



Dakota County

Board of Commissioners

Agenda

Tuesday, December 2, 2025

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us
Commissioners may participate in the meeting by interactive technology.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Public Hearing**

- 5.1 *Public Services and Revenue Administration* - Public Hearing To Receive Comments On 2026 Off-Sale Intoxicating Liquor License Applications And Approval Of 2026 Intoxicating Liquor Licenses
 - 5.2 *Transportation* - Public Hearing To Receive Comments On Eligible Projects For County Transportation Sales And Use Tax Funds
 - 5.3 *Physical Development Administration* - Public Hearing To Receive Comments On 2026-2030 Capital Improvement Program Budget

CONSENT AGENDA**6. County Administration - Approval of Minutes**

- 6.1** Approval of Minutes of Meeting Held on November 18, 2025

7. Central Operations

- 7.1** *Finance* - Authorization To Amend Obligated American Rescue Plan Act Funding To Reclassify Obligated Costs Between Projects
- 7.2** *Finance* - Authorization To Execute Contract Extension For Investment Portfolio Management
- 7.3** *Information Technology* - Authorization To Extend Contract With AGC Networks, Inc. dba Black Box, Inc. For Avaya Support
- 7.4** *Information Technology* - Authorization To Purchase Annual Replacement Network Equipment For Dakota County Network
- 7.5** *Office Of Risk Management* - Authorization To Execute 2025 Dakota County Domestic Preparedness Committee Joint Powers Agreement

8. County Board/County Administration

- 8.1** *Office Of The County Manager* - Acceptance Of Resignation From Member Of Public Art Committee
- 8.2** *Human Resources* - Authorization To Renew Contract With SuccessFactors, Inc., For Web-Based Performance Management Subscription Service
- 8.3** *Human Resources* - Summary Of Conclusions Of Closed Executive Session To Evaluate Performance Of County Manager

9. Community Services

- 9.1** *Social Services-Housing & Community Resources* - Authorization To Execute Contract With Ally Supportive Services For Street Outreach Services

10. Physical Development

- 10.1** *Parks* - Authorization to Execute Contract With Schad Tracy Signs, Inc. For Greenway Wayfinding Sign Procurement And Installation On River To River Greenway

- 10.2 *Facilities Management* - Approval Of Contract Amendment Five For UrbanWorks Architecture LLC For Lebanon Hills Maintenance Facility Professional Services
- 10.3 *Environmental Resources* - Authorization To Amend Contract With Avant Energy, Inc., For Byllesby Dam Services
- 10.4 *Environmental Resources* - Adoption Of 2026-2030 Dakota County Aquatic Invasive Species Plan And Authorization To Accept State Aquatic Invasive Species Prevention Aid
- 10.5 *Transportation* - Authorization To Execute Agreement No. 1060110 With Minnesota Department Of Transportation For Signal Revisions At Trunk Highway 13 And County State Aid Highway 28 Through Eagan Project No. 1562
- 10.6 *Transportation* - Authorization To Amend 2025 Adopted Budget For Construction And Maintenance Agreement With Canadian Pacific And Union Pacific Railroad For Railroad Bridge Replacement On County Project 86-34
- 10.7 *Transportation* - Approval Of Final Plats Recommended By Plat Commission
- 10.8 *Transportation* - Authorization Of Right Of Way Acquisition And Relocation Assistance For Parcel Three For Reconstruction Of County State Aid Highway 26 (70th Street) Between Allen Way And Trunk Highway 52 In City Of Inver Grove Heights, County Project 26-060
- 10.9 *Transportation* - Authorization Of Resolution Of Support And Agreement To Sponsor Eureka Township's Pursuit Of 2026 Local Road Improvement Program Funding For System-Wide Gravel Road Improvements

11. Public Safety

- 11.1 *Sheriff* - Authorization To Execute Contract With T.W. Vending Inc., dba Turnkey Corrections For Jail Canteen Services
- 11.2 *Sheriff* - Authorization To Execute Contract With T.W. Vending Inc., dba Turnkey Corrections For Inmate Telephone Services

REGULAR AGENDA

12. Physical Development

- 12.1 *Transportation* - Update On 2025 Transportation Capital Improvement Construction Projects

13. Closed Executive Session

- 13.1** *Office Of The County Manager - Closed Executive Session: Legal Strategy Regarding Court Appointed Commissioners' Award In County Of Dakota v. Mortgage Electronic Registration Systems, Inc., et. al. Associated With Acquisition Of Certain Property Rights From Falcon Development, LLC*

14. Interagency Reports/Commissioner Updates

Association of Minnesota Counties (AMC)
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Transportation Advisory Board (TAB)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

15. County Manager's Report**16. Information**

- 16.1** Information
See Attachment for future Board meetings and other activities.

17. Adjournment

- 17.1** Adjournment

For more information, call 651-438-4417
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Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Board of Commissioners

Request for Board Action

Item Number: DC-5110	Agenda #: 4.1	Meeting Date: 12/2/2025
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Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-5070

Agenda #: 5.1

Meeting Date: 12/2/2025

DEPARTMENT: Public Services and Revenue Administration

FILE TYPE: Regular Action

TITLE

Public Hearing To Receive Comments On 2026 Off-Sale Intoxicating Liquor License Applications And Approval Of 2026 Intoxicating Liquor Licenses

PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments on 2026 off-sale intoxicating liquor license applications and approve the 2026 intoxicating liquor licenses.

SUMMARY

County Ordinance 101 and state law require a public hearing to be held for all off-sale intoxicating liquor license applications. Two applicants applied for a 2026 off-sale intoxicating liquor license:

- Simman, LLC (dba Castle Rock Bar and Grill) applied for renewal of on and off-sale and Sunday sales intoxicating liquor license, and
- Woody’s Liquor Box Inc. applied for renewal of off-sale intoxicating liquor license.

Notice of the public hearing was sent to all interested parties, Castle Rock Township Clerk, Randolph Township Clerk, and published in the County’s Official Newspaper.

Pursuant to Minn. Stat. § 340A403, Dakota County is authorized to issue licenses for off-sale and on-sale licenses for the sale of 3.2 percent malt liquor within the County, and pursuant to Minn. Stat. § 340A.402, 405, Dakota County is authorized to issue licenses for on-sale and off-sale intoxicating liquor to qualifying establishments in the unorganized territories of the County. A county may not issue or renew a retail license to sell any alcoholic beverages until the County Board has received a written recommendation from the Sheriff and County Attorney stating that to the best of their knowledge the applicant is eligible to be licensed under Minn. Stat. § 304A.402. The Sheriff and County Attorney certify that as of this date, the following applicants satisfy the liquor license eligibility requirements. The applications have also been approved by the Townships in which they are located.

<u>Establishment</u>	<u>Type</u>	<u>Township</u>	<u>Fee</u>
Almquist Farm, LLC	On-Sale and Sunday Sale	Ravenna	\$4,725
Bellwood Oaks, Inc.	On-Sale and Sunday Sale	Marshan	\$4,725
Cannon Golf Club, Inc	On-Sale and Sunday Sale	Randolph	\$4,725
Emerald Greens Golf, LLC	On-Sale and Sunday Sale	Nininger	\$4,725
Gopher Hills, Inc	On-Sale and Sunday Sale	Douglas	\$4,725
Little Log House Properties, Inc.	On-Sale and Sunday Sale	Marshan	\$4,725
Woody’s Liquor Box, Inc.	Off-Sale Intoxicating	Randolph	\$800

RECOMMENDATION

Staff recommends the Dakota County Board of Commissioners conduct the public hearing required for the off-sale intoxicating liquor license applications and approve the intoxicating liquor license applications listed herein.

EXPLANATION OF FISCAL/FTE IMPACTS

The issuance of these licenses will generate \$29,150 in revenue.

☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public on applications for off-sale intoxicating liquor licenses; and

WHEREAS, all interested parties were notified of the date, time and location of the public hearing on the Simman LLC, dba Castle Rock Bar and Grill, On and Off-Sale Intoxicating and Sunday Sales license application and the Woody's Liquor Box, Inc., Off-Sale Intoxicating license application; and

WHEREAS, on December 2, 2025 at 9:00 a.m., the Dakota County Board of Commissioners conducted a public hearing on the Simman, LLC, dba Castle Rock Bar & Grill, and Woody's Liquor Box, Inc. license applications; and

WHEREAS, a county may not issue or renew a retail license to sell any alcoholic beverages until the County Board has received a written certification from the Sheriff and County Attorney that to the best of their knowledge the application is eligible to be license under Minn. Stat. § 340A.402 and Minn. Rules § 7515.0410; and

WHEREAS, the applications have been approved by the Townships of Douglas, Marshan, Nininger, Randolph and Ravenna.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following 2026 intoxicating liquor licenses and authorizes the Public Services and Revenue Division to issue the licenses upon payment of the fees:

Douglas Township:

Gopher Hills, Inc.: On-Sale and Sunday Sale

Marshan Township:

Bellwood Oaks, Inc.: On-Sale and Sunday Sale

Little Log House Properties, Inc.: On-Sale and Sunday Sale

Nininger Township:

Emerald Greens Golf, LLC: On-Sale and Sunday Sale

Randolph Township:

Cannon Golf Club, Inc.: On-Sale and Sunday Sale

Woody's Liquor Box, Inc.: Off-Sale Intoxicating

Ravenna Township:

Almquist Farm, LLC: On-Sale and Sunday Sale

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Teresa Mitchell

Author: Sarah Kidwell



Board of Commissioners

Request for Board Action

Item Number: DC-5048

Agenda #: 5.2

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Regular Action

TITLE

Public Hearing To Receive Comments On Eligible Projects For County Transportation Sales And Use Tax Funds

PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments on revisions to the list of transportation projects eligible for County Transportation Sales and Use Tax (SUT) funds and approve list of eligible projects for SUT funds.

SUMMARY

To provide a safe and efficient multi-modal transportation system, Dakota County identifies priority transportation projects needed to improve safety and mobility. To provide adequate funding for priority transportation projects, Dakota County enacted a quarter-cent sales tax and \$20 excise tax on new vehicle sales, effective October 1, 2017, by Resolution No.17-364 (June 20, 2017). The transportation SUT is authorized by Minn. Stat. § 297A.993 (The Act). The Act requires the County Board to designate the transportation projects that will use the Transportation SUT following a public hearing.

The SUT may be used on more than one project and may be dedicated to a new project by resolution after a public hearing (Attachment: Minn. Stat. § 297A.993).

The funds generated by the Transportation SUT have been identified for use on a list of transportation projects, including transportation maintenance facilities, transit, County highways, regional trails, and trunk highways. The proposed list of eligible projects requires an update to represent projected future transportation system needs identified in the 2040 Transportation Plan and included in the Draft 2026-2030 County Manager's Recommended Budget and Capital Improvement Program (CIP). The revised list of projects (Attachment: Draft SUT Project List) includes the following changes:

- Eliminating projects that have since been completed.
- Updating total project cost estimates and descriptions where new information is available.
- Adding highway and regional trail projects that were identified as needs in development of the Draft 2026-2030 County Manager's Recommended Budget and CIP.

The Transportation SUT generated approximately \$24 million in 2024. Revenues from the SUT over the next 10 years would not be sufficient to fund all projects on the SUT-eligible project list without external funding and cost share from partner agencies.

By Resolution No. 25-497 (October 21, 2025), the County Board scheduled a public hearing for December 2, 2025, to receive comments on the proposed list of eligible projects for the Transportation SUT. The public hearing was advertised in the *Hastings Journal* on November 13, November 20, and November 27, 2025 (Attachment: Public Hearing Notice), with additional information posted on the Dakota County website.

RECOMMENDATION

Staff recommends the Dakota County Board of Commissioners conduct the public hearing to receive comments on the revised list of transportation projects eligible for Transportation SUT funds and approve the list of eligible projects after consideration of any public comments received.

EXPLANATION OF FISCAL/FTE IMPACTS

Adopting the proposed updates to the Transportation SUT-eligible project list ensures that the Draft 2026-2030 CIP is consistent with the SUT project list. Not all projects on the SUT-eligible project list are included in the five-year CIP. Projects on the list will be added to future CIPs as project development advances and external funding is secured.

☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Minn. Stat. § 297A.993 (the Act) authorizes the Dakota County Board to levy up to one-half of one percent sales and use tax and an excise tax of \$20 per motor vehicle to fund statutorily defined transportation and transit projects; and

WHEREAS, by Resolution No. 17-364 (June 20, 2017), the Dakota County Board enacted a quarter-cent sales tax and \$20 excise tax on new vehicle sales, effective October 1, 2017, to fund identified transitway, transit expansion, regional County highway, trail, and trunk highway transportation projects; and

WHEREAS, Dakota County has identified a proposed updated list of transportation projects eligible for Transportation Sales and Use Tax funds based on the needs identified in the Draft 2040 Transportation Plan and through the development of the 2026-2030 Draft Capital Improvement Program; and

WHEREAS, the Act allows the County Board to dedicate the proceeds of the Transportation Sales and Use Tax to a new enumerated project by resolution after a public hearing; and

WHEREAS, the County Board held a public hearing on the date hereof following the publication of notice as required by the Act.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners dedicates the proceeds of the Dakota County Transportation Sales and Use Tax to the following projects:

1. Empire Transportation Maintenance Facility in Empire
2. County State Aid Highway (CSAH) 46 Expansion: Trunk Highway (TH) 3 to TH 52 in Rosemount, Coates, and Empire

- 3.CSAH 46 Reconstruction: 400 feet west of General Sieben Drive to TH 61 in Hastings, Marshan Township, and Nininger Township
- 4.CSAH 32 Expansion: CSAH 71 to TH 52 in Inver Grove Heights
- 5.CSAH 42 Management Improvements: Western County line to TH 52 in Burnsville, Apple Valley, and Rosemount
- 6.CSAH 86 Reconstruction: Western County line to CSAH 23 in Greenvale and Eureka Townships
- 7.CSAH 88 Reconstruction: County Road (CR) 94 to TH 56 in Randolph Township
- 8.CSAH 91 Reconstruction: Miesville Trail to TH 61 in Miesville and Douglas Township
- 9.CSAH 54 Reconstruction: 18th Street to CSAH 68 in Hastings and Ravenna Township
- 10.CSAH 31 Reconstruction: CSAH 74 to CSAH 50 in Farmington
- 11.CSAH 47 Reconstruction: TH 3 to CSAH 86 in Waterford, Sciota, and Castle Rock Townships
- 12.CSAH 47 Reconstruction: CSAH 86 to TH 50 in Castle Rock Township, Hampton Township, and Hampton
- 13.CSAH 74 Reconstruction: CSAH 31 to Honeysuckle Lane in Farmington
- 14.CSAH 5 Intersection Improvements: at Kenyon Avenue in Lakeville
- 15.CSAH 28 Pedestrian Underpass: at the Eagan/Inver Grove Heights Border in Eagan and Inver Grove Heights
- 16.CSAH 31 Safety and Pedestrian Improvements: 144th Street to Corporate Center Drive in Apple Valley and Eagan
- 17.CSAH 38 Retaining Walls: Garden View Drive to Hannover Avenue; West of Diamond Path in Apple Valley
- 18.CSAH 50 Roundabout Improvements: at CSAH 60 in Lakeville
- 19.CR 59 Reconstruction: TH 19 to CSAH 47 in Sciota Township
- 20.CSAH 60 Intersection Improvements: at Orchard Trail in Lakeville
- 21.CR 73 Roundabout: at Connemara Trail in Rosemount
- 22.CR 81 Realignment: CSAH 66 to CSAH 46 in Empire and Vermillion Township
- 23.Expansion: CSAH 23/CSAH 60 Intersection East/Southeast to CR 64/Flagstaff Avenue Roundabout in Lakeville and Farmington
- 24.TH 3 Safety and Mobility Improvements: CSAH 46 to TH 62 in Eagan, Inver Grove Heights, and Rosemount
- 25.TH 55 Safety and Mobility Improvements: TH 52 to General Sieben Drive in Rosemount, Nininger Township, and Hastings
- 26.I-35/CSAH 50 Interchange in Lakeville
- 27.I-494 and Future CSAH 63 Interchange in Inver Grove Heights
- 28.TH 13 Corridor Improvements, Grade Separation at Nicollet Avenue in Burnsville
- 29.TH 50 and CSAH 85/Hogan Avenue Intersection Improvements in New Trier
- 30.Up to \$580,000 Annually for Non-Transitway Transit Service Expansion Capital and Operating Costs
- 31.Lake Marion Greenway in Burnsville, Lakeville, and Farmington
- 32.Lebanon Hills Greenway in Mendota Heights, Inver Grove Heights, and Eagan
- 33.Minnesota River Greenway in Burnsville, Eagan, Mendota Heights, Mendota, and Lilydale
- 34.Mississippi River Greenway in Hastings, Nininger, Rosemount, Inver Grove Heights, and South St. Paul
- 35.North Creek Greenway in Eagan, Apple Valley, Lakeville, Farmington, and Empire
- 36.River to River Greenway in Mendota Heights, West St. Paul, and South St. Paul
- 37.Rosemount Greenway in Eagan and Rosemount

- 38.Vermillion Highlands Greenway in Rosemount and Empire
- 39.Vermillion River Greenway in Farmington, Empire, and Hastings
- 40.Veterans Memorial Greenway in Eagan and Inver Grove Heights
- 41.Big Rivers Regional Trail in Eagan, Mendota Heights, Mendota, and Lilydale

PREVIOUS BOARD ACTION

17-364; 06/20/17

25-497; 10/21/25

ATTACHMENTS

Attachment: Minn. Stat. § 297A.993

Attachment: Draft SUT Project List

Attachment: Public Hearing Notice

Attachment: Presentation Slides

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
- ☒ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Jake Chapek

297A.993 COUNTY TRANSPORTATION SALES AND USE TAX.

Subdivision 1. **Authorization; rates.** Notwithstanding section 297A.99, subdivisions 1, 2, 3, 5, and 13, or 477A.016, or any other law, the board of a county, or more than one county acting under a joint powers agreement, may by resolution of the county board, or each of the county boards, following a public hearing impose (1) a transportation sales tax at a rate of up to one-half of one percent on retail sales and uses taxable under this chapter, and (2) an excise tax of \$20 per motor vehicle, as defined in section 297B.01, subdivision 11, purchased or acquired from any person engaged in the business of selling motor vehicles at retail, occurring within the jurisdiction of the taxing authority.

Subd. 2. **Allocation; termination.** The proceeds of the taxes must be dedicated exclusively to: (1) payment of the capital cost of a specific transportation project or improvement; (2) payment of the costs, which may include both capital and operating costs, of a specific transit project or improvement; (3) payment of the capital costs of a safe routes to school program under section 174.40; (4) payment of transit operating costs; or (5) payment of the capital cost of constructing buildings and other facilities for maintaining transportation or transit projects or improvements. The transportation or transit project or improvement must be designated by the board of the county, or more than one county acting under a joint powers agreement. Except for taxes for operating costs of a transit project or improvement, or for transit operations, the taxes must terminate when revenues raised are sufficient to finance the project. Nothing in this subdivision prohibits the exclusive dedication of the proceeds of the taxes to payments for more than one project or improvement. After a public hearing a county may, by resolution, dedicate the proceeds of the tax for a new enumerated project.

Subd. 2a. **Uses reporting.** A metropolitan county, as defined in section 473.121, subdivision 4, that imposes the taxes under this section must annually submit financial information to the commissioner of transportation as provided under section 174.065 in the manner and by the dates prescribed by the commissioner.

Subd. 3. **Administration, collection, enforcement.** The administration, collection, and enforcement provisions in section 297A.99, subdivisions 4 and 6 to 12, apply to all taxes imposed under this section.

Subd. 4. **Bonds.** (a) A county may, by resolution, authorize, issue, and sell its bonds, notes, or other obligations for the purposes specified in subdivision 2. The county may also, by resolution, issue bonds to refund the bonds issued pursuant to this subdivision.

(b) The bonds may be limited obligations, payable solely from or secured by taxes levied under this section, and the county may also pledge its full faith, credit, and taxing power as additional security for the bonds. A regional railroad authority within the county may also pledge its taxing powers as additional security for the bonds.

(c) A county may issue and sell bonds in one or more series and without an election. The county may determine how the bonds shall be secured; how the bonds will bear interest, and the rate or rates, or variable rate; the rank or priority; how the bonds will be executed and be payable, and how they will mature; and how the bonds will be subject to any defaults, redemptions, repurchases, tender options, or other terms. The county may also determine how the bonds shall be sold.

(d) The county may enter into and perform all contracts deemed necessary or desirable by it to issue and secure the bonds, including an indenture of trust with a trustee located within or outside of the state.

(e) Before issuing bonds qualifying under this section, the county must publish a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter. The notice

must be published in the official newspaper of the county or in a newspaper of general circulation in the county. The notice must be published at least 14, but not more than 28, days before the date of the hearing.

(f) Any project financed with bonds issued under this section must be included in a capital improvement plan as defined in section 373.40, subdivision 3. For purposes of this paragraph, "project" means any project described in subdivision 2, notwithstanding section 373.40, subdivision 1, paragraph (b).

(g) Except as otherwise provided in this subdivision, the bonds must be issued and sold in the manner provided under chapter 475.

History: 2008 c 152 art 4 s 3; 2009 c 88 art 8 s 4; 2013 c 117 art 3 s 25,26; 1Sp2019 c 6 art 8 s 4-6; 1Sp2021 c 14 art 10 s 1; 2023 c 68 art 4 s 79; 2024 c 127 art 3 s 93; 1Sp2025 c 8 art 2 s 82

Dakota County Transportation Sales and Use Tax

The Dakota County Transportation Sales and Use Tax fund provides investments in regional and multi-modal transportation projects as part of the broader county transportation system. The funds are collected through a quarter-cent sales tax and \$20 excise tax on new vehicle sales authorized under Minn. Stat. §297A.993. The tax was enacted by the Dakota County Board of Commissioners on October 1, 2017.

Dakota County designated the use of the tax for regional multi-modal transportation projects. These types of projects have been defined by the county as those that meet the following criteria:

- Regional transitway capital and operating costs
- County road projects
 - Principal arterials
 - Highways with greater than one-half mile access spacing
 - 10-ton highway replacement and modernization, and expansion projects
 - 4-lane county roads on new alignment
 - County State Aid Highways
 - County roadways
- Trunk Highway projects
- Transit service expansion capital and operating costs
- Regional trail and greenway projects
- Capital cost of constructing buildings for maintaining transportation/transit projects or improvements

DRAFT Eligible Projects for Transportation Sales and Use Tax Funds: 2026-2035

TRANSPORTATION MAINTENANCE FACILITIES

Project Description	Total Est. Project Cost
1. Empire Maintenance Facility	\$26,300,000

COUNTY HIGHWAY PROJECTS

Project Description	Total Est. Project Cost
2. CSAH 46 Expansion: TH 3 to TH 52—Rosemount, Coates, and Empire	\$52,616,000
3. CSAH 46 Reconstruction: 400 feet west of General Sieben Drive to TH 61—Hastings, Marshan Township, and Nininger Township	\$20,091,000
4. CSAH 32 Expansion: CSAH 71 to TH 52 – Inver Grove Heights	\$20,034,000
5. CSAH 42 Management improvements: Western County line to TH 52 – Burnsville, Apple Valley, and Rosemount	\$40,000,000
6. CSAH 86 Reconstruction: Western County line to CSAH 23 – Greenvale and Eureka Townships	\$14,307,500
7. CSAH 88 Reconstruction: CR 94 to TH 56—Randolph Township	\$16,000,000
8. CSAH 91 Reconstruction: Miesville Trail to TH 61—Miesville, Douglas Township	\$6,090,000
9. CSAH 54 Reconstruction: 18 th Street to CSAH 68 – Hastings and Ravenna Township	\$40,675,000
10. CSAH 31 Reconstruction: CSAH 74 to CSAH 50 – Farmington	\$9,597,500
11. CSAH 47 Reconstruction: TH 3 to CSAH 86 – Waterford, Sciota, and Castle Rock Townships	\$15,480,000

Project Description	Total Est. Project Cost
12. CSAH 47 Reconstruction: CSAH 86 to TH 50 – Castle Rock Twp, Hampton Twp, and Hampton	\$18,741,500
13. CSAH 74 Reconstruction: CSAH 31 to Honeysuckle Lane – Farmington	\$4,633,100
14. CSAH 5 Intersection Improvements: at Kenyon Avenue – Lakeville NEW	\$900,000
15. CSAH 28 Pedestrian Underpass: at the Eagan/Inver Grove Heights border – Eagan, Inver Grove Heights NEW	\$4,590,000
16. CSAH 31 Safety and Pedestrian Improvements: 144 th Street to Corporate Center Drive – Apple Valley, Eagan NEW	\$20,000,000
17. CSAH 38 Retaining Walls: Garden View Drive to Hannover Avenue; West of Diamond Path – Apple Valley NEW	\$11,000,000
18. CSAH 50 Roundabout Improvements: at CSAH 60 - Lakeville NEW	\$851,250
19. CR 59 Reconstruction: TH 19 to CSAH 47 – Sciota Township NEW	\$18,410,000
20. CSAH 60 Intersection Improvements: at Orchard Trail - Lakeville NEW	\$1,058,125
21. CR 73 Roundabout: at Connemara Trail - Rosemount NEW	\$3,335,455
22. CR 81 Realignment: CSAH 66 to CSAH 46 – Empire, Vermillion Township NEW	\$20,000,000
23. Expansion: CSAH 23/CSAH 60 Intersection East/Southeast to CR 64/Flagstaff Avenue Roundabout – Lakeville and Farmington NEW	\$10,000,000

TRUNK HIGHWAY PROJECTS

Project Description	Total Est. Project Cost
24. TH 3 Safety and Mobility Improvements: CSAH 46 to TH 52 — Eagan, Inver Grove Heights, and Rosemount (Accounts for additional Greenhouse Gas (GHG) mitigation)	\$85,000,000
25. TH 55 Safety and Mobility Improvements: TH 52 to General Sieben Drive – Rosemount, Nininger Township, and Hastings	\$48,000,000
26. I-35/CSAH 50 Interchange: Lakeville	\$80,500,000
27. I-494 and Future CSAH 63 Interchange: Inver Grove Heights (Accounts for additional Greenhouse Gas (GHG) mitigation)	\$98,000,000
28. TH 13 Corridor Improvements: Grade Separation at Nicollet Avenue – Burnsville	\$43,000,000
29. TH 50 and CSAH 85/Hogan Avenue Intersection Improvements: New Trier NEW	\$9,070,000

TRANSIT SERVICE EXPANSION CAPITAL AND OPERATING COSTS

Project Description	Total Est. Project Cost
30. Up to \$580,000 annually for non-transitway transit service expansion capital and operating costs (based on 2040 Transportation Plan guidance)	\$5,400,000

REGIONAL TRAIL PROJECTS

Project Description	Total Est. SUT Usage
31. Lake Marion Greenway	\$3,000,000
32. Lebanon Hills Greenway	\$3,750,000
33. Minnesota River Greenway	\$750,000
34. Mississippi River Greenway	\$500,000
35. North Creek Greenway	\$2,000,000
36. River to River Greenway	\$2,000,000

Project Description	Total Est. SUT Usage
37. Rosemount Greenway	\$1,750,000
38. Vermillion Highlands Greenway	\$2,750,000
39. Vermillion River Greenway	\$750,000
40. Veterans Memorial Greenway	\$1,000,000
41. Big Rivers Regional Trail	\$500,000

The total estimated project cost for all categories for 2026-2035 is \$762,430,430.

Notice is hereby given of the Dakota County Board of Commissioners intent to amend the list of transportation projects eligible for funding under the Dakota County Transportation Sales and Use Tax.

Dakota County enacts a quarter-cent sales tax and \$20 excise tax on new vehicle sales authorized by Minn. Stat. § 297A.993 to fund transportation improvements. The County Board may designate transportation or transit projects or improvements to be funded by the Transportation Sales and Use Tax following a public hearing. The Transportation Sales and Use Tax may be used on more than one project and may be dedicated to a new project by resolution after a public hearing.

The proposed revised list reflects priorities identified in the 2040 Transportation Plan Update as well as updates to project cost estimates and descriptions. A summary of changes and the updated list of transportation projects eligible for Transportation Sales and Use Tax funds are available on the Dakota County website, www.dakotacounty.us, search Transportation Sales and Use Tax.

Written comments will be accepted until 4:30 p.m. on Nov. 28, 2025. Email comments are preferred and can be sent to jacob.chapek@co.dakota.mn.us. You may also mail your comments to the Dakota County Transportation Department, ATTN: Jake Chapek, 14955 Galaxie Avenue, Apple Valley, Minnesota 55124.

The Dakota County Board of Commissioners will hold a public hearing at 9 a.m. on Dec. 2, 2025, in the County Board Room, Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota. To make comments during the hearing (in person or virtually), please email countyadmin@co.dakota.mn.us in advance.



Public Hearing to Receive Comments on Eligible Projects for County Transportation Sales and Use Tax Funds

Jake Chapek
Assistant County Engineer

Dakota County Board
December 2, 2025

1

Overview



- Transportation Sales and Use Tax (SUT) background
- Summary of changes
- Questions and discussion

2

Sales and Use Tax Background



Authorized by Minn. Stat. § 297A.993

- County Board must designate projects or improvements following a public hearing
- May be used on more than one project
- May be dedicated to a new project by resolution after a public hearing
- Must be used on:
 - Capital cost of a transportation project;
 - Capital and operating costs of a transit project;
 - Capital costs of a safe routes to school program;
 - Capital costs of constructing buildings or facilities for transportation/transit project maintenance

3

Sales and Use Tax Background



- Enacted by the Dakota County Board of Commissioners on October 1, 2017
- Quarter-cent sales tax and \$20 excise tax on new vehicle sales
- Estimated 2026 Revenue = ~\$25.4 million
- Estimated 10-year revenue = ~\$300 million (4% annual growth assumption)

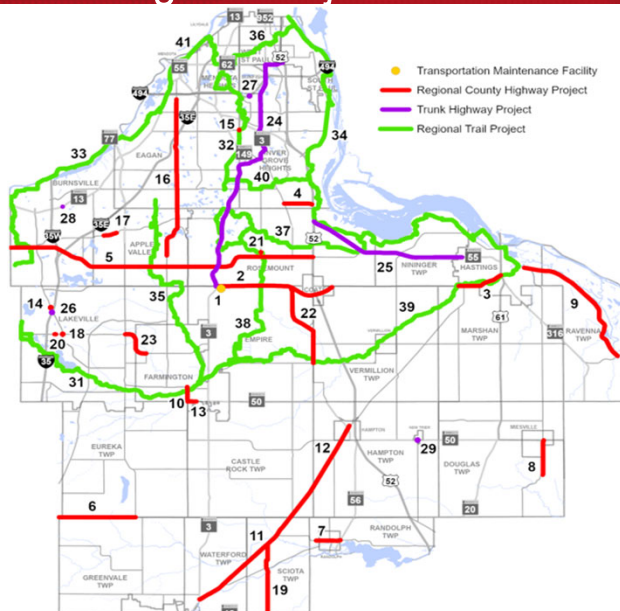
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2026-2035 Sales & Use Tax Changes *Dakota* COUNTY

- Eliminate completed projects
- Updated project cost estimates and descriptions
- Add County highway and regional trail projects that were identified as priorities in development of the Draft CIP.
- Includes trunk highways that impact county roads requiring cost share
 - Trunk Highway 13 / Nicollet Avenue only exception (\$2 million)

5

Recommended 2026-2035 Sales & Use Tax Eligible Projects *Dakota* COUNTY



6

Recommended 2026-2035 Sales & Use Tax Eligible Projects



TRANSPORTATION MAINTENANCE FACILITIES

Project Description	Total Est. Project Cost
1. Empire Maintenance Facility	\$26,300,000

COUNTY HIGHWAY PROJECTS

Project Description	Total Est. Project Cost
2. CSAH 46 Expansion: TH 3 to TH 52—Rosemount, Coates, and Empire	\$52,616,000
3. CSAH 46 Reconstruction: 400 feet west of General Sieben Drive to TH 61—Hastings, Marshan Township, and Nininger Township	\$20,091,000
4. CSAH 32 Expansion: CSAH 71 to TH 52—Inver Grove Heights	\$20,034,000
5. CSAH 42 Management improvements: Western County line to TH 52—Burnsville, Apple Valley, and Rosemount	\$40,000,000
6. CSAH 86 Reconstruction: Western County line to CSAH 23—Greenvale and Eureka Townships	\$14,307,500
7. CSAH 88 Reconstruction: CR 94 to TH 56—Randolph Township	\$16,000,000
8. CSAH 91 Reconstruction: Miesville Trail to TH 61—Miesville, Douglas Township	\$6,090,000
9. CSAH 54 Reconstruction: 18 th Street to CSAH 68—Hastings and Ravenna Township	\$40,675,000
10. CSAH 31 Reconstruction: CSAH 74 to CSAH 50—Farmington	\$9,597,500
11. CSAH 47 Reconstruction: TH 3 to CSAH 86—Waterford, Sciota, and Castle Rock Townships	\$15,480,000
12. CSAH 47 Reconstruction: CSAH 86 to TH 50—Castle Rock Twp, Hampton Twp, and Hampton	\$18,741,500
13. CSAH 74 Reconstruction: CSAH 31 to Honeysuckle Lane—Farmington	\$4,633,100
14. CSAH 5 Intersection Improvements: at Kenyon Avenue—Lakeville NEW	\$900,000
15. CSAH 28 Pedestrian Underpass: at the Eagan/Inver Grove Heights border—Eagan, Inver Grove Heights NEW	\$4,590,000
16. CSAH 31 Safety and Pedestrian Improvements: 144 th Street to Corporate Center Drive—Apple Valley, Eagan NEW	\$20,000,000
17. CSAH 38 Retaining Walls: Garden View Drive to Hannover Avenue; West of Diamond Path—Apple Valley NEW	\$11,000,000
18. CSAH 50 Roundabout Improvements: at CSAH 60—Lakeville NEW	\$851,250
19. CR 59 Reconstruction: TH 19 to CSAH 47—Sciota Township NEW	\$18,410,000
20. CSAH 60 Intersection Improvements: at Orchard Trail—Lakeville NEW	\$1,058,125
21. CR 73 Roundabout: at Connemara Trail—Rosemount NEW	\$3,335,455
22. CR 81 Realignment: CSAH 66 to CSAH 46—Empire, Vermillion Township NEW	\$20,000,000
23. Expansion: CSAH 23/CSAH 60 Intersection East/Southeast to CR 64/Flagstaff Avenue Roundabout—Lakeville and Farmington NEW	\$10,000,000

7

Recommended 2026-2035 Sales & Use Tax Eligible Projects



TRUNK HIGHWAY PROJECTS

Project Description	Total Est. Project Cost
24. TH 3 Safety and Mobility Improvements: CSAH 46 to TH 52—Eagan, Inver Grove Heights, and Rosemount (Accounts for additional Greenhouse Gas (GHG) mitigation)	\$85,000,000
25. TH 55 Safety and Mobility Improvements: TH 52 to General Sieben Drive—Rosemount, Nininger Township, and Hastings	\$48,000,000
26. I-35/CSAH 50 Interchange: Lakeville	\$80,500,000
27. I-494 and Future CSAH 63 Interchange: Inver Grove Heights (Accounts for additional Greenhouse Gas (GHG) mitigation)	\$98,000,000
28. TH 13 Corridor Improvements: Grade Separation at Nicollet Avenue—Burnsville	\$43,000,000
29. TH 50 and CSAH 85/Hogan Avenue Intersection Improvements: New Trier NEW	\$9,070,000

TRANSIT SERVICE EXPANSION CAPITAL AND OPERATING COSTS

Project Description	Total Est. Project Cost
30. Up to \$580,000 annually for non-transitway transit service expansion capital and operating costs (based on 2040 Transportation Plan guidance)	\$5,400,000

REGIONAL TRAIL PROJECTS

Project Description	Total Est. SUT Usage
31. Lake Marion Greenway	\$3,000,000
32. Lebanon Hills Greenway	\$3,750,000
33. Minnesota River Greenway	\$750,000
34. Mississippi River Greenway	\$500,000
35. North Creek Greenway	\$2,000,000
36. River to River Greenway	\$2,000,000
37. Rosemount Greenway	\$1,750,000
38. Vermillion Highlands Greenway	\$2,750,000
39. Vermillion River Greenway	\$750,000
40. Veterans Memorial Greenway	\$1,000,000
41. Big Rivers Regional Trail	\$500,000

8



Questions and Discussion



Board of Commissioners

Request for Board Action

Item Number: DC-5021

Agenda #: 5.3

Meeting Date: 12/2/2025

DEPARTMENT: Physical Development Administration

FILE TYPE: Regular Information

TITLE

Public Hearing To Receive Comments On 2026-2030 Capital Improvement Program Budget

PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments regarding the County Manager's Recommended 2026 -2030 Capital Improvement Program (CIP) Budget.

SUMMARY

The Dakota County CIP forecasts priorities and budgets for the capital needs of the County for the next five years. The CIP document is a planning tool, but expenditures presented in the first year will be consistent with the County's 2026 Adopted CIP Budget. The County Board is scheduled to consider the adoption of the 2026 Budget at its December 16, 2025, County Board meeting.

By Resolution No. 25-472 (October 7, 2025), the County Board authorized staff to submit the draft CIP to cities and townships for comments. Dakota County sent a letter to the cities and townships requesting their comments by November 14, 2025. Comments on those letters are included in Attachment: DRAFT 2026-2030 Dakota County Capital Improvement Comments and Responses. In addition, the County Board reviewed the draft 2026-2030 CIP on November 18, 2025, at the Budget Workshop.

Minn. Stat. § 373.40, subd. 3, requires the County to conduct a public hearing prior to the adoption of the County Manager's Recommended CIP. The CIP Public Hearing was scheduled by Resolution No. 24-476 (September 24, 2024) and was advertised on November 13 and November 20, 2025, in the Hastings Journal and the County's Website.

Link to draft 2026-2030 CIP for December 2 Public hearing:

<https://www.co.dakota.mn.us/Government/BudgetFinance/2026/Documents/2026-2030CIPDraft-2.pdf>

RECOMMENDATION

Staff recommends the County Board conduct the public hearing and receive comments regarding the 2026-2030 County Manager's Recommended CIP Budget.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2026 County Manager's Recommended Budget will establish authority for the first year of the proposed 2026-2030 CIP Budget. The 2026 County Manager's Recommended CIP Budget totals \$143,314,072 (including Regional Rail Authority), and the five-year total is \$896,758,509.

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

25-472; 10/07/25

24-476; 09/24/24

ATTACHMENTS

Attachment: DRAFT 2026-2030 Dakota County Capital Improvement Program Comments and Responses

Attachment: Presentation Slides

BOARD GOALS

- | | |
|---|---|
| ☐ Thriving People | ☐ A Healthy Environment with Quality Natural Resources |
| ☐ A Successful Place for Business and Jobs | ☒ Excellence in Public Service |

CONTACT

Department Head: Erin Stwora

Author: Alex Jermeland

City and Township Comments and Responses

This document is a compilation of all comments received by the Dakota County Physical Development Division from Cities and Townships regarding the Draft County Manager's Recommended 2026-2030 Capital Improvement Program Budget.

City of Eagan

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	The City supports the projects included in the Dakota County Transportation CIP (2026-2030).	Noted	Resolution No. 25-59	11/03/2025	6

City of Empire

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks; Transportation	The City supports the projects included in the Dakota County CIP (2026-2030).	Noted	Resolution Letter	10/28/2025	7

City of Farmington

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Sales & Use Tax	Improvements to CSAH 31 (Denmark Avenue) from CSAH 74 (Ash Street) to CSAH 50 (212 th Street).	CP 31-115: ROW 2026, Construction 2027	Resolution No. 2025-072	10/20/2025	8
Sales & Use Tax	Improvements to CSAH 74 (Ash Street) from CSAH 31 (Denmark Avenue) to Honeysuckle Lane.	CP 74-011: ROW 2026, Construction 2027	Resolution No. 2025-072	10/20/2025	8
Transportation	Trail gap improvements along CSAH 31 (Pilot Knob Road) from CSAH 50 (212 th Street) to CR 64 (195 th Street).	CP 31-111: Construction 2028	Resolution No. 2025-072	10/20/2025	8
Parks	Development of the North Creek Greenway in the Vermillion River and South Creek area.	2000233-3: Construction 2026	Resolution No. 2025-072	10/20/2025	8
Parks; Transportation	Development of the Vermillion River Greenway crossing of CSAH 31 (Denmark Avenue).	PG-025 (CP 31-115): Construction 2027	Resolution No. 2025-072	10/20/2025	8

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks	Development of the Vermillion Highlands Greenway from Whitetail Woods Regional Park to Farmington.	2000233-2: Construction 2027	Resolution No. 2025-072	10/20/2025	8
Transportation	Study of Flagstaff Avenue from CSAH 50 to the north city limits to identify future improvements for consistency with the city's Comprehensive Plan.	CP 64-027: Preliminary Engineering (PE) 2025 (2025-2029 CIP)	Resolution No. 2025-072	10/20/2025	8
Sales & Use Tax	CR 60 or 64 alignment from CSAH 23/60 (Cedar Avenue) to the CR 64/Flagstaff Avenue roundabout to identify a future roadway alignment and improvements for consistency with the city's Comprehensive Plan.	CP 97-229: Preliminary Engineering 2026	Resolution No. 2025-072	10/20/2025	8
Transportation	Traffic signal replacement at CSAH 31 (Pilot Knob Road) and Upper 182 nd Street.	CP 31-127: Design 2027, ROW 2027, Construction 2029	Resolution No. 2025-072	10/20/2025	9

City of Hastings

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	The City supports the projects included in the Dakota County Transportation CIP (2026-2030) in the years designated.	Noted	Resolution No. 11-03-25	11/03/2025	10

City of Inver Grove Heights

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	CSAH 26 (70 th St) – TH 3 to CSAH 73 (Babcock Trail)	CP 26-060: ROW 2026, Construction 2027	Resolution No. 2025-241	11/10/2025	11
Transportation	CSAH 26 (70 th St) – CSAH 73 (Babcock Trail) to 1000' E of Cahill Ave	CP 26-068: ROW 2026, Construction 2027	Resolution No. 2025-241	11/10/2025	11
Transportation	CSAH 28 (80 th St) – Cahill Ave Signal/Intersection Improvements	CP 28-077: Design 2027, ROW 2027, Construction 2029	Resolution No. 2025-241	11/10/2025	11
Transportation	CSAH 14 (Mendota Rd) at TH 62 – Intersection Improvements (MnDOT Lead)	CP 14-034: Construction 2027	Resolution No. 2025-241	11/10/2025	11
Transportation	CSAH 26 (70 th St) – TH 52 West Ramp (MnDOT Lead)	CP 26-065: Construction 2028	Resolution No. 2025-241	11/10/2025	11

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks; Sales & Use Tax	CSAH 28 (Argenta Blvd/Yankee Doodle Rd) – Pedestrian Underpass	CP 28-073 (PG-012): Construction 2029	Resolution No. 2025-241	11/10/2025	11
Parks	CSAH 28 (Argenta Blvd) at TH 55 Pedestrian Overpass	PG-012: Construction 2030	Resolution No. 2025-241	11/10/2025	11

City of Lakeville

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks; Transportation	The City supports the projects included in the Dakota County CIP (2026-2030) in the years designated.	Noted	Resolution No. 25-147	11/03/2025	13

City of Mendota Heights

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks; Regional Rail; Transportation	The City supports the efforts of Dakota County to improve public safety, transportation, storm water drainage, parks, trails, and recreational facilities through the 2026-2030 CIP.	Noted	Resolution No. 2025-67	10/21/2025	14

City of Rosemount

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Sales & Use Tax	Construction of improvements at the US Highway 52 & CSAH 42 Interchange, including signalization of the ramps and added turn lane capacity	CP 42-174: Construction 2026	Resolution No. 2025-105	11/03/2025	15
Sales & Use Tax	Construction of a roundabout at the intersection of Akron Avenue (CR 73) & Connemara Trail	CP 73-038: Construction 2026	Resolution No. 2025-105	11/03/2025	15
Sales & Use Tax	Construction of a signalized intersections at Biscayne Avenue and CSAH 42, Auburn Avenue and CSAH 42	CP 42-179: Construction 2027	Resolution No. 2025-105	11/03/2025	15

Attachment: DRAFT 2026-2030 Dakota County Capital Improvement Program Comments and Responses

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Sales & Use Tax	Intersection safety improvements at Business Parkway and CSAH 42 and 145 th Street West at CSAH 42	CP 42-179: Construction 2027	Resolution No. 2025-105	11/03/2025	15
Transportation	Construction of a grade-separated pedestrian crossing of CSAH 42 near Biscayne Avenue	CP 42-180: Preliminary Engineering (PE) 2025 (2025-2029 CIP); results of PE phase will determine future programming	Resolution No. 2025-105	11/03/2025	15
Parks; Transportation	Construction of several trail/greenway projects, including the Vermillion Highlands Greenway Trail and Underpass of CSAH 42	P00145, CP 42-175: Construction 2027	Resolution No. 2025-105	11/03/2025	15
Transportation	Design and construction of improvements on Diamond Path (CSAH 33) between Connemara Trail/140 th Street & Pilot Knob Road (CSAH 31)	CP 33-019: Preliminary Engineering 2026, Design 2027, ROW 2028, Construction 2029	Resolution No. 2025-105	11/03/2025	15
Sales & Use Tax	Study and preparation of design for a grade-separation at the intersection of Trunk Highway 3 and CSAH 42	CP 42-170: Preliminary Engineering 2024 (2024-2028 CIP)	Resolution No. 2025-105	11/03/2025	15
Transportation	Mill & Overlay projects on various County roadways, including CSAH 42 between Diamond Path and Highway 3	CP 42-173: ROW 2026, Construction 2026	Resolution No. 2025-105	11/03/2025	15
Transportation	Replacement of aging signals on CSAH 42	County considers signal replacement at about 35 years; signal system ages along the corridor: at CSAH 33 – 39 years (replacement included with CP 42-173); at Chippendale Ave – 22 years; at Shannon Pkwy – 18 years; at CR 73/Akron Ave – 4 years	Resolution No. 2025-105	11/03/2025	15
Sales & Use Tax	Expansion projects on CSAH 46 between Highway 3 and US Highway 52	CP 99-013: Design 2026, ROW 2027, Construction 2028	Resolution No. 2025-105	11/03/2025	15
Sales & Use Tax; Transportation	The City strongly urges the Dakota County Board to revise its cost share policy to further reduce the financial strain on all cities in the County, ensuring that Dakota County bears the overwhelming financial responsibility for its own infrastructure systems.	Noted	Resolution No. 2025-105	11/03/2025	15

City of West St Paul

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	The City supports the projects included in the Dakota County Transportation CIP (2026-2030).	Noted	Resolution No. 25-067	11/10/2025	17

**DAKOTA COUNTY
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM (CIP)
2026-2030**

WHEREAS, Dakota County has asked cities and townships for letters of support for the Dakota County Transportation Capital Improvement Program (CIP) for 2026 to 2030; and

WHEREAS, the Dakota County transportation projects within the City of Eagan, as listed in the City's 5-Year CIP, are deemed important to the City of Eagan; and

WHEREAS, on November 3, 2025, the Eagan City Council considered Dakota County's draft 5-Year CIP (2026–2030) incorporating the County transportation projects; and,

WHEREAS, all County Highway segments included in the approved City of Eagan 5-year CIP (2026-2030) have been included in the draft Dakota County Transportation CIP (2026-2030); and,

WHEREAS, the City of Eagan intends to participate in costs associated with these projects in accordance with applicable County cost-sharing policies.

NOW, THEREFORE, BE IT RESOLVED that the City of Eagan hereby supports the projects included in the Dakota County Transportation CIP (2026-2030) for construction in the years designated.

