



Dakota County

Board of Commissioners

Agenda

Tuesday, June 4, 2024

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us
Emails must be received by 7:30am on the day of the meeting.
Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

CONSENT AGENDA

5. **County Administration - Approval of Minutes**

- 5.1 Approval of Minutes of Meeting Held on May 21, 2024

6. **County Board/County Administration**

- 6.1 *County Board* - Scheduling Of Special County Board Meetings
 - 6.2 *County Board* - Scheduling Of County Board Work Session For Meet And Greet Of Dakota County Manager Finalists
 - 6.3 *County Board* - Appointment To Dakota-Scott Workforce Development Board
 - 6.4 *Employee Relations* - Authorization To Renew Contract With Cornerstone OnDemand For Countywide Learning Management System

7. Enterprise Finance and Information Services

- 7.1** *Office of Performance and Analysis (OPA)* - Approval To Continue Participation In State Standard Measures Program
- 7.2** *Office Of Risk Management* - Authorization To Renew Commercial Automobile Insurance Contract With Travelers Insurance
- 7.3** *Office Of Risk Management* - Authorization To Renew Commercial Property Insurance Contract With Affiliated FM Insurance

8. Physical Development

- 8.1** *Transportation* - Approval Of Final Plats Recommended By Plat Commission
- 8.2** *Transportation* - Authorization To Execute Joint Powers Agreement With City Of Inver Grove Heights For 80th Street East Trail Gap, County Project 28-69
- 8.3** *Transportation* - Authorization To Execute Engineering Contract With Stonebrooke Engineering, Inc., For County State Aid Highway 50 And Hamburg Avenue Intersection Improvement In Lakeville, County Project 50-37
- 8.4** *Transportation* - Authorization To Award And Execute Contract With SRF Consulting Group, Inc. For Corridor Signal Timing In City Of Eagan, County Project 26-56
- 8.5** *Transportation* - Authorization To Award Construction Contract For 2024 Preservation Of Paved Highway Surfaces Projects And Reallocate 2024 Transportation Capital Improvement Program Budget
- 8.6** *Parks, Facilities, and Fleet Management* - Authorization To Award Bid And Execute Contract With Northern Air Corporation For Burnhaven Library Boiler Replacement And Amend 2024 Facilities Capital Improvement Program Budget
- 8.7** *Parks, Facilities, and Fleet Management* - Authorization To Award And Execute Contract With Obermiller Nelson Engineering, LLC, dba CMTA INC For Architectural And Engineering Services Required For Law Enforcement Center Boiler And Chiller Replacement Project

9. Public Services and Revenue

- 9.1** *Assessing Services* - Approval Of Chair To Special Board Of Equalization

REGULAR AGENDA**10. Physical Development**

- 10.1** *Transportation* - Authorization To Enter Into Cost Share Agreement With Minnesota Department Of Transportation For Two Roundabouts On County State Aid Highway 86 (280th Street W), County Projects 86-43 And 86-44

11. Closed Executive Session

- 11.1** *Office Of The County Manager* - Closed Executive Session: Discussion Of Legal Strategy In Tory Hart v. Dakota County et al.

12. Interagency Reports/Commissioner Updates

Association of Minnesota Counties (AMC)
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Transportation Advisory Board (TAB)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

13. County Manager's Report**14. Information**

- 14.1** Information
See Attachment for future Board meetings and other activities.

15. Adjournment

- 15.1** Adjournment

For more information, call 651-438-4417
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<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Board of Commissioners

Request for Board Action

Item Number: DC-3485	Agenda #: 4.1	Meeting Date: 6/4/2024
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Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-3486	Agenda #: 5.1	Meeting Date: 6/4/2024
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Approval of Minutes of Meeting Held on May 21, 2024



Dakota County

Board of Commissioners

Minutes

Tuesday, May 21, 2024

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Joe Atkins
Commissioner Laurie Halverson
Commissioner William Droste
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Matt Smith, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

Commissioner Halverson arrived to the meeting at 9:04 a.m.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Joe Atkins who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Atkins noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 24-245 Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: William Droste

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

CONSENT AGENDA

Item 6.10 - Authorization To Adopt Annual Work Plan For Board Appointed Opioid Response

Advisory Committee was pulled from the Consent Agenda and placed on the Regular Agenda. With this amendment, a motion was made by Commissioner Slavik seconded by Commissioner Hamann-Roland, and the Consent agenda was approved as follows:

5. County Administration - Approval of Minutes

5.1 Resolution No: 24-246

Approval of Minutes of Meeting Held on May 7, 2024

Motion: Mike Slavik

Second: Mary Hamann-Roland

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6. Items Recommended By Board Committee*

6.1 Resolution No: 24-247

Authorization To Amend 2024 Byllesby Dam Capital Improvement Program To Utilize 2024 Environmental Legacy Fund And Authorization to Execute Second Contract Amendment With The Boldt Company For Construction Manager/General Contractor Services For Phase II Of Byllesby Dam Water-To-Wire Development Project

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, by Resolution No. 15-532 (October 20, 2015), the Dakota County Board of Commissioners authorized staff to execute a contract for preliminary design tasks on a turbine upgrade project to replace the existing century-old equipment in the dam; and

WHEREAS, to complete this project, County staff developed a team including an engineering consultant to provide project design, a turbine manufacturer to provide turbine and generation equipment in a complete package (e.g., water-to-wire equipment), and a general contractor for installation of the equipment and modification to the powerhouse structure; and

WHEREAS, due to the complexities in the design, construction, and installation of the water-to-wire facilities, including new turbines and generators to maximize the electric power output of the dam in the future, staff concluded that the standard low bid methodology of awarding the construction contract was not appropriate and was unlikely to provide the best value to the County; and

WHEREAS, by Resolution No. 18-538 (October 23, 2018), in accordance with the authority granted in Minn. Stat. 130G.535, the County Board approved utilizing a special type of contractor relationship that provides both construction management and general contractor services on the project and allows staff to develop and solicit a request for qualification for services; and

WHEREAS, by Resolution No. 19-773 (October 29, 2019), the Dakota County Board of Commissioners authorized the execution of a contract with The Boldt Company to perform Construction Manager/General Contractor Services related to the redevelopment of the site for the project; and

WHEREAS, by Resolution No. 21-368 (July 20, 2021), the County Board authorized the execution of a contract with The Boldt Company to perform Construction Manager/General Contractor Services for Phase II of the development project; and

WHEREAS, by Resolution No 22-286 (July 19, 2022), the County Board authorized the first amendment to the contract, bringing the total contract value to a not-to-exceed amount of \$22,652,875.42; and

WHEREAS, the current amendment in the amount of \$3,682,626.59 is necessary to cover costs associated with dam safety, electrical and mechanical supporting components, and high voltage interconnection work associated with selling power on the open market to increase dam revenues and reduce the project payback period; and

WHEREAS, staff recommends execution of a second contract amendment with The Boldt Company bringing the total contract amount to \$26,335,502.01.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a second contract amendment with The Boldt Company to provide Construction Manager/General Contractor services for Phase II of the Byllesby Dam Water-To-Wire Redevelopment Project in the amount not to exceed \$26,335,502.01, subject to the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amend the 2024 Byllesby Dam Capital Improvement Program Budget as follows:

Revenue

Environmental Legacy Fund	<u>\$1,550,500</u>
Total Revenue	\$1,550,500

Expense

Byllesby Dam Upgrade BD00008	<u>\$1,550,500</u>
Total Expense	\$1,550,500

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.2 Resolution No: 24-248
Approval Of Revision To Policy 4020 Property/Facility Use And Security

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the Parks, Facilities, and Fleet Management Department periodically reviews and recommends revisions to policies and procedures in order to maintain and enhance the effective and responsive provision of facilities in the County; and

WHEREAS, staff recommends revisions to Policy 4020 Property/Facility Use & Security to align with Dakota County Ordinance Number 107 Park Ordinance language related to camping and occupancy.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the proposed revisions to Policy 4020 Property/Facility Use & Security.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.3 Resolution No: 24-249
Authorization To Execute Professional Services Contract With Kodet Architectural Group, Ltd. For Western Service Center Second Floor Redevelopment

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the 2024-2028 Facilities Capital Improvement Program (CIP) Adopted Budget includes two projects located at the Western Service Center (WSC) second floor: Social Services Kitchenette Accessibility Improvements and Social Services Visitation Rooms Expansion and Renovation; and

WHEREAS, the Western Service Center second floor is a prime candidate to undergo an office pilot project to realize efficiencies and improve staff workspaces that better align with hybrid work schedules; and

WHEREAS, staff proposes to combine the scope of the two approved CIP projects with a reimagined office pilot project to include renovation of staff office, open office and support spaces, and creation of a common breakroom or kitchenette amenity to be accessible by all building staff; and

WHEREAS, this combined work scope includes professional design services; and

WHEREAS, a Request for Proposals was prepared and issued directly to eight design consultants on March 26, 2024; and

WHEREAS, seven proposals were received on April 16, 2024; and

WHEREAS, following evaluation of the proposals, staff reached a unanimous decision to recommend Kodet Architectural Group, Ltd. as the consultant firm to provide the specified design services for this project; and

WHEREAS, Kodet Architectural Group, Ltd. has submitted a total fee proposal of \$159,050 for design services; and

WHEREAS, staff recommends combining three approved project budgets into one new project budget to accomplish the identified work scope; and

WHEREAS, the new combined project budget will provide sufficient funding for this design contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a professional services contract with Kodet Architectural Group, Ltd., 15 Groveland Terrace, Minneapolis, MN 55403 to provide design services for the Western Service Center Second Floor Redevelopment, in an amount not to exceed \$159,050, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.4 Resolution No: 24-250

Authorization To Execute Contract Amendment With Mid-America Business Systems And Equipment, Inc. For Kaposia Library Project

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the 2024 Capital Improvement Program (CIP) Adopted Budget as amended for the Kaposia Library project is a total of \$11,435,828.16; and

WHEREAS, by Resolution No. 23-129 (March 28, 2023), the County Board approved the original contract in the sum of \$103,942.27 with an award to Mid-America Business Systems And Equipment, Inc.; and

WHEREAS, with the original contract authorization, staff was also authorized to execute up to ten percent (\$10,394.23) worth of post-award changes; and

WHEREAS, \$13,893.31 worth of post-award changes are requested for authorization to complete a final contract amendment to the contract with Mid-America Business Systems And Equipment, Inc.; and

WHEREAS, these project cost increases to the construction contract will be paid for with uncommitted funds available within the CIP budget for this project; and

WHEREAS, sufficient funds within the CIP budget for the project (1001295) are available for this amendment.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute an amendment with Mid-America Business Systems And Equipment, Inc., 2500 Broadway Street NE, #100, Lauderdale, MN 55413, in an amount not to exceed \$13,893.31 for a total maximum contract total not to exceed \$117,835.58, subject to approval by the County Attorney's office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.5 Resolution No: 24-251

Authorization To Award Bid And Execute Contract With Ebert Inc. For Law Enforcement Center Locker Room Expansion Project And Amend 2024 Buildings Capital Improvement Program Budget

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the 2023 Building Capital Improvement Program (CIP) Adopted Budget authorized the Law Enforcement Center Locker Room Expansion project; and

WHEREAS, bid document and specifications were prepared by County staff and Wold Architects & Engineers; and

WHEREAS, six competitive bids were received on May 2, 2024; and

WHEREAS, Ebert Inc. has submitted the low bid of \$373,300; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Ebert Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$373,300 for the Law Enforcement Center Locker Room Expansion project; and

WHEREAS, funding for the project is within the 2023 Building CIP Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the Law Enforcement Center Locker Room Expansion project to Ebert Inc. 23350 County Road 10, PO Box 97, Loretto, MN

55357, in an amount not to exceed \$373,300, subject to approval by the County Attorney's office as to form. form ; and

BE IT FURTHER RESOLVED, That the 2024 Buildings Capital Improvement Program budget is hereby amended as follows:

Expense

Prior Project Savings (1001646)	(\$30,000)
Law Enforcement Center Locker Room Expansion (2000022)	<u>\$30,000</u>
Total Expense	\$0

Revenue

Prior Project Savings (1001646)	(\$30,000)
Law Enforcement Center Locker Room Expansion (2000022)	<u>\$30,000</u>
Total Revenue	\$0

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.6 Resolution No: 24-252

Authorization To Accept Donation Of Regional Greenway Trail Easement From The Smead Manufacturing Company, LLC In City Of Hastings

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, The Smead Manufacturing Company, LLC, (Smead) quit-claimed and conveyed a permanent pedestrian and bicycle path easement for public use to the City of Hastings (City) on a portion of their property (Property Identification Numbers 19-31900-02-150 and 19-31900-01-17) which was recorded as Document No.1569596 on January 20, 1999; and

WHEREAS, by Resolution No. 19-767 (October 29, 2019), the Dakota County Board of Commissioners approved the Vermillion River Hastings Greenway (Greenway) Master Plan; and

WHEREAS, the Greenway Master Plan identified the existing City pedestrian and bicycle path easement on the Smead property in the City as the preferred regional greenway trail (Trail) location; and

WHEREAS, the existing City trail is in poor condition, and the width and curve radii do not meet County greenway trail standards, requiring slight modifications and reconstruction; and

WHEREAS, by Resolution No. 23-406 (September 12, 2023), the Dakota County Board of Commissioners authorized the reconstruction and improvement of 4.25 miles of the Greenway from the connection with the Mississippi River

Greenway in Levee Park to Pleasant Drive and to enter into a Joint Powers Agreement with the City so that the County and the City may share the actual construction costs for trail improvements and trail reconstruction; and

WHEREAS, the 2024 Parks Capital Improvement Program has adequate fund balance to construct a new section of the Greenway Trail on the Smead property; and

WHEREAS, the City has to vacate its permanent pedestrian and bicycle path easement prior to the County acquiring a new Easement in nearly the same location as the existing City's permanent pedestrian and bicycle path easement; and

WHEREAS, the City is willing to vacate its existing pedestrian and bicycle path easement on the Smead property; and

WHEREAS, Smead is supportive of granting an easement to the County and for the County to construct a new Regional Greenway Trail on its property; and

WHEREAS, the City held a public hearing on the proposed pedestrian and bicycle path easement vacation on May 6, 2024, and the City Council approved vacating its pedestrian and bicycle path easement on the Smead property on May 6, 2024.

NOW, THEREFORE, BE IT RESOLVED, That upon approval of the City of Hastings vacating its existing pedestrian and bicycle path easement on The Smead Manufacturing Company, LLC, property, the Dakota County Board of Commissioners hereby authorizes acceptance of a 0.75-acre Regional Greenway Trail Easement from The Smead Manufacturing Company, LLC, on their property in the City of Hastings for a section of the Vermillion River - Hastings Greenway Trail, approved as to form by the County Attorney's Office.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.7 Resolution No: 24-253

Authorization To Award Bid And Execute Construction Contract With Bituminous Roadways Inc. For County State Aid Highway 32 County Projects 32-110 Bituminous Mill And Overlay And 32-92 Traffic Signal Replacement And Amend 2024 Transportation Capital Improvement Program Budget For County Project 32-110

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is partnering with the Cities of Burnsville and Eagan on County Projects (CP) 32-110 and 32-92; and

WHEREAS, the County is the lead agency for the Project, with construction scheduled for summer 2024; and

WHEREAS, CP 32-92 includes a traffic signal replacement at the intersection of County State Aid Highway (CSAH) 32 (Cliff Road) and Slater Road in the City of Eagan; and

WHEREAS, the purpose and need for the Project is to improve safety, operations, and capacity along the project corridor; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the 2024 Transportation Capital Improvement Program (CIP) Budget includes \$1,517,524 for CP 32-110 and \$1,232,240 for CP 32-92 for the project construction; and

WHEREAS, the bid from Bituminous Roadways Inc. in the amount of \$3,439,250.55 was the lowest responsive and responsible bid received; and

WHEREAS, Bituminous Roadways Inc. will be eligible for up to \$90,000 in incentives for constructing quality pavements that maximize pavement life as specified in the contract documents; and

WHEREAS, the estimated total construction cost is \$3,529,250.55, including pavement incentives, and testing; and

WHEREAS, the Minnesota Department of Transportation and the Cities concur in the award of a construction contract to Bituminous Roadways Inc. as the lowest responsive and responsible bidder; and

WHEREAS, staff recommends awarding the bid to and authorizing the execution of a contract with Bituminous Roadways Inc. for \$3,529,250.55; and

WHEREAS, staff has reviewed the bid, and the additional cost above the engineer's estimate is largely due to the 10-key bid line items; and

WHEREAS, the low bid from Bituminous Roadways Inc. exceeded both the engineer's estimate and the project budget because of higher-than-expected pavement, concrete walk, and the addition of turn lane improvements likely resulting from inflation; and

WHEREAS, Dakota County currently has a sufficient transportation fund balance for the additional costs of the project; and

WHEREAS, the Transportation CIP Adopted Budgets contains adequate funds to construct CP 32-92; and

WHEREAS, the 2024 Transportation CIP budget for CP 32-110 requires a budget amendment of \$1,743,000 to proceed with construction; and

WHEREAS, the 2024 Transportation CIP budget includes federal funding dedicated for construction in 2024 for CP 32-110; and

WHEREAS, staff recommends awarding the bid to Bituminous Roadways Inc. for CP 32-92 and CP 32-110 and amending the 2024 Transportation CIP budget for CP 32-110.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the bid to and authorizes the Physical Development Director to execute the contract with Bituminous Roadways Inc. for County Projects 32-110 and 32-92 in the amount of \$3,529,250.55 based on their low bid, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Transportation Capital Improvement Program Budget is hereby amended as follows:

Expense

County Project 32-110	<u>\$1,743,000</u>
Total Expense	\$1,743,000

Revenue

Transportation Fund Balance	<u>\$1,743,000</u>
Total Revenue	\$1,743,000

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.8 Resolution No: 24-254

Authorization To Execute Contract With Life Development Resources For Juvenile Service Center And Campus Therapeutic Services

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Life Development Resources (LDR) has provided mental health services in the South Metro since 1987 and has maintained service agreements with Dakota County since 2013; and

WHEREAS, LDR's mission is to go to the margins until the margins disappear so no one suffers alone; and

WHEREAS, a Request for Proposals was issued on February 15, 2024, and LDR was selected after the evaluation process was completed; and

WHEREAS, LDR will be providing therapeutic services to address the complex mental health needs of youth in the Juvenile Service Center (JSC) and New Chance Program; and

WHEREAS, LDR will provide Dialectical Behavioral Therapy (DBT) services, both individual and group, and ensure that services received by the target population through this contract are delivered in a manner that is supported by research and adapted to a cultural context within the scope of the model; and

WHEREAS, staff is requesting authorization to execute a contract with LDR in a not to exceed amount of \$282,000 beginning July 1, 2024 through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for the Juvenile Service Center and campus therapeutic services with Life Development Resources in a not to exceed amount of \$282,000 for the period of July 1, 2024 through June 30, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.9 Resolution No: 24-255

Ratification Of Grant Application For Minnesota Youth Program And Unified Local Youth Plan, And Authorization To Accept Minnesota Youth Program Funds, Execute Grant Agreement, And Execute Related Contract

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the Federal Workforce Innovation and Opportunity Act (WIOA) of 2014 requires local areas to provide services to low-income, at-risk youth, to promote educational and employment success; and

WHEREAS, this requirement is fulfilled by the Minnesota Department of Employment and Economic Development (DEED) through grants to local

governments for the WIOA Youth Program and Minnesota Youth Program (MYP); and

WHEREAS, the MYP grant is Dakota County specific and funding is based on a DEED formula; and

WHEREAS, a Request for Proposal was issued on November 30, 2020, with one respondent; and

WHEREAS, a committee comprised of Dakota-Scott Workforce Development Board (WDB) Youth Committee members and County staff reviewed the proposal and recommended the current provider under contract with Dakota County, Tree Trust, continue to provide services; and

WHEREAS, a new solicitation for this service will be issued in 2025; and

WHEREAS, by Resolution No. 23-304 (July 18, 2023), the Dakota County Board of Commissioners authorized execution of a contract with Tree Trust to provide MYP services for the period of July 1, 2023 through June 30, 2024, in an amount not to exceed \$297,540.00; and

WHEREAS, on December 7, 2023, Dakota County Workforce Services received official notice of funding levels for the MYP state fiscal year 2025; and

WHEREAS, the funding amount for MYP services will remain at \$352,822; and

WHEREAS, of the full amount allocated, Dakota County will retain \$20,000 for potential projects and ten percent for administrative expenses; and

WHEREAS, on March 15, 2024, the WDB approved the Unified Local Youth Plan and recommended acceptance of funding and execution of a contract with Tree Trust in the amount of \$297,540 for the period of July 1, 2024 through September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the grant application submitted to the Minnesota Department of Employment and Economic Development for the Unified Local Youth Plan; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds in an amount not to exceed \$352,822 for the period of July 1, 2024 through September 30, 2025, and execute the grant agreement with the Minnesota Department of Employment and Economic Assistance, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with Tree Trust to provide Minnesota Youth

Program services for the period of July 1, 2024 through September 30, 2025, in the amount not to exceed \$297,540; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.10 Authorization To Adopt Annual Work Plan For Board Appointed Opioid Response Advisory Committee

Motion: Liz Workman

Second: Mary Liz Holberg

This item was pulled from the Consent Agenda. A brief discussion was held on the topic and the Board directed staff to bring this item to the Community Services Committee of the Whole meeting on June 11, 2024. No action was taken on this Resolution. The action taken was to table it to the June 11, 2024 meeting.

WHEREAS, the Dakota County Opioid Response Committee (ORAC) was established as a Board appointed committee in October 2023; and

WHEREAS, the Dakota County ORAC supports the development of a comprehensive and effective countywide response to the opioid crisis; and

WHEREAS, the Dakota County ORAC provides recommendations to the County Board on the use of Opioid Settlement Funds for external projects and initiatives; and

WHEREAS, Dakota County policy 1015 requires that Board appointed committees must consult at least annually with the County Board Committees of the Whole to seek direction on the topics on which they will advise the County Board (annual work plan) to ensure that the committee's work complements the County mission and goals; and

WHEREAS, Dakota County policy 1015 requires periodic committee reports be scheduled on the appropriate County Board committee or board meeting

agendas; and

WHEREAS, in 2023, Public Health surveyed community members and partners on opioid response strategies to address the current crisis; and

WHEREAS, the Dakota County ORAC has developed a one-year work plan that complements the County mission and goals and focuses on ORAC's mission of advising the County Board on the use of community designated opioid settlement funds; and

WHEREAS, upon Board approval of the 2024 work plan, ORAC will work towards accomplishing its goals as outlined in the work plan and keep the Board informed of its progress.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the adoption of the 2024 annual work plan for the Dakota County Opioid Response Advisory Committee.

Ayes: 7

6.11 Resolution No: 24-256

Authorization To Execute Joint Powers Agreements With School Districts And Charter Schools To Expend Opioid Settlement Funds And Amend 2024 Non-Departmental Budget

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, on July 1, 2023, two legislative changes went into effect mandating public and charter schools to have two doses of nasal naloxone available on-site under Minn. Stat. §121A.224 and §151.37 Subd. 12; and

WHEREAS, on October 3, 2023, Dakota County held a board workshop to discuss next steps related to the county's opioid response; and

WHEREAS, in that meeting the Public Health Department requested the consideration of a combined total up to \$80,000 for schools with buildings in the county to apply for funding to support eligible activities in accordance with the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement (MOA), including, but not limited to, storage for mandated nasal naloxone, training, and support for community education and outreach; and

WHEREAS, funding was offered to all school districts and charter schools with school buildings in Dakota County; and

WHEREAS, in accordance with the MOA, the process for drawing from special revenue funds is as follows:

1. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of

time.

2. The budget or resolution must (i) indicate that it is an authorization for expenditures of opioid settlement funds; (ii) state the specific strategy or strategies the county or city intends to fund, using the item letter and/or number in Exhibit A to identify each funded strategy, if applicable; and (iii) state the amount dedicated to each strategy for a stated period of time .

; and

WHEREAS, staff requests authorization to allocate up to \$80,000 of opioid settlement funds from the 2024 Non-Departmental Budget for reimbursement of eligible activities in accordance with the MOA; and

WHEREAS, staff requests an expenditure up to \$500 per school building located in Dakota County; and

WHEREAS, staff requests authorization to enter into joint powers agreements (JPA) with the listed Independent School Districts (ISD) and Special School District that have submitted their proposed strategies for terms effective upon execution of each JPA through July 1, 2025, for eligible activities in accordance with the MOA:

ISD 192 (Farmington)

- **Proposed Strategy:** Naloxone storage/emergency kit
- **MOA Exhibit A Strategies:** Items G.9 and G.10, and H.1
- **Not to Exceed Dollar Amount:** \$5,000

ISD 194 (Lakeville)

- **Proposed Strategy:**
 - Replenishment of expired Narcan
 - Expansion of site availability within the district
 - Narcan storage boxes
 - Resources for staff, students and parents: pamphlets, newsletter info for parents, training opportunities
- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.6, H.7
- **Not to Exceed Dollar Amount:** \$11,500

ISD 199 (Inver Grove Heights)

- **Proposed Strategy:**
 - 1.) Opioid Awareness Activities (15%)**
 - Secondary: Fentanyl Awareness campaign for students and staff.
 - Health Curriculum supplements re: opioids and prescription drugs
 - Elementary: Fentanyl Awareness campaign for staff (including Spartan Kids Care and Early Learning)
 - 2.) Opioid Response Training (75%)**
 - Secondary: Train a core group of teachers and administrators

in recognition and response for opioid emergencies.

- Elementary/PreK: Train administrators, counselors and nursing staff in recognition and response for opioid emergencies.

