



Dakota County

Board of Commissioners

Minutes

Tuesday, February 4, 2025

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call to Order and Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Liz Hansen, Administrative Coordinator.

2. Pledge of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Slavik who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Slavik noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 25-069
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Liz Workman

Second: Laurie Halverson

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Halverson, seconded by Commissioner Droste, the Consent agenda was approved as follows:

5. County Administration - Approval of Minutes

5.1 Resolution No: 25-070
Approval of Minutes of Meeting Held on January 21, 2025

Motion: Laurie Halverson

Second: William Droste

Ayes: 7

6. County Board/County Administration

**6.1 Resolution No: 25-071
Appointment To Zoning Board Of Adjustment**

Motion: Laurie Halverson

Second: William Droste

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individual to the Zoning Board of Adjustment with a term ending December 31, 2025:

At Large (Planning), James Guttman

Ayes: 7

**6.2 Resolution No: 25-072
Acceptance Of Resignations From Members Of Dakota-Scott Workforce Development Board**

Motion: Laurie Halverson

Second: William Droste

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the resignations received from Stacy Crakes, Private sector representative and Ronnie Basset, Private sector representative on the Dakota-Scott Workforce Development Board and authorizes staff to begin the process to fill the vacancies.

Ayes: 7

**6.3 Resolution No: 25-073
Appointments To Dakota-Scott Workforce Development Board**

Motion: Laurie Halverson

Second: William Droste

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individuals to the Dakota-Scott Workforce Development Board to fill terms ending June 30, 2025.

Private - Charity Weibel

Private - Mike Toepfer

Ayes: 7

7. Enterprise Finance and Information Services

**7.1 Resolution No: 25-074
Authorization To Execute Contract With Info-Tech Research Group Inc. For Advisory Services**

Motion: Laurie Halverson

Second: William Droste

WHEREAS, information technology research and advisory services are needed

to maintain a knowledgeable and skilled workforce; and

WHEREAS, Info-Tech Research Group Inc. provides those services with competitive General Services Administration (GSA) pricing.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute a contract for one year starting in March 2025 with Info-Tech Research Group Inc. for services in an amount not to exceed \$131,959, subject to approval by the County Attorney’s Office as to form.

Ayes: 7

**7.2 Resolution No: 25-075
Authorization To Execute Contract With Paragon Development Systems, Inc.,
For Replacement Email Security System**

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the County relies on secure email communications to ensure the integrity of its data and operations; and

WHEREAS, county staff have reviewed email security solutions available in the market; and

WHEREAS, county staff have determined that Proofpoint Email Protection offers email security capabilities that best fit the County’s needs; and

WHEREAS, Paragon Development Systems, Inc., offers Proofpoint Email Protection services through the Minnesota State Cooperative Purchasing Venture (CPV), which ensures competitive pricing and compliance with procurement standards; and

WHEREAS, the total cost of a three-year contract with Paragon Development Systems, Inc., for Proofpoint Email Security is \$286,015, to be paid annually at \$95,339; and

WHEREAS, funds for the annual payments of this contract are included in the approved operations budget.

NOW, THEREFORE, BE IT RESOLVED, That the Deputy County Manager is authorized to execute a three-year contract with Paragon Development Systems, Inc., for Proofpoint Email Protection services in an amount not to exceed \$286,015, subject to approval by the County Attorney’s Office as to form.

Ayes: 7

8. Physical Development

8.1 Resolution No: 25-076
Approval Of Final Plats Recommended By Plat Commission

Motion: Laurie Halverson

Second: William Droste

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

YANKEE HERITAGE 28 Eagan

Ayes: 7

8.2 Resolution No: 25-077
Assignment And Conveyance Of Easements From Dakota County To City Of Eagan

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Dakota County Plat Commission reviewed a proposed plat in the City of Eagan as YANKEE HERITAGE 28, located along Heritage Lane (a city street) and County State Aid Highway (CSAH 28); and

WHEREAS, the County acquired highway easement document number 929254 for the realignment of a city street (Heritage Lane); and

WHEREAS, the County never transferred or assigned that portion of Heritage Lane back to the City of Eagan; and