DATED this 3rd day of November, 2025



Mike Maguire, Mayor

ATTEST:



Elizabeth VanHoose, City Clerk

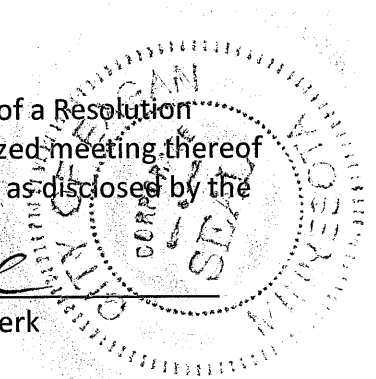
CERTIFICATION

State of Minnesota
County of Dakota
City of Eagan

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of Eagan at a duly authorized meeting thereof held in the City of Eagan, Minnesota, on the 3rd day of November, 2025, as disclosed by the records of said City in my possession.



Elizabeth VanHoose, City Clerk





City of Empire
3385 197th Street W
Farmington, MN 55024

Dakota County
Attn: Alex Jermeland
14955 Galaxie Ave.
Apple Valley, MN 55124

RE: Resolution of Support for 2026-2030 Dakota County CIP

To whom it may concern,

The City Council of the City of Empire, MN met on October 28, 2025, and reviewed the Capital Improvement Program (CIP) draft.

Please Consider this letter to be a resolution of support from the City of Empire for the 2026-2030 CIP.

Thank you for providing the opportunity for review and comment.

Sincerely,

Charles Seipel-Teng
Clerk-Administrator

**CITY OF FARMINGTON
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 2025-072

**A RESOLUTION SUPPORTING THE ADOPTION OF THE DAKOTA COUNTY 2026-2030
CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, Dakota County has prepared the 2026-2030 Capital Improvement Program that includes projects to support the existing and projected transportation needs on the county's system; and

WHEREAS, the 2026-2030 Capital Improvement Program includes right of way acquisition and construction of improvements to CSAH 31 (Denmark Avenue) from CSAH 74 (Ash Street) to CSAH 50 (212th Street); and

WHEREAS, the 2026-2030 Capital Improvement Program includes right of way acquisition and construction of improvements to CSAH 74 (Ash Street) from CSAH 31 (Denmark Avenue) to Honeysuckle Lane; and

WHEREAS, the 2026-2030 Capital Improvement Program includes construction of trail gap improvements along CSAH 31 (Pilot Knob Road) from CSAH 50 (212th Street) to CR 64 (195th Street); and

WHEREAS, the 2026-2030 Capital Improvement Program includes funding for development of the North Creek Greenway in the Vermillion River and South Creek area; and

WHEREAS, the 2026-2030 Capital Improvement Program includes funding for development of the Vermillion River Greenway crossing of CSAH 31 (Denmark Avenue); and

WHEREAS, the 2026-2030 Capital Improvement Program includes funding for development of the Vermillion Highlands Greenway from Whitetail Woods Regional Park to Farmington; and

WHEREAS, the 2026-2030 Capital Improvement Program includes cost sharing for the study of Flagstaff Avenue from CSAH 50 to the north city limits to identify future improvements for consistency with the city's Comprehensive Plan; and

WHEREAS, the 2026-2030 Capital Improvement Program includes preliminary engineering of a CR 60 or 64 alignment from CSAH 23/60 (Cedar Avenue) to the CR 64/Flagstaff Avenue roundabout to identify a future roadway alignment and improvements for consistency with the city's Comprehensive Plan; and

WHEREAS, the 2026-2030 Capital Improvement Program includes right of way acquisition, design, and construction for traffic signal replacement at CSAH 31 (Pilot Knob Road) and Upper 182nd Street; and

WHEREAS, Dakota County is seeking a resolution of support for the 2026-2030 Capital Improvement Program.

NOW, THEREFORE, BE IT RESOLVED by the Farmington City Council that the City of Farmington, Minnesota, hereby supports the adoption of the 2026-2030 Dakota County Capital Improvement Program.

Adopted by the City Council of the City of Farmington, Minnesota, this 20th day of October 2025.


Joshua Hoyt, Mayor

ATTEST:


Lynn Gorski, City Administrator

CITY OF HASTINGS

DAKOTA COUNTY, MINNESOTA
RESOLUTION No. 11-03-25

RESOLUTION IN SUPPORT OF THE 2026-2030 DAKOTA COUNTY TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM

WHEREAS, Dakota County has prepared a 2026–2030 Capital Improvement Program (CIP) that identifies improvements along County State Aid Highways (CSAH) 42, 46, and 54, within the City of Hastings; and

WHEREAS, these projects address critical transportation needs across the City, including enhancements to motorist and pedestrian safety, as well as the preservation of roadway infrastructure, and

WHEREAS, Dakota County intends to pursue external grant funding opportunities on the CSAH 46 and CSAH 54 Improvements in advance of construction; and

WHEREAS, City staff have participated in the preliminary planning and technical coordination for these projects to ensure alignment with the City’s long-term transportation and infrastructure goals.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HASTINGS AS FOLLOWS; that

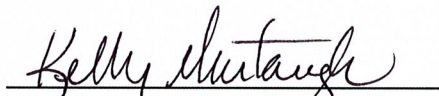
1. The City of Hastings hereby supports the implementation of Dakota County’s 2026-2030 CIP and will continue collaborating with County staff in the coming years to execute these projects.

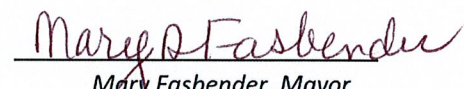
ADOPTED BY THE CITY COUNCIL OF HASTINGS, MINNESOTA, THIS 3rd DAY OF NOVEMBER, 2025.

Ayes: Fasbender, Beck, Haus, Lawrence, Leifeld, Pemble and Vihrachoff

Nays: None

ATTEST:


Kelly Murtaugh, City Clerk


Mary Fasbender, Mayor



**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 2025-241

**RESOLUTION REGARDING DAKOTA COUNTY'S 2026-2030 TRANSPORTATION CAPITAL
IMPROVEMENT PROGRAM (CIP)**

WHEREAS, Dakota County has completed a Draft 2026-2030 Capital Improvement Program, and the Dakota County Board of Commissioners authorized distribution for public review at its October 7, 2025, Board Meeting, including requesting formal resolutions of support from City Council's throughout the County; and

WHEREAS, City of Inver Grove Heights staff have reviewed the Draft 2026-2030 Capital Improvement Program with staff from Dakota County, and have found it aligns with past project planning efforts and the City's 2026-2030 Capital Improvement Program; and

WHEREAS, the City of Inver Grove Heights will endeavor to participate in these projects in accordance with applicable cost sharing policies and based on funding availability; and

WHEREAS, the City of Inver Grove Heights will have approval authority, along with the County Board, via approval of a joint powers agreement with the County for the various project phases (preliminary and final design, right-of-way (ROW) acquisition, utility relocation and construction) prior to advancement of any projects requiring cost sharing between the two organizations.

**NOW, THEREFORE, BE IT RESOLVED BY THE INVER GROVE HEIGHTS CITY COUNCIL,
THAT:**

1. The City of Inver Grove Heights supports the following project improvement items included in Dakota County's 2026-2030 Capital Improvement Program in the years indicated:

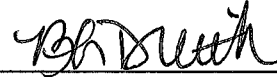
County Project No.	Project Name	Current Draft Dakota County CIP Year	City Recommended CIP Year
26-060	CSAH 26 (70th St) - TH 3 to CSAH 73 (Babcock Trail)	2026 (ROW) 2027 (Construction)	2026 (ROW) 2027 (Construction)
26-068	CSAH 26 (70 th St) – CSAH 73 (Babcock Trail) to 1000' E. of Cahill Ave	2026 (ROW) 2027 (Construction)	2026 (ROW) 2027 (Construction)
28-077	CSAH 28 (80 th St) – Cahill Ave. Signal/Intersection Improvements *	2027 (Design) 2028 (ROW) 2029 (Construction)	2027 (Design) 2028 (ROW) 2029 (Construction)
14-034	CSAH 14 (Mendota Rd) at TH 62 – Intersection Improvements (MnDOT Lead) **	2027 (Construction)	2027 (Construction)
26-065	CSAH 26 (70 th St.) – TH 52 West Ramp (MnDOT Lead)	2028 (Construction)	2028 (Construction)
28-073	CSAH 28 (Argenta Blvd/Yankee Doodle Rd) – Pedestrian Underpass **	2029 (Construction)	2029 (Construction)
TBD	CSAH 28 (Argenta Blvd) at TH 55 Pedestrian Overpass**	2030 (Construction)	2030 (Construction)

Resolution No. 2025-241

Page 2 of 2

- * Inver Grove Heights is Lead Agency for Project (tied to Cahill Ave Reconstruction)
- ** No City of Inver Grove Heights Cost Participation Proposed

Approved by the City Council of the City of Inver Grove Heights, Minnesota on this 10th day of November 2025.



Brenda Dietrich, Mayor

ATTEST.



Rebecca Kiernan, City Clerk

**CITY OF LAKEVILLE
RESOLUTION NO. 25-147**

Resolution of Support for Draft 2026-2030 Dakota County Capital Improvement Program

WHEREAS, Dakota County asked cities and townships to request projects for inclusion in the draft Dakota County 2026-2030 Capital Improvement Program; and

WHEREAS, projects located within the City of Lakeville, as listed in the draft Dakota County 2026-2030 Capital Improvement Program, are important to the City of Lakeville; and

WHEREAS, Dakota County projects in the City of Lakeville's five-year Capital Improvement Plan (2026-2030) were developed collaboratively between the City and County and are included in the draft Dakota County 2026-2030 Capital Improvement Program; and

WHEREAS, the City of Lakeville agrees to continue to coordinate efforts with Dakota County in evaluating the timing and costs associated with the projects programmed in the City of Lakeville's five-year Capital Improvement Plan (2026-2030) and included in the draft Dakota County 2026-2030 Capital Improvement Program; and

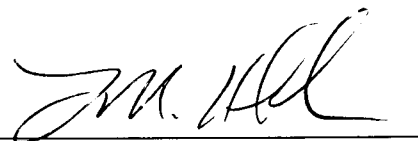
WHEREAS, the City of Lakeville expresses its support for the continued application of Dakota County's Advance Funding for City Cost Participation policy for its importance in maintaining a safe, multimodal transportation system and meeting the existing and future needs of Lakeville and Dakota County residents and businesses; and

WHEREAS, the City of Lakeville has financed its share of costs for past Dakota County projects and intends to participate in project costs included in the draft Dakota County 2026-2030 Capital Improvement Program in accordance with policies included in the current adopted Dakota County Transportation Plan.

NOW, THEREFORE, BE IT RESOLVED the City of Lakeville supports the projects in the draft Dakota County 2026-2030 Capital Improvement Program for construction in the years indicated.

ADOPTED by the Lakeville City Council this 3rd day of November 2025.

CITY OF LAKEVILLE



Luke M. Hellier, Mayor

ATTEST:



Ann Orlofsky, City Clerk

**CITY OF MENDOTA HEIGHTS
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 2025-67

**RESOLUTION SUPPORTING PROJECTS LISTED IN THE DRAFT
2026-2030 DAKOTA COUNTY CAPITAL IMPROVEMENT PLAN**

WHEREAS, Dakota County has asked cities and townships to request projects for inclusion in the 2026-2030 Capital Improvement Plan and the City of Mendota Heights values the cooperative working relationship it has with Dakota County; and

WHEREAS, the City of Mendota Heights supports the continued maintenance and improvement of our regional road network, trails and park system; and is further supportive of the proposed work on the regional trail network; and

WHEREAS, the City of Mendota Heights is also supportive of vehicular and pedestrian public safety as well as storm water drainage improvements throughout the public right-of-way in the city; and

WHEREAS, Dakota County intends to continue a CSAH 63 Reconstruction Project in 2026 and 2027; and

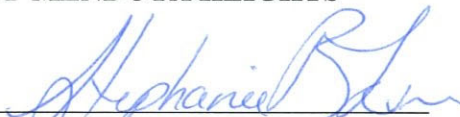
WHEREAS, the City of Mendota Heights intends to participate in costs associated with the project in accordance with City Council approved Cost Sharing Agreements; and

WHEREAS, the City of Mendota Heights Capital Improvement Plan does shows adequate cost sharing funding for the CSAH 63 in 2026 and 2027; and

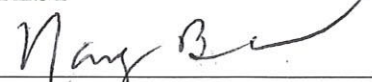
NOW THEREFORE BE IT RESOLVED that the City Council of the City of Mendota Heights, Minnesota supports the efforts of Dakota County to improve public safety, transportation, storm water drainage, parks, trails, and recreational facilities through the Draft 2026-2030 Capital Improvement Plan.

Adopted by the City Council of the City of Mendota Heights this twenty-first day of October, 2025.

**CITY COUNCIL
CITY OF MENDOTA HEIGHTS**

BY 
Stephanie B. Levine, Mayor

ATTEST

BY 
Nancy Bauer, City Clerk

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2025 – 105

**A RESOLUTION SUPPORTING THE DAKOTA
COUNTY 2026-2030 TRANSPORTATION CAPITAL
IMPROVEMENT PLAN**

WHEREAS, Dakota County has asked cities and townships for input on the Dakota County 2026-2030 Transportation Capital Improvement Plan, and;

WHEREAS, the following transportation projects and studies are important to the City of Rosemount:

- Construction of improvements at the US Highway 52 & CSAH 42 Interchange, including signalization of the ramps and added turn lane capacity
- Construction of a roundabout at the intersection of Akron Avenue (CR 73) & Connemara Trail
- Construction of a signalized intersections at Biscayne Avenue and CSAH 42, Auburn Avenue and CSAH 42
- Intersection safety improvements at Business Parkway and CSAH 42 and 145th Street West at CSAH 42
- Construction of a grade-separated pedestrian crossing of CSAH 42 near Biscayne Avenue
- Construction of several trail/greenway projects, including the Vermillion Highlands Greenway Trail and Underpass of CSAH 42
- Design and construction of improvements on Diamond Path (CSAH 33) between Connemara Trail/140th Street & Pilot Knob Road (CSAH 31)
- Study and preparation of design for a grade-separation at the intersection of Trunk Highway 3 and CSAH 42
- Mill & Overlay projects on various County roadways, including CSAH 42 between Diamond Path and Highway 3
- Replacement of aging signals on CSAH 42
- Expansion projects on CSAH 46 between Highway 3 and US Highway 52

WHEREAS, the City of Rosemount values its partnership with Dakota County to bring essential projects to fruition; and

WHEREAS, the City of Rosemount acknowledges that many of the identified projects and studies require cost participation from the City under Dakota County's policies; and

WHEREAS, Dakota County's cost-share policy places a significant financial burden on the City of Rosemount, with the forecasted improvements listed above set to deplete the City's State Aid for Local Transportation funding allotment for the next several years, which are dollars whose primary purpose is to fund local City of Rosemount street construction and improvement needs; and

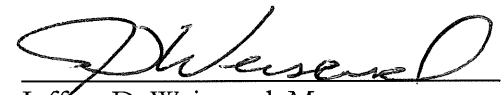
WHEREAS, residents and businesses within the City of Rosemount also contribute significant revenue to Dakota County through taxes and other means, providing the County with resources to

fund its own projects on County roadways and infrastructure systems, and therefore the County should not be reliant on cities for additional funding.

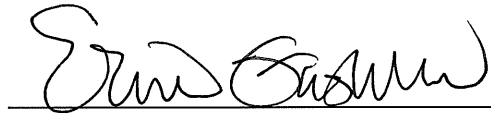
NOW, THEREFORE, BE IT RESOLVED that the City of Rosemount supports the inclusion of the above-listed projects and studies in the Dakota County 2026-2030 Transportation Capital Improvement Plan.

BE IT FURTHER RESOLVED that the City of Rosemount strongly urges the Dakota County Board to step up to revise its cost-share policy to further reduce the financial strain on all cities in the County, ensuring that Dakota County bears the overwhelming financial responsibility for its own infrastructure systems.

ADOPTED this 3rd day of November 2025


Jeffery D. Weisensel, Mayor

ATTEST:


Erin Fasbender, City Clerk

**CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 25-067

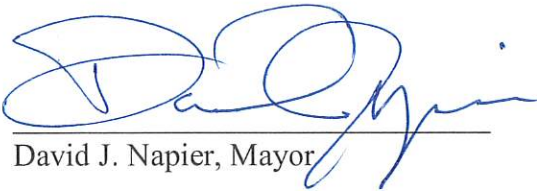
**RESOLUTION SUPPORTING DAKOTA COUNTY 2026-2030 DRAFT
TRANSPORTATION CAPITAL IMPROVEMENT PROGRAM**

WHEREAS, the West St. Paul City Council reviewed the draft five-year Transportation Capital Improvement Program (CIP) at its regular Council meeting on October 14, 2025; and

WHEREAS, the West St. Paul projects identified in the draft Transportation CIP plan are supported by the Council.

NOW, THEREFORE, BE IT RESOLVED by the West St. Paul City Council that the projects identified in the Dakota County 2026-2030 Draft Transportation Capital Improvement Program are supported.

Adopted by the City Council of the City of West St. Paul, Minnesota, this 10th day of November 2025.



David J. Napier, Mayor

Attest:



Nicole Tillander, City Clerk



Draft 2026-2030 Capital Improvement Program Public Hearing

Erin Stwora, Deputy Director
Physical Development Division
December 2, 2025

1

Process



- February/March – Draft Above/Below the Line
- July – Commissioner Meetings
- July 31 – County Manager Meeting
- August 19 – Budget Workshop with County Board
- October 7 – Draft CIP released to Cities/Townships
- November 14 – Deadline to receive comments from Cities/Townships
- November 18 – Budget Workshop with County Board
- **December 2 – CIP Public Hearing**
- December 16 – Budget/CIP/CEP Adoption at County Board

2

5-yr CIP Summary



CIP	2026	2027	2028	2029	2030	Total
Data Networks	-	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
Environmental Resources	996,456	2,450,000	1,450,000	2,450,000	1,450,000	8,796,456
Facilities	17,094,674	13,865,356	41,285,271	23,228,846	17,486,483	112,960,630
Parks & Greenways	21,540,775	81,544,591	27,924,418	43,978,297	38,003,788	212,991,869
Regional Rail Authority	550,000	550,000	550,000	550,000	550,000	2,750,000
Transportation	103,132,167	118,847,536	144,912,044	99,636,765	87,931,042	554,459,554
Total	143,314,072	218,457,483	217,321,733	171,043,908	146,621,313	896,758,509

3

Levy & CPA Summary



Levy

CIP	2026	2027	2028	2029	2030	Total
Data Networks	-	1,200,000	1,200,000	1,200,000	1,200,000	4,800,000
Facilities	5,861,306	5,113,000	5,113,000	5,113,000	5,113,000	26,313,306
Parks & Greenways	191,347	191,347	191,347	191,347	191,347	956,735
Total	6,052,653	6,504,347	6,504,347	6,504,347	6,504,347	32,070,041

County Program Aid (CPA)

CIP	2026	2027	2028	2029	2030	Total
Facilities	2,714,178	874,409	874,409	874,409	874,409	6,211,814
Parks & Greenways	-	1,011,275	1,011,275	1,011,275	1,011,275	4,045,100
Total	2,714,178	1,885,684	1,885,684	1,885,684	1,885,684	10,256,914

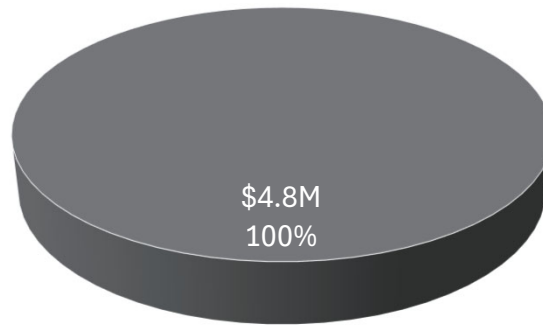
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Data Networks 2026-2030 CIP



No new funds requested for 2026.

Expense by Revenue Source



■ County Levy

2026 CIP Total: \$0

2026-2030 CIP Total: \$4.8M

5

Environmental Resources 2026 CIP



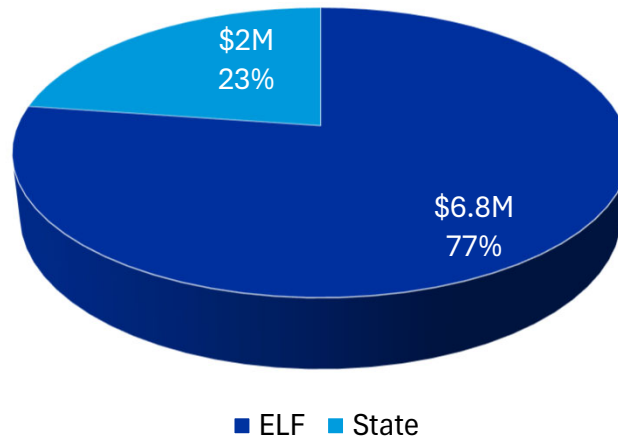
Category	2026	% of Total CIP
Environmental Assessment & Remediation	500,000	50%
Water Quality & Quantity Capital Projects	421,456	42%
Wetlands & Water Retention	75,000	8%
Total	996,456	

6

Environmental Resources 2026-2030 CIP



Expense by Revenue Source



2026 CIP Total: \$1M
2026-2030 CIP Total: \$8.8M

7

Facilities 2026 CIP



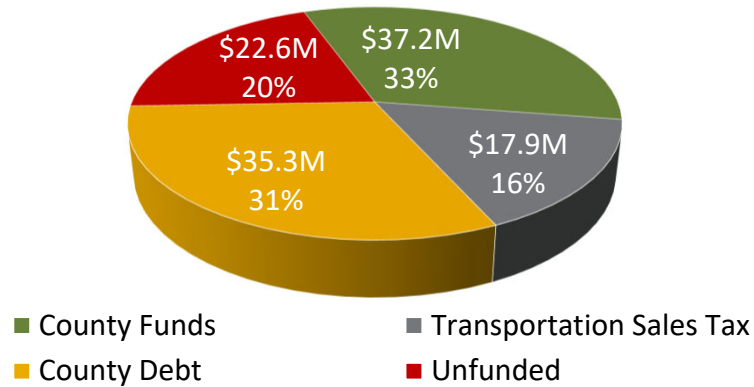
Category	2026	% of Total CIP
Infrastructure Maintenance	16,217,409	95%
Resources	627,265	4%
Renovation	250,000	1%
Total	17,094,674	

8

Facilities 2026-2030 CIP



Expense by Revenue Source



2026 CIP Total: \$17.1M

2026-2030 CIP Total: \$113M

*County Funds include: County Program Aid (CPA), Fund Balance, Levy

9

Parks & Greenways 2026 CIP



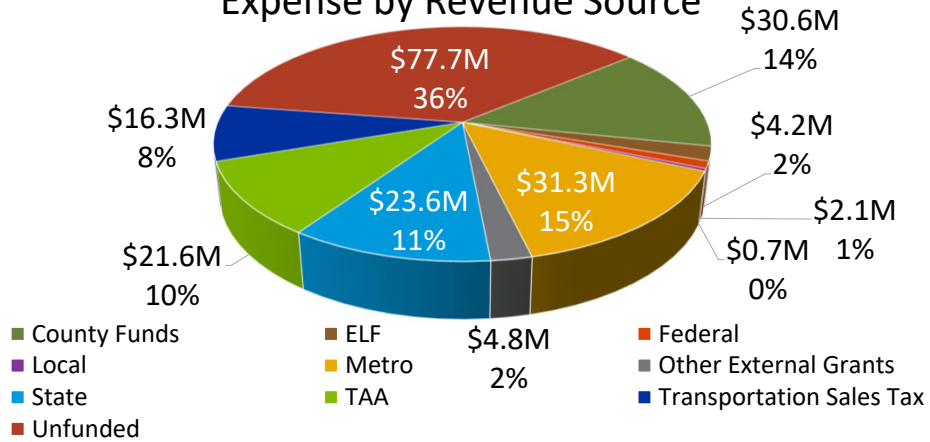
Category	2026	% of Total CIP
Greenway Development	9,903,136	46%
General	4,402,950	20%
Park Development	3,784,689	18%
Acquisition	2,000,000	9%
Natural Resources	1,300,000	6%
Planning	150,000	1%
Total	21,540,775	

10

Parks & Greenways 2026-2030 CIP



Expense by Revenue Source



2026 CIP Total: \$21.5M

2026-2030 CIP Total: \$213M

*County Funds include: County Program Aid (CPA), Levy, Park Fund, General Fund, Parks Operating Staff Offset

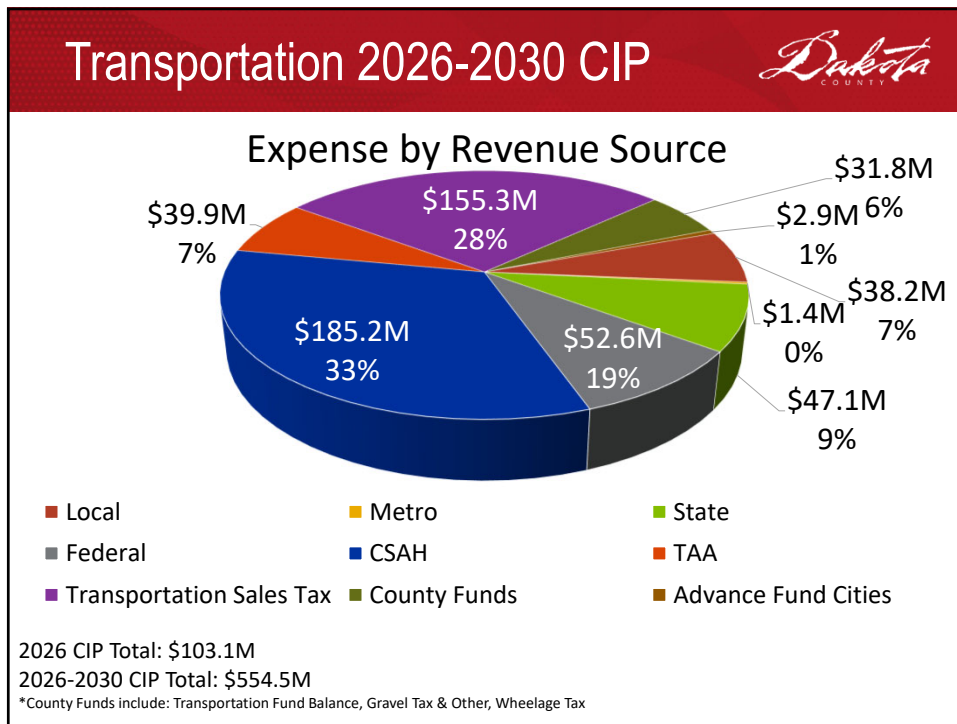
11

Transportation 2026 CIP

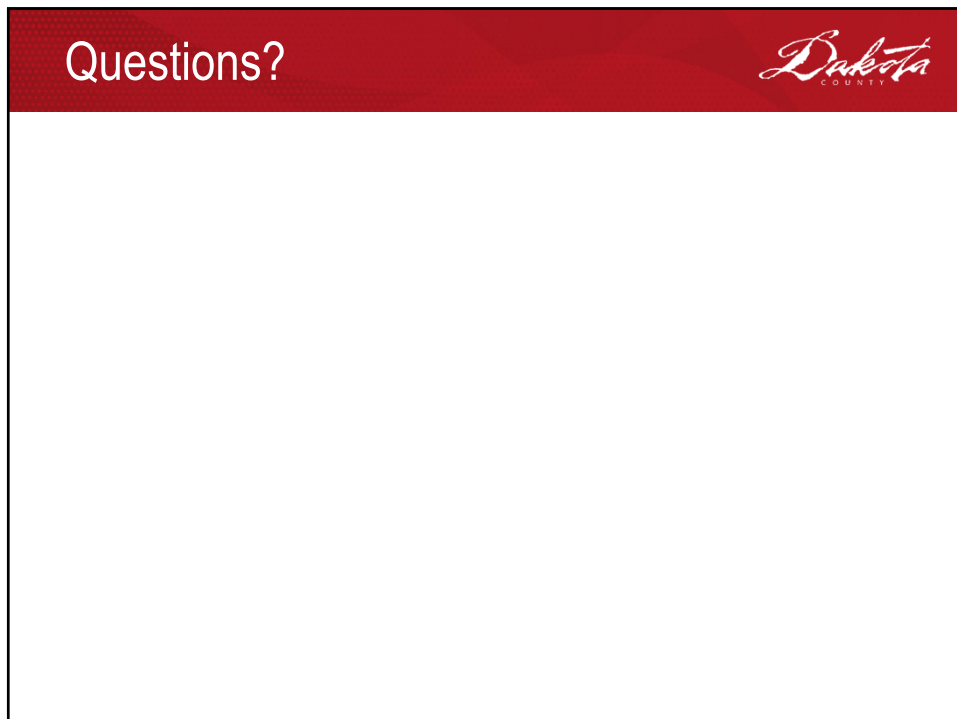


Category	2026	% of Total CIP
Management	46,072,557	45%
Replacement	24,533,750	24%
Preservation	15,987,750	16%
Resources	8,652,417	8%
Expansion	7,385,693	7%
Transit	500,000	0%
Total	103,132,167	

12



13



14



Board of Commissioners

Request for Board Action

Item Number: DC-5111

Agenda #: 6.1

Meeting Date: 12/2/2025

Approval of Minutes of Meeting Held on November 18, 2025



Dakota County

Board of Commissioners

Minutes

Tuesday, November 18, 2025

9:00 AM

**Boardroom, Administration Center,
Hastings, MN**

1. Call to Order and Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Slavik who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Slavik noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 25-539
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Laurie Halverson

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Halverson, seconded by Commissioner Droste, the Consent agenda was approved as follows:

5. County Administration - Approval of Minutes

5.1 Resolution No: 25-540
Approval of Minutes of Meeting Held on November 4, 2025

Motion: Laurie Halverson

Second: William Droste

Ayes: 7

6. Items Recommended by Board Committee*

6.1 Resolution No: 25-541

Authorization To Award Bid And Execute Contract With Ebert Inc. To Provide General Contractor Services For Recycling Zone Plus Project

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Facilities Capital Improvement Program (CIP) Adopted Budget authorized the Recycling Zone Plus project; and

WHEREAS, the Recycling Zone Plus facility will be a 19,765-square-foot facility providing space for the sorting of reuse products from household hazardous waste, sorting by hazard categories, packing, bulking, weighing, and safe storage of hazardous waste. After check-in, patrons will have the option to drop off scrap metal, paper/cardboard, and tires themselves and then either exit the site or proceed to a covered drop-off area where staff will receive materials, including batteries, oil, paints, fluorescent lamps, and other household chemicals and products; and

WHEREAS, Dakota County's and Scott County's existing household hazardous waste and recycling centers are insufficient to meet current and future needs. The two facilities properly manage almost seven million pounds of material per year from over 80,000 participants. Dakota County's facility already handles four times the capacity it was designed to accommodate, and Scott County's program growth is projected to be 325 percent by 2030; and

WHEREAS, a presentation of the schematic design work was shared for approval at the November 21, 2023, Physical Development Committee of the Whole Meeting; and

WHEREAS, bid documents and specifications were prepared by LHB and advertised on September 25, 2025; and

WHEREAS, bid documents were prepared by LHB, which included strategic alternates to provide options to the County Board for consideration; and

WHEREAS, eight competitive bids were received on October 16, 2025; and

WHEREAS, Ebert Inc. dba Ebert Companies, with a business address of 23350 Co Rd 10, Loretto, MN 55357, has submitted a bid of \$12,930,000 for the base bid, including Alternates No. 1, 3, 4a, 4b, and 4c; and

WHEREAS, staff and LHB reviewed the qualifications of the bidder and recommend award to Ebert Inc. as the lowest responsive and responsible bidder, in an amount not to exceed \$12,156,000, including Alternates No. 3, 4a,

and 4b for the Recycling Zone Plus project; and

WHEREAS, funding for the project is within the approved CIP Adopted Budget total of \$24,000,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract with Ebert Inc., 23350 Co Rd 10, Loretto, MN 55357, in an amount not to exceed \$12,156,000, for the Recycling Zone Plus project, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County of Commissioners hereby award the bid and authorizes the Facilities Director to execute a contract with Ebert Corp for \$580,000, to construct a garage at the Recycling Zone Plus Facility (Alternate No. 4c); and

BE IT FURTHER RESOLVED, That the Dakota County of Commissioners hereby award the bid and authorizes the Facilities Director to execute a contract with Ebert Corp for \$194,000, to install additional photovoltaic capacity at the Recycling Zone Plus Facility (Alternate No. 1).

Ayes: 7

6.2 Resolution No: 25-542
Approval Of Schematic Design For Mississippi River Landing Use Area And Access In Spring Lake Park Reserve

Motion: Laurie Halverson

Second: William Droste

WHEREAS, by Resolution No. 21-313 (June 22, 2021), the Dakota County Board of Commissioners adopted the Spring Lake Park Reserve (SLPR) Masterplan, which outlines the development of the Mississippi River Landing Use Area and Access (MRLUA&A) project; and

WHEREAS, by Resolution No. 23-309 (July 18, 2023), the 2024 Parks Capital Improvement Program (CIP) Adopted Budget includes a project to design and construct the MRLUA&A project; and

WHEREAS, by Resolution No. 25-337 (July 8, 2025), SRF Consulting Group is selected to provide professional design for the project; and

WHEREAS, staff reviewed the initial concept with tribal partners virtually on September 2, 2025; and

WHEREAS, a public open house was held in person on September 30, 2025, and project materials were made available online for public comments; and

WHEREAS, schematic design was developed, incorporating the result of wetland delineation and archaeological shovel testing; and

WHEREAS, staff recommends that the County Board approve the schematic design for the MRLUA&A as presented by County staff on July 22, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the schematic design for the Mississippi River Landing Use Area and Access project as presented at the Physical Development Committee of the Whole on November 6, 2025.

Ayes: 7

6.3 Resolution No: 25-543
Adoption Of 2026 Merit Compensation Policy And Plan Provisions

Motion: Laurie Halverson

Second: William Droste

WHEREAS, market competitive compensation and pay policy administration are essential to effective and efficient government; and

WHEREAS, the 2025 Merit Compensation Policy and Plan provisions should be amended for application in 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the 2026 Merit Compensation Policy and Plan to include the following provisions:

- Non-union salary ranges increased 4.25 percent above 2025 non-union salary ranges.
- The merit matrix provides for a combination of 0.0 percent to 8.25 percent base adjustments.

; and

BE IT FURTHER RESOLVED, That participating employees' 2026 salaries shall be established in the context of and consistent with these provisions; and

BE IT FURTHER RESOLVED, That the Human Resources Director is hereby authorized to update, edit and amend the 2025 Merit Compensation Policy and Plan for application in 2026.

Ayes: 7

6.4 Resolution No: 25-544
Adoption Of 2026 Unclassified Employees Merit Compensation Policy And Plan

Motion: Laurie Halverson

Second: William Droste

WHEREAS, market competitive compensation and effective pay policy administration are essential to effective and efficient government; and

WHEREAS, a Dakota County Pay Equity Compensation Structure has been established; and

WHEREAS, the County maintains a process by which Elected Officials' compensation is determined; and

WHEREAS, the Unclassified Employees' Merit Compensation Policy and Plan should be updated for application in 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts, for application in 2026, the 2026 Unclassified Employees' Merit Compensation Policy and Plan:

- the 2026 Pay Equity Compensation Structure recommended to the Board of Commissioners for classified employees, applies to, and is the same for, unclassified employees; and
- the 2026 non-union Merit Matrix provides for five levels of performance with varying merit opportunity based upon performance levels for classified employees is the same and applies to unclassified employees; and
- The non-union 2026 merit matrix and salary ranges are included in the Unclassified Employee Merit Compensation Policy and Plan document for clarity.

; and

BE IT FURTHER RESOLVED, That the participants' calendar or payroll year 2026 salaries shall be established in the context of and consistent with this Plan; and

BE IT FURTHER RESOLVED, That the Human Resources Director is hereby authorized to amend the 2025 Unclassified Employees Merit Compensation Policy and Plan consistent with the above referenced 2026 provisions in Human Resources Policies and Procedures.

Ayes: 7

7. Central Operations

7.1 Resolution No: 25-545

Authorization To Amend Contract With Sierra-Cedar, LLC For Enterprise Resource Planning Software Support And Implementation Services

Motion: Laurie Halverson

Second: William Droste

WHEREAS, on June 26, 2020, Dakota County staff issued a Request for Proposal (RFP) for an Enterprise Resource Planning (ERP) Solution with implementation services; and

WHEREAS, the proposal submitted by Sierra-Cedar, LLC for the Oracle Enterprise Resource Planning, Human Capital Management and Enterprise Performance Management Cloud applications was found to be the best solution to meet or exceed Dakota County's requirements as specified in the RFP and provide the best value to the County; and

WHEREAS, on March 3, 2021, the County entered into a Master Services Agreement and Statement of Work with Sierra-Cedar, LLC to provide the implementation, training and support services required; and

WHEREAS, the County went live with the new ERP system on January 3, 2023; and

WHEREAS, in July 2023 the County identified additional end of year and benefit administration consulting needs not included in the current Agreement and Statement of Work with Sierra-Cedar, LLC; and

WHEREAS, on May 29, 2025, Dakota County executed a contract amendment with Sierra-Cedar, LLC to extend the end date of the contract to December 31, 2025. There were no changes to the scope of services or the contract amount; and

WHEREAS, Finance and Human Resources have identified additional needs for continued ERP software support and implementation services that require additional assistance to complete, in lieu of re-signing with Oracle Mission Critical Support; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners authorize the Deputy County Manager to execute a contract amendment with Sierra Cedar, LLC for ERP software support and implementation services, to extend the term through December 31, 2026, and authorize an additional cost of \$95,650, bringing the total not to exceed contract amount to \$268,194.70.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to execute a contract amendment with Sierra-Cedar, LLC for ERP software support and implementation services, for the period of January 1, 2026, through December 31, 2026, for an additional cost of \$95,650, bringing the total contract not to exceed amount to \$268,194.70, subject to approval by the County Attorney's office as to form.

Ayes: 7

7.2 Report On Invoices Paid In October 2025

Information only; no action requested.

8. County Board/County Administration

8.1 Resolution No: 25-546

Approval Of Revisions To Policies 3182 Telework, 3241 Flex Leave, And 3242 Leaves Of Absence

Motion: Laurie Halverson

Second: William Droste

WHEREAS, to comply with Minnesota's new Minnesota Paid Leave law, Human Resources is recommending changes to County policies 3182 Telework, 3241

Flex Leave, and 3242 Leaves of Absence; and

WHEREAS, Human Resources recommends the following revisions to Policies 3182 Telework, 3241 Flex Leave, and 3242 Leaves of Absence as follows:

3182 Telework

- Add definition for “Out-of-state employee”
- Add required to submit any new or revised telework agreement for out-of-state employees to Human Resources

3241 Flex Leave

- Remove all references related to Flex Leave Donation Program

3242 Leaves of Absence

- Revise Policy Statement to better reflect the intention and purpose of this policy
- Add or revise definitions for: “County”, “Paid Leave”, “Unpaid Leave”, and “Paid Time Off”
- Add addition relevant sources
- Add “Notice Requirements” for leaves of absences
- Add “Paid Time Off Usage” provision
- Add “Concurrent Use of Leaves” provision
- Add “Return-To-Work” requirements
- Add references Minnesota Paid Leave law
- Add references the Americans With Disabilities Act
- Add references to Minnesota Pregnancy And Parenting Leave law
- Add related policies
- Revise/Update antiquated language throughout

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the proposed revisions to policies 3182 Telework, 3241 Flex Leave, and 3242 Leaves of Absence and authorizes the Human Resources Director to modify said policy accordingly.

Ayes: 7

9. Community Services

9.1 Resolution No: 25-547

Ratification Of Child Protection Opiate Epidemic Response Allocation From Minnesota Department Of Children, Youth, And Families And Amend 2025 Social Services Budget

Motion: Laurie Halverson

Second: William Droste

WHEREAS, in 2019, the Minnesota Legislature passed a bill which established an Opiate Epidemic Response (OER) account, Minn. Stat. § 256.043; and

WHEREAS, annually, the state appropriates funds to the Minnesota Department

of Children, Youth, and Families (DCYF) to distribute proportional funding to county and tribal social service accounts based on intake data from the previous three calendar years related to substance use and out-of-home placement episodes where parental drug abuse is a reason for the out-of-home placement; and

WHEREAS, current funding is designated for a three-year term (2025 through 2027) and is distributed to counties as an annual allocation; and

WHEREAS, in 2025, Dakota County received \$116,726 from DCYF; and

WHEREAS, this is a \$2,744 (2.3%) increase from the 2024 allocation; and

WHEREAS, ratification to the Board was delayed due to uncertainty in the budget forecast that required additional clarification prior to proceeding; and

WHEREAS, the OER funds must not be used to supplant current state or local funding received for child protection services for children and families affected by addiction; and

WHEREAS, use of the funds should promote optimal health, safety, and well-being for families and their children; and

WHEREAS, counties can target prevention interventions and work with at-risk families, which may include the following program areas: child protection, child welfare, Pathways to Prosperity, Parent Support Outreach Program (PSOP), prenatal exposure cases, minor parents, truancy, children's mental health, and juvenile justice; and

WHEREAS, Dakota County's plan, which DCYF has approved, includes, but is not limited to, the following services: prevention, conventional, flexible spending, additional staff, and training; and

WHEREAS, conventional services are services for families impacted by substance use disorder which may include, but are not limited to family recovery programs, Family Dependency Treatment Court, Family Group Decision Making, culturally specific services, parent support groups, and family out-of-pocket expenses related to treatment services; and

WHEREAS, staff recommends the Dakota County Board of Commissioners ratify the 2025 allocation from DCYF for Child Protection Opioid Services allocation in the amount of \$116,726 and amend the 2025 Social Services Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the Child Protection Opioid Services 2025 allocation in amount not to exceed \$116,726; and

BE IT FURTHER RESOLVED, That unless the program requirements change, the Community Services Director is hereby authorized to accept the 2026 and 2027 annual allocations, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2025 Social Services Budget as follows:

Expense

Program Expense	<u>\$116,726</u>
Total Expense	\$116,726

Revenue

Opiate Epidemic Response	<u>\$116,726</u>
Total Revenue	\$116,726

Ayes: 7

9.2 Resolution No: 25-548
Authorization To Execute Contract With Dakota Woodlands For Emergency Shelter Services

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Social Services Department manages a continuum of housing services; and

WHEREAS, Services are operated through direct service delivery, contracts and joint powers agreements; and

WHEREAS, contracted services include street outreach, emergency shelter, permanent supportive housing, apartment services and services at eviction court; and

WHEREAS, services are funded by various funding sources; and

WHEREAS, to ensure continued high-quality services, Dakota County conducts a routine Request for Proposal (RFP) process every four years; and

WHEREAS, in 2025, staff issued an RFP for emergency shelter services; and

WHEREAS, a review committee from Social Services reviewed and scored proposals; and

WHEREAS, Dakota Woodlands currently receives funding from three Dakota County sources: Emergency Assistance through Dakota County Employment

and Economic Assistance, a pass-through grant from the Minnesota Department of Human Services, and county levy through Dakota County Social Services; and

WHEREAS, Dakota County leadership received a request from Dakota Woodlands for additional operating funding; and

WHEREAS, Ehlers Public Finance Advisors completed an analysis of the Dakota Woodlands finances and determined that it costs \$213 per family per day for Dakota Woodlands to provide shelter in addition to transportation, childcare, food, etc.; and

WHEREAS, the annual revenues support \$166 per family per day; and

WHEREAS, providing an additional \$300,000 per year from Local Affordable Housing Aid (LAHA) will help fill that gap while Dakota Woodlands pursues additional foundation support; and

WHEREAS, staff recommends executing a contract with Dakota Woodlands for emergency shelter services for the term and amount listed below:

- Term of contract: January 1, 2026 through December 31, 2027
- Not to exceed amount \$915,000 (190% increase from previous contract period)
- Funding Source: \$315,000 from County Levy and \$600,000 from LAHA
- In 2024, served 69 households

; and

WHEREAS, staff will continue to review Dakota Woodlands services and their funding situation on an ongoing basis to ensure they are providing the support requested and are on stable financial footing.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for emergency shelter services with Dakota Woodlands in a not to exceed amount of \$915,000 for the period of January 1, 2026 through December 31, 2027, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient

funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 7

10. Physical Development

10.1 Resolution No: 25-549

Authorization For Second Amendment To Joint Powers Agreement With City Of Mendota Heights To Operate Residential Food Scraps Drop-Off Site

Motion: Laurie Halverson

Second: William Droste

WHEREAS, Minn. Stat. § 471.59 authorizes local governmental units to jointly or cooperatively exercise any power common to the contracting party; and

WHEREAS, Dakota County and the City of Mendota Heights are governmental units as that term is defined in Minn. Stat. § 471.59; and

WHEREAS, Metropolitan counties are responsible for waste management policy and programs (Minn. Stat. § 115A.551); and

WHEREAS, by Resolution No. 25-456 (September 23, 2025), the County Board adopted the 2024-2044 Dakota County Solid Waste Management Plan (Solid Waste Management Plan); and

WHEREAS, the Solid Waste Management Plan includes a tactic for continued collaboration and assistance with municipalities for residential food scraps drop-off sites; and

WHEREAS, the Solid Waste Management Plan includes a tactic to continue to provide food scrap drop-off sites and expand to areas not served by curbside organics collection (e.g., apartment complexes); and

WHEREAS, the Solid Waste Management Plan includes a strategy for curbside organics collection to be available in suburban areas by 2030; and

WHEREAS, the County receives Select Committee on Recycling and the Environment (SCORE) funds from the State of Minnesota to implement landfill abatement programs; and

WHEREAS, Minn. Stat. § 115A.557 requires the County to use a portion of the State SCORE funds on organics programming; and

WHEREAS, State-allocated SCORE funds are used for residential food scraps drop-sites at 11 locations in the County; and

WHEREAS, by Resolution No. 21-264 (May 18, 2021), Dakota County and the City of Mendota Heights executed a joint powers agreement (JPA) to operate a residential food scraps drop-off site until December 31, 2027; and

WHEREAS, by Resolution No. 24-457 (September 24, 2024), due to several factors, including increased costs for compostable bags and organics hauling, Dakota County and the City of Mendota Heights amended the JPA; and

WHEREAS, due to several additional factors, including initial JPA term limits and increased operational costs due to continued growth in residential participation levels, a second amendment to the JPA is necessary; and

WHEREAS, the original JPA with the City of Mendota Heights was signed for \$28,500; and

WHEREAS, the first amendment to the JPA with the City of Mendota was signed for an additional \$29,000, for a JPA maximum total of \$57,500; and

WHEREAS, the proposed second amendment to the JPA in the amount of \$81,100 requires County Board approval and will bring the amended JPA maximum to a total of \$138,600 over the nine-year term (2021-2030); and

WHEREAS, staff recommends executing a second amendment to the existing JPA with the City of Mendota Heights for continued operations at the residential food scraps drop-off site, including for construction of an enclosure, until December 31, 2030, for a maximum total of \$138,600; and

WHEREAS, the Environmental Resources Operating Budget includes funds to provide the County's food scraps drop-off program using State of Minnesota SCORE grant funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement amendment with the City of Mendota Heights for residential food scraps drop-site operations through December 31, 2030, in an amount not to exceed \$138,600 for the total joint powers agreement, subject to the approval of the County Attorney's Office to form.