3.) Equipment for training (10%)

- Naloxone training devices
- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.4, H.6, H.7
- **Not to Exceed Dollar Amount:** \$4,000

ISD 197 (West St. Paul-Mendota Heights-Eagan)

- **Proposed Strategy:**
 - 1.) PREVENT MISUSE OF OPIOIDS - Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:
 - *Support DARE-Drug Abuse Resistance Education, a drug abuse prevention education program intended to give children skills to resist peer pressure to use tobacco, drugs, and alcohol for grades 5 and 6.*
 - *Support "Character Strong" - a Research-backed curricula and training that increase students' belonging, well-being, and engagement for grades K-4.*
 - *Support a Districtwide communication campaign.*
 - 2.) CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)
 - *Provide Chemical Health Counseling by a Licensed Alcohol and Drug Counselor at the middle and high school levels for students with chemical use violations or upon request.*
- **MOA Exhibit A Strategies:** Items G.1, G.8, G.11, C.12
- **Not to Exceed Dollar Amount:** \$9,500

Special School District 6 (South St. Paul Public Schools)

- **Proposed Strategy:** Purchase naloxone
- **MOA Exhibit A Strategies:** Item H.1
- **Not to Exceed Dollar Amount:** \$5,000

ISD 196 (Rosemount-Apple Valley-Eagan)

- **Proposed Strategy:** Purchase a comprehensive emergency case (wall unit) to hold AED, naloxone and Stop the Bleed kit (and future emergency supplies) in each building in the District.
- **MOA Exhibit A Strategies:** Items H.1 and H.4
- **Not to Exceed Dollar Amount:** \$23,500

; and

WHEREAS, as the remainder of the school districts and charter schools with a school building in Dakota County provide their proposed strategies, staff will

return to request authorization to execute JPAs with those districts and charter schools.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes an allocation of up to \$80,000 of opioid settlement funds from the 2024 Non-Departmental Budget for reimbursement to school districts and charter schools with a building in Dakota County for eligible activities in accordance with the MOA; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to enter into joint powers agreements (JPA) with the listed Independent School Districts (ISD) and Special School District, for the expenditure of up to \$500 per school building to support the listed eligible activities in accordance with the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement (MOA) funded through the Opioid Settlement Funds, with terms beginning upon date of execution of each JPA through July 1, 2025, with total not to exceed amounts as follows, subject to approval by the County Attorney's Office as to form:

ISD 192 (Farmington)

- **MOA Exhibit A Strategies:** Items G.9 and G.10, and H.1
- **Not to Exceed Dollar Amount:** \$5,000

ISD 194 (Lakeville)

- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.6, H.7
- **Not to Exceed Dollar Amount:** \$11,500

ISD 199 (Inver Grove Heights)

- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.4, H.6, H.7
- **Not to Exceed Dollar Amount:** \$4,000

ISD 197 (West St. Paul-Mendota Heights-Eagan)

- **MOA Exhibit A Strategies:** Items G.1, G.8, G.11, C.12
- **Not to Exceed Dollar Amount:** \$9,500

Special District 6 (South St. Paul Public Schools)

- **MOA Exhibit A Strategies:** Item H.1
- **Not to Exceed Dollar Amount:** \$5,000

ISD 196 (Rosemount-Apple Valley-Eagan)

- **MOA Exhibit A Strategies:** Items H.1 and H.4
- **Not to Exceed Dollar Amount:** \$23,500

; and

BE IT FURTHER RESOLVED, That the 2024 Non-Departmental budget is hereby amended as follows:

Expense

Opioid Settlement-Allocation	(\$80,000)
Opioid Program-Schools	<u>\$80,000</u>
Total Expense	\$0

Revenue

Opioid Settlement-Allocation	(\$80,000)
Opioid Settlement-Program	<u>\$80,000</u>
Total Revenue	\$0

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.12 Resolution No: 24-257
Proclamation Of May As Mental Health Month

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, May is National Mental Health Month; and

WHEREAS, according to the National Alliance on Mental Illness:

- One in five United States (U.S.) adults experience mental illness
- One in twenty U.S. adults experience serious mental illness
- 17 percent of youth, ages 6-17 years, experience a mental health disorder
- 50 percent of all lifetime mental illness begins by age 14, and 75 percent by age 24

; and

WHEREAS, mental health is an important determinant of overall health and well-being for individuals; and

WHEREAS, the COVID-19 pandemic, along with compounding community trauma, continues to have a significant impact on adult and child mental health, particularly for people with pre-existing mental illness and Substance Use Disorder (SUD), and for communities of color; and

WHEREAS, many residents are struggling with the long-term impacts of illness, loss of loved ones, social isolation, job loss, changes in routines, racism or other forms of discrimination, and community trauma, resulting in many who are

experiencing unprecedented levels of fear, anxiety, and stress; and

WHEREAS, Dakota County has maintained a focus on connecting people to community mental health and SUD services, promoting mental health messaging and initiatives, addressing service needs and gaps through community partnerships, training, and engaging the perspective and voice of people with lived experience; and

WHEREAS, this includes providing community members with practical tools they can use to improve their mental health and increase resiliency; and

WHEREAS, prevention is an effective strategy to reduce the impact of mental health conditions and, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, Dakota County has a network of mental health services and initiatives that provide mental health support and promote mental health awareness and education; and

WHEREAS, Dakota County staff, in partnership with other organizations, are committed to building public awareness and addressing stigma as important steps in supporting people to access treatment and support; and

WHEREAS, promoting mental health and awareness of resources and support is especially important given the impacts of the pandemic and community trauma on mental health and well-being; and

WHEREAS, staff recommends the Dakota County Board of Commissioners proclaim May as Mental Health Month in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 2024 as Mental Health Month in Dakota County and supports efforts to promote mental health awareness, training, education, and access to information, services, and supports to serve the mental health needs of the citizens of Dakota County.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.13 Resolution No: 24-258

Authorization To Accept Local Homeless Prevention Aid Appropriation From Minnesota Department Of Revenue And Execute Contract Amendments For Prevention Activities

Motion: Mike Slavik

Second: Mary Liz Holberg

WHEREAS, Local Homeless Prevention Aid (LHPA) was a new funding source that began in July 2023, with the purpose of helping local governments ensure no child is homeless by keeping families from losing housing and helping those experiencing homelessness find housing; and

WHEREAS, funding, which is designated for five years, is distributed to counties, annually, as an allocation from the Minnesota Department of Revenue (MDR), with the first allocation on July 20, 2023, in which Dakota County received up to \$886,265; and

WHEREAS, after a community planning process to identify priorities, which included individuals from the Affordable Housing Coalition, the Prevention workgroup, school district staff, and school liaisons who work with homeless youth, the following services were identified to be included in Dakota County's plan for LHPA: 1) Provide services and flexible financial assistance to connect families with the social services necessary to maintain the families' stability in their homes with annual funding designated at \$504,837 and 2) Outreach and case management services in schools in Dakota County with annual funding designated at \$265,000; and

WHEREAS, a Request for Proposal (RFP) for subcontractors was issued on February 7, 2023, in combination with an RFP for Family Homeless Prevention and Assistance Program as required by county procurement policies; and

WHEREAS, four responses were received for LHPA of which two agencies, 360 Communities and The Link, were selected to provide services under LHPA; and

WHEREAS, by Resolution No. 23-279 (June 20, 2023), the Dakota County Board of Commissioners authorized the Community Services Director to accept the LHPA funds in the amount up to \$886,265 from MDR and execute contracts with The Link and 360 Communities for LHPA services, for a combined total not to exceed \$769,837; and

WHEREAS, by Resolution No. 24-163 (March 26, 2024), the Dakota County Board of Commissioners authorized the Community Services Director to accept additional LHPA funds in the amount of \$144,163 from MDR and execute a contract amendment with 360 Communities to add \$144,163 for a new not to exceed contract amount of \$649,000 for the term, upon execution through June 30, 2025; and

WHEREAS, staff learned that MDR is issuing additional allocations, sharing statewide allocations by county.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept additional Local Homeless Prevention Aid funds in the amount up to \$1,500,000

from the Minnesota Department of Revenue for the period of July 1, 2024 through June 30, 2025, and accept annual allocations for the remaining three years of the appropriation period through June 30, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to amend contracts with 360 Communities and The Link for a combined total not to exceed \$1,500,000 for the period July 1, 2024 through June 30, 2025, and amend the contracts for a combined total not to exceed the annual allocation of Local Homeless Prevention Aid funds for the appropriation period of July 1, 2025 through June 30, 2028; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after extended amendment date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.14 Resolution No: 24-259

Authorization To Submit Application For Minnesota Department Of Human Services Grant For Development Of Family Resource Center/One-Stop Shop, Accept Grant Funds, Execute Grant Agreement, And Amend 2024 Social Services Budget

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, county staff and community partners have been exploring the potential to develop Family Resource Centers/One-Stop Shops in Dakota County; and

WHEREAS, these centers would offer a range of services and supports to meet children's and families' needs in community settings, with the goal of promoting family well-being and preventing involvement in child protection and other crisis services; and

WHEREAS, by Resolution No. 24-212 (April 23, 2024), the Dakota County Board of Commissioners authorized submission of a grant application to the Sauer Family Foundation for an implementation grant to support the county and community partners in implementing Family Resource Centers in Dakota

County; and

WHEREAS, the Minnesota Department of Human Services (DHS) recently posted a request for proposals for grants to fund Community Resource Centers and Kinship Navigator Programs, models that are closely aligned with the Dakota County One Stop Shop concept; and

WHEREAS, this DHS grant opportunity will allow the county to apply for elements not funded by the Sauer grant and to ensure there are have multiple funding sources supporting this work; and

WHEREAS, the DHS grant funding is for up to three years with potential expansion to five years; and

WHEREAS, the grant application due date is May 31, 2024; and

WHEREAS, staff recommends authorization to submit an application to DHS for the Development of Family Resource Center/One-Stop Shop in the amount up to \$1,092,000 for the period of August 1, 2024 through June 30, 2027, accept grant funds, execute the grant agreement and amend the 2024 Social Services Budget; and

WHEREAS, the county plans to serve as the fiscal agent of this grant and community partners will lead the implementation of Family Resource Centers/One-Stop Shops in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to submit a grant proposal to the Minnesota Department of Human Services (DHS) for the development of the Family Resource Center/One-Stop Shop; and

BE IT FURTHER RESOLVED, That, if awarded the grant, the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds in an amount not to exceed \$1,092,000 and execute the grant agreement for the period of August 1, 2024 through June 30, 2027, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, The 2024 Social Services Budget is hereby amended as follows:

ExpenseProgram Expense \$1,092,000**Total Expense** **\$1,092,000****Revenue**DHS Grant Funds \$1,092,000**Total Revenue** **\$1,092,000**

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

6.15 Resolution No: 24-260

Authorization To Execute Contract With Alia For Consultation Services

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Alia is a Minnesota-based national nonprofit founded in 2015 on a mission for every child to experience an uninterrupted sense of belonging; and

WHEREAS, through short- and long-term engagements, Alia guides and supports courageous leaders on the forefront of equitable systems change in child welfare and adjacent systems; and

WHEREAS, Alia carefully gathers existing and promising new approaches to keep families safely together; and

WHEREAS, Alia will be providing consultation services for Workforce Resilience and Belonging implementation and a six-month community engagement process; and

WHEREAS, our current child protection system in Minnesota has caused racial disparities due to identified systemic racism; and

WHEREAS, children of color in Minnesota are five times more likely to be placed in out-of-home placement than white children; and

WHEREAS, Alia has proven outcomes by eliminating racial disparities in child protection and has reduced out-of-home placement costs by seventy percent; and

WHEREAS, Alia has transformed multiple child protection systems and reduced or eliminated these racial disparities in several states including Wisconsin and California as well as Ramsey County in Minnesota; and

WHEREAS, staff is requesting authorization to execute a contract with Alia in an amount not to exceed \$298,000 from the date of contract execution through December 31, 2026; and

WHEREAS, Budget Incentive Program (BIP) funds have been approved for \$298,000 to fund the contract with Alia; and

WHEREAS, with a track record of exceptional outcomes, Alia was selected as a sole source based on being the only organization that addresses reducing racial disparities in out of home placement by engaging communities of color in Dakota County and through employee training with a focus on employee wellbeing.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for consultation services with Alia in an amount not to exceed \$298,000 for the period from the date of contract execution through December 31, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

7. County Board/County Administration

7.1 Resolution No: 24-261 Appointment To Disability Advisory Council

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, by Resolution No. 24-038 (January 23, 2024) the Dakota County Board of Commissioners authorized the formation of a County Board appointed Disability Advisory Council; and

WHEREAS, the Disability Advisory Council offers individuals, parents, families, businesses, and community service providers the opportunity to make a difference in how disability access and services are provided in their community;

and

WHEREAS, the council is a group of stakeholders who actively develop and work for a community that welcomes and integrates people with disabilities into all aspects of living, working, and thriving in Dakota County.

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individuals to the Disability Advisory Council to fill two-year terms ending June 30, 2025:

Lived Experience	Valentina Barnes
Lived Experience	Linda Bailey
Lived Experience	Aidan Kilgannon
Lived Experience	Amy Hunting
Lived Experience	Sumukha Terakanambi
Lived Experience	Heidi Myhre
Lived Experience	Michael Cashman
Lived Experience	Lucianna Wolfstone
Lived Experience	David Shaw
Family Member	Lisa Surdinha
Family Member	Roberta
Armbruster-Murray	
Family Member	Eva Johnson
Family Member	Stephanie Thomas
Family Member	Alison Niemi
Service Provider - Thomas Allen	Susan Pagnac
Service Provider - DARTS	Ann Bailey
Service Provider - Vocational Rehabilitation Services	Jodi Yanda
Service Provider - Breaking Barriers	Mike Welsh
Service Provider - Lifetime Resources	Toby Hearn
Service Provider - Residential Transitions, Inc	Michael Dahl
Business/Faith Community - Dar-Us-Salam	Bilan Arab
Education Representative - District 196	Andrea Engstrom
Housing Representative - Community Development Agency	Sheila Hawthorne

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

7.2 Resolution No: 24-262 Scheduling Of County Board Work Session For Post-Session Legislative Delegation Update

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the Minnesota Legislature convened its 2024 session on February 12, 2024, and is to adjourn on May 20, 2024; and

WHEREAS, the interests of Dakota County and its residents have been directly affected by the decisions of the 2024 Legislature.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of

Commissioners hereby schedules a County Board work session on June 5, 2024, at 8:00 a.m., at the SMART Center, 9260 Courthouse Blvd., Inver Grove Heights, to discuss the outcomes of the State legislative session.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

8. Community Services

8.1 Resolution No: 24-263

Proclamation Of Emergency Medical Services Week In Dakota County May 19-25, 2024

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under the Local Public Health Act (Minn. Stat. Ch. 145A) and has responsibility to prevent disease and disability and to promote and protect the health and safety of county citizens; and

WHEREAS, by Resolution No. 03-218 (April 22, 2003), the County Board established the Emergency Medical Services (EMS) Advisory Council's membership, structure, and advisory role to the Dakota County Public Health Director; and

WHEREAS, the mission of the Dakota County EMS Advisory Council is to assure prompt, quality and coordinated EMS to the citizens of Dakota County by providing high-quality care through training, community awareness, system improvement, and assuring best practices; and

WHEREAS, EMS Council members include representatives from hospitals, ambulance providers, police, fire, medical directors, County emergency response staff, Dakota 911 and others including Allina, Health East, Burnsville, Hastings, North Air Care, South Metro Fire, Cannon Falls and Northfield EMS ambulance providers; and

WHEREAS, the EMS Advisory Council works collaboratively with the Public Health Department to enhance EMS services to Dakota County residents.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 19-25, 2024, as Emergency Medical Services Week in Dakota County by recognizing the value of emergency medical service providers in Dakota County.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

9. Enterprise Finance and Information Services

9.1 Resolution No: 24-264

Authorization To Amend Contract With SplashBI For Database Replication

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, County IT has contracted with SplashBI for database replication and reporting supporting the County's cloud-based Enterprise Resource Planning (ERP) and Human Capital Management (HCM) system, Oracle Cloud ERP/HCM; and

WHEREAS, upon contract renewal with SplashBI, County IT is moving the replicated database from the cloud to the Dakota County data center; and

WHEREAS, County IT requested a change to the on-premise database solution due to a technical requirement found during implementation keeping one server hosted in the cloud under continued support by SplashBI; and

WHEREAS, the hosting services and support will cost an additional \$20,000 to the current one-year agreement.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to amend the contract with Splash BI Enterprise Business Reporting & Analytics software to revise the architecture of the database replication, in the amount of \$20,000, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

9.2 Report On Invoices Paid In April 2024

Information only; no action requested.

10. Physical Development

10.1 Resolution No: 24-265

Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement of Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, and Emergency Solutions Grant (ESG) program for Dakota County, as well as special allocations of the CDBG and ESG programs for activities that prevent, prepare for, and respond to the coronavirus, and a special allocation of HOME American Rescue Plan Act funds; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2019-2023 of the CDBG, HOME, and ESG programs and special allocations must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement and special allocation expenses during the timeframe of January 1, 2024-March 31, 2024, totaled \$667,952.31; and

WHEREAS, the HOME entitlement and special allocation expenses during the timeframe of January 1, 2024-March 31, 2024, totaled \$283,733.64; and

WHEREAS, the ESG entitlement and special allocations expenses during the timeframe of January 1, 2024-March 31, 2024, totaled \$9,575.08; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of Housing and Urban Development for \$961,261.03 for January 1, 2024-March 31, 2024, as presented.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.2 Resolution No: 24-266

Authorization To Accept 2024 Consolidated Appropriations Act, 2024 Funding, And Amend 2024 Capital Improvement Project Budgets

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the United States Congress appropriated funds through the Consolidated Appropriations Act, 2024; and

WHEREAS, the Dakota County Board of Commissioners authorized staff to submit a resolution requesting federal funding for priority capital projects; and

WHEREAS, the Consolidated Appropriations Act, 2024, authorized \$1,850,000

in federal funding for the following Dakota County projects:

- Veterans Memorial Greenway \$1,000,000
- Mississippi River Greenway \$ 850,000

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute grant agreements and to accept \$1,850,000 in federal funding for costs associated with the 2024 Capital Improvement Program budget subject to approval by the Dakota County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Parks Capital Improvement Program is hereby amended as follows:

Revenue

Federal-Veterans Memorial Greenway	\$ 1,000,000
Federal-Mississippi River Greenway	\$ 850,000
Environmental Legacy Fund - Veterans Memorial Greenway	\$(1,000,000)
Environmental Legacy Fund - Mississippi River Greenway	\$ (360,000)
Park Fund Balance - Mississippi River Greenway	<u>\$ (490,000)</u>
Total Revenue	\$0

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.3 Resolution No: 24-267

Approval Of Dakota County Fiscal Year 2024 Action Plan For Community Development Block Grant, HOME Investment Partnerships, And Emergency Solutions Programs

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Dakota County is an Entitlement County for funds through the Community Development Block Grant (CDBG) Program and Emergency Solutions Grant (ESG) Program and a Participating Jurisdiction for the HOME Investment Partnerships (HOME) Program; and

WHEREAS, Dakota County's Participating Jurisdiction status under the HOME Program pertains to a multi-jurisdiction consortium created in 1992 that includes Anoka, Washington, and suburban Ramsey Counties and the City of Woodbury (HOME Consortium); and

WHEREAS, Dakota County is designated as the “Lead Agency” for the HOME Consortium, responsible for certain administrative and reporting functions of the HOME Program; and

WHEREAS, the Dakota County Community Development Agency (CDA)

administers the CDBG, ESG, and HOME programs on behalf of Dakota County, thereby requiring agreements between the U.S. Department of Housing and Urban Development (HUD) and Dakota County for the CDBG, ESG, and HOME funds and between Dakota County and the Dakota County CDA for CDBG, ESG, and HOME program administration; and

WHEREAS, HUD further requires the development and submission of the Fiscal Year (FY) 2024 One-Year Action Plan that proposes the allocation of the annual CDBG, HOME, and ESG funds to local governments and housing providers in the County; and

WHEREAS, CDA staff has worked with participating communities and agencies to identify CDBG, HOME, and ESG activities for FY 2024; and

WHEREAS, the proposed activities for HUD funds meet the housing and community development priorities identified in the approved 2020 - 2024 Five-Year Consolidated Plan; and

WHEREAS, the Dakota County FY 2024 CDBG allocation is \$1,873,895 with \$400,000 of anticipated program income; the Dakota County FY 2024 HOME allocation is \$895,788, including program income (Consortium total of \$2,684,849); and the Dakota County FY 2024 ESG allocation is \$172,422; and

WHEREAS, CDA staff recommends allocating FY 2024 CDBG funds to 24 eligible activities for cities and townships, four Countywide activities, and two grant administration activities as follows: affordable housing rehab (64%), public services (15%), neighborhood revitalization (8%), planning (1%), and grant administration (12%); and

WHEREAS, CDA staff recommends allocating FY 2024 HOME funds to three eligible activities as follows: affordable rental housing (73%); Community Housing Development Organization activities (13%), and grant administration (14%); and

WHEREAS, CDA staff recommends allocating FY 2024 ESG funds to five eligible activities as follows: emergency shelter operations (57%), rapid re-housing activities (30%), homelessness prevention activities (3.5%), Homeless Management Information System (2%), and grant administration (7.5%); and

WHEREAS, HUD requires a public notice be published and a public hearing be held to receive comments and inform the public on the Dakota County FY 2024 Annual Action Plan; and

WHEREAS, public notice of a minimum 30-day public comment period was published in the *Dakota County Tribune* and the *Star Tribune* on March 8, 2024, and a public hearing notice was published in the *Star Tribune* on April 9, 2024, and posted on the websites of the participating cities, the Dakota County CDA

website at www.dakotacda.org <<http://www.dakotacda.org>>, and the Dakota County website at www.co.dakota.mn.us <<http://www.co.dakota.mn.us>>; and

WHEREAS, the Dakota County Board of Commissioners conducted a public hearing on April 23, 2024, to receive comments on the FY 2023 Action Plan, and no comments were received at the hearing nor were comments submitted to the CDA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners approves the Dakota County Fiscal Year 2024 Annual Action Plan for submission to the Department of Housing and Urban Development, and hereby approves the 2024 Residential Anti-Displacement and Relocation Assistance Plan, and the 2024 Citizen Participation Plan; and

BE IT FURTHER RESOLVED, That the County Board Chair is hereby authorized to sign the application to the Department of Housing and Urban Development for Fiscal Year 2024 Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Programs and the Local Government and Specific Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Certifications; and

BE IT FURTHER RESOLVED, That the County Board Chair is hereby authorized to execute Fiscal Year 2024 Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant agreements with the Department of Housing and Urban Development for the acceptance of Community Development Block Grant funds totaling \$1,873,895, HOME Investment Partnership funds totaling \$2,684,849 for the Consortium with \$895,788 distributed to Dakota County, including program income, and Emergency Solutions Grant funds totaling \$172,422, and a subrecipient agreement with the Dakota County CDA for the administration of the Community Development Block Grant, HOME Investment Partnerships, and Emergency Solutions Grant Programs, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Community Development Agency Director of Community and Economic Development is hereby designated as the certifying officer for environmental reviews for the Community Development Block Grant, HOME Investment Partnerships, Emergency Solutions Grant, and Capital Fund Programs.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

- 10.4** Resolution No: 24-268
Approval Of Final Plat Recommended By Plat Commission

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

KENYON GREEN	Lakeville
ROSEWOOD CENTER SECOND ADDITION	Rosemount
ROSEWOOD COMMONS THIRD ADDITION	Rosemount

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.5 Resolution No: 24-269

Authorization To Approve Letter Of Support To City Of West St. Paul For Safe Streets And Roads For All Grant Application

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the U.S. Department of Transportation is requesting project submittals for the Safe Streets and Roads for All (SS4A); and

WHEREAS, the SS4A grant program is providing \$1.256 billion nationwide to communities to address systematic safety issues; and

WHEREAS, the City of West St. Paul's application to the SS4A grant program proposes to create a Comprehensive Safety Action Plan for local roadways within the City of West St. Paul; and

WHEREAS, federal funding of projects reduces the burden on local taxpayers for regional improvements; and

WHEREAS, application submittals were due on May 16, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Board Chair to submit a letter of support to the City of West St. Paul for their application to the Safe Streets and Roads for All grant program.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.6 Resolution No: 24-270

Authorization To Execute Consultant Contract With Erickson Engineering Company, LLC For Bridge Design Services In Vermillion Township, County Project 85-23

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, to provide a safe and efficient transportation system, Dakota County evaluated the need for rehabilitating Bridge 19512 and Bridge 19504 with County Projects 31-107 and 85-23; and

WHEREAS, Bridge 19512 is located on County State Aid Highway (CSAH) 31 over the Vermillion River in the City of Farmington; and

WHEREAS, Bridge 19504 is located on County State Aid Highway (CSAH) 85 over the Vermillion River in Vermillion Township; and

WHEREAS, Erickson Engineering Company, LLC was selected originally to complete engineering consulting services to address bridge rehabilitation needs for the two bridge projects due to their strong technical expertise and experience working with the Minnesota Department of Transportation (MnDOT) bridge office; and

WHEREAS, By Resolution No. 22-448 (October 18, 2022), the County Board authorized a contract with Erickson Engineering Company, LLC for engineering design services to complete bridge inspections and rehabilitation plans for CP 31-107 and CP 85-25; and

WHEREAS, after bridge inspections were completed by Erickson Engineering company, LLC for Bridge 19504 in Vermillion Township it was determined that a full reconstruction of Bridge 19504 is needed to bring the bridge up to current MnDOT state-aid standards and adequately address future bridge needs; and

WHEREAS, County staff worked with Erickson Engineering Company, LLC to rescope the project appropriately and determined that the balance remaining on the original contract of \$113,648 is sufficient to proceed towards completion; and

WHEREAS, the original contract (Contract #C0036013) with Erickson Engineering Company, LLC expired on October 31, 2023, and a new contract is necessary to advance the final design engineering; and

WHEREAS, the 2024-2028 Transportation Capital Improvement Program (CIP) Adopted Budget includes sufficient funding for CP 85-23; and

WHEREAS, County staff recommends the execution of a contract with Erickson Engineering Company, LLC to continue bridge design services for Bridge 19504 for CP 85-23.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Erickson Engineering Company, LLC for bridge design services for County Project 85-23 for \$113,648, subject to approval by the County Attorney's office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.7 Resolution No: 24-271

Authorization To Execute Contract With National Railroad Safety Services, Inc. For Flagging Operations On County State Aid Highway 86 Railroad Bridge, County Project 86-34

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Dakota County has an existing project to reconstruct County State Aid Highway (CSAH) 86 from Foliage Avenue to Trunk Highway 3, County Project (CP) 86-34; and

WHEREAS, the removal and replacement of the existing railroad bridge is part of the project; and

WHEREAS, Union Pacific Railroad requires authorized flaggers to be on site while any work is being done in the railroad right of way; and

WHEREAS, the County solicited quotes from the two Union Pacific Railroad authorized flagging companies; and

WHEREAS, National Railroad Safety Services, Inc., (NRSS) responded with a quote of \$175,000, and

WHEREAS, staff recommends awarding the contract to NRSS in the amount of \$175,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute the contract with National Railroad Safety Services, Inc., for flagging operations during the removal and replacement of the existing railroad bridge on County State Aid Highway 86 in Castle Rock Township.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.8 Resolution No: 24-272

Authorization To Award Construction Contract And To Amend 2024 Transportation Capital Improvement Program Budget For Roundabout At Intersection Of County State Aid Highway 46 And County State Aid Highway 85 In Nininger And Vermillion Townships, County Project 46-057