WHEREAS, the City of Eagan agreed to the transfer and assignment of the easement and planned for approval at a City Council Meeting on February 21, 2025; and

WHEREAS, the County should assign and convey the city street (Heritage Lane) to the City of Eagan as described below:

PARCEL 2, DAKOTA COUNTY ROAD RIGHT OF WAY MAP NO. 5A, as

described per document no. 929254 EXCEPT the south 42.00 feet for CSAH 28 right of way purposes.
; and

WHEREAS, staff recommends the assignment of the highway easement for PARCEL 2 (5A) as acquired by the County for County Project 28-07.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Board Chair to execute an assignment and conveyance of the highway easement from Parcel 2 (5A) as described above from Dakota County to the City of Eagan, subject to approval by the County Attorney’s Office as to form.

Ayes: 7

8.3 Resolution No: 25-078
Authorization To Execute Joint Powers Agreement With City Of Burnsville For City Utility Improvement Incorporation Into 2025 Preservation Projects On County State Aid Highway 11, County Project 11-32

Motion: Laurie Halverson Second: William Droste

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the 2025 Preservation of Paved Highway Surfaces; and

WHEREAS, included in the County’s preservation work is an opportunity for coordination with city stakeholders to partner on any necessary utility repairs within the road segments being included; and

WHEREAS, the City of Burnsville desires to incorporate sanitary sewer, water main, or storm sewer repairs as part of County Project 11-32; and

WHEREAS, County Project 11-32 is the mill and overlay of County State Aid Highway 11 from County State Aid Highway 38 to Trunk Highway 13 in Burnsville; and

WHEREAS, a joint powers agreement between the County and the City of Burnsville is necessary to outline roles, responsibilities, and cost participation; and

WHEREAS, the cost share for utility maintenance/improvements associated with storm sewer is 80 percent County and 20 percent City of Burnsville in accordance with the terms and conditions of the current adopted Maintenance Agreement for Storm Sewer Systems (Dakota County Contract No. C0025409); and

WHEREAS, the cost share for utility maintenance/improvements associated with water main and sanitary sewer is 100 percent City of Burnsville; and

WHEREAS, the 2025 Transportation Capital Improvement Program Adopted Budget includes sufficient funds to proceed with the 2025 Preservation of Paved Highway Surfaces, including the County's cost share for storm sewer improvements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement between Dakota County and the City of Burnsville for utility repair work associated with County Project 11-32, which is included in the 2025 Preservation of Paved Highway Surfaces.

Ayes: 7

8.4 Resolution No: 25-079

Authorization To Approve Letter Of Support For Trunk Highway 13 Planning Study In Mendota Heights For 2024-2025 Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation Discretionary Grant Program

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Minnesota Department of Transportation (MnDOT) is applying for financial assistance from the Federal Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation (PROTECT) Discretionary Grant Program to advance a Highway 13 Planning Study in the City of Mendota Heights and Dakota County; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, letters of support from the local agencies have been requested by MnDOT for their application for federal funds from the PROTECT Discretionary Grant Program; and

WHEREAS, the Highway 13 Slope Stability Planning Project in Mendota Heights will investigate slope failures within the corridor and formulate long-term strategies to enhance system resilience; and

WHEREAS, the project seeks to mitigate slope failures and ensure continued access for residents, educational institutions, businesses, cyclists, and pedestrians utilizing the Big Rivers Regional Trail; and

WHEREAS, Dakota County does not have cost participation in the MnDOT planning study.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Board Chair to submit a letter of support to the Minnesota Department of Transportation for the Highway 13 Slope Stability Planning Project in Mendota Heights for their 2024-2025 Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving

Transportation Discretionary Grant Program application.

