

April 10th, 2024

Joe Lexa, Senior Project Manager
Dakota County
Administration Center
1590 Highway 55
Hastings, MN 55033

RE: Thomson County Park Pollinator Promenade Continuing Services Request

Dear Joe,

The HKGi Team is pleased to have been able to provide design services for Thompson County Park's Pollinator Promenade as a continuation of our Programming and Schematic Design contract for the park. As this contract comes to an end in May 2025, and with construction document finalization, bidding, and construction administration work projected to run from May 2025-May 2026, and final warranty project closeout in May 2027, we are submitting this continuing services request so that we may see the project through to completion. The following list outlines the remaining tasks for the consultant team, as well as permitting and stormwater modeling tasks that were not originally scoped, for which we are requesting payment for additional services:

Permitting Assistance (completed)

- » Coordinated with the DNR, City of West St. Paul, and USFWS on permitting requirements
- » Completed SWMM modeling to confirm the design approach and prepare for DNR review

Permitting Assistance (future)

- » Development of a SWPPP for the contractor to use for the NPDES permit

Construction Administration

- » Artwork preparation and file coordination with contractor for interpretive signage
 - (6) "Wildlife Watchers" Corten Cutouts
 - (3) 24" x 36" interpretive panels
 - (5) Sensory Garden prompt panels
 - (1) Wildlife Watchers activity panel
- » Shop drawing and submittal review
- » Pre-construction meeting coordination and attendance
- » Construction Oversight visits (August-November 2025, and mid-April-May 2026)
 - 5 visits for EOR to review pipe work (2), stream work (2), and cascade work (1)
 - Weekly visits for HKGi (16) to review and approve staking, supervise installation of project components, and ensure quality control
 - 4 additional site visits as needed for unforeseen items
- » Punch List visits (4)
 - Initial and final for EOR and HKGi

- » Plant Warranty Closeout Visits (2027)
 - Initial and final
- » As-built drawings

The total anticipated cost of these tasks is \$84,000. We look forward to helping this incredible addition to Thompson County Park become a reality. Please let us know if you have any questions about this request.

Sincerely,



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