Ayes: 7

10.2 Resolution No: 25-550
Certification Of Property Assessed Clean Energy Charges For Energy
Improvements On Property In City Of Hastings

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Dakota County Board of Commissioners approved the joint powers agreement (JPA) with the Port Authority of the City of Saint Paul (Port Authority) by Resolution No. 17-144 (March 21, 2017), designating the Port Authority to implement and administer Property Assessed Clean Energy (PACE) improvement financing on behalf of the County and providing for the impositions of special assessments pursuant to Minn. Stats. §§ 216C.435 and 216C.436 and Chapter 429 and as needed in connection with that program; and

WHEREAS, the County understands that the Port Authority will issue its PACE special assessment revenue bonds to finance the improvements and that the sole security for the bond will be special assessments imposed by the other cities and/or counties participating in PACE; and

WHEREAS, the County understands that the existing special assessments levied in connection with an earlier PACE loan for the property will be fully prepaid pursuant to Minn. Stat. § 429.061 when the property owner closes on the new loan to be issued by the Port Authority; and

WHEREAS, after imposition of the special assessments to be levied pursuant to this Resolution, the County will collect the assessment payments twice a year and remit them to the Port Authority for use in the repayment of the loan(s) or bond(s); and

WHEREAS, the County will take all actions permitted by law to recover the assessments, including, without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. § 429.071, subd. 4; and

WHEREAS, the special assessment will be certified to the County Treasurer-Auditor and entered into the tax lists for the following year; and

WHEREAS, the annual installment and interest for current and delinquent collections or payoffs will be collected and disbursed at the same time and in the same manner as real property taxes, in accordance with Minn. Stats. §§ 276.11 and 276.111; and

WHEREAS, the special assessment, with accruing interest, is a lien upon the benefited property until paid.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Treasurer-Auditor to extend the proposed special assessment plus accruing interest on the property set forth and listed below:

Property Owner:	Hastings Senior Living, LLC
Parcel Number:	198145001010
Assessment:	\$7,560,000
Interest Rate:	7.85%
Finance Period:	24 years
Accrual Date:	1/1/2028

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the County Treasurer-Auditor to extend the proposed special assessment plus interest on the properties identified herein and record this

assessment against the properties with the Dakota County Recorder.

Ayes: 7

10.3 Resolution No: 25-551

Authorization To Execute Amendment Three With Max Steininger, Inc., For Veterans Memorial Greenway Construction In Inver Grove Heights, County Project P00147

Motion: Laurie Halverson

Second: William Droste

WHEREAS, to provide high-quality recreational and educational opportunities in harmony with natural resource preservation and to honor Dakota County's more than 25,000 veterans, Dakota County is proceeding with the Veterans Memorial Greenway County Project (CP) P00147; and

WHEREAS, the Veterans Memorial Greenway Phase I is the first segment of regional trail to be secured, designed, and constructed in order to connect the Mendota to Lebanon Greenway in Eagan to the Mississippi River Greenway in Inver Grove Heights; and

WHEREAS, the Veterans Memorial Greenway Phase I includes construction of two miles of trail starting 500' west of the intersection of Alameda Path and Cliff Road in Inver Grove Heights and extending east along Cliff Road through Flint Hills property and then ending at Rich Valley Park; and

WHEREAS, by Resolution No. 24-188 (April 9, 2024), the County Board authorized the execution of a contract with Max Steininger, Inc., for the construction of Phase I of the Veterans Memorial Greenway, CP P00147; and

WHEREAS, by Resolution No. 25-041 (January 21, 2025), the County Board authorized contract amendment one with Max Steininger, Inc., for additional costs for excavating, grading, hauling, and quantity overruns for the trail base associated with the construction of Veterans Memorial Greenway Phase I; and

WHEREAS, the project is now substantially complete and ready for project closeout; and

WHEREAS, the construction contract has increased by \$454,935.45 over the first contract amendment amount; and

WHEREAS, the construction cost increases include additional costs for guard rail installation, erosion and slope stabilization adjacent to tunnel wing walls, concrete plaza installation, and other minor miscellaneous items for additional work completed; and

WHEREAS, staff recommends authorizing a contract amendment with Max Steininger, Inc., in the amount of \$454,935.45 for construction cost increases; and

WHEREAS, the 2025 Park's Capital Improvement Program Budget has sufficient funds to accommodate the construction contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Division Director, or their designee the Parks Director, to execute a third amendment to the contract with Max Steininger, Inc., in the amount of \$454,935.45 for increased costs, resulting in a total amount of \$3,447,512.90 for the construction work (County Project P00147) associated with the Veterans Memorial Greenway Phase I Segment, subject to approval by the County Attorney's Office as to form.

Ayes: 7

10.4 Resolution No: 25-552

Authorization To Submit 2025 Local Road Improvement Program Funding Applications for CSAH 47 Reconstruction and Concrete Paving, County Projects 47-047 & 47-048, and CSAH 46 Roadway Expansion, County Project 99-013

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Minnesota Department of Transportation is requesting project submittals for the Local Road Improvement Program (LRIP); and

WHEREAS, the LRIP grant program funds up to 100 percent of project construction costs, up to a maximum amount of \$1,500,000; and

WHEREAS, state funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, County Project (CP) 47-047 and CP 47-048 will remediate safety issues to reduce traffic crashes, deaths, injuries, and property damages; and

WHEREAS, CP 99-013 will expand County State Aide Highway 46 from a two-lane roadway to a four-lane divided roadway to reduce congestion and replace the ramp intersections at US 52 with two roundabouts to increase safety at an intersection with known safety issues; and

WHEREAS, the projects proposed are consistent with the adopted Dakota County 2040 Transportation Plan and are included in Transportation's 2025 to 2029 Capital Improvement Program; and

WHEREAS, project submittals are due on December 12, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Transportation Director to submit County Project 47-047, County Project 47-048, and County Project 99-013 to the Minnesota Department of Transportation for the Minnesota Local Road Improvement Program.

Ayes: 7

10.5 Resolution No: 25-553

Authorization To Initiate Quick-Take Condemnation For Replacement Of Four Retaining Walls Along County State Aid Highway 38 (McAndrews Road) From Garden View To Diamond Path In City Of Apple Valley, County Project 97-218

Motion: Laurie Halverson

Second: William Droste

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 97-218; and

WHEREAS, CP 97-218 is the analysis, repair, or replacement of retaining walls showing signs of deterioration along County roadways in various locations throughout Dakota County; and

WHEREAS, the project has identified four retaining walls along County State Aid Highway (CSAH) 38 from Garden View to Diamond Path in the City of Apple Valley to proceed with construction in 2026; and

WHEREAS, acquisition of temporary easements from six parcels is necessary to proceed with construction in 2026; and

WHEREAS, Dakota County is the lead agency for CP 97-218; and

WHEREAS, the following acquisitions are necessary to proceed with CP 97-218:

PARCEL OWNER

1	City of Apple Valley	95 (TE)	
2	Thomas R. Harris and Karen R. Harris		1,884 (TE)
3	Paul T. Rogne and Melanie P. Rogne		1,989 (TE)
4	Kelly Lynn Meehan	509 (TE)	
5	Jose E. Ballejo	1,497 (TE)	
6	David K. Larson and Patricia M. Larson		1,058 (TE)

Parcel 1: City of Apple Valley 07-17000-00-010

A temporary easement for highway purposes over that part of OUTLOT A, CHATEAU ESTATES, according to the recorded plat thereof, Dakota County, Minnesota, said temporary easement lying easterly and southerly of the following described line:

Commencing at the southwest corner of said OUTLOT A, thence North 85 degrees 25 minutes 03 seconds East a distance of 151.55 feet along the south line of said OUTLOT A also being the northerly right of way line of C.S.A.H. 38 (McAndrews Road) per said plat of CHATEAU ESTATES to the point of beginning of said line to be described; thence North 04 degrees 42 minutes 44 seconds West a distance of 4.87 feet; thence North 85 degrees 19 minutes 18 seconds East a distance of 7.64 feet to the southerly right of way line of 133RD

Street West per said plat of CHATEAU ESTATES and said line there terminating.

Temporary Easement containing approximately 95 square feet.

Parcel 2: Thomas R. Harris and Karen R. Harris 01-17000-02-070

A temporary easement for highway purposes over that part of Lot 7, Block 2, CHATEAU ESTATES, according to the recorded plat thereof, Dakota County, Minnesota, said temporary easement lying southerly of the following described line:

Commencing at the southeast corner of said Lot 7, thence South 85 degrees 25 minutes 03 seconds West a distance of 33.30 feet along the south line of said Lot 7 also being the northerly right of way line of C.S.A.H. 38 (McAndrews Road) per said plat of CHATEAU ESTATES to the point of beginning of said line to be described; thence South 88 degrees 30 minutes 48 seconds West a distance of 118.67 feet; thence South 88 degrees 39 minutes 41 seconds West a distance of 30.57 feet; thence South 86 degrees 41 minutes 23 seconds West a distance of 25.28 feet; thence South 83 degrees 53 minutes 31 seconds West a distance of 91.43 feet; thence South 84 degrees 38 minutes 42 seconds West a distance of 53.49 feet to the southerly right of way line of 133RD Street West per said plat of CHATEAU ESTATES and said line there terminating.

Temporary Easement containing approximately 1884 square feet.

Parcel 3: Paul T. Rogne and Melanie P. Rogne 01-48200-02-010

A temporary easement for highway purposes over and across the north 10.00 feet of Lot 1, Block 2, MEADOWLARK GLEN, according to the recorded plat thereof, Dakota County, Minnesota, together with that part of said Lot 1 lying northerly of the following described line: Commencing at the northern most corner of said Lot 1, thence South 20 degrees 47 minutes 49 seconds East assumed bearing along the east line of said Lot 1, a distance of 22.00 feet to the point of beginning of the line to be described; thence South 81 degrees 42 minutes 49 seconds West a distance of 53.24 feet to the south line of the north 10.00 feet of said Lot 1 and said line there terminating.

Temporary Easement containing approximately 1989 square feet.

Parcel 4: Kelly Lynn Meehan 01-48200-02-050

A temporary easement for highway purposes over and across the north 10.00 feet of Lot 5, Block 2, MEADOWLARK GLEN, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary Easement containing approximately 509 square feet.

Parcel 5: Jose E. Ballejo 01-48200-02-060

A temporary easement for highway purposes over and across the north 10.00 feet of Lot 6, Block 2, MEADOWLARK GLEN, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary Easement containing approximately 1497 square feet.

Parcel 6: David K. Larson and Patricia Larson 01-48200-02-070

A temporary easement for highway purposes over and across the north 10.00 feet of Lot 7, Block 2, MEADOWLARK GLEN, according to the recorded plat thereof, Dakota County, Minnesota.

Temporary Easement containing approximately 1058 square feet.
; and

WHEREAS, the parcels have been appraised, and offers were prepared and sent for a total appraised value of \$23,300; and

WHEREAS, in the event that timely acquisition by direct negotiation of all required parcels does not appear possible, it may become necessary for the County Board to authorize the County Attorney's Office to initiate quick-take condemnation of the remaining parcels to allow for a spring 2026 start date; and

WHEREAS, parcels that have settled through negotiation prior to the date required for filing the condemnation petition will not be included.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation of the remaining parcels to allow a spring 2026 start date in the event that timely acquisitions by direct negotiations of all parcels do not appear possible.

Ayes: 7

**10.6 Resolution No: 25-554
Approval Of Final Plats Recommended By Plat Commission**

Motion: Laurie Halverson

Second: William Droste

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board

approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

GRAND SECOND ADDITION

Burnsville

Ayes: 7

10.7 Resolution No: 25-555

Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement funds of the Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, Emergency Solutions Grant (ESG) program for Dakota County, special allocations of the CDBG and ESG programs for activities that prevent, prepare for, and respond to the coronavirus, and a special allocation of HOME American Rescue Plan Act funds; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2021-2024 of the CDBG, HOME, and ESG programs and special allocations must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement and special allocation expenses from July 1, 2025-September 30, 2025, totaled \$398,696.26; and

WHEREAS, the HOME entitlement and special allocation expenses from July 1, 2025-September 30, 2025, totaled \$183,798.95; and

WHEREAS, the ESG entitlement allocation expenses from July 1, 2025-September 30, 2025, totaled \$1,193.73; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of

Housing and Urban Development for \$583,688.94 for July 1, 2025-September 30, 2025, as presented.

Ayes: 7

10.8 Resolution No: 25-556

Authorization To Execute Lease Agreement Between Dakota County And Pacifica Mall Burnsville LLC In Burnsville, Minnesota, For Burnhaven Library Renovation Project

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Dakota County Board of Commissioners must approve all leases; and

WHEREAS, the Burnhaven Library will be closed due to renovation for approximately one year; and

WHEREAS, staff has negotiated a space lease for a temporary library at the Burnsville Center with Pacifica Mall Burnsville LLC; and

WHEREAS, this temporary space will serve as the community library for Burnsville and neighboring cities during the renovation; and

WHEREAS, Dakota County Real Estate Office, Capital Projects Management, the Library Department, Information Technology, and Pacifica Mall Burnsville LLC have agreed to the terms listed within the lease agreement; and

WHEREAS, the rental rates are competitive with other local market leased retail spaces; and

WHEREAS, sufficient funds are available within the amended 2025-2029 Facilities Capital Improvement Program Adopted Budget for this lease agreement; and

WHEREAS, the County Board finds that the lease is consistent with the County's interest in providing ongoing community library services during a library renovation project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a lease agreement for a temporary library space to support the Burnhaven Library project with Pacifica Mall Burnsville LLC, substantially as presented, for the use of 3,971 square feet of space, according to the following rental rates, subject to approval by the County Attorney's Office as to form:

January 1 through April 30, 2026 - \$4.77 per square foot, or \$6,318.32 for this period.

May 1 through April 30, 2027 - \$14.32 per square foot, or \$56,865.00 per year.

Ayes: 7

11. Public Services and Revenue

11.1 Resolution No: 25-557

Authorize Library To Submit Grant Application For Burnhaven Library Outdoor Space

Motion: Laurie Halverson

Second: William Droste

WHEREAS, the Minnesota Department of Education has made funding available for public library jurisdictions for renovation, construction and improvement projects; and

WHEREAS, Dakota County is eligible to apply for the Mary C. Murphy Library Construction Grant through the Minnesota Department of Education; and

WHEREAS, staff recommend that Dakota County applies for a Mary C. Murphy Library Construction Grant through the Minnesota Department of Education in the amount of \$175,000 for the design and construction of an outdoor event and seating space at the Burnhaven Library; and

WHEREAS, if awarded, the grant would fund a landscape architect to design the space, construction labor, and materials for lawn grading and restoration, a concrete patio, outdoor furniture, pergola, fencing, plantings, rock bedding, irrigation, and a new door to access the outdoor space at the Burnhaven Library.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorize the Library Director to submit a Mary C. Murphy Library Construction Grant application through the Minnesota Department of Education in the amount of \$175,000 for the design and construction of an outdoor event and seating space at the Burnhaven Library.

Ayes: 7

11.2 Resolution No: 25-558

Approval Of Application For Assemblage Of Large Number Of People License Submitted By Dakota Agricultural Society

Motion: Laurie Halverson

Second: William Droste

WHEREAS, an application has been submitted by the Dakota County Agricultural Society to hold the Dakota City Heritage Village's annual Christmas in the Village gathering on December 6-7, 2025, and December 13-14, 2025, from 3:00 p.m. to 8:00 p.m. each day at the Dakota County Fairgrounds, 4008 220th Street West, Farmington, in Castle Rock Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been reviewed for compliance with the County Ordinance No. 102 and has been approved by the Public Services and Revenue Division, Public Health

Department, Risk Management, Transportation Department and Sheriff's Office; and

WHEREAS, Castle Rock Township approved the application.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License received by the Dakota County Agricultural Society to hold the Dakota City Heritage Village's annual Christmas in the Village gathering on December 6-7, 2025, and December 13-14, 2025, from 3:00 p.m. to 8:00 p.m. each day at the Dakota County Fairgrounds, 4008 220th Street West, Farmington, in Castle Rock Township, and authorizes the Public Services and Revenue division to issue the license.

Ayes: 7

REGULAR AGENDA

12. Physical Development

12.1 Resolution No: 25-559

Authorization To Execute Contracts With Perdomos Cleaning LLC, Triangle Services, Inc., And Kimbal Services Corporation, For Housekeeping Services At County Buildings

Motion: Mary Hamann-Roland

Second: Liz Workman

Facilities Management Director Mike Lexvold briefed this item and responded to questions.

WHEREAS, Dakota County contracts for housekeeping services at various facilities; and

WHEREAS, the current housekeeping contracts expire on December 31, 2025; and

WHEREAS, County buildings are grouped into eight regions for housekeeping services; and

WHEREAS, requests for proposals were prepared for each of the eight building regions, and one contractor responded for eight regions, one contractor responded for six regions, four contractors responded for four regions, and one contractor responded for two regions; and

WHEREAS, staff reviewed and scored all proposals; and

WHEREAS, the proposal from Perdomos Cleaning LLC best meets the County's goal to provide quality housekeeping services for six regions, the proposal from Kimbal Services Corporation for one region, and Triangle Services, Inc., for one region; and

WHEREAS, funds for contracted housekeeping services for all County facilities are included in the 2026 County Manager's Recommended budget; and

WHEREAS, contracts will include up to two one-year renewals with an annual two percent increase through December 31, 2028, based on satisfactory contractor performance as determined by the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute contracts for County building housekeeping services for the period from January 1, 2026, through December 31, 2026, subject to the County Attorney's Office as to form as follows:

East Detention Facilities to Perdomos Cleaning LLC, 26413 Galaxie Ave. South, Farmington, MN 55024, in an amount not to exceed \$312,000

East Office Spaces to Perdomos Cleaning LLC, 26413 Galaxie Ave. South, Farmington, MN 55024, in an amount not to exceed \$396,240

East Pleasant Hill Library to Perdomos Cleaning LLC, 26413 Galaxie Ave. South, Farmington, MN 55024, in an amount not to exceed \$27,420

Northern Service Center/Crisis and Recovery Center to Triangle Services, Inc., 6063 Hudson Road, Suite 230, Woodbury, MN 55125, in an amount not to exceed \$377,460

North Region to Kimbal Services Corporation, 9162 Wedgewood Lane, Maple Grove, MN 55369, in an amount not to exceed \$233,880

Western Service Center to Perdomos Cleaning LLC, 26413 Galaxie Ave. South, Farmington, MN 55024, in an amount not to exceed \$258,840

South/West building region to Perdomos Cleaning LLC, 26413 Galaxie Ave. South, Farmington, MN 55024, in an amount not to exceed \$177,000

Empire Complex to Perdomos Cleaning LLC, 26413 Galaxie Ave. South, Farmington, MN 55024, in an amount not to exceed \$65,940

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute up to two additional one-year contract extensions provided that (1) the County determines that the Contractor has satisfactorily performed the contracted services, (2) the total contract price is included in the County's budget for the applicable year, and (3) there is an annual two percent increase in the cost of services, subject to the approval by the County Attorney's Office as to form.

Ayes: 7

13. Closed Executive Session

13.1 Resolution No: 25-560

Closed Executive Session: County Manager's Year-End Performance Review

Motion: Mary Hamann-Roland

Second: William Droste

The time being 9:20 a.m. and pursuant to public notice, the County Board recessed the County Board meeting. General Government and Policy and a Budget Workshop were held. At 12:25 p.m. staff and Commissioners met in Conference Room 3A, Administration Center, to discuss the County Manager's Year-End Performance Review.

The following were present:

Commissioner Mike Slavik, District 1

Commissioner Joe Atkins, District 2

Commissioner Laurie Halverson, District 3

Commissioner William Droste, District 4

Commissioner Liz Workman, District 5

Commissioner Mary Hamann-Roland, District 7

Heidi Welsch, County Manager

Andy Benish, Human Resources Director

David McKnight, Deputy County Manager

Georg Fischer, Physical Development Director

Marti Fischbach, Community Services Director

Tom Novak, Public Services & Revenue Director

Heidi and staff started in closed session together. At a point in the meeting, Heidi excused herself and staff shared feedback with Board members. Heidi returned to the meeting to meet only with Board members for final comments.

The Closed Executive Session continued until 1:44 p.m., at which time the Board reconvened the County Board meeting with all members present, excluding Commissioner Mary Liz Holberg, who did not attend closed session.

WHEREAS, upon adoption of a resolution by majority vote, the Dakota County Board is authorized, pursuant to Minn. Stat. § 13D.05 3(a), to hold a closed executive session to discuss the performance of an individual who is subject to its authority; and

WHEREAS, the Dakota County Board of Commissioners desires to meet to discuss the performance of the County Manager.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the Dakota County Board of Commissioners meeting on November 18, 2025, and recesses to conference room 3A, Administration Center, Hastings, to discuss the performance of the County

Manager.

Ayes: 7

14. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

15. County Manager's Report

County Manager Heidi Welsch thanked all contracted workers throughout the County for the work they do.

16. Information

16.1 Information

See Attachment for future Board meetings and other activities.

17. Adjournment

17.1 Resolution No: 25-561

Adjournment

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the meeting was unanimously adjourned at 1:55 p.m.

Mike Slavik
Chair

ATTEST

Heidi Welsch
County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-5067

Agenda #: 7.1

Meeting Date: 12/2/2025

DEPARTMENT: Finance

FILE TYPE: Consent Action

TITLE

Authorization To Amend Obligated American Rescue Plan Act Funding To Reclassify Obligated Costs Between Projects

PURPOSE/ACTION REQUESTED

Authorize amendments to obligated American Rescue Plan (ARP) Act funding to reclassify obligated costs between projects.

SUMMARY

On March 11, 2021, the American Rescue Plan (ARP) Act was signed into law in response to the unprecedented impacts of the COVID-19 health emergency on the economy, public health, state and local governments, individuals, and businesses. ARP provided various new funding sources for the County's relief and response efforts related to COVID-19.

Dakota County received State and Local Fiscal Recovery Fund (SLFRF) funds in the amount of \$83,332,300. To date, the County Board has obligated the entire award of \$83,332,300 to 20 eligible programs and projects.

On December 31, 2024, the County was required to obligate any unspent ARP funds to be used from January 1, 2025, through December 31, 2026. Current rules would require the County to return to the Treasury any ARP funds that have not been obligated by the deadline of December 31, 2024. The County would also be required to return any ARP funds not expended by December 31, 2026.

On December 3, 2024, the Finance Director presented a plan for obligation of all remaining funds at the Dakota County General Government and Policy Committee meeting.

On December 17, 2024, the Board approved the obligation of the remaining ARP Funding and authorized the related budgets.

During 2025, certain projects reported as a lump sum under revenue replacement in the quarterly Project and Expenditure (P&E) Reports were completed and did not fully expend the approved obligated amounts, while several projects exceed their approved obligated amount. The guidance for the SLFRF program indicates that recipients may reclassify SLFRF funds from the original activity to another project that would be eligible under SLFRF program rules.

RECOMMENDATION

Staff recommend the Dakota County Board of Commissioners approve the amendment of obligations

to reclassify \$22,461 of unspent obligations from Attorney Staffing/Criminal Case Backlog to Emergency Shelter and \$25,690 of unspent obligations from Time Limited FASII Positions (EEA) to Mendota Youth Shelter, with the remaining \$61,477 of unspent obligations from Time Limited FASII Positions (EEA) going to the Emergency Shelter.

EXPLANATION OF FISCAL/FTE IMPACTS

There are no additional costs to the County because of this action. The amendments ensure the County fully expends funds on prior obligated projects so that unexpended federal ARP funds do not need to be returned to the Treasury after December 31, 2026.

☒ None
 ☐ Current budget
 ☐ Other
☐ Amendment Requested
 ☐ New FTE(s) requested

RESOLUTION

WHEREAS, certain projects were completed and did not fully expend the approved obligated amounts, and other projects exceeded their approved obligated amount; and

WHEREAS, the guidance for the American Rescue Plan (ARP) Act State and Local Fiscal Recovery Funds (SLFRF) indicates that recipients may reclassify SLFRF funds from the original activity to another project that would be eligible under SLFRF program rules; and

WHEREAS, the budgets for these projects have been adjusted as follows to reflect projected spending based on existing contracts and personnel costs using the American Rescue Plan (ARP) Act State and Local Fiscal Recovery Fund (SLFRF):

Reduce:

Attorney Staffing/Criminal Case Backlog	\$22,461
Time Limited FASII Positions	\$87,167

Increase:

Emergency Shelter	\$83,938
Mendota Youth Shelter	\$25,690

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the prior obligated amounts to the following revised obligated amounts:

Attorney Staffing/Criminal Case Backlog	\$360,886
Emergency Shelter	\$1,115,244
Mendota Youth Shelter	\$2,285,620
Time Limited FASII Positions	\$902,550

PREVIOUS BOARD ACTION

21-038; 1/19/21
 21-272; 5/18/21
 24-619; 12/17/24

ATTACHMENTS

Attachment: ARP Budget to Actuals 10.31.2025

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
- ☒ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Will Wallo

Author: Lucas Chase

ARP Actual Spending as of 10/31/2025

Category Key Description		TOTAL SPEND	CURRENT BUDGET through 2025	Balance
Capital	BYLLESBY DAM WATER-WIRE RE	\$ 26,954,205.50	\$ 27,705,766.00	\$ 751,560.50
Capital	CRISIS AND RECOVERY CENTER	\$ 3,333,940.00	\$ 3,333,940.00	\$ -
Capital	EXPAND CRISIS FOLLOW-UP/COORDINATED RESPONSE	\$ 1,356,571.00	\$ 1,356,571.00	\$ -
Capital	LAW ENFORCEMENT CENTER - INTERGRATIVE HEALTH UNIT	\$ 12,073,414.30	\$ 12,284,566.00	\$ 211,151.70
Capital	MENTAL HEALTH CRISIS/CRISIS RESPONSE	\$ 2,425,962.35	\$ 2,545,802.00	\$ 119,839.65
Capital	NICOLS POINTE	\$ 7,835,000.00	\$ 7,835,000.00	\$ -
Capital	SOUTH ST PAUL LIBRARY (Cat changed to 2.37)	\$ 9,456,583.02	\$ 10,470,499.00	\$ 1,013,915.98
Capital	THOMPSON OAKS/RIVER TO RIVER GREENWAY	\$ 4,564,819.00	\$ 4,564,819.00	\$ -
Operating	ATTORNEY STAFFING/CRIMINAL CASE BACKLOG	\$ 360,886.10	\$ 383,347.00	\$ 22,460.90
Operating	COMMUNITIES OF COLOR OUTREACH	\$ 197,211.53	\$ 197,212.00	\$ 0.47
Operating	CUSTOMER RELATION MGMT/DIAL SOFTWARE	\$ 100,000.00	\$ 100,000.00	\$ -
Operating	EMERGENCY SHELTER	\$ 1,070,541.22	\$ 1,031,306.00	\$ (39,235.22)
Operating	FISCAL RECOVERY FD-CTY WD	\$ -	\$ -	\$ -
Operating	LAW LIBRARY GRANT	\$ 415,000.00	\$ 415,000.00	\$ -
Operating	LOW INCOME HOMEOWNERS MUNICIPAL WASTEWATER TREATMENT FACILITY CONNECTIONS	\$ -	\$ -	\$ -
Operating	MENDOTA YOUTH SHELTER	\$ 2,285,620.01	\$ 2,259,930.00	\$ (25,690.01)
Operating	MENTAL HEALTH CIVIL COMMITMENT	\$ 268,910.09	\$ 312,781.00	\$ 43,871.91
Operating	PREPETITION SOCIAL WORKER/SCREENS	\$ 209,158.00	\$ 209,158.00	\$ -
Operating	TIME LIMITED FASII POSITIONS (EEA)	\$ 902,550.17	\$ 989,717.00	\$ 87,166.83
Operating	WORKFORCE MOBILITY PGRM (DCTC)	\$ 250,000.00	\$ 250,000.00	\$ -
Capital	ENERGY IMPROVEMENT INITIATIVE	\$ 7,000,000.00	\$ 7,000,000.00	\$ -
Capital	COMPUTER REPLACEMENT PROGRAM/COUNTY WIDE TECH -CW Tech	\$ 86,886.00	\$ 86,886.00	\$ -
TOTAL DIRECT		\$ 68,000,495.17	70,096,963.00	2,096,467.83
TOTAL REV REPLACE		\$ 13,146,763.12	13,235,337.00	88,574.88
Grand Total		\$ 81,147,258.29	83,332,300.00	2,185,042.71



Board of Commissioners

Request for Board Action

Item Number: DC-5089

Agenda #: 7.2

Meeting Date: 12/2/2025

DEPARTMENT: Finance

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract Extension For Investment Portfolio Management

PURPOSE/ACTION REQUESTED

Authorize the Deputy County Manager to execute contract extension with PTMA Asset Management, LLC (PTMA) for external investment portfolio management.

SUMMARY

Prudent management of public funds on behalf of the citizens of Dakota County is a County Board objective. Funds shall be invested in accordance with Minn. Stat. § 118A and County Policy 2254 to ensure safety, liquidity, and yield of the County's financial assets. Minn. Stat. § 118A.04 provides a list of types of securities in which local governments may invest public funds. Unrestricted public funds are limited to the securities available in the bond market and commercial paper that are fully insured by the Federal Deposit Insurance Corporation. The portfolio will be actively managed to achieve growth of capital through appreciation of securities held and reinvestment of interest income.

Currently, the County utilizes three separate external investment partners for investment portfolio management. The current contracts are set to expire on December 31, 2025, with the option to extend individual contract for three one-year extensions. Staff recommend streamlining all external investment management responsibilities by consolidating them under PTMA, a single strategic partner. PTMA was chosen because it was the most cost-effective option and was successfully meeting its investment benchmark measures. The consolidation will allow Finance to streamline administrative oversight and reduce the complexity of compliance and reporting requirements. The consolidation also provides a more favorable unified fee structure. The consolidation of investment portfolio managers to a single manager is anticipated to save the County approximately \$60,000 in management fees annually.

This contract extension will provide investment portfolio management services to Dakota County's portfolio which will cost an estimated \$116,000 annually. This cost will vary based on the value of the County's portfolio throughout the year and PTMA's fee schedule.

RECOMMENDATION

Staff recommend the Board authorize the Deputy County Manager to execute the option to extend the contract with PTMA for investment management services for the period of January 1, 2026, through December 31, 2026. Total expense will be based on the County's portfolio value according to PTMA's proposed fee schedule.

EXPLANATION OF FISCAL/FTE IMPACTS

This contract extension is funded by levy and will be included in the County Manager's 2026 Recommended Budget.

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the prudent management of County public funds is a key Board objective, requiring adherence to Minn. Stat. § 118A and County Policy 2254; and

WHEREAS, the County's current external investment management contracts are set to expire on December 31, 2025, with the option for one-year extensions; and

WHEREAS, staff recommends consolidating external investment management responsibilities under a single partner, PTMA Asset Management, LLC, to streamline oversight, simplify compliance, and secure a more favorable fee structure; and

WHEREAS, the Deputy County Manager seeks authorization to execute a one-year contract extension with PTMA Asset Management, LLC to facilitate this consolidated investment strategy; and

WHEREAS, the cost for this extension is allocated within the County Manager's 2026 Recommended Budget.

NOW, THEREFORE, BE IT RESOLVED that the County Board hereby authorizes the Deputy County Manager to execute the option to extend the contract with PTMA Asset Management, LLC for external investment portfolio management services for the period of January 1, 2026, through December 31, 2026, with the cost based on the County's portfolio value per PTMA's fee schedule.

PREVIOUS BOARD ACTION

22-551; 12/13/22

ATTACHMENTS

Attachment: None

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Will Wallo

Author: Kristen Zimmerman



Board of Commissioners

Request for Board Action

Item Number: DC-5085

Agenda #: 7.3

Meeting Date: 12/2/2025

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Extend Contract With AGC Networks, Inc. dba Black Box, Inc. For Avaya Support

PURPOSE/ACTION REQUESTED

Authorize the Deputy County Manager to extend a contract with AGC Networks, Inc. dba Black Box, Inc. to support the Avaya telephony environment.

SUMMARY

In 2024, Dakota County Information Technology (IT) contracted AGC Networks, Inc. to support the Avaya environment for the Criminal Justice (CJDN) Departments including County Attorney's Office, County Sheriff's Office and Community Corrections. These departments need a different phone system to satisfy security requirements for accessing and using Criminal Justice Information (CJI). The County's Cisco Webex telephony platform is not approved by the Minnesota Bureau of Criminal Apprehension (BCA) for use of CJI.

Dakota County purchased a one-year support contract through AGC Networks, Inc. This support contract ends on December 31, 2025. Dakota County will be dependent on the Avaya system for the better part of 2026 as Dakota County IT begins a project to transition these County business units to a new telephony platform. The proposed new support contract for \$132,790 will provide support for Avaya phone system, Xima Chronicall reporting suite, Intrado E911 service, Enghouse Call Recording service, Audio Codes media gateway service and Blackbox support services through December 31, 2026.

The proposed support contract through AGC Networks, Inc. breakdown:

- Avaya phone platform - one year support \$81,745.60.
 - Provides call handling for CJDN Department employees.
- Xima Chronicall reporting suite - one year support \$5,200.78.
 - Provides call detail reporting for the Avaya system.
 - Provides wallboards for the Automatic Call Distribution (ACD) groups.
- Intrado E911 service suite - one year support \$21,998.99.
 - Provides Emergency 911 services.
- Enghouse Call Recording suite - one year support \$3,819.20.
 - Provides call recording services.
- Audio Codes gateway services - one year support \$7,525.43.
 - Provides gateway services for call in from outside world and calls between Avaya and

Webex phones systems.

- Blackbox support services - one year support \$12,500.00.
 - Reseller support services for the Avaya environment.

RECOMMENDATION

Dakota County IT staff recommend the Board authorize the Deputy County Manager to extend the contract with AGC Networks, Inc. dba Black Box, Inc. for support of the Avaya telephony environment for an amount not to exceed \$132,790 from January 1, 2026, through December 31, 2026.

EXPLANATION OF FISCAL/FTE IMPACTS

The cost of this contract is \$132,790. This contract is funded with levy and is included in the County Manager's 2026 Recommended Budget as part of the Information Technology Capital Equipment Program (CEP).

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County Information Technology has previously held a support contract with AGC Networks, Inc; and

WHEREAS, Dakota County will require continued support on the Avaya telephony environment while County IT begins to transition Community Corrections, the Sheriff's Office, and the County Attorney's Office to a new phone system in 2026; and

WHEREAS, AGC Networks, Inc. dba as Black Box, Inc. has provided a not to exceed quote of \$132,790 to support the County's Avaya telephony environment through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to extend the contract with AGC Networks, Inc. dba Black Box, Inc. for Avaya telephony environment support in the amount not to exceed \$132,790 from January 1, 2026, through December 31, 2026, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

23-505; 11/14/23

ATTACHMENTS

Attachment: None

BOARD GOALS

- | | |
|---|---|
| ☐ Thriving People | ☐ A Healthy Environment with Quality Natural Resources |
| ☐ A Successful Place for Business and Jobs | ☒ Excellence in Public Service |

CONTACT

Department Head: Tony Gomes

Author: Mike Agen



Board of Commissioners

Request for Board Action

Item Number: DC-5096

Agenda #: 7.4

Meeting Date: 12/2/2025

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Purchase Annual Replacement Network Equipment For Dakota County Network

PURPOSE/ACTION REQUESTED

Authorize the Deputy County Manager to purchase replacement networking equipment and contract for services to assist in replacing the network equipment to ensure continued connectivity of computers and telephones to Dakota County's core network resources.

SUMMARY

The Dakota County Information Technology (IT) Department operates hundreds of pieces of networking hardware in County facilities which connect computers and telephones to core network resources. Dakota County IT has implemented a regular schedule to proactively replace older equipment incrementally, thus keeping the network operational and spreading replacement costs out over several years.

Dakota County IT proposes to replace network equipment including:

- Switches (73) - Switches connect devices in a network to each other and allow them to communicate by exchanging data.
- Professional Services - to include assistance in replacing of the 73 network switches throughout the Dakota County service centers.

Dakota County IT has sought multiple quotes from the State Cooperative Contract T-653(5) for the proposed network equipment. Insight Public Sector provided the lowest quote of \$562,732.18 for the network equipment. The other quote received included Computer Discount Warehouse-Government (CDW-G) at \$565,959.33.

Dakota County IT sought a quote from Cablecloud LLC, d/b/a Telesystems, Inc. for assistance in replacing network equipment of \$23,990.

RECOMMENDATION

Staff recommends the Board authorize the Deputy County Manager to purchase the network hardware from Insight Public Sector for \$562,732.18 to upgrade aging network equipment and contract services to replace network equipment from Cablecloud LLC, d/b/a Telesystems, Inc. for \$23,990. The total cost of the project is \$586,722.18.

EXPLANATION OF FISCAL/FTE IMPACTS

The cost of the equipment and related contract to replace the equipment is \$586,722.18. This contract will be paid for with levy funding and is included in the County Manager's 2026 Recommended Budget as a part of the Information Technology Capital Equipment Program (CEP).

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, network equipment are crucial components which connect Dakota County locations, computers and telephones to the core data network resources and Internet; and

WHEREAS, replacing networking equipment proactively prevents the need to replace large sections of Dakota County's networking environment simultaneously; and

WHEREAS, Insight Public Sector quoted \$562,732.18 for replacement equipment; and

WHEREAS, Cablecloud LLC, d/b/a Telesystems, Inc. quoted \$23,990 for services to assist in the replacement of the network equipment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to contract with Insight Public Sector for network replacement equipment; for a total amount not to exceed \$562,732.18, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to contract with Cablecloud LLC, d/b/a Telesystems, Inc. to assist in replacing the network equipment for a total amount not to exceed \$23,990 subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Tony Gomes

Author: Mike Agen



Board of Commissioners

Request for Board Action

Item Number: DC-5097

Agenda #: 7.5

Meeting Date: 12/2/2025

DEPARTMENT: Office Of Risk Management

FILE TYPE: Consent Action

TITLE

Authorization To Execute 2025 Dakota County Domestic Preparedness Committee Joint Powers Agreement

PURPOSE/ACTION REQUESTED

Authorize the execution of 2025 Dakota County Domestic Preparedness Committee joint powers agreement (JPA).

SUMMARY

The 2025 DPC joint powers agreement amends and supersedes the original 2003 JPA and the restated 2016 JPA for the Dakota County Domestic Preparedness Committee JPA.

Established in 2003, the Dakota County Domestic Preparedness Committee (DPC) is comprised of 11 cities within Dakota County and the County. The DPC is the governing entity responsible for coordinating response to large-scale disasters or emergencies within and outside of Dakota County and is responsible for maintaining the Special Operations Team (SOT). The SOT responds to large-scale disasters or emergencies within Dakota County and to external jurisdictions. SOT response operations include but are not limited to structural collapse, technical rope rescue, hazardous materials, wildland rescue, confined space rescue, trench rescue, water rescue, and vehicle/machinery disentanglement.

The DPC has completed a review of the current JPA and is proposing several administrative related changes to better align the document with the operations of the DPC. The proposed agreement has been reviewed and approved by the various city attorneys representing the membership and the County Attorney's Office. The JPA with the associated changes highlighted is included as an attachment. The JPA with the signature page is also included as an attachment.

RECOMMENDATION

The Office of Risk Management recommends the Board execute the 2025 Dakota County Domestic Preparedness Committee Joint Powers Agreement.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners supports efforts to strengthen disaster and emergency preparedness in Dakota County; and

WHEREAS, the Dakota County Domestic Preparedness Committee (DPC) includes members from the cities of Apple Valley, Burnsville, Eagan, Farmington, Hastings, Inver Grove Heights, Lakeville, Rosemount, Mendota Heights, South St. Paul and West St. Paul and the County of Dakota; and

WHEREAS, the members of the DPC have reviewed and proposed updates to the JPA to align the operations of the Committee with the language of the Agreement; and

WHEREAS, the changes to the JPA proposed by the DPC members are shown below:

- Restrict voting rights to parties to the agreement (4.1.1)
- Clarification of committee duties (6.1)
- Aligning procedural language to reflect current duties and responsibilities of the SOT Manager (6.2.4)
- Address SOT request for assistance from political subdivisions outside of Dakota County (10.3-10.5)
- Clarification of agency compensation (10.10)
- Adds a miscellaneous section (14) that includes language typical of Joint Powers Agreements (Counterparts, Non-discrimination, Severability, etc.)
- Additional minor edits to job titles and descriptions
- Minor grammar and formatting error corrections

; and

WHEREAS, the Cities of Apple Valley, Burnsville, Eagan, Farmington, Hastings, Inver Grove Heights, Lakeville, Mendota Heights, Rosemount, South St. Paul and West St. Paul, and the County of Dakota, desire to amend and restate the Dakota County Domestic Preparedness Committee JPA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby executes the 2025 Dakota County Domestic Preparedness Committee Joint Powers Agreement which includes the Cities of Apple Valley, Burnsville, Eagan, Farmington, Hastings, Inver Grove Heights, Lakeville, Mendota Heights, Rosemount, South St. Paul and West St. Paul and the County of Dakota, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

16-296; 6/07/16

ATTACHMENTS

Attachment: 2025 DPC JPA

Attachment: 2025 DPC JPA with Signature Page

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Jenny Groskopf

Author: Kelly Miller

DOMESTIC PREPAREDNESS COMMITTEE

2025 JOINT POWERS AGREEMENT

The parties to this Joint Powers Agreement (“Agreement”) are units of government responsible for response to large-scale disasters or emergencies in their respective jurisdictions. This Agreement is made pursuant to the authority conferred upon the parties by Minnesota Statutes § 471.59. This Agreement amends and supersedes the FIRST AMENDED AND RESTATED JOINT POWERS AGREEMENT FOR THE DAKOTA COUNTY DOMESTIC PREPAREDNESS COMMITTEE, 2016 JOINT POWERS AGREEMENT, and shall become effective only upon the approval and execution hereof by duly authorized officers of all parties.

NOW, THEREFORE, the undersigned governmental units, in the joint and mutual exercise of their powers, agree as follows:

1. Name. The Parties hereby establish the Dakota County Domestic Preparedness Committee. (“Committee”).
2. Parties. The Parties to this Agreement shall consist of the following entities:
 - City of Apple Valley
 - City of Burnsville
 - City of Eagan
 - City of Farmington
 - City of Hastings
 - City of Inver Grove Heights
 - City of Lakeville
 - City of Mendota Heights
 - City of Rosemount
 - City of South St. Paul
 - City of West St. Paul
 - County of Dakota
3. Purpose. The purpose of this Agreement is to provide for the joint exercise, of the Parties' powers to plan for and to respond to the need of first responders for special response operations caused by the occurrence of Large-Scale Disasters or Emergencies, as defined in paragraph 10.2, both within Dakota County and to other jurisdictions external to Dakota County by providing assistance as requested pursuant to Minnesota Statutes Chapter 12. The joint exercise of the Parties' powers pursuant to this Agreement is intended to supplement and complement but not supplant the Parties' joint and individual powers to plan for and respond to the occurrence of other emergency or unforeseen events occurring within Dakota County, as provided in the Parties' respective emergency operations plans and similar plans.

4. Governance.

4.1 Governing Board. The governing board formed pursuant to this Agreement shall be known as the Dakota County Domestic Preparedness Committee **Board** (“Board”). The Board shall be constituted as follows:

4.1.1 **Voting** Board Members.

One member and one alternate member appointed by each entity that is a Party to this Agreement listed in paragraph 2. Voting will be allocated as provided in paragraph 5.7.

4.1.2 **Non-Voting** Board Members.

All additional members, and other entities under contract shall be non-voting members of the Board and shall not be counted for quorum purposes.

- Representative of Dakota County Emergency Management.
- Representative of Dakota County City Managers / Administrators.
- Representative of Dakota County Emergency Medical Services Council.
- Representative of the Dakota County Special Operations Team.
- Representative of Dakota County Public Health.
- Representative of the Dakota County Attorney.
- **Representative of Public Works Directors / Superintendents within Dakota County.**
- **Representative of Dakota 911.**
- Representative of each entity that has entered into a contract pursuant to paragraph 8.2.1.

4.2 Documentation. Resolutions or other documentation of appointments shall be filed with Dakota County Emergency Management Division.

4.3 Members not Employees. Members of the Board or Committee shall not be deemed to be employees of the Committee and will not be compensated by the Committee for serving on the Committee.

4.4 Terms; Vacancies. Members shall serve at the pleasure of the appointing Party and may be removed only by the appointing Party. Vacancies may be filled only by the appointing Party. Incumbent members serve until a successor has been appointed.

5 Meetings and Elected Officers.

- 5.1 In January of each year, the Board shall elect from its members a chair, vice-chair, and secretary to conduct its meetings and affairs. Officers shall serve for a term of one (1) year or until the officer ceases to be a board member, whichever is shorter. In the event of a vacancy mid-term, an appointment to fill the vacancy will be made during the next regular meeting of the Board.
- 5.2 Chair. The Chair shall preside over all meetings of the Board and shall perform other duties and functions as determined by the Board.
- 5.3 Vice Chair. The Vice-Chair shall preside over and act for the Board during the absence of the Chair.
- 5.4 Secretary. The Secretary shall assist the Chair in overseeing the keeping of the record of all proceedings of the Committee's actions.
- 5.5 Treasurer. A representative of Dakota County Emergency Management shall serve as Treasurer for the Committee. The Treasurer shall assist the Chair in overseeing the Committee's budget and finances.
- 5.6 Meetings. The Board shall schedule regular meetings at such times and places as the Board shall determine. No action may be taken unless a quorum is present. The presence of a majority of the Voting Members of the Board shall constitute a quorum. All meetings are subject to the Minnesota Open Meeting Law, Board Officers will be responsible for determining where all meeting notices and information will be posted.
- 5.6.1 Special meetings may be held on reasonable notice by the Chair or Vice Chair. The presence of a majority of the voting members of the Board shall constitute a quorum. No action may be taken unless a quorum is present.
- 5.7 Voting. Each Voting Board Member shall be entitled to one (1) vote per Party. Proxy votes are not permitted. The Board shall function by a majority vote of the Board members present.

6 Duties of the Committee.

- 6.1 Program. The Board shall formulate a program to carry out the Committee's purpose. The Committee shall carry out and implement its programs to the extent possible. The program shall include the following:
- 6.1.1 Promote the development and awareness of response plans and enhance the planning capabilities at all levels of government within Dakota County to prevent, respond to, and recover from Chemical, Biological, Radiological, Nuclear and Explosives ("CBRNE") threats, acts of terror, or natural and manmade disasters.

- 6.1.2 Establish a process to efficiently use funding to address identified priorities with countywide benefits and meet all grant reporting requirements.
- 6.1.3 Promote the hardening and development of response preplans for critical public and private sector infrastructure within Dakota County based on risk and capability gaps.
- 6.1.4 Develop and enhance countywide capabilities to respond to the consequences of CBRNE threats, acts of terror, or natural and manmade disasters through training and equipment acquisition.
- 6.1.5 Demonstrate the countywide capacity and ability to respond to CBRNE events, acts of terror, or natural and manmade disasters through drills, tabletop and functional exercises.
- 6.1.6 Promote interoperability of emergency voice and data communications throughout Dakota County by incorporating interoperability into plans and exercises.
- 6.1.7 Promote the public's understanding of emergency warning and notification capabilities within Dakota County.
- 6.1.8 Promote the development of plans and exercises to ensure the continuity of county and local governments.
- 6.1.9 Promote the capability of Dakota County's and the cities' Emergency Operations Centers ("EOCs") to manage, communicate, and coordinate in the event of CBRNE events, acts of terror, or natural and manmade disasters.
- 6.1.10 Identify and develop agreements to render mutual aid with political subdivisions outside of Dakota County pursuant to Minnesota Statute §12.27.
- 6.1.11 Develop a process for requesting and to provide for rendering local assistance to other political subdivisions outside of Dakota County upon request pursuant to Minnesota Statutes §12.29, 12.33, 12.331, 12.37, and any other applicable laws enabling an emergency aid response.

