



# Dakota County

## Community Services Committee of the Whole Agenda

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Tuesday, February 21, 2023

9:00 AM

Conference Room L139, Western Service  
Center, Apple Valley

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If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us)  
Emails must be received by 7:30am on the day of the meeting.  
Instructions on how to participate will be sent to anyone interested.

### 1. Call To Order And Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

### 2. Audience

Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may send comments to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us) and instructions will be given to participate during the meeting. Verbal comments are limited to five minutes.

### 3. Approval Of Agenda (Additions/Corrections/Deletions)

#### 3.1 Approval Of Agenda (Additions/Corrections/Deletions)

### 4. Consent Agenda

#### 4.1 Approval Of Minutes Of Meeting Held On January 10, 2023

#### 4.2 *Social Services* - Authorization To Execute Joint Powers Agreement With School Districts For Interagency Early Intervention Services

### 5. Regular Agenda

#### 5.1 *Social Services* - Update On Development Of Family Resource Centers In Dakota County

#### 5.2 *Public Health* - Update On Opioid Settlement And Board Workshop Preparation

#### 5.3 *Employment and Economic Assistance* - Workforce Mobility Program Overview

### 6. Community Services Directors Report

**7. Adjournment**

**7.1 Adjournment**

**For more information please call 651-554-5742.**

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# Community Services Committee of the Whole

## Request for Board Action

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**Item Number:** DC-1793

**Agenda #:** 3.1

**Meeting Date:** 2/21/2023

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Approval Of Agenda (Additions/Corrections/Deletions)



# Community Services Committee of the Whole

## Request for Board Action

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**Item Number:** DC-1794

**Agenda #:** 4.1

**Meeting Date:** 2/21/2023

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Approval Of Minutes Of Meeting Held On January 10, 2023



# Dakota County

## Community Services Committee of the Whole

### Minutes

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Tuesday, January 10, 2023

9:00 AM

Conference Room L139, Western  
Service Center, Apple Valley

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#### 1. Call To Order And Roll Call

**Present:** Commissioner Slavik, Commissioner Atkins, Chairperson Halverson, Commissioner Droste, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

Also in attendance were Matt Smith, County Manager; Jen Wolf, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 9:00 a.m. by the Chair, Commissioner Laurie Halverson.

The audio of this meeting is available upon request.

#### 2. Audience

Commissioner Laurie Halverson asked if there was anyone in the audience who wished to address the Committee. No one came forward.

#### 3. Approval Of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Liz Workman

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Workman, the agenda was unanimously approved. The motion carried unanimously.

Ayes: 7

#### 4. Consent Agenda

Motion: Joe Atkins

Second: Mike Slavik

On a motion by Commissioner Atkins, seconded by Commissioner Slavik, the consent agenda was unanimously approved as follows:

##### 4.1 Approval Of Minutes Of Meeting Held On November 29, 2022

Motion: Joe Atkins

Second: Mike Slavik

##### 4.2 Authorization To Use Hennepin County Agreement With Bridging, Inc. As A Lead County Contract For Providing Household Goods And Furniture To Eligible Client(s)

Motion: Joe Atkins

Second: Mike Slavik

WHEREAS, Dakota County has a population of people that are transitioning out of homelessness that have typically lost all of their household goods; and

WHEREAS, the County decided it needed to contract directly with Bridging, Inc.; and

WHEREAS, the County learned that Hennepin County has an Agreement with Bridging, Inc. that began on January 1, 2007; and

WHEREAS, the County started using Hennepin County's Agreement with Bridging, Inc. under its lead county contract provision on January 1, 2017; and

WHEREAS, by Resolution No. 19-068 (February 26, 2019), the Dakota County Board of Commissioners authorized the use of Hennepin County's Agreement with Bridging, Inc. as a lead county contract for the purpose of providing household goods and furniture to eligible clients for the period of January 1, 2019 through December 31, 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to approve the use of the Hennepin County Agreement with Bridging, Inc. as a lead county contract for the purpose of providing household goods and furniture to eligible clients for the period of January 1, 2023 through December 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to modify the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 1/24/2023.

**4.3** Authorization To Accept Minnesota Department Of Human Services Children's Mental Health Screenings Grant Funds And Execute Grant Agreement

Motion: Joe Atkins

Second: Mike Slavik

WHEREAS, in 2003, the Minnesota Legislature added mental health screening requirements to Minnesota Statutes to include children's mental health screening for specific child welfare and juvenile justice populations; and

WHEREAS, the purpose of the children's mental health screening within the child welfare and juvenile justice populations is to integrate mental health into current practices and to promote earlier mental health identification and intervention; and

WHEREAS, early identification of mental illness followed by the appropriate intervention and treatment may prevent years of disability and provide improved outcomes for children and their families; and

WHEREAS, children's mental health screenings facilitate the referral of children for further testing and treatment using standardized effective mental health screening instruments; and

WHEREAS, by Resolution No. 20-622 (December 15, 2020), the Dakota County Board of Commissioners authorized execution of Minnesota Department of Human Services Children's Mental Health Screenings Grant in the amount of \$234,054 for the period of January 1, 2021 through December 31, 2021; and

WHEREAS, the Children Mental Health Screening grant awarded by the Minnesota Department of Human Services is in the amount of \$212,395 based on an allocation of \$106,507 for Child Welfare and \$105,888 for Juvenile Justice for the period of January 1, 2023 through December 31, 2023; and

WHEREAS, staff recommends the County Board authorizes acceptance of the Children's Mental Health Screening grant in the amount of \$212,395 and execution of the grant agreement for the period of January 1, 2023 through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant award of \$212,395 for the period of January 1, 2023 through December 31, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a grant agreement for the period of January 1, 2023 through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds and continue grant-funded full-time equivalents (if relevant), consistent with County contracting policies, and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 1/24/2023.

## **5. Regular Agenda**

### **5.1 Update On Juvenile Services Center**

Matt Bauer, Juvenile Services Center Superintendent, Community Corrections,

presented on this item and stood for questions. The Committee agreed with staff's recommendation to continue operations as they are now. The Committee also recommended that staff consider increasing the per diem for a bed day. Information only; no action requested.

**5.2 Update On Costs Related To Opioid Crisis**

Gina Adasiewicz, Public Health Director, and Madeline Goebel, Management Fellow, presented on this item and stood for questions. The Committee requested a Board Workshop to discuss parameters around using the settlement funds and asked staff to return with additional information regarding the Coordinator position.

Information only; no action requested.

**6. Community Services Directors Report**

Marti Fischbach, Division Director, highlighted a few items in the written report that was provided to the Committee. Ms. Fischbach noted the Point-in-Time count of those experiencing homelessness in the County is the evening of January 25 and encouraged up to four Commissioners to volunteer. And, it was noted that in follow-up to last month, there is an update about Bridges MN.

**7. Adjournment**

**7.1 Adjournment**

Motion: William Droste

Second: Mike Slavik

On a motion by Commissioner William Droste, seconded by Commissioner Mike Slavik, the meeting was adjourned at 10:24 a.m.

