



Dakota County

Regional Railroad Authority

Agenda

Tuesday, December 17, 2024

9:30 AM

Boardroom, Administration Center,
Hastings, MN

(or following County Board)

1. **Call To Order And Roll Call**
2. **Approval Of Agenda (Additions/Corrections/Deletions)**
 - 2.1 Approval of Agenda (Additions/Corrections/Deletions)
3. **Consent Agenda**
 - 3.1 *County Administration* - Approval of Minutes of Meeting Held on September 24, 2024
4. **Regular Agenda**
 - 4.1 *Transportation* - Certification Of Dakota County Regional Railroad Authority Property Tax Levy And Adoption Of Budget For 2025
5. **Other Business/Staff Reports**
6. **Adjournment**
 - 6.1 Adjournment

For more information, call 651-438-4417

Dakota County Board meeting agendas are available online at
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Regional Railroad Authority

Request for Board Action

Item Number: DC-4054

Agenda #: 2.1

Meeting Date: 12/17/2024

Approval of Agenda (Additions/Corrections/Deletions)



Regional Railroad Authority

Request for Board Action

Item Number: DC-4055

Agenda #: 3.1

Meeting Date: 12/17/2024

Approval of Minutes of Meeting Held on September 24, 2024



Dakota County

Regional Railroad Authority

Minutes

Tuesday, September 24, 2024

9:30 AM

Boardroom, Administration Center,
Hastings, MN

(or following County Board)

The meeting was called to order by Chair Hamann-Roland at 10:05 a.m.

Present

- Commissioner Mike Slavik
- Commissioner Joe Atkins
- Commissioner Laurie Halverson
- Commissioner William Droste
- Commissioner Liz Workman
- Commissioner Mary Liz Holberg
- Commissioner Mary Hamann-Roland

1. Call To Order And Roll Call

Also in attendance were Heidi Welsch, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording of the Regional Railroad Authority meeting is available upon request.

2. Approval Of Agenda (Additions/Corrections/Deletions)

2.1 Resolution No:
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Liz Workman

Second: Mike Slavik

Ayes: 7

3. Consent Agenda

On a motion by Commissioner Halverson, seconded by Commissioner Slavik, the Consent agenda was approved as follows:

3.1 Resolution No:
Approval of Minutes of Meeting Held on August 27, 2024

Motion: Laurie Halverson

Second: Mike Slavik

Ayes: 7

3.2 Resolution No: 24-006
Scheduling Of 2025 Dakota County Regional Railroad Authority Meetings

Motion: Laurie Halverson

Second: Mike Slavik

WHEREAS, Dakota County Regional Railroad Authority regular meetings are open to the public and subject to the Open Meeting Law (Minn. Stat. § 13D), which requires a schedule of regular meetings.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority (Authority) hereby adopts the following 2024 meeting schedule:

- January 7
- February 18
- March 25
- April 22
- May 20
- June 24
- July 29
- August 26
- September 23
- October 21
- November 18
- December 16

; and

BE IT FURTHER RESOLVED, That the Authority meetings shall be scheduled at 9:30 a.m. (or following the County Board meeting) in the Boardroom, Administration Center, in Hastings, Minnesota; and

BE IT FURTHER RESOLVED, That this schedule can be amended throughout the year by vote of the Authority.

Ayes: 7

4. Regular Agenda

- 4.1** Resolution No: 24-007
Authorization To Release Draft 2025-2029 Dakota County Regional Railroad Authority Capital Improvement Program

Motion: Joe Atkins

Second: William Droste

Regional and Multi-Modal Transportation Manager Gina Mitteco briefed this item and responded to questions.

