



Dakota County

Board of Commissioners

Agenda

Tuesday, October 24, 2023

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us

Emails must be received by 7:30am on the day of the meeting.

Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Public Hearing**

- 5.1 *Finance* - Public Hearing To Receive Comments And Adoption Of Dakota County 2024 Recommended Fee Schedules

CONSENT AGENDA

6. **County Administration - Approval of Minutes**

- 6.1 Approval of Minutes of Meeting Held on October 10, 2023

7. **Items Recommended By Board Committee***

- 7.1 *Employment and Economic Assistance* - Authorization To Execute Contract With YMCA Of The North For Drop-In Child Care Services

- 7.2** *Public Health* - Authorization To Accept Minnesota Department Of Human Services Child And Teen Checkups Grant Funds And Execute Grant Amendment
- 7.3** *Social Services-Housing & Community Resources* - Authorization To Execute Contracts For Housing Services
- 7.4** *Social Services-Housing & Community Resources* - Authorization To Execute Contracts For Volunteer Driver Transportation Services
- 7.5** *Social Services-Adult Services* - Authorization To Execute Contracts For Adult Mental Health Services
- 7.6** *Social Services-Aging & Disability Services* - Authorization To Execute Contracts For Home And Community-Based Waiver Services
- 7.7** *Information Technology* - Authorization To Execute Fiber Optic Indefeasible Right To Use Agreement With Minnesota Valley Transit Authority
- 7.8** *Employee Relations* - Authorization To Accept Rates For 2024 Group Short-Term Disability Benefits
- 7.9** *Environmental Resources* - Authorization To Grant Variances From Ordinance No. 110 Solid Waste Management, Hauler Weekly Recycling Service Requirements
- 7.10** *Environmental Resources* - Authorization To Amend And Extend Contract With Gopher Resource, LLC For Operating Recycling Zone
- 7.11** *Parks, Facilities, and Fleet Management* - Approval Of Schematic Design For Lebanon Hills Park Improvements And Amend 2023 Parks Capital Improvement Program Budget
- 7.12** *Parks, Facilities, and Fleet Management* - Authorization To Reject All Bids On Judicial Center Corridor Finishes Replacement Project
- 7.13** *Parks, Facilities, and Fleet Management* - Authorization To Award Bid And Execute Contract With Brennan Construction Of Minnesota, Inc. For Construction And Amend 2023 Buildings Capital Improvement Program Budget For Empire Complex Trench Drain Replacement Project
- 7.14** *Parks, Facilities, and Fleet Management* - Authorization To Acquire Schiela Trust Property
- 7.15** *Parks, Facilities, and Fleet Management* - Authorization To Execute Contract Amendment With HDR, Inc. For Final Design Services On Mississippi River Greenway Rosemount East Segment In City Of Rosemount (P00109)

- 7.16** *Parks, Facilities, and Fleet Management* - Authorization To Execute Professional Services Contract With Hoisington Koegler Group Inc. For Programming And Schematic Design On Thompson County Park Phase II Master Plan Improvements
- 7.17** *Transportation* - Authorization To Execute Contract Amendment With SRF Consulting Group, Inc. For Mississippi River Greenway RAISE Grant Infrastructure Improvements, And Amend 2023 Transportation Capital Improvement Program Budget For County Projects 56-14 And 28-69
- 7.18** *Transportation* - Authorization To Submit Letter To Metropolitan Council In Support Of Proposed 2040 Transportation Policy Plan Amendment
- 7.19** *Physical Development Administration* - Authorization To Convey County Property To City Of Farmington

8. County Board/County Administration

- 8.1** *County Board* - Scheduling Of Dakota County Board Of Commissioners Governance Workshop

9. Enterprise Finance and Information Services

- 9.1** *Office Of Risk Management* - Authorization To Renew Cyber Security Insurance With American International Group, Inc (AIG) Specialty Insurance Company
- 9.2** *Finance* - Report On Invoices Paid In September 2023
- 9.3** *Finance* - Authorization To Amend Contract With Sierra-Cedar, LLC For Enterprise Resource Planning Software And Implementation Services

10. Physical Development

- 10.1** *Transportation* - Approval Of Right Of Way Acquisition And Authorization To Initiate Quick-Take Condemnation For Roadway Reconstruction Of Lone Oak Road In City of Eagan, County Project 26-67
- 10.2** *Transportation* - Approval Of Final Plats Recommended By Plat Commission

11. Public Safety

- 11.1** *Sheriff* - Authorization To Execute Joint Powers Agreement With State Of Minnesota, Department Of Human Services, For Transportation Of Offenders From State-Operated Forensic Services Program

12. Public Services and Revenue

- 12.1** *Public Services and Revenue Administration* - Scheduling Of Public Hearing To Receive Comments On 2024 Off Sale Intoxicating Liquor License Applications

REGULAR AGENDA**13. Community Services**

- 13.1** *Veterans Services* - Proclamation Of Operation Green Light For Veterans Week In Dakota County November 6-12, 2023

14. Physical Development

- 14.1** *Transportation* - Authorization For Designation Of County State Aid Highway 68 (200th Street East) In Ravenna Township As Deputy Luther Klug Memorial Highway

15. County Board/County Administration

- 15.1** *Office Of The County Manager* - Scheduling Of 2024 County Board/Committee Of The Whole Meetings, Workshops And Public Hearings

16. Closed Executive Session

- 16.1** *Office Of The County Manager* - Closed Executive Session: Discussion Of Legal Strategy In Tory Hart v. Dakota County et al.

17. Interagency Announcements/Reports

Association of Minnesota Counties (AMC)
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Transportation Advisory Board (TAB)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

18. County Manager's Report**19. Information**

- 19.1** Information
See Attachment for future Board meetings and other activities.

20. Adjournment

20.1 Adjournment

* Designates items discussed in Board Committee(s)

For more information, call 651-438-4417

Dakota County Board meeting agendas are available online at

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Board of Commissioners

Request for Board Action

Item Number: DC-2670

Agenda #: 4.1

Meeting Date: 10/24/2023

Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-2664

Agenda #: 5.1

Meeting Date: 10/24/2023

DEPARTMENT: Finance

FILE TYPE: Consent Action

TITLE

Public Hearing To Receive Comments And Adoption Of Dakota County 2024 Recommended Fee Schedules

PURPOSE/ACTION REQUESTED

Conduct a public hearing and adopt recommended 2024 Dakota County fee schedules.

SUMMARY

The County Manager recommends that the County Board adopt fee schedules for fiscal year 2024. Minn. Stat. § 373.41 provides that the County Board may, after a public hearing, establish fees to be charged for services that are not governed by other statutes. Fee revenues provide an important revenue source for the County and help to support the cost of operations and offset the annual levy. The recommended fees are for services that are not governed by a more specific law and are proposed to take effect January 1, 2024, except for selected Parks fees which will take effect late 2023.

Finance worked with Divisions/Departments to set fees to cover estimated costs of providing services, including overhead, with an inflationary rate increase of three percent. The projected inflationary increase is consistent with the overall budget planning framework that reflects higher labor costs for 2024. Some exceptions to this approach include:

- Fees established by law or rule; and
- Fees for services when it is difficult to determine the actual cost of service such as rental of campgrounds, facilities, and equipment. The recommendation for these types of fees or services should be based upon marketplace rates.

Many of the Community Services fees are set at the cost of services; however, the amount charged to clients is usually less due to the provision of a sliding fee schedule that is included in the Community Services policy.

The following are highlights of the 2024 fees:

- Four new fees.
- Thirty-Five existing fees with increase of more than five percent.
- Two existing fees with decreases of more than five percent.
- Four existing fees are being eliminated.

The recommended fee schedules were presented to the General Government and Policy Committee of the Whole meeting on October 10, 2023 (Attachment).

RECOMMENDATION

Staff recommends that that County Board conduct a public hearing and adopt the 2024 Dakota County recommended fee schedules.

EXPLANATION OF FISCAL/FTE IMPACTS

The projected fee revenue will be included in the 2024 County Manager's recommended budget.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Minn. Stat. § 373.41 authorizes the Dakota County Board to establish fees for various services provided to the public after holding a public hearing; and

WHEREAS, Dakota County desires to recover costs for services, except where an increase would adversely affect the use of a program or service; and

WHEREAS, notice of a public hearing on the recommended 2024 fee schedules was published from October 12, 2023 to October 24, 2023, on the Dakota County external website under Public Notices; and

WHEREAS, a public hearing was held on October 24, 2023, to receive comments on the 2024 Fee Schedules.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the Dakota County 2024 fee schedules, as presented at the General Government and Policy Committee of the Whole on October 10, 2023.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Proposed 2024 Dakota County Fee Schedules

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☒ Inform and Listen ☐ Discuss ☐ Involve ☐ N/A

CONTACT

Department Head: Peter Skwira
Author: Kirupa Suntharalingam

Dakota County Recommended 2024 Fee Schedule:
Community Services Division

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Social Services					
Family Child Care Licensing					Family Child Care Licensing: - Fees are capped by statute - Effective 2022, Family Background check no longer provided by DC as DHS now manages - Effective October 2023, DHS will be collecting application and renewal fees. Process of how fees will be distributed back to counties is TBD. Corporate Foster Care Licensing: - Fees are capped by statute
New Inspection (for one-year license)	\$50.00	\$50.00	\$50.00	0.00%	
Inspection Renewal (for two-year license)	\$100.00	\$100.00	\$100.00	0.00%	
Background Check (per license)	\$0.00	\$0.00	\$0.00	0.00%	
Corporate Foster Care Licensing					
New Inspection (for one-year license)	\$500.00	\$500.00	\$500.00	0.00%	
Inspection Renewal (for two-year license)	\$500.00	\$500.00	\$500.00	0.00%	
Employment & Economic Assistance					
Non-licensed Child Care Background Checks	\$100.00	\$100.00	\$100.00	0.00%	No increase recommended for 2023 as well as 2024.
Community Corrections					
Adult Probation Fee - Misdemeanor Offenders	\$282.00	\$282.00	\$282.00	0.00%	No increase recommended for 2024. Probation fees should be trending down and will be eliminated by 2027 as a requirement of receiving CCA Subsidy funding.
Adult Probation Fee - Misdemeanor Offenders Transfer and Public Defender Cases	\$0.00	\$0.00	\$0.00	0.00%	Eliminated fees for cases which transfer between counties or states or are represented by a public defender in 2022.
Adult Probation Fee - Gross Misdemeanor & Felony Offenders	\$369.00	\$369.00	\$369.00	0.00%	No increase recommended for 2024. Probation fees should be trending down and will be eliminated by 2027 as a requirement of receiving CCA Subsidy funding.
Adult Probation Fee - Gross Misdemeanor & Felony Offenders Transfer and Public Defender Cases	\$0.00	\$0.00	\$0.00	0.00%	Eliminated fees for cases which transfer between counties or states or are represented by a public defender in 2022.
Juvenile Services Center Per Diem	\$325.00	\$325.00	\$365.01	12.31%	The per diem was increased in 2022 based on 2021 operating costs and 2022 projections. A similar increase is required for 2024 based on 2023 operating costs and 2024 projections. Dakota County's per diem is aligned with facilities providing comparable services.
Juvenile Services Center - Out-of-County Mental Health Per Diem	\$15.00	\$15.00	\$15.00	0.00%	This fee was established in 2020 and increased in 2022 and is assessed in addition to the per diem. No increase is recommended for 2024.

Dakota County Recommended 2024 Fee Schedule:
Community Services Division

Public Health					
Immunization Fees (plus vaccine cost per immunization)	\$21.22	\$21.22	\$21.22	0.00%	This fee is capped by federal law.
Refugee Health Assessment	\$50.00	\$50.00	\$50.00	0.00%	The cost of this service is partially covered by fees and the rest is covered by medical plan reimbursement.
Extension					
4H Youth-Teaching-Youth	\$75.00	\$75.00	\$75.00	0.00%	

Dakota County Recommended 2024 Fee Schedule:
Copy Fees

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Copies of Public Data					
1-100 pages black/white & letter/legal	\$0.25/page	\$0.25/page	\$0.25/page	0.00%	Limited by Minn. Government Data Practices Act
all other public data	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	0.00%	
Copies of Private and Nonpublic Data					
Copies requested by a person or an entity who is not the data subject	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	0.00%	
Copies requested by the data subject	actual and reasonable cost to make, certify, and compile the copies	actual and reasonable cost to make, certify, and compile the copies	actual and reasonable cost to make, certify, and compile the copies	0.00%	
No Copy Fee Charged					
• When prohibited by state or federal law					
• 5 or fewer copies of black/white					
• Requestor is a government entity					
• Requestor is a recipient of need-based public assistance and requests his/her private data related to the public assistance					

Dakota County Recommended 2024 Fee Schedule:
Enterprise Finance and Information Services Division

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Finance					
NSF Check Charge	\$30.00	\$30.00	\$30.00	0.00%	The fee amount is capped by MN State Statute 604.113
IT					
Electronic Property Image Download Fee PER IMAGE	\$0.10	\$0.10	\$0.10	0.00%	
Services Fee - per hour	\$76.00	\$78.25	\$80.50	2.88%	
REAL ESTATE/ PERSONAL PROPERTY					
Name and Address Information	\$344.00	\$354.00	\$364.50	2.97%	
Tax Information	\$344.00	\$354.00	\$364.50	2.97%	
Value Information	\$347.00	\$357.00	\$367.50	2.94%	
Sales Information	\$231.00	\$237.00	\$244.00	2.95%	
Miscellaneous Parcel Information	\$347.00	\$357.00	\$367.50	2.94%	
Escrow Information	\$115.00	\$118.00	\$121.50	2.97%	
Special Assessment Beginning of Year Information	\$289.00	\$297.00	\$305.75	2.95%	
TNT Notice Information	\$347.00	\$357.00	\$367.50	2.94%	
Custom Parcel Information	\$347.00	\$357.00	\$367.50	2.94%	
Custom File Extraction for Taxography	\$347.00	\$357.00	\$367.50	2.94%	
MANUFACTURED HOMES					
Name and Address Information	\$115.00	\$118.00	\$121.50	2.97%	
Tax Information	\$115.00	\$118.00	\$121.50	2.97%	
Value Information	\$115.00	\$118.00	\$121.50	2.97%	
BROADBAND					
IRU Fiber Fee			\$65 per mile, per month, per pair of strands	0.00%	Fee was included in past Indefeasible Right to Use (IRU) agreements and is being added to the fee schedule.

Dakota County Recommended 2024 Fee Schedule:
Enterprise Finance and Information Services Division

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
GIS Services					
GIS Services Fee per hour	\$76.00	\$78.25	\$80.50	2.88%	
Printed Maps					
Basic Line Map (property, streets, street names, addresses)					
Sheet Size A (8.5" x 11")	\$2.65	\$2.70	\$2.75	1.85%	
Sheet Size B (11" x 17")	\$5.45	\$5.60	\$5.60	0.00%	
Sheet Size C (17" x 22")	\$10.25	\$10.50	\$10.50	0.00%	
Sheet Size D (22" x 34")	\$16.25	\$16.70	\$16.70	0.00%	
Sheet Size E (34" x 44")	\$31.10	\$32.00	\$32.00	0.00%	
Color Aerial Photo (may also include basic line map layers without additional charge)					
Sheet Size A (8.5" x 11")	\$2.65	\$2.70	\$2.75	1.85%	
Sheet Size B (11" x 17")	\$6.85	\$7.00	\$7.20	2.86%	
Sheet Size C (17" x 22")	\$15.90	\$16.35	\$16.75	2.45%	
Sheet Size D (22" x 34")	\$31.00	\$31.90	\$32.75	2.66%	
Sheet Size E (34" x 44")	\$62.00	\$63.85	\$65.75	2.98%	
Photocopies	\$0.25	\$0.25	\$0.25	0.00%	Capped by MN State Statute 13.03
Special Map Requests	Price of base map, GIS Services	Price of base map, GIS Services	Price of base map, GIS Services		

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<i>Solid Waste</i>					
<u>Sanitary Landfill (All Volumes)</u>					
License Fee	\$79,347.49	\$81,727.91	\$84,179.75	3.00%	
Application Fee	\$6,110.15	\$6,293.46	\$6,482.26	3.00%	
<u>Waste to Energy Facility (All Volumes)</u>					
License Fee	\$79,347.49	\$81,727.91	\$84,179.75	3.00%	
Application Fee	\$6,110.15	\$6,293.46	\$6,482.26	3.00%	
<u>Solid Waste Biofuels Facility (All Volumes)</u>					
License Fee	\$79,347.49	\$81,727.91	\$84,179.75	3.00%	
Application Fee	\$6,110.15	\$6,293.46	\$6,482.26	3.00%	
<u>Demolition Landfill</u>					
Type A (>5,000 cubic yards/year)					
License Fee	\$27,002.37	\$27,812.44	\$28,646.81	3.00%	
Application Fee	\$2,761.99	\$2,844.85	\$2,930.20	3.00%	
Type B (2,000-5,000 cubic yards/year)					
License Fee	\$9,010.84	\$9,281.17	\$9,559.60	3.00%	
Application Fee	\$1,674.08	\$1,724.31	\$1,776.04	3.00%	
Type C (<2,000 cubic yards/year)					
License Fee	\$3,131.06	\$3,224.99	\$3,321.74	3.00%	
Application Fee	\$1,674.08	\$1,724.31	\$1,776.04	3.00%	
<u>Special Waste Landfill</u>					
Type A (>50,000 tons/year)					
License Fee	\$45,412.41	\$46,774.78	\$48,178.02	3.00%	
Application Fee	\$5,928.03	\$6,105.87	\$6,289.05	3.00%	
Type B (20,000-50,000 tons/year)					
License Fee	\$23,403.33	\$24,105.43	\$24,828.60	3.00%	
Application Fee	\$2,761.99	\$2,844.85	\$2,930.20	3.00%	
Type C (10,000-20,000 tons/year)					
License Fee	\$11,558.14	\$11,904.88	\$12,262.03	3.00%	
Application Fee	\$1,464.22	\$1,508.15	\$1,553.39	3.00%	
Type D (5,000-10,000 tons/year)					
License Fee	\$7,925.34	\$8,163.10	\$8,408.00	3.00%	
Application Fee	\$1,464.22	\$1,508.15	\$1,553.39	3.00%	
Type E (2,000-5,000 tons/year)					
License Fee	\$4,689.36	\$4,830.04	\$4,974.94	3.00%	
Application Fee	\$1,464.22	\$1,508.15	\$1,553.39	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Type F (<2,000 tons/year)					
License Fee	\$2,326.58	\$2,396.38	\$2,468.27	3.00%	
Application Fee	\$1,421.57	\$1,464.22	\$1,508.15	3.00%	
Special Waste Storage					
Type A (>5,000 tons/year)					
License Fee	\$7,802.32	\$8,036.39	\$8,277.48	3.00%	
Application Fee	\$1,393.05	\$1,434.84	\$1,477.89	3.00%	
Type B (2,000-5,000 tons/year)					
License Fee	\$4,689.36	\$4,830.04	\$4,974.94	3.00%	
Application Fee	\$980.57	\$1,009.99	\$1,040.29	3.00%	
Type C (<2,000 tons/year)					
License Fee	\$2,326.58	\$2,396.38	\$2,468.27	3.00%	
Application Fee	\$699.54	\$720.53	\$742.14	3.00%	
Waste Tire Storage					
License Fee (base)	\$1,200.08	\$1,236.08	\$1,273.17	3.00%	
License Fee (per tire)	\$0.13	\$0.13	\$0.14	3.00%	
Application Fee	\$278.61	\$286.97	\$295.58	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<u>Transfer Station</u>					
Type A (>400 tons/day)					
License Fee	\$16,802.30	\$17,306.37	\$17,825.56	3.00%	
Application Fee	\$2,157.73	\$2,222.47	\$2,289.14	3.00%	
Type B (200-400 tons/day)					
License Fee	\$8,407.79	\$8,660.02	\$8,919.82	3.00%	
Application Fee	\$1,816.40	\$1,870.89	\$1,927.02	3.00%	
Type C (100-200 tons/day)					
License Fee	\$6,929.10	\$7,136.97	\$7,351.08	3.00%	
Application Fee	\$1,464.22	\$1,508.15	\$1,553.39	3.00%	
Type D (<100 tons/day)					
License Fee	\$5,454.03	\$5,617.65	\$5,786.18	3.00%	
Application Fee	\$1,464.22	\$1,508.15	\$1,553.39	3.00%	
<u>Yard Waste Composting/Wood Waste Processing</u>					
Type A (>40,000 cubic yards/year)					
License Fee	\$4,216.56	\$4,343.05	\$4,473.35	3.00%	
Application Fee	\$1,393.05	\$1,434.84	\$1,477.89	3.00%	
Type B (10,000-40,000 cubic yards/year)					
License Fee	\$2,114.31	\$2,177.74	\$2,243.07	3.00%	
Application Fee	\$699.54	\$720.53	\$742.14	3.00%	
Type C (<10,000 cubic yards/year) (<200 cubic yards exempt)					
License Fee	\$1,266.41	\$1,304.41	\$1,343.54	3.00%	
Application Fee	\$699.54	\$720.53	\$742.14	3.00%	
<u>Solid Waste Composting - Mixed Municipal Waste</u>					
Type A (>300 tons/day)					
License Fee	\$33,772.25	\$34,785.42	\$35,828.98	3.00%	
Application Fee	\$2,787.31	\$2,870.93	\$2,957.06	3.00%	
Type B (100-300 tons/day)					
License Fee	\$22,369.70	\$23,040.79	\$23,732.02	3.00%	
Application Fee	\$2,095.01	\$2,157.86	\$2,222.59	3.00%	
Type C (<100 tons/day)					
License Fee	\$10,971.97	\$11,301.13	\$11,640.17	3.00%	
Application Fee	\$1,393.05	\$1,434.84	\$1,477.89	3.00%	
<u>Solid Waste Composting - Segregated Waste</u>					
Type A (>100 tons/day)					
License Fee	\$10,552.25	\$10,868.81	\$11,194.88	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Application Fee	\$2,095.01	\$2,157.86	\$2,222.59	3.00%	
Type B (50-100 tons/day)					
License Fee	\$6,327.25	\$6,517.07	\$6,712.58	3.00%	
Application Fee	\$1,393.05	\$1,434.84	\$1,477.89	3.00%	
Type C (<50 tons/day)					
License Fee	\$3,163.62	\$3,258.53	\$3,356.29	3.00%	
Application Fee	\$699.54	\$720.53	\$742.14	3.00%	
Infectious Waste					
Type A (all volumes, waste processed at facility)					
License Fee	\$5,796.37	\$5,970.26	\$6,149.37	3.00%	
Application Fee	\$1,738.91	\$1,791.08	\$1,844.81	3.00%	
Type B (all volumes, waste transfer only)					
License Fee	\$4,637.10	\$4,776.21	\$4,919.50	3.00%	
Application Fee	\$1,738.91	\$1,791.08	\$1,844.81	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<u>Waste Processing</u>					
Type A (>400 tons/day)					
License Fee	\$22,159.84	\$22,824.63	\$23,509.37	3.00%	
Application Fee	\$2,787.31	\$2,870.93	\$2,957.06	3.00%	
Type B (300-400 tons/day)					
License Fee	\$16,468.21	\$16,962.25	\$17,471.12	3.00%	
Application Fee	\$2,095.01	\$2,157.86	\$2,222.59	3.00%	
Type C (200-300 tons/day)					
License Fee	\$10,971.97	\$11,301.13	\$11,640.17	3.00%	
Application Fee	\$1,393.05	\$1,434.84	\$1,477.89	3.00%	
Type D (50-200 tons/day)					
License Fee	\$7,596.07	\$7,823.96	\$8,058.67	3.00%	
Application Fee	\$980.57	\$1,009.99	\$1,040.29	3.00%	
Type E (25-50 tons/day)					
License Fee	\$2,111.90	\$2,175.25	\$2,240.51	3.00%	
Application Fee	\$699.54	\$720.53	\$742.14	3.00%	
Type F (<25 tons/day)					
License Fee	\$1,056.55	\$1,088.25	\$1,120.89	3.00%	
Application Fee	\$459.52	\$473.31	\$487.51	3.00%	
<u>Qualified Clean Fill (Application Fees)</u>					
Type A (>5,000 cubic yards, <2 years duration)	\$2,688.41	\$2,769.07	\$2,852.14	3.00%	
Type B (500-5,000 cubic yards, <1 year duration)	\$1,797.11	\$1,851.02	\$1,906.55	3.00%	
Type C (100-500 cubic yards, <90 days duration)	\$906.99	\$934.20	\$962.23	3.00%	
Type D (<100 cubic yards, <30 days duration)	no fee	no fee	no fee		
<u>All Facility Types</u>					
Modification Review (first 5 hours)	\$510.18	\$525.49	\$541.26	3.00%	
Modification Review (after 5 hours) (per hour)	\$148.35	\$152.80	\$157.39	3.00%	
<u>Late Fees</u>					
1-7 Days	15% of license fee	15% of license fee	15% of license fee	0.00%	Delete combine with 136; no need for seperate 1-7 day late fee
1-30 Day	25% of license fee	25% of license fee	25% of license fee	0.00%	Updated to cover 1-30 day vs 8-30 day timeperiod
30+ Days	50% of license fee	50% of license fee	50% of license fee	0.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<i>Industrial Waste Facilities</i>					
<i>Review</i>					
Single Waste Stream	\$248.46	\$255.91	\$263.59	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site)	\$498.13	\$513.07	\$528.46	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$1,353.26	\$1,393.85	\$1,435.67	3.00%	
<i>Rush Review</i>					
Single Waste Stream	\$354.60	\$365.24	\$376.19	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site)	\$706.77	\$727.98	\$749.82	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$2,032.29	\$2,093.26	\$2,156.05	3.00%	
<i>Renewal</i>					
Single Waste Stream	\$147.15	\$151.56	\$156.11	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$290.68	\$299.40	\$308.38	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$856.33	\$882.02	\$908.48	3.00%	
<i>Rush Renewal</i>					
Single Waste Stream	\$195.38	\$201.25	\$207.28	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$389.57	\$401.26	\$413.30	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$1,172.34	\$1,207.51	\$1,243.73	3.00%	
<i>Amendment</i>					
Single Waste Stream	\$80.81	\$83.24	\$85.73	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$80.81	\$83.24	\$85.73	3.00%	
<i>Rush Amendment</i>					
Single Waste Stream	\$110.97	\$114.29	\$117.72	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$110.97	\$114.29	\$117.72	3.00%	
<i>Review of Request for Deviation from Waste Acceptance Levels</i>					
Single Waste Stream	\$506.57	\$521.77	\$537.42	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$506.57	\$521.77	\$537.42	3.00%	
<i>Review for Exemption from Department Review</i>					
Single Waste Stream	\$80.81	\$83.24	\$85.73	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$80.81	\$83.24	\$85.73	3.00%	
<i>Hazardous Waste Fees</i>					