Ayes: 7

Respectfully submitted,

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Colleen Collette, Administrative Coordinator  
Community Services Division



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-1375

Agenda #: 4.2

Meeting Date: 2/21/2023

**DEPARTMENT:** Social Services

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreement With School Districts For Interagency Early Intervention Services**

### PURPOSE/ACTION REQUESTED

Authorize execution of a joint powers agreement (JPA) with each of the Dakota County school districts, including Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6, to purchase health and human services from Dakota County that enhance interagency early intervention services for young children with or at risk of developmental delays.

### SUMMARY

Dakota County Social Services and Dakota County Public Health partner with the county school districts to provide interagency early intervention services to young children with or at risk of developing developmental delays. The Minnesota Department of Education allocates federal Individuals with Disabilities Education Act (IDEAS) Part C funding to each school district based on the number of children identified for early intervention services. Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 jointly have indicated their intent to continue using these funds to purchase services from Dakota County for early identification of developmental delays via Part C Mini Grants, services, and interagency service coordination.

Dakota County will receive a total of \$100,898.65 from the noted districts for services provided during State Fiscal Year 2023 (Independent School District 191: \$12,486.46; Independent School District 192: \$10,875.31; Independent School District 194: \$14,903.20; Independent School District 195: \$402.79; Independent School District 196: \$30,813.37; Independent School District 197: \$13,090.64; Independent School District 199: \$4,833.45; Independent School District 200: \$7,652.99; Special School District 6: \$5,840.44). Of this total amount, \$59,994.00 will be allocated to Public Health and \$40,904.65 to Social Services.

Public Health provides home visits supported through the IDEAS Part C allocation through their Maternal and Child Health (MCH) program. This allocation supplements the MCH program grant funds and revenue generated from health insurance and Medical Assistance for home visiting.

### OUTCOMES

**How much?** In 2021, 77 children had 524 home visits provided by a Public Health Nurse. Thirty-five families (35) received mini grants for respite care, developmental or cognitive tools or assistive

technology to support child development.

Dakota County Interagency Early Intervention Collaborative (IEIC) meetings were held in 2021 with an average attendance of 15 members. All school districts were represented at the meetings.

**How well?** In 2021, 100 percent of Public Health, school service coordinators, and parents who submitted a mini-grant application received notification of the disposition of their application within 60 days of submitting a complete application.

**Better off?**

Part C Mini Grant funding provided respite for parents of children with special needs, and developmental, cognitive, and assistive technology tools for children identified as having a disability or presumptive disability through early intervention for children ages birth to three. Other Part C-funded activities included connecting families with the greatest needs to more intensive early intervention programs and funding when eligible.

One hundred (100) percent of families receiving a Part C Mini Grant complete an Individualized Family Service Plan (IFSP) in partnership with school and public health professionals. The IFSP creates a tailored roadmap for referrals to early intervention assistance programs to aid in prevention and mitigation of further delays.

IEIC meetings served as a resource for school staff and school-based mental health staff to make peer connections and problem solve the myriad student, staffing, and mental health challenges that schools were facing related to COVID.

**RECOMMENDATION**

Staff recommends authorization to execute a JPA with each of the Dakota County school districts for the purchase of interagency early intervention services from the Dakota County Community Services Division effective July 1, 2022 through June 30, 2023, or until completion by the parties of their respective obligations under the JPAs, whichever occurs first, unless earlier terminated by law or according to the provisions of the JPAs.

**EXPLANATION OF FISCAL/FTE IMPACTS**

There is a \$0 net County cost anticipated because of this action. The school districts will fund Dakota County costs, and services will be provided to the extent that funds remain available. These funds are included in the 2023 Public Health and Social Services Budgets.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County Social Services and Dakota County Public Health are partners with the Dakota County School Districts in providing interagency early intervention services to young children at risk for developmental delays; and

WHEREAS, the Minnesota Department of Education allocates federal Individuals with Disabilities Education Act (IDEAS) Part C funding to each school district based on the number of children identified for early intervention services; and

WHEREAS, Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 have indicated that each intends to continue purchasing the services provided by Dakota County Social Services and Dakota County Public Health for early identification of developmental delays via Part C Mini Grants, services, and interagency service coordination; and

WHEREAS, Dakota County will receive a total of \$100,898.65 from the noted districts for services provided during State Fiscal Year 2023 (Independent School District 191: \$12,486.46; Independent School District 192: \$10,875.31; Independent School District 194: \$14,903.20; Independent School District 195: \$402.79; Independent School District 196: \$30,813.37; Independent School District 197: \$13,090.64; Independent School District 199: \$4,833.45; Independent School District 200: \$7,652.99; Special School District 6: \$5,840.44); and

WHEREAS, of this total amount, \$59,994.00 will be allocated to Public Health and \$40,904.65 to Social Services; and

WHEREAS, Public Health provides home visits supported through the IDEAS Part C allocation through their Maternal and Child Health (MCH) program, of which this allocation supplements the MCH program grant funds and revenue generated from health insurance and Medical Assistance for home visiting.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with each participating school district in Dakota County for health and human services related to interagency early intervention system services, effective July 1, 2022 through June 30, 2023, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of the joint powers agreement, substantially as presented to the Community Services Committee of the Whole on February 21, 2023, subject to approval by the County Attorney's Office as to form, as follows:

- Independent School District 191 - \$12,486.46
- Independent School District 192 - \$10,875.31
- Independent School District 194 - \$14,903.20
- Independent School District 195 - \$ 402.79
- Independent School District 196 - \$30,813.37
- Independent School District 197 - \$13,090.64
- Independent School District 199 - \$ 4,833.45
- Independent School District 200 - \$ 7,652.99
- Special School District 6 - \$ 5,840.44

; and

BE IT FURTHER RESOLVED, that although the specific amounts due from each district are determined based on final state allocations to the schools, a total of \$100,898.65 from the noted districts is anticipated.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Joint Powers Agreement

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACTS**

Department Head: Evan Henspeter  
Author: Michelle Jensen

**JOINT POWERS AGREEMENT BETWEEN  
THE COUNTY OF DAKOTA AND  
INDEPENDENT SCHOOL DISTRICT \$\$\$\$  
FOR INTERAGENCY EARLY INTERVENTION SERVICES**

This Joint Powers Agreement ("Agreement") is between the County of Dakota, by and through the Community Services Division, ("County") and \$\$Address\$\$ ("School District"). This Agreement uses the word "parties" for both County and School District.

