



Dakota County

General Government and Policy Committee of the Whole

Agenda

Tuesday, February 4, 2025

9:30 AM

Conference Room 3A, Administration
Center, Hastings

(or following County Board)

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us

1. Call to Order and Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. Audience

Anyone in the audience wishing to address the Committee on an item not on the agenda or an item on the consent agenda may come forward at this time. Comments are limited to five minutes.

3. Approval of Agenda (Additions/Corrections/Deletions)

3.1 Approval of Agenda (Additions/Corrections/Deletions)

CONSENT AGENDA

4. County Administration - Approval of Minutes

4.1 Approval of Minutes of Meeting Held on January 21, 2025

5. County Board/County Administration

5.1 *County Board* - 2024 Board Priorities Fourth Quarter Update

6. Enterprise Finance and Information Services

6.1 *Finance* - Report On Budget Amendments And Contracts

REGULAR AGENDA

7. County Board/County Administration

7.1 *Communications and Public Affairs* - Legislative Update

8. County Manager/Deputy/Director's Report
9. Future Agenda Items
10. Adjournment
 - 10.1 Adjournment

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General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-4212

Agenda #: 3.1

Meeting Date: 2/4/2025

Approval of Agenda (Additions/Corrections/Deletions)



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-4213

Agenda #: 4.1

Meeting Date: 2/4/2025

Approval of Minutes of Meeting Held on January 21, 2025



Dakota County

General Government and Policy Committee of the Whole

Minutes

Tuesday, January 21, 2025

9:30 AM

Conference Room 3A, Administration
Center, Hastings

(or following County Board)

1. Call to Order and Roll Call

The meeting was called to order at 10:20 a.m. by Commissioner Workman.

Present

- Commissioner Mike Slavik
- Commissioner Joe Atkins
- Commissioner Laurie Halverson
- Commissioner William Droste
- Commissioner Liz Workman
- Commissioner Mary Liz Holberg
- Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording of this meeting is available upon request.

2. Audience

Chair Workman noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us
No comments were received for this agenda.

3. Approval of Agenda (Additions/Corrections/Deletions)

3.1 Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Atkins, seconded by Commissioner Halverson, the Consent agenda was approved as follows:

4. County Administration - Approval of Minutes

- 4.1 Approval of Minutes of Meeting Held on December 3, 2024 and January 14, 2025

Motion: Joe Atkins

Second: Laurie Halverson

Ayes: 7

REGULAR AGENDA

5. County Board/County Administration

5.1 Legislative Update

Downs representatives Mike Erlandson and Tom Downs provided a brief legislative update at the Federal level. Stinson representative Dan Dwight provided a brief legislative update at the State level. Communications and Public Affairs Director Mary Beth Schubert was available for and responded to questions. This item was on the agenda for informational purposes only.

Information only; no action requested.

6. Physical Development

6.1 Update On Waste Management System In Dakota County And Other Waste Management Technologies

Environmental Resources Director Nikki Stewart and Environmental Resources Waste Reduction Supervisor Dave Magnuson briefed this item and responded to questions.

Information only; no action requested.

7. County Manager/Deputy/Director's Report

County Manager Heidi Welsch shared with the committee that former Ramsey County Commissioner Toni Carter and Cameron Burns, Deputy Director of the non-profit Mayors and Commissioners for a Guaranteed Income will be forming an interest group among County Commissioners. If interested, reach out to Heidi.

8. Future Agenda Items

There was interest amongst the committee members to discuss strategies in order to be prepared if there are cuts to Counties at the State level. Senior leadership will strategize and bring information back for future discussion.

9. Adjournment

9.1 Adjournment

Motion: Mary Hamann-Roland

Second: William Droste

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the meeting was adjourned at 11:53 a.m.

Ayes: 7

Respectfully submitted,
Jeni Reynolds
Sr. Administrative Coordinator to the Board



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-4098

Agenda #: 5.1

Meeting Date: 2/4/2025

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Information

TITLE

2024 Board Priorities Fourth Quarter Update

PURPOSE/ACTION REQUESTED

Receive an update on the fourth quarter of the 2024 Board Priorities.

SUMMARY

The County Board identifies priority areas each year and tracks their progress throughout the year. With the fourth quarter of 2024 complete, a status update of these board priorities is attached (Attachment: 2024 Board Priorities Q4 Update).

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: 2024 Board Priorities Q4 Update

BOARD GOALS

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACT

Department Head: Heidi Welsch

Author: Gaonou Vang



2024 Board Priorities – Fourth Quarter Update

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●	b. Refine Housing Business Plan	CSD/PDD
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4	Budget and Finance	
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2024 Board Priorities – Fourth Quarter Update

1a) Solid Waste Management Plan

Responsible Division(s): Physical Development Division (PDD)

Background Information:

Purpose

Update the County’s Solid Waste Management Plan using county staff and contracted resources to conduct stakeholder engagement and develop the 2024-2044 Dakota County Solid Waste Plan as required by the Minnesota Pollution Control Agency (MPCA).

Goals

Revise the Dakota County Solid Waste Plan which provides strategic direction for County solid waste programming to meet statutory requirements.

Quarterly Milestones:

Q1: Develop draft strategies based on MPCA’s final Metropolitan Solid Waste Management Policy Plan.

Q2: Engage stakeholders and community partners on draft strategies.

Q3: Refine plan strategies and development of draft plan and seek County Board authorization for public comment on the draft plan.

