



# Dakota County

## Community Services Committee of the Whole Agenda

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Tuesday, June 11, 2024

1:00 PM

Conference Room 3A, Administration  
Center, Hastings

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If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us). Emails must be received by 7:30am on the day of the meeting. Instructions on how to participate will be sent to anyone interested.

### 1. Call To Order And Roll Call

Note: Any action taken by this Committee of the Whole constitutes a recommendation to the County Board.

### 2. Audience

Anyone in the audience wishing to address the Committee on an item not on the Agenda or an item on the Consent Agenda may send comments to [CountyAdmin@co.dakota.mn.us](mailto:CountyAdmin@co.dakota.mn.us) and instructions will be given to participate during the meeting. Verbal comments are limited to five minutes.

### 3. Approval Of Agenda (Additions/Corrections/Deletions)

#### 3.1 Approval Of Agenda (Additions/Corrections/Deletions)

### 4. Consent Agenda

#### 4.1 Approval Of Minutes Of Meeting Held On May 14, 2024

#### 4.2 *Employment and Economic Assistance* - Authorization To Execute Contract With ByWater Business Solutions LLC For Print To Mail Services

#### 4.3 *Public Health* - Authorization To Accept Substance Misuse And Suicide Prevention Coalition Grant Funds, Add 1.0 Grant-Funded Full-Time Equivalent, Execute Grant Agreement And Amend 2024 Public Health Budget

#### 4.4 *Public Health* - Authorization To Execute Joint Powers Agreements With Dakota County School Districts For School Wellness Projects Funded Through Minnesota Department Of Health Statewide Health Improvement Partnership Grant

- 4.5 *Public Health* - Ratification Of Application For Promising Practices Home Visiting Grant With Minnesota Department Of Health, And Authorization To Accept Grant Funds, Execute Grant Agreement, Add 1.6 Grant-Funded Full-Time Equivalent, And Amend 2024 Public Health Budget
- 4.6 *Social Services-Children and Family Services* - Authorization To Execute Contract With JEC Miller, Inc. For Scheduled Respite In Child Foster Residence Setting
- 4.7 *Social Services-Housing & Community Resources* - Authorization To Execute Intergovernmental Transfer Agreement With Minnesota Department Of Human Services For Shelter Services, Accept Funds, Execute A Contract For Shelter Services, And Amend 2024 Social Services Budget

**5. Regular Agenda**

- 5.1 *Public Health* - Authorization To Adopt Annual Work Plan For Board Appointed Opioid Response Advisory Committee
- 5.2 *Social Services-Adult Services* - Update On Mental Health Crisis Services Continuum Expansion

**6. Community Services Director's Report**

**7. Future Agenda Items**

**8. Adjournment**

- 8.1 Adjournment

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# Community Services Committee of the Whole

## Request for Board Action

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**Item Number:** DC-3455

**Agenda #:** 3.1

**Meeting Date:** 6/11/2024

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Approval Of Agenda (Additions/Corrections/Deletions)



# Community Services Committee of the Whole

## Request for Board Action

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**Item Number:** DC-3454

**Agenda #:** 4.1

**Meeting Date:** 6/11/2024

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Approval Of Minutes Of Meeting Held On May 14, 2024



# Dakota County

## Community Services Committee of the Whole

### Minutes

Tuesday, May 14, 2024

1:00 PM

Conference Room 3A, Administration  
Center, Hastings

#### 1. Call To Order And Roll Call

**Present:** Commissioner Slavik, Commissioner Atkins, Chairperson Halverson, Commissioner Droste, Commissioner Workman, Commissioner Holberg and Commissioner Hamann-Roland

Also in attendance were Matt Smith, County Manager; Lucie O'Neill, Assistant County Attorney; Marti Fischbach, Community Services Division Director; Colleen Collette, Administrative Coordinator.

The meeting was called to order at 1:00 p.m. by the Chair, Commissioner Laurie Halverson.

The audio of this meeting is available upon request.

#### 2. Audience

Chair, Commissioner Laurie Halverson, asked if there was anyone in the audience who wished to address the Community Services Committee on an item not on the agenda or an item on the consent agenda. No one came forward and no comments were submitted to CountyAdmin@co.dakota.mn.us.

#### 3. Approval Of Agenda (Additions/Corrections/Deletions)

##### 3.1 Approval Of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the agenda was unanimously approved. The motion carried unanimously.

Ayes: 7

#### 4. Consent Agenda

Motion: Joe Atkins

Second: Mary Hamann-Roland

On a motion by Commissioner Atkins, seconded by Commissioner Hamann-Roland, the consent agenda was unanimously approved as follows:

##### 4.1 Approval Of Minutes Of Meeting Held On April 16, 2024

Motion: Joe Atkins

Second: Mary Hamann-Roland

**4.2** Authorization To Execute Contract With Life Development Resources For  
Juvenile Service Center And Campus Therapeutic Services

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Life Development Resources (LDR) has provided mental health services in the South Metro since 1987 and has maintained service agreements with Dakota County since 2013; and

WHEREAS, LDR's mission is to go to the margins until the margins disappear so no one suffers alone; and

WHEREAS, a Request for Proposals was issued on February 15, 2024, and LDR was selected after the evaluation process was completed; and

WHEREAS, LDR will be providing therapeutic services to address the complex mental health needs of youth in the Juvenile Service Center (JSC) and New Chance Program; and

WHEREAS, LDR will provide Dialectical Behavioral Therapy (DBT) services, both individual and group, and ensure that services received by the target population through this contract are delivered in a manner that is supported by research and adapted to a cultural context within the scope of the model; and

WHEREAS, staff is requesting authorization to execute a contract with LDR in a not to exceed amount of \$282,000 beginning July 1, 2024 through June 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for the Juvenile Service Center and campus therapeutic services with Life Development Resources in a not to exceed amount of \$282,000 for the period of July 1, 2024 through June 30, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.3** Ratification Of Grant Application For Minnesota Youth Program And Unified Local Youth Plan, And Authorization To Accept Minnesota Youth Program Funds, Execute Grant Agreement, And Execute Related Contract

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, the Federal Workforce Innovation and Opportunity Act (WIOA) of 2014 requires local areas to provide services to low-income, at-risk youth, to promote educational and employment success; and

WHEREAS, this requirement is fulfilled by the Minnesota Department of Employment and Economic Development (DEED) through grants to local governments for the WIOA Youth Program and Minnesota Youth Program (MYP); and

WHEREAS, the MYP grant is Dakota County specific and funding is based on a DEED formula; and

WHEREAS, a Request for Proposal was issued on November 30, 2020, with one respondent; and

WHEREAS, a committee comprised of Dakota-Scott Workforce Development Board (WDB) Youth Committee members and County staff reviewed the proposal and recommended the current provider under contract with Dakota County, Tree Trust, continue to provide services; and