6.2 Special Operations Team.

- 6.2.1 Establishment. The Committee shall establish a Special Operations Team ("SOT") with the capability of providing specialized response operations for which specific training and equipment are required, and which are not currently available to all the Parties. The Committee will ensure that the SOT is established, that its members are trained to applicable federal and state standards, and that the necessary and appropriate equipment is purchased and made available for use by the SOT.

- 6.2.2 Procedures. The Committee will ensure that procedures are established so that the SOT is able to respond to Large-Scale Disasters or Emergencies occurring anywhere within the jurisdictions of the Parties to this Agreement. Procedures of the SOT are subject to the review and approval of the Board.
- 6.2.3 Members. The Parties agree to assign employees and make equipment available to the SOT. Members of the SOT will remain employees of their employing agency and will not be deemed employees of the Committee, the Board, or the SOT.
- 6.2.4 Team Manager. The Board shall appoint a Team Manager who will be responsible for ensuring that the Committee accomplishes the duties described in paragraph 6.2. **The Team Manager is authorized to make budgeted expenditures in accordance with the Dakota County Procurement Policy.** The Team Manager shall be an employee of a Party.
- 6.3 Subcommittees. The Board may create subcommittees to carry out the duties of the Committee as needed to support the Committee. The actions of all subcommittees are subject to approval by the Board.
- 7 Reservation of Authority. All responsibilities not specifically set out to be jointly exercised by the Committee under this Agreement are hereby reserved to the Parties and each of them.
- 8 Powers of the Committee.
 - 8.1 General Powers. The Committee is hereby authorized to exercise such authority as is necessary and proper to fulfill its purposes and perform its duties. Such authority shall include the specific powers enumerated in paragraph 8.2.
 - 8.2 Specific Powers.
 - 8.2.1 The Committee may enter into any contract necessary or proper for the exercise of its powers or the fulfillment of its duties and enforce such contracts to the extent available in equity or at law with units of local government in Dakota County that are not Parties to this Agreement, to provide such entities with the opportunity to assign members to the SOT. The Committee may approve any contract relating to this Agreement up to the amount approved in the annual budget and may authorize the Chair to execute those contracts. No payment on any contract invoice shall be authorized unless approved by at least two (2) of the three (3) officers elected pursuant to paragraph 5.1. The **Treasurer** shall report to the Board any such payments at its next meeting.
 - 8.2.2 The Committee may disburse funds in a manner that is consistent with this Agreement and with the method provided by law for the disbursement of funds by Dakota County.

- 8.2.3 The Committee may apply for and accept gifts, grants, or loans of money or other property or assistance from the United States government, the State of Minnesota, or any person, association, or agency for any of its purposes; enter into any agreement in connection therewith; and hold, use and dispose of such money or other property and assistance in accordance with the terms of the gift, grant or loan relating thereto.
- 8.2.4 The Committee shall maintain liability coverage for the actions of the Committee with the League of Minnesota Cities Insurance Trust (“LMCIT”) with a limit of coverage equal to or greater than the liability limits under Minnesota Statutes Chapter 466, under standard LMCIT liability coverage forms. The Committee shall also obtain tail coverage following termination of the Agreement to cover the statute of limitations during which a claim could be made against the Committee. Such insurance shall name each Party as a covered party. The Committee may in its discretion procure coverage for automobile liability and damage to or loss of property.
- 8.2.5 All powers granted herein shall be exercised by the Committee in a fiscally responsible manner and in accordance with the requirements of law. The purchasing and contracting requirements of Dakota County shall apply to the Committee.

9 Budgeting and Funding.

- 9.1 Budget Adoption. By April 30th of each year, the Board shall adopt an annual work plan and operating and capital budgets for the following calendar year including a statement of the sources of funding.
- 9.2 Budget and Accounting Services. Dakota County agrees to provide all budgeting and accounting services necessary or convenient for the Committee. Such services shall include but not be limited to management of all funds, payment for contracted services and other purchases, and relevant bookkeeping and recordkeeping. Dakota County contracting and purchasing requirements shall apply to transactions of the Committee.
- 9.3 Expenses. The Parties understand and acknowledge that the activities and duties of the Committee are to be funded first by grant monies from the federal government, state government, or other associations and agencies. Nevertheless, the Parties agree to contribute to funding, if necessary, for the expenses of the Committee, to the extent not covered by grant funds. Each Party agrees annually to appropriate funds for the expenses of the Committee not covered by grant funds, on a population basis, subject to each city council's or the county board's adoption of a resolution authorizing any such appropriation. For purposes of this paragraph, each Party's population would be calculated to include the city(s) and/or township(s) they provide police protection for. Population basis means the most current decennial federal census or the most recent Metropolitan Council population estimate, whichever is the most recent.

- 9.4 Federal and State Grant Funds Available to Counties. The Parties understand and acknowledge that federal and state grant funds have been and may continue to be made available for improving and enhancing local government units' capabilities in responding to the occurrence of Large-Scale Disasters or Emergencies. The Parties further understand and acknowledge that some such federal and state grant funds may be made available directly to counties with the intention that the funds be expended for the benefit also of cities within the county. Dakota County specifically agrees that federal and state grant funds for such purposes which the Dakota County Board of Commissioners, pursuant to Committee recommendation and proposed budget, applies for and receives will be applied for and received on behalf of the cities who are Parties to this Agreement and will be appropriated to the Committee for expenditure in accordance with the terms of the applicable grant agreement and budget approved by the County Board. The Committee will expend any such funds only in accordance with the terms of any applicable grant agreement, approved budget, laws, and rules. This paragraph does not prohibit Dakota County from unilaterally applying for, receiving, and expending grant funds made available for the purposes identified in this paragraph.
- 9.5 Accountability. All funds shall be accounted for according to Generally Accepted Accounting Principles (“GAAP”). A report on all receipts and disbursements shall be forwarded to the Parties in advance of each Committee meeting and on an annual basis.
- 10 Special Operations Team Activation and Use.
- 10.1 Purpose. The purpose of this section is to provide for the deployment of the SOT established pursuant to paragraph 6.2, so that the SOT may be utilized by any Party to this Agreement in the event of a Large-Scale Disaster or Emergency within their jurisdiction. It is not the purpose of this section to provide for or address in any way requests by one Party of another Party for other services, or to supplant other mutual aid agreements to which any of the Parties may be signatory.
- 10.2 Definitions.
- SOT Manager - the person designated by the Board who is responsible for exercising tactical control of personnel and equipment provided by the SOT.
- Large-Scale Disaster or Emergency - an unforeseen exigent circumstance requiring specialized response operations.
- Requesting Party - a Party to this Agreement who has requested that the SOT provide specialized response operations.
- Special Operations Team (SOT) - a group of personnel assigned by the Parties who will be trained and organized to provide special response operations to any Party who requests them, and which may include personnel of other entities that have entered into an agreement with the Committee pursuant to paragraph 8.2.1.

Specialized Response Operations - specialized rescue services for problem-specific emergencies, including, but not limited to structural collapse, technical rope rescue, hazardous materials, wildland rescue, confined space rescue, trench rescue, water rescue, vehicle/machinery disentanglement, and the like, including training events for such services.

- 10.3 Requests for Assistance by a Party to the Committee. Whenever a Party, in its sole discretion, determines that the conditions within its jurisdiction cannot be adequately addressed by that jurisdiction because of a Large-Scale Disaster or Emergency, the Party may request orally or in writing that the SOT provide specialized response operations to the Party.

10.3.1 Emergency Management Assistance Compact (“EMAC”). The SOT Manager may submit a Mission Ready Package (“MRP”) in response to an EMAC request after consultation and approval from the Chair or Vice-Chair.

- 10.4 Requests for Assistance through Mutual Aid Agreement. For any Mutual Aid Agreement that the Committee is party to, requests for aid from the Committee shall be made by following the terms for activation as outlined and identified in the specific Joint Powers Agreement.

- 10.5 Requests for Assistance by Political Subdivisions Outside of Dakota County. Any political subdivision from outside of Dakota County in order to request assistance from the Committee, shall follow the Committee procedure developed for rendering local assistance to other political subdivisions outside of Dakota County, consistent with the requirements of Minnesota Statutes §12.29, 12.33, 12.331, 12.37, and any other applicable laws regarding requesting emergency aid response from a political subdivision.

- 10.6 Response to Request for Assistance from a Party to the Committee. Upon a request for assistance of the Committee, the SOT Manager, or designee, may authorize, direct, and permit the SOT to assist the requesting Party following the SOT activation process. Whether the SOT shall provide such assistance, and the extent of such assistance, shall be determined by the SOT Manager, or designee. Failure to provide assistance in response to a request made pursuant to this Agreement will not result in any liability to the SOT or to any other Party. The SOT Manager, or designee, shall notify the Chair or Vice-Chair any time consent to assist a governmental unit, is granted.

- 10.7 Recall of Assistance. The SOT Manager, or designee, may at any time and in its sole judgment terminate and recall the SOT or any part thereof. The decision to recall the SOT provided pursuant to this Agreement will not result in liability to the SOT.

- 10.8 Direction and Control. Personnel and equipment of the SOT shall remain under the direction and control of the SOT Manager.

- 10.9 Exercise of Police Power. Any member of the SOT who is a licensed peace officer and who is assisting pursuant to this Agreement has the full and complete authority of a peace officer as though appointed by the requesting Party and licensed by the State of Minnesota provided the officer meets the requirements set forth at Minnesota Statutes § 471.59, subds. 12(1) and (2).
- 10.10 Compensation.
- 10.10.1 Parties to this Agreement. When the SOT provides services to a requesting Party, the personnel of the SOT shall be compensated by their respective employers just as if they were performing the duties within and for the jurisdiction of their appointing Party. Except as provided in paragraph 10.10.2., no charges will be levied by the Committee for specialized response operations provided to a requesting Party pursuant to this Agreement unless that assistance continues for a period exceeding twenty-four (24) consecutive hours. If assistance provided pursuant to this Agreement continues for more than twenty-four (24) consecutive hours, the Committee shall submit to the requesting Party an itemized bill for the actual cost of any assistance provided, including salaries, overtime, materials, and supplies incurred following the initial 24-hour period. The requesting Party shall reimburse the Committee for the billed amount. When received by the Committee those funds will be paid out to each appropriate entity in the amounts documented in the itemized bill.
- 10.10.2 Private Third Parties. In the event that the SOT is activated and deployed at the request of a Party to this Agreement, to provide specialized response operations at a Large-Scale Disaster or Emergency for which a private third party may bear financial responsibility, the Committee shall submit to the requesting Party without delay an itemized bill for the actual cost of assistance provided, including salaries, overtime, materials, and supplies. The requesting Party shall reimburse the Committee its proportionate share of funds received from any private third party, if any, for the full cost of the assistance.
- 10.11 Workers' Compensation. Each Party to this Agreement shall be responsible for injuries to or death of its employees. Each Party shall maintain workers' compensation coverage or self-insurance coverage, covering its personnel while they are assisting a member of the SOT. Each Party to this Agreement waives the right to sue any other Party for any workers' compensation benefits paid to its employee or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or agents.
- 10.12 Damage to Equipment. Each Party shall be responsible for damage to or loss of its equipment occurring during deployment of the SOT. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or agents.

11 Liability.

The Committee is a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement.

With the exception of workers' compensation liability, which is addressed in paragraph 10.11 of this Agreement, the Committee shall defend and indemnify the Parties, and their officers, employees, volunteers, and agents, from and against all claims, damages, losses, and expenses, including reasonable attorney fees, arising from Committee activities or operations, including deployments of the SOT, and decisions of the Committee.

To the fullest extent permitted by law, actions by the Parties to this Agreement are intended to be and shall be construed as a "cooperative activity" and the Parties intend that they shall be deemed a "single governmental unit" for the purposes of liability, as outlined in Minnesota Statutes § 471.59, subd. 1a (a), provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of any other Party. The Parties to this Agreement shall not be liable for the acts or omissions of another Party to this Agreement except to the extent they have agreed in writing to be responsible for the acts or omissions of the other Parties.

Nothing in this Agreement shall constitute a waiver of the statutory liability limits outlined in Minnesota Statutes Chapter 466, or a waiver of any available immunities or defenses. Under no circumstances shall the Committee or a Party be required to pay on behalf of itself and any other Parties any amounts over the limits of liability established in Minnesota Statutes Chapter 466 applicable to any third-party claim. The statutory limits of liability for some or all of the Parties may not be added together or stacked to increase the maximum amount of liability for any third-party claim.

Any excess or uninsured liability shall be borne equally by all the Parties, but this does not include the liability of any individual officer, employee, or agent that arises from his or her own malfeasance, willful neglect of duty, or bad faith.

Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any member for any act or omission for which the officer, employee, or volunteer is guilty of malfeasance in office, willful neglect of duty, or bad faith.

12 Term. The term of this Agreement shall be effective only when all the parties have signed this Agreement. The Chair of the Board shall notify the Parties in writing of the effective date of this Agreement. This Agreement shall continue in effect until terminated in accordance with paragraph 13.2 or December 31st, 2030, whichever first occurs.

13 Withdrawal and Termination.

13.1 Withdrawal. Any Party may withdraw from this Agreement upon 12 months' advanced written notice to the other Parties. Withdrawal by any Party shall not terminate this Agreement with respect to any Parties who have not withdrawn. Withdrawal shall not discharge any liability incurred by any Party prior to withdrawal. Such liability shall continue until discharged by law or agreement.

13.2 Termination. This Agreement shall terminate upon the occurrence of any one of the following events: (a) when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction; or (b) when a majority of Parties agrees to terminate the Agreement upon a date certain.

13.3 Effect of Termination. Termination shall not discharge any liability incurred by the Committee or by the Parties during the term of this Agreement. Upon termination property or surplus money held by the Committee shall then be distributed to the Parties in proportion to the contributions of the Parties.

14 Miscellaneous.

14.1 Amendments. This Agreement may be amended only in writing and upon the consent of the governing bodies of all of the Parties.

14.2 Records, Accounts and Reports. The books and records of the Committee shall be subject to the provisions of Minnesota Statutes Chapter 13 and Minnesota Statutes § 16C.05, subd. 5. All books and records shall be retained by Dakota County pursuant to a data retention policy adopted by the Committee.

14.3 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with Dakota County Emergency Management.

14.4 Non-Discrimination. During the performance of this Agreement, the Parties shall not discriminate against any individual necessary to perform the services under this Agreement because of race, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age.

14.5 Severability. Should a court of competent jurisdiction rule any portion, section or subsection of this Agreement invalid or nullified, that fact shall not affect or invalidate any other portion, section or subsection, and all remaining portions, sections or subsections shall remain in full force and effect.

14.6 Assignment. The Parties may neither assign nor transfer any rights or obligations under this Agreement without the written agreement of all Parties.

14.7 Entire Agreement. This Agreement constitutes the entire agreement of the Parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

14.8 Governing Law. This Agreement shall be interpreted and construed according to the laws of the State of Minnesota.

14.9 Venue. The venue for all legal proceedings out of this Agreement must be in the appropriate court with competent jurisdiction in Dakota County, Minnesota.

IN WITNESS **WHEREOF**, the Parties have executed this Agreement on the dates indicated below.

DOMESTIC PREPAREDNESS COMMITTEE

2025 JOINT POWERS AGREEMENT

The parties to this Joint Powers Agreement (“Agreement”) are units of government responsible for response to large-scale disasters or emergencies in their respective jurisdictions. This Agreement is made pursuant to the authority conferred upon the parties by Minnesota Statutes § 471.59. This Agreement amends and supersedes the FIRST AMENDED AND RESTATED JOINT POWERS AGREEMENT FOR THE DAKOTA COUNTY DOMESTIC PREPAREDNESS COMMITTEE, 2016 JOINT POWERS AGREEMENT, and shall become effective only upon the approval and execution hereof by duly authorized officers of all parties.

NOW, THEREFORE, the undersigned governmental units, in the joint and mutual exercise of their powers, agree as follows:

1. Name. The Parties hereby establish the Dakota County Domestic Preparedness Committee. (“Committee”).
2. Parties. The Parties to this Agreement shall consist of the following entities:

City of Apple Valley
City of Burnsville
City of Eagan
City of Farmington
City of Hastings
City of Inver Grove Heights
City of Lakeville
City of Mendota Heights
City of Rosemount
City of South St. Paul
City of West St. Paul
County of Dakota
3. Purpose. The purpose of this Agreement is to provide for the joint exercise, of the Parties' powers to plan for and to respond to the need of first responders for special response operations caused by the occurrence of Large-Scale Disasters or Emergencies, as defined in paragraph 10.2, both within Dakota County and to other jurisdictions external to Dakota County by providing assistance as requested pursuant to Minnesota Statutes Chapter 12. The joint exercise of the Parties' powers pursuant to this Agreement is intended to supplement and complement but not supplant the Parties' joint and individual powers to plan for and respond to the occurrence of other emergency or unforeseen events occurring within Dakota County, as provided in the Parties' respective emergency operations plans and similar plans.

4. Governance.

4.1 Governing Board. The governing board formed pursuant to this Agreement shall be known as the Dakota County Domestic Preparedness Committee Board (“Board”). The Board shall be constituted as follows:

4.1.1 Voting Board Members.

One member and one alternate member appointed by each entity that is a Party to this Agreement listed in paragraph 2. Voting will be allocated as provided in paragraph 5.7.

4.1.2 Non-Voting Board Members.

All additional members, and other entities under contract shall be non-voting members of the Board and shall not be counted for quorum purposes.

- Representative of Dakota County Emergency Management.
- Representative of Dakota County City Managers / Administrators.
- Representative of Dakota County Emergency Medical Services Council.
- Representative of the Dakota County Special Operations Team.
- Representative of Dakota County Public Health.
- Representative of the Dakota County Attorney.
- Representative of Public Works Directors / Superintendents within Dakota County.
- Representative of Dakota 911.
- Representative of each entity that has entered into a contract pursuant to paragraph 8.2.1.

4.2 Documentation. Resolutions or other documentation of appointments shall be filed with Dakota County Emergency Management Division.

4.3 Members not Employees. Members of the Board or Committee shall not be deemed to be employees of the Committee and will not be compensated by the Committee for serving on the Committee.

4.4 Terms; Vacancies. Members shall serve at the pleasure of the appointing Party and may be removed only by the appointing Party. Vacancies may be filled only by the appointing Party. Incumbent members serve until a successor has been appointed.

5 Meetings and Elected Officers.

- 5.1 In January of each year, the Board shall elect from its members a chair, vice-chair, and secretary to conduct its meetings and affairs. Officers shall serve for a term of one (1) year or until the officer ceases to be a board member, whichever is shorter. In the event of a vacancy mid-term, an appointment to fill the vacancy will be made during the next regular meeting of the Board.
- 5.2 Chair. The Chair shall preside over all meetings of the Board and shall perform other duties and functions as determined by the Board.
- 5.3 Vice Chair. The Vice-Chair shall preside over and act for the Board during the absence of the Chair.
- 5.4 Secretary. The Secretary shall assist the Chair in overseeing the keeping of the record of all proceedings of the Committee's actions.
- 5.5 Treasurer. A representative of Dakota County Emergency Management shall serve as Treasurer for the Committee. The Treasurer shall assist the Chair in overseeing the Committee's budget and finances.
- 5.6 Meetings. The Board shall schedule regular meetings at such times and places as the Board shall determine. No action may be taken unless a quorum is present. The presence of a majority of the Voting Members of the Board shall constitute a quorum. All meetings are subject to the Minnesota Open Meeting Law, Board Officers will be responsible for determining where all meeting notices and information will be posted.
- 5.6.1 Special meetings may be held on reasonable notice by the Chair or Vice Chair. The presence of a majority of the voting members of the Board shall constitute a quorum. No action may be taken unless a quorum is present.
- 5.7 Voting. Each Voting Board Member shall be entitled to one (1) vote per Party. Proxy votes are not permitted. The Board shall function by a majority vote of the Board members present.

6 Duties of the Committee.

- 6.1 Program. The Board shall formulate a program to carry out the Committee's purpose. The Committee shall carry out and implement its programs to the extent possible. The program shall include the following:
- 6.1.1 Promote the development and awareness of response plans and enhance the planning capabilities at all levels of government within Dakota County to prevent, respond to, and recover from Chemical, Biological, Radiological, Nuclear and Explosives ("CBRNE") threats, acts of terror, or natural and manmade disasters.
- 6.1.2 Establish a process to efficiently use funding to address identified priorities

with countywide benefits and meet all grant reporting requirements.

- 6.1.3 Promote the hardening and development of response preplans for critical public and private sector infrastructure within Dakota County based on risk and capability gaps.
- 6.1.4 Develop and enhance countywide capabilities to respond to the consequences of CBRNE threats, acts of terror, or natural and manmade disasters through training and equipment acquisition.
- 6.1.5 Demonstrate the countywide capacity and ability to respond to CBRNE events, acts of terror, or natural and manmade disasters through drills, tabletop and functional exercises.
- 6.1.6 Promote interoperability of emergency voice and data communications throughout Dakota County by incorporating interoperability into plans and exercises.
- 6.1.7 Promote the public's understanding of emergency warning and notification capabilities within Dakota County.
- 6.1.8 Promote the development of plans and exercises to ensure the continuity of county and local governments.
- 6.1.9 Promote the capability of Dakota County's and the cities' Emergency Operations Centers ("EOCs") to manage, communicate, and coordinate in the event of CBRNE events, acts of terror, or natural and manmade disasters.
- 6.1.10 Identify and develop agreements to render mutual aid with political subdivisions outside of Dakota County pursuant to Minnesota Statute §12.27.
- 6.1.11 Develop a process for requesting and to provide for rendering local assistance to other political subdivisions outside of Dakota County upon request pursuant to Minnesota Statutes §12.29, 12.33, 12.331, 12.37, and any other applicable laws enabling an emergency aid response.

6.2 Special Operations Team.

- 6.2.1 Establishment. The Committee shall establish a Special Operations Team ("SOT") with the capability of providing specialized response operations for which specific training and equipment are required, and which are not currently available to all the Parties. The Committee will ensure that the SOT is established, that its members are trained to applicable federal and state standards, and that the necessary and appropriate equipment is purchased and made available for use by the SOT.
- 6.2.2 Procedures. The Committee will ensure that procedures are established so that the SOT is able to respond to Large-Scale Disasters or Emergencies

occurring anywhere within the jurisdictions of the Parties to this Agreement. Procedures of the SOT are subject to the review and approval of the Board.

6.2.3 Members. The Parties agree to assign employees and make equipment available to the SOT. Members of the SOT will remain employees of their employing agency and will not be deemed employees of the Committee, the Board, or the SOT.

6.2.4 Team Manager. The Board shall appoint a Team Manager who will be responsible for ensuring that the Committee accomplishes the duties described in paragraph 6.2. The Team Manager is authorized to make budgeted expenditures in accordance with the Dakota County Procurement Policy. The Team Manager shall be an employee of a Party.

6.3 Subcommittees. The Board may create subcommittees to carry out the duties of the Committee as needed to support the Committee. The actions of all subcommittees are subject to approval by the Board.

7 Reservation of Authority. All responsibilities not specifically set out to be jointly exercised by the Committee under this Agreement are hereby reserved to the Parties and each of them.

8 Powers of the Committee.

8.1 General Powers. The Committee is hereby authorized to exercise such authority as is necessary and proper to fulfill its purposes and perform its duties. Such authority shall include the specific powers enumerated in paragraph 8.2.

8.2 Specific Powers.

8.2.1 The Committee may enter into any contract necessary or proper for the exercise of its powers or the fulfillment of its duties and enforce such contracts to the extent available in equity or at law with units of local government in Dakota County that are not Parties to this Agreement, to provide such entities with the opportunity to assign members to the SOT. The Committee may approve any contract relating to this Agreement up to the amount approved in the annual budget and may authorize the Chair to execute those contracts. No payment on any contract invoice shall be authorized unless approved by at least two (2) of the three (3) officers elected pursuant to paragraph 5.1. The Treasurer shall report to the Board any such payments at its next meeting.

8.2.2 The Committee may disburse funds in a manner that is consistent with this Agreement and with the method provided by law for the disbursement of funds by Dakota County.

8.2.3 The Committee may apply for and accept gifts, grants, or loans of money or other property or assistance from the United States government, the State of

Minnesota, or any person, association, or agency for any of its purposes; enter into any agreement in connection therewith; and hold, use and dispose of such money or other property and assistance in accordance with the terms of the gift, grant or loan relating thereto.

8.2.4 The Committee shall maintain liability coverage for the actions of the Committee with the League of Minnesota Cities Insurance Trust ("LMCIT") with a limit of coverage equal to or greater than the liability limits under Minnesota Statutes Chapter 466, under standard LMCIT liability coverage forms. The Committee shall also obtain tail coverage following termination of the Agreement to cover the statute of limitations during which a claim could be made against the Committee. Such insurance shall name each Party as a covered party. The Committee may in its discretion procure coverage for automobile liability and damage to or loss of property.

8.2.5 All powers granted herein shall be exercised by the Committee in a fiscally responsible manner and in accordance with the requirements of law. The purchasing and contracting requirements of Dakota County shall apply to the Committee.

9 Budgeting and Funding.

9.1 Budget Adoption. By April 30th of each year, the Board shall adopt an annual work plan and operating and capital budgets for the following calendar year including a statement of the sources of funding.

9.2 Budget and Accounting Services. Dakota County agrees to provide all budgeting and accounting services necessary or convenient for the Committee. Such services shall include but not be limited to management of all funds, payment for contracted services and other purchases, and relevant bookkeeping and recordkeeping. Dakota County contracting and purchasing requirements shall apply to transactions of the Committee.

9.3 Expenses. The Parties understand and acknowledge that the activities and duties of the Committee are to be funded first by grant monies from the federal government, state government, or other associations and agencies. Nevertheless, the Parties agree to contribute to funding, if necessary, for the expenses of the Committee, to the extent not covered by grant funds. Each Party agrees annually to appropriate funds for the expenses of the Committee not covered by grant funds, on a population basis, subject to each city council's or the county board's adoption of a resolution authorizing any such appropriation. For purposes of this paragraph, each Party's population would be calculated to include the city(s) and/or township(s) they provide police protection for. Population basis means the most current decennial federal census or the most recent Metropolitan Council population estimate, whichever is the most recent.

9.4 Federal and State Grant Funds Available to Counties. The Parties understand and acknowledge that federal and state grant funds have been and may continue to be

made available for improving and enhancing local government units' capabilities in responding to the occurrence of Large-Scale Disasters or Emergencies. The Parties further understand and acknowledge that some such federal and state grant funds may be made available directly to counties with the intention that the funds be expended for the benefit also of cities within the county. Dakota County specifically agrees that federal and state grant funds for such purposes which the Dakota County Board of Commissioners, pursuant to Committee recommendation and proposed budget, applies for and receives will be applied for and received on behalf of the cities who are Parties to this Agreement and will be appropriated to the Committee for expenditure in accordance with the terms of the applicable grant agreement and budget approved by the County Board. The Committee will expend any such funds only in accordance with the terms of any applicable grant agreement, approved budget, laws, and rules. This paragraph does not prohibit Dakota County from unilaterally applying for, receiving, and expending grant funds made available for the purposes identified in this paragraph.

- 9.5 Accountability. All funds shall be accounted for according to Generally Accepted Accounting Principles (“GAAP”). A report on all receipts and disbursements shall be forwarded to the Parties in advance of each Committee meeting and on an annual basis.

10 Special Operations Team Activation and Use.

- 10.1 Purpose. The purpose of this section is to provide for the deployment of the SOT established pursuant to paragraph 6.2, so that the SOT may be utilized by any Party to this Agreement in the event of a Large-Scale Disaster or Emergency within their jurisdiction. It is not the purpose of this section to provide for or address in any way requests by one Party of another Party for other services, or to supplant other mutual aid agreements to which any of the Parties may be signatory.

10.2 Definitions.

SOT Manager - the person designated by the Board who is responsible for exercising tactical control of personnel and equipment provided by the SOT.

Large-Scale Disaster or Emergency - an unforeseen exigent circumstance requiring specialized response operations.

Requesting Party - a Party to this Agreement who has requested that the SOT provide specialized response operations.

Special Operations Team (SOT) - a group of personnel assigned by the Parties who will be trained and organized to provide special response operations to any Party who requests them, and which may include personnel of other entities that have entered into an agreement with the Committee pursuant to paragraph 8.2.1.

Specialized Response Operations - specialized rescue services for problem-specific emergencies, including, but not limited to structural collapse, technical rope rescue, hazardous materials, wildland rescue, confined space rescue, trench

rescue, water rescue, vehicle/machinery disentanglement, and the like, including training events for such services.

- 10.3 Requests for Assistance by a Party to the Committee. Whenever a Party, in its sole discretion, determines that the conditions within its jurisdiction cannot be adequately addressed by that jurisdiction because of a Large-Scale Disaster or Emergency, the Party may request orally or in writing that the SOT provide specialized response operations to the Party.
- 10.3.1 Emergency Management Assistance Compact (“EMAC”). The SOT Manager may submit a Mission Ready Package (“MRP”) in response to an EMAC request after consultation and approval from the Chair or Vice-Chair.
- 10.4 Requests for Assistance through Mutual Aid Agreement. For any Mutual Aid Agreement that the Committee is party to, requests for aid from the Committee shall be made by following the terms for activation as outlined and identified in the specific Joint Powers Agreement.
- 10.5 Requests for Assistance by Political Subdivisions Outside of Dakota County. Any political subdivision from outside of Dakota County in order to request assistance from the Committee, shall follow the Committee procedure developed for rendering local assistance to other political subdivisions outside of Dakota County, consistent with the requirements of Minnesota Statutes §12.29, 12.33, 12.331, 12.37, and any other applicable laws regarding requesting emergency aid response from a political subdivision.
- 10.6 Response to Request for Assistance from a Party to the Committee. Upon a request for assistance of the Committee, the SOT Manager, or designee, may authorize, direct, and permit the SOT to assist the requesting Party following the SOT activation process. Whether the SOT shall provide such assistance, and the extent of such assistance, shall be determined by the SOT Manager, or designee. Failure to provide assistance in response to a request made pursuant to this Agreement will not result in any liability to the SOT or to any other Party. The SOT Manager, or designee, shall notify the Chair or Vice-Chair any time consent to assist a governmental unit, is granted.
- 10.7 Recall of Assistance. The SOT Manager, or designee, may at any time and in its sole judgment terminate and recall the SOT or any part thereof. The decision to recall the SOT provided pursuant to this Agreement will not result in liability to the SOT.
- 10.8 Direction and Control. Personnel and equipment of the SOT shall remain under the direction and control of the SOT Manager.
- 10.9 Exercise of Police Power. Any member of the SOT who is a licensed peace officer and who is assisting pursuant to this Agreement has the full and complete authority of a peace officer as though appointed by the requesting Party and licensed by the State of Minnesota provided the officer meets the requirements set forth at

Minnesota Statutes § 471.59, subds. 12(1) and (2).

10.10 Compensation.

10.10.1 Parties to this Agreement. When the SOT provides services to a requesting Party, the personnel of the SOT shall be compensated by their respective employers just as if they were performing the duties within and for the jurisdiction of their appointing Party. Except as provided in paragraph 10.10.2., no charges will be levied by the Committee for specialized response operations provided to a requesting Party pursuant to this Agreement unless that assistance continues for a period exceeding twenty-four (24) consecutive hours. If assistance provided pursuant to this Agreement continues for more than twenty-four (24) consecutive hours, the Committee shall submit to the requesting Party an itemized bill for the actual cost of any assistance provided, including salaries, overtime, materials, and supplies incurred following the initial 24-hour period. The requesting Party shall reimburse the Committee for the billed amount. When received by the Committee those funds will be paid out to each appropriate entity in the amounts documented in the itemized bill.

10.10.2 Private Third Parties. In the event that the SOT is activated and deployed at the request of a Party to this Agreement, to provide specialized response operations at a Large-Scale Disaster or Emergency for which a private third party may bear financial responsibility, the Committee shall submit to the requesting Party without delay an itemized bill for the actual cost of assistance provided, including salaries, overtime, materials, and supplies. The requesting Party shall reimburse the Committee its proportionate share of funds received from any private third party, if any, for the full cost of the assistance.

10.11 Workers' Compensation. Each Party to this Agreement shall be responsible for injuries to or death of its employees. Each Party shall maintain workers' compensation coverage or self-insurance coverage, covering its personnel while they are assisting a member of the SOT. Each Party to this Agreement waives the right to sue any other Party for any workers' compensation benefits paid to its employee or their dependents, even if the injuries were caused wholly or partially by the negligence of any other Party or its officers, employees, or agents.

10.12 Damage to Equipment. Each Party shall be responsible for damage to or loss of its equipment occurring during deployment of the SOT. Each Party waives the right to sue any other Party for any damages to or loss of its equipment, even if the damages or losses were caused wholly or partially by the negligence of any other Party or its officers, employees, or agents.

11 Liability.

The Committee is a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement.

With the exception of workers' compensation liability, which is addressed in paragraph 10.11 of this Agreement, the Committee shall defend and indemnify the Parties, and their officers, employees, volunteers, and agents, from and against all claims, damages, losses, and expenses, including reasonable attorney fees, arising from Committee activities or operations, including deployments of the SOT, and decisions of the Committee.

To the fullest extent permitted by law, actions by the Parties to this Agreement are intended to be and shall be construed as a "cooperative activity" and the Parties intend that they shall be deemed a "single governmental unit" for the purposes of liability, as outlined in Minnesota Statutes § 471.59, subd. 1a (a), provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of any other Party. The Parties to this Agreement shall not be liable for the acts or omissions of another Party to this Agreement except to the extent they have agreed in writing to be responsible for the acts or omissions of the other Parties.

Nothing in this Agreement shall constitute a waiver of the statutory liability limits outlined in Minnesota Statutes Chapter 466, or a waiver of any available immunities or defenses. Under no circumstances shall the Committee or a Party be required to pay on behalf of itself and any other Parties any amounts over the limits of liability established in Minnesota Statutes Chapter 466 applicable to any third-party claim. The statutory limits of liability for some or all of the Parties may not be added together or stacked to increase the maximum amount of liability for any third-party claim.

Any excess or uninsured liability shall be borne equally by all the Parties, but this does not include the liability of any individual officer, employee, or agent that arises from his or her own malfeasance, willful neglect of duty, or bad faith.

Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any member for any act or omission for which the officer, employee, or volunteer is guilty of malfeasance in office, willful neglect of duty, or bad faith.

- 12 Term. The term of this Agreement shall be effective only when all the parties have signed this Agreement. The Chair of the Board shall notify the Parties in writing of the effective date of this Agreement. This Agreement shall continue in effect until terminated in accordance with paragraph 13.2 or December 31st, 2030, whichever first occurs.

13 Withdrawal and Termination.

13.1 Withdrawal. Any Party may withdraw from this Agreement upon 12 months' advanced written notice to the other Parties. Withdrawal by any Party shall not terminate this Agreement with respect to any Parties who have not withdrawn. Withdrawal shall not discharge any liability incurred by any Party prior to withdrawal. Such liability shall continue until discharged by law or agreement.

13.2 Termination. This Agreement shall terminate upon the occurrence of any one of the following events: (a) when necessitated by operation of law or as a result of a decision by a court of competent jurisdiction; or (b) when a majority of Parties agrees to terminate the Agreement upon a date certain.

13.3 Effect of Termination. Termination shall not discharge any liability incurred by the Committee or by the Parties during the term of this Agreement. Upon termination property or surplus money held by the Committee shall then be distributed to the Parties in proportion to the contributions of the Parties.

14 Miscellaneous.

14.1 Amendments. This Agreement may be amended only in writing and upon the consent of the governing bodies of all of the Parties.

14.2 Records, Accounts and Reports. The books and records of the Committee shall be subject to the provisions of Minnesota Statutes Chapter 13 and Minnesota Statutes § 16C.05, subd. 5. All books and records shall be retained by Dakota County pursuant to a data retention policy adopted by the Committee.

14.3 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument. Counterparts shall be filed with Dakota County Emergency Management.

14.4 Non-Discrimination. During the performance of this Agreement, the Parties shall not discriminate against any individual necessary to perform the services under this Agreement because of race, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation or age.

14.5 Severability. Should a court of competent jurisdiction rule any portion, section or subsection of this Agreement invalid or nullified, that fact shall not affect or invalidate any other portion, section or subsection, and all remaining portions, sections or subsections shall remain in full force and effect.

14.6 Assignment. The Parties may neither assign nor transfer any rights or obligations under this Agreement without the written agreement of all Parties.

14.7 Entire Agreement. This Agreement constitutes the entire agreement of the Parties and supersedes all prior communications, understandings and agreements relating to the subject matter hereof, whether oral or written.

14.8 Governing Law. This Agreement shall be interpreted and construed according to the laws of the State of Minnesota.

14.9 Venue. The venue for all legal proceedings out of this Agreement must be in the appropriate court with competent jurisdiction in Dakota County, Minnesota.

14.10 Electronic Signatures. Each party agrees that the electronic signatures of the parties included in this Contract are intended to authenticate this writing and to have the same force and effect as wet ink signatures.

IN WITNESS **WHEREOF**, the Parties have executed this Agreement on the dates indicated below.

Approved by Dakota County Board
Resolution No. _____

COUNTY OF DAKOTA
By _____
Date of Signature _____
Attest _____
Date of Signature _____



Board of Commissioners

Request for Board Action

Item Number: DC-5115

Agenda #: 8.1

Meeting Date: 12/2/2025

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Acceptance Of Resignation From Member Of Public Art Committee

PURPOSE/ACTION REQUESTED

Accept resignation and authorize staff to proceed with the process to fill vacancy.

SUMMARY

In accordance with the Advisory Committee Membership Policy, written or verbal resignations from advisory committee members are forwarded to the County Manager. When a resignation is received, acceptance of the resignation is placed on the County Board consent agenda and staff is directed to proceed with the process of filling the vacancy.

The Office of the County Manager has been notified of the following resignation from the Public Art Committee:

- Katryna Baune, who has served for the past year.

RECOMMENDATION

Staff recommends accepting the resignation and authorizing staff to proceed with the process to fill the vacancy.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the resignation received by Katryna Baune, District 1 representative on the Public Art Committee and authorizes staff to begin the process to fill the vacancy.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Heidi Welsch

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-5120

Agenda #: 8.2

Meeting Date: 12/2/2025

DEPARTMENT: Human Resources

FILE TYPE: Consent Action

TITLE

Authorization To Renew Contract With SuccessFactors, Inc., For Web-Based Performance Management Subscription Service

PURPOSE/ACTION REQUESTED

Authorize renewal of the contract for subscription service with SuccessFactors, Inc., to access web-based performance management subscription service, effective January 1, 2026 to December 31, 2026

SUMMARY

The web-based performance management subscription service for SuccessFactors, Inc., has been approved for use by the County Board since December 31, 2001. The subscription software is integral in facilitating the County's objective to create a performance management system that can be monitored for equitable application and provide management with cumulative data for continuous improvement of the process. Dakota County's experience with the vendor has been very positive. They have delivered a stable product and have been responsive to ongoing requests for expanded functionality and adaptation of the product to meet Dakota County's organizational and user needs.

The current contract for subscription service with SuccessFactors, Inc., expires December 31, 2025. Human Resources has negotiated a new one-year contract for the period beginning January 1, 2026 and ending December 31, 2026 (Attachment). The new 2026 annual cost represents a no increase to the per user cost from 2025. However, the new agreement does include a needed increase in the number of users, which has not increased since at least 2006, and an overall cost increase of 4.7 percent as a result.

RECOMMENDATION

Staff recommends that the Board of Commissioners authorize the Human Resources Director to renew the County's contract with SuccessFactors, Inc. for web-based performance management services at a cost of \$101,000 for the period January 1, 2026 through December 31, 2026

EXPLANATION OF FISCAL/FTE IMPACTS

The annual cost is funded by levy and is included in the 2026 County Manager's Recommended Budget.

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, SuccessFactors, Inc., delivers a product providing performance management capabilities that the County has identified as necessary to achieve strategic performance management objectives; and

WHEREAS, SuccessFactors, Inc., has been responsive to ongoing requests for expanded functionality and adaptation of the product to meet Dakota County's organizational and user needs; and

WHEREAS, the current contract for subscription service with SuccessFactors, Inc., expires December 31, 2025; and

WHEREAS, Human Resources has negotiated a new one-year contract for the period beginning January 1, 2026, and ending December 31, 2026, subject to authorization by the County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Human Resources Director to execute a contract for subscription service with SuccessFactors, Inc., for access to its web-based performance management subscription service in an amount not to exceed \$101,000 annually for the period of January 1, 2026 through December 31, 2026, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

19-040; 1/22/19

16-609; 12/13/16

ATTACHMENTS

Attachment: SuccessFactors Agreement

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Andy Benish

Author: Andy Benish

SAP Cloud Order Form

Between **SuccessFactors Inc.**
 3999 West Chester Pike
 Newtown Square PA 19073
 USA
 ("SAP")

And **County of Dakota MN**
 1590 West Highway 55/Hastings
 HASTINGS, MN,55033
 United States
 ("Customer")

Customer ID: 491283
Case ID: 3063218973

1. **RENEWAL**

Customer and SAP entered into a previous cloud agreement with SAP Case ID 3061590537 ("**Initial Agreement**") that will be superseded by this Agreement effective as of the (earliest) Product Start Date set out in Schedule 1 in this Order Form, except for Consulting Services or Professional Services, if any currently being performed under the Initial Agreement.

2. **EFFECTIVE DATE**

- 2.1. This Order Form as issued by SAP is a binding offer by SAP. It only becomes effective upon SAP's receipt of this Order Form signed by Customer ("**Effective Date**") on or prior to 12/31/2025.

3. **CLOUD SERVICES**

- 3.1. Cloud Service Order and Support
- 3.1.1. During the Subscription Term and in accordance with the Usage Metric and Usage Metric Limitation/Volume each as set forth in Schedule 1, Customer subscribes to and SAP will provide the Cloud Services.
- 3.1.2. Unless otherwise stated in Schedule 1 or in the applicable Supplement or otherwise chosen by Customer in an administrative cockpit provided by SAP, SAP will provide Customer with "SAP Enterprise Support Cloud Editions" for the Cloud Services as set forth in the Cloud Support Schedule.
- 3.2. Subscription Term
- 3.2.1. The initial subscription term of the Order Form will begin on the (first) Product Start Date and will be effective until the (last) Product End Date as set forth in Schedule 1 ("**Initial Subscription Term**").
- 3.2.2. Unless the Supplement states otherwise, the Initial Subscription Term and any renewal Subscription Term will automatically renew for terms of 12 months ("each a "**Renewal Subscription Term**"). Auto-renewal will not occur if Customer notifies SAP at least 1 month or SAP notifies Customer at least 6 months prior to the end of any Subscription Term of its intent to not renew the Order Form.

4. **PAYMENT TERMS AND INVOICING**

- 4.1. Customer shall pay all fees due to SAP within 30 days of date of invoice. Unpaid fees will accrue interest at the maximum legal rate. Customer purchase orders are for administrative convenience and not a condition of payment. Payment is not dependent upon completion of any implementation or other services.

- 4.2. Unless the Supplement states otherwise, fees for the Cloud Services will be invoiced by SAP and paid by Customer yearly in advance.
- 4.3. The fee for the Initial Subscription Term is set forth in Schedule 1 as Total Net Fee. SAP may increase the fees for the Cloud Services, Cloud Credits and AI Units in accordance with this Order Form.
- 4.4. If applicable, fees for non-recurring services will be invoiced by SAP on a one-time basis and paid by Customer upon commencement of the first Product Start Date.
- 4.5. Customer shall reimburse SAP for all appropriately documented travel and related expenses pre-approved by Customer and incurred by SAP in performing any support for the Cloud Service.
- 4.6. SAP may provide invoices to the email address provided by Customer below as main contact.

5. CUSTOMER CONTACTS

- 5.1. Customer contacts are:

Main contact name: Andrew Benish
Main contact e-mail: andrew.benish@co.dakota.mn.us

Technical administrator name: Andrew Benish
Technical administrator e-mail: andrew.benish@co.dakota.mn.us

as well as any successor thereto designated by Customer.

- 5.2. The following token can be used by Customer to select a different or additional Technical Administrator and gain access to SAP support web sites:

User Onboarding Token: 22dae1f2-10f3-4325-99d6-eccbb34b4109

User Onboarding Website: <https://account.sap.com/manage/onboarding/22dae1f2-10f3-4325-99d6-eccbb34b4109>

- 5.3. Customer Location and Tax Determination

Customer has provided the following primary access location:

County of Dakota MN

1590 West Highway 55/Hastings, 55033 HASTINGS, MN, United States

This is the primary (but not the only) location from which Customer will access the Cloud Service. If Customer does not provide a primary access location, SAP will incorporate a default primary access location to Customer's sold-to address as indicated in the preamble of this Order Form. Customer agrees and understands that the calculation of Taxes is in accordance with applicable jurisdictional laws of the primary access location, and payment of such Taxes is the responsibility of Customer. Valid direct pay permits or tax exemption certificates relevant to the primary access location must be provided to SAP prior to execution of this Order Form.

6. SUBSCRIPTION CLOUD SERVICES

- 6.1. Application

This Section applies only to Subscription Cloud Services as defined below.

- 6.2. Specific Definitions

- 6.2.1. "**Subscription Cloud Services**" means all Cloud Services subscribed to under this Order Form, except for Subscription Plus Excess Use Cloud Services, CPEA Cloud Services, Cloud Platform Voucher, BTPEA Cloud Services, Business Technology Platform Voucher, Pay-As-You-Go Cloud Services, AI Units and AI Units - Embedded, if any.

- 6.2.2. "**Excess Use**" means any use of a Subscription Cloud Service that exceeds the Usage Metrics and Usage Metric Limitation/Volume stated in Schedule 1 in this Order Form.

- 6.3. Excess Use

Fees for Excess Use accrue from the date the Excess Use began. Customer shall execute an additional Order Form to document subscriptions for additional Usage Metrics and volume. Customer shall pay for Excess Use based on SAP's prices on the date the Excess Use began.

6.4. Fee Changes

The Cloud Services shall be subject to an annual fee increase of 3.3% effective on each anniversary of 01/01/2026. This increase shall apply in addition to the Annual Fee stated in Schedule 1 in this Order Form or the increased Annual Fee, as applicable. Not raising fees is not a waiver of SAP's right to do so.

7. ADDITIONAL TERMS

The Agreement is subject to the following modifications:

7.1. Product Development Schedule

The Product Development Schedule published at <http://sap.com/agreements-cloud-product-development-schedule> (which will be provided by SAP upon request upon or before execution of the Agreement) is incorporated into and becomes an integral part of the Agreement.

7.2. Publicity

SAP may include Customer's name and subscribed Cloud Services in SAP customer lists and earnings communications.

8. EXPORT RESTRICTIONS

Customer may not use the Cloud Services, Documentation and other Cloud Materials in any country where these may not be used according to the export control and trade sanctions laws of the United States, the EU, Germany or any other applicable export control and trade sanctions laws. Customer may not permit the use of the Cloud Services, Documentation and other Cloud Materials to any end user with whom transactions are prohibited in accordance with the terms of the Agreement. Further information on SAP's Export Control and Sanctions Compliance can be found at: <https://www.sap.com/about/agreements/export-statements.html>.