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<u>Hazardous Waste Generator</u>					
Base Fee	\$68.74	\$70.81	\$72.93	3.00%	
Gallonage Fee (per gallon)					
1-250	\$2.02	\$2.08	\$2.14	3.00%	
251-1,000	\$0.46	\$0.48	\$0.49	3.00%	
1,001-10,000	\$0.24	\$0.25	\$0.25	3.00%	
10,001-100,000	\$0.053	\$0.055	\$0.057	3.00%	Fee needs to be shown to at least a thousandth of a dollar
100,001+	\$0.024	\$0.025	\$0.026	3.00%	Fee needs to be shown to at least a thousandth of a dollar
Sewer Fee (does not apply to minimal generators)					
</= 10 gal.	\$57.89	\$59.63	\$61.42	3.00%	
Very Small Quantity Generators (VSQG)	\$57.89	\$59.63	\$61.42	3.00%	
Small Quantity Generators (SQG)	\$115.79	\$119.26	\$122.84	3.00%	
Large Quantity Generators (LQG)	\$224.33	\$231.06	\$237.99	3.00%	
Application Fee (flat fee for all new generators)	\$57.89	\$59.63	\$61.42	3.00%	
Late Penalty	\$69.95	\$72.05	\$74.21	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<u>Hazardous Waste Facilities</u>					
Storage Facilities					
Application Review Fee	\$2,676.36	\$2,756.65	\$2,839.35	3.00%	
Base Annual Fee					
<5,000 gals/yr	\$4,872.68	\$5,018.86	\$5,169.43	3.00%	
5,000-50,000 gals/yr	\$5,556.54	\$5,723.24	\$5,894.93	3.00%	
>50,000 gals/yr	\$7,799.91	\$8,033.91	\$8,274.92	3.00%	
Streams Multiplier (multiply with base fee to determine annual fee)	Total # of streams at facility x 0.1 + 1.0 (max 12 streams)	Total # of streams at facility x 0.1 + 1.0 (max 12 streams)	Total # of streams at facility x 0.1 + 1.0 (max 12 streams)	0.00%	
Short Term Transfer Facilities					
Application Review Fee	\$2,781.28	\$2,864.72	\$2,950.66	3.00%	
Base Annual Fee					
<2,000 gals/yr	\$4,267.22	\$4,395.23	\$4,527.09	3.00%	
2,000-10,000 gals/yr	\$6,095.67	\$6,278.54	\$6,466.90	3.00%	
>10,000 gals/yr	\$8,353.51	\$8,604.11	\$8,862.24	3.00%	
Waste Treatment and Recycling Facilities					
Application Review Fee	\$2,781.28	\$2,864.72	\$2,950.66	3.00%	
Base Annual Fee					
<10,000 gals/yr	\$4,876.30	\$5,022.59	\$5,173.27	3.00%	
10,000-100,000 gals/yr	\$8,540.45	\$8,796.67	\$9,060.57	3.00%	
>100,000 gals/yr	\$10,975.59	\$11,304.86	\$11,644.00	3.00%	
Multiplier (added to base fee)	1/10th of the base fee x # of streams	1/10th of the base fee x # of streams	1/10th of the base fee x # of streams	0.00%	
Land Treatment Facility Under Closure	\$36,956.38	\$38,065.07	\$39,207.03	3.00%	
<u>Very Small Quantity Hazardous Waste Generator Collection Sites and Sites for the Collection of Used Oil and Oil Filters Fee Schedule</u>					
License Application Review Fee	\$147.15	\$151.56	\$156.11	3.00%	
Annual License Fee for Corporate Consolidation VSQG Collection Sites	\$290.68	\$299.40	\$308.38	3.00%	
Annual License Fee for Commercial VSQG Collection Sites	\$730.90	\$752.83	\$775.41	3.00%	
Used Oil and Used Oil Filter Collection Sites					
License Application Review Fee	\$147.15	\$151.56	\$156.11	3.00%	
Annual License Fee	\$290.68	\$299.40	\$308.38	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Special Hazardous Waste Processing/Storage and Universal Waste Facilities Fee Schedule					
Fee Subcategories					
<i>Small Facility (collects <1,000 fluorescent lamps, 100 lbs. of Universal Waste, and/or 100 lbs. of any other Special Hazardous Waste per year)</i>					
License Fee	no fee	no fee	no fee	3.00%	
Application Fee	no fee	no fee	no fee	3.00%	
<i>Medium Facility (collects 1,001-5,000 fluorescent lamps, 101-1000 lbs. of Universal Waste, and/or 101-1,000 lbs. of any other Special Hazardous Waste per year)</i>					
License Fee	\$440.23	\$453.44	\$467.04	3.00%	
Application Fee	\$147.15	\$151.56	\$156.11	3.00%	
<i>Large Facility (collects >= 5,001 fluorescent lamps, 1,001 lbs. of Universal Waste, and/or 1,001 lbs. of any other Special Hazardous Waste per year)</i>					
License Fee	\$1,460.59	\$1,504.41	\$1,549.54	3.00%	
Application Fee	\$290.68	\$299.40	\$308.38	3.00%	
<i>Reductions in License Fees for Special Hazardous Waste Processing/Storage and Universal Waste Facilities*</i>					
Small Facility	no fee	no fee	no fee	0.00%	
Medium Facility	\$219.51	\$226.09	\$232.88	3.00%	
Large Facility	\$730.90	\$752.83	\$775.41	3.00%	
Electronic Recycling Fees					
Television (per item)	\$10.00	\$10.00	\$10.00	0.00%	
Computer Monitor (per item)	\$10.00	\$10.00	\$10.00	0.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Tire Recycling Fees					
Std. Automotive Tire 15" or smaller (per item)	\$5.00	\$6.00	\$6.00	0.00%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire 16-17" (per item)	\$6.00	\$7.00	\$7.00	0.00%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire 18-19" (per item)	\$7.00	\$8.00	\$8.00	0.00%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire 20" or greater (per item)	\$8.00	\$10.00	\$10.00	0.00%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire Mounted on Rim (additional to t	\$1.00	\$1.00	\$1.00	0.00%	
Farm Tractor Tire (per item)	\$50.00	\$75.00	\$75.00	0.00%	These are pass through costs - adjustments made based on cost for disposal
Water Supply Testing and Delegated Well Program					
Water Supply Testing					
Water Parameter Test (single chemical - tests include Coliform bacteria, nitrate, manganese, arsenic , lead or Fluoride) Special Test Service Fee (more than 200 different parameters are available, not including laboratory test costs)	\$19.50	\$21.00	\$21.00	0.00%	No changes to section - there were no changes to the Lab's state contract pricing
Sample shipping and handling	\$15.00	\$15.00	\$15.00	0.00%	
Minimum	\$2.00	\$2.00	\$2.00	0.00%	
Maximum	\$54.00	\$54.00	\$193.00	257.41%	
Sample Collection	\$135.00	\$135.00	\$135.00	0.00%	Represents a max cost based on different chemical, bacterial, or radiological tests residents may request. Added option for Dakota County staff to facilitate radium testing in 2023 to the website. The \$193 is the direct lab costs for the radium test.
Water Supply Well Fees					
Well Construction/Major Reconstruction					State core function fee set by MN Statute 103I.208
County Fee	\$580.00	\$597.00	\$615.00	3.02%	
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Minor Well Reconstruction					State core function fee set by MN Statute 103I.208
County Fee	\$146.00	\$150.00	\$155.00	3.33%	
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Well Sealing					

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
County Fee	\$292.00	\$301.00	\$310.00	2.99%	State core function fee set by MN Statute 103I.208
State Fee	\$5.00	\$5.00	\$5.00	0.00%	
Well Permit Renewal Fee (if renewed on or before expiration date)	25% of current permit fee	25% of current permit fee	25% of current permit fee	0.00%	No change to renewal fee (allows staff to easily renew permit if work has not started yet by contractor)
<u>Environmental Well Fees</u>					
Environmental Well Construction					
County Fee (per well)	\$580 first well, 75% discount additional wells on same site	\$275.00	\$283.00	2.91%	State core function fee set by MN Statute 103I.208
State Fee (per site)	\$20.00	\$20.00	\$20.00	0.00%	
Environmental Well Sealing					
County Fee (per well)	\$292 first well, 75% discount additional wells on same site	\$125.00	\$129.00	3.20%	
State Fee (per site)	\$5.00	\$5.00	\$5.00	0.00%	State core function fee set by MN Statute 103I.208
<u>Annual Maintenance Permits</u>					
Unused Well Permit	\$175.00	\$175.00	\$175.00	0.00%	Recommend no change, current fees cover sufficient staff time
Registered Use Well Permit- Environmental, Injection Wells, and Product Recovery Wells	\$175.00	\$175.00	\$175.00	0.00%	Recommend no change, current fees cover sufficient staff time
Registered Use Well Permit- Dewatering Wells, Augmentation Wells, and Groundwater Recharge Wells	\$175.00	\$175.00	\$175.00	0.00%	Recommend no change, current fees cover sufficient staff time
<u>Shallow Domestic Well Permit Fees</u>					
Well Construction					
County Fee	\$292.00	\$301.00	\$310.00	2.99%	State core function fee set by MN Statute 103I.208
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Well Sealing					

Dakota County Recommended 2024 Fee Schedule:
 Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
County Fee (single fee for up to five domestic water supply wells on a single site)	\$146.00	\$150.00	\$155.00	3.33%	State core function fee set by MN Statute 103I.208
State Fee	\$5.00	\$5.00	\$5.00	0.00%	
Dewatering Well Permit Fees (no groundwater contamination, per well, up to 5 wells per project)	\$580.00	\$597.00	\$615.02		
Well Construction and Sealing Permit (within 18 months)					
County Fee				3.02%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
State Fee	\$25.00	\$25.00	\$25.00	0.00%	State core function fee set by MN Statute 103I.208
Well Construction Permit					
County Fee	\$473.00	\$487.00	\$502.00	3.08%	State core function fee set by MN Statute 103I.208
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Well Sealing Permit					State core function fee set by MN Statute 103I.208
County Fee	\$292.00	\$301.00	\$310.00	2.99%	
State Fee	\$5.00	\$5.00	\$5.00	0.00%	State core function fee set by MN Statute 103I.208
<u>Dewatering Well Permit Fees (no groundwater contamination, 5 or more wells per project)</u>					
Well Construction and Sealing Permit (same permit year)					State core function fee set by MN Statute 103I.208 (includes construction and sealing state fee)
County Fee	\$2,902.00	\$2,989.00	\$3,079.0	3.01%	
State Fee	\$25.00	\$25.00	\$25.0	0.00%	
Well Construction Permit					State core function fee set by MN Statute 103I.208
County Fee	\$2,366.00	\$2,437.00	\$2,510.11	3.00%	
State Fee	\$20.00	\$20.00	\$20.00	0.00%	State core function fee set by MN Statute 103I.208
Well Sealing Permit					
County Fee	\$1,458.00	\$1,501.00	\$1,546.03	3.00%	State core function fee set by MN Statute 103I.208
State Fee	\$5.00	\$5.00	\$5.00	0.00%	
<u>Temporary Environmental Well Sealing Fee (single job site and adjoining properties)</u>					Recommend no change - consistent with state for temp wells
County Fee	\$70.00	\$70.00	\$70.00	0.00%	
State Fee	\$5.00	\$5.00	\$5.00	0.00%	State core function fee set by MN Statute 103I.208
Well Sealing Fee Discount	25% of normal well sealing permit fee	25% of normal well sealing permit fee	25% of normal well sealing permit fee	0.00%	Discount if for when well is replaced, no change.
Regulated Work Without a Permit (when action is done by a contractor, engineer, etc. on a well without a permit)	2x original fee	2x original fee	2x original fee	0.00%	
Late or Incomplete Application Fee (for registered well owners)					Delete combine with 136; no need for seperate 1-7 day late fee Updated to cover 1-30 day vs 8-30 day timeperiod
1-7 Days	15% of original fee	15% of original fee	15% of original fee	0.00%	
1-30 Days	25% of original fee	25% of original fee	25% of original fee	0.00%	
30+ Days	50% of original fee	50% of original fee	50% of original fee	0.00%	
Variance	\$280.00	\$280.00	\$280.00	0.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<i>Sewage Treatment Systems</i>					
Pump Maintenance Fee (per record)	\$3.00	\$3.00	\$3.00	0.00%	Fee established by JPA
Subsurface Sewage Treatment System (SSTS) Construction Permit					
Type I System	\$409.00	\$421.00	\$434.00	3.00%	
Type II System	\$206.00	\$212.00	\$218.00	3.00%	
Type III System	\$409.00	\$421.00	\$434.00	3.00%	
Type IV System	\$473.00	\$487.00	\$502.00	3.00%	

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Repair System	\$206.00	\$212.00	\$218.00	3.00%	Previously "Septic System Construction Without Obtaining a Permit" changed for consistency
2nd Soil Verification	\$274.00	\$282.00	\$290.00	3.00%	
Large Septic System (more than 2,500 gallons per day capacity)					
Construction Permit	\$951.00	\$980.00	\$1,009.00	3.00%	
Annual Operating Permit	\$148.00	\$152.00	\$157.00	3.00%	
Septic System Variance	\$1,064.00	\$1,096.00	\$1,129.00	3.00%	
Regulated Septic System Work Without a Permit	2x the original fee	2x the original fee	2x the original fee	0.00%	
<i>Shoreland/Floodplain Permits</i>					
Shoreland Building Permit					New permit process recommended by Attorney's Office
\$1.00-\$10,000	\$148.00	\$152.00	\$157.00	3.00%	
\$10,001-\$20,000	\$148.00	\$152.00	\$157.00	3.00%	
\$20,001-\$30,000	\$148.00	\$152.00	\$157.00	3.00%	
\$30,001-\$40,000	\$156.00	\$161.00	\$166.00	3.00%	
\$40,001-\$50,000	\$181.00	\$186.00	\$292.00	3.00%	
\$50,001-\$100,000	\$198.00	\$204.00	\$210.00	3.00%	
\$100,001-\$200,000	\$398.00	\$410.00	\$422.00	3.00%	
\$200,000+	\$592.00	\$610.00	\$628.00	3.00%	
Ag Building	\$63.00	\$65.00	\$67.00	3.00%	
Shoreland Alteration Permit	\$399.00	\$411.00	\$423.00	3.00%	
Ditch Alteration Permit	-	\$ 411.00	\$423.00	3.00%	
Variance	\$1,064.00	\$1,096.00	\$1,129.00	3.00%	
Variance Recording Fee	\$47.00	\$46.00	\$46.00	3.00%	
Zoning Appeal	\$575.00	\$592.00	\$610.00	3.00%	
Conditional Use Permit	\$1,129.00	\$1,163.00	\$1,198.00	3.00%	
Regulated Shoreland/Floodplain Work Without a Permit	2x the original fee	2x the original fee	2x the original fee	3.00%	Previously "Work Done in Shoreland/Floodplain Without Obtainign Appropriate Permit In Advance" changed for consistency.
<i>Haulers</i>					
Hauler License Fee Per Vehicle - MSW	\$100.00	\$100.00	\$100.00	0.00%	Fee established by Regional Solid Waste Hauler JPA Board
Hauler License Fee Per Vehicle - Non-MSW	\$100.00	\$100.00	\$100.00	0.00%	Fee established by Regional Solid Waste Hauler JPA Board
<i>Business Program Fees for Very Small Quantity Generators</i>					
Fluorescent Lamp Costs (each)					

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
4' and under	\$0.36	\$0.36	\$0.36	0.00%	These are pass through costs - adjustments were made based on contract changes
> 4'	\$0.68	\$0.68	\$0.68	0.00%	These are pass through costs - adjustments were made based on contract changes
Compact	\$0.68	\$0.68	\$0.68	0.00%	These are pass through costs - adjustments were made based on contract changes
HID	\$1.50	\$1.50	\$1.50	0.00%	These are pass through costs - adjustments were made based on contract changes
U-bent and Circular	\$0.68	\$0.68	\$0.68	0.00%	These are pass through costs - adjustments were made based on contract changes
Shatter-shield	\$1.70	\$1.90	\$1.90	0.00%	These are pass through costs - adjustments were made based on contract changes
Broken (per pound)	\$1.10	\$1.10	\$1.10	0.00%	These are pass through costs - adjustments were made based on contract changes
Projection Lamps	\$1.50	\$1.50	\$1.50	0.00%	These are pass through costs - adjustments were made based on contract changes
LED	\$0.56	\$1.00	\$1.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Neon (per pound)	\$9.00	\$9.00	\$9.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Incandescent	\$0.36	\$0.36	\$0.36	0.00%	These are pass through costs - adjustments were made based on contract changes
<u>Ballasts and Capacitors (per pound)</u>					
PCB Ballasts	\$2.35	\$2.35	\$1.80	-23.50%	These are pass through costs - adjustments were made based on contract changes
Non-PCB Ballasts	\$0.25	\$0.28	\$0.28	0.00%	These are pass through costs - adjustments were made based on contract changes
PCB Capacitors	\$2.35	\$2.35	\$2.35	0.00%	These are pass through costs - adjustments were made based on contract changes
Non-PCB Capacitors	\$1.83	\$0.28	\$0.28	0.00%	These are pass through costs - adjustments were made based on contract changes
Mercury Devices*	\$9.21	\$10.80	\$18.80	74.10%	These are pass through costs - adjustments were made based on contract changes
Elemental Mercury	\$9.21	\$10.80	\$18.80	74.10%	These are pass through costs - adjustments were made based on contract changes
<u>Batteries (per pound - taped)</u>					
Alkaline	\$1.30	\$1.30	\$1.30	0.00%	These are pass through costs - adjustments were made based on contract changes
Button	\$6.50	\$6.50	\$6.50	0.00%	These are pass through costs - adjustments were made based on contract changes

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Lead Acid	\$0.00	\$0.00	\$0.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Lithium Primary	\$6.50	\$6.50	\$6.50	0.00%	These are pass through costs - adjustments were made based on contract changes
Lithium DDR (damaged, defective, or recalled)	\$47.14	\$47.14	\$47.14	0.00%	These are pass through costs - adjustments were made based on contract changes
Rechargable	\$0.80	\$0.80	\$1.60	100.00%	These are pass through costs - adjustments were made based on contract changes
Untaped Battery Fee (per pound)	\$10.00	\$10.00	\$10.00	0.00%	These are pass through costs - adjustments were made based on contract changes
<u>Electronics</u>					
All Electronics (per pound)	\$0.35	\$0.35	\$0.35	0.00%	These are pass through costs - adjustments were made based on contract changes
<u>Miscellaneous</u>					
Lab-Packed Chemicals (per pound)	\$1.90	\$1.90	\$2.00	5.00%	These are pass through costs - adjustments were made based on contract changes
Aerosols (per pound)	\$0.91	\$0.96	\$1.09	14.00%	These are pass through costs - adjustments were made based on contract changes
Aerosol de-tipping/sorting (per pound)	\$10.00	\$10.00	\$10.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Antifreeze (per pound)	\$0.19	\$0.90	\$0.90	0.00%	These are pass through costs - adjustments were made based on contract changes
AG Pesticides/Herbicides (paid for by MDA)					
Up to 300 pounds	\$0.00	\$0.00	\$0.00	0.00%	Remove - all paid for by MDA
301-1000 pounds (per pound)	\$1.00	\$0.00	\$0.00	0.00%	Remove - all paid for by MDA
1001-2200 pounds (per pound)	\$3.00	\$0.00	\$0.00	0.00%	Remove - all paid for by MDA
Architectural Paint (paid for by PaintCare)	\$0.00	\$0.00	\$0.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Driveway Sealer (emulsion)	\$0.82	\$0.82	\$0.88	7.00%	These are pass through costs - adjustments were made based on contract changes
Fire Extinguisher (each)	\$17.58	\$20.00	\$21.10	5.50%	These are pass through costs - adjustments were made based on contract changes
Fuels/Solvents/Thinners (per pound)	\$0.30	\$0.30	\$0.30	0.00%	These are pass through costs - adjustments were made based on contract changes
Industrial Coatings** (per pound)	\$0.75	\$1.15	\$1.25	9.00%	These are pass through costs - adjustments were made based on contract changes
Oil (per pound)	\$0.00	\$0.00	\$0.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Oil Filters (per pound)	\$0.30	\$0.30	\$0.30	0.00%	These are pass through costs - adjustments were made based on contract changes
Propane Cylinders (1-100 pounds; each)	\$6.78	\$7.73	\$8.20	6.10%	These are pass through costs - adjustments were made based on contract changes

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Propane Cylinders (disposable; each)	\$1.30	\$1.50	\$1.58	5.50%	These are pass through costs - adjustments were made based on contract changes
<u>Solid Waste Surcharges</u>					
<u>Mixed Municipal Solid Waste (MMSW)</u>					
MMSW collected in Dakota County (per cubic yard) (Conversion rate is 3.33CY/ton)	\$5.577	\$5.744	\$5.917	3.00%	Fee needs to be shown to at least a thousandth of a dollar
MMSW collected out of Dakota County (per cubic yard) (Conversion rate is 3.33CY/ton)	\$6.252	\$7.180	\$7.396	3.01%	Adjusted to be 25% more than in County (per Georg Fischer) Fee needs to be shown to at least a thousandth of a dollar
<u>Construction Debris &/or Demolition Waste (C&D)</u>					
C&D (per cubic yard) (Conversion rate is 4 CY/ton)	\$0.563	\$0.500	\$0.500	0.00%	Statutory maximum is \$0.50, does not adjust each year
C&D facility w/a liner and leachate collection OR a facility w/a County-approved recycling program (per cubic yard) (Conversion rate is 4 CY/ton)	\$0.422	\$0.375	\$0.375	0.00%	Statutory maximum is \$0.375, does not adjust each year
C&D facility w/a liner and leachate collection AND a facility w/a County-approved recycling program (per cubic yard) (Conversion rate is 4 CY/ton)	\$0.281	\$0.250	\$0.250	0.00%	Statutory maximum is \$0.25, does not adjust each year

*Products containing mercury including: thermostats, switches, thermometers

**Industrial Coatings including: automotive paints, marine paints, floor coatings)

*** Chargebacks for staff time will be billed based on the County's approved methodology to calculate a per/hour rate

***Criteria for Reduction:**

- 1) The Facility shall store no more than 25 percent of the annual maximum amount of waste allowed (within the fee category) at any one time. This does not apply to Large Facilities, which have no maximum.
- 2) The Facility shall inspect all Universal Waste and/or Special Hazardous Waste containers, at least weekly, looking for leaks, proper labeling, and condition of the containers. The Facility shall keep a written log of the inspections.
- 3) No outdoor storage of Universal Waste and/or Special Hazardous Waste containers shall occur at the Facility.
- 4) The Facility shall submit a copy of their spill prevention and response plan (or equivalent) to the Department.
- 5) The Facility shall exceed Ordinance No. 111, Hazardous Waste Regulation, training requirements and shall document this training.

Dakota County Recommended 2024 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes

- **Criteria for Exemption:**
- 1) Owner of the well must be a government entity or accredited educational institution.
 - 2) Primary purpose of the well will be to monitor ambient water levels or ambient groundwater quality, monitor water levels or quality in response to legally allowed activities, assess aquifer properties, or conduct non-commercial scientific research.
 - 3) The well is not required to be maintained in order to meet or manage a legally-required remediation goal.
 - 4) The well is maintained so it is functional for the qualifying purpose.
 - 5) All other permit requirements are met, including annual reporting.
- 1) Owner of the well must be a government entity or accredited educational institution.
- 2) Primary purpose of the well will be to monitor ambient water levels or ambient groundwater quality, monitor water levels or quality in response to legally allowed activities, assess aquifer properties, or conduct non-commercial scientific research.
- 3) The well is not required to be maintained in order to meet or manage a legally-required remediation goal.
- 4) The well is maintained so it is functional for the qualifying purpose.
- 5) All other permit requirements are met, including annual reporting.

- ***Criteria for Discount:**
- 1) Owner of the well must be a government entity or accredited educational institution.
 - 2) Primary purpose of the well will be to monitor ambient water levels or ambient groundwater quality, monitor water levels or quality in response to legally allowed activities, assess aquifer properties, or conduct non-commercial scientific research.
 - 3) The well is not required to be maintained in order to meet or manage a legally-required remediation goal.
 - 4) The well is maintained so it is functional for the qualifying purpose.
 - 5) All other permit requirements are met, including annual reporting.

Dakota County Recommended 2024 Fee Schedule:

Fleet

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Fleet					
Fleet Hourly Rates					
for Internal Groups	\$93.41	\$97.00	\$100.00	3.10%	
for Partner Groups	\$98.15	\$102.00	\$105.16	3.10%	
for External Groups	\$101.69	\$105.00	\$108.25	3.10%	
Fleet Parts, Supplies, & Outsourcing Repairs					
for Internal Groups	At Cost	At Cost	At Cost	0%	
for Partner & External Groups	Cost + 7% administrative expenses	Cost + 7% administrative expenses	Cost + 7% administrative expenses	0%	
Fuel Usage					
for MN DoT and City of Hastings	Cost + 7% administrative expenses	Cost + 7% administrative expenses	Cost + 7% administrative expenses	0%	
for Partner Groups and External Groups	Cost + 7% administrative expenses	Cost + 7% administrative expenses	Cost + 7% administrative expenses	0%	
for Internal Groups	At Cost	At Cost	At Cost	0%	
Electric Vehicle Charging Stations					
for Partner Groups, External Groups, and Residents	no charge	\$1 to hook up and \$0.15 per kWh	\$1 to hook up and \$0.15 per kWh	0%	
for Internal Groups	no charge	no charge	no charge	0%	

Dakota County Recommended 2024 Fee Schedule: Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<u>CAMPGROUNDS</u>					
<u>Lake Byllesby Campground</u>					
Pull Through Water/Electric 30/50 amp Site	\$34.00	\$35.00	\$0.00	-100.00%	Eliminate pull through water/electric site fee as there is no increased value in pull thru sites at Lake Byllesby would become Water/Electric Site
Water/Electric 30/50 amp Site	\$32.00	\$35.00	\$37.00	5.71%	Inflationary increase; comparable w marketplace rates
Standard Electric Site (30/50 amp)	\$31.00	\$32.00	\$33.00	3.13%	Inflationary increase; comparable w marketplace rates
<u>Lebanon Hills Campground</u>					
Pull Through Full Hook-Up Site (water, sewer, electric 30/50 amp)	\$42.00	\$43.00	\$45.00	4.65%	Inflationary increase; comparable w marketplace rates
Full Hook-Up Site (water, sewer, electric 30/50 amp)	\$40.00	\$41.00	\$43.00	4.88%	
Standard Electric Site (30 amp)	\$31.00	\$32.00	\$33.00	3.13%	
Standard Nonelectric Site	\$24.00	\$25.00	\$26.00	4.00%	Inflationary increase; comparable w marketplace rates
<u>Whitetail Woods Regional Park</u>					
Camper Cabin	\$90.00	\$95.00	\$98.00	3.16%	Inflationary increase; comparable w marketplace rates
Reservation Fee (non-refundable)	\$8.00	\$8.00	\$8.00	0.00%	Inflationary increase; comparable w marketplace rates
Dump Station (non-camper)	\$12.00	\$13.00	\$15.00	15.38%	
<u>RETREAT CENTERS (CAMP SAC & CAMP SPRING LAKE)</u>					
Lodge					
6 Hour Minimum for Any Group	\$105.00	\$125.00	\$150.00	20.00%	Inflationary increase; comparable w marketplace rates
Each Additional Hour	\$30.00	\$30.00	\$35.00	16.68%	Inflationary increase; comparable w marketplace rates
Overnight	\$155.00	\$175.00	\$200.00	14.28%	Inflationary increase; comparable w marketplace rates
Day Camp per Day	\$100.00	\$100.00	\$110.00	10.00%	Inflationary increase; comparable w marketplace rates
Damage & Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
Group Campsites					
Overnight	\$50.00	\$50.00	\$55.00	10.00%	Inflationary increase; comparable w marketplace rates
Day Camp per Day	\$25.00	\$25.00	\$28.00	12.00%	Inflationary increase; comparable w marketplace rates
Outdoor Classroom at Camp Sac Retreat Center- Hourly Rate	\$10.00	\$10.00	\$10.00	0.00%	
<u>DISCOVERY ROOM IN LEBANON HILLS VISITOR CENTER</u>					
6 Hour Minimum Rental for Any Group	\$160.00	\$160.00	\$160.00	0.00%	No change recommended - Discovery Room is rented very minimally due to priority use by Outdoor Education
Each Additional Hour	\$30.00	\$30.00	\$30.00	0.00%	
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
<u>DAKOTA LODGE IN THOMPSON PARK CENTER</u>					

Dakota County Recommended 2024 Fee Schedule:
Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<i>Weekend Deluxe Events (e.g. wedding receptions)</i>					
Current Year Rate - 2024					No change recommended - already taking reservations for 2024
County Rate	\$1,530.00	\$1,530.00	\$1,530.00	0.00%	
City Rate	\$150.00	\$150.00	\$150.00	0.00%	
Current Year Rate in 1 Year - 2025					No change recommended - already taking reservations for 2025
County Rate	\$1,530.00	\$1,575.00	\$1,575.00	0.00%	
City Rate	\$150.00	\$150.00	\$150.00	0.00%	Added additional year, reservations accepted 18 months in advance, fee determined by West St. Paul
Rate in 2 Years - 2026					
County Rate	n/a	n/a	\$1,625.00	3.17%	Added additional year, reservations accepted 18 months in advance, with a 3% increase to cover anticipated operating cost increases
City Rate	n/a	n/a	\$150.00	0.00%	
Each Additional Hour	\$50.00	\$50.00	\$55.00	10.00%	Inflationary increase; comparable w marketplace rates
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	

Dakota County Recommended 2024 Fee Schedule: Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<i>Weekend Basic Events (e.g. family reunions, parties)</i>					
<i>*April - October, for reservations more than 90 days in advance</i>					
Current Year Rate - 2024	\$1,080.00	\$1,080.00	\$1,080.00	0.00%	No change recommended - already taking reservations for 2024
Rate in 1 Year - 2025	\$1,080.00	\$1,115.00	\$1,115.00	0.00%	No change recommended - already taking reservations for 2025
Rate in 2 Years - 2026	n/a	n/a	\$1,150.00	3.14%	Added additional year, reservations accepted 18 months in advance, with a 3% increase to cover anticipated operating cost increases
Reservations 60-90 days in advance, 6 hours	\$530.00	\$560.00	\$560.00	0.00%	Third year of this fee - approx. 50% reduced rate with shorter reservation window intended to maximize occupancy by incentivizing with discounted rates, typically these are smaller groups e.g. wedding showers, memorial services, baby showers
Each Additional Hour	\$45.00	\$45.00	\$50.00	11.10%	Inflationary increase; comparable w marketplace rates
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	
Damage and Security Deposit - reservations 60-90 days	\$0.00	\$150.00	\$150.00	0.00%	
<i>*November - March</i>					
Current Year Rate - 2024	\$865.00	\$865.00	\$865.00	0.00%	No change recommended - already taking reservations for 2024
Rate in 1 Year - 2025	\$865.00	\$890.00	\$890.00	0.00%	No change recommended - already taking reservation for 2025
Rate in 2 Years - 2026	n/a	n/a	\$920.00	3.93%	Added additional year, reservations accepted 18 months in advance, with an approx. 3% increase to cover anticipated operating cost increases
Reservations 60-90 days in advance, 6 hours	\$425.00	\$440.00	\$440.00	0.00%	Third year of this fee - approx. 50% reduced rate with shorter reservation window intended to maximize occupancy by incentivizing with discounted rates, typically these are smaller groups e.g. wedding showers, memorial services, baby showers
Each Additional Hour	\$45.00	\$45.00	\$50.00	11.10%	Inflationary increase; comparable w marketplace rates
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	
Damage and Security Deposit - reservations 60-90 days		\$150.00	\$150.00	0.00%	
<i>Weekday Meeting Rentals</i>					
6 Hour Minimum	\$260.00	\$270.00	\$320.00	18.52%	Inflationary increase; comparable with marketplace rates

