



Dakota County

General Government and Policy Committee of the Whole

Agenda

Tuesday, March 3, 2026

9:30 AM

Conference Room 3A, Administration
Center, Hastings

(or following County Board)

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us. Commissioners may participate in the meeting by interactive technology.

1. Call to Order and Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

2. Audience

Anyone in the audience wishing to address the Committee on an item not on the agenda or an item on the consent agenda may come forward at this time. Comments are limited to five minutes.

3. Approval of Agenda (Additions/Corrections/Deletions)

3.1 Approval of Agenda (Additions/Corrections/Deletions)

CONSENT AGENDA

4. County Administration - Approval of Minutes

4.1 Approval of Minutes of Meeting Held on February 17, 2026

5. Central Operations

5.1 *Central Operations Administration* - Approval Of Amended Bylaws For Dakota County Disability Advisory Council

REGULAR AGENDA

6. County Board/County Administration

6.1 *Communications and Public Affairs* - Legislative Update

7. Central Operations

- 7.1 *Office Of Risk Management* - Discussion Of Inmate Healthcare Management In County Jail

8. Public Services and Revenue

- 8.1 *Elections* - Authorization To Establish Absentee Ballot Board
- 8.2 *Elections* - Schedule County Canvassing Board Meeting For 2026 Primary And General Elections And Selection Of Commissioners To Serve On Canvassing Board
- 8.3 *Elections* - Authorization To Execute Joint Powers Agreement Between Dakota County And Cities And Townships In Dakota County To Conduct Postelection Review

9. County Manager/Deputy/Director's Report

10. Future Agenda Items

11. Adjournment

- 11.1 Adjournment

For more information, call 651-438-4417
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Public Comment can be sent to CountyAdmin@co.dakota.mn.us



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5443

Agenda #: 3.1

Meeting Date: 3/3/2026

Approval of Agenda (Additions/Corrections/Deletions)



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5444

Agenda #: 4.1

Meeting Date: 3/3/2026

Approval of Minutes of Meeting Held on February 17, 2026



Dakota County

General Government and Policy Committee of the Whole

Minutes

Tuesday, February 17, 2026

9:30 AM

Conference Room 3A, Administration
Center, Hastings

(or following County Board)

1. Call to Order and Roll Call

The meeting was called to order by Chair Workman at 10:08 a.m.

Present

- Commissioner Mike Slavik
- Commissioner Joe Atkins
- Commissioner Laurie Halverson
- Commissioner William Droste
- Commissioner Liz Workman
- Commissioner Mary Liz Holberg
- Commissioner Mary Hamann-Roland

Also in attendance were Heidi Welsch, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

The audio recording of this meeting is available upon request.

2. Audience

Chair Workman noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us
No comments were received for this agenda.

3. Approval of Agenda (Additions/Corrections/Deletions)

3.1 Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mike Slavik

Second: Mary Hamann-Roland

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the Consent agenda was approved as follows:

4. County Administration - Approval of Minutes

4.1 Approval of Minutes of Meeting Held on February 3, 2026

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 7

REGULAR AGENDA

5. County Board/County Administration

5.1 Legislative Update

Mary Beth Schubert, Communications and Public Affairs Director briefed this item. Dan Dwight, Stinson representative and Tom Downs, Downs representative were present via interactive technology and provided a state and federal legislative update. The potential 2027 Congressionally Directed Spending (CDS) projects were presented and the committee gave direction to come back to a future meeting with clarification on recommended vs. received funding, what are ongoing costs and any additional data on projects to assist in decision making. The 2026 Minnesota Legislative Session starts today, Feb. 17, 2026. This item was on the agenda for informational purposes only.

Information only; no action requested.

6. Public Safety

6.1 Update And Consideration Regarding Potential Deer Hunting Firearm Regulations - Repeal Of Minn. Stat. § 97B.318

Sheriff Joe Leko, Captain Jim Iliff, Sergeant Brian Smidt and Special Duty Deputy Jonathan Reiners briefed this item and responded to questions. The committee gave direction for no action to be taken and therefore, Dakota County will default to the new rifle zone statute (Minn. Stat. 97B.031 Subd. 7).

7. County Manager/Deputy/Director's Report

County Manager Heidi Welsch let the committee know that any questions from the Finance Work Session last week are being looked into to provide follow up. The next Finance Work Session is March 10.

8. Future Agenda Items

There were no suggested topics for future meetings.

9. Adjournment

9.1 Adjournment

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 11:02 a.m.

Ayes: 7

Respectfully submitted,
Jeni Reynolds
Sr. Administrative Coordinator to the Board



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5209

Agenda #: 5.1

Meeting Date: 3/3/2026

DEPARTMENT: Central Operations Administration

FILE TYPE: Consent Action

TITLE

Approval Of Amended Bylaws For Dakota County Disability Advisory Council

PURPOSE/ACTION REQUESTED

Approve amendments to the bylaws for the Dakota County Disability Advisory Council (DAC).

SUMMARY

In January 2024, the Dakota County Board of Commissioners (Board) authorized the creation of the DAC (Resolution No. 24-038). The DAC offers individuals, parents, families, businesses, and community service providers the opportunity to make a difference in how disability access and services are provided in their community. In January 2025, the Board approved the bylaws for the DAC, which prescribed the rules by which the committee will conduct its business (Resolution No. 25-094).

On February 11, 2026, the Disability Advisory Council approved recommending amended bylaws to the Dakota County Board of Commissioners to incorporate changes identified after one year of operation to better align with the council's purpose and functionality.

The recommended changes include:

- Revising its membership structure to allow a flexible range of 15 to 25 members and removing the requirement for a specific number of seats tied to each designated category. With a goal of broad representation across the membership categories in the bylaws, but with a strong emphasis on membership from people with disabilities and self-advocates.
- Shifting to a six-meeting-per-year minimum schedule to allow staff to use limited capacity more effectively while ensuring the Council's work continues to advance between meetings through planning, coordination, and follow-up. Fewer meetings also respect Council members' time by focusing agendas on meaningful discussion and actionable outcomes.
- Establishing a 50 percent plus one quorum reflects best practices for advisory bodies and ensures the Council can reliably conduct business despite vacancies and typical attendance variability.

Staff will continue to work with County Commissioners throughout the year to actively recruit and appoint members to fill open roster seats, strengthening representation and long-term participation.

RECOMMENDATION

Staff recommends approval of the amended bylaws for the DAC as outlined in the attached draft.

EXPLANATION OF FISCAL/FTE IMPACTS

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, by Resolution No. 24-038 (January 23, 2024), the Dakota County Board of Commissioners (Board) authorized the creation of the Dakota County Disability Advisory Council (DAC); and

WHEREAS, the DAC offers individuals, parents, families, businesses, and community service providers the opportunity to make a difference in how disability access and services are provided in their community; and

WHEREAS, by Resolution No. 25-094 (January 31, 2025), the Board approved the bylaws for the DAC, which prescribed the rules by which the committee will conduct its business; and

WHEREAS, staff recommends revision of the membership structure to allow a flexible range of 15 to 25 members and remove the requirement for a specific number of seats tied to each designated category; and

WHEREAS, staff recommends shifting to a six-meeting-per-year minimum schedule; and

WHEREAS, staff recommends establishing a 50 percent plus one quorum, which reflects best practices for advisory bodies and ensures the Council can reliably conduct business despite vacancies and typical attendance variability.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends Resolution No. 24-038, to allow the Disability Advisory Council to meet every other month; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the proposed amendments to the bylaws for the Dakota County Disability Advisory Council.