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 46-057; and

WHEREAS, County Project 46-057 is the construction of a roundabout at the intersection of County State Aid Highway (CSAH) 46 (160th Street East) and CSAH 85 (Goodwin Avenue) in Nininger and Vermillion Townships; and

WHEREAS, Dakota County is the lead agency for CP 46-057; and

WHEREAS, by Resolution No. 23-540 (November 28, 2023) the County Board authorized staff to submit for grant funds to the 2023 Local Road Improvement Program (LRIP) for County Project 46-057 and authorized the Physical Development Director to accept grant funds and execute necessary grant agreement; and

WHEREAS, the Minnesota Department of Transportation (MnDOT) selected County Project 46-057 to receive \$1,500,000 of LRIP grant funds, and a budget amendment is necessary to account for the addition of the grant funds; and

WHEREAS, to allow for CP 46-057 construction to begin on schedule, staff is requesting the County Board authorize the County Manager the authority to award the construction contract to the lowest responsible bidder, consistent with County Policies, provided the award does not require a budget amendment; and

WHEREAS, awarding construction contracts to the lowest responsible bidder is a regular consent action item brought forward to the Board; and

NOW, THEREFORE, BE IT RESOLVED, That the adopted 2024 Transportation Capital Improvement Program Budget is hereby amended as follows:

Revenue

MnDOT - LRIP Funding

\$1,500,000**Total Revenue****\$1,500,000****Expense**

CP 46-57

\$1,500,000**Total Expense****\$1,500,000**

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners delegates authority to the County Manager to award the construction contract for CP 46-057 to the lowest responsible bidder, consistent with County Policies, provided sufficient funds are available for the project.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.9 Resolution No: 24-273

Authorization To Execute Agreement With Minnesota Department Of Transportation For Local Share Of Cultural Resources Investigation For County State Aid Highway 42 In City Of Apple Valley, County Project 42-163

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 42-163; and

WHEREAS, CP 42-163 is the preliminary and final engineering design of improvements to County State Aid Highway 42 in City of Apple Valley from Redwood Drive to 147th St and the vicinity; and

WHEREAS, an environmental review document will be required for the project; and

WHEREAS, the Minnesota Department of Transportation Cultural Resources Unit (MnDOT CRU) has given notice that cultural resources investigations, including archaeological and architecture/history considerations, will be needed for identification efforts and assessment of impacts and completion of the environmental documentation for the proposed project; and

WHEREAS, following the federal contracting process, MnDOT CRU sent requests for bids for the cultural resource investigations to pre-qualified firms and independently determined that SWCA Environmental Consultants provided the most responsive proposal and was therefore selected as the contractor by

MnDOT under MnDOT Contract No. 1055413 for a total fee of \$76,252.03, and

WHEREAS, the local share of the subject total budget is 20 percent; and

WHEREAS, MnDOT requires a Dakota County Board Resolution to authorize the execution of an agreement for the local share.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agreement with the Minnesota Department of Transportation to provide the local share of the proposed budget for cultural resource investigations for County Project 42-163 in amount not to exceed \$15,250.41, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.10 Resolution No: 24-274

Authorization To Award And Execute Contract With Park Construction Company For Signal Reconstruction At County State Aid Highway 31 (Pilot Knob Road) And County State Aid Highway 32 (Cliff Road) In City Of Eagan, County Project 31-79

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, to promote a safe and efficient transportation system, Dakota County and the City of Eagan are partnering on County Project (CP) 31-79; and

WHEREAS, the project will occur at County State Aid Highway (CSAH) 31 (Pilot Knob Road) and CSAH 32; and

WHEREAS, CP 31-79 will replace the aging signal system, lengthen critical left-turn lanes, and install new median, Americans with Disabilities Act (ADA) compliant ramps, lighting, curb and gutter, sidewalks/trails, and storm sewer at the intersection of CSAH 31 and CSAH 32; and

WHEREAS, the County is the lead agency for CP 31-79, with construction anticipated to begin in summer 2024; and

WHEREAS, the 2024 Transportation Capital Improvement Program (CIP) adopted budget contains \$1,107,698 for CP 31-79; and

WHEREAS, the project was advertised, and four bids were received and tabulated on Tuesday, May 7th, 2024; and

WHEREAS, the bid from Park Construction Company in the amount of \$1,017,478.84 was the lowest responsible bid received; and

WHEREAS, staff recommends awarding the bid to Park Construction Company.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the bid to and authorizes the Physical Development Director to execute the contract with Park Construction Company for County Project 31-79, in the amount of \$1,017,478.84 based on their low bid, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.11 Resolution No: 24-275

Authorization To Execute 2024 Lease Agreement For Agricultural Use Of County Property

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Dakota County has historically leased portions of unimproved County-owned parkland for interim agricultural purposes until it can be converted to its highest and best use according to approved master plans; and

WHEREAS, by Resolution No. 12-526 (October 23, 2012), the County Board directed staff to use a competitive sealed-bid process for leasing County-owned property for agricultural use; and

WHEREAS, the resolution authorized one-year lease terms for the initial leases and a sealed-bid leasing process, and subsequent leases may have terms of up to three years; and

WHEREAS, the resolution further directed that if the County receives no bids or receives unacceptable bids, staff was to negotiate with current tenants or others to develop one-year agricultural-use leases for those sites without an acceptable bid; and

WHEREAS, all successful bids and negotiated agricultural-use leases must be presented to the County Board for review and consideration; and

WHEREAS, on April 3, 2024, two bids were received for leasing County-owned property for agricultural use; and

WHEREAS, staff recommends executing a contract with the high bidder in the amount of \$4,119.20 for the 2024 growing season.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agricultural lease agreement with the following individual for the use of

specified County land at the rates, durations, and terms described, subject to approval by the County Attorney's Office, as to form: Paul Werner, for a lease on no more than 27.1 acres of cropland near the Empire Composting Facility (Site 6) at a rate of \$152.00 per acre for a total amount of \$4,119.20 from April 1, 2024, through December 31, 2024.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.12 Resolution No: 24-276

Authorization to Ratify Contract With Ultimate One Transportation, Inc. Doing Business As Street Fleet Courier And Logistics, For Interoffice And Library Mail Delivery Services

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, Dakota County uses a contracted delivery service to move interoffice mail, library books, and related materials between locations; and

WHEREAS, this delivery service model has worked well for the past eight years; and

WHEREAS, the most recent contract extension ended on December 31, 2023; and

WHEREAS, due to financial system limitations, the previously County Board-authorized contract extension for 2024 was not executed; and

WHEREAS, for this reason, this requested action is to ratify a new contract for 2024 with all the previous terms, had this simply been the planned extension; and

WHEREAS, the request for bid(s) was publicly advertised on October 1, 2021; and

WHEREAS, bids were received and tabulated on October 15, 2021; and

WHEREAS, the current vendor has submitted the lowest responsive and responsible bid using their current service and staffing model; and

WHEREAS, the 2024 rates reflect a three percent increase over the current 2023 rates; and

WHEREAS, staff recommends that the County Board ratify a contract to Ultimate One Transportation, Inc. doing business as Street Fleet Courier and Logistics, for interoffice and library mail delivery services in an amount not to exceed \$101,172.

NOW, THEREFORE, BE IT RESOLVED, That the County Board hereby authorizes the Parks, Facilities, and Fleet Management Director to ratify a contract with Ultimate One Transportation, Inc. doing business as Street Fleet Courier and Logistics, PO Box 130081, Roseville, Minnesota 55113, for library and interoffice mail delivery services in an amount not to exceed \$101,172, from January 1, 2024, through December 31, 2024, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.13 Resolution No: 24-277

Authorization To Execute Sublease Agreement Amendment No. 2 Between Dakota County And State Of Minnesota Department Of Administration For Office Space Located In Burnsville Workforce Center

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the Dakota County Board of Commissioners must approve all leases; and

WHEREAS, the State of Minnesota Department of Administration, acting for the benefit of the Department of Employment and Economic Development (DEED) has entered into a lease with 2800 Holding LLC for office space in Burnsville, MN; and

WHEREAS, the Dakota County Department of Employment and Economic Assistance entered into a sublease with DEED to use approximately 1,292 square feet of space to provide employment related services from June 1, 2013, through May 31, 2018; and

WHEREAS, the Dakota County Department of Employment and Economic Assistance entered into a sublease agreement amendment with DEED to use approximately 1,292 square feet of space to provide employment-related services for the period from June 1, 2018, through May 31, 2023; and

WHEREAS, when that term ended, the current landlord and DEED were working toward future space considerations; and

WHEREAS, DEED and County staff negotiated a space reduction that took two steps to implement; and

WHEREAS, combined, these brought the sublease terms to December 31, 2023; and

WHEREAS, discussions are ongoing with DEED and the landlord for what the

rates and spaces will be for 2024; and

WHEREAS, Facilities Management, along with Employment and Economic Assistance staff and the State of Minnesota Department of Administration, acting for the benefit of DEED, have agreed to the seven-month sublease agreement amendment terms for the space; and

WHEREAS, the rental rates for the first two months match the previous sublease amendment and include a space reduction from 1,293 to 1,218 square feet; and

WHEREAS, the rental rates for the remaining five months were negotiated between DEED and the landlord and include a space reduction from 1,218 to 708 square feet; and

WHEREAS, the County Board finds that the lease is consistent with the County's interest in providing employment-related services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Director to execute a sublease agreement amendment with the State of Minnesota Department of Administration, acting for the benefit of the Department of Employment and Economic Development, according to the following rental rates, subject to approval by the County Attorney's Office as to form:

June 1, 2023, through July 31, 2023 \$2,058.42 per month
August 1, 2023, through December 31, 2023 \$1,200.65 per month

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

10.14 Resolution No: 24-278

Approval Of Contract Amendment For UrbanWorks Architecture LLC For Lebanon Hills Maintenance Facility Professional Services

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, staff was authorized to enter into a contract with UrbanWorks Architecture LLC for the completion of the Lebanon Hills Maintenance Facility schematic design; and

WHEREAS, UrbanWorks Architecture LLC submitted a fee proposal of \$893,150 for the full design and construction administration of the new facility; and

WHEREAS, the current contract with UrbanWorks Architecture LLC includes

one additional service and fees through and including bidding at \$707,075; and

WHEREAS, construction administration, close-out, and an additional services request are needed to complete the work, which brings the total contract value to \$950,000; and

WHEREAS, the County had originally contracted with UrbanWorks Architecture LLC only through bidding due to available funding in the 2023 Buildings Capital Improvement Program Budget; and

WHEREAS, the 2024 Buildings Capital Improvement Program Budget has sufficient funding for this design contract.

NOW, THEREFORE, BE IT RESOLVED, That the County Board authorizes the Parks, Facilities, and Fleet Management Director to execute a contract amendment to the professional services contract with UrbanWorks Architecture LLC 901 North 3rd Street, Ste 145, Minneapolis, MN 55401, to increase professional design fees for the Lebanon Hills Maintenance Facility for a contract amount not to exceed \$950,000, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

11. Public Services and Revenue

11.1 Resolution No: 24-279

Authorization For Library To Execute Contract With WT Cox For Provision Of Library Periodical Services

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, two qualified vendors responded to the solicitation and were reviewed and rated by library staff based on factors related to vendor ability to meet specification outlined in the Request for Proposals document including volume discounts, estimated costs based on 2023 expenditures, product availability, customer service and costs for processing/cataloging services; and

WHEREAS, WT Cox is recommended as the primary vendor for print periodicals based on the scoring factors listed above; and

WHEREAS, the projected total cost of the proposed contract with WT Cox is not to exceed \$250,000 for the period of January 1, 2025 to December 31, 2027; and

WHEREAS, sufficient funding is included in the library materials budget to cover

the cost of the contract.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Library Director to execute a contract with WT Cox in an amount not to exceed \$250,000 to serve as the library's primary print vendor from the period of January 1, 2025 to December 31, 2027, subject to the approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

11.2 Resolution No: 24-280

Authorization To Award Bid And Execute Contract For Printing And Mailing Of Election Ballots

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, the County is required to purchase and appropriate a number of ballots for use during upcoming elections; and

WHEREAS, the number of ballots needed is estimated based on the number of registered voters and past voter turnout; and

WHEREAS, the actual size of the ballot that will be printed is based on the number of candidates and questions; and

WHEREAS, the current mailed ballot assembly process is an inefficient, manual process and an automated ballot assembly process will reduce errors and improve efficiency; and

WHEREAS, nearly all absentee ballots now originate from Dakota County as a result of the 2024 joint powers agreement with the cities, towns, and school districts in the County for absentee ballot services, and

WHEREAS, the volume of absentee ballots has also grown nationally in the wake of the COVID pandemic and legislation expanding mail balloting and establishing a permanent absentee program; and

WHEREAS, staff published a Request for Proposals on April 1, 2024 and five proposals were received by the deadline of April 15, 2024; and

WHEREAS, respondents were required to submit sample ballots that were

tested by Elections staff to determine that the ballots meet statutory and electronic tabulation requirements; and

WHEREAS, SeaChange's comprehensive cost of a mailed ballot packet was the lowest among all bidders and their test ballots meet statutory and electronic tabulation requirements; and

WHEREAS, SeaChange produces over 75 percent of the absentee and election day supplies used in the State of Minnesota and currently prints ballots for 54 counties in the State and also mails ballots for a subset of those customers; and

WHEREAS, the estimated cost, which assumes contingencies for large format ballots and high voter turnout, for the 2024 Primary Election is \$173,000 of which \$23,000 is postage fees, and for the 2024 General Election is \$362,000, of which \$82,700 is estimated for postage fees; and

WHEREAS, staff recommends a contract with SeaChange for an amount not to exceed \$535,000; and

WHEREAS, funding for this contract is included in the 2024 Elections Department budget for election support, printing, and postage; and

WHEREAS, the 2024 joint powers agreement for absentee balloting services includes a cost-share with cities and towns and revenue will be collected from these partners for their share of absentee balloting costs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the bid and authorizes the Public Services and Revenue Division Director, or their designee, to execute a contract for ballot printing and mailing for an amount not to exceed \$535,000 with SeaChange, subject to approval by the County Attorney's Office as to form.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

11.3 Resolution No: 24-281

Approval Of Application For Assemblage Of Large Number Of People License For Farmington Enhancement Group

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, an application has been submitted by Farmington Enhancement Group to hold the Dew Days Car Cruise and Parade line up at the Dakota County Fairgrounds in Castle Rock Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been

reviewed for compliance with County Ordinance No. 112 and has been approved by the Public Services and Revenue Division, Public Health Department, Risk Management, Transportation Department and Sheriff's Office; and

WHEREAS, the licensee has agreed to comply with the requirements of Ordinance No. 112, including the noise requirements; and

WHEREAS, Castle Rock Township has reviewed the application for this event and approves this to be brought before the Dakota County Board of Commissioners for approval.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License received by Farmington Enhancement Group to hold Parade line up on Saturday, June 23, 2024, between the hours of noon and 2:30 p.m. at the Dakota County Fairgrounds and authorizes the Public Service and Revenue Division to issue the license.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

11.4 Resolution No: 24-282

Approval Of Application For Assemblage Of Large Numbers Of People License For Little Log House Properties

Motion: Mike Slavik

Second: Mary Hamann-Roland

WHEREAS, an application has been submitted by Little Log House Properties to hold their annual antique power show at the Little Log House in Marshan Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been reviewed for compliance with the County Ordinance No. 112 and has been approved by the Public Services and Revenue Division, Public Health Department, Risk Management Department, Transportation Department and Sheriff's Office; and

WHEREAS, Marshan Township approved the application on May 14, 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License received by Little Log House Properties to hold their annual antique power show on July 26-28, 2024, from 8:00 a.m. to 5:00 p.m. each day, and authorizes the Public Services and Revenue division to issue the

license.

Ayes: 6

Mike Slavik, Joe Atkins, William Droste, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

Excused: 1

Laurie Halverson

REGULAR AGENDA

12. County Board/County Administration

12.1 Resolution No: 24-283

Recognition Of County Manager Matt Smith

Motion: Mary Hamann-Roland

Second: William Droste

Chair Atkins presented a resolution recognizing Matt Smith for his 17 years of service to Dakota County. Matt made comments in response to the Board's recognition.

WHEREAS, Matt Smith joined Dakota County as Financial Services Director in 2008, building upon years of public service, including as Finance Director for the City of Saint Paul and Revenue Commissioner for the State of Minnesota; and

WHEREAS, Matt was appointed to the position of County Manager in 2016 and oversees a team of 2,150 employees in 25 County facilities, including three major service centers and several satellite locations, serving the county's 447,000 residents; and

WHEREAS, as County Manager, Matt was responsible for all of the county's work - from protecting public health to protecting the environment, maintaining roads to maintaining property and vital records, providing premier parks and libraries, and working closely with the county sheriff and county attorney to support public safety and justice systems; and

WHEREAS, by working closely with the Dakota County Board of Commissioners, Matt oversaw the County's COVID-19 response and the allocation of pandemic relief funds; and

WHEREAS, during Matt's tenure, the County has maintained high financial ratings, earned State and National recognition for its services, improved mental health crisis programs, enhanced parks and libraries, and responded to a growing demand for services in the State's third-largest county; and

WHEREAS, as Matt retires, Dakota County is financially strong with a dedicated and highly skilled workforce and plans and strategies to ensure that the County continues to thrive as a premier place to live and work; and

WHEREAS, Matt's 17 years of dedicated service will continue to benefit the

residents of Dakota County long beyond his tenure.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners formally acknowledges and pays tribute to Matt Smith for his exemplary leadership and service to Dakota County.

Ayes: 7

12.2 Resolution No: 24-284

Selection Of Finalists For County Manager Executive Recruitment

Motion: Mary Hamann-Roland

Second: William Droste

The Board recessed at 9:48 a.m. to hold the Regional Railroad Authority meeting and the General Government and Policy Committee of the Whole. The Board reconvened the County Board meeting with all members present at 11:50 a.m.

Following the discussion at the General Government and Policy Committee of the Whole, Employee Relations Director Andy Benish briefed this item and responded to questions.

WHEREAS, the Dakota County Board has received notice from the current County Manager of his planned retirement on May 23, 2024; and

WHEREAS, David Drown and Associates (DDA) was selected to conduct the executive search process for a new County Manager; and

WHEREAS, the County Manager position was posted from March 27 to April 24, 2024, during which time a total of 52 applications were received; and

WHEREAS, 17 semifinalists were identified by DDA based on how their experience matched with the minimum qualifications of the position as well as the information, desired attributes, and goals gathered posted in the position profile; and

WHEREAS, two of these semi-finalists withdrew themselves from consideration; and,

WHEREAS, the 15 semi-finalists were presented to the Dakota County Board for consideration.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby selects the following semi-finalists to proceed as finalists to interview with the County Board of Commissioners for the pending Dakota County Manager vacancy:

Applicant No. 2

Applicant No. 7

Applicant No. 8

Applicant No. 13

Applicant No. 14

Ayes: 7

12.3 Resolution No: 24-285
Appointment Of Interim County Manager

Motion: Mary Liz Holberg

Second: Mike Slavik

Following discussion at the General Government and Policy Committee of the Whole, the Board voted on the Interim County Manager.

WHEREAS, the Dakota County Board has received notice from the current County Manager of his planned retirement on May 23, 2024; and

WHEREAS, David Drown and Associates (DDA) was selected to conduct the executive search process for a new County Manager; and

WHEREAS, based on the search schedule established by DDA, a new County Manager is expected to start approximately July 2024; and

WHEREAS, to ensure continuity of operations between the time the current County Manager departs, and new County Manager starts, the Dakota County Board will discuss and appoint an employee to act as Interim County Manager until such time that the new County Manager starts; and

WHEREAS, according to the County's Unclassified Merit Compensation Plan, unclassified employees designated to perform the duties and responsibilities of a vacant position at a higher classification is entitled to out-of-grade pay; and

WHEREAS, the Employee Relations Director recommends a temporary 5 percent increase while the selected employee is acting in the Interim County Manager role.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints Tom Novak, Public Services and Revenue, as the acting Interim County Manager until the new County Manager starts; and

BE IT FURTHER RESOLVED, That the Interim County Manger shall receive a temporary 5 percent out-of-grade pay increase while acting in the Interim County Manger role.

Ayes: 7

13. Interagency Reports/Commissioner Updates

Interagency reports and Commissioner updates were presented.

14. County Manager's Report

County Manager Matt Smith reminded the Board of the Service Award Celebration being held today at the Dakota Lodge/Thompson County Park to recognize staff for years of service to the County.

15. Information

15.1 Information

See Attachment for future Board meetings and other activities.

16. Adjournment

16.1 Resolution No: 24-286

Adjournment

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 11:53 a.m.

Ayes: 7

Joe Atkins
Chair

ATTEST

Tom Novak
Interim County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-3483

Agenda #: 6.1

Meeting Date: 6/4/2024

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Scheduling Of Special County Board Meetings

PURPOSE/ACTION REQUESTED

Schedule special County Board meetings for June 24, 2024 and June 25, 2024.

SUMMARY

The Dakota County Board of Commissioners received notice from the current County Manager of his planned retirement on May 23, 2024. David Drown and Associates (DDA) was selected to conduct the executive search process for a new County Manager. The County Manager position was posted from March 27 to April 24, 2024, during which time a total of 52 applications were received. Of the 52 applications, 15 semi-finalists were presented to the Dakota County Board for consideration. Of the 15 semi-finalists, five semi-finalists were selected as finalists for interview by the Dakota County Board.

The purpose of the June 24, 2024 special meeting is to provide orientation to the interview process and interview finalists for the vacant County Manager position. The proposed time is 9:00 a.m. in conference room 3A, Administration Center, Hastings, MN.

The purpose of the June 25, 2024 special meeting is to hold discussion and provide direction on potential recommendations of finalists following the interviews and meet and greet sessions. The proposed time is 1:30 p.m. in conference room 3A, Administration Center, Hastings, MN.

RECOMMENDATION

Staff recommends scheduling a special County Board meeting on June 24, 2024 at 9:00 a.m., in conference room 3A, Administration Center, Hastings, MN, for the purpose of providing orientation to the interview process and to hold interviews for the vacant County Manager position.

Staff also recommends scheduling a special County Board meeting on June 25, 2024 at 1:30 p.m., in conference room 3A, Administration Center, Hastings, MN, for the purpose of holding discussion and providing direction on potential recommendations of finalists following the interviews and meet and greet sessions.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners received notice from the current County Manager of his planned retirement on May 23, 2024; and

WHEREAS, David Drown and Associates (DDA) was selected to conduct the executive search process for a new County Manager; and

WHEREAS, the County Manager position was posted from March 27 to April 24, 2024, during which time a total of 52 applications were received; and

WHEREAS, of the 52 applications, 15 semi-finalists were presented to the Dakota County Board for consideration; and

WHEREAS, of the 15 semi-finalists, five semi-finalists were selected as finalists for interview by the Dakota County Board of Commissioners.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves scheduling a special County Board meeting on June 24, 2024 at 9:00 a.m., in conference room 3A, Administration Center, Hastings, MN, for the purpose of providing an orientation to the interview process and holding interviews for the vacant County Manager position; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves scheduling a special County Board meeting on June 25, 2024 at 1:30 p.m., in conference room 3A, Administration Center, Hastings, MN, for the purpose of holding discussion and providing direction on potential recommendations of finalists following the interviews and meet and greet sessions.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Tom Novak

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-3482

Agenda #: 6.2

Meeting Date: 6/4/2024

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Scheduling Of County Board Work Session For Meet And Greet Of Dakota County Manager Finalists

PURPOSE/ACTION REQUESTED

Schedule a County Board work session on June 24, 2024, at 5:00 p.m., Western Service Center, Atrium and conference room L139, to provide an opportunity for Community stakeholders to meet finalist candidates for the vacant County Manager position.

SUMMARY

The Dakota County Board received notice from the current County Manager of his planned retirement on May 23, 2024. David Drown and Associates (DDA) was selected to conduct the executive search process for a new County Manager. The County Manager position was posted from March 27 to April 24, 2024, during which time a total of 52 applications were received. Of the 52 applications, 15 semi-finalists were presented to the Dakota County Board for consideration. Of the 15 semi-finalists, five semi-finalists were selected as finalists.

To assist the Dakota County Board in the selection process, a special work session has been scheduled for June 24, at 5:00 p.m., Western Service Center atrium and conference room L139, to provide an opportunity for Community stakeholders to meet finalist candidates for the vacant County Manager position and provide feedback. This is an informal work session; all Commissioners may not be in attendance.

RECOMMENDATION

Schedule a County Board work session on June 24, 2024, at 5:00 p.m., Western Service Center, atrium and conference room L139.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners received notice from the current County Manager of his planned retirement on May 23, 2024; and

WHEREAS, David Drown and Associates (DDA) was selected to conduct the executive search process for a new County Manager; and

WHEREAS, the County Manager position was posted from March 27 to April 24, 2024, during which time a total of 52 applications were received; and

WHEREAS, of the 52 applications, 15 semi-finalists were presented to the Dakota County Board for consideration; and

WHEREAS, of the 15 semi-finalists, five semi-finalists were selected as finalists.

NOW THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a special work session for June 24, at 5:00 p.m., Western Service Center atrium and conference room L139, to provide an opportunity for Community stakeholders to meet finalist candidates for the vacant County Manager position and provide feedback.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Tom Novak

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-3468

Agenda #: 6.3

Meeting Date: 6/4/2024

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Appointment To Dakota-Scott Workforce Development Board

PURPOSE/ACTION REQUESTED

Appoint individual to fill vacant term.

SUMMARY

The Dakota-Scott Workforce Development Board provides guidance for and exercises oversight with respect to activities for the CareerForce Centers in Dakota County and Scott County.

Membership: 27 Dakota and Scott County members representing the public and private sectors

Meetings: Monthly

Location: Northern Service Center, West St. Paul

Term: 2 years

Term Limit: None

Current Membership:	District	Name	Expiration
	Private	Oppegard, Holly	6/30/2024
	Private	Crakes. Stacy	6/30/2025
	Private	Howard, Andrew	6/30/2025
	Private	Halvorson, Ashley	6/30/2024
	Private	Akason, Joel	6/30/2024
	Private	Drentlaw, Anita	6/30/2024
	Private	Haack, Sally	6/30/2024
	Private	Ridley, Kristin	6/30/2024
	Private	Rainey, Jeffrey	6/30/2024
	Private	VACANT	6/30/2025
	Private	Forbord, Michael	6/30/2024
	Private	Francis, James	6/30/2025
	Private	Bassett, Ronnie	6/30/2025
	Private	Harmening, Jennifer	6/30/2024
	Private	Woodward, Erin	6/30/2025
	Public-Community Based	Carver, Chrissie	6/30/2025
	Public-Community Based	Martagon, Rick	6/30/2025
	Public-Econ. Development	Faust, Jo	6/30/2024
	Public-Education	Kermes, Darren	6/30/2024
	Public-Education	Berndt, Michael	6/30/2024
	Public-Education	Lind, Eric	6/30/2025
	Public-Apprentice	VACANT	6/30/2024
	Public-Labor	Davies, Barry	6/30/2024
	Public-Labor	Sloan, Jim	6/30/2025
	Public-Public Assistance	Dahl, Barbara	6/30/2025
	Public-Public Employment	Yanda, Michael	6/30/2025
	Public-Rehabilitation	Felderman, Heather	6/30/2025

RECOMMENDATION

Staff recommends the Board appoint an interested individual for a private term.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints the following individual to the Dakota-Scott Workforce Development Board to fill a two-year term ending June 30, 2025.

