

Solicitation Summary

Date of Solicitation: May 1, 2025

Number of Proposals Received: 2

Review Team Agencies:

1. Mikayla Wilson – Community member
2. Nikki Conway – Social Services Director, Children and Family Services
3. Jenny Douville – Manager, Social Services
4. Kamala Pereira – Program Coordinator, Social Services
5. Florence Wanda – Community member

Services Description:

- Work with Community Resource Center (CRC) and community partner agencies to identify and support the vision for their local CRC.
- Work with CRCs and community partner agencies to develop and coordinate service strategies.
- Support ongoing assessment of community needs, and coordinate the development of service responses with the CRCs and community partner agencies.
- Engage with diverse populations to identify unmet or emerging needs, and foster partnerships between diverse populations and community partner agencies.
- Work with CRCs and community partner agencies to cultivate community relationships to increase resources and engagement.
- Develop and support Dakota County resident leaders to guide CRCs and community partner agencies on programmatic needs, including through their membership in CRC governing bodies.
- Support the CRCs and community partner agencies to develop the Navigator role, identify/onboard Navigators, and support their development and success.
- Coordinate a calendar of supports and activities for each CRC, and support the development and distribution of communication materials for CRCs.
- Support CRCs and community partner agencies in ensuring events and activities are holistic, culturally appropriate, accessible, and maintain legal and ethical standards.
- Support CRCs and community partner agencies to gather data to understand and evaluate CRC programs/activities for effectiveness and efficiency, Community Resource Centers Coordinating Agency Services Page 2.
- Engage in training offered on the Standards of Quality for Family Strengthening and Support through the National Family Support Network.
- Support CRCs and community partner agencies to maintain fidelity to the National Family Support Network Standards of Quality.
- Participate in the MN Community Family Resource Network work hosted by the Association of Minnesota Counties/Wilder.

Primary Deliverables:

Tracking and distributing a limited amount of funds to CRCs and community partner agencies, as authorized by Dakota County and in accordance with accounting standards.

Hiring, training, and supporting one full-time equivalence (FTE) Program Coordinator to coordinate implementation and operation of the Dakota County CRC initiative

Solicitation Selection Criteria:

1. Describe your approach and the strategies you will use to engage community and support the cultivation of programming with and for diverse communities. (20 points)
2. Describe your approach and the strategies you will use to develop and support resident leaders to influence the CRC work. (20 points)
3. What measures will be implemented to ensure the success of the Program Coordinator? (20 points)
4. Describe your approach and the strategies you will use to ensure CRC events and activities are holistic, culturally appropriate, accessible, and maintain legal and ethical standards. (20 points)
5. What makes your agency the best-suited for this role? (20 points)

Evaluation Results:

After a thorough review, the review panel recommended to award a contract with: Residents of Color Collective and The Improve Group.

Rationale of Recommended Vendor:

Residents of Color Collective and The Improve Group scored the highest on the evaluation portion of the combined panel scoring. They provided a detailed proposal that was creative and collaborative. They described the work in a passionate way that allows for community partnership and capacity building.