PREVIOUS BOARD ACTION

24-038; 1/23/24

25-094; 1/31/25

ATTACHMENTS

Attachment: Bylaws for the Dakota County Disability Advisory Council

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACTS

Department Head: Jessie Parker Carlson

Author: Jessica Johnson

Bylaws

Dakota County Disability Advisory Council

WHEREAS, in August 2023, the Dakota County Board established a Disability Advisory Council; and

WHEREAS, the Dakota County Board appoints members to the Disability Advisory Council; and

WHEREAS, the Dakota County Board requires the Council to return to the County Board with recommended amendments to the Bylaws.

NOW THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the updated Bylaws of the Disability Advisory Council.

Article I

AUTHORIZATION AND NAME

The County Board of Commissioners established a Disability Advisory Council in 2024, hereinafter referred to as the "Advisory Council". The Advisory Council shall have such powers and duties as are delegated to it by the Dakota County Board of Commissioners.

Article II

PURPOSE

The purpose of the Advisory Council is to serve as an agent of change by:

- Providing technical expertise on issues that affect people with disabilities and disabled people.¹
- Acting as an independent sounding board for issues, ideas, and policy matters impacting disabled individuals.
- Seeking advice from members and the public in the county decision-making processes.
- Reflect the diverse interests of county clientele and residents.
- Meet requirements of state law.
- Providing annual recommendations to the County Board of Commissioners.

¹ Throughout this document, the terms "people with disabilities" and "disabled people" are used interchangeably. This approach is intended to acknowledge and respect the diverse perspectives within the disability community, recognizing that some individuals prefer person-first language while others embrace identity-first language.

Article III

RELATIONSHIP TO THE COUNTY BOARD

The Advisory Council shall apply the policies and procedures adopted by the Dakota County Board of Commissioners through its recommendations and responses to the County Board.

Article IV

MEMBERSHIP

Members of the Advisory Council shall be appointed by the Dakota County Board of Commissioners using the Open Appointment Process. Members may serve on the Advisory Council only as long as they meet, with respect to residence and attendance, County Board Policy 1015.

Qualifications: Members will be chosen from people with disabilities, people with a broad knowledge of disability issues, services, and compliance, or people who work in the field of disability services, education, or business.

Number of Members and Appointment: The Advisory Council will be made up of a minimum of 15 and a maximum of 25 members, including people representing the following categories:

- ~~8~~ members with disabilities and self-advocates
- ~~5~~ family members or guardians
- ~~4~~ representatives from organizations supporting people with disabilities
- ~~4~~ local business representatives
- ~~3~~ education representatives
- ~~4~~ housing representative

A majority of the council's membership will consist of individuals with disabilities and self-advocates.

Terms of Office: The Advisory Council members shall be appointed for two-year terms.

Maximum Number of Terms: Advisory Council members shall serve no more than three consecutive terms.

Removal:

1. For Cause. Any member of the Advisory Council may be removed from office for conduct detrimental to the accomplishment of the Advisory Council's purpose or if the member engages in conduct contrary to the County Board Statement of

Expectations as expressed in County Board Policy 1015. Removal shall be effective upon a majority vote of the Dakota County Board of Commissioners.

2. For repeated absences. Automatic removal of an Advisory Council member occurs when the member is absent for 3 consecutive meetings, or 50% of the meetings, during any consecutive 12-month period.
3. For a change of residency or employment eligibility. All members must either live in Dakota County or work or provide services within, for, or in conjunction with Dakota County residents. Automatic removal of an Advisory Council member occurs when the member fails to maintain a principal residence within Dakota County, is no longer working within, or provides services for Dakota County residents.

Resignation: An Advisory Council member may resign prior to the expiration of their term, but such resignation must be provided in writing to the Advisory Council Staff Liaison and/or chair(s). The resignation will be forwarded to the County Board of Commissioners for acceptance.

Article V

COMPENSATION

Members will receive per diem based on County Policy 1015 for attendance at regular and special meetings of this Council.

Article VI

OFFICERS AND STAFF COORDINATORS

Officer Positions and Election of Officers: At the annual organizational meeting (the first meeting of the calendar year), the Advisory Council shall elect a Chair and a Vice-Chair from among its members. The election of officers shall require a majority vote of all members.

Term of Office: The term of office for all officers will be one year or until successors are elected. Officers may not serve more than two consecutive terms. The terms will begin immediately following the election to office.

Duties of the Chair: The chair's duties are to preside at all meetings, maintain order, and direct the preparation of the initial agenda for all Advisory Council meetings in consultation with the Advisory Council Staff Liaison.

Duties of the Vice-Chair: In the absence of the Chair, the Vice-Chair shall act as Chair and have all the Chair's powers. In the event of the Chair's permanent absence due to resignation or other causes, the Vice-Chair shall perform the Chair's duties until such time as the Advisory Council can elect a new Chair.

Chair Pro-Tem: In the absence of the Chair and Vice-Chair, the remaining Advisory Council members in attendance shall elect from among themselves a chair pro-tem who shall perform the duties of the Chair for that meeting.

Article VII

MEETINGS

- Meetings of the Advisory Council are not subject to the Open Meeting Law but will be open to the public at a physical location.
- Members may attend by electronic means so long as all discussions by the members can be seen and heard by all Advisory Council members.
- The Advisory Council may provide means for the public to attend electronically when feasible.
- The Advisory Council will meet a minimum of six times a year monthly unless otherwise directed by the Board of Commissioners.
- A quorum shall consist of 50% + 1 of the current appointed members⁴² members.
- A quorum shall be necessary for any formal action.
- Votes shall be taken and recorded on all formal actions.
- Only appointed members of the Council have a vote on formal actions.
- Members are able to utilize a support staff person or family member during meetings as needed.
- Regular meetings of the Board will be conducted in the following order:
 - Call the meeting to order
 - Introductions
 - Approve agenda
 - Presentations
 - Council Business
 - County Updates
 - Council Member Information updates and announcements
 - Adjourn
- Special meetings may be called at the request of the Chair, the Staff Liaison or by any three members of the Advisory Council.
- For special meetings, email notice shall be provided to all Advisory Committee members at least three days prior to the special meeting. The email notice shall include an agenda specifying the subject(s) of the special meeting. The business conducted at a special meeting will be limited to only those items specified in the agenda.
- Robert's Rules of Order will govern all Advisory Council meetings to the extent not in conflict with these Bylaws or Policy 1015.

Article VIII

CONFLICT OF INTEREST

Any Advisory Council member who, in the discharge of their official duties, believes that they would be required to take an action or make a decision that would substantially affect their personal financial interests or those of a business with which they are associated in the outcome of a matter which comes before the Council shall abstain from participation in the deliberative and decision-making process and voting with respect to the matter giving rise to the conflict.

Advisory Council members shall not accept gifts from individuals or organizations that do business with Dakota County in accordance with State gift ban laws and shall not accept payment, gifts, rewards, gratuities, or similar compensation from any individual or organization for activities participated in as a result of membership in the Advisory Council.

Article IX

OFFICIAL MINUTES

Dakota County staff shall be responsible for the preparation and maintenance of the minutes of the meetings.

The minutes must be approved by the Advisory Council before they are considered final. Then, they will be posted on the Dakota County website.

Article X

AMENDMENT

Any amendments to these Bylaws must be approved by the Dakota County Board of Commissioners.

Article XI

TERMINATION

The Advisory Council shall cease to exist upon County Board action.

Article XII

EFFECTIVE DATE

These Bylaws shall take effect immediately upon adoption by the County Board.



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5428

Agenda #: 6.1

Meeting Date: 3/3/2026

DEPARTMENT: Communications and Public Affairs

FILE TYPE: Regular Information

TITLE

Legislative Update

PURPOSE/ACTION REQUESTED

Provide an update on legislative topics.