WHEREAS, the Dakota Regional Railroad Authority (Authority) plans for capital projects that fulfill the Authority’s purpose to preserve and improve transitways and rail corridors; and

WHEREAS, the Authority desires input from local communities in developing its

Capital Improvement Program (CIP); and

WHEREAS, pursuant to the joint powers agreement between the Authority and Dakota County, Dakota County provides administrative services for the Authority, including development and management of the Authority's budget; and

WHEREAS, staff have compiled the draft 2025-2029 CIP; and

WHEREAS, by Resolution No. 23-497 (October 24, 2023), the County Board also scheduled a public hearing for December 3, 2023, to receive comments on the Authority's 2025-2029 CIP.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby authorizes submission of the draft 2025-2029 Capital Improvement Program summary to the cities and townships for formal review and comment prior to the public hearing; and

BE IT FURTHER RESOLVED, That the Dakota County Regional Railroad Authority hereby authorizes the posting the draft 2025-2029 Capital Improvement Program to the Dakota County website to allow review from interested parties as a means of receiving further input prior to the adoption of the Capital Improvement Program in December 2024.

Ayes: 7

4.2 Resolution No: 24-008
Certification Of 2025 Dakota County Regional Railroad Authority Maximum Proposed Property Tax Levy

Motion: Mike Slavik

Second: Joe Atkins

Regional and Multi-Modal Transportation Manager Gina Mitteco briefed this item and responded to questions.

WHEREAS, the Dakota County Regional Railroad Authority (Authority) must certify a maximum proposed property tax levy for 2025 by September 30, 2024; and

WHEREAS, the Authority will maintain continued involvement and participation in eligible initiatives related to railroads and transitways; and

WHEREAS, the Authority considers capital projects planned during the next five years through the Authority's Capital Improvement Program (CIP) budget; and

WHEREAS, the proposed 2025 Authority capital and operating budgets based on the Dakota County 2040 Transportation Plan do not require additional property tax levy revenue; and

WHEREAS, the Authority is projected to maintain sufficient fund balance for the

proposed Draft 2025-2029 Authority CIP; and

WHEREAS, future Authority capital project and operating costs may be funded by Dakota County Transportation Sales and Use Tax or Transportation Advancement Account when eligible.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby certifies a maximum proposed property tax levy of \$0 for taxes payable in 2025.

Ayes: 7

5. Other Business/Staff Reports

No other business or reports.

6. Adjournment

6.1 Resolution No:
Adjournment

Motion: Mike Slavik

Second: William Droste

On a motion by Commissioner Slavik, seconded by Commissioner Droste, the meeting was adjourned at 10:12 a.m.

Ayes: 7

Respectfully submitted,

William Droste
Secretary



Regional Railroad Authority

Request for Board Action

Item Number: DC-3605

Agenda #: 4.1

Meeting Date: 12/17/2024

DEPARTMENT: Transportation

FILE TYPE: Regular Action

TITLE

Certification Of Dakota County Regional Railroad Authority Property Tax Levy And Adoption Of Budget For 2025

PURPOSE/ACTION REQUESTED

Certify the 2025 Dakota County Regional Railroad Authority (Authority) Property Tax Levy and adopt the County Manager’s Recommended 2025 Budget and Capital Improvement Program (CIP).

SUMMARY

In 1987, the Authority was formed under Minn. Stat. § 398A, which grants broad powers to the Authority to plan, acquire, construct, preserve, and operate transitways and railroads. The Authority annually develops a CIP to identify capital projects and plans consistent with the Authority’s powers and purpose. The first year (2025) of the five-year CIP will become part of the Authority’s overall 2025 budget when approved.

The County Manager’s Recommended 2025-2029 Authority CIP and 2025 Budget include a total of \$3,000,000 in proposed projects (Attachment: Authority CIP). The County Manager’s Recommended 2025 Authority Operating Budget totals \$57,469 (Attachment: 2025 Authority Budget). The Operating Budget includes County staff costs for Authority projects and programs.

Eligible Authority activities and projects will continue to be funded by Authority Fund Balance beyond 2029. Once the Authority Fund Balance is insufficient to fund Authority projects and activities, eligible projects may be funded by the Dakota County Transportation Sales and Use Tax (SUT) or Transportation Advancement Account (TAA). The Authority Fund Balance will be maintained at a level that is adequate to fund any ongoing Authority activities not eligible for Transportation SUT or TAA funds. With this approach, the Authority certified a maximum property tax levy of \$0 by Resolution No. 24-008 (September 24, 2024).

