
- Internal Partnerships
- Communications and Social Media
- Community Health Improvement Plan
- Data monitoring and reporting requirements
- Outreach, awareness, education, and stigma reduction



4

## Cities



### Direct Allocation

- Apple Valley
- Burnsville
- Eagan
- Farmington
- Hastings
- Inver Grove Heights
- Lakeville
- Mendota Heights
- Rosemount
- South St. Paul
- West St. Paul

### County Allocation (March 2024)

- Farmington
- Hastings
- Mendota Heights
- Rosemount
- South St. Paul
- West St. Paul

5

## Social Services and Sheriff's Office



Social Services and Sheriff's Office partner to provide assessment, treatment and service coordination to inmates with SUD:

- SUD comprehensive assessment
- Treatment coordination, including transitions from jail to treatment
- Jail Treatment Program (outpatient treatment for people in Dakota County jail since 2008)
- ***New starting September 2024*** - Medications for Opioid Use Disorder (MOUD) program, evidence-based program funded with Opioid Settlement dollars.

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# MOUD



## MOUD Program:

- Assessment and treatment coordination for people in the Dakota County jail. Services provided by two social workers and one coordinator, in partnership with Sheriff's Office.

## Referral Sources:

- Self, Community Corrections, Social Services, Sheriff's Office, contracted medical provider, other contracted providers in the jail.

## Early Outcomes (September 1, 2024 to August 5, 2025)

- 128 referrals from Sheriff's Office's contracted medical provider
  - 82 of the 128 individuals offered chemical health services (64%)
  - 46 of these individuals (35%) were not offered services due to quick releases (within 24 hours) from custody
  - Of the 82 individuals offered services, 70 accepted; an 85% engagement rate.
- An *additional* 177 individuals were not prescribed medications while in custody but did receive assessment and treatment coordination, including referrals to community-based MOUD services.

Client stories, shared with permission

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# MOUD (Cont.)



## Evidence-Based:

Minnesota Results First lists medication-assisted treatment as "proven effective" with a State benefit cost ratio of \$2.60.

### Pharmacotherapies: Buprenorphine for opioids

Buprenorphine/buprenorphine-naloxone maintenance for opioids is a medication-assisted treatment (MAT) for opioid dependence. Medication is dispensed daily and is typically provided in conjunction with counseling therapies. Treatment alleviates withdrawal symptoms, suppresses opiate effects, and, when combined with naloxone, decreases risk of overdose (WSIPP 2017e).

Impact on outcomes	Source of evidence	Continuum of care category	Funding Source
Proven effective	Washington State Institute of Public Policy	Treatment	DHS, Federal SABG, CCDF/MA, private insurance

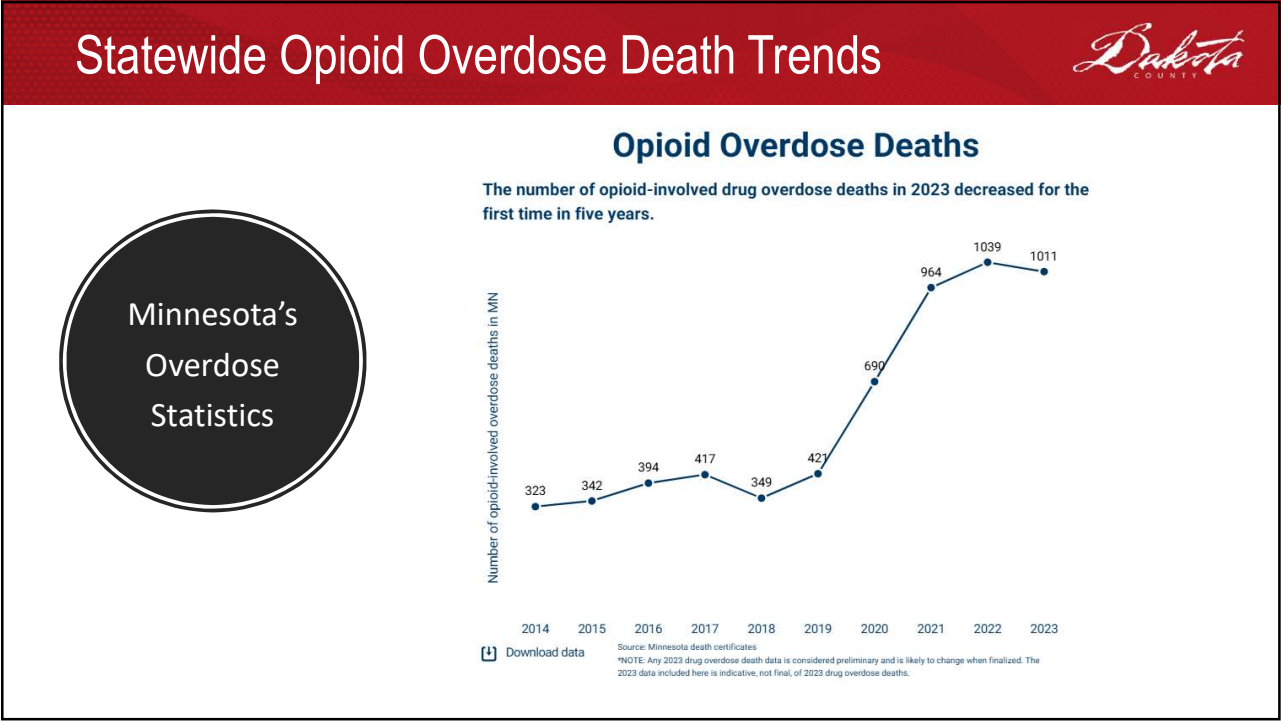
### Benefit-cost analysis (compared to treatment as usual):