SUMMARY

Staff will share developments related to the County’s legislative priorities. The update may also include discussion on other State and Federal legislative topics of interest to Dakota County.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Congressionally Directed Spending Project Priority Handout

Attachment: Presentation Slides

BOARD GOALS

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

CONTACT

Department Head/Author: Mary Beth Schubert

Staff Rank	Submission Title, Project Title, and Project #	Project Description (Pulled from CIP page)	CIP Year	CIP Page (2026-2030)*	Project Cost	Potential Request	Recommended Request Amount	Planned Funding	External Dollars Secured	External Dollars Pending	Dollars Freed	Project Tails	Selection Criteria (based on criteria slide)	Critical project data (Crashes, injuries, speeding, etc.)	Notes
1	I-35/County Highway 50 Interchange CSAH 50 at I-35 Interchange (50-033)	Reconstruction of the interchange at I-35 and CSAH 50 in Lakeville to improve existing deficiencies at the current interchange. The existing I-35/CSAH 50 interchange is an interim configuration that does not have sufficient capacity, sight distance, or turn lanes resulting in delays and safety issues in this growing area of Lakeville. This project includes replacement of the I-35 bridges over CSAH 50.	2025-28	113	\$66M (Constr.)	Up to \$16.2M	\$10M	SUT (\$9.9M); Advance Fund Cities (\$2M); State (\$40.8M); Federal (\$12.8M)	\$2M (Federal) \$10.8M (Federal) \$40.8M (State)	\$8.1M (State Bonding)	SUT	Maintenance	Current CIP (2026; 2028); Staff Resources Available; Sustainable Funding; Aligns with CDS	484 crashes in 10 years, 4 times the critical crash rate. Diverging diamond expected to reduce serious crashes by 44%.	Operational/ staff delivery expenses not eligible
2	CSAH 46 Expansion and Pedestrian Safety Improvements CSAH 46: TH 3 to 1,300 feet east of CR 48 (99-013) Vermillion Highlands – CSAH 46 Grade Separated Crossing (PG-020; 99-013)	The Transportation project will expand CSAH 46 from TH 3 to 1,300 feet east of CR 48 in Rosemount, Coates, and Empire from two lanes to a four-lane divided section. The project will also include a grade separated crossing of CSAH 46 for the Vermillion Highlands Greenway. This project is also associated with the Vermillion Highlands Greenway -155th to Whitetail Woods Regional Park project.	2020-2029	132 (Transp) 204 (Parks)	Transp-\$45M (Constr.) Parks-\$60K (Tunnel); \$1.5M (Bridge)	Up to \$32.65M	\$6.5M	Transp: SUT (\$32.2M); Local (\$2.6M); Federal (\$10M) Parks: TAA (\$60K)	\$10M (Federal) \$3.85 (State)	\$18.5M (State Bonding)	Transp: SUT Parks: TAA	Maintenance	Current CIP (2026; 2027; 2029); Staff Resources Available; Sustainable Funding; Approved long-range plans; Aligns with CDS	146 crashes in 5 years. Two fatalities in the last 10 years at TH52 ramps. Crash rate is 82% higher than critical crash rate.	Operational/ staff delivery expenses not eligible
3	North Creek Pedestrian Improvements North Creek Greenway – Vermillion River and South Creek – Farmington (2000233-3)	North Creek Greenway Regional Trail gap (1.7 miles) connecting Downtown Farmington, Rambling River Park, and residential neighborhoods in the northern part of Farmington. These dollars would specifically be for a bridge, over railroad tracks, directly connecting Riverview Elementary School and Levi P. Dodge Middle School (208th St. W) to the greenway corridor.	2024-2027	190	\$2M (Tunnel) \$4M (Bridge)	\$400K to \$2.4M	\$2.4M	Local (\$1.6M); SUT (\$220K); TAA (\$180K)	Farmington: \$1.6M (Met Council/ Active Transportation)	Farmington: LCCMR Request (~\$2.4M)	SUT; TAA	Maintenance	Current CIP (2026); Staff Resources Available; Sustainable Funding; Approved long-range plans; Aligns with CDS		RRA Eligible
4	CSAH 42: Pedestrian Safety Improvements Vermillion Highlands – CSAH 42 Grade Separated Crossing (2000234) CSAH 42: east of CR 73/Akron Ave - Pedestrian Underpass (42-175) North Creek Greenway – Apple Valley CSAH 42 Crossing (1000634)	42-175 & 2000234: Construction of a grade-separated pedestrian underpass of CSAH 42 (145th Street) approximately 900 feet east of CR 73/Akron Avenue for the Vermillion Highlands Greenway in Rosemount. 1000634: This project provides a safe grade-separated crossing of CSAH 42 and connection to 147th Street for the North Creek Greenway in coordination with adjacent transportation, commercial, residential, park, and ISD 196 expansions or development. Project moved to 2030 due to more gravel found near the site to mine.	2025-2030	Parks: 2025-2029 (145) Transp (98) Parks (189)	Parks: \$1.35M (Constr.-Tunnel) Transp.-Constr.: \$2.295M Parks: \$1.1M	\$4.575M	\$4.575M	Parks: SUT(\$1.1M); TAA (\$1.3M) Transportation: CSAH (\$1.7M); TAA (\$600K)			CSAH; SUT; TAA	Maintenance	Current CIP (2025; 2027; 2030); Staff Resources Available; Sustainable Funding; Approved long-range plans; Aligns with CDS	Locations'/Segments' combined totals (2021-2025): - 57 crashes - 6 bike/ped - 34 speed related - 8 injury Crash Rate Index (CSAH 42): @ Flagstaff: 0.58 @ Johnny Cake: 0.47 @ Pilot Knob: 0.98 @ Akron: 0.76	Operational/ staff delivery expenses not eligible (\$170K)
5	Ravine Stabilization and Pollutant Load Reduction for Mississippi/ Spring Lake	Spring Lake is a portion of Pool 2 of the Mississippi River located three miles upstream of U.S. Lock and Dam No. 2 at Hastings. A ravine within SLPR is actively eroding, which has resulted in damage to the natural resource features within SLPR and the Mississippi River. The proposed project is estimated to reduce total phosphorus by 211 pounds and total suspended solids by 248 tons of sediment to the Mississippi River annually.	2027	No project page	\$750K	\$600K	\$600K Match: \$150K (ELF)	ELF (\$750K)		Clean Water Funds (\$650K; RBA-March 2026)	ELF	Maintenance	Current CIP (2027 Set-Aside); Staff Resources Available; Aligns with CDS	Reduce total phosphorus by 211 pounds and total suspended solids by 248 tons of sediment to the Mississippi River annually.	
6	CSAH 54 Reconstruction and Safety Improvements Mississippi River Greenway-CSAH 54 (Ravenna Trail) 18th Street to CSAH 6 (PG-011) CSAH 54: 18th St to CSAH 68 (54-011)	Reconstruct CSAH 54 (Ravenna Trail) from the east city limits of Hastings to CSAH 68 (200th Street) in Ravenna Township. This project will include turn lanes, shoulder widening, culvert replacement, and construction of a roundabout at the CSAH 68 intersection. This project will also include the Construction and extension of the Mississippi River Greenway regional trail along the CSAH 54 corridor from Hastings to CSAH 68.	2028-2030	Parks (184) Transp (116)	Parks-Constr.: \$2M Transp.-ROW & Constr.: \$40.4M	Up to \$40.5M	\$2M	Parks: SUT (\$2M) Transportation: CSAH (\$36.8M); Local (\$710K); SUT (\$3M)			CSAH; SUT	Maintenance	Current CIP (2028; 2030); Staff Resources Available; Sustainable Funding; Approved long-range plans; Aligns with CDS	200 crashes in 10 years; four fatalities. Curves along highway don't meet today's standards resulting in run-off-road crashes.	Operational/ staff delivery expenses not eligible (\$1.96M)
7	Trunk Highway 55: Pedestrian Safety Improvements Lebanon Hills Greenway- Eagan/Inver Grove Heights Yankee Doodle Rd Tunnel W – Yankee Doodle Tunnel (PG-008) at the Eagan/Inver Grove Heights border – Pedestrian Underpass (28-073) Lebanon Hills Greenway- Inver Grove Heights TH55 Bridge (PG-009)	PG-008 & 28-073: Construction of a grade-separated pedestrian underpass of CSAH 28 (Yankee Doodle Road) near the Eagan/Inver Grove Heights border. The pedestrian underpass is for the Lebanon Hills Greenway - Mendota Heights Gap. PG-009: This project will include a grade separated bridge crossing of TH55 which is one of the highest volume traffic crossings for the Lebanon Hills Greenway and poses significant safety risks for pedestrians, bicyclists, and motorists.	2029; 2030	Parks (172) Transp (75) Parks (173)	Parks-Constr.: \$750K Transp.-Constr.: \$4.59M Parks-Constr: \$3.5	Up to \$8.5M	\$4.25M	Parks: SUT (\$1.8M); TAA (\$2.1M); Unfunded (\$350K) Transportation: SUT (\$4.59M)			SUT; TAA	Maintenance	Current CIP (2029; 2030); Staff Resources Available; Sustainable Funding; Approved long-range plans; Aligns with CDS	Locations' combined totals (2021-2025): - 77 crashes - 0 bike/ped - 32 speed related - 21 injury Crash Rate Index (CSAH 28): @ TH55: 1.17 @ Argenta Trail: N/A	Operational/ staff delivery expenses not eligible (\$340K)
8	Thompson County Park Lodge Renovation, Public Accessibility Improvements and Development of Visitor Center (1000631)	Renovation of Thompson Park Center, to better serve the need for a visitor center, increase accessibility, and enhance services for multi-generational use, in partnership with the City of West St. Paul and ISD 197.	2027	200	\$25M (Constr.)	\$25M	\$5M	Unfunded (\$25M)			None	Maintenance	Current CIP (2027); Staff Resources Available; Approved long-range plans; Aligns with CDS		Issue: \$20M funding gap if received