Dakota County Recommended 2024 Fee Schedule: Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
Each Additional Hour	\$35.00	\$35.00	\$35.00	0.00%	
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
Outdoor Ceremony	\$100.00	\$100.00	\$100.00	0.00%	
West St. Paul Use of Dakota Lodge (up to 24 days per year beyond the 24 days agreed to in the JPA)					
<u>GATHERING ROOM IN SCHAAR'S BLUFF GATHERING CTR</u>					
<i>Weekend Deluxe Events (e.g. wedding receptions, 10 hours hrs, includes cleaning)</i>					
Current Year Rate - 2024	\$920.00	\$920.00	\$920.00	0.00%	No change recommended - already taking reservations for 2024
Rate in 1 Year - 2025	\$920.00	\$950.00	\$950.00	0.00%	No change recommended - already taking reservations for 2025
Rate in 2 Years - 2026	n/a	n/a	\$980.00	3.16%	Added additional year, reservations accepted 18 months in advance, with a 3% increase to cover anticipated operating cost increases
Each Additional Hour	\$50.00	\$50.00	\$55.00	10.00%	Inflationary increase; comparable w marketplace rates
Damage and Security Deposit	\$300.00	\$300.00	\$300.00	0.00%	
<i>Weekend Basic Events (e.g. family reunions, parties, 8 hours, does not include cleaning)</i>					
Current Year Rate - 2024	\$410.00	\$410.00	\$410.00	0.00%	No chane recommended - already taking reservation for 2024
Rate in 1 Year - 2025	\$410.00	\$425.00	\$425.00	0.00%	No change recommended - already taking reservations for 2025
Rate in 2 Years - 2026	n/a	n/a	\$440.00	3.53%	Added additional year, reservations accepted 18 months in advance, with a 3% increase to cover anticipated operating cost increases
Each Additional Hour	\$45.00	\$45.00	\$50.00	11.10%	Inflationary increase; comparable w marketplace rates
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
<i>Weekday Meeting Rentals</i>					
6 Hour Minimum	\$190.00	\$195.00	\$240.00	23.08%	Inflationary increase; consistent w/marketplace rates
Each Additional Hour	\$35.00	\$35.00	\$35.00	0.00%	
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
Outdoor Ceremony	\$100.00	\$100.00	\$100.00	0.00%	
<u>WESTERN SERVICE CENTER</u>					
Weddings, Receptions, Private Parties, or Corporate Events	\$1,500.00	\$1,500.00	\$1,500.00	0.00%	

Dakota County Recommended 2024 Fee Schedule:
Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
Non-Profits, Community Organizations, or Public Agency Events	\$825.00	\$825.00	\$825.00	0.00%	
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	

Dakota County Recommended 2024 Fee Schedule: Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<u>PICNIC SHELTERS</u>					
<i>Lake Byllesby Regional Park</i>					
Lakeside Shelter (weekend)	\$100.00	\$104.00	\$110.00	5.77%	Inflationary increase; consistent w/marketplace rates
Lakeside Shelter (weekday)	\$50.00	\$52.00	\$55.00	5.77%	
<i>Lebanon Hills Regional Park</i>					
Jensen Shelter (weekend)	\$190.00	\$196.00	\$200.00	2.04%	Inflationary increase; consistent w/marketplace rates
Jensen Shelter (weekday)	\$95.00	\$98.00	\$100.00	2.04%	
Holland Shelter (weekend)	\$110.00	\$114.00	\$120.00	5.26%	Inflationary increase; consistent w/marketplace rates
Holland Shelter (weekday)	\$55.00	\$57.00	\$60.00	5.26%	
Schulze Lakeview Deck (weekend)	\$110.00	\$114.00	\$120.00	5.26%	Inflationary increase; consistent w/marketplace rates
Schulze Lakeview Deck (weekday)	\$55.00	\$57.00	\$60.00	5.26%	
West Trailhead Shelter	\$55.00	\$57.00	\$60.00	5.26%	Inflationary increase; consistent w/marketplace rates
<i>Miesville Ravine Park Reserve</i>					
Cannon Shelter (weekend)	\$50.00	\$52.00	\$60.00	15.38%	Inflationary increase; consistent w/marketplace rates
Cannon Shelter (weekday)	\$25.00	\$26.00	\$30.00	15.38%	
Trout Brook Shelter (weekend)	\$50.00	\$52.00	\$60.00	15.38%	Inflationary increase; consistent w/marketplace rates
Trout Brook Shelter (weekday)	\$25.00	\$26.00	\$30.00	15.38%	
<i>Spring Lake Park Reserve</i>					
West Shelter (weekend)	\$160.00	\$166.00	\$175.00	5.42%	Inflationary increase; consistent w/marketplace rates
West Shelter (weekday)	\$80.00	\$83.00	\$88.00	6.02%	Inflationary increase; consistent w/marketplace rates
East Shelter (weekend)	\$110.00	\$114.00	\$120.00	5.26%	Inflationary increase; consistent w/marketplace rates
East Shelter (weekday)	\$55.00	\$57.00	\$60.00	5.26%	Inflationary increase; consistent w/marketplace rates
Archery Shelter (weekend)	\$110.00	\$114.00	\$120.00	5.26%	Inflationary increase; consistent w/marketplace rates
Archery Shelter (weekday)	\$55.00	\$57.00	\$60.00	5.26%	Inflationary increase; consistent w/marketplace rates
<i>Thompson County Park</i>					
North Shelter (weekend)	\$160.00	\$166.00	\$175.00	5.42%	Inflationary increase; consistent w/marketplace rates
North Shelter (weekday)	\$130.00	\$136.00	\$140.00	7.69%	Inflationary increase; consistent w/marketplace rates
<i>Whitetail Woods Regional Park</i>					
Empire Lake Shelter (weekend)	\$160.00	\$166.00	\$175.00	5.42%	Inflationary increase; consistent w/marketplace rates
Empire Lake Shelter (weekday)	\$130.00	\$136.00	\$140.00	2.94%	Inflationary increase; consistent w/marketplace rates
Outdoor Ceremony at Ampitheater	\$100.00	\$100.00	\$100.00	0.00%	
<i>Big Rivers Regional Trailhead</i>					
Big Rivers Shelter (weekend)			\$120.00	new fee	New shelter recently constructed and added to the park system. Shelter available first come, first serve; could be rented as part of a special use permit.
Big Rivers Shelter (weekday)			\$60.00	new fee	

Dakota County Recommended 2024 Fee Schedule:
Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<u>SPECIAL PARK/TRAIL USE PERMIT</u>					
1-50 users	\$50.00	\$50.00	\$50.00	0.00%	
51-150	\$150.00	\$150.00	\$150.00	0.00%	
151-300	\$300.00	\$300.00	\$300.00	0.00%	
301-500	\$500.00	\$500.00	\$500.00	0.00%	
500+	\$700.00	\$700.00	\$700.00	0.00%	
Damage and Security Deposit (less than 500)	\$150.00	\$150.00	\$150.00	0.00%	
Damage and Security Deposit (500+)	\$300.00	\$300.00	\$300.00	0.00%	
<u>Commercial & Professional Photography</u>					
Daily Pass	\$40.00	\$40.00	\$40.00	0.00%	
Annual Pass	\$150.00	\$150.00	\$150.00	0.00%	
<u>Advertisement & Product Photography</u>					
Still Photography (per day)	\$200.00	\$200.00	\$200.00	0.00%	
Video Photography (per day)	\$400.00	\$400.00	\$400.00	0.00%	
ACTIVITY PASSES					
<i>Cross Country Ski Pass</i>					
Daily	\$6.00	\$6.00	\$6.00	0.00%	
Season- Individual Adult Pass	\$25.00	\$25.00	\$25.00	0.00%	
Replacement Season- Individual Adult Pass	\$5.00	\$5.00	\$5.00	0.00%	
<i>Horse Trail Pass</i>					
Daily (NOT including sales tax)	\$6.00	\$6.00	\$6.00	0.00%	
Season- Individual Adult Pass	\$35.00	\$35.00	\$35.00	0.00%	
<i>Dakota Woods Dog Park Pass</i>					
Daily (NOT including sales tax)	\$6.00	\$6.00	\$6.00	0.00%	
Annual (not including sales tax)	\$40.00	\$40.00	\$40.00	0.00%	
<i>Archery Trail Pass</i>					
Daily (NOT including sales tax)	\$6.00	\$6.00	\$6.00	0.00%	
Season- Individual Adult Pass	\$35.00	\$35.00	\$35.00	0.00%	
<i>Community Garden Plot Rental</i>	\$30.00	\$35.00	\$35.00	0.00%	

Dakota County Recommended 2024 Fee Schedule: Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<u>RENTAL EQUIPMENT</u>					
<i>Canoes, Kayaks, and Paddleboats</i>					
Hourly/Event Rate	\$10.00	\$10.00	\$10.00	0.00%	
3 Hour Rate	\$24.00	\$24.00	\$24.00	0.00%	
Daily Rate	\$35.00	\$35.00	\$35.00	0.00%	
<i>Lightweight Wenonah Canoe</i>					
Half-day rate (<4 hours)	\$30.00	\$30.00	\$30.00	0.00%	
Full-day rate (>4 hours)	\$50.00	\$50.00	\$50.00	0.00%	
Lifeguard, Paddle, and/or Portage Cart only	\$5.00	\$5.00	\$5.00	0.00%	
<i>Stand Up Paddleboards</i>					
Hourly Rate	\$15.00	\$15.00	\$15.00	0.00%	
<i>Snowshoes</i>					
Adult Package (1 hour)	\$7.00	\$7.00	\$7.00	0.00%	
Adult Package (3 hours)	\$17.00	\$17.00	\$17.00	0.00%	
Adult Package (with camper cabin rental, first night rental)	-	\$17.00	\$17.00	0.00%	
Adult Package (with camper cabin rental, each additional night rental)	-	\$7.00	\$7.00	0.00%	
Child Package (1 hour)	\$5.00	\$5.00	\$5.00	0.00%	
Child Package (3 hours)	\$12.00	\$12.00	\$12.00	0.00%	
Child Package (with camper cabin rental, first night rental)	-	\$12.00	\$12.00	0.00%	
Child Package (with camper cabin rental, each additional night rental)	-	\$5.00	\$5.00	0.00%	
<i>Cross-Country Ski Packages</i>					
Adult Package (1 hour)	\$10.00	\$10.00	\$10.00	0.00%	
Adult Package (3 hours)	\$24.00	\$24.00	\$24.00	0.00%	
Adult Package (with camper cabin rental, first night rental)	-	\$24.00	\$24.00	0.00%	
Adult Package (with camper cabin rental, each additional night rental)	-	\$10.00	\$10.00	0.00%	
Child Package (1 hour)	\$7.00	\$7.00	\$7.00	0.00%	
Child Package (3 hours)	\$17.00	\$17.00	\$17.00	0.00%	
Child Package (with camper cabin rental, first night rental)	-	\$17.00	\$17.00	0.00%	
Child Package (with camper cabin rental, each additional night rental)	-	\$7.00	\$7.00	0.00%	
Skis Only (1 hour)	\$5.00	\$5.00	\$5.00	0.00%	
Boots Only (1 hour)	\$4.00	\$4.00	\$4.00	0.00%	
Poles Only (1 hour)	\$2.00	\$2.00	\$2.00	0.00%	

Dakota County Recommended 2024 Fee Schedule: Parks

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes - all fees are pre-tax except Ski Pass fees which are non-taxable per legislation
<i>Kicksleds (hourly or event rate)</i>	\$5.00	\$5.00	\$5.00	0.00%	
OTHER FEES					
Maintenance Coverage (per hour)	\$86.94	\$89.55	\$93.00	3.85%	Inflationary increase
Park Patrol (per hour)	\$51.01	\$52.54	\$55.00	4.68%	Inflationary increase
Operations Staff (per hour)	\$23.18	\$23.88	\$25.00	4.69%	Inflationary increase
Cleaning Service (for Dakota Lodge)	\$395.00	\$395.00	\$395.00	0.00%	
Insurance Coverage	\$150.00	\$150.00	\$150.00	0.00%	
Entertainment Equipment and Tent Permit Fee (per unit)	\$50.00	\$50.00	\$50.00	0.00%	
Extra Dumpster (base fee plus County contract cost)	\$10.00	\$10.00	\$10.00	0.00%	
Portable Toilet (base fee plus County contract cost)	\$10.00	\$10.00	\$10.00	0.00%	
<u>Ski Race/Meet (school or nonprofit)</u>					
Base Rate (<= 5 teams)	\$150.00	\$150.00	\$150.00	0.00%	
Add. Fee (for each team over 5)	\$25.00	\$25.00	\$25.00	0.00%	
Deer Hunt Fees					
Deer Hunt Application Fee	\$5.00	\$8.00	\$8.00	0.00%	
Deer Hunt Fee	\$14.00	\$20.00	\$20.00	0.00%	
Waterfowl Hunt Daily Parking Permit	\$10.00	\$10.00	\$10.00	0.00%	
OUTDOOR EDUCATION PROGRAMS and EVENTS					
<i>Fees for each program are established on a seasonal basis and approved by the Parks Director as directed by County Board Resolution No. 99-674.</i>					
The Dakota County Board of Commissioners authorizes the Parks Director to discount the fees in Parks 2024 Fee Schedule, for the purpose of offering incentives to the public in order to increase park facility usage and park program participation, provided that no such discount be offered without prior notice to the County Board. The 2024 Fees are effective January 1, 2024 except for equipment rental fees, which take effect on November 1, 2023.					

Dakota County Recommended 2024 Fee Schedule:
Plat Reviews

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<u>Chapters 505 and 508</u> Subdivision Plats and Registered Land Surveys (RLS), Not Contiguous to a County Road					The actual costs of reviewing plats are variable and are impacted by the number of plats, number of lots, degree of plat difficulty, legal description, and plat reviewer.
Per Plat	\$330.00	\$340.00	\$350.00	2.94%	
Per Lot, Outlot, Tract	\$33.00	\$34.00	\$35.00	2.94%	
Minimum	\$800.00	\$825.00	\$850.00	3.03%	
Subdivision Plats and Registered Land Surveys (RLS), Contiguous to a County Road (not applicable to replats of lots or outlots recorded within 1 year)					
Per Plat	\$330.00	\$340.00	\$350.00	2.94%	
Per Lot, Outlot, Tract	\$33.00	\$34.00	\$35.00	2.94%	
Minimum	\$1,250.00	\$1,300.00	\$1,350.00	3.85%	
Contiguous Plat Review Fee (included)	\$450.00	\$475.00	\$500.00	5.26%	
<u>Chapter 515B</u> Common Interest Community (CIC) Plats					
Per Plat	\$330.00	\$340.00	\$350.00	2.94%	
Per Unit	\$38.00	\$39.00	\$40.00	2.56%	
Minimum for Supplemental Plats	\$590.00	\$600.00	\$625.00	4.17%	
Minimum for Original Plats	\$925.00	\$950.00	\$975.00	2.63%	
<u>Recheck Fees</u> For Subdivision Plats, RLS's, or CIC Plats Returned More Than Twice for Corrections (recheck fees may also apply to plats that are inactive for over one year and became active again)	\$340.00	\$340.00	\$350.00	2.94%	
<u>Revision Fees</u> Revisions Made After the Initial Review of Subdivision Plats, RLS's, or CIC Plats Has Been Completed					
Flat Fee	\$145.00	\$155.00	\$160.00	3.23%	
Additional Fee per Affected Lot, Outlot, Tract, or Unit	\$33.00	\$34.00	\$35.00	2.94%	

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
PROFESSIONAL LICENSES						
Assemblage of Large Number of People	\$304.00	\$313.00	\$322.00	\$332.00	3.11%	M.S. § 375.40, Rounded for ease of collection
Assemblage of Large Number of People - Late Fee	\$168.00	\$173.00	\$178.00	\$183.00	2.81%	M.S. § 375.40, Rounded for ease of collection
Auctioneer License	\$20.00	\$20.00	\$20.00	\$20.00	0.00%	M.S. § 330.3.01~the applicant shall pay into the county treasury a fee of \$20'
Notice of Claim (+ mailing)	\$33.00	\$34.00	\$35.00	\$36.00	2.86%	M.S. § 574.32, Rounded for ease of collection
Intoxicating Liquor - On Sale	\$3,905.00	\$4,020.00	\$4,141.00	\$4,265.00	2.99%	M.S. § 340A.408s2, Rounded for ease of collection
Intoxicating Liquor - Off Sale	\$800.00	\$800.00	\$800.00	\$800.00	0.00%	M.S. § 340A.408s3 'county fee for off-sale license shall not exceed \$800'
Intoxicating Liquor – On and Off Sale	\$4,035.00	\$4,155.00	\$4,280.00	\$4,410.00	3.04%	M.S. § 340A.408s2, Rounded for ease of collection
Intoxicating Liquor – On Sale Sunday	\$200.00	\$200.00	\$200.00	\$200.00	0.00%	M.S. § 340A.504s3 'license issued by the county, fee may not exceed \$200'
Intoxicating Liquor - On Sale 2:00 am closing	\$3,580.00	\$3,685.00	\$3,796.00	\$3,910.00	3.00%	M.S. § 340A.504s7, Rounded for ease of collection
Intoxicating Liquor - Temporary License	\$66.50	\$68.00	\$70.00	\$72.00	2.86%	M.S. § 340A.504s3, Rounded for ease of collection
Intoxicating Liquor - Ag Society Fair 7-day Temporary License			\$100.00	\$103.00	3.00%	M.S. § 340A.410s10, Rounded for ease of collection
3.2% Liquor - On Sale	\$250.00	\$257.50	\$265.00	\$273.00	3.02%	M.S. § 340A.408s1, Rounded for ease of collection
3.2% Liquor - Off Sale	\$250.00	\$257.50	\$265.00	\$273.00	3.02%	M.S. § 340A.408s1, Rounded for ease of collection
3.2% Liquor - Temporary On Sale	\$66.50	\$68.00	\$70.00	\$72.00	2.86%	M.S. § 340A.403s2, Rounded for ease of collection
Set-Up and Consumption License	\$255.00	\$263.00	\$271.00	\$279.00	2.95%	M.S. § 340A.414s6 'county may impose an additional fee of not more than \$300'
Temporary Set-Up and Consumption License	\$25.00	\$25.00	\$25.00	\$25.00	0.00%	M.S. § 340A.414s9 'fee for permit may not exceed \$25'
Tobacco License (2-year)	\$814.00	\$838.00	\$863.00	\$889.00	3.01%	M.S. § 461.12s1, Rounded for ease of collection
Transient Merchant License	\$150.00	\$150.00	\$150.00	\$150.00	0.00%	Fee set in statute -- M.S. § 329.11 'shall pay to the county a license fee of \$150
Precious Metal License	\$73.00	\$75.00	\$77.00	\$79.00	2.60%	M.S. § 325F.733s2, Rounded for ease of collection
DOCUMENT PROCESSING						
Plat Book (Including Sales Tax)	\$41.00	\$42.00	\$43.00	\$44.00	2.33%	Rounding for ease of collection. M.S. 373.41
Property Transfer Requests (per page + setup + IT time)	\$0.55	\$0.56	\$0.58	\$0.60	3.00%	Rounding for ease of collection. M.S. 373.41
Property Split Request (per parcel)	\$53.00	\$54.50	\$56.00	\$58.00	3.57%	Exclusive of M.S. § 357.18 and 357.181, Rounding for ease of collection
Screen prints	\$4.75	\$4.90	\$5.00	\$5.15	3.00%	Rounding for ease of collection. M.S. § 373.41
Safe Keeping Fee	\$109.00	\$112.01	\$115.00	\$118.00	2.61%	Rounding for ease of collection. M.S. § 373.41
PROPERTY DESCRIPTION						
Green Acre Payback Calc (per parcel + Asses time)	\$57.00	\$58.50	\$60.00	\$61.50	2.50%	Rounding for ease of collection. M.S. § 373.41
Open Space Payback Calc (per parcel + Asses time)	\$103.00	\$106.00	\$110.00	\$113.00	2.73%	Rounding for ease of collection. M.S. § 373.41
TAXATION						
City Special Assessment Collection (per parcel & project)	\$5.15	\$5.30	\$5.50	\$5.70	3.65%	Rounding for ease of collection. MS § 373.41
Special Assessment Correction Fee (per parcel & per project)	N/A	\$25.00	\$25.00	\$26.00	4.00%	No increase to align with other counties
Audit of SD, City or Town (per page)	\$43.00	\$44.00	\$45.00	\$46.00	2.22%	Rounding for ease of collection. MS § 373.41
Bonding Certificates/Certification of 10 Largest Taxpayers`	\$400.00	\$400.00	\$400.00	\$400.00	0.00%	No increase to align with other counties
Bonding Cert - Single Page	\$111.00	\$111.00	\$111.00	\$111.00	0.00%	No increase to align with other counties
Confession of Judgment Setup	\$140.00	\$144.00	\$148.00	\$148.00	0.00%	No increase to align with other counties
Confession of Judgment Certified Copy Fee	\$14.00	\$14.00	\$14.00	\$14.00	0.00%	Courts Fee to obtain copy of confession from court M.S. § 373.41
Notice of Expiration of Redemption Fee	\$97.00	\$100.00	\$103.00	\$105.00	1.94%	Rounding for ease of collection, M.S. § 373.41
Delinquent Tax Tape or Report (+IT)/Tax Info Disk Write	\$155.00	\$160.00	\$165.00	\$170.00	3.03%	Rounding for ease of collection. MS § 373.41
Delinquent Tax Judgment Publication Fee	\$43.00	\$44.00	\$45.00	\$46.00	2.24%	Rounding for ease of collection. M.S. § 373.41
Tax Forfeit Property List	\$24.75	\$25.50	\$26.25	\$27.00	2.85%	Rounding for ease of collection. M.S. § 373.41
Multiple Escrow Tape Submission (+IT)	\$450.00	\$460.00	\$475.00	\$490.00	3.16%	Rounding for ease of collection. M.S. § 373.41
Prior Yr Tax Research (hourly)	\$45.00	\$46.00	\$47.50	\$48.00	1.05%	Definition updated for clarification
Repurchase Tax Forfeit Property	\$339.00	\$350.00	\$360.00	\$370.00	2.78%	Rounding for ease of collection. M.S. § 373.41

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Tax Search	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42, maximum of \$5 per parcel
Statement of Unpaid Taxes	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42, maximum of \$5 per parcel
Special Assessment Search	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42, maximum of \$5 per parcel
Certified No Delinquent Ltr/Spec Assmt Search	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42, maximum of \$5 per parcel
Duplicate Tax Statement (current & prior yr -- non-owner only)	\$8.00	\$8.00	\$8.00	\$8.00	0.00%	No increase to align with other counties
TIF Early Decertification	\$309.00	\$318.00	\$327.50	\$337.00	2.90%	Rounding for ease of collection. M.S. § 373.41
TIF Maintenance (Base)	\$582.00	\$600.00	\$618.00	\$618.00	0.00%	No increase to align with other counties
TIF Maintenance (per Parcel)	\$29.00	\$29.00	\$30.00	\$31.00	3.33%	Rounding for ease of collection. M.S. § 373.41
TIF Plan Modification	\$770.00	\$790.00	\$815.00	\$815.00	0.00%	No increase to align with other counties
TIF Reporting Fee for TIF Districts that have decertified and continue to hold money	\$65.00	\$67.00	\$69.00	\$71.00	2.90%	Rounding for ease of collection. M.S. § 373.41
TIF Setup Base	\$880.00	\$906.00	\$933.00	\$933.00	0.00%	No increase to align with other counties
TIF Setup (per Parcel)	\$30.00	\$30.00	\$31.00	\$31.00	0.00%	No increase to align with other counties
SUBSCRIPTION FEES:						
RecordEASE Monthly Subscription	\$30.00	\$30.00	\$30.00	\$30.00	0.00%	Contractual Fee
RecordEASE Search	\$0.50	\$0.50	\$0.50	\$0.50	0.00%	Contractual Fee
RecordEASE View Recorded Documents	\$1.50	\$1.50	\$1.50	\$1.50	0.00%	Contractual Fee
RecordEASE View Certificates of Title (Torrens)	\$2.50	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Tract Page	\$2.50	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Tract Card	\$2.50	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Recorded Plat	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	Contractual Fee
COPY FEES:						
Non-Certified Copies (per page)	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Consistent with Minnesota Peers. M.S. § 373.41
Certified Copy of a Document	\$10.00	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of a Plat or Register Land Survey (to scale)	\$10.00	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of a Plat or Register Land Survey (reduced); per page	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Consistent with Minnesota Peers. M.S. § 373.41
Certified Copy of a Plat or Registered Land Survey	\$15.00	\$15.00	\$15.00	\$15.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of Condominium Floor Plans (to scale); per page; \$10.00 minimum	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Fee set in statute. M.S. § 357.18
Certified Copy of the Certificate of Title	\$10.00	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 508.82
VITAL STATISTICS						
Birth Certificate (Original)	\$26.00	\$26.00	\$26.00	\$26.00	0.00%	Fee set in statute. M.S. § 144.226.
Birth Certificate (Subsequent)	\$19.00	\$19.00	\$19.00	\$19.00	0.00%	Fee set in statute. M.S. § 144.226.
Marriage Certificate	\$9.00	\$9.00	\$9.00	\$9.00	0.00%	Fee set in statute. M.S. § 144.226
Marriage License With Education	\$40.00	\$40.00	\$40.00	\$40.00	0.00%	Fee set in statute. M.S. § 517.08.
Marriage License Without Education	\$115.00	\$115.00	\$115.00	\$115.00	0.00%	Fee set in statute. M.S. § 517.08.
Marriage Amendment Fee	\$42.00	\$42.00	\$42.00	\$42.00	0.00%	Fee set in statute. M.S. § 373.41.
Death Certificate (Original)	\$13.00	\$13.00	\$13.00	\$13.00	0.00%	Fee set in statute. M.S. § 144.226.
Death Certificate (Subsequent)	\$6.00	\$6.00	\$6.00	\$6.00	0.00%	Fee set in statute. M.S. § 144.226.
Expedite Fee for Birth/Death Records	\$20.00	\$20.00	\$20.00	\$20.00	0.00%	Fee set in statute. M.R. § 4601.04004 s4~
Marriage Application Info List	\$48.00	\$49.50	\$51.00	\$53.00	3.92%	Rounding for ease of collection.
Passport photo	\$12.00	\$12.00	\$12.50	\$13.00	4.00%	M.S. § 373.41.
Notary Authentication	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	Fee set in statute. M.S. § 357.021.
Notary Filing	\$20.00	\$20.00	\$20.00	\$20.00	0.00%	Fee set in statute. M.S. § 357.021
Notary Service	\$5.00	\$5.00	\$5.00	\$5.00	0.00%	Fee set in statute. M.S. §357.17
Minister Credentials Recording (renamed)	\$8.00	\$8.25	\$8.50	\$8.75	2.94%	M.S. § 517.05.

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
DNR						
Game and Fish Stamp Issuing Fee DNR	\$0.50	\$0.50	\$0.50	\$0.50	0.00%	Fee set by statute.
OVERDUE FINES						
Adult materials						
Per day, per item	\$0.30	\$0.30	\$0.30	\$0.30	0.00%	Ranks in the high end of other MELSA libraries. M.S. § 373.41
DVDs	N/A	\$0.30	\$0.30	\$0.30	0.00%	Moved DVDs with other Adult materials. Cost of DVDs no longer justifies higher overdue fee.
Maximum per item (paperbacks and magazines)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	0.00%	
Maximum per item (other)	\$16.00	\$16.00	\$16.00	\$16.00	0.00%	M.S. § 373.41
DVDs						
Per day, per item	\$1.00	\$0.00				Moved DVDs with other Adult materials. Cost of DVDs no longer justifies higher overdue fee.
Maximum	\$16.00	\$16.00	\$16.00	\$16.00	0.00%	
OTHER LIBRARY FEES						
Bifokal Kits (per day, per item)	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. §373.41
Book Group Discussion Kits (per day, per item)	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. §373.41
Energy Monitor (per day, per item)	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. § 373.41
Collection Agency Fee	\$15.75	\$15.75	\$10.00	\$10.00	0.00%	Reduced to match vendor fee being charged
Damaged/Lost Item						
Fax transmissions (per page)	\$1.00	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in coin box . M.S. 373.41
Non-Resident Library Card Annual Fee	\$60.00	\$60.00	\$60.00	\$60.00	0.00%	M.S. 373.41
Photocopies (per page)						
B/W	\$0.15	\$0.15	\$0.15	\$0.15	0.00%	M.S. 373.41
Color	\$0.50	\$0.50	\$0.50	\$0.50	0.00%	Simplifies transactions -- reduces change needed in coin box . M.S. 373.41
Staff-assisted copies of official Dakota County Library documents	\$0.25	\$0.25	\$0.25	\$0.25	0.00%	
Returned Check Fee	\$30.00	\$30.00	\$30.00	\$30.00	0.00%	M.S. 604.113
ELECTIONS						
Election data: Public Information list, accepted absentee list, rejected absentee list, etc.		\$30.00	\$30.00	\$30.00	0.00%	M.S. § 373.41; credit card accepted (Hastings)
Address Labels/Spreadheets	\$44.00	\$45.00	\$46.50	\$47.89	3.00%	Recommend rounding for ease of collection. M.S. § 373.42
Precinct Finder - County Wide	\$46.00	\$47.00	\$48.50	\$49.96	3.00%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)
Precinct Finder - Individual City	\$17.50	\$18.00	\$18.50	\$19.06	3.00%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)
Registered Voter Certificate	\$17.50	\$18.00	\$18.50	\$0.00	-100.00%	Recomend removal of this fee to align with common practice. Of 15 nearby counties sureyed, 60% did not charge any fee at all.