WHEREAS, a new solicitation for this service will be issued in 2025; and

WHEREAS, by Resolution No. 23-304 (July 18, 2023), the Dakota County Board of Commissioners authorized execution of a contract with Tree Trust to provide MYP services for the period of July 1, 2023 through June 30, 2024, in an amount not to exceed \$297,540.00; and

WHEREAS, on December 7, 2023, Dakota County Workforce Services received official notice of funding levels for the MYP state fiscal year 2025; and

WHEREAS, the funding amount for MYP services will remain at \$352,822; and

WHEREAS, of the full amount allocated, Dakota County will retain \$20,000 for potential projects and ten percent for administrative expenses; and

WHEREAS, on March 15, 2024, the WDB approved the Unified Local Youth Plan and recommended acceptance of funding and execution of a contract with Tree Trust in the amount of \$297,540 for the period of July 1, 2024 through September 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the grant application submitted to the Minnesota

Department of Employment and Economic Development for the Unified Local Youth Plan; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds in an amount not to exceed \$352,822 for the period of July 1, 2024 through September 30, 2025, and execute the grant agreement with the Minnesota Department of Employment and Economic Assistance, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to execute a contract with Tree Trust to provide Minnesota Youth Program services for the period of July 1, 2024 through September 30, 2025, in the amount not to exceed \$297,540; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount(s) due.

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.4** Authorization To Adopt Annual Work Plan For Board Appointed Opioid Response Advisory Committee

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, the Dakota County Opioid Response Committee (ORAC) was established as a Board appointed committee in October 2023; and

WHEREAS, the Dakota County ORAC supports the development of a comprehensive and effective countywide response to the opioid crisis; and

WHEREAS, the Dakota County ORAC provides recommendations to the County Board on the use of Opioid Settlement Funds for external projects and initiatives; and

WHEREAS, Dakota County policy 1015 requires that Board appointed committees must consult at least annually with the County Board Committees of the Whole to seek direction on the topics on which they will advise the County Board (annual work plan) to ensure that the committee's work complements the County mission and goals; and



WHEREAS, Dakota County policy 1015 requires periodic committee reports be scheduled on the appropriate County Board committee or board meeting agendas; and

WHEREAS, in 2023, Public Health surveyed community members and partners on opioid response strategies to address the current crisis; and

WHEREAS, the Dakota County ORAC has developed a one-year work plan that complements the County mission and goals and focuses on ORAC's mission of advising the County Board on the use of community designated opioid settlement funds; and

WHEREAS, upon Board approval of the 2024 work plan, ORAC will work towards accomplishing its goals as outlined in the work plan and keep the Board informed of its progress.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the adoption of the 2024 annual work plan for the Dakota County Opioid Response Advisory Committee.

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.5** Authorization To Execute Joint Powers Agreements With School Districts And Charter Schools To Expend Opioid Settlement Funds And Amend 2024 Non-Departmental Budget

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, on July 1, 2023, two legislative changes went into effect mandating public and charter schools to have two doses of nasal naloxone available on-site under Minn. Stat. §121A.224 and §151.37 Subd. 12; and

WHEREAS, on October 3, 2023, Dakota County held a board workshop to discuss next steps related to the county's opioid response; and

WHEREAS, in that meeting the Public Health Department requested the consideration of a combined total up to \$80,000 for schools with buildings in the county to apply for funding to support eligible activities in accordance with the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement (MOA), including, but not limited to, storage for mandated nasal naloxone, training, and support for community education and outreach; and

WHEREAS, funding was offered to all school districts and charter schools with school buildings in Dakota County; and

WHEREAS, in accordance with the MOA, the process for drawing from special revenue funds is as follows:

1. Opioid Settlement Funds can be used for a purpose when the Governing Body includes in its budget or passes a separate resolution authorizing the expenditure of a stated amount of Opioid Settlement Funds for that purpose or those purposes during a specified period of time.
2. The budget or resolution must (i) indicate that it is an authorization for expenditures of opioid settlement funds; (ii) state the specific strategy or strategies the county or city intends to fund, using the item letter and/or number in Exhibit A to identify each funded strategy, if applicable; and (iii) state the amount dedicated to each strategy for a stated period of time.

; and

WHEREAS, staff requests authorization to allocate up to \$80,000 of opioid settlement funds from the 2024 Non-Departmental Budget for reimbursement of eligible activities in accordance with the MOA; and

WHEREAS, staff requests an expenditure up to \$500 per school building located in Dakota County; and

WHEREAS, staff requests authorization to enter into joint powers agreements (JPA) with the listed Independent School Districts (ISD) and Special School District that have submitted their proposed strategies for terms effective upon execution of each JPA through July 1, 2025, for eligible activities in accordance with the MOA:

**ISD 192 (Farmington)**

- **Proposed Strategy:** Naloxone storage/emergency kit
- **MOA Exhibit A Strategies:** Items G.9 and G.10, and H.1
- **Not to Exceed Dollar Amount:** \$5,000

**ISD 194 (Lakeville)**

- **Proposed Strategy:**
  - Replenishment of expired Narcan
  - Expansion of site availability within the district
  - Narcan storage boxes
  - Resources for staff, students and parents: pamphlets, newsletter info for parents, training opportunities
- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.6, H.7
- **Not to Exceed Dollar Amount:** \$11,500

**ISD 199 (Inver Grove Heights)**

- **Proposed Strategy:**
  - 1.) **Opioid Awareness Activities (15%)**
    - Secondary: Fentanyl Awareness campaign for students and

- staff.
- Health Curriculum supplements re: opioids and prescription drugs
- Elementary: Fentanyl Awareness campaign for staff (including Spartan Kids Care and Early Learning)
- 2.) Opioid Response Training (75%)**
  - Secondary: Train a core group of teachers and administrators in recognition and response for opioid emergencies.
  - Elementary/PreK: Train administrators, counselors and nursing staff in recognition and response for opioid emergencies.
- 3.) Equipment for training (10%)**
  - Naloxone training devices
- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.4, H.6, H.7
- **Not to Exceed Dollar Amount:** \$4,000

#### **ISD 197 (West St. Paul-Mendota Heights-Eagan)**

- **Proposed Strategy:**
  - 1.) PREVENT MISUSE OF OPIOIDS - Support efforts to discourage or prevent misuse of opioids through evidence-based or evidence-informed programs or strategies that may include, but are not limited to, the following:
    - *Support DARE-Drug Abuse Resistance Education, a drug abuse prevention education program intended to give children skills to resist peer pressure to use tobacco, drugs, and alcohol for grades 5 and 6.*
    - *Support "Character Strong" - a Research-backed curricula and training that increase students' belonging, well-being, and engagement for grades K-4.*
    - *Support a Districtwide communication campaign.*
  - 2.) CONNECT PEOPLE WHO NEED HELP TO THE HELP THEY NEED (CONNECTIONS TO CARE)
    - *Provide Chemical Health Counseling by a Licensed Alcohol and Drug Counselor at the middle and high school levels for students with chemical use violations or upon request.*
- **MOA Exhibit A Strategies:** Items G.1, G.8, G.11, C.12
- **Not to Exceed Dollar Amount:** \$9,500

#### **Special School District 6 (South St. Paul Public Schools)**

- **Proposed Strategy:** Purchase naloxone
- **MOA Exhibit A Strategies:** Item H.1
- **Not to Exceed Dollar Amount:** \$5,000

#### **ISD 196 (Rosemount-Apple Valley-Eagan)**

- **Proposed Strategy:** Purchase a comprehensive emergency case

(wall unit) to hold AED, naloxone and Stop the Bleed kit (and future emergency supplies) in each building in the District.