Ayes: 7

8.5 Resolution No: 25-080

Authorization To Execute Construction Contract With Eureka Construction, Incorporated, For Mississippi River Greenway Rosemount East In City Of Rosemount, Project P00109

Motion: Laurie Halverson

Second: William Droste

WHEREAS, to provide a safe and efficient greenway system, Dakota County is proceeding with County Project (CP) P00109, Mississippi River Greenway Rosemount East; and

WHEREAS, the Mississippi River Greenway (MRG) Rosemount East segment is the last remaining segment of the regional trail to be secured, designed, and constructed in order to connect the national MRG from Hastings to South St. Paul; and

WHEREAS, the MRG Rosemount East project includes the construction of 2.4 miles of trail from its connection with MRG Rosemount West to Spring Lake Park Reserve; and

WHEREAS, the County is the lead agency for the project; and

WHEREAS, by Resolution No. 23-596 (December 19, 2023), the County Board authorized a contract with Eureka Construction for construction of CP P00109; and

WHEREAS, the original contract expired on November 30, 2024, and additional construction activities remain to complete the project; and

WHEREAS, the construction contract has increases of \$573,862.94 or 7 percent over the original contract amount; and

WHEREAS, the construction cost increases include additional costs for traffic control, grading and ditch correction, railroad crossing panels, turf establishment and fencing; and

WHEREAS, staff recommends executing a new contract with Eureka Construction to complete remaining construction activities in 2025 and increasing the contract by \$650,000 from the original; and

WHEREAS, the 2025 Park's Capital Improvement Program Budget has sufficient funds to accommodate the construction contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Physical Development Director to award a new contract with Eureka Construction to complete construction services for County

Project P00109 in an amount not to exceed \$9,059,631.17, subject to approval by the County Attorney's Office as to form.

Ayes: 7

- 8.6** Resolution No: 25-081
Authorization To Award Bid And Execute Contract With S&B Elevator Inc. To Provide General Contractor Services For Judicial Center Elevator Modernizations Project

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the 2025 Facilities Capital Improvement Program Adopted Budget authorized the Countywide Elevator Study and Phase 1 Improvements Project (Project) with a total project budget of \$350,000; and

WHEREAS, the elevator consultant, Elevator Technical Consulting Inc., evaluated 17 County elevators and prioritized improvements; and

WHEREAS, bid documents and specifications were prepared by Elevator Technical Consulting Inc. and advertised on January 2, 2025; and

WHEREAS, five competitive bids were received on January 23, 2025; and

WHEREAS, S&B Elevator Inc. with a business address of 5680 County Road 10 N, Waconia, MN 55387 has submitted a bid of \$235,170 for the base bid; and

WHEREAS, staff and Elevator Technical Consulting Inc. reviewed the qualifications of the bidder and recommend award to S&B Elevator Inc. as the lowest responsive and responsible bidder, in an amount not to exceed \$235,170, for modernizing the judges and inmate elevators at the Judicial Center; and

WHEREAS, funding for the Project is within the approved 2025 Facilities Capital Improvement Program budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract with S&B Elevator Inc., 5680 County Road 10 N, Waconia, MN 55387, in an amount not to exceed \$235,170, for the Countywide Elevator Study and Phase 1 Improvements Project, substantially as presented and attached, subject to approval by the County Attorney's office as to form.

Ayes: 7

- 8.7** Resolution No: 25-082
Authorization To Award Bid And Execute Contract With Reiling Construction Co., Inc. To Provide General Contractor Services For Law Enforcement Center Release And Intake Renovations Project

Motion: Laurie Halverson

Second: William Droste

WHEREAS, this project was created by Resolution 23-421 (September 26, 2023), authorizing the Law Enforcement Center (LEC) Release and Intake Renovations project; and

WHEREAS, bid documents and specifications were prepared by Wold Architects and Engineers (Wold), and advertised on January 2, 2025; and

WHEREAS, seven competitive bids were received on January 23, 2025; and

WHEREAS, Reiling Construction Co., Inc. with a business address of 867 Pierce Butler Rte, St Paul, MN 55104-1522 has submitted a bid of \$1,103,217 for the base bid, including Alternates One, Two and Three; and

WHEREAS, staff and Wold, reviewed the qualifications of the bidder and recommend award to Reiling Construction Co., Inc. as the lowest responsive and responsible bidder, in an amount not to exceed \$1,103,217, for the LEC Release and Intake Renovations project; and

WHEREAS, funding for the project is within the approved Facilities Capital Improvement Program Adopted Budget total of \$1,600,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract with Reiling Construction Co., Inc., 867 Pierce Butler Rte, St Paul, MN 55104-1522, in an amount not to exceed \$1,103,217, for the Law Enforcement Center Release and Intake Renovations project, substantially as presented and attached, subject to approval by the County Attorney's office as to form.

