



Dakota County

Board of Commissioners

Agenda

Tuesday, March 3, 2026

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us

Commissioners may participate in the meeting by interactive technology.

1. **Call to Order and Roll Call**
2. **Pledge of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Presentation**

- 5.1 Metropolitan Mosquito Control District Annual Presentation

CONSENT AGENDA

6. **County Administration - Approval of Minutes**

- 6.1 Approval of Minutes of Meeting Held on February 17, 2026

7. **Central Operations**

- 7.1 *Information Technology - Authorization To Execute Contract For Fiber Optics Network Maintenance And Engineering With Local Government Information Systems*

- 7.2** *Information Technology* - Authorization To Execute Contract Renewal With Granicus, Inc., For Agenda Management Software

8. County Board/County Administration

- 8.1** *Human Resources* - Authorization To Amend Contract With Deloitte Consulting For Benefits Consulting Services In 2026

9. Community Services

- 9.1** *Social Services-Adult Services* - Authorization To Submit Grant Application To Minnesota Department Of Public Safety Office Of Justice Programs For Crisis Response Grants
- 9.2** *Social Services-Housing & Community Resources* - Authorization To Apply For Department Of Human Services Innovation Grant Funds

10. Physical Development

- 10.1** *Physical Development Administration* - Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development
- 10.2** *Facilities Management* - Authorization To Execute Development Contract With City Of Lakeville For Recycling Zone Plus Project
- 10.3** *Facilities Management* - Authorization To Award Bid And Execute Contract With Meisinger Construction Company, Inc. To Provide General Contractor Services For Construction Of Hastings Government Center Fuel Island
- 10.4** *Environmental Resources* - Authorization To Submit Two 2026-2027 Minnesota GreenCorps Host Site Application To Minnesota Pollution Control Agency
- 10.5** *Environmental Resources* - Certification Of Property Assessed Clean Energy Charges For Energy Improvements On Property In City Of Burnsville
- 10.6** *Parks* - Authorization To Award Proposal And Execute Contract With RES Great Lakes, LLC For Spring Lake Savanna Restoration Project
- 10.7** *Parks* - Authorization To Amend Contract With Hoisington Koegler Group Inc. For Miesville Ravine Park Reserve Site Improvement Project
- 10.8** *Parks* - Authorization To Execute Contract With Damon Farber Associates Inc. For Greenway Systems Plan

- 10.9** *Parks* - Authorization To Execute New Design Contract With KLJ Engineering LLC For Preliminary Design Services For North Creek Greenway, Vermillion Highlands Greenway, And Vermillion River Greenway In Cities Of Farmington, Rosemount, And Empire, County Project 2000233
- 10.10** *Parks* - Authorization To Execute New Design Contract With KLJ Engineering LLC For Final Design Services For Vermillion Highlands Greenway In City Of Rosemount, County Project 2000234
- 10.11** *Parks* - Authorization To Execute New Contract With Sambatek LLC, For Construction Administration For Mississippi River Greenway Rosemount East In City Of Rosemount, County Project P00109
- 10.12** *Transportation* - Authorization To Execute Contract With HR Green, Inc. For Professional Design Services County State Aid Highway 43 (Lexington Ave) Trail Gap In City Of Eagan, County Project 43-057
- 10.13** *Transportation* - Authorization To Accept Grant Funds From 2025 Minnesota Highway Freight Program And Execute Grant Agreement For County State Aid Highway 50 And Interstate 35 Interchange, County Project 50-33
- 10.14** *Transportation* - Authorization To Approve Letter Of Support To Scott County For Better Utilizing Investments To Leverage Development Grant Application For Highway 13 River, Rail, And Roads Initiative
- 10.15** *Transportation* - Authorization To Approve Letter Of Support To Metropolitan Council For Better Utilizing Investments To Leverage Development Grant Application For Interchange Modernization Study
- 10.16** *Transportation* - Approval Of Final Plats Recommended By Plat Commission
- 11. Public Services and Revenue**
- 11.1** *Public Services and Revenue Administration* - Approval Of Intoxicating Liquor Consumption And Display (Set Up) Permit For United Steel Workers, Local 662

REGULAR AGENDA

12. Community Services

- 12.1** *Social Services-Children and Family Services* - Proclamation Of March 2026 As Social Work Month In Dakota County

13. Public Services and Revenue

- 13.1** *Assessing Services* - 2026 Market Value Update

14. Closed Executive Session

- 14.1 *Office Of The County Manager* - Closed Executive Session: Legal Strategy For Acquisition Of Property From Rich Valley, LLC In City Of Inver Grove Heights For County Project 32-65 In District Court File No. 19HA-CV-24-2345

15. Interagency Reports/Commissioner Updates

Association of Minnesota Counties (AMC)
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Transportation Advisory Board (TAB)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

16. County Manager's Report

17. Information

- 17.1 Information
See Attachment for future Board meetings and other activities.

18. Adjournment

- 18.1 Adjournment

For more information, call 651-438-4417
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Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Board of Commissioners

Request for Board Action

Item Number: DC-5439

Agenda #: 4.1

Meeting Date: 3/3/2026

Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-5440

Agenda #: 6.1

Meeting Date: 3/3/2026

Approval of Minutes of Meeting Held on February 17, 2026



Dakota County

Board of Commissioners

Minutes

Tuesday, February 17, 2026

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call to Order and Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Halverson who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Halverson noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us
Online comments were distributed to Commissioners.
The following people came forward with comments:

Debra Donahoe (Hastings); Tax
Jacob Borealis (Lakeville); Terrorism/Tyranny

4. Agenda

4.1 Resolution No: 26-068
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Workman, seconded by Commissioner Atkins, the Consent agenda was approved as follows:

5. County Administration - Approval of Minutes

5.1 Resolution No: 26-069

Approval of Minutes of Meeting Held on February 3, 2026

Motion: Liz Workman

Second: Joe Atkins

Ayes: 7

6. Items Recommended by Board Committee*

6.1 Resolution No: 26-070

Authorization To Execute First Amendment To Joint Powers Agreement With Scott County For Design And Construction Of Regional Household Hazardous Waste Collection And Recycling Facility And Amend Project Budget

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, by Resolution No. 25-456 (September 23, 2025), the Dakota County Solid Waste Master Plan (Plan) was adopted; and

WHEREAS, the Plan supports the Dakota County Board of Commissioners' desire to remove household hazardous waste (HHW) from the solid waste stream because of health, safety, and environmental concerns; and

WHEREAS, Dakota and Scott Counties have partnered to build the Dakota-Scott Regional HHW and Recycling Facility, known as the Recycling Zone Plus, that will accept HHW and traditional and non-traditional recyclables and therefore increase proper management of solid waste and increase recycling in both counties and prolong the life of the two current facilities by stabilizing growth at those sites with the addition of a second facility; and

WHEREAS, by Resolution No. 24-055 (January 23, 2024), the Dakota County Board approved the joint powers agreement (JPA) with Scott County for design and construction of the Dakota-Scott Regional HHW and Recycling Facility, which Dakota County and Scott County executed on February 1, 2024; and

WHEREAS, by Resolution No. 21-419 (August 24, 2021), the Dakota County Board authorized submittal of the Minnesota Pollution Control Agency's (MPCA) Solid Waste Capital Assistance Program Application for a \$2 million 2020 bonding award for Phase I (property acquisition); and

WHEREAS, by Resolution No. 25-388 (August 26, 2025), the Dakota County Board authorized submittal of the second MPCA Solid Waste Capital Assistance Program Application for another \$6 million 2025 bonding award for Phase II (facility construction); and

WHEREAS, the State of Minnesota awarded \$2 million in bond funds in 2020 for Phase I and \$6 million in 2025 for Phase II; and

WHEREAS, an amendment (first) to the JPA is needed to account for changes to the estimated project cost, state funding actually awarded, and maximum contributions, address contributions for initial fleet acquisition costs, and extend the initial term of the JPA to December 31, 2036; and

WHEREAS, the first amendment to the JPA shall:

- (A) Amend the initial term of the JPA to expire on December 31, 2036.
- (B) Amend the estimated project total cost to \$21,150,000 based on project bids received.
- (C) Amend the state bonding fund contribution to reflect the \$6 million awarded.
- (D) Amend each county’s maximum contribution towards the project costs based on the updated estimated project costs (\$21,150,000) and state funding awards (totaling \$8,000,000):
 - (1) Dakota County’s maximum contribution towards the project costs shall be \$9,731,000 (74% of the remaining project costs after application of the state funding), and
 - (2) Scott County’s maximum contribution towards the project costs shall be \$3,419,000 (26% of the remaining project costs after application of the state funding).
- (E) Add a provision addressing initial contributions of Dakota County and Scott County towards the initial fleet acquisition cost for large equipment estimated at \$316,000, with Scott County’s contribution not exceeding \$82,160 (26% of the estimated cost).
- (F) Amend Scott County’s annual contribution (26% of its share) to the capital replacement and maintenance budget, which now also includes fleet and facility equipment replacement costs, to \$97,518.61 annually.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to execute the first amendment to the joint powers agreement between Dakota County and Scott County for the Dakota-Scott Regional Household Hazardous Waste Collection and Recycling Facility, amending the initial term, estimated project cost, actual state bonding awarded, the counties’ maximum contributions, and Scott County’s annual contribution for capital replacement (including fleet and facility equipment) and maintenance budget and adding a provision addressing initial fleet acquisition as set forth herein, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the 2026 Facilities Capital Improvement Program is hereby amended as follows:

Expense	
Recycling Zone Plus	<u>(\$3,749,136)</u>
Total Expense	(\$3,749,136)
Revenue	
2025 State Bonding	(\$2,000,000)

Env. Legacy Fund	(\$3,168,136)
Scott County	<u>\$1,419,000</u>
Total Revenue	(\$3,749,136)

Ayes: 7

6.2 Resolution No: 26-071

Authorization To Execute Operations Agreement With Scott County For Operation Of The Regional Household Hazardous Waste Collection And Recycling Facility

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, by Resolution No. 25-456 (September 23, 2025), the Dakota County Solid Waste Master Plan (Plan) was adopted; and

WHEREAS, the Plan supports the Dakota County Board of Commissioners' desire to remove household hazardous waste (HHW) from the solid waste stream because of health, safety, and environmental concerns; and

WHEREAS, Dakota and Scott counties have partnered to build the Dakota-Scott Regional HHW and Recycling Facility, known as the Recycling Zone Plus, that will accept household hazardous waste and traditional and non-traditional recyclables and therefore increase proper management of solid waste, increase recycling in both counties, and prolong the life of the two current facilities by stabilizing growth at those sites with the addition of a second facility; and

WHEREAS, by Resolution No. 24-055 (January 23, 2024), the Dakota County Board approved the joint powers agreement with Scott County for design and construction of the Dakota-Scott Regional HHW and Recycling Facility, which Dakota County executed with Scott County on February 1, 2024; and

WHEREAS, the Dakota County Board of Commissioners wishes to execute an operations agreement with Scott County to fund Scott County's share of the operational costs not offset by revenue from fees charged to participants for the Dakota-Scott Regional HHW and Recycling Facility; and

WHEREAS, Scott County will pay Dakota County for each Scott County resident to use the RZP based on the average net cost per participant, with the cost adjusted annually.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to execute an operations agreement with Scott County for the operation of the Dakota-Scott Regional Household Hazardous Waste Collection and Recycling Facility, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7. Central Operations

7.1 Resolution No: 26-072
Authorization To Amend Contract With DataBank IMX, LLC For OnBase Enterprise Licensing

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, Dakota County is currently under contract with DataBank IMX, LLC for OnBase enterprise licensing through December 31, 2028; and

WHEREAS, the current contract for OnBase enterprise licensing requires a 10% increase in remaining licensing fees for each 10% increase in full time county staff; and

WHEREAS, the full time Dakota County staff count as increased by more than 10% since the inception of the current contract; and

WHEREAS, the calculated funds necessary to pay for the increase in staff count were not accounted for in the current contract; and

WHEREAS, the amount needed to cover the additional 10% for the balance of the current contract term is \$111,013.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to amend the current contract with DataBank IMX, LLC to accommodate for the 10% increase in staffing levels with the amount of \$111,013, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.2 Resolution No: 26-073
Authorization To Amend Contract With Sentinel Technologies Inc Corporation For Campaign Manager Call Software

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, County IT contracts with Sentinel for its CISCO/WebEx Unified Communication and IVR/Call Center solution; and

WHEREAS, Public Health has requested to add the Campaign Manager module to automate their required notifications to eligible residents; and

WHEREAS, the additional implementation and subscription fees for the Campaign Manager module will add an additional \$12,218.34 cost to the current contract with Sentinel ending in March of 2029.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Deputy County Manager to amend the current contract with Sentinel for the additional CISCO Campaign Manager module, in the amount of \$12,218.34, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.3 Report On Invoices Paid In January 2026

Information only; no action requested.

8. Physical Development

8.1 Fiscal Year 2026 Countywide Community Development Block Grant Allocation Request

Motion: Liz Workman

Second: Joe Atkins

Information only; no action requested.

8.2 Resolution No: 26-075

Authorization To Award Bid And Execute Contract With Tech Logic Corporation To Provide Automated Materials Handling System For Burnhaven Library Renovation

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, the 2026-2030 Facilities Capital Improvement Program Adopted Budget includes a project to renovate the Burnhaven Library; and

WHEREAS, the project includes a new automated materials handling system; and

WHEREAS, a Core Planning Group worked with Hammel, Green & Abrahamson (HGA) to develop the requirements for the automated materials handling system; and

WHEREAS, bid documents were prepared by staff with professional design support from HGA which were released for bidding on December 15, 2025; and

WHEREAS, the bid documents included a Base Bid and one Bid Alternate; and

WHEREAS, two competitive bids were received on January 22, 2026; and

WHEREAS, Tech Logic Corporation has submitted the lowest responsive and responsible bid; and

WHEREAS, staff recommends acceptance of the Base Bid and Bid Alternate #1; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Tech Logic Corporation in an amount not to exceed \$259,361.19; and

WHEREAS, the project budget is sufficient to support the issuance of the total contract value.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of

Commissioners hereby authorizes the Facilities Management Director to execute a contract with Tech Logic Corporation, 835 Hale Avenue North, Oakdale, MN 55128, in an amount not to exceed \$259,361.19 for the automated materials handling system for the Burnhaven Library, subject to approval by the County Attorney's office as to form.

Ayes: 7

8.3 Resolution No: 26-076
Authorization To Execute Joint Powers Agreement With City Of Lakeville For Lake Marion Greenway: Ritter Farm To Downtown Lakeville Segment

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, by Resolution No. 13-441 (August 27, 2013), the Dakota County Board of Commissioners adopted the Lake Marion Greenway Master Plan; and

WHEREAS, the City of Lakeville is leading the design, bidding, and project delivery; and

WHEREAS, the project will construct and upgrade 3 miles of regional greenway, one trailhead, and .5 miles of local trails; and

WHEREAS, the total project cost is estimated at \$4,608,600; and

WHEREAS, the City of Lakeville has received \$2,000,000 of external grants to reduce overall local costs to \$2,608,600; and

WHEREAS, Dakota County will reimburse the City of Lakeville based on current greenway cost share practices; and

WHEREAS, the total estimated cost to Dakota County is \$2,124,879 which includes 10 percent contingency; and

WHEREAS, sufficient revenues are available in the Parks Capital Improvement Program; and

WHEREAS, the Supplemental Maintenance Agreement will be revised to include ongoing maintenance and operations for the Lake Marion Greenway from downtown to Ritter Farm Park.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director, or their designee, to execute a joint powers agreement with the City of Lakeville to reimburse the City for costs associated with the Lake Marion Greenway: Downtown to Ritter Farm segment for the period February 17, 2026, through December 31, 2027, subject to approval by the County Attorney's Office as to form.

Ayes: 7

8.4 Resolution No: 26-077

Authorization To Execute Contract With Minnesota Native Landscapes, Inc. For McMenemy And Wolfson Woods Restoration Project

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, by Resolution No. 22-280 (June 21, 2022), the Dakota County Board of Commissioners approved the acquisition of natural area conservation and greenway easements on the former McMenemy property; and

WHEREAS, the City of Rosemount (City) immediately purchased the fee title of the former McMenemy property after the County acquired the easements; and

WHEREAS, a Natural Resource Management Plan was completed for the McMenemy permanent natural area conservation easement (Easement) that includes restoration management strategies, work plans, and cost estimates; and

WHEREAS, the County and the City agree to work in partnership to conduct restoration activities on the combined properties; and

WHEREAS, the initial total estimated project cost will not exceed \$490,000 over the next three years; and

WHEREAS, the County will contribute up to a total of \$490,000 toward restoration costs, using available Outdoor Heritage Fund grant money from the Minnesota Law 2019 grant awarded by the Lessard-Sams Outdoor Heritage Council, with a funding deadline of May 12, 2028, for only the McMenemy Easement area; and

WHEREAS, the City will provide a temporary access easement through a parcel it owns to the west of the Easement property, over which the Minnesota Department of Natural Resources holds a separate conservation easement, provided the required approval for the temporary access is granted; and

WHEREAS, a joint powers agreement between the County and the City describing roles, responsibilities, and associated costs is required; and

WHEREAS, by Resolution No. 26-027 (January 6, 2026), the Dakota County Board of Commissioners authorized the execution of a joint powers agreement with the City of Rosemount for the Natural Resource Restoration on McMenemy Permanent Natural Area Conservation Easement.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Division Director to execute a contract with Minnesota Native Landscapes, Inc. for the McMenemy and Wolfson Woods Restoration Project; and

BE IT FURTHER RESOLVED, That following expenditure of Outdoor Heritage

Fund grant money from the Minnesota Laws 2019 grant awarded by the Lessard-Sams Outdoor Heritage Council, as appropriated by the Minnesota Legislature, County staff will request reimbursement from the Minnesota Department of Natural Resources (grant administrator) and return the reimbursed funds to the Parks Capital Improvement Program.

Ayes: 7

8.5 Resolution No: 26-078
Authorization To Submit Grant Applications To Legislative-Citizen Commission On Minnesota Resources Program, Accept Grants If Awarded, And Execute Grant Agreements

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, the state Environment and Natural Resources Trust Fund (ENRTF) was established following voter approval of a 1988 constitutional amendment “for the public purpose of protection, conservation, preservation, and enhancement of the state’s air, water, land, fish, wildlife, and other natural resources”; and

WHEREAS, the Legislative-Citizen Commission on Minnesota Resources (LCCMR) was established to make funding recommendations to the Minnesota Legislature for special projects that help maintain and enhance Minnesota’s environment and natural resources, primarily from the ENRTF; and

WHEREAS, the LCCMR issued a 2027 Request for Proposals, which includes “Resiliency,” “Water,” “Education and Outdoor Recreation,” “Fish and Wildlife,” “Energy,” “Land”, and “Small Projects” as priority funding categories; and

WHEREAS, approximately \$121 million from the ENRTF is projected to be available for LCCMR-recommended projects implemented between July 1, 2027, and June 30, 2029; and

WHEREAS, Dakota County seeks up to \$3,122,523M for the following projects:

- Veterans Memorial Greenway- Native American Veterans Restoration, Native Plantings, and Enhanced Memorial: \$495,000 request with \$165,000 county grant-match=\$660,000 total project cost
- System-wide ADA Improvements (per audit of both indoor and outdoor park spaces): \$562,500 request with \$187,500 county grant-match=\$750,000 total project cost
- Spring Lake Park Reserve Messaging Plan Implementation: \$230,518 request with \$76,840 county grant-match=\$307,358 total project cost
- Spring Lake Park Reserve Restoration Project (same project as 3M PFAS Settlement request): \$921,521 request with \$247,673 county grant-match and \$59,500 in-kind match of plugs grown=\$1,228,694 total project cost
- North Creek Greenway Natural Resource Restoration, Pollinator-Themed Interpretation, and Greenway Access at the Minnesota Zoo: \$1,001,840 request with \$333,947 county grant-match=\$1,335,787 total project cost

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners supports the above-referenced projects and authorizes the submittal of proposals for funding of these projects on behalf of Dakota County to the Legislative-Citizen Commission on Minnesota Resources in response to the Minnesota Legislature 2027 Environmental and Natural Resources Trust Fund Request for Proposal; and

BE IT FURTHER RESOLVED, That, if funding is awarded, the Dakota County Board of Commissioners agrees to accept the award and may enter into an agreement with the state of Minnesota for the above referenced projects; and

BE IT FURTHER RESOLVED, That Dakota County will comply with all applicable laws, environmental requirements, and regulations and any additional conditions stated in the grant agreement and the approved Legislative-Citizen Commission on Minnesota Resources work plan; and

BE IT FURTHER RESOLVED, That Dakota County understands that grants utilizing the Environment and Natural Resources Trust Fund are generally paid out on a reimbursement basis, and the County has the financial capability to pay for project expenses prior to seeking reimbursement; and

BE IT FURTHER RESOLVED, That Dakota County certifies none of the current principals of the County have been convicted of a felony financial crime in the last ten years. For this purpose, a principal is defined as a public official, a board member, or staff that would have the authority to access or determine the use of Environment and Natural Resources Trust Fund funds, if awarded; and

BE IT FURTHER RESOLVED, That the Physical Development Division Director is hereby authorized to execute such agreements and work plans as necessary and the Parks Director is authorized to implement the project on behalf of Dakota County; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Physical Development Division Director to use the Parks Capital Improvement Program Grant Match Set-Aside to provide a 25 percent match to provide a competitive application for capital improvement projects; and

BE IT FURTHER RESOLVED, That Dakota County has the financial capability to ensure adequate operation and maintenance of the projects once completed.

Ayes: 7

8.6 Resolution No: 26-079
Approval Of Final Plats Recommended By Plat Commission

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

DAKOTA MEADOWS PRESERVE 2ND ADDITION	Farmington
GRAND OAK GROVE	West St. Paul

Ayes: 7

- 8.7** Resolution No: 26-080
 Authorization To Approve Contract Amendment With Park Construction Company And Amend 2026 Transportation Capital Improvement Plan Budget For County State Aid Highway 26 (Lone Oak Road) Roadway Improvements In City Of Eagan, County Project 26-67

Motion: Liz Workman Second: Joe Atkins

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) proceeded with County Project (CP) 26-67, the reconstruction of County State Aid Highway (CSAH) 26 from Trunk Highway (TH) 13 to CSAH 31 and a lane reduction of CSAH 26 from CSAH 31 to I-35E in the City of Eagan; and

WHEREAS, CP 26-67 includes a trail as part of the School Area Safety Assessment recommendations for Pilot Knob STEM School from TH 13 to CSAH 31; and

WHEREAS, the County Board awarded CP 26-67 to Park Construction Company by Resolution No. 25-106 (February 18, 2025), in the amount of \$7,033,172; and

WHEREAS, construction costs have increased by \$498,165 or 7.1 percent due primarily to increased retaining wall costs; and

WHEREAS, increased costs are summarized as follows:

<u>Item</u>	<u>Amount</u>
Redesigned wall	\$382,200

Additional watermain work	\$ 54,200
Bituminous quantity overrun	\$ 70,000
Other quantity overruns and underruns	<u>\$ (8,235)</u>
Total	\$ 498,165

; and

WHEREAS, staff recommends authorizing a contract amendment with Park Construction Company in the amount of \$498,165 for a revised contract amount of \$7,531,337.20; and

WHEREAS, staff recommends a budget amendment to the 2026 adopted Transportation Capital Improvement Program Budget to account for the increased costs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the Contract Amendment and authorizes the Transportation Director to execute a contract amendment with Park Construction Company for the construction of County Project 26-67 in an amount of \$498,165.00, resulting in a total amended contract not to exceed \$7,531,337.20, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the adopted 2026 Transportation Capital Improvement Program Budget is hereby amended as follows:

Expense	
County Project 26-67	<u>\$498,165</u>
Total Expense	\$498,165
Revenue	
State Aid	\$480,165
City of Eagan	<u>\$ 18,000</u>
Total Revenue	\$498,165

Ayes: 7

- 8.8** Resolution No: 26-081
Authorization To Accept State Grant Funds For 2025 Transportation Economic Development And Execute Grant Agreement For US Highway 52 Ramps And County State Aid Highway 46 Intersection Improvements, County Project 99-013

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, by Resolution No. 25-402 (August 26, 2025), the Dakota County Board authorized submission of an application under the 2025 Transportation Economic Development (TED) Program for CP 99-013; and

WHEREAS, MnDOT has awarded Dakota County \$3,850,000 under the TED Program for the US Highway 52 ramps and County State Aid Highway (CSAH) 46 intersection improvements, with a total segment cost estimated at \$5,500,000; and

WHEREAS, acceptance of the TED grant requires Dakota County to provide the non-state local match estimated at \$1,650,000 (30%) for the interchange segment within MnDOT right-of-way.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts TED Program grant funds in the amount of \$3,850,000 for CP 99-013.

BE IT FURTHER RESOLVED, That the Board authorizes the Physical Development Director to execute the grant agreement and any necessary amendments, subject to approval as to form by the Dakota County Attorney's Office.

Ayes: 7

- 8.9** Resolution No: 26-082
Authorization To Execute Second Contract Amendment With SRF Consulting Group, Inc., For Design Of Interchange Improvements At County State Aid Highway 50 And Interstate 35 In Lakeville, County Project 50-33

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 50-33; and

WHEREAS, CP 50-33 is the improvement of the interchange at the junction of County State Aid Highway (CSAH) 50/CSAH 5 and I-35 in Lakeville; and

WHEREAS, by Resolution No. 24-204 (April 23, 2024), the Dakota County Board of Commissioners authorized the execution of a preliminary design services contract with consultant SRF Consulting Group, Inc., (SRF) to perform preliminary and final design engineering services for a total contract amount not to exceed \$1,466,232; and

WHEREAS, by Resolution No. 25-308 (June 24, 2025), the County Board authorized the first contract amendment, adding \$344,030, for a total amended contract value not to exceed \$1,810,262; and

WHEREAS, the cost of current additional out-of-scope and expanded work tasks to be performed by SRF and to ensure a logical conclusion of the contract is \$166,176, resulting in a total amended contract value of \$1,976,438; and

WHEREAS, the County Engineer recommends executing the second contract amendment with SRF for Contract Number DCA21560 for preliminary engineering of CP 50-33; and

WHEREAS, City of Lakeville and Minnesota Department of Transportation staff concur with this recommendation; and

WHEREAS, the 2025 Capital Improvement Program Adopted Budget accounted for a total of \$1,673,000 in reimbursement to Dakota County under the Local Road Improvement Program for the SRF contract, resulting in a net estimated cost of \$303,438 to be funded using County and City capital budgets; and

WHEREAS, additional funding sources are in place to support final engineering design and construction.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to amend the not-to-exceed contract value of \$1,810,262 for Contract Number DCA21560 with SRF Consulting Group, Inc., for County Project 50-33 to a total contract amount not to exceed \$1,976,438, including reimbursables.

Ayes: 7

REGULAR AGENDA

9. County Board/County Administration

9.1 Update On County Response To Operation Metro Surge

County Manager Heidi Welsch and Assistant County Manager/Community Services, Marti Fischbach gave a situational update, known impacts and responses and spoke to unknown impacts. The County Manager does not recommend an ordinance to restrict federal law enforcement from County owned property as an ordinance for this situation is often unenforceable, a slow process and may provide a false reassurance. This item was on the agenda for informational purposes only. Public comment was given by Jacob Borealis (Lakeville).

Information only; no action requested.

10. Closed Executive Session

10.1 Resolution No: 26-083

Closed Executive Session: Discussion Of Legal Strategy In Rosenbaum v. Dakota County et al.

Motion: Mike Slavik

Second: Joe Atkins

The time being 9:59 a.m. and pursuant to public notice, the County Board recessed the County Board meeting and held the General Government and Policy Committee of the Whole. Following that meeting the Board met in Conference Room 3A, Administration Center, to discuss the legal strategy in Rosenbaum v. Dakota County.

The following were present:

Commissioner Mike Slavik, District 1

Commissioner Joe Atkins, District 2

Commissioner Laurie Halverson, District 3

Commissioner William (Bill) Droste, District 4

Commissioner Liz Workman, District 5
Commissioner Mary Liz Holberg, District 6
Commissioner Mary Hamann-Roland, District 7
Heidi Welsch, County Manager
Kathy Keena, County Attorney
Sheriff Joe Leko
Will Topka, Attorney
Jason Hively, outside legal counsel
Jenny Groskopf, Risk and Emergency Management Director
Sarah Fenske, Risk Management Coordinator
Tom Donely, First Assistant County Attorney
Lucie O'Neill, Attorney
David McKnight, Deputy County Manager
Will Wallo, Finance Director
Jeni Reynolds, Clerk to the Board

The Closed Executive Session continued until 12:00 p.m., at which time the Board reconvened the County Board meeting with all members present.

WHEREAS, Kingsley Fifi Bimpong (Bimpong) was arrested by police officers employed by the City of Eagan and was subsequently an inmate in the Dakota County jail; and

WHEREAS, Bimpong suffered a medical emergency and died; and

WHEREAS, James Rosenbaum was appointed wrongful-death trustee for Bimpong's heirs and next-of-kin (Plaintiff); and

WHEREAS, plaintiff commenced a lawsuit against certain police officers employed by the City of Eagan, certain correctional deputies and officers employed by Dakota County, and Dakota County alleging, among other things, that they were deliberately indifferent to Bimpong's serious medical needs; and

WHEREAS, the Dakota County Board of Commissioners (Board) seeks legal advice from the County Attorney with respect to litigation strategy, the public disclosure of which would be detrimental to Dakota County's defense of this matter; and

WHEREAS, pursuant to Minn. Stat. Section 13D.05, Subdivision 3(b), the Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on February 17, 2026, and recesses to Conference room 3A to discuss with the County Attorney the legal strategy.

Ayes: 7

11. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

12. County Manager's Report

County Manager Heidi Welsch provided a brief update on the Byllesby Dam new turbines. Full operation of the turbines will likely be the end of March.

13. Information

13.1 Information

See Attachment for future Board meetings and other activities.

14. Adjournment

14.1 Resolution No: 26-074

Adjournment

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 12:01 p.m.

Ayes: 7

Laurie Halverson
Chair

ATTEST

Heidi Welsch
County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-5405

Agenda #: 7.1

Meeting Date: 3/3/2026

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract For Fiber Optics Network Maintenance And Engineering With Local Government Information Systems

PURPOSE/ACTION REQUESTED

Authorize the Deputy County Manager to execute a contract with Local Government Information Systems (LOGIS) for fiber network services.

SUMMARY

Dakota County executed a three-year contract for fiber optics network maintenance and engineering with Local Government Information Systems (LOGIS) in March 2023. The contract provided the engineering and management of all projects, repairs, break fix work, maintenance, and relocates for Dakota County. The current contract expires on February 28, 2026, and the County continues to require technical services to assist in the management of these fiber network assets.

Dakota County received a contract renewal proposal from LOGIS for fiber network services starting March 1, 2026, and terminating on February 28th, 2027. Annual cost is based on a per foot rate.

The total 2026 cost to Dakota County for the one-year contract is \$398,630. For comparison, the 2025 contract with Dakota County was \$388,167. A one-year contract was preferred by county staff as we analyze the future approach to our fiber network.

RECOMMENDATION

Staff recommends the County Board authorize the Deputy County Manager to execute a one-year contract with Local Government Information Systems (LOGIS) in an amount of \$398,630, with an effective date of March 1, 2026, and terminating on February 28, 2027.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2026 amount for this contract is \$398,630. The contract is funded by levy and is included in the 2026 Information Technology budget in the General Fund.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the County had a three-year contract with Local Government Information Services for fiber network services since 2023; and

WHEREAS, the current contract is expiring, and Dakota County continues to require a contract for fiber optic network maintenance and engineering; and

WHEREAS, the County received a contract renewal proposal from Local Government Information Systems for fiber network services from March 1, 2026, until February 28, 2027; and

WHEREAS, the Local Government Information Systems is willing and capable of providing services; and

WHEREAS, the County 2026 fiber maintenance will cost \$398,630; and

WHEREAS, sufficient funding is available in the 2026 budget.

NOW, THEREFORE, BE IT RESOLVED, that the County Board of Commissioners hereby authorizes the Deputy County Manager to execute a contract with Local Government Information System (LOGIS) for fiber network services in an amount not to exceed \$398,630 with an effective date of March 1 2026 and terminating on February 28, 2027, subject to approval by the County Attorney's office as to form.

PREVIOUS BOARD ACTION

23-087; 2/28/23

24-495; 10/8/24

25-287; 6/24/25

ATTACHMENTS

Attachment: LOGIS Contract

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Tony Gomes

Author: Dan Ferber

LOGIS Fiber Management Services Agreement

THIS AGREEMENT is between Dakota County], a Minnesota Local Government under the laws of the State of Minnesota (the “County”), and Local Government Information Systems, a joint powers organization under the laws of the State of Minnesota, located at 5750 Duluth Street, Golden Valley, MN 55422 (“LOGIS”).

WHEREAS, the County is responsible for managing its fiber network assets that are within its geographical boundary; and

WHEREAS, the County requires technical services to assist in the management of these fiber network assets; and

WHEREAS, LOGIS is willing and capable of providing the management services as described in this agreement.

THEREFORE, the parties agree as follows:

TERM AND COST OF THE AGREEMENT

Term. LOGIS agrees to provide fiber network management services as described separately in the Statement of Work to the County commencing on March 1, 2026, and terminating on February 28th, 2027; unless terminated earlier in accordance with the Default and Cancellation or Termination Without Cause provisions of this Agreement

Cost. The County/County agrees to pay a fee based on the services described separately in the Statement of Work. The fee will be billed on a monthly basis, and are due consistent with the Minnesota statutes, section 471.425. Payment of interest on late payments is governed also by

Page 1 of 11

the provisions of MN Statute, Section 471.425. Specifics as to pricing and billing are describe in the attached Statement of Work.

Termination Without Cause. Either party may terminate this agreement without cause upon 180 calendar days' notice of Notice of Termination to the other party.

COMMUNICATION AND COORDINATION OF SERVICES

LOGIS and the /County mutually agree to provide regular communications to ensure all terms and conditions outlined in this Agreement and all services outlined in the Statement of Work is being performed to each party's satisfaction.

INTELLECTUAL PROPERTY

LOGIS hereby warrants that it will obtain the written consent of the owner and licensor to reproduce, publish or use any materials supplied to the /County including, but not limited to; software, hardware, or documentation. LOGIS will provide the County copies of such consent and/or permission. LOGIS also warrants that any delivered material will not violate U.S. Copyright Law or any property right of another and agrees that LOGIS will defend, indemnify, and hold harmless the COUNTY, its officials, its member bodies, board members, officers, agents, volunteers, and employees, at LOGIS's own expense, against any alleged infringement of any copyright or property right that was caused by LOGIS.

INDEMNIFICATION AND INSURANCE

Indemnification.

With the exception of its proportionate obligations as a member of LOGIS, each party to this Agreement shall be liable for the acts of their own officers, employees, and agents; and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party, its officers, employees, and agents.

Each party must indemnify, defend (in the case of third-party claims, with counsel satisfactory to the other party), and hold harmless the other party, its officers, agents, and employees, from and against any actual or alleged loss, litigation cost (including, but not limited to, reasonable attorney fees and costs and expenses of defense), costs, settlement, judgment, demands, damage, liability, lien, debt, injury, harm, fees, fines, penalties, interest, expenditure, diminution in value, disbursement, action, claim, proceeding, or dispute of any sort (collectively “**Losses**”), whether or not involving a third party, which are attributable to that party’, or its agents’, independent contractors’, employees’, or delegates’, actual or alleged:

Intentional, willful, or negligent acts or omissions; or

Actions or omissions that give rise to strict liability; or

Negligent or intentional misrepresentation, breach of warranty, covenant, contract, or subcontract

whether or not well-founded in fact or in law, known or unknown, foreseen, or unforeseen, fixed, or contingent and howsoever originating or existing, and whether or not based upon statute, common law, or equity. This indemnity provision survives expiration or termination of this Contract.

The parties agree that the provisions of the Municipal Tort Claims Act, M.S. 466, and other applicable laws govern liability arising from the parties' acts or omissions. Nothing in this Agreement is intended as a waiver of any liability limits or immunities to which the parties are otherwise entitled to under law.

LOGIS will require all contracts with its subcontractors performing work for Dakota County to include the defense and indemnification language favorable to Dakota County. LOGIS will also require the contract to add Dakota County as an additional insured on its insurance and require the minimum insurance requirements outlined below.

Insurance. For the mutual protection of all parties in this Agreement, each party (including LOGIS' subcontractors) agrees to maintain the following insurance coverages through a program of insurance or self-insure:

Commercial General Liability coverage in the minimum amount of \$500,000 on an occurrence basis.

Commercial Auto Liability coverage in the minimum amount of \$500,000 combined single limit.