Q4: Refine the draft plan based on public comments and seek County Board authorization for approval and submittal to the MPCA.

Action or Monitoring Designation: Action

Resource Requirements:

Stakeholder engagement contractor, Office of Planning, Environmental Resources, Communications Office

List of Partners:

MPCA, cities/townships, schools, businesses, waste haulers and facilities, community groups, residents, non-profits, Dakota County Planning Commission, County Board

● **Status**



2024 Board Priorities – Fourth Quarter Update

Q4 Narrative

Dakota County was required to submit a revised solid waste management plan to the Minnesota Pollution Control Agency (MPCA) by October 30, 2024, to implement the MPCA’s revised Metropolitan Solid Waste Management Policy Plan (Policy Plan).

Staff presented recommended changes to the draft county plan based on public comments to the Physical Development Committee in October. On October 29, the County Board approved submittal of the revised plan to the MPCA for review and approval. Staff submitted it by the statutory deadline.

Q4 Partner Update

MPCA staff said they will be reviewing all revised metropolitan county plans together for consistency prior to issuing any approvals in 2025.



2024 Board Priorities – Fourth Quarter Update

1b) Park System Plan +

Responsible Division(s): PDD

Background Information:

Purpose

Update the 2030 Park System Plan goals and vision (adopted in 2008, term 10 years) to a 2050 Vision Plan for Parks, Greenways and Natural Systems to set the policy foundation for parks, greenways, land protection, visitor services, natural resource restoration, and cultural landscape preservation in Dakota County for the coming years.

Goals

*Adopt a 2050 Vision Plan for Parks, Greenways, and Natural Systems in 2024.
Providing guidance for updating the Visitor Services Plan and the Natural Resource Management System Plan (parks operational plans) in 2025.*

Quarterly Milestones

Q1: Project scoping, release RFP for consultant, begin vision discussions with the Physical Development Committee.

Q2: Execute consultant contract, continue vision discussions with the Physical Development Committee.

Q3: Prepare and present draft to Physical Development Committee.

Q4: Adopt 2050 Vision Plan for Parks, Greenways and Natural Systems.

Action or Monitoring Designation: Action

Resource Requirements:

Planning consultant. Contracts with cultural liaisons for community engagement.

List of Partners:

None.

Status

Q4 Narrative:

Draft vision, goals, and strategies have been completed and presented to PLAN. A Parks staff workshop also reviewed mission, vision, and goals draft.



2024 Board Priorities – Fourth Quarter Update

1c) Library Strategic Plan

Responsible Division(s): Public Services and Revenue (PS&R)

Background Information:

Purpose

This plan will help the library set direction and goals for the next three years. During the development of this plan, the library will work to connect with underserved communities.

Goals

To develop a three-year plan which will establish the goals and strategies for the library.

Quarterly Milestones:

Q2: Update board prior to starting community engagement.

Q4: Bring completed plan to board.

Action or Monitoring Designation: Action

Resource Requirements:

Library staff time. Consultant costs are being paid for with Metropolitan Library Service Agency (MELSA) funding.

List of Partners:

Terra Luna Consultants. Community partners to be determined.

Status

Q4 Narrative:

The library presented a draft version of the strategic plan to the board at GGP in October to receive direction.

The library's new Strategic Plan is finalized. Over the next three years, the plan will guide staff in strengthening services and developing new initiatives to improve the library experience and expand impact.



2024 Board Priorities – Fourth Quarter Update

The library's mission remains the same and provided a foundation for the plan: To cultivate community, creativity and learning. The Dakota County Board of Commissioners provided direction and community and staff feedback shaped goals and strategies. The plan has three goals:

- **Goal 1: Cultivate belonging by creating equitable and joyful experiences.**
- **Goal 2: Deliver accessible and enriching collections that are responsive to people's diverse interests and needs.**
- **Goal 3: Increase awareness about the library's many offerings.**



2024 Board Priorities – Fourth Quarter Update

1d) Future Dakota 911 Role and Funding

Responsible Division(s): County Admin

Background Information:

Purpose

Develop and adopt Board policy on the County's future financial responsibility for Dakota911, in collaboration with other JPA members, and incorporate into the 2025 budget and levy.

Goals

Define the County financial relationship and responsibility for Dakota911 for the 2025 and future budget years.

Quarterly Milestones:

Q1: Establish working group of County and City representatives to develop recommendations for 2025 and future member contribution levels.

Q2: Working group develops recommendations on future member contributions.

Q3: County Board develops position on County funding for Dakota911.

Q4: County Board adopts 2025 Dakota911 funding as part of the 2025 County budget and levy.

Action or Monitoring Designation: Action

Resource Requirements:

Staff and commissioner(s) time to participate in discussions with other JPA members, and to evaluate alternatives.

List of Partners:

Dakota911 JPA members, Dakota911 staff, Dakota911 Fiscal Agent (Lakeville)

 **Status**



2024 Board Priorities – Fourth Quarter Update

Q4 Narrative:

An OPA study is underway to analyze the top 10 to 15 projects that Dakota County and Dakota County cities collaborate on. Some of these projects include the Transportation Funding Policy, Embedded Social Workers program, and Absentee Voting Administration. This study is anticipated to be completed by the end of Q1 2025 and will be presented to the County Board in early Q2 2025. The study is intended to be used as a larger view of the partnerships and fiscal responsibilities of all partners involved. This will enable the County Board to discuss Dakota County's role in future funding of Dakota 911.