- **MOA Exhibit A Strategies:** Items H.1 and H.4
- **Not to Exceed Dollar Amount:** \$23,500

; and

WHEREAS, as the remainder of the school districts and charter schools with a school building in Dakota County provide their proposed strategies, staff will return to request authorization to execute JPAs with those districts and charter schools.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes an allocation of up to \$80,000 of opioid settlement funds from the 2024 Non-Departmental Budget for reimbursement to school districts and charter schools with a building in Dakota County for eligible activities in accordance with the MOA; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to enter into joint powers agreements (JPA) with the listed Independent School Districts (ISD) and Special School District, for the expenditure of up to \$500 per school building to support the listed eligible activities in accordance with the Amended Minnesota Opioids State-Subdivision Memorandum of Agreement (MOA) funded through the Opioid Settlement Funds, with terms beginning upon date of execution of each JPA through July 1, 2025, with total not to exceed amounts as follows, subject to approval by the County Attorney's Office as to form:

**ISD 192 (Farmington)**

- **MOA Exhibit A Strategies:** Items G.9 and G.10, and H.1
- **Not to Exceed Dollar Amount:** \$5,000

**ISD 194 (Lakeville)**

- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.6, H.7
- **Not to Exceed Dollar Amount:** \$11,500

**ISD 199 (Inver Grove Heights)**

- **MOA Exhibit A Strategies:** Items G.8, G.9, G.10, H.1, H.3, H.4, H.6, H.7
- **Not to Exceed Dollar Amount:** \$4,000

**ISD 197 (West St. Paul-Mendota Heights-Eagan)**

- **MOA Exhibit A Strategies:** Items G.1, G.8, G.11, C.12
- **Not to Exceed Dollar Amount:** \$9,500

**Special District 6 (South St. Paul Public Schools)**

- **MOA Exhibit A Strategies:** Item H.1
- **Not to Exceed Dollar Amount:** \$5,000

**ISD 196 (Rosemount-Apple Valley-Eagan)**

- **MOA Exhibit A Strategies:** Items H.1 and H.4
- **Not to Exceed Dollar Amount:** \$23,500

; and

BE IT FURTHER RESOLVED, That the 2024 Non-Departmental budget is hereby amended as follows:

**Expense**

Opioid Settlement-Allocation	(\$80,000)
Opioid Program-Schools	<u>\$80,000</u>
<b>Total Expense</b>	<b>\$0</b>

**Revenue**

Opioid Settlement-Allocation	(\$80,000)
Opioid Settlement-Program	<u>\$80,000</u>
<b>Total Revenue</b>	<b>\$0</b>

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.6 Authorization To Accept Local Homeless Prevention Aid Appropriation From Minnesota Department Of Revenue And Execute Contract Amendments For Prevention Activities**

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Local Homeless Prevention Aid (LHPA) was a new funding source that began in July 2023, with the purpose of helping local governments ensure no child is homeless by keeping families from losing housing and helping those experiencing homelessness find housing; and

WHEREAS, funding, which is designated for five years, is distributed to counties, annually, as an allocation from the Minnesota Department of Revenue (MDR), with the first allocation on July 20, 2023, in which Dakota County received up to \$886,265; and

WHEREAS, after a community planning process to identify priorities, which included individuals from the Affordable Housing Coalition, the Prevention workgroup, school district staff, and school liaisons who work with homeless youth, the following services were identified to be included in Dakota County's

plan for LHPA: 1) Provide services and flexible financial assistance to connect families with the social services necessary to maintain the families' stability in their homes with annual funding designated at \$504,837 and 2) Outreach and case management services in schools in Dakota County with annual funding designated at \$265,000; and

WHEREAS, a Request for Proposal (RFP) for subcontractors was issued on February 7, 2023, in combination with an RFP for Family Homeless Prevention and Assistance Program as required by county procurement policies; and

WHEREAS, four responses were received for LHPA of which two agencies, 360 Communities and The Link, were selected to provide services under LHPA; and

WHEREAS, by Resolution No. 23-279 (June 20, 2023), the Dakota County Board of Commissioners authorized the Community Services Director to accept the LHPA funds in the amount up to \$886,265 from MDR and execute contracts with The Link and 360 Communities for LHPA services, for a combined total not to exceed \$769,837; and

WHEREAS, by Resolution No. 24-163 (March 26, 2024), the Dakota County Board of Commissioners authorized the Community Services Director to accept additional LHPA funds in the amount of \$144,163 from MDR and execute a contract amendment with 360 Communities to add \$144,163 for a new not to exceed contract amount of \$649,000 for the term, upon execution through June 30, 2025; and

WHEREAS, staff learned that MDR is issuing additional allocations, sharing statewide allocations by county.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept additional Local Homeless Prevention Aid funds in the amount up to \$1,500,000 from the Minnesota Department of Revenue for the period of July 1, 2024 through June 30, 2025, and accept annual allocations for the remaining three years of the appropriation period through June 30, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to amend contracts with 360 Communities and The Link for a combined total not to exceed \$1,500,000 for the period July 1, 2024 through June 30, 2025, and amend the contracts for a combined total not to exceed the annual allocation of Local Homeless Prevention Aid funds for the appropriation period of July 1, 2025 through June 30, 2028; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the contracts amount and the contracts term up to one year after extended

amendment date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contracts shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.7** Authorization To Submit Application For Minnesota Department Of Human Services Grant For Development Of Family Resource Center/One-Stop Shop, Accept Grant Funds, Execute Grant Agreement, And Amend 2024 Social Services Budget

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, county staff and community partners have been exploring the potential to develop Family Resource Centers/One-Stop Shops in Dakota County; and

WHEREAS, these centers would offer a range of services and supports to meet children's and families' needs in community settings, with the goal of promoting family well-being and preventing involvement in child protection and other crisis services; and

