



# Dakota County

## General Government and Policy Committee of the Whole

### Minutes

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Tuesday, December 13, 2022

10:00 AM

Conference Room 3A, Administration  
Center, Hastings,

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(or following Regional Railroad)

#### 1. Call To Order And Roll Call

##### Present

Commissioner Joe Atkins  
Commissioner Liz Workman  
Commissioner Mike Slavik  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland  
Commissioner Laurie Halverson  
Commissioner Kathleen A. Gaylord

Also in attendance were Matt Smith, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording from this meeting is available upon request.

The meeting was called to order by Chair Holberg at 11:17 a.m.

#### 2. Audience

Chair Holberg noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us). No comments were received for this agenda.

#### 3. Approval Of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Liz Workman

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Workman, the agenda was unanimously approved.

Ayes: 7

#### CONSENT AGENDA

On a motion by Commissioner Slavik, seconded by Commissioner Halverson, the consent agenda was approved as follows:

#### 4. County Administration - Approval of Minutes

- 4.1 Approval of Minutes of Meeting Held on November 1, 2022, Special Meeting Held on November 15, 2022 and Special Meeting Held on November 29, 2022

Motion: Mike Slavik

Second: Laurie Halverson

Ayes: 7

**5. County Board/County Administration**

- 5.1 Resolution No: 23-005  
Authorization To Amend Contract With McDowell Agency, Inc. For Employee Background Check Services

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, the County fills more than 300 full time, part time and temporary positions annually; and.

WHEREAS, all new employees require a background check before beginning employment with the County; and

WHEREAS, the County issued a Request for Proposal (RFP) on September 8, 2017 to assess background check vendors and select a background check vendor; and

WHEREAS, the County selected the McDowell Agency, Inc. to provide background check services; and

WHEREAS, the McDowell Agency, Inc. provides competitive pricing and flexibility in process that best meets the County's needs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Employee Relations Director to amend a contract with the McDowell Agency, Inc. to provide background check services through the end of 2023 at a total cost not to exceed \$65,000, substantially as presented on December 13, 2022, and subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 1/3/2023.

Ayes: 7

**REGULAR AGENDA**

**6. County Board/County Administration**

- 6.1 Legislative Update

County Manager Matt Smith briefed this item and responded to questions. Discussion was held regarding proposed legislative platform items for 2023. This item was on the agenda for informational purposes only. No action was

requested.

Information only; no action requested.

**7. County Manager's Report**

County Manager Matt Smith gave an update on the Dakota Broadband Board Working Group. Those representing Dakota County will be Dan Cater, David McKnight and Lisa Alfson.

**8. Adjournment**

**9.1 Adjournment**

Motion: Mike Slavik

Second: Kathleen A. Gaylord

On a motion by Commissioner Slavik, seconded by Commissioner Gaylord, the meeting was adjourned at 12:02 p.m.

Ayes: 7

Respectfully submitted,  
Jeni Reynolds  
Sr. Administrative Coordinator to the Board