2024 Board Priorities – Fourth Quarter Update

2a) Develop a Strategy for the Allocation of State Housing Funds +

Responsible Division(s): Community Services Division (CSD), Dakota County Community Development Agency (CDA)

Background Information:

Purpose

Dakota County will receive significant funding over the next several years in the form of new State and Local Affordable Housing Aid (AHA). These resources present a unique opportunity to address immediate needs and gaps across the housing continuum and invest in long-term solutions that reduce future instances of housing instability or homelessness for Dakota County residents.

Goals

Develop a 5-year plan for allocating affordable housing aid in alignment with Dakota County's refreshed Housing Business Plan.

Quarterly Milestones

Q1: Hold Board Workshop to discuss gaps and opportunities across the housing continuum, including staff recommendations for use of affordable housing aid.

Q2: Refine recommendations and present 5-year plan for Board consideration and decision-making.

Q3: Present plan for Board consideration and decision-making.

Q4: Allocated 50% of funds to SS activities.

Action or Monitoring Designation: Action

Resource Requirements:

Staff time (CS/CDA) to research needs and develop specific recommendations. State and local affordable housing aid.

List of Partners:

Internal: Community Services, Physical Development, County Attorney's Office, Communications, Budget, etc.

External: Community Development Agency, cities, community partners, faith leaders, people experiencing homelessness, etc.

 **Status**



2024 Board Priorities – Fourth Quarter Update

Q4 Narrative:

Presented a comprehensive plan for Affordable Housing Aid spending at October CSC to fund activities in the Housing Business Plan, including additional activities allowable per the legislative changes. This plan was created in partnership with the CDA and is the staff recommended plan. This plan is included in the 2025 proposed county budget. The Board requested that staff submit a budget at 50% of the anticipated Local Affordable Housing Aid (LAHA) revenue for 2025. This was submitted via the budget office.



2024 Board Priorities – Fourth Quarter Update

2b) Refine Housing Business Plan

Responsible Division(s): CSD & PDD

Background

Purpose

Dakota County developed a Housing Business Plan to help coordinate housing programs between the County and CDA. The plan needs to be refreshed to reflect current and future housing needs for Dakota County.

Goal

Update Dakota County's Housing Business Plan to include strategic goals, projects, and investments planned between 2024 - 2028, including in the areas of:

- *Homelessness prevention*
- *Emergency shelter development*
- *Affordable housing and housing stability services*

Quarterly Milestones:

Q1:

Housing Business Plan (overall):

Hold Board Workshop to discuss gaps and opportunities across the housing continuum, including staff recommendations for new and continued investments.

Shelter:

Begin engaging cities and the public related to shelter development.

Q2:

Housing Business Plan (overall):

Refine recommendations and present 5-year plan for Board consideration and decision-making.

Shelter:

Continue public engagement process, including solidifying plans for a committee to review and prioritize potential shelter sites.

Q3:

Housing Business Plan (overall):

Present plan for board feedback and decision-making.

Shelter:

Committee to begin meeting to review potential sites.



2024 Board Priorities – Fourth Quarter Update

Q4:

Housing Business Plan (overall):

Allocated 50% of funds to SS activities.

Shelter:

Committee continues meeting to review potential sites (with goal to make recommendation in early to mid-2025).

Action or Monitoring Designation: Action

Resource Requirements: Staff time (CS/CDA) to research needs and develop specific recommendations. Federal/state/and local funding to implement housing plans.

List of Partners:

Internal: Community Services, Physical Development, County Attorney's Office, Communications, Budget, etc.

External: Community Development Agency, cities, community partners, faith leaders, law enforcement, people experiencing homelessness, etc.

 **Status**

Q4 Narrative:

Presented a comprehensive plan for Affordable Housing Aid spending at October CSC to fund activities in the Housing Business Plan, including additional activities allowable per the legislative changes. This plan was created in partnership with the CDA and is the staff recommended plan. This plan is included in the 2025 proposed county budget. The Board requested that staff submit a budget at 50% of the anticipated LAHA revenue for 2025. This was submitted via the budget office.

Shelter space will be leased and there will be no community engagement, per county board direction.



2024 Board Priorities – Fourth Quarter Update

3a) Revisit current County roles and practices through an Economic Development lens

Responsible Division(s): PDD & CDA

Background

Purpose

To ensure that county policies support economic development and growth whenever feasible.

Goal

Updates to current county policies and development of additional policies to address foreseeable issues related to Economic Development.

Quarterly Milestones:

Q1: Gather data related to other County Costs Share Policies.

Q2: Compare and analyze cost share policies with other Metro Counties and identify potential changes for County Board consideration.

Q3: Discuss at the Economic Development County Board Strategic Planning Session.

Q4: Revise Policies as directed by the County Board.

Action or Monitoring Designation: Action

Resource Requirements: Staff time, local government feedback.

List of Partners: CDA, cities and townships

Status

Q4 Narrative:

This was discussed at the Strategic Planning Workshop with the County Board on December 6 and has been incorporated into the draft 2025 County Board Strategic Initiatives. The specific draft initiative is “Collaborate with partners on development”.

Transportation policies related to aesthetics were discussed with the City of Apple Valley at a December 12, 2024 work session, and that issue has been scheduled for CB discussion at the PDC on January 14.