Private - Angela Blomquist

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Application(s) distributed to Board only.

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

CONTACT

Department Head: Tom Novak

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-3496

Agenda #: 6.4

Meeting Date: 6/4/2024

DEPARTMENT: Employee Relations

FILE TYPE: Consent Action

TITLE

Authorization To Renew Contract With Cornerstone OnDemand For Countywide Learning Management System

PURPOSE/ACTION REQUESTED

Authorize execution of a one-year contract extension with Cornerstone OnDemand, Inc. for a comprehensive Learning Management System (LMS) to manage and track employee training.

SUMMARY

Since 2017, the County has had a software license with Cornerstone OnDemand, an online training, tracking and reporting system.

The County would like to renew the contract, per the terms of the attachment (Contract), to include a one-year subscription with Cornerstone OnDemand effective from June 30, 2024 through June 29, 2025.

Upon execution, the total value of the contract will not exceed \$100,000.

RECOMMENDATION

Staff recommends approval of the one-year Cornerstone OnDemand contract renewal.

EXPLANATION OF FISCAL/FTE IMPACTS

The cost is \$82,547.81 for one-year. Sufficient funding is included in the 2024 Adopted Employee Relations budget.

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Dakota County has had a software license with Cornerstone OnDemand since 2017 for a comprehensive Learning Management System (LMS) to manage and track employee training; and

WHEREAS, a comprehensive learning management system is needed to efficiently manage and track employee training; and

WHEREAS, Dakota County wishes to renew its contract with Cornerstone OnDemand for a one-year subscription; and

WHEREAS, the cost of the one-year contract is currently included in budgeted funds.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or their designee, to execute a one-year contract with Cornerstone OnDemand to provide learning management software for an amount not to exceed \$82,547.81 for one year subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

20-592; 12/01/20

ATTACHMENTS

Attachment: Cornerstone OnDemand Renewal Contract

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Andy Benish

Author: Terri Brooks



Quote Number: Q-80067

Order Effective Date: (Date of Last Signature Below)

Cornerstone OnDemand - ORDER			
Customer Name	County of Dakota, MN		
Order Start Date	06/30/2024		
Order End Date	06/29/2025		
Is a new purchase order required for this purpose?*	No		
Primary Customer Contact	Terri Brooks	terri.brooks@co.dakota.mn.us	+1-651-438-4543
Customer Address (Ship To)	County of Dakota, MN,1590 Highway 55 ,Hastings, Minnesota, United States,55033		
Primary Billing (Invoice) Contact	Terri Brooks	terri.brooks@co.dakota.mn.us	+1-651-438-4543
Customer Billing (Invoice) Address	County of Dakota, MN,1590 Highway 55 ,Hastings, Minnesota, United States,55033		

*Note: Please send purchase order number to DLCollections@csod.com within three (3) business days of order signing.

Product(s)

Period 1
6/30/2024 - 6/29/2025

Product	Qty	Fee	Billing Frequency
Choice Customer Success Package	1	USD 3,500.00	Annual
Cornerstone Learning	2,200	USD 76,842.81	Annual
Edge Import	1	USD 2,205.00	Annual
Unlimited Video Hosting and Delivery	1	USD 0.00	Annual
Period Subtotal:	USD 82,547.81		

Purchase Order

If Customer indicates that a purchase order ("PO") is required for payment, the customer will provide the PO no later than 3 business days to dlcollections@csod.com and if the customer indicates that no PO is required, Customer represents that no PO is required for payment.

Special Terms

With the exception of Content partner offerings and other third party products, should this Order be renewed for the same term length, products, and quantities, the fees for the renewal will be the same as the annualized fees for the last period of this Order, plus a 5.00% increase per period, beginning with the first period of the renewal.

Invoicing Schedule

Payment terms for this Order shall be Net 30 (days).

Fees are invoiced beginning on the Start Date(s) in accordance with the Billing Frequency. If required, Fees are pro-rated based on the actual number of days in the billing frequency period. One-time fees are invoiced on the Order Start Date. Any usage product will be billed monthly

in arrears based on actual usage. Notwithstanding the foregoing, one-time fees for services on a SOW shall be invoiced in accordance with the billing terms set out in the applicable SOW. Except as otherwise expressly set forth herein, all purchases are non-cancelable and non-refundable. Fees are exclusive of applicable sales, use, VAT, GST, digital tax, DST and other taxes and are net of withholding taxes.

Terms and Conditions

This Order is hereby incorporated into and made part of the parties' master agreement (the "Agreement"). If the term of the Agreement is set to expire prior to the end of the Order Term, the term of the Agreement is hereby extended through the end of the Order Term for the purposes of this Order.

Agreed and accepted:

Customer		Cornerstone OnDemand, Inc.	
Signature:		Signature:	
Name:		Name:	
Title:		Title:	
Date:		Date:	

Order Validation



Board of Commissioners

Request for Board Action

Item Number: DC-3448

Agenda #: 7.1

Meeting Date: 6/4/2024

DEPARTMENT: Office of Performance and Analysis (OPA)

FILE TYPE: Consent Action

TITLE

Approval To Continue Participation In State Standard Measures Program

PURPOSE/ACTION REQUESTED

Approve Dakota County's continued participation in the State of Minnesota's voluntary State Standard Measures Program and report results of ten specific performance measures to the State Auditor by July 1, 2024, and on the County's public website.

SUMMARY

By Resolution No. 11-318 (June 21, 2011), Dakota County opted to participate in the State's voluntary measurement program by adopting ten performance measures. From 2012 to 2023 performance on the ten measures was reported to the State Auditor and to the public via the County website.

As a result of this participation and reporting, Dakota County has received \$25,000 each year from 2012 to 2023. A county or city that elects to participate in the standard measures program for 2024 is eligible for a reimbursement payable in 2025 of \$0.14 per capita in State aid, not to exceed \$25,000. Revenue received will be budgeted under the Office of Performance and Analysis to support ongoing Countywide capacity building and training related to measurement and process improvement.

In order to continue to receive the per capita reimbursement, the County must file a report with the Office of the State Auditor by July 1, 2024, to include a resolution declaring that:

- The County has adopted and implemented the minimum ten performance measures developed by the Council on Local Results and Innovation.
- The County has implemented or is in the process of implementing a local performance measurement system as developed by the Council on Local Results and Innovation.
- The County has or will report the results of the ten adopted measures to its residents through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input allowed. Dakota County each year posts the information on the website.

Many of the ten State program measures (Attachments) are already being tracked or reported on by Dakota County departments or divisions, and so there is minimal additional burden to meet the reporting requirements.

In addition to the continued fiscal benefit included in the legislation, participating in this State program is beneficial because it will allow some comparison to other counties across the State on these measures and because publication of program and service outcomes reinforces the strong system of performance measurement already in effect in Dakota County.

RECOMMENDATION

Staff recommends adoption of the attached State Standard Measures.

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, the Minnesota Legislature created the Council on Local Results and Innovation in 2010, and the Council released a standard set of performance measures for cities and counties in 2011; and

WHEREAS, the Dakota County Board of Commissioners adopted Resolution No. 11-318 (June 21, 2011), to participate in the voluntary performance measurement program and began assembling the necessary data; and

WHEREAS, Dakota County values the use of performance measurement to continually improve program and services for the residents of Dakota County; and

WHEREAS, participation in the standard measures program by a city or county is voluntary, but those who choose to participate in the program must officially adopt the corresponding performance measures developed by the Council, and file a report with the Office of the State Auditor by July 1, 2024, as part of annual reporting requirements; and

WHEREAS, cities and counties who participate in the program must implement a local performance measurement system as defined by the Council on Local Results and Innovation, to include: outcome goals; outcome and output performance measures; and reporting on results of the performance measures to their residents.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the following standard performance measures developed by the Council on Local Results and Innovation and authorized by the Minnesota Legislature:

- Part I and II Crime
- Average County Pavement Condition Rating
- Workforce Participation Rate Among Minnesota Family Investment Program and Diversionary Work Program Participants
- Percentage of Children Where There Is a Recurrence of Maltreatment Within 12 Months Following an Intervention
- Level of Assessment Ratio
- Accuracy of Post-Election Audit
- Dollars Brought into the County for Veterans' Benefits

- Bond Rating
- Citizens' Rating of the Quality of County Park, Recreational Programs, and/or Facilities
- Amount of Hazardous Household Waste and Electronics Collected

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby directs the County Manager to cause the collection, maintenance, and publication of the set of performance measures, as defined by the Council on Local Results and Innovation.

PREVIOUS BOARD ACTION

23-225; 5/23/23

ATTACHMENTS

Attachment: State Standard Measures Program 2024 Report

Attachment: Supplemental Trend Data (Informational)

BOARD GOALS

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

CONTACT

Department Head: Dave Paulsen

Author: Tim Paulus



PERFORMANCE MEASURE RESULTS

State Standard Measures Report 2024

BACKGROUND

In 2010, the State Legislature created the Council on Local Results and Innovation to develop standard performance measures for Minnesota cities and counties. In February 2011, the Council released a standard set of performance measures to help residents, taxpayers, and elected officials determine whether counties provide services efficiently and effectively, and to measure residents' opinions of those services. In 2011, Dakota County voluntarily agreed to participate in the program. To meet 2024 program requirements, the following results are reported for the 10 adopted measures using the most recent data available.

PUBLIC SAFETY

Group A and B Crime Rate

Group A (Formerly Part I) crimes include murder, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson, human trafficking, counterfeiting/forgery, embezzlement, sex offenses, stolen property, prostitution, gambling, vandalism, weapons, and narcotics.

Group A

33.64

Group B

6.24

As the Minnesota Bureau of Criminal Apprehension transitioned from the UCR-SRS to the NIBRS reporting system (2021), changes resulted in the crime statistics. In particular, the new reporting approach resulted in higher numbers for Group A crimes and lower numbers for Group B crimes. This is because the NIBRS provides more detailed information about individual incidents, allowing for a more comprehensive and accurate classification of crimes.

In the NIBRS system, each offense counts separately, unlike the UCR-SRS system where multiple offenses in one incident counted as one. This difference results in higher overall crime numbers in NIBRS. Also, certain offenses previously classified as Group B crimes are now Group A crimes in NIBRS, causing a decrease in Group B crime

It's important to note that the change in reporting standards does not necessarily mean that crime rates have increased or decreased in Minnesota. Rather, it reflects a more accurate and comprehensive way of reporting crime statistics that can provide better insights into crime trends and patterns.

Public Works

Average County Pavement Condition Rating

The Minnesota Department of Transportation rates Dakota County roads every two years on a scale from 0 (poor) to 100 (excellent) based on the types of pavement distresses and the smoothness of the surface.

Pavement Rating

73

Public Health Social Services

Workforce Participation Rate Among MFIP and DWP recipients

This measure shows the percent of Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) adults working 30 hours or more per week or who have left cash assistance three years after the baseline.

Workforce Participation Rate

62.14%

Percentage of children where there is a recurrence of maltreatment within 12 months following an intervention

This measure looks at all maltreatment (abuse or neglect) reports in the prior year and counts the percent of cases that had a subsequent maltreatment report within 12 months.

Maltreatment Percentage

16.4%

PROPERTY RECORDS, VALUATION, ASSESSMENT

Level of Assessment Ratio (Median Between 90% and 105% Is Acceptable)

The level of assessment ratio measures the accuracy of County assessments by comparing the actual market value of homes (determined by sales/purchase price) with the assessed value assigned by the County (as of 2023)

Assessment Ratio
94.5%

ELECTIONS

Accuracy of Post-Election Audit

The percentage of ballots counted correctly in the last election (2022).

Post Election Accuracy
100%

VETERANS SERVICES

Dollars Brought into County for Veterans' Benefits

The state Department of Veteran Affairs tracks and publishes yearly program and service expenditures for veterans. The dollars spent on veterans includes health care; insurance and indemnity; educational benefits; and compensation and pension (2022).

Veterans Benefit Dollars
\$272,005,000

BUDGET, FINANCIAL

Bond Rating

Moody's and S&P Investor Services annually assess the quality of the County's financial management, current financial condition, and financial outlook. (Moody's 2023; S&P 2023).

Moody's
Aaa

S&P
AAA

PARKS, LIBRARIES

Citizen's Rating of the Quality of County Parks, Recreational Programs, and/or Facilities

Every three years, via a statistically valid mailed survey, residents rate the quality of County parks and recreation from poor to excellent (2022). Sample size (N)=556.

Parks and Recreation Rating	Percent of Respondents
Excellent	61%
Good	36%
Fair	3%
Poor	0%

ENVIRONMENT

Amount of Hazardous Household Waste and Electronics Collected

Ensuring the appropriate disposal of residual chemicals, household products, and electronic devices is crucial for safeguarding both the environment and public health. Dakota County actively promotes responsible waste management by providing accessible avenues for the collection and disposal of electronic devices and household hazardous waste. The Recycling Zone, in conjunction with a one-day collection event, serves as dedicated drop-off points for a wide range of items, including paints, pesticides, acids/bases, solvents, batteries, fluorescent bulbs, and other miscellaneous chemicals. By participating in these disposal initiatives, individuals contribute to the preservation of the environment and the well-being of both present and future generations.

Hazardous Waste

1,800,544 lbs.

Electronics

1,088,623 lbs.

PROJECT CONTACT

Tim Paulus

Dakota County
Office of Performance and Analysis
(651) 438-4254
tim.paulus@co.dakota.mn.us



PERFORMANCE MEASURE HISTORICAL RESULTS

Trend Data for Dakota County's 2024 State Standard Measures

Background

This document has been generated in response to the Dakota County Manager's request, serving as an informational supplement to the 2023 State Standard Measures (SSM) report. The primary objective of this report is to enable the Dakota County Board of Commissioners to analyze historical trends within the County's data and make insightful comparisons with data from other Metro County SSM reports, whenever feasible. It is worth noting that participation in the SSM program is voluntary, granting counties the flexibility to select measures from a provided list. Consequently, the availability of comparison data may differ for each measure, as not all counties report on every possible metric.

PUBLIC SAFETY

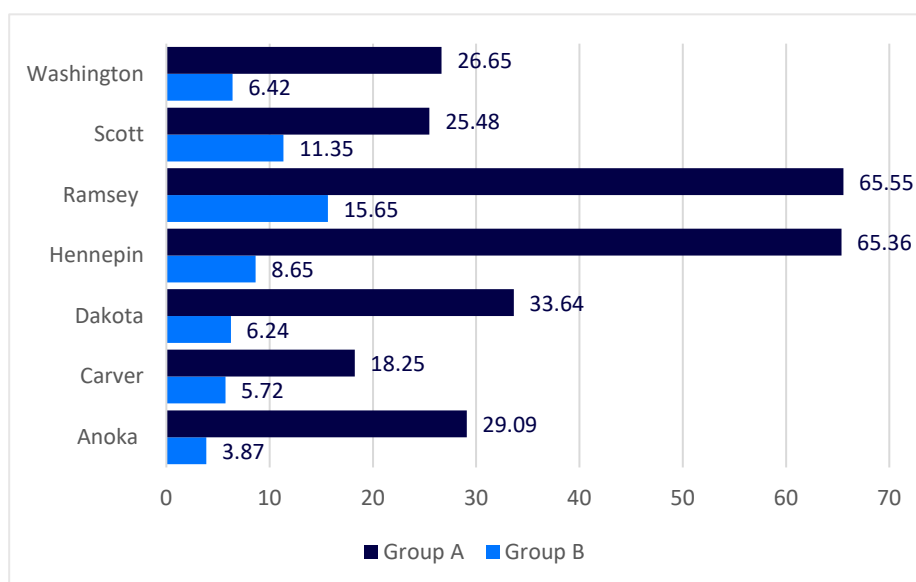
Group A and B Crime

Group A (Formerly Part I) crimes include murder, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson, human trafficking, counterfeiting/forgery, embezzlement, sex offenses, stolen property, prostitution, gambling, vandalism, weapons, and narcotics.

Group B (Formerly Part II) crimes include family offenses – non-violent, DUI, liquor laws, disorderly conduct, and all other offenses.

The Minnesota Bureau of Criminal Apprehension transitioned to the NIBRS reporting system in 2021, which impacted crime statistics. NIBRS offers more detailed incident information, resulting in higher numbers for Group A crimes and lower numbers for Group B crimes. For instance, while UCR-SRS counted multiple offenses within one incident as a single crime, NIBRS tallies each offense separately, increasing overall crime counts. Additionally, some offenses previously categorized as Group B may now fall under Group A in NIBRS, decreasing Group B crime numbers. This change in reporting standards offers a more accurate view of crime data trends without implying actual increases or decreases in crime rates in Minnesota.

Fig. 1: 2023 Metro County Crime Rates

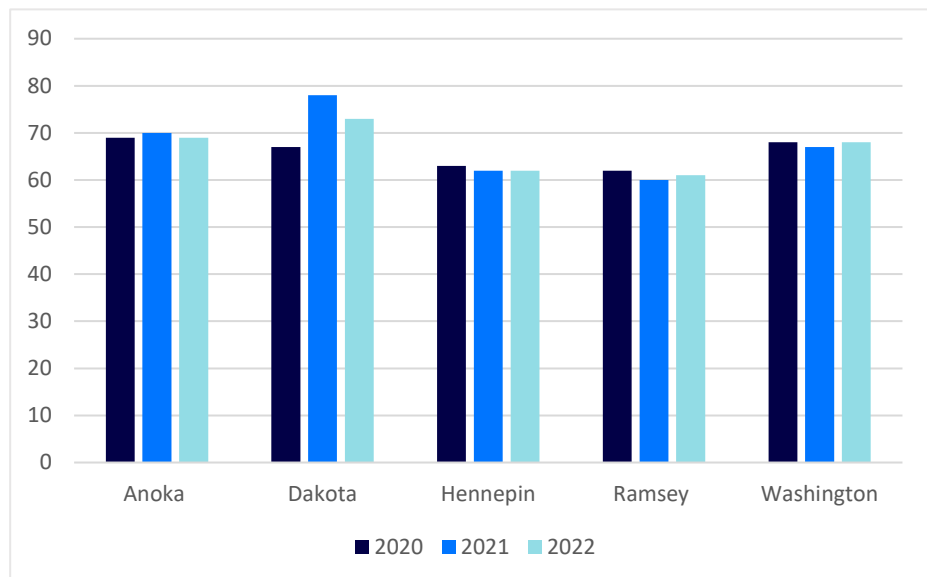


PUBLIC WORKS

Average County Pavement Condition Rating

The Minnesota Department of Transportation conducts biennial assessments of Dakota County roads, utilizing a comprehensive rating scale ranging from 0 (representing poor condition) to 100 (reflecting excellent condition). These assessments evaluate various factors, including the types of pavement distresses present and the overall smoothness of the road surface, to provide an accurate evaluation of the road quality.

Fig. 2: Metro County Pavement Condition Rating



Public Health Social Services

Workforce Participation Rate Among MFIP and DWP Recipients

This measure shows the percent of Minnesota Family Investment Program (MFIP) and Diversionary Work Program (DWP) adults working 30 hours or more per week or who have left cash assistance three years after the baseline period.

Fig. 3: Dakota County Workforce Participation Rate Among MFIP and DWP Recipients

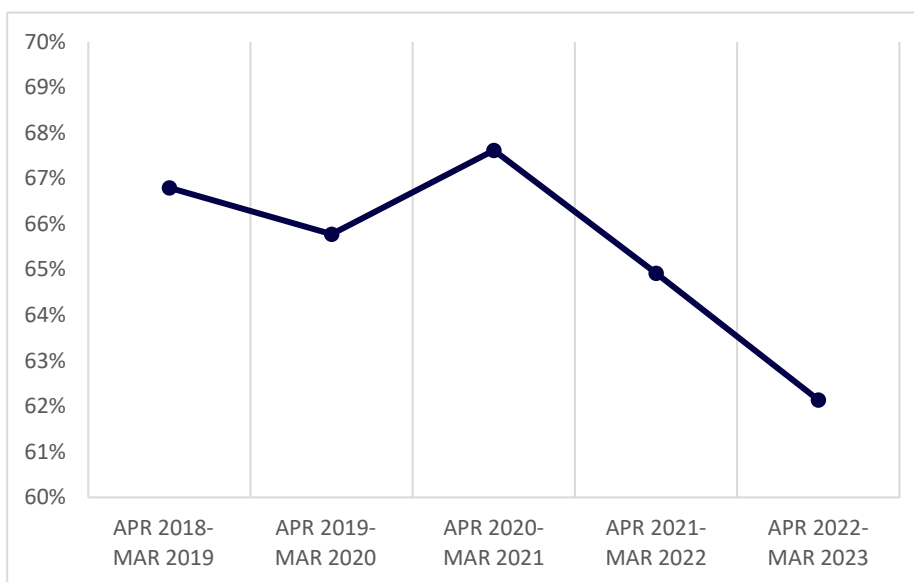
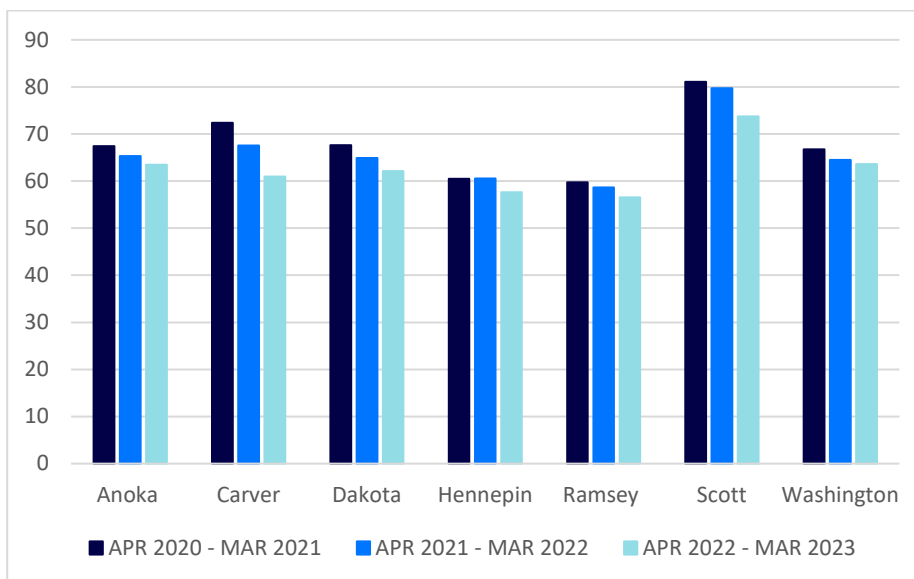


Fig. 4: County Comparison – MFIP & DWP Participation Rate



Percentage of Children Where There is a Recurrence of Maltreatment within 12 Months Following an Intervention

This measure examines all maltreatment (abuse or neglect) findings during the reporting period and counts the number of cases that had a subsequent maltreatment finding within 12 months of the initial finding.

Fig. 5: Dakota County Child Maltreatment Recurrence Rate

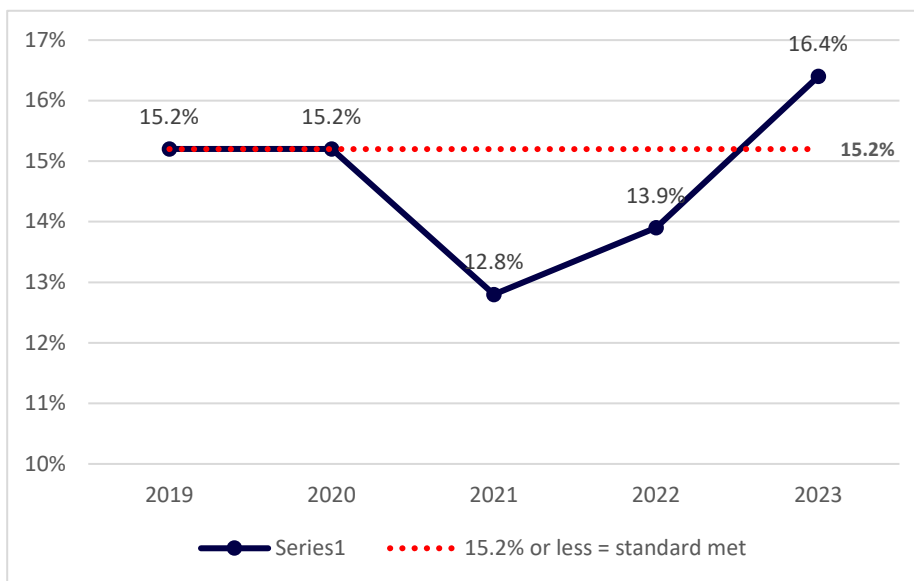
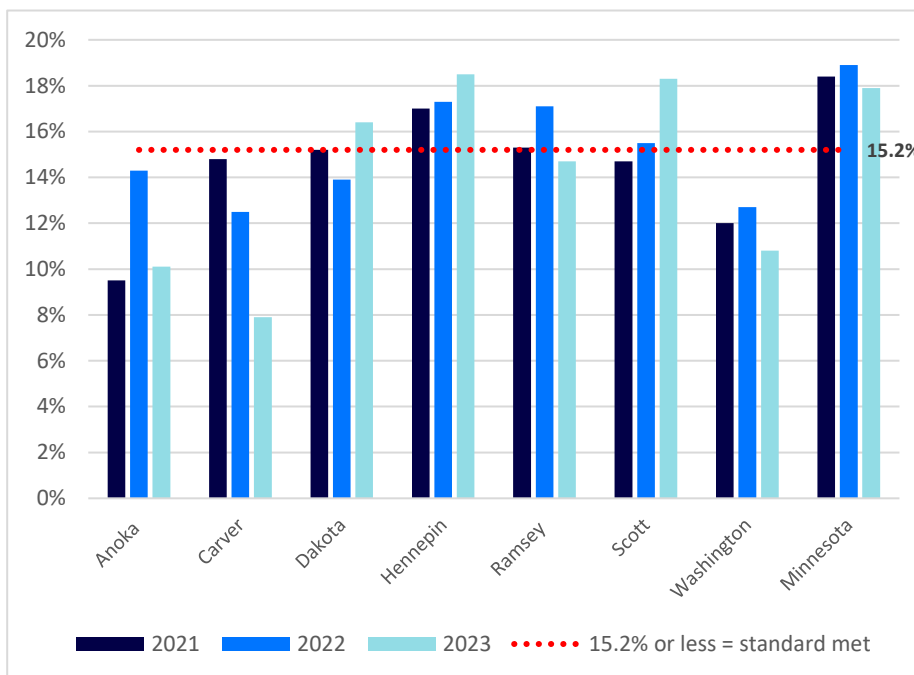


Fig. 6: County Comparison – Child Maltreatment Recurrence Rate

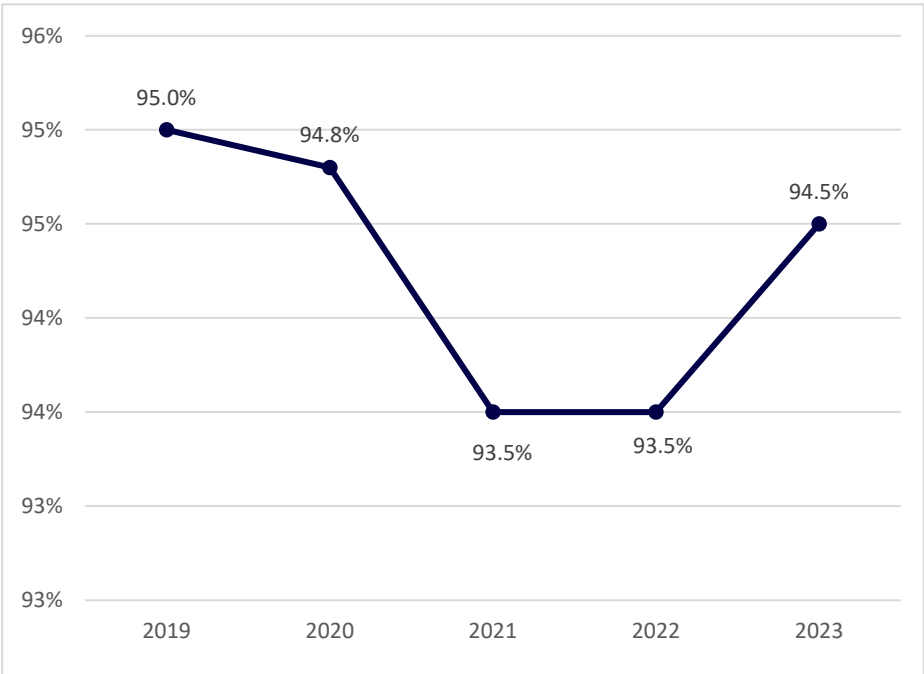


PROPERTY RECORDS, VALUATION, ASSESSMENT

Level of Assessment Ratio (Median Between 90% and 105% Is Acceptable)

The level of assessment ratio measures the accuracy of County assessments by comparing the actual market value of homes (determined by sales/purchase price) with the assessed value assigned by the County (as of 2023).