Dakota County Recommended 2024 Fee Schedule:
Sheriff's Office

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
<u>Administrative Fees</u>					
Check Service Fee (fee is per check)	\$30.00	\$30.00	\$30.00	0.00%	Limited by Minn. Government Data Practices Act
Copy Costs (per side; up to 100 pages)	\$0.25	\$0.25	\$0.25	0.00%	
Dangerous Dog Registration	\$250.00	\$250.00	\$250.00	0.00%	
<u>Copies of Public Data</u>					
1-100 pages black.white & letter/legal		\$0.25/page	\$0.25/page	0.00%	
all other public data		actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	0.00%	
<u>Copies of Private and Nonpublic Data</u>					
Copies requested by a person or entity who is not the data subject		actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	0.00%	
Copies requested by the data subject		actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	0.00%	
<u>Civil Fees</u>					
Civil Fee for Service	\$70.00	\$80.00	\$80.00	0.00%	
Foreclosure Sales/Sheriff's Certificates	\$70.00	\$80.00	\$80.00	0.00%	
Judgment Sale/Foreclosure by Action (including posting, service, and sale)	\$200.00	\$225.00	\$225.00	0.00%	
Mechanics Lien/Execution Sales (includes sale and mileage)	\$85.00	\$100.00	\$100.00	0.00%	
Notice of Intent to Redeem	\$100.00	\$100.00	\$100.00	0.00%	
Redemptions	\$250.00	\$250.00	\$250.00	0.00%	
Replevin Fee	\$100.00	\$150.00	\$150.00	0.00%	
Writ of Execution	\$80.00	\$80.00	\$80.00	0.00%	
Writ of Recovery	\$125.00	\$125.00	\$125.00	0.00%	

Dakota County Recommended 2024 Fee Schedule:
Sheriff's Office

FEES					
Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Gun Permit Fees					
Permit to Carry - Application	\$75.00	\$75.00	\$75.00	0.00%	
Permit to Carry - Renewal (1 to 90 days before expiration)	\$50.00	\$50.00	\$50.00	0.00%	
Permit to Carry - Renewal (1 to 30 days after expiration)	\$50.00	\$50.00	\$50.00	0.00%	
Permit to Carry - Change of Address/Replacement Card	\$10.00	\$10.00	\$10.00	0.00%	
Jail Fees					
Booking Fee	\$25.00	\$25.00	\$25.00	0.00%	
Daily Jail Booking Report (per month)	\$35.00	\$35.00	\$35.00	0.00%	
Fingerprints	\$20.00	\$20.00	\$20.00	0.00%	
Out-of-County Boarding Straight Time (per day)	\$115.00	\$120.00	\$120.00	0.00%	
Pay-to-Stay (per day)	\$25.00	\$25.00	\$25.00	0.00%	
Work Release Fee (per day)	\$25.00	\$25.00	\$25.00	0.00%	
Work Release For Out-of-County Boarders (per day)	\$115.00	\$120.00	\$120.00	0.00%	

Dakota County Recommended 2024 Fee Schedule:

Transportation

Fee Description	2022 Fee (\$)	2023 Fee (\$)	2024 Proposed Fee (\$)	% Change	Notes
Transportation					
<u>Transportation Permit Fees</u>					<div><div></div><div>Minn. Stat. §§ 237.162 & 163 state that County fees only cover actual costs for managing highway right-of-ways, and cannot generate excess revenue. The current & proposed fees are consistent with state statute. Transportation also considered our fees against other metro Counties when deciding not to increase the fees. Our fees were comparably in the middle of the scale. Payment for these fees can be made by credit card through our online permit system or by manual process.</div></div>
Registration Fee (Residential/Commercial)	\$40.00	\$40.00	\$40.00	0.00%	
Right of Way Fees					
Access Permit (Residential/Agricultural)	\$135.00	\$135.00	\$135.00	0.00%	
Access Permit (Commercial/New Street)	\$370.00	\$370.00	\$370.00	0.00%	
Utility Service Permit (up to first 1320')	\$250.00	\$250.00	\$250.00	0.00%	
Utility Service Permit (per foot over 1320')	\$0.15	\$0.15	\$0.15	0.00%	
Work in the Right-Of-Way (Excavation/Grading Permit)	\$350.00	\$350.00	\$350.00	0.00%	
Landscape	\$85.00	\$85.00	\$85.00	0.00%	
Obstruction	\$125.00	\$125.00	\$125.00	0.00%	
Delay Penalty (for up to 3 days of non-completion and no prior notice before the estimated completion date)	\$100.00	\$100.00	\$100.00	0.00%	
Delay Penalty (after 3 days, per day)	\$15.00	\$15.00	\$15.00	0.00%	
Annual Oversize Truck Permits	\$250.00	\$250.00	\$250.00	0.00%	
Single Trip Permit (up to first 220k lbs)	\$25.00	\$25.00	\$25.00	0.00%	
Single Trip Permit (over 220k lbs, per additional 100k lbs)	\$25.00	\$25.00	\$25.00	0.00%	
<u>Signal Maintenance for Cities Fees</u>					
City Signal Maintenance Fee	\$1,410.00	\$1,425.00	\$1,425.00	0.00%	Fee reflects operational cost of signal maintenance.
City Signal- New Signal Initial Setup Fee	\$1,500.00	\$1,540.00	\$1,540.00	0.00%	Fee reflects operational cost of signal maintenance.



Board of Commissioners

Request for Board Action

Item Number: DC-2671

Agenda #: 6.1

Meeting Date: 10/24/2023

Approval of Minutes of Meeting Held on October 10, 2023



Dakota County

Board of Commissioners

Minutes

Tuesday, October 10, 2023

9:00 AM

**Boardroom, Administration Center,
Hastings, MN**

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Matt Smith, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Liz Workman who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Workman noted that all public comments can be sent to
CountyAdmin@co.dakota.mn.us
No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 23-448
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Laurie Halverson

Second: Mary Hamann-Roland

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Droste, the Consent agenda was approved as follows:

5. County Administration - Approval of Minutes

5.1 Resolution No: 23-449

Approval of Minutes of Meeting Held on September 26, 2023

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 7

6. County Board/County Administration**6.1** Resolution No: 23-450

Scheduling Of Dakota County Board Of Commissioners Governance Workshop

Motion: Mary Hamann-Roland

Second: William Droste

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a Governance Workshop on November 28, 2023, at 10:00 a.m. (or following General Government and Policy Committee of the Whole), in Conference Room 3A, Administration Center, Hastings, MN for the purpose of discussing Board leadership in 2024 and other governance matters.

Ayes: 7

6.2 Resolution No: 23-451

Authorization To Amend 2023 County Board/Committee Of The Whole Meeting Schedule

Motion: Mary Hamann-Roland

Second: William Droste

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2023 County Board/Committee of the Whole meeting schedule to amend the location of the Community Services Committee of the Whole and Physical Development Committee of the Whole meetings on October 17, 2023 to be held as follows:

- 9:00 a.m. Community Services Committee of the Whole, Conference Room 3A, Administration Center, Hastings, MN
- 10:00 a.m. (or following Community Services Committee of the Whole) Physical Development Committee of the Whole, Conference Room 3A, Administration Center, Hastings, MN

Ayes: 7

7. Enterprise Finance and Information Services**7.1** Resolution No: 23-452

Proclamation Of October 2023 As Cyber Security Awareness Month

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, counties recognize the vital role that the internet and information technology play in their county staffs' and residents' daily lives; and

WHEREAS, counties understand that critical sectors are increasingly reliant on information systems to support financial services, energy, telecommunications, transportation, utilities, health care and emergency response systems; and

WHEREAS, internet users and the nation's information infrastructure face an increasing threat of malicious cyber-attack, loss of privacy from spyware and adware, and significant financial and personal privacy losses due to identity theft and fraud; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which everyone has a critical role, and awareness of computer security essentials will improve the security of Dakota County information infrastructure and economy; and

WHEREAS, the U.S. Department of Homeland Security and the National Cyber Security Alliance have promoted an annual National Cyber Security Awareness Month, and all government entities and citizens are encouraged to learn about cyber security and put that knowledge into practice in their homes, schools, workplaces, and businesses.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims the month of October 2023 as Cyber Security Awareness Month in Dakota County.

Ayes: 7

7.2 Resolution No: 23-453
Authorization To Renew Contract With DocuSign, Inc.

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, Dakota County is currently contracted with DocuSign, Inc. as it's County-wide e-Signature tool; and

WHEREAS, the current contract with DocuSign, Inc. is expiring as of October 31, 2023 and needs renewal; and

WHEREAS, the three-year renewal for 45,000 envelopes per year plus vendor support costs \$371,233.80; and

WHEREAS, the County will be invoiced \$123,744.60 on an annual basis.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to contract with DocuSign, Inc for 45,000 envelopes per year plus DocuSign, Inc. support starting November 1, 2023 through October 31, 2026 at a cost of \$371,233.80 invoiced annually at a rate of \$123,744.60, subject to approval by the County Attorney's Office as to form.

Ayes: 7

7.3 Resolution No: 23-454
Scheduling Of Public Hearing To Receive Comments On Dakota County 2024 Recommended Fee Schedules

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, County fees for services not otherwise established by law may be imposed if adopted by the Dakota County Board of Commissioners following a public hearing; and

WHEREAS, staff will present a schedule of recommended 2024 fees at the General Government and Policy Committee meeting on October 10, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing for the purpose of receiving public comments regarding the proposed fee schedules on October 24, 2023, at 9:00 a.m., in the Boardroom, Administration Center, 1590 Highway 55, Hastings, MN; and

BE IT FURTHER RESOLVED, That the proposed fee schedules will be implemented effective January 1, 2024 (some Parks fees effective late 2023); and

BE IT FURTHER RESOLVED, That staff is hereby directed to post notice of this public hearing on the official Dakota County website following adoption of this resolution and to not remove the notice from the website until October 24, 2023.

Ayes: 7

8. Physical Development

8.1 Resolution No: 23-455

Authorization To Execute Contract With WSB & Associates, Inc. For Construction Administration Services For Construction Of Fort Snelling Segment Of Minnesota River Greenway In Burnsville And Eagan, County Project P00127

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, by Resolution No. 11-516 (October 18, 2011), the Dakota County Board of Commissioners adopted the Minnesota River Greenway Plan; and

WHEREAS, Dakota County has awarded a contract to S.M. Hentges & Sons, Inc., to construct the trail for the Fort Snelling Segment of the Minnesota River Greenway; and

WHEREAS, Dakota County requires professional services for the observation and administration of the trail construction; and

WHEREAS, a request for proposals was released on August 10, 2023, for construction administration services; and

WHEREAS, three responses were received from qualified proposers; and

WHEREAS, WSB & Associates, Inc. was identified as the most responsive to

the request for proposals and within the project budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with WSB & Associates, Inc. to provide construction administration services for the Fort Snelling Segment of the Minnesota River Greenway in Burnsville and Eagan in an amount not to exceed \$480,961.00, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, Laurie Halverson, William Droste, Liz Workman, and Mary Hamann-Roland

Nay: 1

Mary Liz Holberg

8.2 Resolution No: 23-456

Approval Of Final Plats Recommended By Plat Commission

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

INTERSTATE SECOND ADDITION Lakeville

Ayes: 7

8.3 Resolution No: 23-457

Authorization To Approve Letter Of Support For Trunk Highway (TH) 13 Project Between Quentin Avenue And Washburn Avenue In Burnsville And Savage For Minnesota Highway Freight Program Grant

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the Minnesota Department of Transportation is requesting project submittals for the Minnesota Highway Freight Program (MHFP); and

WHEREAS, the MHFP grant funds up to 80 percent of construction costs; and

WHEREAS, the Trunk Highway 13 corridor project improves safety and mobility for commuters, freight, transit, pedestrians, and bicyclists throughout the transportation network; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, application submittals are due on October 13, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Board Chair to submit a letter of support for the Trunk Highway 13 corridor project for the Minnesota Highway Freight Program grant.

Ayes: 7

9. Public Safety

9.1 Resolution No: 23-458

Authorization To Amend Joint Powers Agreement With Empire Township To City Of Empire For Ordinance Enforcement

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, since 2010 and with approval from the Dakota County Board of Commissioners, the Dakota County Sheriff has enforced selected and pre-approved local ordinances with cities and townships requesting those services after the execution of separate joint powers agreements; and

WHEREAS, ordinance enforcement agreement is currently in place with the Township of Empire, and that agreement will expire on December 31, 2024; and

WHEREAS, the Sheriff wishes to continue providing ordinance enforcement services to the now City of Empire for the remainder of the joint powers agreement period ending December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Sheriff to amend the joint powers agreement with the Township of Empire to the City of Empire through December 31, 2024.

Ayes: 7

9.2 Resolution No: 23-459

Authorization To Execute Joint Powers Agreement With Goodhue County To Board Inmates At Goodhue County Jail

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the Dakota County Sheriff's Office is currently experiencing high turnover and a shortage of jail staff placing a strain on operations; and

WHEREAS, current staffing levels are not adequate to cover all posts 24 hours a day, seven days a week; and

WHEREAS, the Sheriff's Office continues the need to board inmates to ease the burden until staffing numbers recover; and

WHEREAS, Goodhue County has agreed to house Dakota County male and female inmates at the cost of \$55 per day, per bed, plus medical and dental costs during the period of September 1, 2023, through December 31, 2023, and during the period of January 1, 2024, through December 31, 2024, at the cost of \$60 per day, per bed, plus medical and dental costs; and

WHEREAS, the term of the agreement is September 1, 2023, through December 31, 2024, with two, one-year optional renewals upon written agreement with the parties.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to execute a joint powers agreement with Goodhue County to house male and female inmates at the Goodhue County Jail from September 1, 2023, through December 31, 2024, with two, one-year optional renewals upon written agreement with the parties, subject to approval as to form by the Dakota County Attorney's Office.

Ayes: 7

9.3 Resolution No: 23-460

Authorization To Execute Mutual Aid Agreements With Goodhue, Carver, Scott, And Washington County Sheriff's Offices For Emergency Inmate Housing

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the Dakota County Sheriff's Office and the Sheriff's Offices of Goodhue, Scott, Carver, and Washington wish to enter into individual Mutual Aid Agreements for temporary boarding of jail inmates in the event of a major or catastrophic event causing jail space to be unavailable; and

WHEREAS, payment for services rendered under the Agreement will be made at a pre-determined daily rate per detainee, in addition to reimbursement for medical, dental, and prescription costs incurred.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Sheriff to execute individual Mutual Aid Agreements with the Goodhue, Scott, Carver, and Washington County Sheriff's Offices to temporarily board jail inmates in the event a major or catastrophic event occurs, and jail space is temporarily unavailable in the detaining county, subject to approval by the County Attorney's Office as to form.

Ayes: 7

10. Public Services and Revenue

10.1 Resolution No: 23-461
Acceptance Of Gifts To Dakota County Library

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, the Dakota County Board of Commissioners, by Resolution No. 14-400 (August 12, 2014), delegated to the Dakota County Library Advisory Committee the authority to accept gifts of personal property of not more than \$500 for public library purposes; and

WHEREAS, the Dakota County Board of Commissioners must approve and accept gifts to County libraries with a value greater than \$500; and Friends of Farmington donated \$1,300 for Summer Discovery Musical Mornings; Friends of Pleasant Hill donated \$2,000 of Doffing Trust funds for Summer Discovery; Dakota County Library Foundation donated \$1,000 for Collection development; and

WHEREAS, these donations will greatly enrich the capacity of Dakota County Library to offer valuable materials and programs to customers; and

WHEREAS, the Dakota County Library Advisory Committee supports acceptance of these gifts.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts \$1,300 from Friends of Farmington for Summer Discovery Musical Mornings; \$2,000 of Doffing Trust funds from Friends of Pleasant Hill for Summer Discovery; \$1,000 from Dakota County Library Foundation for collection development; and

BE IT FURTHER RESOLVED, That the adopted 2023 budget be amended as follows:

Revenue

Farmington Gifts	\$1,300
Pleasant Hill Gifts	\$2,000
DCL Foundation Gifts	<u>\$1,000</u>
Total Revenue	\$4,300

Expense

Farmington Gifts	\$1,300
Pleasant Hill Gifts	\$2,000
DCL Foundation Gifts	<u>\$1,000</u>
Total Expense	\$4,300

Ayes: 7

10.2 Resolution No: 23-462

Scheduling Of County Canvassing Board Meetings For 2023 Special Primary And Election For House District 52B And Appoint Two Commissioners To Serve On Canvassing Board

Motion: Mary Hamann-Roland

Second: William Droste

WHEREAS, on September 11, 2023, Governor Walz ordered a special election to fill the vacancy in House District 52B; and

WHEREAS, this district covers 14 precincts in Mendota Heights, Eagan, and Mendota City, and encompasses 29,567 registered voters; and

WHEREAS, a special primary to narrow the field of candidates will be held on Thursday, November 16, 2023; and

WHEREAS, the special election will be held on Tuesday, December 5, 2023; and

WHEREAS, Minn. Stat. § 204D.27 subd. 1 requires that the county convenes a canvassing board to certify the results of the special primary and special election on the day after the election; and

WHEREAS, Minn. Stat. § 204C.31 requires that the canvassing board is to be made up of the county auditor, the court administrator of the district court in that county (or designee), the mayor of the county's most populous city (or designee), and two Board members (or designee); and

WHEREAS, House District 52B is contained within Commissioner Districts 3 and 4, staff recommends that Commissioner Halverson and Commissioner Droste serve on the County Canvassing Board.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoint Commissioner Halverson and Commissioner Droste (or designees) to the County Canvassing Board for this special election; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules the County Canvassing Board meeting for the Special Primary on November 17, 2023, at 3:00 p.m. at the County Administration Center in Hastings; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby schedules the County Canvassing Board meeting for the Special General Election on December 6, 2023, at 3:00 p.m. at the County Administration Center in Hastings.

Ayes: 7

REGULAR AGENDA**11. Public Safety****11.1 Resolution No: 23-463**

Authorization To Accept Donation Of K-9 Body Armor From Dakota County Heroes

Motion: Laurie Halverson

Second: William Droste

Sheriff Leko briefed this item and introduced K-9 Vader and K-9 Handler/Deputy Sheriff Domenic Scudera. Dakota County Heroes representative Shannon Toner was also present to share about Dakota County Heroes and what the organization does. A photo with the Board was taken.

WHEREAS, on August 16, 2023, the Sheriff's Office received a \$3,099 donation to purchase K-9 body armor from Dakota County Heroes; and

WHEREAS, the Sheriff's Office intends to use the donation to purchase a body armor vest for K-9 "Vader".

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Sheriff to accept the donation from Dakota County Heroes in the amount of \$3,099 to purchase a body armor vest for K-9 "Vader".

Ayes: 7

12. Closed Executive Session**12.1 Resolution No: 23-464**

Settlement Authority For Acquisition Of Certain Property Rights Necessary For County Project 88-20A, Parcels 22 And 22A

Motion: Mike Slavik

Second: Joe Atkins

This item did not go into closed session and the Board approved the resolution language that was in the confidential memo.

WHEREAS, Dakota County (County) and Randolph Township are proceeding with County Project 88-20A in Randolph Township; and

WHEREAS, the Project includes the segment of County State Aid Highway (CSAH) 88 from Trunk Highway (TH) 52 to TH 56; and

WHEREAS, the purpose and need for the Project is to improve safety, operations, and capacity along the Project corridor; and

WHEREAS, to address the purpose and need for the Project, the County is proposing to reconstruct CSAH 88 to address pavement quality, safety, and operational issues by improving drainage, modifying access, improve sight

angles and add turn lanes; and

WHEREAS, the County is the lead agency for the Project, with right of way acquisition necessary in 2021 for construction to begin in 2022; and

WHEREAS, by Resolution No. 21-093 (February 16, 2021), the County Board of Commissioners authorized the acquisition of certain properties identified in the resolution and Dakota County Road Right of Way Map No. 487 and initiation of quick-take eminent domain pursuant to Minn. Stat. §117.042, if necessary, to construct the recommended improvements; and

WHEREAS, to construct the recommended improvements, Dakota County acquired property from James and Bonnie Simon ("Landowners"), identified by Dakota County Right of Way Map No. 487 as Parcels 22 and 22A; and

WHEREAS, the County offered the Landowners compensation based on the County's approved appraised value for the parcel; and

WHEREAS, the Landowners rejected the offer seeking additional damages for costs related to the acquisition; and

WHEREAS, the parties in this action have agreed to settle all damages caused by the taking whereby the County will pay Landowners \$110,000; and

WHEREAS, the County Attorney and Transportation Department staff recommend approval of the settlement agreement as being a fair and equitable settlement of the claims in view of the impacts to the property, real estate market data, the time, additional expense and risk involved in continued litigation and belief that the settlement represents an appropriate allocation of the prospects for success if the matter is allowed to proceed to a commissioners' hearing; and

WHEREAS, the Dakota County Attorney's Office provided a confidential memorandum dated October 3, 2023, to the Dakota County Board of Commissioners explaining the legal strategy accomplishing Dakota County's acquisition of the property rights identified by Dakota County Right of Way Map No. 487 as Parcels 22 and 22A; and

WHEREAS, after review of the information contained in the confidential memorandum the County Board determined a closed session discussion with the County Attorney's Office was not required prior to providing settlement direction.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves compensation for the taking of property from James and Bonnie Simon, identified by Dakota County Right of Way Map 487 as Parcel 22 and 22A in the total amount of \$110,000 as being in the best interest of the County, and authorizes the County Attorney to arrange for final payment of the acquisition amount and to effectuate final settlement of the

acquisition.

Ayes: 7

13. Interagency Announcements/Reports

Interagency announcements and reports were presented.

Chair Workman on behalf of the County Board expressed a huge thank you to all Dakota County Volunteers. Volunteers provide approximately 26,000 hours a year to investing in Dakota County. From the Homework Help Program, Fix-it Clinics, clean-up of county roads, waterways and green spaces to packing meals for hungry kids. The Board acknowledges the work and time that Dakota County Volunteers contribute and are very appreciative of all the efforts.

14. County Manager's Report

County Manager Matt Smith presented on the following:

- Thank you to all Dakota County Volunteers.
- The Crisis & Recovery Center groundbreaking event was held on October 3. The Center is expected to open in the fall of 2024.

15. Information

15.1 Information

See Attachment for future Board meetings and other activities.

16. Adjournment

16.1 Resolution No: 23-465 Adjournment

Motion: Mike Slavik

Second: William Droste

Ayes: 7

Liz Workman
Chair

ATTEST

Matt Smith
County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-2545

Agenda #: 7.1

Meeting Date: 10/24/2023

DEPARTMENT: Employment and Economic Assistance

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With YMCA Of The North For Drop-In Child Care Services

RESOLUTION

WHEREAS, the Community Services Division has provided drop-in child care services at the Northern Service Center for many years to assist Dakota County customers accessing services; and

WHEREAS, the drop-in child care center has been viewed as a valuable service and support for families with children from six weeks to 12 years old to allow them to participate in public assistance programs and other needs; and

WHEREAS, the center serves a maximum of fourteen children, less if dictated by the needs of the children present; and

WHEREAS, the drop-in child care staff must observe approved policies and procedures in accepting and releasing children from care in a safe, developmentally appropriate manner that provides a positive experience for children while at the Center; and

WHEREAS, staff issued a Request for Proposal (RFP) on June 1, 2023, for the purchase of drop-in child care services; and

WHEREAS, two proposals were received in response to the RFP; and

WHEREAS, a team comprised of multidisciplinary County Staff reviewed the proposals and recommended the contract be awarded to the YMCA for drop-in child care services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with the YMCA of the North for the period of January 1, 2024 through December 31, 2028, for the provision of the drop-in child care services, in an amount of \$82,000 annually for a total not to exceed amount of \$410,000; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to

immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due.



Board of Commissioners

Request for Board Action

Item Number: DC-2535

Agenda #: 7.2

Meeting Date: 10/24/2023

DEPARTMENT: Public Health

FILE TYPE: Consent Action

TITLE

Authorization To Accept Minnesota Department Of Human Services Child And Teen Checkups Grant Funds And Execute Grant Amendment

RESOLUTION

WHEREAS, the Child and Teen Checkups (C&TC) is Minnesota's comprehensive health care program for children and teens from newborn through age 20 who are enrolled in Medical Assistance (MA); and

WHEREAS, Minnesota is required to provide comprehensive health care and dental services to improve health outcomes for our youngest population; and

WHEREAS, the purpose of the C&TC program is to identify potential health problems or disabling conditions, to provide diagnosis and treatment of those health problems or conditions, and to encourage the development of good health habits; and

WHEREAS, Dakota County has a history of providing C&TC services for over 40 years and it is estimated that in 2023, staff will serve 31,209 children eligible for C&TC services with an annual allocation based on a \$26.50 per eligible child formula; and

WHEREAS, Dakota County's C&TC grant supports approximately 7.6 full-time equivalents (FTE); and

WHEREAS, Dakota County Public Health staff provide outreach and follow-up activities to reach the eligible population to promote participation in screening and follow-up services, which includes providing information to eligible children/families about the program, assisting eligible children/families in obtaining health care services, following up on referrals made as a result of screening, coordinating with other child health programs, and recruiting and providing education to C&TC health and dental providers in our community; and

WHEREAS, staff recommends authorization to accept \$837,320 for the first year of the grant period January 1, 2024 through December 31, 2024, execute the three-year grant agreement, and accept future funding each year for the remaining two years of the grant period January 1, 2025 through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant award of \$837,320 for the period

of January 1, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a three-year grant agreement for the period of January 1, 2024 through December 31, 2026, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the future annual funding awards for the grant period of January 1, 2025 through December 31, 2026; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form.



Board of Commissioners

Request for Board Action

Item Number: DC-2558

Agenda #: 7.3

Meeting Date: 10/24/2023

DEPARTMENT: Social Services-Housing & Community Resources

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Housing Services

RESOLUTION

WHEREAS, the Social Services Department provides both in-house and contracted housing services across the service continuum and contracted services include: street outreach, intake and assessment, emergency shelter, transitional housing, permanent supportive housing, and housing search and stability services; and

WHEREAS, to ensure high-quality services, Dakota County has scheduled a routine contract Request for Proposal (RFP) process; and

WHEREAS, on July 12, 2021, staff issued an RFP for five housing services currently being provided and a review committee from Social Services reviewed and scored proposals from six vendors; and

WHEREAS, on February 14, 2023, staff issued an RFP for housing legal services and a review committee from Social Services reviewed and scored one proposal and made a selection; and

WHEREAS, staff recommends contracts for housing services with the vendors for the amounts and terms listed in the Resolution.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for housing services for the period of January 1, 2024 through December 31, 2025, subject to approval by the County Attorney's Office as to form, as follows:

Service - Agency - Not to Exceed Amount

- Street Outreach - Ally Supportive Services, LLC - \$102,000
- Youth Coordinated Entry-Intake and Assessment - The Link - \$102,000
- Family Shelter - Dakota Woodlands, Inc - \$315,000
- Supportive Housing - Amherst H. Wilder Foundation (Lincoln Place) - \$630,000
- Supportive Housing - Residential Transitions, Inc. (Haralson Apartments) - \$125,000
- Supportive Housing - Center City Housing Corp (Cahill Place) - \$1,300,000
- Housing Search and Stability Services - Guild - \$990,000
- Housing Clinic Services - 360 Communities - \$720,000
- Legal Aid Services - Southern Minnesota Regional Legal Services, Inc. - \$160,000

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for shelter services for the period of January 1, 2024 through June 30, 2025, subject to approval by the County Attorney's Office as to form, as follows:

Service - Agency - Not to Exceed Amount

- Hotel Shelter-Single Adults - Ally Supportive Services, LLC - \$865,000

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for shelter services for the period of January 1, 2024 through December 31, 2024, subject to approval by the County Attorney's Office as to form, as follows:

Service - Agency - Not to Exceed Amount

- Hotel Shelter-Singles - Extended Stay of America - \$1,000,000

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amounts budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.