9. REFERENCED DOCUMENTS

This Order Form is governed by and incorporates the following documents in effect as of the Effective Date. All documents are listed in order of precedence (top to bottom), and collectively referred to as the **"Agreement"**:

- This Order Form including Schedule 1 ("**Order Form**")
- Supplemental Terms and Conditions for Cloud Services ("**Supplement**") published under https://www.sap.com/about/trust-center/agreements/cloud/cloud-services.html?sort=latest_desc&search=Supplement&tag=language:english
- Support Schedule for Cloud Services ("**Cloud Support Schedule**") published under <http://www.sap.com/agreements-cloud-support>
- Service Level Agreement for Cloud Services ("**SLA**") published under <http://www.sap.com/agreements-cloud-service-level-agreement>
- Data Processing Agreement for Cloud Services, SAP Support and SAP Services ("**DPA**") published under <https://www.sap.com/data-processing-agreements>
- General Terms and Conditions for Cloud Services ("**GTC**") published under https://www.sap.com/about/trust-center/agreements/cloud/cloud-services.html?sort=latest_desc&search=General%20Terms%20and%20Conditions

Customer has had the opportunity to review the GTC and the incorporated documents prior to executing this Order Form. SAP recommends that Customer prints copies of these documents for Customer's records. All defined terms in the GTC used in this Order Form have the meaning stated in the GTC. All references in the Supplements to "Service" mean "Cloud Service", and to "Named Users" mean "Authorized Users."

Accepted by:

County of Dakota MN
(Customer)

Name:

Title:

Date:

Schedule 1
Pricing Summary

From 01/01/2026 To 12/31/2026

SAP Cloud Service	Usage Metric	Usage Metric Limitation	Annual Fee	Product Start Date	Product End Date	Total Fee in USD
SAP SFSF Performance & Goals	1 User	1,750	96,116.83	01/01/2026	12/31/2026	96,116.83
SAP SFSF Performance & Goals	1 User	331	4,501.60	01/01/2026	12/31/2026	4,501.60

Total Net Fee	100,618.43
---------------	------------

Period 1 From 01/01/2026 To 12/31/2026	100,618.43
Total Net Fee	100,618.43

The amounts set out above are subject to fee changes as set forth in the Order Form.

The amounts set out above are net amounts. Applicable taxes are not included. This is not a tax invoice.

For Subscription Cloud Services, Usage Metric Limitation/Volume shows the maximum quantity that Customer may use over a 12-month period.



Board of Commissioners

Request for Board Action

Item Number: DC-5133

Agenda #: 8.3

Meeting Date: 12/2/2025

DEPARTMENT: Human Resources

FILE TYPE: Consent Action

TITLE

Summary Of Conclusions Of Closed Executive Session To Evaluate Performance Of County Manager

PURPOSE/ACTION REQUESTED

The Open Meeting Law requires a public body to summarize its conclusions regarding a closed performance evaluation at an open meeting.

SUMMARY

The Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(a), permits a public body to close a meeting to evaluate the performance of an individual subject to its authority. On November 18, 2025, the Dakota County Board of Commissioners held a closed executive session to evaluate the performance of the County Manager.

On the scale of highest to lowest ratings - Exceptional Performance, Greatly Exceeds Performance Standards, Exceeds Performance Standards, Meets Performance Standards, and Below Performance Standards - the County Manager received a Greatly Exceeds Performance Standards rating. A rating of Greatly Exceeds Performance Standards is to recognize extraordinary performance. This rating may result from especially noteworthy accomplishments and/or exceptional performance during the review period that exemplifies organizational excellence.

RECOMMENDATION

Staff recommends adoption of the resolution.

EXPLANATION OF FISCAL/FTE IMPACTS

The County Manager's 2026 compensation is presented to the County Board in a separate resolution for approval. It is included in the County Manager's 2026 recommended budget

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | ☐ New FTE(s) requested | |

RESOLUTION

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(a), the County Board held a closed executive session on November 18, 2025, to evaluate the performance of the County Manager; and

WHEREAS, Minn. Stat. § 13D.05, Subd. 3(a) requires that the County Board summarize its conclusions regarding the evaluations.

NOW, THEREFORE, BE IT RESOLVED, That based upon a review of the County Manager's performance, the Manager's performance is rated at the level of Greatly Exceeds Performance Standards.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Andy Benish

Author: Andy Benish



Board of Commissioners

Request for Board Action

Item Number: DC-5003

Agenda #: 9.1

Meeting Date: 12/2/2025

DEPARTMENT: Social Services-Housing & Community Resources

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With Ally Supportive Services For Street Outreach Services

PURPOSE/ACTION REQUESTED

Authorize execution of contract with Ally Supportive Services (Ally) for street outreach services.

SUMMARY

The Social Services Department manages a continuum of housing services funded through an array of levy, state grants, federal grants, and Affordable Housing Aid (AHA). Some services are operated through direct service delivery, such as social workers working with families and adults in shelter and supportive housing. Other services such as street outreach to homeless individuals, emergency shelter, permanent supportive housing, apartment services, and services at eviction court are delivered through contracts.

This contract pays for outreach to people in Dakota County experiencing homelessness, living outdoors or couch-hopping. Services include coordinating with service providers; outreach to community locations (libraries, police departments, county buildings); developing working relationships with system partners; and facilitating referrals to housing, job training, mental health and other human services. Homeless outreach meets people where they are at, serving an estimated 200 people each quarter (Attachment: Outcomes).

An RFP for street outreach services was conducted earlier in 2025 (Attachment: Solicitation Summary). Based on the RFP review, staff recommends contracting with Ally for a period of two years in an amount not to exceed \$322,000 in levy funds. This is a 59 percent increase (\$120,000) from previous contracts. The increase is needed to continue the same level of street outreach service for three reasons: (1) state grant funding that flows from the county to Ally was cut by around \$62,000 for the 2026-2027 grant cycle; (2) the cost for delivering services has increased with inflation; and (3) the number of people experiencing street homelessness is likely to increase as economic conditions continue to deteriorate. The following summarizes funding from all sources for street outreach from the 2024-2025 to the 2026-2027 contract period.

2024-2025

Levy \$202,000

State Grant \$231,966

Total \$433,966

2026-2027

Levy \$322,000 (59 percent increase in levy from 2024-2025)

State Grant \$170,000 (27 percent decrease from 2024-2025)

Total \$492,000 (13 percent increase from 2024-2025)

The \$120,000 recommended increase for this contract would come from cuts to other areas of the housing and homeless services budget. Overall, the 2026 County Manager's Recommended Budget includes a reduction of \$556,000 in levy-funded housing services contract expenses.

OUTCOMES

Contractor will report the following information to Dakota County on a quarterly basis, based on the specific requirements of the contract:

1. **How much?** Number of households served
2. **How well?** Demographics of households served
3. **Is anyone better off?** Percent of households exited to shelter or permanent housing

A summary of Ally's 2025 outcomes for street outreach services is attached (Attachment: Outcomes).

RECOMMENDATION

Staff recommends that the Board of Commissioners authorizes the Community Services Director to execute a contract with Ally Supportive Services for street outreach services in a not to exceed amount of \$322,000 for the period January 1, 2026 through December 31, 2027.

EXPLANATION OF FISCAL/FTE IMPACTS

This contract is a General Fund expenditure and is funded by levy. This contract will be included in the 2026 County Manager's Recommended Budget and future recommended budgets. The contract shall contain a provision that allows the County to terminate the contract immediately in the event that sufficient funds from the county, state, or federal funds are no longer available at a level sufficient to continue services.

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, the Social Services Department manages a continuum of housing services; and

WHEREAS, housing continuum services are funded through an array of levy, state grants, federal grants, and Affordable Housing Aid (AHA); and

WHEREAS, services are operated through direct service delivery and contracts; and

WHEREAS, contracted services include street outreach, emergency shelter, permanent supportive housing, apartment services and services at eviction court; and

WHEREAS, the service of street outreach includes coordinating with service providers; outreach to community locations; developing working relationships with system partners; and facilitating referrals to housing, job training, mental health and other human services; and

WHEREAS, street outreach serves an estimated 200 people each quarter; and

WHEREAS, earlier in 2025, staff issued an RFP for street outreach services; and

WHEREAS, a review committee from Social Services reviewed and scored proposals; and

WHEREAS, based on the RFP review, staff recommends executing a two-year contract with Ally Supportive Services (Ally) for county levy-funded street outreach services for the period of January 1, 2026 through December 31, 2027, in a not to exceed (NTE) amount of \$322,000; and

WHEREAS, the following summarizes funding from all sources for street outreach from the 2024-2025 to the 2026-2027 contract period, including percent changes in funding sources and amounts:

2024-2025

Levy \$202,000

State Grant \$231,966

Total \$433,966

2026-2027

Levy \$322,000 (59 percent increase in levy from 2024-2025)

State Grant \$170,000 (27 percent decrease from 2024-2025)

Total \$492,000 (13 percent increase from 2024-2025)

; and

WHEREAS, the January 1, 2026 through December 31, 2027, NTE for levy-funded outreach services represents a \$120,000 increase in levy funding over the contract term; and

WHEREAS, the increase in levy funding for this street outreach contract does not result in an overall increase in Social Services' budget for levy-funded housing and homeless services expenditures; and

WHEREAS, the 2026 County Manager's Recommended Budget includes a reduction of \$556,000 in levy-funded housing services contract expenses; and

WHEREAS, Dakota County has a separate contract with Ally for grant-funded street outreach services; and

WHEREAS, this street outreach services contract maintains current service levels; and

WHEREAS, staff anticipates an increased need for homeless outreach due to local, state and federal cuts to human services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Ally Supportive Services for street outreach services in a not to exceed amount of \$322,000 for the period January 1, 2026 through December 31, 2027; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Solicitation Summary

Attachment: Outcomes

BOARD GOALS

- ☒ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACTS

Department Head: Emily Schug

Author: Madeline Kastler

Solicitation Summary

Date of Solicitation: January 21, 2025

Number of Proposals Received: 3

Review Team Agencies: Dakota County Social Services

Services Description:

Provide outreach to persons who are experiencing homelessness, connect persons experiencing homelessness to resources and provide information about services to community stakeholders.

Primary Deliverables:

- Outreach to Target Group
- Coordinate with existing service providers
- Outreach to community agencies, including libraries, police departments, social service providers and county agencies, to develop working relationships
- Provide support services tailored to each client:
- Provide referrals for emergency shelter housing, health services, job training, mental health services, etc.
- Provide technical assistance to apply for housing and other relevant benefits or resources
- Communicate on behalf of client to prospective landlords
- Complete housing assessments with all clients
- Participate in the annual Point-In-Time count, including surveying unsheltered individuals/households, entering survey results into PIT LIVE database, and coordinating efforts with County and community partners.

Solicitation Selection Criteria: (scoring based on responses below and submitting all required documents)

Description of program approach/design with details on proposed goals

Describe how you would provide the program services you are proposing.

Describe your experience providing these services and successes & challenges you have had.

Describe how your agency will meet the proposed outcome measures.

Describe your proposed staffing plan to deliver the services. Will you need to hire additional staff if awarded the contract? If so, what qualifications would your agency seek in hiring for this service?

List other creative ideas to expand or enhance the value of your services.

Evaluation Results:

After a thorough review, the review panel recommended to award a contract with: Ally Supportive Services to provide Outreach services for individuals experiencing homelessness.

Rationale of Recommended Vendor:

Ally Supportive Services has eight years of experience providing these services in Dakota County, lots of approaches to providing these services, strong community partnerships. Overall, very successful at doing the work.

Q1 2025 Levy

Clients Served 201

Single-128

Families-18

Couples 16

Not Specified/not collected/refused-39

Housing Assessments Completed- 19

Clients Housed 6

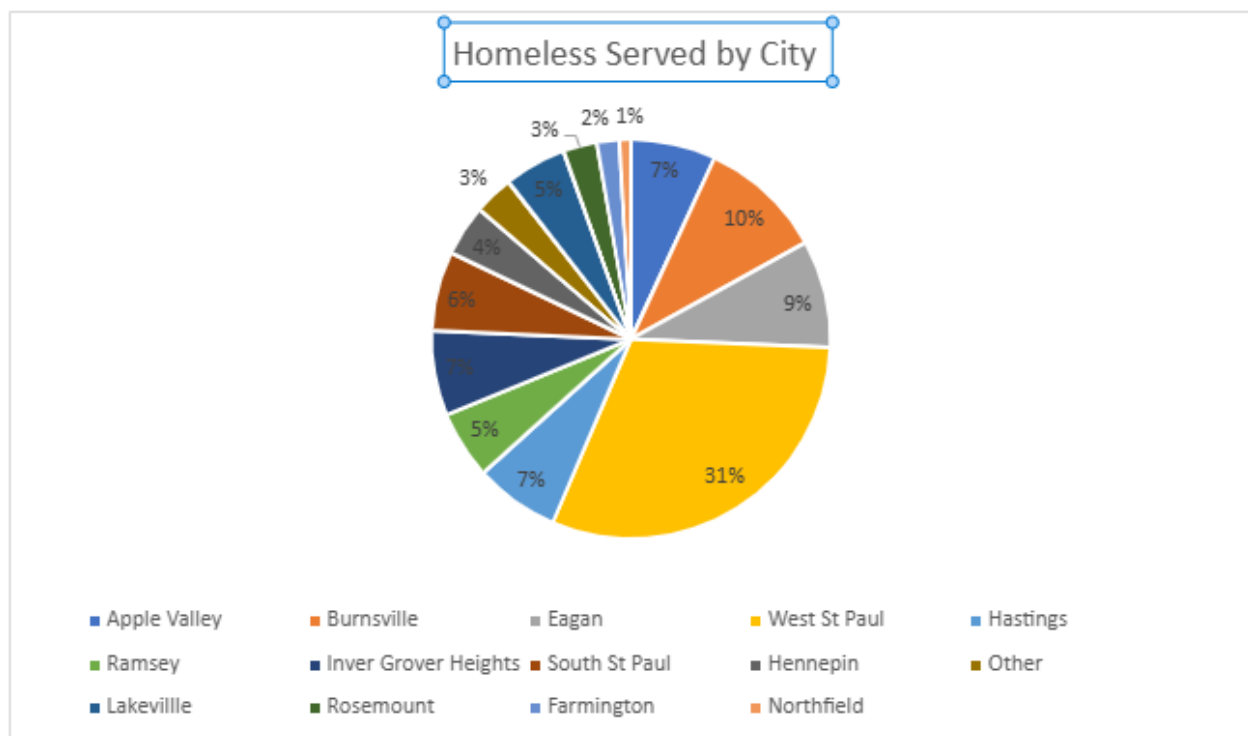
SERVICES/REFERRALS PROVIDED	
Housing Counseling	201
Benefits	72
Mental Health	32
Chemical Dependency	19
Basic Needs	79
Shelter	99
Vocational	11
Identification	3
Moving/Relocation	10
Legal	39
Primary Care	6
Housing Resource	27

 HMIS demographics report section not available

Location data by city collected for 91 persons

Apple Valley	6	6.88%
Burnsville	9	10.09%
Eagan	8	8.72%
West St Paul	27	30.73%
Hastings	6	6.88%
Ramsey CFR	5	5.50%

Inver Grover Heights	6	6.88%
South St Paul	6	6.42%
Hennepin CFR	4	4.13%
Other county CFR	3	3.21%
Lakeville	4	5.05%
Rosemount	4	2.75%
Farmington	2	1.83%
Northfield	1	0.92%





Board of Commissioners

Request for Board Action

Item Number: DC-5023

Agenda #: 10.1

Meeting Date: 12/2/2025

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization to Execute Contract With Schad Tracy Signs, Inc. For Greenway Wayfinding Sign Procurement And Installation On River To River Greenway

PURPOSE/ACTION REQUESTED

Authorize a contract for fabrication of signage, procurement of pertinent sign components, and installation on River to River Greenway in Mendota Heights, West St. Paul, and South St. Paul.

SUMMARY

To provide a safe and efficient greenway system, Dakota County is proceeding with the purchasing and installation of wayfinding signage on the River to River Greenway from Mendota Heights to South St. Paul. The wayfinding will follow the design and standards consistent with the Dakota County Greenways Wayfinding Standards Manual (2023). The signage is scheduled to be procured in winter 2026 and installed in spring 2026.

Dakota County has solicited bids for wayfinding furnishment, and installation. Schad Tracy Signs, Inc. was the only responsive and responsible bid received.

RECOMMENDATION

Staff recommends awarding the bid to Schad Tracy Signs, Inc. for procurement and installation of wayfinding signage for the River to River Greenway for \$149,312.48.

EXPLANATION OF FISCAL/FTE IMPACTS

The project has adequate funding from the Dakota County Parks Capital Improvement Program (CIP) Greenway Wayfinding Installation Set-aside. The Greenway Wayfinding Installation Set-aside is funded through the Transportation Advancement Account and includes \$250,000 annually in the CIP. The Set-aside also includes a carryover of \$821,000 to continue to accelerate the program as previously directed by the County Board and as budget allows.

- | | | |
|--|--|--------------------------------|
| ☐ None | ☒ Current budget | ☐ Other |
| ☐ Amendment Requested | ☐ New FTE(s) requested | |

RESOLUTION

WHEREAS, to provide excellence in public service, Dakota County is proceeding with the procurement and installation of Dakota County standard wayfinding signage; and

WHEREAS, the 2023 Greenways Wayfinding Standards Manual outlines the design and installation

specifications of Dakota County standard wayfinding signage; and

WHEREAS, four businesses were solicited with a request for quote; and

WHEREAS, one bid was received by County staff; and

WHEREAS, the bid of \$149,312.48 was the only responsive and responsible bid received; and

WHEREAS, the Parks Capital Improvement Program budget has sufficient funds to accommodate the fabrication and installation contract.

NOW, THEREFORE, BE IT RESOLVED, that the Dakota County Board of Commissioners hereby awards the bid and authorizes Parks Director to execute a contract with Schad Tracy Signs, Inc. to procure and install Dakota County standard wayfinding in an amount not to exceed \$149,312.48, including reimbursable items, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Map of Wayfinding Installation Area

Attachment: Wayfinding Standard Signage

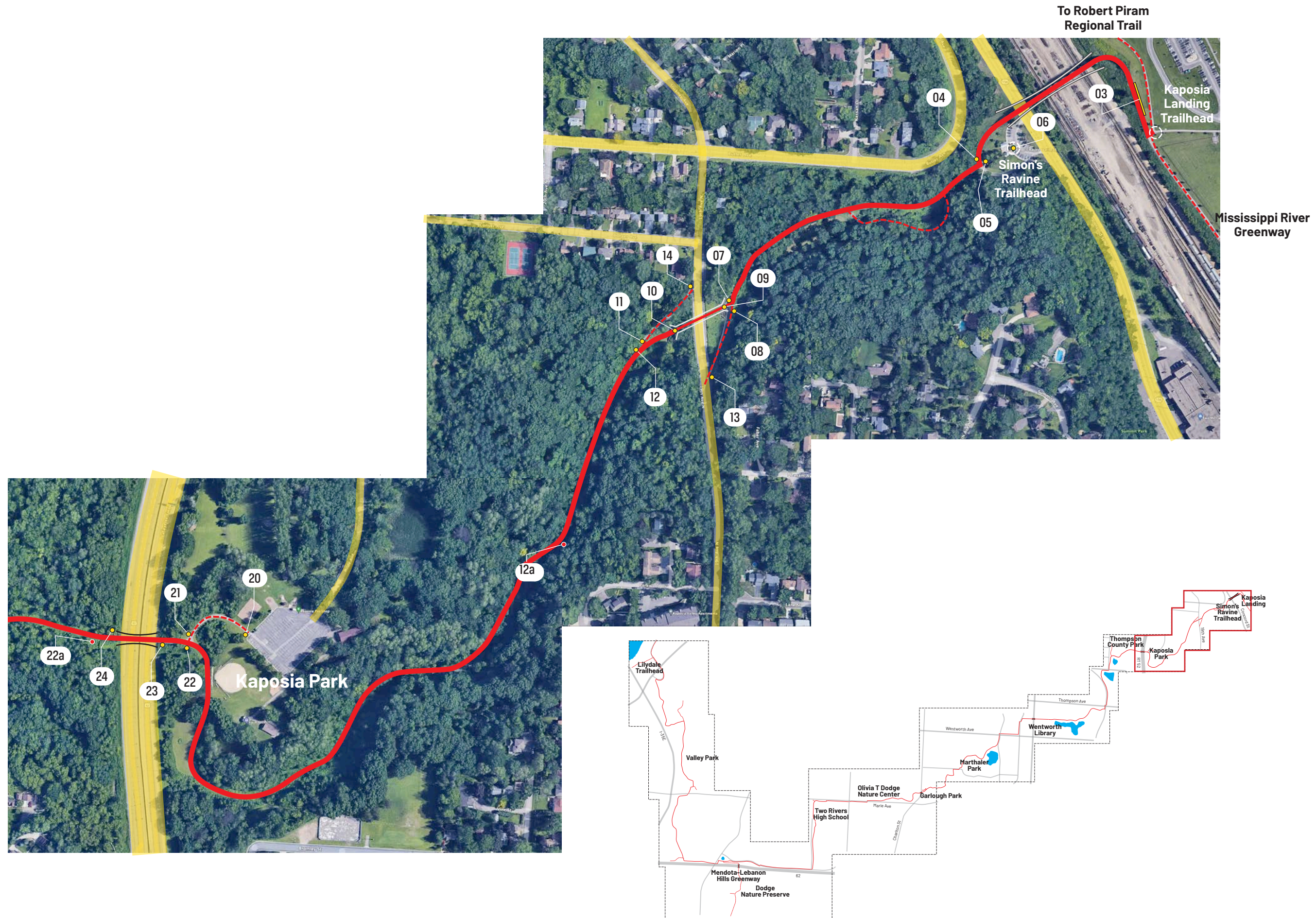
BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Niki Geisler

Author: Michael Honer



River to River Greenway
Sign Location Plans

River To River Greenway
Sheet 1 of 7

Date	Description
07/08/22	DRAFT
10/28/22	Revision
12/01/22	Submission
02/28/23	FINAL

Client

forever wild
PARKS

CORBIN
DESIGN
415 S Union, 2nd Floor
Traverse City, MI 49684
(231) 947-1236



River to River Greenway
Sign Location Plans

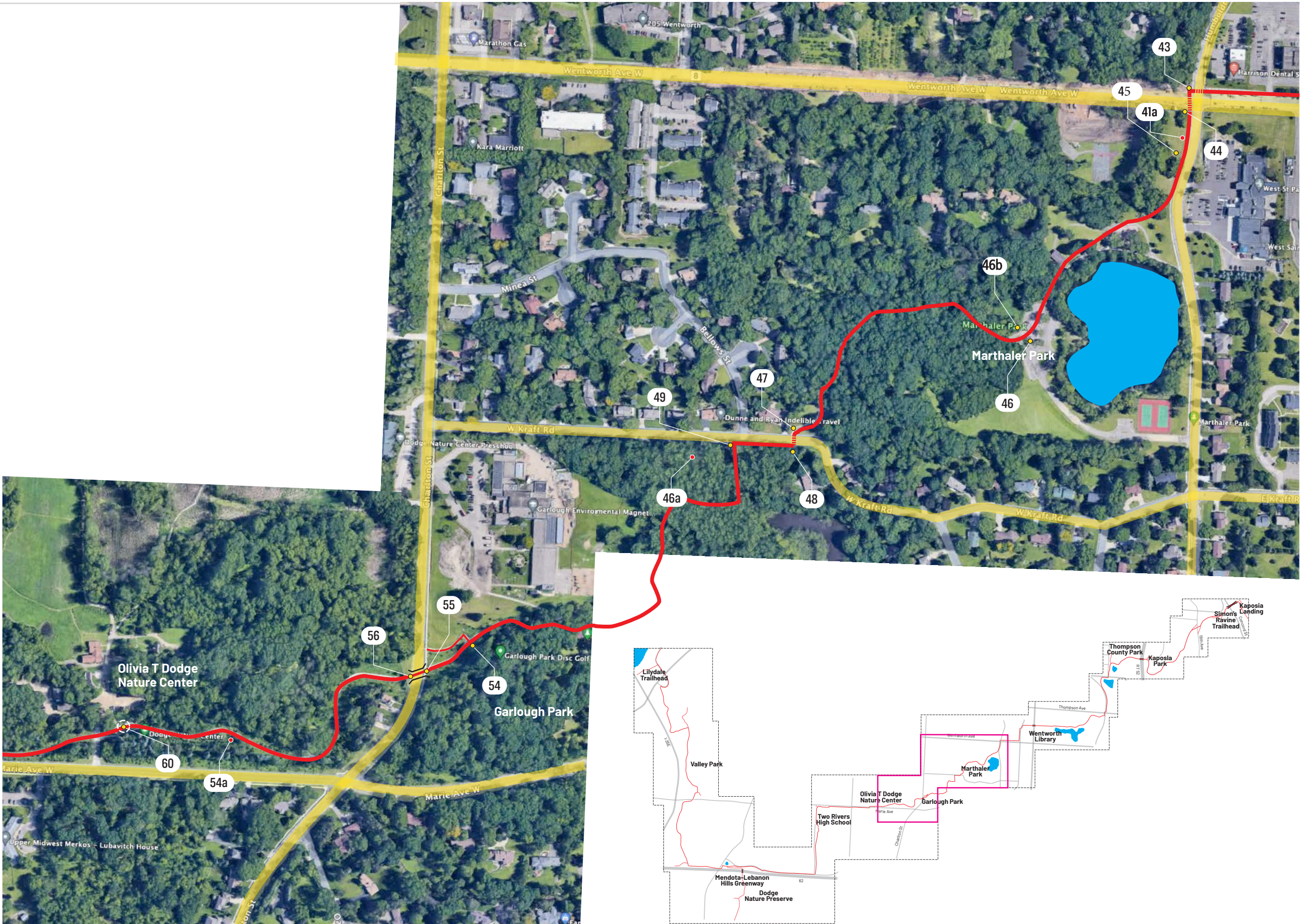
River To River Greenway
Sheet 2 of 7

Date	Description
07/08/22	DRAFT
10/28/22	Revision
12/01/22	Submission
02/28/23	FINAL

Client
Dakota
COUNTY
forever wild
PARKS

CORBIN
DESIGN

415 S Union, 2nd Floor
Traverse City, MI 49684
(231) 947-1236



Date	Description
07/08/22	DRAFT
10/28/22	Revision
12/01/22	Submission
02/28/23	FINAL

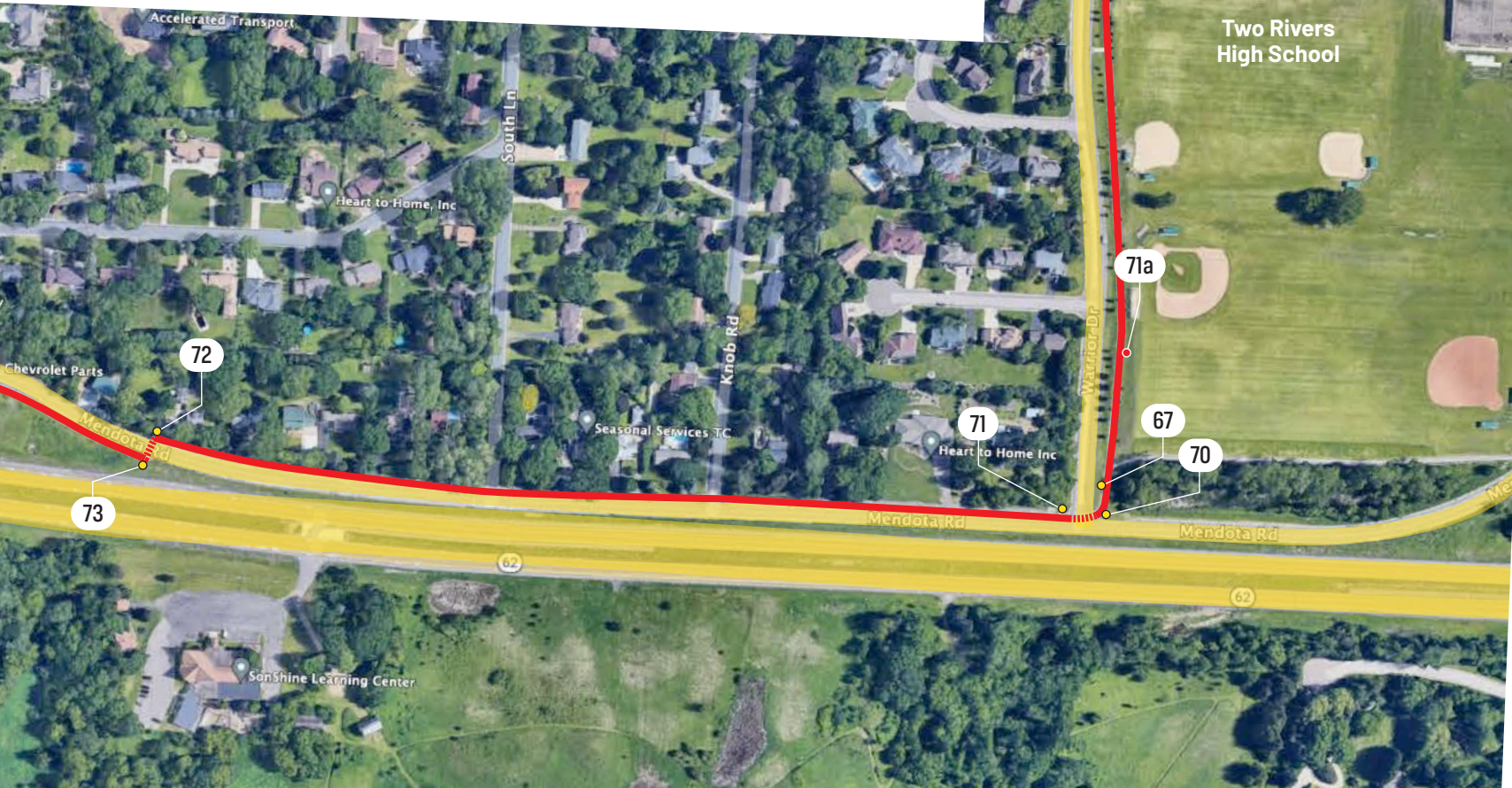
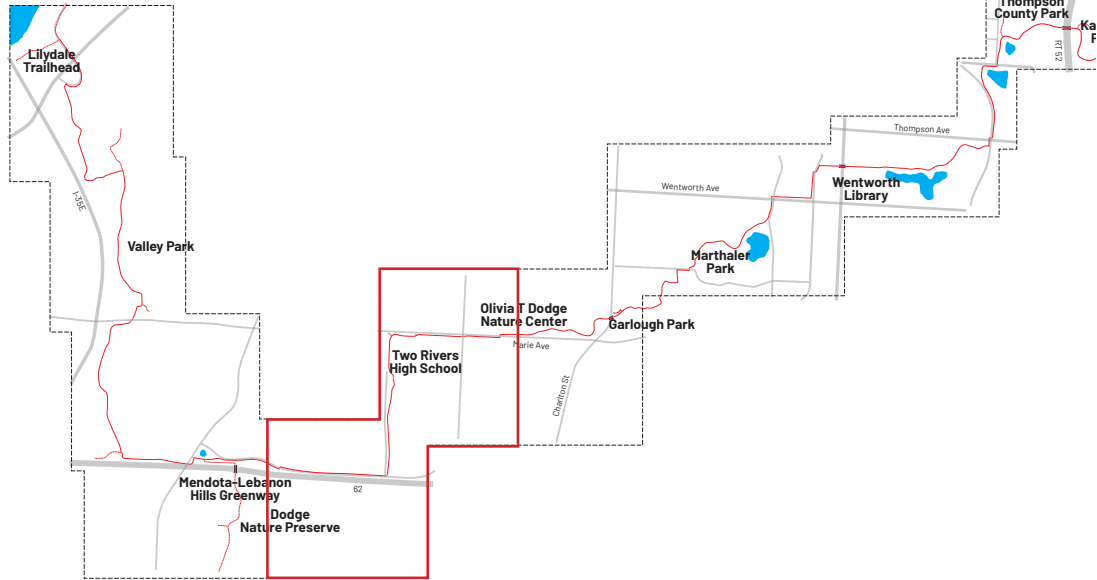
Client

Dakota
COUNTY

forever wild
PARKS

CORBIN
DESIGN

415 S Union, 2nd Floor
Traverse City, MI 49684
(231) 947-1236



River to River Greenway
Sign Location Plans

River To River Greenway
Sheet 4 of 7

Date	Description
07/08/22	DRAFT
10/28/22	Revision
12/01/22	Submission
02/28/23	FINAL

Client

CORBIN
DESIGN

415 S Union, 2nd Floor
Traverse City, MI 49684
(231) 947-1236

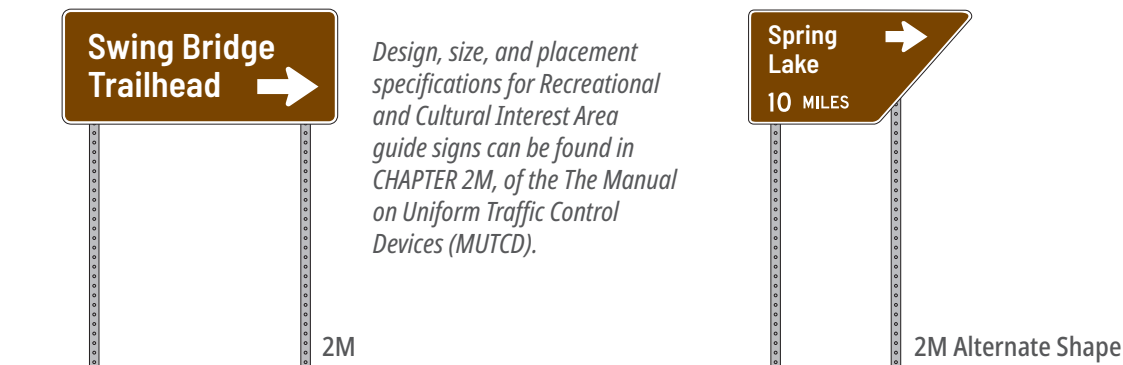
Full Sign Type Array



I Identification

I-4

I-3, see page 25 for details

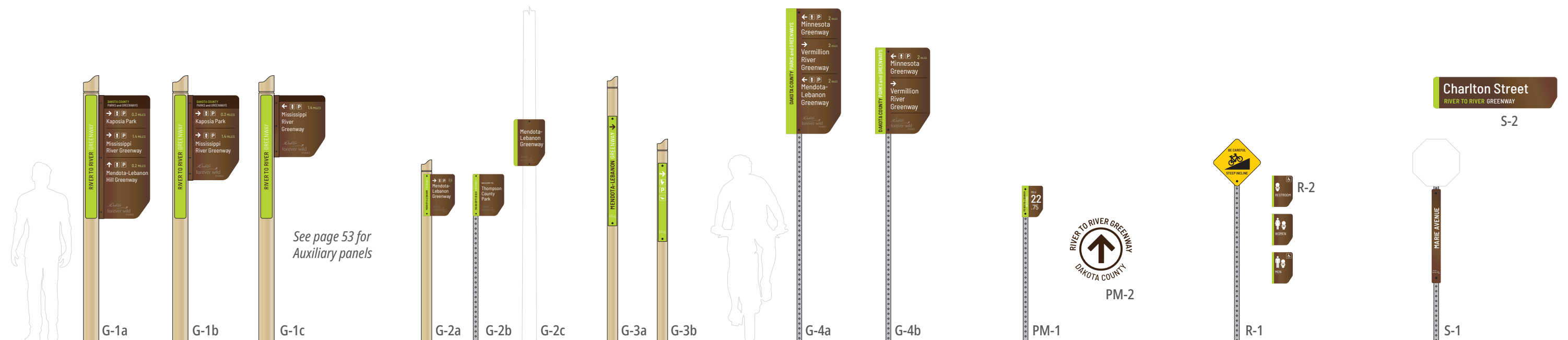


2M - MUTCD Recreational and Cultural Interest Area, Vehicular Guide Signs

Design, size, and placement specifications for Recreational and Cultural Interest Area guide signs can be found in CHAPTER 2M, of the The Manual on Uniform Traffic Control Devices (MUTCD).



K Kiosks



G-1 On-Path Guide

G-2 Ped Guide

G-3 Trailblazer

G-4 On-Street Guide

PM Path Markers

R Regulatory

S Street ID

See page 53 for Auxiliary panels



Board of Commissioners

Request for Board Action

Item Number: DC-5030

Agenda #: 10.2

Meeting Date: 12/2/2025

DEPARTMENT: Facilities Management

FILE TYPE: Consent Action

TITLE

Approval Of Contract Amendment Five For UrbanWorks Architecture LLC For Lebanon Hills Maintenance Facility Professional Services

PURPOSE/ACTION REQUESTED

Approve a fifth contract amendment for UrbanWorks Architecture LLC for Lebanon Hills Maintenance Facility professional services.

SUMMARY

The Lebanon Hills Maintenance Facility construction is complete. The total change orders issued to the general contractor, Rochon Corporation, did not exceed \$245,000. This is less than 1.7 percent of the \$14,333,000 general construction contract amount. This is a positive result that reflects the quality of the design documents prepared by UrbanWorks Architecture LLC.

Staff was authorized to enter into a contract with UrbanWorks Architecture LLC for the completion of the Lebanon Hills Maintenance Facility design by Resolution No. 23-170 (April 11, 2023). During construction, UrbanWorks Architecture LLC provided additional services to assist with a dry cooler and fuel island procurement, as well as additional construction administration for greenhouse construction and paving evaluation. These services were outside of the scope of the original agreement and require an amendment to the contract of \$20,905.

The contract with UrbanWorks Architecture LLC was amended multiple times throughout the project via County Board Resolutions Amendment No. 5 will increase the contract amount by \$20,905 from \$950,000 to \$970,905.

RECOMMENDATION

Staff recommends the Board approve the contract increase for UrbanWorks Architecture LLC for a contract not to exceed total of \$970,905.

EXPLANATION OF FISCAL/FTE IMPACTS

The Facilities Capital Improvement Program Adopted Budget includes a total approved budget for the Lebanon Hills Ground Maintenance Shop of \$22,843,711. This amendment is paid for by county debt. Sufficient budget is available for this design contract amendment.

- | | | |
|--|--|---|
| ☐ None | ☒ Current budget | ☐ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, staff was authorized to enter into a contract with UrbanWorks Architecture LLC for the completion of the Lebanon Hills Maintenance Facility design by Resolution No. 23-170 (April 11, 2023); and

WHEREAS, the contract with UrbanWorks Architecture LLC was amended multiple times throughout the project via County Board Resolutions; and

WHEREAS, the current contract with UrbanWorks Architecture LLC includes construction administration, close-out, and an additional services request needed to complete the work, which brings the total contract value to \$970,905; and

WHEREAS, the Facilities Capital Improvement Program Adopted Budget has sufficient funding for Amendment No. 5.

NOW, THEREFORE, BE IT RESOLVED, That the County Board authorizes the Facilities Management Director to execute a contract amendment to the professional services contract with UrbanWorks Architecture LLC 901 North 3rd Street, Ste 145, Minneapolis, MN 55401, to increase professional design fees for the Lebanon Hills Maintenance Facility for a contract amount not to exceed \$970,905, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

23-170; 4/11/23

ATTACHMENTS

None.

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Mike Lexvold

Author: Joe Lexa



Board of Commissioners

Request for Board Action

Item Number: DC-4626

Agenda #: 10.3

Meeting Date: 12/2/2025

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Authorization To Amend Contract With Avant Energy, Inc., For Byllesby Dam Services

PURPOSE/ACTION REQUESTED

Authorize an amendment to the existing contract with Avant Energy, Inc., for market operation services and execute Service Schedule 3 for CleanCounts registration for sale of renewable energy credits created at Byllesby Hydroelectric Facility.

SUMMARY

Dakota County owns the Byllesby Dam and operates the hydroelectric facility under the Federal Energy Regulatory Commission (FERC) safety regulations. Since 1987, the County coordinated dam operations and maintenance with Neshkoro Power Associates (NPA) through a lease agreement. The County Board authorized replacing NPA's lease agreement with an operating agreement to provide hydropower operation services at Byllesby Dam by Resolution No. 11-305 (June 21, 2011), beginning May 1, 2011, and running through March 2021. The March 2021 agreement termination date was selected because it coincided with the expiration of the Power Purchase Agreement (PPA) between NPA and Xcel Energy for the Byllesby Dam. The PPA stipulated that it would expire in March 2021 or on the date the facility's existing turbine equipment was shut down as part of the turbine upgrade project, with no option to renew the existing PPA.

After consultation with local power sales experts, the County Board authorized by Resolution No. 20-295 (June 16, 2020) a submittal of an application to the Midcontinent Independent System Operator for sales of energy, which allows the County to sell power generated by the Byllesby Dam to other utilities in the Midwest.

On July 19, 2022, the Dakota County Board of Commissioners authorized by Resolution No. 22-288 (July 19, 2022) the Physical Development Director to execute a contract with Avant Energy, Inc. to provide capacity market services for the sale of power. The contract term was established for five years, with a not-to-exceed amount of \$111,500. The contract was not formally executed until August 1, 2024, to align closer with the energy production timeline. The original budget did not account for annual inflationary escalators written into the contract, which are tied to the Consumer Price Index (CPI). The proposed amendment aims to capture these annual escalations through the term of the contract. Because the CPI varies from year to year, a five percent annual inflationary rate has been assumed through 2029.

Additionally, the Byllesby Dam facility can generate additional revenue through the sale of Renewable Energy Credits (RECs) created from power generation activities. Staff proposes to

execute an additional service schedule (Service Schedule 3) within the existing contract with Avant Energy, Inc., to facilitate registration and sale of the County's RECs through CleanCounts. CleanCounts is a nonprofit organization that provides a web-based platform to track renewable energy generation. Registration through the CleanCounts system is a required process for the sale of RECs, as the software is able to issue digital certificates for each megawatt-hour of renewable energy generated. These certificates are required for the physical sale of the RECs.

Current projections estimate that RECs generated by the Byllesby Hydroelectric Facility could generate between \$25,000 and \$100,000 annually, depending on REC value and power generation. The proposed budget for the contract encompasses REC sales through the end of 2029, as well as a one-time cost for registration with the CleanCounts system.

RECOMMENDATION

Staff requests the County Board to authorize the Environmental Resources Director to amend the existing contract and execute Service Schedule 3, with Avant Energy, Inc.

EXPLANATION OF FISCAL/FTE IMPACTS

The original contract is \$111,500. The proposed amendment adds \$68,500, resulting in a total not-to-exceed amount of \$180,000. The amendment allocates \$42,500 to account for inflationary escalations in Service Schedule 1 and \$26,000 for Service Schedule 3. These costs are incorporated into the County Manager's 2026 Recommended Budget for Byllesby Dam and are paid for by revenues earned from energy sales.

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County owns the Byllesby Dam and operates the hydroelectric facility under Federal Energy Regulatory Commission (FERC) safety regulations; and

WHEREAS, since 1987, the County has coordinated the dam operations and maintenance with Neshkoro Power Associates (NPA) through a lease agreement; and

WHEREAS, the County Board authorized replacing NPA's lease agreement with an operating agreement to provide hydropower operation services at Byllesby Dam by Resolution No. 11-305 (June 21, 2021), beginning May 1, 2011, and running through March 2021; and

WHEREAS, the March 2021 agreement termination date was selected as it was also the expiration date of the Power Purchase Agreement (PPA) between NPA and Xcel Energy for the Byllesby Dam; and

WHEREAS, the PPA language stipulated that the PPA was to expire on March 2021 or on the date the facility's existing turbine equipment is shut down as part of the turbine upgrade project, with no option to renew the existing PPA; and

WHEREAS, with the approaching need for a new agreement for power sales, County staff has contracted with a local power sales expert to assess the County's power sales options once the turbine upgrade project is completed; and

WHEREAS, by Resolution No. 20-295 (June 16, 2020), Dakota County authorized submittal of an application with the Midcontinent Independent System Operator (MISO) for sales of energy; and

WHEREAS, a MISO connection would allow the County to sell Byllesby Dam's power to other utilities in the Midwest or on the spot energy market; and

WHEREAS, on July 19, 2022, the Dakota County Board of Commissioners authorized by Resolution No. 22-288 (July 19, 2022) the Physical Development Director to execute a contract with Avant Energy, Inc., to provide capacity market services for the sale of power; and

WHEREAS, the contract term was established for five years, with a not-to-exceed amount of \$111,500; and

WHEREAS, the contract was not formally executed until August 1, 2024; and

WHEREAS, the original contract did not account for annual inflationary escalators tied to the Consumer Price Index; and

WHEREAS, the Byllesby Dam facility can generate additional revenue through the sale of Renewable Energy Credits (RECs) created from power generation activities; and

WHEREAS, current projections estimate that RECs generated by the Byllesby Hydroelectric Facility could generate between \$25,000 and \$100,000 annually, depending on REC value and power generation.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to amend the existing contract with Avant Energy, Inc., and to execute Service Schedule 3 for sale of the County's Renewable Energy Credits created by the Byllesby Dam Hydroelectric Facility in the amount not to exceed \$180,000, subject to the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

11-305; 06/21/11

20-295; 10/26/20

22-288; 07/19/22

ATTACHMENTS

Attachment: Service Schedule 3 - REC Management Services - 2025

BOARD GOALS

- ☐ Thriving People ☒ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Nikki Stewart

Author: Cole Johnson

SERVICE SCHEDULE 3. REC MANAGEMENT SERVICES

This Service Schedule 3, dated and effective _____, 2025, is a schedule under the Master Services Agreement dated August 1, 2024 between Dakota County, Minnesota and Avant Energy, Inc.

Scope of Services

Startup Activities

The scope of services to be provided by Avant to Dakota County for startup of Renewable Energy Credit (REC) Management services ("Startup RS") is listed below:

- Register generation resource in Midwest Renewable Energy Tracking System (M-RETS)
- Setup file documentation and processes to complete REC Management services

Ongoing Activities

The scope of services to be provided by Avant to Dakota County for ongoing REC Management services ("Ongoing RS") is listed below:

As a carbon-free resource, the hydro project will generate Renewable Energy Credits (RECs) that can be used to meet regulatory requirements. Avant shall perform the following activities to assist Dakota County with REC management:

- Report monthly renewable energy generation to M-RETS
- Assist Dakota County in marketing RECs to Counterparties (if desired by Dakota County). Avant will work with Dakota County to determine a quantity and price for REC marketing efforts and transactions.

Fee Arrangement – Service Schedule 3

Startup Activities

Avant shall receive a one-time fee of \$1,250 plus reimbursement for any direct expenses paid by Avant to M-RETS at cost, for the initial work to provide the Startup RS to Dakota County.

Ongoing Activities

Avant shall receive a monthly fee of \$250 per month plus reimbursement for any direct expenses paid by Avant for submitting the generation to M-RETS (including the per MWh M-RETS administrative fee) for the Ongoing RS described above.

The monthly fees shall be adjusted annually for inflation using the CPIU inflator for the most recent December to December twelve month period with the first annual adjustment to be made on January 1, 2027, for the calendar year commencing on

January 1, 2027, with adjustments to be made each January 1 thereafter for the duration of this Agreement.

Term – Service Schedule 3

Startup Activities

Avant will commence performing Startup RS as of the date first above written. The Parties expect startup activities to be complete by approximately _____.

Ongoing Activities

Avant will commence performing Ongoing RS on _____, and shall continue performing such activities through _____, and if not then given at least 3 (three) months prior written notice by either Party to the other, this Agreement shall continue in full force and effect until so terminated. Thereafter, this Agreement shall continue for successive one-year terms unless either party provides written notice to the other party, at least 90 days prior to the expiration of the one-year term then in effect, of its determination not to continue this Agreement.

IN WITNESS WHEREOF, the Parties to the Master Services Agreement have executed this Service Schedule 3, effective on the day, month, and year first above written, pursuant to the approval of Dakota County.