Professional Liability coverage in the minimum amount of \$500,000 per occurrence and aggregate. Such insurance shall be maintained for at least one (1) year from Contract termination.

An umbrella or Excess Liability Insurance policy may be used to supplement a parties or LOGIS' subcontractors policy limits to satisfy the full policy limits required by this Agreement.

The tort liability amounts under Minnesota Statutes Section 466.04 shall apply to the parties' insurance limits.

Workers Compensation in accordance with the statutory requirements under Chapter 176 of the State of Minnesota Statutes and Employer's Liability coverage in the minimum amount of \$500,000.

DATA PRACTICES

All parties to this Agreement, including their officers, employees, and agents shall abide by the provisions in the Minnesota Government Data Practices Act M.S. Chapter 13, the Health Insurance Portability and Accountability Act, and all other applicable federal and state laws, rules, regulations, and orders relating to data privacy or confidentiality. If LOGIS creates, collects, receives, stores, uses, maintains or disseminates data because it performs functions of the County network operator pursuant to this Agreement, then LOGIS must comply with the requirements of the MGDPA and may be held liable under the MGDPA for noncompliance. In accordance and pursuant to the terms of paragraph 4 of this Agreement, each party agrees to defend, indemnify and hold harmless the other party, its officials, its member bodies, board members, officers, agents, volunteers, and employees from any claims resulting from its own officers, agents, owners, partners, employees, volunteers, assignees or subcontractors' unlawful disclosure and/or use of such protected data, or other noncompliance with the requirements of this section. Each party agrees to promptly notify the other party if it becomes aware of any potential claims, or facts giving rise to such claims, under the MGDPA. The terms of this section shall survive the cancellation or termination of this Agreement.

RECORDS RETENTION, AVAILABILITY, AND ACCESS

Subject to the requirements of M.S. Section 16C.05, Subd. 5; all parties to this Agreement agree that each party, the State Auditor, the Legislative Auditor, or any of their authorized representatives, during normal business hours, and as they may deem reasonably necessary, shall have the right to examine, audit, and transcribe any documentation or records that involve transactions relating to this Agreement. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. LOGIS shall require subcontractor to make available upon written request to the Secretary or Comptroller General any such books, documents and records.

The parties further agree to maintain all pertinent materials during the term of this Agreement and for six years after its termination or cancellation. LOGIS agrees to provide the County with copies of all records and documents arising out this Agreement within 30 day of the Agreement's termination.

SUCCESSORS, SUBCONTRACTORS, AND ASSIGNMENTS

LOGIS shall not assign, transfer, subcontract, or pledge this Agreement or any associated monies without the prior written consent of the /County. If granted, any permission to assign, transfer, subcontract, or pledge shall not relieve LOGIS of its liabilities and obligations under this Agreement. LOGIS will comply with the limitations of Minn. Stat. §471.59 when contemplating any assignment, transfer or pledge of this Agreement.

LOGIS shall be fully responsible for the acts, omissions, and failure of its subcontractors in the performance of the specified contractual services, and of person(s) directly or indirectly employed by subcontractors. Contracts between LOGIS and each subcontractor shall require that the subcontractor's services be performed in accordance with the terms and conditions specified. LOGIS shall make contracts between LOGIS and subcontractors available upon request.

MERGER AND MODIFICATION

Both parties agree that this Agreement supersedes all previous oral or written communications relating to the terms and conditions outlined in the Agreement and Statement of Work. Modifications to the Agreement or Statement of Work is valid only after both parties have agreed to them in writing.

DEFAULT AND CANCELLATION

Both parties agree that if either party fails to perform any provision in this Agreement or Statement of Work as to endanger the performance of the Agreement, it could be held in default and subject to cancellation.

If either party concludes the other is in default, it shall provide a written notice detailing the circumstances of that conclusion. The other party shall have 30 days to cure the default. If the default is not cured, the party citing the default may, upon written notice, cancel the Agreement and Statement of Work, and suspend all payments for work that was not completed; or suspend any services that were underway.

The County's failure to insist upon strict performance of any provision or to exercise any right under this Agreement shall not be deemed a relinquishment or waiver of the same, unless consented to in writing. Such consent shall not constitute a general waiver or relinquishment throughout the entire term of the Agreement.

Both parties agree that they remain liable for any damages sustained by the other as a result of the default.

NOTICES

Any notice or demand, including events of default, shall be delivered in writing to the LOGIS Executive Director and the County Authorized Representative as identified below.

To LOGIS: To DAKOTA COUNTY:

Christopher K. Miller David Mcknight
Executive Director Director of Enterprise Finance and
Information Services Division
5750 Duluth Street 1590 Highway 55
Golden Valley, MN 55422 Hastings, MN 55033
763-543-2630 651-438-4286
ckmiller@logis.org David.Mcknight@CO.DAKOTA.MN.US

The parties shall promptly provide Notice to each other when an Authorized Representative's successor is appointed. The Authorized Representative's successor shall thereafter be the Authorized Representative for purposes of this Contract. In addition, Notices regarding breach or termination shall also be provided to:

Dakota County Attorney's Office
Civil Division
1560 Highway 55
Hastings, Minnesota 55033

MINNESOTA LAWS GOVERN

The Laws of the State of Minnesota shall govern all questions and interpretations concerning the validity and construction of this Agreement, and the legal relations between the parties and their performance. The venue and jurisdiction for any litigation between the two parties will be initiated in the district court where the County/County resides, and as necessary; with the Appellate and Supreme Court of the State of Minnesota.

COUNTY OF DAKOTA

By: _____

Printed Name:

Printed Title

Date: _____, 2026

LOGIS

By: _____

Printed Name: Christopher K. Miller

Printed Title: Executive Director

Date: _____, 2026

LOGIS Fiber Management Statement of Work

In accordance, with the LOGIS Fiber Management Services Agreement, this Statement of Work outlines the scope of services and costs for the County.

Assigned Project Manager to serve as primary liaison between the member, LOGIS, and vendors.

Planning and budgeting assistance regarding fiber upgrades & enhancements, replacements, and budget estimates

Managing fiber installs, repairs, maintenance, and relocates. Vendor costs and project expenses will be billed to the member.

Providing a lead role in the preparation of formal quotes or bids in accordance with MN Statutes, as well as general fiber-related procurement.

LOGIS will manage the following vendor relationships:

Fiber 24-hour break-fix vendors

Fiber burial and installation vendors

Locate, splicing and testing vendors

Provide change management oversight including project timelines, communications & notifications, and documentation. All project related documentation will be stored in the Laserfiche repository and available to the member any time.

Organize, update, and maintain all available fiber documentation related to the member including but not limited to fiber paths, conduit, cabling, locate responsibility, splicing details and circuit connectivity using CrescentLink, an ESRI ArcGIS application.

An ESRI Map Package will be exported and provided to the Dakota County GIS Dept. on a quarterly basis for GIS updates.

Maintain a service-level standard of a 2-hour on-site response for fiber cuts/outages.

Annual cost is based on a per foot rate. Additional network footage constructed or added to the Dakota County owned network in the current year will be used to calculate the cost for the next calendar year.

Total 2026 Cost to Dakota County **\$398,630.00 ****



Board of Commissioners

Request for Board Action

Item Number: DC-5404

Agenda #: 7.2

Meeting Date: 3/3/2026

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract Renewal With Granicus, Inc., For Agenda Management Software

PURPOSE/ACTION REQUESTED

Authorize the Deputy County Manager to execute a contract renewal with Granicus, Inc., for agenda management software.

SUMMARY

Dakota County's current agenda management software is provided by Granicus, Inc. and is called Legistar. This is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire legislative process of the clerk's office.

Dakota County started using Legistar in 2021. The current five-year contract was for \$130,200 and ends on March 27, 2026.

Dakota County requested and received a one-year proposal to renew the services from Granicus. The one-year proposal is from March 28, 2026 to March 27, 2027 for \$31,144.51.

RECOMMENDATION

Staff recommends the County Board authorize the Deputy County Manager to execute a one-year contract renewal with Granicus, Inc. for agenda management software in an amount not to exceed \$31,144.51. This amount is for a one-year contract from March 28, 2026 to March 27, 2027.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2026 amount for this contract is \$31,144.51. The contract is funded by levy and is included in the 2026 County Administration budget in the General Fund.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, it is in the interest of the citizens of Dakota County that the Board of Commissioners participate in state legislative and administrative rule-making processes to ensure that County interests are properly considered in the adoption of legislation and rules; and

WHEREAS, Dakota County currently has a contract with Granicus, Inc. for agenda management; and

WHEREAS, the current contract with Granicus, Inc. for agenda management software ends on March 27, 2026; and

WHEREAS, the County requires a contact renewal from Granicus, Inc. for agenda management; and

WHEREAS, the County received a twelve-month renewal quote from Granicus starting on March 28, 2026 and ending on March 27, 2027, Inc for \$31,144.51; and

WHEREAS, sufficient funding is available in the 2026 budget; and

WHEREAS, staff recommend renewal of the contract with Granicus, Inc., for agenda management software for a one-year contract.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Commissioners hereby authorizes the Deputy County Manager to execute a one-year contract renewal with Granicus, Inc., for agenda management software in an amount not to exceed \$31,144.51, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

21-032;1/19/21

ATTACHMENTS

Attachment: Granicus Quote

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Tony Gomes
Author: Hamza Akram

Granicus Proposal for Dakota County MN

ORDER DETAILS

Prepared By: Madelyn Bedard
Phone:
Email: madelyn.bedard@granicus.com
Order #: Q-499500
Prepared On: 15 Dec 2025
Expires On: 27 Mar 2026

ORDER TERMS

Currency: USD
Payment Terms: Net 30 (Payments for subscriptions are due at the beginning of the period of performance.)
Current Subscription
End Date: 27 Mar 2026
Period of Performance: 28 Mar 2026 - 27 Mar 2027

PRICING SUMMARY

The pricing and terms within this Proposal are specific to the products and volumes contained within this Proposal.

Renewing Subscription Fees			
Solution	Billing Frequency	Quantity/Unit	Annual Fee
Legistar	Annual	1 Each	\$31,144.51
Open Platform Suite	Annual	1 Each	\$0.00
Send Agenda (Legistar)	Annual	1 Each	\$0.00
govDelivery for Integrations	Annual	1 Each	\$0.00
SUBTOTAL:			\$31,144.51

PRODUCT UPDATES

FOR INFORMATION ON RECENT AND UPCOMING PRODUCT ENHANCEMENTS ACROSS THE GRANICUS PORTFOLIO, PLEASE REFER TO THE SEMIANNUAL UPDATE INFORMATION ON THIS WEBPAGE:
: [HTTPS://GRANICUS.COM/SEMIANNUAL-UPDATES/](https://granicus.com/semiannual-updates/)

PRODUCT DESCRIPTIONS

Solution	Description
Legistar	<p>Legistar is a Software-as-a-Service (SaaS) solution that enables government organizations to automate the entire legislative process of the clerk's office. Clerks can leverage Legistar to easily manage the entire legislative process from drafting files, through assignment to various departments, to final approval. Legistar includes:</p> <ul style="list-style-type: none"> • Unlimited user accounts • Unlimited meeting bodies and meeting types • Unlimited data storage and retention • Up to one (1) Legistar database • Up to one (1) InSite web portal
Open Platform Suite	<p>Open Platform is access to MediaManager, upload of archives, ability to post agendas/documents, and index of archives. These are able to be published and accessible through a searchable viewpage.</p>
Send Agenda (Legistar)	<p>Send Agenda is dependent on an active subscription to the relevant govMeetings agenda.</p>
govDelivery for Integrations	<p>Send notification bulletins directly to constituents who subscribe to receive updates directly through Granicus (powered by govDelivery). Receive a monthly metrics report delivered via email to show subscriber growth and engagement activity for the past month of bulletin sends, and grow subscribers through access to the Granicus Advanced Network.</p> <p>Note: govDelivery integrations is dependent on an active subscription to the relevant govMeetings agenda or govAccess CMS solutions.</p>

GRANICUS ADVANCED NETWORK AND SUBSCRIBER INFORMATION

- **Granicus Communications Suite Subscriber Information.**
 - Data provided by the Client and contact information gathered through the Client's own web properties or activities will remain the property of the Client ('Direct Subscriber'), including any

and all personally identifiable information (PII). Granicus will not release the data without the express written permission of the Client, unless required by law.

- Granicus shall: (i) not disclose the Client's data except to any third parties as necessary to operate the Granicus Products and Services (provided that the Client hereby grants to Granicus a perpetual, non-cancelable, worldwide, non-exclusive license to utilize any data, on an anonymous or aggregate basis only, that arises from the use of the Granicus Products by the Client, whether disclosed on, subsequent to, or prior to the Effective Date, to improve the functionality of the Granicus Products and any other legitimate business purpose, including the right to sublicense such data to third parties, subject to all legal restrictions regarding the use and disclosure of such information).
- **Data obtained through the Granicus Advanced Network.**
 - Granicus offers a SaaS product, known as the Communications Cloud, that offers Direct Subscribers recommendations to subscribe to other Granicus Client's digital communication (the 'Advanced Network'). When a Direct Subscriber signs up through one of the recommendations of the Advanced Network, that subscriber is a 'Network Subscriber' to the agency it subscribed to through the Advanced Network.
 - Network Subscribers are available for use while the Client is under an active subscription with Granicus. Network Subscribers will not transfer to the Client upon termination of any Granicus Order, SOW, or Exhibit. The Client shall not use or transfer any of the Network Subscribers after termination of its Order, SOW, or Exhibit placed under this agreement. All information related to Network Subscribers must be destroyed by the Client within 15 calendar days of the Order, SOW, or Exhibit placed under this agreement terminating.
 - Opt-In. During the last 10 calendar days of the Client's subscription, the Client may send an opt-in email to Network Subscribers that shall include an explanation of the Client's relationship with Granicus terminating and that the Network Subscribers may visit the Client's website to subscribe to further updates from the Client in the future. Any Network Subscriber that does not opt-in will not be transferred with the subscriber list provided to the Client upon termination.

TERMS & CONDITIONS

- This quote, and all products and services delivered hereunder are governed by the terms located at <https://granicus.com/legal/licensing>, including any product-specific terms included therein (the "License Agreement"). If your organization and Granicus has entered into a separate agreement or is utilizing a contract vehicle for this transaction, the terms of the License Agreement are incorporated into such separate agreement or contract vehicle by reference, with any directly conflicting terms and conditions being resolved in favor of the separate agreement or contract vehicle to the extent applicable.
- If submitting a Purchase Order, please include the following language: The pricing, terms and conditions of quote Q-499500 dated 15 Dec 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.
- This quote is exclusive of applicable state, local, and federal taxes, which, if any, will be included in the invoice. It is the responsibility of Dakota County MN to provide applicable exemption certificate(s).
- Any lapse in payment may result in suspension of service and will require the payment of a setup fee to reinstate the subscription.
- The terms and conditions set forth in the agreement effective 28 Mar 2021 (the "Agreement") are incorporated herein by reference.

BILLING INFORMATION

Billing Contact:		Purchase Order Required?	[] - No [] - Yes
Billing Address:		PO Number: <i>If PO required</i>	
Billing Email:		Billing Phone:	

If submitting a Purchase Order, please include the following language:

The pricing, terms, and conditions of quote Q-499500 dated 15 Dec 2025 are incorporated into this Purchase Order by reference and shall take precedence over any terms and conditions included in this Purchase Order.

AGREEMENT AND ACCEPTANCE

By signing this document, the undersigned certifies they have authority to enter the agreement. The undersigned also understands the services and terms.

Dakota County MN	
Signature:	
Name:	
Title:	
Date:	



Board of Commissioners

Request for Board Action

Item Number: DC-5416

Agenda #: 8.1

Meeting Date: 3/3/2026

DEPARTMENT: Human Resources

FILE TYPE: Consent Action

TITLE

Authorization To Amend Contract With Deloitte Consulting For Benefits Consulting Services In 2026

PURPOSE/ACTION REQUESTED

Authorize to amend the 2026 contract with Deloitte Consulting for benefits consulting services.

SUMMARY

Deloitte has been the County's benefits consultant for over 25 years and assists the County annually with things such as the development of required reports; providing financial analysis of paid claims experience; ongoing review of the third-party administrator accountability; and providing analysis and consultation in establishing each years renewal premiums.

In 2026, Deloitte assisted the County with issuing a Request for Proposals (RFP) to assess and select vendors to provide Dental, Vision, and Life & Disability plans for 2027. Deloitte will also provide consultation in the preparation of the GASB Actuarial Valuation Data which is a requirement every two years.

Deloitte's professional fees are based on an estimate of the actual time spent on the project and the billing rate of team members who perform the work not to exceed \$136,000.

RECOMMENDATION

Staff recommends approval of the contract with Deloitte for benefit consulting services from the period of January 1, 2026 to December 31, 2026.

EXPLANATION OF FISCAL/FTE IMPACTS

This contract is funded by levy and is included in the 2026 Human Resources Department Budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, Deloitte Consulting has been the County's benefits consultant for over 25 years; and

WHEREAS, Deloitte assists the County annually with things such as the development of required reports; providing financial analysis of paid claims experience; ongoing review of the third-party administrator accountability; and providing analysis and consultation in establishing each years

renewal premiums; and

WHEREAS, In 2026, Deloitte assisted the County with issuing a Request for Proposals (RFP) to assess and select vendors to provide Dental, Vision, and Life & Disability plans for 2027. Deloitte will also provide consultation in the preparation of the GASB Actuarial Valuation Data which is a requirement every two years; and

WHEREAS, Deloitte's professional fees are based on an estimate of the actual time spent on the project and the billing rate of team members who perform the work not to exceed \$136,000; and

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Human Resources Director to execute the contract with Deloitte Consulting LLP for consulting services not to exceed \$136,000, substantially as presented on March 3, 2026 and subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Deloitte 2026 Proposal

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Andy Benish

Author: Andy Benish

December 02, 2025

Andrew Benish
Director, Employee Relations
Dakota County
Administration Center
1590 Highway 55
Hastings, MN 55033-2372

SUBJECT: PROPOSAL TO PROVIDE BENEFIT CONSULTING SERVICES RELATED TO DAKOTA COUNTY'S EMPLOYEE BENEFITS PROGRAMS

Dear Andy:

On behalf of Deloitte Consulting LLP (Deloitte Consulting), we are pleased to provide Dakota County (the County) our proposal to continue to provide benefit consulting services during 2026. This letter describes our proposed benefit consulting services, client service team and professional fees.

BENEFIT CONSULTING SERVICES

The activities that we anticipate providing support for include:

- Full GASB 75 valuation services for 2026
- Assist in Dental RFP activities for 2027 plan year
- Assist in Vision RFP activities for 2027 plan year
- Assist in Life & Disability RFP activities for 2027 plan year
- Assist in Paid Family and Medical Leave RFP activities for 2027 plan year (if pursued)
- Annual STD rate analysis and development
- Annual premium rate analysis and modeling of potential plan design changes
- Annual medical IBNR analysis
- On-going self-funded medical plan analysis and support
- Legislative and regulatory compliance advisory services (as needed)

CLIENT SERVICE TEAM

Deloitte's approach to working with clients is reflected in our mission: To help our clients and our people excel. Our primary objective is to understand your goals and expectations, to help you formulate a strategy to support these goals, and to bring the best team to the assignment.

Our proposed client service team has extensive experience providing actuarial and consulting services to Dakota County as well as other public sector employers, including states, counties, cities and school districts. Dan Plante, a Specialist Leader and Actuary in our Chicago Human Capital practice, and Kelley Lewis, a Specialist Master in our Nashville Human Capital practice, will continue to be your lead client service managers. In these roles, Dan and Kelley are responsible for the day-to-day quality and timely delivery of all services being provided to the County under this engagement. Dan and Kelley will be supported by benefits and actuarial staff members as needed. Michael de Leon, a Managing Director in our Minneapolis Human Capital practice, and national leader of our Public Sector Rewards & Wellbeing practice will serve as the Lead Engagement Director and will have overall responsibility for the services provided under this engagement. Other subject matter experts will be drawn upon as necessary.

PROFESSIONAL FEES

Deloitte Consulting’s professional fees are based on the time we spend on the project and the experience level of the members of the project team. Any limited out-of-pocket expenses incurred for administrative support, etc., are billed in addition to our professional fees. Expenses are expected to be minimal for this engagement.

Our proposed rates (which reflect a 3% increase from the 2025 rates) by professional level are listed below:

Consultant Level	2026 Rates
Managing Director	\$451
Senior Manager / Specialist Leader	\$439
Manager / Specialist Master	\$401
Senior Consultant	\$333
Consultant	\$298
Analyst	\$270
Administrative	\$81

Assuming an expected scope of services as listed above and based on historical project work for the County, we estimate total consulting fees of \$136,000 or less during 2026, inclusive of the Paid Family & Medical Leave RFP activities, and \$118,000, excluding these activities. Should needs arise that will require additional time or services in addition to the scope of services listed above, additional fees may be required. Deloitte will discuss any additional scope with the County prior to engaging in related work.

Thank you again for the opportunity to continue to provide benefit consulting services to Dakota County. We value our long-term relationship with you and your staff and appreciate the opportunity to continue our successful relationship. Please contact Dan Plante at dplante@deloitte.com if you have any questions or would like to discuss this proposal further.

Sincerely,

Deloitte Consulting LLP



By: Michael de Leon, Managing Director

cc: Shannon Welle, Dakota County
Dan Plante, Deloitte Consulting
Kelley Lewis, Deloitte Consulting



Board of Commissioners

Request for Board Action

Item Number: DC-5400

Agenda #: 9.1

Meeting Date: 3/3/2026

DEPARTMENT: Social Services-Adult Services

FILE TYPE: Consent Action

TITLE

Authorization To Submit Grant Application To Minnesota Department Of Public Safety Office Of Justice Programs For Crisis Response Grants

PURPOSE/ACTION REQUESTED

Authorize submission of application to the Minnesota Department of Public Safety (DPS) Office of Justice Programs (OJP) for Crisis Response grant funds.

SUMMARY

On February 3, 2026, DPS OJP released a request for proposal (RFP) for the purpose to fund local law enforcement agencies and local governments to start, maintain, or expand crisis response teams in which social workers or mental health professionals serve as first responders when calls for service involve an individual in crisis. Funding may support a range of models including Crisis Intervention Teams (CIT), mobile crisis teams, co-responder models, alternative response teams (ART), and other social worker/mental health-led response approaches that improve safety, reduce unnecessary justice system involvement, and connect individuals to appropriate care.

Dakota County is a statewide leader in providing a continuum of coordinated law enforcement and mental health crisis response. Dakota County's continuum includes 24/7/365 mobile crisis response, crisis follow-up, and crisis stabilization services. Dakota County's crisis continuum is funded by county levy, third party billing, State grants and American Rescue Plan Act (ARPA). Dakota County's DPS OJP grant application will focus on sustaining joint law enforcement mental health activities as American Rescue Plan (ARP) funding is exhausted, specifically the Embedded Social Worker program.

The grant period is anticipated to be approximately 23-24 months, beginning on or around August 1, 2026, and ending June 30, 2028. The maximum amount an applicant can propose is \$300,000 for the grant period. Indirect costs can be requested in one of the following ways: budget expenses directly in eligible categories, using the Federally Negotiated Indirect Cost rate, and using the 15 percent de Minimis Indirect Cost Rate. Dakota County's application will maximize the allowable indirect rate.

Applications are due March 16, 2026 (Attachment: Crisis Response RFP).

RECOMMENDATION

Staff recommends authorization to submit an application to DPS for Crisis Response grant funds for the period of August 1, 2026 through June 30, 2028, at the maximum allowable amount of \$300,000,

budgeting allowable indirect costs.

EXPLANATION OF FISCAL/FTE IMPACTS

If received, staff will come back with a recommendation to amend the 2026 Adopted Budget and any additional funds that carry over will be incorporated into the 2027 County Manager’s Recommended Budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, on February 3, 2026, the Department of Public Safety (DPS) Office of Justice Programs (OJP) released a request for proposal (RFP) for the purpose to fund local law enforcement agencies and local governments to start, maintain, or expand crisis response teams in which social workers or mental health professionals serve as first responders when calls for service involve an individual in crisis; and

WHEREAS, funding may support a range of models including Crisis Intervention Teams (CIT), mobile crisis teams, co-responder models, alternative response teams (ART), and other social worker/mental health-led response approaches that improve safety, reduce unnecessary justice system involvement, and connect individuals to appropriate care; and

WHEREAS, Dakota County is a statewide leader in providing a continuum of coordinated law enforcement and mental health crisis response, and Dakota County’s continuum includes 24/7/365 mobile crisis response, crisis follow-up, and crisis stabilization services; and

WHEREAS, Dakota County’s crisis continuum is funded by county levy, third party billing, state grants and American Rescue Plan Act (ARPA); and

WHEREAS, Dakota County’s DPS OJP grant application will focus on sustaining joint law enforcement mental health activities as American Rescue Plan (ARP) funding is exhausted, specifically the Embedded Social Worker program; and

WHEREAS, the grant period is anticipated to be approximately 23-24 months, beginning on or around August 1, 2026, and ending June 30, 2028, and the maximum amount an applicant can propose is \$300,000 for the grant period; and

WHEREAS, indirect costs can be requested in one of the following ways: budget expenses directly in eligible categories, using the Federally Negotiated Indirect Cost rate, and using the 15 percent de Minimis Indirect Cost Rate; and

WHEREAS, Dakota County’s application will maximize the allowable indirect rate; and

WHEREAS, applications are due March 16, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Assistant County Manager to submit an application to the Minnesota Department of

Public Safety for Crisis Response Grant funds in an amount up to \$300,000 for the period of August 1, 2026 through June 30, 2028.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Crisis Response RFP

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACTS

Department Head: Emily Schug

Author: Emily Schug



Department of Public Safety
Minnesota Office of Justice Programs

2026 – 2028 CRISIS RESPONSE GRANTS

GRANT REQUEST FOR PROPOSALS (RFP)

Contents

1.1 General Information	2
1.2 Program Description	2
1.3 Background Information & Resources	2
Resources:.....	3
1.4 Minnesota’s Commitment to Diversity and Inclusion	3
1.5 Funding and Project Dates	4
Funding Authorization	4
Grant Period.....	4
Available Funding.....	4
A total of up to \$7,538,726.21 is available for the 24-month grant period.	4
Reimbursement Grant	4
Application Cap.....	4
1.6 Eligible Applicants.....	4
1.7 Questions, Technical Assistance, and Information Session	4
RFP Part 2: Expectations	5
2.1 Grant Activity Requirements	5
RFP Part 3: Application Process and Instructions	7
3.1 Application Deadline.....	7
3.2 Application Submission Instructions.....	7
3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual	7
3.4 Application Content	7
Program Documentation	7
Applicant Information.....	7
Subaward Information (if applicable)	7
Application Information.....	8
Budget.....	8
➤ Application Checklist	9
RFP Part 4: Application Review Process.....	10
RFP Part 5: Post Award Requirements.....	13
RFP Part 6: RIGHT OF CANCELLATION.....	14

Request for Proposals (RFP) Part 1: Overview

1.1 General Information

- Grant Name: Crisis Response Grant Program
- [Minnesota Office of Justice Programs \(OJP\) Website](#)
- **Open for Applications: Tuesday, February 3, 2026**
- **Application Due Date: Monday, March 16, 2026, at 4:00 PM**

1.2 Program Description

The purpose of this request for proposal is to fund local law enforcement agencies and local governments to start, maintain, or expand crisis response teams in which social workers or mental health professionals serve as first responders when calls for service involve an individual in crisis. Funding may support a range of models including Crisis Intervention Teams (CIT), mobile crisis teams, co-responder models, alternative response teams (ART), and other social worker/mental health-led response approaches that improve safety, reduce unnecessary justice system involvement, and connect individuals to appropriate care.

1.3 Background Information & Resources

Across Minnesota and the nation, communities are strengthening their responses to individuals experiencing mental health and behavioral health crises by expanding partnerships between law enforcement, social workers, mental health providers, and community-based organizations. Effective crisis response systems are built on collaboration, shared responsibility, and coordinated planning across agencies. This grant program reflects the State of Minnesota's commitment to supporting local jurisdictions in developing and enhancing these collaborative, person-centered crisis response approaches.

This grant round emphasizes the importance of strategic partnerships and alignment with existing county and regional efforts, recognizing that crisis response functions best within an integrated system. Applicants are encouraged to engage with county behavioral health departments, community mental health providers, local crisis teams, and other partners to ensure strong coordination of services. Resources such as [The Sequential Intercept Model](#) and the [Stepping Up](#) Initiative provide useful frameworks for understanding how law enforcement, behavioral health systems, and community supports can work together to divert individuals with mental health needs from deeper justice system involvement. Applicants are strongly encouraged to use these tools to guide collaborative planning and program design.

To support new programs and collaborations, applicants may use a portion of the funds for planning activities, including finalizing partnerships, defining response protocols, securing MOUs, establishing logistics, and completing necessary hiring prior to full implementation. Applicants must demonstrate existing collaboration and community support through Memorandum(s) of Understanding (MOU) submitted with the application. Applicants may allocate up to 10% of their total grant award (up to \$30,000 for a \$300,000 grant) to planning activities, with the expectation that programs will move into implementation by the end of the second quarter of the 24-month grant period.

Resources:

A variety of national and state resources are available to assist applicants in designing evidence-based, collaborative responses. These tools reinforce that effective crisis response depends on strong, coordinated partnerships with law enforcement, behavioral health providers, county systems, and community stakeholders all playing essential roles in improving outcomes for individuals experiencing crises.

- [The Sequential Intercept Model](#): Building Blocks for Strategic Planning
- [Step Up Together](#): A data-driven framework that assists counties through training, resources, and support that are tailored to local needs
- A guide for local mental health advocates, mental health professionals, law enforcement and community leaders through the process of starting and sustaining their CIT programs: [CIT International's Guide to Best Practices in Mental Health Crisis Response](#)
- From SAMHSA: [The National Behavioral Health Crisis Care Guidance](#) provides a framework for transforming behavioral health crisis care systems in communities throughout the United States with the goal of saving lives by helping anyone experiencing a behavioral health crisis anytime, anywhere. It also includes a draft of a detailed implementation guide for Mobile Crisis Team services in accordance with this newly released framework.
- Connections among criminal justice agencies, behavioral health organizations, and the community: [Justice and Mental Health Collaboration Program](#)
- [Responding to individuals in behavioral health crisis via co-responder models](#): The Roles of Cities, Counties, Law Enforcement, and Providers
- Podcast: [Meet the New Generation of Unarmed First Responders | The Marshall Project](#)
- From the Bureau of Justice Assistance: [Police-Mental Health Collaboration \(PHMC\) Toolkit](#)
- From IACP: [Responding to Persons Experiencing a Mental Health Crisis](#)
- The [Law Enforcement-Mental Health Learning Site Program](#) serves as a peer-to-peer learning program for law enforcement agencies seeking to build collaborative responses to people who have mental health needs.
- Trainings from [Minnesota Crisis Intervention Team](#)
- From NAMI: [Crisis Intervention Team \(CIT\) Advocacy Toolkit](#)
- Model programs and resources on evidence-based and best practices: [Best Practices in Law Enforcement Responses to Mental Health Crises](#)

1.4 Minnesota's Commitment to Diversity and Inclusion

It is State of Minnesota policy to ensure equity, diversity, and inclusion in making competitive grant awards. See Executive Order [19.01](#).

The Policy on Rating Criteria for Competitive Grant Review establishes the expectation that grant programs intentionally identify how the grant serves diverse populations, especially populations experiencing inequities and/or disparities. See [OGM Policy 08-02](#).

1.5 Funding and Project Dates

Funding Authorization

Funds are authorized by [MN Laws 2023, Chapter 52, Article 2, Section 15.](#)

Grant Period

The grant period is anticipated to be approximately 23–24 months, beginning on or around August 1, 2026, and ending June 30, 2028.

Note: If selected for funding, current Crisis Response grantees with awards ending June 30, 2026, will have a start date of July 1, 2026.

Available Funding

A total of up to \$7,538,726.21 is available for the 24-month grant period.

Reimbursement Grant

This is a reimbursement only grant, with no funds being advanced to the grantee at time of award.

Application Cap

The maximum amount an applicant can propose is \$300,000 for the grant period. Applicants may propose less than the \$300,000 cap. Award decisions will consider geographic diversity and population of area served in grant distribution based on grant applications received. Final award amounts may be lower than requested.

1.6 Eligible Applicants

Local units of government and Tribal governments are eligible to apply, including county sheriff's offices, police departments, and Tribal public safety agencies. A group of agencies may collaborate on a joint application with one unit of government serving as the fiscal agency.

1.7 Questions, Technical Assistance, and Information Session

Please submit any questions regarding this RFP by email Natty.B.Hels@state.mn.us

Answers will be posted on the [Funding Opportunities page](#) of the OJP website within 7 days of receipt.

RFP Information Sessions

OJP will offer an online information session that includes time for questions and answers. In the session staff will provide a brief background on the Crisis Response grant program, walk through the RFP and application requirements, and give an overview of the application review process. At the end of the session, staff will open it up for questions. Although not required, prospective applicants are encouraged to participate. This

session will be recorded and questions and answers from the webinar will be posted on the Funding Opportunities/Frequently Asked Questions' page on the OJP Website.

Crisis Response Grants RFP Information Session:

Wednesday, February 18, 2026. 10:00 AM – 11:30 AM. [Register here.](#)

RFP Part 2: Expectations

2.1 Grant Activity Requirements

➤ **Commitment to Accessibility, Diversity, Equity, and Inclusion**

Organizations funded under this grant must have a commitment to conduct activities or provide services in an accessible, welcoming, and respectful manner. Activities must be conducted in a culturally sensitive and respectful way that honors and values diverse life experiences for those seeking services, and for program staff, leadership, and advisory boards. OJP asks organizations to make efforts to ensure their leadership and staff are representative of the diversity of Minnesotans and the communities served.

➤ **Community and Systems Partnerships**

Since interventions rarely, if ever occur within one organization or system, it is expected that the key stakeholders of your project are invited to and authentically engage with all aspects of this process. Genuine partnerships and collaborations involve clear roles and responsibilities, and partners are compensated whenever possible. Grantees should work together in partnership with relevant stakeholders, which may be systems partners, other community organizations, local public health, businesses, or other government agencies.

➤ **Evidence Informed and Promising Practices**

While prioritizing programs that use evidence-based practices (those that have been rigorously evaluated and demonstrated effectiveness), we also recognize the importance of supporting innovative and community driven strategies. Many effective approaches emerge from the lived experiences of communities of color, Indigenous communities, and other historically marginalized groups. These approaches, often rooted in cultural traditions and local expertise, align with practice-based evidence (PBE). PBE encompasses strategies developed over time through practice, experience, and community validation.

Projects may be research-based, drawing on published literature including both qualitative and quantitative studies, or they may be promising strategies that demonstrate strong community support, responsiveness to local needs, and alignment with emerging best practices. Projects implementing established research-based

interventions and those incorporating promising, community driven approaches that reflect practice-based evidence and lived experience will be given equal weight in the review process.

➤ Commitment to Using a Trauma-informed Approach

Activities conducted under this grant must be provided in a way that recognizes, understands, and responds to the effects of trauma experienced by survivors. A trauma-informed approach emphasizes physical, mental, and emotional health and safety, and helps survivors rebuild a sense of control and empowerment. Services need to be flexible to respond to the impact of different types of traumas and on meeting survivors' self-defined needs toward recovery and healing. [More information](#) on using a trauma informed approach.

➤ Program Evaluation

Program evaluation is an important component of this grant program as it can help grantees understand, verify, or increase the effectiveness of the activities funded under this grant. Program evaluation can also provide data to highlight the impact of the activities funded in this grant and can show how the grantee is meeting the goals set in this application. Grantees may use funds for staff to work on evaluation or may subcontract with external evaluation partners. Evaluation may include, but is not limited to, developing an evaluation plan, developing data collection tools, collecting, and analyzing evaluation data and attending in-state evaluation training and technical assistance events.

Crisis Response Progress Report:

Grantees will be required to submit quarterly progress reports and expense reports. OJP will provide a standardized reporting template to ensure consistency across programs and to support accurate tracking of progress toward grant outcomes.

Programs funded through this grant will be expected to report on activities, accomplishments and challenges related to the overall goals of the Crisis Response Grant Program, which are to:

- Reduce the incidence of use of force, injuries, and fatalities during mental health crisis calls.
- Increase diversion of individuals experiencing mental health crises away from arrest and toward services and supports that address underlying behavioral health needs.
- Reduce law enforcement time on scene at mental health crisis calls so that officers have increased capacity to respond to other public safety needs.

RFP Part 3: Application Process and Instructions

3.1 Application Deadline

Applications must be submitted using the [IGX](#) web-based system by system by 4:00 pm March 16, 2026. Applications cannot be submitted after this time. No paper submissions will be accepted.