Board of Commissioners

Request for Board Action

Item Number: DC-2473

Agenda #: 7.4

Meeting Date: 10/24/2023

DEPARTMENT: Social Services-Housing & Community Resources

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Volunteer Driver Transportation Services

RESOLUTION

WHEREAS, Dakota County Social Services provides contracted services across the transportation services continuum; and

WHEREAS, volunteer driver services have been contracted since 2011 and are available for residents of Dakota County, which include, but are not limited to, trips for medical and dental appointments, Dakota County programs like Women, Infants and Children (WIC), trips for health assessments and trips for grocery shopping and to food shelves; and

WHEREAS, rides are provided by trained and vetted volunteers in their personal vehicles; and

WHEREAS, a Request for Proposal was issued on July 26, 2021, for volunteer driver services and a committee comprised of GoDakota stakeholders and a current volunteer driver reviewed the proposals and recommended contracting with Hastings Family Service and GAPP Services, Inc. for delivery of volunteer driver services; and

WHEREAS, by Resolution No. 21-532 (November 16, 2021), the Dakota County Board of Commissioners authorized the Community Services Director to execute a contract with GAPP Services, Inc. for Volunteer Driver Transportation services in a not to exceed amount of \$343,400 for the period of January 1, 2022 through December 31, 2023; and

WHEREAS, following Policy 2751, staff executed a contract with Hastings Family Service, but it did not require County Board authorization as it was under \$100,000; and

WHEREAS, staff is requesting continuation of services by executing contracts with GAPP Services, Inc. and Hastings Family Service, for volunteer driver services in a combined not to exceed contract amount of \$465,250 for the period of January 1, 2024 through December 31, 2025; and

WHEREAS, the contract funds are provided on a per mile basis and include the mileage for the volunteer driver and an administrative reimbursement rate/mile for the agency.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with GAPP Services, Inc. and Hastings Family Service for Volunteer Driver Transportation Services in a combined not to exceed

contract amount of \$465,250 for the period of January 1, 2024 through December 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.



Board of Commissioners

Request for Board Action

Item Number: DC-2532

Agenda #: 7.5

Meeting Date: 10/24/2023

DEPARTMENT: Social Services-Adult Services

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Adult Mental Health Services

RESOLUTION

WHEREAS, Dakota County's mental health system complies with the requirements of the Minnesota Comprehensive Adult Mental Health Services Act (Act); and

WHEREAS, the Act establishes basic standards for adult mental health services in Minnesota, primarily directed at counties, which are designated as local mental health authorities; and

WHEREAS, the Act obligates county boards to develop and coordinate a system of affordable and locally available adult mental health services in accordance with Minn. Stat. § § 245.641 to 245.486; and

WHEREAS, Dakota County delivers these mandated services both directly and through purchased services; and

WHEREAS, additionally, Minn. Stat. Chapter 253B (Civil Commitment Act) obligates counties to certain duties, including payments to facilities for involuntary and commitment holds; and

WHEREAS, by Resolution No. 21-492 (October 19, 2021), the Dakota County Board of Commissioners authorized contracts for mental health services for the period of January 1, 2022 through December 31, 2023; and

WHEREAS, each contract for services includes a service grid that defines the services, target population, outcomes to be achieved, reporting requirements, funding source(s), and unit rate(s) for each service; and

WHEREAS, for some services, rates are tied directly to those established by the Minnesota Department of Human Services for Medical Assistance reimbursement; and

WHEREAS, when there is a third-party payer, providers are required to access health coverage and the County is the payer of last resort; and

WHEREAS, many services have multiple funding sources; and

WHEREAS, staff has reviewed and determined that the providers for the adult mental health services

shall be renewed for the next two-year term using the same decision-making process as was used in the 2019-2020 solicitation process, which was based on provider's expertise in particular service areas.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for adult mental health services for the period of January 1, 2024 through December 31, 2025, subject to approval by the County Attorney's Office as to form as follows:

Type of Service: Mental Health (MH) Clinic Services

Providers:

1. Associated Clinic of Psychology, Inc. (ACP)
2. Minnesota Mental Health Clinics (MMHC)

Unit Rates:

1. ACP: Support Statements for Commitment Screenings \$328, not to exceed \$100,000 for the two-year term
2. ACP: Prepaid Psychiatric Services Provided at Clinic Sites; not to exceed \$162,075 for 13 hours/week or a total of 1,352 hours for a total not to exceed \$324,150 for the two-year term
3. MMHC: Prepaid Psychiatric Services Provided at Clinic Site; for 15 hours/week or a total of 1,560 hours for a total not to exceed \$374,176 for the two-year term
4. ACP: Fee-For-Service Outpatient Mental Health Services Provided at Clinic Sites; Medical Assistance Rates, plus administrative rate; for psychiatric, diagnostic assessment, medication administration, care coordination, and therapy services for a total not to exceed \$150,000 for the two-year term
5. MMHC: Fee-For-Service Outpatient Mental Health Services Provided at Clinic Site; Medical Assistance Rates, plus administrative rate; for psychiatric, diagnostic assessment, and therapy services for a not to exceed for \$150,000 the two-year term
6. ACP: Consultation Services Provided at shelters not to exceed 5 hours/week per shelter for 100 weeks for a not to exceed \$106,120 for the two-year term

Type of Service: Transportation

Provider:

1. A-Tran LLC

Unit Rate:

1. Not to exceed \$100,000 for the two-year term

Type of Service: Case Management, Assertive Community Treatment and Community Support Programs

Providers:

1. Guild Incorporated
2. Mental Health Resources, Inc. (MHR)

3. Minnesota Mental Health Clinics (MMHC)
4. People Incorporated
5. Gateway Health Services
6. Residential Transitions Incorporated
7. Summit Guidance
8. Touchstone Mental Health Services
9. Tasks Unlimited Inc

Unit Rates:

1. Targeted Case Management: Minnesota Department of Human Services (DHS) Approved Rate
2. Assertive Community Treatment: DHS Approved Rate
3. Court-related functions for clients with civil commitment orders: \$27 per 15-minute billable unit
4. Community Support Programs: Not to exceed \$503,904 (Guild) and not to exceed \$577,032 (MMHC/Horizons) for the two-year term

Type of Service: Individual Placement and Support Employment Services**Provider:**

1. Guild Incorporated

Unit Rate:

1. Not to exceed \$177,872 for the two-year term

Type of Service: Supportive Housing and Employment**Provider:**

1. Tasks Unlimited, Inc.

Unit Rates:

1. Targeted Case Management: at DHS Approved Rate
2. Supportive housing and employment services on a reimbursement basis for services provided with a not to exceed \$110,417 for the two-year term

Type of Service: Inpatient Hospitalization for Emergency Psychiatric and Commitment Holds**Provider:**

1. Regions Hospital

Unit Rates:

1. Emergency per Diem: \$772.97 per day
2. CT Rate: \$440 per scan
3. MRI Rate: \$475.68 per scan
4. Inpatient per Diem: \$1,284.29 per day
5. One to One Observation: \$53.77 per hour

6. One to One Observation/per diem: \$836.33 per day

Type of Service: Intensive Residential Treatment Services

Providers:

1. ResCare Minnesota, Inc.
2. Guild Incorporated

Unit Rate:

1. Services Paid at DHS Rate

Type of Service: Mental Health Crisis Stabilization Beds

Provider:

1. Guild Incorporated

Unit Rate:

1. Services Paid at DHS Rate

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due; and

BE IT FURTHER RESOLVED, That the service rates authorized for the period of January 1, 2024 through December 31, 2025, shall reflect the inflation authorized by the State of Minnesota inflation rates as applicable, or shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1 of each year of the contract term as applicable.



Board of Commissioners

Request for Board Action

Item Number: DC-2533

Agenda #: 7.6

Meeting Date: 10/24/2023

DEPARTMENT: Social Services-Aging & Disability Services

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Home And Community-Based Waiver Services

RESOLUTION

WHEREAS, Dakota County Community Services purchases case management and related services for individuals eligible for the Community Access for Disability Inclusion (CADI), Brain Injury (BI), Developmental Disabilities (DD) and Elderly Waivers (EW), the Alternative Care (AC) program, and the provision of case management for individuals eligible for Vulnerable Adult/Developmental Disabilities (VA/DD) services and Rule 185 case management services; and

WHEREAS, these services assist the County to focus internal resources to support assessment and eligibility, case management for persons with complex needs, and the federal mandate that persons be offered a choice of case manager; and

WHEREAS, case management services include, but are not limited to, informing persons of service options, identifying service providers, developing a service plan, coordinating services, and evaluating and monitoring the services identified in the person's plan; and

WHEREAS, Dakota County continues to be responsible for a person's eligibility, budget approval, service authorizations, initial assessments, and annual reassessments; and

WHEREAS, by Resolution No. 21-493 (October 19, 2021), the Dakota County Board of Commissioners authorized contracts with agencies that were selected through a Request for Proposal process: Fraser Inc., People Incorporated, Thomas Allen, Incorporated, Pinnacle Services, Incorporated, and Meridian Services, Inc, and Mount Olivet Rolling Acres, Inc.; and

WHEREAS, with support from these agencies, the County's caseloads were reduced to provide staff capacity for implementing MnCHOICES assessments as mandated by the Minnesota Department of Human Services, and to support the federal mandate that persons be offered a choice of case manager.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts with Fraser Inc., People Incorporated, Thomas Allen Incorporated, Pinnacle Services Incorporated, Meridian Services, Inc., Mount Olivet Rolling Acres, Inc., Minnesota Brain Injury Alliance, Axis Healthcare, LLC., Life Fountain Home Healthcare, Inc., Hekima Cultural and Consulting Services, LLC, and Supportive Living Solutions for Home and Community-Based Waiver case management services and related services

at the following rates for the period of January 1, 2024 through December 31, 2024, subject to approval by the County Attorney's Office as to form:

1. Community Alternatives of Disabled Individuals/Brain Injury: \$24.47 per quarter hour
2. Developmental Disabilities: \$23.19 per quarter hour
3. Alternative Care/Elderly Waiver: \$25.46 per quarter hour
4. Vulnerable Adult/Developmental Disabilities: \$313 per hit
5. County-funded Rule 185: \$404.71 per hit
6. Relocation Services: \$15.53 per quarter hour

; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.



Board of Commissioners

Request for Board Action

Item Number: DC-2465

Agenda #: 7.7

Meeting Date: 10/24/2023

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Execute Fiber Optic Indefeasible Right To Use Agreement With Minnesota Valley Transit Authority

RESOLUTION

WHEREAS, the Minnesota Valley Transit Authority (MVTA) desires to use two available strands of optic fiber to enable more reliable communication and benefit the public utilizing transit facilities; and

WHEREAS, a Fiber Optic Indefeasible Right To Use Agreement with MVTA is required for use of County fiber optic cable; and

WHEREAS, the MVTA will make an annual payment of \$8,174.40 for 10 years to the County for the use of two strands of Institutional Network Backbone from the Western Service Center to MVTA's Segment 1; and

WHEREAS, revenue from this agreement with the MVTA will offset operating expenses of the County owned Institutional Network.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to execute an IRU with the Minnesota Valley Transit Authority for use of two strands of County-owned Institutional Network Backbone, subject to approval by the County Attorney's Office as to form.



Board of Commissioners

Request for Board Action

Item Number: DC-2648

Agenda #: 7.8

Meeting Date: 10/24/2023

DEPARTMENT: Employee Relations

FILE TYPE: Consent Action

TITLE

Authorization To Accept Rates For 2024 Group Short-Term Disability Benefits

RESOLUTION

WHEREAS, the employee-paid Short-term Disability plan expenses projected for 2024 results in no rate change for all elimination period 8-day, 15-day, 30-day and 75-day option.

WHEREAS, the employee paid Short-term Disability rates for all elimination period options are 8-day \$1.71, 15-day \$0.81, 30-day \$0.17, 75-day \$0.06. Rates are per \$10 of covered salary.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the 2024 Short-term Disability plan rates.



Board of Commissioners

Request for Board Action

Item Number: DC-2560

Agenda #: 7.9

Meeting Date: 10/24/2023

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Authorization To Grant Variances From Ordinance No. 110 Solid Waste Management, Hauler Weekly Recycling Service Requirements

RESOLUTION

WHEREAS, it is a goal of the Dakota County Board of Commissioners to maintain County ordinance regulatory authority that effectively minimizes potential negative impacts on the public's health, safety, and welfare and the environment of Dakota County; and

WHEREAS, the Dakota County Board of Commissioners amended Dakota County Ordinance No. 110, Solid Waste Management, to implement regulatory strategies in the 2018-2038 Dakota County Solid Waste Master Plan, which include a hauler weekly residential recycling service requirement; and

WHEREAS, Ordinance No. 110, Solid Waste Management, provides that the County Board may grant variances from the requirements of the Ordinance; and

WHEREAS, Buckingham Trucking, LLC; Dick's Sanitation Service, Inc.; Highland Sanitation & Recycling, Inc.; and Waste Management of Minnesota, Inc., have applied for a variance from Ordinance No. 110, Section 15.08 (K) (2).

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby grants a variance from Dakota County Ordinance No. 110, Section 15.08 (K) (2) through December 31, 2025, for Buckingham Trucking, LLC; Dick's Sanitation Service, Inc.; Highland Sanitation & Recycling, Inc.; and Waste Management of Minnesota, Inc., provided the following conditions are met:

1. Continue to provide residential weekly recycling service in the following communities:

- Apple Valley
- Burnsville
- Eagan
- Empire
- Farmington
- Hastings
- Inver Grove Heights

- Lakeville
- Lilydale
- Mendota
- Mendota Heights
- Rosemount
- South Saint Paul
- Sunfish Lake
- West Saint Paul

2. For residential customers in other municipalities in Dakota County, provide:
 - a) At least every other week recycling service.
 - b) At the request of the customer, a second recycling container greater than 60 gallons at no additional cost.
3. On a quarterly basis, provide standardized recycling messaging required in Ordinance No. 110, Section 15.08 (N), including a notification of the option to have a second recycling container at no additional cost. At least annually, the hauler must promote availability of a free second recycling container as the sole message of a communication piece to its customers. The Environmental Resources Department must be informed of each communication activity sent to the haulers' customers.



Board of Commissioners

Request for Board Action

Item Number: DC-2561

Agenda #: 7.10

Meeting Date: 10/24/2023

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Authorization To Amend And Extend Contract With Gopher Resource, LLC For Operating Recycling Zone

RESOLUTION

WHEREAS, the County Board encourages residents and businesses to properly manage hazardous waste and recyclables; and

WHEREAS, on December 18, 2018 (Resolution No. 18-634), the County Board authorized the contract with Gopher Resource, LLC, for hazardous waste and recyclables site and operations; and

WHEREAS, on April 6, 2023, Gopher Resource, LLC, requested an increase to the Contract labor rates due to significant labor cost increases and the difficulty in retaining qualified staff for facility operations; and

WHEREAS, a contract amendment was negotiated to provide a 5.5 percent annual labor rate increase for January 1, 2024, through December 31, 2028; and

WHEREAS, Gopher Resources, LLC, agrees to exercise the first two-year Contract term extension from January 1, 2025, through December 31, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute contract amendments and exercise the two-year extension that include the material contract terms as substantially presented to the Physical Development Committee of the Whole on October 17, 2023, subject to approval by the County Attorney's Office as to form, and subject to review and approval by the County Risk and Homeland Security Manager.



Board of Commissioners

Request for Board Action

Item Number: DC-2583	Agenda #: 7.11	Meeting Date: 10/24/2023
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DEPARTMENT: Parks, Facilities, and Fleet Management
FILE TYPE: Consent Action

TITLE
Approval Of Schematic Design For Lebanon Hills Park Improvements And Amend 2023 Parks Capital Improvement Program Budget

RESOLUTION
WHEREAS, the Parks Enhancements program is included within the Adopted 2023-2027 Parks Capital Improvement Program; and

WHEREAS, the proposed Lebanon Hills Park Improvements project aligns with the typical use of this program’s set-aside funding; and

WHEREAS, the proposed improvements project will increase accessibility and programming opportunities around the Visitor’s Center at Lebanon Hills Regional Park; and

WHEREAS, staff recommends that the County Board approve the schematic design as provided by County staff to the Physical Development Committee of the Whole on October 17, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the design for the Lebanon Hills Park Improvements project as provided to the Physical Development Committee of the Whole on October 17, 2023; and

BE IT FURTHER RESOLVED, That the 2023 Parks Capital Improvement Program budget be amended as follows:

Expense	
LHRP Education & Accessibility Improvements (2000075)	<u>\$300,000</u>
Total Expense	\$300,000
 Revenue	
Parks O&M Funding (48320)	<u>\$300,000</u>
Total Revenue	\$300,000



Board of Commissioners

Request for Board Action

Item Number: DC-2589

Agenda #: 7.12

Meeting Date: 10/24/2023

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Reject All Bids On Judicial Center Corridor Finishes Replacement Project

RESOLUTION

WHEREAS, the 2023 Building Capital Improvement Program (CIP) Adopted Budget authorized the Judicial Center Corridor Finishes Replacement project; and

WHEREAS, bid documents and specifications were prepared by County staff and Kodet Architectural Group; and

WHEREAS, seven competitive bids were received on August 29, 2023; and

WHEREAS, the two lowest bids received were withdrawn by their respective general contractor; and

WHEREAS, the remaining five bids exceeded available project funding and were not advantageous to the County; and

WHEREAS, staff will work to reformulate and rebid the work to a better outcome in the future.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the rejection of all bids for the Judicial Center Corridor Finishes Replacement project.



Board of Commissioners

Request for Board Action

Item Number: DC-2590

Agenda #: 7.13

Meeting Date: 10/24/2023

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Award Bid And Execute Contract With Brennan Construction Of Minnesota, Inc. For Construction And Amend 2023 Buildings Capital Improvement Program Budget For Empire Complex Trench Drain Replacement Project

RESOLUTION

WHEREAS, the 2023 Building Capital Improvement Program Adopted Budget authorized the Empire Complex Trench Drain Replacement Project; and

WHEREAS, bid documents and specifications were prepared by County staff and Ericksen Ellison and Associates; and

WHEREAS, ten competitive bids were received on September 19, 2023; and

WHEREAS, Brennan Construction of Minnesota, Inc., has submitted the low bid of \$295,500; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Brennan Construction of Minnesota, Inc., as the lowest responsive and responsible bidder in an amount not to exceed \$295,500 for the Empire Complex Trench Drain Replacement Project; and

WHEREAS, the original installation of the drains was not as initially detailed, requiring the new work to be more involved and costly.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the Empire Complex Replacement Project to Brennan Construction of Minnesota, Inc. 3255 Garfield Avenue, Suite 200, Minneapolis, MN 55408, in an amount not to exceed \$295,500, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2023 building Capital Improvement Program budget as follows:

Expense

Prior Project Savings (1001646)	(\$65,000)
Empire Complex Trench Drain Replacement Project (2000004)	<u>\$65,000</u>
Total Expense	\$0

Revenue

Prior Project Savings (1001646) (\$65,000)

Empire Complex Trench Drain Replacement Project (2000004) \$65,000

Total Revenue **\$0**



Board of Commissioners

Request for Board Action

Item Number: DC-2601

Agenda #: 7.14

Meeting Date: 10/24/2023

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Acquire Schiela Trust Property

RESOLUTION

WHEREAS, the County Board of Commissioners adopted the Rich Valley Greenway Master Plan, which identified the Schiela Trust property in the City of Eagan (City) as the western terminus of the Greenway at the intersection with the planned Mendota-Lebanon Hills Greenway by Resolution No.17-493 (September 26, 2017); and

WHEREAS, the County Board of Commissioners rededicated the Rich Valley Greenway as the Veterans Memorial Greenway (Greenway) in 2019 to recognize the services and sacrifices made by veterans of Dakota County by Resolution No.19-678 (August 19, 2019); and

WHEREAS, the County Board of Commissioners approved the Greenway Memorial Interpretive Plan, which included the Schiela Trust (Trust) property as one of three major Greenway entries and as the proposed site for the Native American Veterans Memorial by Resolution No. 23-320 (July 18, 2023); and

WHEREAS, the Trust property consists of two wetlands, 2.2 acres of a 4.5-acre shallow lake, and mixed woodlands and grasslands and includes a 200-foot wide Xcel powerline easement; and

WHEREAS, structures located within the Trust property include a 1¼-story, 1,056 square foot house constructed in 1920; detached garage; and former pumphouse, horse shelter, and 2,100 square foot, Quonset-style barn; and

WHEREAS, discussions between the Trust, City, and County began in 2022 since the Trust property is adjacent to the Park where a portion of the Greenway trail and the Gold Stars Memorial are proposed; the small lake straddles both the Trust and Park properties; and there are significant deferred City assessments and accruing interest on the Trust property; and

WHEREAS, County staff proposes to convey fee ownership of the eastern 3.2 acres of the Trust property to the City to unify management of the lake and shoreline while retaining a County greenway corridor easement after City approval of a parcel subdivision; and

WHEREAS, County staff completed, reviewed, and approved an independent appraisal of the Trust property with the City as an intended user of the appraisal; and

WHEREAS, the Trust did not accept the appraised value as they were advised that their property was significantly more valuable; and

WHEREAS, the City is willing to waive a significant portion of the existing assessments and further reduce the cost of the property with an internal transfer of funds and accept the eastern 3.2 acres of the Trust property as an expansion of the Park; and

WHEREAS, the Trust is now willing to sell the 10.6 acres for approximately six percent more than the appraised value, or \$807,930; and

WHEREAS, the total estimated cost to acquire the Trust property, including an estimated \$5,000 for closing costs, is \$812,930; and

WHEREAS, the estimated cost to recycle/demolish the existing buildings on the trust property is \$16,000, and

WHEREAS, the Trust property is eligible for Metropolitan Council (MC) Acquisition Opportunity Fund (AOF) funding; and

WHEREAS, the Physical Development Director is required to sign the purchase agreement to acquire the Trust property; and

WHEREAS, the 2023 Parks Capital Improvement Program budget includes adequate fund balance for the 25 percent County match required by the MC AOF program; and

WHEREAS, the final acquisition costs of the Trust property will be determined after the settlement statement is finalized and all associated acquisition expenses have been invoiced.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the expenditure of up to \$828,930, including an estimated \$5,000 in closing costs and an estimated \$16,000 for building recycling/demolition costs, to acquire the 10.6-acre Schiela Trust property in the City of Eagan; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the purchase agreement to acquire the 10.6-acre Schiela Trust property, contingent upon Metropolitan Council approval of an Acquisition Opportunity Fund grant request for the Schiela Trust property and subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the submission of an Acquisition Opportunity Fund grant request to the Metropolitan Council for acquiring the Schiela Trust property and associated costs; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners approves the conveyance of 3.2 acres of the former Schiela Trust property via a quit claim deed with a retained Greenway trail easement to the City of Eagan at no cost after the County acquires the Schiela Trust property and the City of Eagan approves a parcel subdivision; and

BE IT FURTHER RESOLVED, That following acquisition of the Schiela Trust property, staff will submit the necessary forms and documentation to the Metropolitan Council to receive approximately \$621,698 of reimbursement funds, which will be returned to the 2023 Parks Capital Improvement Program.



Board of Commissioners

Request for Board Action

Item Number: DC-2602

Agenda #: 7.15

Meeting Date: 10/24/2023

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract Amendment With HDR, Inc. For Final Design Services On Mississippi River Greenway Rosemount East Segment In City Of Rosemount (P00109)

RESOLUTION

WHEREAS, the Mississippi River Greenway (MRG) Rosemount East segment is the last remaining segment of the regional trail to be secured, designed, and constructed in order to connect the national MRG from Hastings to South St. Paul; and

WHEREAS, the MRG Rosemount East project includes the construction of 2.4 miles of trail from its connection with MRG Rosemount West to Spring Lake Park Reserve; and

WHEREAS, by Resolution No. 18-115 (February 27, 2018), the County Board authorized the execution of a contract with HDR, Inc., for \$347,692 for preliminary engineering design services for MRG Rosemount East; and

WHEREAS, by Resolution No. 18-562 (November 6, 2018), the County Board authorized the execution of a contract amendment with HDR, Inc., for additional preliminary engineering alternative analysis required to obtain stakeholder agreement on location, in the amount of \$124,734 for a new contract value not to exceed \$472,425; and

WHEREAS, by Resolution No. 20-164 (March 24, 2020), the County Board adopted Alternative #3, Two-way Pine Bend Trail Road, as the preferred alignment to advance to the final design for the MRG Rosemount East segment; and

WHEREAS, by Resolution No. 20-205 (April 21, 2020), the County Board authorized the execution of a contract amendment with HDR, Inc. for final design engineering services to advance the adopted alignment in the amount of \$362,875 for a new contract value not to exceed \$835,300; and

WHEREAS, by Resolution No. 21-329 (June 22, 2021), the County Board authorized the execution of a contract amendment with HDR, Inc., in an amount of \$177,467 for a new contract value not to exceed \$1,012,767; and

WHEREAS, an amendment to the current professional engineering services contract with HDR, Inc., is necessary to account for the extension in the project schedule and out-of-scope items necessary to complete the project; and

WHEREAS, the 2023 Parks Capital Improvement Program Budget includes sufficient funds for the Project; and

WHEREAS, the MRG Rosemount East project was advertised for construction on September 28, 2023, with a bid opening expected on October 24, 2023; and

WHEREAS, the MRG Rosemount East construction will start in the spring of 2024 and is expected to be substantially completed by fall 2024; and

WHEREAS, staff recommends the execution of a contract amendment with HDR, Inc., for final design and contract bidding services in the amount of \$72,358 for a new total contract value not to exceed \$1,085,125, including reimbursables.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to amend the contract with HDR, Inc., for the Minnesota River Greenway Rosemount East project (P00109) in the amount of \$72,358, resulting in an amended total contract value of \$1,085,125, including reimbursable items, subject to approval by the County Attorney's Office as to form.



Board of Commissioners

Request for Board Action

Item Number: DC-2610

Agenda #: 7.16

Meeting Date: 10/24/2023

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Execute Professional Services Contract With Hoisington Koegler Group Inc. For Programming And Schematic Design On Thompson County Park Phase II Master Plan Improvements

RESOLUTION

WHEREAS, the approved 2020 Thompson County Park Master Plan identified additional improvements for the park; and

WHEREAS, additional feasibility and updated costing need to be completed to finalize the project scope; and

WHEREAS, a Request for Proposals for the programming and schematic design was prepared and issued to the public on September 5, 2023; and

WHEREAS, Four Proposal Responses were received on September 26, 2023; and

WHEREAS, following the Proposal Response evaluations, staff invited two consultant firms to interview for this project on October 5, 2023; and

WHEREAS, following the interviews, staff reached a unanimous decision to recommend Hoisington Koegler Group Inc. as the consultant firm to provide the specified professional design services for this project; and

WHEREAS, Hoisington Koegler Group Inc. has submitted a total fee proposal of \$476,426 for professional design services; and

WHEREAS, sufficient funds are available from State funding for this project design.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a professional services contract with Hoisington Koegler Group Inc. 800 Washington Ave N, Suite 103, Minneapolis, MN, 55401 to provide architectural and engineering design services on the Thompson County Park Phase II Master Plan Improvements project, in an amount not to exceed \$476,426, subject to approval by the County Attorney's Office as to form.



Board of Commissioners

Request for Board Action

Item Number: DC-2592

Agenda #: 7.17

Meeting Date: 10/24/2023

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract Amendment With SRF Consulting Group, Inc. For Mississippi River Greenway RAISE Grant Infrastructure Improvements, And Amend 2023 Transportation Capital Improvement Program Budget For County Projects 56-14 And 28-69

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 56-14, the County State Aid Highway (CSAH) 56 (Concord Boulevard) Improvements, CP 28-69, the CSAH 28 (80th Street East) Trail Gap, and the Mississippi River Greenway (MRG) Crossing Improvements, which will improve user safety, comfort, and accessibility along and access to the MRG between St. Paul and Hastings; and

WHEREAS, in June of 2023, Dakota County was awarded a Federal Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant to fund construction of CP 56-14 and CP 28-69 and a Minnesota State Active Transportation Grant to fund construction of CP 56-14; and

WHEREAS, by Resolution No. 22-354 (August 23, 2022) and Resolution No. 23-149 (April 11, 2023), the County Board authorized the execution of a contract and contract amendment with SRF Consulting Group, Inc. for design services for CP 56-14; and

WHEREAS, County staff has identified benefits to City project coordination and staff efficiency in combining the design and right-of-way phases of CP 56-14 and CP 28-69; and

WHEREAS, County staff requested an amendment proposal from SRF Consulting Group, Inc. to include the expanded design scope for CP 56-14 and CP 28-69; and

WHEREAS, County staff recommends amending the SRF Consulting Group, Inc. contract for design engineering services on CP 56-14 and CP 28-69 in an amount of \$379,538 for a new contract amount not to exceed \$606,519.50 including reimbursable items.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract amendment with SRF Consulting Group, Inc. to perform additional engineering services for County Project (CP) 56-14 and CP 28-69 in an amount not to exceed \$379,538, resulting in a total amended contract amount not to exceed \$606,519.50, including reimbursable items, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2023 Transportation Capital Improvement Program is hereby amended as follows:

Expense

CP 28-69	\$126,550
Safety & Management	(\$126,550)
CP 56-14	<u>\$23,692</u>
Total Expense	\$23,692

Revenue

CP 28-69 (Wheelage Tax)	\$126,550
Safety & Management (Wheelage)	(\$126,550)
CP 56-14 (Sales & Use Tax)	<u>\$23,692</u>
Total Revenue	\$23,692



Board of Commissioners

Request for Board Action

Item Number: DC-2641

Agenda #: 7.18

Meeting Date: 10/24/2023

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Submit Letter To Metropolitan Council In Support Of Proposed 2040 Transportation Policy Plan Amendment

RESOLUTION

WHEREAS, the Metropolitan Council is seeking public comment through October 31st, 2023, on a proposed amendment to the 2040 Transportation Policy Plan to add five regionally significant highway projects to the Plan's current revenue scenario; and

WHEREAS, the proposed amendment includes the Minnesota Highway 13 Grade Separations Project (Project) in Dakota and Scott Counties; and

WHEREAS, the Project will improve freight access to the Ports of Savage as well as improve safety for pedestrians crossing Minnesota Highway 13 to access transit stations and other destinations in the area; and

WHEREAS, the Project is consistent with the goals of the 2040 Transportation Policy Plan and addresses longstanding investment needs in the corridor and region; and

WHEREAS, the Project has recently secured federal, state and local dollars.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Board Chair to submit a letter to the Metropolitan Council in support of the proposed 2040 Transportation Policy Plan amendment to include the Minnesota Highway 13 Grade Separations Project to the Transportation Policy Plan's current revenue scenario.