Fig. 7: Dakota County Level of Assessment Ratio



ELECTIONS

Accuracy of Post-Election Audit

The percentage of accurately counted ballots in the recent election reflects the efficiency and reliability of the voting process. Notably, the counties with available comparison data have demonstrated a remarkable level of accuracy, consistently reaching, or approaching 100%.

Dakota County Post Election Audit has consistently achieved a 100% accuracy rate from 2010 to 2022.

BUDGET, FINANCIAL

Bond Rating

Moody's and S&P Investor Services annually assess the quality of the County's financial management, current financial condition, and financial outlook.

Dakota County has consistently achieved Aaa ratings from Moody's for the years 2014 through 2023. Additionally, in the years 2019, 2020, 2021, 2022, and 2023 Dakota County also received AAA ratings from S&P.

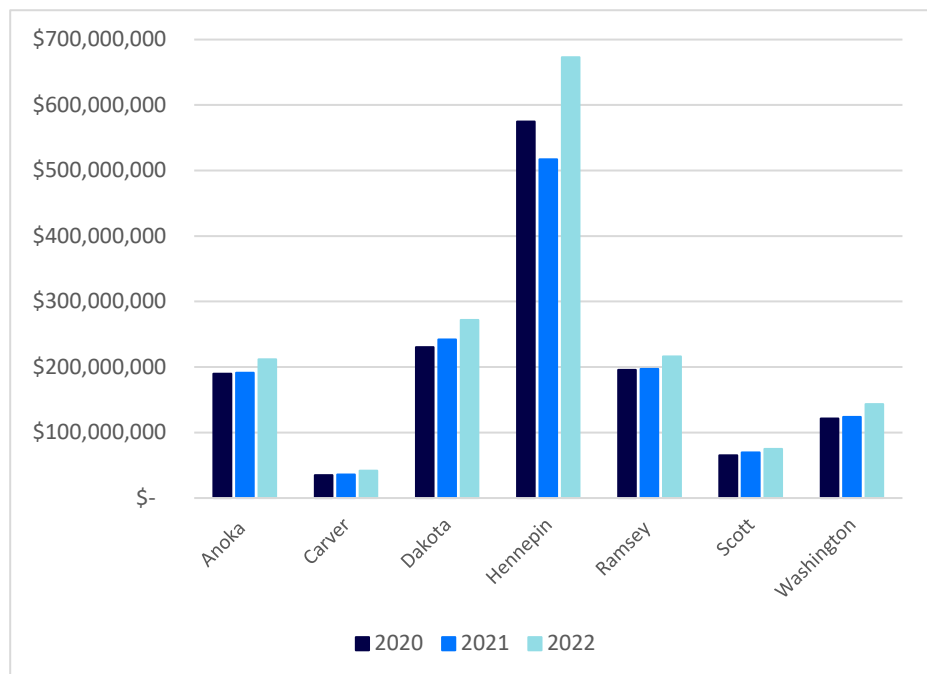
In 2023, all Metro counties with available comparison data attained the highest possible ratings from both Moody's (Aaa) and S&P (AAA).

VETERANS SERVICES

Dollars Brought into County for Veterans' Benefits

The state Department of Veteran Affairs tracks and publishes yearly program and service expenditures for veterans. The dollars spent on veterans includes health care, insurance and indemnity, educational benefits, and compensation and pension (2022).

Fig. 8: County Comparison – Dollars Brought in by Veterans' Benefits

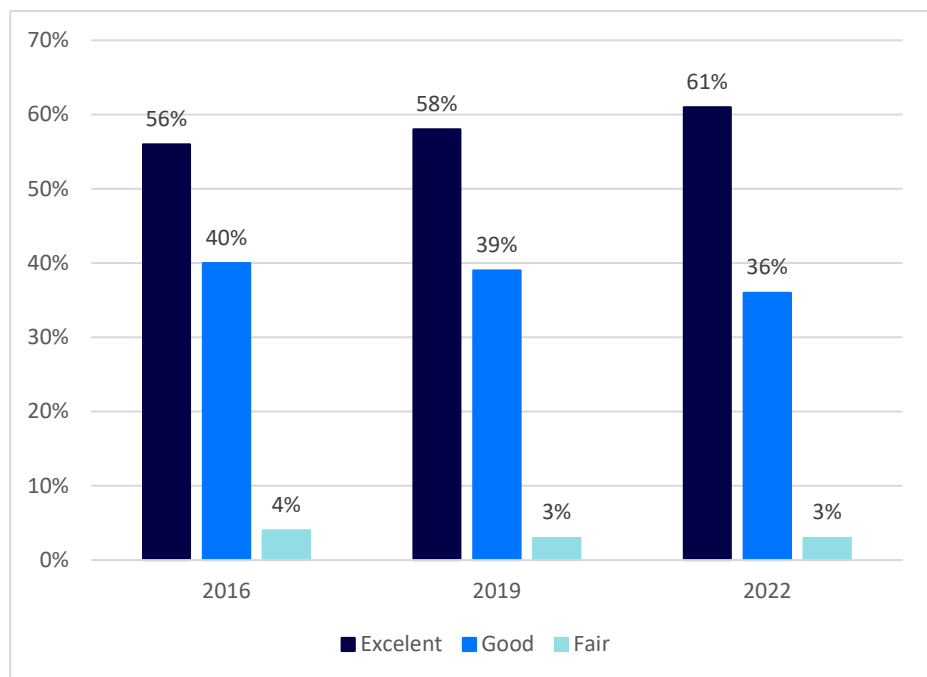


PARKS, LIBRARIES

Citizen's Rating of the Quality of County Parks, Recreational Programs, and/or Facilities

Every three years, via a statistically valid mailed survey, residents rate the quality of County parks and recreation from poor to excellent (2022). Sample size (N)=556. No county comparison data is currently available from State Standard Measures reports, limiting the ability to benchmark the County's performance against other jurisdictions. Nonetheless, this resident feedback remains crucial in gauging public satisfaction, identifying areas for improvement, and guiding future enhancements to ensure that County parks and recreation facilities continue to meet the evolving needs and expectations of the community.

Fig. 9: Dakota County Parks and Recreation Rating





Board of Commissioners

Request for Board Action

Item Number: DC-3466

Agenda #: 7.2

Meeting Date: 6/4/2024

DEPARTMENT: Office Of Risk Management

FILE TYPE: Consent Action

TITLE

Authorization To Renew Commercial Automobile Insurance Contract With Travelers Insurance

PURPOSE/ACTION REQUESTED

Authorize the Enterprise Finance and Information Services Director to renew the commercial automobile insurance contract with Travelers Insurance (Travelers).

SUMMARY

While Dakota County (County) is self-insured for general liability exposures, the County purchases several types of commercial insurance (property, crime, and auto) where it makes financial sense. The County's auto insurance policy with Travelers is up for renewal on July 1, 2024. Marketing of the auto insurance and benchmarking with other metro counties confirms that Travelers pricing for the County is still competitive.

The auto insurance market for public sector has significantly hardened due largely to insurers adversity to insuring the risks associated with law enforcement vehicle liability and the County's options for vehicle insurance have been dramatically impacted by this. In an effort to manage these challenges, Risk Management worked with our insurance broker to pursue quotes that reflected higher/additional deductibles to obtain the most cost-effective options. Our insurance broker was unable to solicit any comparison bids and Travelers, our long-standing insurer, has indicated that if the County does not elect to renew coverage with Travelers, they would no longer quote our line of business for coverage in the future.

Travelers insurance provided a quote of \$470,506. The premium quote with Travelers reflects a 33 percent increase from last year's premium and equates to an increase of \$267 per unit. This increase reflects current conditions in the public sector auto insurance market as well as the County's most recent loss history (2021-2023), which increased from the previous three-year period.

The Travelers policy provides a per claimant limit of \$500,000 and a per accident limit of \$1,500,000 consistent with the County's liability limits under Minn. Stat. § 466.04. For Dakota County's 2024 renewal, Traveler's quote also includes a \$25,000 liability deductible. Physical damage coverage would continue with a \$5,000 deductible for comprehensive and collision. At this deductible level, Risk Management staff manage all claims for liability and physical damage less than \$25,000 which accounts for over 90 percent of the County's claims. The liability deductible will help insulate the County from increased future premiums due to minor liability and physical damage losses.

Risk Management has a long-standing practice of identifying preventable losses and working with

departments and Employee Relations to implement corrective action to prevent reoccurrence. Staff will continue to work with departments that have experienced the most frequent losses to improve driver performance and reduce physical damage claims. Risk Management also tracks claim trending and there has been a notable reduction in the frequency and severity of losses over the last twelve months.

RECOMMENDATION

Staff recommends the Board authorize the Enterprise Finance and Information Services Director to renew the commercial automobile insurance contract with Travelers for policy year July 1, 2024 - July 1, 2025 for \$470,506.

EXPLANATION OF FISCAL/FTE IMPACTS

The required funds of \$470,506 are included in the Office of Risk Management 2024 insurance budget.

- ☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County purchases insurance for automobile physical damage and liability coverage; and

WHEREAS, the current policy on automobile insurance will expire on July 1, 2024; and

WHEREAS, an evaluation of the marketplace for competitive pricing was completed; and

WHEREAS, based on the evaluation of the marketplace, staff is recommending renewal of the automobile insurance coverage with Travelers Insurance.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to purchase the following insurance to be paid at current rates from the Office of Risk Management insurance budget:

Automobile Insurance		
Travelers Insurance	July 1, 2024 - July 1, 2025	Premium \$470,506

PREVIOUS BOARD ACTION

23-288; 06/20/23

ATTACHMENTS

Attachment: Auto Insurance Premium Renewal Summary

BOARD GOALS

- ☒ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

CONTACT

Department Head: Jenny Groskopf

Author: Sarah Fenske

Attachment A: Auto Insurance Renewal Summary

	<u>2020-2021</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Insurer	Travelers	Travelers	Travelers	Travelers	Travelers
Premium	\$213,631	\$249,537	\$270,276	\$354,911	\$470,506
Incurred Losses for Physical Damage and Liability	\$109,528	\$692,186	\$117,905	\$20,405	NA
Total Fleet Cost New	\$16,851,711	\$17,839,581	\$19,993,226	\$18,096,582	\$19,421,774
Average Cost per vehicle	\$785/Vehicle	\$876/Vehicle	\$1,016/Vehicle	\$1,291/Vehicle	\$1,558/Vehicle
Number of Powered Vehicles	272 Vehicles	285 Vehicles	266 Vehicles	275 Vehicles	302 Vehicles
Limits of Liability Coverage	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000 + \$5,000 liability deductible	\$1,500,000 + \$25,000 liability deductible



Board of Commissioners

Request for Board Action

Item Number: DC-3467

Agenda #: 7.3

Meeting Date: 6/4/2024

DEPARTMENT: Office Of Risk Management

FILE TYPE: Consent Action

TITLE

Authorization To Renew Commercial Property Insurance Contract With Affiliated FM Insurance

PURPOSE/ACTION REQUESTED

Authorize the Enterprise Finance and Information Services Director to renew the commercial property insurance contract with Affiliated FM Insurance Company (Affiliated FM).

SUMMARY

While the County is self-insured for general liability exposures, we purchase several types of commercial insurance (property, crime, and auto) where it makes financial sense. The property insurance policy is up for renewal on July 1, 2024.

Total property values increased from \$577,019,612 to \$610,727,404 since the last policy renewal. The increase reflects the addition of the Kaposia Library as well as a 4% increase to all property values to account for inflationary increases that would impact replacement costs to properties in the event of a loss.

Affiliated FM, the county's long-standing property insurer, issued an annual premium quote of \$437,779. The quote reflects a \$.004 per \$100 increase from the 2023 renewal rate and a composite rate of \$.072 per \$100 of property value. The \$.004 increase is a positive renewal quote given insurance industry reports indicate an average of 7.7 percent premium increases through Q1 2024.

The property insurance coverage includes a \$25,000 per loss deductible as well as several other specified wind/hail deductibles and coverage limits listed by property location. Attachment A provides additional details on these.

With several capital improvement projects underway, the 2025 total insurable property values for the County will increase by approximately \$45,542,000.

RECOMMENDATION

Staff recommends the Board authorize the Enterprise Finance and Information Services Director to renew the commercial property insurance contract with Affiliated FM for the policy period July 1, 2024 through July 1, 2025 for the cost of \$437,779.

EXPLANATION OF FISCAL/FTE IMPACTS

The required funds of \$437,779 are included in the Office of Risk Management 2024 property insurance budget.

- ☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County purchases insurance for property losses; and

WHEREAS, the current policy on commercial property insurance will expire on July 1, 2024; and

WHEREAS, an evaluation of the marketplace for competitive pricing was completed; and

WHEREAS, based on the evaluation of the marketplace, staff is recommending renewal of the commercial property insurance coverage with Affiliated FM Insurance Company.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Enterprise Finance and Information Services Director to purchase the following insurance to be paid at current rates from the Office of Risk Management insurance budget:

Property Insurance		
Affiliated FM	July 1, 21024 through July 1, 2025	Premium \$437,779

PREVIOUS BOARD ACTION

23-289; 06/20/23

ATTACHMENTS

Attachment: Property Insurance Rate Comparison

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Jenny Groskopf

Author: Sarah Fenske

Attachment Property Insurance Rate Comparison

Property

<u>Property Details</u>	<u>2021-2022</u>	<u>2022-2023</u>	<u>2023-2024</u>	<u>2024-2025</u>
Total Property Value	\$487,367,390	\$524,199,122	\$577,019,612	610,707,404
Policy Limit	\$487,367,390	\$450,000,000	\$450,000,000	\$450,000,000
Deductible	\$25,000	\$25,000	\$25,000	\$25,000
Property Insurance Premium	\$282,673	\$333,045	\$393,921	\$437,779
Property Under Construction	\$10,500,000	\$1,296,247	\$8,750,000	\$45,541,883
Builder Risk Premium	\$2,009	\$3,453	\$5,215	\$63,900
Property Insurance Rate	\$0.057/100	\$0.064/100	\$0.068/100	\$0.072/100

Property (includes Boiler & Machinery, EDP, Valuable papers and Extra Expense)

Policy includes Terrorism coverage Endorsement

**Please note due to growing losses and market trends our wind & hail deductibles are applied differently than the standard \$25,000 deductible, please see below:

- 5% of the value of property (including contents) at the time of loss at the **Western Service Center, Wescott Library, Empire Transportation Shop.**
- 1% of the value of property (including contents) at the time of loss for **All other County Properties.**

Crime

Limit of Coverage	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Crime Insurance Premium	\$6,900	\$7,058	\$7,064	\$7,168
Premium Deductible	\$10,000	\$10,000	\$10,000	\$10,000

Employee Dishonesty, Robbery & EE theft, Computer fraud, Money & Securities, Funds Transfer fraud, Money orders & counterfeit paper. Includes Employee Faithful performance endorsement.

Policy period is April 1, 2024 – April 1, 2027.



Board of Commissioners

Request for Board Action

Item Number: DC-3420

Agenda #: 8.1

Meeting Date: 6/4/2024

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Final Plats Recommended By Plat Commission

PURPOSE/ACTION REQUESTED

Approve final plats contiguous to County Roads as recommended by the Plat Commission.

SUMMARY

To provide for the orderly development of property in Dakota County, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108. The Ordinance requires new subdivisions adjoining County highways to comply with the County's access spacing and right of way guidelines so that existing and future highway corridors are preserved to accommodate existing and forecasted traffic volumes safely and efficiently.

The Plat Commission examines plats prior to the time they are submitted for County Board approval. The Plat Commission has reviewed and recommends approval of the final plats by the County Board. The final plat approval by the County Board is subject to the conditions established by the Plat Commission review (Attachments: Meeting Notes and Location Maps).

RECOMMENDATION

Staff recommends approval of the final plats by the County Board as recommended by the Plat Commission.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

CASLANO THIRD ADDITION

Lakeville

ROSEMOUNT SCHOOL DISTRICT FOURTH ADDITION

Apple Valley

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Meeting Notes

Attachment: Location Maps

BOARD GOALS

☒ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Todd Tollefson

DAKOTA COUNTY PLAT COMMISSION MEETING SUMMARY

May 8, 2024

The Plat Commission meeting began at 1:30pm via Teams. Members present included: Todd Tollefson, Scott Peters, Kurt Chatfield, Jake Chapek, and Tom Bowlin.

- 1.) **Plat Name:** CASLANO THIRD ADDITION
PID: 221635000060
City: Lakeville
County Road: CR 60 (185th St. W.)
Current ADT (2021): n/a
Projected ADT (2040): n/a
Current Type: n/a
Proposed Type: 4-lane, divided
R/W Guideline: 75ft (½ R/W)
Spacing Guideline: ¼ mile full access
Posted Speed Limit: n/a
Proposed Use: Residential
Status: Preliminary
Location: SE ¼, 17-114-20
In attendance (05/08/24): Kris Jensen (city); John Nelson (city)

REVIEW 05/08/24:

This is replat of an outlot and the last phase of the CASLANO development. The right-of-way needs along Future CR 60 is 75 feet of half right of way, which has been met. Restricted access is shown along all of Outlot F, CASLANO. A quit claim deed to Dakota County for restricted access is required with the recording of the plat mylars.

RECOMMENDATION 05/08/24:

The Plat Commission has approved the preliminary and final plat, provided that the described conditions are met, and will recommend approval to the County Board of Commissioners.

- 2.) **Plat Name:** ROSEMOUNT SCHOOL DISTRICT FOURTH ADDITION
PID: 016467601020, 016467501010
City: Apple Valley
County Road: CSAH 33 (Diamond Path)
Current ADT (2022): 7,907
Projected ADT (2040): 11,070
Current Type: 4-lane, undivided
Proposed Type: 3-lane
R/W Guideline: 60ft (½ R/W)
Spacing Guideline: ¼ mile full access
Posted Speed Limit: 45 mph
Proposed Use: Commercial
Status: Preliminary
Location: NE ¼ Sec. 25-115-20
In attendance (05/08/24): Kathy Bodmer (city)

REVIEW 05/08/24:

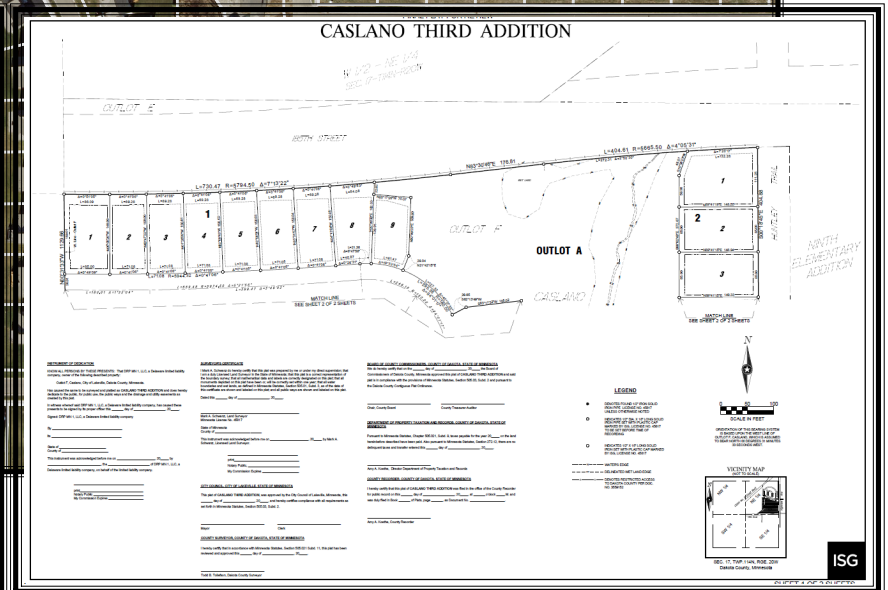
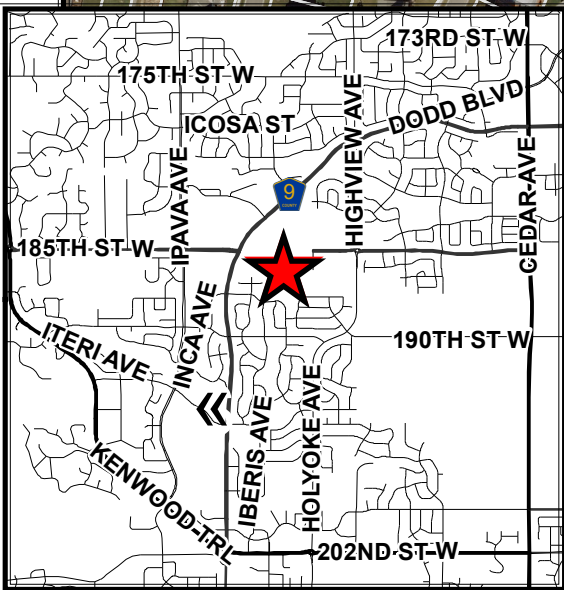
The proposed plat is a replat to change a lot line for a proposed addition. The right-of-way needs along CSAH 33 for a 3-lane/2-lane divided roadway are 60 feet of half right of way, which has been met. Restricted access is shown on the plat. There are two existing accesses along CSAH 33. As noted, if there are safety issues in the future, the north access may be restricted.

RECOMMENDATION 05/08/24:

The Plat Commission has approved the preliminary and final plat and will recommend approval to the County Board of Commissioners.

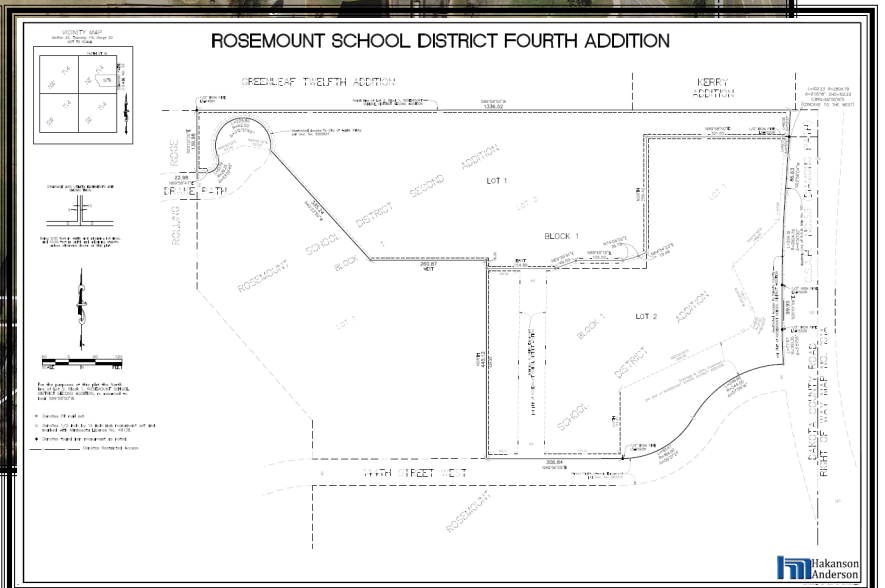
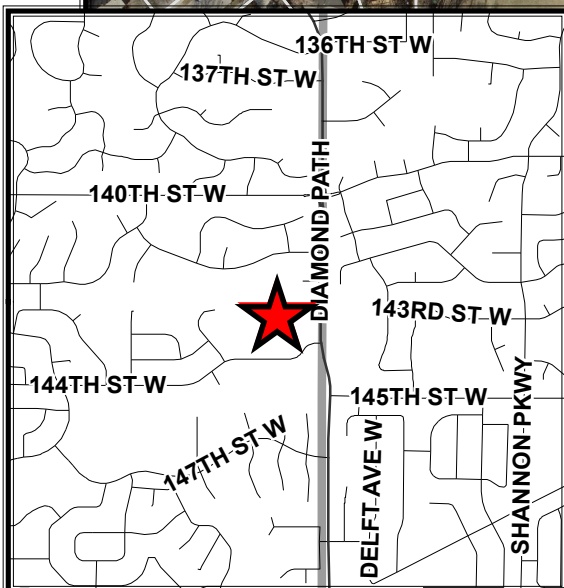
CASLANO THIRD ADDITION

Prepared by Dakota County Physical Development Division



ROSEMOUNT SCHOOL DISTRICT FOURTH ADDITION

Prepared by Dakota County Physical Development Division





Board of Commissioners

Request for Board Action

Item Number: DC-2897

Agenda #: 8.2

Meeting Date: 6/4/2024

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Joint Powers Agreement With City Of Inver Grove Heights For 80th Street East Trail Gap, County Project 28-69

PURPOSE/ACTION REQUESTED

Authorize to execute a joint powers agreement (JPA) with the City of Inver Grove Heights for construction of County Project 28-69, the 80th Street East Trail Gap in the City of Inver Grove Heights (Attachment: Project Location Maps).

