

# Consultant Selection Information for County Project P00127

## Project Information

**Project Purpose:** Dakota County was required by the Minnesota DNR to develop and execute a fen contingency plan to guide the construction of the pedestrian bridge for County Project P00127.

**Deliverables:** Project management, monitoring of vegetation and hydrology within and near the project area, development of required reports and data logs.

**Public and Agency Engagement:** No public engagement is anticipated with this specific work. Information on the greenway construction process will be posted on the county and Fort Snelling State Park websites.

**Schedule:** Monitoring of pre-construction conditions will begin in Summer 2024 and will continue for two years following completion of bridge construction per the Fen Contingency Plan.

## Consultant Selection Summary

**Request for Proposals (RFP):** An RFP for environmental monitoring services was released on March 12, 2024, with proposals due on March 26, 2024. The RFP was posted to the county website. Two proposals were received by the due date.

**Review Process:** Proposals were reviewed individually by the county project manager and water resources staff. Discussion on rating of the proposals was carried out over several calls and in person discussions.

**Evaluation Results:** Of the two proposals received, reviewing staff agreed that only the proposal submitted by Bolton & Menk was responsive to the scope of work within the RFP, correctly anticipating the resources and hours needed for both the conduct of monitoring activities and coordination with both county and DNR staff. The proposal from Rock Leaf Water showed background and experience adequate to carry out the work scope but committed too few resources.

### Summary of Proposed Costs:

Proposer	Cost/Hour	Total Hours	Total Cost	(1)
Rock Leaf Water	\$119.28	111	\$30,717.50	
Bolton & Menk	\$161.79	588	\$100,950.00	

(1) Total costs include equipment costs not reflected in the per hour costs.

**Recommendation and Summary:** The project review team selected Bolton & Menk as the strongest and solely responsive proposal received in response to the RFP and recommends that the county enter into a contract with them to complete the fen monitoring tasks within the scope of work.