



# **Dakota County**

## **General Government and Policy Committee of the Whole**

### **Minutes**

---

**Tuesday, June 25, 2024**

**9:30 AM**

**Conference Room 3A, Administration  
Center, Hastings**

---

**(or following County Board)**

#### **1. Call To Order And Roll Call**

This meeting was called to order at 9:52 a.m. by Commissioner Workman.

##### **Present**

Commissioner Mike Slavik  
Commissioner Joe Atkins  
Commissioner Laurie Halverson  
Commissioner William Droste  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland

Also in attendance were Tom Novak, Interim County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording of this meeting is available upon request.

#### **2. Audience**

Chair Workman noted that all public comments can be sent to  
CountyAdmin@co.dakota.mn.us

No comments were received for this agenda.

Risk and Homeland Security Manager Jenny Groskopf introduced new Emergency Management Manager Kelly Miller.

#### **3. Approval Of Agenda (Additions/Corrections/Deletions)**

##### **3.1 Approval of Agenda (Additions/Corrections/Deletions)**

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 7

#### **CONSENT AGENDA**

On a motion by Commissioner Slavik, seconded by Commissioner Atkins, the Consent agenda was approved as follows:

#### **4. County Administration - Approval of Minutes**

**4.1** Approval of Minutes of Meeting Held on June 4, 2024

Motion: Mike Slavik

Second: Joe Atkins

Ayes: 7

**5. Enterprise Finance and Information Services**

**5.1** Report On Budget Amendments, Year-End Projections For Operations And Contracts

Information only; no action requested.

**REGULAR AGENDA**

**6. Public Safety**

**6.1** Resolution No: 24-345

Authorization To Add 12 Full-Time Equivalent Positions Required To Staff Jail Integrative Health Unit

Motion: Laurie Halverson

Second: Joe Atkins

Sheriff Joe Leko briefed this item and responded to questions.

WHEREAS, the Sheriff is mandated to provide care of those in custody per Minnesota Administrative Rules 2911.5800, and Minn. Stat. § 641.15; and

WHEREAS, in 2020, the Dakota County Dakota County's Office of Planning and Analysis completed a jail needs assessment and recommended the addition of the 28-bed Integrative Health Unit to address the medical and mental health needs of inmates; and

WHEREAS, the Dakota County Board of Commissioners approved the construction of the Integrative Health Unit which is scheduled for completion in the first quarter of 2025; and

WHEREAS, the Minnesota Department of Corrections and the Dakota County Office of Planning and Analysis conducted a staffing need assessment for the new unit and determined that it would require an additional 12 Full-Time Equivalent (FTE) Correctional Deputies; and

WHEREAS, the Sheriff identified an alternative and less costly approach to staff the new unit utilizing 11.0 FTE, grade 105 to backfill existing Correctional Deputy administrative and non-inmate contact duties; and

WHEREAS, the Sheriff is requesting 12.0 FTE consisting of 11.0 FTE in grade 105 and 1.0 FTE Correctional Deputy in grade 106 to fulfill the requirement and begin hiring and training staff in the anticipation of the Integrative Health Unit; and

WHEREAS, the costs associated with the new positions in 2024 will be covered by the Sheriff's budget savings at a zero net cost to the county in 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Sheriff is hereby authorized to add 12.0 Full-Time Equivalent (FTE) positions, consisting of 11.0 FTE in grade 105, and 1.0 FTE in grade 106, to begin the process of staffing the jail's Integrative Health Unit that is anticipated to open in the first quarter of 2025, with the cost associated with the new positions in 2024 to be covered by the Sheriff's budget savings.

This item was approved and recommended for action by the Board of Commissioners on 7/9/2024.

Ayes: 7

## **7. County Manager's Report**

Interim County Manager Tom Novak briefly mentioned that discussion will be held on the future County funding approach to Dakota 911 at the July 9 General Government and Policy Committee of the Whole.

## **8. Future Agenda Items**

No future agenda items were discussed.

## **9. Adjournment**

### **9.1 Adjournment**

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 10:20 a.m.

Ayes: 7

Respectfully submitted,  
Jeni Reynolds  
Sr. Administrative Coordinator to the Board