3.2 Application Submission Instructions

Applications must be submitted via IGX, the Office of Justice Programs' (OJP) NEW online grants management system. [IGX](#) can also be accessed via the Office of Justice Programs [website](#).

New to IGX? Steps to Get Started:

1. Agency Administrator for organizations, [click New User? Register Here!](#) to create an account, register your organization and assign users.
2. Assigned users, log in with the Username and Password provided in the Member Assigned to Organization email.
3. Contact your Agency Administrator for assistance as needed. Visit [DPS Grant Management](#) or email questions to GrantsMgmt.Shared.DPS@state.mn.us

After the organization is registered, follow the [instructions](#) to complete an application in IGX.

3.3 Terms and Conditions, Grant Program Guidelines, OJP Grant Manual

As part of submitting this application in IGX the applicant agency agrees to the Terms and Conditions of OJP Grantees for applicants as well as the [Crisis Response Program Guidelines](#). These address federal and state requirements such as worker's compensation, civil rights, affirmative action, and data privacy. By agreeing to these in IGX the applicant is confirming that they can make these commitments. **Applicants are encouraged to print and review these documents with the appropriate agency staff prior to submitting the application in IGX.** Grantees agree to follow the [OJP Grant Manual](#), which provides basic information on policies and procedures for grant administration. These documents become part of the formal grant agreement.

3.4 Application Content

Program Documentation

- A. **Terms and Conditions:** Review and acknowledge
- B. **Grant Program Guidelines:** Review and acknowledge

Applicant Information

- A. **Contact Information:** Enter Authorized Representation contact information, assign IGX roles to the application and determine signature option.
- B. **Grant Management Experience:** Answer questions about grant management experience.

Subaward Information (if applicable)

If your grant funds staff from other agencies through a Joint Powers Agreement (JPA), this arrangement is **NOT** considered a subaward and you can answer "No, our organization does not plan to have subawards".

For the purposes of this section, a subaward to another entity would be to carry out a portion of the project award. It creates a relationship with the grantee and the project implementation. Characteristics of an organization having a subaward to another entity include:

- A subaward with an entity that determines program eligibility.
- A subaward with an entity whose performance is measured in relation to whether the objective of your proposal are met.
- A subaward with an entity that is responsible for the adherence to applicable program requirements specified in the proposal.
- A subaward with an entity that uses funds to carry out a program for public purpose specified in the program as opposed to providing goods or services for the benefit of the program.

Application Information

A. Project Information

This information is entered into IGX and includes the contact information for the individuals responsible for the grant as well as other basic grant information. NOTE: the funds requested amount will come from the budget form.

B. Narrative

- **Download the [narrative template](#) from the Narrative form in IGX** and make a copy of the template to complete your project's narrative.
- The maximum length of the narrative document is 10 pages, with 1" margins, single spaced, and with 11-point font size.
- Prepare your narrative by answering each item in the order they are listed in the template.
- Proposals are scored based on your responses to these questions. Do not include any additional pages or supplemental materials; these will not be provided to reviewers.
- When ready to submit, upload the narrative as an attachment in IGX.

The narrative template is composed of the following items:

1. Organizational Overview (6 points)
2. Current Grantees/ New Applicants (15 points)
3. Community Engagement & Partnerships (27 points)
4. Evaluation & Performance Measurement (12 points)
5. Budget Overview (6 points)
6. Sustainability (6 points)

Budget

A. **Budget Detail:** Entered directly into IGX.

All budget items must be reasonable and critical to your proposed activities. The budget should be consistent with your narrative, making it clear how each of the activities will be funded. The budget will

cover the two-year period, and all expenses must be listed and must be directly related to the grant. When estimating costs, please show your calculations by including quantities, unit costs and other details. Only include grant funded expenses in the budget descriptions.

Directions for entering the budget are available in the [Application Guide](#). The [Budget Detail Requirements](#) will show you examples and specific requirements for each of the line items. Please note the example is from e-grants but content requirements are the same for IGX.

NOTE: If reimbursed expenses are later found to be ineligible, the grantee will be asked to repay those funds.

Budget line items include: Personnel, Payroll Taxes & Fringe, Contract Services, Travel, Training, Office Expenses, Program Expenses, Indirect Costs and Other Expenses. Not all line items need to be used.

Staffing considerations:

If grant funded staff are unable to dedicate their fulltime to grant activity they will be required to track and only be reimbursed for their grant-related hours.

B. Indirect Rate Documentation (if applicable)

Indirect costs, often referred to as overhead, are costs shared by the organization as a whole and most often are not able to be broken down within each program of the organization. Indirect costs can be requested in one of the following ways:

1. Budget expenses directly in the applicable budget categories and would not need to complete this form.
2. Using the Federally Negotiated Indirect Costs Rate
3. Using the 15% de Minimis Indirect Cost Rate

If using an indirect cost rate, download, complete and upload the associated request form. The request form will calculate the allowable indirect costs amount that will be entered into the application's budget.

C. **Budget Summary:** No action needed. This form will show the total budget information that was entered into the budget lines.

D. **Application Uploads** (if including contract/s or Memorandum of Understandings (MOU))

➤ **Application Checklist**

An application must include the following to be forwarded for review:

- Acceptance of Terms and Conditions
- Acceptance of Crisis Response Grant Program Guidelines
- Applicant Information
- Narrative - Addressing questions listed above must be uploaded
- Budget - Calculations must be included
- Indirect Documentation Form (if including indirect costs in budget)

RFP Part 4: Application Review Process

This is a competitive application process. A review committee will read and rate applications. The reviewers will meet and discuss the proposals and then put forth their recommendations.

➤ 1st Level Review – Community Reviews

Reviewers may include community members, subject matter experts, teachers or educators, state and local government employees, crime victim advocates, youth workers and law enforcement officers. The reviewers will meet and discuss the proposals and then put forth their recommendations. Community Reviewers and OJP Staff will read and rate applications using the following scoring rubrics:

Crisis Response Grants 2026-2028 - Scoresheet Community Reviewers			
(Name of Organization/Agency)			
Rating and Score Guide	Description		
Excellent (3)	Outstanding level of quality; exceeds all aspects of the minimum requirements; No significant weaknesses.		
Good (2)	Good Response, meets requirements; some weaknesses, but correctable.		
Unsatisfactory (1)	Fails to meet minimum requirements; needs major revision to make it acceptable.		
Missing information (0)	Missing information or didn't answer the question(s).		
Organizational Overview			
	Points Awarded (0-3)	Weight	Total Points Possible:
			6
How well does the proposed project fit within the mission of the agency?			0
How well does the applicant describe their agency's experience with past grant management? If the applicant has no prior grant management experience, do they provide a plan to ensure successful management of this grant?			0
Organizational Overview Scoring Subtotal			0
Organizational Overview Comments:			
Strengths: If you felt this section was strong, what specifically would you share was persuasive to you about it?			
Weaknesses/Concerns: If you felt this section was weak, what specifically would you share about it?			

2026-2028 Crisis Response Grants RFP

ONLY For CURRENT Grantees	Points Awarded (0-3)	Weight	Total Points Possible: 15
How well does the applicant describe their current model and how they have used the OJP Crisis Response grant funds?		X2	0
How well does the applicant describe meaningful successes achieved with their current grant funding? Did they include both numerical data and anecdotes?			0
How well does the applicant reflect on potential improvements or changes they would make to their approach were they to receive new funding?			0
How well does the applicant identify relevant challenges in their agency or community and how well did they explain how the additional funding would help address them?			0
Total:			0

ONLY For NEW Applicants	Points Awarded (0-3)	Weight	Total Points Possible: 15
How well does the applicant describe their current model and how the grant funds will be used?		X2	0
How well does the applicant describe the evidence-based or practice-based approaches that will inform their project?			0
How well does the applicant identify gap(s) in their community's crisis response? Did they explain well how their program would fill that gap?			0
How well does the timeline table provide an overview of key activities, timeframe, estimated cost, and staff responsibilities?			0
Total:			0

Community Engagement & Partnerships	Points Awarded (0-3)	Weight	Total Points Possible: 27
How well does the proposal outline engagement with individuals with lived experience, community members, behavioral health professionals, law enforcement and/or other key stakeholders?		X2	0
How well does the project ensure access to resources and/or longer-term mental health support when needed?			0
How well does the proposal describe validated risk/needs/threat assessments, models, or technology to be used?			0
How well are staff training and development opportunities described?			0
How well does the applicant describe their partnerships or collaborations, including roles, responsibilities, and contributions?		X3	0
How well do these partnerships enhance the effectiveness of the program?			0
Community Engagement & Partnerships - Scoring Subtotal			0
<i>Community Engagement & Partnerships - Comments:</i>			
<i>Strengths: If you felt this section was strong, what specifically would you share was persuasive to you about it?</i>			
<i>Weaknesses/Concerns: If you felt this section was weak, what specifically would you share about it?</i>			
Total Score out of 48 Points:			0

Crisis Response Grants 2026-2028 - Scoresheet OJP Staff			
(Name of Organization/Agency)			
Rating and Score Guide	Description		
Excellent (3)	Outstanding level of quality; exceeds all aspects of the minimum requirements; No significant weaknesses.		
Good (2)	Good Response, meets requirements; some weaknesses, but correctable.		
Unsatisfactory (1)	Fails to meet minimum requirements; needs major revision to make it acceptable.		
Missing information (0)	Missing information or didn't answer the question(s).		
Evaluation & Performance Measurement	Points Awarded (0-3)	Weight	Total Points Possible: 12
How well does the applicant describe their plan to measure the success and impact of their project?		X2	0
How well does the applicant outline specific metrics, data collection methods, and evaluation strategies to be used in the project? (If ongoing or expanding project, did the applicant provide meaningful current outcomes?)			0
How well does the applicant describe their plan to incorporate community feedback into their evaluation and program improvements?			0
<i>Evaluation & Performance Measurement - Scoring Subtotal</i>			0
Budget Overview	Points Awarded (0-3)	Weight	Total Points Possible: 6
How well does the applicant summarize how the requested funding will be used?			0
How well does the budget overview description align with the program description and proposed activities?			0
<i>Budget - Scoring Subtotal</i>			0
Sustainability	Points Awarded (0-3)	Weight	Total Points Possible: 6
Given workforce shortages, how well does the application provide a clear recruitment, training, and retention strategy?			0
How clear and detailed is the applicant's plan for sustaining the program beyond the grant period?			0
<i>Sustainability - Scoring Subtotal</i>			0
<i>Sustainability - Comments:</i>			
<i>Strengths: If you felt this section was strong, what specifically would you share was persuasive to you about it?</i>			
<i>Weaknesses/Concerns: If you felt this section was weak, what specifically would you share about it?</i>			
Total Score out of 24 Points:			0

➤ 2nd Level Review – OJP Staff

A final staff review will consider scores from community reviewers, past grantee performance including timeliness and completeness of past grant financial and progress reporting (if applicable), geographic locations and coordination with other federal, state, and local funding. The Commissioner will make the final funding decisions and award notification will be by email to applicants.

Become a grant reviewer!

Grant reviewers are community members who evaluate applications for a variety of competitive grants we implement throughout the year. We use reviewer scores and recommendations to help determine which proposals are awarded grants. [Apply to become a grant reviewer here!](#)

RFP Part 5: Post Award Requirements

- Pre-Award Risk Assessment and Financial Review.** In accordance with state and federal grant management policies it is required to consider a grant applicant's risk of noncompliance with grant requirements. State policy requires states to conduct a financial review prior to a grant award made of \$25,000 and higher to any organization. The necessary information for this is provided in the Organizational Financial Information form in the application.
- Minnesota's Commitment to Diversity and Inclusion in Procurement**

The State of Minnesota is committed to diversity and inclusion in its public procurement process. The goal is to ensure that those providing goods and services to the State are representative of our Minnesota communities and include businesses owned by minorities, women, veterans, and those with substantial physical disabilities. Creating broader opportunities for historically under-represented groups provides for additional options and greater competition in the marketplace, creates stronger relationships and engagement within our communities, and fosters economic development and equality.

To further this commitment, the Department of Administration operates a program for Minnesota-based small businesses owned by minorities, women, veterans, and those with substantial physical disabilities. For additional information on this program, or to determine eligibility, please call 651-296-2600 or go to the [OEP website](#).
- Grant Contract Process.** After being selected for funding, OJP staff will work with the applicant to negotiate a final budget. The formal grant contract consists of the Grant Agreement, the Terms and Conditions, the Program Guidelines, as well as the work plan and budget. The Grant Agreement will be initiated, signed by grantee and OJP, and once fully executed it is then a legally binding agreement. Grant agreements not signed within 30 days of receipt may be canceled.
- Progress Reporting.** Grantees will be required to submit quarterly progress and expense reports with supporting reimbursement documentation.

- **Grant Payments.** This is a cost reimbursement grant. Grantees will only be paid for eligible expenses that are incurred and are consistent with the negotiated budget.
- **OJP Grant Manual.** Grantees, grantee subgrants and contracts agree to follow the OJP Grant Manual as part of the application process. The manual is a resource for how our office manages grants and covers topics such as grant administration policies, program modification policies, general accounting requirements, etc. [OJP Grant Manual](#)
- **Expiring Grant Funds.** A portion of the total grant award will expire on June 30, 2027. See the Special Conditions page of the grant contract for details.
- **Grantee Orientation.** Grantees will be expected to attend an OJP grant orientation session.

RFP Part 6: RIGHT OF CANCELLATION

The State reserves the right to cancel this solicitation if it is considered to be in its best interest. The State reserves the right to negotiate modifications to the application or to reject any, or all applications received as a result of this Request for Proposals. The State does not intend to award a grant contract solely on the basis of any response made to this request or pay for information solicited or obtained.



Board of Commissioners

Request for Board Action

Item Number: DC-5368

Agenda #: 9.2

Meeting Date: 3/3/2026

DEPARTMENT: Social Services-Housing & Community Resources

FILE TYPE: Consent Action

TITLE

Authorization To Apply For Department Of Human Services Innovation Grant Funds

PURPOSE/ACTION REQUESTED

Authorize application for Minnesota Department of Human Services (DHS) Innovation grant funds.

SUMMARY

According to the US Department of Housing and Urban Development, people with disabilities experience homelessness at a rate that is two and half times higher than that of the overall population in the United States. This disparity is driven by a shortage of affordable, accessible, and integrated housing options, as well as the complex navigation required to secure such housing.

Demand for Dakota County's emergency shelter exceeds available capacity and current referral data shows that requests for shelter are double the number of beds available. Without targeted assistance, these residents may remain in shelter longer, experience worsening health and instability, and are at higher risk of using crisis systems in the future. Dakota County operates two emergency shelters, one for families and one for single adults. Dakota County's single's shelter consistently serves people with disabilities who need support with housing navigation.

Dakota County is seeking state funding through the DHS Innovation Grant to help cover the costs of housing search and short-term support services for single adults with disabilities who are experiencing homelessness and staying in emergency shelter. This project will provide individualized, disability-informed and culturally responsive assistance to residents with disabilities who are eligible to receive Home and Community Based Services (HCBS) and (or) Housing Support funding and who may face barriers to securing stable housing, including limited income, accessibility needs, and difficulty navigating complex housing systems.

This funding would allow Dakota County to deliver services to approximately 50-60 clients annually within the emergency shelter program, removing barriers to housing and speeding up the transition process from shelter to permanent housing for people with disabilities, leading to successful placements in stable housing, and improved long-term housing retention.

DHS released a two-part request for proposal on January 6, 2026, with a letter of interest due January 27, 2026, and a full proposal due March 25, 2026. DHS is notifying applicants March 4, 2026, if they are invited to submit a full proposal for a two-year term starting July 1, 2026 through June 30, 2028. If invited to submit a full proposal, Dakota County's will be for an amount up to

\$210,000 and include Indirect/Administrative costs at the grant maximum allowed level of 10 percent.

OUTCOMES

Through the use of the 2026 Innovation Grant funds, the following are goals and outcomes that will be tracked:

- Faster transitions from shelter to permanent housing for people with disabilities and low incomes
- Serve 50-60 clients annually
- Increase housing stability for adults with disabilities
- Reduce reliance on crisis systems
- A more coordinated and person-centered housing navigation model
- Data-driven improvements to county homelessness services

RECOMMENDATION

Staff recommends authorization of an application to the Minnesota Department of Human Services for Innovation Grant funds in an amount up to \$210,000 for the period of July 1, 2026 through June 30, 2028.

EXPLANATION OF FISCAL/FTE IMPACTS

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, according to the US Department of Housing and Urban Development, people with disabilities experience homelessness at a rate that is two and half times higher than that of the overall population in the United States; and

WHEREAS, this disparity is driven by a shortage of affordable, accessible, and integrated housing options, as well as the complex navigation required to secure such housing; and

WHEREAS, demand for Dakota County's emergency shelter exceeds available capacity and current referral data shows that requests for shelter are double the number of beds available; and

WHEREAS, without targeted assistance, these residents may remain in shelter longer, experience worsening health and instability, and are at higher risk of using crisis systems in the future; and

WHEREAS, Dakota County operates two emergency shelters, one for families and one for single adults; and

WHEREAS, Dakota County's single's shelter consistently serves people with disabilities who need support with housing navigation; and

WHEREAS, Dakota County is seeking state funding through the Department of Human Services (DHS) Innovation Grant to help cover the costs of housing search and short-term support services for single adults with disabilities who are experiencing homelessness and staying in emergency shelter; and

WHEREAS, this project will provide individualized, disability-informed and culturally responsive

assistance to residents with disabilities who are eligible to receive Home and Community Based Services (HCBS) and Housing Support funding and who may face barriers to securing stable housing, including limited income, accessibility needs, and difficulty navigating complex housing systems; and

WHEREAS, this funding would allow Dakota County to deliver services to approximately 50-60 clients annually within the emergency shelter program, removing barriers to housing and speeding up the transition process from shelter to permanent housing for people with disabilities, leading to successful placements in stable housing, and improved long-term housing retention; and

WHEREAS, DHS released a two-part request for proposal January 6, 2026, with a letter of interest due January 27, 2026, and a full proposal due March 25, 2026; and

WHEREAS, DHS is notifying applicants March 4, 2026, if they are invited to submit a full proposal for a two year term starting July 1, 2026 through June 30, 2028; and

WHEREAS, if invited to submit a full proposal, Dakota County's will be for an amount up to \$210,000 and include Indirect/Admin costs at the grant maximum allowed level of 10 percent.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Assistant County Manager to submit an application to the Minnesota Department of Human Services for Innovation Grant funds in an amount up to \$210,000 for the period of July 1, 2026 through June 30, 2028.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- Thriving People
- A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACTS

Department Head: Emily Schug

Author: Chelsea Lorenz



Board of Commissioners

Request for Board Action

Item Number: DC-5322

Agenda #: 10.1

Meeting Date: 3/3/2026

DEPARTMENT: Physical Development Administration

FILE TYPE: Consent Action

TITLE

Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development

PURPOSE/ACTION REQUESTED

Ratify quarterly entitlement and special allocation funding requests to the U.S. Department of Housing and Urban Development (HUD).

SUMMARY

The Dakota County Community Development Agency (CDA) administers three federal entitlement programs on behalf of Dakota County: The Community Development Block Grant (CDBG) program, the HOME Investment Partnerships (HOME) program, and the Emergency Solutions Grant (ESG) program. Funds for the three federal entitlement programs are provided through HUD through the Treasury Letter of Credit process. In 2021, the Dakota County HOME Consortium received a special allocation of HOME-American Rescue Plan Act (HOME-ARPA) funds. Per an annual subrecipient agreement between the CDA and Dakota County, the CDA must prepare a listing of all claims certified and paid for by the CDA for the CDBG, HOME, and ESG programs. The listing must be submitted to the Dakota County Board of Commissioners for ratification on a quarterly basis. The attachment shows the entitlement and special allocation expenses for October 1, 2025-December 31, 2025.

The CDBG entitlement expenses for October 1, 2025-December 31, 2025, totaled \$290,048.66. The HOME entitlement and special allocation expenses for the same period for all HOME Consortium members, including Dakota, suburban Ramsey, Washington, and Anoka counties and the City of Woodbury, totaled \$223,510.91. The ESG entitlement expenses for the same period totaled \$17,951.23. These funds were expended for previously approved projects from Fiscal Years 2021-2025.

RECOMMENDATION

Community Development Agency and County staff recommend the ratification of the quarterly expenditures for the Dakota County CDBG, HOME, and ESG federal entitlement and special allocation programs (total of \$531,510.80) for the period of October 1, 2025-December 31, 2025.

EXPLANATION OF FISCAL/FTE IMPACTS

These funds were expended for previously approved projects from Fiscal Years 2021-2025.

None Current budget Other

Amendment Requested

New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement funds of the Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, Emergency Solutions Grant (ESG) program for Dakota County, and a special allocation of HOME American Rescue Plan Act funds; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2021-2025 of the CDBG, HOME, and ESG programs and special allocations must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement expenses from October 1, 2025-December 31, 2025, totaled \$290,048.66; and

WHEREAS, the HOME entitlement and special allocation expenses from October 1, 2025-December 31, 2025, totaled \$223,510.91; and

WHEREAS, the ESG entitlement allocation expenses from October 1, 2025-December 31, 2025, totaled \$17,951.23; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of Housing and Urban Development for \$531,510.80 for October 1, 2025-December 31, 2025, as presented.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: CDBG, HOME, and ESG Expenses - October 1, 2025-December 31, 2025

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Erin Stwora

Author: Maggie Dykes

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG):
OCTOBER - DECEMBER 2025**

2022

Farmington Public Service - Seniors	\$ 450.00	
		\$ 450.00

2023

Countywide Residential Rehab	\$ 1,114.50	
Eagan Public Service - Youth	3,947.33	
Farmington Public Service - Seniors	1,275.00	
Hastings Assessment Abatement	24,453.00	
Northfield Residential Rehab	252.32	
		\$ 31,042.15

2024

Apple Valley Public Service - Seniors	\$ 9,257.50	
Combined Cities Rehab Admin	34,562.57	
Countywide General Grant Administration	56,348.04	
Countywide Septic System Replacement	10,000.00	
Eagan Public Service - Youth	14,073.63	
Eagan Residential Rehab	2,837.40	
Hastings Assessment Abatement	31,670.38	
Lakeville Planning	15,971.88	
Lakeville Public Service - Seniors	1,383.37	
Lakeville Public Service - Transportation	871.33	
Northfield Residential Rehab	22,486.53	
West St. Paul Residential Rehab	9,967.14	
		\$ 209,429.77

2025

Countywide Residential Rehab	\$ 4,552.81	
Eagan Public Service - Seniors	1,555.00	
Housing Counseling	31,408.63	
Lakeville Public Service - Seniors	3,731.63	
Lakeville Public Service - Transportation	7,878.67	
		\$ 49,126.74

		<u>\$ 290,048.66</u>
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**HOME INVESTMENT PARTNERSHIPS (HOME):
OCTOBER - DECEMBER 2025**

Dakota County

2021	ARPA Grant Admin	6,718.50	
2023	Grant Administration	1,096.66	
2024	Grant Administration	42,471.04	
			\$50,286.20

Ramsey County

2021	ARPA Supportive Services	88,664.46	
			\$88,664.46

Anoka County

2023	Grant Administration	8,507.46	
			\$8,507.46

Washington County

2021	ARPA Grant Admin	7,534.31	
2021	ARPA Supportive Services	2,016.46	
2023	Acquisition - Rehab	55,962.74	
2024	Grant Administration	5,539.28	
			\$71,052.79

Woodbury

2024	Grant Administration	5,000.00	
			\$5,000.00

GRAND TOTAL	<u><u>\$223,510.91</u></u>
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**EMERGENCY SOLUTIONS GRANT (ESG):
OCTOBER - DECEMBER 2025**

2024 CDA Grant Administration	3,336.67	
2024 HMIS Component	-	
2024 Homelessness Prevention	-	
2024 Rental Assistance	9,819.00	
2024 Service Assistance	4,795.56	
		\$17,951.23

GRAND TOTAL	<u><u>\$17,951.23</u></u>
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CDBG Total	\$290,048.66
HOME and HOME-ARPA Total	\$223,510.91
ESG Total	\$17,951.23
GRAND TOTAL	<u><u>\$531,510.80</u></u>



Board of Commissioners

Request for Board Action

Item Number: DC-5352

Agenda #: 10.2

Meeting Date: 3/3/2026

DEPARTMENT: Facilities Management

FILE TYPE: Consent Action

TITLE

Authorization To Execute Development Contract With City Of Lakeville For Recycling Zone Plus Project

PURPOSE/ACTION REQUESTED

Authorize execution of a development contract with City of Lakeville for the Recycling Zone Plus project.

SUMMARY

The County Board authorized contractor award for the Recycling Zone Plus facility by Resolution No. 25-541 (November 18, 2025).

The City of Lakeville requires a development contract for improvements to North Ryan Second Addition, which is the site of the Recycling Zone Plus facility. The development contract is a condition for a building permit. The development contract contains 31 paragraphs addressing plat requirements, infrastructure improvements, erosion control, city engineering administration, landscaping, and warranty.

There is a \$196,423.91 cash requirement for improvements to the North Ryan Second Addition. The contract also requires a \$352,746.93 in security, which is refundable if all terms of the contract are met.

The development contract prepared by the City of Lakeville has been reviewed by the County Attorney's Office, Risk Management, Facilities Management, and Contracts staff.

The construction is planned to begin in spring 2026 and will last approximately 12 months.

RECOMMENDATION

Staff recommends approval of the development contract.

EXPLANATION OF FISCAL/FTE IMPACTS

The Facilities Capital Improvement Program adopted budget includes \$21,150,000 for project 1001301 Recycling Zone Implementation. There is sufficient budget available for this contract.

Project 1001301 Recycling Zone Plus Implementation

Funding Source	Total Budget	Available Budget
State Bonding (2025)	\$6,000,000	\$6,000,000
State Bonding (2020)	\$2,000,000	\$0
Environmental Legacy Fund (ELF) Balance	\$9,731,000	\$7,702,329
Scott County Contribution	\$3,419,000	\$3,419,000
Total	\$21,150,000	*\$17,121,329

*The available budget includes \$12,930,000 previously committed for the construction contract with Ebert Inc. approved by Resolution No. 25-541 on November 18, 2025.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the Facilities Capital Improvement Program (CIP) Adopted Budget authorized the Recycling Zone Plus project; and

WHEREAS, a development contract is a requirement to receive the building permit; and

WHEREAS, the cash requirement for the development contract is \$196,423.91; and

WHEREAS, the security requirement is \$352,746.93; and

WHEREAS, the development contract prepared by the City of Lakeville has been reviewed by the County Attorney’s Office, Risk Management, Facilities Management, and Contracts staff; and

WHEREAS, funding for the project is within the approved Facilities CIP Adopted Budget total of \$21,150,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director to execute a contract with the City of Lakeville, 20195 Holyoke Ave, Lakeville, MN 55044, in an amount not to exceed \$196,423.91 plus a security requirement of \$352,746.93, for the Recycling Zone Plus project, substantially as presented and attached, subject to approval by the County Attorney’s Office as to form.

PREVIOUS BOARD ACTION

24-462; 9/24/24
25-541; 11/18/25

ATTACHMENTS

Attachment: Development Contract

BOARD GOALS

- Thriving People
- A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACT

Department Head: Mike Lexvold

Author: Joe Lexa

(reserved for recording information)

DEVELOPMENT CONTRACT

(Developer Installed Improvements)

NORTH RYAN SECOND ADDITION

CONTRACT dated _____, 2026, by and between the **CITY OF LAKEVILLE**, a Minnesota municipal corporation (“City”), and **COUNTY OF DAKOTA**, a political subdivision of the State of Minnesota (the “Developer”).

1. REQUEST FOR PLAT AND SITE PLAN APPROVAL. The Developer has asked the City to approve a plat for ***NORTH RYAN SECOND ADDITION*** (referred to in this Contract as the "plat") and site plan for Lot 1, Block 1, of the plat (“Site Plan”). The land is situated in the County of Dakota, State of Minnesota, and is legally described as:

Outlot B, North Ryan Addition, Dakota County, Minnesota, according to the recorded plat thereof.

[platted as North Ryan Second Addition, Dakota County, Minnesota.]

2. CONDITIONS OF PLAT APPROVAL. The City hereby approves the plat and Site Plan on condition that the Developer enter into this Contract, furnish the security required by it, and record the plat with the County Recorder or Registrar of Titles within 180 days after the City Council approves the final plat.

3. RIGHT TO PROCEED. Within the plat or land to be platted, the Developer may not grade or otherwise disturb the earth or remove trees, unless a grading permit has been approved by the City Engineer following approval of a preliminary plat by the City Council, construct sewer lines, water lines, streets, utilities, public or private improvements, or any buildings until all the following conditions have been satisfied: 1) this agreement has been fully executed by both parties and filed with the City Clerk, 2) the necessary security has been received by the City, 3) the necessary insurance for the Developer and its construction contractors has been received by the City, and 4) the plat has been filed with the Dakota County Recorder or Registrar of Titles' office.

4. CHANGES IN OFFICIAL CONTROLS. For two (2) years from the date of this Contract, no amendments to the City's Comprehensive Plan, except an amendment placing the plat in the current metropolitan urban service area, or official controls shall apply to or affect the use, development density, lot size, lot layout or dedications of the approved plat unless required by state or federal law or agreed to in writing by the City and the Developer. Thereafter, notwithstanding anything in this Contract to the contrary, to the full extent permitted by state law, the City may require compliance with any amendments to the City's Comprehensive Plan, official controls, platting or dedication requirements enacted after the date of this Contract.

5. DEVELOPMENT PLANS. The plat shall be developed in accordance with the following plans. The plans shall not be attached to this Contract. With the exception of Plans A, B, C, and F the plans may be prepared, subject to the City Engineer's approval, after entering the Contract, but before commencement of any work in the plat. The City Engineer may approve minor amendments to Plan B without City Council approval. The erosion control plan may also be approved by the Dakota County Soil and Water Conservation District. If the plans vary from the written terms of this Contract, the written terms shall control. The plans are:

Plan A - Plat

Plan B - Final Grading, Drainage, and Erosion Control Plan

Plan C - Tree Preservation Plan

Plan D - Plans and Specifications for Public Improvements

Plan E - Street Lighting Plan

Plan F - Landscape Plan

6. IMPROVEMENTS. The Developer shall install and pay for the following:

A. Sanitary Sewer System

B. Water System

C. Storm Sewer System

D. Streets

E. Street Lights

F. Site Grading, Stormwater Treatment/Infiltration Basins, and Erosion Control

G. Underground Utilities

H. Setting of Iron Monuments

I. Surveying and Staking

The improvements shall be installed in accordance with the City subdivision ordinance; City standard specifications for utility and street construction; and any other ordinances including Section 11-16-7 of the City Code concerning erosion and drainage and Section 4-1-4-2 prohibiting grading, construction activity, and the use of power equipment between the hours of 10 o'clock p.m. and 7 o'clock a.m. The Developer shall submit plans and specifications which have been prepared by a competent registered professional engineer to the City for approval by the City Engineer. The Developer shall instruct its engineer to provide adequate field inspection personnel to assure an acceptable level of quality control to the extent that the Developer's engineer will be able to certify that the construction work meets the approved City standards as a condition of City acceptance. In addition, the City may, at the City's discretion and at the Developer's expense, have one or more City inspectors and a soil engineer inspect the work on a full or part-time basis. The Developer, its contractors and subcontractors, shall follow all instructions received from the City's inspectors. The Developer's engineer shall provide for on-site project management. The Developer's engineer is responsible for design changes and contract administration between the Developer and the

Developer's contractor. The Developer or its engineer shall schedule a pre-construction meeting at a mutually agreeable time at the City with all parties concerned, including the City staff, to review the program for the construction work.

In accordance with Minnesota Statutes 505.021, the final placement of iron monuments for all lot corners must be completed before the applicable security is released. The Developer's surveyor shall also submit a written notice to the City certifying that the monuments have been installed following site grading, utility and street construction.

7. CONTRACTORS/SUBCONTRACTORS. City Council members, City employees, and City Planning Commission members, and corporations, partnerships, and other entities in which such individuals have greater than a 25% ownership interest or in which they are an officer or director may not act as contractors or subcontractors for the public improvements identified in Paragraph 8 above.

8. PERMITS. The Developer shall obtain or require its contractors and subcontractors to obtain all necessary permits, which may include:

- A. Dakota County for County Road Access and Work in County Rights-of-Way
- B. MnDot for State Highway Access
- C. MnDot for Work in Right-of-Way
- D. Minnesota Department of Health for Watermains
- E. MPCA NPDES Permit for Construction Activity
- F. MPCA for Sanitary Sewer and Hazardous Material Removal and Disposal
- G. DNR for Dewatering
- H. City of Lakeville for Building Permits
- I. MCES for Sanitary Sewer Connections
- J. City of Lakeville for Retaining Walls

9. DEWATERING. Due to the variable nature of groundwater levels and stormwater flows, it will be the Developer's and the Developer's contractors and subcontractors responsibility to satisfy themselves with regard to the elevation of groundwater in the area and the level of effort needed to perform dewatering and storm flow routing operations. All dewatering shall be in accordance with all applicable

county, state, and federal rules and regulations. DNR regulations regarding appropriations permits shall also be strictly followed.

10. TIME OF PERFORMANCE. The Developer shall install all required public improvements by November 30, 2026, with the exception of the final wear course of asphalt on streets. The final wear course on streets shall be installed between August 15th and October 15th the first summer after the base layer of asphalt has been in place one freeze thaw cycle. The Developer may, however, request an extension of time from the City. If an extension is granted, it shall be conditioned upon updating the security posted by the Developer to reflect cost increases and the extended completion date. Final wear course placement outside of this time frame must have the written approval of the City Engineer.

11. LICENSE. The Developer hereby grants the City, its agents, employees, officers and contractors a license to enter the plat to perform all work and inspections deemed appropriate by the City in conjunction with plat development.

12. EROSION CONTROL. Prior to initiating site grading, the erosion control plan, Plan B, shall be implemented by the Developer and inspected and approved by the City. The City may impose additional erosion control requirements if they would be beneficial. All areas disturbed by the grading operations shall be stabilized per the MPCA Stormwater Permit for Construction Activity. Seed shall be in accordance with the City's current seeding specification which may include temporary seed to provide ground cover as rapidly as possible. All seeded areas shall be fertilized, mulched, and disc anchored as necessary for seed retention. The parties recognize that time is of the essence in controlling erosion. If the Developer does not comply with the MPCA Stormwater Permit for Construction Activity or with the erosion control plan and schedule or supplementary instructions received from the City, the City may take such action as it deems appropriate to control erosion. The City will endeavor to notify the Developer in advance of any proposed action, but failure of the City to do so will not affect the Developer's and City's rights or obligations hereunder. If the Developer does not reimburse the City for any cost the City incurred for such work within ten (10) days, the City may draw down the letter of credit to pay any costs. No development, utility or street construction will be allowed

and no building permits will be issued unless the plat is in full compliance with the approved erosion control plan.

The Developer is responsible for obtaining a MPCA Construction Permit for the site as well as maintaining the SWPPP for the site during construction. The permit requires that any changes made throughout construction must be documented in the SWPPP.

A maintenance schedule for the establishment of vegetation in the basins must be submitted to the City for review prior to the start of grading. Additional erosion control measures may be required during construction as deemed necessary by City staff. Any additional measures required shall be installed and maintained by the Developer.

The MS4 Administration Fee has not been collected on the parent parcel and must be paid by the Developer with the final plat, calculated as follows:

\$717,147.69	x 2%	= \$14,342.95
Project Grading Cost of North Ryan Second Addition	MS4 Admin Fee	MS4 Admin Fee Required with North Ryan Second Addition

13. GRADING. The plat shall be graded in accordance with the approved grading development and erosion control plan, Plan “B”. The plan shall conform to City of Lakeville specifications. Within thirty (30) days after completion of the grading and final establishment of the ground cover or temporary stabilization approved by the City, the Developer shall provide the City with an “as constructed” grading plan certified by a registered land surveyor or engineer that all storm water treatment/infiltration basins and swales, have been constructed on public easements or land owned by the City. The “as constructed” plan shall include field verified elevations of the following: a) cross sections of storm water treatment/infiltration basins; b) location and elevations along all swales, wetlands, wetland mitigation areas if any, locations and dimensions of borrow areas/stockpiles, and installed “conservation area” posts; and c) lot corner elevations and building pads, and all other items listed in City Code Section 10-3-5.NN. The City will withhold issuance of a Certificate of Occupancy until the approved certified grading plan is on file with the City and all erosion control measures are in place as determined by the City Engineer. The Developer certifies to the City that

all footings placed on fill have been monitored and constructed to meet or exceed FHA/HUD 79G specifications. The soils observation and testing report, including referenced development phases and lot descriptions, shall be submitted to the Building Official for review prior to the issuance of the Certificate of Occupancy.