**WHEREAS**, the County and School District are governmental units as that term is defined in Minn. Stat. § 471.59; and

**WHEREAS**, Minn. Stat. § 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting parties; and

**WHEREAS**, the School District desires to retain and compensate a qualified party to provide Interagency Early Intervention Services as more fully described herein; and

**WHEREAS**, the County desires and is qualified to provide Interagency Early Intervention Services as more fully described herein; and

**WHEREAS**, the County understands and agrees that:

1. The County is not an agent, servant, or employee of the School District and shall not make any such representations nor hold itself out as such; and
2. The County shall have no authority to bind the School District for the performance of any services or to otherwise obligate the School District, authority being specifically limited to the duties assigned under this Agreement; and
3. The County employees performing under this Agreement shall not accrue any continuing contract rights for the services performed pursuant to this Agreement, including but not limited to those afforded by Minn. Stat. § 122A.40, and the County specifically waives any and all rights thereto; and

**WHEREAS**, this Agreement is recommended by the Dakota County Special Education Directors Advisory Committee on behalf of the following local school districts in Dakota County: Special School District No. 6, and Independent School Districts Nos. 191, 192, 194, 195, 196, 197, 199 and 200; and

**WHEREAS**, the Dakota County Board of Commissioners by Resolution No. 23-\_\_ authorized the County to enter into an agreement with the School District for the provision of Interagency Early Intervention Services by the County to the School District; and

**WHEREAS**, the School District is willing to retain the County to provide Interagency Early Intervention Services.

**ACCORDINGLY**, the parties agree:

Article 1  
PURPOSE

The purpose of this Agreement is to set out the respective duties and responsibilities of the County and the School District for the provision of Interagency Early Intervention Services by the County to the School District, as more fully described herein and in the attached Exhibit 1.

Article 2  
TERM

This Agreement is effective on the date that the last party executes this Agreement (“Effective Date”) through June 30, 2023, or until completion by the parties of their respective obligations under this Agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of this Agreement (“Expiration Date”).

Article 3  
COOPERATION

The County and the School District agree to cooperate and use their reasonable efforts to ensure prompt implementation of the various provisions of this Agreement and to, in good faith, undertake resolution of any dispute in an equitable and timely manner.

Article 4  
PROVISION OF SERVICES

The County agrees to provide the services referenced below and in Exhibit 1 to the School Districts. All services are available to all districts, but individual districts will access varying levels of each service, dependent upon individual student and district need.

- 4.1. Service Coordination. Maternal Child Health Nurse service coordination will be provided to any child age birth to three (3) years old enrolled in an Early Childhood Special Education program. Maternal Child Health Nurses will provide consultation to school teams and home visiting as well as service coordination with particular emphasis on medically intensive children with multiple needs. A Maternal Child Health Nurse will assist families whose children are receiving early intervention services with resource and referral information. They will assist families in linking to community-based services to meet the needs of their child. They will serve as a liaison between the child’s physician, medical specialist, private providers and the birth-to-three team. Maternal Child Health Nurses will attend their clients Individual Family Support Plan team meeting. Dakota County Public Health will provide the Dakota County IEIC a listing of assigned nurses to each school district Birth to Three Team.
- 4.2. Interagency Coordination and Service Coordination Consultation. Interagency coordination will be provided for the Dakota County Interagency Early Intervention Committee. The Interagency Coordinator will provide project coordination for the Child Protection Early Childhood Screening program as it relates to the Keeping Children Safe Act. The Coordinator will work with the Dakota County IEIC on the referral process to school district Early Intervention and Early Childhood Special Education Teams. The Interagency Coordinator will serve as a liaison and representative to the Region 11 Interagency Early Intervention Committee and the local school districts. The Coordinator will develop and promote the goals for interagency early intervention services established by the Region 11 Interagency Early Intervention Committee, the local early intervention committee, and local school districts. This work is capped at a total of 455 hours for all interagency partners during the period of the Agreement.
- 4.3. Services Where No Funding Exists. Review of requests for Part C Services Where No Funding Exists grants will be managed for the school districts. Requests for funding received from designated Early Intervention Service Coordinators will be evaluated by the Interagency Coordinator to determine if Part C statutory requirements are met, and whether other services options exist. For those requests meeting criteria and budget, the Coordinator will issue the grants to the families and track use of the funds through assistance from school Service Coordinators to secure family expenditure reports and documentation.

Article 5  
REPORTING

- 5.1 Dakota County’s Public Health Department will report their child count for Calendar Year 2022 to the Interagency Coordinator by March 1, 2023.

- 5.2 The Interagency Coordinator will create the Dakota County Help Me Grow Annual Report by August 1, 2023, and provide a copy to the School District Special Education Directors. This report will specify:
- A. Activities of the Interagency Coordinator for the period of this Agreement;
  - B. Number of home visits conducted by Maternal and Child Health Nurses for service coordination in 2022;
  - D. Total child count receiving Maternal and Child Health Nurse service coordination in on December 1, 2022;
  - E. Number of Part C and Family Support mini-grants issued to families, reported by school district, disability, and purpose of the funds, and
  - F. The Part C and Part B child count for December 1, 2022.
  - G. Number of children screened in the Dakota County Childhood Protection Screening Project per calendar year. The report will detail how many were referred to HMG and the outcome of those referrals.
- 5.3 The Interagency Coordinator will provide the School District Special Education Director with an annual report of Region 11 Interagency Early Intervention Committee activities and their compliance with Minn. Stat. § 125A.30 and PL 99-457.

Article 6  
COMPENSATION

- 6.1 Total Compensation. The School District shall pay the County an amount not to exceed \$ [REDACTED] ("Agreement Maximum") for the services described herein. In the event this Agreement is terminated by the parties prior to completion of the services, payment shall be made by the School District to the County on a prorated basis for the services furnished prior to termination of the Agreement.
- 6.2 Invoices. The County shall, within fifteen (15) working days following June 30, 2023 submit an invoice and request for payment on an invoice form acceptable to the School District, which provides an itemization of the services provided and the dates of the performance period covered by the invoice. The School District shall notify the County in writing within fifteen (15) working days of receipt of an invoice of any particular item that is disputed or alleged to be incorrect. The payment of any such disputed amount shall be withheld until such time as the disputed amount is resolved or the incorrect amount is corrected.

Article 7  
PROPERTY

Upon termination of this Agreement, any property or surplus funds acquired as a result of the School District's compensation to the County shall be returned to the School District after the purpose of this Agreement has been completed.

Article 8  
LIABLE FOR OWN ACTS

Each party to this Agreement shall be liable for the acts of their own officers, agents, volunteers, or employees and results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its officers, agents, volunteers, or employees.

It is understood and agreed that the provisions of the Minn. Stat. § 471.59, the Municipal Tort Claims Act, Minn. Stat. Ch. 466 and other applicable laws govern liability arising from the parties' acts or omissions. Each party warrants that they are able to comply with the aforementioned indemnity requirements through an insurance or self-insurance program and that each has minimum coverage consistent with the liability limits contained in Minn. Stat. Ch. 466. Nothing in this Agreement shall be construed to allow a claimant to obtain separate judgments or separate liability caps from the individual parties.

The provisions of Article 8 shall survive the expiration or termination of this Agreement.

Article 9  
INDEPENDENT CONTRACTOR

The County is and shall remain an independent contractor with respect to any and all work performed under this Agreement. The County on behalf of its employees and agents shall at all times be free to exercise initiative, judgment and discretion as to how to best perform or provide services identified herein.