SUMMARY

To promote a safe and efficient transportation system, Dakota County is proceeding with County Project (CP) 28-69, the 80th Street East Trail Gap. County Project 28-69 is the design and construction of a multi-use trail along the north side of County State Aid Highway (CSAH) 28 (80th Street East) between Cahill Avenue and CSAH 56 (Concord Boulevard) in the City of Inver Grove Heights.

The trail gap has been identified within the Dakota County 2040 Transportation Plan and became a priority for design and construction with the award of a Federal Rebuilding American Infrastructure With Sustainability and Equity (RAISE) grant for the "Completing the Mississippi River Greenway" application in the summer of 2023, which included this trail gap as a funded infrastructure improvement which will provide a safe, accessible trail route to access the Mississippi River Greenway. Additionally, the trail gap provides connectivity between a residential neighborhood and an existing trail that leads to Simley High School, just west of the project limits. The trail gap is programmed for construction in 2025, and design is underway.

A JPA between the County and City of Inver Grove Heights is necessary to outline cost participation, preliminary and final design responsibilities, right of way acquisition, future maintenance responsibility, and construction for CP 28-69. Costs will be shared in accordance with County policy. The County is the lead agency for design, right of way acquisition, and construction phases.

City of Inver Grove Heights informed County staff that the City will be carrying out a Pavement Management Initiative (PMI) in 2024, which will rehabilitate pavement, curb and gutter, and storm sewer infrastructure on streets intersecting with the trail gap project. After discussion, it was determined that the City and the trail gap projects may have overlapping construction limits and impacts. In order to avoid duplicating work, limit construction impacts, and ensure the quality of the finished infrastructure, the City and County are coordinating on design and construction of these projects. To avoid duplicating construction impacts and costs, the City will adjust the construction

limits of the 2024 PMI, and the 2025 County trail gap project will then meet the construction limits established with the 2024 PMI.

RECOMMENDATION

Staff recommends authorization to execute a JPA with the City of Inver Grove Heights to formalize cost contributions and responsibilities for design, right-of-way acquisition, and construction of CP 28-69.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2024 Transportation Capital Improvement Program Budget includes \$126,550 for consultant services. In accordance with adopted County policy, costs for design, right of way, and construction will be split 85 percent County and 15 percent City after application of Federal and State funding. Federal and State funding awards are anticipated to reimburse all local costs for this project. Actual cost splits will be determined based on construction costs. Sufficient funds are available for completion of the final design, right of way acquisition, and construction of the project.

☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Inver Grove Heights are partnering on County Project (CP) 28-69 for design, right of way, construction, and cost participation; and

WHEREAS, County Project 28-69 is the construction of a multi-use trail project along County State Aid Highway (CSAH) 28 (80th Street East) from Cahill Avenue to CSAH 56 (Concord Boulevard) in the City of Inver Grove Heights; and

WHEREAS, under Minn. Stat § 162.17, subd. 1 and 471.59, subd. 1, two governmental units may enter into an agreement to cooperatively exercise any power common to the contracting parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units; and

WHEREAS, staff recommends entering a joint powers agreement with the City to define design, right of way acquisition, construction, maintenance responsibilities, and cost share for the trail gap project; and

WHEREAS, costs for the multiuse trail for CP 28-69 will be shared 85 percent County and 15 percent City after application of Federal and State funding in accordance with adopted County policy; and

WHEREAS, the 2024 Transportation Capital Improvement Program Budget includes sufficient funds for the Project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement between Dakota County and the City of Inver Grove Heights for the design and construction of County Project 28-69.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Project Location Maps

BOARD GOALS

- | | |
|---|--|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

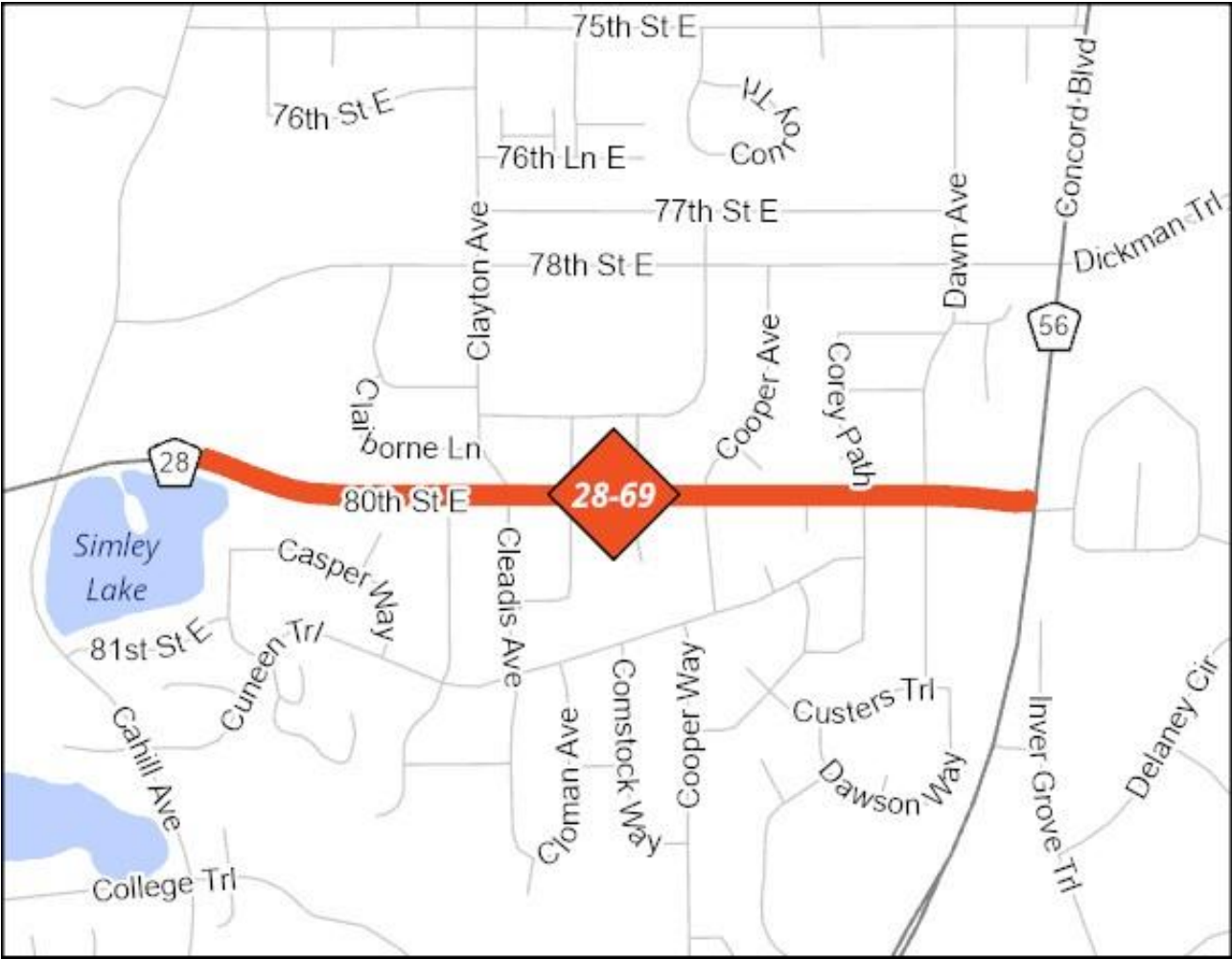
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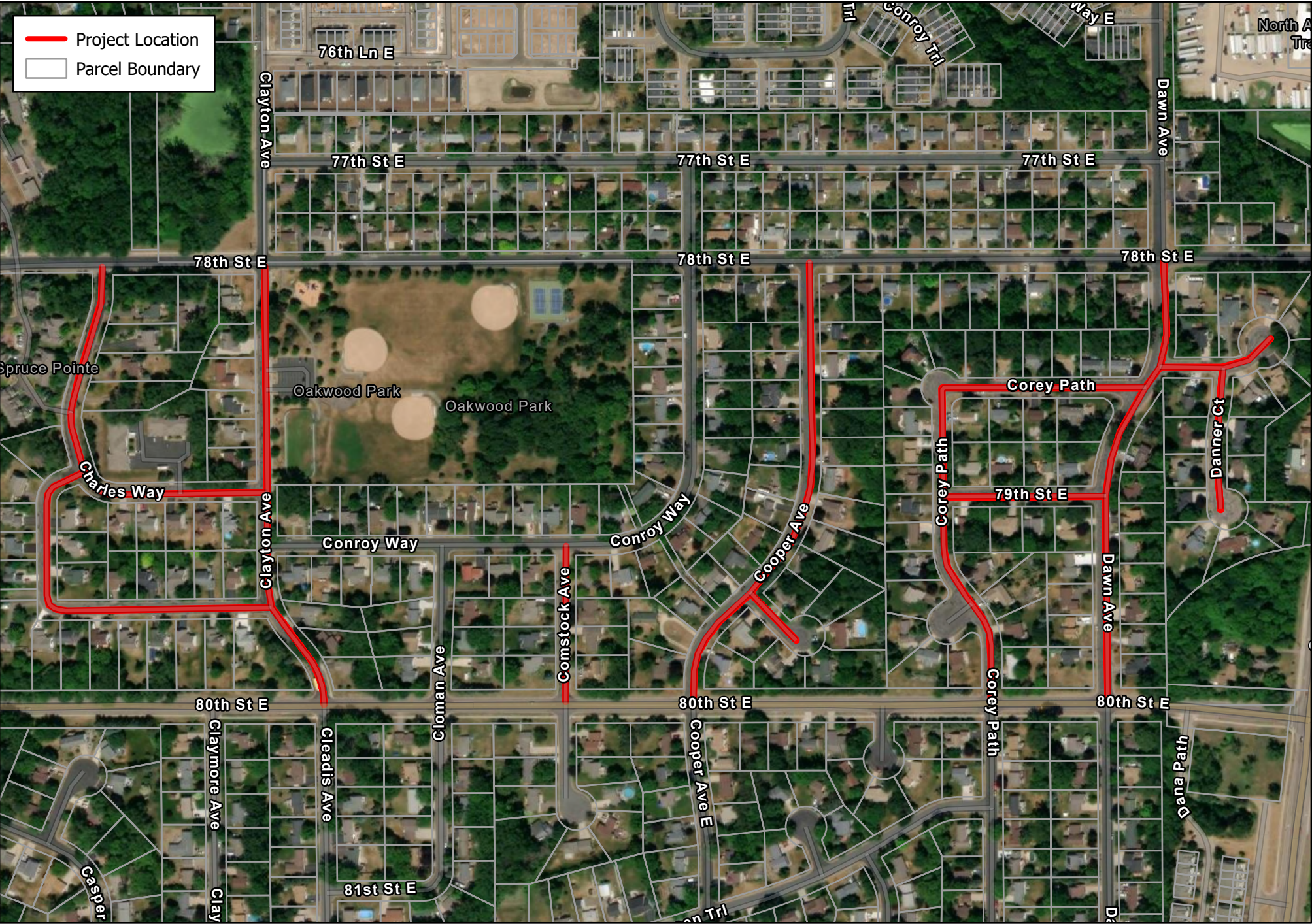
CONTACT

Department Head: Erin Laberee

Author: Bryce LeBrun

80th Street East Trail Gap Project Location Map







Board of Commissioners

Request for Board Action

Item Number: DC-3282	Agenda #: 8.3	Meeting Date: 6/4/2024
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DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Engineering Contract With Stonebrooke Engineering, Inc., For County State Aid Highway 50 And Hamburg Avenue Intersection Improvement In Lakeville, County Project 50-37

PURPOSE/ACTION REQUESTED

Authorize the execution of an engineering contract with Stonebrooke Engineering, Inc., for preliminary and final design engineering for a roundabout at the intersection of County State Aid Highway (CSAH) 50 and Hamburg Avenue in the City of Lakeville (Attachment: Location Map).

SUMMARY

To provide a safe and efficient transportation system, Dakota County staff continuously monitors intersections within the County for deficient characteristics and provides recommendations for action if necessary. The intersection of CSAH 50 and Hamburg in Lakeville has exhibited crash patterns and frequency, as well as increased traffic demand due to increased development within the immediate surrounding area. County staff coordinated internally and with the City of Lakeville to determine that a project was necessary to address issues exhibited and increase safety. To pursue corrective action, the 2024 Transportation Capital Improvement Program Budget was amended by Resolution No. 24-071 (February 6, 2024) to add County Project (CP) 50-37 to install a roundabout at the CSAH 50 and Hamburg Avenue intersection. Construction for CP 50-37 is planned to occur in 2026.

Scope of Work: The preliminary and final design scope of work for CP 50-37 consists of roadway design engineering services, surveying, utility coordination, drainage design, environmental review, right of way coordination, traffic analysis, lighting analysis, and landscaping for the reconstruction of the CSAH 50 and Hamburg Avenue intersection. The consultant will include a public participation process, which consists of property owner meetings, two open houses, and an online engagement effort aimed at gathering public feedback and garnering support.

Consultant Selection: Staff issued a request for proposal for preliminary and final design engineering services to three consultants on April 11, 2024. Three proposals were received and evaluated by City and County staff. Stonebrooke Engineering, Inc. was selected as the preferred professional engineering consultant based on their quality of response for project understanding, proposed project approach, project team, performance on similar projects, and best value cost proposal (Attachment: Consultant Selection Summary). The three cost proposals received are noted below.

<u>Consultant</u>	<u>Cost Proposal</u>
Stonebrooke Engineering, Inc.	\$242,071

Bolton & Menk	\$262,520
Alliant Engineering	\$283,165

Stonebrooke Engineering, Inc., provided a competitive bid proposal that represents 10.8 percent of the estimated cost for construction which is within the range anticipated for the project's size.

RECOMMENDATION

Staff recommends execution of a contract with Stonebrooke Engineering, Inc., for professional design engineering services for CP 50-37 for actual costs not to exceed \$242,071.

EXPLANATION OF FISCAL/FTE IMPACTS

The amended 2024 Transportation Capital Improvement Program Budget includes \$500,000 for consultant services and right of way acquisition in 2024 (Attachment: Financial Summary). Sufficient budget is available to award the consultant contract.

☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County monitors intersections for safety or operational issues; and

WHEREAS, the intersection of County State Aid Highway (CSAH) 50 and Hamburg Avenue in Lakeville began exhibiting safety issues with crash trends that are above the statewide average; and

WHEREAS, County staff conducted a traffic analysis for the intersection, and the recommendation from the Intersection Control Evaluation is that a single-lane roundabout be implemented; and

WHEREAS, by Resolution No. 24-071 (February 6, 2024), the County Board authorized an amendment to the 2024 Transportation Capital Improvement Program Budget to include County Project (CP) 50-37 to construct a single-lane roundabout at the intersection of CSAH 50 and Hamburg Avenue in Lakeville; and

WHEREAS, staff sent a request for proposal to three qualified professional consultants; and

WHEREAS, three proposals were received and evaluated by Dakota County and City of Lakeville staff; and

WHEREAS, the proposal from Stonebrooke Engineering, Inc., provided the best display of project understanding and approach and provided the best value project scope; and

WHEREAS, the proposal from Stonebrooke Engineering, Inc., addressed the priority scope items for public engagement, traffic analysis, and preliminary engineering evaluation to ensure an appropriate and thorough project approach is conducted; and

WHEREAS, the City's staff concurs with the recommendation; and

WHEREAS, the amended 2024 Transportation Capital Improvement Program Budget includes

sufficient funds for CP 50-37 consultant services; and

WHEREAS, staff recommends execution of a contract with Stonebrooke Engineering, Inc., for preliminary and final design engineering consultant services for CP 50-37 for actual costs not to exceed \$242,071.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Stonebrooke Engineering, Inc. to perform preliminary and final design engineering consultant services for County Project 50-37 in an amount not to exceed \$242,071.00, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

24-071; 2/6/24

ATTACHMENTS

Attachment: Location Map

Attachment: Consultant Selection Summary

Attachment: Financial Summary

BOARD GOALS

☐ A Great Place to Live

☒ A Successful Place for Business and Jobs

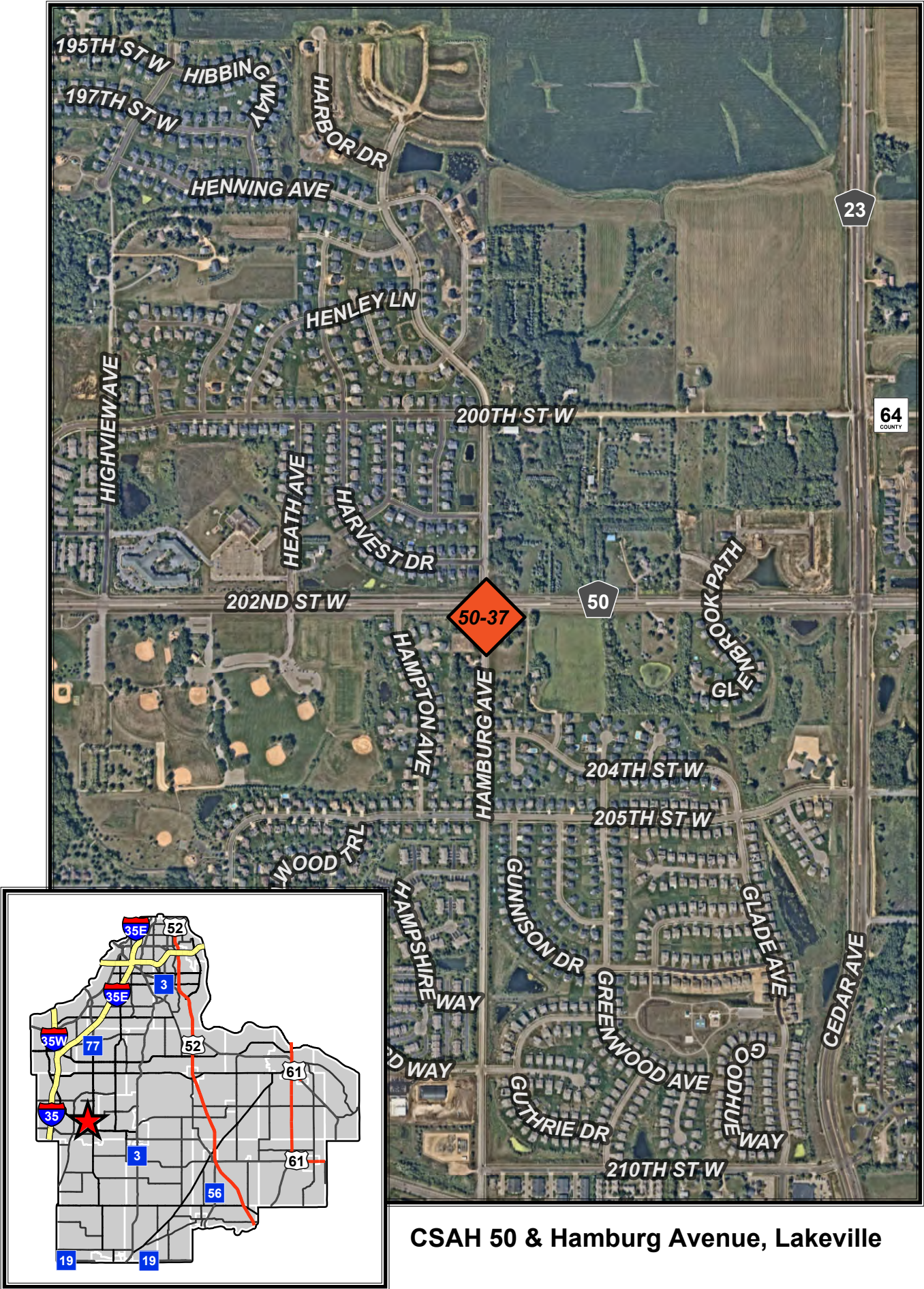
☐ A Healthy Environment

☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Jake Chapek



Consultant Evaluation Summary for Project 50-37

Consulting Services Information

Consultant Services Description:

County Project 50-37 is a project to provide engineering consulting services for the single lane roundabout proposed at the intersection of CSAH 50 at Hamburg Avenue in the City of Lakeville.

Scope of Consultant Services:

The primary purpose of this project is to provide a public involvement process, preliminary and final design of the conversion from a four-legged intersection with side-street stop control to a single-lane roundabout due to safety issues that have arose due to increased traffic and development.

Deliverables:

Project Management, Agency Coordination, Public Involvement, Surveying, Environmental Documentation, Utility Coordination, Stormwater Management and Hydraulics Evaluation, Preliminary Engineering, Final Design, Right-of-Way Coordination, Landscaping, Lighting, Construction Assistance and Permitting.

Public Engagement:

Open House (2)
Visualization Rendering
One-on-one stakeholder meetings
Project Website support
Engagement through social media
Virtual Engagement tool for comment collection
Project Management Team meetings
Public and Private Utility coordination meetings will be conducted as necessary throughout the project

Schedule:

Preliminary Design – June 2024 – October 2024
Open House #1 – Fall 2024
Final Design – October 2024 – August 2025
Right of Way Acquisition (As needed) – November 2024 – October 2025
Open House #2 – Summer 2025
Project Submittal and Approval for Advertisement – October 2025

Consultant Selection Summary:

Request for Proposals (RFP): The RFP for the requested consultant services was released on April 11, 2024, and sent to the following three consultant firms: Alliant Engineering, Bolton & Menk, and Stonebrooke Engineering. These three firms were selected because of familiarity with similar projects in the City and County. Individual discussions with each firm were conducted to garner understanding of project purpose and need, expected challenges and need for schedule to be maintained. Three proposals were submitted to the County by the due date of May 2, 2024.

Review Team agencies and process:

The three proposals were reviewed by staff from Dakota County and City of Lakeville. Proposals were reviewed and ranked independently by review team members. The review team members met on May 16th to discuss the proposals, share information regarding individual member evaluations, and reach consensus on a recommended consultant.

Evaluation Criteria:

The proposals were evaluated and ranked based on the following five criteria:

1. **Proposed Project Approach** – conceptual and technical approach to design and the completeness of detailed work plan
2. **Understanding of the Scope of Work** – completeness of the proposal and a clear understanding of the project scope, objectives, and complexity
3. **Public Participation Approach** – fulfillment of RFP scope, creative approach aimed at inclusion of all corridor users, qualifications and experience of public involvement staff.
4. **Project Design Team and Relevant Experience** – qualifications and experience of the Project Manager and key staff proposed for the project, competency of team members in design approaches and techniques, experience on previous similar projects, and availability of the key staff
5. **Quality Control** – ensure the delivery of a quality product in a timely manner
6. **Fee estimate** – understanding total project cost toward design and engineering, cost control measures identified

Evaluation Results:

The three firms scored very closely based on experience, project team, project understanding and approach. All consultant teams identified measures for quality control, public involvement and all felt comfortable achieving the project deliverables by the project deadline. Two of the three firms separated their understanding of the project issues by expanding upon options for eliminating potential right of way needs which may present options for accelerated schedules.

Summary of proposed costs:

Consultant	Hours	Total Cost	Cost/Hr
Alliant Engineering	1920	\$ 283,165.00	\$ 147.48
Bolton & Menk, Inc.	1814	\$ 262,520.00	\$ 144.72
Stonebrooke Engineering, Inc.	1867	\$ 242,071.00	\$ 129.66

Recommendation:

The project review team selected Stonebrooke Engineering, Inc. for CP 50-37 because they provided the best understanding of the project scope, provided a creative approach to public engagement and presented a qualified team. The City Lakeville felt the project team from Stonebrooke Engineering, Inc. provided the expertise necessary and showed understanding of scope by addressing project issues. Stonebrooke's proposal was the only one to identify potential vertical roadway profile issues that will present challenges in designing the single-lane roundabout. They presented these issues while also identifying solutions to limit right of way needs and potentially eliminating those needs all together. They recognized that if the consultant could present a design that meets standards and addresses the

safety issues while eliminating right of way needs, that the schedule could be expedited ahead of planned schedule.

Both Bolton & Menk and Alliant Engineering provided proposals that met the scope of the RFP; however, staff believe their proposals did not address project issues as directly as Stonebrooke's did. Stonebrooke's cost proposal of \$242,071 represents 10.8 percent of the expected construction costs and is within range of expected consultant services. Their proposal also represents the lowest bid received with the lowest cost/hour while providing the second most proposed hours. Staff believes the value they present while also addressing all requested scope items provides the County and City with a preferred consultant. It was determined that based on merit and value to select Stonebrooke Engineering, Inc. as the consultant for CP 50-37.

Staff recommends the consulting firm Stonebrooke Engineering, Inc. be awarded a contract for preliminary and final design of CP 50-37.

50-37 Roundabout CSAH 50 and Hamburg Ave

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2024	-	-	-	-	-	-	-	-	-	-
2024 Budget	500,000	-	500,000	500,000	-	500,000	-	-	-	500,000
2025 Plan	-	-	-	-	-	-	-	-	-	-
2026 Plan	-	-	-	-	-	-	-	-	-	-
2027 Plan	-	-	-	-	-	-	-	-	-	-
2028 Plan	-	-	-	-	-	-	-	-	-	-
Current CIP Total	500,000	-	500,000	500,000	-	500,000	-	-	-	500,000
Costs Beyond Current CIP	-	-	-	-	-	-	-	-	-	-
Total	500,000	-	500,000	500,000	-	500,000	-	-	-	500,000



Board of Commissioners

Request for Board Action

Item Number: DC-3396

Agenda #: 8.4

Meeting Date: 6/4/2024

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Award And Execute Contract With SRF Consulting Group, Inc. For Corridor Signal Timing In City Of Eagan, County Project 26-56

PURPOSE/ACTION REQUESTED

Award and authorize the execution of a contract with SRF Consulting Group, Inc., for County Project (CP) 26-56 for signal timing services in the City of Eagan.