State ratio	Type	Minnesota total	State and local taxpayer	Other Minnesota societal benefits	Federal
\$2.60	Benefits	\$7,850	\$370	\$7,480	\$680
	Net costs	\$3,000	\$3,000	\$3,000	\$1,410
	B/C ratio	\$2.60	\$0.10	\$2.50	\$0.50

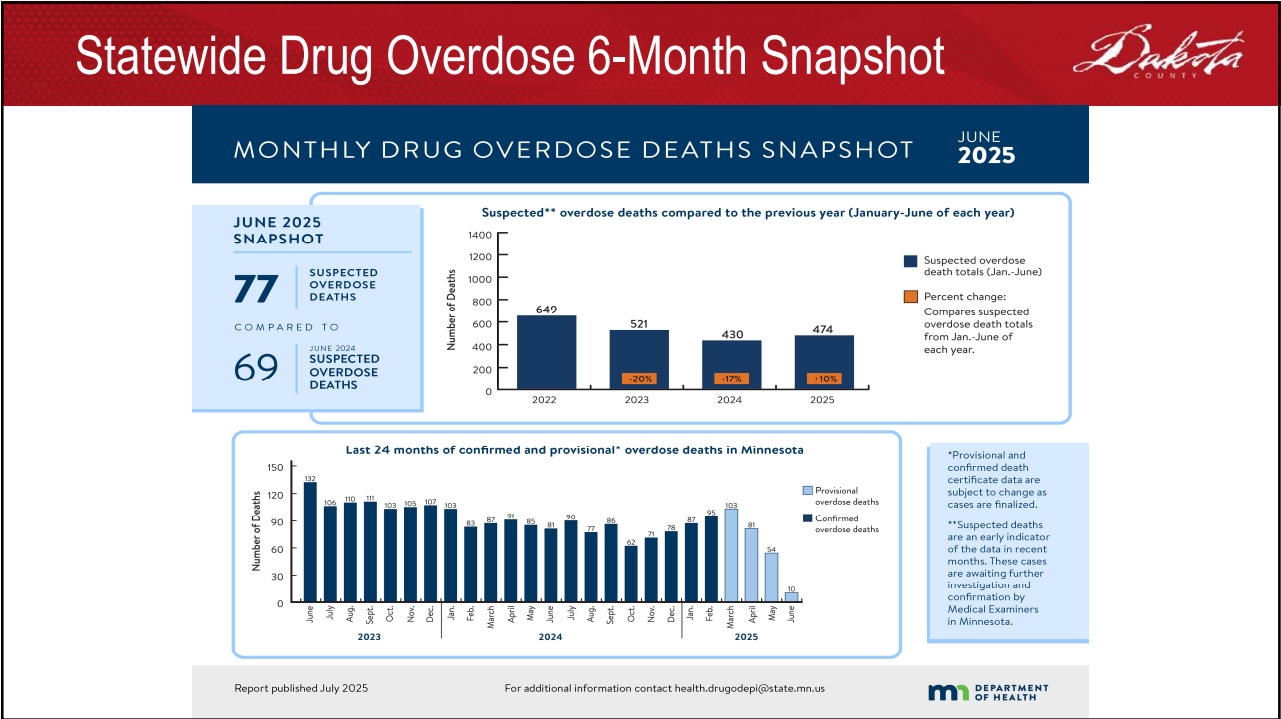
Source: Minnesota Management and Budget, Results First Adult and Youth Substance Use Benefit Cost Analysis, September 2017. Available at: [Adult and Youth Substance Use Benefit-Cost Analysis](#)