Board of Commissioners

Request for Board Action

Item Number: DC-2611

Agenda #: 7.19

Meeting Date: 10/24/2023

DEPARTMENT: Physical Development Administration

FILE TYPE: Consent Action

TITLE

Authorization To Convey County Property To City Of Farmington

RESOLUTION

WHEREAS, on July 7, 1967, property owned by Elisabeth Kennealy et al. in the City of Farmington (City) was sold to the State of Minnesota (State) to re-construct the adjacent State Highway 50 (Elm Street); and

WHEREAS, the road project was completed, and the City began “managing” and developing the State property (Property) during the 1970s as a portion of the 76-acre Rambling River Park (Park); and

WHEREAS, On April 25, 1995, the State conveyed the deed for the Property (Parcel Identification Number 14-03100-31-010) to the County via a quit claim deed to protect the County’s transportation-related interests in adjacent County Road 50; and

WHEREAS, County Road 50 Right of Way maps, including this property, were recorded in 1996; and

WHEREAS, when the County switched to a new Real Estate Management System, the property was mistakenly entered into the system as being owned by the Minnesota Department of Natural Resources (DNR); and

WHEREAS, in 2023, the City was completing a new master plan for the Park, and questions about Property ownership emerged; and

WHEREAS, the property includes 540 feet of the Vermillion River, 1,680 of paved trail, a playground, a veterans memorial, and a picnic shelter building; and

WHEREAS, County staff has confirmed that the County, not the DNR, owns the property; and

WHEREAS, the County acquired the property at no cost, the City has been managing and developing the property for decades, and there is no public purpose for continued County ownership of the property; and

WHEREAS, the City has requested that the County transfer ownership of the property to the City; and

WHEREAS, the County may convey land to the city at no cost pursuant to Minn. Stat. § 465.035; and

WHEREAS, County staff has determined that the County should retain 22 feet of the property as right of way for transportation-related purposes; and

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the conveyance of Parcel Identification Number 14-03100-31-010 located in Rambling River Park, to the City of Farmington via a no-cost, quit claim deed to the City of Farmington while retaining 22 feet of right of way for transportation-related purposes; and

BE IT FURTHER RESOLVED, That County staff will work with the City of Farmington to facilitate the conveyance of the property to the City.



Board of Commissioners

Request for Board Action

Item Number: DC-2556

Agenda #: 8.1

Meeting Date: 10/24/2023

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Scheduling Of Dakota County Board Of Commissioners Governance Workshop

PURPOSE/ACTION REQUESTED

Schedule a County Board Governance workshop to discuss Board leadership in 2024 as well as other governance issues.

SUMMARY

The Board Operating Rules states that the County Board shall hold a Governance workshop each year to discuss designations for Board leadership positions and other governance issues. Staff recommends this workshop occur on November 28, 2023.

The workshop will also be an opportunity for the Board to discuss other governance matters.

RECOMMENDATION

Staff recommends holding a Governance workshop on November 28, 2023, following the General Government and Policy Committee of the Whole meeting, in Conference Room 3A, Administration Center, 1590 Highway 55, Hastings, MN.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a Governance workshop for November 28, 2023, following the General Government and Policy Committee of the Whole meeting, in Conference Room 3A, Administration Center, 1590 Highway 55, Hastings, MN, for the purpose of discussing Board leadership in 2024 and other governance issues.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment

☐ A Successful Place for Business and Jobs☒ Excellence in Public Service**PUBLIC ENGAGEMENT LEVEL**☐ Inform and Listen☐ Discuss☐ Involve☒ N/A**CONTACT**

Department Head: Matt Smith

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-2657

Agenda #: 9.1

Meeting Date: 10/24/2023

DEPARTMENT: Office Of Risk Management

FILE TYPE: Consent Action

TITLE

Authorization To Renew Cyber Security Insurance With American International Group, Inc (AIG) Specialty Insurance Company

PURPOSE/ACTION REQUESTED

Authorize the renewal and purchase of cyber security insurance contract with American International Group, Inc (AIG) Specialty Insurance Company.

SUMMARY

Dakota County has had in place a cyber security insurance policy since October 2019. In the intervening years, public sector entities have faced escalating levels of cyber security attacks. Cyber security criminals have increasingly turned to utilizing ransomware when attacking both public and private sector entities. The increased levels of attacks and the payouts by insurance carriers has led to a very difficult market for maintaining cost effective coverage. A market analysis indicated that rate increases of 10-30 percent have been common for policy renewals in 2023.

Staff from the Office of Risk Management and Information Technology worked with the County's insurance broker, Gallagher Risk Partners, to market the coverage over the last several months as the current policy expires October 31, 2023. This has involved the completion of extensive applications and a solicitation process. Staff from Information Technology have also worked to tighten controls related to domain level admin accounts which was a critical control identified by our insurance carrier.

The County's coverage was marketed on a limited basis since many cyber security insurers do not write policies for public sector entities. Aside from AIG Specialty Insurance Company, the carriers that were marketed to declined to quote. AIG is an industry recognized leader in the cyber insurer sector and has been Dakota County's Cyber insurer since 2019. They have stringent control standards and while they are not currently writing any new public sector clients, they recognize Dakota County as a good client and responded with a renewal quote that reflects a reduction in premium from \$138,074 to \$127,300 (7.8%). Consistent with the renewal in 2022, the deductible on the policy was maintained at \$100,000. The aggregate limit of the policy remains the same as the expiring policy at \$3,000,000.

The attachment provides a summary of the insurance coverage provided by the insurance.

RECOMMENDATION

Staff recommends the Board authorize the Enterprise Finance and Information Services Director to renew the cyber security insurance contract with American International Group, Inc (AIG) Specialty

Insurance Company for the policy period October 31, 2023, through October 31, 2024.

EXPLANATION OF FISCAL/FTE IMPACTS

The portion of the required funds, \$127,300, are contained in the Office of Risk Management 2023 adopted general liability insurance budget.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County purchases insurance to cover financial risks that can result in significant costs and are unpredictable in nature; and

WHEREAS, there has been a substantial increase in cyber security attacks on public sector entities over the last several years; and

WHEREAS, an evaluation of the cyber security marketplace for competitive pricing was completed; and

WHEREAS, based on the evaluation of the marketplace, staff is recommending the purchase of cyber security liability insurance with a limit of liability of three million dollars with American International Group, Inc (AIG) Specialty Insurance Company.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Director of Enterprise Finance and Information Services Division to purchase the following insurance to be paid at current rates from the Office of Risk Management insurance budget:

American International Group, Inc (AIG) Specialty Insurance Company
Cyber Security Insurance
October 31, 2023, through October 31, 2024
Premium not to exceed \$127,300

PREVIOUS BOARD ACTION

22-460; 11/01/22

ATTACHMENTS

Attachment: Summary of Cyber Insurance Coverage

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

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| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Jenny Groskopf

Author: Jenny Groskopf

AIG Cyber Insurance Policy Coverage Summary		
<u>Coverage type</u>	<u>Definition of coverage provided</u>	<u>Example of County specific coverage afforded</u>
Specialty Professional Liability	Provides coverage for outsourcing or cloud storage of County data that is breached AND data for other agencies that Dakota County is hosting on County servers	Coverage for the hosting of data for others. PH Docs application is the best example under consideration.
Privacy & Network Security	Provides coverage for claims arising out of Unauthorized Access, Hacking, Virus/Malicious Code, Breach or disclosure of Personally Identifiable or Personal Health Information etc.	
Media Content Liability	Provides coverage for claims such as Infringement of Intellectual Property or Personal & Advertising Injury from the content on the Insured's Website	Coverage for actions of liable, slander or extortion on the County's website, Facebook or Twitter. Also includes the streaming of County Board meetings.
Regulatory Coverage	Provides coverage for actions/proceedings against the Insured by a regulatory agency (Attorney Generals, Dept. of Health & Human Services, FTC, Etc.) resulting from a violation of a Privacy Law	Coverage for fines or penalties imposed by regulatory agency for violations of HIPPA or Data Practices.
Event Management	Breach Notification Crisis Management/Public Relations Costs (we have coverage of \$50k here could increase to \$250k) Forensic Consulting Costs Credit Monitoring / Identity restoration	<ul style="list-style-type: none"> • Coverage for credit monitoring of individuals affected by breach. • Public relations for crisis response • Outside Forensic IT services to Identify details on breach • Defense counsel cost
Network Interruption	Provides coverage for the Loss of Income and expenses incurred to reduce Loss of Income, minimize the duration of a Network Interruption, Forensic Expenses due to a Network Attack/Denial of Service Attack	
Data Restoration Loss	Costs the Insured incurs to restore data destroyed or altered as a result of a network security breach; if data cannot be restored coverage will pay the costs the Insured incurred to make that determination	
Cyber Extortion	Costs the Insured incurs to respond to a threat by a third party to commit a network security breach or privacy breach	



Board of Commissioners

Request for Board Action

Item Number: DC-2659

Agenda #: 9.2

Meeting Date: 10/24/2023

DEPARTMENT: Finance

FILE TYPE: Consent Information

TITLE

Report On Invoices Paid In September 2023

PURPOSE/ACTION REQUESTED

Receive a report on invoices paid during September 2023.

SUMMARY

Minn. Stat. § 375.18 requires that all claims paid must be presented to the County Board for informational purposes.

A copy of the September 2023 Paid Invoice Report, excluding payroll and Community Services client and provider payments, is on file with the Clerk to the Board.

Payments for the month ending September 30, 2023, total \$31,112,138.

The following is a summary of the major payments for the month.

Major Categories	Amount	Explanation
Benefit deductions from employee payroll	\$3,016,924	Retirement accounts, PERA, health & dental
Payments to other governments	\$109,968	Pass through payments - taxes, fees
Materials & supplies	\$113,974	Highway, Parks, Buildings material/supplies
Overall support of departments	\$1,992,653	Insurance, maintenance agreements, office equip
Services to citizens & clients	\$3,391,092	Major client services contract
All other expenses	\$5,032,423	BIP, CEP, and misc.
Capital projects	\$17,455,104	Highway & building construction
	\$31,112,138	

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
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| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Peter Skwira

Author: Jan Larson



Board of Commissioners

Request for Board Action

Item Number: DC-2668

Agenda #: 9.3

Meeting Date: 10/24/2023

DEPARTMENT: Finance

FILE TYPE: Consent Action

TITLE

Authorization To Amend Contract With Sierra-Cedar, LLC For Enterprise Resource Planning Software And Implementation Services

PURPOSE/ACTION REQUESTED

Authorize the Enterprise Finance and Information Services Director to amend contract with Sierra-Cedar, LLC for Enterprise Resource Planning software and implementation services.

SUMMARY

Dakota County contracted with Sierra-Cedar, LLC in 2021 to implement Oracle Fusion to manage its financial and human resources programs. The County went live with Oracle Fusion on January 3, 2023. The contract allowed for eight weeks of post-go-live support and 600 additional hours of Sierra-Cedar, LLC consultant time.

Dakota County identified additional end of year and benefit administration consulting needs in July 2023. A Statement of Work was executed on August 3, 2023, for a total of \$86,000. Since that time, Dakota County staff have identified additional, untested, and unplanned needs for system design including catch up provisions to both pre-tax and post-tax retirement options. The original Statement of Work and Master agreement were reviewed to ensure this work was out of scope.

The contract amendment adds \$20,300, bringing the new total contract amount to \$106,300.

RECOMMENDATION

Staff recommends that the Board authorize the Enterprise Finance and Information Services Director to amend the contract with Sierra-Cedar, LLC for additional professional services in the amount of \$20,300 bringing the total contract amount to \$106,300.

EXPLANATION OF FISCAL/FTE IMPACTS

Costs for this amendment are one-time and will be funded from Enterprise Finance and Information Services Division BIP.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, on June 26, 2020 Dakota County staff issued a Request for Proposal (RFP) for an Enterprise Resource Planning (ERP) solution with implementation services; and

WHEREAS, by July 24, 2020 sixteen (16) proposals were received by the County in response to the RFP; and

WHEREAS, the proposal submitted by Sierra-Cedar, LLC for the Oracle Enterprise Resource Planning, Human Capital Management and Enterprise Performance Management Cloud applications was found to be the best solution to meet or exceed Dakota County's requirements as specified in the RFP and provide the best value to the County; and

WHEREAS, the County entered into a Master Services Agreement and Statement of Work with Sierra-Cedar, LLC to provide the implementation, training and support services required; and

WHEREAS, the County went live with the new system on January 3, 2023; and

WHEREAS, in July 2023 Dakota County identified additional end of year and benefit administration consulting needs not included in the current Agreement and Statement of Work with Sierra Cedar, LLC; and

WHEREAS, Dakota County executed an \$86,000 contract with Sierra Cedar, LLC to complete the identified work; and

WHEREAS, Dakota County has identified additional needs including catch up provisions to both pre-tax and post-tax retirement options.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to amend the contract with Sierra-Cedar, LLC for an additional \$20,300 for a total contract amount of \$106,300, subject to approval by the County Attorney's office as to form.

PREVIOUS BOARD ACTION

20-603;12/1/20

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Peter Skwira

Author: Peter Skwira



Board of Commissioners

Request for Board Action

Item Number: DC-2474

Agenda #: 10.1

Meeting Date: 10/24/2023

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Right Of Way Acquisition And Authorization To Initiate Quick-Take Condemnation For Roadway Reconstruction Of Lone Oak Road In City of Eagan, County Project 26-67

PURPOSE/ACTION REQUESTED

Approve right of way acquisition and authorize initiation of quick-take condemnation for County Project (CP) 26-67, (Attachment: Project Location Map) Roadway Reconstruction of Lone Oak Road in the City of Eagan.

SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with CP 26-67 in the city of Eagan. County Project 26-67 will develop a final engineering plan that will improve County State Aid Highway (CSAH) 26 (Lone Oak Road) roadway operations by modifying the existing roadway from a four-lane and five-lane undivided roadway section to a lane reduction with one through lane in each direction from CSAH 31 (Pilot Knob Road) to I-35E. The project includes reconstruction of the roadway along CSAH 26 from Trunk Highway (TH) 13 to CSAH 31 to incorporate a shared-use trail and pedestrian crossings adjacent to Pilot Knob STEM School in conformance with the School Travel Area Safety Assessment. This assessment identified safety improvements for portions of CSAH 26 near Pilot Knob STEM Elementary School. County Project 26-67 is planned for project letting in Fall 2024, and construction to begin in 2025.

By Resolution No. 22-043 (January 24, 2022), the County Board authorized execution of a contract with Bolton & Menk for design services for CP 26-67. During the design phase, professional engineering services by Bolton & Menk have identified right of way acquisition needs, including temporary easements as well as drainage and utility easements along the corridor. A total of 38 parcels (Attachment: Right of Way Map No. 506) have been identified from which right of way will be acquired by the County. Acquisition of right of way from the identified 38 parcels is recommended to advance CP 26-67. Staff is proposing the acquisition of the necessary drainage and utility easements, as well as temporary easements from these identified parcels.

Appraisals were completed by Patchin Messner Appraisals, Inc. (DBA: Patchin Messner Valuation Counselors) for all parcels. The total appraised value of these parcels is \$717,400. Detailed information about the appraisals has been provided to the County Board in a confidential spreadsheet since the appraisals are classified as confidential data pursuant to Minn. § Stat.13.44, subd. 3.

If timely acquisition by direct negotiation of all required parcels does not appear possible, staff

recommends that the County Board authorize the County Attorney's Office to initiate a quick-take condemnation of the remaining parcels. Efforts will be made to negotiate agreeable settlements before and after the start of the condemnation process.

RECOMMENDATION

Staff recommends approval of right of way acquisition for 38 parcels and authorization for potential condemnation for the right of way necessary for County Project 26-67.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2023-2027 Transportation Capital Improvement Program (CIP) Adopted Budget includes \$2,400,000 for land acquisition and construction inspection services for County Project 26-67. Sufficient funding for the right of way acquisition costs for County Project 26-67 (Attachment: Financial Summary).

☐ None
 ☒ Current budget
 ☐ Other
☐ Amendment Requested
 ☐ New FTE(s) requested

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is proceeding with County Project (CP) 26-67, the reconstruction of County State Aid Highway (CSAH) 26 from Trunk Highway (TH) 13 to CSAH 31 and a lane reduction of CSAH 26 from CSAH 31 to I-35E in the City of Eagan; and

WHEREAS, County Project 26-67 includes a trail as part of the School Area Safety Assessment recommendations for Pilot Knob STEM School from TH 13 to CSAH 31; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the County utilized public engagement for this project, including public open houses, project websites, and project mailings; and

WHEREAS, engineering design for CP 26-67 has identified right of way needs, including temporary easements, and drainage and utility easements along the corridor; and

WHEREAS, right of way acquisition is needed to allow for project letting in Fall 2024 in order for construction to begin in 2025 as scheduled; and

WHEREAS, to move forward with County Project 26-67, the acquisition of the following 38 parcels as identified in Right of Way Map No. 506 by the County is necessary to move forward with the Project:

PARCEL	OWNER	PERMANENT EASEMENT	D&U EASEMENT	TEMP EASEMENT
1	NANCY K. EGGERT AND CHARLES R. EGGERT	NA	NA	3,525

2	JAMES L. & BERNICE SCHWAB	NA	NA	2,850
3	JAMES L. & BERNICE SCHWAB	NA	NA	2,850
4	MARY BETH LARDIZABAL & ALEX JO MARIE	NA	NA	5,573
5	THOMAS L. & CYNTHIA M. WIRKUS	NA	NA	2,427
6	GREGORY M. STEININGER & A STEININGER	NA	NA	3,650
7	ANTHONY M. & SARAH B. ZIRNHELT	NA	NA	1,200
8	JULIE M. ROBOLE & HEIDI J. MILLNER	NA	NA	3,239
9	KRISTIN ANN KLEIN	NA	NA	1,201
10	ROSEMARIE NDUPUECHI	NA	NA	1,700
11	STEPHEN & PAULA NIERENGARTEN	NA	NA	1,876
12	SKYLINE LIMITED PARTNERSHIP	NA	15,625	3,565
14	UNKNOWN HEIRS OF HARVEY J. & ALICE M. OLSON	NA	NA	200
15	ROBERT LEE REYNOLDS SR,	NA	NA	450
19	HOWRY	NA	NA	1,750

	PROPERTIES, LLC			
20	CARLOS A. SOSA VISCARRA & ALISON R. SOSA	NA	NA	1,125
22	JAMES E. & MARGARET A. OSLAND	NA	NA	1,878
23 & 24	TIMBERWOOD VILLAGE ASSOC.	NA	NA	1,550
25	INDEPENDENT SCHOOL DISTRICT 197	NA	NA	23,652
26	JAMES MCCARTHY	NA	NA	2,530
27	STEVE P. & SARAH J. VALENTO	NA	NA	1,500
28	BRADLEY & CATHERINE E. COX DRAPER	NA	NA	975
33	PAUL P. GUBASH	NA	NA	4,496
34	MARK G. & MARY A. NOSBUSH	NA	NA	300
35	TERENCE JOHN OKELL	NA	NA	622
36	JOHN W. & KAREN M. FLOOD	NA	NA	926
37	N. PAUL & MILDRED BERNICE HARTLEBEN	NA	NA	1,055
38	GLENN HARVEY HOLLAND	NA	NA	1,849
39	JOSEPH D. SCHLACH- TENHAUFEN	NA	NA	1,757

	& JOHANNA L. SMRCINA			
40	KEN MERWIN	NA	NA	2,885
41	NICHOLAS GREGORY & KELLY SUE DUBAY	NA	NA	3,671
42	KENNETH L. MEINKE	NA	NA	903
43	MEINKE; PURVES; WILLWERSCHIED; CORDES	NA	NA	3,254
45	DAVID & MARY JO CORDES	NA	NA	35
46	PATRICK & SIMONE B. KOEHLER	NA	NA	410
52	LONE OAK PLAZA LLC	NA	NA	300
53	LEMAY LAKE EQUITY LLC	NA	NA	5,600
54	MARK STEWART CARPENTIER & JOLENE SUE CARPENTIER	NA	NA	546

; and

WHEREAS, appraisals have been completed for 38 parcels by Patchin Messner Appraisals, Inc. (DBA: Patchin Messner Valuation Counselors) for a total appraised value of \$717,400; and

WHEREAS, values of the 38 parcels appraised have been presented to the County Board in a confidential spreadsheet; and

WHEREAS, the 2023-2027 Transportation Capital Improvement Program Adopted Budget includes sufficient funding for right of way acquisition.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby

approves the appraised value for the acquisition of the identified property interest from the 38 parcels for County Project 26-67 and authorizes County staff, in its discretion, to share the appraisal data with the respective landowners, including all or portions of the completed parcels; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners approves acquisition of the properties associated with the 38 parcels for County Project 26-67 at the approved appraised value and authorizes payment from the 2023-2027 Transportation Capital Improvement Program Adopted Budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the County Attorney's Office to initiate quick-take condemnation of the remaining parcels in the event that timely acquisition by direct negotiations of all properties does not appear possible.

PREVIOUS BOARD ACTION

20-154; 3/24/20

22-043; 1/18/22

ATTACHMENTS

Attachment: Project Location Map

Attachment: Right of Way Map No. 506

Attachment: Financial Summary

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☒ Discuss

☐ Involve

☐ N/A

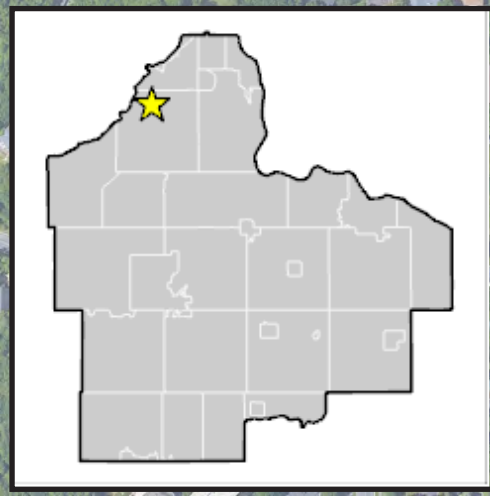
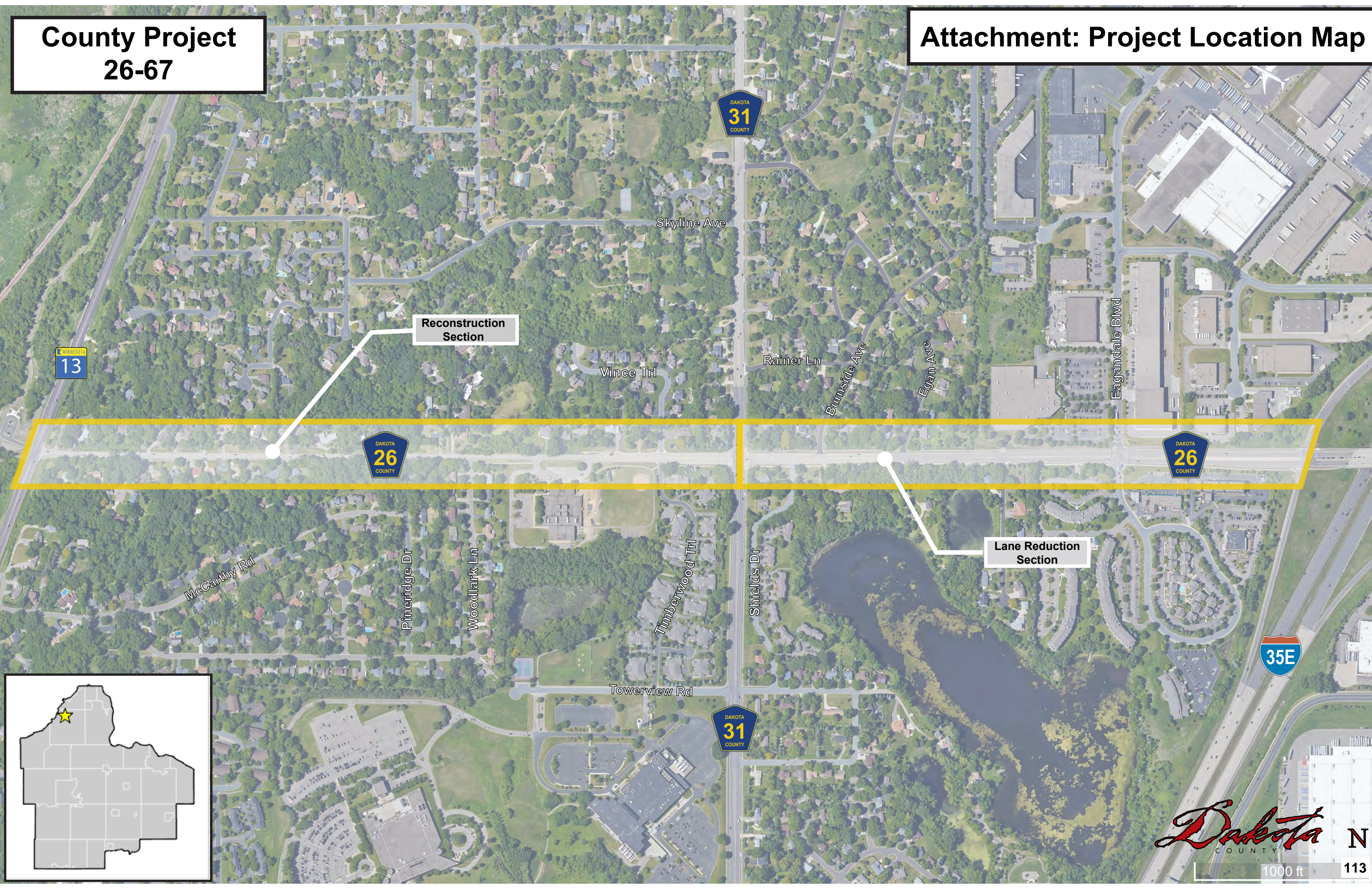
CONTACT

Department Head: Erin Laberee

Author: Hassan Hussein

**County Project
26-67**

Attachment: Project Location Map



DAKOTA COUNTY RIGHT OF WAY MAP NO. 506

COUNTY STATE AID HIGHWAY NO. 26

KNOW ALL PERSONS BY THESE PRESENTS: That the County of Dakota, a body politic and corporate under the laws of the State of Minnesota, pursuant to Minnesota Statutes Chapters 160.085, 160.14 and 505.1792, as amended, has caused the right of way of County State Aid Highway No. 26 to be mapped as it transgresses over and across the following described lands situated in the County of Dakota, State of Minnesota, to wit:

That part of said right of way included in the record plats of:

BACHELS BACKYARD
EAGANDALE LEMAY LAKE 1ST ADDITION
EAGANDALE LEMAY LAKE 3RD ADDITION
KENNERICK ADDITION
KENNERICK FOURTH ADDITION
MCCARTHY RIDGE
NORTON HEIGHTS
OSLUND TIMBERLINE ADDITION
PRETTYMAN HEIGHTS
SKYLINE HEIGHTS
STEM MAGNET ELEMENTARY SCHOOL
TIMBERWOOD VILLAGE
ZEHNDER ACRES

And:
that part of said right of way included in the following described tracks of land:

In Section 4, Township 27 North, Range 23 West
Southeast Quarter of the Southeast Quarter
Southwest Quarter of the Southeast Quarter
Government Lot No. 8
Government Lot No. 9

In Section 9, Township 27 North, Range 23 West
Northeast Quarter of the Northeast Quarter
Northwest Quarter of the Northeast Quarter
Government Lot No. 1
Government Lot No. 2

In Section 10, Township 27 North, Range 23 West
Northeast Quarter of the Northwest Quarter

COUNTY SURVEYOR, COUNTY OF DAKOTA, STATE OF MINNESOTA

I hereby certify that this map is a true and correct representation of the boundary of County State Aid Highway No. 26; that all the distances are correctly shown in feet and hundredths of a foot.

Dated this _____ day of _____, 20____.