The County acknowledges and agrees that the County on behalf of its employees and agents is not entitled to receive any of the benefits received by School District employees and is not eligible for workers' or unemployment compensation benefits under the School District. The County also acknowledges and agrees that no withholding or deduction for state or federal income taxes, FICA, FUTA, or otherwise, will be made from the payments due the County and that it is the County's sole obligation to comply with the applicable provisions of all federal and state tax laws.

Article 10  
DATA PRACTICES AND PRIVACY

- 10.1 Minnesota Government Data Practices Act (MGDPA). The parties agree that any information and data received from the other party during the term of this Agreement shall be treated and maintained in accordance with all applicable federal, state, and local laws, rules and regulations governing same, including but not limited to the provisions of the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13 and the Minnesota Rules implementing the Act now in force or hereafter adopted. The County and the School District agree to provide to each other data which is reasonably necessary to fulfill the purpose of this Agreement, provided such sharing of data is done in accordance with the Minnesota Government Data Practices Act and other state and federal law regulating the dissemination of data. If a party receives a request to release data referred to in this Clause that was received by the party receiving the request from another party, the party receiving the request to release the data must immediately notify the party from whom the data originated. The originating party will give the party receiving the request to release the data instructions concerning the release of the data to the data requester before the data is released.
- 10.2 Health Insurance Portability and Accountability Act (HIPAA). The parties agree to comply with the requirements of the Health Insurance Portability and Accountability Act (HIPAA), including the HIPAA Privacy requirements, the HIPAA Standards for Electronic Transactions, the HIPAA security requirements, and any other HIPAA laws, standards and requirements now in effect or hereinafter adopted where applicable to the parties and to the duties under this Agreement, as determined by the County. Nothing in this Agreement will create obligations under HIPAA for the County or School District unless mandated by HIPAA.

Article 11  
TERMINATION

- 11.1 With or Without Cause. This Agreement may be terminated with or without cause, by either party upon thirty (30) calendar days' written notice of intent to terminate..
- 11.2 Non-Appropriation of Funds. Notwithstanding any provision of this Agreement to the contrary, this Agreement shall be terminated immediately by either party in the event sufficient funds from the County, State, or Federal sources are not appropriated at a level sufficient to allow payment of the amounts due for the performance of this Agreement, and the non-appropriation of funds did not result from the any act of bad faith on the part of the terminating party.

Article 12  
GENERAL

- 12.1 Notices. The School District or County may, by giving written notice to the other party, designate any address or addresses to which notices or other communications to them shall be sent when required by or related to this Agreement. Until otherwise provided by the respective parties, all notices or communications shall be addressed as follows:

**To the School District:**

Phone:

Email:

**To the County:**

Marti Fischbach

Community Services Director

Dakota County Community Services

1 Mendota Road W, Suite 500

West St. Paul, MN 55118-4773

651-554-5742

[Marti.Fischbach@co.dakota.mn.us](mailto:Marti.Fischbach@co.dakota.mn.us)

- 12.2 Amendments. No amendments or variations of the terms and conditions of this Agreement shall be valid unless in writing and signed by the parties' authorized representatives as named in Article 12.1.
- 12.3 Severability. All terms and covenants contained in this Agreement are severable. In the event any provision of this Agreement shall be held invalid by any court of competent jurisdiction, this Agreement shall be interpreted as if such invalid terms or covenants were not contained in the Agreement and that such holding shall not invalidate or render unenforceable any other provision.
- 12.4 Minnesota Law to Govern. The laws of Minnesota govern all matters related to this Agreement, without giving effect to the principles of conflict of law. Venue and jurisdiction for any litigation related to this Agreement must be in those courts located within the County of Dakota, State of Minnesota or U.S. District Court, District of Minnesota.
- 12.5 Captions and Headings. The captions and headings of the provisions under this Agreement are for convenience only and shall not be considered or referred to concerning questions of interpretation or construction.
- 12.6 Recitals. The recitals set forth in the whereas clauses above are incorporated by reference as if fully set forth herein.
- 12.7 State Audits. Under Minn. Stat. § 16C.05, subd. 5, each party's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and the State Auditor or Legislative Auditor, as appropriate, for a minimum of six (6) years from the Expiration Date of this Agreement.
- 12.8 Contract Interpretation and Construction. The parties acknowledge that they have had a reasonable opportunity to consult with their attorneys prior to execution of this Agreement and have done so. This Agreement was fully reviewed and negotiated by the parties. Accordingly, the parties agree the "against the offeror" principle of contract interpretation and construction will not be applied to this Agreement. Any ambiguity, inconsistency, or question of interpretation or construction in this Agreement will not be resolved strictly against the party that drafted the Agreement. It is the intent of the parties that every provision in this Agreement shall be constructed and construed so as to give its natural and ordinary meaning effect, regardless of any rule or law to the contrary.

12.9 Entire Agreement. Exhibit 1 is attached and incorporated into this Agreement. By signing this Agreement, the School District acknowledges receipt of Exhibit 1. If there is a conflict between any part of Exhibit 1 and the body of this Agreement, the body of this Agreement will prevail. To the extent reasonably possible, Exhibit 1 will be construed and constructed to supplement, rather than conflict with, this Agreement, unless such construing or construction results in ambiguity. This Agreement is the entire agreement for the provision of the Interagency Early Intervention Services between the School District and the County and it supersedes all prior written or oral agreements on this program. There are no covenants, promises, undertakings, or understandings outside of this Agreement other than those as specifically set forth. Any term, condition, prior course of dealing, course of performance, usage of trade, understanding, or agreement purporting to modify, vary, supplement, or explain any provision of this Agreement is null and void and of no effect unless in writing and signed by representatives of both parties authorized to amend this Agreement.

**ELECTRONIC SIGNATURES**

**Each party agrees the electronic signatures of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as wet ink signatures.**

**IN WITNESS WHEREOF**, this Agreement was entered into on the date(s) set forth below and the undersigned, by execution hereof, represent that they are authorized to enter into this Agreement on behalf of the respective parties and state that this Agreement has been read by them and that the undersigned understand and fully agree to every provision, and hereby acknowledge receipt of a copy.

Approved by Dakota County Board  
Resolution No.       

COUNTY OF DAKOTA

By \_\_\_\_\_

Approved as to form:

Title Community Services Director

Date of Signature \_\_\_\_\_

\_\_\_\_\_  
Assistant County Attorney/Date

File No. KS-\_\_\_\_\_

**FOR THE SCHOOL DISTRICT**  
**(I represent and warrant that I am authorized by law to execute this Agreement and legally bind the School District).**

By \_\_\_\_\_

(Please print name.)