RECOMMENDATION

The County Manager recommends certification of a 2025 property tax levy of \$0, which is the same as the 2024 levy. The County Manager also recommends the adoption of the recommended 2025 Operating Budget and the Recommended 2025-2029 Authority CIP.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 Regional Rail Levy is proposed to be \$0, which is the same as the 2024 levy.

None Current budget Other

Amendment Requested

New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Regional Railroad Authority (Authority) is granted powers under Minn. Stat. § 398A to plan, acquire, construct, preserve, and operate transitways and railroads; and

WHEREAS, the Authority develops a five-year plan for capital projects consistent with Authority powers and priorities through the Authority’s Capital Improvement Program (CIP) Budget; and

WHEREAS, the County Manager’s Recommended 2025-2029 Authority CIP Budget identifies proposed projects to repair and replace railroad crossings of County Highways; and

WHEREAS, the County Manager’s Recommended 2025 Authority Capital and Operating Budgets do not require additional funds from the 2025 property tax levy; and

WHEREAS, Authority capital project and operating costs may be funded by Authority Fund Balance until such time when the Authority Fund Balance reaches a level that can sustain Authority costs that are not eligible for use of Dakota County Transportation Sales and Use Tax or Transportation Advancement Account revenues; and

WHEREAS, a proposed maximum property tax levy of \$0 was certified by the Authority by Resolution No. 24-008 (September 24, 2024); and

WHEREAS, the County Manager’s Recommended 2025 Authority Property Tax Levy of \$0 is the same as the 2024 levy.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Regional Railroad Authority hereby certifies to the Treasurer-Auditor the Dakota County Regional Railroad Authority property tax levy in the amount of \$0 for taxes payable in 2025; and

BE IT FURTHER RESOLVED, That the Dakota County Regional Railroad Authority hereby adopts an Operating Budget of \$57,469; and

BE IT FURTHER RESOLVED, That the Dakota County Regional Railroad Authority hereby adopts a 2025 Capital Improvement Program Budget of \$600,000.

PREVIOUS BOARD ACTION

24-008; 09/24/24

ATTACHMENTS

Attachment: Authority CIP

Attachment: Authority Budget

BOARD GOALS

A Great Place to Live

A Healthy Environment

A Successful Place for Business and Jobs

Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Gina Mitteco

2025 - 2029 Regional Rail Authority Capital Improvement Program



Page	Project Number	Short Description	Project Title	City Location	Annual Cost	Regional Rail Authority Funds	Total Project Cost	Lead Agency
<u>2025 Section</u>								
	RR00031		Railroad Crossing Set Aside		600,000	600,000	3,000,000	
			2025 Total		600,000	600,000		
<u>2026 Section</u>								
	RR00031		Railroad Crossing Set Aside	0	600,000	600,000	3,000,000	0
			2026 Total		600,000	600,000		
<u>2027 Section</u>								
	RR00031		Railroad Crossing Set Aside	0	600,000	600,000	3,000,000	0
			2027 Total		600,000	600,000		
<u>2028 Section</u>								
	RR00031		Railroad Crossing Set Aside	0	600,000	600,000	3,000,000	0
			2028 Total		600,000	600,000		
<u>2029 Section</u>								
	RR00031		Railroad Crossing Set Aside	0	600,000	600,000	3,000,000	0
			2029 Total		600,000	600,000		

5-Year Summary

Year	Annual Cost	Regional Rail Authority Funds
2025	600,000	600,000
2026	600,000	600,000
2027	600,000	600,000
2028	600,000	600,000
2029	600,000	600,000
Total	3,000,000	3,000,000


Projected Fund Balance

Year	Beg. Fund Balance	RRA CIP Expenditures	RRA Operations - Salary & Dept Support	RRA Interest	Total
2024			<i>Estimate based on 12/31/23 FB and 2024 CIP</i>		5,384,060
2025	5,384,060	600,000	30,741	80,761	4,834,080
2026	4,834,080	600,000	32,019	72,511	4,274,572
2027	4,274,572	600,000	33,356	64,119	3,705,335
2028	3,705,335	600,000	34,754	55,580	3,126,161
2029	3,126,161	600,000	36,217	46,892	2,536,837