Prior to the release of the grading and erosion control security, the “as-constructed” plan for the lot must be submitted to verify that the final as-built grades and elevations of the specific lot and all building setbacks are consistent with the approved grading plan for the development, and amendments thereto as approved by the City Engineer, and that all required property monuments are in place. If the final grading, erosion control and “as-constructed” grading plan is not timely completed, the City may enter the lot, perform the work, and draw on the letter of credit. Upon satisfactory completion of the grading, erosion control and “as-constructed” grading plan, the security, less any draw made by the City, shall be released.

A certified as-built building pad survey must be submitted and approved for commercial, industrial or institutional developments prior to issuance of a building permit.

The final grading plan must indicate any proposed borrow areas in which the building footings will be placed on fill material. The grading specifications shall also indicate that all embankments meet FHA/HUD 79G specifications. The Developer shall certify to the City that all lots with footings placed on fill material are appropriately constructed. Building Certificate of Occupancies will not be issued until a soils report and an as-built certified grading plan have been submitted and approved by City staff.

North Ryan Second Addition contains more than one acre of site disturbance. A National Pollution Discharge Elimination System General Stormwater Permit for construction activity is required from the Minnesota Pollution Control Agency for areas exceeding one acre being disturbed by grading. A copy of the Notice of Stormwater Permit Coverage must be submitted to the City upon receipt from the MPCA.

14. CLEAN UP. The Developer shall clean dirt and debris from streets that has resulted from construction work by the Developer, home builders, subcontractors, their agents or assigns. Prior to any construction in the plat, the Developer shall identify in writing a responsible party and schedule for erosion control, street cleaning, and street sweeping.

15. CITY ENGINEERING ADMINISTRATION, CONSTRUCTION OBSERVATION AND AS-BUILT RECORD DRAWING PREPARATION.

The Developer shall pay a fee for in-house engineering administration. City engineering administration will include monitoring of construction observation, consultation with Developer and its engineer on status or problems regarding the project, coordination for final inspection and acceptance, project monitoring during the warranty period, and processing of requests for reduction in security. Fees for this service shall be three percent (3%) of construction costs identified in the Summary of Security Requirements if using a letter of credit, assuming normal construction and project scheduling. The Developer shall pay for construction observation and as-built record drawing preparation performed by the City's in-house engineering staff or consulting engineer. Construction observation shall include part or full time inspection of proposed public utilities and street construction and will be billed on hourly rates estimated to be five percent (5%) of the estimated construction cost. Construction as-built record drawing preparation shall include field surveying, preparation of as-built record drawings and updating the City's GIS database and will be billed on hourly rates estimated to be one half of a percent (0.5%) of the estimated construction cost.

16. STORM SEWER. The Developer shall construct multiple privately owned and maintained stormwater management basins within Lot 1, Block 1.

The Developer shall construct private storm sewer systems to be located within Lot 1, Block 1 to collect and convey stormwater runoff generated from within the development to the stormwater management basins.

The Storm Sewer Area Charge has not been collected on the parent parcel and must be paid by the Developer with the final plat, calculated as follows:

521,413.20 s.f.	x \$0.250/s.f.	= \$130,353.30
Net Area of North Ryan Second Addition	Area Charge	Storm Sewer Area Charge Required with North Ryan Second Addition

Final locations and sizes of all storm sewer facilities will be reviewed by City staff with the building permit application and final construction plans.

17. SANITARY SEWER. North Ryan Second Addition is located within sub-district SC-10410 of the South Creek sanitary sewer district as identified in the City’s Comprehensive Sewer Plan. The wastewater from the proposed site will be conveyed by City-owned sanitary sewer facilities to the Elko/New Market interceptor and then to the Empire Wastewater Treatment Plant. The existing City-owned downstream facilities are adequate to convey the wastewater generated by the proposed development.

Private sanitary sewer service hookups were extended from the public sanitary sewer to the south side of the subject parcel for development of the property with the development of North Ryan Addition.

The Sanitary Sewer Availability Charge has not been collected on the parent parcel and shall be paid by the Developer with the application for a building permit.

Final sewer service connection locations and sizes will be reviewed by City staff with the final construction plans.

18. WATERMAIN. A service stub was provided with the development of North Ryan Addition from the 12-inch watermain along 217th Street within the City’s Normal Pressure Zone.

The Developer must pay the Lateral Watermain Access Charge for the 16-inch watermain along 215th Street that was installed with City Project 20-05. The Lateral Watermain Access Charge for the watermain adjacent to North Ryan Second Addition must be paid by the Developer with the final plat, calculated as follows:

902.50 ft.	x \$48.00/f.f.	= \$43,320.00
Applicable Front Footage of North Ryan Second Addition	Non-Residential Charge Per Front Foot	Lateral Watermain Access Charge Required with North Ryan Second Addition

Final locations and sizes of all sanitary sewer and watermain facilities will be reviewed by City staff with the building permit application and final construction plans.

19. SITE PLAN. A Site Plan was submitted for Lot 1, Block 1 North Ryan Second Addition. The Site Plan includes construction of a 17,770 square foot waste recycling facility that will include warehouse/storage, office, and other employee related space and accessory buildings. The proposed site will result in a lot that is 31% impervious with 41 parking spaces. Access to the site is proposed via two

private driveways on 217th Street. The site plan indicates areas of possible future expansion of the warehouse/storage space.

20. OVERHEAD LINES. Great River Energy (GRE) has an existing electric transmission line along 215th Street. The transmission line is not required to be buried due to being a high voltage line.

21. CONSTRUCTION ACCESS. Construction traffic access and egress for grading, utility and street construction shall be determined with the final construction plans.

22. PARKS, TRAILS, AND SIDEWALKS. The Park Dedication Fee is not required for this development. Consistent with City and County transportation initiatives, a trail is planned adjacent to 215th Street. Timing of the trail construction will be discussed by City and County staff and programmed into future respective Capital Improvement Plans/Programs. The trail costs will be shared, consistent with adopted Dakota County Transportation Plan Cost Participation Policies at the time of construction.

23. STREET LIGHT OPERATION COSTS. The Developer shall pay a cash fee for one-year of streetlight operating expenses at the time of final plat approval, calculated as follows:

902.50 ft. Applicable Front Footage of North Ryan Second Addition	x \$0.2974/front foot/qtr Streetlight Operating Fee	x 4 qtrs/yr	= \$1,073.61 Total
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24. LANDSCAPING. Landscaping shall be installed in accordance with the approved landscape plan. The Developer shall post a \$92,000.00 landscaping security at the time of final plat approval to ensure that the landscaping is installed in accordance with the approved plan.

25. ENVIRONMENTAL RESOURCES EXPENSES. The Developer shall pay a cash fee for one-year of environmental resources expenses at the time of final plat approval, calculated as follows:

1 unit Total Units in North Ryan Second Addition	x \$64.00/unit Environmental Resources Fee	x 4.2 Classification Factor - Industrial	= \$268.80 Total
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26. SPECIAL PROVISIONS. The following special provisions shall apply to plat development:

A. Implementation of the recommendations listed in the January 8, 2026, Engineering Report, and January 9, 2026, Planning Report.

- B. The site and building shall be developed and constructed consistent with the preliminary plat and final plat and site development plans approved by the City Council.
- C. All signs shall comply with Zoning Ordinance requirements for the OP District. A sign permit shall be issued by the Planning Department prior to the installation of any signs.
- D. Site lighting shall not glare onto public streets and shall not exceed one-foot candle at the property line. A photometric lighting plan shall be submitted for Lot 1, Block 1 prior to issuance of a building permit.
- E. Snow storage shall not take place in required parking spaces. If there is not adequate space to store snow on site, snow must be removed from the site.
- F. Prior to City Council approval of the final plat, the Developer shall furnish a boundary survey of the proposed property to be platted with all property corner monumentation in place and marked with lath and a flag. Any encroachments on or adjacent to the property shall be noted on the survey. The Developer shall post a \$100.00 security for the final placement of interior subdivision iron monuments at property corners. The security was calculated as follows: one (1) lot/outlot at \$100.00 per lot/outlot. The security will be held by the City until the Developer's land surveyor certifies that all irons have been set following site grading and utility and street construction. In addition, the certificate of survey must also include a certification that all irons for a specific lot have either been found or set prior to the issuance of a building permit for that lot.
- G. The Developer shall be responsible for the cost of street light installation consistent with a street lighting plan approved by the City. Before the City signs the final plat, the Developer shall post a security for street light installation consistent with the approved plan. The estimated amount of this security is \$1,400.00 and consists of one (1) mast arm light at \$1,400.00 each.
- H. The Developer shall pay a cash fee for the preparation of addressing, property data, and City base map updating. This fee is \$90.00 per lot/outlot for a total charge of \$90.00.

- I. The Developer is required to submit the final plat in electronic format. The electronic format shall be either AutoCAD.DWG file or a .DXF file. All construction record drawings (e.g., grading, utilities, streets) shall be in electronic format in accordance with standard City specifications.

27. SUMMARY OF SECURITY REQUIREMENTS. To guarantee compliance with the terms of this Contract, payment of real estate taxes including interest and penalties, payment of special assessments, payment of the costs of all public improvements, and construction of all public improvements, the Developer shall furnish the City with a cash escrow, or letter of credit, in the form attached hereto, from a bank ("security") for \$352,746.93. The amount of the security was calculated as follows:

CONSTRUCTION COSTS:

A. Sanitary Sewer	\$5,000.00
B. Watermain	7,106.40
C. Storm Sewer	73,693.05
D. Streets	8,409.95
E. Grading, Draining, Erosion Control, and Restoration	138,299.07
CONSTRUCTION SUB-TOTAL	<u><u>\$232,508.47</u></u>

OTHER COSTS:

A. Developer's Design (3.0%)	\$6,975.25
B. Developer's Construction Survey (2.5%)	5,812.71
C. City Legal Expenses (Est. 0.5%)	1,162.54
D. City Construction Observation (Est. 5.0%)	11,625.42
E. City Record Drawings (0.5%)	1,162.54
F. Street Lights	1,400.00
G. Landscaping	92,000.00
H. Lot Corners/Iron Monuments	100.00
OTHER COSTS SUB-TOTAL	<u><u>\$120,238.46</u></u>
TOTAL SECURITIES:	\$352,746.93

This breakdown is for historical reference; it is not a restriction on the use of the security. The bank shall be subject to the approval of the City Administrator. The City may draw down the security, on five (5) business days written notice to the Developer, for any violation of the terms of this Contract or without notice

if the security is allowed to lapse prior to the end of the required term. If the required public improvements are not completed at least thirty (30) days prior to the expiration of the security, the City may also draw it down without notice. If the security is drawn down, the proceeds shall be used to cure the default. Upon receipt of proof satisfactory to the City that work has been completed and financial obligations to the City have been satisfied, with City approval the security may be reduced from time to time by ninety percent (90%) of the financial obligations that have been satisfied. Ten percent (10%) of the amounts certified by the Developer's engineer shall be retained as security until all improvements have been completed, all financial obligations to the City satisfied, the required "as constructed" plans have been received by the City, a warranty security is provided, and the public improvements are accepted by the City Council. The City's standard specifications for utility and street construction outline procedures for security reductions.

28. SUMMARY OF CASH REQUIREMENTS. The following is a summary of the cash requirements under this Contract which must be furnished to the City prior to the City Council signing the final plat:

A. Storm Sewer Area Charge	\$130,353.30
B. Lateral Watermain Access Charge	43,320.00
C. MS4 Administration Fee	14,342.95
D. Streetlight Operating Fee	1,073.61
E. Environmental Resources Expenses	268.80
F. Property Data & Asset/Infrastructure Management Fee	90.00
G. City Engineering Administration (3% for letters of credit)	6,975.25
TOTAL CASH REQUIREMENTS	\$196,423.91

29. WARRANTY. The Developer warrants all public improvements required to be constructed by it pursuant to this Contract against poor material and faulty workmanship. The warranty period for work done within public streets, if any, is one year. The warranty period for work done on public underground utilities, if any, is two years and shall commence following completion and acceptance by the City. The Developer shall post maintenance bonds in the amount of \$25,000.00 to secure the warranties. The City shall retain ten percent (10%) of the security posted by the Developer until the maintenance bonds are

furnished to the City or until the warranty period expires, whichever first occurs. The retainage may be used to pay for warranty work. The City's standard specifications for utility and street construction identify the procedures for final acceptance of streets and utilities.

30. RESPONSIBILITY FOR COSTS.

- A. Except as otherwise specified herein, the Developer shall pay all costs incurred by it or the City in conjunction with the development of the plat, including but not limited to Soil and Water Conservation District charges, legal, planning, engineering and construction observation inspection expenses incurred in connection with approval and acceptance of the plat, the preparation of this Contract, review of construction plans and documents, and all costs and expenses incurred by the City in monitoring and inspecting development of the plat.
- B. The Developer shall hold the City and its officers, employees, and agents harmless from claims made by itself and third parties for damages sustained or costs incurred resulting from plat approval and development. The Developer shall indemnify the City and its officers, employees, and agents for all costs, damages, or expenses which the City may pay or incur in consequence of such claims, including attorneys' fees.
- C. The Developer shall reimburse the City for costs incurred in the enforcement of this Contract, including engineering and attorneys' fees.
- D. The Developer shall pay, or cause to be paid when due, and in any event before any penalty is attached, all special assessments referred to in this Contract. This is a personal obligation of the Developer and shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it.
- E. The Developer shall pay in full all bills submitted to it by the City for obligations incurred under this Contract within thirty (30) days after receipt. If the bills are not paid on time, the City may halt plat development and construction until the bills are paid in full. Bills not paid within thirty (30) days shall accrue interest at the rate of eighteen percent (18%) per year. Additionally, the

Developer shall pay in full all bills submitted to it by the City prior to any reductions in the security for the development.

- F. In addition to the charges and special assessments referred to herein, other charges and special assessments may be imposed such as but not limited to City or MCES sewer availability charges ("SAC"), City water connection charges, City sewer connection charges, and building permit fees.

31. DEVELOPER'S DEFAULT. In the event of default by the Developer as to any of the work to be performed by it hereunder, the City may, at its option, perform the work and the Developer shall promptly reimburse the City for any expense incurred by the City, provided the Developer, except in an emergency as determined by the City, is first given notice of the work in default, not less than forty-eight (48) hours in advance. This Contract is a license for the City to act, and it shall not be necessary for the City to seek a Court order for permission to enter the land. When the City does any such work, the City may, in addition to its other remedies, assess the cost in whole or in part.

32. MISCELLANEOUS.

- A. The Developer represents to the City that the plat complies with all city, county, metropolitan, state, and federal laws and regulations, including but not limited to: subdivision ordinances, zoning ordinances, and environmental regulations. If the City determines that the plat does not comply, the City may, at its option, refuse to allow construction or development work in the plat until the Developer does comply. Upon the City's demand, the Developer shall cease work until there is compliance.
- B. Third parties shall have no recourse against the City under this Contract.
- C. Breach of the terms of this Contract by the Developer shall be grounds for denial of building permits, including lots sold to third parties.
- D. If any portion, section, subsection, sentence, clause, paragraph, or phrase of this Contract is for any reason held invalid, such decision shall not affect the validity of the remaining portion of this Contract.

- E. If building permits are issued prior to the acceptance of public improvements, the Developer assumes all liability and costs resulting in delays in completion of public improvements and damage to public improvements caused by the City, Developer, its contractors, subcontractors, material men, employees, agents, or third parties.
- F. The action or inaction of the City shall not constitute a waiver or amendment to the provisions of this Contract. To be binding, amendments or waivers shall be in writing, signed by the parties and approved by written resolution of the City Council. The City's failure to promptly take legal action to enforce this Contract shall not be a waiver or release.
- G. This Contract shall run with the land and may be recorded against the title to the property. In the event this Contract is recorded, upon request by Developer, the City covenants to provide a recordable Certificate of Completion within a reasonable period of time following the request, upon the completion of the work and responsibilities required herein, payment of all costs and fees required and compliance with all terms of the Contract. A release of this Contract may be provided in the same manner and subject to the same conditions as a Certificate of Completion provided there are no outstanding or ongoing obligations of Developer under the terms of this Contract. The Developer covenants with the City, its successors and assigns, that the Developer is well seized in fee title of the property being final platted and/or has obtained consents to this Contract, in the form attached hereto, from all parties who have an interest in the property; that there are no unrecorded interests in the property being final platted; and that the Developer will indemnify and hold the City harmless for any breach of the foregoing covenants.
- H. Insurance. City accepts that Developer is self-insured. **Developer and Contractor shall provide a copy of the Development Contract to their insurance professional for verification that the certificate of insurance is in compliance with the requirements of the Development Contract.** Prior to execution of the final plat, Developer's general contractor shall furnish to the City a certificate of insurance showing proof of the insurance required under this Paragraph. Developer shall require its general contractor shall take out and maintain or cause

to be taken out and maintained until six (6) months after the City has accepted the public improvements, such insurance as shall protect Developer and its general contractor and the City for work covered by the Contract including workers' compensation claims and property damage, bodily and personal injury which may arise from operations under this Contract, whether such operations are by Developer and its general contractor or anyone directly or indirectly employed by either of them. The minimum amounts of insurance shall be as follows:

Commercial General Liability (or in combination with an umbrella policy)
\$2,000,000 Each Occurrence
\$2,000,000 Products/Completed Operations Aggregate
\$2,000,000 Annual Aggregate

The following coverages shall be included:

Premises and Operations Bodily Injury and Property Damage
Personal and Advertising Injury
Blanket Contractual Liability
Products and Completed Operations Liability

Automobile Liability
\$2,000,000 Combined Single Limit – Bodily Injury & Property Damage
Including Owned, Hired & Non-Owned Automobiles

Workers Compensation
Workers' Compensation insurance in accordance with the statutory requirements of the State of Minnesota, including Employer's Liability with minimum limits are as follows:

- \$500,000 – Bodily Injury by Disease per employee
- \$500,000 – Bodily Injury by Disease aggregate
- \$500,000 – Bodily Injury by Accident

Developer's general contractor's insurance must be "Primary and Non-Contributory".

All insurance policies (or riders) required by this Contract shall be (i) taken out by and maintained with responsible insurance companies organized under the laws of one of the states of the United States and qualified to do business in the State of Minnesota, (ii) shall name the City, its employees and agents as additional insureds (CGL and umbrella only) by endorsement which shall be filed with the City and (iii) shall identify the name of the plat. A copy of the endorsement must be submitted with the certificate of insurance.

Developer's general contractor's policies and Certificate of Insurance shall contain a provision that coverage afforded under the policies shall not be cancelled without at least thirty (30) days' advanced written notice to the City, or ten (10) days' notice for non-payment of premium.

An Umbrella or Excess Liability insurance policy may be used to supplement Developer's general contractor's policy limits on a follow-form basis to satisfy the full policy limits required by this Contract.

- I. Indemnification. To the fullest extent permitted by law, Developer agrees to defend, indemnify and hold harmless the City, and its employees, officials, and agents from and against all claims, actions, damages, losses and expenses, including reasonable attorney fees, arising out of Developer's negligence, or that of Developer's employees or agents, or Developer's performance or failure to perform its obligations under this Contract. Developer agrees this indemnity obligation shall survive the completion or termination of this Contract.
- J. Each right, power or remedy herein conferred upon the City is cumulative and in addition to every other right, power or remedy, express or implied, now or hereafter arising, available to City, at law or in equity, or under any other agreement, and each and every right, power and remedy herein set forth or otherwise so existing may be exercised from time to time as often and in such order as may be deemed expedient by the City and shall not be a waiver of the right to exercise at any time thereafter any other right, power or remedy.
- K. The Developer may not assign this Contract without the written permission of the City Council. The Developer's obligation hereunder shall continue in full force and effect even if the Developer sells one or more lots, the entire plat, or any part of it, until the City's issuance of a Certificate of Completion and Release.

33. NOTICES. Required notices to the Developer shall be in writing, and shall be either hand delivered to the Developer, its employees or agents, or mailed to the Developer by certified mail at the following address: 1590 Highway 55 Hastings, MN 55033. Notices to the City shall be in writing and

shall be either hand delivered to the City Administrator, or mailed to the City by certified mail in care of the City Administrator at the following address: Lakeville City Hall, 20195 Holyoke Avenue, Lakeville, Minnesota 55044.

*[Remainder of page is intentionally left blank.
Signature pages to follow.]*

CITY OF LAKEVILLE

BY: _____
Luke M. Hellier, Mayor

(SEAL)

AND _____
Ann Orlofsky, City Clerk

STATE OF MINNESOTA)
)ss.
COUNTY OF DAKOTA)

The foregoing instrument was acknowledged before me this _____ day of _____, 2026, by Luke M. Hellier and by Ann Orlofsky, the Mayor and City Clerk of the City of Lakeville, a Minnesota municipal corporation, on behalf of the corporation and pursuant to the authority granted by its City Council.

NOTARY PUBLIC

BANK LETTERHEAD]

IRREVOCABLE LETTER OF CREDIT

No. _____
Date: _____

TO: City of Lakeville
20195 Holyoke Avenue
Lakeville, Minnesota 55044

Dear Sir or Madam:

We hereby issue, for the account of _____ (Name of Developer) and in your favor, our Irrevocable Letter of Credit in the amount of \$_____, available to you by your draft drawn on sight on the undersigned bank.

The draft must:

a) Bear the clause, "Drawn under Letter of Credit No. _____, dated _____, 2_____, of _____ (Name of Bank)";

b) Be signed by the City Administrator or Finance Director of the City of Lakeville.

c) Be presented for payment at _____ (Address of Bank) _____, on or before 4:00 p.m. on November 30, 2_____.

This Letter of Credit shall automatically renew for successive one-year terms unless, at least forty-five (45) days prior to the next annual renewal date (which shall be November 30 of each year), the Bank delivers written notice to the Lakeville Finance Director that it intends to modify the terms of, or cancel, this Letter of Credit. Written notice is effective if sent by certified mail, postage prepaid, and deposited in the U.S. Mail, at least forty-five (45) days prior to the next annual renewal date addressed as follows: Lakeville Finance Director, Lakeville City Hall, 20195 Holyoke Avenue, Lakeville, MN 55044, and is actually received by the Finance Director at least thirty (30) days prior to the renewal date.

DEMAND(S) FOR PAYMENT MAY ALSO BE MADE BY FACSIMILE TRANSMISSION TO _____ OR SUCH OTHER FAX NUMBER AS (NAME OF ISSUING BANK) MAY IDENTIFY IN A WRITTEN NOTICE TO YOU. TO THE EXTENT PRESENTATION IS MADE BY FACSIMILE TRANSMISSION YOU MUST PROVIDE TELEPHONE NOTIFICATION THEREOF TO (NAME OF ISSUING BANK) AT TELEPHONE NUMBER: _____ PRIOR TO OR SIMULTANEOUSLY WITH THE SENDING OF SUCH FACSIMILE TRANSMISSION. HOWEVER, THE ABSENCE OF SUCH TELEPHONE CONFIRMATION AS DESCRIBED ABOVE DOES NOT AFFECT OUR OBLIGATION TO HONOR SUCH DRAWING, IF SUCH DRAWING IS OTHERWISE IN COMPLIANCE WITH THE TERMS AND CONDITIONS OF THIS IRREVOCABLE LETTER OF CREDIT. IF DEMAND FOR PAYMENT IS MADE BY FAX, PRESENTATION OF ORIGINAL DOCUMENTS IS NOT REQUIRED.

OR

DEMAND(S) FOR PAYMENT TO BE MADE VIA EMAIL TO _____. PRESENTATION OF ORIGINAL DOCUMENTS IS NOT REQUIRED.

This Letter of Credit sets forth in full our understanding which shall not in any way be modified, amended, amplified, or limited by reference to any document, instrument, or agreement, whether or not referred to herein.

This Letter of Credit is not assignable. This is not a Notation Letter of Credit. More than one draw may be made under this Letter of Credit.

This Letter of Credit shall be governed by the most recent revision of the Uniform Customs and Practice for Documentary Credits, International Chamber of Commerce Publication No. 600.

We hereby agree that a draft drawn under and in compliance with this Letter of Credit shall be duly honored upon presentation.

[NAME OF BANK]

BY: _____

Its _____



Board of Commissioners

Request for Board Action

Item Number: DC-5277

Agenda #: 10.3

Meeting Date: 3/3/2026

DEPARTMENT: Facilities Management

FILE TYPE: Consent Action

TITLE

Authorization To Award Bid And Execute Contract With Meisinger Construction Company, Inc. To Provide General Contractor Services For Construction Of Hastings Government Center Fuel Island

PURPOSE/ACTION REQUESTED

Authorize award and execution of contract with Meisinger Construction Company, Inc. to provide general contractor services for the Hastings Government Center Fuel Island project.

SUMMARY

The Facilities Capital Improvements Program (CIP) includes the relocation and replacement of the Hastings fuel island. The current fuel station at the Hastings Transportation Maintenance Facility is nearing the end of its useful life and is in need of replacement. The fuel tanks at this location were installed in 1998, and no other major infrastructure work has occurred at this location since that work was complete. In recent years, it has become difficult to source parts and perform updates on the pumping and metering equipment.

The current fuel island is an underground tank, and there is minimal infrastructure supporting the fuel island in the event of a spill or leak, specifically the full-volume containment basin required by current code. Due to its proximity to the Vermillion River and regulations enforced by the Minnesota Pollution Control Agency, the needed updates to the fuel station could not be done without completely rebuilding the fuel island and surrounding site. Additional storm water treatment systems would need to be installed, a secondary containment system for leaks would need to be put into place, and the aged equipment and tanks would need to be replaced. Additionally, the County has planned to vacate the Hastings Transportation Maintenance Facility for many years and investing in the fuel island in this location would not be economical long term. The main building Facility Condition Index (FCI) is 0.51, placing it squarely in the "Poor" category.

To meet the fueling needs in the eastern side of the county, Capital Projects Management worked with UrbanWorks Architecture, LLC to explore two locations on the Hastings Government Campus to relocate this fueling station. A location in the parking lot along General Sieben Drive and a location behind the Judicial Center were both studied for feasibility.

The location behind the Judicial Center, near the loading dock, was determined to be the most feasible location on the campus. UrbanWorks Architecture developed construction documents, and the project was issued for public bid on January 12, 2026.

Bids were received on February 10, 2026. Due to the unique nature of the fueling components of this project, only one contractor bid this project. The bid was as follows:

<u>Bidder</u>	<u>Location</u>	<u>Bid:</u>
Meisinger Construction Company	South St. Paul, MN	\$784,400

The lowest responsive and responsible bidder was Meisinger Construction Company, Inc. Their bid was 35% under the most recent third-party cost estimate.

RECOMMENDATION

Staff recommends the Hastings Government Center Fuel Island project be awarded to Meisinger Construction Company, Inc in an amount not to exceed \$784,400.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2024-2028 Facilities CIP included a budget of \$600,000, and the 2025-2029 Facilities CIP included an additional \$150,000 in funding. This budget was administratively amended to include \$800,000 in additional budget from Infrastructure Maintenance project budgets. All funding is from the use of General Fund fund balance. The current budget is \$1,550,000, which is sufficient to cover the costs of this contract.

Project 2000255 Fuel Dispensing System

Funding Source	Total Approved Budget	Available Budget
General Fund - Fund Balance	\$1,550,000	\$1,489,849
Total	\$1,550,000	\$1,489,849

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the Facilities Capital Improvements Program (CIP) includes the relocation and replacement of the Hastings fuel island; and

WHEREAS, the fuel island, in its current location, would need to be completely rebuilt and general site improvements would be needed to meet Minnesota Pollution Control Agency requirements; and

WHEREAS, the County contracted with UrbanWorks Architecture, LLC. to prepare final design documents, which were issued for bid in January 2026; and

WHEREAS, one competitive bid was received on February 10, 2026; and

WHEREAS, Meisinger Construction Company, Inc submitted a bid of \$784,400; and

WHEREAS, staff and UrbanWorks reviewed the qualifications of the bidder and recommend award to Meisinger Construction Company, Inc as the lowest responsive and responsible bidder in an amount not to exceed \$784,400 for the Government Center Fuel Island Project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Director to execute a contract with Meisinger Construction Company, Inc, 121 Bridgeport Way, South St. Paul, MN 55075, in an amount not to exceed \$784,400 for the Government Center Fuel Island Project.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Michael Lexvold

Author: Christina Lundgren



Board of Commissioners

Request for Board Action

Item Number: DC-5057

Agenda #: 10.4

Meeting Date: 3/3/2026

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Authorization To Submit Two 2026-2027 Minnesota GreenCorps Host Site Application To Minnesota Pollution Control Agency

PURPOSE/ACTION REQUESTED

Authorize to submit two Minnesota GreenCorps Host Site Applications to the Minnesota Pollution Control Agency (MPCA) for (1) a Stormwater and Forestry Minnesota GreenCorps Member to support chloride reduction efforts and (2) a Waste Reduction and Recycling Minnesota GreenCorps Member to support waste reduction and reuse initiatives. If awarded, authorize the Environmental Resources Department Director to execute the Host Site Agreements.

SUMMARY

The MPCA, in partnership with the AmeriCorps Program, developed the Minnesota GreenCorps Program (Program) as a statewide initiative to preserve and protect Minnesota’s environment while training a new generation of environmental professionals. The Program anticipates placing 58 AmeriCorps members with host sites to assist local governments in addressing environmental priorities. The MPCA administers the recruitment and application process and provides funding for member positions to serve approximately 40 hours per week at host sites for 11 months from September 2026 to August 2027. Government agencies (local, regional, state, and tribal), school districts, public education institutions, and nonprofit organizations are eligible to submit a Host Site Application.

The Environmental Resources Department proposes to submit two Host Site Applications to apply for GreenCorps members to support:

- (1) Implementation of the 2020-2030 Dakota County Groundwater Plan, strategy 1B4 to “prevent groundwater contamination from chloride.” Dakota County most recently hosted a Minnesota GreenCorps member (Member) during the 2024-2025 cohort, which led to the development of the Low Salt No Salt Chloride Reduction Program <https://www.co.dakota.mn.us/Environment/WaterResources/Stormwater/Pages/low-salt-no-salt.aspx>. Proposed activities for the Stormwater and Forestry GreenCorps member focus on strengthening the implementation of the Dakota County Low Salt No Salt Program and advancing other chloride reduction initiatives in collaboration with partners. Efforts will include serving as a resource for the review of current county practices related to chloride use, providing education and outreach to residents and large deicing salt users to encourage commitments to reduce salt, and evaluating and identifying smart salting opportunities at Dakota County facilities.

- (2) Implementation of waste reduction strategies in the 2024-2044 Dakota County Solid Waste Management Plan, including strategy 12 to “launch bi-annual sustainable consumption challenges for residents,” strategy 13 “to implement a formal county sustainable purchasing policy,” and strategy 22 to “implement residential waste reduction and reuse programs and opportunities.” Proposed activities for the Waste Reduction and Recycling GreenCorps member will help expand waste reduction and reuse opportunities in county operations and facilitate research and implementation of best practice resident education and outreach to prevent wasted food, reduce waste, and increase reuse in the community.

The application deadline is March 24, 2026. If chosen, Dakota County will need to enter into a Host Site Agreement with the MPCA.

RECOMMENDATION

Staff recommends the County Board authorize staff to submit two Host Site Applications for a Minnesota GreenCorps Member.

EXPLANATION OF FISCAL/FTE IMPACTS

There is no financial commitment to participate in the Program; however, Dakota County is expected to provide in-kind contributions. The host site is responsible for in-kind contributions of \$600 for each member for registration fees for trainings, webinars, conferences, or events. In addition, in-kind contributions for each member for operating, equipment, and mileage costs are estimated at \$3,000 for the 11-month period. Costs will be paid out of the Environmental Legacy Fund.

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, the Minnesota Pollution Control Agency, in partnership with the AmeriCorps Program, developed the Minnesota GreenCorps Program (Program) as a statewide initiative to preserve and protect Minnesota’s environment while training a new generation of environmental professionals; and

WHEREAS, the Program anticipates placing 58 AmeriCorps members with host sites to assist local governments in addressing environmental priorities for 11 months from September 2026 to August 2027; and

WHEREAS, staff proposes to submit two Host Site Applications to apply for a GreenCorps member; and

WHEREAS, the first application is for a Stormwater and Forestry Minnesota GreenCorps member to support implementation of the 2020-2030 Dakota County Groundwater Plan, strategy 1B4 to “prevent groundwater contamination from chloride”; and

WHEREAS, proposed activities include strengthening implementation of the Dakota County Low Salt No Salt Program; advancing other chloride reduction initiatives in collaboration with partners; reviewing current county practices related to chloride use; conducting education and outreach to residents and large deicing salt users to encourage commitments to reduce salt; and evaluating and identifying smart salting opportunities at Dakota County facilities; and

WHEREAS, the second application is for a Waste Reduction and Recycling Minnesota GreenCorps member to support implementation of the 2024-2044 Dakota County Solid Waste Management Plan, strategy 12 to “launch bi-annual sustainable consumption challenges for residents,” strategy 13 to “to implement a formal county sustainable purchasing policy,” and strategy 22 to “implement residential waste reduction and reuse programs and opportunities”; and

WHEREAS, proposed activities for the Waste Reduction and Recycling Minnesota GreenCorps Member include expanding waste reduction and reuse opportunities in county operations and facilitating research and implementation of best practice resident education and outreach to prevent wasted food, reduce waste, and increase reuse in the community; and

WHEREAS, the application deadline is March 24, 2026; and

WHEREAS, if selected, Dakota County is expected to provide in-kind contributions in the form of supervision, training, and operating and equipment costs associated with hosting a Minnesota GreenCorps member, estimated at \$3,600 for each member.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes staff to submit two Host Site Applications for a Stormwater and Forestry Minnesota GreenCorps member to support chloride reduction efforts and a Waste Reduction and Recycling Minnesota GreenCorps member to support waste reduction and reuse initiatives from September 2026 to August 2027; and

BE IT FURTHER RESOLVED, That, if the application is awarded, the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to execute Host Site Agreements with the Minnesota Pollution Control Agency, subject to approval by the County Attorney’s Office as to form.

PREVIOUS BOARD ACTION

24-085; 2/27/24
25-112; 2/18/25
25-456; 9/23/25

ATTACHMENTS

None.

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Nikki Stewart
Author: Valerie Neppl



Board of Commissioners

Request for Board Action

Item Number: DC-5363

Agenda #: 10.5

Meeting Date: 3/3/2026

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Certification Of Property Assessed Clean Energy Charges For Energy Improvements On Property In City Of Burnsville

PURPOSE/ACTION REQUESTED

Certify Property Assessed Clean Energy (PACE) charges for an energy improvement project on the Prince of Peace Lutheran Church Property in the city of Burnsville.

SUMMARY

By Resolution No. 17-144 (March 21, 2017), the Dakota County Board of Commissioners approved a joint powers agreement (JPA) with the Port Authority of the City of Saint Paul (Port Authority) for the implementation of the PACE program within Dakota County. Through the JPA, the Port Authority is responsible for implementing and administering the PACE program in Dakota County and providing financing for energy improvements to eligible applicants. The County provides for the impositions of special assessments pursuant to Minn. Stats. §§ 216C.435 and 216C.436 and Chapter 429 as needed in connection with that program. To facilitate and encourage the financing of energy improvements on the property so benefitted, the Port Authority has approved the application of and has requested PACE special assessments on the following property (Attachment: Location Map) in Dakota County:

Property Owner: Prince of Peace Lutheran Church
Parcel Number: 02-64011-01-010
Assessment: \$298,000
Interest Rate: 5.75%
Finance Period: 10 years
Accrual Date: 1/1/2027

After the imposition of special assessments, the County will collect the assessment payments twice a year and remit them to the Port Authority for use in the repayment of the loan(s) or bond(s). The County will take all actions permitted by law to recover the assessments, including, without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. § 429.071, subd. 4.

The special assessment will be certified to the County Treasurer-Auditor and entered into the tax lists for the following year. The annual installment and interest will be collected at the same time and in the same manner as real property taxes. The special assessment, with accruing interest, is a lien upon the benefitted property until paid.

RECOMMENDATION

Staff recommends authorizing the Dakota County Treasurer-Auditor to extend the proposed special assessment plus accruing interest on the properties set forth and listed above.