2024 Board Priorities – Fourth Quarter Update

3b) Explore Opportunities for Collaborating with Potential Partners on Strategic Infrastructure and Land Development

Responsible Division(s): PDD/CDA

Background Information:

Purpose

Ensure that infrastructure investments (roads, trails, communications, housing, brownfield cleanup, etc.) are coordinated with other local governments and potential partners.

Goals

Review and update county policies and practices, as deemed appropriate by the County Board, related to the County's role in infrastructure and land development.

Quarterly Milestones:

Q1: Identify Existing County Policies and Practices related to Infrastructure and Land Development for possible review and update and obtain and review similar policies and practices from other organizations.

Q2: Continue work on milestones identified in Q1.

Q3: Discuss County Infrastructure and Land Development Policies and Practices with the County Board at the Economic Development Strategic Priorities Workshop to obtain direction.

Q4: Work with partners to revise policies and practices, where applicable, based on County Board direction.

Action or Monitoring Designation: Action

Resource Requirements: Staff time. County Board direction.

List of Partners: CDA and local government

Status

Q4 Narrative:

This was discussed at the Strategic Planning Workshop with the County Board on December 6 and has been incorporated into the draft 2025 County Board Strategic Initiatives. The specific draft initiative is “Collaborate with partners on development”:



2024 Board Priorities – Fourth Quarter Update

Transportation policies related to aesthetics were discussed with the City of Apple Valley at a December 12, 2024 work session, and that issue has been scheduled for CB discussion at the PDC on January 14.

Additional direction was received from the CB on Transit priorities during the Transit workshops on October 29, 2024 and November 12, 2024. Follow up discussion on Transit Priorities is scheduled for the February 11, 2025 PDC.



2024 Board Priorities – Fourth Quarter Update

4a) Determine Future Capital Finance Strategies

Responsible Division(s): Enterprise Finance and Information Services (EFIS)

Background Information:

Purpose

The recent practice of paying cash for the County’s share of capital projects is unlikely to be sustainable over the long term, without either limiting future construction, raising property taxes, or reducing other locally funded operations. Create a tool or plan for the County Board to use to help determine the direction and mix of funding for future capital projects.

Goals

Develop a 5-year financial plan incorporating a comprehensive view of taxes, other revenues, and capital projects and financing. Develop a long-term capital financing strategy to align with the CIP, with appropriate use of debt where it makes sense. Develop goals and plans for long-term use of and reliance on the various County controlled revenues (levy, host fees, transportation taxes, fees/charges, etc.) versus outside (primarily state/federal) revenues, considering flexibility of use, administrative costs, and impacts on County residents.

Quarterly Milestones:

Q1: Issue Request For Proposal for Financial Advisory Services. Execute contract with financial advisor. Begin development of Financial Management Plan (FMP).

Q2: Award contract to vendor (Ehlers). Begin work to develop financial management plan.

Q3: Present the plan to Senior Leadership Team and County Board as a part of the 2025 budget process.

Q4: Update the plan to coincide with the 2025 budget.

Action or Monitoring Designation: Action

Resource Requirements:

Staff and consultant time.

List of Partners

Internal: Physical Development, IT, Finance, EFIS Admin, County Board. External: Ehlers

● Status



2024 Board Priorities – Fourth Quarter Update

Q4 Narrative:

Ehlers is waiting on the final numbers of Dakota County’s 2023 audited financials to finalize its financial plan. Ehlers will work with Dakota County on a plan for issuance of debt to fund three capital projects.



2024 Board Priorities – Fourth Quarter Update

4b) Implement Revisions to Budget Process and Calendar

Responsible Division(s): EFIS

Background Information:

Purpose

Provide County Board with more budget information sooner in the process to allow for their input and budget changes prior to the adoption of the maximum levy.

Goal

Move Board budget hearings and County Manager's recommended budget from November to August.

Quarterly Milestones:

Q1: Develop new budget schedule. Update Senior Leadership Team (SLT) and Deputies Group on new schedule. Begin 2025 Budget Kick-off meetings.

Q2: Implement new schedule with the start of the development of the 2025 draft budget.

Q3: Conduct division budget meetings and County Board budget work sessions to prepare for preliminary tax levy approval in September 2024.

Q4: Complete 2025 budget and tax levy process with final approval in December 2024. Solicit feedback from the County Board on the success of the process used for the 2025 budget process.

Action or Monitoring Designation: Action

Resource Requirements:

Staff time

List of Partners:

SLT, Deputies, All Department staff involved in budget development.

 **Status**



2024 Board Priorities – Fourth Quarter Update

Q4 Narrative:

The 2025 Budget was adopted on December 17, 2024, following the updated budget calendar. The Budget Office is working with the County Board and County Manager to plan the 2026 budget calendar based on changes made for 2025.



2024 Board Priorities – Fourth Quarter Update

5a) Family Resource Center Study and Next Steps

Responsible Division(s): CSD

Background Information:

Purpose

Assess community need for, and partner readiness to develop, a Family Resource Center model in Dakota County.

Goals

Determine whether to implement a One-Stop Shop/ Family Resource Center model in Dakota County and, if so, design program and partner arrangements based on identified community needs.

Quarterly Milestones:

Q1: Complete community assessment and future recommendations for implementation.

Q2: Pending outcome of assessment, apply for grant from Sauer Family Foundation to support implementation of Family Resource Center. Explore additional funding opportunities through the Department of Human Services or other sources.

Q3: Pending outcome of assessment and grant, solidify partner agreements and governance for Family Resource Centers.

