



# **Dakota County**

## **General Government and Policy Committee of the Whole**

### **Minutes**

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**Tuesday, August 16, 2022**

**11:00 AM**

**Conference Room L139 Western  
Service Center, Apple Valley**

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**(or following Physical Development Committee of the Whole)**

#### **1. Call To Order And Roll Call**

Also in attendance were Matt Smith, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording from this meeting is available upon request.

The meeting was called to order by Chair Holberg at 12:10 p.m.

<b>Present</b>	Commissioner Joe Atkins Commissioner Mike Slavik Commissioner Mary Liz Holberg Commissioner Mary Hamann-Roland Commissioner Laurie Halverson Commissioner Kathleen A. Gaylord
<b>Absent</b>	Commissioner Liz Workman

#### **2. Audience**

Chair Holberg noted that all public comments can be sent to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
No comments were received for this agenda.

#### **3. Approval Of Agenda (Additions/Corrections/Deletions)**

##### **3.1 Approval of Agenda (Additions/Corrections/Deletions)**

Motion: Mike Slavik

Second: Mary Hamann-Roland

#### **CONSENT AGENDA**

On a motion by Commissioner Halverson, seconded by Commissioner Atkins, the consent agenda was unanimously approved as follows:

#### **4. County Administration - Approval of Minutes**

##### **4.1 Approval of Minutes of Meeting Held on July 19, 2022**

Motion: Laurie Halverson

Second: Joe Atkins

**5. County Board/County Administration**

**5.1 Second Quarter Update On 2022 Board Priorities**

This item was on the agenda for informational purposes only; no action was taken.

Information only; no action requested.

**5.2 Report On Budget Amendments, Contracts, And Year-End Projections For Operations**

This item was on the agenda for informational purposes only; no action was taken.

Information only; no action requested.

**6. Enterprise Finance and Information Services**

**6.1 Authorization To Execute Contract With EarthSoft For Purchase And Implementation Of Environmental Quality Information System Software Application**

Motion: Laurie Halverson

Second: Joe Atkins

WHEREAS, the Environmental Resources Department identified a need to better manage the well water and chemistry data collected over the years from wells located within Dakota County; and

WHEREAS, EarthSoft Environmental Quality Information System (EQulS) was selected as the best solution through a formal request for proposal (RFP) solicitation process; and

WHEREAS, the State of Minnesota Pollution Control Agency staff also use EarthSoft; and

WHEREAS, funds are available in the Environmental Resources Department Operations Budget to invest in a new water quality data management system; and

WHEREAS, the Environmental Resources Department and the Information Technology Department jointly recommend the purchase of software and services from EarthSoft; and

WHEREAS, the total cost of the system is \$168,040 with annual operating costs in year two of \$18,600.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Chief Information Officer to execute a contract with EarthSoft to implement software and services in an amount not to exceed \$168,040, subject to approval by the County Attorney's

Office as to form; and

BE IT FURTHER RESOLVED, That the 2022 Countywide Budget Incentive Program (BIP) budget is hereby amended as follows:

**Expense**

Countywide BIP	\$128,040	
Environmental Resources Department Operations Budget		<u>\$ 40,000</u>
<b>Total Expense</b>	<b>\$168,040</b>	

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

**REGULAR AGENDA**

**7. Physical Development**

- 7.1** Award Of Bid And Authorization To Execute Contract With Donlar Construction Company For South St. Paul Library Project And Authorization To Increase Project Budget And Amend 2022 Buildings Capital Improvement Program And Non-Departmental Budgets

Motion: Kathleen A. Gaylord

Second: Joe Atkins

Capital Projects Manager Jay Biedny briefed this item and responded to questions. This item failed due to a tied vote. Additional comments were heard from the Mayor of South St. Paul, Jimmy Francis.

Commissioner Holberg, Commissioner Hamann-Roland and Commissioner Slavik voted no on this item.

WHEREAS, the South St. Paul Library project was included in the 2022-2026 Building Capital Improvement Program (CIP) Adopted Budget; and

WHEREAS, bid document and specifications were prepared by County staff and BKV Group; and

WHEREAS, seven competitive bids were received on August 4, 2022; and

WHEREAS, Donlar Construction Company has the lowest bid of \$8,434,500 that includes Alternates 2, 3 & 4; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommend award to Donlar Construction Company as the lowest responsive and responsible bidder in an amount not to exceed \$8,434,500 for the South St. Paul Library project; and

WHEREAS, the inflationary costs of materials and energy, coupled with a continuing labor shortage in the construction industry, have unprecedentedly escalated the required total project budget to \$11,300,000; and

WHEREAS, the City of South St. Paul will directly reimburse Dakota County for

an additional \$147,500 of budgetary funding to complete site remediations as established in the June 2022 Joint Powers Agreement; and

WHEREAS, external revenues to support this project's funding were requested but not received; and

WHEREAS, Final Rule, 31 CFR Part 35, Subp. A, Section 35.6 (b) permits capital expenditures for projects "responding to the public health emergency or its negative impacts."

WHEREAS, This new library will respond to critical needs, including the areas of health care, employment, and workforce development, in a community that has been disproportionately impacted by the pandemic, with cumulative case and hospitalization rates well above the state average.