EXPLANATION OF FISCAL/FTE IMPACTS

None

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners approved the joint powers agreement (JPA) with the Port Authority of the City of Saint Paul (Port Authority) by Resolution No. 17-144 (March 21, 2017), designating the Port Authority to implement and administer Property Assessed Clean Energy (PACE) improvement financing on behalf of the County and providing for the impositions of special assessments pursuant to Minn. Stats. §§ 216C.435 and 216C.436 and Chapter 429 and as needed in connection with that program; and

WHEREAS, the County understands that the Port Authority will issue its PACE special assessment revenue bonds to finance the improvements and that the sole security for the bond will be special assessments imposed by the other cities and/or counties participating in PACE; and

WHEREAS, after imposition of the special assessments, the County will collect the assessment payments twice a year and remit them to the Port Authority for use in the repayment of the loan(s) or bond(s); and

WHEREAS, the County will take all actions permitted by law to recover the assessments, including, without limitation, reinstating the outstanding balance of assessments when the land returns to private ownership, in accordance with Minn. Stat. § 429.071, subd. 4; and

WHEREAS, the special assessment will be certified to the County Treasurer-Auditor and entered into the tax lists for the following year; and

WHEREAS, the annual installment and interest for current and delinquent collections or payoffs will be collected and disbursed at the same time and in the same manner as real property taxes, in accordance with Minn. Stats. §§ 276.11 and 276.111; and

WHEREAS, the special assessment, with accruing interest, is a lien upon the benefited property until paid.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Treasurer-Auditor to extend the proposed special assessment plus accruing interest on the property set forth and listed below:

Property Owner: Prince of Peace Lutheran Church
 Parcel Number: 02-64011-01-010
 Assessment: \$298,000

Interest Rate: 5.75%
Finance Period: 10 years
Accrual Date: 1/1/2027
; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the County Treasurer-Auditor to extend the proposed special assessment plus interest on the properties identified herein and record this assessment against the properties with the Dakota County Recorder.

PREVIOUS BOARD ACTION

17-144; 3/21/17

ATTACHMENTS

Attachment: Location Map

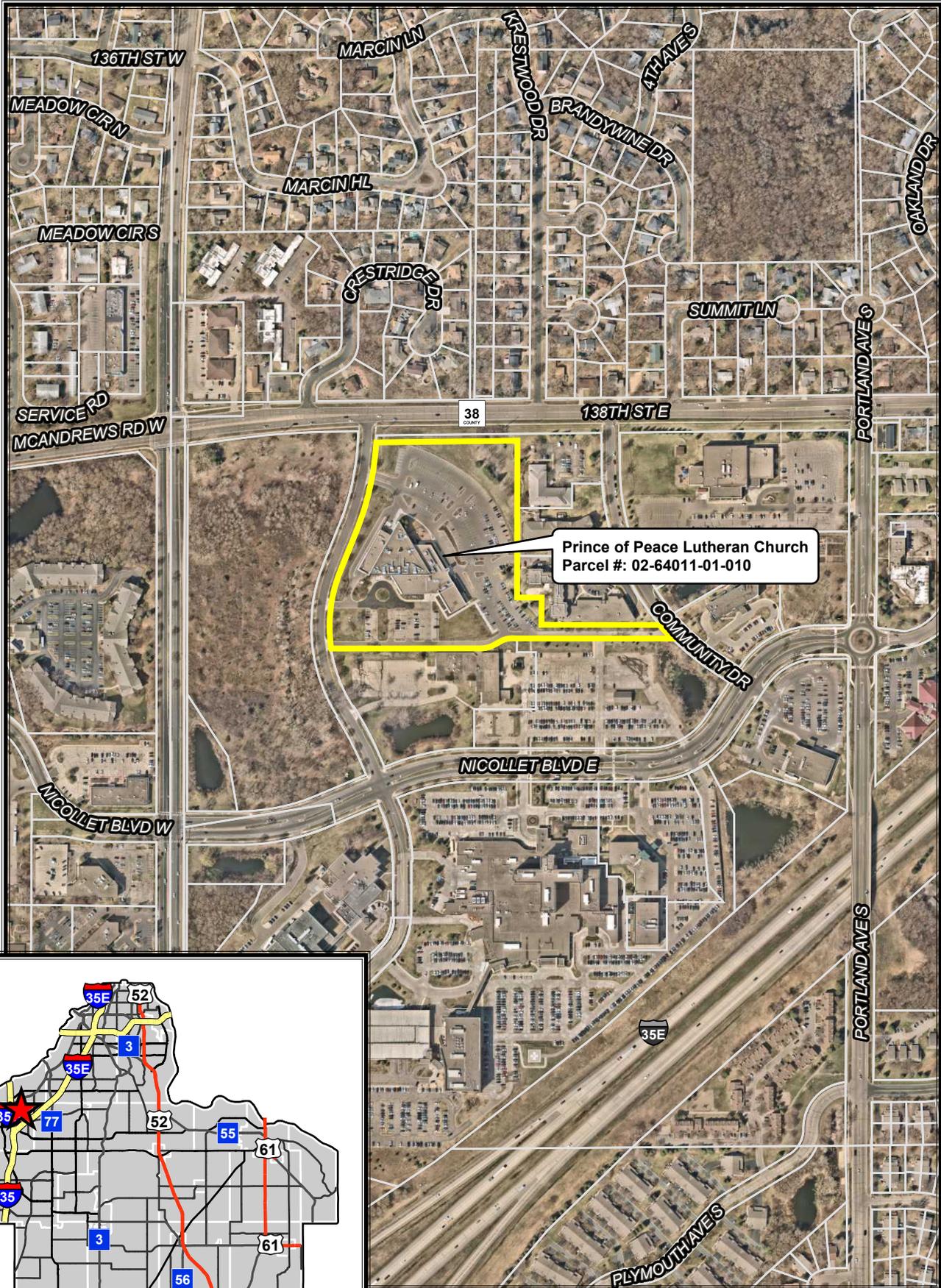
BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Nikki Stewart

Author: Nikki Stewart



Prince of Peace Lutheran Church
Parcel #: 02-64011-01-010

Prince of Peace Lutheran Church
Burnsville, MN 55337



Board of Commissioners

Request for Board Action

Item Number: DC-5219

Agenda #: 10.6

Meeting Date: 3/3/2026

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization To Award Proposal And Execute Contract With RES Great Lakes, LLC For Spring Lake Savanna Restoration Project

PURPOSE/ACTION REQUESTED

Authorize the award of proposal and execute contract with RES Great Lakes, LLC for restoration and enhancement at Spring Lake Park Reserve (SLPR).

SUMMARY

Background:

Dakota County’s Natural Resource Management System Plan (NRMSP) was adopted by Resolution No. 17-274 (May 9, 2017). The NRMSP determined that Parks Natural Resources shall restore the Dakota County Parks System’s natural areas per each area’s respective Park Natural Resource Management Plan.

The SLPR Natural Resources Management Plan was adopted by Resolution No. 21-313 (June 22, 2021) and identified high-priority ecological restoration sites within the park.

Funding for this restoration work will be derived from the Minnesota Legislature’s 2022 Outdoor Heritage Fund (OHF) and from the state Environment and Natural Resources Trust Fund (ENRTF). By Resolution No. 22-334 (August 23, 2022) and by Resolution No. 23-130 (March 28, 2023), the Dakota County Board of Commissioners authorized the execution of these grant contracts. Grant funding is available until June 30, 2028. Additional grant funds will be sought for contracted work occurring after that date (an estimated \$63,049.78). If no external funding is secured by the end of the existing grants, Natural Resources Base Program Funding (Environmental Legacy Fund) within the 2028 Parks Capital Improvement Program will be used to complete the contract, or the scope of the contract will be reduced to coincide with the existing grant funding.

Contract Information:

A request for proposals (RFP) was prepared and released on December 19, 2025, which will restore 17.1 of SLPR. Six proposals were received, as follows:

<u>Bidder</u>	<u>Total Base Proposal Amount</u>
RES Great Lakes, LLC	\$241,984.40
Landbridge Ecological	\$263,727.00
Natural Resource Services	\$306,988.46
Native Resource Preservation	\$323,260.75

Prairie Restorations	\$574,953.61
Minnesota Native Landscapes	\$692,183.25

The best value proposal was from RES Great Lakes, LLC for \$241,984.40.

In addition to the base bid tasks, bids were received for alternate tasks that included woody and invasive species removal work on an additional 34.8 acres. RES Great Lakes, LLC’s proposal included a bid of \$513,745.80 for the alternate tasks.

RECOMMENDATION

Staff recommends awarding the proposal and authorizing the execution of a contract with RES Great Lakes, LLC for the Spring Lake Savanna Restoration Project for the base and alternate tasks for a contract maximum of \$755,730.20

EXPLANATION OF FISCAL/FTE IMPACTS

Funding for this project is derived from the Minnesota Legislature’s 2022 Outdoor Heritage Fund through June 30, 2027, and the state ENRTF through June 30, 2028. If no additional external funding is secured by the end of the existing grants, Natural Resources Base Program Funding (Environmental Legacy Fund) within the 2028 Parks Capital Improvement Program will be used to complete the contract, or the scope of the contract will be reduced to coincide with the existing grant funding.

Project 2000592 Spring Lake Restoration

Funding Source	Total Approved Budget	Available Budget
ML22 Outdoor Heritage Fund Grant	\$341,605	\$341,605
LCCMR ENRTF Grant	\$351,075	\$351,075
Allocated-ELF	\$63,050	\$63,050
Total	\$755,730	\$755,530

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the Natural Resource Management System Plan adopted by Resolution No. 17-274 (May 9, 2017) determined that Parks Natural Resources shall restore the Dakota County Parks System’s natural areas; and

WHEREAS, the Spring Lake Park Reserve (SLPR) Natural Resources Management Plan was adopted by Resolution No. 21-313 (June 22, 2021) and identified high-priority ecological restoration sites within the park; and

WHEREAS, funding for this restoration work will be derived from the Minnesota Legislature's 2022 Outdoor Heritage Fund Grant, which was authorized by Resolution No. 22-334 (August 23, 2022), and from the state Environment and Natural Resources Trust Fund (ENRTF), which was authorized by Resolution No. 23-130 (March 28, 2023); and

WHEREAS, grant funding is available until June 30, 2028, and additional grant funds will be sought for contracted work occurring after that date (an estimated \$63,049.78); and

WHEREAS, if no external funding is secured by the end of the existing ENRTF grant, Natural Resources Base Program Funding within the 2028 Parks Capital Improvement Program will be used to complete the contract, or the scope of the contract will be reduced to coincide with the existing grant funding; and

WHEREAS, a request for proposals was prepared and released on December 19, 2025, which will restore 17.1 acres of SLPR; and

WHEREAS, the best value proposal was from RES Great Lakes, LLC for \$241,984.40; and

WHEREAS, in addition to the base bid tasks, bids were received for alternate tasks that included woody and invasive species removal on an additional 34.8 acres; and

WHEREAS, RES Great Lakes, LLC's proposal included a bid of \$513,745.80 for the alternate tasks.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the proposal to and authorizes the Parks Department Director to execute a contract with RES Great Lakes, LLC for the Spring Lake Savanna Restoration Project for the base and alternate tasks for a contract maximum of \$755,730.28, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

17-274; 5/9/17

21-313; 6/22/21

23-130; 3/28/23

ATTACHMENTS

Attachment: Project Work Units Map

BOARD GOALS

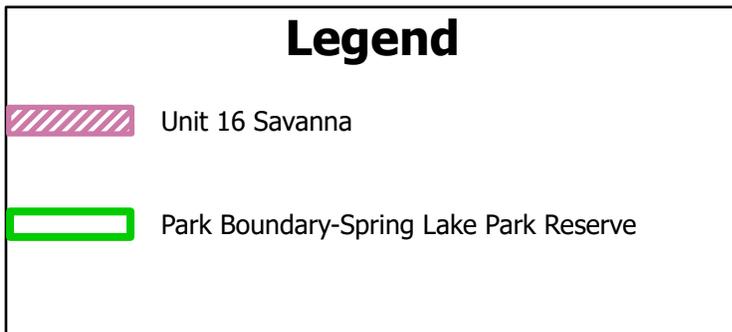
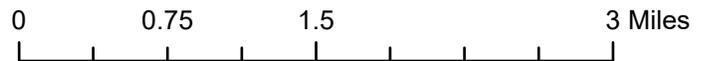
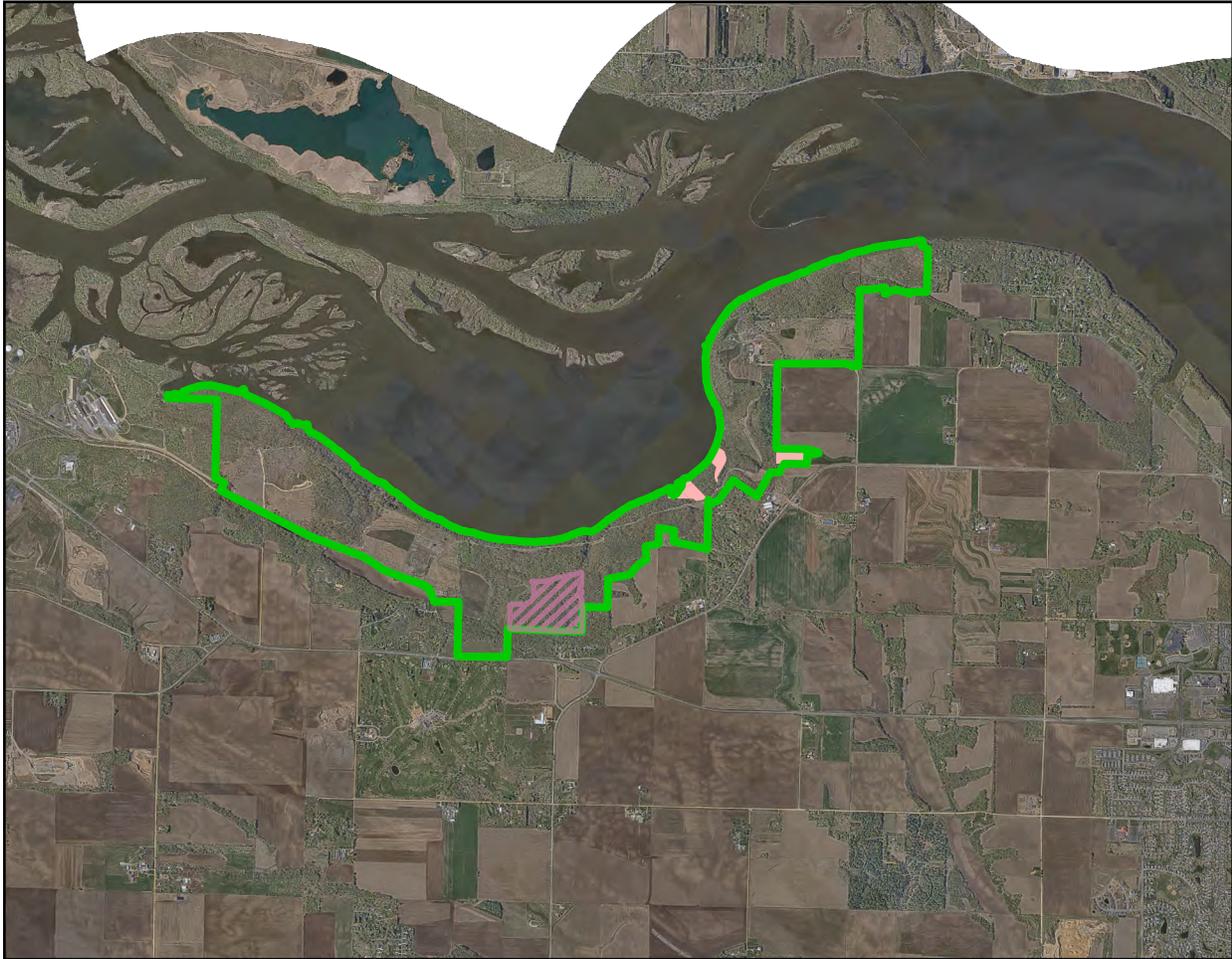
- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Niki Geisler

Author: Sara Nelson

Spring Lake Unit 16 Savanna





Board of Commissioners

Request for Board Action

Item Number: DC-5321

Agenda #: 10.7

Meeting Date: 3/3/2026

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization To Amend Contract With Hoisington Koeigler Group Inc. For Miesville Ravine Park Reserve Site Improvement Project

PURPOSE/ACTION REQUESTED

Authorize the second amendment of the contract with Hoisington Koeigler Group Inc. (HKGi) to provide professional design services for the Miesville Ravine Park Reserve (MRPR) Site Improvement Project.

SUMMARY

The Parks 2024 Capital Improvement Program (CIP) included a project to design and construct site developments to make MRPR a better place to serve the adjacent communities. By Resolution No. 24-091 (February 27, 2024), the Dakota County Board of Commissioners authorized the MRPR Master Plan, which outlines the site improvement plans.

Following the five-year plan from the MRPR Master Plan, this project will complete improvements at the Cannon River and Trout Brook Valley. The scope includes a new gravel entry road and turnaround with parking, a kayak launch, fishing platforms, restoring planting, upgrading the existing trail accessibility, providing running water, and replacing the footbridge over Trout Brook. In addition to these improvements, interpretation elements will be provided.

By Resolution No. 24-545 (November 12, 2024), the Board approved the selection of HKGi to provide professional design services. Staff reviewed the initial concept with Tribal Partners virtually on February 6, 2025. A public open house was held in person on February 6, 2025, and project materials were published online for public comments. Public and private stakeholder workshops were held in person on February 7, 2025.

The site is located on wetlands and is in a floodplain. Multiple permits are required from different jurisdictions, including the Minnesota Department of Natural Resources, the U.S. Army Corps of Engineers, Dakota County, and Goodhue County. Due to the complexity of the design and permitting process, the Board approved the first contract amendment with HKGi by Resolution No. 25-242 (May 20, 2025).

By Resolution No. 25-530 (July 29, 2025), the Board approved the schematic design for the MRPR Site Improvement Project. As of February 2026, the project team has completed wetland delineation, rare species survey, and archaeological survey and obtained the majority of required permits except for the Xcel Energy Right-of-Way Encroachment Agreement, and the Minnesota Department of Labor

and Industry Plumbing Permit.

More complexities were identified during further design studies. The following scope items were not included in HKGi’s original scope or the first contract amendment: 1) design revision to avoid impacts to the endangered species (snowy campion); 2) working with a well contractor to drill a well, facilitate water quality testing, and finalize mechanical design associated with the well; 3) redesigning the shoreline to respond to the removal of the floating dock; and 4) managing additional permitting report during construction. Therefore, an additional service of \$25,935 is requested for approval. The total new contract amount will be \$298,530. The proposal for the additional services request is included in Attachment: Fee Proposal Increase Justification.

RECOMMENDATION

Staff recommends that the County Board authorize the second contract amendment with HKGi, increasing the amount by \$25,935 to a total of \$298,530.

EXPLANATION OF FISCAL/FTE IMPACTS

The Parks and Greenways Capital Improvement Program includes \$2,904,000 for project 2000236 Miesville Ravine Park Reserve - Site Improvements. There is sufficient project budget available to fund the second contract amendment with HKGi.

2000236 Miesville Ravine Park Reserve - Site Improvements

Funding Source	Total Approved Budget	Available Budget
Met Council - MRPR - Long Range Improvements 25FY	\$1,704,889	\$1,323,177
Met Council - MRPR - Long Range Improvements 26FY	\$1,200,000	\$1,200,000
Total	\$2,904,889	\$2,523,177

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, by Resolution No. 23-444 (September 26, 2023), the 2024-2028 Parks Capital Improvement Program (CIP) Adopted Budget includes a project to design and construct site developments making Miesville Ravine Park Reserve (MRPR) a better place to serve the adjacent communities; and

WHEREAS, by Resolution No. 24-091 (February 27, 2024), the Board authorized the MRPR Master Plan, which outlines the site improvement plans; and

WHEREAS, by Resolution No. 24-545 (November 12, 2024), the Board approved the selection of Hoisington Koepler Group Inc. (HKGi) to provide professional design services; and

WHEREAS, since December 2024, staff has worked with a design team led by HKGi to progress the design and related review process; and

WHEREAS, by Resolution No. 25-242 (May 20, 2025), the Board authorized the first contract amendment with HKGi due to the complicated physical site conditions and the extensive permitting process; and

WHEREAS, by Resolution No. 25-530 (July 29, 2025), the Board approved the schematic design for the MRPR Site Improvement Project; and

WHEREAS, during the design development, further complicated physical site conditions and the additional permitting process were identified, requiring an additional services fee of \$25,935.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Facilities Management Director or designee to enter into a second contract amendment to increase the contract with Hoisington Koegler Group Inc. by \$25,935 to a total of \$298,530, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

- 23-444; 9/26/23
- 24-091; 2/27/24
- 24-545; 11/12/24
- 25-242; 5/20/25
- 25-530; 7/9/25

ATTACHMENTS

Attachment: Fee Proposal Increase Justification

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Niki Geisler
Author: Yao Xiao



December 17th, 2025

Jay Biedny, Capital Projects Manager
Yao Xiao, Senior Project Manager
Dakota County
Administration Center
1590 Highway 55
Hastings, MN 55033

RE: Miesville Ravine Park Reserve Improvements Additional Services Request

Dear Jay and Yao,

As the HKGi Team works to ensure desired improvements are suitably designed to the site, properly permitted, easy to maintain, safe, and will meet the needs of the park reserve’s visitors, we have assisted with several tasks at the request of staff or as a response to project unknowns that have required additional time and fee be spent. The following list outlines these tasks, the reason for undertaking them, and the cost.

1) Permit to Take Avoidance

When the HKGi Team prepared the April 21, 2025 additional services request, we had not yet received the endangered and threatened species survey, and we explicitly stated that work related to a U.S. Fish and Wildlife Service (USFWS) Permit to Take for endangered and threatened species was not included and would be additional should it be required. Results of the survey indicated the presence of three separate species of concern for which the HKGi Team was required to demonstrate avoidance. The team worked to revise project elements including the location of the bridge over Trout Brook and the surfacing of a portion of the trails in order to prevent the need for a Permit to Take and satisfy USFWS comments.

Cost: \$6,420

2) Assistance with Well Drilling RFP and Drinking Fountain Coordination

The original RFP for the project indicated that the selected team should explore the option to connect to water main or install a well for drinking water. The HKGi Team determined that drinking water via a well would be the most cost-effective option. In order to obtain water testing that might assist in assessing the need for additional treatment equipment, the County determined that well drilling should be done as a separate, earlier project than the remainder of the work. County staff proceeded to draft an RFP to hire a well driller and requested HKGi’s assistance with composing the RFP and providing plans and diagrams to illustrate potential locations, necessary avoidance of protected species, and proposed electrical and water line connections. HKGi made a site visit to meet with potential drillers and answer their questions at County Staff’s request. The HKGi Team also coordinated with staff and the well driller on pump sizing, potential water quality treatment, and a well house or other utility enclosure. Our team has also assisted with obtaining a DoLi Plumbing Permit for the drinking fountain, which was not part of our assumed scope.

Cost: \$5,355

3) Incorporation of Significant Owner Directed Project Re-design Post-DD

While an ADA-accessible paddle launch was to be included as part of the project per the original RFP and was included in the design documents through Design Development, meetings with potential dock vendors and others who have experience installing and using these dock systems raised some concerns about the suitability of this location for a dock. Difficulties with installation and staffing/equipment availability for removal, longevity of the dock in intense flood conditions, maintenance, and storage all factored into staff's decision to pivot away from this feature at Miesville Ravine Park Reserve.

At staff's request, the HKGi team explored alternate options for a water access that did not include a dock, and refined concepts into a preferred design with adjusted site grading, new details, and revised permitting documents.

Cost: \$6,240

4) Xcel Energy Easement Permit Application and Revisions

It was not known that the project would be subject to review by Xcel until the title work for the project was completed after our contract had begun. The project team is undergoing coordination efforts with Xcel to facilitate approval of work within their easement. Assistance with preparation of an Xcel Energy Permit Application, response to comments, and potential plan revisions were not included in the original RFP or Additional Service contract amendment.

Anticipated Cost: \$3,420

5) Construction Administration Permit Reporting Services

When we responded to the RFP, permitting complexity was not yet known, and our anticipated scope of Construction Administration work did not factor in hours to coordinate with permitting agencies to oversee and track compliance in the field. Now that we understand the range of permit requirements, we anticipate additional site visits and coordination will be necessary to ensure construction proceeds smoothly.

Anticipated Cost: \$4,500

Summary of Fees by Additional Service

Service 1: Permit to Take Avoidance.....	\$6,420
Service 2: Assistance with Well Drilling RFP and Drinking Fountain Coordination.....	\$5,355
Service 3: Incorporation of Significant Owner Directed Project Re-design Post-DD.....	\$6,240
Service 4: Xcel Energy Easement Permit Application and Revisions.....	\$3,420
Service 5: Construction Administration Permit Reporting Services.....	\$4,500
Total	\$25,935

The HKGi Team is devoted to getting Miesville Ravine Park Reserve’s trailheads constructed in a way that meets the County’s desires and will provide an exceptional visitor experience for years to come. Navigating the jurisdictional complexity of the site and the permitting unknowns is all part of the process, and while it has taken a bit more effort than expected to do so, we believe it is in service to an extraordinary place.

Sincerely,



Bryan Harjes, PLA, LEED AP

President

612.310.2419 | bryan@hkgi.com



Sarah Evenson, PLA

Associate

262.391.7653 | sarah@hkgi.com



Board of Commissioners

Request for Board Action

Item Number: DC-5339

Agenda #: 10.8

Meeting Date: 3/3/2026

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With Damon Farber Associates Inc. For Greenway Systems Plan

PURPOSE/ACTION REQUESTED

Authorize the execution of a contract with Damon Farber Associates Inc. for the Greenways Systems Plan.

SUMMARY

In 2010 Dakota County adopted the *Greenways Guidebook* as a tool for planning and collaborating with city partners. As Dakota County Greenways have evolved, including the addition of Greenways specific project management team, projects have become more complex, stakeholders have increased, and more projects are being delivered. Because of this, a refresh of the 2010 document to a more comprehensive system plan is needed. Goals include, but are not limited to:

- Establish codified cost sharing policies for Greenway Collaborative projects.
- Establish operational goals and policies and create a more seamless transition from greenway development to operational greenway. This includes natural resource implementation, maintenance, and programming.
- Update the defining elements of a Greenway to include public art and interpretation.
- Develop conceptual design standards to facilitate the delivery of projects with consultants and city stakeholders.

Dakota County's request for proposal received four responses on January 12, 2026, which includes firms with trail planning and design, community engagement, and design guidebook expertise (Attachment: Proposal Scoresheet).

RECOMMENDATION

Staff recommends selection of Damon Farber Associates Inc. for the Greenway Systems Plan. The recommendation is based on a strong proposal and consultant interview that communicates their experience with delivering system level plans, specifically on multi-use trails and parks. Damon Farber and their staff also have a track record with working on Dakota County parks and greenways and with Dakota County city partners. Their proposal and interview indicated that they would be the best value consultant based on their project understanding, expertise, and capability to deliver the project.

EXPLANATION OF FISCAL/FTE IMPACTS

The Parks and Greenways Capital Improvement Program includes \$150,000 for Project 2000663 Greenways System Plan. This project will utilize Transportation Advancement Account (TAA) funding. There is sufficient project budget available to fund the Greenway System Plan contract

Project 2000663 Greenways System Plan

Funding Source	Total Approved Budget	Available Budget
Transportation Advance Account (TAA)	\$150,000	\$150,000
Total	\$150,000	\$150,000

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, a system level document for greenways, The Greenway Guidebook, was last adopted in 2010; and

WHEREAS, an updated plan is needed to provide a contemporary vision for Dakota County Greenways; and

WHEREAS, updated system-wide policies and standards are needed to create efficiencies in Greenway planning, development, and operations and maintenance; and

WHEREAS, Dakota County’s request for proposals received four responses; and

WHEREAS, staff recommends the selection of Damon Farber Associates Inc. for the Greenway Systems Plan as the best value and strongest proposal; and

WHEREAS, the Parks and Greenways Capital Improvement Program Budget includes \$150,000 in the Greenways System Plan for 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to execute a contract with Damon Farber Associates Inc. to develop the Greenway Systems Plan in an amount not to exceed \$150,000, subject to approval by the County Attorney’s Office.

PREVIOUS BOARD ACTION

10-487; 9/28/2010

ATTACHMENTS

- Attachment: Proposal Score Sheet
- Attachment: Proposal Fee Sheet

BOARD GOALS

- Thriving People
- A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACT

Department Head: Niki Geisler

Author: Michael Honer

Dakota Co Proposal Review Tool	MAX Points	Guidance, Criteria	Tialli & Tc^2		HKGi & Bolton & Menk		Damon Farber & Toole Design		CRO & Alta	
			Comments	Pts	Comments	Pts	Comments	Pts	Comments	Pts
1. Project Understanding and Approach	25	Conceptual and technical approach to planning and general approach (for example, delivery priorities and proposed tools or techniques to provide good value).		17		22		23		20
2. Scope of Work, Deliverables, and Schedule <i>Detailed Approach</i> (NOTE: See the task & cost tool below and the Cost Comparison worksheet)	25	Completeness of the proposal and a clear understanding of the project scope, complexities, focus areas, deliverables, project decisions/approvals, and scheduling/relationships of tasks. (task relationships, plan for deliverables, schedule, and methods)		17		24		22		22
3. Project Design Team and Key Staff	25	Qualifications and experience of the Project Manager and key staff proposed to work on the project, experience on previous similar projects, and availability of the key staff members. NOTE: Are work examples		25		24		24		20
4. Stakeholder Engagement	25	Approach to overall stakeholder involvement in order to facilitate acceptance of a preferred alternative within the project schedule (look for best use of budgeted meetings, techniques to engage with the right stakeholders, and approaches to obtain and respond to input)	Proposal lacked stakeholder engagement	0		21		24		21
Total	100		(formulas in this row; enter scores above)	59	(formulas in this row; enter scores above)	91	(formulas in this row; enter scores above)	93	(formulas in this row; enter scores above)	83
Cost Proposal "Best Value" (see the "Cost Comparison" worksheet all details) Advised max score adjustment of +5/-5 based on budget relationship to rest of proposal.	Adjust +/- or zero	Option to adjust scores +/- based on task & cost details. Discussions with consultants guided up to \$150K for this contract.		0		0				0
Adjusted Total			(formulas in this row; enter scores above)	59	(formulas in this row; enter scores above)	91	(formulas in this row; enter scores above)	93	(formulas in this row; enter scores above)	83

Greenway Systems Plan - Fee Table Updated: 2/24/2026		DF			Toole			TOTAL HOURS	BASE FEE
		Principal Landscape Architect	Project Landscape Architect / PM	Associate	Planning Lead	Landscape Architect	Senior Planner		
Phase 0 – Project Initiation and Management									
0.1 Kick-Off Meeting	4	4	8	2	2			20	\$3,448
0.2 Bi-weekly Coordination Meetings		26	26	2	20			74	\$12,268
0.2 Monthly PMT Meetings		12	12	2	8			34	\$5,680
0.3 Document Review, Data Collection, and Analysis	4	8	16					28	\$4,500
0.4 Site Tour	8	8	8	8	8			40	\$7,336
0.5 Develop Final Document Template		4	8					12	\$1,848
Total Hours	16	62	78	14	38	0	0	208	\$35,080
Phase I - Greenway System Plan									
1.1 Evaluation and Best Practice Review	2	2	2	4	8	8		26	\$4,638
1.2 Corridor Partnership Online Map	2	8	24					34	\$5,250
1.3 Stakeholder Engagement	2	14	18	12	36	12		94	\$16,422
1.4 Greenway Systems Plan	2	8	4	8	40	60	129	251	\$36,966
Total Hours	8	32	48	24	84	80	129	405	\$63,276
Phase II - Greenway Standards									
2.1 Best Practices and Precedents	4	9	14	2	2	2		33	\$5,506
2.2 Cross Department and Partner Coordination		16	16					32	\$5,088
2.3 Preliminary Greenway Standards Document		20	30	2	4	4		60	\$9,600
2.4 Visioning Workshop (1 day)	8	8	8		8			32	\$5,576
2.5 Greenway Standards Document Refinement		32	42		4			78	\$12,328
2.6 Develop Final Greenway Standards Document		32	42		4			78	\$12,328
Total Hours	12	117	152	4	22	6	0	313	\$50,426
Phase III - Web Based Plan and Standards (Optional)									
3.1 Develop Web based Plans	TBD based on determined platform							0	\$0
Total Hours	0	0	0	0	0	0	0	0	\$0

SUBTOTAL FEE	DF			Toole					
Subtotal Hours	36	211	278	42	144	86	129	926	\$148,782
Cost Per Hour	\$ 201.00	\$ 174.00	\$ 144.00	\$ 220.00	\$ 178.00	\$ 162.00	\$ 124.00		
Total Cost	\$ 7,236	\$ 36,714	\$ 40,032	\$ 9,240	\$ 25,632	\$ 13,932	\$ 15,996		
								Expenses Total	\$1,218
								Subtotal	\$ 150,000.00

Current

Target



Board of Commissioners

Request for Board Action

Item Number: DC-5341

Agenda #: 10.9

Meeting Date: 3/3/2026

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization To Execute New Design Contract With KLJ Engineering LLC For Preliminary Design Services For North Creek Greenway, Vermillion Highlands Greenway, And Vermillion River Greenway In Cities Of Farmington, Rosemount, And Empire, County Project 2000233

PURPOSE/ACTION REQUESTED

Authorize a new contract with KLJ Engineering LLC to replace expired contract (DCA22148) and extend design services into 2029 for County Project (CP) 2000233.

SUMMARY

The original contract had an expiration date of December 31, 2025, and due to staff oversight the contract was inadvertently allowed to expire while scope and work required of KLJ Engineering LLC, is still needed to complete the CP 2000233 preliminary design project. This request creates a new contract to continue the scope of services while extending the date, but the budget does not change.

Dakota County is continuing with preliminary engineering design services for multiple sections of greenway, including:

North Creek Greenway (3 Segments)

- 189th Street West to CSAH 64 -30 percent preliminary design
- County State Aid Highway 64 to Rambling River Park - Two or three alignment options with 30 percent preliminary design of one preferred option.
- Rambling River Park to Denmark (County State Aid Highway 31) -30 percent preliminary design

Vermillion Highlands Greenway (3 segments)

- Trunk Highway 3 to Barcardi Ave- Alignment study/landowner discussion
- Barcardi Ave to McMenemy property -30 percent preliminary design through Schmitz (North 20 Brewery) and Dakota County conservation easement.
- Whitetail Woods Regional Park to Vermillion River - 30 percent Preliminary Design, which includes alignment study/discussion with Metro Council and Minnesota Department of Natural Resources.

Vermillion River Greenway: (2 segments)

- Rambling River Park to Trunk Highway 3.
- Railroad crossing evaluation/concept design and discussion with Union Pacific Railroad.

- Trunk Highway 3 to Biscayne. Two alignment alternatives, 30 percent Preliminary Design on one.

Final design is desired for Vermillion River Greenway in Rambling River Park. Pending outcomes of conversations with private landowners, additional final design work may be needed between Rambling River Park and the City of Empire.

RECOMMENDATION

Staff recommends executing a contract with KLJ Engineering LLC for the professional design services for portions of the North Creek Greenway, Vermillion Highlands Greenway, and Vermillion River Greenway project (2000233) for actual costs not to exceed \$641,108.16, including a 10 percent contingency.

EXPLANATION OF FISCAL/FTE IMPACTS

The Parks and Greenways Capital Improvement Program includes \$2,276,416 for CP 2000233, the Vermillion Highlands Greenway and the North Creek Greenway. There is sufficient project budget available to fund a new contract with KLJ Engineering LLC to replace expired contract DCA22148, which extends design services into 2029 for CP 2000233.