Title \_\_\_\_\_

Date of Signature \_\_\_\_\_

## Exhibit 1

### Contract Deliverables Interagency Coordination

1. Facilitate meetings of the Dakota County Interagency Early Intervention Committee (IEIC).
  - Provide e-mail or written notification of meetings and agendas to IEIC members.
  - Facilitate and provide leadership at IEIC meetings.
  - Assist in identifying IEIC goals.
  - Record and distribute minutes to IEIC members.
  - Obtain and distribute issue-related background information to IEIC members as directed by the Committee or independently.
  - Develop an annual IEIC Performance Plan and overall Part C budget on behalf of the Dakota County IEIC.
  - Follow through with specific directives of the IEIC.
  - Assist in determining the needs of families and professionals within Dakota County for specialized technical assistance.
  - Coordinate inservices and resource development for professionals serving birth through five-year-olds with developmental and behavioral delays and their parents.
  - Survey members annually for needs and concerns.
  - Use group discussion or survey to identify issues to be addressed in the coming year.
  - Assist in determining priorities and assigning tasks to members.
  - Maintain current membership lists for all IEIC committees.
2. Coordinate the distribution of informational and outreach materials through the Dakota County Interagency Early Intervention Committee.
3. Attend and serve as a liaison to the Region 11 Interagency Early Intervention Committee.
  - Report information gathered from the Region 11 meetings and communications to the Dakota County IEIC.
  - Provide input to state early intervention interagency staff and to the Region 11 Interagency Early Intervention Committee regarding Dakota County IEIC issues, concerns, and recommendations.
4. Report to the Dakota County Collaborative Governing Board regularly on Dakota County Interagency Early Intervention Committee activities.
5. Meet with School District Special Education Directors as needed regarding activities and performance.
6. Prepare an annual report for the Special Education Directors including:
  - Region 11 Interagency Early Intervention Committee compliance with Minn. Stat. § 125A.30 and PL 99-457, and
  - Summary of Region 11 and Dakota County Interagency Early Intervention Committee activities.
7. Provide Service Coordination Consultation Services to School District Staff and Public Health Staff, including community resource updates and service coordination training.
8. Review and process requests for Family support Grants and Part C Services Where No Funding Exists grants.
9. The Interagency Coordinator will provide project coordination for the Child Protection Early Childhood Screening program as it relates to the Keeping Children Safe Act. The Coordinator will work with the Dakota County IEIC on the referral process to school district Early Intervention and Early Childhood Special Education Teams



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-1802

Agenda #: 5.1

Meeting Date: 2/21/2023

**DEPARTMENT:** Community Services Administration

**FILE TYPE:** Regular Information

### TITLE

**Update On Development Of Family Resource Centers In Dakota County**

### PURPOSE/ACTION REQUESTED

Receive an update on potential development of Family Resource Centers in Dakota County.

### SUMMARY

In 2019, Dakota County Community Services and community partners began meeting to explore ideas for improving health and human services in Dakota County. Support for initial meetings was provided by the Kresge Foundation and the American Public Human Services Association (APHSA) through their Opportunity Ecosystem program. Dakota County and partners identified several opportunities to improve service delivery and outcomes, including the potential to develop “one-stop shop” resource centers where county and community services would be co-located in places people already frequent to improve service access.

Planning was put on hold during the pandemic but resumed in 2022 with a renewed focus on the one-stop shop concept. Over the past several months, a group of county and community partners have worked to define the opportunity further, resulting in a preliminary program concept for Family Resource Centers in Dakota County (Attachment: Family Resource Center Overview). Family Resource Centers would offer a range of services and supports to meet children and families’ needs earlier, with the goal of reducing involvement in child protection and other deep-end services.

County staff will provide information about the history of these efforts (Attachment: Opportunity Ecosystem Convening), as well as preliminary program design and potential funding opportunities to pilot Family Resource Centers in Dakota County.

### OUTCOMES

See Attachment: Family Resource Center Overview, for details.

### RECOMMENDATION

Information only; no action requested.

### EXPLANATION OF FISCAL/FTE IMPACTS

None.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

Information only; no action requested.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment A: Family Resource Center Overview

Attachment B: Opportunity Ecosystem Convening

**BOARD GOALS**

A Great Place to Live

A Successful Place for Business and Jobs

A Healthy Environment

Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

Inform and Listen

Discuss

Involve

N/A

**CONTACTS**

Department Head: Marti Fischbach

Author: Evan Henspeter

## Family Resource Center Overview

### Background

In 2019, Dakota County Community Services and various community partners identified “one-stop shop” resource centers as a promising concept worth exploring further. Those discussions were paused during the pandemic but resumed in 2022 with a renewed focus on how co-locating various services could improve access and outcomes for county residents. Over the past several months, a One-Stop Shop Workgroup made up of county and community partners has met to define the concept further. This has included researching similar models across the country and conducting preliminary community engagement to define resource gaps.

### Family Resource Centers

One model that has shown promise nationally is Family Resource Centers. According to the *National Family Support Network*, Family Resource Centers are community or school-based hubs of support and opportunities that reflect community needs and interests. Specific resources offered vary by community, but Family Resource Centers share some common goals, including:

- Supporting families to be strong, healthy, and successful
- Contributing to family economic success
- Reducing the likelihood of child abuse and neglect

Many states and counties across the country have invested in Family Resource Centers as a strategy for improving child and family wellbeing and reducing involvement in deep-end human services such as child protection. A study in Orange County, California found that Family Resource Centers provided a \$3.65 savings for the child welfare system for every dollar invested. A similar study in Teller County, Colorado found a 63% reduction in child abuse cases.

The Association of Minnesota Counties (AMC) was recently awarded a grant from the Sauer Family Foundation to establish a network of Family Resource Centers in Minnesota. Dakota County’s One-Stop Shop Workgroup has identified Family Resource Centers as a model to explore further.

### Community Engagement\*

To inform development of a draft program design, community organizations participating in the one-stop shop workgroup conducted preliminary community engagement in the fall of 2022. Community feedback was gathered through surveys and community meetings, with a focus on identifying the most pressing resource gaps that Family Resource Centers could address. In total, 54 surveys were completed, and four community conversations hosted by partner organizations with an estimated 100+ attendees in total. The following are key themes from surveys and community conversations:

- Community members want better information about where to go for help and resources.
- A simplified system is desired where people don’t have to repeatedly tell their story or complete endless paperwork to receive support.
- People want support in ways and places that are culturally responsive.

- Transportation is a major challenge when seeking support, especially when resources are dispersed between multiple locations.

Many different resources were identified as gaps areas, but the following were the top five areas of greatest need based on surveys and community conversations:

- Health
- Education and training
- Childcare
- Housing
- Income

\*Preliminary community engagement intended to inform initial program design. Additional community engagement and data collection will be needed if program development proceeds.

## Draft Program Concept

Based on information gathered to date, the One-Stop Shop Workgroup has developed the following program concept for Family Resource Centers in Dakota County.

**Who would be served?** Target population would be children, youth, and families in Dakota County, especially those with greater likelihood of involvement with child protection, such as people of color, people experiencing poverty, etc. Though programming would be designed with this target population in mind, anyone could access resource centers.

**What would be provided?** Co-located services and culturally responsive “navigation” assistance to help families access support needed to be healthy and well.

**Where would resource centers be located?** 3 locations across the county as well as virtual options to support access for residents of various cities and communities; recommend focusing on geographic areas with greatest resource gaps which will require additional research, and piloting concept at existing partner site(s) first.

**When would resource centers be open?** Resource centers should have hours of availability that meet the needs of the families and communities they intend to serve; in the short-term, resource centers could be piloted 1 – 2 days per week with more limited daytime or evening hours, and expanded later based on feedback from the community.

