

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
PROFESSIONAL LICENSES					
Assemblage of Large Number of People	\$304.00	\$313.00	\$322.00	2.88%	MS. § 375.40, Rounded for ease of collection
Assemblage of Large Number of People - Late Fee	\$168.00	\$173.00	\$178.00	2.89%	M.S. § 375.40, Rounded for ease of collection
Auctioneer License	\$20.00	\$20.00	\$20.00	0.00%	M.S. § 330.3.01~'the applicant shall pay into the county treasury a fee of \$20'
Notice of Claim (+ mailing)	\$33.00	\$34.00	\$35.00	2.94%	M.S. § 574.32, Rounded for ease of collection
Intoxicating Liquor - On Sale	\$3,905.00	\$4,020.00	\$4,141.00	3.01%	M.S. § 340A.408s2, Rounded for ease of collection
Intoxicating Liquor - Off Sale	\$800.00	\$800.00	\$800.00	0.00%	M.S. § 340A.408s3 'county fee for off-sale license shall not exceed \$800'
Intoxicating Liquor – On and Off Sale	\$4,035.00	\$4,155.00	\$4,280.00	3.01%	M.S. § 340A.408s2, Rounded for ease of collection
Intoxicating Liquor – On Sale Sunday	\$200.00	\$200.00	\$200.00	0.00%	M. S. § 340A.504s3 'license issued by the county, fee may not exceed \$200'
Intoxicating Liquor - On Sale 2:00 am closing	\$3,580.00	\$3,685.00	\$3,796.00	3.01%	M.S. § 340A.504s7, Rounded for ease of collection
Intoxicating Liquor - Temporary License	\$66.50	\$68.00	\$70.00	2.94%	M.S. § 340A.504s3, Rounded for ease of collection
3.2% Liquor - On Sale	\$250.00	\$257.50	\$265.00	2.91%	M.S. § 340A.408s1, Rounded for ease of collection
3.2% Liquor - Off Sale	\$250.00	\$257.50	\$265.00	2.91%	M.S. § 340A.408s1, Rounded for ease of collection
3.2% Liquor - Temporary On Sale	\$66.50	\$68.00	\$70.00	2.94%	M.S. § 340A.403s2, Rounded for ease of collection
Set-Up and Consumption License	\$255.00	\$263.00	\$271.00	3.04%	M. S. § 340A.414s6 'county may impose an additional fee of not more than \$300'
Temporary Set-Up and Consumption License	\$25.00	\$25.00	\$25.00	0.00%	M.S. § 340A.414s9 'fee for permit may not exceed \$25'
Tobacco License (2-year)	\$814.00	\$838.00	\$863.00	2.98%	M.S. § 461.12s1, Rounded for ease of collection
Transient Merchant License	\$150.00	\$150.00	\$150.00	0.00%	Fee set in statute -- M.S. § 329.11 'shall pay to the county a license fee of \$150
Precious Metal License	\$73.00	\$75.00	\$77.00	2.67%	M.S. § 325F.733s2, Rounded for ease of collection
[REMOVE FEE] Farm Winery License	\$275.00	\$275.00	\$275.00	0.00%	[REMOVE] STATE REGULATED / COUNTY DOES NOT ISSUE
DOCUMENT PROCESSING					
Plat Book (Including Sales Tax)	\$41.00	\$42.00	\$43.00	2.38%	Rounding for ease of collection. M.S. 373.41
Property Transfer Requests (per page + setup + IT time)	\$0.55	\$0.56	\$0.58	3.00%	
Property Split Request (per parcel)	\$53.00	\$54.50	\$56.00	2.75%	Exclusive of M.S. § 357.18 and 357.181, Rounding for ease of collection
Screen prints	\$4.75	\$4.90	\$5.00	2.10%	Rounding for ease of collection. M.S. § 373.41
Safe Keeping Fee	\$109.00	\$112.01	\$115.00	2.67%	Rounding for ease of collection. M.S. § 373.41
PROPERTY DESCRIPTION					
Green Acre Payback Calc (per parcel + Asses time)	\$57.00	\$58.50	\$60.00	2.57%	Rounding for ease of collection. M.S. § 373.41
Open Space Payback Calc (per parcel + Asses time)	\$103.00	\$106.00	\$110.00	3.77%	Rounding for ease of collection. M.S. § 373.41
TAXATION					
City Special Assessment Collection (per parcel & project)	\$5.15	\$5.30	\$5.50	3.80%	Rounding for ease of collection. MS § 373.41
Special Assessment Correction Fee (per parcel & per project)	N/A	\$25.00	\$25.00	0.00%	No increase to align with other counties
Audit of SD, City or Town (per page)	\$43.00	\$44.00	\$45.00	2.26%	Rounding for ease of collection. MS § 373.41
Bonding Certificates/Certification of 10 Largest Taxpayers`	\$400.00	\$400.00	\$400.00	0.00%	No increase to align with other counties
Bonding Cert - Single Page	\$111.00	\$111.00	\$111.00	0.00%	No increase to align with other counties
Confession of Judgment Setup	\$140.00	\$144.00	\$148.00	2.78%	Rounding for ease of collection. M.S. § 373.41