*2025-2029 CIP was removed from the public website due to accessibility standards.



Legislative Update

Mary Beth Schubert

March 03, 2026

- State update
- Federal update
- RZ Plus funding update
- Congressionally Directed Spending

FY 2027 Congressionally Directed Spending (CDS)



2027 CDS

- Application deadline is Spring 2026
- Funding available ~Fall 2026-Spring 2027
- Recommendation: No more than 3 projects

Anticipated Relevant Funding Categories:

- Clean water
- Transportation, Housing and Urban Development (THUD)
 - Highway Infrastructure Program (HIP)
 - Community Development Fund for Economic Development Initiatives (EDI)

Project Selection Criteria



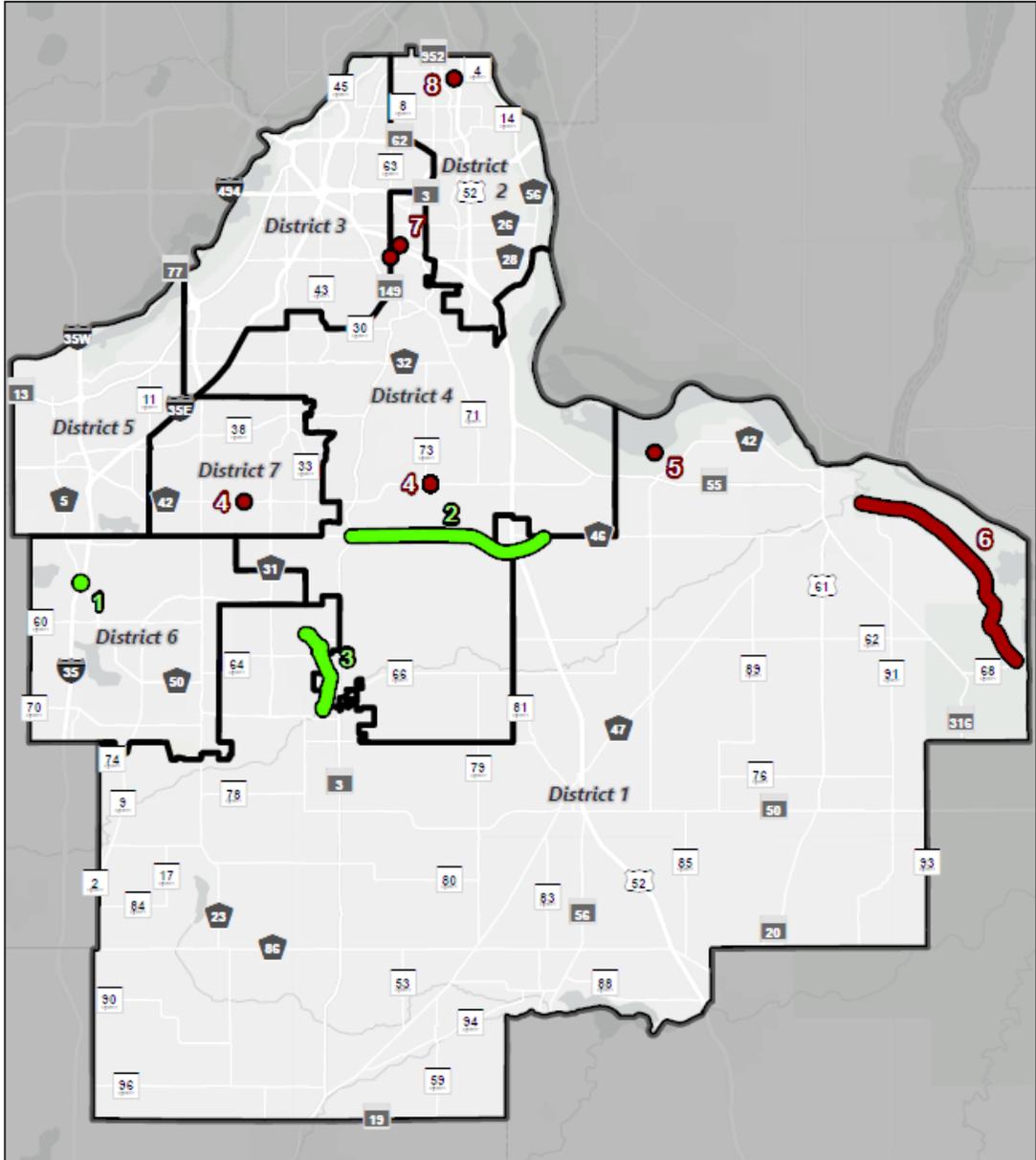
- In a current or previous CIP - Priority to 2027- 2028 projects
- Supports “unfunded” CIP projects or releases County Funds
- Staff resources available or included in application for implementation
- In approved master/long-range plans
- Staff capacity (grant writer) for application process
- Grant-match available when necessary
- Sustainable funding available for on-going expenses (tails)
- Aligns with CDS Funding Categories

Potential County 2027 CDS Projects



Staff Rank	Submission Title, Project Title and Project #	CIP Year	Total Project Cost	Potential Request	Notes
1	I-35/County Highway 50 Interchange - CSAH 50 at I-35 Interchange (50-033)	2025-28	\$66M (Constr.)	Up to \$16.2M Recommend: \$10M	Planned Funding: SUT (\$9.9M); Advance Fund Cities (\$2M); State (\$40.8M); Federal (\$12.8M) (Restricted Funding) Secured: \$12.8M (Federal); \$40.8M (State) Pending: \$8.1M State Bonding Request
2	CSAH 46 expansion and pedestrian safety improvements - CSAH 46: TH 3 to 1,300 feet east of CR 48 (99-013) - Vermillion Highlands – CSAH 46 Grade Separated Crossing (PG-020)	2020-2029	\$45M (Transp- Constr.) \$1.5M (Parks- Bridge)	Up to \$32.65M Recommend: \$6.5M	Planned Funding: Transp: SUT (\$32.2M); Local (\$2.6M); Federal (\$10M) Parks: TAA (\$60K) (Restricted Funding) Secured: \$10M (Federal); \$3.85 (State) Pending: \$18.65M State Bonding Request
3	North Creek Pedestrian Improvements - North Creek Greenway – Vermillion River and South Creek – Farmington (2000233-3)	2024-2027	\$2M (Tunnel) \$4M (Bridge)	\$400K to \$2.4M Recommend: \$2.4M	Planned Funding: Local (\$1.6M); SUT (\$220K); TAA (\$180K) (Restricted Funding); RRA eligible Secured (Farmington): ~\$1.6M Metro/ Active Transportation Funds (secured); Pending (Farmington): LCCMR request (\$~2.4M)

Projects Map



-  Staff Recommended (1-3)
-  Other (4-8)



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5436

Agenda #: 7.1

Meeting Date: 3/3/2026

DEPARTMENT: Central Operations Administration

FILE TYPE: Regular Information

TITLE

Discussion Of Inmate Healthcare Management In County Jail

PURPOSE/ACTION REQUESTED

Provide an overview and analysis of inmate healthcare delivery within the jail.