Q4: Pending outcome of assessment and grant, begin implementing Family Resource Centers.

Action or Monitoring Designation: Action

Resource Requirements

Staff time from Community Services to support collaborative. Staff time from partner organizations to determine community needs and program design. Funding to reimburse partners for cost of services or coordination. Tools or technology to support service integration between service providers as part of Family Resource Center model.

List of Partners

The Improve Group (facilitating community assessment). Key partners that hosted pop-up resource events to test concept and gather data on community needs: 360 Communities, ROCC, Hastings Family Services. Roughly a dozen additional partners that provided resources or services at pop-up events.

Dakota County internal: Social Services, Employment & Economic Assistance, Public Health, Dakota County Parks, Dakota County Libraries, and others.

2024 Board Priorities – Fourth Quarter Update

Status

Q4 Narrative:

While working through the RFP process, we determined additional funds would be needed to launch the Community Resource Centers. The Sauer Foundation monies have their directed purpose and are not inclusive of other expenses needed to do this work thoughtfully. Therefore, we have cancelled the solicitation to explore possibilities of identifying additional funds to launch 4 CRCs.

Q4 Partner Update:

Partners remain engaged. We have shared with them the solicitation cancellation and will regroup for our next steps.



2024 Board Priorities – Fourth Quarter Update

5b) Community Health Improvement Plan

Responsible Division(s): CSD

Background Information:

Purpose

The Dakota County Community Health Improvement Plan (CHIP) is an integral step in addressing public health issues identified in the Community Health Assessment (CHA). This process is a foundational strategy that is utilized by local and state public health systems nationwide. It aims to engage the community in a strategic planning process to improve the health and safety of all Dakota County residents. It also ensures that the priorities and strategies are shared by the partners in the county.

Goals

The CHIP is a community-driven plan that includes goals, measurable objectives, and action steps for each health priority area. It is a cooperative effort among local health and partner organizations and is a call-to-action/guide for all community members and organizations to improving health in Dakota County

Quarterly Milestones

Q1:

Continue implementing current CHIP and set up infrastructure for the next CHIP.
Determine roles and continued partnership among the Mental Health Action Team (MHAT) for the remainder of the current CHIP which goes through 2024.
Host subcommittee meetings with partners who have indicated interest in implementing determined strategies for the remainder of the year.
Conduct action planning for these strategies and establish a timeline for implementation.
Share 2023 CHA priorities with County Board.
County Board adopts priorities.
Develop a new decentralized approach for upcoming CHIP planning.
Establish Internal CHIP steering committee.

Q2:

Conduct action planning for current CHIP strategies and establish a timeline for implementation.
Develop a new decentralized approach for upcoming CHIP planning.
Host Kick off meeting for external CHIP steering committee.



2024 Board Priorities – Fourth Quarter Update

Q3:

Determine evaluation for current CHIP strategies.

Work with CHIP Internal Steering Committee to conduct stakeholder analysis and root cause analysis for new CHIP Priorities.

Q4:

Establish timeline for next year’s project.

Determine a community engagement plan.

Action or Monitoring Designation: Action

Resource Requirements

Staff time and partner time.

List of Partners

NAMI MN, SAVE, Lakeville Area School District, Park Nicollet Foundation, Dakota County Technical College, DARTS, Blue Cross Blue Shield of MN, Allina, MDH- Statewide Health Improvement Partnership.

 **Status**

Q4 Narrative:

On October 31 and December 19, the CHIP Internal Steering Committee worked on developing a community engagement strategy, 2025 timeline, and structural considerations for the project. December 9 marked the final Mental Health Action Team meeting. The 2024 CHIP final report is currently being finalized and is set for publication in early 2025.

Q4 Partner Update:

Mental Health Action Team members have been invited to participate in the 2025-2030 CHIP process. Projects from the 2024 CHIP that were not completed have a continuation plan in place, with meetings scheduled to ensure progress into next year.



2024 Board Priorities – Fourth Quarter Update

6) 2024 Elections

Responsible Division(s): PS&R

Background Information:

Purpose

According to guiding regulations, successfully conduct the 2024 election. Staff will continue to work on election security and training to help ensure a successful election, which will support the accuracy and integrity of election results.

Goals

Elections are secure, accessible, and transparent.

Quarterly Milestones:

Q1: Conduct Presidential Nomination Primary (PNP) on March 5, 2024 and March Township Elections on March 12, 2024.

Q2: Conduct statutory duties of training municipal clerks and election judges.

Q3: Conduct State Primary Election on August 13, 2024.

Q4: Conduct State General Election on November 5, 2024 and the subsequent Post-Election Review.

Action or Monitoring Designation: Monitoring

Resource Requirements:

Costs for the priority will be staff time and supplies associated with working on the election and related activities.

List of Partners:

Public Services and Revenue/Elections, Office of the Secretary of State, Cities, and townships
School districts.

Status

Q4 Narrative:

The 2024 General Election was conducted successfully with 261,161 voters in Dakota County who casted a ballot. This was an 83.5% turnout rate of registered voters in the County. The Elections Department convened the County Canvassing Board on November 12 and



2024 Board Priorities – Fourth Quarter Update

successfully certified election results for federal, state, and county contests within Dakota County.

In accordance with M.S. 206.89, five precincts were selected for manual recount and review. The review confirmed that the County's voting equipment tabulated votes with 100% accuracy.

