



Monday, November 25, 2024

Tony Wotzka  
Greenways Manager  
Dakota County Parks Department

RE: KLJ Contract update for Right-of-Way Mapping services; KLJ Project 2103-00879

Dear Mr. Wotzka,  
Thank you for the opportunity to update the previous contract: **CONTRACT BETWEEN THE COUNTY OF DAKOTA AND KLJ SOLUTIONS HOLDING COMPANY DBA KADRMAS LEE AND JACKSON, INC FOR RIGHT-OF-WAY MAPPING SERVICES FOR COUNTY PROJECT 98-020.**

As discussed in our recent project meeting, our existing contract is set to terminate soon with work remaining to be completed. Together we have identified 15 parcels to be included in Phase 3 that will need parcel sketches submitted for review, possible edits made to each sketch and delivered to Dakota County for use in trail ROW acquisition. These 15 parcels have previously had title research completed by Sunrise Title as a subcontractor to KLJ and these 15 will need title updates performed in conjunction with the sketches being created.

KLJ will provide these 15 parcel sketches, with any edits requested for the fee of \$12,035.20. Sunrise Title will provide 15 title updates upon request for the fee of \$1,237.50 if requested by June 1, 2025, and delivered by June 30, 2025. The total fee for these sketches with updated title will be \$13,272.70 (If requested by June 1, 2025).

If Dakota County were to request additional parcels beyond the 15 identified, KLJ will provide a parcel sketch, and perform requested edits for the fee of \$1,004.80 per parcel sketch. Also if, Dakota County were to request new title for an additional parcel beyond any that have been provided as part of the original contracted work, KLJ would subcontract this work to Sunrise Title for a fee of \$346.50 per title, if requested by June 1, 2025, and delivered by June 30, 2025. The total fee for each new requested parcel will be \$1,351.30 (If requested by June 1, 2025).

If any title updates or new title reports are requested after June 1, 2025, KLJ will utilize KLJ staff for title updates and title reports. Each title update will have a fee of \$295.00, and each title report will have a fee of \$885.00.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jarrett Leas', with a long horizontal flourish extending to the right.

Jarrett Leas, PLS  
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