



Building a Better World
for All of Us®

SUPPLEMENTAL LETTER AGREEMENT

April 9, 2025

RE: Dakota County
Greenway Accelerations – Amendment
for Professional Services
County Contract #C0035212
SEH No. DAKOT 167782 10.00

Mike Adams
Greenways Senior Project Manager
Dakota County Parks Department
14955 Galaxie Avenue
Apple Valley, MN 55124

Dear Mr. Adams:

Short Elliott Hendrickson Inc. (SEH®) appreciates the opportunity to submit this Supplemental Letter Agreement for Engineering Services (agreement) for the above referenced project. The agreement is needed to address additional services provided with the delivery of the River to River Greenway and construction services for River to River Greenway Phase 1.

River to River Greenway - Additional Design Services

This trail segment was originally proposed to be a single bid package (County funded) with construction scheduled for 2023. However, the segment was eventually split into two phases, each with its own bid package, and delayed by over two years. Phase 1 is from Marie Ave to Lilydale Rd (construction scheduled for fall 2025) while Phase 2 is from Dodd Rd/TH 149 to Marie Ave (construction tentatively scheduled for 2026 construction season). Phase 1 is County funded and Phase 2 will be funded via County and Federal funds.

In accordance with the County's Request for Proposals, SEH assumed complete topographic survey of up to 1.1 miles of the existing trail alignment. This was based on County direction to anticipate only reconstructing trail segments that did not meet Dakota County greenway standards or where existing trail condition was poor or fair. As the designs for each segment progressed, both phases became full trail reconstructions, along with the reconstruction of two local connections within Phase 1. As a result, the design including topographic survey of the project essentially doubled in terms of trail length.

Phase 1 design services have been completed while Phase 2 design services are scheduled to be completed in winter 2025/2026.

Additional design services are detailed further below.

Phase 1 (Marie Ave to Lilydale Rd)

- Development of multiple alternatives for Valley Park trail realignment and profile revisions between STA 68+00 and 70+50, STA 81+00 and 85+50, and STA 100+00 and 102+50

Engineers | Architects | Planners | Scientists

Short Elliott Hendrickson Inc., 10400 Yellow Circle Drive, Suite 500, Minnetonka, MN 55343-9302

952.912.2600 | 800.734.6757 | 888.908.8166 fax | sehinc.com

SEH is 100% employee-owned | Affirmative Action–Equal Opportunity Employer

- Cast-in-place retaining wall design and required soil borings
- Water main replacement design and coordination with St. Paul Regional Water Services

Phase 2 (Dodd Rd/TH 149 to Marie Ave)

- Development of alternative box culvert alignments
- Development of plans and environmental documentation in accordance with Federal Aid requirements
- Dodd Rd/TH 149 trail/sidewalk design
- Parcel sketches and descriptions for Minea and Steenberg parcel easements
- Security camera design for proposed box culvert and existing TH 62 underpass
- Full depth reclamation design of existing trail between eastern project limits and Mendota Rd crosswalk
- Valley Park North wetland enhancement and Crown Point Dr stormwater basin design
- Update Phase I Environmental Site Assessment (ESA) and complete Phase II ESA

Construction Phase Services – River to River Greenway Phase 1

SEH will provide construction observation and administrative services for River to River Greenway Phase 1 construction. It is assumed that construction will begin in August 2025 and be substantially complete no later than November 7, 2025, based on our discussion with Rachel Contracting on March 20. Punch list and warranty work will be completed in spring 2026. Below is a list of our assumptions.

- Construction materials testing is included and will be provided by American Engineering Testing (AET) in accordance with the MnDOT Schedule of Material Control (2024 edition).
- SEH will review all shop drawings and submittals
- SEH will lead an in-person pre-construction meeting at a location determined by the County
- SEH will provide one full time inspector for construction observation services at 50 hours/week for 14 weeks from the beginning of construction through substantial completion. Part time observation of 15 hours/week for 4 weeks of punch list and warranty work in 2026 is also included.
- SEH will provide a second, senior construction observer to provide observation and administrative support during construction at 15 hours/week for 14 weeks through substantial completion and at 5 hours/week for 4 weeks during punch list and warranty work.
- SEH will coordinate the testing schedule with the materials testing subconsultant in accordance with MnDOT Schedule of Materials Control and Federal Aid requirements.
- SEH will prepare pay applications and change orders for review and approval by the Contractor and County.
- SEH will provide construction administration services including agendas, minutes, and leading of on-site, weekly construction meetings with SEH, Contractor/Sub-contractor, City of Mendota Heights, and County staff. SEH will also provide clarification of plans and specifications as needed.
- SEH will conduct 14 on-site, weekly construction meetings. Includes preparation of agendas and minutes.
- The County will handle formal written communications with residents/property owners.
- All construction staking will be completed by SEH.
- SEH will complete as-built survey and drawings.

Fee Breakdown

The following is a summary of the additional scope items and associated fees and reimbursable expenses.

Item	Associated Fees/Expenses
River to River Greenway - Additional Design Services	\$657,000
River to River Greenway – Phase 1 Construction Services	\$267,000
Total Amendment Request	\$924,000

If this agreement is acceptable, our total contract amount will increase from \$1,073,167.00 to **\$1,997,167.00**. Because the additional services incurred to date have exhausted our original design fee, we respectfully request that the fees/expenses associated with this amendment request be allocated to a new SEH project. This project will reference current County contract number #C0035212. If approved, please prepare and process a contract amendment for execution. Please contact me at 952.912.2629 or wbauer@sehinc.com if you have any questions or need additional information.

Sincerely,

SHORT ELLIOTT HENDRICKSON INC.



William Bauer, PE (IA, MN, SD)
Project Manager



Toby Muse, PE (MN)
Client Service Manager

x:\ae\d\dakot\167782\1-gen\10-setup-cont\02-contract\amendment 3\dakot greenway accelerations amendment no. 3 040325.docx