Dakota County

By _____
Its _____

AVANT ENERGY, INC.

By _____
Oncu Er, Chief Operating Officer



Board of Commissioners

Request for Board Action

Item Number: DC-4633

Agenda #: 10.4

Meeting Date: 12/2/2025

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Adoption Of 2026-2030 Dakota County Aquatic Invasive Species Plan And Authorization To Accept State Aquatic Invasive Species Prevention Aid

PURPOSE/ACTION REQUESTED

Adopt the 2026-2030 Aquatic Invasive Species (AIS) Plan for the prevention and management of aquatic invasive species in Dakota County and authorize the acceptance of AIS Prevention Aid from the State of Minnesota.

SUMMARY

In 2014, the Minnesota Legislature passed a tax bill that appropriates funds annually for AIS prevention, which is distributed to Minnesota counties. The funding must be used to prevent or limit the spread of AIS. Annual AIS Prevention Aid allocations are formula-based, with 50 percent based on the number of watercraft trailer launches and 50 percent based on the number of watercraft trailer launch parking spaces. In order to become eligible to receive AIS Prevention Aid, a county must establish, by resolution or through adoption of a plan, guidelines for the use of the funding.

Dakota County's AIS prevention activities to-date have included AIS watercraft inspectors at boat launches, early detection waterbody surveys, purchase and staffing of a mobile watercraft decontamination station at Lake Byllesby Regional Park, a grant program to support local prevention efforts by lake associations and local government units within Dakota County, development and distribution of AIS education and outreach materials, and support for AIS law enforcement through the Dakota County Sheriff's Office.

History of Dakota County AIS Prevention Aid:

2014	\$58,052
2015	\$129,004
2016	\$128,471
2017	\$121,690
2018	\$120,396
2019	\$120,177
2020	\$119,720
2021	\$119,521

2022	\$119,053
2023	\$118,808
2024	\$118,334
2025	\$118,194

The state budget schedules a 50 percent reduction in AIS Prevention Aid starting in 2027. Funding will remain fully available through 2026. The draft five-year plan outlines having the AIS Advisory Committee work with division leadership and program partners to prioritize funding or explore supplemental funding strategies based on future reductions.

Dakota County's existing five-year AIS Plan is set to expire December 31, 2025. Staff has prepared a draft five-year plan in consultation with a broad stakeholder group for consideration by the Dakota County Board of Commissioners. If approved, a copy of the AIS Plan and Board Resolution will be submitted to the Minnesota Department of Natural Resources to satisfy AIS Prevention Aid eligibility requirements.

RECOMMENDATION

Staff recommends approval and adoption of the 2026-2030 Aquatic Invasive Species Plan and authorization of the acceptance of annual AIS Prevention Aid throughout the duration of the Plan.

EXPLANATION OF FISCAL/FTE IMPACTS

The funding is included in the 2026 County Manager's Recommended Budget. The dollars associated with this funding are appropriated by the legislature under Minn. Stat. 477A.19 and require no match from the County.

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, in 2014, the Minnesota Legislature passed a tax bill appropriating annual funding for Aquatic Invasive Species (AIS) prevention, which is distributed to Minnesota counties; and

WHEREAS, the funding must be used to prevent or limit the spread of AIS; and

WHEREAS, annual AIS Prevention Aid allocations are formula-based, with 50 percent based on the number of watercraft trailer launches and 50 percent based on the number of watercraft trailer launch parking spaces; and

WHEREAS, to become eligible to receive AIS Prevention Aid, a county must establish, by resolution or through adoption of a plan, guidelines for the use of the funding; and

WHEREAS, Dakota County's AIS prevention activities to-date have included AIS watercraft inspectors at boat launches, early detection waterbody surveys, purchase and staffing of a mobile watercraft decontamination station at Lake Byllesby Regional Park, a grant program to support local prevention efforts by lake associations and local government units within Dakota County, development and distribution of AIS education and outreach materials, and support for AIS law

enforcement through the Dakota County Sheriff's Office; and

WHEREAS, Dakota County received \$58,052 in 2014, \$129,004 in 2015, \$128,471 in 2016, \$121,690 in 2017, \$120,396 in 2018, \$120,177 in 2019, \$119,720 in 2020, \$119,521 in 2021, \$119,053 in 2022, \$118,808 in 2023, \$118,334 in 2024, and \$118,194 in 2025 in AIS Prevention Aid; and

WHEREAS, the state budget schedules a 50 percent reduction in AIS Prevention Aid starting in 2027; and

WHEREAS, funding will remain fully available through 2026; and

WHEREAS, the draft five-year plan outlines having the AIS Advisory Committee work with division leadership and program partners to prioritize funding or explore supplemental funding strategies based on future reductions; and

WHEREAS, Dakota County's existing five-year AIS Plan is set to expire December 31, 2025; and

WHEREAS, staff has prepared a draft five-year plan in consultation with a broad stakeholder group for consideration by the Dakota County Board of Commissioners; and

WHEREAS, if adopted, a copy of the AIS Plan and Resolution will be submitted to the Minnesota Department of Natural Resources to satisfy AIS Prevention Aid eligibility requirements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves and adopts the 2026-2030 Aquatic Invasive Species Plan and authorizes acceptance of annual Aquatic Invasive Species Prevention Aid from the State of Minnesota through the duration of the Plan.

PREVIOUS BOARD ACTION

14-373; 7/29/14

14-587; 11/25/14

17-215; 4/18/17

20-631; 12/15/20

ATTACHMENTS

Attachment: Dakota County Aquatic Invasive Species Plan 2026-2030 final

BOARD GOALS

- ☐ Thriving People ☒ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Nikki Stewart

Author: Katie Pata



Dakota County Aquatic Invasive Species Plan



2026-2030



Table of Contents

Dakota County Board of Commissioners	ii
Aquatic Invasive Species (AIS) Plan Advisory Committee	ii
Acronyms	ii
Introduction	1
Dakota County Profile	2
What are Aquatic Invasive Species	3
Pathways of Introduction and Spread	4
Laws and Regulations.....	4
AIS Best Management Practices	6
Reporting AIS	6
Local AIS Prevention Aid Program	8
Plan Development and Program History	10
2017-2020 First-Generation Plan Development.....	10
2017-2020 First-Generation Plan Activities	10
2021-2025 Second-Generation Plan Development and Outreach	11
2021-2025 Second-Generation Plan Activities	11
2026-2030 Third-Generation Plan Development and Outreach	11
Adaptive Management	12
Inventory and Assessment.....	13
AIS Infestations in Minnesota	13
Current AIS Research in Minnesota	14
AIS Infestations in Dakota County	16
Coordinating AIS efforts in Dakota County	19
Implementation Plan	20
Prevention.....	20
Watercraft inspection Watercraft Inspections	21
Lake Service Provider Certification	21
Early Detection.....	22
Monitoring and Assessments.....	22
Lake Byllesby.....	22
Volunteer Monitoring Network	23
Rapid Response.....	24
Rapid Response Plan	24
Rapid Response Contingency Fund	25
Outreach and Education	25
Outreach Materials	26
Youth and Family Outreach Programs	26
Grant Program	28
Appendix A - Dakota County AIS Implementation Plan 2026 – 2030 Budget.....	29

Dakota County Aquatic Invasive Species Plan: 2026 - 2030

Dakota County Board of Commissioners

District 1 - Mike Slavik
District 2 - Joe Atkins
District 3 - Laurie Halverson
District 4 - William Droste
District 5 - Liz Workman
District 6 - Mary Liz Holberg
District 7 - Mary Hamann-Roland

Aquatic Invasive Species (AIS) Plan Advisory Committee

Katie Pata – Dakota County Water Resources, AIS Program Lead
Brad Becker – Dakota County Water Resources
Ben Hoyt - Dakota County Water Resources
Cole Johnson – Dakota County Water Resources
Lindsey Albright – Dakota County Soil and Water Conservation District

Acronyms and Terms

AIS – Aquatic Invasive Species
Committee – Dakota County AIS Advisory Committee
DCSWCD – Dakota County Soil and Water Conservation District
Extension – University of Minnesota Extension
LGU – Local Government Unit
MN DNR – Minnesota Department of Natural Resources
Plan - Dakota County Aquatic Invasive Species Plan
VRWJPO – Vermillion River Watershed Joint Powers Organization
WMO – Watershed Management Organization

Special thanks to Dakota County residents, City, township, and WMO staff and representatives for participating in the plan development process. Your insights and assistance have been invaluable at every stage of this process and has been greatly appreciated by all involved!

Dakota County Aquatic Invasive Species Plan: 2026 - 2030
Adopted by the Dakota County Board of Commissioners on [INSERT DATE]

Plan prepared for the Dakota County Environmental Resources Department
by the Dakota County Soil and Water Conservation District



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Introduction

Since the early 2000s, the introduction and spread of aquatic invasive species (AIS) has occurred at an alarming rate throughout Minnesota and continues to be a growing concern across the state. Residents in Dakota County are not immune to these concerns. The county is bisected by the Vermillion River (Figure 1), many lakes and wetlands pocket suburban neighborhoods, and three major rivers define all or portions of the County's northern, eastern, and southern borders (the Minnesota, Mississippi, and Cannon Rivers, respectively).

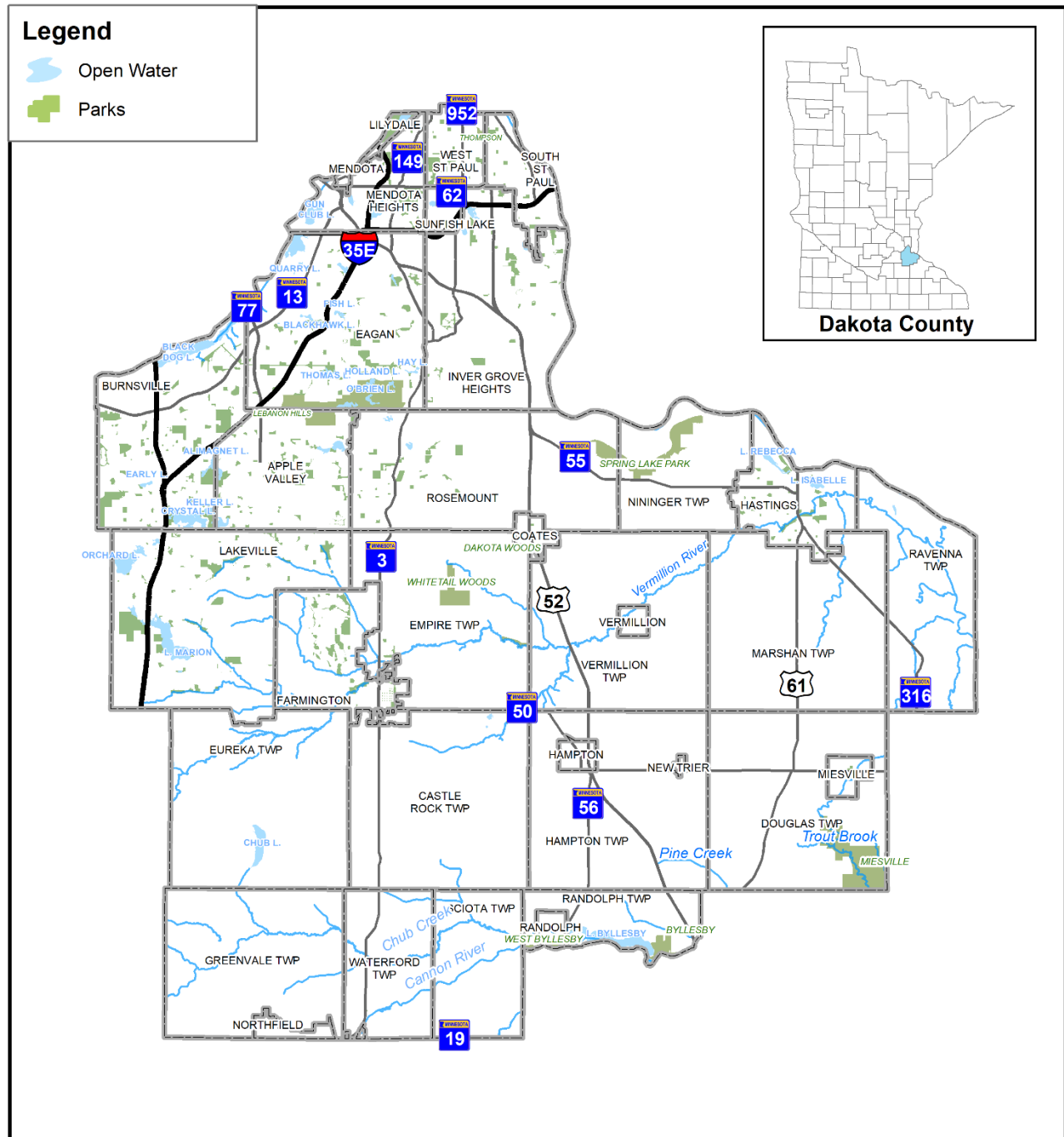


Figure 1. Dakota County waterbodies

The introduction of non-native species (fish, plant, invertebrate, and viruses and disease-causing microorganisms), unhindered by natural predators or disease, can cause quick, permanent, and detrimental alterations to a waterbody's ecosystem. As a result, these changes can have a negative impact on the recreational suitability of the waterbody which in turn, can impact the economic viability of the local community. AIS have already been detected in numerous Dakota County lakes and wetlands, as well as the Vermillion (including its tributaries), Minnesota, and Mississippi Rivers, though it can be assumed that undetected individuals or populations are present. There are several invasive species not currently found in Minnesota that have the potential to negatively impact the health of waters in Dakota County.

The Dakota County Aquatic Invasive Species Plan (Plan) serves to guide the use of annual funding provided to Dakota County from the Minnesota Department of Natural Resources' (MN DNR) Local AIS Prevention Aid program. The plan outlines the strategies utilized by the Dakota County AIS Program to help prevent and manage the spread of AIS, within the county and greater Minnesota. Through this program, Dakota County aims to support existing monitoring and implementation efforts by local government units (LGUs), including lake associations and watershed organizations, fill gaps by monitoring waterbodies not currently covered by LGUs, assess AIS suitability within the County parks system (particularly Lake Byllesby), and promote County-wide outreach efforts.



Public boat launch at Lake Byllesby

The AIS program is overseen by the Dakota County Environmental Resources Department. In 2015, the Dakota County AIS Advisory Committee (Committee) was formed to provide ongoing management, oversight, and implementation of programs supported by the state AIS Prevention Aid funding. The Committee consists of Dakota County and Dakota County Soil and Water Conservation District (DCSWCD) staff members, with additional input from a broad range of stakeholders.

The Committee works with local, state and federal governments, as well as nonprofit and private organizations operating in Dakota County, to develop, implement, and support AIS prevention programs. Organizations and interested residents assist the Committee to better prioritize resources and develop workable strategies to prevent the spread of AIS in local waters. The Plan promotes engagement with stakeholders by a variety of methods including developing and coordinating outreach tools, providing training opportunities, and supporting strategies that adhere to best management practices to increase AIS awareness, monitoring, and management.

Dakota County Profile

Dakota County is 587 square miles in area and has a population of approximately 400,000. Situated in the southeast corner of the Twin Cities Metropolitan area, Dakota County is the third most populous county in the state of Minnesota. Founded in 1849, Dakota County was one of the original nine counties created by the Minnesota Territory Legislature, thus, it was established before Minnesota was considered a state. The County seat was first established in Kaposia in 1853, was moved to Mendota in 1854, and then moved to Hastings in 1857, where it currently resides. Mendota, directly across the river from Fort Snelling, became the first European settlement in Minnesota. Before European settlement, Dakota County was part of an expansive territory of the Dakota tribe of American Indians.

Dakota County features a land use ratio of approximately one-third urban, one-third suburban, and one-third rural. The confluence of two major rivers (the Mississippi and Minnesota) that form the county's northern and eastern borders further compliments Dakota County's unique geography. The County's development and history have been greatly influenced by its proximity to these rivers. Between 1990 and 2000, Dakota County's population grew by nearly 30 percent. Development has continued to move outwards from the urban core of Minneapolis and St. Paul into suburban municipalities (Burnsville, Eagan, Inver Grove Heights, Apple Valley, Farmington, Lakeville, and Rosemount), resulting in the dramatic increase in population in recent years.

What are Aquatic Invasive Species

According to the MN DNR, AIS are aquatic organisms that are non-native to Minnesota and cause harm to both the economic prosperity and natural resources of a given community or waterbody, as well as have potentially negative impacts on human health. Not all non-native species become 'invasive.' Some species fail to thrive in their new environment and naturally die off without harming the ecosystem. Others survive, but are unable to outcompete the native species, thus they ultimately coexist without destroying or displacing the native species.

Commonly found invasive aquatic plant species in Dakota County include curlyleaf pondweed, Eurasian watermilfoil, and purple loosestrife. Although less common, aquatic invasive invertebrates such as zebra mussels, rusty crayfish, and mystery snails are also present within the County.



Curlyleaf Pondweed



Eurasian Watermilfoil



Purple Loosestrife



Zebra Mussels



Rusty Crayfish



Mystery Snail

Photo credit (top L to lower R): Steve Eggers, US Fish and Wildlife, University of Minnesota Extension (photos 3-6).

The introduction and subsequent spread of AIS typically results in habitat alteration, ecosystem degradation, and a loss of biodiversity due to intensified competition for resources. AIS typically have few natural predators, reproduce rapidly, and are more aggressive than native species (which ultimately diminishes the success of native species). Along with negatively affecting aquatic wildlife, AIS have the potential to impede recreational opportunities and disrupt industrial, municipal, and agricultural uses of public waters.

AIS infestations often span geographic and jurisdictional boundaries; thus, it is critical to coordinate management and prevention strategies across watershed and political boundaries to address and mitigate the spread of AIS.

Pathways of Introduction and Spread

The means and routes by which species are introduced into new environments are called ‘pathways’ or ‘vectors.’ Invasive species introductions can be both unintentional and intentional by nature. Some invasive species are unintentionally imported, arriving through livestock and produce, by transport equipment such as packing material or in a ship’s ballast water, or attached to an engine or boat trailer when moving between waterbodies. Other species are intentionally transported as an organism of trade or introduced to a lake or river for various purposes, often either escaping from captivity or carelessly released into the environment.

Other pathways by which AIS can be introduced to an ecosystem include:

- Docks and lifts (moved from an infested waterbody to an uninfested waterbody)
- Water recreational equipment (i.e. water trampolines, rafts) and vehicles (i.e. tubes or jet skis)
- Waterfowl hunters/angler gear (i.e. waders and boots)
- Aquariums, water gardens or shoreline restorations
- Bait buckets
- Wildlife



Pathways of Spread

Although several attempts are often made to eradicate AIS from an infested waterbody, it is typically impractical to completely remove a population once it has been established. Working to prevent the introduction and spread of invasive species is the most effective way of protecting healthy, non-infested ecosystems.

Laws and Regulations

Current [Minnesota state law](#) prohibits the transportation of most aquatic plants. This law not only helps prevent the spread of Eurasian watermilfoil and other aquatic plants, but it also reduces the risk of zebra mussels or other invasive animal species from being transported while attached to aquatic plants. In addition, it reduces the inadvertent transport of other harmful plants into or within the state.

Under state law, it is unlawful to:

- Transport aquatic plants, except as allowed in [statutes](#)
- Transport zebra mussels and other prohibited species of animals
- Place or attempt to place into waters of the state a boat, seaplane, or trailer that has aquatic plants, zebra mussels, or other prohibited invasive species attached

Certain invasive species that can threaten natural resources and their use have been designated as [prohibited invasive species](#) in Minnesota. According to the [MN DNR](#), it is a misdemeanor to possess, import, purchase, transport, or introduce these species except when under a [permit](#) for disposal, control, research, or educational purposes. Some of the prohibited invasive species found in Dakota County include Eurasian watermilfoil, curlyleaf pondweed, and purple loosestrife.

Other invasive species are considered [regulated invasive species](#). It is legal to possess, sell, buy, and transport regulated invasive species, but they may not be released or planted in public waters. Both the rusty crayfish and the common carp are examples of regulated invasive species found in Dakota County. Other regulated species not currently found in Dakota County (as of 2025) include water hyacinth and spiny waterflea. A complete list of prohibited, regulated, and unregulated invasive species (both aquatic and terrestrial), as well as information regarding the transport of water and regulated activities in infested waters, can be found on [MN DNR's website](#).

As of July 1, 2012, a boat lift, dock, swim raft, or associated equipment that has been removed from any waterbody may not be placed in another waterbody until a minimum of 21 days have passed. [Regulations](#) relating to the transportation of water in boats and other water-related equipment by boaters from all waters in the state include:

- A person leaving waters of the state must drain all water from water-related equipment, including bait containers, live wells, and bilges. They must also remove the drain plug before transporting the watercraft and equipment from the water access or riparian property
- Drain plugs, bailers, valves, or other devices used to control the draining of water from ballast tanks, bilges, and live wells must be removed or opened while transporting watercraft and water-related equipment
- Emergency response vehicles and equipment may be transported on a public road with the drain plug or other similar device replaced only after all water has been drained from the equipment upon leaving the waterbody
- The following are exempt:
 - Portable bait containers used by licensed aquatic farms
 - Portable bait containers used when fishing through the ice, except on waters designated infested for viral hemorrhagic septicemia (VHS)
 - Marine sanitary systems

Businesses that are defined by Minnesota [law](#) as lake service providers must attend an aquatic invasive species training and apply for a lake service provider [permit](#) every three years. Employees are also required to take an online training to be certified to work in Minnesota waters. More information about the lake service provider training and permitting process can be found on [MN DNR's website](#).

AIS Best Management Practices

The MN DNR promotes several best practices that everyone can follow to help stop the spread of AIS:

- *Clean* all aquatic plants, zebra mussels, and other invasive species from watercraft, trailers, and water-related equipment before leaving any water access or shoreland
- *Drain* water-related equipment (boat, ballast tanks, portable bait containers, motor) *and* drain bilge, livewell, and baitwell by removing drain plugs before leaving a water access or shoreline property. *Keep drain plugs out* and water-draining devices open during transport
- *Dry* docks, lifts, and rafts for 21 days before moving them from one waterbody to another
- *Dispose* of unwanted bait, including minnows, leeches, and worms, in the trash; refill the bait container with bottled or tap water if planning on keeping bait



Clean In, Clean Out decal at boat launch

Some invasive species are small and difficult to see at the access. To properly remove AIS from your watercraft or other equipment, take one or more of the following precautions before moving to another waterbody, especially after leaving zebra mussel and spiny waterflea infested waters:

- *Spray* with high-pressure water
- *Rinse* with very hot water (120°F for at least 2 minutes; or 140°F for at least 10 seconds to kill zebra mussels)
- *Dry* for at least 5 days before using on another waterbody

Dakota County has partnered with the MN DNR to make decontamination units available for public use in Dakota County and at other locations around the state. During a decontamination, DNR-authorized watercraft inspectors help boaters comply with invasive species laws and reduce the risk of spreading aquatic invasive species by thoroughly inspecting and cleaning boats, trailers, and other water-related equipment. More information about the decontamination process and locations can be found on the MN DNR's [Courtesy Decontamination website](#).

Reporting AIS

Potential new AIS findings are to be reported to the MN DNR using [EDDMapS Midwest](#), the invasive species reporting platform. The EDDMapS (Early Detection and Distribution Mapping System) is accessible through a desktop website, as well as a smartphone/tablet app to make it easy to report locations of invasive species while out in the field.

All data submitted through EDDMapS is reviewed by state verifiers at the MN DNR to ensure the accuracy of submissions. Once confirmed, infestation reports are freely available to scientists, researchers, land managers, landowners, educators, conservationists, ecologists, farmers, foresters, and state and national parks.

EDDMapS combines data from other databases and organizations, as well as volunteer observations, to create a national network of invasive species distribution data which is used by the MN DNR to track the spread of AIS in Minnesota. For more information about AIS in your area or questions about the AIS reporting process, contact a local [DNR invasive species expert](#).

The screenshot shows the EDDMapS website interface. At the top, there's a navigation bar with links: HOME, REPORT SIGHTINGS (highlighted), DISTRIBUTION MAPS, SPECIES INFORMATION, TOOLS & TRAINING, MY EDDMAPS, and ABOUT. Below the navigation bar are four category icons: PLANTS (highlighted), INSECTS, DISEASES, and ANIMALS. The main heading is 'Report an Invasive Plant Occurrence'. Below this, a note states 'Red fields are required.' The form includes several sections: 'Species' with a 'Pest (?)' dropdown menu; 'Infestation' with a 'Status' section containing radio buttons for 'Positive (?)', 'Negative (?)', and 'Treated (?)'; 'Observation Date (?)' with a date input field showing '08/06/2025'; 'Survey Area (?)' with a location pin icon and a 'Select One' dropdown; 'Infested Area (?)' with a 'Select One' dropdown; 'Habitat' with a 'Select One' dropdown; 'Density (?)' with a 'Select One' dropdown; and 'Abundance' with a 'Select One' dropdown. At the bottom, there's a 'Plant Description' section with checkboxes for 'Mature', 'Sapling/Immature', 'Seedling/Rosette', 'In Flower', 'In Fruit', 'Seeds', 'Dormant/Dead', and 'Unknown'.

EDDMapS reporting page

Local AIS Prevention Aid Program

In 2014, the Minnesota state legislature passed a county aid tax bill (Chapter 308, HF3167: Omnibus tax bill. Article 1: Property Tax Aids and Credits. Section 11) providing \$10 million annually to Minnesota counties to help prevent the spread of AIS. The distribution of funds through the Department of Revenue is based on a calculation that considers each county's share of watercraft trailer launches and watercraft trailer parking spaces. Dakota County is credited with having 16 watercraft trailer launches and 372 watercraft trailer parking spaces (Figure 2).

In July 2014, \$4.5 million dollars was distributed to 87 Minnesota counties. In 2015 and thereafter, that value was increased to \$10 million per annum. In accordance with the legislative directive (Minnesota State Statute 477A.19, Appendix D), Dakota County received \$1,391,420 in state funding between 2014 and 2025.

In 2025, the legislature amended the AIS funding law, altering the available funding available henceforth. For aid payable in 2025 and 2026, \$10,000,000 each year is annually allocated, whereas for 2027 and annually thereafter, \$5,000,000 will be appropriated. The amount allocated to Dakota County will be consistent with past funding levels for 2025 and 2026 and is expected to be halved starting in 2027.

In the future, if the state legislature were to end support for the Local AIS Prevention Aid Program, the Dakota County AIS Committee would work with local stakeholders and the Dakota County Board of Commissioners to secure funding to support the long-term goals of this program at the local level.

Counties are required by statute to establish and submit guidelines, either by resolution or through the adoption of a county plan, that detail how the Local AIS Prevention Aid funding will be used. Counties must use the funds to prevent or limit the spread of AIS at all accesses within the county. Funds may be appropriated directly, or a portion of the funds can be directed towards LGUs, park districts, joint powers boards, watershed districts and watershed management organizations (WMOs), as well as lake associations and non-profit groups located in the county, to be used for AIS prevention.

Each county is responsible for deciding how to best use the funds while abiding by all current laws and regulations at the state level. See more information about the [Local AIS Prevention Aid Grant](#).

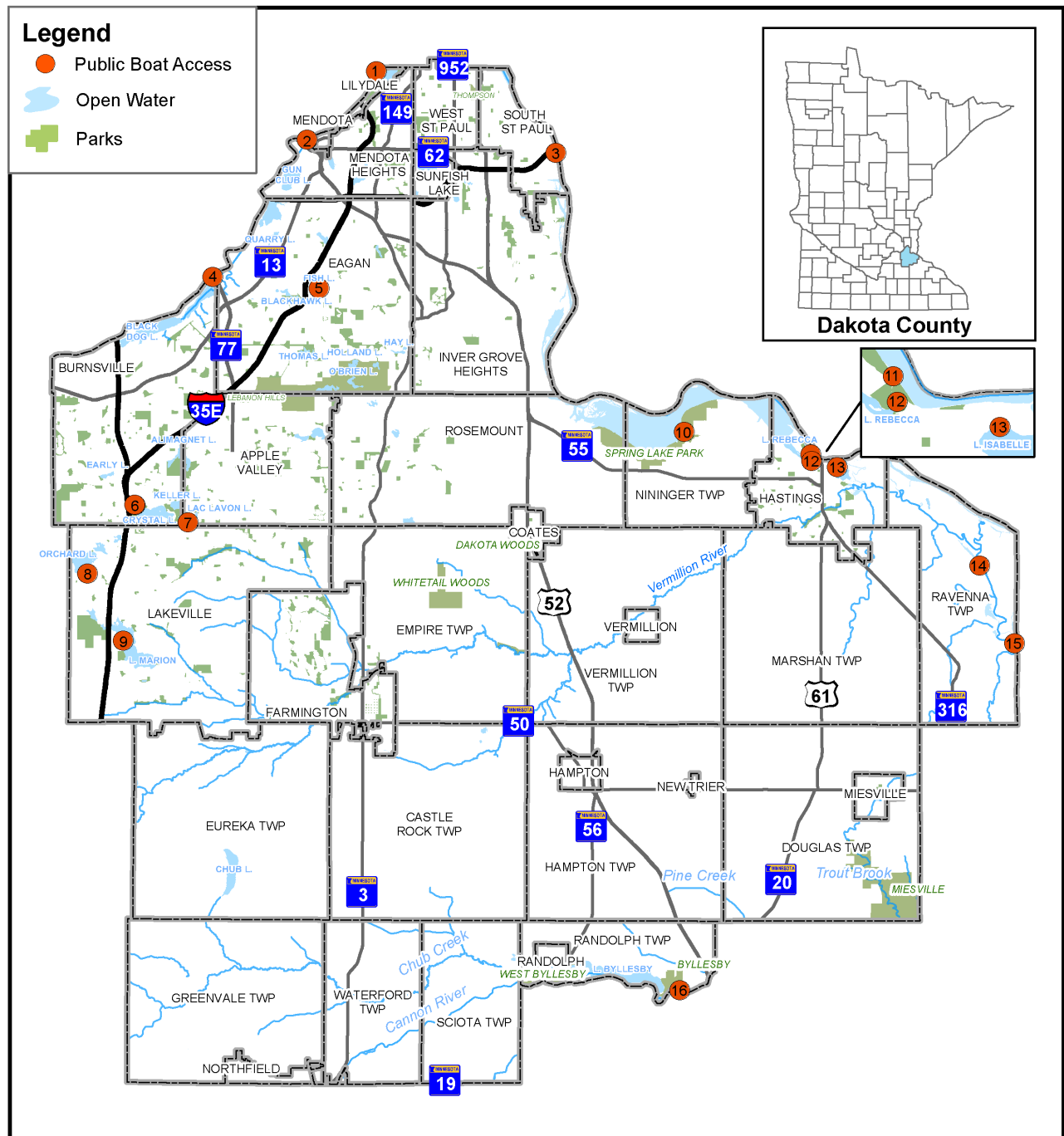


Figure 2. Watercraft launches in Dakota County

1. Lilydale Regional Park (Lilydale)
2. Minnesota River (Fort Snelling State Park)
3. MN DNR boat launch (South St. Paul)
4. Cedar Avenue Bridge/Blackdog Road (Burnsville)
5. Fish Lake (Eagan)
6. Crystal Lake (Burnsville)
7. Lac Lavon (Lakeville)
8. Orchard Lake (Lakeville)
9. Lake Marion (Lakeville)
10. Spring Lake Regional Park (Nininger Township)
11. Mississippi River south of Lock and Dam No. 2 (Hastings)
12. Lake Rebecca (Hastings)
13. Lake Isabelle (Hastings)
14. Vermillion River (Ravenna Township Dushane's Landing)
15. Vermillion River (Ravenna Township)
16. Lake Byllesby (Lake Byllesby Regional Park)

Plan Development and Program History

The purpose of the County's AIS program is to prevent the introduction of new AIS, prevent further spread of existing AIS, and reduce the potential for environmental and economic impact brought on by AIS infestations. To this effect, in 2015 the Dakota County Board of Commissioners passed a resolution (14-587) adopting the following guidelines for using the AIS Prevention Aid grant:

- Prepare a comprehensive inventory of boat launches and waterbodies at risk
- Undertake an awareness campaign
- Develop early detection and response procedures
- Manage existing populations of aquatic invasive species
- Establish partnerships with local units of government, water management organizations, Soil and Water Conservation District, or lake associations

2017-2020 First-Generation Plan Development

Dakota County's first-generation plan was approved by the Dakota County Board of Commissioners in December 2016 for the duration of 2017-2020. When the plan was in development, the Committee reviewed existing AIS plans by other Minnesota counties and the MN DNR, hosted a stakeholder roundtable to gather perspectives on AIS work that was being done and what gaps existed. The committee also communicated with the MN DNR AIS Prevention Planner and Invasive Aquatic Plant Specialist to make sure the Dakota County plan included key elements, including current AIS infestations, program goals, and a proposed budget, and did not duplicate existing efforts by the MN DNR or other water-related agencies.

2017-2020 First-Generation Plan Activities

From 2014 to 2020, Dakota County received \$797,510 to undertake projects and implement programs to prevent the spread of AIS. During this period, efforts progressed through a multi-faceted approach that included early detection, management and treatment, prevention, outreach. First efforts included enhancement of AIS signage at motorized boat launches, supported using gas station signage and roadside billboards and website development for broader outreach. A consultant was hired to conduct early detection surveys on lakes within the [Dakota County Parks](#) system, while youth education efforts received a boost through events like the [Metro Children's Festival](#) and the [Dakota County Fair](#). A partnership was established with the [Dakota County Sheriff's Office](#) to coordinate and enhance watercraft inspection efforts, ensuring comprehensive coverage at public launches. [Goodhue](#) and Dakota Counties worked together on Lake Byllesby related issues including watercraft inspections, aquatic vegetation assessments, and lake association support.

These efforts were complemented by support for volunteer monitoring programs like the [Wetland Health Evaluation Program](#) (WHEP) and [Starry Trek](#) (statewide AIS monitoring event), reinforcing community engagement and awareness in protecting local water bodies from invasive species. Additionally, the creation of various outreach materials, such as a tabletop outreach display, a maze and handhelds featuring AIS, and



AIS billboard design for Dakota County

tear-proof maps, furthered the efforts of the Committee in reaching the public with information using a variety of means.

2021-2025 Second-Generation Plan Development and Outreach

The development of the second-generation plan for 2021-2025 involved a comprehensive engagement process with stakeholders to ensure the updated strategies and goals met community needs. County and SWCD staff prioritized stakeholder input, initiating discussions in 2019 with representatives from cities, WMOs, and lake associations. A key outcome from these discussions was the affirmation of the effectiveness of existing educational resources and the County-supported inspector program, along with the grant program. Suggestions for improvement included a focused education strategy on specific issues like bait management and more collaboration opportunities.

In 2020, an online survey expanded the audience's reach, gathering feedback on AIS management activities from 65 participants. The survey highlighted strong support for early detection, rapid response, and prevention as top priorities, with the inspection program receiving high praise. These insights were integral to revising the plan, which was reviewed by stakeholders before final submission to the County Board.

2021-2025 Second-Generation Plan Activities

From 2021 to 2025, Dakota County received \$474,389 to undertake projects and implement programs to prevent the spread of AIS. During this period, AIS related programming continued with early detection, management and treatment, prevention, and outreach activities. Watercraft inspections continued with local government units (LGUs) and the Dakota County Sheriff's office supporting inspections stations at lakes in Burnsville, Cannon Falls, and Lakeville. The AIS grant program strategically focused on aiding projects that addressed existing infestations through surveys, treatment, and public education, thus prioritizing waterbodies listed as infested. Fostering community involvement and increasing public knowledge about AIS continued to be a major goal of the program. Collaborations with educational institutions and support of volunteer programs like AIS Detectors, WHEP, and Starry Trek amplified these efforts, as well as a new partnership with [Dakota County Library](#).



Watercraft inspection at Lake Byllesby

2026-2030 Third-Generation Plan Development and Outreach

Stakeholder input was key to updating plan strategies and goals so that the plan addressed the needs of the community. The Committee engaged with stakeholder groups during a roundtable meeting in spring 2025 to discuss the current plan and gain insight into desired priorities to be address in the third-generation plan. Attendees included City and WMO representatives, as well as local lake associations and Committee members.

Current strategies to manage existing invasives involve a combination of chemical treatments, harvesting, and replanting native species. Partners expressed interest in reducing chemical reliance and enhancing native plant

communities. However, barriers such as inconsistent funding, regulatory challenges, lack of resources, and limited staff time hinder these efforts. The organizations recognize the importance of ongoing monitoring and treatment programs, while recognizing the need for more effective management strategies that incorporate native restoration and better resource availability for post-removal planting. Collaboration with state agencies and improvement in regulatory frameworks are seen as necessary steps to overcome existing barriers and ensure sustainable AIS management.

Adaptive Management

This plan serves as a working document to guide activities and the use of the Local AIS Prevention Aid funds by Dakota County. The fluid nature of this plan provides a framework from which to establish programs that can best deal with new infestations or promote new outreach opportunities with community partners.

The management of AIS continues to grow as an important field in water resource management, particularly at the County level. With that, experience and research findings will be incorporated into future actions to prevent and manage the presence of AIS. As such, this plan will be reviewed by the Dakota County AIS Advisory Committee on a yearly basis; any necessary amendments will be made to plan priorities at that time.

Inventory and Assessment

Various types of AIS have been present in Minnesota over the last 200 years, but the rate of reported infestations is increasing at an alarming rate. Since the 1950s, public awareness of the importance of preventing new AIS introductions into Minnesota and managing existing infestations also increased. Public demand for AIS research, management, and education strategies has grown over the last 20 years.

For management and prevention activities to be as effective as possible, the types and extent of AIS within Dakota County and surrounding areas must be known. This section highlights known AIS infestations in the state and specifically Dakota County, focusing on priority species currently studied by state researchers, and provides information about the MN DNR's [Infested Waters List](#).

AIS Infestations in Minnesota

At this time, there are 22 species of aquatic animals and invertebrates and 11 species of aquatic plants known to be invasive in Minnesota. Many of these species, such as the common carp, have been present in Minnesota for several decades. Others, such as the spread of zebra mussels, along with growing concerns about the spread of invasive carp, have brought AIS-related issues to the forefront more recently.

As of October 2025, the [MN DNR Infested Waters list](#) includes 9 percent of Minnesota's public waters. The Infested Waters List features selected *prohibited invasive species* (including Brazilian elodea, brittle naiad, Eurasian watermilfoil, faucet snails, flowering rush, New Zealand mud snails, round goby, ruffe, white perch, and zebra mussels), selected *regulated invasive species* (spiny waterflea), and *diseases* (Viral Hemorrhagic Septicemia (VHS)). Lakes, rivers, ponds, and wetlands are added to the infested waters list by the MN DNR if it contains an aquatic invasive species that could spread to other waters. The MN DNR may also list a lake, river, pond or wetland as infested if it is connected to a body of water where an aquatic invasive species is present.

For more information about AIS infested waterbodies in Minnesota, visit the [Infested Waters List](#) to find the official list of infested waters, including all rivers and stream segments of infested waterbodies. A [map](#) option is also available through EDDMapS Midwest, though it only displays infested lakes, wetlands, and major river pools.



Photo credit (top L to lower R): Wisconsin DNR, Paul Skawinski, Michal Mañas, Bradley Rasmussen, Konrad P. Schmidt, University of Minnesota Extension

Current AIS Research in Minnesota

Researchers at the [Minnesota Aquatic Invasive Species Research Center \(MAISRC\)](#), a research center based in St. Paul and working in cooperation with the MN DNR and University of Minnesota Extension, study detection, prevention and control techniques for a variety of AIS. Several of the key species being studied by MAISRC are considered high-risk for Minnesota increasing in distribution across the state.

The following tables identify AIS of concern for 2026, grouped by fish, plant, invertebrate, and disease species (Tables 1-4 respectively). Researchers evaluated each species' existing distribution throughout (or near) Minnesota, their distribution potential, and their potential to adversely impact ecosystems once established. MAISRC focuses its research efforts on species that have been prioritized based on their proximity to Minnesota, pathway of spread, and impact and in need of research into their detection, prevention and control.

Table 1. Priority invasive fish species in Minnesota as designated by MAISRC

Common Name	Scientific Name
Bighead carp, silver carp	<i>Hypophthalmichthys nobilis</i> , <i>Hypophthalmichthys molitrix</i>
Black carp	<i>Mylopharyngodon piceus</i>
Common carp/koi	<i>Cyprinus carpio</i>
Eastern mosquitofish, Western mosquitofish	<i>Gambusia holbrooki</i> , <i>Gambusia affinis</i>
Grass carp	<i>Ctenopharyngodon idella</i>
Goldfish/Prussian carp	<i>Carassius auratus/gibelio</i>
Common rudd	<i>Scardinius erythrophthalmus</i>
Northern snakehead	<i>Channa argus</i>
Round goby	<i>Neogobius melanostomus</i>
Ruffe	<i>Gymnocephalus cernua</i>
Sea lamprey	<i>Petromyzon marinus</i>

Plant species with control potential (i.e. chemical treatment or mechanical harvesting) are indicated in Table 2.

Table 2. Priority invasive plant species as designated by MAISRC

Common Name	Scientific Name
Brittle naiad	<i>Najas minor</i>
Cabomba	<i>Cabomba caroliniana</i>
Curly leaf pondweed	<i>Potamogeton crispus</i>
Eurasian water milfoil, hybrid water milfoil	<i>Myriophyllum spicatum</i> , <i>M.spicatum x sibiricum</i>
European frog-bit	<i>Hydrocharis morsus-ranae</i>
European haplotype (common reed)	<i>Phragmites australis subsp. australis</i>
Flowering rush	<i>Butomus umbellatus</i>
Hydrilla	<i>Hydrilla verticillata</i>
Narrow leaf cattail, hybrid cattail	<i>T. angustifolia</i> , <i>Typha x glauca</i>
Pale yellow iris	<i>Iris pseudacorus</i>
Starry stonewort	<i>Nitellopsis obtusa</i>
Yellow floating heart	<i>Nymphoides peltata</i>

Table 3. Priority invasive invertebrate species as designated by MAISRC

Common Name	Scientific Name
Chinese mystery snail, Japanese mystery snail, banded mystery snail	<i>Cipangopaludina chinensis malleata</i> , <i>Cipangopaludina japonica</i> , <i>Viviparus georgianus</i>
Faucet snail	<i>Bithynia tentaculata</i>
New Zealand mudsnail	<i>Potamopyrgus antipodarum</i>
Freshwater jellyfish	<i>Craspedacusta sowerbii</i>
Golden clam	<i>Corbicula fluminea</i>
Rusty crayfish	<i>Faxonius rusticus</i>
Signal crayfish	<i>Pacifastacus leniusculus</i>
Spiny water flea	<i>Bythotrephes longimanus (cederstroemii)</i>
Quagga mussel	<i>Dreissena rostriformis</i>
Zebra mussel	<i>Dreissena polymorpha</i>

Table 4. Priority invasive diseases as designated by MAISRC

Common Name	Scientific Name
Asian fish tapeworm (AFT)	<i>Schyzocotyle acheilognathi</i>
Yersinia ruckeri	
Bacterial kidney disease	<i>Renibacterium salmoninarum</i>
Chytrid fungus	<i>Batrachochytrium dendrobatidis</i> , <i>Batrachochytrium salamandrivorans</i>
Largemouth bass virus (LMBV)	
Tetracapsuloides bryosalmonae	
Viral hemorrhagic septicemia virus (VHSV)	

More information about MAISRC’s mission to “develop research-based solutions that can reduce the impacts of aquatic invasive species in Minnesota by preventing spread, controlling populations, and managing ecosystems; and to advance knowledge to inspire action by others” can be found by visiting [MAISRC’s website](#).

AIS Infestations in Dakota County

As of October 2025, there are 32 waterbodies in Dakota County listed on the MN DNR's [Infested Waters List](#) (Figure 3; Table 5). Three waterbodies (Byllesby, Lac Lavon, Marion) are listed twice for two different species. Since 2021, four new infestations have been recorded around the county.

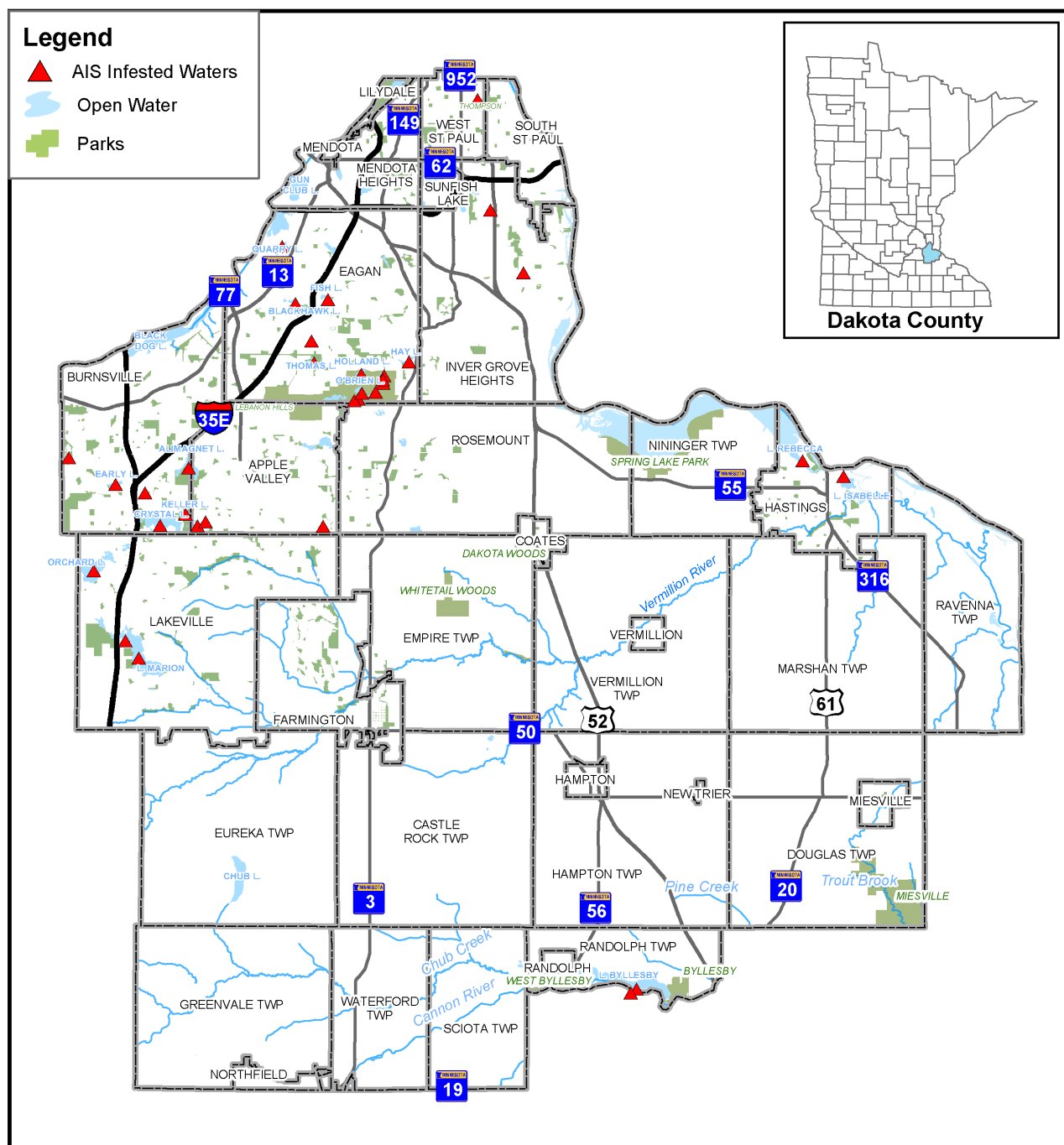


Figure 3. Dakota County Aquatic Invasive Species Infested Waters

Table 5. MN DNR Infested Waters in Dakota County

Waterbody Name	City or Jurisdiction	Invasive Species	Year Listed	Dow Number
Alimagnet	Burnsville	Eurasian watermilfoil	2014	19-0021
Blackhawk	Eagan	Eurasian watermilfoil	2017	19-0059
Bridge	Dakota County	Eurasian watermilfoil	2016	19-0179
Byllesby	Dakota County	flowering rush	2016	19-0006
Byllesby	Dakota County	zebra mussel	2024	19-0006
Cobblestone	Apple Valley	Eurasian watermilfoil	2012	19-0456
Crystal	Burnsville	Eurasian watermilfoil	2007	19-0027
Earley	Burnsville	Eurasian watermilfoil	2007	19-0033
Fish	Eagan	Eurasian watermilfoil	2009	19-0057
Hay	Eagan	flowering rush	2018	19-0062
Heine Pond	Eagan	Eurasian watermilfoil	2010	19-0153
Holland	Dakota County	Eurasian watermilfoil	2009	19-0065
Isabelle	Hastings	zebra mussel	2018	19-0004
Keller	Burnsville	Eurasian watermilfoil	2007	19-0025
Lac Lavon	Burnsville	Eurasian watermilfoil	2007	19-0446
Lac Lavon	Burnsville	brittle naiad	2007	19-0446
Lily	Dakota County	Eurasian watermilfoil	2016	19-0180
Marion	Lakeville	Eurasian watermilfoil	2007	19-0026
Marion	Lakeville	zebra mussel	2017	19-0026
McDonough	Dakota County	Eurasian watermilfoil	2016	19-0076
O'Brien	Dakota County	Eurasian watermilfoil	2016	19-0072
Orchard	Lakeville	Eurasian watermilfoil	2017	19-0031
Portage	Dakota County	Eurasian watermilfoil	2016	19-0074
Quarry	Eagan	Eurasian watermilfoil	2007	19-0128
Rebecca	Hastings	zebra mussel	2009	19-0003
Schwanz	Eagan	Eurasian watermilfoil	2022	19-0063
Schultz	Dakota County	Eurasian watermilfoil	2007	19-0075
Simley	Inver Grove Heights	Eurasian watermilfoil	2025	19-0037
Sunset Pond	Burnsville	Eurasian watermilfoil	2007	19-0451
Thomas	Eagan	Eurasian watermilfoil	2012	19-0067
Thompson	Dakota County	Eurasian watermilfoil	2021	19-0048
Twin Lakes	Burnsville	Eurasian watermilfoil	2007	19-0028
Unnamed lake	Inver Grove Heights	Eurasian watermilfoil	2016	19-0035
Unnamed lake	Eagan	flowering rush	2007	19-0064
Valley Pond	Lakeville	Eurasian watermilfoil	2006	19-0348

It is important to note that not all AIS identifications will trigger a listing on the infested waters list by the MN DNR. The MN DNR reserves that designation for a limited number of high-risk species that pose a severe threat of spreading to new waters and having a greater impact once in the new waterbody. Many Invasive species that do not trigger a listing includes curlyleaf pondweed, reed canary grass, yellow iris, purple loosestrife, rusty crayfish, and mystery snail species. Findings of these species should still be reported in EDDMapS as that helps the MN DNR and local AIS managers better understand the population distribution allowing for targeted treatment and outreach activities to occur when appropriate.