Confession of Judgment Certified Copy Fee	\$14.00	\$14.00	\$14.00	0.00%	Courts Fee to obtain copy of confession from court M.S. § 373.41
Notice of Expiration of Redemption Fee	\$97.00	\$100.00	\$103.00	3.00%	Rounding for ease of collection, M.S. § 373.41
Delinquent Tax Tape or Report (+IT)/Tax Info Disk Write	\$155.00	\$160.00	\$165.00	3.13%	Rounding for ease of collection. MS § 373.41
Delinquent Tax Judgment Publication Fee	\$43.00	\$44.00	\$45.00	2.26%	Rounding for ease of collection. M.S. § 373.41
Tax Forfeit Property List	\$24.75	\$25.50	\$26.25	2.95%	Rounding for ease of collection. M.S. § 373.41
Multiple Escrow Tape Submission (+IT)	\$450.00	\$460.00	\$475.00	3.26%	Rounding for ease of collection. M.S. § 373.41
Prior Yr Tax Payment Research	\$45.00	\$46.00	\$47.50	3.25%	Rounding for ease of collection. M.S. § 373.41
Repurchase Tax Forfeit Property	\$339.00	\$350.00	\$360.00	2.86%	Rounding for ease of collection
Tax Search	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42 'service fee for search and results certification may be charged...to a maximum of \$5 per parcel'

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Statement of Unpaid Taxes	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42
Special Assessment Search	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42
Certified No Delinquent Ltr/Spec Assmt Search	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42
Duplicate Tax Statement (current & prior yr -- non-owner only)	\$8.00	\$8.00	\$8.00	0.00%	No increase to align with other counties
TIF Early Decertification	\$309.00	\$318.00	\$327.50	2.99%	Rounding for ease of collection. M.S. § 373.41
TIF Maintenance (Base)	\$582.00	\$600.00	\$618.00	3.00%	Rounding for ease of collection. M.S. § 373.41
TIF Maintenance (per Parcel)	\$29.00	\$29.00	\$30.00	3.45%	Rounding for ease of collection. M.S. § 373.41
TIF Plan Modification	\$770.00	\$790.00	\$815.00	3.17%	Rounding for ease of collection. M.S. § 373.41
TIF Reporting Fee for TIF Districts that have decertified and continue to hold money	\$65.00	\$67.00	\$69.00	2.99%	Rounding for ease of collection. M.S. § 373.41
TIF Setup Base	\$880.00	\$906.00	\$933.00	2.98%	Rounding for ease of collection. M.S. § 373.41
TIF Setup (per Parcel)	\$30.00	\$30.00	\$31.00	3.33%	Rounding for ease of collection. M.S. § 373.41
SUBSCRIPTION FEES:					
RecordEASE Monthly Subscription	\$30.00	\$30.00	\$30.00	0.00%	Contractual Fee
RecordEASE Search	\$0.50	\$0.50	\$0.50	0.00%	Contractual Fee
RecordEASE View Recorded Documents	\$1.50	\$1.50	\$1.50	0.00%	Contractual Fee
RecordEASE View Certificates of Title (Torrens)	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Tract Page	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Tract Card	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Recorded Plat	\$5.00	\$5.00	\$5.00	0.00%	Contractual Fee
COPY FEES:					
Non-Certified Copies (per page)	\$1.00	\$1.00	\$1.00	0.00%	Consistent with Minnesota Peers. M.S. § 373.41
Certified Copy of a Document	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of a Plat or Register Land Survey (to scale)	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of a Plat or Register Land Survey (reduced); per page	\$1.00	\$1.00	\$1.00	0.00%	Consistent with Minnesota Peers. M.S. § 373.41
Certified Copy of a Plat or Registered Land Survey	\$15.00	\$15.00	\$15.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of Condominium Floor Plans (to scale); per page; \$10.00 minimum	\$1.00	\$1.00	\$1.00	0.00%	Fee set in statute. M.S. § 357.18
Certified Copy of the Certificate of Title	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 508.82
VITAL STATISTICS					
Birth Certificate (Original)	\$26.00	\$26.00	\$26.00	0.00%	Fee set in statute. M.S. § 144.226.
Birth Certificate (Subsequent)	\$19.00	\$19.00	\$19.00	0.00%	Fee set in statute. M.S. § 144.226.