**How would resource centers work?** Resource centers would be designed as welcoming hubs for families to build connections and get support. Various partners would provide services in areas identified as resource gaps. Examples may include low or no-cost primary care clinics, workforce training, childcare assistance, parenting support, housing support, or other services. Designated organizations would provide culturally responsive navigation assistance to help families access the

right resources to meet their needs. Family Resource Centers would be overseen by a Family Advisory Council which would provide leadership and oversight of the program. One organization (to be determined) would coordinate overall partner calendars and programming, including supporting the Family Advisory Council in its role.

**Why is this important?** Resource centers would be designed to support improved outcomes for children and families, such as:

- Reduced reports of child maltreatment or neglect
- Reduced instances of housing instability for families
- Families report improved health and wellbeing
- Improved educational outcomes for children (collaborating with schools and colleges)
- Increased family income and/or employment outcomes (providing community-based workforce solutions)

## **Next Steps**

Dakota County and its partners are well positioned to pursue state or foundation funding to pilot the Family Resource Center concept, as those funds become available. Any pilot or program implementation would likely require some investment of county resources as well, though it isn't clear at this point whether that could be providing direct funding or in-kind support. County staff will continue to work with partners to refine the program concept and design, based on feedback from the County Board and other important stakeholders, and will bring forward potential funding opportunities for Board consideration as they become available.



# PRINCIPLES OF COLLECTIVE IMPACT + ENGAGEMENT

EVAN HENSPETER

Dakota County Director of Social Services shared his thoughts on collective impact from work on a collaborative grant project.

- Everyone has gifts to give & people want to share their gifts.
- Relationships are what build community.
- Community members have to be at the center of everything we do.
- The way we draw those strengths and capacities out of people is through listening.
- All institutions have limits.



## BUILDING A FOUNDATION TO GROW FROM

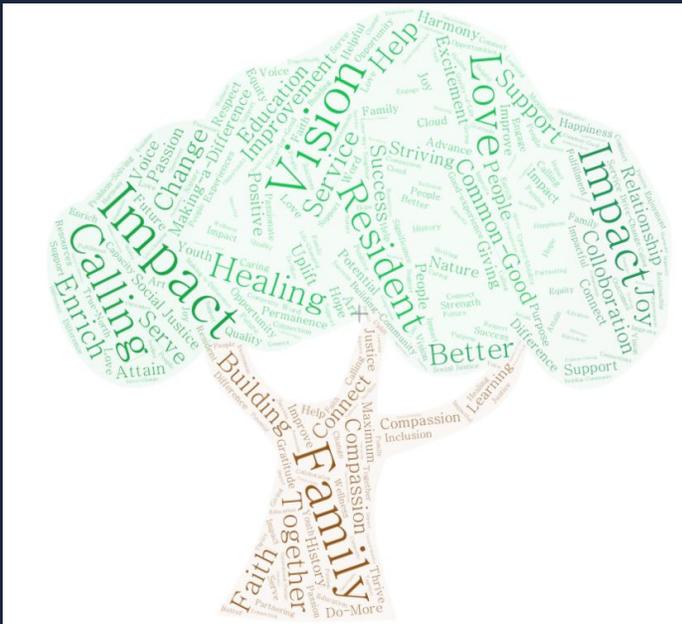


TABLE TOP EXERCISE ON THE ART OF POSSIBLE IMPACT (VISUALLY DISPLAYED IN A WORD CLOUD TREE)

## WHAT IS THE POSSIBLE IMPACT OF COLLABORATION FOR DAKOTA COUNTY?

\*Design an "Inclusive Environment" \* Support clients in achieving their goals \* How do we best engage those we serve \* Can we utilize data to impact overall success (use technology to expedite service delivery) \* Affordable housing \* Improved wages \* Access to resources \* Client-centered: meet the customer in their space \* Reduce redundancy of sharing their story... \* Help community understand the root causes so we can get upstream \* Mind-shift: Support People over Supporting Systems \* Honor and respect our Veterans, engage them on their path forward \* Increasing cultural-competence within our communities \* Mental Health - eliminate stigma, need resources \* Be proactive and less reactive in nature \*



## TABLE TOP EXERCISE

*Based on your "why" what do you bring to the collective "Marketplace" and what initiatives should be focused on...*

### **Information and data-sharing improvements:**

We can overcome our data-sharing challenges by exploring legal changes, in the interim focusing on informed consent. Identify thoughtful and valuable ways to data share to have a collective.

### **Inclusion, Diversity & Equity lens:**

Diversifying the workforce will lead to more inclusion and understanding (authentic engagement). Be sure to be sensitive to language, framing and supportive conversations.

### **Workforce Solutions:**

Creation of ongoing internship experiences/programs/cross-training, work with high schools to create feeder programs and more opportunities.

### **How to authentically include & engage under-represented people in designing and driving solutions:**

Be intentional about leveraging and building relationships on trust. Engagement is not an "add-on" item but part of the process from the beginning. Look to data to help inform and guide decisions.

### **Community conversations to understand root cause:**

Working together toward meaningful and collective engagement, work with community affairs divisions. When the next steps are outlined... seek communication platforms that result in increased engagement.

### **Contracting to outcomes and impact:**

Understand the regulatory requirements that create barriers to contracting with vendors that could have a significant impact in achieving the desired outcomes. Keep key SMEs at the table to help with plain language and intentional engagement.

### **One-stop Shop AND How to streamline and integrate the intake function within the county and among county/community partners:**

Co-locate services in spaces where people already attend and have established bond (trust). Have one shared intake process. There needs to be a comprehensive "mapping" of current services available.

### **Map all county services against the SDOH domains:**

When all of our organizations and efforts are moving in the same direction, it helps us to understand our priorities and allows for a collective voice.

### **How to address Veteran Homelessness:**

Veterans have unique concerns that require different approach to meeting their needs. Supportive environment and better access to services to provide support and strategic outreach (trauma supportive space).