Q4 Partner Update:

Under state statute, each canvassing board is comprised of the county auditor, the court administrator of the district court, the mayor of the most populous municipality in the county, and two members of the county board, or designees of any of the above.

The Elections Department works closely with the Office of the Secretary of State, City and Township Clerks, and the election liaisons from each school district.



2024 Board Priorities – Fourth Quarter Update

7) 2024 Legislative Priorities

Responsible Division(s): County Admin

Background Information:

Purpose

The County is pursuing several legislative priorities during the 2024 Legislative Session. This priority will include updates on the status of County priorities, reporting on legislative-related events, and preparations for the 2025 legislative session.

Goals

Work with partners in the State Legislature, executive branch, and among other local units of government to pursue the County's legislative priorities.

Quarterly Milestones:

Q1: Provide updates to the Board on the status of 2024 legislative priorities, host an early-session forum with the legislative delegation, host regular updates with the delegation.

Q2: Provide updates to the Board on the status of 2024 legislative priorities, host a post-session forum with the legislative delegation.

Q3: Begin development of 2025 legislative priorities.

Q4: Finalize 2025 Legislative Priorities.

Action or Monitoring Designation: Monitoring

Resource Requirements:

Staff time

List of Partners:

Minnesota State Legislature, Executive Branch, Stinson, Congress, U.S. Executive Branch, Downs Government Affairs.

● **Status**

Q4 Update:

2025 Legislative Priorities were adopted in the third quarter of 2024.



2024 Board Priorities – Fourth Quarter Update

8) Capital Improvement Projects

Responsible Division(s): PDD

Background Information:

Purpose

To track progress and provide updates to the County Board on significant 2024 capital improvement projects including those identified in the adopted legislative platform.

Goals

To keep the Board informed about progress on capital improvement projects and seek their input and assistance in moving the projects towards implementation.

Quarterly Milestones:

Q1: Monitor City of Burnsville’s response to the R.B McGowan Company, Inc. request to reopen and expand Freeway Landfill.

Q2-Q4: Provide the Board with ongoing updates on High Priority Capital Improvement Projects.

Action or Monitoring Designation: Monitoring

Resource Requirements

County Staff and agency partners including Minnesota Department of Transportation (MnDOT), Cities, Transit Providers, Met Council, and Federal Highway Administration (FHWA). Consultants as required to for project plans and delivery.

List of Partners

MnDOT, Met Council, Cities, Transit Providers, other local government, and internal staff.

● Status

Q4 Update:

Updates continue to be provided on specific CIP projects through the Division Director’s written report and RBAs.

2024 Board Priorities – Fourth Quarter Update

9) Freeway Landfill

Responsible Division(s): PDD

Background Information:

Purpose

The Freeway Landfill, located west of Interstate 35W in Burnsville, opened in the early 1970s and accepted approximately 5.3 million cubic yards of municipal solid waste for disposal through 1990. The Freeway Dump, located on the east side of Interstate 35W, was an unlicensed dump that accepted an estimated 790,000 cubic yards of waste between 1966 and 1971. The Landfill and Dump lack most of the environmental protection mechanisms required to ensure the areas surface water and groundwater are adequately protected. Neither location has a liner beneath the waste, and both have inadequate groundwater and methane gas monitoring and venting and lack leachate collection systems.

The City of Burnsville’s municipal water supply wells are located within one mile of the Dump and Landfill. When the nearby Kraemer Quarry stops pumping water out of the quarry, groundwater in the areas will rise and come into contact with the waste at the Landfill and Dump, potentially polluting the city’s water supply. The Minnesota Pollution Control Agency is currently reviewing options for the proper cleanup of the property.

Goals

Ensure that the Freeway Landfill is remediated to protect public health and the environment.

Quarterly Milestones:

County staff will stay in contact with the Minnesota Pollution Control Agency (MPCA) and the City of Burnsville to monitor progress and discuss potential cleanup options. Staff will report any progress to the County Board.

Q1-Q2: Monitor MPCA legislative actions for Freeway Landfill.

Q1-Q4: Monitor MPCA progress on Freeway Landfill. Report any progress to the County Board.

Action or Monitoring Designation: Monitoring

Resource Requirements:

Staff time and County Board direction



2024 Board Priorities – Fourth Quarter Update

List of Partners:

Minnesota Pollution Control Agency, City of Burnsville, County Attorney's Office

● Status

Q4 Narrative:

The MPCA has the project on hold.



2024 Board Priorities – Fourth Quarter Update

10) Opioid Settlement

Responsible Division(s): CSD

Background Information:

Purpose

To monitor and provide strategy on the use of opioid settlement funds and provide updates to the County Board on significant 2024 opioid settlement projects.

Goals

To keep the County Board up-to-date on the progress and strategy related to opioid settlement funded projects and seek their input and direction in the expenditure of future funding.

Quarterly Milestones:

Q1-Q4: Provide the County Board with ongoing and relevant updates on projects utilizing Opioid Settlement Funds and items related to the Opioid Response Advisory Committee.

Action or Monitoring Designation: Monitoring

Resource Requirements:

Staff time and County Board direction

List of Partners:

Public Health, Social Services, Community Corrections, Sheriff's Office, County Attorney's Office, Opioid Response Advisory Committee, Financial Services

● Status

Q4 Narrative:

Public Health was scheduled to present the Opioid Response Advisory Committee (ORAC's) RFP recommendations to the County Board in November, but this item was pulled from the CSC agenda and postponed until January 2025. The annual cities meeting took place on November 7. The ORAC began its facilitated strategic planning process for 2025 and beyond at their December meeting. Strategic planning efforts will carry forward to Q1 2025.



