

Dakota County Government Center  
Service Proposal



Audrey Caritey  
Senior Member Services Director  
acaritey@infotech.com  
1-888-670-8889 ext.3664  
January 9, 2025

Hi Dan,

On behalf of our entire team at Info-Tech Research Group, I am pleased to present this proposal for IT Research and Advisory services to you and your IT department at Dakota County Government Center.

Info-Tech's IT Research and Advisory membership provides you with access to our powerful diagnostic tools and key research to help you systematically improve your IT department's performance.

To help you maximize the impact of your membership, we also provide an unmatched level of member service.

I welcome the opportunity to work with you and your IT executives at Dakota County Government Center. Should you have questions at any time, please contact me directly at your convenience.

Sincerely,

Audrey Caritey  
Senior Member Services Director  
acaritey@infotech.com  
1-888-670-8889 ext.3664

Info-Tech Research Group

3960 Howard Hughes Parkway  
Suite 500, Las Vegas, NV, USA  
89169

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Proposal prepared for:

Dan Cater

Dakota County Government Center  
1590 Highway 55, Hastings, Minnesota,  
United States 55033-2343

# SERVICE AGREEMENT WITH INFO-TECH RESEARCH GROUP

Service Start Date: March 30, 2025 || Contract Length: 1-year

Contact: Dan Cater

## Dakota County Government Center

Product	Bundle Options	Description	Quantity	Subtotal	Discount	Total
Core Membership	See below for your selected bundle products		1.00			
	CIO Counselor Membership	Dedicated Executive Counselor, 4 Onsite/Virtual Counselor visits, Concierge Services, Industry Research, Unlimited Price Benchmarking, IT Vendor Negotiation Assistance for 4 contracts	1.00	\$96,704.66	\$9,248.74	\$87,455.92
	Concierge Services	Over 20 high-impact, consulting engagements designed to be delivered online or onsite	1.00			
	Industry /MLE	Deep Insights Tailored To Your Industry	1.00			
	Onsite Workshop Membership	5-Day Onsite Workshop to solve your most pressing problem	1.00			
	Online IT Spend & Staffing Benchmarking Membership	IT Spend & Staffing Benchmarking Membership (Online)	1.00			
	Counselor Membership	Dedicated Executive Counselor, Unlimited IT Vendor Price Benchmarking, IT Vendor Negotiation Assistance for 2 contracts, Unlimited IT Contract Review Services	1.00	\$49,339.11	\$11,367.73	\$37,971.38
	Team Membership	Access to core research content - project blueprints, Info-Tech Academy, online Leadership training, software selection content, tools and templates library	2.00	\$8,486.32	\$1,954.86	\$6,531.46
	AI Readiness Assessment	AI Readiness Assessment (Core Membership)	1.00	\$0.00	\$0.00	\$0.00

Product	Bundle Options	Description	Quantity	Subtotal	Discount	Total
Reference Membership		Access to core research content - project blueprints, Info-Tech Academy, software selection content, tools and templates library	15.00	\$0.00	\$0.00	\$0.00
<b>Total Discounts:</b>						\$22,571.33
<b>Total:</b>						\$131,958.76

All items stated on this document are in USD and is subject to applicable taxes.

Federal Supply Service Authorized Federal Supply Schedule Price List (GSA) - GS-35F-298GA

Payment Terms: Prompt payment terms 0%, Net 30 days

Unless otherwise stated, consulting and workshop engagements do not include travel and expenses, which will be charged in addition to the fees listed. Workshops purchased as part of membership expire without refund or credit at the end of the membership period covered by the purchase. Workshops purchased outside membership expire without refund or credit 1-year after purchase. Please work with your member services representative to select and schedule workshops prior to expiration.

Subject to applicable taxes. If your company is tax exempt, please provide a valid tax exemption certificate with the signed proposal. This Service Agreement is subject to the terms of the Federal Supply Schedule for Info-Tech, available online, including s 552.238-114 (Use of Federal Supply Schedule Contracts by Non-Federal Entities) of the GS-35F-298GA Contract Clause

Unless agreed to in writing, any customer terms, including purchase order terms and conditions, are of no force or effect. By signing this Service Agreement, you agree to pay the fees set out herein annually for the term indicated.

This proposal has a definite expiry date of February 10, 2025.

**Please return this signed Service Agreement to Info-Tech by DocuSign, email acaritey@infotech.com or fax (1-519-432-2506). Please include PO if required. Thank you for your business!**

The signature below affirms your commitment to pay for the services ordered in accordance with the terms of this Service Agreement and the GSA Approved Terms of Use.

**If you are tax exempt, please provide tax exemption certificate.**

Term Number	Invoice Date	Invoice Amount	Term Start Date	Term End Date	Notes
1	February 28, 2025	\$131,958.76	March 30, 2025	March 30, 2026	

Name \_\_\_\_\_

Signature \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_