# SEEKING CHAMPIONS

BY STEPHANIE HUNTER

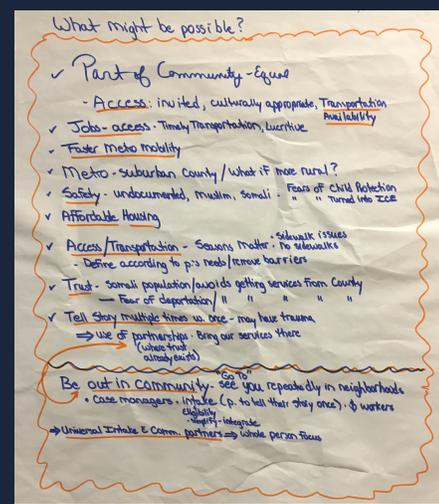
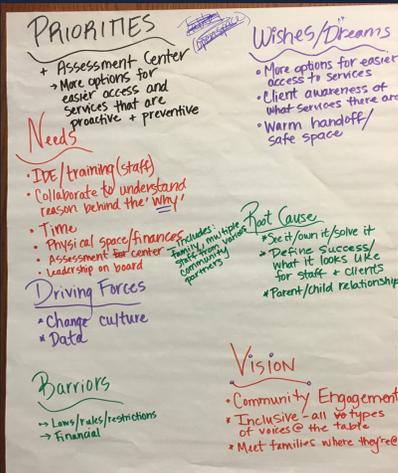
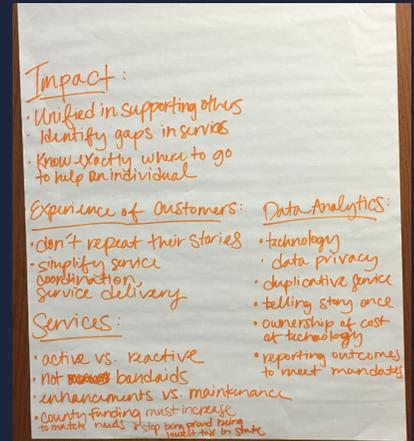
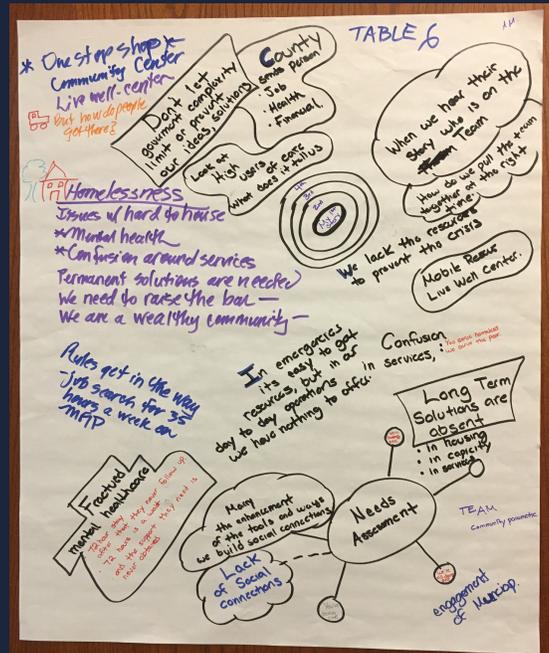
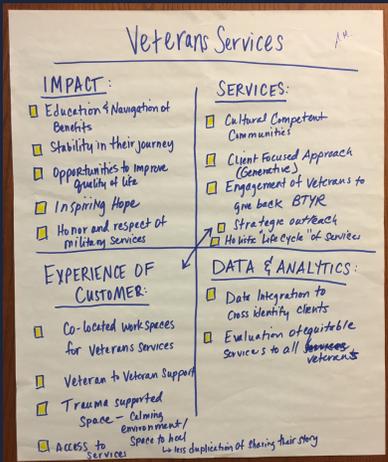
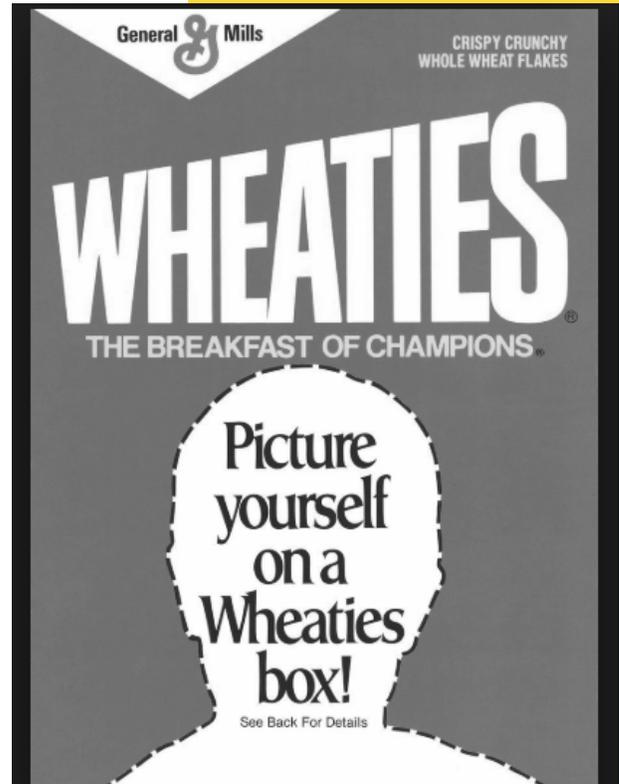
We are seeking "Champions" to help in the framing of our "Ecosystem" to those who have committed to date, thank you!

It's never to late to be a Champion for Change!

Please email me with interest or if you simply would like to be added to the Ecosystem communications moving forward.

Stephanie.Hunter@co.dakota.mn.us

If you have a meeting or convening space, please let us know. We'd like to rotate the meetings among partners as well to grow collaboration.





# Community Services Committee of the Whole

## Request for Board Action

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Item Number: DC-1850

Agenda #: 5.2

Meeting Date: 2/21/2023

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**DEPARTMENT:** Community Services Administration

**FILE TYPE:** Regular Information

### TITLE

**Update On Opioid Settlement And Board Workshop Preparation**

### PURPOSE/ACTION REQUESTED

Receive updates on the required public meeting with cities and discuss direction for the County Board workshop planned for March 2023.

### SUMMARY

As a condition of the Memorandum of Agreement (MOA), Dakota County must consult annually with our municipalities in the county regarding future use of the settlement funds by holding an annual meeting with all municipalities. The meeting is intended for municipalities to provide input as to proposed uses of the Opioid Settlement Funds and to encourage collaboration between Local Governments both within and beyond Dakota County. In addition to the participation of municipalities, the meeting must be open to the public.

On Tuesday, February 7, 2023, Public Health convened a meeting with Dakota County cities and townships to fulfill the annual requirement. At the meeting staff shared background on the settlement, data on the impact of the opioid crisis in Dakota County, the eligible uses of the funds, an estimate of the funds Dakota County will receive, and provided an opportunity for municipalities and the public to share ideas on programs and services.

Roughly 50 representatives from city administration, elected officials, first responders, the public and the county participated in the meeting. Questions and input were collected and summarized. Main themes that were present in the input staff received included the following:

- Funding
  - Inquiries into the funding allocation and distribution for community agencies and cities under 30,000 in population
- Community
  - Further community outreach and input was requested
- Data
  - More city level data is needed to better understand the impact the opioid crisis has had on our communities
- Collaboration
  - Interest in further collaboration across the community and between municipalities and the county

Public Health has met with city and county staff and as a next step recommends meeting with the community prior to the board workshop on March 28. It has been helpful and important to receive input from internal and other local governments. The community has been greatly impacted by the opioid crisis and their insight into how the funds could be spent would be helpful to understand going into the workshop.

Under the MOA, local governments are instructed to promote effective use of Opioid Settlement Funds and coordinate with trusted partners, including community stakeholders, to collect and share information about successful regional and other high-impact strategies and opioid treatment programs. As the Chief Health Strategist, the MOA also states that public health departments will convene multi-sector meetings and lead efforts to foster community-focused and collaborative evidence-informed approaches that prevent and address addiction.