2024 Board Priorities – Fourth Quarter Update

Q4 Partner Update:

There were 26 attendees at the annual cities meeting, including local government and law enforcement, County Commissioners, school and healthcare partners, and those with lived experience.



2024 Board Priorities – Fourth Quarter Update

11) Planning for New County Website

Responsible Division(s): EFIS/County Admin

Background Information:

Purpose

The county website has a need to be updated for several reasons. The new website will offer the county the ability to increase accessibility, improve information sharing and offer additional online services to residents.

Goals

To have a new county website and platform in place by the end of 2025.

Quarterly Milestones:

Q1: Committee work, gather input from users.

Q2: Gather input from users, start development of RFP.

Q3: Release RFP and select vendor for website development.

Q4: Work with all partners and vendor in developing new website.

Action or Monitoring Designation: Monitoring

Resource Requirements:

County staff time. Consultant costs.

List of Partners:

IT, Communications, EFIS Administration

Status

Q4 Narrative:

County staff received 26 responses to the RFP and reviewed all information. Five vendors were asked to provide presentations to the vendor selection team. These presentations will be completed in January 2025. A report will be submitted to county leadership on the finalists with a vendor selection recommendation to be brought forward to the County Board for approval in March 2025.



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-4031

Agenda #: 6.1

Meeting Date: 2/4/2025

DEPARTMENT: Finance

FILE TYPE: Consent Information

TITLE

Report On Budget Amendments And Contracts

PURPOSE/ACTION REQUESTED

Receive quarterly updates on budget amendments and contracts for 2024.

SUMMARY

The summary of budget amendments completed from July 1, 2024 through September 30, 2024, is included as attachment: Budget Amendment Summary. Budget amendments identified in the attachment include administrative amendments that would have gone to Board prior to the adoption of the Budget Compliance Policy by Resolution No. 18-485 (September 18, 2018).

The Professional Services Contracts (Attachment) is a summary of all administratively approved contracts and contract amendments completed July 1, 2024 through September 30, 2024, that would have needed Board approval prior to the adoption of the Solicitation Bid and Contract Policy by Resolution No. 18-485 (September 18, 2018).

Future updates of budget amendments and contracts will be adjusted to maximize reporting capabilities of Dakota Connect. Staff will also review the contents of future reports to ensure they meet the needs of the County Board.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

18-485; 9/18/18

ATTACHMENTS

Attachment: Budget Amendment Summary

Attachment: Professional Services Contracts

BOARD GOALS

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

CONTACT

Department Head: Paul Sikorski

Author: Karen Cater

Dakota County
Budget Amendment Summary
Reporting Dates July 1, 2024 through September 30, 2024

Set ID	Effective Date	Department	Reference Description	Revenue	Expense	FTE
No Amendment to Report This Period						
Report Totals				0	0	0.00



DakotaConnect - Professional Services Contracts Between \$50,000 - \$100,000

Contracts Starting Between: 7/1/2024 to 9/30/2024

As of Report Date: 9/30/2024

Contract No	Supplier Name	Purpose	DEPT GROUP	Start Date	End Date	Orig Amt
DCA21936	ON-DEMAND SERVICES GROUP INC (ODG)	HCM Open Issues and Redwood Transformation Consultant Services - Herbert Roy George	INF2300	07/24/2024	03/31/2025	52,880.00
DCA22043	MIDSTATES VALUATION LLC	CP 91-30 Appraisal Services	PDA2370	09/09/2024	12/31/2026	58,300.00
CLA20447	HOMELAND HEALTH SPECIALISTS INC	School-Based Immunizations	PBH2110	07/03/2024	03/31/2026	60,000.00
CLA20491	HIRED	WIOA ADULT PY24	EEA2100	07/01/2024	06/30/2025	60,000.00
CLA20493	THE JK MOVEMENT	H.E.A.T FOR YOUTH GROUPS (H4Y)	COR2130	08/20/2024	12/31/2026	60,000.00
DCA21866	POLICY CONFLUENCE INC DBA: POLCO DBA: NRC	Administer 2025 Residential Survey	OPA2310	07/03/2024	07/31/2027	60,000.00
CLA20494	THE HEALING PLACE LLC	Sex Offender Treatment Services	COR2130	08/21/2024	12/31/2026	70,000.00
DCA21982	SRF CONSULTING GROUP INC	CP 97-217 Construction Administration Services	TRA2420	08/14/2024	12/01/2024	70,426.00
CLA20446	Amherst H. Wilder Foundation	CRISIS CONTINUUM SERVICES EVALUATION	SOC2090	07/01/2024	12/31/2026	75,000.00
DCA21860	LANDMARK ENVIRONMENTAL LLC	As Needed Consulting Services	PDA2370	07/02/2024	06/30/2026	75,000.00
CLA20497	THE KATALLASSO GROUP LLC	TRUANCY PREVENTION AND RESTORATIVE SERVICES	SOC2090	08/26/2024	06/30/2025	80,000.00
DCA22089	KLJ SOLUTIONS HOLDING COMPANY	Project No. 2000410, Award No. 259006. Archaeological services for River Access in Spring Lake Park Reserve.	CBU2810	09/20/2024	09/30/2026	89,585.60
CLA20508	THE KATALLASSO GROUP LLC	JUVENILE BRIEF COUNSELING	COR2130	09/09/2024	12/31/2026	90,000.00
DCA21863	PROFESSIONAL PROJECT MANAGEMENT INC (PPM)	As-Needed Estimator Services	CBU2810	07/03/2024	07/15/2025	90,000.00
DCA21870	CURRIE AND BROWN INC	As needed - Cost Estimating Services.	CBU2810	07/05/2024	07/15/2026	90,000.00
DCA21871	HOFFMANN and UHLHORN CONSTRUCTION INC	As needed - Cost Estimating Services.	CBU2810	07/05/2024	07/15/2026	90,000.00
DCA21872	TOTAL COST MANAGEMENT LLC	As needed - Cost Estimating Services.	CBU2810	07/05/2024	07/15/2026	90,000.00
CLA20467	CREDIBLEMIND INC	CredibleMind	PBH2110	07/03/2024	04/01/2027	98,000.00
DCA22115	DGR ENGINEERING	As needed - Engineering Services.	CBU2810	09/30/2024	12/31/2025	99,000.00