SUMMARY

To provide a safe and efficient transportation system, Dakota County is partnering with the Minnesota Department of Transportation (MnDOT) on County Project (CP) 26-56.

CP 26-56 has two components: a construction component (completed in 2023) and a traffic signal timing optimization component, which is currently moving forward. The traffic signal timing component of CP 26-56 consists of developing and implementing traffic signal timing optimization of 27 traffic signals along County State Aid Highway (CSAH) 26 (Lone Oak Road), CSAH 28 (Yankee Doodle Road), CSAH 31 (Pilot Knob Road), and CSAH 43 (Lexington Avenue) in the City of Eagan (Attachment: Project Location).

A Request for Proposal (RFP) was publicly advertised on March 13, 2024, and five technical and cost proposals were received on April 8, 2024. Five consulting firms were ranked by criteria set by the RFP, and SRF Consulting Group, Inc., was scored highest by a selection team of County staff ranking the five consultant proposals. Due to federal funds being used for this project, cost proposals were sealed, and only the selected consultant's cost proposal was reviewed, per federal requirement.

Ranking	Consultant
1	SRF Consulting Group, Inc.
2	Alliant Engineering, Inc.
3	Bolton-Menk, Inc.
4	Iteris, Inc.
5	Parsons Corporation

The internal engineer's estimate for CP 26-56 signal timing component was \$155,300, and the selected consultant project cost was \$110,424, which is 28 percent below the estimate. County staff reviewed and negotiated this estimate and found it to be acceptable.

RECOMMENDATION

Staff recommends awarding the contract to SRF Consulting Group, Inc. for CP 26-56.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2024 Transportation Capital Improvement Program Adopted Budget contains a remaining budget of approximately \$350,000. Sufficient funds exist to award the contract and complete CP 26-56.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, to promote a safe and efficient transportation system, Dakota County (County), in cooperation with the Federal Highway Administration and the Minnesota Department of Transportation (MnDOT), is proceeding with County Project (CP) 26-56; and

WHEREAS, CP 26-56 is an Advanced Traffic Management System project along County State Aid Highways (CSAH) 26, 28, 31, and 43 in the City of Eagan; and

WHEREAS, CP 26-56 contains a construction component (completed in 2023) and a traffic signal timing optimization component; and

WHEREAS, the County is the lead agency for both project components; and

WHEREAS, the traffic signal timing component of CP 26-56 consists of developing and implementing traffic signal timing optimization of 27 traffic signals along CSAH 26 (Lone Oak Road), CSAH 28 (Yankee Doodle Road), CSAH 31 (Pilot Knob Road), and CSAH 43 (Lexington Avenue) in the City of Eagan; and

WHEREAS, by Resolution No. 19-525 (May 21, 2019), the County Board authorized the execution of Agreement No. 1033271 with MnDOT for the use of federal aid funds of up to \$155,300 for the traffic signal timing optimization component of CP 26-56; and

WHEREAS, a Request for Proposals was publicly advertised on March 13, 2024, and five technical and cost proposals were received on April 8, 2024; and

WHEREAS, SRF Consulting Group, Inc. was scored highest by a selection team of County staff ranking the five consultant proposals; and

WHEREAS, SRF Consulting Group, Inc.'s project cost was \$110,424, and staff determined this estimate to be acceptable; and

WHEREAS, staff recommends awarding the project to SRF Consulting Group, Inc.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby awards the contract to and authorizes the Physical Development Director to execute the contract with SRF Consulting Group, Inc. for County Project 26-56, in the amount of \$110,424, based on their selected and negotiated proposal, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

19-525; 5/21/19

24-221; 4/23/24

ATTACHMENTS

Attachment: Project Location

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

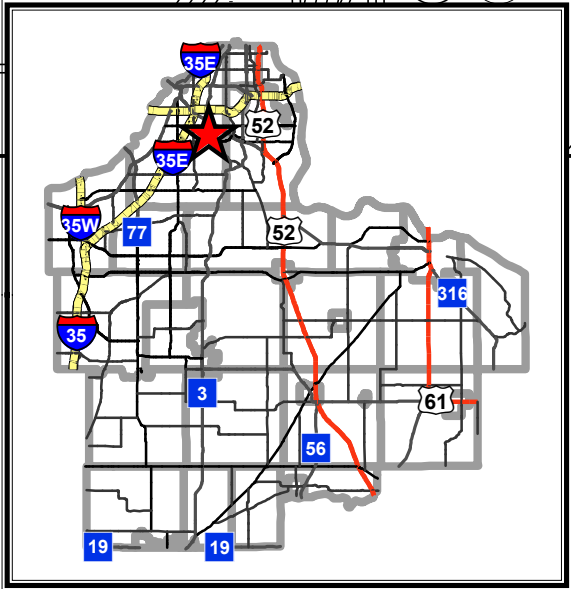
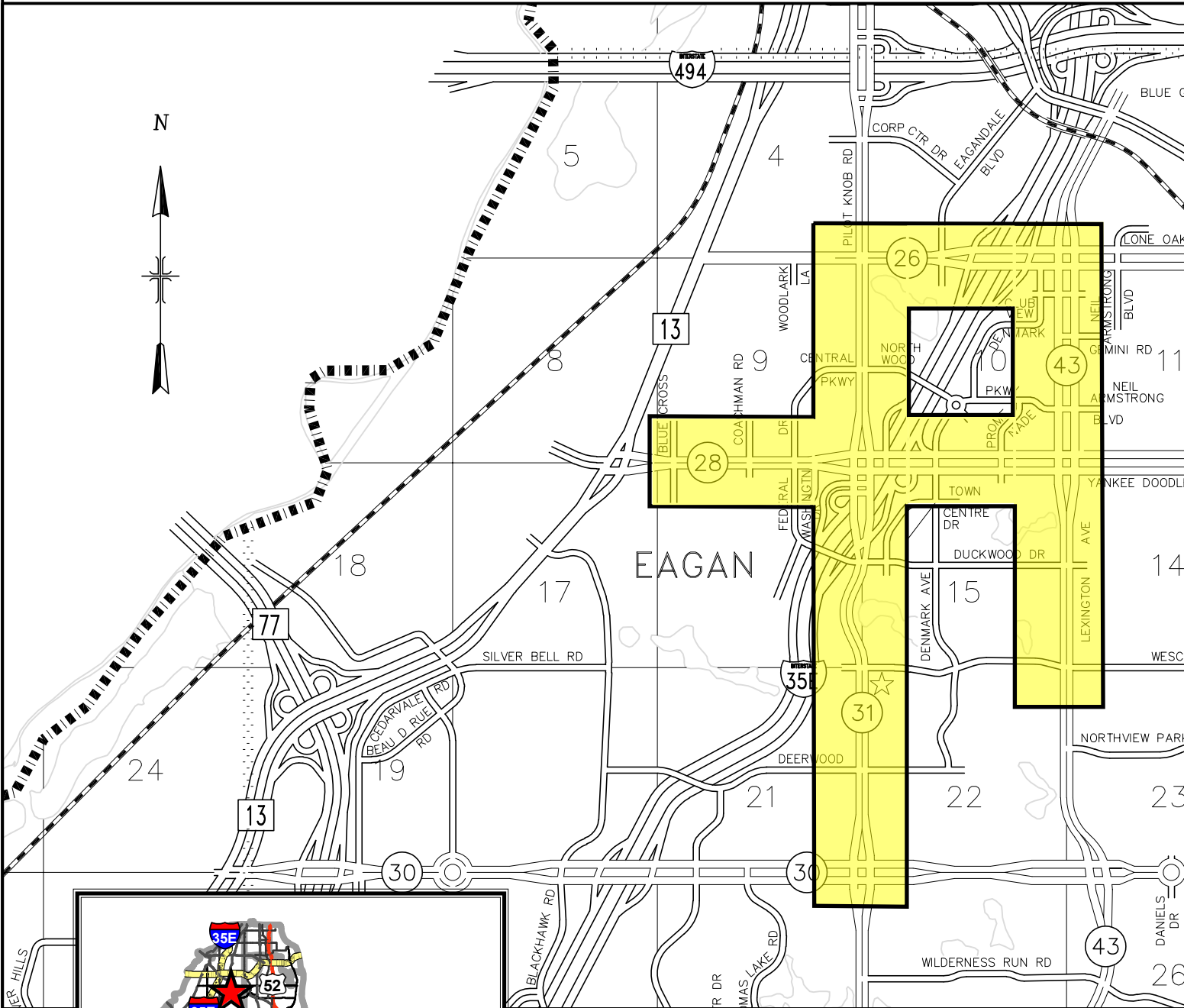
☐ A Healthy Environment

☐ Excellence in Public Service

CONTACT

Department Head: Erin Laberee

Author: Tyler Krage



County Project: 26-56



Board of Commissioners

Request for Board Action

Item Number: DC-3443

Agenda #: 8.5

Meeting Date: 6/4/2024

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Award Construction Contract For 2024 Preservation Of Paved Highway Surfaces Projects And Reallocate 2024 Transportation Capital Improvement Program Budget

PURPOSE/ACTION REQUESTED

- Delegate authority to the Department Director for the award of a construction contract to the lowest responsive bidder for the 2024 Preservation Of Paved Highway Surfaces projects.
- Delegate authority to the Department Director to reallocate existing project budget from the adopted 2024 Transportation Capital Improvement (CIP) Budget to individual projects within the 2024 preservation package and accept local cost share.

SUMMARY

To promote a safe and efficient transportation system, Dakota County is proceeding with the 2024 Preservation of Paved Highway Surfaces projects (Attachment: Location Map). The 2024 preservation work includes pavement mill and overlay of County roadways, pavement reclamation of trails and a township road, application of pavement markings, and necessary repairs to city utilities. Construction is scheduled to begin in summer 2024 and be completed by late fall 2024.

To facilitate the start of construction in early summer 2024 and avoid delay, staff requests the delegation of authority to the Department Director to award the 2024 preservation package construction contract to the lowest responsible bidder, consistent with County Policies and provided sufficient funds are available for the contract. This would allow the construction advertisement, award, execution, and start of construction to follow a shorter schedule duration to meet the needs of the project. Any award not to the low bidder that requires a budget amendment or requires rejection of bids will be brought to the County Board for action. The construction bid package was advertised on April 25, 2024, and bid opening is scheduled to occur on May 28, 2024. Staff would pursue a construction contract after receiving delegated authority on June 6, 2024 assuming the bids meet the county policy.

To proceed with the construction contract, project budget from within the 2024 Transportation CIP set asides for Paved Highway Surface, Pedestrian and Bicycle Facilities, and Storm Sewer System Maintenance needs to be allocated to the specific projects that are contained within the 2024 preservation package. Additionally, city and township cost shares need to be accepted and applied to the project numbers, which have authorized Joint Powers Agreements. Staff is requesting administrative authority to reallocate these existing funds to the project numbers once the construction contract is awarded. If the construction bids require a budget amendment, staff will bring

the contract to County Board for authorization.

RECOMMENDATION

Staff requests delegating the authority to the Department Director to award the 2024 Preservation of Paved Highway Surfaces projects construction contract to the lowest responsible bidder, authority to reallocate existing project budget from the adopted 2024 Transportation CIP Budget to the individual projects for the 2024 Preservation of Paved Highway Surface projects, and the acceptance of city and township local cost shares.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2024 Transportation CIP Adopted Budget includes \$7,710,000 for Paved Highway Surface projects, \$1,100,000 for Pedestrian and Bicycle Facilities, and \$400,000 for Storm Sewer Repair. The City of Lakeville, Vermillion Township, and the Minnesota Department of Transportation will reimburse the County for their share of project costs per approved agreements.

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with the 2024 Preservation of Paved Highway Surfaces projects; and

WHEREAS, the projects to be completed in 2024 include County Projects (CP) 4-20, 5-57, 11-31, 28-70, 50-36, 64-26, 70-24, and 98-49; and

WHEREAS, the preservation work is scheduled for construction in 2024; and

WHEREAS, the 2024 Transportation Capital Improvement Program (CIP) Adopted Budget includes funding for Pavement Preservation, Pedestrian and Bicycle Facilities, and Storm Sewer Repairs; and

WHEREAS, to allow for 2024 preservation construction to begin on schedule, staff is requesting the County Board authorize the Department Director to award the construction contract to the lowest responsible bidder, consistent with County Policies, provided the award does not require a budget amendment; and

WHEREAS, the 2024 Preservation of Paved Highway Surfaces construction contract was advertised for bids on April 25, 2024, and is scheduled for bid letting on May 28, 2024; and

WHEREAS, awarding construction contracts to the lowest responsible bidder is a regular consent action item brought forward to the Board; and

WHEREAS, staff is requesting authorization to reallocate the adopted 2024 Transportation CIP Budget from the Paved Highway Surface, Pedestrian and Bicycle Facilities, and Storm Sewer Repairs set-asides and allocate cost share from local partners to the individual project numbers contained within the 2024 Preservation of Paved Highway Surfaces.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners delegates authority to the Department Director to award the construction contract for 2024 Preservation Of Paved Highway Surface projects to the lowest responsible bidder, consistent with County Policies,

provided sufficient funds are available for the project; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners delegates authority to the Department Director to allocate the 2024 Transportation Capital Improvement Program Budget preservation set-aside dollars and the cost share from local partners to the individual projects of the 2024 Preservation Of Paved Highway Surface, consistent with County Policies, provided sufficient funds are available for the projects.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Location Map

BOARD GOALS

- | | |
|--|---|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input checked="" type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

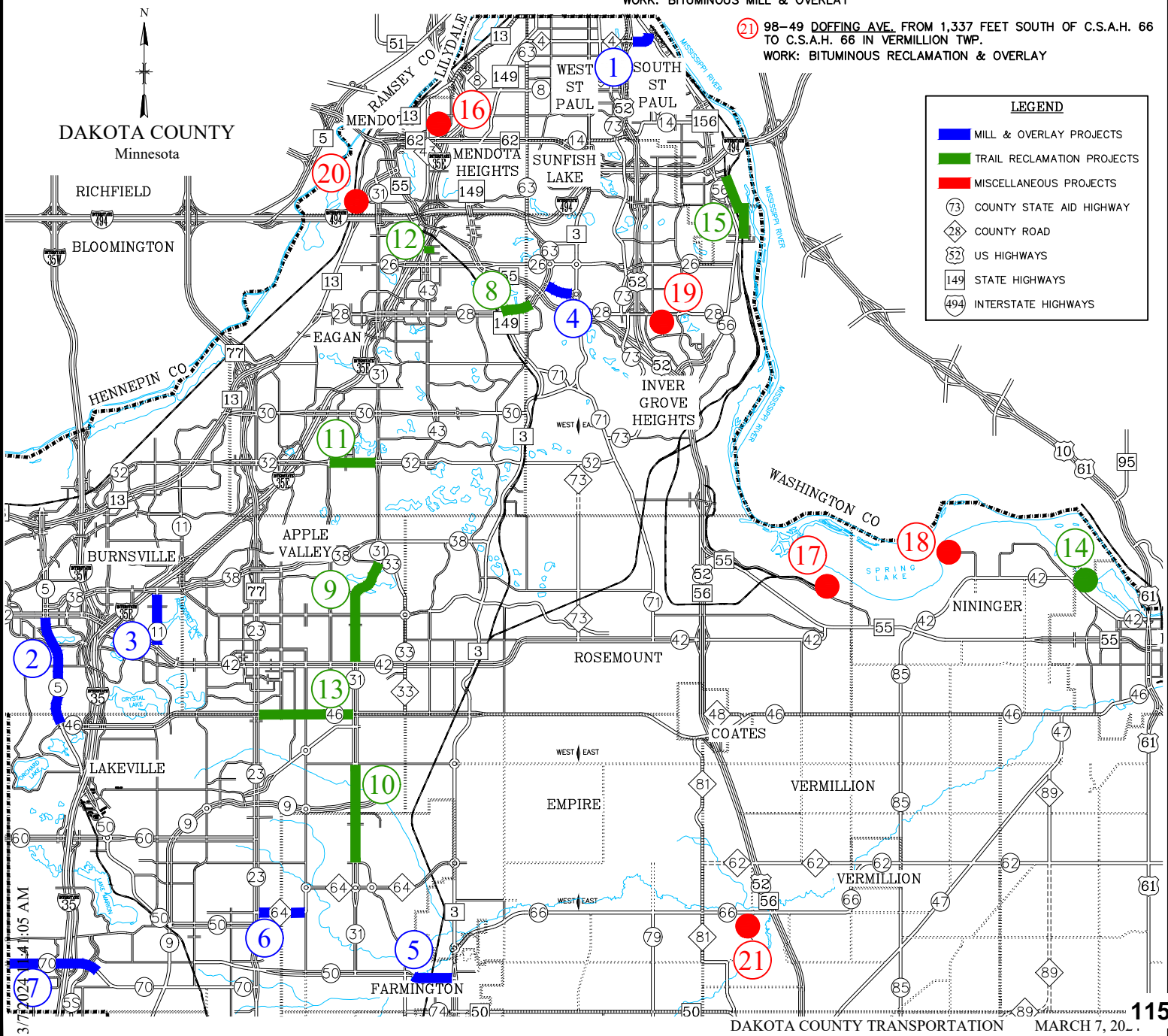
CONTACT

Department Head: Erin Laberee

Author: Kevin Krech

2024 PAVEMENT PRESERVATION

- | | |
|---|---|
| <p>① 04-20 <u>C.R. 4</u> FROM T.H. 52 TO CONCORD STREET IN SOUTH ST. PAUL
WORK: BITUMINOUS MILL & OVERLAY</p> <p>② 05-57 <u>C.S.A.H. 5</u> FROM C.S.A.H. 46 TO C.S.A.H. 42 IN BURNSVILLE
WORK: BITUMINOUS MILL & OVERLAY, AND SIGNAL SYSTEM & PEDESTRIAN CURB RAMP IMPROVEMENTS</p> <p>③ 11-31 <u>C.S.A.H. 11</u> FROM C.S.A.H. 42 TO C.S.A.H. 38 IN BURNSVILLE
WORK: BITUMINOUS MILL & OVERLAY</p> <p>④ 28-70 <u>C.S.A.H. 28</u> FROM C.S.A.H. 63 TO T.H. 3 IN INVER GROVE HEIGHTS
WORK: BITUMINOUS MILL & OVERLAY, BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑤ 50-36 <u>C.S.A.H. 50</u> FROM VERMILLION RIVER BRIDGE TO T.H. 3 IN FARMINGTON
WORK: BITUMINOUS MILL & OVERLAY</p> <p>⑥ 64-26 <u>C.R. 64</u> FROM C.S.A.H. 23 TO FLAGSTAFF AVE. IN FARMINGTON
WORK: BITUMINOUS MILL & OVERLAY</p> <p>⑦ 70-24 <u>C.S.A.H. 70</u> FROM SCOTT/DAKOTA COUNTY LINE TO 850 FEET EAST OF KENRICK AVE. IN LAKEVILLE
WORK: BITUMINOUS MILL & OVERLAY, BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑧ 28-71 <u>C.S.A.H. 28</u> FROM T.H. 149 TO 77TH ST. IN INVER GROVE HEIGHTS
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑨ 31-116 <u>C.S.A.H. 31</u> FROM C.S.A.H. 42 TO C.S.A.H. 33 IN APPLE VALLEY
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑩ 31-117 <u>C.S.A.H. 31</u> FROM 190TH ST. TO 170TH ST. IN FARMINGTON AND LAKEVILLE
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> | <p>⑪ 32-114 <u>C.S.A.H. 32</u> FROM JOHNNY CAKE RIDGE RD. TO C.S.A.H. 31 IN APPLE VALLEY AND LAKEVILLE
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑫ 43-58 <u>C.S.A.H. 43</u> FROM KEEFE ST. TO KENNETH ST. IN EAGAN
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑬ 46-62 <u>C.S.A.H. 46</u> FROM C.S.A.H. 23 TO C.S.A.H. 31 IN APPLE VALLEY AND LAKEVILLE
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑭ 98-33 <u>MISSISSIPPI RIVER GREENWAY</u> DAM TRAIL IN HASTINGS
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑮ 98-48 <u>MISSISSIPPI RIVER GREENWAY</u> 65TH ST. TO HARDMAN AVE. S. IN INVER GROVE HEIGHTS AND SOUTH ST. PAUL
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑯ 98-41 <u>ASPEN HOUSE</u> PARKING LOT IN MENDOTA HEIGHTS
WORK: BITUMINOUS MILL & OVERLAY</p> <p>⑰ 98-42 <u>SPRING LAKE PARK FAHEY TRAILHEAD</u> TRAILS IN ROSEMOUNT
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING</p> <p>⑱ 98-43 <u>SPRING LAKE PARK SCHAAR'S BLUFF TRAILHEAD</u> TRAILS AND EAST/WEST PARKING LOTS IN NININGER TOWNSHIP
WORK: BITUMINOUS TRAIL RECLAMATION & SURFACING, MILL & OVERLAYS</p> <p>⑲ 98-45 <u>INVER GLEN LIBRARY</u> PARKING LOT IN INVER GROVE HEIGHTS
WORK: BITUMINOUS MILL & OVERLAY</p> <p>⑳ 98-46 <u>BIG RIVERS TRAILHEAD</u> PARKING LOT IN MENDOTA HEIGHTS
WORK: BITUMINOUS MILL & OVERLAY</p> <p>㉑ 98-49 <u>DOFFING AVE.</u> FROM 1,337 FEET SOUTH OF C.S.A.H. 66 TO C.S.A.H. 66 IN VERMILLION TWP.
WORK: BITUMINOUS RECLAMATION & OVERLAY</p> |
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Board of Commissioners

Request for Board Action

Item Number: DC-3502	Agenda #: 8.6	Meeting Date: 6/4/2024
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DEPARTMENT: Parks, Facilities, and Fleet Management
FILE TYPE: Consent Action

TITLE
Authorization To Award Bid And Execute Contract With Northern Air Corporation For Burnhaven Library Boiler Replacement And Amend 2024 Facilities Capital Improvement Program Budget

- PURPOSE/ACTION REQUESTED**
- Authorize the execution of a contract with Northern Air Corporation to complete replacement in support of the Boiler Replacement in Burnhaven Library, Burnsville, MN. This project is included in the 2024-2028 Facilities Capital Improvement Program (CIP) Adopted Budget.
 - Authorize a budget amendment to the 2024 Facilities CIP to support increased costs.

SUMMARY
The 2024-2028 Facilities CIP Adopted Budget includes the Burnsville Library Boiler Replacement design and construction. The boilers are original to the 2006 building and have reached the end of their useful life. This project will replace the boilers and pumps with high-efficiency boilers and pumps.

Bid documents were prepared by staff with the professional engineering support of MG Solution. The project was formally advertised, and three competitive bids were received on April 26, 2024. Those three contractors' bids are as follows:

Contractor Name	Bid Amount
Northern Air Corporation.	\$263,955.00
DNS Heating and Cooling	\$269,731.32
Cool Air Mechanical	\$274,200.00

The low bid of \$263,955 is just below the Project Budget of \$265,000. The additional project costs are estimated at \$25,000 to include design and construction. A Budget increase of \$25,000 will cover the design and engineering costs, associated soft costs, and post-bid changes that may be necessary during the replacement project. This would create a new Project Budget of \$290,000. These funds are available from previous project savings.

RECOMMENDATION
Staff recommends, after reviewing the qualifications of the low bidder, award to Northern Air Corporation as the lowest responsive and responsible bidder in an amount not to exceed \$263,955.

EXPLANATION OF FISCAL/FTE IMPACTS

The Adopted 2024 Building CIP Budget includes a total of \$265,000 for the Burnhaven Library Boiler Replacement Design and Construction Project. A budget amendment of \$25,000 is needed to move funding from Prior Project Savings to the Burnhaven Library Boiler Replacement Design and Construction Project to account for the design and engineering costs, associated soft costs, and post-bid changes that may be necessary during the replacement project.

- | | | |
|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, the 2024 Facilities Capital Improvement Program (CIP) Adopted Budget authorized the Burnhaven Library Boiler Replacement Design and Construction Project; and

WHEREAS, bid document and specifications were prepared by County staff and MG Solutions; and

WHEREAS, three competitive bids were received on April 26, 2024; and

WHEREAS, Northern Air Corporation has submitted the low bid of \$263,955; and

WHEREAS, staff has reviewed the qualifications of the bidder and recommends award to Northern Air Corporation as the lowest responsive and responsible bidder in an amount not to exceed \$263,955 for the Burnhaven Library Boiler Replacement Design and Construction Project; and

WHEREAS, funding for the project is within the amended 2024 Building CIP Adopted Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract for the Burnhaven Library Boiler Replacement Design and Construction Project to Northern Air Corporation, 1001 Labore Industrial Ct. Suite B, Vadnais Heights, MN 55110, in an amount not to exceed \$263,955, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the 2024 Buildings Capital Improvement Program budget is hereby amended as follows:

Expense

Prior Project Savings (1001646)	(\$25,000)
Burnhaven Library Boiler Replacement (2000244)	<u>\$25,000</u>
Total Expense	\$0

Revenue

Prior Project Savings (1001646)	(\$25,000)
Burnhaven Library Boiler Replacement (2000244)	<u>\$25,000</u>
Total Revenue	\$0

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Taud Hoopingarner

Author: Mike Lexvold



Board of Commissioners

Request for Board Action

Item Number: DC-3309

Agenda #: 8.7

Meeting Date: 6/4/2024

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Award And Execute Contract With Obermiller Nelson Engineering, LLC, dba CMTA INC For Architectural And Engineering Services Required For Law Enforcement Center Boiler And Chiller Replacement Project

PURPOSE/ACTION REQUESTED

Authorize the execution of a contract with Obermiller Nelson Engineering, LLC dba CMTA INC (CMTA) for architectural and engineering services required for the Law Enforcement Center Boiler and Chiller Replacement project.

SUMMARY

The Law Enforcement Center (LEC) is a three-story building constructed in 1988. It is approximately 153,000 square feet in size. In 2007, the building was expanded to include the intake addition. It serves as the County's only jail and is a 24/7 operation.

The two existing steam boilers and two existing chillers serve 13 air handling units. This equipment is original to the 1988 construction and has reached the end of its useful life. Heating and cooling to the intake addition is supplied by the original boilers and chillers.

In June 2023, a central energy plant study was completed by CMTA for the LEC. The study considered three system replacement options. The option that will change the heating system from steam to hot water was selected as best.

On March 26, 2024, staff sent a Request for Proposal for professional services to seven design firms. The County also posted the Request For Proposal to the County website for the widest possible consideration by the design community. Three firms responded to the request for proposal, and three firms were chosen for an interview by the selection committee.