WHEREAS, by Resolution No. 24-212 (April 23, 2024), the Dakota County Board of Commissioners authorized submission of a grant application to the Sauer Family Foundation for an implementation grant to support the county and community partners in implementing Family Resource Centers in Dakota County; and

WHEREAS, the Minnesota Department of Human Services (DHS) recently posted a request for proposals for grants to fund Community Resource Centers and Kinship Navigator Programs, models that are closely aligned with the Dakota County One Stop Shop concept; and

WHEREAS, this DHS grant opportunity will allow the county to apply for elements not funded by the Sauer grant and to ensure there are have multiple funding sources supporting this work; and

WHEREAS, the DHS grant funding is for up to three years with potential expansion to five years; and

WHEREAS, the grant application due date is May 31, 2024; and

WHEREAS, staff recommends authorization to submit an application to DHS for the Development of Family Resource Center/One-Stop Shop in the amount up

to \$1,092,000 for the period of August 1, 2024 through June 30, 2027, accept grant funds, execute the grant agreement and amend the 2024 Social Services Budget; and

WHEREAS, the county plans to serve as the fiscal agent of this grant and community partners will lead the implementation of Family Resource Centers/One-Stop Shops in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to submit a grant proposal to the Minnesota Department of Human Services (DHS) for the development of the Family Resource Center/One-Stop Shop; and

BE IT FURTHER RESOLVED, That, if awarded the grant, the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the grant funds in an amount not to exceed \$1,092,000 and execute the grant agreement for the period of August 1, 2024 through June 30, 2027, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, The 2024 Social Services Budget is hereby amended as follows:

<b>Expense</b>	
Program Expense	<u>\$1,092,000</u>
<b>Total Expense</b>	<b>\$1,092,000</b>

<b>Revenue</b>	
DHS Grant Funds	<u>\$1,092,000</u>
<b>Total Revenue</b>	<b>\$1,092,000</b>

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.8 Authorization To Execute Contract With Alia For Consultation Services**

Motion: Joe Atkins

Second: Mary Hamann-Roland

WHEREAS, Alia is a Minnesota-based national nonprofit founded in 2015 on a mission for every child to experience an uninterrupted sense of belonging; and



WHEREAS, through short- and long-term engagements, Alia guides and supports courageous leaders on the forefront of equitable systems change in child welfare and adjacent systems; and

WHEREAS, Alia carefully gathers existing and promising new approaches to keep families safely together; and

WHEREAS, Alia will be providing consultation services for Workforce Resilience and Belonging implementation and a six-month community engagement process; and

WHEREAS, our current child protection system in Minnesota has caused racial disparities due to identified systemic racism; and

WHEREAS, children of color in Minnesota are five times more likely to be placed in out-of-home placement than white children; and

WHEREAS, Alia has proven outcomes by eliminating racial disparities in child protection and has reduced out-of-home placement costs by seventy percent; and

WHEREAS, Alia has transformed multiple child protection systems and reduced or eliminated these racial disparities in several states including Wisconsin and California as well as Ramsey County in Minnesota; and

WHEREAS, staff is requesting authorization to execute a contract with Alia in an amount not to exceed \$298,000 from the date of contract execution through December 31, 2026; and

WHEREAS, Budget Incentive Program (BIP) funds have been approved for \$298,000 to fund the contract with Alia; and

WHEREAS, with a track record of exceptional outcomes, Alia was selected as a sole source based on being the only organization that addresses reducing racial disparities in out of home placement by engaging communities of color in Dakota County and through employee training with a focus on employee wellbeing.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for consultation services with Alia in an amount not to exceed \$298,000 for the period from the date of contract execution through December 31, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter

the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

**4.9 Distribution Of Funds For 2024 Memorial Day Activities**

Information only; no action requested.

**5. Regular Agenda**

**5.1 Proclamation Of May As Mental Health Month**

Motion: Mary Hamann-Roland

Second: Joe Atkins

The following staff and guests presented on this item and stood for questions: Alex Groten, Supervisor, Public Health; Natalie Vasilj, Coordinator, Public Health; Mark Oster, Supervisor, Social Services; Mary Lillo, Children's Mental Health Local Advisory Council; Dave Zettervall, Adult Mental Health Local Advisory Council; Julie Allen, Adult Mental Health Local Advisory Council.

WHEREAS, May is National Mental Health Month; and

WHEREAS, according to the National Alliance on Mental Illness:

- One in five United States (U.S.) adults experience mental illness
- One in twenty U.S. adults experience serious mental illness
- 17 percent of youth, ages 6-17 years, experience a mental health disorder
- 50 percent of all lifetime mental illness begins by age 14, and 75 percent by age 24

; and

WHEREAS, mental health is an important determinant of overall health and well-being for individuals; and

WHEREAS, the COVID-19 pandemic, along with compounding community trauma, continues to have a significant impact on adult and child mental health, particularly for people with pre-existing mental illness and Substance Use Disorder (SUD), and for communities of color; and

WHEREAS, many residents are struggling with the long-term impacts of illness,

loss of loved ones, social isolation, job loss, changes in routines, racism or other forms of discrimination, and community trauma, resulting in many who are experiencing unprecedented levels of fear, anxiety, and stress; and

WHEREAS, Dakota County has maintained a focus on connecting people to community mental health and SUD services, promoting mental health messaging and initiatives, addressing service needs and gaps through community partnerships, training, and engaging the perspective and voice of people with lived experience; and

WHEREAS, this includes providing community members with practical tools they can use to improve their mental health and increase resiliency; and

WHEREAS, prevention is an effective strategy to reduce the impact of mental health conditions and, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, Dakota County has a network of mental health services and initiatives that provide mental health support and promote mental health awareness and education; and

WHEREAS, Dakota County staff, in partnership with other organizations, are committed to building public awareness and addressing stigma as important steps in supporting people to access treatment and support; and

WHEREAS, promoting mental health and awareness of resources and support is especially important given the impacts of the pandemic and community trauma on mental health and well-being; and

WHEREAS, staff recommends the Dakota County Board of Commissioners proclaim May as Mental Health Month in Dakota County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims May 2024 as Mental Health Month in Dakota County and supports efforts to promote mental health awareness, training, education, and access to information, services, and supports to serve the mental health needs of the citizens of Dakota County.

This item was approved and recommended for action by the Board of Commissioners on 5/21/2024.

Ayes: 7

**5.2 Update On University Of Minnesota Extension Programming In Dakota County**

The following staff presented on this item and stood for questions: Kirsten Pederson, Dakota County 4-H Youth Development Extension Educator; Kris Vatter, Dakota County 4-H Youth Development Extension Educator; Sam

Talbot, Dakota County Natural Resources Extension Educator. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

Information only; no action requested.