_____,
Todd B. Tollefson
Dakota County Surveyor Minnesota
License No. 42305

COUNTY BOARD, COUNTY OF DAKOTA, STATE OF MINNESOTA

The Board of County Commissioners for Dakota County, Minnesota, pursuant to County Board Resolution No. 85-621 dated November 5, 1985, is hereby designating the right of way of County State Aid Highway No. 26 as designated on DAKOTA COUNTY RIGHT OF WAY MAP NO. 506.

Dated this _____ day of _____, 20____.

_____,
Chair Board of County Commissioners
Dakota County, Minnesota

COUNTY RECORDER, COUNTY OF DAKOTA, STATE OF MINNESOTA

This is to certify that the within instrument was filed in the office of the County Recorder for public record on this _____ day of _____, 20____, at o'clock _____.M., as Document Number_____.

_____,
Amy A. Koethe
County Recorder

REGISTRAR OF TITLES, COUNTY OF DAKOTA, STATE OF MINNESOTA

This is to certify that the within instrument was filed in the office of the Registrar of Titles for public record on this _____ day of _____, 20____, at _____ o'clock _____.M., as Document Number_____.

Certificate Number(s) _____.

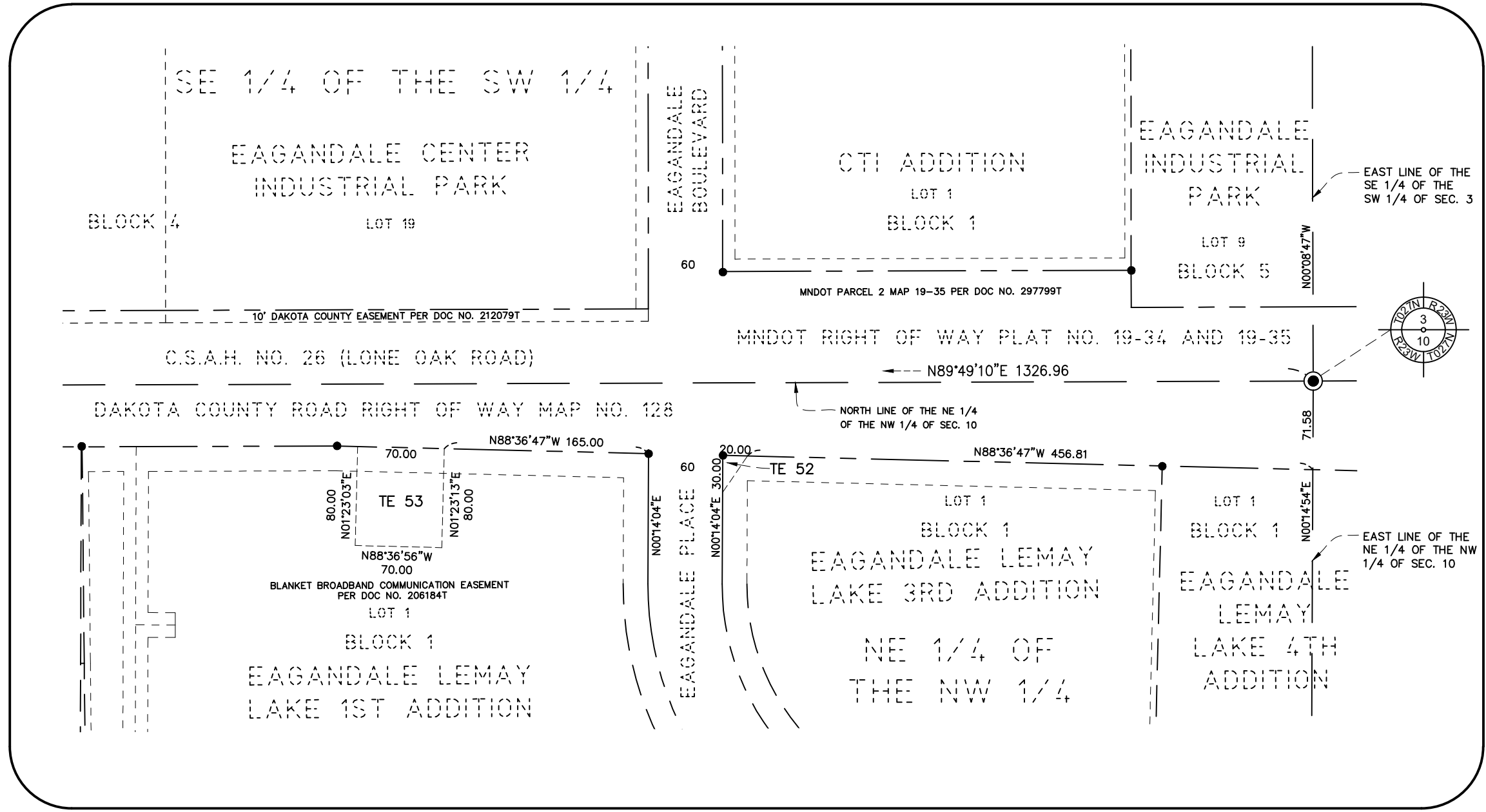
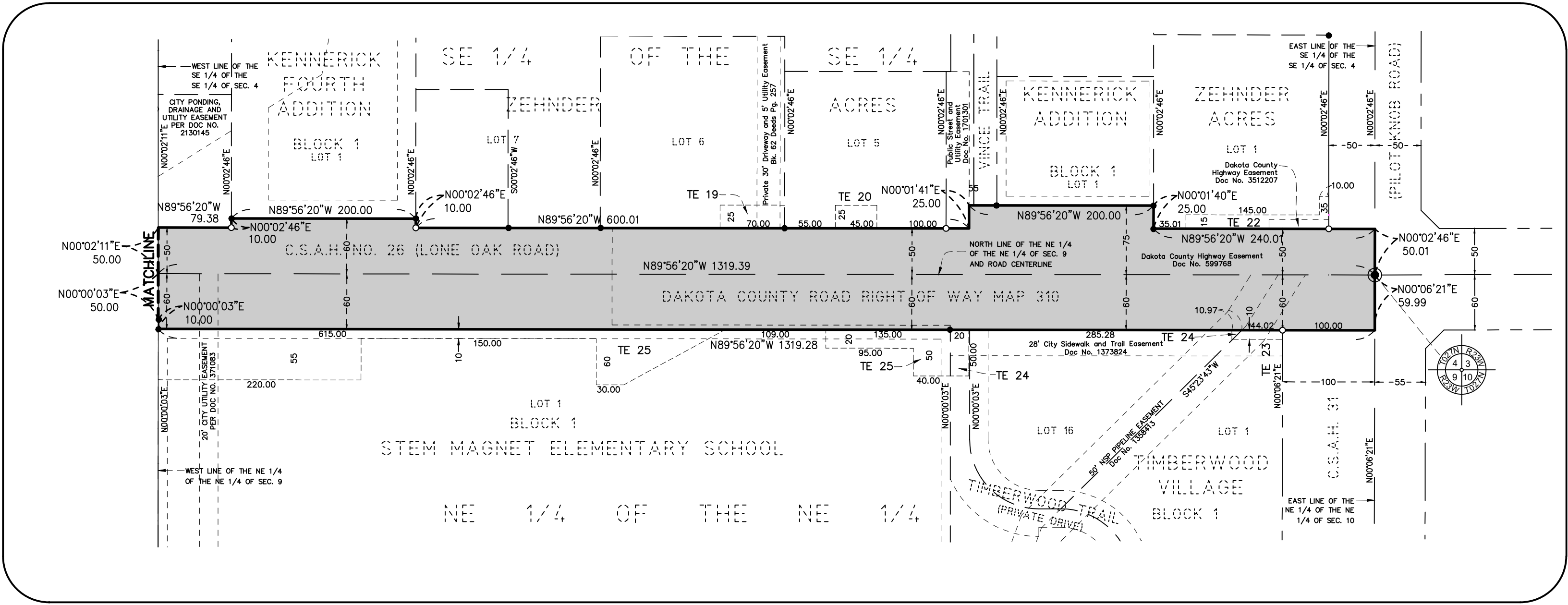
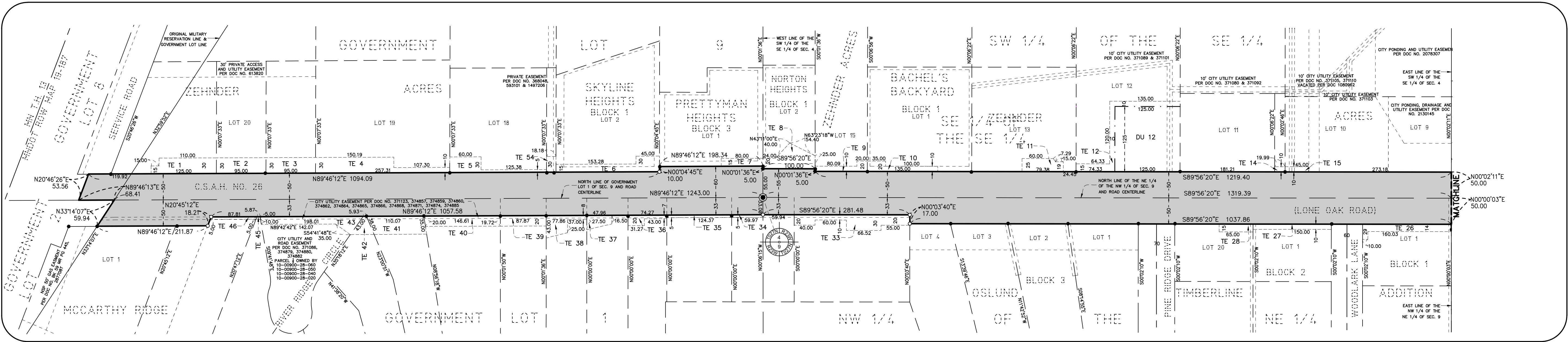
_____,
Amy A. Koethe
Registrar of Titles

DRAFT

PARCEL	OWNER	SHEET NUMBER	LOCATION	DEED RECORD DOC. NO. & BK.	NEW HIGHWAY RIGHT OF WAY (SQ. FT.)	TEMPORARY EASEMENT (SQ. FT.)	SQUARE FEET
1	NANCY K. EGGERT AND CHARLES R. EGGERT	SHEET 2	LOT 20, ZEHNDER ACRES	Doc. No. 1964636		3,525	
2	JAMES L. SCHWAB & BERNICE SCHWAB	SHEET 2	LOT 20, ZEHNDER ACRES	Doc. No. 613820		2,850	
3	JAMES L. SCHWAB & BERNICE SCHWAB	SHEET 2	LOT 20, ZEHNDER ACRES	Doc. No. 823565		2,850	
4	MARY BETH LARDIZABAL & ALEX JO MARIE	SHEET 2	LOT 19, ZEHNDER ACRES	Doc. No. 3569784 & 3573731		5,573	
5	THOMAS L. WIRKUS AND CYNTHIA M. WIRKUS	SHEET 2	LOT 18, ZEHNDER ACRES	Doc. No. 703317		2,427	
6	GREGORY M. STEININGER AND ANGLEA L. STEININGER	SHEET 2	LOT 2, BLOCK 1, SKYLINE HEIGHTS	Doc. No. 1397999		3,650	
7	ANTHONY M. ZIRNHELT AND SARAH B. ZIRNHELT	SHEET 2	LOT 1, BLOCK 1, PRETTYMAN HEIGHTS	Doc. No. 1831142		1,200	
8	JULIE M. ROBOLE AND HEIDI J. MILLNER	SHEET 2	LOT 1, BLOCK 1, NORTON HEIGHTS	Doc. No. 2695655		3,239	
9	KRISTIN ANN KLEIN	SHEET 2	LOT 15, ZEHNDER ACRES	Doc. No. 2028424		1,201	
10	ROSEMARIE NDUPECHI	SHEET 2	LOT 1, BLOCK 1, BACHEL'S BACKYARD	Doc. No. 2844238		1,700	
11	STEPHEN M. NIERENGARTEN AND PAULA M. NIERENGARTEN	SHEET 2	LOT 13, ZEHNDER ACRES	Doc. No. 919963		1,876	
12	SKYLINE LIMITED PARTNERSHIP, A MINNESOTA LIMITED PARTNERSHIP	SHEET 2	LOT 12, ZEHNDER ACRES	Doc. No. 1337994		3,565	15,625
14	UNKNOWN HEIRS OF HARVEY J. OLSON AND ALICE M. OLSON	SHEET 2	LOT 11, ZEHNDER ACRES	BOOK OF DEEDS 268 PAGE 431		200	
15	ROBERT LEE REYNOLDS SR. AS TRUSTEE OF THE ROBERT LEE REYNOLDS, SR. LIVING TRUST, DATED MARCH 30,2016	SHEET 2	LOT 9 & 10, ZEHNDER ACRES	Doc. No. 3124493		450	
19	HOWRY PROPERTIES, LLC	SHEET 2	LOT 6, ZEHNDER ACRES	Doc. No. 2685048		1,750	
20	CARLOS A. SOSA VISCARRA AND ALISON R. SOSA	SHEET 2	LOT 5, ZEHNDER ACRES	Doc. No. 3379064		1,125	
22	JAMES E. OSLAND AND MARGARET A. OSLAND	SHEET 2	LOT 1, ZEHNDER ACRES	Doc. No. 1173884		1,878	
23	TIMBERWOOD VILLAGE CONDOMINIUM ASSOCIATION, INC.	SHEET 2	LOT 1, BLOCK 1, TIMBERWOOD VILLAGE	Doc. No. 1395909 & 1921455		491	
24	TIMBERWOOD VILLAGE CONDOMINIUM ASSOCIATION, INC.	SHEET 2	LOT 16, BLOCK 1, TIMBERWOOD VILLAGE	Doc. No. 1395909		1,059	
25	INDEPENDENT SCHOOL DISTRICT 197, A MUNICIPAL CORPORATION	SHEET 2	LOT 1, BLOCK 1 STEM MAGNET ELEMENTARY SCHOOL	BOOK OF DEEDS 183 PAGE 610		23,652	
26	JAMES MCCARTHY	SHEET 2	LOT 1, BLOCK 1, OSLUND TIMBERLINE ADDITION	Doc. No. 414314		2,530	
27	STEVE P. VALENT0 AND SARAH J. VALENT0	SHEET 2	LOT 2, BLOCK 1, OSLUND TIMBERLINE ADDITION	Doc. No. 2902817		1,500	
28	BRADLEY DRAPER & CATHERINE E. COX DRAPER	SHEET 2	LOT 20, BLOCK 1, OSLUND TIMBERLINE ADDITION	Doc. No. 3555148		975	
33	PAUL P. GUBASH	SHEET 2	NW 1/4 OF THE NW 1/4, SEC 9-27-23	Doc. No. 1204440		4,496	
34	MARK G. NOSBUSH AND MARY A. NOSBUSH	SHEET 2	NW 1/4 OF THE NW 1/4, SEC 9-27-23	Doc. No. 564170		300	
35	TERENCE JOHN OKELL	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 1747291		622	
36	JOHN W. FLOOD AND KAREN M. FLOOD	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 341712		926	
37	N. PAUL HARTLEBEN AND MILDRED BERNICE HARTLEBEN, TRUSTESS OF THE HARTLEBEN FAMILY TRUST DATED MARCH 3, 1992	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 1039963 & 1039964		1,055	
38	GLENN HARVEY HOLLAND	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 3176204		1,849	
39	JOSEPH D. SCHLACHTENHAUFEN AND JOHANNA L. SMRCINA	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Cert. No. 178792		1,757	
40	KEN MERWIN	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Cert. No. 153863		2,885	
41	NICHOLAS GREGORY DUBAY AND KELLY SUE DUBAY	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Cert. No. 181696		3,671	
42	KENNETH L. MEINKE	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 2918922		903	
43	PARCEL 1/4 OWNED BY 10-00900-28-060, 10-00900-28-050, 10-00900-28-040, 10-00900-28-020	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 2978922, 3281548, 482515, 3459041 & 386435		3,254	
45	DAVID CORDES AND MARY JO CORDES	SHEET 2	GOVERNMENT LOT 1, SEC 9-27-23	Doc. No. 386435		35	
46	PATRICK KOEHLER AND SIMONE B. KOEHLER	SHEET 2	PART OF GOVERNMENT LOT 1, SEC 9-27-23 AND PART OF LOT 1, MCCARTHY RIDGE	Doc. No. 2853964		410	
52	LONE OAK PLAZA LLC	SHEET 2	LOT 1, BLOCK 1, EAGANDALE LEMAY LAKE 3RD ADDITION	Cert. No. 153183		300	
53	LEMAY LAKE EQUITY LLC	SHEET 2	LOT 1, BLOCK 1, EAGANDALE LEMAY LAKE 1ST ADDITION	Cert. No. 160801		5,600	
54	MARK STEWART CARPENTIER AND JOLENE SUE CARPENTIER, TRUSTEES OF THE MARK AND JOLENE CARPENTIER REVOCABLE LIVING TRUST DATED MAY 3, 2016 AND DAVID J. HAIDER & KRISTEN N KOONTZ HAIDER	SHEET 2	LOT 18, ZEHNDER ACRES	Doc. No. 3168381 & 3205826		546	

DAKOTA COUNTY RIGHT OF WAY MAP NO. 506

DRAFT COUNTY STATE AID HIGHWAY NO. 26

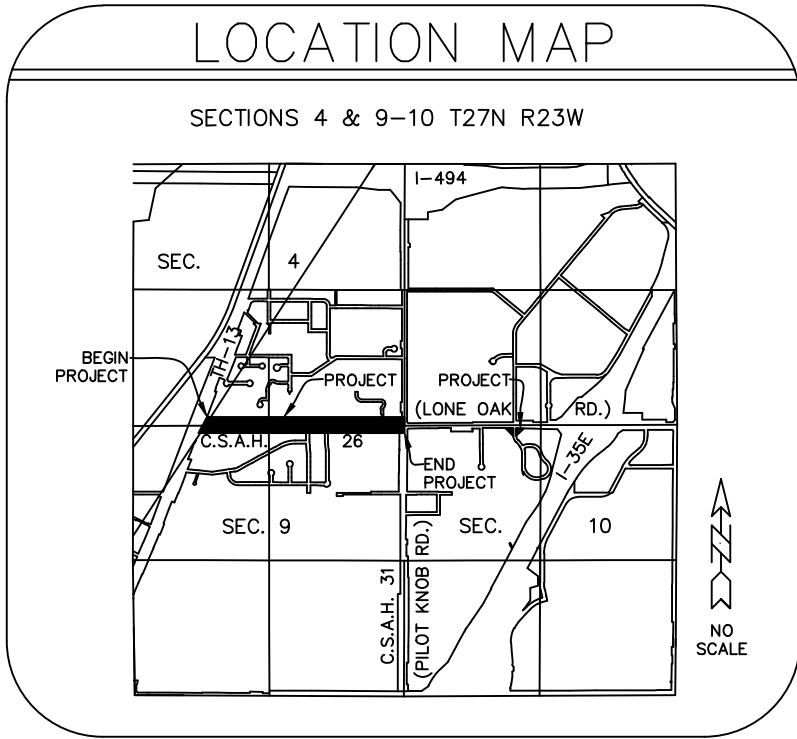
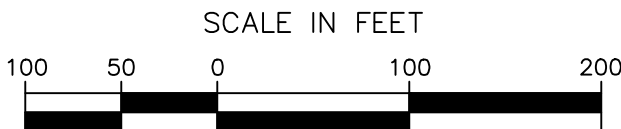


- LEGEND**
- DENOTES FOUND MONUMENT
 - ⊙ DENOTES DAKOTA COUNTY MONUMENT
 - DENOTES R/W BOUNDARY CORNER, FOLLOWING CONSTRUCTION THE CORNERS WILL BE MONUMENTED WITH A DAKOTA COUNTY R/W MONUMENT.
 - DENOTES GOV'T. SUBDIVISION LINES
 - DENOTES PARCEL LINE
 - - - DENOTES EXISTING ROAD CENTERLINE
 - - - DENOTES EXISTING R/W
 - - - DENOTES EXISTING EASEMENT
 - - - DENOTES R/W BOUNDARY
 - - - DENOTES DRAINAGE AND UTILITY (DU) EASEMENT
 - - - DENOTES TEMPORARY EASEMENT (TE)

HATCHING LEGEND

■ DENOTES EXISTING RIGHT OF WAY

1. FOR DETAILS OF THE CONTENTS OF THIS RIGHT OF WAY MAP CONTACT THE DAKOTA COUNTY SURVEYOR'S OFFICE.
2. TEMPORARY EASEMENTS ARE TO BE ACQUIRED BY SEPARATE DOCUMENT ON FILE IN THE OFFICE OF THE DAKOTA COUNTY TRANSPORTATION ENGINEER.
3. COORDINATES AND BEARINGS ARE REFERENCED TO THE DAKOTA COUNTY COORDINATE SYSTEM N.A.D. 1983 (1996).
4. ALL DISTANCES ON THE MAP ARE SHOWN IN FEET AND HUNDREDTHS OF FEET.
5. THE NORTH LINE OF THE NE 1/4 OF THE NE 1/4 OF SECTION 9, TOWNSHIP 027, RANGE 23, IS ASSUMED TO BEAR N89°56'20"W
6. THE INTENT OF THIS RIGHT OF WAY MAP IS TO SHOW THE RIGHT OF WAY BOUNDARY OF THIS HIGHWAY PROJECT. THE LOCATION OF THE PARCELS IS A COMPILATION OF FOUND MONUMENTS AND CURRENT DEED RECORDS.
7. EXISTING RIGHT OF WAY IS ASSUMED PRESCRIPTIVE EASEMENT UNLESS OTHERWISE NOTED.



Project 26-67 CSAH 26 (Lone Oak Road) from TH 13 to I-35E in Eagan

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2022	250,000	-	250,000	197,500	-	197,500	52,500	-	52,500	250,000
2023 Budget	2,400,000	-	2,400,000	2,040,000	-	2,040,000	360,000	-	360,000	2,400,000
2024 Plan	5,940,000		5,940,000	1,020,000	-	1,020,000	4,920,000	-	4,920,000	5,940,000
2025 Plan	-		-	-	-	-	-	-	-	-
2026 Plan	-		-	-	-	-	-	-	-	-
2027 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	8,340,000	-	8,340,000	3,060,000	-	3,060,000	5,280,000	-	5,280,000	8,340,000
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	8,590,000	-	8,590,000	3,257,500	-	3,257,500	5,332,500	-	5,332,500	8,590,000



Board of Commissioners

Request for Board Action

Item Number: DC-2629

Agenda #: 10.2

Meeting Date: 10/24/2023

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Final Plats Recommended By Plat Commission

PURPOSE/ACTION REQUESTED

Approve final plats contiguous to County Roads as recommended by the Plat Commission.

SUMMARY

To provide for the orderly development of property in Dakota County, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108. The Ordinance requires new subdivisions adjoining County highways to comply with the County's access spacing and right of way guidelines in order that existing and future highway corridors are preserved to accommodate existing and forecasted traffic volumes safely and efficiently.

The Plat Commission examines plats prior to the time they are submitted for County Board approval. The Plat Commission has reviewed and recommends approval of the final plats by the County Board. The final plat approval by the County Board is subject to the conditions established by the Plat Commission review (Attachments: Meeting Notes and Location Maps).

RECOMMENDATION

Staff recommends approval of the final plats by the County Board as recommended by the Plat Commission.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by

the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

AMBER FIELDS THIRTEENTH ADDITION

Rosemount

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Meeting Notes

Attachment: Location Map

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACT

Department Head: Erin Laberee

Author: Todd Tollefson

DAKOTA COUNTY PLAT COMMISSION MEETING SUMMARY

September 27, 2023

The Plat Commission meeting began at 1:30pm via Zoom. Members present included: Jake Chapek, Scott Peters, Kurt Chatfield, and Todd Tollefson. Other present: Butch McConnell.

Plat Name:	AMBER FIELDS THIRTEENTH ADDITION
PID:	341125000150
City:	Rosemount
County Road:	Future CR 73 (Akron Ave.)
Current ADT (2017):	N/A
Projected ADT (2040):	N/A
Current Type:	2-lane
Proposed Type:	4-lane, divided
R/W Guideline:	75ft (½ R/W)
Spacing Guideline:	¼ mile full access; 1/8 mile restricted
Posted Speed Limit:	50 mph
Proposed Use:	Residential
Status:	Preliminary
Location:	NW ¼ 34-115-19
In attendance (09/27/23):	Julia Hogan (city)

REVIEW 09/27/23

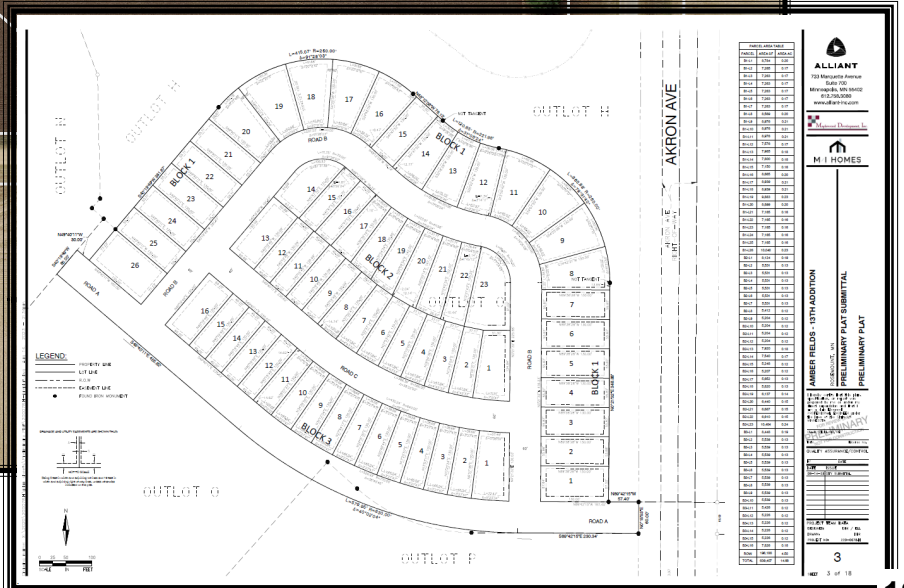
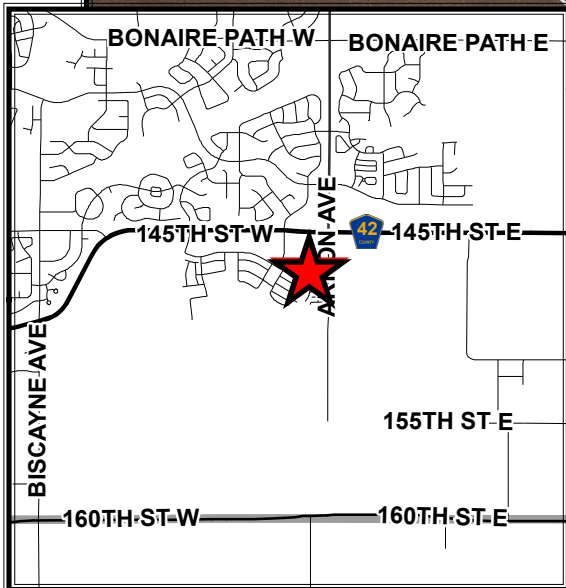
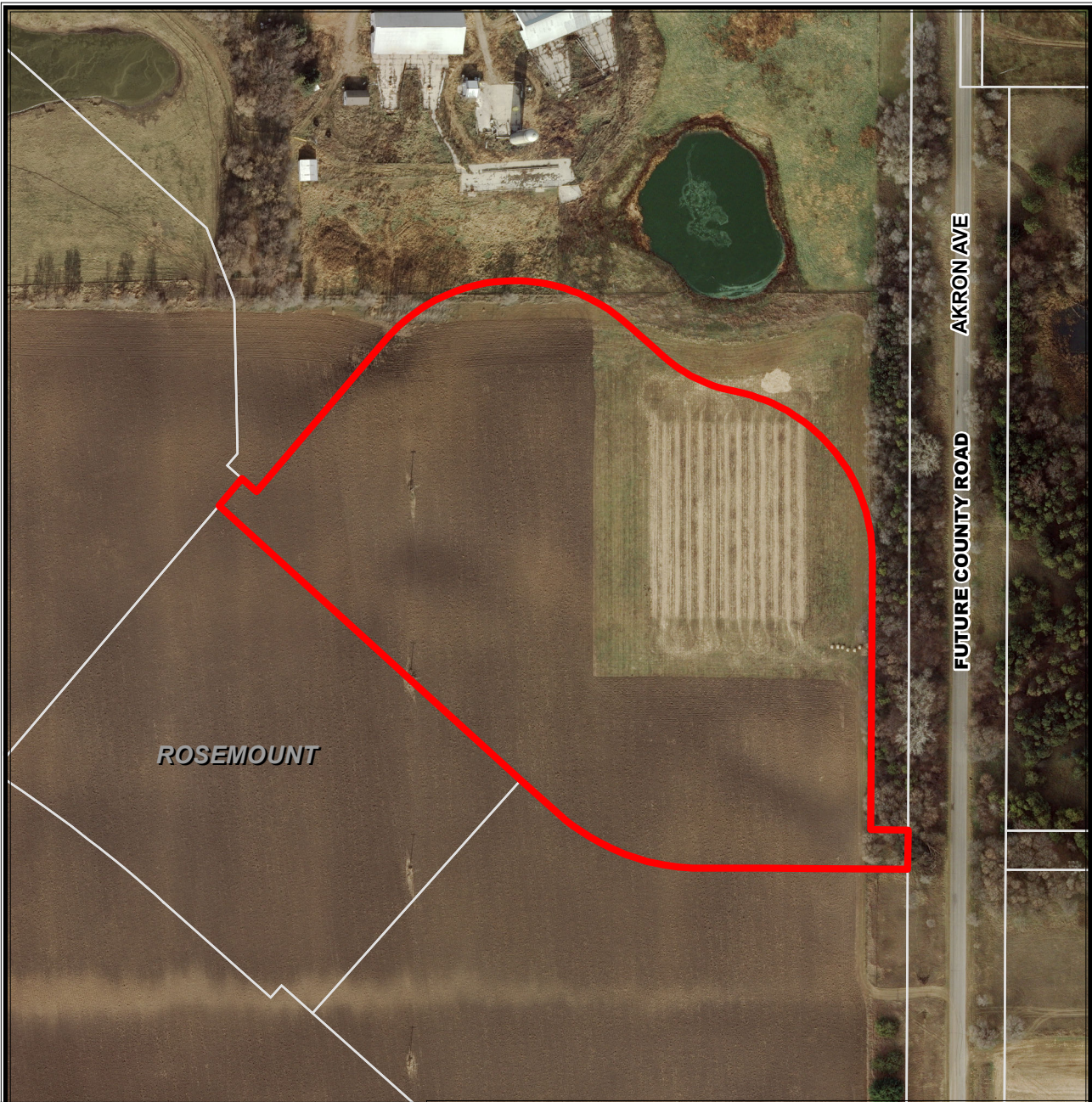
The preliminary plat is a replat of Outlot P, AMBER FIELDS and includes 65 single family lots. The right-of-way needs are 75 feet of half right of way along future County Road 73 (Akron Ave), which have been met. Restricted access symbols should be shown along all of CR 73. A quit claim deed to Dakota County for restricted access is required with the recording of the plat mylars.