SUMMARY

Counties are responsible for providing healthcare to inmates housed in local jails. Inmates often present with complex needs, including existing physical and mental health conditions, as well as substance use disorders. These factors create a high-risk population for which Dakota County must ensure appropriate healthcare services during custody.

The County currently contracts with a third-party healthcare provider to deliver all healthcare services in the jail. That contract will expire at the end of 2026. Prior to the use of a third-party healthcare provider, the County operated the jail under a model of a contracted medical director with Dakota County employing nurses and other staff providing healthcare services in the jail. That model ended when the County’s medical director retired, and a replacement could not be retained.

County staff have analyzed the risks and benefits of the various means of delivering healthcare in the jail. Staff will provide an overview and suggested course of action for consideration by the committee on inmate healthcare delivery within the jail.

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

No fiscal impact. Depending on direction, there may potentially be fiscal impacts in the future.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Presentation Slides

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Jenny Groskopf

Author: Jenny Groskopf

Dakota County Inmate Healthcare

Enterprise Risk Management Process



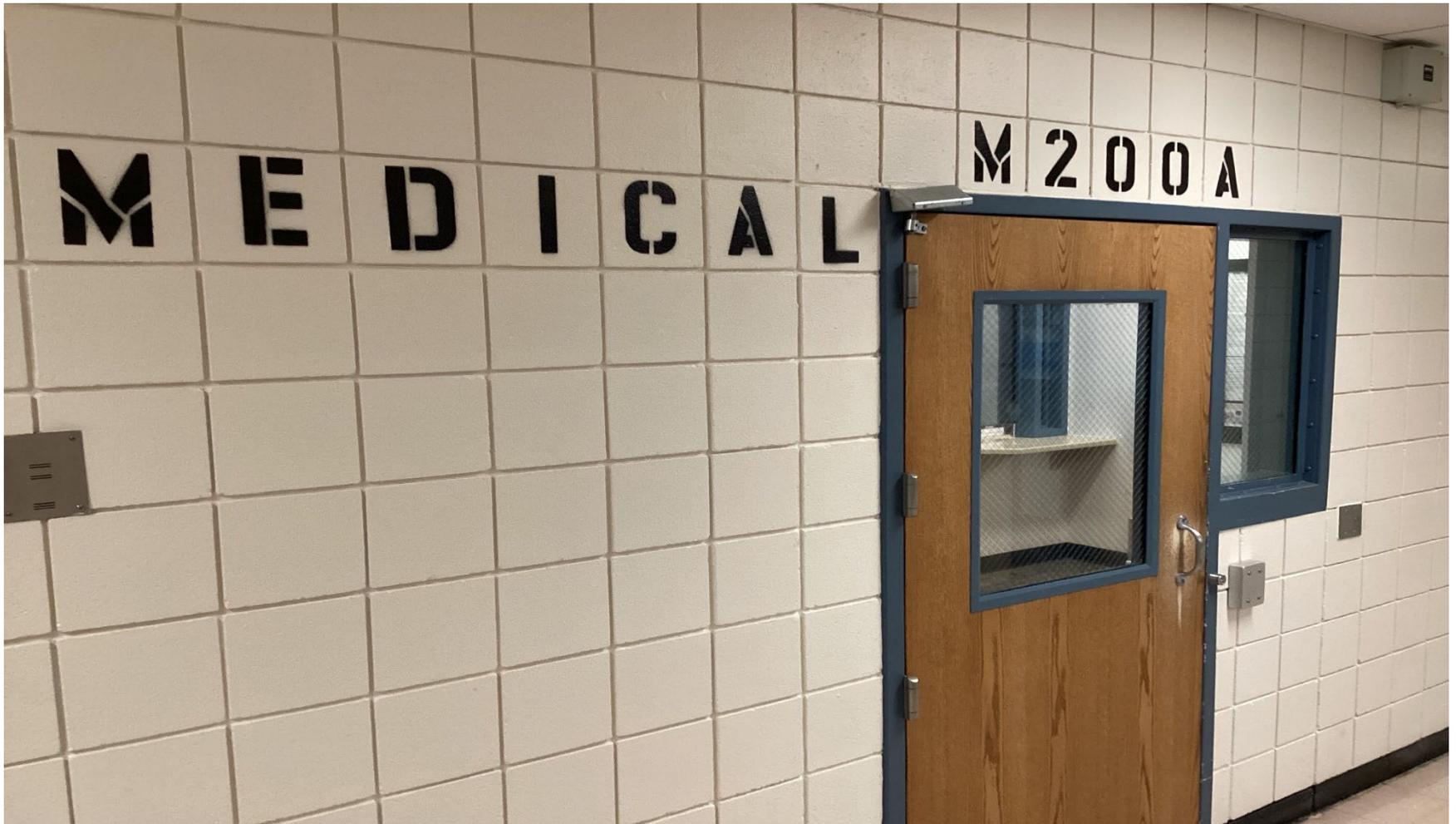
Efficient, Effective, Responsive

1. Establish a consistent and sustainable approach
2. Engage the right people and plan the process
3. Consider risks to the decision, objective, project...
 - a) Analyze and prioritize
 - b) Are additional treatments needed?
4. Identify risk owners and treat key risks (+/-)
5. Review process, improve and report

Dakota County Inmate Healthcare Background



Efficient, Effective, Responsive



Current Solution: Advanced Correctional Healthcare (ACH)



Efficient, Effective, Responsive

- National third party healthcare provider
- Contracted with since 2020
- Over the last 5 years, 44+ counties in the state of MN were contracting with ACH for healthcare in their jails.
- Dakota's contract with ACH expires in 2026

Purpose of Inmate Healthcare Review



Efficient, Effective, Responsive

- What risks or opportunities does the current jail inmate healthcare solution pose?
- What options exist to consider as an alternative to the current solution?