**5.3 Update On Truancy Reduction Program**

The following staff presented on this item and stood for questions: Leslie Yunker, Supervisor Social Services - Children and Family Services and Jennifer Jackson, Assistant County Attorney. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

Information only; no action requested.

**5.4 Update On Youth Interventions Working Group**

The following staff presented on this item and stood for questions: Suwana Kirkland, Director, Community Corrections and Matthew Bauer, Deputy Director, Community Corrections. This item was on the agenda for informational purposes only. No staff direction was given by Committee members.

Information only; no action requested.

**6. Community Services Director's Report**

Marti Fischbach, Community Services Division Director, referred the Committee to the written report that was provided.

**7. Future Agenda Items**

Chair, Commissioner Laurie Halverson, asked the Committee if anyone had a topic they would like to hear more about at an upcoming Community Services Committee of the Whole meeting. No topics were brought forward.

**8. Adjournment**

**8.1 Adjournment**

Motion: Mike Slavik

Second: Mary Hamann-Roland

On a motion by Commissioner Mike Slavik, seconded by Commissioner Mary Hamann-Roland, the meeting was adjourned at 3:07 p.m.

Ayes: 5

Commissioner Slavik, Chairperson Halverson, Commissioner Droste,  
Commissioner Workman and Commissioner Hamann-Roland

Excused: 2

Commissioner Atkins and Commissioner Holberg

Respectfully submitted,

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Colleen Collette, Administrative Coordinator  
Community Services Division

DRAFT



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-3366

Agenda #: 4.2

Meeting Date: 6/11/2024

**DEPARTMENT:** Employment and Economic Assistance

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With ByWater Business Solutions LLC For Print To Mail Services**

### PURPOSE/ACTION REQUESTED

Authorize execution of a contract with ByWater Business Solutions LLC for print to mail services.

### SUMMARY

Dakota County Community Services prints and mails over 60,000 packets per year, using multiple printing devices that require ongoing, on call maintenance and parts servicing. Dakota County Employment & Economic Assistance (E&EA) previously housed and utilized an inserter machine that collates, folds and stuffs envelopes for print to mail requests, which has since malfunctioned, requiring staff to manually process envelopes daily. The mail pieces range from single page envelopes to large multi-packet packages with a wide range of postage fees. A print to mail solution in Community Services is highly needed because a manual process is difficult to maintain and scale with current resources and increased print to mail needs.

ByWater Business Solutions LLC provides print to mail outsourcing services, which include 700 packets per day of standard sized envelopes. Contracting with ByWater Business Solutions LLC for print to mail services will save Dakota County Community Services over \$100,000 in staff time and material costs annually.

E&EA would like to pilot print to mail services with ByWater Business Solutions LLC by executing a contract from the date of contract execution through December 31, 2025, in an amount not to exceed \$450,000. The period of contract execution through December 31, 2025, would be a pilot program that will temporarily alleviate the urgent need for this service while E&EA simultaneously issues a solicitation for this service. The contract will include language that allows for early termination with a thirty-day notice by either party.

### OUTCOMES

**How much:** Up to 182,000 standard sized print to mail requests per year.

**How well:** Improved print to mail request process for E&EA staff.

**Is anyone better off:** Decreased print to mail staff and material costs for Dakota County.

### RECOMMENDATION

Staff recommends authorization to execute a contract with ByWater Business Solutions LLC for print to mail services for the period of contract execution through December 31, 2025, in an amount not to

exceed \$450,000.

**EXPLANATION OF FISCAL/FTE IMPACTS**

Sufficient funding is authorized in the 2024 Employment and Economic Assistance Budget. The contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from the county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County Community Services prints and mails over 60,000 packets per year, using multiple printing devices that require ongoing, on call maintenance and parts servicing; and

WHEREAS, Dakota County Employment & Economic Assistance (E&EA) previously housed and utilized an inserter machine that collates, folds and stuffs envelopes for print to mail requests, which has since malfunctioned, requiring staff to manually process envelopes daily; and

WHEREAS, the mail pieces range from single page envelopes to large multi-packet packages with a wide range of postage fees; and

WHEREAS, a print to mail solution in Community Services is highly needed because a manual process is difficult to maintain and scale with current resources and increased print to mail needs; and

WHEREAS, ByWater Business Solutions LLC provides print to mail outsourcing services, which include 700 packets per day of standard sized envelopes; and

WHEREAS, contracting with ByWater Business Solutions LLC for print to mail services will save Dakota County Community Services over \$100,000 in staff time and material costs annually; and

WHEREAS, E&EA would like to pilot print to mail services with ByWater Business Solutions LLC by executing a contract from the date of contract execution through December 31, 2025, in an amount not to exceed \$450,000; and

WHEREAS, the period of contract execution through December 31, 2025, would be a pilot program that will temporarily alleviate the urgent need for this service while E&EA simultaneously issues a solicitation for this service.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute a contract with ByWater Business Solutions LLC for print to mail services for the period of contract execution through December 31, 2025, in an amount not to exceed \$450,000; and

BE IT FURTHER RESOLVED, That the contract will include language that allows for early termination with a thirty-day notice by either party; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**CONTACTS**

Department Head: Nadir Abdi

Author: Nadir Abdi





# Board of Commissioners

## Request for Board Action

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Item Number: DC-3508

Agenda #: 4.3

Meeting Date: 6/25/2024

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**DEPARTMENT:** Public Health

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Accept Substance Misuse And Suicide Prevention Coalition Grant Funds, Add 1.0 Grant-Funded Full-Time Equivalent, Execute Grant Agreement And Amend 2024 Public Health Budget**

### PURPOSE/ACTION REQUESTED

Authorization to accept Substance Misuse and Suicide Prevention Coalition grant funds, add 1.0 grant-funded full-time equivalent (FTE), execute grant agreement, and amend the 2024 Public Health Budget.

### SUMMARY

Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents.

The Minnesota Department of Health Injury and Violence Prevention Section released a Request for Proposal (RFP) to create or sustain community-based substance misuse and suicide prevention coalitions in Minnesota. The multi-sector coalitions will serve the needs of Minnesotans at risk of substance misuse and suicide, with a specific focus on youth. By Resolution No. 24-099 (February 27, 2024), the Dakota County Board of Commissioners authorized submitting an application for the Substance Misuse and Suicide Prevention Coalition grant ("Grant").

This Grant would give the county the capacity to coordinate a multi-sector coalition that will develop a plan to address shared risk and protective factors for substance misuse and suicidal experiences. It aligns with the objectives of multiple Public Health programs and initiatives, providing an opportunity for greater internal and community alignment.