On May 13, 2024, staff interviewed three firms for architectural and engineering services. Upon completion of the interviews, staff unanimously determined that CMTA offered the best overall value. Staff recommends award of the architectural and engineering contract to CMTA (Attachment: Consultant Evaluation Summary).

As is customary, staff and the design team will bring the Schematic Design to the County Board for review and approval in September 2024.

The project is anticipated to be completed in several phases, over several heating and cooling

cycles, by December 2026.

RECOMMENDATION

Staff recommends the Law Enforcement Center Boiler and Chiller Replacement Project architectural and engineering services contract be awarded to CMTA in an amount not to exceed \$399,500.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2024 Facilities Capital Improvement Program includes total funding of \$6,600,000 for the Project (Attachment: Financial Summary). Sufficient funding is available for the award of the contract.

☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the 2024 Facilities Capital Improvement Program (CIP) Adopted Budget authorized the Law Enforcement Center Boiler and Chiller Replacement project; and

WHEREAS, staff advertised a request for proposals for architectural and engineering services on March 26, 2024; and

WHEREAS, staff received three architectural and engineering services proposals, and staff interviewed three design teams for this project; and

WHEREAS, staff unanimously recommends Obermiller Nelson Engineering, LLC, dba CMTA INC (CMTA), as the firm to provide architectural and engineering services required for the new facility project; and

WHEREAS, CMTA has submitted a total fee proposal for \$399,500 for architectural and engineering services; and

WHEREAS, funding for the architectural and engineering services is within the approved Building CIP Adopted Budget.

NOW THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract with Obermiller Nelson Engineering, LLC, dba CMTA INC, 2345 Rice Street, Suite 230, Roseville, MN 55113-5603 for the Law Enforcement Center Boiler and Chiller Replacement project for a combined fixed fee of \$398,000 and a reimbursable cap of \$1,500, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Consultant Evaluation Summary

Attachment: Financial Summary

BOARD GOALS

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

CONTACT

Department Head: Taud Hoopingarner

Author: Joe Lexa

Consultant Evaluation Summary for Law Enforcement Center Boiler and Chiller Replacement Project - Architectural and Engineering Design Services

Consulting Services Information

Consultant Services Description:

Architectural and engineering design and construction administration services for Law Enforcement Center Boiler and Chiller Replacement project.

Scope of Consultant Services:

Architectural and engineering services needed to replace the two existing chillers, replace two steam boilers with hot water boilers, replace eleven air handling units, and replace all associated piping and pumping systems. These services will extend from schematic design through construction administration services to project closeout.

Deliverables:

The Consultant will provide schematic design documents, design development documents, construction documents (drawings and specifications), bidding phase (including building permit application and addendum if needed), construction administration services (including site meetings, field observations, and shop drawing/submittal reviews), and project closeout documents (including record drawings). Details of deliverables for each phase are given in the Request For Proposal (RFP).

Public Engagement:

Not applicable.

Schedule:

The schematic design phase is to occur from July 2024 to mid-September 2024. The design development and construction documents phases are to occur from October 2024 to February 2025 for bidding immediately thereafter. The bidding and Contractor award is to be completed in April 2025. On site construction is to occur from July 2025 to December 2026.

Consultant Selection Summary:

Request for Proposals (RFP): The RFP for the consultant services was released on March 26, 2024, and posted to the county website. It was also sent directly to seven design firms which have experience in engineering projects of this type: Dunham Engineering, Emanuelson-Podas Engineers, KFI Engineers, LHB Architects and Engineers, Michaud Cooley Erickson, Obermiller Nelson Engineering dba CMTA, and TKDA. An estimated construction budget of \$6,543,316 was included in the RFP. Three proposals were submitted to the County by the due date of April 24, 2024.

Review Team Process:

The three proposals (Emanuelson-Podas Engineers, NV5 Group, and Obermiller Nelson Engineering dba CMTA) were reviewed by a selection committee comprised of Facilities staff (Capital Projects Manager,

CPM Sr. Project Manager, Building Operations Manager, and Hastings Buildings' Manager) who are familiar with the complexities of Boiler/Chiller plants. The proposals were ranked independently by the review team members, who then met on May 2, 2024, to discuss the proposals. It was determined that all three firms should be brought in for an interview. Each design team was sent a series of project-specific questions, which they were to have answered in the 40-minute interviews. Interviews were held on May 13, 2024, after which the selection committee met and selected a preferred firm.

Evaluation Criteria:

The written proposals were evaluated and ranked based on the following six criteria:

1. Firm History and Information
2. Project Team and Team Member Experience
3. Project Approach and Schedule
4. Firm Experience and References
5. Contract and Conditions
6. Fee Proposal

Evaluation Results:

All three firms were well represented in the interviews, and the selection committee felt they had a clear understanding of who would be doing each piece of the work. Each team answered all the questions sent out before the interviews, and these answers gave the committee more insight into the approach of each firm. Although the other teams proved their competence, the selection committee chose the Obermiller Nelson Engineering dba CMTA team. It ranked higher than their competitors in Project Team & Team Member Experience, Project Approach & Schedule, and Firm Experience.

The fees proposed by all firms were close to each other, which speaks to the fact that they understood the scope of the work after visiting the site. All the submitted fees were within the estimated budget for design professional costs, which was set at \$458,000 (or 7%).

Summary of proposed costs:

	Emanuelson-Podas	Obermiller Nelson dba CMTA	NV5 Group
Hours	2401	2444	2270
Cost (w/o Reimburs.)	\$375,130	\$398,000	\$408,337
Total Hours	\$156	\$163	\$185
Cost (w/Reimburs.)	\$378,330	\$399,500	\$423,257

Recommendation:

Staff recommends the consulting firm of Obermiller Nelson Engineering dba CMTA be awarded a contract for the Law Enforcement Center Boiler and Chiller Replacement project. The proposal narrative outlined they could provide architectural and engineering services for the scope as described in the RFP as well as expertise in several similar engineering projects. Following the interview process, the interview panel ranked Obermiller Nelson Engineering dba CMTA as the best fit for the LEC Boiler and Chiller Replacement project design. Obermiller Nelson Engineering dba CMTA provides the overall best value in that they have committed the most design hours at a reasonable rate.

200008 LEC Boiler Replacment/Central Plant Analysis

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2024	200,000	-	200,000	200,000	-	200,000	-	-	-	200,000
2024 Budget	6,600,000	-	6,600,000	6,600,000	-	6,600,000	-	-	-	6,600,000
2025 Plan	1,400,000		1,400,000	1,400,000	-	1,400,000	-	-	-	1,400,000
2026 Plan	-		-	-	-	-	-	-	-	-
2027 Plan	-		-	-	-	-	-	-	-	-
2028 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	8,000,000	-	8,000,000	8,000,000	-	8,000,000	-	-	-	8,000,000
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	8,200,000	-	8,200,000	8,200,000	-	8,200,000	-	-	-	8,200,000



Board of Commissioners

Request for Board Action

Item Number: DC-3507

Agenda #: 9.1

Meeting Date: 6/4/2024

DEPARTMENT: Assessing Services

FILE TYPE: Consent Action

TITLE

Approval Of Chair To Special Board Of Equalization

PURPOSE/ACTION REQUESTED

Approve the 2024 Chair of the Special County Board of Appeal and Equalization.

SUMMARY

The Special County Board of Appeal and Equalization (SCBAE) will meet in person at the Western Service Center on Monday, June 10, 2024, to review the 2024 assessment. The SCBAE voted at the 2023 meeting to reappoint Patricia Zuzek as Chair for the 2024 meeting. By Resolution No. 24-239 (May 7, 2024), the County Board approved this appointment. However, Patricia recently notified staff that she is unable to attend the June 10, 2024 meeting.

Staff reached out to returning member, Christopher Baddeley, Vice Chair in 2023, who has agreed to Chair the Special County Board of Appeal and Equalization for 2024.

RECOMMENDATION

Staff recommends the Dakota County Board of Commissioners appoint Christopher Baddeley as Chair of the Special County Board of Appeal and Equalization for 2024.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners appoints the Chair for the Special County Board of Appeal and Equalization; and

WHEREAS, the Dakota County Special County Board of Appeal and Equalization voted in 2023 to reappoint Patricia Zuzek as Chair for 2024; and

WHEREAS, the Dakota County Board of Commissioners appointed Patricia Zuzek as Chair of the Special County Board of Appeal and Equalization for 2024; and

WHEREAS, Patricia Zuzek has informed staff that she will not be available for the Special County Board of Appeal and Equalization meeting for 2024; and

WHEREAS, Christopher Baddeley was Vice Chair for the 2023 meeting, and is willing to Chair in 2024.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby appoints Christopher Baddeley as Chair of the Special County Board of Appeal and Equalization for 2024.

PREVIOUS BOARD ACTION

24-239; 5/7/24

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

CONTACT

Department Head: Scott Lyons

Author: Scott Lyons



Board of Commissioners

Request for Board Action

Item Number: DC-3398

Agenda #: 10.1

Meeting Date: 6/4/2024

DEPARTMENT: Transportation

FILE TYPE: Regular Action

TITLE

Authorization To Enter Into Cost Share Agreement With Minnesota Department Of Transportation For Two Roundabouts On County State Aid Highway 86 (280th Street W), County Projects 86-43 And 86-44

PURPOSE/ACTION REQUESTED

Authorize entering into an agreement with the Minnesota Department of Transportation (MnDOT) for cost share of two roundabouts on County State Aid Highway (CSAH) 86, County Projects (CPs) 86-43 And 86-44.

SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with CP 86-43 and CP 86-44 to construct rural single-lane roundabouts. County State Aid Highway 86 (280th Street W) is an undivided two-lane rural roadway that is designated as a Tier 2 truck route. This roadway provides regional connection between Trunk Highway 52 and Interstate 35 in Scott County. County Project's 86-43 and 86-44 will reconstruct two, two-way stop-controlled (TWSC) intersections along CSAH 86 at Trunk Highway (TH) 3 and TH 56 to rural single-lane roundabouts within the townships of Castle Rock, Waterford, Randolph, and Hampton. Construction is scheduled to occur in 2026.

The intersections are listed as priority County/State Highway intersection locations in the adopted Dakota County 2040 Transportation Plan. In 2022, staff applied for and received federal Highway Safety Improvement Program (HSIP) dollars to reconstruct the intersections to single-lane roundabouts. Both intersections have a crash history of primarily right-angle crashes that exceed the state-wide average for similar intersections. As per MnDOT study, roundabouts are proven to reduce fatal and serious injury crashes as well as reduce right angle crashes.

By Resolution No. 24-024 (January 2, 2024), the Dakota County Board of Commissioners authorized execution of a contract with KLJ Engineering, LLC, to perform engineering consulting services in the amount not to exceed \$541,313.30. The County will be reimbursed by MnDOT up to a contribution of \$300,000, based on invoices submitted for the scope of work. The Capital Improvement Program (CIP) budget reflects a cost share of 50/50 between the County and MnDOT for the consultant services.

RECOMMENDATION

Staff recommends the execution of a cost share agreement with MnDOT to reimburse the professional design services invoices not to exceed \$300,000 as MnDOT's share for CPs 86-43 and

86-44 for actual total costs of \$541,313.30 for both the projects.

EXPLANATION OF FISCAL/FTE IMPACTS

The adopted 2024 Transportation CIP Budget includes \$300,000 for consulting services for CP 86-43 and CP 86-44, totaling \$600,000 for both projects. The cost-share for the 2024 design phase is 50 percent State and 50 percent County funds, and a sufficient budget exists under the project numbers to enter into a cost-share agreement with MnDOT.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County is proceeding with County Projects (CPs) 86-43 and 86-44; and

WHEREAS, CP 86-43 is the reconstruction of the intersection of CSAH 86 and TH 56 to a single-lane rural roundabout in Castle Rock, Hampton, and Randolph Townships; and

WHEREAS, CP 86-44 is the reconstruction of the intersection of County State Aid Highway (CSAH) 86 and Trunk Highway (TH) 3 to a single-lane rural roundabout in Castle Rock and Waterford Townships; and

WHEREAS, County staff applied for and received federal dollars from the Highway Safety Improvement Program for the construction phases of CPs 86-43 and 86-44; and

WHEREAS, County staff coordinated a cost-share split with the Minnesota Department of Transportation (MnDOT) for the consultant services design contract for CPs 86-43 and 86-44; and

WHEREAS, the adopted 2024 Transportation Capital Improvement Program Budget includes \$300,000 for CP 86-43 and \$300,000 for CP 86-44 for engineering consulting services; and

WHEREAS, both CP 86-43 and CP 86-44 are comprised of intersections that contain two legs under County jurisdiction and two legs under State jurisdiction; and

WHEREAS, the cost share for the 2024 budget year for each project is 50 percent State and 50 percent County funds; and

WHEREAS, execution of a cost-share agreement is necessary to receive reimbursement from MnDOT for their cost-share of the \$541,313.30 consultant contract that the County Board authorized by Resolution No. 24-024 (January 2, 2024).

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to enter into a cost-share agreement with the Minnesota Department of Transportation for reimbursement of up to \$300,000 for the invoices by design consultant out of a total of \$541,313.30 contract for County Projects 86-43 and 86-44, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

24-024; 1/2/24

ATTACHMENTS

Attachment: Location Map

Attachment: Financial Worksheet CP 86-43

Attachment: Financial Worksheet CP 86-44

BOARD GOALS

☒ A Great Place to Live

☐ A Healthy Environment

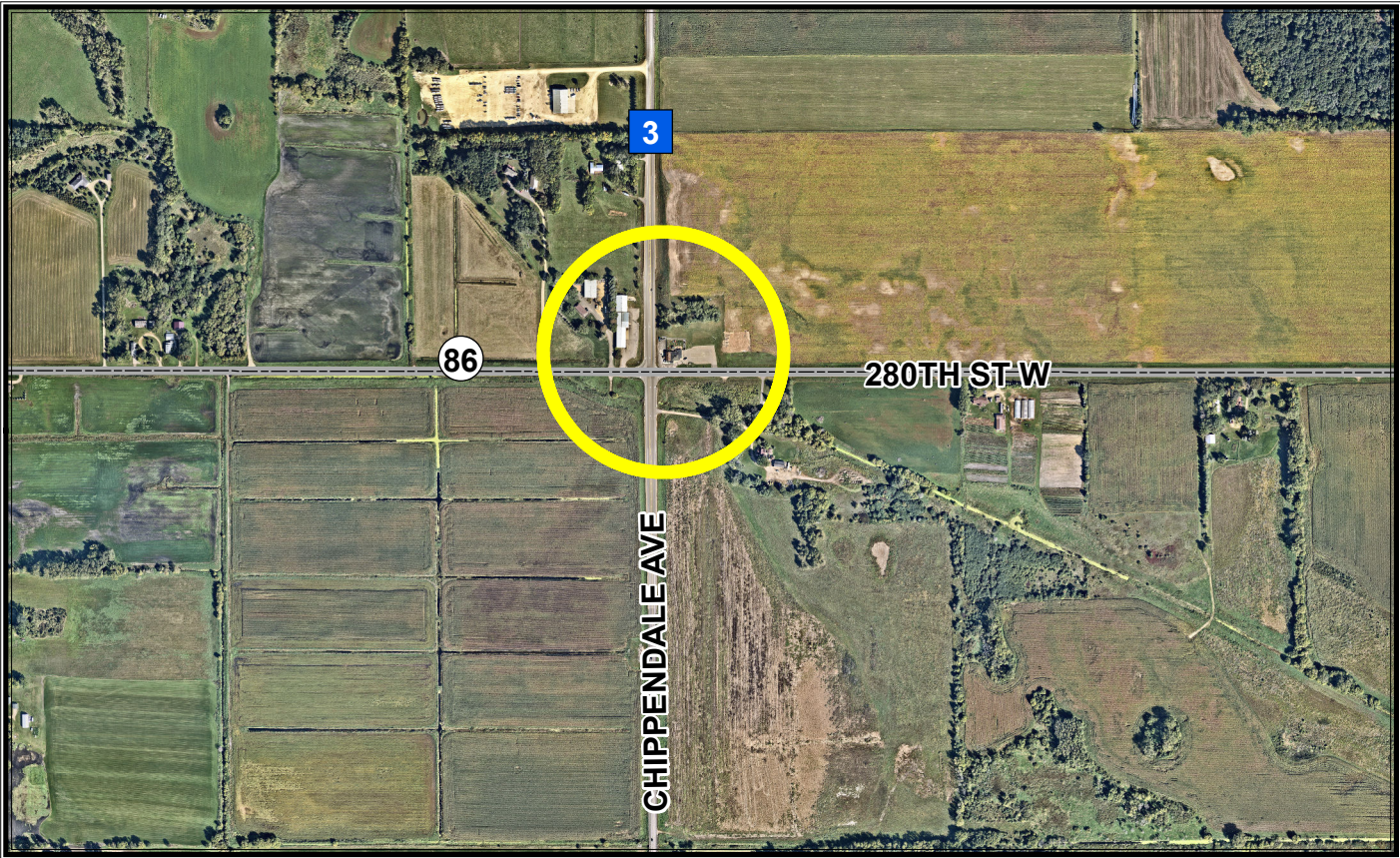
☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

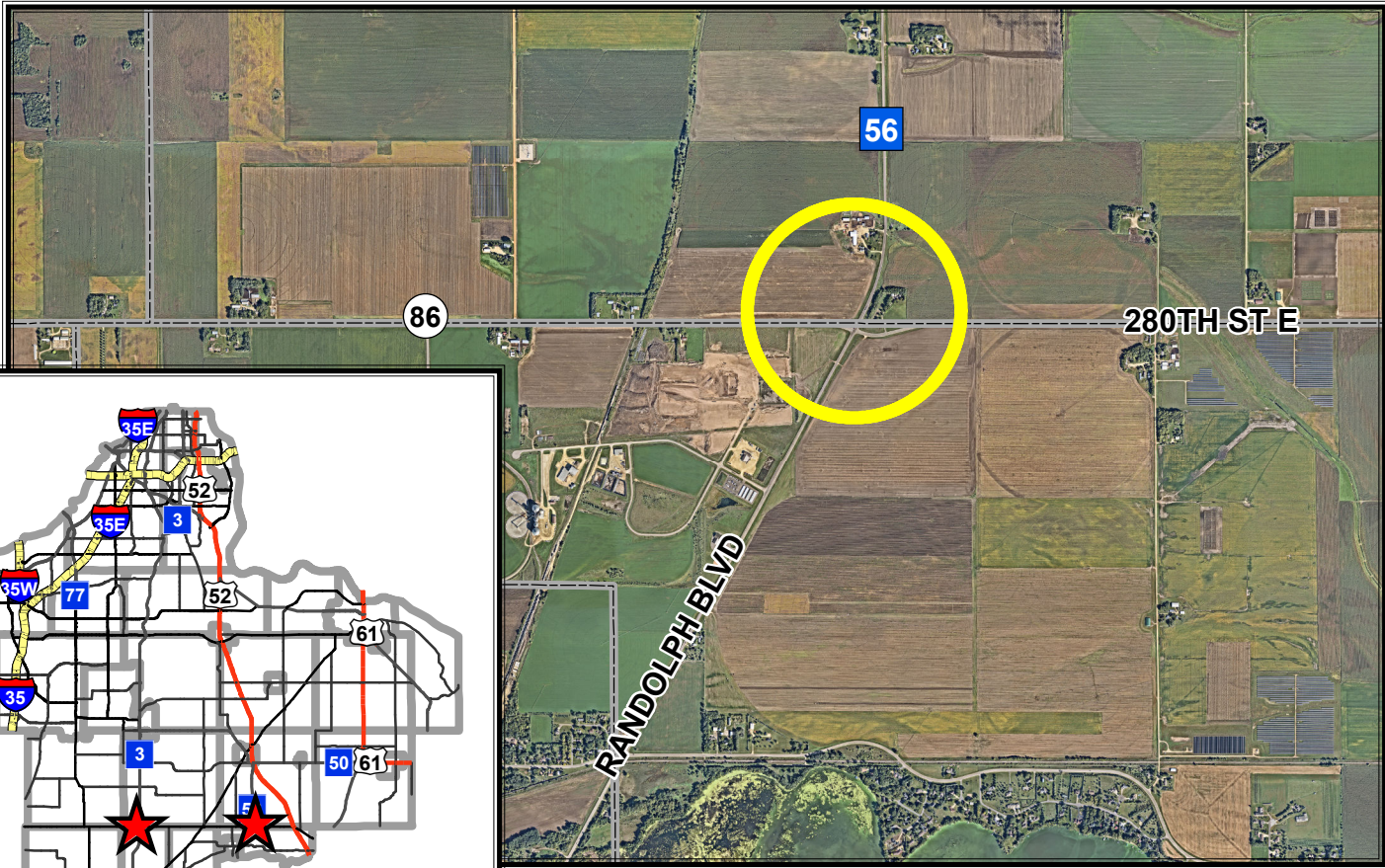
CONTACT

Department Head: Erin Laberee

Author: Saeed Kanwar



County Project 86-44



County Project 86-43

Project 86-43 Randolph Township Roundabout at TH 56

Attachment: Financial Summary

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2023	-	-	-	-	-	-	-	-	-	-
2024 Budget	300,000	-	300,000	150,000	-	150,000	150,000	-	150,000	300,000
2025 Plan	400,000		400,000	200,000	-	200,000	200,000	-	200,000	400,000
2026 Plan	1,909,600		1,909,600	95,450	-	95,450	1,814,120	-	1,814,120	1,909,570
2027 Plan	-		-	-	-	-	-	-	-	-
2028 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	2,609,600	-	2,609,600	445,450	-	445,450	2,164,120	-	2,164,120	2,609,570
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	2,609,600	-	2,609,600	445,450	-	445,450	2,164,120	-	2,164,120	2,609,570

Project 86-44 Castle Rock Township Roundabout

Attachment: Financial Summary

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2023	-	-	-	-	-	-	-	-	-	-
2024 Budget	300,000	-	300,000	150,000	-	150,000	150,000	-	150,000	300,000
2025 Plan	400,000		400,000	200,000	-	200,000	200,000	-	200,000	400,000
2026 Plan	2,062,712		2,062,712	103,136	-	103,136	1,959,576	-	1,959,576	2,062,712
2027 Plan	-		-	-	-	-	-	-	-	-
2028 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	2,762,712	-	2,762,712	453,136	-	453,136	2,309,576	-	2,309,576	2,762,712
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	2,762,712	-	2,762,712	453,136	-	453,136	2,309,576	-	2,309,576	2,762,712



Board of Commissioners

Request for Board Action

Item Number: DC-3498

Agenda #: 11.1

Meeting Date: 6/4/2024

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Discussion Of Legal Strategy In Tory Hart v. Dakota County et al.

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during a special Dakota County Board meeting of June 4, 2024, to discuss the following:

- the legal strategy in Tory Hart, trustee for the heirs and next-of-kin of E.K.A.H. v. Dakota County, et al., Court File 22-cv-02035.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Tory Hart, trustee for the heirs and next-of-kin of E.K.A.H (Plaintiff), commenced a lawsuit against Dakota County (County) and certain County staff; and

WHEREAS, Plaintiff provided the County with a settlement demand on May 15, 2024; and

WHEREAS, the Dakota County Board of Commissioners (County Board) seeks legal advice from the Dakota County Attorney's Office with respect to litigation strategy, the public disclosure of which would be detrimental to the County's defense of this matter; and

WHEREAS, pursuant to Minn. Stat. § 13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the Dakota County Board meeting on June 4, 2024, to recess to Conference Room 3A, Administration Center, Hastings, MN to discuss with the County Attorney the legal strategy in Tory Hart, trustee for the heirs and next-of-kin of E.K.A.H. v. Dakota County, et al., Court File 22-cv-02035.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Tom Novak

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-3487

Agenda #: 14.1

Meeting Date: 6/4/2024

Information

See Attachment for future Board meetings and other activities.

June 4, 2024

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

4:30 PM - 4:30 PM

Open House: County Road 91 Reconstruction Project (CP 91-30) -- Douglas Town Hall, 12409 240th St E, Hampton

June 8, 2024

Saturday

9:00 AM - 9:00 AM

Goodhue County Picnic Pavilion Dedication -- Lake Byllesby Park, 918 River Road Cannon Falls, Goodhue County

June 10, 2024

Monday

12:00 PM - 12:00 PM

Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom
<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>

5:00 PM - 5:00 PM

Dakota County Special Board of Appeal and Equalization Meeting -- Dakota County Western Service Center, 14955 Galaxie Avenue, Room L139, Apple Valley

June 11, 2024

Tuesday

9:00 AM - 9:00 AM

Dakota County Physical Development Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

10:30 AM - 10:30 AM

Board Work Session - Metropolitan Council Visit -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

1:00 PM - 1:00 PM

Dakota County Community Services Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

June 12, 2024

Wednesday

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Executive Committee Meeting -- Metro Counties Government Center, 2099 University Avenue West, Room 205, St. Paul

June 12, 2024 Continued

Wednesday

4:00 PM - 4:00 PM

Vermillion River Watershed Planning Commission Meeting -- Dakota County Extension & Conservation Center, 4100 220th St. W, Farmington

June 13, 2024

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting -- Richfield City Hall, 6700 Portland Avenue South, Bartholomew Room, Richfield

June 17, 2024

Monday

4:30 PM - 4:30 PM

Public Open House - Co 42, Redwood Dr - Pennock Ave (CP 42-163) -- Apple Valley Senior Center, 14601 Hayes Rd, Apple Valley, Yosemite Room

June 18, 2024

Tuesday

4:30 PM - 4:30 PM

Open House: County Project County State Aide Highway 54/18th Street E -- Ravenna Town Hall, 20425 Redwing Blvd, Hastings

June 19, 2024

Wednesday

8:00 AM - 8:00 AM

County Offices Closed - Juneteenth Holiday

June 20, 2024

Thursday

6:00 PM - 6:00 PM

Thompson County Park 50th Anniversary -- Thompson County Park, 360 Butler Ave E, West St. Paul

June 21, 2024

Friday

8:30 AM - 8:30 AM

Dakota-Scott Workforce Development Board Meeting -- Northern Service Center, 1 Mendota Road West, Room 520, West St. Paul

June 25, 2024

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

June 25, 2024 Continued

Tuesday

9:30 AM - 9:30 AM	Dakota County Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings
10:00 AM - 10:00 AM	Dakota County General Government and Policy Committee Meeting (or following RRA) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings
10:30 AM - 10:30 AM	Budget Workshop (or following GGP) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings
4:30 PM - 4:30 PM	Open House: County Project 46-57 Roundabout -- USW Local 662, 18990 Goodwin Ave, Hastings



Board of Commissioners

Request for Board Action

Item Number: DC-3488	Agenda #: 15.1	Meeting Date: 6/4/2024
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Adjournment