

**MANAGEMENT CONTROL AGREEMENT  
BETWEEN DAKOTA COUNTY SOCIAL  
SERVICES DEPARTMENT, DAKOTA COUNTY  
SHERIFF'S OFFICE, AND CITY OF CITY FOR  
EMBEDDED SOCIAL WORKER JPA**

WHEREAS, the County of Dakota Social Services Department ("DCSS") has entered into a joint powers agreement with the City of CITY, through its Police Department, ("Agency") to provide DCSS employees to assist people who need mental health crisis services on a prompt basis to protect their health, safety, and welfare (the "JPA"); and

WHEREAS, DCSS is a non-criminal justice agency; and

WHEREAS, DCSS employees may have access to Criminal Justice Information within the control of Agency in the performance of its duties under the JPA; and

WHEREAS, the Dakota County Sheriff's Office ("DCSO") has agreed to set, maintain, and enforce the standards for the selection, supervision, and termination of DCSS personnel access to DCSO's Criminal Justice Information and agrees to do the same on behalf of Agency; and

WHEREAS, the Federal Bureau of Investigation Criminal Justice Information Services Security Policy ("CJIS Security Policy") requires that when criminal justice functions, regardless of location, are performed by a non-criminal justice agency there must be a management control agreement with a criminal justice agency; and

WHEREAS, DCSS wishes to enter into this Management Control Agreement ("MCA") with the DCSO and Agency, which are both criminal justice agencies.

ACCORDINGLY, DCSS, DCSO, and Agency agree as follows:

1. Based on the above provisions and pursuant to the CJIS Security Policy requirements it is agreed that with respect to administration of that portion of the computer systems and network infrastructure interfacing directly or indirectly with the State of Minnesota's Bureau of Criminal Apprehension Criminal Justice Data Communications Network for the interstate exchange of criminal history/criminal justice information:
  - a. The Agency shall have the authority, via managed control, to set, maintain, and enforce:
    - i. Priorities;
    - ii. Policy governing operation of justice systems, computers, access devices, circuits, hubs, routers, firewalls, and any other components, including encryption, that comprise and support a telecommunications network and related criminal justice systems to include but not limited to criminal history record/criminal justice systems information guaranteeing the priority, integrity, and availability of service needed by the criminal justice community;
    - iii. Restriction of unauthorized personnel from access or use of equipment accessing the State network; and
    - iv. Compliance with all rules and regulations of the DCSO policies and CJIS Security Policy in the operation of all information received.
  - b. The DCSO shall have the authority, via managed control, to set, maintain, and enforce the standards for the selection, supervision, and termination of DCSS personnel access to Criminal Justice Information in Agency's possession.
2. Responsibility for management of security control of the criminal justice function shall remain with the Agency, as required by the CJIS Security Policy.
3. This MCA covers the overall supervision of Agency systems, applications, equipment, systems design, programming, and operational procedures associated with the development, implementation, and

maintenance of any Agency system to include NCIC (National Crime Information Center) Programs that may be subsequently designed and/or implemented within the Criminal Justice Agency.

4. This MCA may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall be deemed to constitute one and the same agreement.
5. This MCA shall be in full force for the term of the JPA.

IN WITNESS WHEREOF, the undersigned governmental units have caused this MCA to be executed on the date so indicated.

**Dakota County Sheriff's Office (DCSO)**

By: \_\_\_\_\_

Tim Leslie, Dakota County Sheriff

Date: \_\_\_\_\_

**Dakota County Social Services Department (DCSS)**

By: \_\_\_\_\_

Marti Fischbach, Community Services Division Director

Date: \_\_\_\_\_

**CITY Police Department (Agency)**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Approved as to form for County of Dakota:

\_\_\_\_\_

Attorney / Date

File Number: \_\_\_\_\_