Risk associated with Jail Healthcare



Components	Risk
Description of the risk	Injury to or alleged injury to an inmate related to healthcare in the jail.
Triggers and sources	<ul style="list-style-type: none">• Delayed response to provide medical care• Human error• Poor performance of medical care by medical staff• Unqualified medical staff• Malpractice
Potential consequences	<ul style="list-style-type: none">• Injury, permanent injury or death to inmate• Loss of public trust• Lawsuits/fines• Impact on reputation
Any current treatments?	<ul style="list-style-type: none">• Contract requirements• Indemnification• Insurance requirements• Background check on healthcare employees

Settlements/Verdicts in MN



Efficient, Effective, Responsive

- 2025
 - Anoka: Opioid Withdrawal resulting in hospitalization
 - Settlement **\$2.75M**
 - Ramsey: Wrongful death of inmate with blood clotting disorder
 - Settlement **\$3.6M**
 - Ramsey: Inmate contracted bacterial infection of brain from missed dental appt
 - Settlement **\$460K**
 - **Dakota: Inmate alleging deliberate indifference to mental and physical health**
 - **Settlement \$1.5M**
- 2024
 - Hennepin: wrongful death of inmate with perforated bowel
 - Settlement **\$3.4M**
- 2023
 - Scott: Inmate contracted bacterial infection leading to double amputation & heart attack
 - Settlement **\$12.2M**
 - Ramsey: Inmate sustained compartment syndrome and leg disfigurement allegedly as a result of delayed medical care.
 - Settlement **\$3M**
 - Beltrami: wrongful death of inmate who was suffering from Guillain Barre Syndrome
 - Settlement **\$2.6M**

Inmate Healthcare-Potential Solutions



Efficient, Effective, Responsive

- Federally Qualified Health Center (FQHC)
- Continue to contract with a third-party healthcare provider
- Enter into a JPA with other metro counties
- Stand up an In-house correctional health unit staffed with county staff

Federally Qualified Health Center (FQHC)



Efficient, Effective, Responsive

- There are currently no FQHC facilities in Dakota County for partnership. A non-Dakota County FQHC could partner with us, but would have to get the addition of correctional health to their existing services approved.
- Long term inmates (greater than 90 days) are not be eligible for FQHC services.

Third Party Healthcare Providers



Efficient, Effective, Responsive

- ACH – current provider
 - \$2,450,840 for Jail and JSC, not including the subcontracted services
- Well Path
 - \$3,246,738 w/ wrap around services (excludes Rx)
- Vital Core
 - \$3,098,723 w/ wrap around services
- Other options identified by Public Health
 - Yes Care
 - Centurion

Risks with third-party healthcare provider solution



Efficient, Effective, Responsive

- High staff turnover
- Inconsistent accountability
- Longer response times
- Limited institutional knowledge
- Financial solvency
- Added complexity to litigation

Joint Powers Agreement with surrounding county (ies)



Efficient, Effective, Responsive

- Economy of scale cost savings
- Potential to transfer liability exposures from county
- Too complex to establish in short term without resources or capacity to address

Benchmarking with metro counties



Efficient, Effective, Responsive

- **Anoka, Washington, Scott:** Managing with county correctional health nurses and contracted medical director service
- **Ramsey:** Managing with county correctional health nurses and a county medical director.
- **Olmsted:** Contracting with third party vendor- Jay Kay Services (New relationship after moving away from ACH) & contracted medical director.

- Options with organizational alignment-outside of the scope of this project.
- Fully estimated costs-outside of the scope of this project.
- Used benchmarking from other counties to estimate pricing to inform consideration of option

Cost Comparison for In-house Unit



Efficient, Effective, Responsive

	Current Vendor - ACH	Dakota County Estimate - Based on Anoka County Model	Dakota County Estimate - Based on Washington County Model
Average Daily Bed Count	208 (Jail+JSC)	208 (Jail+JSC)	208 (Jail+JSC)
Hours of Operation	24/7	24/7	24/7
Estimated Staffing Cost to Operate 24/7	\$2,128,981	\$3,640,107	\$4,020,312
Total Number of Staff	16	22.8	23.2
Staffing	1 Nurse Practitioner 1 Registered Nurse/HSA 8 RN Full-time 4 RN Part time 1 RN Full time at JSC 1 Mental Health Professional	14.4 FT Nurses 4.8 PT Nurses 1.2 FT Supervisor 1.2 FT Admin Assistant 1.2 FT Medical Manager	11.6 correctional health nurses 4.6 LPN 2.3 correctional nurse supervisor 2.3 health unit coordinator – medical assistant 2.3 PH Program Manager
Indirect Costs to consider	Medical Director/In-House Provider (ACH \$157,727) Electronic Medical Record (ACH \$30,873) Mental Health Provider (ACH \$133,260) TOTAL COST = (ACH = \$321,860)	Medical Director/In-House Provider (ACH \$157,727) Electronic Medical Record (ACH \$30,873) Mental Health Provider (ACH \$133,260) TOTAL COST = (ACH = \$321,860)	Medical Director/In-House Provider (ACH \$157,727) Electronic Medical Record (ACH \$30,873) Mental Health Provider (ACH \$133,260) TOTAL COST = (ACH = \$321,860)
Total Indirect Costs	\$321,860	\$321,860	\$321,860
Total Costs	\$2,450,841	\$3,961,967	\$4,342,172

Risks with In-House Solution



Efficient, Effective, Responsive

- Administrative costs
- County stands alone on any liability exposure
- Labor market
- High staff turnover
- Performance management
- Quality assurance with training & oversight
- Time and capacity it will take to establish unit

Recommendation



Efficient, Effective, Responsive

- Continue to explore cost impacts of developing an in-house correctional health unit as the best option to enhance care quality, reduce long-term costs, and reduce risks.
- Board direction will authorize staff to initiate detailed planning, secure necessary resources and return with an implementation roadmap.



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5281

Agenda #: 8.1

Meeting Date: 3/3/2026

DEPARTMENT: Elections

FILE TYPE: Regular Action

TITLE

Authorization To Establish Absentee Ballot Board

PURPOSE/ACTION REQUESTED

Authorize to establish an absentee ballot board for 2026 and subsequent elections.

SUMMARY

Pursuant to Minn. Stat. § 203B.121 Subd. 1, the governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots must, by ordinance or resolution, establish a Ballot Board. Pursuant to Minn. Stat. § 204B.19 to 204B.22, the Ballot Board membership must consist of a sufficient number of elections judges in equal number from each of the major political parties in Minnesota. The Ballot Board may also include deputy county auditors.

Most recently, on June 21, 2022, by Resolution No. 22-248, the County Board of Commissioners authorized the establishment of the Absentee Ballot Board for voters in Dakota County townships and in Dakota County cities that do not have a full-time city clerk, and for absentee ballots cast pursuant to the uniformed and overseas citizen absentee ballot act (UOCAVA). This authorization must be updated in accordance with Joint Powers Agreements for Absentee Balloting Services since the Elections Department convenes an absentee ballot board for all jurisdictions in the County.

The Elections Department uses the party-provided election judge list received from the Office of the Secretary of State to appoint election judges to the County absentee ballot board pursuant to Minn. Stat. § 203B.121. Deputy county auditors, who have received training in the processing and counting of absentee ballots, will only serve on the County Absentee Ballot Board if a sufficient number of election judges are not available to serve on the board. When required by law, party balance will be maintained by not having a majority of any one major political party.

RECOMMENDATION

Staff recommends that the County Board establish an absentee ballot board, that is staffed by election judges and direct the Election Director to appoint members in accordance with statute and Joint Powers Agreements for Absentee Balloting Services.

EXPLANATION OF FISCAL/FTE IMPACTS

The cost to staff the Absentee Ballot Board is included in the Elections Department annual budget and shared with election partners as defined within the Joint Powers Agreement for Absentee Ballot Services.

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, Minn. Stat. § 203B.121 requires that any governing body with the responsibility to accept and reject ballots establish an absentee ballot board; and

WHEREAS, Minn. Stat. § 204B.19 to 204B. 22, requires the Absentee Ballot Board membership must consist of a sufficient number of elections judges in equal number from each of the major political parties in Minnesota; and

WHEREAS, the major political parties of this state provide the Secretary of State’s Office with a list of prospective election judges, which in turn is provided to each county; and

WHEREAS, the Ballot Board may also include Deputy County auditors; and

WHEREAS, Dakota County Elections Department is responsible for the administration of absentee voting for the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby rescinds Resolution No. 22-248 (June 21, 2022); and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners, pursuant to Minn. Stat. § 203B.121 hereby establishes the Dakota County Absentee Ballot Board, with the responsibility to accept or reject absentee ballots cast by voters in Dakota County and absentee ballots cast pursuant to the Uniformed and Overseas Citizen Absentee Ballot Act (UOCAVA), effective for the 2026 State primary election and until this resolution is rescinded; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby directs the Director of Elections to use the election judge list received from the Office of the Secretary of State to appoint election judges to the County Absentee Ballot Board pursuant to Minn. Stat. § 203B.121; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Director of Elections to appoint trained deputy county auditors to serve on the County Absentee Ballot Board when one or more appointed election judges are unavailable and the Absentee Ballot Board requires additional members to fulfill its statutory obligations.