Funding Source	Total Approved Budget	Available Budget
Parks Fund Balance	\$45,364	\$0
Environmental Legacy Fund Balance	\$96,224	\$0
Sales & Use Tax	\$1,076,691	\$1,076,691
Regional Rail Authority Fund Balance	\$150,000	\$100,000
TAA Parks Transportation Advance Acct	\$908,137	\$363,195
Total	\$2,276,416	\$1,539,886

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, to provide a great place to live, Dakota County is proceeding with portions of the North Creek Greenway, Vermillion Highlands Greenway, and Vermillion River Greenway County Project 2000233 for preliminary design consulting services; and

WHEREAS, the County Parks Director recommends executing a contract with KLJ Engineering LLC for engineering consulting services for CP 2000233 for actual costs not to exceed \$641,108.16; and

WHEREAS, by Resolution No. 24-496 (October 08, 2024), the County Board authorized a contract with KLJ Engineering LLC to perform preliminary engineering design consulting services for CP 2000233; and

WHEREAS, the original contract expired on December 31, 2025, and additional design services remain to complete the project; and

WHEREAS, staff recommends executing a new contract with KLJ Engineering LLC to complete the

remaining design service in 2026; and

WHEREAS, the 2026 Park's Capital Improvement Program Budget has sufficient funds to accommodate the design contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to execute a contract with KLJ Engineering LLC, to perform preliminary engineering design consulting services for the North Creek Greenway, Vermillion Highlands Greenway, and Vermillion River Greenway, County Project 2000233 in an amount not to exceed \$641,108.16, which includes a 10 percent contingency, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

24-496; 10/08/24

ATTACHMENTS

Attachment: Project Location Map

BOARD GOALS

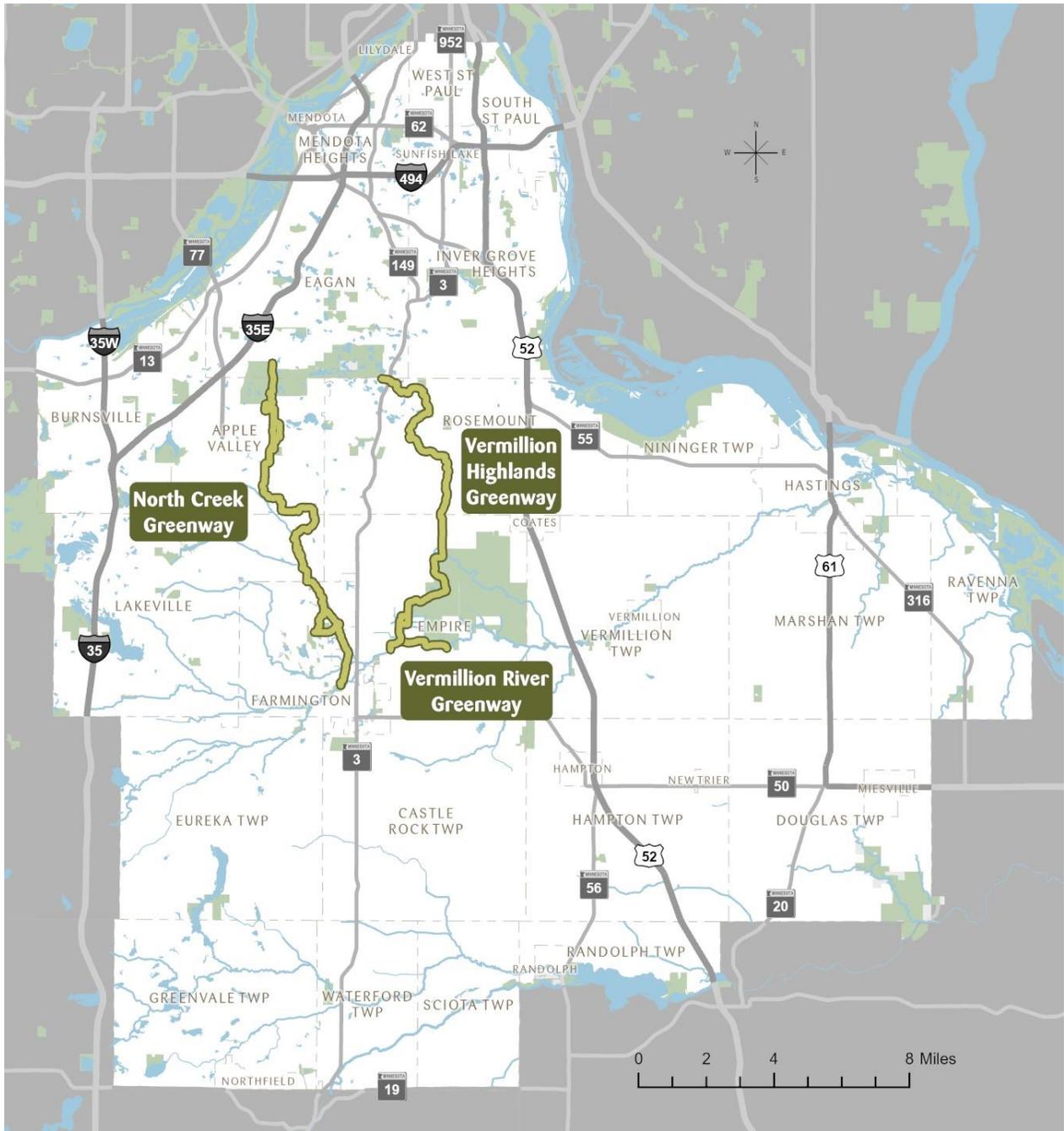
- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Niki Geisler

Author: Mike Adams

Attachment: Project Location





Board of Commissioners

Request for Board Action

Item Number: DC-5357

Agenda #: 10.10

Meeting Date: 3/3/2026

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization To Execute New Design Contract With KLJ Engineering LLC For Final Design Services For Vermillion Highlands Greenway In City Of Rosemount, County Project 2000234

PURPOSE/ACTION REQUESTED

Authorize a new contract with KLJ Engineering LLC to replace expired contract DCA21459, which extends the design services into 2029 for County Project (CP) 2000234 in the City of Rosemount.

SUMMARY

To provide a great place to live, Dakota County is proceeding with Vermillion Highlands Greenway, CP 2000234, in the City of Rosemount. The project will include the development of 100 percent construction plans of a grade-separated crossing of County State Aid Highway (CSAH) 42 and Greenway and trail connections, including drainage, wayfinding, and landscaping plans.

By Resolution No. 21-497 (October 12, 2021), the County Board provided authorization to implement preliminary planning and design work for the Dakota County Greenway System. By Resolution No. 22-140 (March 22, 2022), the County Board provided authorization to execute contracts for professional design services for the Greenway Acceleration projects, which developed 30 percent design and structural feasibility reports for Lake Marion Greenway in Lakeville, Vermillion Highlands Greenway in Rosemount, and the Mendota-Lebanon Hills Greenway in Inver Grove Heights and Eagan. The Vermillion Highlands Greenway project (Attachment: Project Location Map) was selected to be advanced for final engineering to stay on pace with local residential, commercial, and institutional development occurring near the project area and to accommodate upcoming Dakota County transportation projects proposed in 2025 and 2026.

The original contract had an expiration date of December 31, 2025, and due to staff oversight the contract was inadvertently allowed to expire while the scope and work required of KLJ Engineering LLC, are still needed to complete the CP 2000234 final design project. This action is meant to create a new contract with the same tasks and budget, just with an extended the date.

Scope of Work. The scope of work will include final design phases, public involvement, agency coordination, data collection, environmental reviews, permits, approvals, surveys, greenway trail design, stormwater and hydraulic design, geotechnical, right of way, and other required elements, such as greenway wayfinding, amenities, nodes, landscaping, and construction administration.

RECOMMENDATION

Staff recommends execution of a contract with KLJ Engineering LLC for the professional design

services for the Vermillion Highlands Greenway, County Project 2000234 for actual costs not to exceed \$378,500.87, including a 10 percent contingency.

EXPLANATION OF FISCAL/FTE IMPACTS

The Parks and Greenways Capital Improvement Program includes \$1,873,239 for Project #2000234, Vermillion Highlands Greenway: Rosemount (CSAH 42 Underpass) Final Design project. There is no new budget required and sufficient project budget is available to fund a new contract with KLJ Engineering LLC to replace expired contract (DCA21459), which extends design services into 2029 for County Project (CP) 2000234.

2000234 Vermillion Highlands GW - Rosemount (CSAH42 Underpass)

Funding Source	Total Approved Budget	Available Budget
Parks Fund Balance	\$4,903	\$0
Environmental Legacy Fund (ELF) Balance	\$106,875	\$0
Sales and Use Tax	\$1,001,759	\$1,001,759
Transportation Advance Account (TAA)	\$759,702	\$488,706
Total	\$1,873,239	\$1,489,835

RESOLUTION

WHEREAS, to provide a great place to live, Dakota County is proceeding with the Vermillion Highlands Greenway: Rosemount (County State Aid Highway 42 Underpass) Final Design, County Project 2000234, for final design consulting services; and

WHEREAS, the County Parks Director recommends executing a contract with KLJ Engineering LLC for engineering consulting services for CP 2000234 for actual costs not to exceed \$378,500.87; and

WHEREAS, by Resolution No. 24-134 (March 12, 2024), the County Board authorized a contract with KLJ Engineering LLC to perform preliminary engineering design consulting services for CP 2000234; and

WHEREAS, the original contract expired on December 31, 2025, and additional design services remain to complete the project; and

WHEREAS, staff recommends executing a new contract with KLJ Engineering LLC to complete remaining design service in 2026; and

WHEREAS, the 2026 Park’s Capital Improvement Program Budget has sufficient funds to accommodate the design contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks Director to execute a contract with KLJ Engineering LLC, to perform preliminary engineering design consulting services for the Vermillion Highlands Greenway: Rosemount (County State Aid Highway 42 Underpass) Final Design, CP 2000234, in an amount not to exceed

\$378,500.87, which includes a 10 percent contingency, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

21-497; 10/12/21

24-134; 3/12/24

ATTACHMENTS

Attachment: Project Location

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Niki Geisler

Author: Mike Adams

Attachment: Project Location





Board of Commissioners

Request for Board Action

Item Number: DC-5371

Agenda #: 10.11

Meeting Date: 3/3/2026

DEPARTMENT: Parks

FILE TYPE: Consent Action

TITLE

Authorization To Execute New Contract With Sambatek LLC, For Construction Administration For Mississippi River Greenway Rosemount East In City Of Rosemount, County Project P00109

PURPOSE/ACTION REQUESTED

Authorize a new contract with Sambatek LLC to replace expired contract DCA21137 which extends professional construction administration, testing, inspection, and as-built services for County Project (CP) P00109.

SUMMARY

To provide a safe and efficient greenway system, Dakota County is proceeding with CP P00109. County Project P00109 is the construction of a 2.4-mile segment of the Mississippi River Greenway (MRG) in Rosemount and is the last remaining segment of the regional trail to be secured, designed, and constructed in order to connect the national MRG from Hastings to South St. Paul (Attachment: Project Location Map).

By Resolution No. 23-599 (December 19, 2023), the County Board authorized the award and execution of a contract with Sambatek LLC for construction administrative and inspection services for CP P00109.

By Resolution No. 24-628 (December 17, 2024), the County Board authorized contract amendment one with Sambatek LLC to add additional budget to the contract to account for additional hours and testing requirements of the CP P00109 construction project.

By Resolution No. 25-258 (May 20, 2025), the County Board authorized contract amendment two with Sambatek LLC to add additional budget to the contract to account for additional hours and testing requirements due to change orders and construction complexities of the CP P00109 construction project.

The amended contract had an expiration date of December 31, 2025, and due to significant delays completing construction punch list items, completing closeout paperwork by the construction contractor, and staff oversight the contract was inadvertently allowed to expire while scope and work required of Sambatek LLC, including final document execution and final quantity reconciliation remain to complete the CP P00109 construction project.

RECOMMENDATION

Staff recommends executing a new contract with Sambatek LLC to complete construction administration services in the amount of \$669,052.97 for CP P00109, which does not require any additional budget.

EXPLANATION OF FISCAL/FTE IMPACTS

The Parks and Greenways Capital Improvement Program includes \$12,446,981 for Mississippi River Greenway Rosemount East, P00109. This construction project utilized \$6,100,000 of Federal Lands Access Program, Transportation Alternatives, and Rebuilding American Infrastructure with Sustainability and Equity federal funds, \$1,878,912 of Minnesota Department of Transportation Infrastructure Investment and Jobs Act match funds, and \$600,000 of National Park Service grant funds. The construction and administration project task has an available budget of \$660,047. No additional funds are requested, and sufficient funds exist to execute a new consultant contract with allocated Parks funds.

P00109 Mississippi River Greenway Rosemount East

Funding Source	Total Approved Budget	Available Budget
NPS Grant	\$600,000	\$0
US DOT - TAP Award	\$400,000	\$0
US DOT - RAISE Grant	\$4,700,000	\$0
US DOT - Federal Land Access Program	\$1,000,000	\$0
MN DOT IIJA Match Grant	\$1,878,912	\$0
Parks Fund Balance	\$3,868,069	\$708,721
Total	\$12,446,981	\$708,721

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the Mississippi River Greenway (MRG) Rosemount East segment is the last remaining segment of the regional trail to be secured, designed, and constructed in order to connect the national MRG from Hastings to South St. Paul; and

WHEREAS, the MRG Rosemount East project includes the construction of 2.4 miles of trail from its connection with MRG Rosemount West to Spring Lake Park Reserve; and

WHEREAS, Dakota County is the lead agency for MRG Rosemount East, P00109, and construction started early during the 2024 construction season; and

WHEREAS, the Dakota County Board of Commissioners approved the execution of a contract with Sambatek LLC on December 19, 2023, to provide construction management, inspection, surveying, and material testing for P00109; and

WHEREAS, the Dakota County Board of Commissioners approved the execution of contract amendment one with Sambatek LLC on December 17, 2024; and

WHEREAS, the Dakota County Board of Commissioners approved the execution of contract amendment two with Sambatek LLC on May 25, 2025; and

WHEREAS, the amended contract expired on December 31, 2025, and additional construction administration activities remain to complete the project; and

WHEREAS, no new funds are necessary to accommodate the new contract; and

WHEREAS, staff recommends executing a new contract with Sambatek LLC to replace expired contract DCA21137, which includes construction management, testing, survey, as-built, and inspection services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Physical Development Assistant County Manager to award a new contract with Sambatek LLC to complete construction management, testing, survey, and inspection services for County Project P00109 in an amount not to exceed \$669,052.97, including reimbursable items, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

23-596; 12/19/23

23-599; 12/19/23

24-628; 12/17/24

25-258; 5/25/25

ATTACHMENTS

Attachment: Project Location Map

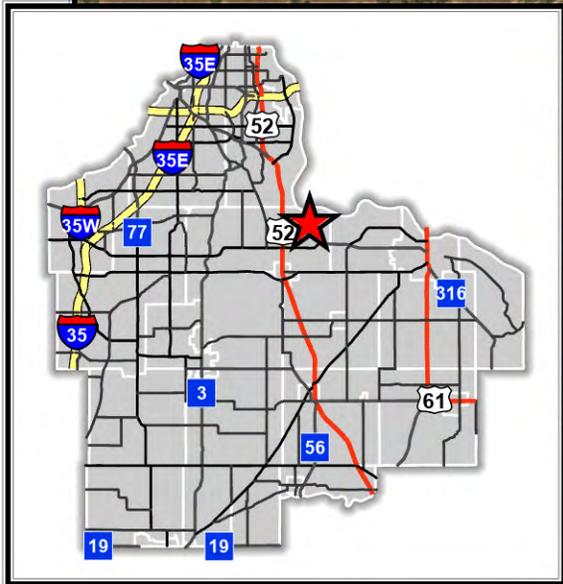
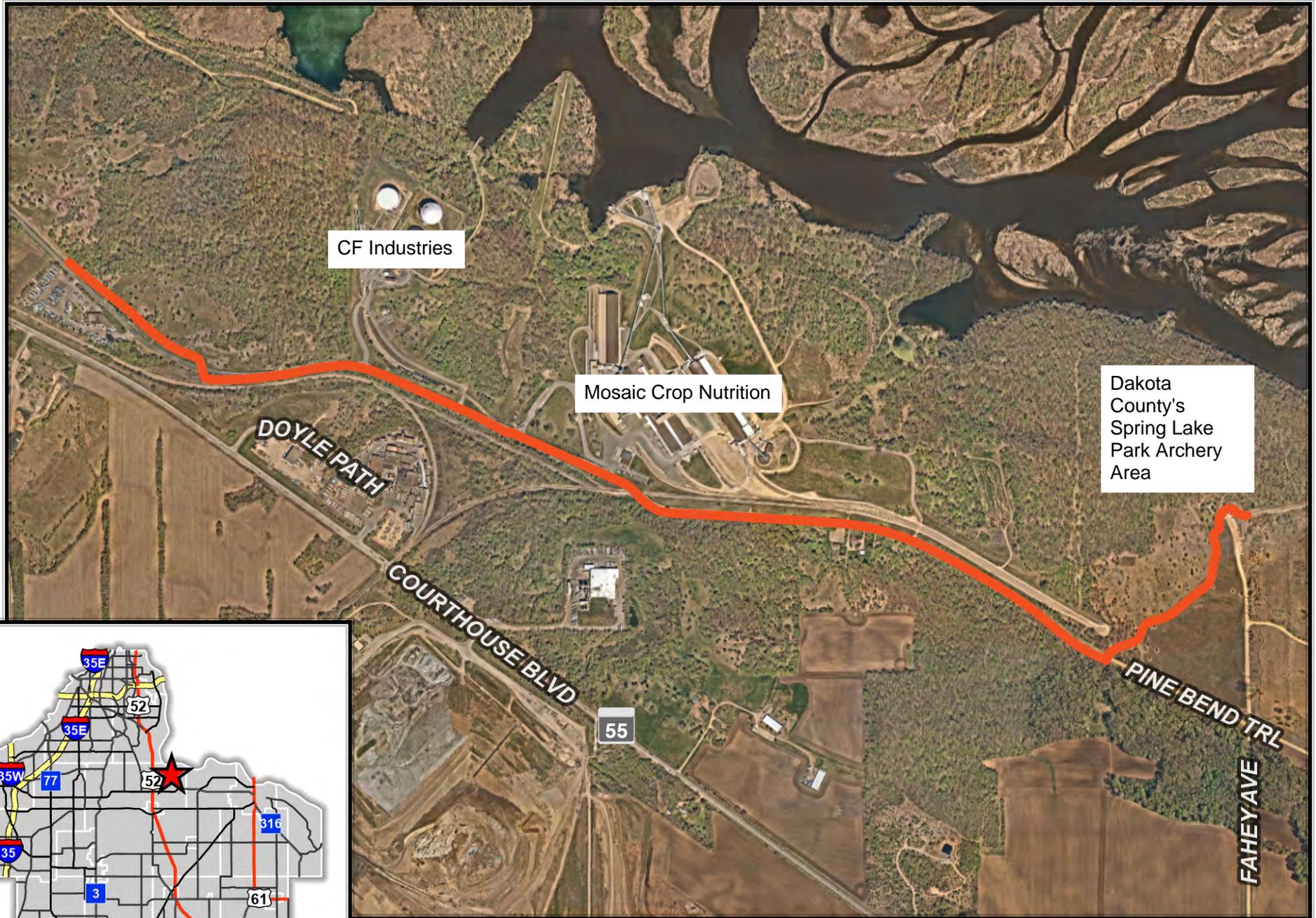
BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
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CONTACT

Department Head: Niki Geisler

Author: Tony Wotzka



**County Project 98-006
MRG: Rosemount East**



Board of Commissioners

Request for Board Action

Item Number: DC-5234

Agenda #: 10.12

Meeting Date: 3/3/2026

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With HR Green, Inc. For Professional Design Services County State Aid Highway 43 (Lexington Ave) Trail Gap In City Of Eagan, County Project 43-057

PURPOSE/ACTION REQUESTED

Authorize a Professional Design Services contract with HR Green, Inc. to complete the County State Aid Highway (CSAH) 43 (Lexington Ave) Final Design project to address a trail gap, and mobility issues and improve access for pedestrians and cyclists along the corridor County Project (CP) 43-057.

SUMMARY

Dakota County, in partnership with the City of Eagan, is advancing the final design for the CSAH 43 trail gap project to close a key gap in the local and regional trail system. The project will add a multiuse path along the east side of CSAH 43 between Kenneth Street and Trunk Highway (TH) 55.

A preliminary engineering study completed in January 2024 finalized concept designs and included public engagement, survey work, right-of-way mapping, utility coordination, alternatives analysis, drainage and environmental reviews, and preliminary design layouts with cost estimates. These efforts identified the east-side trail gap as a priority consistent with City and County planning documents.

The Dakota County 2040 Transportation Plan identifies this segment as a medium-priority trail gap and supports coordination with County highway projects to improve access to the Dakota County Greenway system.

Consultant Selection:

- A request for proposals was issued to five firms; five proposals were received and evaluated by City and County staff based on project understanding, approach, team expertise, quality control, past performance, and cost.
- HR Green, Inc. was selected as the preferred consultant for its superior alignment with project needs and best value proposal.

Cost Proposal Summary:

Consultant	Hours	Proposal Cost	Cost/Hour
------------	-------	---------------	-----------

MSA PS	629	\$109,593.00	\$174.23
Moore Engineering	1,203	\$169,245.00	\$140.69
Sambatek	1,165	\$185,530.00	\$159.32
HR Green	957	\$194,653.80	\$203.40
Isthmus Engineering	1,443	\$265,672.00	\$184.11

HR Green, Inc. was selected to deliver final design services for CP 43-057 based on their comprehensive technical approach, depth of design effort, and proven ability to manage complex multimodal projects. While HR Green’s hourly rate was the highest among the proposals, their overall fee remained competitive and within budget. More importantly, HR Green, Inc. proposal demonstrated a focused allocation of resources to critical design tasks, reducing risk and ensuring a constructible, high-quality final design. This approach provides confidence in meeting schedule and performance objectives without compromising safety or operational needs.

RECOMMENDATION

Staff recommends execution of a Final Design contract with HR Green, Inc. for professional design services for CP 43-057, CSAH 43 (Lexington Ave) Final Design, for actual costs not to exceed \$194,653.80.

EXPLANATION OF FISCAL/FTE IMPACTS

The Transportation Capital Improvement Program includes \$273,937 for CP 43-57 Trail Gap on CSAH 31. There is sufficient project budget available to fund preliminary and final engineering and right-of-way services.

Funding Source	Total Approved Budget	Available Budget
CSAH	\$109,799	\$109,112
City of Eagan	\$40,988	\$40,988
TAA	\$87,450	\$87,450
Transportation Fund Balance	\$35,700	\$3,952
Total	\$273,937	\$241,502

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County, in partnership with the City of Eagan, is proceeding with County Project (CP) 43-057 to improve safety, mobility, and multimodal access along CSAH 43 (Lexington Avenue); and

WHEREAS, Dakota County is the lead agency for CP 43-057 final design; and

WHEREAS, the Adopted 2026 Transportation Capital Improvement Program budget includes sufficient funding for design services; and

WHEREAS, the Transportation Department issued a Request for Proposals (RFP) and evaluated

multiple proposals; and

WHEREAS, HR Green, Inc. submitted the most complete and responsive proposal and was selected as the preferred consultant; and

WHEREAS, the City of Egan concurs with this recommendation; and

WHEREAS, cost participation for construction will follow adopted County policy, and design phase cost participation will be 85 percent County and 15 percent City, consistent with the executed Joint Powers Agreement (JPA).

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Transportation Director, or their designee, to execute a contract with HR Green, Inc. for engineering design consulting services for County Project 43-057 in an amount not to exceed \$194,653.80, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Location Map

Attachment: Consultant Evaluation Summary

BOARD GOALS

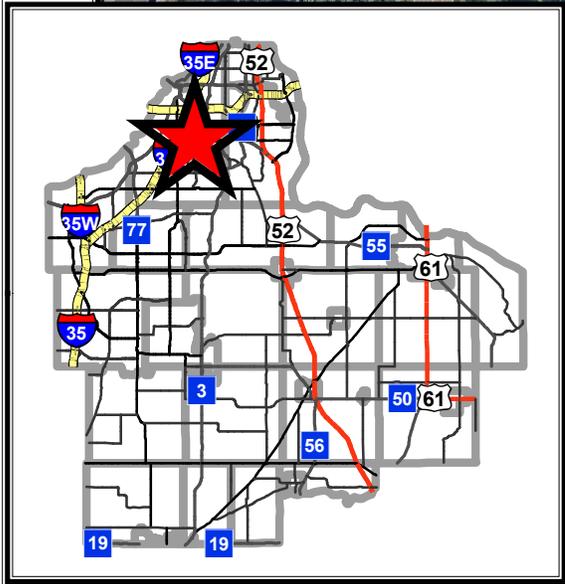
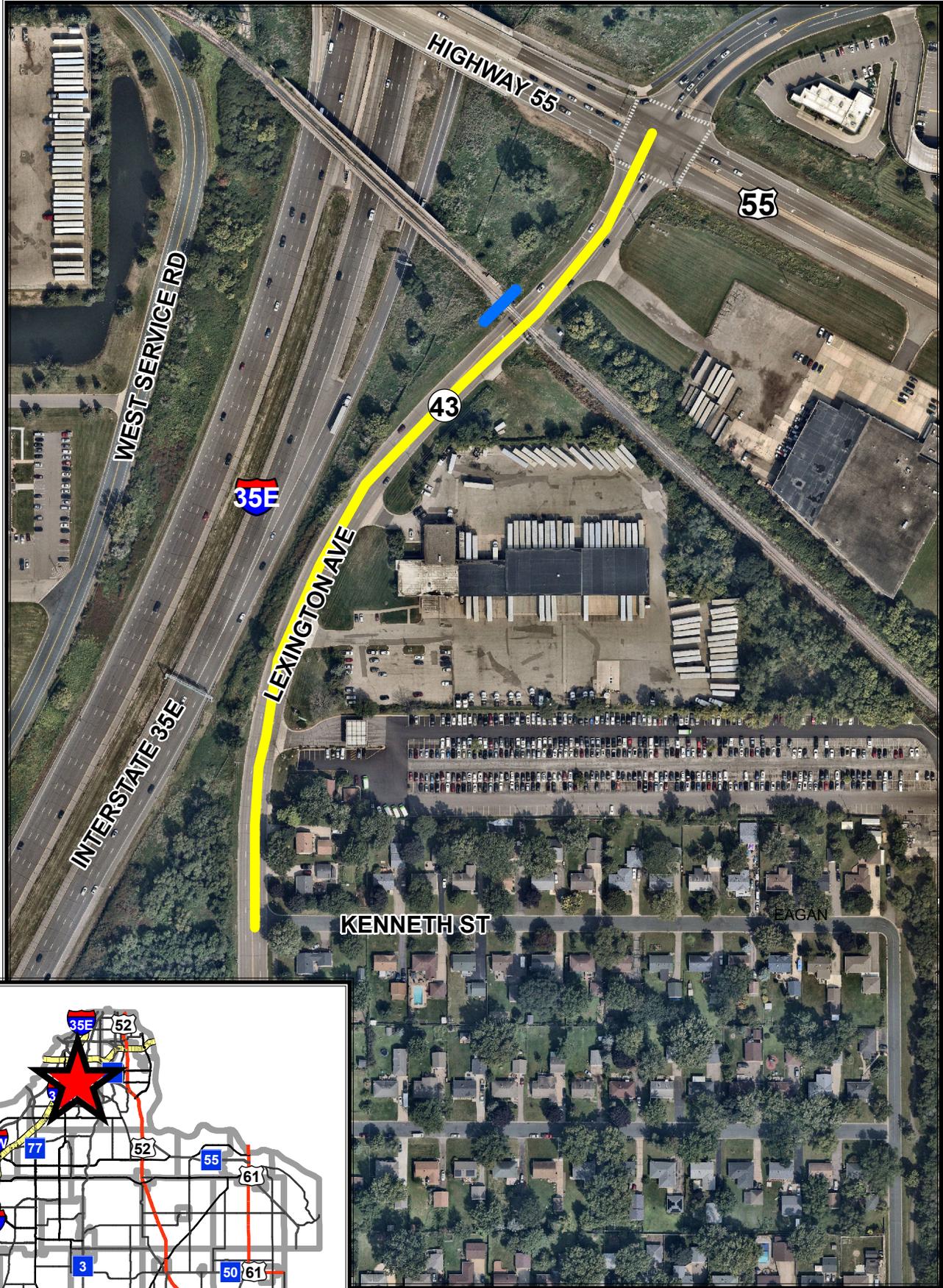
- Thriving People A Healthy Environment with Quality Natural Resources
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CONTACT

Department Head: Erin Laberee

Author: Saeed Kanwar

Prepared by Dakota County Physical Development Division



County Project 43-057

- West Trail Gap
- East Trail Gap

Consultant Evaluation Summary For County Project 43-057

Consultant Services Description:

CP 43-057 includes final engineering design project to complete the County State Aid Highway (CSAH) 43 (Lexington Ave) Final Design project to address a trail gap, and mobility issues and improve access for pedestrians and cyclists along the corridor County Project (CP) 43-057.

Scope of Consultant Services:

The scope of work for CP 43-057 includes public open houses, additional public engagement strategies, agency coordination, field survey, data collection, and conceptual layouts. The project area of this corridor is complex with high traffic volumes, observed speeds exceeding posted limits, and proximity to industrial and residential land use.

Deliverables:

The contract's deliverables include technical reports and conceptual layouts as follows: (1) project management and coordination; (2) public engagement; (3) survey data and mapping; (4) preliminary and final design layouts; (5) parcel sketches for right-of-way acquisition steps; (6) bid package preparation. The contract deliverables will also include agency coordination, permit applications, design documentations and hydraulic evaluation.

Schedule:

The contract schedule is planned from February 2026 to December 2027 (approximately 22 months).

Consultant Selection Summary:

The Request for Proposals (RFP) for the required consultant services was released on December 30, 2025. Five (5) proposals were submitted to the County by the due date of January 19, 2026.

Review Team and Process:

The five (5) proposals were reviewed by staff from Dakota County, including staff representing expertise in traffic engineering, multimodal analysis, and preliminary layout development. Proposals were reviewed and evaluated independently by review team members. The consensus reached by the proposal reviewers supported negotiating a contract with HR Green Inc. with a value of \$194,653.

The proposals were evaluated and ranked based on the following 6 criteria:

1. Understanding Scope of Work, Deliverables, and Schedule: Based on completeness of the proposal, and clear understanding of the project scope, complexities, focus areas, deliverables, project decisions, and scheduling of tasks.
2. Project Approach: Based on conceptual and technical approach to delivery priorities and proposed tools or techniques to provide good value and quality.
3. Project Design Team and Expertise of Key Personnel: Based on qualifications and experience of the Project Manager and key staff proposed to work on the project.
4. Quality Control: Based on approaches to proactively manage risks and delivery of quality products on time and budget.
5. Past Performance on Similar Projects: Based on demonstration of projects the firm has successfully delivered that have similar goals and scope to the project.
6. Best Value Cost Proposal: Considered the quality and feasibility of the proposal and services for fee; the cost proposed vs. value to be provided; and the approach to complete the work within budget and schedule

Evaluation Results:

Dakota County staff selected HR Green Inc. based on the detailed work plan provided in the firm's proposal, which presented an exceptional understanding of the project and an integrated approach to delivering all tasks by a qualified team. The HR Green Inc. proposal provided the most complete response to the services needed, considering the project's many design elements and technical complexity. The HR Green Inc. proposal was exceptional in addressing the balance of vehicle safety, multimodal safety, vehicle mobility in their workplan and identifying recent trail gap studies and needs to complete the regional trail gap. The proposal clearly grasped the purpose of the Dakota County and City's study regarding analysis that has already been completed and the appropriate level of effort and detail needed for recommendations and conceptual layouts. HR Green Inc. fully demonstrated the importance of community and business engagement in the development of the corridor study. The project manager, design lead and public engagement lead roles stood out amongst the other consultants' teams.

The key differentiator of the recommended proposal was the level of detail and forethought put into the project challenges, project approach, critical railroad coordination, identifying right-of-way challenges and deliverable schedule. While HR Green's cost per hour (\$203.40) was the highest among the proposals, HR Green's total cost (\$194,653.80) remained within the available project budget and was competitive compared to other firms. More importantly, HR Green demonstrated the strongest technical approach, most comprehensive understanding of project complexities, and the highest level of expertise among key personnel.

On the other hand, lower-cost proposals did not provide the same depth of analysis, risk management strategies, or innovative solutions for critical challenges such as railroad coordination, right-of-way acquisition, and multimodal safety improvements. These gaps could have resulted in delays, additional costs, or compromised project quality.

The selection team prioritized best value over lowest hourly rate, recognizing that consultant services represent a small fraction of the overall project life-cycle cost but have a significant impact on project success. HR Green's proposal offered the most credible plan to deliver a high-quality design on schedule, minimizing long-term risks and ensuring the County's investment achieves maximum effectiveness.

Summary of Proposed costs:

Consultant	Hours	Proposal Cost	Cost/Hour
MSA PS	629	\$109,593.00	\$174.37
Moore Engineering	1,203	\$169,245.00	\$140.69
Sambatek	1,165	\$185,530.00	\$159.32
HR Green	957	\$194,653.80	\$203.40
Isthmus Engineering	1,443	\$265,672.00	\$184.11

Recommendation:

Staff recommends the consulting engineering firm HR Green, Inc. be awarded a final design services contract for CP 43-057. Considering the scope and complexities anticipated in the design work, the HR Green, Inc. contract negotiations offered the best combination of complete approach, technical details identified and addressed, and the most credible contract cost from among the five (5) submitted proposals.



Board of Commissioners

Request for Board Action

Item Number: DC-5296

Agenda #: 10.13

Meeting Date: 3/3/2026

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Accept Grant Funds From 2025 Minnesota Highway Freight Program And Execute Grant Agreement For County State Aid Highway 50 And Interstate 35 Interchange, County Project 50-33

PURPOSE/ACTION REQUESTED

Authorize acceptance of State Funds from the Minnesota Department of Transportation (MnDOT) 2025 Minnesota Highway Freight Program (MHFP) and execution of a grant agreement for County Project (CP) 50-33.

SUMMARY

The Federal Infrastructure Investment and Jobs Act (IIJA) invested in the National Highway Freight Program, which funds the MHFP. The MHFP is a competitive grant program that provides funds for construction projects providing measurable freight transportation benefits across modes, including projects that connect highways, railroads, ports, waterways, and airports.

To provide a safe and efficient transportation system, staff proceeded with work on CP 50-33 which includes the reconstruction of the bridges and the interchange at Interstate 35 and County State Aid Highway (CSAH) 50/CSAH 5 to replace the existing deficient interchange and coordinate with strategic capacity needs on I-35 (Attachment: Project Location Map). The project is included in the adopted 2026-2030 Capital Improvement Program (CIP). Staff has periodically applied for and received funding from multiple sources to support the design and construction of the project. Construction is now estimated at \$66 million, not including costs for right of way. Anticipated construction funding now includes \$40.8 million from the 2025 legislative session trunk highway appropriation (letter from the MnDOT Commissioner dated June 9, 2025). This leaves an estimated funding gap of \$25.2 million for CP 50-33 construction costs.

The County Board authorized staff to submit a funding application for CP 50-33, requesting \$10 million from the MHFP grant program by Resolution No. 25-405 (August 26, 2025). The application was due and submitted by September 3, 2025, and included letters of support from the Cities of Lakeville and Burnsville.

On January 15, 2026, MnDOT confirmed awards totaling \$47.2 million for 16 transportation projects under the MHFP funding program. Additionally, by letter to Dakota County dated February 6, 2026, the MnDOT Commissioner confirmed the MHFP award of \$7 million for CP 50-33. This funding will be allocated for construction of interchange project design elements on CSAH 50 and CSAH 5 at and near the junctions with the I-35 ramps.

RECOMMENDATION

Staff recommends the acceptance of the \$7 million awarded under the MHFP program to support construction CP 50-33, the CSAH 50/5 interchange with I-35, and authorization to execute a grant agreement.

EXPLANATION OF FISCAL/FTE IMPACTS

Acceptance of this grant reduces the local funding burden for CP 50-33. No amendment to the current 2026-2030 CIP is required at this time because the grant funds will be programmed in the future 2027-2031 CIP update, with construction scheduled to begin in 2029. No new FTEs are requested.

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, the Minnesota Department of Transportation (MnDOT) requested project funding application submittals for the 2025 Minnesota Highway Freight Program (MHFP), due and submitted by Dakota County for County Project (CP) 50-33 by the deadline of September 3, 2025; and

WHEREAS, the proposed CP 50-33 improvements will enhance long-term freight mobility and safety and accommodate future growth; and

WHEREAS, federal and state funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, CP 50-33 is included in Dakota County’s 2026 to 2030 Capital Improvement Program, estimated at \$66 million for construction; and

WHEREAS, by their letter dated June 9, 2025, the MnDOT Commissioner documented the anticipated funding of interstate/trunk highway project elements using \$40.8 million from the 2025 legislative session trunk highway appropriation, leaving an estimated funding gap of \$25.2 million for CP 50-33 construction costs; and

WHEREAS, by their letter dated February 6, 2026, the MnDOT Commissioner has awarded \$7 million of MHFP funding to Dakota County, to be used for construction of interchange project design elements on County State Aid Highway (CSAH) 50 and CSAH 5 at and near the junctions with the I-35 ramps.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes acceptance of the \$7 million grant awarded under the Minnesota Highway Freight Program for County Project 50-33, the interchange at CSAH 50/5 and I-35; and

BE IT FURTHER RESOLVED That the Dakota County Board of Commissioners hereby authorizes the County Engineer/Transportation Director to execute a grant agreement to accept the \$7 million in funds for construction.