DakotaConnect - Manager Approved Contract Amendments
Contracts Starting Between: 7/1/2024 to 9/30/2024
As of Report Date: 9/30/2024

Contract Number	Supplier Name	Contract Description	Contract Type	Original Contract Amount	Contract Amendment Total	Contract Current Maximum Total	Dept	Amendment Date	Amendment Extended Amount	Amendment Item Description
DCA21295	ASTECH CORP	2024 Crack Seal and Microsurfacing,includes 98-047 and 54-012	Non-Construction	\$ 863,458.95	\$ 11,206.60	\$ 874,665.55	TRA2420	08/20/2024	\$ 11,206.60	Amendment 1 - add \$11,206.60
DCA21299	JORGENSON CONSTRUCTION INC	NSC Pilot Project Construction. IC-134	Non-Construction	\$ 631,500.00	\$ 11,902.74	\$ 642,402.74	CBU2810	08/08/2024	\$ 11,902.74	Change Order #1: Adding \$11,902.74, for a new maximum of \$643,402.74, from a previous \$631,500.00.
DCA21527	ROCHON CORPORATION	General Contractor - Lebanon Hills Maintenance Facility. IC-134	Non-Construction	\$ 14,333,000.00	\$ 9,660.00	\$ 14,342,660.00	CBU2810	08/23/2024	\$ 9,660.00	Amendment #1: Adding \$9,660.00 for a new maximum of \$14,342,660.00, from a previous \$14,333,000.00.
DCA20499	MN DIRT WORKS INC	CP 98-040 Grading, Aggregate Base, Bituminous Surfacing, Storm Sewer, Inbound Scale System & Turf Establishment	Non-Construction	\$ 1,911,934.41	\$ 3,448.23	\$ 1,915,382.64	TRA2420	09/10/2024	\$ 3,448.23	Extend end date to 12/31/24 and add \$3448.23 to agreement amount. This closes out the project.
C0035139	VFA INC	County-wide Building Assessment Project	Non-Construction	\$ 196,968.00	\$ 9,360.00	\$ 206,328.00	CBU2810	08/09/2024	\$ 9,360.00	The CAO has approved an amendment, to extend the agreement through August 1, 2025, and to add \$9,360.00, for a new maximum of \$206,328.00, from a previous \$196,968.00. \$73,479.00 were previously converted to DC.
C0035282	MCNAMARA CONTRACTING INC	CP 9-56A	Construction	\$ 11,207,634.63	\$ 104,103.24	\$ 11,311,737.87	TRC2820	07/03/2024	\$ 104,103.24	Change orders 1-5 and pay estimate #9



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-4211

Agenda #: 7.1

Meeting Date: 2/4/2025

DEPARTMENT: Communications and Public Affairs

FILE TYPE: Regular Information

TITLE

Legislative Update

PURPOSE/ACTION REQUESTED

Receive an update on the 2025 state legislative session, and state and federal legislative affairs.

SUMMARY

Staff will provide updates on state and federal legislative affairs and activities, Minnesota Inter-County Association (MICA), Association of Minnesota Counties (AMC), and National Association of Counties (NACo) activities, related county activities and other legislative topics of interest to Dakota County.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Presentation Slides

BOARD GOALS

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACT

Department Head: Mary Beth Schubert

Author: Mary Beth Schubert



Legislative Update

Feb. 4, 2025

Agenda



- Lobbyist update
- Subordinate Service District discussion
- Recycling Zone Plus capital request
- Minnesota African American Family Preservation and Child Welfare Disproportionality Act

Lobbyist update



- State update from Stinson

Subordinate Service District



- Strategy discussion for subordinate service district authority request.
- County platform language:
Authority to create a service district, by adoption of a resolution, for the purpose of levying upon a portion of Dakota County to finance governmental services benefiting a service area within that county.

Recycling Zone Plus



- Direction sought on change in Recycling Zone Plus capital request
- Current request: \$8 million (CAP)
- Proposal: Change request to \$9 million to reflect inflationary increases.

Child Welfare Pilot



Minnesota African American Family Preservation and Child Welfare Disproportionality Act.

- Pilot program in Hennepin and Ramsey counties
- Effective statewide 2027
- Dakota County supports strategies to reduce and eliminate disproportionate outcomes in the child welfare system.



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-4214

Agenda #: 10.1

Meeting Date: 2/4/2025

Adjournment