2025 CAPITAL BUDGET

and 2025 - 2029 CAPITAL IMPROVEMENT PROGRAM

Project Title:	Railroad Crossing Set Aside		Project Graphic 
Project Number(s):	RR00031		
Year of Board Authorization:	2025	Project Description:	
Target Completion:	2029	Address existing at-grade railroad crossings of county highways in need of replacement and/or enhancements. Prioritization of crossings in need of replacement and/or enhancements will be based on age and condition. Replacement/enhancements of an at-grade railroad crossing will be coordinated with the respective railroad.	
Project Type:	Construction		
JL Key:	RR00031		
Project Location:			

Project and Fiscal History:

Project Revenues	Original Project Estimate	Approved Budget	2025 Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	Beyond 2029	Total Revised Project Revenues Estimate	2025 Project Revenues Estimate Change
Regional Rail Authority Funds	-	-	600,000	600,000	600,000	600,000	600,000	-	3,000,000	3,000,000
Total	-	-	600,000	600,000	600,000	600,000	600,000	-	3,000,000	3,000,000

Project Expenditures	Original Project Estimate	Approved Budget	2025 Budget	2026 Estimate	2027 Estimate	2028 Estimate	2029 Estimate	Beyond 2029	Total Revised Project Expenditures Estimate	2025 Project Expenditures Estimate Change
Modifications/Repairs	-	-	600,000	600,000	600,000	600,000	600,000	-	3,000,000	3,000,000
Total	-	-	600,000	600,000	600,000	600,000	600,000	-	3,000,000	3,000,000

Dakota County
Specific Expenses/Revenue by Department and Key
As of 1/1/2025
7009-REGIONAL RAILROAD AUTHORITY

Run Date: 12/09/2024

Key	Object	Description	MTD Actual	% Budget	YTD Actual	% Budget	YTD Annual Budget	Balance
1970090000	43291	REGIONAL RAIL ADMIN/INTEREST ON INVESTMENTS	0.00	0%	0.00	0%	165,223.00	(165,223.00)
Total for: 43 - Other Revenues			0.00	0%	0.00	0%	165,223.00	(165,223.00)
1970090000	49495	REGIONAL RAIL ADMIN/USE OF FUND BALANCE	0.00	0%	0.00	0%	(107,754.00)	107,754.00
Total for: 49 - Other Financing Sources			0.00	0%	0.00	0%	(107,754.00)	107,754.00
1970090000	53401	REGIONAL RAIL ADMIN/RRRA-SALARY/BENEFITS	0.00	0%	0.00	0%	43,863.00	43,863.00
1970090000	53404	REGIONAL RAIL ADMIN/RRRA-MEMBERSHIP/DUES	0.00	0%	0.00	0%	8,300.00	8,300.00
1970090000	53406	REGIONAL RAIL ADMIN/RRRA-COMMUNICATIONS	0.00	0%	0.00	0%	5,306.00	5,306.00
Total for: 53 - Dept/County Support			0.00	0%	0.00	0%	57,469.00	57,469.00
Revenues:			0.00	0%	0.00	0%	57,469.00	(57,469.00)
Expenditures:			0.00	0%	0.00	0%	57,469.00	57,469.00
NCC 7009 - REGIONAL RAILROAD AUTHORITY			0.00		0.00		0.00	0.00

Dakota County
Specific Expenses/Revenue by Department and Key
As of 1/1/2025
7009-REGIONAL RAILROAD AUTHORITY

Run Date: 12/09/2024

<u>Key</u>	<u>Object</u>	<u>Description</u>	<u>MTD Actual</u>	<u>% Budget</u>	<u>YTD Actual</u>	<u>% Budget</u>	<u>YTD Annual Budget</u>	<u>Balance</u>
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Selection Criteria: GLK_KEY_MSTR.[glk_grp_part03] = '7009' AND GLBA_BUDACT_MSTR.[glba_gr] = 'GL' AND (SUBSTRING(GLO_OBJ_MSTR.glo_grp_part01, 2, 1) = '4' OR

End of Report



Regional Railroad Authority

Request for Board Action

Item Number: DC-4056

Agenda #: 6.1

Meeting Date: 12/17/2024

Adjournment