PREVIOUS BOARD ACTION

25-405; 08/26/25

ATTACHMENTS

Attachment: Project Location Map

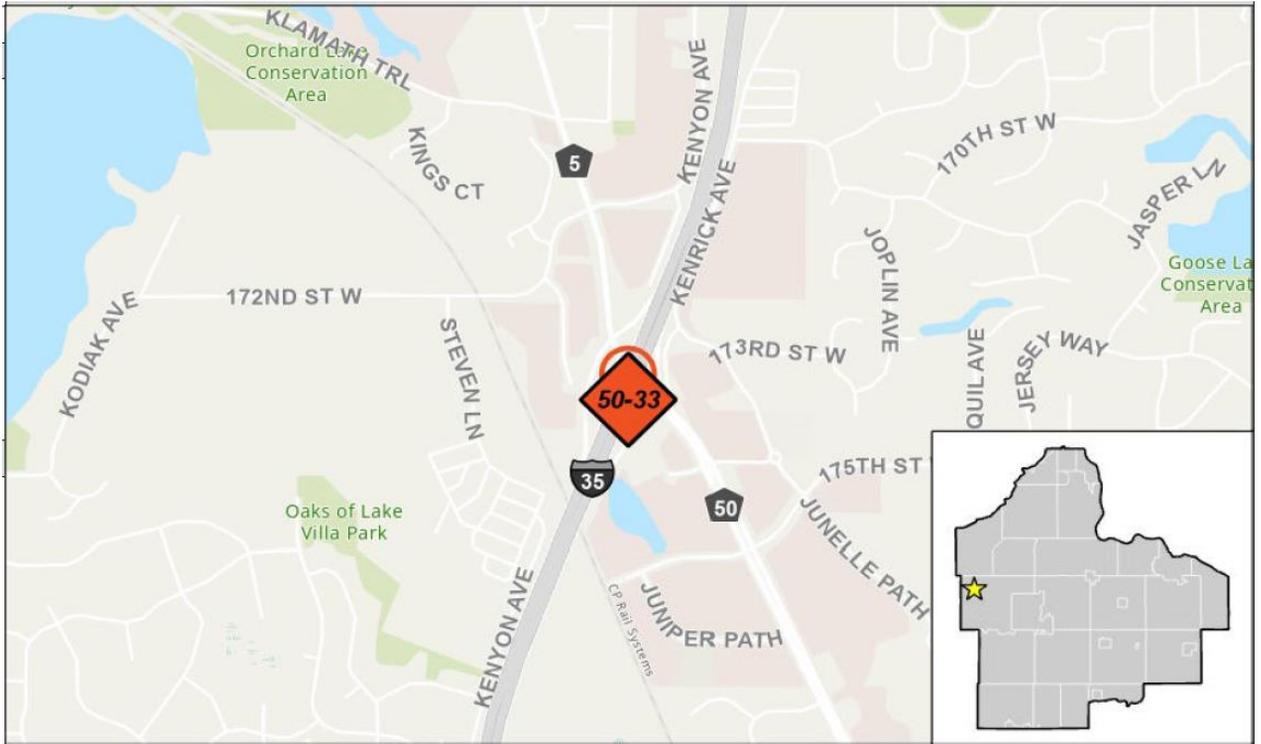
BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Doug Abere



County Project 50-33

CSAH 50 and I-35 Interchange Improvement in Lakeville



Board of Commissioners

Request for Board Action

Item Number: DC-5377

Agenda #: 10.14

Meeting Date: 3/3/2026

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Approve Letter Of Support To Scott County For Better Utilizing Investments To Leverage Development Grant Application For Highway 13 River, Rail, And Roads Initiative

PURPOSE/ACTION REQUESTED

Authorize the Board Chair to provide a letter of support to Scott County for the Highway 13 River, Rail, and Roads Initiative application to the Better Utilizing Investments to Leverage Development (BUILD) grant program.

SUMMARY

The U.S. Department of Transportation's (USDOT) BUILD grant program provides grants for surface transportation infrastructure projects with significant local or regional impact. The BUILD program, previously known as the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) and Transportation Investment Generating Economic Recovery (TIGER) discretionary grants, provide funding for surface transportation infrastructure projects that will improve safety, environmental sustainability, quality of life, mobility and community connectivity, economic competitiveness and opportunity, state of good repair, partnership and collaboration, and innovation. For fiscal year 2026, the BUILD program has \$1,500,000,000 available for funding across the nation.

Scott County is requesting a letter of support for the Highway 13 River, Rail, and Roads Initiative application to the BUILD grant. This project will improve safety and the overall operations for commuters, freight, transit, pedestrians, and cyclists throughout the Highway 13 corridor and the over-all transportation network by converting an at-grade intersection into a grade-separated intersection.

RECOMMENDATION

Staff recommends the authorization of the Board Chair to provide a letter of support to Scott County for an application to the BUILD grant program for the Highway 13 River, Rail, and Roads Initiative.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, Scott County is applying for financial assistance from the United States Department of Transportation (USDOT) to advance the Highway 13 River, Rail, and Roads Initiative that is partially located in the City of Burnsville and Dakota County; and

WHEREAS, the USDOT is requesting project submittals for the Better Utilizing Investments to Leverage Development (BUILD) grant program; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, the Minnesota Department of Transportation (MnDOT), in cooperation with Dakota and Scott Counties and the Cities of Burnsville and Savage, completed a Highway 13 Corridor Vision that includes improvements along the Highway 13 corridor between Nicollet Avenue in Burnsville and Highway 169 in Savage; and

WHEREAS, these corridor improvements include the modification of three intersections in Dakota County at Nicollet Avenue, Chowen Avenue, and Washburn Avenue; and

WHEREAS, the proposed intersection modifications along the Highway 13 corridor will improve safety and the overall operations for commuters, freight, transit, pedestrians, and cyclists throughout the transportation network; and

WHEREAS, elements of the Highway 13 River, Rail, and Roads project are included in County Project 99-028 that is included in the 2026 - 2030 Capital Improvement Programs; and

WHEREAS, project submittals were due on February 24, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby supports the Scott County-led Highway 13 River, Rail, and Roads Initiative grant application to the United States Department of Transportation for the Better Utilizing Investments to Leverage Development grant program; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Board Chair to submit a letter of support to the United States Department of Transportation for the Highway 13 River, Rail, and Road initiative for the Better Utilizing Investments to Leverage Development grant application.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: 2026 HWY 13 Letter of Support for BUILD grant

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Barry Becker



March 3, 2026

The Honorable Sean Duffy
Secretary, U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

RE: Letter of Support for the Highway 13 River, Rail and Road Initiative Project from Quentin Avenue to Nicollet Avenue 2026 Better Utilizing Investments to Leverage Development Application

Dear Secretary Duffy:

Dakota County supports funding for the Highway 13 River, Rail, and Road Initiative Project from Highway in Savage to Nicollet Avenue in Burnsville, Minnesota from the Better Utilizing Investments to Leverage Development (BUILD) program.

Highway 13 is used both by commuters and freight traffic and provides direct access to the Ports of Savage in Savage, statewide significant freight terminal on the Minnesota River. The Port includes a series of five river terminals along Highway 13 with both barge and rail intermodal facilities primarily shipping grain and other agricultural products. Highway 13 also serves as an important principal arterial link between two major river crossings on US Highway 169 and Interstate 35. This corridor serves the Burnsville Heart of the City downtown area and the Nicollet interchange in Burnsville includes a station for the recently opened Orange Line Bus Rapid Transit. This project will link all of these transportation modes together.

The Dakota County 2040 Transportation Plan identifies the segment of Highway 13 in Burnsville in need of mobility and freight improvements. Dakota County supports Scott County's grant application request for the Highway 13 River, Rail and Road Initiative project funding through the United States Department of Transportation's BUILD program.

Sincerely,

Laurie Halverson
Dakota County Board Chair

County Board of Commissioners

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Board of Commissioners

Request for Board Action

Item Number: DC-5429

Agenda #: 10.15

Meeting Date: 3/3/2026

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Approve Letter Of Support To Metropolitan Council For Better Utilizing Investments To Leverage Development Grant Application For Interchange Modernization Study

PURPOSE/ACTION REQUESTED

Authorize the Board Chair to provide a letter of support to the Metropolitan Council for the Interchange Modernization Study application to the Better Utilizing Investments to Leverage Development (BUILD) grant program.

SUMMARY

The U.S. Department of Transportation's (USDOT) BUILD grant program provides grants for surface transportation infrastructure projects with significant local or regional impact. The BUILD program, previously known as the Rebuilding American Infrastructure with Sustainability and Equity (RAISE) and Transportation Investment Generating Economic Recovery (TIGER) discretionary grants, provides funding for surface transportation infrastructure projects that will improve safety, environmental sustainability, quality of life, mobility and community connectivity, economic competitiveness and opportunity, state of good repair, partnership and collaboration, and innovation. For fiscal year 2026, the BUILD program has \$1,500,000,000 available for funding across the nation.

The Metropolitan Council is requesting a letter of support for an Interchange Modernization Study application to the BUILD grant. The study will assist the Council as well as the Minnesota Department of Transportation (MnDOT) in identifying and prioritizing improvements on existing interchanges across the planning area by examining criteria related to safety, mobility, environmental sustainability, quality of life, economic competitiveness, state of good repair, agency and funding collaboration, and opportunities for innovation.

RECOMMENDATION

Staff recommends the authorization of the Board Chair to provide a letter of support to the Metropolitan Council for an application to the BUILD grant program for the Interchange Modernization Study.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, Metropolitan Council is applying for financial assistance from the United States Department of Transportation (USDOT) to advance the Interchange Modernization Study; and

WHEREAS, the USDOT is requesting project submittals for the Better Utilizing Investments to Leverage Development (BUILD) grant program; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, project submittals were due on February 24, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby supports the Metropolitan Council-led Interchange Modernization Study grant application to the United States Department of Transportation for the Better Utilizing Investments to Leverage Development grant program; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Board Chair to submit a letter of support to the United States Department of Transportation for the Interchange Modernization Study for the Better Utilizing Investments to Leverage Development grant application.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Interchange Location Map

Attachment: DRAFT BUILD Letter of Support for Met-Council

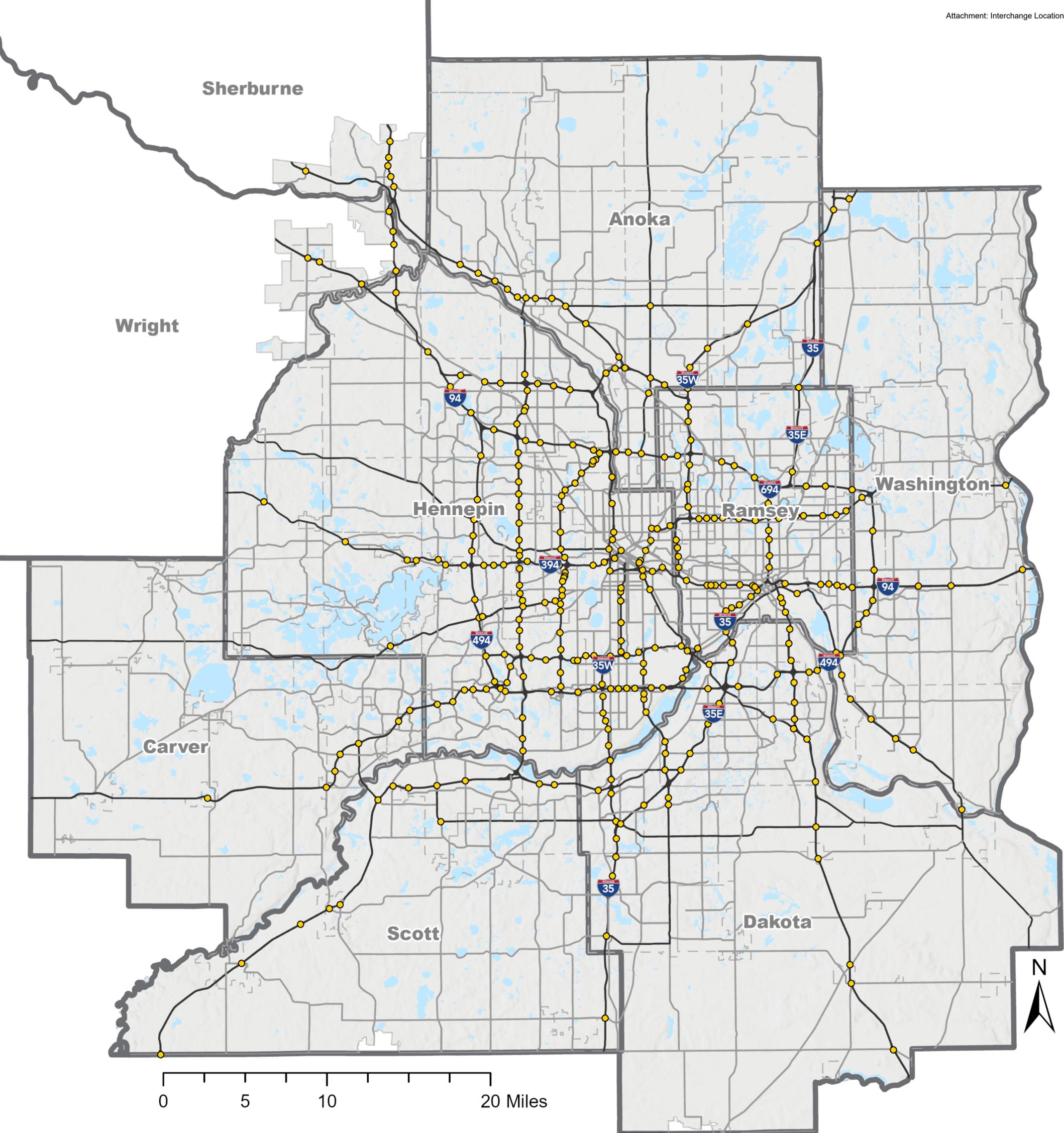
BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Barry Becker



Esri, NASA, NGA, USGS

- Service Interchange (363)
- Minor Arterials
- Principal Arterials
- ▭ County Boundaries
- ▭ City Boundaries
- ▭ MPO Area



March 3, 2026

The Honorable Sean Duffy
Secretary, U.S. Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Secretary Duffy:

Please consider this letter written confirmation of our full support of the Metropolitan Council's (Council) application for BUILD grant funding for completion of an Interchange Modernization Study (the Study).

This application addresses one of the region's priority planning needs. The study will assist the Council as well as the Minnesota Department of Transportation (MnDOT) in identifying and prioritizing improvements on existing interchanges across the planning area by examining criteria related to safety, mobility, environmental sustainability, quality of life, economic competitiveness, state of good repair, agency and funding collaboration, and opportunities for innovation. The results of the Study will be used to inform decisions that will have a significant impact on regional transportation infrastructure, improving safety, access, and the quality of life for residents and visitors in the Twin Cities region.

The proposed Study is included in the approved 2026 Council's Unified Planning Work Program. It also supports USDOT's adopted plans to encourage and support local economic development, improve safety, advance reliable and affordable transportation choices, and strategically invest in transportation. The Council will be working closely with MnDOT as well as local governments in the region to gather data, identify priority locations, projects, and funding opportunities, and determine options and best practices that address current deficiencies and opportunities to modernize multiple interchanges, leading to increased safety and mobility as well as alleviating congestion throughout the Twin Cities' region.

On behalf of Dakota County, we hope you will support this project through a BUILD planning grant award. We look forward to the opportunity to partner with the Council, MnDOT, and USDOT to create a safer, more accessible, and more vibrant transportation network.

Sincerely,

Laurie Halverson
Dakota County Board Chair

County Board of Commissioners

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Board of Commissioners

Request for Board Action

Item Number: DC-5282

Agenda #: 10.16

Meeting Date: 3/3/2026

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Final Plats Recommended By Plat Commission

PURPOSE/ACTION REQUESTED

Approve final plats contiguous to County Roads as recommended by the Plat Commission.

SUMMARY

To provide for the orderly development of property in Dakota County, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108. The Ordinance requires new subdivisions adjoining County highways to comply with the County’s access spacing and right of way guidelines in order that existing and future highway corridors are preserved to accommodate existing and forecasted traffic volumes safely and efficiently.

The Plat Commission examines plats prior to the time they are submitted for County Board approval. The Plat Commission has reviewed and recommends approval of the final plats by the County Board. The final plat approval by the County Board is subject to the conditions established by the Plat Commission review (Attachments: Meeting Notes and Location Maps).

RECOMMENDATION

Staff recommends approval of the final plats by the County Board as recommended by the Plat Commission.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

AMELIA MEADOWS 3RD ADDITION

Lakeville

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Meeting Notes

Attachment: Location Maps

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Todd Tollefson

**DAKOTA COUNTY PLAT COMMISSION
MEETING SUMMARY**

January 28, 2026

The Plat Commission meeting began at 1:30 pm via Teams. Members present included: Todd Tollefson, Scott Peters, Jake Chapek and Kurt Chatfield. Others present: Todd Bentley

Plat Name:	AMELIA MEADOWS 3rd ADDITION
PID:	221138000010
City:	Lakeville
County Road:	CSAH 23 (Cedar Ave.)
Current ADT (2021):	21,800
Projected ADT (2040):	39,000
Current Type:	6-lane, divided
Proposed Type:	6-lane, divided
R/W Guideline:	100 ft ½ ROW
Spacing Guideline:	½ mi full access
Posted Speed Limit:	55 mph
Proposed Use:	Residential
Status:	Preliminary
Location:	SW ¼, Sec. 22-114-20
In attendance (01/28/26):	Johnathan Nelson (city); Tina Goodread (city); Kris Jensen (city); Heather Botten (city)

REVIEW 01/28/26:

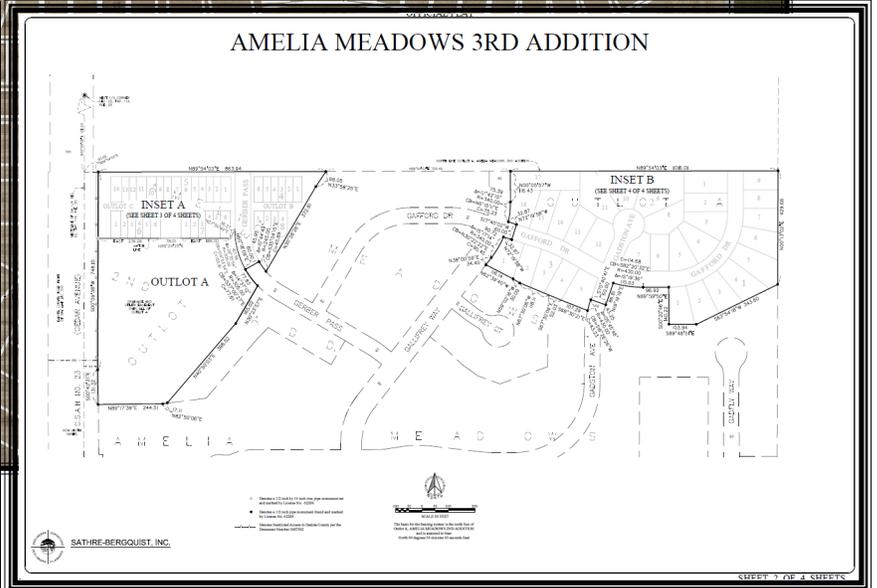
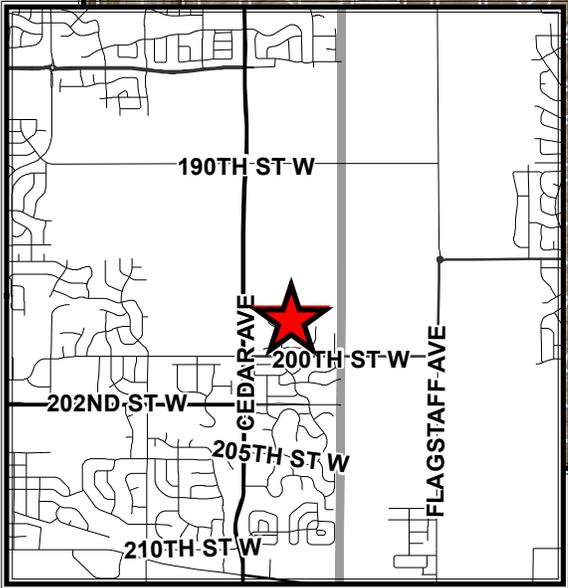
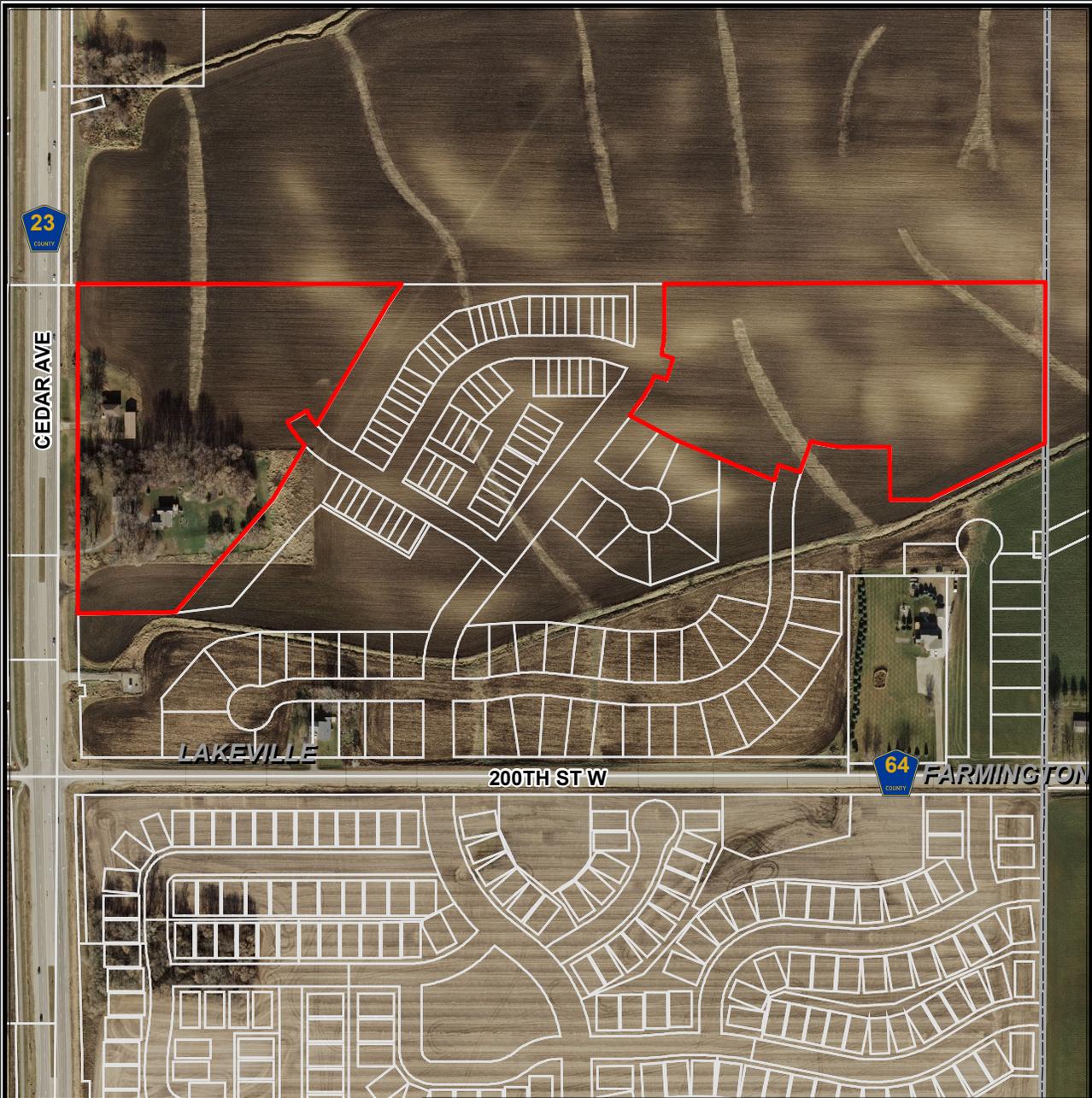
This is a replat of two outlots from AMELIA MEADOWS 2ND ADDITION. Restricted access is shown along CSAH 23 per document no. 3687582. There were no further comments.

RECOMMENDATION 01/28/26:

The Plat Commission has approved the preliminary and final plat and will recommend approval to the County Board of Commissioners.

AMELIA MEADOWS 3RD ADDITION

Prepared by Dakota County Physical Development Division





Board of Commissioners

Request for Board Action

Item Number: DC-5369

Agenda #: 11.1

Meeting Date: 3/3/2026

DEPARTMENT: Public Services and Revenue Administration

FILE TYPE: Consent Action

TITLE

Approval Of Intoxicating Liquor Consumption And Display (Set Up) Permit For United Steel Workers, Local 662

PURPOSE/ACTION REQUESTED

Approve Intoxicating Liquor Consumption and Display (set up) Permit for United Steel Workers, Local 662.

SUMMARY

Pursuant to Minn. Stat. §340A.414, the Commissioner of Public Safety can issue an on-business premises intoxicating liquor Consumption and Display Permit only after approval by the governing body of the county in which the establishment is located. The County Attorney and County Sheriff have reviewed the application and find that the applicant is eligible to be permitted. Vermillion Township approved the application on February 12, 2026, at their regular monthly meeting.

<u>Establishment</u>	<u>Address</u>	<u>Township</u>	<u>Fee</u>
United Steel Workers, Local 662	18990 Goodwin Ave, Hastings	Vermillion	\$297.00

RECOMMENDATION

Staff recommends approval of United Steel Workers, Local 662's application for Consumption and Display (set up) Permit for the period of April 1, 2026 through March 31, 2027.

EXPLANATION OF FISCAL/FTE IMPACTS

Revenue from the license fees totals \$297.00 and is included in the current approved budget as revenue in the General Fund.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, the United Steel Workers, Local 662 has submitted to the Commissioner of Public Safety an application for an on-business-premises intoxicating liquor Consumption and Display (Set Up) Permit for the period of April 1, 2026 through March 31, 2027; and

WHEREAS, pursuant to Minn. Stat. §340A.414, a Consumption and Display Permit issued by the Commissioner of Public Safety is not effective until approved by the local government where the establishment is located; and

WHEREAS, the United Steel Workers, Local 662 businesses premises is located in Vermillion Township in Dakota County; and

WHEREAS, the County Attorney and County Sheriff have reviewed the application and find that the applicant is eligible to receive a permit.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following application for an on premises intoxicating liquor Consumption and Display permit for the period of April 1, 2026 through March 31, 2027, and recommends issuance of the permit by the State Alcohol and Gambling Enforcement Division upon payment of the proper fees:

Vermillion Township

United Steelworkers, Local 662 \$297.00 Consumption and Display (Set Up) Permit

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Teresa Mitchell
Author: Sarah Kidwell



Board of Commissioners

Request for Board Action

Item Number: DC-5241

Agenda #: 12.1

Meeting Date: 3/3/2026

DEPARTMENT: Social Services-Children & Family Services

FILE TYPE: Regular Action

TITLE

Proclamation Of March 2026 As Social Work Month In Dakota County

PURPOSE/ACTION REQUESTED

Proclaim March 2026 Social Work Month in Dakota County.

SUMMARY

Social Work Month was first celebrated in March 1963 and is celebrated annually to build public support for the profession. Social Work Month 2026 is a time to recognize and celebrate the dedication, compassion, and impact of Social Workers who assist to strengthen individuals, families, and communities every day. Social Workers meet people where they are-advocating for equity, supporting healing, and navigating complex systems with professionalism and heart. In a time of evolving social, economic, and health challenges, their commitment to ethical practice, collaboration, and social justice remains essential. This month honors not only the work Social Workers do, but the values they uphold and the positive change they help create across our communities.

This year's theme is, "Social Workers: Uplift. Defend. Transform."

The ability of Social Workers to uplift, defend, and positively affect the millions of people they work with each day is needed now more than ever. Social Workers are on the front lines, helping individuals and communities so they can overcome personal and societal challenges and even thrive.

There are more than 810,000 Social Workers in the United States and it is one of the fastest growing professions in the United States, according to the Bureau of Labor Statistics. Social Workers are in all areas of our society-with veterans, in schools, in social service and child welfare agencies, in adoption and foster care, in mental health care and health care, aging services, disability programs, and in local, state, and federal government to name a few.

OUTCOMES

In 2025 our Social Workers:

- Served 250 families through the Parent Support Outreach Program
- Served 690 families in Children's Mental Health
- Assessed or Investigated 1,248 Child Protection reports
- Served 282 families through Child Protection and Adoption/Guardianship Case Management
- Served 1,036 individuals in Adult Mental Health
- Investigated 898 reports in Adult Protection
- Served 9,864 individuals in case management in Aging and Disability Services

- Completed 1,459 crisis assessments and 316 face to face outreach to individuals in our Crisis Response Unit
- Served 2,567 individuals in Housing programs
- Served 749 individuals in the Substance Use Disorder unit

RECOMMENDATION

Staff recommends the Dakota County Board of Commissioners recognizes National Social Work Month in March 2026 to honor and recognize Social Workers for their service and dedication to serving our Dakota County residents.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, Social Workers positively impact the lives of millions of Americans daily, in hospitals, schools, child welfare agencies, community centers, and within the federal, state and local governments nationwide; and

WHEREAS, for more than a century, Social Workers have worked to improve human well-being, advocate for justice, and support everyone’s basic needs; and

WHEREAS, Social Workers select this profession out of a deep commitment to help uplift, defend, and transform the lives of people, their families and communities; and

WHEREAS, Social Workers assist those navigating trauma, grief, and systemic biases, and help people recover from natural disasters, public health crises, and other issues while transforming their lives in encouraging ways; and

WHEREAS, the 2026 theme, “Social Workers: Uplift. Defend. Transform,” shines a light on the resolute spirit of Social Workers who transform lives while bringing hope, healing, and justice to the communities they serve-especially in times of profound change and challenges.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims March 2026, as Social Work Month, in honor and recognition of the critical contributions of Social Workers across Dakota County, in celebrating and supporting the vital work of Social Workers who uplift, defend, and positively transform our communities each and every day.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- Thriving People
- A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACTS

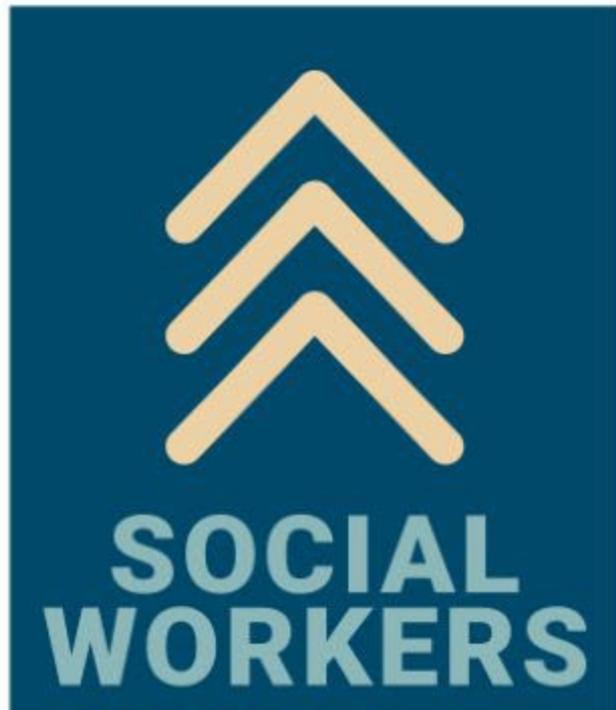
Department Head: Nikki Conway

Author: Suzanne Tuttle



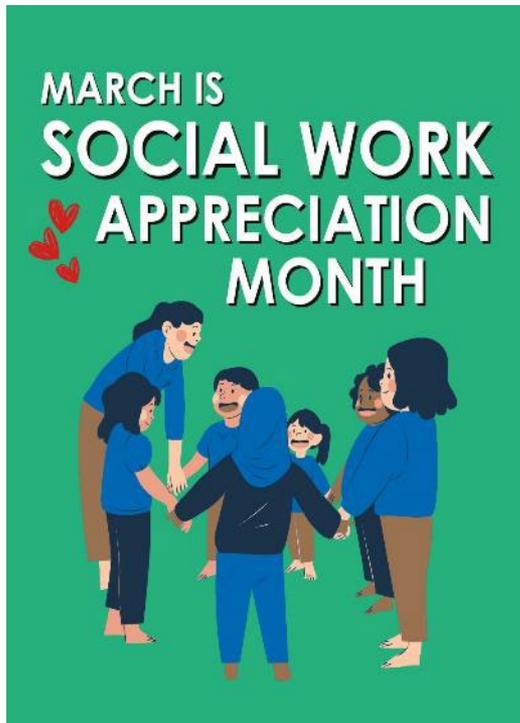
National Social Work Month March 2026

Suzanne Tuttle & Katherine Kreager-Pieper
Deputy Directors, Social Services



**UPLIFT.
DEFEND.
TRANSFORM.**

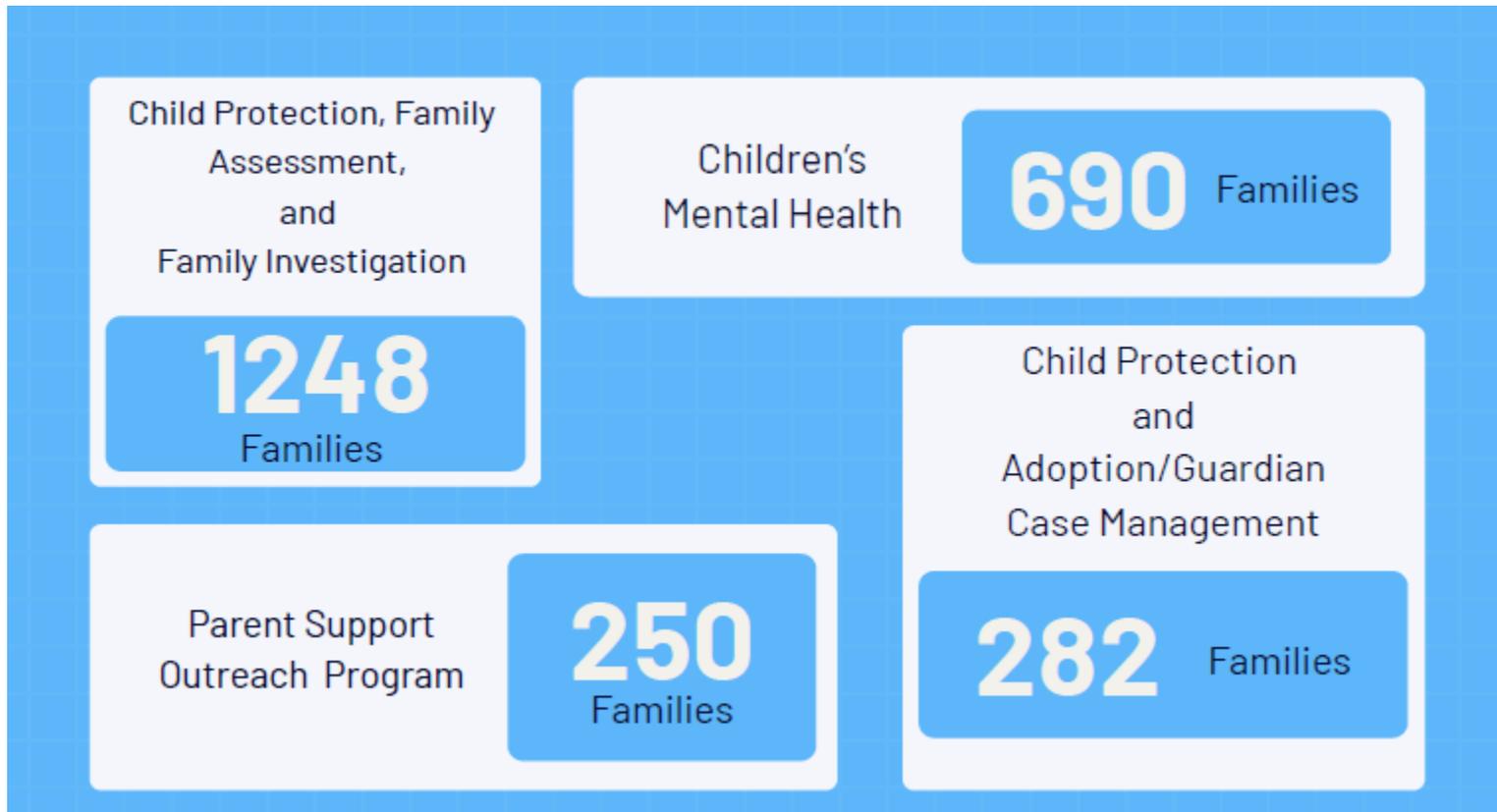
National Social Work Month: Background



Dakota County Social Workers

367

2025 Dakota County Social Workers: Children & Family Services



2025 Dakota County Social Workers: Community Well-Being Services



Staff recommends the Dakota County Board of Commissioners recognizes National Social Work Month in March 2026 to honor and recognize Social Workers for their service and dedication to serving our Dakota County residents.