PREVIOUS BOARD ACTION

10-319; 6/8/10
22-248; 6/21/22

ATTACHMENTS

None.

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Michelle Blue

Author: Michelle Blue



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5276

Agenda #: 8.2

Meeting Date: 3/3/2026

DEPARTMENT: Elections

FILE TYPE: Regular Action

TITLE

Schedule County Canvassing Board Meeting For 2026 Primary And General Elections And Selection Of Commissioners To Serve On Canvassing Board

PURPOSE/ACTION REQUESTED

Schedule County Canvassing Board Meeting to certify the 2026 State Primary Election and General Election and appoint commissioners to serve on the Canvassing Board.

SUMMARY

The State Primary Election will be held on Tuesday, August 11, 2026, and the State General Election will be held on Tuesday, November 3, 2026. Minn Stat. 204C.31 requires that the county convene a canvassing board to certify the results after each election. The canvassing board is to be made up of the county auditor, the court administrator of the district court in that county (or designee), the mayor of the county's most populous city (or designee), and two Board members (or designees) who are not candidates at the election.

Commissioners Droste, Hamann-Roland, and Workman are not candidates during 2026 elections and are eligible to serve on the 2026 canvassing boards.

RECOMMENDATION

Staff recommends the following dates:

- State Primary Election Canvass: 3:00 p.m. Friday, August 14, 2026.
- State General Election Canvass: 3:00 p.m. Tuesday, November 10, 2026.

EXPLANATION OF FISCAL/FTE IMPACTS

There are no direct fiscal impacts as a result of this action.

- None
 Current budget
 Other
 Amendment Requested
 New FTE(s) requested

RESOLUTION

WHEREAS, the State Primary Election will be held Tuesday, August 11, 2026; and

WHEREAS, the State General Election will be held Tuesday, November 3, 2026; and

WHEREAS, Minn Stat. § 204C.31 requires that the county convene a canvassing board to certify the

results after each election; and

WHEREAS, Minn. Stat. § 204C.31 requires the canvassing board to be made up of the county auditor, the court administrator of the district court in that county (or designee), the mayor of the county's most populous city (or designee), and two Board members (or designee); and

WHEREAS, Commissioners Droste, Hamann-Roland, and Workman are not candidates during 2026 elections and are eligible to serve on the 2026 canvassing boards.

NOW, THEREFORE, BE IT RESOLVED, That Commissioners _____ and _____ (or designees) serve on the Canvassing Board for the State Primary Election; and

BE IT FURTHER RESOLVED, That Commissioners _____ and _____ (or designees) serve on the Canvassing Board for the State General Election; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules the County Canvassing Board meeting for the State Primary Election on Friday, August 14, 2026, at 3:00 p.m. at the County Administration Center in Hastings; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules the County Canvassing Board meeting for the State General Election on Tuesday, November 10, 2026, at 3:00 p.m. at the County Administration Center in Hastings.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
 A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Michelle Blue

Author: Michelle Blue



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5364

Agenda #: 8.3

Meeting Date: 3/3/2026

DEPARTMENT: Elections

FILE TYPE: Regular Action

TITLE

Authorization To Execute Joint Powers Agreement Between Dakota County And Cities And Townships In Dakota County To Conduct Postelection Review

PURPOSE/ACTION REQUESTED

Authorize the Assistant County Manager to execute joint powers agreements (JPA) between Dakota County and Cities and Townships to conduct the Postelection Review (PER.)

SUMMARY

Minn. Stat. § 206.89 requires a postelection review of the state general election by a manual count of the ballots used in precincts selected by lot.

To streamline administration and ensure consistent procedures, the Election Department proposes to appoint and hire election judges who will conduct the post-election review across all selected precincts, rather than having each municipality recruit and utilize their own judges. Using county election judges will help to maintain uniform standards, party balance, and efficiency during the review process. The agreement automatically renews unless terminated.

Jurisdictions shall be billed only if their precinct(s) are selected and then only billed the actual cost of the hourly salary of election judges. The department implemented this approach in 2024 and it proved cost-effective and efficient.

RECOMMENDATION

Staff recommends that the County Board authorize the Assistant County Manager to execute joint powers agreements (JPA) between Dakota County and Cities and Townships to conduct the Postelection Review (PER).

EXPLANATION OF FISCAL/FTE IMPACTS

Minn. Stat. § 206.89 mandates that the governing body responsible for each precinct selected for review must pay the costs incurred for that review. Any costs incurred by Dakota County for the postelection review will therefore be invoiced to selected municipalities according to statute after the election.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, Minn. Stat. § 206.89 requires a postelection review of the state general election by a manual count of the ballots in precincts selected by lot; and

WHEREAS, authorizing the County Election Department to appoint and hire election judges who will conduct the postelection review across all selected precincts streamlines administration and ensures consistency; and

WHEREAS, Minn. Stat. § 206.89 requires a postelection review of the state general election by a manual count of the ballots in precincts selected by lot; and

WHEREAS, authorizing the County Election Department to appoint and hire election judges who will conduct the postelection review across all selected precincts streamlines administration and ensures consistency; and

WHEREAS, using county-appointed election judges will help to maintain uniform standards, party balance, and efficiency during the review process; and

WHEREAS, jurisdictions shall be billed only if their precinct(s) are selected, and then billed actual cost of the hourly salary of election judges.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Assistant County Manager to execute joint powers agreements between cities and townships in Dakota County to conduct the postelection review.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Draft JPA for Postelection Review (PER)

BOARD GOALS

- Thriving People A Healthy Environment with Quality Natural Resources
- A Successful Place for Business and Jobs Excellence in Public Service

CONTACT

Department Head: Michelle Blue

Author: Michelle Blue

**Dakota County Contract No. XXXX
JOINT POWERS AGREEMENT BETWEEN
DAKOTA COUNTY AND**

FOR CONDUCT OF THE POST-ELECTION REVIEW

This is a Joint Powers Agreement (“Agreement”) between [REDACTED] (“Municipality”) and the County of Dakota (“County”), 1590 Highway 55, Hastings, MN 55033, entered into pursuant to Minn. Stat. §471.59, for conduct of the post-election review (PER) as required by Minn. Stat. § 206.89 after every state general election. Municipality and County are referred to individually as the “Party” and are collectively referred to as the “Parties”.

Recitals

WHEREAS, Minn. Stat. § 206.89 requires a postelection review of the state general election by a manual count of the ballots used in the selected precincts and must be performed in the manner provided by Minn Stat § [204C.21](#); and

WHEREAS, at the canvass of the state primary, the Dakota County Canvassing Board must set the date, time, and place for the postelection review of the state general election; and

WHEREAS, at the canvass of the state general election, the Dakota County Canvassing Board must select the precincts to be reviewed by lot and include three percent of the total number of precincts in the County; and

WHEREAS, the postelection review must not begin before the ninth day after the state general election and must be complete no later than the 14th day after the state general election; and

WHEREAS, the Dakota County Canvassing Board appoints the postelection review official, which is generally the County Election Director; and

WHEREAS, the costs of the postelection review in the selected precincts are allocated to the governing body responsible for each precinct selected for review pursuant to Minn. Stat. § 206.89, subd. 9;

WHEREAS, the Parties desire efficient use of resources for the coordination, scheduling and performance of postelection reviews; and

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein and subject to the provisions of Minn. Stat. § 471.59, the Parties agree as follows:

**Section 1
Term And Renewal**

1. The term of this Agreement shall commence when all signatures of the Parties are obtained and shall remain in full force and effect until December 31, 2027, subject to automatic renewals. Beginning January 1, 2028, this Agreement will automatically renewal each even calendar year for a two-year term, unless terminated as provided in Section 2 of this Agreement.