To prepare for the board workshop in March, staff will share planning parameters for the Board to consider. Further discussion on additional resources or information needed to prepare for the workshop is appreciated.

**RECOMMENDATION**

Informational only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

Revenue generated from phase one of this allocation is estimated to be \$9,127,527 over 18 years. More funding is expected from additional settlements.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

Informational only; no action requested.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACTS**

Department Head: Gina Adasiewicz  
Author: Madeline Goebel



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-1854

Agenda #: 5.3

Meeting Date: 2/21/2023

**DEPARTMENT:** Employment and Economic Assistance

**FILE TYPE:** Regular Information

### TITLE

#### Workforce Mobility Program Overview

### PURPOSE/ACTION REQUESTED

Receive data on the Workforce Mobility Program including information on enrollments and completions as well as lessons learned.

### SUMMARY

By Resolution No. 22-215 (May 24, 2022), the Dakota County Board of Commissioners authorized the use of American Rescue Plan (ARP) State and Local Fiscal Recovery Funds (SLFRF) to finance Dakota County's Workforce Mobility Program. The program provided free tuition for in-demand credit or non-credit programs at Inver Hills Community College and Dakota County Technical College. The county allocated \$250,000 of ARP SLFRF funds for the pilot program. The Dakota County Workforce Mobility Program was recognized by the Dakota County Regional Chamber of Commerce and the Saint Paul Area Chamber with a Leadership in Local Government Award, the Association of Minnesota Counties and the Minnesota Association of Professional County Economic Developers with the 2022 Outstanding Economic Development, and was promoted by the National Association of Counties as a part of their series for Workforce Development Month highlighting American Rescue Plan workforce investment in manufacturing and technology.

The program launched with training offered for occupations such as certified nursing assistant, emergency medical technician, phlebotomy technician, Class A commercial truck driving, boiler operations, welding and early childhood and youth development. The program was marketed to low-income Dakota County residents through direct mailings, including postcards in materials going out to residents receiving public housing assistance. The postcards had a QR code that linked potential students to a micro-site where they could select from the programs being offered. The program was met with high demand, with over 200 applications received over a four-month period (Attachment: Enrollments and Outcomes).

In reviewing results thus far, some programs had excellent outcomes while other programs didn't. Two fundamental challenges were students either "ghosting" the program or dropping out after a few weeks. From this initial experience, there are important lessons learned to make any future program more successful. Examples include changing the program design, providing more front-end guidance for would-be students as well as more support for students once they start classes.

### OUTCOMES

See Attachment: Enrollments and Outcomes, for details.

**RECOMMENDATION**

Informational only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

Information only; no action requested.

**PREVIOUS BOARD ACTION**

22-215; 05/24/22

**ATTACHMENTS**

Attachment: Enrollments and Outcomes

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACTS**

Department Head: Nadir Abdi  
Author: Mark Jacobs

## Workforce Mobility Program Metrics

Feb. 9, 2023

Program Metrics	As of February 1, 2022	Notes
# of program applicants	240	<ul style="list-style-type: none"> <li>5 applicants in last month</li> </ul>
# of program applicants who meet income guidelines (Tier 1)	Tier 1: 186 Tier 2: 54	<ul style="list-style-type: none"> <li>Priority is given for tier 1 applicants within each program. Tier 2 applicants are admitted once all Tier 1 spaces are taken.</li> </ul>
# of qualified program applicants in process or enrolled	83	<ul style="list-style-type: none"> <li>The number is lower because we had several people cancel before the cohorts started.</li> </ul>
# of qualified program applicants who are NOT accepted into the program but referred to other support services from the county or the college	154	<ul style="list-style-type: none"> <li>There are some of these that could be eligible for training if we reallocate funds</li> </ul>
# of program participants who complete the training	32	<ul style="list-style-type: none"> <li>69 started or dropped in drop/add period</li> <li>12 are still working towards their program</li> </ul>
Satisfaction survey for program participants that measures the extent to which they agree that key program design elements were delivered	Early results attached	<ul style="list-style-type: none"> <li>Surveys have been sent out</li> </ul>
# of program completers who secure employment within 3 months of completion	Of the 32 completers we know of roughly 65% being employed and are gathering additional information	<ul style="list-style-type: none"> <li>First surveys were sent out in early January</li> <li>Surveys went out at the end of January and February 10<sup>th</sup></li> </ul>
# of program completers who continue their education	N/A (but 2 signed up for welding at Hennepin Tech)	
# of program completers who secure employment within 3 months of completion at a salary rate higher than last position	Roughly 20 are employed – Phlebotomy, CNA and CDL	

## Outcomes

Programs	Enrolled	In Queue	Completed	Employed	Comments
CDL Class A	15	8	7	6	<ul style="list-style-type: none"> <li>Waiting on employment response from 1 completer.</li> <li>8 enrolled students stalled out prior to being-the-wheel training. CECT is following up and offer additional support to get to the behind-the-wheel stage of the program. These are students who have paid for the training because they started the courses.</li> <li>For context, about 85% of those who start complete.</li> </ul>

<b>Programs</b>	<b>Enrolled</b>	<b>In Queue</b>	<b>Completed</b>	<b>Employed</b>	<b>Comments</b>
<i>CNA</i>	13	2	6	2	<ul style="list-style-type: none"> <li>• Of completers, 2 not employed, 2 employed, and we are waiting for information from 2 (1 waiting to retest on skills).</li> <li>• Of the 13 enrolled, 7 dropped or did not show up for the first class. For context, about 77% of those who start complete.</li> </ul>
<i>Boiler Operator</i>	9	1	7	7	
<i>Phlebotomy</i>	13	0	5	3	<ul style="list-style-type: none"> <li>• We believe all 5 are employed but verifying the remaining 2. 8 either dropped or did show up for the course start.</li> <li>• For context, about 66% of those who start complete.</li> </ul>
<i>Early Childhood &amp; Youth Development Programs</i>	10	0	0	0	<ul style="list-style-type: none"> <li>• 3 no show, 7 dropped or withdrew. This was an online course, and several students struggled with online learning.</li> <li>• For context, about 70% of students who start earn a C or better.</li> </ul>
<i>Welding</i>	7	0	5		<ul style="list-style-type: none"> <li>• 5 completed, 2 dropped, 3 continued their education in Welding</li> <li>• For context, about 80% of students who start earn a C or better.</li> </ul>
<i>Emergency Medical Technician (EMT)</i>	14	0	1		<ul style="list-style-type: none"> <li>• 9 dropped or failed, 1 is incomplete and returning in spring.</li> <li>• 3 started in January and are on-going.</li> <li>• For context, about 63% of students who start the program complete.</li> </ul>
<b>Overall</b>	81		32	19	<ul style="list-style-type: none"> <li>• Still waiting to verify employment on several individuals. We anticipate that the most our employment numbers could go up is about 30% of those enrolled.</li> </ul>



# Community Services Committee of the Whole

## Request for Board Action

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**Item Number:** DC-1795

**Agenda #:** 7.1

**Meeting Date:** 2/21/2023

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Adjournment