WHEREAS, as approved by Resolution No. 22-281 (June 21, 2022), the Dakota County Board of Commissioners is committed to the intentions of a Joint Powers Agreement recently executed with the City of South St. Paul to both construct the County's tenth branch library location and assume the City's library system into the Dakota County Library system.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the South St. Paul Library project to Donlar Construction Company, 550 Shoreview Park Road, Shoreview, MN 55126, in an amount not to exceed \$8,434,500, subject to approval by the County Attorney's office as to form.

BE IT FURTHER RESOLVED, That the 2022 Buildings CIP Budget is hereby amended as follows:

<b>Expense</b>	
South St. Paul Library (B30040)	<u>\$6,600,000</u>
<b>Total Expense</b>	<b>\$6,600,000</b>

<b>Revenue</b>	
Dakota County ARP Funding	\$11,300,000
State Bonding	(\$ 2,350,000)
County Funding	<u>(\$ 2,350,000)</u>
<b>Total Revenue</b>	<b>\$ 6,600,000</b>

; and

BE IT FURTHER RESOLVED, That the 2022 Non-Departmental Budget is hereby amended as follows:

<b>Expense</b>	
ARP Expense	<u>(\$11,300,000)</u>

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<b>Total Expense</b>	<b>(\$11,300,000)</b>
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**Revenue**

Dakota County ARP Funding	<u>(\$11,300,000)</u>
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<b>Total Revenue</b>	<b>(\$11,300,000)</b>
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failed

Ayes: 3

Nay: 3

**8. Public Services And Revenue**

**8.1 Authorization To Pilot Self-Service Hours And Amend 2022 Library Budget**

Motion: Laurie Halverson

Second: Mary Hamann-Roland

Library Deputy Director Jennifer Reichert Simpson briefed this item and responded to questions.

WHEREAS, the library wished to increase usage of the public spaces and convenience in using the library; and

WHEREAS, the library seeks authorization to pilot a new service called, Self-service Hours, which offers access to the library building outside of regular staffed open hours; and

WHEREAS, the library can utilize the security systems already in place; and

WHEREAS, an Enterprise Risk Assessment has been done for this service working through potential issues and a treatment was developed for each such as adding additional security cameras; and

WHEREAS, the library can use Phase Funds from the Metropolitan Library Service Agency; and

WHEREAS, the library director will report on the status of the service following completion of the pilot.

NOW, THEREFORE, BE IT RESOVED, that the Dakota County Board of Commissioners hereby authorizes the Library to offer a pilot of Self-service Hours at the Farmington Library; and

BE IT FUTHER RESOLVED, That the Dakota County Board of Commissioners authorizes acceptance of Metropolitan Library Service Agency Phase Funds and hereby amends the 2022 Library budget as follows:

**Revenue**

MELSA Phase funds	<u>\$45,000</u>
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<b>Total Revenue</b>	<b>\$45,000</b>
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**Expense**

Program Expense     \$45,000

**Total Expense     \$45,000**

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

Ayes: 6

**8.2 Authorization For Renewal Of Mobile Hotspot Agreement And Amend 2022 Library Budget**

Motion: Joe Atkins

Second: Mary Hamann-Roland

Library Deputy Director Jennifer Reichert Simpson briefed this item and responded to questions.

WHEREAS, up to 15 percent of County residents lack reliable access to the internet; and

WHEREAS, the coronavirus pandemic has reconfirmed how critical internet access is; and

WHEREAS, hot spot and Chromebook hardware was purchased in 2020 with CARES Act funding; and

WHEREAS, over the past two years, the library, community corrections and social services have been circulating these hotspots to residents without convenient internet access; and

WHEREAS, the devices have long waiting lists and are checked out of the library 90% of the time; and

WHEREAS, the current T-Mobile service agreement is through the state purchasing plan and expires in October 2022; and

WHEREAS, staff recommend approving the new agreement to continue the important service; and

WHEREAS, the funding for the cost of the hotspots for the rest of 2022 will be paid for using Phase Funds from the Metropolitan Library Service Agency; and

WHEREAS, the funding for future service agreements will be considered as part of the 2023 budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the extension of the service agreement with T-Mobile through December 31, 2022; and

BE IT FUTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2022 Library budget as follows:

**Revenue**

MELSA Phase funds \$49,510.46

**Total Revenue    \$49,510.46**

**Expense**

Program Expense \$49,510.46

**Total Expense    \$49,510.46**

This item was approved and recommended for action by the Board of Commissioners on 8/23/2022.

Ayes: 6

**9.     County Manager's Report**

County Manager Matt Smith gave a brief update on the following:

- Budget Workshop will be August 23, 2022
- Program Service Inventory Data will be distributed that will highlight mandated programs vs. non-mandated

**10.    Adjournment**

**10.1   Adjournment**

Motion: Mike Slavik

Second: Laurie Halverson

On a motion by Commissioner Slavik, seconded by Commissioner Halverson, the meeting was adjourned at 1:10 p.m.

Ayes: 6

Respectfully submitted,  
Jeni Reynolds  
Sr. Administrative Coordinator to the Board