Section 2 Agreement Termination

2. This Agreement may be terminated as follows:
 - 2.1. Participation in this Agreement may be terminated without cause either Party upon at least 90 days' written notice to the other Party. Notice of termination shall be sent as provided in Section 12 of this Agreement.
 - 2.2. Termination of this Agreement does not discharge any liability, responsibility, or right of the Parties that may arise from the performance of, or failure to adequately perform the provisions of this Agreement prior to the effective date of termination, such as payment of an invoice for services satisfactorily performed prior to the effective date of termination. Termination of the Agreement does not discharge any obligation of the terminating Party, which, by its nature, would survive after the date of termination.

Section 3 Post-Election Review

- 3.1 The County shall conduct the post-election review of the state general elections in the County as defined by Minn. Stat. § 206.89. The review shall be conducted in accordance with all applicable Minnesota laws as well as any additional information or guidance the State provides.
- 3.2 In order to ensure efficient scheduling and organization, the post-election review will be conducted by the post-election review official, assisted by election judges designated by the post-election review official for this purpose. The party-balance requirement under Minn. Stat § 204B.19 applies to election judges designated for the post-election review. Any election judge that is appointed pursuant to this section shall be hired, scheduled, and paid by the County.
- 3.3 At the conclusion of the general election canvass, the County will contact the municipalities that have one or more precincts selected for review (collectively, the "PER Municipalities" or, individually, the "PER Municipality") and request all ballots in possession of the municipality.
- 3.4 The PER Municipalities will arrange to have all ballots for the selected precinct(s) in the custody of the PER Municipality delivered to the County at the location chosen by the Dakota County Canvassing Board as soon as practicable in advance of the post-election review. The ballots shall be securely stored by the County until the post-election review and the ballots shall be returned to the municipality at the conclusion of the post-election review.
- 3.5 Postelection reviews are conducted in a public location. Clerks and/or their deputies are invited to attend the post-election review and witness the process as it is completed for their precinct(s).

Section 4 Applicability

4. This Agreement between the County and the Municipality is limited to the post-election review as required by Minn. Stat. § 206.89. All other voting processes are outside of the scope of this Agreement.

**Section 5
Payment and Invoicing**

5. If one or more precincts in the Municipality is selected for postelection review, the Municipality shall pay for the actual costs incurred for the review based on the hourly salary of each election judge performing the review of the Municipality's precinct(s). The County will invoice the Municipality its actual cost of conducting the post-election review. Any invoice submitted to the Municipality shall be paid in the same manner as other claims made to the Municipality. The County will not invoice the Municipality for non-election judge costs, including other County expenses associated with the review. Municipalities that are not selected for precincts in the post-election review will pay no costs in relation to the services provided under this Agreement.

**Section 6
Independent Contractor**

6. It is agreed that nothing in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint ventures, or associates between the Parties hereto or as constituting the County or the Municipality as the employee of the other entity for any purpose or in any manner whatsoever. The County is an independent contractor and neither it, its employees, agents, nor its representatives are employees of the Municipality, for any purpose. From any amounts due the County, there shall be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law.

**Section 7
Data Practices**

7. All data created, collected, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act ("Act"), any other applicable statute, or any rules adopted to implement the Act or statute, as well as any state or federal statutes and regulations on data privacy and election data.

**Section 8
No Waiver**

8. No delay or omission by the Parties to exercise any right or power occurring upon any noncompliance or default with respect to any of the terms of this Agreement shall not impair any such right or power or be construed to be a waiver thereof unless the same is consented to in writing. A waiver by the County or the Municipality of any of the covenants, conditions, or agreements to be observed by the Parties shall not be construed to be a waiver of any succeeding breach or of any covenant, condition, or agreement herein contained. All remedies provided for in this Agreement shall be cumulative and in addition to, and not in lieu of, any other remedies available to the Parties at law, in equity, or otherwise.

**Section 9
Governing Law**

9. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any action commenced pursuant to this Agreement must be venued in Dakota County District Court.

**Section 10
Entire Agreement**

10. It is understood and agreed, as to the subject matter of this Agreement, that the entire Agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter and hereby rescinds and replaces all prior agreements with the respective Governmental Entities with this Agreement. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the Parties hereto.

**Section 11
No Assignment**

11. The Parties may not assign, sublet, or transfer this Agreement, either in whole or in part, without the prior written consent of the other Party and any attempt to do so shall be void and have no force and effect.

**Section 12
Notice**

12. Any notice or demand shall be in writing and shall be sent registered or certified mail to the other party addressed as follows:

To the Municipality: **City/Town** Clerk

To the County: Dakota County Elections Director
 1590 Highway 55
 Hastings MN 55033

**Section 13
Audit Provision**

13. The Parties agree that the State Auditor, or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the respective Parties and involve transactions relating to this Agreement. Such materials shall be maintained, and such access and rights shall be in force and effect during the period of this Agreement and for six (6) years after its termination or cancellation.

**Section 14
Liability, Indemnification and Insurance**

14. Each Party shall be solely liable for the acts of its elected officials, officers, employees, or agents and shall not be responsible for the acts of the other Party to this Agreement, their elected officials, officers, employees, or agents.

- a. The provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity.” It is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability as set forth in Minnesota Statutes, Section 471.59, subd. 1a(b). For the purpose of Minnesota Statutes, Section 471.59, subd, 1a(a), it is the intent that this Agreement does not create any liability or exposure to the Parties for the acts or omissions of the other Party or other individual governmental entities participating in a PER. -
- b. The County agrees to defend, hold harmless and indemnify the Municipality and its officials, agents, and employees, from any liability, loss, or damages the Municipality may suffer or incur as a result of demands, claims, judgments, or costs arising out of or caused by the County in the performance of its obligations under this Agreement.
- c. Municipality agrees to defend, hold harmless and indemnify the County and its officials, agents, and employees, from any liability, loss, or damages the County may suffer or incur as a result of demands, claims, judgments, or costs arising out of or caused by its performance of its respective obligations under this Agreement.
- d. Nothing in this Agreement shall be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law, nor does it impose or imply responsibility for the acts or omissions of the County or Municipality. The County and the Municipality warrant that they are able to comply with the aforementioned indemnification requirements and have sufficient insurance coverage consistent with the liability limits contained in Minnesota Statutes, Chapter 466.

Section 15
Survival of Provisions

15. It is expressly understood and agreed that Sections 8, 10, 14 and 15 hereof shall survive the completion of performance and termination or cancellation of this Agreement.

Section 16
Authority

16. The person or persons executing this Agreement on behalf of the Municipality and County represent that they are duly authorized to execute this Agreement on behalf of the Municipality and the County and represent and warrant that this Agreement is a legal, valid and binding obligation and is enforceable in accordance with its terms. Each Party agrees that the electronic signatures of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as wet ink signatures.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands.

COUNTY OF DAKOTA

By: _____
Director, Elections
Dated: _____

APPROVED AS TO FORM:

By: _____
Assistant Dakota County Attorney
Dated: _____

CITY OF ***

By: _____
****, Its Mayor
Dated: _____

By: _____
***, Its Clerk
Dated: _____

TOWNSHIP OF ***

By: _____
****, Its Board Chair
Dated: _____

By: _____
***, Its Clerk
Dated: _____



General Government and Policy Committee of the Whole

Request for Board Action

Item Number: DC-5445

Agenda #: 11.1

Meeting Date: 3/3/2026

Adjournment