RECOMMENDATION 09/27/23

The Plat Commission has approved the preliminary and final plat and will recommend approval to the County Board of Commissioners.

AMBER FIELDS THIRTEENTH ADDITION

Prepared by Dakota County Physical Development Division





Board of Commissioners

Request for Board Action

Item Number: DC-2666

Agenda #: 11.1

Meeting Date: 10/24/2023

DEPARTMENT: Sheriff

FILE TYPE: Consent Action

TITLE

Authorization To Execute Joint Powers Agreement With State Of Minnesota, Department Of Human Services, For Transportation Of Offenders From State-Operated Forensic Services Program

PURPOSE/ACTION REQUESTED

Authorize the Sheriff's Office to execute a joint powers agreement (JPA) with the State Of Minnesota, Department Of Human Services, for transportation of offenders on behalf of the State-Operated Forensic Services (SOFS) Program.

SUMMARY

Minn. Stat. § 471.59, subdivision 10, empowers the State of Minnesota to seek assistance from local law enforcement for the purpose of obtaining prompt transportation of clients in the SOFS to hearings with the Supreme Court Appeals Panel and Special Review Board. The program is run through the State's Department of Human Services.

The State will notify the Sheriff's Office when a client needs transportation from St. Peter, Minnesota, to the metro counties for court. The Sheriff's Office provides that transportation with a licensed deputy.

Reimbursement for expenses incurred as a result of these transports is allowed under the SOFS Program. To be eligible for reimbursement, the Sheriff's Office is required to enter into a JPA with the State of Minnesota. The JPA provides for reimbursement of wages, meals, and mileage expenses incurred by the transporting agency, which is billed on a monthly basis.

The Sheriff's Office began a JPA with the Department of Human Services to provide the SOFS transport services effective November 8, 2018. That agreement was renewed through several amendments and will expire on November 7, 2023. The State of Minnesota, Department of Human Services, and the Sheriff wish to continue this agreement through the execution of a new JPA. The State is empowered to spend \$20,000 per fiscal year and up to \$100,000 in reimbursement costs during the course of the JPA, which runs from November 8, 2023 through November 7, 2025 with the option to extend for an additional 3 one-year terms through November 7, 2028.

RECOMMENDATION

Authorize the Dakota County Sheriff to amend the JPA with the State of Minnesota, Department of Human Services, for the transportation of offenders on behalf of the SOFS Program for the period November 8, 2023 through November 7, 2025, with the option to extend for an additional 3 one year

terms through November 7, 2028 for total reimbursement of \$20,000 per fiscal year and up to \$100,000 during the term of the agreement.

EXPLANATION OF FISCAL/FTE IMPACTS

Deputy salary and transportation expenses are included in the Sheriff's operating budget and reimbursement received will off-set these existing expenses.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, the State of Minnesota is authorized under Minn. Stat. § 471.59, subdivision 10, to seek assistance from local law enforcement entities to transport clients in the State Operated Forensic Services from their treatment to various Court hearings in the metro; and

WHEREAS, expenses for wages, meals, and mileage incurred as a result of these transports can be reimbursed by the State of Minnesota if the local law enforcement entity enters into a joint powers agreement (JPA) for that purpose; and

WHEREAS, the State of Minnesota, Department of Human Services, and the Dakota County Sheriff wish to amend the JPA to provide these services for a reimbursable cost of \$20,000 per fiscal year and up to \$100,000 during the term of the JPA, which is November 8, 2023, through November 7, 2025 with the option to extend for an additional 3 one-year terms through November 8, 2028.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Dakota County Sheriff to enter into a joint powers agreement with the State of Minnesota, Department of Human Services for the period of November 8, 2023 through November 7, 2025, with the option to extend for an additional 3 one-year terms through November 8, 2028 for a total reimbursement of \$20,000 per fiscal year and up to \$100,000 during the term of the JPA, or until all obligations have been satisfactorily fulfilled, whichever occurs first, to recover expenses incurred as a result of State Operated Forensic Services transports, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

20-469; 09/22/20

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Joe Leko

Author: Joe Leko



Board of Commissioners

Request for Board Action

Item Number: DC-2663

Agenda #: 12.1

Meeting Date: 10/24/2023

DEPARTMENT: Public Services and Revenue Administration

FILE TYPE: Consent Action

TITLE

Scheduling Of Public Hearing To Receive Comments On 2024 Off Sale Intoxicating Liquor License Applications

PURPOSE/ACTION REQUESTED

Schedule a Public Hearing at 9:00 a.m. on November 28, 2023, to receive comments on 2024 off sale intoxicating liquor license applications.

SUMMARY

County Ordinance 101 and state law require a public hearing to be held for all off-sale intoxicating liquor license applications. Two applicants are applying for a 2024 off sale intoxicating liquor license:

- Simman LLC (dba Castle Rock Bar and Grill)
- Woody's Liquor Box Inc.

Notice of the public hearing will be given to all interested parties, Castle Rock Township Clerk, Randolph Township Clerk, and published in the County's Official Newspaper on November 17, 2023.

RECOMMENDATION

Staff recommends the Dakota County Board of Commissioners schedule a public hearing to receive comments on 2024 off sale intoxicating liquor license applications at 9:00 a.m. on November 28, 2023, in the Boardroom of the Administration Center, 1590 Highway 55, Hastings, Minnesota.

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public on applications for off sale intoxicating liquor licenses; and

WHEREAS, a Notice of the public hearing will be given to all interested parties, Castle Rock Township Clerk, Randolph Township Clerk, and published in the County's Official Newspaper on November 17, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing at 9:00 a.m. on November 28, 2023, in the Boardroom of the

Administration Center, 1590 Highway 55, Hastings, Minnesota, to receive comments on all 2024 off sale intoxicating liquor license applications; and

BE IT FURTHER RESOLVED, That the Dakota County Public Service and Revenue Division is hereby directed to publish in the Official County Newspaper, notice of the public hearing and give notice to all interested parties and to any city located within three miles of the premises proposed to be licensed.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACT

Department Head: Teresa Mitchell

Author: Sarah Kidwell



Board of Commissioners

Request for Board Action

Item Number: DC-2595

Agenda #: 13.1

Meeting Date: 10/24/2023

DEPARTMENT: Veterans Services

FILE TYPE: Regular Action

TITLE

Proclamation Of Operation Green Light For Veterans Week In Dakota County November 6-12, 2023

PURPOSE/ACTION REQUESTED

Proclaim the week of November 6-12, 2023, as Operation Green Light for Veterans Week in Dakota County.

SUMMARY

Dakota County Veterans Services has a long and proud history of serving our nation's service members, veterans, and their families whose contributions and sacrifices, including placing themselves in harm's way, have been vital in maintaining the freedoms and way of life enjoyed by our citizens. This legacy continues to this day as staff works with federal, state and local partners to ensure that service members, veterans, and their families have access to the resources they need to thrive.

Operation Green Light for Veterans is an initiative that was started by a collaboration of public agencies in New York State to show support for those who have served their nation and connect them with benefits. Approximately 200,000 service members transition to civilian communities annually. Studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life and active military service members transitioning from military service are at a high risk for suicide during their first year after military service.

Lighting up homes, businesses, and government buildings in green, the color that stands for "go" and symbolizes hope, renewal, and well-being, is a way to visibly show that the community honors the service and sacrifice of veterans, active military and their families and encourages veterans to reach out to their county veteran service officers. While many veterans simply blend in with ordinary society when not in uniform, making it more difficult to honor those who served, Dakota County wants them to know their sacrifice and that of their families is appreciated and believes specific recognition should be granted.

By Resolution No. 22-470 (November 1, 2022), the Dakota County Board proclaimed the week of November 7-13, 2022, as Operation Green Light for Veterans week and lit up County service centers to celebrate all veterans. Again, this year, the National Association of Counties (NACo) has embraced Operation Green Light nationally and is inviting counties across the United States to join Operation Green Light.

Staff is requesting that the week of November 6-12, 2023, which includes the Veterans Day holiday, be proclaimed Operation Green Light week in Dakota County. In observance of this proclamation, the Northern Service Center, Western Service Center, and Administration Center buildings will be lit up in green during this week. Staff will use inexpensive green filters with the building's existing lights to create the green light. Dakota County residents and businesses are also encouraged to shine a green light, to let the military community know that they are seen, appreciated, and supported and their service to our nation is always present.

OUTCOMES

Service members, veterans, and their families will feel their sacrifice and service to their country are appreciated and honored.

RECOMMENDATION

Staff recommends that the week of November 6-12, 2023, be proclaimed Operation Green Light week in Dakota County, and in observance of the proclamation, the Northern Service Center, Western Service Center, and Administration Center will be lit in green from November 6-12, 2023, to acknowledge the service and sacrifice of veterans and active service members.

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Dakota County Veterans Services has a long and proud history of serving our nation's service members, veterans, and their families whose contributions and sacrifices, including placing themselves in harm's way, have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, this legacy continues to this day as staff works with federal, state and local partners to ensure that service members, veterans, and their families have access to the resources they need to thrive; and

WHEREAS, Operation Green Light for Veterans is an initiative that was started by a collaboration of public agencies in New York State to show support for those who have served their nation and connect them with benefits; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually, 44 - 72 percent of those experience high levels of stress during this transition, which contributes to a high risk for suicide during the first year after active military service; and

WHEREAS, lighting up homes, businesses and government buildings in green, the color that stands for "go" and symbolizes hope, renewal and well-being, is a way to visibly show that the community honors the service and sacrifice of veterans, active military and their families and encourages veterans to reach out to their county veteran service officers; and

WHEREAS, by Resolution No. 22-470 (November 1, 2022), the Dakota County Board proclaimed the

week of November 7-13, 2022 as Operation Green Light for Veterans week and lit up the County service centers to celebrate all veterans; and

WHEREAS, again this year, the National Association of Counties (NACo) has embraced Operation Green Light nationally and is inviting counties across the United States to join Operation Green Light; and

WHEREAS, staff is requesting that the week of November 6-12, 2023, which includes the Veterans Day holiday, be proclaimed Operation Green Light Week in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners proclaims November 6-12, 2023, as Operation Green Light for Veterans Week, a time to salute and honor the service and sacrifice of those who have served, are currently serving, and their families; and

BE IT FURTHER RESOLVED, That in observance of Operation Green Light, the Dakota County Northern Service Center, Western Service Center, and Administration Center will be lit in green from November 6-12, 2023, and residents and businesses are encouraged to also shine a green light to let the military community know that they are seen, appreciated, supported and their service to our nation is always present.

PREVIOUS BOARD ACTION

22-470; 11/01/22

ATTACHMENTS

Attachment: None

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACTS

Department Head: Lisa Thomas

Author: Lisa Thomas



Board of Commissioners

Request for Board Action

Item Number: DC-2613

Agenda #: 14.1

Meeting Date: 10/24/2023

DEPARTMENT: Transportation

FILE TYPE: Regular Action

TITLE

Authorization For Designation Of County State Aid Highway 68 (200th Street East) In Ravenna Township As Deputy Luther Klug Memorial Highway

PURPOSE/ACTION REQUESTED

Authorize the designation of County State Aid Highway (CSAH) 68 (200th Street East) as Deputy Luther Klug Memorial Highway in Ravenna Township between Trunk Highway 316 and the east County line in honor of Dakota County Sheriff's Deputy Luther Klug who was killed on July 15, 1996, in the line of duty while assisting with a traffic stop at CSAH 68 and Highway 316.

SUMMARY

Deputy Luther Klug was struck and killed by a drunk driver on July 15, 1996, while working in the line of duty by assisting with a traffic stop at CSAH 68 and Highway 316 in Ravenna Township.

Dakota County has jurisdiction over CSAH 68. On August 1, 2023, the General Government and Policy Committee of the Whole provided direction on the process for memorial designations and guidance to proceed with the designation of CSAH 68 as Deputy Luther Klug Memorial Highway to honor Deputy Klug's passing in the line of duty.

By Resolution 23-395 (August 29, 2023), the County Board passed the Adoption Of Dakota County Uniform Street Naming and Addressing Procedural Manual Updates For Memorial Highway Designations to allow designating certain County roads as a memorial road to commemorate specific individuals for their service to Dakota County under specific circumstances and is limited to memorializing County employees killed in the line of duty on County roads.

RECOMMENDATION

Staff recommends authorization for the designation of CSAH 68 to Deputy Luther Klug Memorial Highway in Ravenna Township between Trunk Highway 316 and the east County line to honor Deputy Klug's passing in the line of duty.

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Deputy Luther Klug was struck and killed by a drunk driver on July 15, 1996, while working in the line of duty by assisting with a traffic stop at County State Aid Highway (CSAH) 68 and

Highway 316 in Ravenna Township; and

WHEREAS, Dakota County has jurisdiction over CSAH 68; and

WHEREAS, the General Government and Policy Committee of the Whole provided direction on the memorial designation process and guidance to designate CSAH 68 as Deputy Luther Klug Memorial Highway on August 1, 2023; and

WHEREAS, by Resolution 23-395 (August 29, 2023), the County Board passed the Adoption Of Dakota County Uniform Street Naming and Addressing Procedural Manual Updates For Memorial Highway Designations to allow designating certain County roads as a memorial road to commemorate specific individuals for their service to Dakota County under specific circumstances and is limited to memorializing County employees killed in the line of duty on County roads; and

WHEREAS, staff recommends the designation of CSAH 68 as Deputy Luther Klug Memorial Highway from Trunk Highway 13 to the east County line.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the designation of County State Aid Highway 68 as Deputy Luther Klug Memorial Highway between Trunk Highway 13 and the east County line in Ravenna Township to honor Deputy Klug's passing in the line of duty.

PREVIOUS BOARD ACTION

23-395; 8/29/23

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Erin Laberee

Author: Erin Laberee



Board of Commissioners

Request for Board Action

Item Number: DC-2338

Agenda #: 15.1

Meeting Date: 10/24/2023

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE
Scheduling Of 2024 County Board/Committee Of The Whole Meetings, Workshops And Public Hearings

PURPOSE/ACTION REQUESTED

- Schedule dates and locations of County Board and Committees of the Whole meetings for 2024.
- Schedule workshops for discussion of the 2025 budget.
- Schedule public meeting to receive input on 2025 budget and levy.
- Schedule public hearing to receive comments on the 2025-2029 Capital Improvement Program (CIP).
- Propose 2024 workshop dates.

SUMMARY

When scheduling 2024 meeting dates, the following is required:

- The County Board must meet the first Tuesday following the first Monday in January.
- The proposed maximum 2025 levy must be adopted on or before September 30.
- The County Board must also specify the date and time of an evening (6:00 p.m. or later) public meeting (formerly known as Truth In Taxation (TNT)) to receive input on the 2025 levy and budget, to be held between November 25 and December 28.
- The 2025 levy and budget must be adopted on or before five working days after December 20 (by December 28).

Local and national conferences dates for 2024 are as follows:

January 18	Minnesota Inter-County Association Annual Meeting
February 10-13	National Association of Counties (NACo) Legislative Conference
February 21-22	Association of Minnesota Counties (AMC) Legislative Conference
March 23-26	National Association of Workforce Boards Forum
July 12-15	NACo Annual Conference
September 11-13	Association of Minnesota Counties (AMC) Fall Policy Conference
September 21-25	International City/County Management Association Annual Conf.
December 9-11	AMC Annual Conference

Key dates for other workshops/events are proposed as follows:

Annual Planning Workshop (following Board/GGP meeting)	Jan. 23
Budget Priorities Workshop (following Board/RRA meeting)	June 25
Proposed Levy Preparation Workshop (half-day; following Board meeting)	Aug. 27
Proposed Levy Adoption (at Board meeting)	Sept. 24
Budget Workshops	Nov. 12,13,14
Governance Workshop (following Committee meeting)	Nov. 19
CIP Public Hearing (at Board meeting)	Dec. 03
Levy and Budget Public Hearing (formerly TNT)	Dec. 03
CIP Adoption and Final Levy/Budget Adoption (at Board meeting)	Dec. 17

Resolution No. 16-468 (September 20, 2016), established guidelines for scheduling County Board and Committee meetings. Board practice in the past has occasionally deviated from these guidelines.

RECOMMENDATION

Staff recommends scheduling 2024 meetings (Attachment) as listed in the Resolution. Potential 2024 workshop dates are also included in the attachment.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None
 ☐ Current budget
 ☐ Other
☐ Amendment Requested
 ☐ New FTE(s) requested

RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the following 2024 County Board/Committees of the Whole meeting schedule:

County Board

January 2, 23
 February 6, 27
 March 12, 26
 April 9, 23
 May 7, 21
 June 4, 25
 July 9, 30
 August 13, 27
 September 10, 24
 October 8, 29
 November 12
 December 3, 17

General Government and Policy (GGP) Committee

January 2, 9, 23
 February 6, 20, 27
 March 12, 19, 26
 April 9, 16, 23
 May 7, 14, 21
 June 4, 11, 25
 July 9
 August 13
 September 10
 October 8

November 12
December 3

Community Services/Physical Development Committee

January 9
February 20
March 19
April 16
May 14
June 11
July 23
August 20
September 17
October 22
November 19
; and

BE IT FURTHER RESOLVED, That the location of the Board/Committee of the Whole meetings shall be scheduled as follows:

- All County Board meetings will be held at 9:00 a.m. in the Boardroom, Administration Center, in Hastings.
- General Government and Policy (GGP) Committee meetings will be held at 9:30 a.m. (or following the County Board or Regional Railroad Authority meeting) in Conference Room 3A, Administration Center in Hastings.
- Physical Development (9:00 a.m.) and Community Services (at 1:00 p.m.). Committee meetings will be held in Conference Room 3A, Administration Center in Hastings.

; and

BE IT FURTHER RESOLVED, That General Government and Policy meetings that fall on a day when Physical Development meets will be held at 10:30 a.m. (or following the Committee meeting) in Conference Room 3A, Administration Center in Hastings., on the following dates during the legislative session to discuss legislative topics:

January 9, February 20, March 19, April 16, May 14, June 11

; and

BE IT FURTHER RESOLVED, That the County Board will hold a Special County Board meeting on Tuesday, August 6, 2024 at 10:00 a.m., Dakota County Fairgrounds, 4008 220th Street West, Farmington; and

BE IT FURTHER RESOLVED, That County Board workshops to discuss the 2025 budget are hereby scheduled as follows:

June 25, 2024	10:00 a.m. or following other Board/Committee meetings
August 27, 2024	10:00 a.m. or following other Board/Committee meetings
November 12, 2024	10:00 a.m. or following other Board/Committee meetings
November 13, 2024	9:00 a.m.
November 14, 2024	9:00 a.m.

; and

BE IT FURTHER RESOLVED, That a public hearing is hereby scheduled for December 3, 2024, at 9:00 a.m., in the Boardroom, Administration Center, Hastings, Minnesota, to receive comments on the 2025-2029 Capital Improvement Program; and

BE IT FURTHER RESOLVED, That a public meeting is hereby scheduled for December 3, 2024, at 6:00 p.m., in the Boardroom, Administration Center, Hastings, Minnesota, to receive input on the 2025 levy and budget.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Proposed 2024 Schedule in calendar form

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith

Author: Jeni Reynolds

January 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
31	1	2	3	4	5	6
	New Year's Day	CB/RRA/GGP				
7	8	9	10	11	12	13
		PDC - AM				
		GGP				
		CSCW - PM				
14	15	16	17	18	19	20
	M L King Day					
				MICA		
21	22	23	24	25	26	27
		CB/GGP				
		Workshop -				
		(Planning)				
28	29	30	31	1	2	3

February 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6	7	8	9	10
		CB/GGP Workshop				
						NACo Leg.
11	12	13	14	15	16	17
			Valentine's Day			
NACo Leg.	NACo Leg.	NACo Leg.				
18	19	20	21	22	23	24
	Presidents' Day	PDC - AM GGP CSCW - PM	AMC Leg.	AMC Leg.		
25	26	27	28	29	1	2
		CB/RRA/GGP				

March 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
25	26	27	28	29	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
		CB/RRA/GGP				
17	18	19	20	21	22	23
		PDC - AM GGP CSCW - PM				NAWB
24	25	26	27	28	29	30
		CB/GGP			Good Friday	
NAWB	NAWB	NAWB				
31	1	2	3	4	5	6
Easter Sunday						

April 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
31	1	2	3	4	5	6
7	8	9	10	11	12	13
		CB/GGP				
	NAHRO Leg.	NAHRO Leg.	NAHRO Leg.			
14	15	16	17	18	19	20
		PDC - AM				
		GGP				
		CSCW - PM				
21	22	23	24	25	26	27
		CB/RRA/GGP				
28	29	30	1	2	3	4

May 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
28	29	30	1	2	3	4
5	6	7	8	9	10	11
		CB/GGP Workshop				
12	13	14	15	16	17	18
Mother's Day		PDC - AM GGP CSCW - PM				
19	20	21	22	23	24	25
		CB/RRA/GGP				
26	27	28	29	30	31	1
	Memorial Day					

June 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3	4	5	6	7	8
		CB/GGP Workshop				
9	10	11	12	13	14	15
		PDC – AM GGP CSCW - PM				
16	17	18	19	20	21	22
Father's Day			Juneteenth			
23	24	25	26	27	28	29
		CB/RRA/GGP Workshop - (Budget)				
30	1	2	3	4	5	6

July 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
30	1	2	3	4	5	6
				Independence Day		
7	8	9	10	11	12	13
		CB/GGP Workshop				
					NACo	NACo
14	15	16	17	18	19	20
NACo	NACo	NACo				
21	22	23	24	25	26	27
		PDC – AM				
		CSCW - PM				
28	29	30	31	1	2	3
		CB/RRA Workshop				

August 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
28	29	30	31	1	2	3
4	5	6	7	8	9	10
		County Fair				
		Special CB				
11	12	13	14	15	16	17
		CB/GGP Workshop				
18	19	20	21	22	23	24
		PDC - AM				
		CSCW - PM				
25	26	27	28	29	30	31
		CB/RRA Workshop - (Budget)				

September 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
1	2	3	4	5	6	7
	Labor Day					
8	9	10	11	12	13	14
		CB/GGP Workshop				
			AMC Fall Policy	AMC Fall Policy	AMC Fall Policy	
15	16	17	18	19	20	21
		PDC - AM				
		CSCW - PM				ICMA
22	23	24	25	26	27	28
		CB/RRA				
ICMA	ICMA	ICMA	ICMA	NAHRO National	NAHRO National	NAHRO National
29	30	1	2	3	4	5

October 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
29	30	1	2	3	4	5
6	7	8	9	10	11	12
		CB/GGP Workshop				
13	14	15	16	17	18	19
	Columbus Day					
20	21	22	23	24	25	26
		PDC - AM				
		CSCW - PM				
27	28	29	30	31	1	2
		CB/RRA Workshop		Halloween		

November 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
27	28	29	30	31	1	2
3	4	5 Election Day	6	7	8	9
10	11 Veterans Day	12 CB/RRA Workshop - (Budget)	13 Workshop- (Budget)	14 Workshop - (Budget)	15	16
17	18	19 PDC - AM GGP CSCW - PM Workshop - (Governance)	20	21	22	23
24	25	26	27	28 Thanksgiving Day	29	30

December 2024

Sunday	Monday	Tuesday	Wednesd	Thursday	Friday	Saturday
1	2	3	4	5	6	7
		CB/GGP				
		TNT/Levy 6pm				
8	9	10	11	12	13	14
	AMC	AMC	AMC			
15	16	17	18	19	20	21
		CB/RRA				
22	23	24	25	26	27	28
			Christmas			
29	30	31	1	2	3	4



Board of Commissioners

Request for Board Action

Item Number: DC-2554

Agenda #: 16.1

Meeting Date: 10/24/2023

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Discussion Of Legal Strategy In Tory Hart v. Dakota County et al.

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of October 24, 2023, to discuss the following:

- the legal strategy of defending against Tory Hart's lawsuit.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Tory Hart, trustee for the heirs and next-of-kin of E.K.A.H., commenced a lawsuit against Dakota County; and

WHEREAS, the County Board seeks legal advice from the County Attorney with respect to litigation strategy, the public disclosure of which would be detrimental to the County's defense of this matter; and

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on October 24, 2023 and recesses to Conference Room 3A,

Administration Center, Hastings, Minnesota, to discuss with the County Attorney the legal strategy in Tory Hart, trustee for the heirs and next-of-kin of E.K.A.H. v. Dakota County, et al., Court File 22-cv-02035.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-2673

Agenda #: 19.1

Meeting Date: 10/24/2023

Information

See Attachment for future Board meetings and other activities.

October 24, 2023

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings

10:00 AM - 10:00 AM

Special General Government And Policy Committee Meeting (or following the RRA) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

4:30 PM - 4:30 PM

Open House: Lebanon Shop and Greenhouse -- Lebanon Hills Visitor Center, 860 Cliff Road, Eagan, Discovery Room

October 25, 2023

Wednesday

9:15 AM - 9:15 AM

Metropolitan Mosquito Control District Commission Meeting -- Metropolitan Government Center, 2099 University Avenue West, St. Paul

October 26, 2023

Thursday

1:00 PM - 1:00 PM

Vermillion River Watershed Joint Powers Board Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington

7:00 PM - 7:00 PM

Dakota County Planning Commission Meeting -- Western Service Center, 14955 Galaxie Ave, Conference Room 106, Apple Valley

November 8, 2023

Wednesday

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Committee Meeting -- Metro Counties Government Center, 2099 University Ave, St. Paul

4:00 PM - 4:00 PM

Vermillion River Watershed Planning Commission Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington

November 9, 2023

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting -- Richfield City Hall, 6700 Portland Avenue South, Bartholomew Room, Richfield

November 9, 2023 Continued

Thursday

8:00 AM - 8:00 AM

Dakota 911 Board of Directors Meeting -- Dakota 911 Training Room, 2860 160th St W, Rosemount

6:30 PM - 6:30 PM

Virtual Open House: Lebanon Shop and Greenhouse -- Zoom (<https://bit.ly/LH-MF>)

November 10, 2023

Friday

8:00 AM - 8:00 AM

County Offices Closed - Veteran's Day Observed

November 11, 2023

Saturday

8:00 AM - 8:00 AM

County Offices Closed - Veteran's Day Observed

8:30 AM - 8:30 AM

Veteran's Day Event -- Veterans Memorial Community Center, 8055 Barbara Ave, Inver Grove Heights

November 13, 2023

Monday

9:00 AM - 9:00 AM

Budget Workshop -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

12:00 PM - 12:00 PM

Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom
(<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>)

November 14, 2023

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings

10:00 AM - 10:00 AM

Budget Workshop (or following RRA) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

November 15, 2023

Wednesday

4:30 PM - 4:30 PM

Open House: Co Rd. 42, Redwood Dr - 147th Street (CP 42-163) -- Apple Valley Senior Center, 14601 Hayes Rd, Apple Valley, Yosemite Room

November 16, 2023

Thursday

9:00 AM - 9:00 AM

Budget Workshop -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

5:00 PM - 5:00 PM

Open House: Delaware Avenue School Safety Pre-Construction -- Two Rivers High School, 1897 Delaware Ave, Mendota Heights, Main Entrance Atrium Mezannine



Board of Commissioners

Request for Board Action

Item Number: DC-2672

Agenda #: 20.1

Meeting Date: 10/24/2023

Adjournment