Thank You
for your support



Board of Commissioners

Request for Board Action

Item Number: DC-5378

Agenda #: 13.1

Meeting Date: 3/3/2026

DEPARTMENT: Assessing Services

FILE TYPE: Regular Information

TITLE

2026 Market Value Update

PURPOSE/ACTION REQUESTED

The County Assessor prepares an annual report summarizing market value trends for property tax purposes and presents the findings to the County Board. The 2026 market value trends report has been prepared by the Assessor and is presented to the County Board for informational purposes.

SUMMARY

The County Assessor presents estimated market value information to the County Board every year. As required by statute, the County Assessor establishes estimated market values for all property in the County as of January 2, 2026, for the 2026 assessment (taxes payable in 2027). Assessed values were determined by analyzing sales occurring from October 1, 2024, through September 30, 2025, a sales period mandated by the Minnesota Department of Revenue. Real estate and personal property taxes are paid in the year following the assessment; manufactured homes are assessed and taxed in the same year.

Property value changes for the 2026 assessment are summarized below:

- **Residential: -1% to +3%** general range (some townships above this range); 2026 median **+1.01%**
- **Agricultural:** Market values **+6.5%**; taxable values **+2.04%** (Green Acres/Ag Preserve per MN DOR)
- **Apartments: -2% to +2%** general range; 2026 median **no change**
- **Commercial: +2% to +5%** general range; 2026 median **+4.1%**
- **Industrial: +3% to +7%** general range; 2026 median **+4.2%**
- **Countywide totals (incl. new construction):** Taxable market value **+3.11%** to **\$78.73** billion; net tax capacity **+3.58%** to **\$925,199,000**

Valuation notices for 2026 market values will be mailed or emailed to property owners on March 11, 2026. As described on the valuation notice, property owners who believe their market value is incorrect should contact Assessing Services during the "Open Book Informal Appeal" period by submitting an online appeal at www.dakotacounty.us <<http://www.dakotacounty.us>> (search "Property Appeal") or by calling or emailing Assessing Services.

A report summarizing the 2026 market value trends is attached.

RECOMMENDATION

Information only.

EXPLANATION OF FISCAL/FTE IMPACTS

Total net tax capacity has increased **3.58%** for the 2026 assessment, taxes payable in 2027, to **\$925,199,000**.

This figure will likely decrease slightly as the year goes on due to valuation and classification changes. Additionally, the legislature may make changes that impact market value and/or tax capacity values. The effect of any legislative actions will not be known until mid-summer.

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: 2026 Value Update Attachment
Attachment: Presentation Slides

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Scott Lyons
Author: Scott Lyons



Memo

Date: March 3, 2026

To: Dakota County Commissioners

From: Scott Lyons, Assessing Services Director

RE: 2026 Market Value Update

Valuation notices for 2026 market values will be mailed March 11, 2026. Approximately 171,570 notices will be sent by mail or email to real, and personal property owners. About 18% of property owners will receive electronic notices, representing a 11% increase over last year.

Market value changes for the 2026 assessment (taxes payable in 2027) varied by property type and are summarized below:

Residential: -1% to +3% general range (townships above this range); 2026 median **+1.01%**

Agricultural: Market value **+6.5%**; taxable value **+2.04%** (Green Acres/Ag Preserve per MN DOR)

Apartments: -2% to +2% general range; 2026 median **no change**

Commercial: +2% to +5% general range; 2026 median **+4.1%**

Industrial: +3% to +7% general range; 2026 median **+4.2%**

Due to revaluation and market trends, some areas and parcels experienced above- or below-average changes. Exempt property value changes vary by parcel and are not included in the market value totals below. Railroad and utility valuations are assessed and certified by the Minnesota Department of Revenue by June 30 and July 15, respectively; changes in these state-assessed properties are unknown and are not reflected in the taxable market value totals.

Countywide taxable market value, including new construction, increased approximately 3.11% to \$78.73 billion. Total net tax capacity increased 3.58% for the 2026 assessment (taxes payable in 2027) to \$925,199,000. Of this increase, 2.12% is attributed to real estate market changes and 1.46% to new construction. Tax base figures may decrease slightly throughout the year due to valuation and classification changes. Legislative actions may also affect market value and/or tax capacity; any impacts will not be known until mid-summer.

In summary, the 2026 estimated market value (EMV) is \$80.89 billion and the taxable market value (TMV) is \$78.73 billion. For comparison, the 2025 EMV was \$78.54 billion and TMV was \$76.35 billion. Attached is a comparison of taxable market value and local tax capacity by property use.

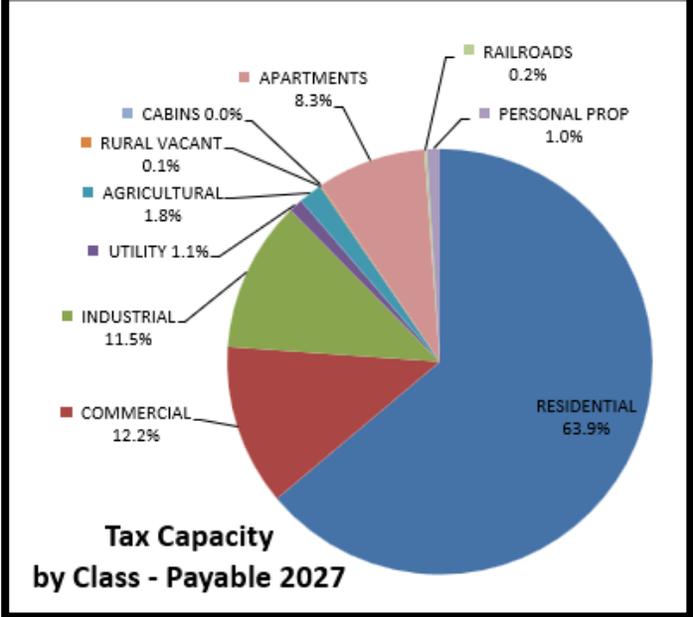
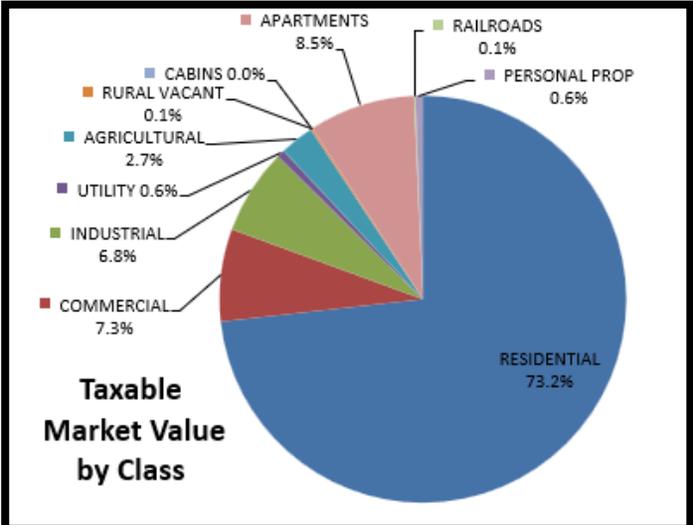
Attached is the schedule for the 2026 Open Book Review Period and Board of Review meeting for your information.

Market value and appeal information that may be helpful has been updated on the website at <http://www.co.dakota.mn.us/HomeProperty/Assessing/Pages/default.aspx>.

Dakota County Usage Classification Report - Real Estate and Personal Properties

USAGE CLASS	2025 Pay 2026		2026 Pay 2027		% Change
	Taxable Market Value	% Total	Taxable Market Value	% Total	
RESIDENTIAL	56,191,899,673	73.6%	57,666,667,140	73.2%	2.6%
COMMERCIAL	5,529,882,400	7.2%	5,770,692,800	7.3%	4.4%
INDUSTRIAL	4,950,083,000	6.5%	5,354,312,300	6.8%	8.2%
UTILITY	494,032,000	0.6%	495,453,700	0.6%	0.3%
AGRICULTURAL	2,063,610,744	2.7%	2,122,801,254	2.7%	2.9%
RURAL VACANT	98,454,700	0.1%	104,844,200	0.1%	6.5%
CABINS	2,318,400	0.0%	2,546,600	0.0%	9.8%
APARTMENTS	6,473,641,538	8.5%	6,656,858,475	8.5%	2.8%
RAILROADS	89,480,100	0.1%	89,480,100	0.1%	0.0%
PERSONAL PROP	462,378,500	0.6%	465,284,300	0.6%	0.6%
County Total TMV	76,355,781,055	100.0%	78,728,940,869	100.0%	3.11%

USAGE CLASS	2025 Pay 2026		2026 Pay 2027		% Change
	Local Tax Capacity	% Total	Local Tax Capacity	% Total	
RESIDENTIAL	575,029,590	64.4%	591,065,035	63.9%	2.8%
COMMERCIAL	108,483,658	12.1%	113,273,404	12.2%	4.4%
INDUSTRIAL	98,111,160	11.0%	106,188,545	11.5%	8.2%
UTILITY	9,873,142	1.1%	9,858,099	1.1%	-0.2%
AGRICULTURAL	15,874,506	1.8%	16,517,189	1.8%	4.0%
RURAL VACANT	795,756	0.1%	855,371	0.1%	7.5%
CABINS	23,184	0.0%	25,573	0.0%	10.3%
APARTMENTS	74,226,514	8.3%	76,595,855	8.3%	3.2%
RAILROADS	1,787,148	0.2%	1,787,148	0.2%	0.0%
PERSONAL PROP	8,991,136	1.0%	9,032,497	1.0%	0.5%
County Total TCAP	893,195,794	100.0%	925,198,716	100.0%	3.58%



2026 Valuation Notice Appeal Section

The following appeal options are available:

**Open Book Informal Appeal Option
Review Period - March 11, 2026 to May 1, 2026**

Complete a Property Inquiry and Appeal Form using the Dakota County QR code, OR
at www.dakotacountymn.gov and search Appeal Form and complete the form, OR
Email: assessing.services@co.dakota.mn.us, OR
Call: 651-438-4200 Monday through Friday 8:00am-4:30pm



**Formal Appeal Option
Special County Board of Appeal and Equalization Meeting**

June 8, 2026 at the Dakota County Western Service Center
14955 Galaxie Avenue, Apple Valley, MN 55124
Call: 651-438-4200 by May 1, 2026 for an appointment.

Don't wait to appeal or question your **CLASSIFICATION or VALUATION.**

The County Board of Appeal and Equalization Meeting occurs in early June of the valuation year (see specific date above). It is important you contact Assessing Services prior to the County Board of Appeal and Equalization Meeting if you wish to appeal your value or classification to ensure all appeal options are available to you.



Use the Dakota County QR code or visit www.dakotacountymn.gov to find property, value, tax and sales information.
Contact information is listed above if you still have questions or concerns.
To receive your valuation notices and tax statements through email, visit www.dakotacountymn.gov and search *electronic notices*.

2026 Market Value Update

March 3, 2026

Dakota County Assessing Services

Estimate Market Value Annually

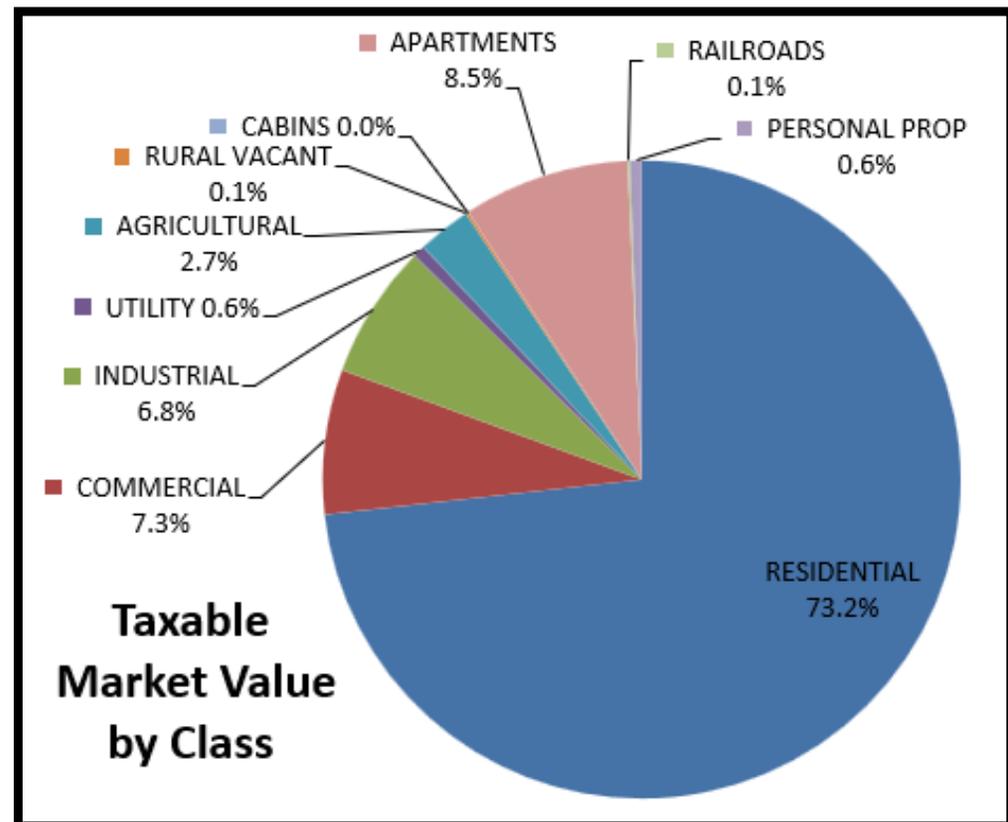


- Assessment Date is January 2
- Market Value = the price that would prevail under competitive open-market conditions
- DOR Sale Ratio Study measures level of assessment and indicates change (Mass Appraisal)
 - Consider sales between 10/1/24 & 9/30/25
 - Maintain a level of assessment between 90% and 105% on all property types
 - Preliminary 2026 median assessment ratios for all property types fall between 94.9% and 95.6%

2026 Market Value Summary

- Estimated Market Value is \$80.89 billion
- Taxable Market Value is \$78.73 billion

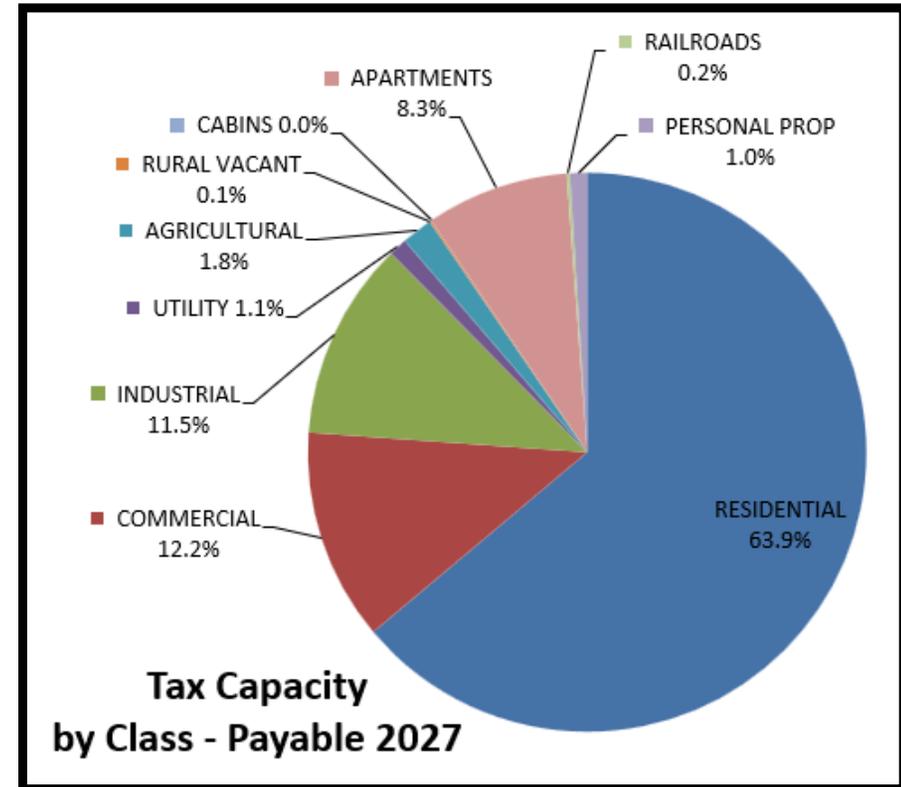
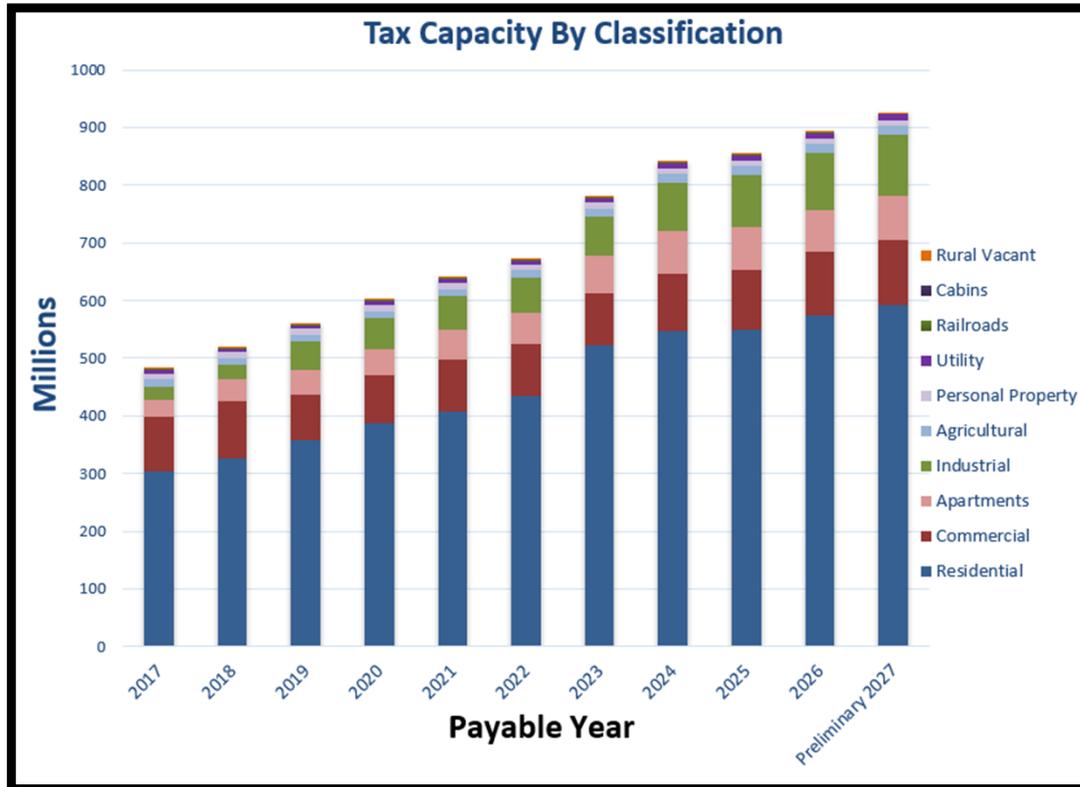
- \$992.9 million of new construction market value
- Tax Capacity of new construction is \$13 million



2026 Market Value Summary



- Tax Capacity is \$925.19 million (Payable in 2027)
 - Increased 3.58% from Payable 2026

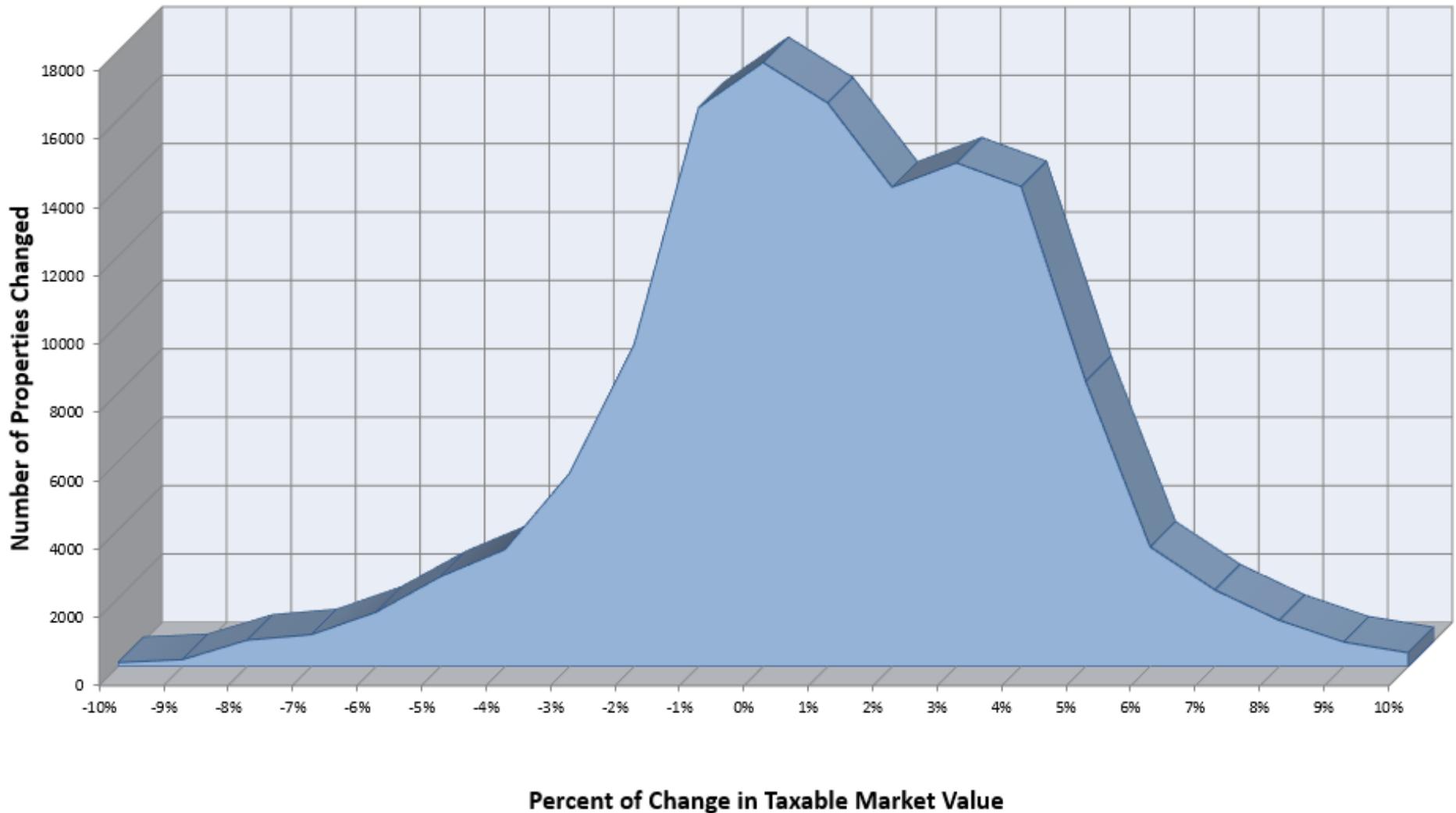


- Residential: Median Increase 1.01%
 - Median Homestead Market Value \$392,100
 - 2.6% aggregate increase
 - \$571.8 million of new construction
 - 1,405 new housing starts

Changes in *Estimated Market Value* from Pay 2026 to Pay 2027



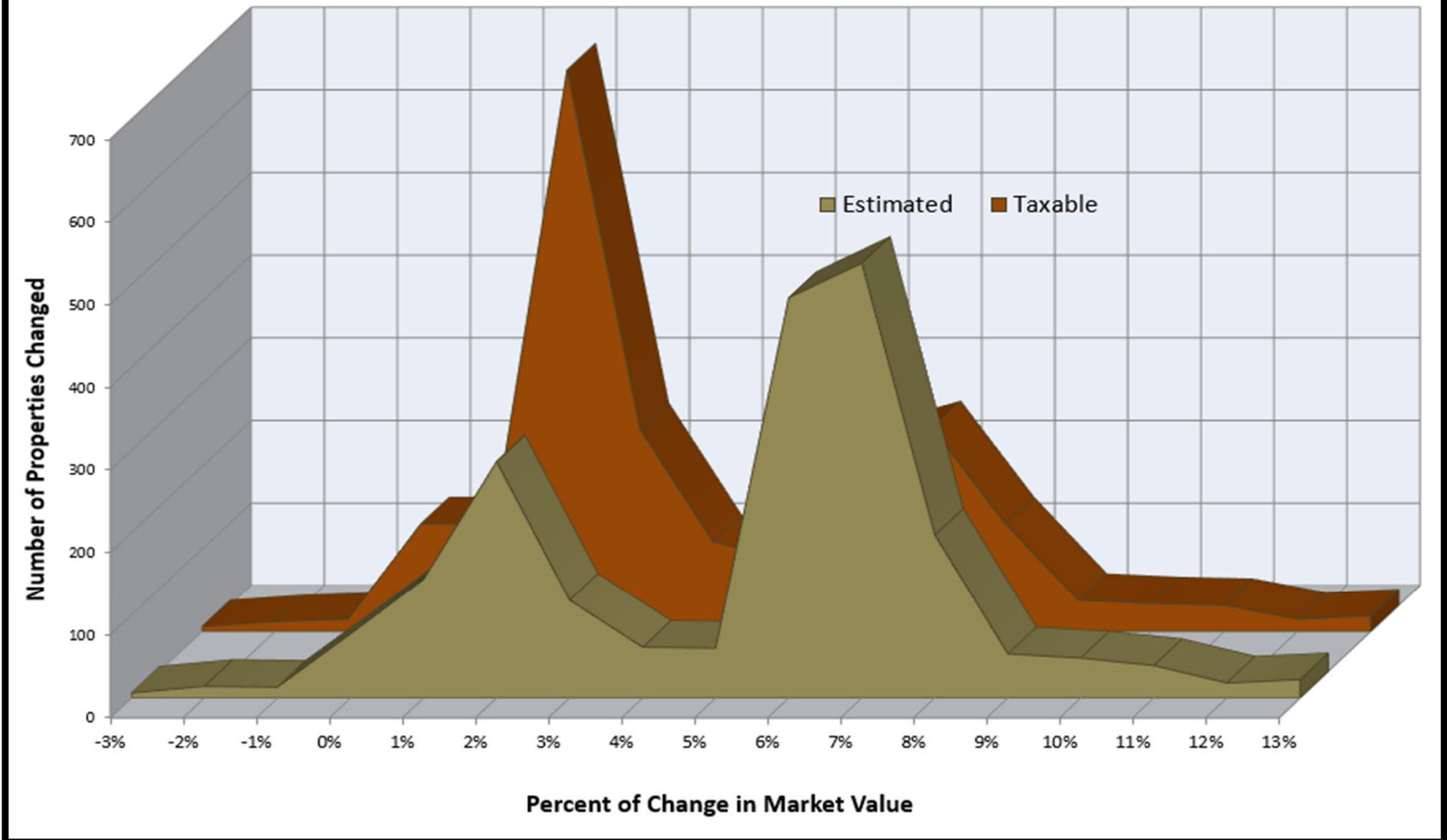
Changes in *Taxable Market Value* from Pay 2026 to Pay 2027
Residential Property (includes Ag house, garage and 1st acre)



- Agricultural:
 - EMV increased approximately 6.5%
 - Locally determined
 - TMV increased approximately 2.04%
 - Taxable values set by Department of Revenue

Changes in *Estimated & Taxable Market Value* from Pay 2026 to Pay 2027

Changes in *Estimated & Taxable Market Values* from Pay 2026 to Pay 2027
Agricultural Property (Excludes House, Garage and 1st acre)



- Apartments:
 - No median change
 - 2.8% aggregate increase
 - Includes \$182.2 million of new construction
 - 9 new projects with approximately 950 units added

Changes in *Estimated Market Value* from Pay 2026 to Pay 2027



Changes in *Estimated Market Value* from Pay 2026 to Pay 2027
Apartment Property



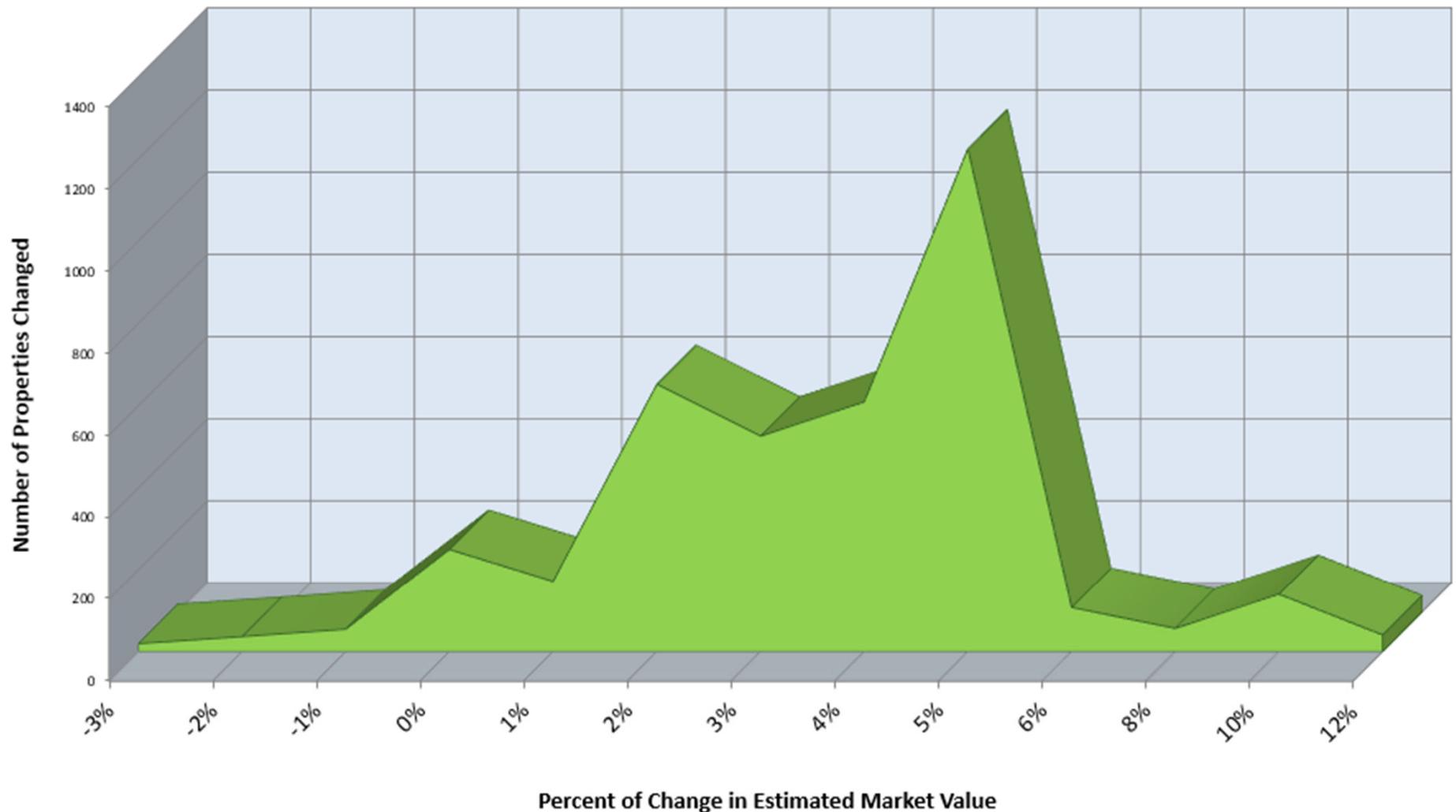
2026 Market Value Summary



- Commercial: Median increase 4.1%
- Industrial: Median increase 4.2%
- 6.15% aggregate increase
- Includes \$224.7 million of new construction
 - Commercial \$91.45 million
 - Industrial \$133.26 million

Changes in *Estimated Market Value* from Pay 2026 to Pay 2027

Changes in *Estimated Market Value* from Pay 2026 to Pay 2027
Commercial & Industrial Property



The following appeal options are available:

Open Book Informal Appeal Option

Review Period - March 11, 2026 to May 1, 2026

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Minnesota Tax Court - File by April 30th of payable year



Board of Commissioners

Request for Board Action

Item Number: DC-5430

Agenda #: 14.1

Meeting Date: 3/3/2026

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Legal Strategy For Acquisition Of Property From Rich Valley, LLC In City Of Inver Grove Heights For County Project 32-65 In District Court File No. 19HA-CV-24-2345

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of March 3, 2026, to discuss the following:

- Legal strategy of accomplishing Dakota County’s acquisition of the property rights from Rich Valley, LLC described as Parcel 2, 3, 4, and 5, as identified by Dakota County Right-of-Way Map No. 516 for County Project 32-65 in District Court File No. 19HA-CV-24-2345.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- None
 Current budget
 Other
 Amendment Requested
 New FTE(s) requested

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is partnering with the City of Inver Grove Heights to proceed with County Project (CP) 32-65 (the Project); and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, to construct the recommended improvements, the County acquired property rights from Parcels 2, 3, 4, and 5, identified by Dakota County Right-of-Way Map No. 516, via “quick take”

eminent domain proceeding pursuant to Minn. Stat. § 117.042 in County of Dakota v. R & M Holdings, LLC, et. al. (District Court File No. 19HA-CV-24-2345); and

WHEREAS, the Dakota County Board of Commissioners (County Board) seeks legal advice from the Dakota County Attorney with respect to the strategy of accomplishing the acquisition of the above-noted property rights for the Project, the public disclosure of which would benefit the landowners to the detriment of the County's position in this matter; and

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on March 3, 2026, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss with the County Attorney the legal strategy of accomplishing Dakota County's acquisition of the property rights from Rich Valley, LLC described as Parcel 2, 3, 4, and 5, as identified by Dakota County Right-of-Way Map No. 516 for County Project 32-65 in District Court File No. 19HA-CV-24-2345.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Heidi Welsch

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-5441

Agenda #: 17.1

Meeting Date: 3/3/2026

Information

See Attachment for future Board meetings and other activities.

March 3, 2026

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

March 4, 2026

Wednesday

7:00 AM - 7:00 AM

Association of MN Counties Legislative Conference -- InterContinental Hotel, 11 E Kellogg Blvd, St. Paul

March 5, 2026

Thursday

7:00 AM - 7:00 AM

Association of MN Counties Legislative Conference -- InterContinental Hotel, 11 E Kellogg Blvd, St. Paul

1:00 PM - 1:00 PM

Association of MN Counties Board of Directors Meeting -- InterContinental Hotel, 11 E Kellogg Blvd, St. Paul

March 9, 2026

Monday

12:00 PM - 12:00 PM

Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom
(<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3Zll0REJyVGJ2RnRnQxbXc4Zz09>)

March 10, 2026

Tuesday

9:00 AM - 9:00 AM

Dakota County General Government & Policy Committee Meeting - Legislative Update -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

9:30 AM - 9:30 AM

Dakota County Physical Development Committee of the Whole (or following GGP) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

10:00 AM - 10:00 AM

Dakota County Finance Work Session (or following PDC) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

1:00 PM - 1:00 PM

Dakota County Community Services Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

March 10, 2026 Continued

Tuesday

5:00 PM - 5:00 PM

Public Open House: County State Aide Highway 54 from 18th Street to County State Aide Highway 86 -- Hastings City Hall, 101 4th Street E., Hastings

March 11, 2026

Wednesday

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Committee Meeting -- Metro Counties Government Center, 2099 University Ave, St. Paul

4:00 PM - 4:00 PM

Vermillion River Watershed Community Advisory Committee -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington, Conference Room A

March 12, 2026

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting -- Bloomington Public Works, 1700 West 98th Street, Training Room

March 20, 2026

Friday

8:30 AM - 8:30 AM

Dakota-Scott Workforce Development Board Meeting -- Northern Service Center, 1 Mendota Road West, Room 520, West St. Paul

March 21, 2026

Saturday

10:00 AM - 10:00 AM

Dakota County HOPE Summit (Health, Opioids, Prevention, Education) -- Dakota County Technical College, 1300 145th St., E. Rosemount

March 24, 2026

Tuesday

9:00 AM - 9:00 AM

**Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>**

9:30 AM - 9:30 AM

Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

9:30 AM - 9:30 AM

Regional Railroad Authority - CANCELED

March 24, 2026 Continued

Tuesday

3:00 PM - 3:00 PM

Dakota County Community Development Agency Regular Meeting -- CDA, 1228 Town Centre Drive, Eagan, Boardroom

4:00 PM - 4:00 PM

Dakota County Community Development Agency Budget Workshop (or following CDA) -- CDA, 1228 Town Centre Drive, Eagan, Boardroom



Board of Commissioners

Request for Board Action

Item Number: DC-5442

Agenda #: 18.1

Meeting Date: 3/3/2026

Adjournment