



# **Dakota County**

## **General Government and Policy Committee of the Whole**

### **Minutes**

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**Tuesday, June 3, 2025**

**9:30 AM**

**Conference Room 3A, Administration  
Center, Hastings**

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**(or following County Board)**

#### **1. Call to Order and Roll Call**

The meeting was called to order by Chair Workman at 10:00 a.m.

##### **Present**

Commissioner Mike Slavik  
Commissioner Joe Atkins  
Commissioner Laurie Halverson  
Commissioner William Droste  
Commissioner Liz Workman  
Commissioner Mary Liz Holberg  
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Tom Donely, First Assistant County Attorney; and Liz Hansen, Administrative Coordinator.

The audio recording of this meeting is available upon request.

#### **2. Audience**

Chair Workman noted that all public comments can be sent to  
CountyAdmin@co.dakota.mn.us  
No comments were received for this agenda.

#### **3. Approval of Agenda (Additions/Corrections/Deletions)**

##### **3.1 Approval of Agenda (Additions/Corrections/Deletions)**

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 7

#### **CONSENT AGENDA**

On a motion by Commissioner Atkins, seconded by Commissioner Hamann-Roland, the Consent agenda was approved as follows:

#### **4. County Administration - Approval of Minutes**

##### **4.1 Approval of Minutes of Meeting Held on May 20, 2025**

Motion: Joe Atkins

Second: Mary Hamann-Roland

Ayes: 7

## **5. County Board/County Administration**

### **5.1 Authorization To Execute Contract With NEOGOV Inc. For Employee Learning Management System Solution**

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Dakota County continues to need a fully automated employee Learning Management System solution to manage and track employee training; and

WHEREAS, Dakota County wishes to transition from the current Learning Management System (LMS) provider, Cornerstone, to a more cost-effective and government-oriented alternative, NEOGOV Learn; and

WHEREAS, Dakota County wishes to purchase a 3-year subscription for NEOGOV Learn; and

WHEREAS, the total cost of the proposed 3-year contract is \$130,000; and

WHEREAS, the entirety of this cost is eligible for payment using Department Budget Incentive Program.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or their designee, to execute a contract with NEOGOV Inc. to purchase NEOGOV Learn for an amount not to exceed \$130,000, subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 6/24/2025.

Ayes: 7

### **5.2 Authorization To Renew Contract With Cornerstone OnDemand, Inc., For Countywide Learning Management System**

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Dakota County has had a software license with Cornerstone OnDemand, Inc., since 2017 for a comprehensive Learning Management System (LMS) to manage and track employee training; and

WHEREAS, a comprehensive learning management system is needed to efficiently manage and track employee training; and

WHEREAS, Dakota County wants to renew the contract with Cornerstone OnDemand, Inc., for a one-year subscription; and

WHEREAS, the cost of the one-year contract is currently included in budgeted funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or their designee, to execute a one-year contract with Cornerstone OnDemand, Inc., to provide learning management software for an amount not to exceed \$91,500 for one year subject to approval by the County Attorney's Office as to form.

This item was approved and recommended for action by the Board of Commissioners on 6/24/2025.

Ayes: 7

## **REGULAR AGENDA**

### **6. County Board/County Administration**

#### **6.1 Legislative Update**

The committee received an update from Stinson representatives about the status of State budget negotiations and potential fiscal and policy impacts on counties, including in the areas of human services, environment and taxes. Committee members also discussed a proposed transportation funding change that would shift certain regional sales tax dollars away from metro counties, including Dakota County. The committee directed County staff to prepare a letter to the county's legislative delegation opposing the transportation proposal. The committee also received a brief update from Downs representatives on a Federal budget proposal. This item was on the agenda for informational purposes only.

Information only; no action requested.

### **7. County Manager/Deputy/Director's Report**

County Manager Heidi Welsch gave a brief update to the Committee on the following:

- approximately 65 vacant job positions are still being held and reviewed as needed.
- a multi-year strategy approach will be used when working on the budget.

### **8. Future Agenda Items**

No requested topics for future meetings at this time.

### **9. Adjournment**

#### **9.1 Adjournment**

On a motion by Commissioner Slavik, seconded by Commissioner Hamann-Roland, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,

Jeni Reynolds  
Sr. Administrative Coordinator to the Board