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## Dakota County Overdose Deaths



**Figure 1. 12 Month-ending Provisional Counts of Drug Overdose Deaths for Dakota County, Minnesota**

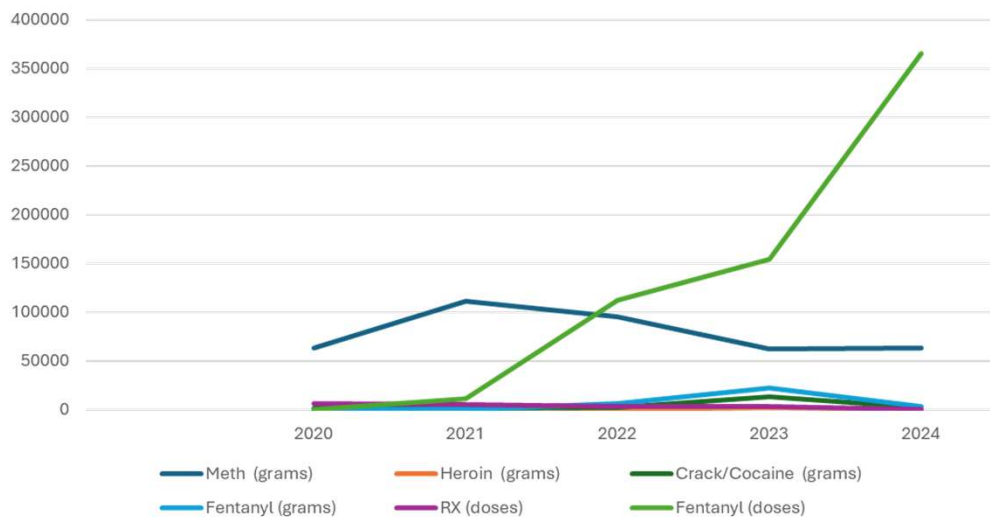


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## Drug Seizure Trends



**Dakota County Drug Seizures**



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## Awareness and Strategy



- Dakota County Drug Task Force & member agencies present to schools and community groups:
  - 2024 – 35 presentations to approximately 2,000 attendees
  - 2025 YTD – 22 presentations approximately 700 attendees
- Strategic Approach
  - Prevention and awareness
  - Treatment and rehabilitation
  - Legislation and policy
  - Enforcement and prosecution

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## Litigation Update



### Purdue Pharma, L.P. and Sackler Family

- The original bankruptcy plan was rejected by the US Supreme Court
- A new settlement has been negotiated

### Generic Opioid Manufacturers

- A group of nine small manufacturers have agreed to proposed settlements.

The County Attorney provided a confidential memorandum explaining the settlement. The Board will have an opportunity to discuss and take action on the settlements later in this meeting.

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## Recommendation



Staff recommends that the Dakota County Board of Commissioners proclaim August as Overdose Awareness Month in Dakota County and support efforts to promote overdose awareness, evidence-based prevention education, and access to services and supports to serve the mental health and substance use needs of the residents of Dakota County.

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## Questions

Thank you!

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# Board of Commissioners

## Request for Board Action

Item Number: DC-4835

Agenda #: 12.1

Meeting Date: 8/26/2025

**DEPARTMENT:** Office of the County Manager

**FILE TYPE:** Regular Action

### TITLE

**Closed Executive Session: Legal Strategy For Participation In Purdue Pharma, L.P. Bankruptcy And Sackler Parties Settlement And National Opioid Settlements With Generic Opioid Manufacturers In Multi-District Litigation - MDL 2804**

### PURPOSE/ACTION REQUESTED

Hold a closed executive session.

### SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

### RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of August 26, 2025, to discuss the following:

- the legal strategy for casting a ballot in the Purdue Pharma L.P. Bankruptcy, participating in the Sackler Family settlement and participating in the settlements with Generic Opioid Manufacturer Defendants in the federal Multi-District Litigation - MDL 2804.

### EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- |                                              |                                               |                                |
|----------------------------------------------|-----------------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> None     | <input type="checkbox"/> Current budget       | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested |                                |

### RESOLUTION

WHEREAS, Dakota County has filed a lawsuit against opioid drug manufacturers and distributors seeking compensation for the extensive costs to the County caused by the opioid addiction epidemic and the harm inflicted upon Dakota County residents by this crisis; and

WHEREAS, Dakota County's lawsuit along with over 2,400 other lawsuits commenced by local governments and Indian Tribes have been consolidated into a Multi-District Litigation group that is managed by the Federal District Court for the Northern District of Ohio (MDL 2804); and

WHEREAS, Purdue Pharma, L.P. is a defendant in Dakota County's lawsuit; and

WHEREAS, Purdue Pharma, L.P. filed bankruptcy (In Re Purdue Pharma, L.P., et al., Case No. 19-23649 (RDD) (Bankr. S.D.N.Y.)) to halt any pending civil litigation against it; and

WHEREAS, a Chapter 11 plan of reorganization has been filed and a disclosure statement provided to creditors in order for the creditors to be able to make informed decisions on whether to accept or reject the proposed plan of reorganization; and

WHEREAS, the reorganization plan include payments to states and local governments to redress extensive costs caused and harm inflicted by the opioid addiction epidemic; and

WHEREAS, in addition to the reorganization plan, there is a proposed settlement with the Sackler family members for their roles in the ownership and operation of Purdue Pharma, L.P., including payments to states and local governments; and

WHEREAS, claims against with Alvogen Inc., Amneal Pharmaceuticals, Inc., Apotex Inc., Hikma Pharmaceuticals USA, Inc., Indivior Inc, Mylan Pharmaceuticals Inc., Sandoz Inc., Sun Pharmaceuticals, Inc. and Zydus Pharmaceuticals, Inc. (the "Generic Opioid Manufacturer Defendants") have all been consolidated in MDL 2804; and

WHEREAS, the Generic Opioid Manufacturer Defendants have agreed to national settlements, including payments to states and local governments, to resolve claims regarding their roles in the opioid epidemic; and

WHEREAS, Dakota County must determine whether to participate in the proposed settlements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on August 26, 2025, and recesses to conference room 3A, to discuss with the County Attorney the legal strategy for voting on the proposed plan of reorganization in the Purdue Pharma L.P. Bankruptcy, participating in the Sackler settlement and participating in the settlements with Generic Opioid Manufacturer Defendants in the federal Multi-District Litigation - MDL 2804.

## PREVIOUS BOARD ACTION

None.

## ATTACHMENTS

Attachment: None.

## BOARD GOALS

- ☐ Thriving People      ☐ A Healthy Environment with Quality Natural Resources  
☐ A Successful Place for Business and Jobs      ☒ Excellence in Public Service

## CONTACT

Department Head: Heidi Welsch

Author: Jeni Reynolds







# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4821

**Agenda #:** 15.1

**Meeting Date:** 8/26/2025

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### Information

See Attachment for future Board meetings and other activities.

## August 25, 2025

Monday

4:00 PM - 4:00 PM

**Public Open House: County Project 42-174, County State Aide Highway 42 at Trunk Highway 52 Interchange Improvements -- City of Rosemount Public Works, 14041 Biscayne Ave, Rosemount**

## August 26, 2025

Tuesday

9:00 AM - 9:00 AM

**Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

**Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings**

10:00 AM - 10:00 AM

**Legislative Work Session (or following RRA) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**

3:00 PM - 3:00 PM

**Dakota County Community Development Agency Regular Meeting -- CDA, 1228 Town Centre Drive, Eagan, Boardroom**

## August 27, 2025

Wednesday

9:15 AM - 9:15 AM

**Metropolitan Mosquito Control District Commission Meeting -- Metropolitan Government Center, 2099 University Avenue West, St. Paul**

4:30 PM - 4:30 PM

**Minnesota Valley Transit Authority -- Virtual**

## August 28, 2025

Thursday

1:00 PM - 1:00 PM

**Vermillion River Watershed Joint Powers Board Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington**

7:00 PM - 7:00 PM

**Dakota County Planning Commission Meeting - CANCELED --**

## September 1, 2025

Monday

All Day

**County Offices Closed - Labor Day Holiday**

## September 8, 2025

Monday

12:00 PM - 12:00 PM

**Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom**  
(<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>)

## September 9, 2025

Tuesday

9:00 AM - 9:00 AM

**Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**  
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

**Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**



# Board of Commissioners

## Request for Board Action

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**Item Number:** DC-4822

**Agenda #:** 16.1

**Meeting Date:** 8/26/2025

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Adjournment