

Guild

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Program Overview

Mission: Guild partners with people living with mental health challenges and those who are unhoused, supporting their goals and honoring their strengths. Through community-based mental health, housing, and supported employment services, we support individuals as they build stability and resilience. We prioritize their choices, ensuring every person has a voice in their care and is supported in a way that honors safety, trust, and empowerment.

Contract(s): Dakota County has 5 contracts with **Guild** for the following service(s):

| Service | Service Description | Funding Source(s) | Contract Term Date |
|--------------------------------|--|---|---------------------|
| Targeted Case Management (TCM) | To provide mental health services to individuals by Rule 79 and to support individuals in the least restrictive setting by identifying appropriate community resources address the identified need of the individual. Assist and support the individual towards long-term independent community living through regular review of the case plan, to adjust the client's Individual Treatment Plan (ITP) goals to reflect the client's current and priority needs, and to redirect the services accordingly. | 100% funded by MA billing and AMHI/CSP Grant funded for uninsured/under insured | 1/1/2024-12/31/2026 |

| Service | Service Description | Funding Source(s) | Contract Term Date |
|--|--|--|----------------------------|
| <p>Assertive Community Treatment (ACT) and Community Support Program (CSP) Drop In Center Services</p> | <p>ACT: To assist and support the consumer towards long-term independent community living and to construct a case plan with the consumer to reflect the consumer’s needs, priority of needs, and to establish service goals that assist and support the consumer towards long-term independent community. Prevent homelessness by stabilizing households at risk of homelessness, rehouse those experiencing homelessness, and eliminate repeat episodes of homelessness.</p> <p>CSP: The Community Support Program Service Center at 1740 Livingston Avenue in West Saint Paul is the hub for an array of psychiatric rehabilitation services designed to support recovery and self-sufficiency for adults 18 and in Dakota County experiencing schizophrenia, bipolar disorder and other mental illnesses of a serious nature.</p> <p>Services include Assertive Community Treatment, Targeted Case Management Services, Care Coordination</p> <p>Employment Services, and the GCSP Drop-in Center services.</p> | <p>100% funded by MA billing and AMHI/CSP Grant funded for uninsured/under insured</p> | <p>1/1/2024-12/31/2026</p> |

| Service | Service Description | Funding Source(s) | Contract Term Date |
|--|--|---|---------------------|
| Intensive Residential Treatment Services (IRTS) and Crisis Bed Stabilization Services | <p>IRTS: Consumers will develop and enhance their psychiatric stability, personal and emotional adjustment, self-sufficiency, and skills in order to live in a more independent setting. The program will work towards restoring the consumer's functioning using a rehabilitative focus.</p> <p>Crisis Bed Stabilization Services: The goal of the service is to stabilize the consumer to his/her pre-crisis level. Guild is responsible to screen, assess, and determine an individual's need for admission to the Crisis Bed Stabilization Program if a bed is available. These services are provided by the Guild to those consumers who are referred for placement in the crisis bed Stabilization component of Guild South, located at 314 Second Street North, South St. Paul, MN and Crisis and Recovery Center, located at 2025 Livingston Ave, West St. Paul, MN.</p> | 100% funded by MA billing and AMHI/CSP Grant funded for uninsured/under insured | 1/1/2026-12/31/2027 |
| Individualized Placement and Support (IPS) Employment Services | To assist consumers in finding, getting and keeping suitable competitive employment and to implement and utilize the Individual Placement and Support (IPS) model and principles when providing employment services. | 100% funded by AMHI/CSP Grant | 1/1/2026-12/31/2027 |
| Projects for Assistance in Transition from Homelessness (PATH) Cooperative Agreement (MOU) | The purpose of this cooperative agreement is to help persons with a serious mental illness including those who are homeless or at imminent risk of homelessness to access needed housing, treatment and supportive services, and income supports and to encourage cooperation and partnership between the Guild, Suburban Metro Area Continuum of Care (SMAC), and Dakota County. | NA | 7/1/2024-6/30/2029 |

Strategic Alignment

Guild supports and aligns with the following County Board strategies:

Thriving people: Dakota County creates access to opportunities, cares for vulnerable people, and fosters community safety, health and well-being.