The 2020-2024 Community Health Improvement Plan (CHIP) outlines Public Health's long-standing commitment to addressing adult mental health and youth suicide ideation in Dakota County. The 2023 Community Health Assessment has continued to identify substance use and mental health as top priorities for our community. The 2025-2028 CHIP plans to address substance use and mental health and integrate concepts from the recently launched MAPP 2.0 framework. This strategic approach allows staff to delve into the root causes of these priority outcomes that have been identified by our community. Public Health's response would include the utilization of Shared Risk and Protective Factor frameworks, enabling staff to mobilize action on these root causes and address

multiple health outcomes in a systemic and equitable manner.

Dakota County Public Health, alongside various local community coalitions, will utilize this funding to create a sustainable infrastructure to maximize efforts in the areas of youth mental health and substance use and enhance community capacity through collective impact.

In addition to the outlined activities, the Grant requires a 1.0 full-time equivalent to lead the coordination of the coalition and comprehensive substance misuse and suicide prevention efforts within the defined community. The estimated grant start date is June 1, 2024, and the projected end date is May 31, 2028. Staff received the requested award maximum of \$125,000 per year for the grant period of four years.

## **OUTCOMES**

### **How much?**

It is anticipated that the substance misuse and suicide prevention coalition will meet monthly, once established, to work towards improvement in multi-sector collaboration for suicide and substance misuse prevention, and increase individuals, organizations, and communities' capacity to develop and implement a comprehensive public health approach.

### **How well?**

It is anticipated that the efforts of the coalition created through this grant will result in an increase in shared protective factors and/or decrease in shared risk factors at the community level.

### **Is anyone better off?**

It is anticipated that these efforts will result in decreased substance misuse and suicidal experiences for youth, ages 10-24.

## **RECOMMENDATION**

Staff recommends that the Board of Commissioners authorize acceptance of the grant funds in the amount awarded, addition of a 1.0 grant-funded FTE, execution of the grant agreement, and amendment to the 2024 Public Health Budget to add Substance Misuse and Suicide Prevention Coalition grant funding.

## **EXPLANATION OF FISCAL/FTE IMPACTS**

There is a \$0 net County cost anticipated as a result of this action. The 2024 Public Health Budget is requested to be amended to add the anticipated grant award of \$125,000. Included in this request is funding for a new 1.0 grant-funded FTE. This position is contingent upon the availability of grant funding.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> None                           | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other                           |
| <input checked="" type="checkbox"/> Amendment Requested |   | <input checked="" type="checkbox"/> New FTE(s) requested |

## **RESOLUTION**

WHEREAS, Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health

of Dakota County residents; and

WHEREAS, the Minnesota Department of Health Injury and Violence Prevention Section released a Request for Proposal (RFP) to create or sustain community-based substance misuse and suicide prevention coalitions in Minnesota; and

WHEREAS, the multi-sector coalitions will serve the needs of Minnesotans at risk of substance misuse and suicide, with a specific focus on youth; and

WHEREAS, by Resolution No. 24-099 (February 27, 2024), the Dakota County Board of Commissioners authorized submitting an application for the Substance Misuse and Suicide Prevention Coalition grant (“Grant”); and

WHEREAS, this Grant would give the county the capacity to coordinate a multi-sector coalition that will develop a plan to address shared risk and protective factors for substance misuse and suicidal experiences; and

WHEREAS, it aligns with the objectives of multiple Public Health programs and initiatives, providing an opportunity for greater internal and community alignment; and

WHEREAS, the 2020-2024 Community Health Improvement Plan (CHIP) outlines Public Health’s long-standing commitment to addressing adult mental health and youth suicide ideation in Dakota County; and

WHEREAS, the 2023 Community Health Assessment has continued to identify substance use and mental health as top priorities for the community; and

WHEREAS, the 2025-2028 CHIP plans to address substance use and mental health and integrate concepts from the recently launched MAPP 2.0 framework; and

WHEREAS, this strategic approach allows staff to delve into the root causes of these priority outcomes that have been identified by the community; and

WHEREAS, Public Health’s response would include the utilization of Shared Risk and Protective Factor frameworks, enabling staff to mobilize action on these root causes and address multiple health outcomes in a systemic and equitable manner; and

WHEREAS, Dakota County Public Health, alongside various local community coalitions, will utilize this funding to create a sustainable infrastructure to maximize efforts in the areas of youth mental health and substance use and enhance community capacity through collective impact; and

WHEREAS, in addition to the outlined activities, the Grant requires a 1.0 full-time equivalent to lead the coordination of the coalition and comprehensive substance misuse and suicide prevention efforts within the defined community; and

WHEREAS, the estimated grant start date is June 1, 2024, and the projected end date is May 31, 2028; and

WHEREAS, staff received the requested award maximum of \$125,000 per year for the grant period of four years.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept Substance Misuse and Suicide Prevention Coalition grant funds in the amount of \$125,000 per year, effective June 1, 2024 through May 31, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the grant agreement, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add a 1.0 grant-funded full-time equivalent; and

BE IT FURTHER RESOLVED, That the 2024 Public Health Budget is hereby amended as follows:

**Expense**

Staff Expense	\$120,500
Program Expense	\$ 4,500
<b>Total Expenses</b>	<b>\$125,000</b>

**Revenue**

Program Revenue	\$125,000
<b>Total Revenue</b>	<b>\$125,000</b>

**PREVIOUS BOARD ACTION**

24-099; 2/27/2024

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

**CONTACTS**

Department Head: Coral Ripplinger  
Author: Erin Carder



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-3065

Agenda #: 4.4

Meeting Date: 6/11/2024

**DEPARTMENT:** Public Health

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Joint Powers Agreements With Dakota County School Districts For School Wellness Projects Funded Through Minnesota Department Of Health Statewide Health Improvement Partnership Grant**

### PURPOSE/ACTION REQUESTED

Authorize execution of joint powers agreements (JPA) with Dakota County School Districts for School Wellness projects through the Minnesota Department of Health (MDH) Statewide Health Improvement Partnership (SHIP).

### SUMMARY

Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents.

Dakota County Public Health has over a decade of experience working with school districts located in Dakota County on school-based prevention interventions and initiatives. This work is funded by the MDH SHIP grant. SHIP funding supports community-driven solutions to expand opportunities for active living, healthy food access, commercial tobacco-free living, and mental wellbeing. These initiatives provide Dakota County's School Districts the opportunity and resources to enhance prevention efforts, and provide cost-effective, evidence-based best practices in chronic disease reduction via policy, systems, and environmental changes. Interventions are grounded in equity to ensure the initiative benefits all demographic groups with a priority focus on addressing barriers and ensuring safety for lower-income students, students of color and others facing significant disparities.

All ten school districts in Dakota County are provided an opportunity to apply and opt-in to non-competitive funding to support internal wellness efforts for students and staff. These applications will be due in fall 2024 and districts will have until October 2025 to use the funding upon approval of initiatives.