Marriage Certificate	\$9.00	\$9.00	\$9.00	0.00%	Fee set in statute. M.S. § 144.226
Marriage License With Education	\$40.00	\$40.00	\$40.00	0.00%	Fee set in statute. M.S. § 517.08.
Marriage License Without Education	\$115.00	\$115.00	\$115.00	0.00%	Fee set in statute. M.S. § 517.08.
Marriage Amendment Fee	\$42.00	\$42.00	\$42.00	0.00%	Fee set in statute. M.S. § 373.41.
Death Certificate (Original)	\$13.00	\$13.00	\$13.00	0.00%	Fee set in statute. M.S. § 144.226.
Death Certificate (Subsequent)	\$6.00	\$6.00	\$6.00	0.00%	Fee set in statute. M.S. § 144.226.
Expedite Fee for Birth/Death Records	\$20.00	\$20.00	\$20.00	0.00%	Fee set in statute. M.R. § 4601.04004 s4~
Marriage Application Info List	\$48.00	\$49.50	\$51.00	3.03%	Rounding for ease of collection.
Passport photo	\$12.00	\$12.00	\$12.50	4.17%	M.S. § 373.41.
Notary Authentication	\$5.00	\$5.00	\$5.00	0.00%	Fee set in statute. M.S. § 357.021.
Notary Filing	\$20.00	\$20.00	\$20.00	0.00%	Fee set in statute. M.S. § 357.021
Notary Service	\$5.00	\$5.00	\$5.00	0.00%	Fee set in statute. M.S. §357.17
Minister Credentials Recording	\$8.00	\$8.25	\$8.50	3.03%	M.S. § 517.05.
DNR					
Game and Fish Stamp Issuing Fee DNR	\$0.50	\$0.50	\$0.50	0.00%	Fee set by statute.

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OVERDUE FINES					
Adult materials					
Per day, per item	\$0.30	\$0.30	\$0.30	0.00%	Ranks in the high end of other MELSA libraries. M.S. § 373.41 Moved DVDs with other Adult materials. Cost of DVDs no longer justifies higher overdue fee.
DVDs	N/A	\$0.30	\$0.30	0.00%	
Maximum per item (paperbacks and magazines)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	0.00%	
Maximum per item (other)	\$16.00	\$16.00	\$16.00	0.00%	
CHILD & TEEN MATERIALS					
Per day, per item	\$0.10	\$0.00			Eliminated overdue fines for child and teen materials 2022
DVDs	N/A	\$0.00			Eliminated overdue fines for child and teen materials 2022
Maximum per item (paperbacks and magazines)	\$4.25	\$0.00			Eliminated overdue fines for child and teen materials 2022
Maximum per item (other)	\$4.25	\$0.00			Eliminated overdue fines for child and teen materials 2022
DVDs					
Per day, per item	\$1.00	\$0.00			Moved DVDs with other Adult materials. Cost of DVDs no longer justifies higher overdue fee.
Maximum	\$16.00	\$16.00	\$16.00	0.00%	
OTHER LIBRARY FEES					
Bifokal Kits (per day, per item)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. §373.41
Book Group Discussion Kits (per day, per item)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. §373.41
Energy Monitor (per day, per item)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. § 373.41
Storytime Kits (per day, per item)	\$1.00	\$0.00			Eliminated overdue fines for child and teen materials 2022
Teen Computer Games (per day, per item)	\$1.00	\$0.00			Eliminated overdue fines for child and teen materials 2022
Collection Agency Fee	\$15.75	\$15.75	\$10.00	-36.51%	Reduced to match vendor fee being charged
Damaged/Lost Item					
Fax transmissions (per page)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in coin box . M.S. 373.41 M.S. 373.41
Non-Resident Library Card Annual Fee	\$60.00	\$60.00	\$60.00	0.00%	
Photocopies (per page)					
B/W	\$0.15	\$0.15	\$0.15	0.00%	M.S. 373.41
Color	\$0.50	\$0.50	\$0.50	0.00%	Simplifies transactions -- reduces change needed in coin box . M.S. 373.41
Staff-assisted copies of official Dakota County Library documents	\$0.25	\$0.25	\$0.25	0.00%	
Returned Check Fee	\$30.00	\$30.00	\$30.00	0.00%	M.S. 604.113
ELECTIONS					
Election data: Public Information list, accepted absentee list, rejected absentee list, etc.		\$30.00	\$30.00	0.00%	M.S. § 373.41; credit card accepted (Hastings)
Address Labels/Spreadheets	\$44.00	\$45.00	\$46.50	3.33%	Recommend rounding for ease of collection. M.S. § 373.42
Precinct Finder - County Wide	\$46.00	\$47.00	\$48.50	3.19%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)
Precinct Finder - Individual City	\$17.50	\$18.00	\$18.50	2.77%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)
Registered Voter Certificate	\$17.50	\$18.00	\$18.50	2.77%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)