Many of these species have been found in Dakota County, and like in so many other locations, are so widely established that listing every waterbody they inhabit would be impractical. Curlyleaf pondweed, reed canary grass, and purple loosestrife have been present in the County for a significant number of years, whereas rusty crayfish and Chinese mystery snails were first known to have been identified by volunteer groups in 2016. Rusty crayfish were found in the Vermillion River (Farmington and Hastings) and North Creek (Farmington) in the fall of 2016. Specimens were collected as part of routine biomonitoring activities performed by DCSWCD staff and by Hastings High School students participating in the VRWJPO's Vermillion River Watch program. Mystery snails were discovered while monitoring Thompson Lake (West St. Paul) by volunteers participating in Dakota County's Wetland Health Evaluation Program (WHEP).

Several other prohibited and regulated AIS are known to be present within Dakota County or are in adjoining or high use lakes in other parts of the state. These species (Table 6) are a growing concern due to their potential to spread to new waterbodies in Dakota County.

Table 6. Common AIS in Dakota County and greater Minnesota/Wisconsin

Common Name	Type	Status	Nearest Infested Water	Location
Banded, Chinese mystery snail	Invertebrate	Regulated	Thompson Lake	West Saint Paul, MN
Bighead carp	Fish	Prohibited	Mississippi River – Pool 1, 2, 3	
Brittle naiad	Plant	Prohibited	Lac Lavon	Burnsville, MN
Common carp, koi	Fish	Regulated	Lake Marion and East Lake	Lakeville, MN
Eurasian, hybrid watermilfoil	Plant	Prohibited	Widespread	Northern Cities
Faucet snail	Invertebrate	Regulated	Mississippi River – Pool 4	
Flowering Rush	Plant	Prohibited	Holz Lake	Eagan, MN
Goldfish	Fish	Regulated	Vermillion River	Farmington, MN
Grass carp	Fish	Prohibited	Mississippi River – Pool 1, 2, 3	
New Zealand mudsnail	Invertebrate	Prohibited	Lake Superior	Duluth, MN
Rusty crayfish	Invertebrate	Regulated	Vermillion River	Farmington, MN
Silver carp	Fish	Prohibited	Mississippi River – Pool 1, 2, 3	
Spiny waterflea	Invertebrate	Regulated	Lake Mille Lacs	Mille Lacs County, MN
Starry stonewort	Plant	Prohibited	Medicine Lake	Plymouth, MN
Yellow iris or yellow flag	Plant	Regulated	Kingsley Lake	Lakeville, MN
Zebra mussel	Invertebrate	Prohibited	Lake Marion	Lakeville, MN

Management of AIS on the Mississippi and Minnesota Rivers is a collaborative effort between several state and federal agencies including the MN DNR, the US Army Corps of Engineers, the National Parks Service, and others. The MN DNR leads all AIS management and monitoring activities on the Mississippi River within Minnesota's jurisdiction, so management of those species identified as inhabiting the Mississippi River around Dakota County (namely the three carp species listed in Table 6) will not be addressed here.

Coordinating AIS efforts in Dakota County

Since its inception, the Committee has sought input from external partners to make the AIS program as productive and comprehensive as possible. Engagement focused on monitoring and outreach efforts as these are integral to preventing activity overlap and identifying AIS-related programmatic gaps that could be filled with financial, logistical, or programmatic support from the County through Local AIS Prevention Aid funding.

The Committee has used online surveys and roundtable meetings to learn about local efforts for AIS management and outreach. These have guided the development of this plan, strategies for dealing with AIS, and determining management responsibilities. To prevent overlap, LGUs and Dakota County Parks lead AIS management activities on all waterbodies (lakes, stormwater ponds, and wetlands with a MN DNR identification number) within their jurisdiction. Dakota County directs the grant program and coordinates outreach material development and purchasing. Dakota County is also responsible for managing the watercraft inspection program at County-owned launches as well as partnering with LGUs to support inspectors at local launches.

Implementation Plan

This section of the Plan describes strategies proposed by Dakota County to prevent, detect, and manage AIS infestations and increase public awareness. Proposed strategies are divided into the following categories:

- Prevention – watercraft inspections and lake service provider
- Early Detection – monitoring and assessments
- Rapid Response Plan and funding
- Outreach and Education – material development, outreach events, volunteer program support
- Grant Program

Using funds made available through Local AIS Prevention Aid, as well as supplemental funds from Dakota County, Dakota County will work to prevent the infestation and spread of AIS in the county by supporting watercraft inspection and decontamination activities, as well as annual monitoring surveys, public awareness campaigns, and volunteer programs.

Local interest in efforts to counteract the spread of AIS within Dakota County has led to the development of monitoring, management, and outreach partnerships between lake associations, city and county governments, local watershed management organizations, and the MN DNR. Funding from the Local AIS Prevention Aid will also be used to support AIS-related projects undertaken by LGUs and non-profits that operate in Dakota County through the grant program.

As mentioned previously, it is important to consider this plan to be fluid in nature, in that implementation activities discussed in this plan are subject to change over time due to advances in research on AIS management, the detection and potential establishment of new AIS in the county, and future opportunities for various educational or outreach programming or partnerships.

Local AIS Prevention Aid Funding Allocation

The Local AIS Prevention Aid annual funding amounts are not set for 2027 – 2030, but an overall reduction in funds for a portion of this period is expected. With the expenditures shown in the proposed budget in the Appendix, the current budget level will be maintained for 2026 and 2027 (~\$120,000). As the reduction of state funds expected starting in 2028, the proposed annual budget for 2028-2030 was halved (\$60,000). If Dakota County receives less than that amount in the coming years, fewer funds will be allocated to the grant program to maintain the budget.

Prevention

AIS can be spread via numerous pathways including via recreational watercraft, fishing equipment, contaminated water, ballast, maintenance equipment, wind, and water. Each pathway poses varying levels of risk depending on the water body and the AIS of interest. The highest risk pathways through which AIS spread include boat accesses, docks and boat lifts, and attached to water recreational gear.

To prevent the spread of AIS in Dakota County, watercraft inspections at County-owned watercraft launches and support of inspections at launches owned by LGUs will be continued. Dakota County Parks will also maintain their

lake service provider certification and Dakota County will work with LGUs and other entities to ensure compliance within their organizations.

Watercraft inspection

Since 2017, Dakota County has implemented a watercraft inspection program using contractors to hire and train inspectors on MN DNR inspection protocols. Level 1 inspectors have been deployed at the motorized watercraft boat launch at Lake Byllesby Regional Park and at motorized watercraft launches in Burnsville (Crystal) and Lakeville (Marion and Orchard).



Watercraft inspection and reporting at Lake Byllesby

The Committee views watercraft inspections and boater education as key to preventing the spread of AIS. Interactions at the access serve to teach people about invasive species, to provide information on how to properly clean, drain and dry their watercraft or other water-related equipment after each use, and to dispose of unwanted bait in the trash.

Partnership with the Dakota County Sheriff's Department

The Committee formed a strategic partnership with the Dakota County Sheriff's Department beginning in 2019. Sheriff's Deputies were trained to perform AIS inspections and enforce regulations at various boat launches and through roadside checks in key areas. As Lake Byllesby is key recreation resource in the southern part of the County, partnering with Goodhue County's law enforcement program would further bolster the program's impact at Lake Byllesby.

Lake Service Provider Certification

In 2011, the Minnesota state legislature introduced a law related to the prevention and management of AIS that apply to [lake service providers businesses](#) (marinas, dock haulers, lawn irrigators and others who install or remove equipment; 2013 update includes businesses that rent or lease any type of boats or other water-related equipment). The law requires service providers to obtain a MN DNR permit to legally work in lakes and rivers throughout the state. Service providers can obtain the permit by attending an AIS training hosted by the MN DNR and passing the certification test. Re-certification is required every three years.

The Dakota County Parks Department has various watercrafts (canoes, kayaks, paddleboards) available for rent during the summer season at the Lebanon Hills Visitor Center for use in Lebanon Hills Regional Park. In accordance with the updated law, County parks staff continue to attend certification trainings every spring and are in possession of the MN DNR service provider permit. Dakota County will also work with LGUs and other entities in Dakota County to ensure compliance within their organizations.



Dakota County Parks canoe rental

Early Detection

Early detection monitoring provides opportunities to detect new AIS introductions before they become established in a waterbody, ultimately increasing the feasibility of a rapid response/eradication effort. Significant cost-savings can be realized by adopting an effective early detection monitoring program in the form of reduced long-term control and management expenses, in addition to protecting existing natural resource investments.

Dakota County recognizes LGUs and WMOs as the responsible entities for primary management of the water resources within their boundaries. Such responsibilities include surface water monitoring and tracking water quality trends, vegetation surveys (in-water and riparian), and implementing other lake and river water quality management actions. Because of the high level of water resources management currently undertaken by LGUs and WMOs, Dakota County staff will prioritize AIS monitoring and detection efforts on waterbodies that are within the County Parks system (particularly Lake Byllesby). Dakota County continues to support LGUs with their monitoring activities and will assist with monitoring and assessment activities if assistance is requested.

Monitoring and Assessments

Early detection monitoring activities on lakes with County-owned accesses have included:

- Aquatic vegetation surveys (point-intercept)
 - Species of interest: Eurasian watermilfoil, curlyleaf pondweed, flowering rush
 - Visual observations for cylindro (blue-green algae), common carp, zebra mussels
- Suitability Assessments with reference to lake bottom sediments for AIS
 - Hydrilla, purple loosestrife, rusty crayfish, spiny waterflea, starry stonewort, Chinese and banded mystery snail, faucet snail, invasive carp, and snakehead
- Installation of zebra mussel plate samplers at boat launches or fishing accesses



Aquatic vegetation monitoring

The goal of the program is to monitor the presence of AIS in county parks and assess the potential for spread between waterbodies within the parks system. Plans for upcoming monitoring and assessment activities are undetermined at this time. The Committee will work with Dakota County Parks to establish program objectives and develop and implement a monitoring strategy that can be used going forward.

Lake Byllesby

Because of the potential for an AIS infestation in Lake Byllesby to negatively impact the Byllesby Dam, preventing an AIS introduction (particularly zebra mussels) in Lake Byllesby is a top priority for Dakota County.

Unfortunately, in August 2023, MN DNR native mussel staff found one live adult zebra mussel attached to a native mussel enclosure in Lake Byllesby. Due to abundant algal growth at that time, veliger tows were conducted instead of visual SCUBA searching. No zebra mussel veligers were found during this search. A follow-up zebra mussel monitoring survey was conducted in June 2024. Veliger tows were collected at four sites across the lake and a snorkeling search was conducted near the initial report location. No adult zebra mussels were

observed, but four zebra mussel veligers were found. Dakota County hired a consultant to conduct additional monitoring in the fall of 2024. High priority landing spots were targeted, and a single adult zebra mussel was found at that time. [Lake Byllesby was listed as infested for zebra mussels](#) due to these findings.

A collaborative effort to prevent further infestations is necessitated by the fact that both Dakota County and Goodhue County own lakeshore property and operate public water accesses on Lake Byllesby. Goodhue County financially supports the Lake Byllesby Improvement Association annual aquatic vegetation monitoring effort.

Metropolitan Council Environmental Services conducts [regular water monitoring activities](#) on Lake Byllesby on a rotating schedule. Monitoring efforts are conducted bi-weekly from April through October. Common water quality issues and characteristics are monitored for, including:

- Basic lake characteristics such as water clarity and vertical depth profiles of dissolved oxygen, temperature, conductivity, pH, and turbidity
- Excessive nutrient enrichment – phosphorus and nitrogen
- Chloride
- Visual assessments for AIS at the boat launch and near the monitoring location(s)

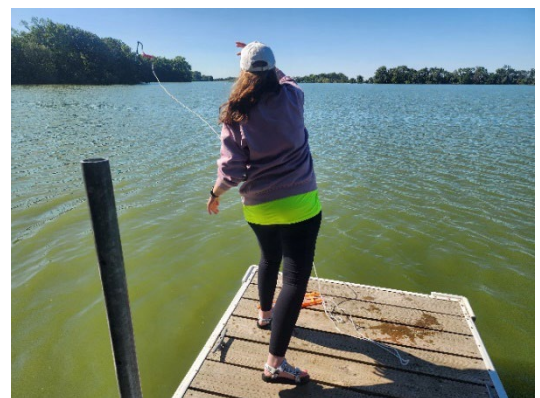
Though not looking for AIS specifically, any observations by Metropolitan Council staff are reported to EDDMapS, Dakota County, DCSWCD, and the MN DNR.

Volunteer Monitoring Network

Providing volunteers with the necessary training to identify and report potential infestations is one strategy to help prevent the spread of AIS within Dakota County. Each year, the County supports public involvement through their participation in volunteer programs including the University of Minnesota Extension's AIS Detector program, Starry Trek, and the Wetland Health Evaluation Program. Supporting volunteer engagement through these programs has increased the number of volunteers trained in AIS identification and reporting who can then support local AIS efforts.

Participants with the [AIS Detectors program](#) learn general principles of aquatic ecology; AIS identification and monitoring methodology; reporting protocols. Upon completing the course, participants eligible to participate in the AIS Detectors volunteer program by completing annual AIS-related volunteer activities of their choice. The Committee has funding available to cover registration fees for interested Dakota County residents.

[Starry Trek](#) is an annual statewide event coordinated by the MAISRC and hosted by local organizations. Dakota County hosts this event which includes training volunteers and providing them with equipment and directions to monitor local lakes. Any species found (native and invasive) are collected for identification and reported to the MNDNR. During this event, Starry Trek volunteers have discovered previously unknown populations of various invasive species (including starry stonewort, zebra mussels, Eurasian watermilfoil, and Chinese and banded mystery snails) in lakes all around the state.



Starry Trek volunteer throwing rake (photo credit - University of Minnesota Extension)

Dakota County coordinates the [Wetland Health Evaluation Program](#) (WHEP), a volunteer program focused on determining the health of wetlands in the County. WHEP volunteers are trained and work on community-based teams to collect data on wetland plants and macroinvertebrates, providing valuable information to local governments and decision makers. Beginning in 2016, and annually thereafter, Dakota County provided AIS funds to WHEP to incorporate AIS plants and macroinvertebrates into the training materials, monitoring protocols, and reference guides used by the volunteers.



WHEP volunteers monitoring wetland vegetation

Rapid Response

Rapid assessment and response involve assessing the size of the AIS infestation relative to the resources and tools available to completely remove the infestation (“eradication”). The best defense against an AIS infestation in a local waterbody is utilizing strong preventative actions, like boat inspections at launch sites and educating the public about rules and regulations relating to AIS, to prevent AIS from ever entering the waterbody in the first place. Early detection of a new infestation, and a subsequent response to that infestation, are considered the “second line of defense,” following prevention.

Early detection and rapid response are core tenets of any effective invasive species management program. When the introduction of new AIS is detected, a prompt and coordinated response to contain the affected area (and, if feasible, provide treatment to eradicate the species) can reduce the potential establishment, spread, and harmful impacts of a given species. Early detection and response to a new infestation can result in lower overall costs and reduced damage to the resource than implementing a long-term control program after an invasive species is established in the waterbody. Regular monitoring is necessary to detect new infestations in a timely manner so that the response plan can be as effective as possible.

To deal with new AIS infestations, Dakota County utilizes the MN DNR’s Rapid Response Plan developed a rapid response plan outlining different response strategies to employ when a new infestation is reported and a rapid response contingency fund that is available for use by LGUs and other concerned organizations when responding to a new infestation.

Rapid Response Plan

Eradication is always the primary goal of a rapid response plan. Failing to completely eradicate AIS from a waterbody means that the infestation will be a reoccurring problem in future years. Unfortunately, as is often the case, once AIS is established in a waterbody, successful eradication is unlikely, which further emphasizes the importance of prevention and early detection monitoring. Early detection and rapid response are the critical second line of defense to minimize the economic and ecological impact of an AIS infestation.

A rapid response plan may have one of several possible goals relating to dealing with an infestation, such as containing the entirety of the AIS infestation within a given area, suppressing the population to slow its spread to other parts of the lake or river, or containing the AIS and preventing its spread to new locations by completely eradicating it. It is important to keep in mind that not all AIS infestations will necessitate a rapid response effort

going into effect and no two rapid response plans are alike so each new AIS infestation will be responded to on a case-by-case basis.

The Dakota County AIS Advisory Committee recognizes the [MN DNR's Rapid Response Plan \(2021\)](#) for use in local implementation when dealing with new AIS infestations. This Plan:

- Outlines the process for early detection of new infestations
- Focuses on rapid response for new and isolated AIS occurrences
- Is adaptable to be useful in a variety for different species and waterbody types

This MN DNR's plan provides background on Minnesota experiences with Rapid Response, related Federal plans and requirements, an incident command system to clarify the organizational and decision-making structure, a summary of available resources, and a process for acting. The Dakota County response team includes representatives from Dakota County, DCSWCD, and local representation from LGUs and lake association members.

For more information about the rapid response plan, see [MN DNR's Invasive Species Program](#), go to the subheading 'Responsibilities.'

Rapid Response Contingency Fund

A portion of the funding provided to Dakota County through the Local AIS Prevention Aid Grant has been set aside to assist with rapid response activities in the county. A minimum balance of \$20,000 will be maintained starting in 2026. Because all AIS infestations are unique, rapid response procedures will be initiated in partnership with, and following recommendations by, state and/or local agencies.

Once a response plan for a new infestation has been decided upon, contingency funds are made available to partner organizations. These funds can be used for direct response activities such as monitoring or treatment (chemicals, staff, supplies) or for public engagement (community notifications, outreach activities, educational materials).

Outreach and Education

One of the keys to successfully preventing AIS from spreading is to engage the public on AIS issues (major species of concern and their potential impact) and to communicate the importance of personal responsibility regarding prevention. In doing this, Dakota County will continue to explore partnership opportunities with internal partners, local businesses and community organizations; strengthen existing relationships with LGUs and lake associations; and support established outreach campaigns (including those developed by the MN DNR and [the Great Lakes Commission](#)) to promote consistent messaging across the County.

Dakota County will also look to expand its role with and act as a central hub for information, coordinating outreach materials, and ensuring effective communication through regular updates on grants, resources, and webinars with LGUS, lake associations and other partners. The County also hopes to collaborate with others through the establishment of a local workgroup among cities, lake associations, and other stakeholders. The County's role would be to host presentations and trainings and facilitate roundtable discussions.

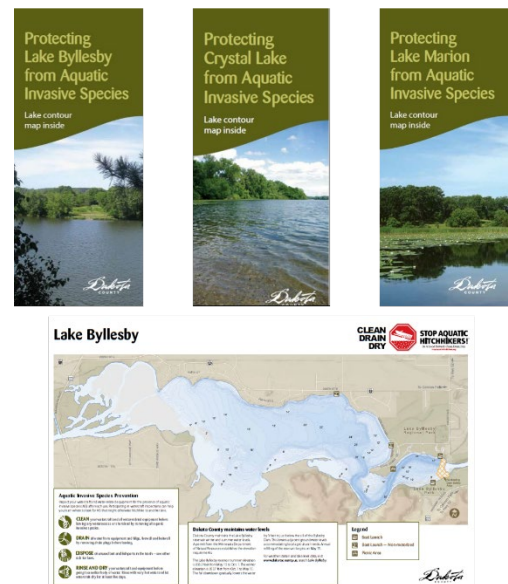
Outreach Materials

Roundtable discussions with LGUs often focus on partnership opportunities. Discussions indicated that all parties would be best served by the County developing AIS-related outreach materials and supporting educational programming that could be used by partner organization. Using this direction, the County has created or purchased a variety of AIS outreach materials including AIS identification guides, brochures, and specialty items. These materials have been handed out at the Dakota County Fair, provided to Starry Trek volunteers and attendees of other outreach events, and distributed by watercraft inspectors at local boat launches.

Some of the outreach materials available include:

- Waterproof bathymetric maps for Lake Byllesby, Crystal Lake, and Lake Marion
- AIS identification books and ID cards
- Temporary tattoos and sunglasses
- Bags, towels, key chain floats

In 2020, Dakota County hired a consultant to develop an educational display and supporting materials (maze, chalkboard, ID cards) for use at public events including in libraries and building atriums. The purpose of the display was to inform and educate the community and promote positive behavior changes when dealing with AIS issues. The display and supporting materials, as well as the other outreach and swag offerings, are available to partners for use at community events and presentations. Future consideration is also being given to the creation and sourcing of new outreach materials and giveaways.



Waterproof maps for popular Dakota County lakes

Youth and Family Outreach Programs

The Committee has in the past and will continue to participate in various outreach events including Hastings' Party in the Park and the School of Environmental Studies' Earth Day celebrations, as well as Dakota County Parks' Take a Kid Fishing Day and the City of Eagan's LakeFest. Opportunities to promote and support education activities that serve various groups within local communities including Metro Children's Water Festival, Starry Trek, and Dakota County Library programming will also be sought out.

Participating in these events is an easy way to engage directly with a given audience (school age, youth or the general public), promote AIS information, and inform people on how they can best help to prevent the spread of AIS and educate others. In the future, Dakota County will continue to attend these events or support by providing the host organization with educational displays and outreach materials.



AIS display at Hastings Party in the Park

For the past several years, Dakota County has contributed both financially and in-kind to the Metro Children's Water Festival. The purpose of the festival is to educate fourth grade students from local schools about water related topics including water quality and quantity, macroinvertebrates, and AIS. Each year, 200 to 250 students from schools in Dakota County participate in hands-on and virtual opportunities to learn about water and its importance to people and the natural environment. The goal is to engage students about ways they can help ensure future protection and management of water quality and quantity. In recent years, AIS has taken on a larger focus at the festival, so this event serves as a first point of contact for many children to not only learn about AIS but also learn how they can help prevent the spread.

Starry Trek is a single day AIS volunteer monitoring event organized by the University of Minnesota Extension and MAISRC. Dakota County has hosted a local training site since it began in 2017. The statewide monitoring effort has averaged over 220 volunteers (including individuals of all ages, families, Scout and 4H groups) monitoring local lakes for AIS each year and has resulted in 99 new infestations being reported across the state (18 of those have been in Dakota County). During Starry Trek, volunteers participate in a brief AIS identification and monitoring training before heading to local boat launches to search for AIS. Suspected AIS are collected and returned to the coordinator at the rendezvous site for identification confirmation and reporting. Dakota County volunteers have discovered a zebra mussel infestation in Lake Isabelle in Hastings and multiple Eurasian watermilfoil and mystery snail populations. The importance of this event is highlighted by the fact that infestations that would probably not have been discovered had there not been volunteers out monitoring for AIS as part of the event. The Dakota County training site has had the highest (or close to the highest) number of volunteers participate in the event each year and feedback from the event continues to be positive as volunteers are excited to learn more skills and want to continue to be engaged in other monitoring activities in the county.



Starry Trek volunteers after training

Over the last few years, the Committee has developed a strong partnership with Dakota County Library. Focusing on National Invasive Species Week in February and National Water Quality Month in August, the Committee has provided library branches with outreach materials and purchased AIS-related books to be displayed at the branch entrance for a set time. This partnership helps to increase the visibility of the AIS program as it provides the community with easily accessible educational materials and information about AIS volunteer efforts on their local waterbodies.



AIS display at Galaxie Library, Apple Valley

Grant Program

In 2017, the Committee launched a [AIS grant program](#) with the goal to promote and support AIS prevention, management, and education efforts by local organizations within the county. Those eligible to propose projects and compete for available funds include local municipalities, townships, watershed organizations, lake associations, and non-profits located in Dakota County. Collaborative proposals between partner groups are recommended to strengthen the effectiveness and positive outcomes of a given project. Projects must be conducted on waterbodies or waterways within Dakota County.

- Early detection and population assessment
- Management of new or established AIS populations
- Watercraft inspection and decontamination programs
- Education and outreach activities and resource development

The grant program is held on an annual basis in late winter/early spring to align with field season planning and permit application due dates. Adjustments to the grant program have occurred over time due to funding availability, program goals, and the number of applicants. Since its inception, the program has funded [INSERT NUMBER] different projects at [INSERT FUNDING AMOUNT] and leveraged [INSERT FUNDING AMOUNT] in matching funds contributed by partner organizations.

Grantees have included cities, watersheds, and lake associations. Funded projects include watercraft inspections on local lakes, outreach materials, rapid response plan development, early detection monitoring, and vegetation management.



Monitoring



Mechanical Harvesting



Rapid Response



Watercraft Inspections



AIS Removal and Native Plant Restoration

Photo credit
(top L to lower
R): Blue Water
Science, City of
Burnsville,
Dakota County,
Dakota County,
City of Eagan

The grant program has been a successful tool for supporting partner organizations as they are on the frontline for AIS management and outreach activities in the county. Even with the reduction in the annual budget, the program will continue to be a key strategy employed by the Committee to support AIS prevention and management activities and promote education opportunities.

Appendix A - Dakota County AIS Implementation Plan 2026 – 2030 Budget

	Dakota County Actions	2026	2027	2028	2029	2030
Prevention	Level 1 AIS watercraft inspectors at Lake Byllesby launch	\$26,000	\$26,000	\$26,000	\$26,000	\$26,000
	AIS grant program - prevention (inspectors at local launches)	\$35,000	\$35,000	\$19,000	\$19,000	\$19,000
Early Detection	AIS monitoring assessments (including volunteer)	\$5,000	\$15,000	\$3,000	\$3,000	\$3,000
Rapid Response	AIS Rapid Response Contingency Fund	Maintain minimum balance of \$20,000				
Outreach and Education	AIS outreach and education activities	\$4,000	\$4,000	\$2,000	\$2,000	\$2,000
Grant Program	AIS grant program - lake surveys and outreach	\$42,000	\$30,000	\$10,000	\$10,000	\$10,000
Administration	AIS program administration	In-kind	In-kind	In-kind	In-kind	In-kind
	Dakota County AIS Plan development	\$8,000	\$8,000			
	Total	\$120,000	\$120,000	\$60,000	\$60,000	\$60,000



Board of Commissioners

Request for Board Action

Item Number: DC-5010

Agenda #: 10.5

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Agreement No. 1060110 With Minnesota Department Of Transportation For Signal Revisions At Trunk Highway 13 And County State Aid Highway 28 Through Eagan Project No. 1562

PURPOSE/ACTION REQUESTED

Authorize the execution of Agreement No. 1060110 with Minnesota Department of Transportation (MnDOT) for Signal Revisions at Trunk Highway (TH) 13 and County State Aid Highway (CSAH) 28 through Eagan Project No. 1562.

SUMMARY

To provide a safe and efficient transportation system, Dakota County is partnering with MnDOT and the City of Eagan on project No. 1562. The project consists of revisions at four traffic signals within the City of Eagan; however, only the location of TH 13 and CSAH 28 (Yankee Doodle Road), identified as Signal System "C", involves County participation. The traffic signal revisions consist of flashing yellow arrows installation and associated necessary hardwire improvements, as well as new Americans with Disabilities Act-approved ramps, trail construction, and pedestrian pushbuttons (Attachment: Project Location).

Agreement No. 1060110 determines the responsibilities of each relevant party and their corresponding cost shares for this project. Per the Agreement, Dakota County will provide minor signal system maintenance to signal System "C". The County portion of the budget has been designated as County Project (CP) 28-72.

RECOMMENDATION

Staff recommends executing Agreement No. 1060110 with MnDOT and the City of Eagan for Project No. 1562 to make signal revisions at TH 13 and CSAH 28 (Yankee Doodle Road).

EXPLANATION OF FISCAL/FTE IMPACTS

The County's project budget for CP 28-72 is \$102,000 and is funded with County State Aid Highway (CSAH) funding as part of the Transportation CIP.

- | | | |
|--|--|---|
| ☐ None | ☒ Current budget | ☐ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, to promote a safe and efficient transportation system, Dakota County (County), in cooperation with the Minnesota Department of Transportation (MnDOT) and the City of Eagan (City), is proceeding with Eagan project No. 1562; and

WHEREAS, Eagan project No. 1562 is a signal revision project conducting construction work on four traffic signals within the City; and

WHEREAS, the project has one signal on the County transportation system at the intersection of CSAH 28 (Yankee Doodle Road) and TH 13, identified as Signal System “C”; and

WHEREAS, the County portion of the project has been designated as CP 28-72 in the Transportation Capital Improvement Program; and

WHEREAS, the project involves flashing yellow arrow, as well as trail construction, pedestrian ramp, and pushbutton improvements; and

WHEREAS, the City is the lead agency; and

WHEREAS, Agreement No. 1060110 determines the responsibilities of each relevant party and their corresponding costs for this project; and

WHEREAS, Agreement No. 1060110 identifies Dakota County responsibilities as providing minor maintenance for Signal System “C”.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute Agreement No. 1060110 with the Minnesota Department of Transportation and City of Eagan, subject to approval by the County Attorney’s Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Project Location

BOARD GOALS

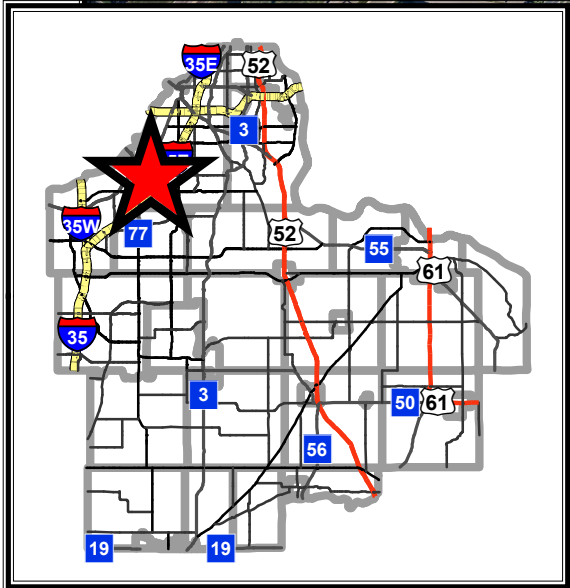
- ☐ Thriving People ☒ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Tyler Krage

Prepared by Dakota County Physical Development Division



County Project 28-72



Board of Commissioners

Request for Board Action

Item Number: DC-5015

Agenda #: 10.6

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Amend 2025 Adopted Budget For Construction And Maintenance Agreement With Canadian Pacific And Union Pacific Railroad For Railroad Bridge Replacement On County Project 86-34

PURPOSE/ACTION REQUESTED

Amend the Transportation Capital Improvement Program (CIP) Adopted Budget for County Project (CP) 86-34 to include additional funding for the Union Pacific Railroad contract under the Construction and Maintenance Agreement with Dakota County, Canadian Pacific, and Union Pacific to support replacement of the existing railroad bridge in Castle Rock, Eureka, Greenvale, and Waterford Townships.

SUMMARY

To provide a safe and efficient transportation system, Dakota County has proceeded with CP 86-34. This project involves the reconstruction of County State Aid Highway (CSAH) 86 (280th Street West) as an undivided two-lane highway with shoulders and dedicated turn lanes at all public road intersections, extending from CSAH 23 (Galaxie Avenue) to Trunk Highway (TH) 3 (Chippendale Ave). The project also includes an urban three-lane section with curb and gutter through the Village of Castle Rock, as well as the replacement of the existing railroad bridge (FRA/DOT #380380F) in coordination with Union Pacific Railroad.

By Resolution No. 20-523 (October 20, 2020), the County Board authorized execution of a Construction and Maintenance (C&M) Agreement between Dakota County, Canadian Pacific (Canadian Pacific), and Union Pacific Railroad Company (Union Pacific) that established project requirements and goals for replacing the existing railroad bridge as part of CP 86-34.

By Resolution No. 22-312 (July 19, 2022), the County Board approved amendments to the 2022 Sales and Use Tax and Transportation Capital Improvement Program (CIP) budgets, and authorized execution of a contract with Northland Grading & Excavating for the construction of CP 86-34.

The 2025 Transportation CIP includes a remaining balance of \$40,851.64 within the total project budget of \$24,266,269.30 for CP 86-34. However, the contract with Union Pacific Railroad includes up to \$800,000 in remaining or anticipated billing. To meet the full contractual obligation, a budget amendment is required.

Although construction of CP 86-34 is nearly complete, continued coordination with Union Pacific Railroad remains necessary to finalize remaining contractual work. Outstanding items to be paid

include removal of the shoofly track and restoration of the mainline to its original alignment, installation of mainline services, gang labor for track flash butt welding, freight rail procurement, and final rail welding operations.

Summary of Union Pacific's recent Invoices - Work Order 67275

Covers Union Pacific's costs for track work supporting our public infrastructure project.

Cost Breakdown

Category	Description	Amount	% of Total
Engineering	Design, project management, inspections, admin support	\$200,694.84	31%
XTIE	Cross ties (railroad ties/sleepers)	\$118,662.78	18%
Rail	New rail segments	\$91,587.36	14%
OTM	Other Track Material (spikes, tie plates, bolts, anchors, etc.)	\$135,196.59	21%
Weld	Rail welding services (thermite or flash-butt welding)	\$17,082.43	3%
Track	Labor and materials to move or realign existing track	\$51,708.29	8%
Mobilization	Equipment and crew mobilization	\$28,518.62	4%
Ballast	Crushed stone or gravel for track bed	\$885.77	<1%
Total of recent Invoices		Amount: \$644,336.68	100%

An amendment is requested to increase the construction budget for CP 86-34 by \$800,000, bringing the total 2025 Transportation Capital Improvement Program (CIP) budget for the project to \$25,066,269.30. This increase will fully fund the remaining contractual obligations with Union Pacific Railroad and support the completion of all outstanding work.

RECOMMENDATION

Staff recommends amending the 2025 Transportation CIP budget to fully fund and complete construction of CP 86-34.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 Transportation CIP budget does not include sufficient funding to fully cover the Union Pacific Railroad contract for County Project 86-34. A budget amendment of \$800,000 is required to address this shortfall. The gap will be funded using County Sales and Use Tax revenues. Overall project funding sources include Federal funds, County State Aid Highway (CSAH) funds, and County Sales and Use Tax funds.

- | | | |
|---|---|---|
| ☐ None | ☐ Current budget | ☐ Other |
| ☒ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County is committed to providing a safe and efficient transportation system for the traveling public; and

WHEREAS, County Project (CP) 86-34 involves the reconstruction of County State Aid Highway (CSAH) 86, including roadway improvements and the replacement of a railroad bridge in coordination with Canadian Pacific and Union Pacific Railroads; and

WHEREAS, by Resolution No. 20-523 (October 20, 2020), the County Board authorized execution of a Construction and Maintenance Agreement between Dakota County, Canadian, and Union Pacific

Railroad Company to support the replacement of the existing railroad bridge (FRA/DOT #380380F) and associated rail infrastructure; and

WHEREAS, by Resolution No. 22-312 (July 19, 2022), the County Board authorized amending the 2022 Sales and Use Tax and 2022 Transportation CIP Budgets and execution of a contract with Northland Grading & Excavating for CP 86-34; and

WHEREAS, although construction of CP 86-34 is nearly complete, outstanding work under the Union Pacific Railroad contract remains, including removal of the temporary shoofly track, restoration of the mainline to its original alignment, installation of mainline services, gang labor for flash-butt welding, freight rail procurement, and final rail welding operations; and

WHEREAS, Union Pacific Railroad has submitted recent invoices totaling \$644,336.68, with additional anticipated billing bringing the total remaining obligation to approximately \$800,000; and

WHEREAS, the 2025 Transportation Capital Improvement Program (CIP) includes a remaining balance of \$40,851.64 for CP 86-34, which is insufficient to fully fund the remaining contractual obligations with Union Pacific Railroad; and

WHEREAS, a budget amendment of \$800,000 is necessary to fully fund the Union Pacific Railroad contract and ensure completion of all outstanding work without delay; and

WHEREAS, the funding gap will be covered using County Sales and Use Tax revenues, with overall project funding including Federal, CSAH, and County Sales and Use Tax funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the amendment of the 2025 Transportation Capital Improvement Program Budget to include additional funds for County Project 86-34 as follows:

Expense

County Project 86-34	<u>\$800,000</u>
Total Expense	\$800,000

Revenue

County Sales and Use Tax	<u>\$800,000</u>
Total Revenue	\$800,000

PREVIOUS BOARD ACTION

20-523; 10/20/20

22-312; 07/19/22

ATTACHMENTS

Attachment: Location Map

BOARD GOALS

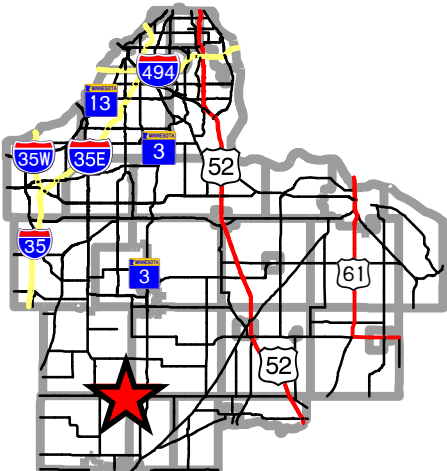
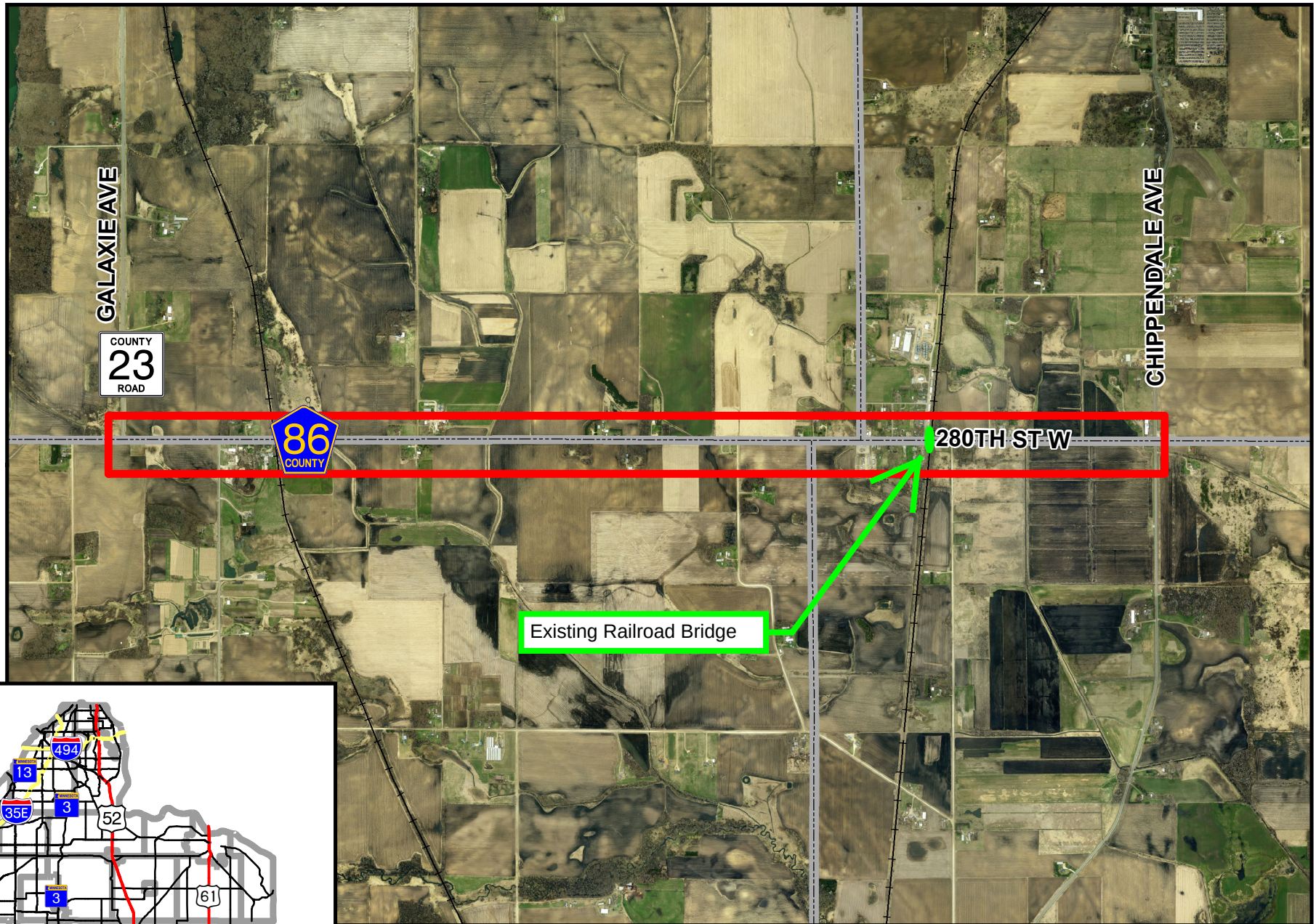
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|--|---|
| ☐ Thriving People | ☐ A Healthy Environment with Quality Natural Resources |
| ☒ A Successful Place for Business and Jobs | ☐ Excellence in Public Service |

CONTACT

Department Head: Erin Laberee

Author: John Sass

Prepared by the Dakota County Transportation Department



County Project 86-34



Board of Commissioners

Request for Board Action

Item Number: DC-5055

Agenda #: 10.7

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Final Plats Recommended By Plat Commission

PURPOSE/ACTION REQUESTED

Approve final plats contiguous to County Roads as recommended by the Plat Commission.

SUMMARY

To provide for the orderly development of property in Dakota County, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108. The Ordinance requires new subdivisions adjoining County highways to comply with the County's access spacing and right of way guidelines in order that existing and future highway corridors are preserved to accommodate existing and forecasted traffic volumes safely and efficiently.

The Plat Commission examines plats prior to the time they are submitted for County Board approval. The Plat Commission has reviewed and recommends approval of the final plats by the County Board. The final plat approval by the County Board is subject to the conditions established by the Plat Commission review (Attachments: Meeting Notes and Location Map).

RECOMMENDATION

Staff recommends approval of the final plats by the County Board as recommended by the Plat Commission.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

INVER WOOD GOLF COURSE ADDITION Inver Grove Heights

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Meeting Notes

Attachment: Location Map

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Todd Tollefson

DAKOTA COUNTY PLAT COMMISSION MEETING SUMMARY

November 5, 2025

The Plat Commission meeting began at 1:30 pm via Teams. Members present included: Todd Tollefson, Scott Peters, Jake Chapek and Kurt Chatfield. Others present: Todd Bentley

Plat Name:	INVER WOOD GOLF COURSE ADDITION
PID:	200080028011, 200080030012, 200080002018, 200080001013, 200080079010
City:	Inver Grove Heights
County Road:	CSAH 26 (70 th St. E.) / CSAH 73 (Babcock Tr.)/CSAH 28
Current ADT (2021):	8,200 / 2,400 / 2,250
Projected ADT (2040):	13,500 / 5,600 / 3,900
Current Type:	3-lane / 2-lane / 2-lane
Proposed Type:	3-lane / 3-lane / 3-lane
R/W Guideline:	60 ft ½ ROW
Spacing Guideline:	¼ mi full access
Posted Speed Limit:	50 mph, 40 mph
Proposed Use:	Commercial
Status:	Final
Location:	NW ¼, NE ¼, SE ¼, Sec. 8-27-22
In attendance (09/24/25):	Paul Merchlewicz (city); Kevin Shay (city)
In attendance (11/05/25):	Paul Merchlewicz (city); Kevin Shay (city)

REVIEW 09/24/25:

The proposed site includes two lots to be platted as Block 1, Lot 1; and Outlot A. Block 1, Lot 1 is to remain as Inver Wood Golf Course. Outlot A is undeveloped and is reserved for future development. The proposed plat is adjacent to CSAH 26, CSAH 28, and CSAH 73 which are all designated as three-lane roadways with 60 feet of half right-of-way dedication requirement. Appropriate right-of-way dedication is shown along CSAH 26. Existing right-of-way along CSAH 28 is 50 feet of half right-of-way. The plat must dedicate an additional 10 feet of half right-of-way along CSAH 28. Existing right-of-way along CSAH 73 is 33 feet. The plat must dedicate an additional 27 feet of half right-of-way along CSAH 73. This applies to both Block 1, Lot 1; and Outlot A.

Dakota County access spacing guidelines are ¼ miles for full access locations on CSAH 26 and CSAH 73. Access to Block 1, Lot 1 will remain at the existing golf course entrance. Access to Outlot A must be provided via the local street to the north. Restricted access must be shown along CSAH 26 and CSAH 73 except for a 60-foot opening at the existing golf course entrance.