Under Minn. Stat. §471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units. Therefore, staff is requesting to enter into a JPA (Attachment: Joint Powers Agreement) with school

districts throughout Dakota County for school wellness projects for the term upon execution of the JPA through October 31, 2025, with a total not to exceed for each district as follows:

Special District 6	\$ 7,289
Independent School District (ISD) 191	\$13,048
ISD 192	\$ 8,639
ISD 194	\$11,257
ISD 195	\$ 3,779
ISD 196	\$12,575
ISD 197	\$ 8,909
ISD 199	\$10,691
ISD 200	\$ 6,119
Intermediate School District 917	\$ 7,694

**OUTCOMES**

**How Much:** Up to ten school districts and an estimated total of 68,420 students will be supported via prevention efforts that focus on active living, healthy food, health equity, mental health, and youth vaping prevention.

**How Well:** Evaluation will be performed with the goal of 100 percent of responses indicating positive change in the schools and that the criteria to sustain change is met.

**Is Anyone Better Off:** Evaluation will include both quantitative and qualitative data to capture the impact to populations being supported.

**RECOMMENDATION**

Staff recommends authorization to enter into JPAs with school districts throughout Dakota County for school wellness projects and for the term upon execution of the JPA through October 31, 2025, with a total not to exceed for each district as follows:

Special District 6	\$ 7,289
Independent School District (ISD) 191	\$13,048
ISD 192	\$ 8,639
ISD 194	\$11,257
ISD 195	\$ 3,779
ISD 196	\$12,575
ISD 197	\$ 8,909
ISD 199	\$10,691
ISD 200	\$ 6,119
Intermediate School District 917	\$ 7,694

**EXPLANATION OF FISCAL/FTE IMPACTS**

There is \$0 cost to the County as it is completely funded through the MDH SHIP Grant which is included in the 2024 Public Health Budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, Dakota County Public Health has over a decade of experience working with school districts located in Dakota County on school-based prevention interventions and initiatives and this work is funded by the Minnesota Department of Health (MDH) Statewide Health Improvement Partnership (SHIP) grant; and

WHEREAS, SHIP funding supports community-driven solutions to expand opportunities for active living, healthy food access, commercial tobacco-free living, and mental wellbeing; and

WHEREAS, these initiatives provide Dakota County’s School Districts the opportunity and resources to enhance prevention efforts, and provide cost-effective, evidence-based best practices in chronic disease reduction via policy, systems, and environmental changes; and

WHEREAS, interventions are grounded in equity to ensure the initiative benefits all demographic groups with a priority focus on addressing barriers and ensuring safety for lower-income students, students of color and others facing significant disparities; and

WHEREAS, all ten school districts in Dakota County are provided an opportunity to apply and opt-in to non-competitive funding to support internal wellness efforts for students and staff with applications due in fall 2024; and

WHEREAS, districts will have until October 31, 2025, to use the funding upon approval of initiatives; and

WHEREAS, under Minn. Stat. §471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to enter into joint powers agreements with School Districts throughout Dakota County for school wellness projects for the term upon execution of the joint powers agreements through October 31, 2025, with a total not to exceed for each district as follows, subject to approval by the County Attorney’s office as to form:

Special District 6	\$ 7,289
Independent School District (ISD) 191	\$13,048
ISD 192	\$ 8,639

ISD 194	\$11,257
ISD 195	\$ 3,779
ISD 196	\$12,575
ISD 197	\$ 8,909
ISD 199	\$10,691
ISD 200	\$ 6,119
Intermediate School District 917	\$ 7,694

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Joint Powers Agreement

**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input checked="" type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service     |

**CONTACTS**

Department Head: Coral Ripplinger

Author: Alexandra Groten



**JOINT POWERS AGREEMENT FOR SCHOOL WELLNESS  
BETWEEN THE COUNTY OF DAKOTA AND  
SCHOOL DISTRICT \_\_\_\_\_**

This Joint Powers Agreement (“Agreement”) is entered into by and between the County of Dakota, a political subdivision of the State of Minnesota, by and through its Department of Public Health, and School District \_\_\_\_\_, **ADDRESS HERE** (“School District” or “Contractor”), by and through their respective governing bodies.

**RECITALS**

**WHEREAS**, the County and the School District are governmental units as that term is defined in Minn. Stat. §471.59;

**WHEREAS**, under Minn. Stat. §471.59, subd.1, two or more governmental units may enter into an agreement to cooperatively exercise any power common to the contracting Parties, and one of the participating governmental units may exercise one of its powers on behalf of the other governmental units;

**WHEREAS**, the County has received a grant of monies from the State of Minnesota acting through the Minnesota Department of Health Grant Project Agreement No. 183510 for implementation of the County’s Statewide Health Improvement Program (“SHIP”);

**WHEREAS**, the County is permitted to make sub-grants of its SHIP funds and the County has solicited and considered grant applications from entities for use of such funds; and

**WHEREAS**, the County has awarded School District with SHIP funds described herein based the grant expenditures outlined in Exhibit 2, Service grid.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants herein, the County and School District hereby agree as follows:

1. Effective Date. This Agreement shall be effective as of the later date of signature by the parties.
2. Purpose. The purpose of this Agreement is to provide funding by the County to the School District so that the School District may participate in the Dakota County SHIP School Wellness program. All funds provided by the County are to be used by the School District solely for the purposes described in Exhibit 2, Service Grid.
3. School District obligations under State Contracts. The grant funds provided to School District under this agreement are subject to the terms and conditions contained in both the Master Grant Contract between Dakota County and the State of Minnesota dated September 18, 2019, as may be periodically amended, and the SHIP Grant Project Agreement between the Dakota County Community Health Board and the State of Minnesota dated October 1, 2020, as may be periodically amended, including amendments dated August 23, 2021 and October 18, 2022. (“State Contracts”). School District agrees to comply with all terms and conditions contained in such contracts that are applicable to the County. County will provide copies of these contracts to School District upon request.

- 4. County Obligations. The County agrees to reimburse the School District in an amount not to exceed \$ [redacted] for costs incurred in performing services fulfilling the Purpose described above from the Effective Date through 10/31/2025
- 5. Reimbursement and Reporting. After this Agreement has been executed by both parties, the School District may claim reimbursement for expenditures incurred in connection with the performance of activities that are eligible for reimbursement in accordance with this Agreement.

The County will reimburse the School District within 45 calendar days of the School District’s submission of invoices to the County. Invoices must be submitted using the form in Exhibit 4. All requests for reimbursement must be submitted by 11/13/25. The School District must certify that the requested reimbursements are accurate, appropriate and eligible in accordance with the State Contracts, that it has documentation of the actual expenditures for which reimbursement is sought, and that such expenditures have not been otherwise reimbursed. School District should report their accomplishments and successes using the form in Exhibit 3 Reporting Form. All expenditures and reimbursements must be submitted using the form in Exhibit 4.