Oversight

Targeted Case Management (TCM): The County and Guild work collaboratively to look at current reporting tools, outcome data, and update or change information as agreed upon. Quality assurance measures include the following:

- Guild will conduct annual, random participation surveys.
- Guild will engage in collaborative Peer Reviews annually for quality assurance, review of person-centered planning, and compliance with DHS Rule 79 standards.
- Guild agrees to furnish the County with reports or records in the form and at frequencies requested by the County for financial evaluation, payment reimbursement, and program management and evaluation purposes.
- Personnel of the County reserve the right to conduct periodic site visits to determine compliance with this contract and to evaluate the quality of services purchased under this contract. Visits may be made with or without prior notice at any time within the hours of operation of Contractor. Contractor shall be furnished, upon request, a summary of any reports prepared because of the visit.

Assertive Community Treatment (ACT) and Community Support Program (CSP) Drop In Center Services:

ACT: Guild provides biannual reporting with the use of the Housing and Employment template in SSIS for each person served during the specified time period. Reporting point-in-time and deadlines will occur in May and November of each year, unless otherwise indicated in writing by the County. The County and Guild continue to work collaboratively to look at current reporting tools, outcome data and update or change as agreed upon.

CSP: On annual basis members have an opportunity to take the Recovery Assessment Scale survey that measures the individuals score to statements in five recovery domains. These scores are then linked to expected behaviors and outcomes and demonstrate the impact of the Drop-in Center activities.

Intensive Residential Treatment Services (IRTS) and Crisis Bed Stabilization Services: Guild submits a quarterly program (IRTS) and statistical report to the County Contract Manager within 15 days of the end of the reporting quarter, and a quarterly program Crisis Bed Stabilization Services (CS) report. The County's procedures for monitoring and evaluating performance may include, but are not limited to, on-site visits to the Guild's locations, review of Contractor's financial, statistical, and program records; and review of reports and data supplied by Guild at the County's request.

Individualized Placement and Support (IPS) Employment Services: Guild submits the "IPS Supported Employment Quarterly Outcome Report" or other required State of MN IPS report(s) that address outcome measures. The reporting on outcome measures is to include Dakota County consumers who have received IPS services during the reporting period.

Projects for Assistance in Transition from Homelessness (PATH) Cooperative Agreement (MOU): The agreement will be reviewed annually to ensure the policies and procedures in place are effective in individuals accessing services and housing and are satisfactory to all parties. Each agency is responsible for maintaining and managing its own records. Guild will be responsible to the Department of Human Services Adult Mental Health Division regarding its reporting responsibilities and Dakota County will be responsible to the Minnesota Department of Health Services regarding its reporting responsibilities. The agencies will work cooperatively to ensure all reporting requirements are fulfilled.

Outcome Measures

| Clients Served and Program Capacity | IRTS | Crisis | Assertive Community Treatment | Targeted Case management | IPS/supported employment |
|-------------------------------------|------|--------|-------------------------------|--------------------------|--------------------------|
| Clients Served | 69 | 76 | 53 | 526 | 162 |
| Capacity percentage | 85% | 85% | 106% | 88% | 116% |

Mandates

Mandate Level (Board Decision) – Program Name, Authority for Program (Statute, Resolution, etc.), Program Description:

Dakota County’s mental health system complies with the requirements of the Minnesota Comprehensive Adult Mental Health Services Act (Act). The Act establishes basic standards for adult mental health services in Minnesota, primarily directed at counties, which are designated as local mental health authorities and obligates county boards to develop and coordinate a system of affordable and locally available adult mental health services in accordance with Minn. Stat. § § 245.641 to 245.486. Dakota County delivers these mandated services both directly and through purchased services. Additionally, Minn. Stat. Chapter 253B (Civil Commitment Act) obligates counties to certain duties, including payments to facilities for involuntary and commitment hold. Board Resolution 23-473; 10/24/2023

Financials

Total Contracted Payments 2024-2025: \$2,515,650

| Services | Contract Budget 2026-2027 |
|--|----------------------------------|
| Targeted Case Management (TCM) | \$1,500,000 |
| Assertive Community Treatment (ACT) and Community Support Program (CSP) Services | \$550,000 |
| Intensive Residential Treatment Services (IRTS) and Crisis Bed Stabilization Services | \$250,000 |
| Individualized Placement and Support (IPS) Employment Services | \$389,328 |
| Projects for Assistance in Transition from Homelessness (PATH) Cooperative Agreement (MOU) | \$0 |