Ayes: 7

9. Public Safety

9.1 Resolution No: 25-083

Authorization To Execute Joint Powers Agreement With Township Of Ravenna For Ordinance Enforcement

Motion: Laurie Halverson

Second: William Droste

WHEREAS, since 2010 and with approval from the Dakota County Board of Commissioners, the Dakota County Sheriff has enforced selected and pre-approved local ordinances with cities and townships requesting those services after the execution of separate joint powers agreements; and

WHEREAS, the Sheriff's Office had a prior joint powers agreement for ordinance enforcement with Ravenna Township which expired on December 31, 2024 and each party wishes to continue the agreement; and

WHEREAS, in 2025, the County would receive \$80.00 per hour for investigative services and \$60.00 per hour for court preparation/waiting time; and

WHEREAS, the rates will be evaluated and possibly amended on January 1, 2026, to reflect any increase in the County’s cost to provide services pursuant to the agreement with notice of any cost increase provided to the township/city by November 1, 2025; and

WHEREAS, the Sheriff agrees to provide ordinance enforcement services to the township of Ravenna for the period January 1, 2025, through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Sheriff to execute a joint powers agreement with the Township of Ravenna to enforce selected ordinances for the period January 1, 2025, through December 31, 2026, subject to approval of the County Attorney’s Office as to form.

Ayes: 7

10. Public Services and Revenue

**10.1 Resolution No: 25-084
Approval Of 2025 Work Plans For Library Advisory Committee And Public Art Advisory Committee**

Motion: Laurie Halverson Second: William Droste

WHEREAS, County Policy states that advisory committees are required to consult annually with the County Board to seek concurrence regarding the topics they will study or which they advise the County Board; and

WHEREAS, the Library Advisory Committee and the Public Art Advisory Committee have discussed and drafted potential directions for their efforts in 2025; and

WHEREAS, Staff recommends that the Library Advisory Committee and Public Art Advisory Committee 2025 work plans be approved.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the Library Advisory Committee and the Public Art Advisory Committee 2025 work plans.

Ayes: 6

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, Liz Workman, and Mary Hamann-Roland

Nay: 1

Mary Liz Holberg

REGULAR AGENDA

11. Public Safety

11.1 Resolution No: 25-085
 Authorization To Accept Donation Of \$34,000 From Seiberlich Family Foundation And Amend 2025 Sheriff's Office Budget

Motion: Laurie Halverson Second: Mary Hamann-Roland
 Chief Deputy Dan Bianconi briefed this item and responded to questions.

WHEREAS, on December 18, 2024, the Sheriff's Office received a \$34,000 donation from the Seiberlich Family Foundation; and

WHEREAS, the Sheriff's Office intends to use the donation to support Sheriff's Office wellness initiatives including mental health, physical health, and peer support.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Sheriff to accept the donation of \$34,000 from the Seiberlich Family Foundation; and

BE IT FURTHER RESOLVED, That the 2025 Sheriff's Office budget be amended as follows:

Revenue	
Seiberlich Family Foundation	<u>\$34,000</u>
Total Revenue	\$34,000
Expense	
Officer Wellness	<u>\$34,000</u>
Total Expense	\$34,000

Ayes: 7

12. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

13. County Manager's Report

County Manager Heidi Welsch provided a brief update on the following:

- Heidi recently visited with embedded social workers, crisis response team and police officers. Heidi will be participating in future ride a-longs. If any Commissioners would like to also attend, they should reach out to Heidi.

14. Information

- 14.1** Information
 See Attachment for future Board meetings and other activities.

15. Adjournment

15.1 Resolution No: 25-086
Adjournment

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 9:28 a.m.

Ayes: 7

Mike Slavik
Chair

ATTEST

Heidi Welsch
County Manager