RECOMMENDATION 09/24/25:

The Plat Commission has approved the preliminary plat provided that the described conditions are met. The Ordinance requires submittal of a final plat for review by the Plat Commission before a recommendation is made to the County Board of Commissioners.

REVIEW 11/05/25:

The proposed site includes two lots to be platted as one lot and one outlot. The platted lot will remain as Inver Wood Golf Course. The outlot is undeveloped and planned for future development. The proposed plat adjacent to CSAH 26, CSAH 28, and CSAH 73 are all designated as three-lane roadways with 60 feet of half right-of-way dedication requirements. The final plat meets the right-of-way needs of 60 feet of half right of way with the proposed road dedications. As noted, the outlot will require additional right-of-way dedication for the future roundabout.

The Dakota County access spacing guidelines are ¼ mile for full access locations and 1/8 mile for restricted access locations along CSAH 26, CSAH 28 and CSAH 73. There are two access locations to CSAH 26, one full access at the existing main entrance and one future restricted access at the existing golf operations entrance, which is located approximately 1/8 mile west of the main entrance. Access to Outlot A must be provided via the local street to the north. Restricted access should be shown along all of CSAH 26, CSAH 73 and CSAH 28 except two access openings along CSAH 26 one access opening along CSAH 28.

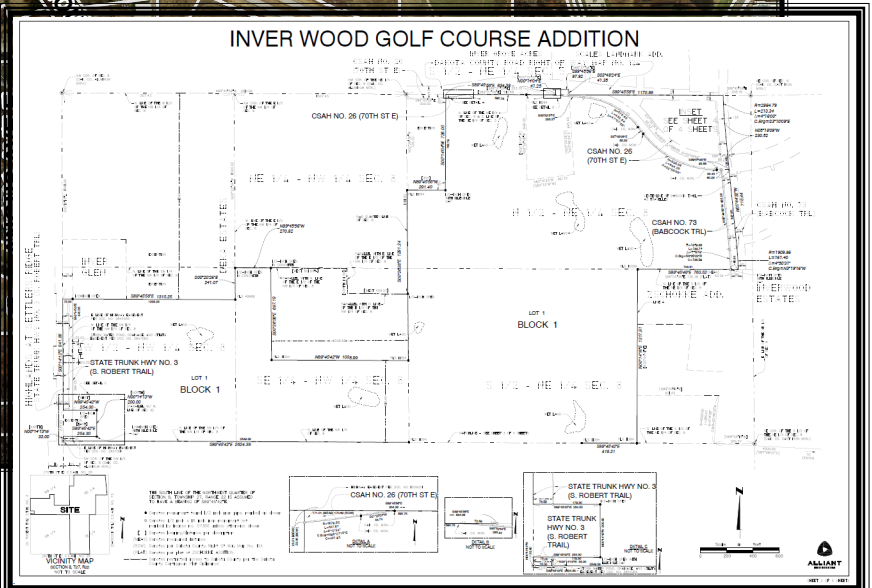
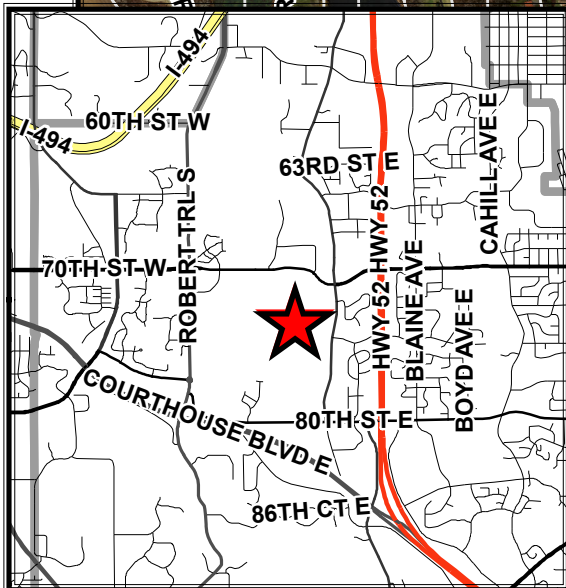
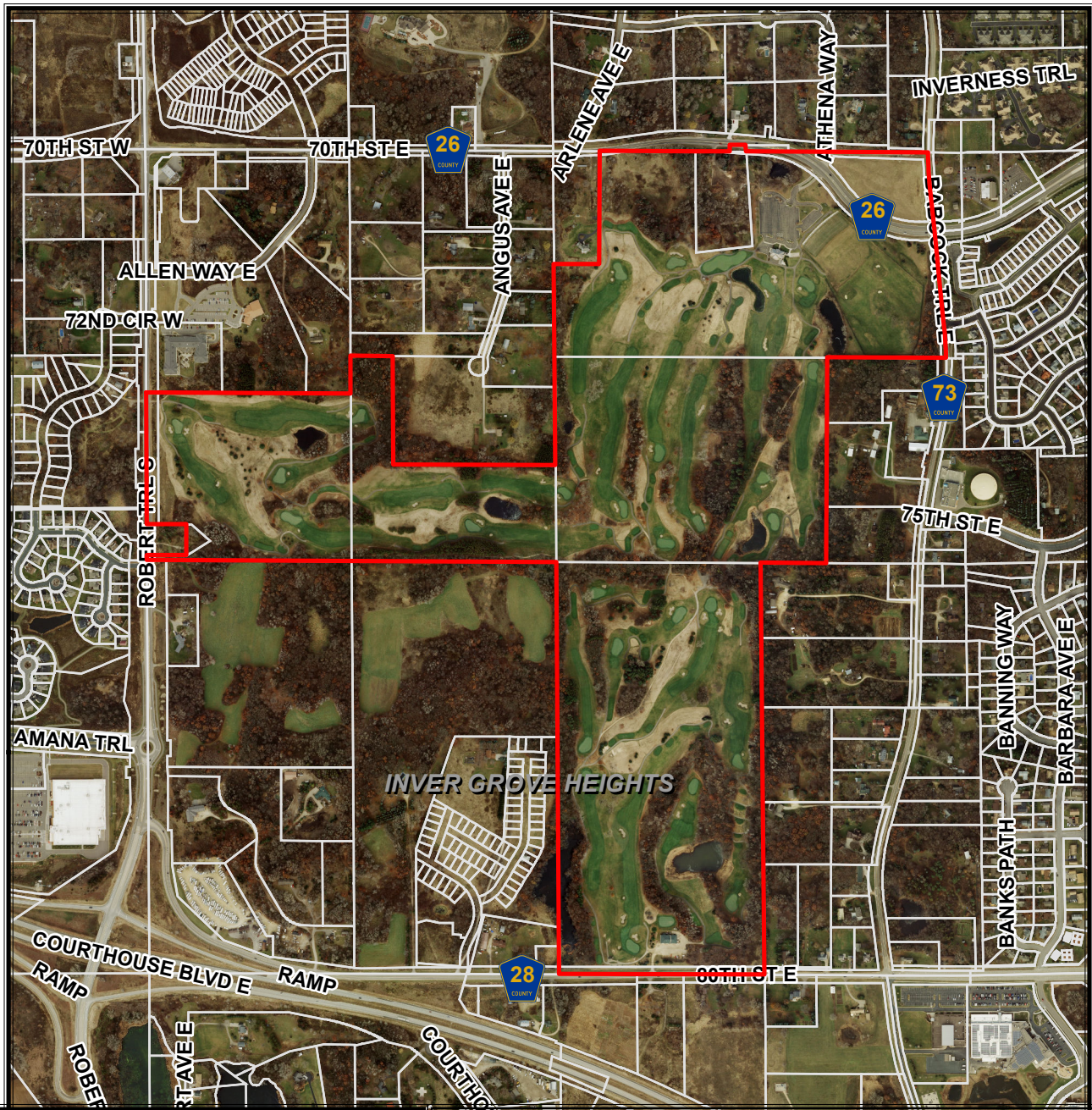
As discussed, there is an existing city parcel located in CSAH 26 right of way that has not be included in the plat legal description. The County recommends adding this adjoining city property to the plat description and dedicated as CSAH 26 or deeding the property to the County. The legal description can be found in Warranty Deed No. 951339, which is described in the first paragraph of Exhibit A (Parcel ID's: 200050080021& 200050080022). This would clean up ownership for the future CSAH 26 right of way map.

RECOMMENDATION 11/05/25:

The Plat Commission has approved the final plat and will recommend approval to the County Board of Commissioners.

INVER WOOD GOLF COURSE ADDITION

Prepared by Dakota County Physical Development Division





Board of Commissioners

Request for Board Action

Item Number: DC-5064

Agenda #: 10.8

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization Of Right Of Way Acquisition And Relocation Assistance For Parcel Three For Reconstruction Of County State Aid Highway 26 (70th Street) Between Allen Way And Trunk Highway 52 In City Of Inver Grove Heights, County Project 26-060

PURPOSE/ACTION REQUESTED

Authorize the pursuit of right of way acquisition and relocation assistance for the total acquisition of the Parcel Three on County Project (CP) 26-060 in Inver Grove Heights (City).

SUMMARY

To provide a safe and efficient transportation system, Dakota County and the City of Inver Grove Heights (City) are proceeding with CP 26-060, a reconstruction of County State Aid Highway (CSAH) 26 between Allen Way and Trunk Highway (TH) 52 that will include a roadway expansion to three lanes, construction of two roundabouts, multiuse trail, retaining wall, storm sewer, and installation of new City utilities (Attachment: Project Map). Expansion of CSAH 26 in this area is a recommendation of the updated Regional Roadway System Visioning Study adopted by Resolution No. 22-419 (October 4, 2022). A joint powers agreement (JPA) with the City to enable final design and right of way acquisition was executed by Resolution No. 23-075 (February 28, 2023).

Dakota County is the lead agency for the design, right of way acquisition, and construction of CP 26-060. Acquisition of right of way from 21 parcels, including one total acquisition, is required to deliver the project. Property appraisal and negotiations for the total acquisition of parcel three, the Cotterman Parcel (1271 70th St. E.) (Attachment: Cotterman Parcel) have begun in order to maintain the schedule for the overall project. An appraisal and review appraisal were completed by Patchin Messner Valuation Counselors and Kelly Lindstrom, respectively. The total appraised value, plus relocation and moving expenses, is estimated at \$400,000. Detailed information about the appraisals has been provided to the Board in a separate document, as the appraisal is currently confidential, non-public data pursuant to Minn. Stat. § 13.44, subd. 3. The property owners are entitled to relocation assistance from the County, including moving and relocation expenses. If this property is acquired, all structures would be demolished, and the property prepared for construction anticipated in 2027.

RECOMMENDATION

Staff recommends approval of the right of way acquisition and relocation assistance for the total acquisition of the Cotterman property for CP 26-060.

EXPLANATION OF FISCAL/FTE IMPACTS

The draft 2026-2030 Capital Improvement Program allocates \$2,868,750 in CSAH funds towards right of way acquisition, with a City match of \$506,250 per the terms of the JPA. Pending adoption of the 2026 Budget, sufficient funds will be available to complete the proposed acquisition.

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, to pursue a safe and efficient transportation system, Dakota County is partnering with the City of Inver Grove Heights (City) on County Project (CP) 26-060; and

WHEREAS, by Resolution No. 22-419 (October 4, 2022), the Dakota County Board of Commissioners adopted the recommendations of the Regional Roadway System Visioning Study Update, which recommends expanded facilities on County State Aid Highway (CSAH) between Trunk Highway (TH) 3 and TH 52 in Inver Grove Heights; and

WHEREAS, CP 26-060 includes a full reconstruction of CSAH 26 from Allen Way to TH 52 in Inver Grove Heights; and

WHEREAS, CP 26-060 is currently programmed in the draft 2026 Transportation Capital Improvement Plan (CIP) budget in 2026; and

WHEREAS, the parcel at 1271 70th St. E. (Cotterman Parcel) requires a total acquisition to proceed with CP 26-060 under the known project limits; and

WHEREAS, Dakota County has engaged the owner of the Cotterman Parcel in negotiations to acquire the parcel, and has completed an appraisal for the property; and

WHEREAS, the property owner is entitled to the appraised value of the property or a minimum compensation to purchase a comparable property within the community, whichever is higher; and

WHEREAS, the property owner is entitled to relocation assistance, and the County is required to provide a written offer for relocation expenses that includes moving expenses and other benefits as required by law; and

WHEREAS, the draft 2026 Transportation CIP Budget includes sufficient funds for the anticipated cost of right of way acquisitions for CP 26-060.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the appraised value in accordance with County policy relocation benefits, as required by law, for the acquisition of 1271 70th Street East (Cotterman Parcel) for County Project 26-060 and authorizes County staff, in its discretion, to share the appraisal data with the respective landowner, including all or portions of the completed appraisal as part of the negotiation process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the acquisition of the property described below from Paul Cotterman:

The south two hundred eighty (280) feet of the west one hundred sixty (160) feet of

the east half (E 1/2) of the southwest quarter (SW 1/4) of section five (5), township twenty-seven (27) north, range twenty-two (22) west, Dakota County, Minnesota.

Subject to easements, restrictions, and covenants
; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes payment from the 2026 Transportation Capital Improvement Program Budget, subject to approval and adoption.

PREVIOUS BOARD ACTION

22-419; 10/4/22

23-075; 2/28/23

ATTACHMENTS

Attachment: Project Map

Attachment: Cotterman Parcel

Attachment: Confidential Spreadsheet (Board Only)

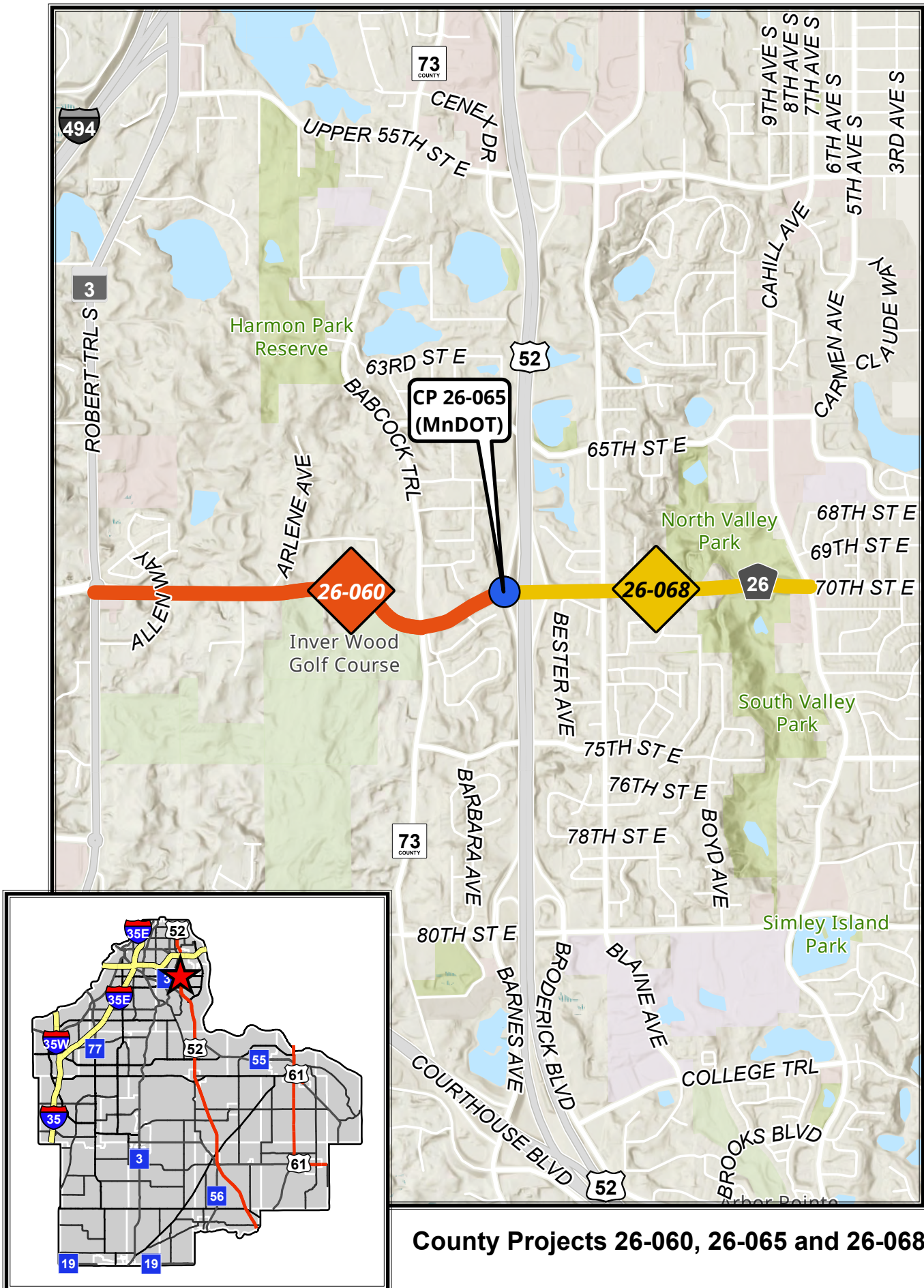
BOARD GOALS

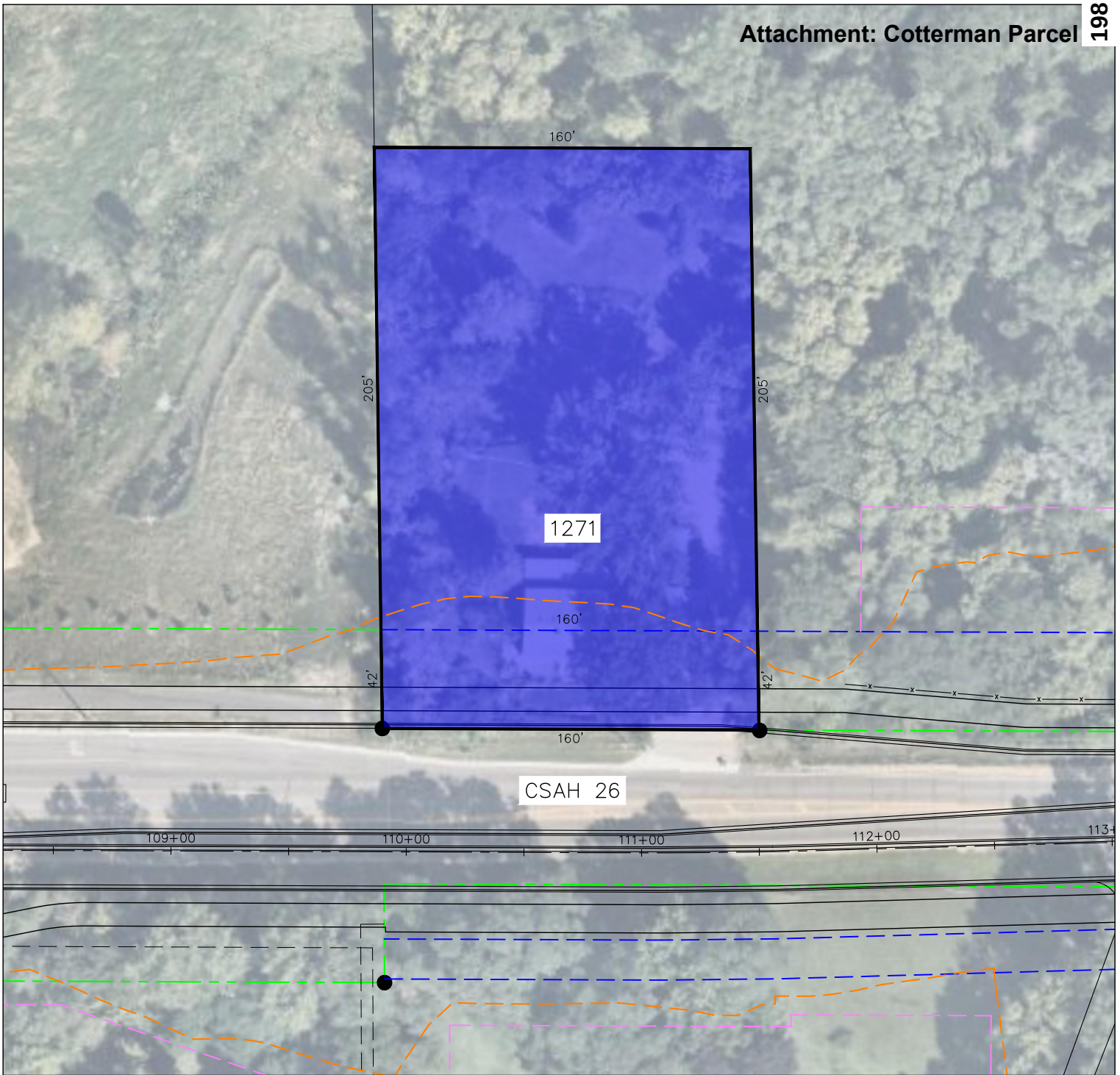
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☒ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Joe Morneau





OWNER PAUL COTTERMAN

PARCEL 3

PROJECT NO. 26-60 & 26-68

PID 20-00500-54-010

TOTAL ACQUISITION (SQ. FT.)



39491

LEGEND

- DENOTES PARCEL LINE
- - - DENOTES EXISTING DRAINAGE AND UTILITY EASEMENT
- - - DENOTES EXISTING R/W LINE
- - - DENOTES PERMANENT EASEMENT LINE
- - - DENOTES TEMPORARY EASEMENT LINE
- - - DENOTES DRAINAGE AND UTILITY EASEMENT LINE
- - - LIMITS OF CONSTRUCTION
- FOUND MONUMENT

AS OF:

DAKOTA COUNTY RIGHT OF WAY MAP NUMBER 515

CP 26-60 CSAH 26 (TH 3 TO TH 52) IMPROVEMENTS
INVER GROVE HEIGHTS, MN





Board of Commissioners

Request for Board Action

Item Number: DC-5065

Agenda #: 10.9

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization Of Resolution Of Support And Agreement To Sponsor Eureka Township's Pursuit Of 2026 Local Road Improvement Program Funding For System-Wide Gravel Road Improvements

PURPOSE/ACTION REQUESTED

Authorize a resolution of support for Eureka Township's application for Local Road Improvement Program (LRIP) funding and agreement to sponsor the application to the Minnesota Department of Transportation (MnDOT) for system-wide gravel road improvements.

SUMMARY

The Dakota County Transportation Department is committed to providing safe and efficient travel within the County. Eureka Township is proposing to make improvements to 34 miles of township roadways. The improvements include re-shaping, grading, and adding up to 6.5 inches of gravel to roads under township jurisdiction. Eureka Township is pursuing funding for the improvements through MnDOT's LRIP solicitation, which requires Dakota County support and sponsorship.

The Eureka Township gravel roadways need resurfacing. Some of the roadways do not have sufficient gravel to grade and shape the surface. The proposed improvements will bring all the gravel roadways in Eureka Township up to standards. Construction is proposed in 2026.

LRIP is administered by MnDOT and makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies and contribute to economic development. LRIP requires townships to have a county sponsor and the support of a County Board. LRIP also requires that Dakota County be the fiscal agent on behalf of Eureka Township, allowing the funds to flow through the County to the contractor.

RECOMMENDATION

Staff recommends authorizing a letter of support and agreeing to sponsor the application for road improvements.

EXPLANATION OF FISCAL/FTE IMPACTS

No Dakota County funding is proposed as part of the Eureka Township Road Improvement projects. The County will serve as the fiscal agent of Eureka Township should LRIP funds be awarded.

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County is committed to providing safe and efficient travel throughout the County; and

WHEREAS, the Eureka Township improvements include improving approximately 34 miles of roadway; and

WHEREAS, Eureka Township is pursuing funding for the improvement through the Minnesota Department of Transportation's (MnDOT's) Local Road Improvement Program (LRIP) solicitation; and

WHEREAS, some of the roadways do not have sufficient gravel to grade and shape the surface; and

WHEREAS, improvements will enhance access to local businesses and improve the economic vitality of the community; and

WHEREAS, LRIP is administered by MnDOT and makes available up to \$1,500,000 to apply towards projects on local roads that are regionally significant, result in safety improvements, address transportation deficiencies, and contribute to economic development; and

WHEREAS, LRIP requires cities with populations under 5,000 to have a county sponsor and the support of a County Board; and

WHEREAS, staff recommends authorizing a resolution of support and agreeing to sponsor the application for the Eureka Township Road Improvements.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board hereby:

1. Supports the Eureka Township's pursuit of Local Road Improvement Program funds for roadway improvements; and
2. Agrees to sponsor Eureka Township's Local Road Improvement Program application to the Minnesota Department of Transportation and act as fiscal agent for this project.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Todd Howard



Board of Commissioners

Request for Board Action

Item Number: DC-5045

Agenda #: 11.1

Meeting Date: 12/2/2025

DEPARTMENT: Sheriff

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With T.W. Vending Inc., dba Turnkey Corrections For Jail Canteen Services

PURPOSE/ACTION REQUESTED

Authorize to execute a contract with T.W. Vending Inc., dba Turnkey Corrections (Turnkey Corrections) for jail canteen services.

SUMMARY

Since 2010, the County has contracted with Turnkey Corrections for inmate services, including on-site and off-site video visitation, video voicemail, inmate secure messaging, and vending services. In 2014, the County released a Request for Proposals for this service. At the conclusion of that process, Turnkey Corrections was chosen to provide canteen services to the Sheriff's Office and have been exceptional. The current agreement is set to expire on December 31, 2025, and the Sheriff wishes to continue this relationship from January 1, 2026, through December 31, 2030.

The contractor, Turnkey Corrections, is responsible for maintaining, servicing, and repairing all equipment and keeping the same in good order and operating condition.

Pursuant to Minnesota Department of Corrections Rules Governing Adult Detention Facilities (Minn. Rules 2911.4800), the County is required to operate a canteen in the jail facility. Minn. Stat. § 16A.72 addresses revenue and expenses in canteen revolving funds and subdivision 7 states, "...in the case of prison industries in the correctional revolving fund, in each institution for the benefit of the patients and inmates..." Commissions received by the Dakota County Sheriff's Office from this canteen fund are applied to programs and supplies for the benefit of the inmates.

RECOMMENDATION

Sheriff's staff recommends authorizing the Sheriff to execute a contract with T.W. Vending Inc., dba Turnkey Corrections to provide jail canteen services for the period January 1, 2026, through December 31, 2030.

EXPLANATION OF FISCAL/FTE IMPACTS

Revenue and expenses of \$100,000 are reflected in the County Manager's recommended 2026 budget. The revenues that pay for this contract come from a percentage commission received by the County from the sales of products or use of text and emails. If these revenues are insufficient to cover canteen service expenses, any deficit is paid for with the use of General Fund balance.

- | | | |
|--|---|---|
| ☐ None | ☐ Current budget | ☒ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, the County previously awarded a contract to T.W. Vending Inc., dba Turnkey Corrections (Turnkey Corrections) for on-site and off-site video visitation, video voicemail, inmate secure messaging, and vending services based on the results of a Request for Proposal issued in 2014; and

WHEREAS, Turnkey Corrections has satisfactorily provided these services at no cost to Dakota County since that time; and

WHEREAS, commissions received by Dakota County are used to fund jail programs and supplies for inmates of the Dakota County Jail; and

WHEREAS, the Sheriff wishes to continue this service through T.W. Vending Inc., d/b/a Turnkey Corrections for the period January 1, 2026, through December 31, 2030.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to enter into a contract with T.W. Vending Inc., dba Turnkey Corrections to provide on-site and off-site video visitation, video voicemail, inmate secure messaging, and vending services for jail inmates for the period January 1, 2026, through December 31, 2030, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

16-638; 12/13/16

ATTACHMENTS

Attachment: None

BOARD GOALS

- | | |
|---|---|
| ☐ Thriving People | ☐ A Healthy Environment with Quality Natural Resources |
| ☐ A Successful Place for Business and Jobs | ☒ Excellence in Public Service |

CONTACT

Department Head: Joe Leko

Author: Ben Verby



Board of Commissioners

Request for Board Action

Item Number: DC-5046

Agenda #: 11.2

Meeting Date: 12/2/2025

DEPARTMENT: Sheriff

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With T.W. Vending Inc., dba Turnkey Corrections For Inmate Telephone Services

PURPOSE/ACTION REQUESTED

Authorize the Sheriff to execute a contract authorization to execute contract With T.W. Vending Inc., dba Turnkey Corrections (Turnkey Corrections) for inmate telephone services.

SUMMARY

In 2025, the Dakota County Sheriff Office issued a Request for Proposal (RFP) seeking a vendor to provide telephone and tablet services to inmates of the Dakota County Jail. A careful comparison of the proposals received during this process was conducted by Sheriff's Office staff. Turnkey Corrections was chosen as the recommended vendor who offered the most desirable services to Dakota County.

That current telephone contract expires December 31, 2025. Sheriff's staff recommends authorizing the Sheriff to execute a contract with Turnkey Corrections to provide jail telephone services for the period January 1, 2026, through December 31, 2030.

Charges for services are within Federal Communication Commission (FCC) regulations. Inmates will be charged \$0.21 per minute for local, intrastate, and interstate telephone calls, \$0.21 per minute for international calls, and \$0.21 per minute for voicemails. Under the terms of the contract, the County will receive a commission of 57.14 percent of gross revenues for telephone. This is an increase from the previous contract, which provided 53 percent of gross revenues to the County. The commission revenue is placed into a "canteen" fund or a correctional revolving fund as defined in Minn. Stat. § 243.23, to be used for the benefit of the inmates.

RECOMMENDATION

Sheriff's staff recommends authorizing the Sheriff to execute a contract with Turnkey Corrections to provide jail telephone services for the period January 1, 2026, through December 31, 2030.

EXPLANATION OF FISCAL/FTE IMPACTS

The revenue for jail telephone services is included in the County Manager's recommended 2026 Sheriff's Office budget.

- | | | |
|--|--|---|
| ☐ None | ☒ Current budget | ☐ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

WHEREAS, in 2025, Dakota County Sheriff and Dakota County Attorney issued a Request for Proposal (RFP) seeking a vendor to provide telephone services to inmates of the Dakota County Jail; and

WHEREAS, a careful comparison of the four proposals received during this process was conducted by Sheriff's Office staff; and

WHEREAS, T.W. Vending Inc., dba Turnkey Corrections (Turnkey Corrections) was chosen as the recommended vendor who offered the most desirable services to Dakota County; and

WHEREAS, the Sheriff wishes to execute this service through Turnkey Corrections for the period January 1, 2026, through December 31, 2030.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to execute a contract with T.W. Vending Inc., dba Turnkey Corrections for Dakota County Jail inmate telephone services effective January 1, 2026 through December 31, 2030, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

17-305; 6/6/17

ATTACHMENTS

Attachment: None

BOARD GOALS

- ☐ Thriving People ☐ A Healthy Environment with Quality Natural Resources
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Joe Leko

Author: Ben Verby



Board of Commissioners

Request for Board Action

Item Number: DC-4998

Agenda #: 12.1

Meeting Date: 12/2/2025

DEPARTMENT: Transportation

FILE TYPE: Regular Information

TITLE

Update On 2025 Transportation Capital Improvement Construction Projects

PURPOSE/ACTION REQUESTED

Receive an update on the 2025 Capital Improvement Program (CIP) construction projects.

SUMMARY

To provide a safe and efficient transportation system, Dakota County annually invests in the transportation system through various construction projects. The majority of construction projects identified in the 2025 part of the 2025-2029 Transportation CIP are substantially complete. Staff will provide the Board with an overview of these transportation construction projects.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2025 construction projects are funded through the approved Transportation CIP budget.

- | | | |
|--|--|---|
| ☐ None | ☒ Current budget | ☐ Other |
| ☐ Amendment Requested | | ☐ New FTE(s) requested |

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: 2025 Project Location Map

Attachment: Presentation Slides

BOARD GOALS

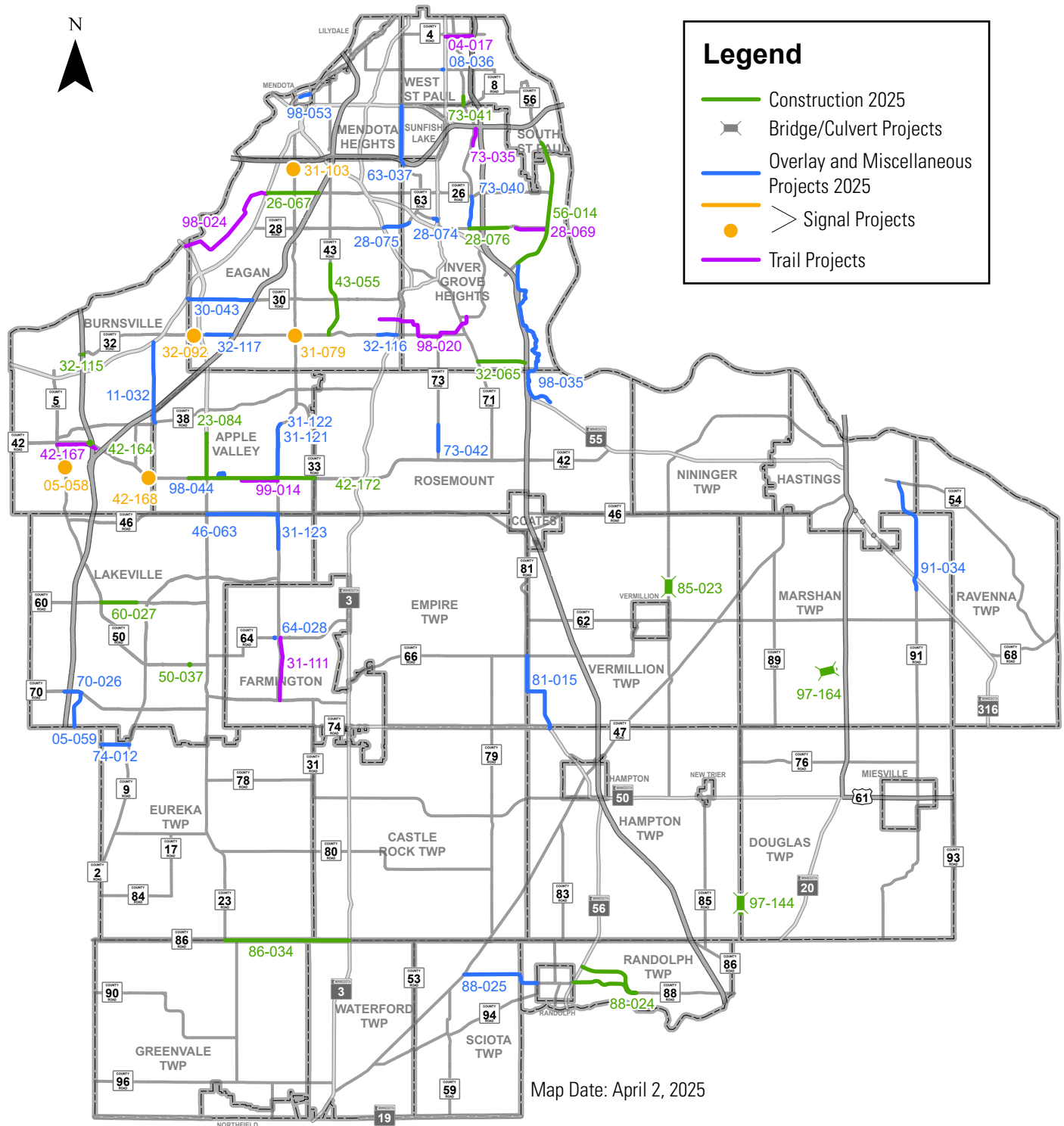
- | | |
|--|---|
| ☐ Thriving People | ☐ A Healthy Environment with Quality Natural Resources |
| ☒ A Successful Place for Business and Jobs | ☐ Excellence in Public Service |

CONTACT

Department Head: Erin Laberee

Author: Jeannine Briol

2025 Dakota County Construction Projects





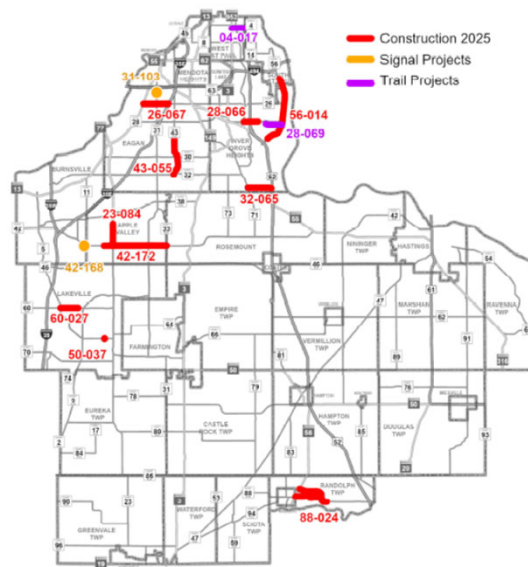
2025 Construction Project Update

Todd Howard
Transportation Construction Engineer

December 2, 2025

1

2025 Construction Projects



2

2025 Construction Projects Pavement Preservation Projects



Overlays - Approximately 16 miles

10 Roads

Valley Paving, Inc. \$5,802,642.65

Completed November 14, 2025

Crack-sealing - Approximately 20 miles

6 Roads

ASTECH Corp. \$575,304.00

Trails & Facilities - Approximately 11 miles

9 trails, Sidewalk repair, WSC parking lot

McNamara Contracting, Inc. \$5,802,642.65

Completed November 19, 2025

Gravel Resurfacing - 16 centerline miles

Dust Control - 2 applications (spring & fall) of 50 centerline miles

3

CSAH 4 (Butler Ave) Trail CP 04-17 West St. Paul



Trail Gap between TH 3 (Robert St) & TH 52

Bituminous Roadways, Inc.

\$1,697,447.90

Completed November 14, 2025



4

CSAH 4 (Butler Ave) Trail CP 04-17
West St. Paul



Trail Gap between TH 3 (Robert St) & TH 52



5

CSAH 23 (Cedar Ave) CP 23-84
Apple Valley



Mill & Overlay and ADA Improvements
CSAH 42 to TH 77
McNamara Contracting, Inc.
\$2,621,829.18

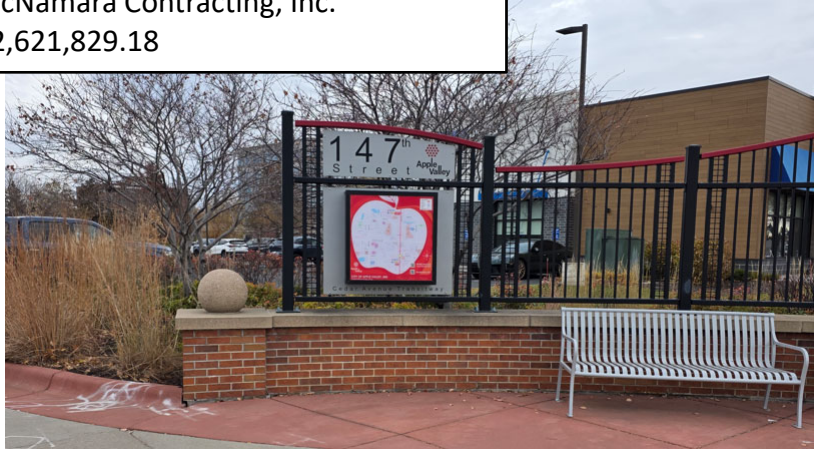


6

CSAH 23 (Cedar Ave) CP 23-84
Apple Valley



Mill & Overlay and ADA Improvements
 CSAH 42 to TH 77
 McNamara Contracting, Inc.
 \$2,621,829.18



7

CSAH 26 (Lone Oak Rd) CP 26-67
Eagan



Reconstruction with Trail and ADA Improvements
 TH 13 to I-35E
 Park Construction Co.
 \$7,062,848.37
 Completed November 22, 2025



8

CSAH 26 (Lone Oak Rd) CP 26-67
Eagan



Reconstruction with Trail and ADA Improvements
TH 13 to I-35E



9

CSAH 28 (70th St) CP 28-76
Inver Grove Hts



Lane Reduction, Pedestrian Crossings & Signal Improvements
Bowman Ave to Cahill Ave
Thomas & Sons Construction
\$1,968,228.43
Bid: April 15, 2025
Completed: November 7, 2025



10

CSAH 28 (70th St) CP 28-76
Inver Grove Hts



Lane Reduction, Pedestrian Crossings & Signal Improvements
Bowman Ave to Cahill Ave



11

CSAH 31 (Pilot Knob Rd) CP 31-103
Eagan



Intersection Improvements at Pilot
Knob Rd & Corporate Center Dr
New Look Contracting, Inc.
\$1,315,829.75
Completed: October 31, 2025



12

CSAH 42 & Southcross Dr CP 42-168

Burnsville



Signal Replacement, ADA Improvements
McNamara Contracting, Inc.
\$678,773.75
Completed: September 23, 2025



13

CSAH 43 (Lexington Ave) CP 43-55

Eagan



Lane Reduction, Pedestrian Crossings & Signal Improvements
CSAH 32 to Wescott Dr
OMG Midwest, Inc.
\$2,856,760.28
Completed: November 3, 2025



14

CSAH 43 (Lexington Ave) CP 43-55

Eagan



Lane Reduction, Pedestrian Crossings & Signal Improvements
CSAH 32 to Wescott Dr



15

CSAH 50 (202nd St) CP 50-37

Lakeville



Roundabout construction at Hamburg Ave
ICON, LLC
\$1,413,645.87
Completed: September 24, 2025



16

CSAH 50 (202nd St) CP 50-37
Lakeville



Roundabout construction at Hamburg Ave
Prior to construction had crash rating of 3.59
4th highest crash rate in County.



17

CSAH 60 (185th St) CP 60-27
Lakeville



Road Reconstruction from CSAH 50 to Dodd Blvd
McNamara Contracting, Inc.
\$3,332,384.33
Completion: October 6, 2025



18

CSAH 60 (185th St) CP 60-27
Lakeville



Road Reconstruction from CSAH 50 to Dodd Blvd
Has highest crash rate of 6.73
Addressed issues with restriping to delineate lanes

19

CSAH 86 (280th St) Railroad Bridge CP 86-34
Castle Rock Township



Railroad Bridge west of TH 3
Northland Grading & Excavating
\$16,952,422.23
Completed: October 3, 2025



20

CSAH 86 (280th St) Railroad Bridge CP 86-34
Castle Rock Township



Railroad Bridge west of TH 3



21

CSAH 88 (295th St) CP 88-24
Randolph



Realignment and Reconstruction
TH 56 to Finch Ct.
Fitzgerald Excavating & Trucking
\$5,016,727.86
Completed: September 5, 2025

22

97-144 Timber Bridge Replacement
Hampton/Douglas



Box Culvert Installation
 Inga Avenue
 Schumacher Excavating, Inc.
 \$467,318.05



23

97-164 Concrete Slab Bridge Replacement
Marshan



Box Culvert Installation
 205th St
 Schumacher Excavating, Inc.
 \$251,258.65



24

Questions?





Board of Commissioners

Request for Board Action

Item Number: DC-5123

Agenda #: 13.1

Meeting Date: 12/2/2025

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Legal Strategy Regarding Court Appointed Commissioners' Award In County Of Dakota v. Mortgage Electronic Registration Systems, Inc., et. al. Associated With Acquisition Of Certain Property Rights From Falcon Development, LLC

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of December 2, 2025, to discuss the following:

- Legal strategy regarding the court appointed commissioners' award in County of Dakota v. Mortgage Electronic Registration Systems, Inc., et al. (19HA-CV-21-317) associated with the Dakota County's acquisition of certain property rights from Falcon Development, LLC identified in Dakota County Right of Way Map No. 471 as Parcel 25, DU 25, TE 25, Parcel 26, DU 26, TE 26, Parcel 27, DU 27 and TE 27 for County Projects 26-54 and 63-27.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, in 2024, Dakota County (County) completed County Projects (CP) 26-54 and 63-27 in Inver Grove Heights and Eagan to provide a safe and efficient transportation system; and

WHEREAS, to construct the project, the County acquired certain property rights by eminent domain proceedings (19HA-CV-21-317) from Falcon Development, LLC (Owner) identified by Dakota County

Right of Way Map No. 471 as Parcel 25, DU 25, TE 25, Parcel 26, DU 26, TE 26, Parcel 27, DU 27 and TE 27; and

WHEREAS, thereafter the County and Owner proceeded to a hearing in front of the court-appointed condemnation commissioners to determine the amount of just compensation due Falcon Development, LLC for the property rights acquired, with said commissioners issuing their award on November 12, 2025; and

WHEREAS, the Dakota County Attorney's Office provided a confidential memorandum to the Dakota County Board of Commissioners explaining the legal strategy regarding the award and potential appeal thereof; and

WHEREAS, the Dakota County Board of Commissioners seeks legal advice from the County Attorney with respect to the legal strategy regarding the award and potential appeal thereof the public disclosure of which would benefit the landowner to the detriment of Dakota County's position in this matter; and

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on December 2, 2025, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss legal strategy with the County Attorney regarding the court appointed commissioners' award in County of Dakota v. Mortgage Electronic Registration Systems, Inc., et al. (19HA-CV-21-317) associated with the Dakota County's acquisition of certain property rights from Falcon Development, LLC identified in Dakota County Right of Way Map No. 471 as Parcel 25, DU 25, TE 25, Parcel 26, DU 26, TE 26, Parcel 27, DU 27 and TE 27 for County Projects 26-54 and 63-27.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|---|
| ☐ Thriving People | ☐ A Healthy Environment with Quality Natural Resources |
| ☐ A Successful Place for Business and Jobs | ☒ Excellence in Public Service |

CONTACT

Department Head: Heidi Welsch

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-5112

Agenda #: 16.1

Meeting Date: 12/2/2025

Information

See Attachment for future Board meetings and other activities.

December 2, 2025

Tuesday

- 9:00 AM - 9:00 AM** **Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
- 9:30 AM - 9:30 AM** **Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 1:00 PM - 1:00 PM** **Dakota County Physical Development Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 1:30 PM - 1:30 PM** **Dakota County Special Meeting - Community Services Committee of the Whole (or following Physical Development Committee of the Whole) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 5:00 PM - 5:00 PM** **Open House: Budget and Property Tax -- Dakota County Administration Center, 1590 Highway 55, Hastings, 2nd floor atrium**
- 6:00 PM - 6:00 PM** **Budget and Levy Public Hearing Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings**

December 3, 2025

Wednesday

- 5:00 PM - 5:00 PM** **Open House #3: Nininger Road, County Project 42-161 -- YMCA, 85 Pleasant Drive, Hastings, Community Room**

December 4, 2025

Thursday

- 1:00 PM - 1:00 PM** **Vermillion River Watershed Joint Powers Board Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington**

December 5, 2025

Friday

- 8:30 AM - 8:30 AM** **Governance/Strategic Planning Workshop -- Schaar's Bluff Gathering Center, 8395 127th St E, Hastings**

December 7, 2025

Sunday

- 1:30 PM - 1:30 PM** **AMC Board of Directors Meeting in conjunction with the AMC Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington**

December 7, 2025 Continued

Sunday

December 8, 2025

Monday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington

12:00 PM - 12:00 PM

Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom
(<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>)

December 9, 2025

Tuesday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington

December 10, 2025

Wednesday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- Double Tree Hotel, 7800 Normandale Blvd, Bloomington

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Executive Committee Meeting - CANCELED --

4:00 PM - 4:00 PM

Vermillion River Watershed Community Advisory Committee -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington, Conference Room A

December 11, 2025

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting - CANCELED --

December 16, 2025

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings

3:00 PM - 3:00 PM

Dakota County Community Development Agency Regular Meeting -- CDA, 1228 Town Centre Drive, Eagan, Boardroom

December 16, 2025 Continued

Tuesday



Board of Commissioners

Request for Board Action

Item Number: DC-5113

Agenda #: 17.1

Meeting Date: 12/2/2025

Adjournment