- 6. Authorized Representatives. The following named persons are designated as the Authorized Representatives of the parties for purposes of this Agreement. These persons have authority to bind the party they represent and to consent to modifications, except that the Authorized Representatives shall have only authority specifically granted by their respective governing boards. Notice required to be provided pursuant this Agreement shall be provided to the following named persons and addresses unless otherwise stated in this Agreement, or in a modification to this Agreement.

The County's Authorized Representative is:  
 Marti Fischbach, 1 Mendota Rd. W., Ste. 500, West St. Paul, MN 55118  
 Telephone: 651-554-5742  
 Email: [Marti.Fischbach@co.dakota.mn.us](mailto:Marti.Fischbach@co.dakota.mn.us)

\_\_\_\_\_, or his/her successor, has the responsibility to monitor the School District’s performance pursuant to this Agreement and the authority to approve invoices submitted for reimbursement.

The School District’s Authorized Representative is:  
 Name:  
 Telephone:  
 Email:

The parties shall provide written notification to each other of any change to the Authorized Representative. Such written notification shall be effective to change the designated liaison under this Agreement, without necessitating an amendment of this Agreement.

- 7. Assignment. The School District may neither assign nor transfer any rights or obligations under this Agreement without the prior consent of the County and a fully executed assignment agreement, executed by the County and the School District.
- 8. Use of Subcontractors. The School District may engage subcontractors to perform activities funded pursuant to this Agreement. However, the School District retains primary responsibility

to the County for performance of the activities and the use of such subcontractors does not relieve the School District from any of its obligations under this Agreement. If the School District engages any subcontractors to perform any part of the activities, the School District agrees that the subcontract for such services shall include the following provisions:

- (a) The subcontractor must maintain all records and provide all reporting as required by this Agreement.
- (b) The subcontractor must defend, indemnify, and save harmless the County from all claims, suits, demands, damages, judgments, costs, interest, and expenses arising out of or by reason of the performance of the contracted work, caused in whole or in part by any negligent act or omission of the subcontractor, including negligent acts or omissions of its employees, subcontractors, or anyone for whose acts any of them may be liable.
- (c) The subcontractor must provide and maintain insurance through the term of this Agreement in amounts and types of coverage as set forth below, and provide to the County, prior to commencement of the contracted work, a certificate of insurance evidencing such insurance coverage:
  - General liability coverage of at least \$2,000,000 per occurrence and aggregate and naming Dakota County as an additional insured;
  - Automobile liability coverage of at least \$2,000,000 per occurrence and aggregate and naming Dakota County as an additional insured,
  - Professional liability (errors and omissions) insurance coverage of at least \$2,000,000, and Workers' compensation coverage or certification of excluded employment from workers' compensation requirements.
- (d) The subcontractor must be an independent contractor for the purposes of completing the contracted work.
- (e) The subcontractor must acknowledge that the contract between the School District and the subcontractor does not create any contractual relationship between County and the subcontractor.
- (f) The subcontractor shall perform and complete the activities in full compliance with this Agreement and all applicable laws, statutes, rules, ordinances, and regulations issued by any federal, state, or local political subdivisions having jurisdiction over the activities.

9. Indemnification. To the fullest extent permitted by law, School District agrees to indemnify the County, its officers, employees, agents, and others acting on its behalf and to hold them harmless and defend and protect them from and against any and all loss, damage, liability, cost and expense, specifically including reasonable attorneys' fees and other costs and expenses of defense, for any actions, claims or proceedings of any sort which are caused by any act or omission of School District, its officers, employees, agents, subcontractors, invitees, or any other person(s) or entity(ies) for whose acts or omissions School District may be legally responsible. Nothing herein shall be construed as a waiver by School District of any of the immunities or limitations of liability to which it may be entitled pursuant to Minn. Stat. Ch. 466 or any other statute or law.
10. Insurance Terms. In order to protect itself and to protect the County under the indemnity provisions set forth above, School District shall, at its expense, procure and maintain policies of insurance covering the term of this Agreement. All retentions and deductibles under such policies shall be paid by the School District.
11. Audit. The School District shall maintain books, records, documents and other evidence pertaining to the costs or expenses associated with the work performed pursuant to this

Agreement. Upon request the School District shall allow the County, Legislative Auditor or the State Auditor to inspect, audit, copy or abstract all of the books, records, papers or other documents relevant to this Agreement. The School District shall use generally accepted accounting principles in the maintenance of such books and records, and shall retain all of such books, records, documents and other evidence for a period of six (6) years from the date of the completion of the activities funded by this Agreement.

12. Data Practices. The School District agrees with respect to any data that it possesses regarding the Agreement to comply with all of the provisions of the Minnesota Government Data Practices Act contained in Minnesota Statutes Chapter 13, as the same may be amended from time to time.
13. Relationship of the Parties. Nothing contained in this Agreement is intended or should be construed as creating or establishing the relationship of co-partners or joint ventures between the County and the School District, nor shall the County be considered or deemed to be an agent, representative or employee of the School District in the performance of this Agreement. Personnel of the School District or other persons while engaging in the performance of this Agreement shall not be considered employees of the County and shall not be entitled to any compensation, rights or benefits of any kind whatsoever.
14. Governing Law, Jurisdiction and Venue. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be with the appropriate state court with competent jurisdiction in Dakota County.
15. Compliance with Law. The School District agrees to conduct its work under this Agreement in compliance with all applicable provisions of federal, state, and local laws, ordinances, or regulations, and further agrees to comply with the Standard Assurances attached as Exhibit 1. The School District is responsible for obtaining and complying with all federal, state, or local permits, licenses, and authorizations necessary for performing the work.
16. Default and Remedies.
  - (a) Events of Default. The following shall, unless waived in writing by the County, constitute an event of default under this Agreement: If the School District fails to fully comply with any material provision, term, or condition contained in this Agreement.
  - (b) Notice of Event of Default and Opportunity to Cure. Upon the County's giving the School District written notice of an event of default, the School District shall have thirty (30) calendar days in which to cure such event of default, or such longer period of time as may be reasonably necessary so long as the School District is using its best efforts to cure and is making reasonable progress in curing such events of default (the "Cure Period"). In no event shall the Cure Period for any event of default exceed two (2) months. Within ten (10) calendar days after receipt of notice of an event of default, the School District shall propose in writing the actions that the School District proposes to take and the schedule required to cure the event of default.
  - (c) Remedies. Upon the School District's failure to cure an event of default within the Cure Period, the County may enforce any or all of the following remedies, as applicable:

- (1) The County may refrain from disbursing the grant monies; provided, however, the County may make such a disbursement after the occurrence of an event of default without thereby waiving its rights and remedies hereunder.
  - (2) The County may enforce any additional remedies it may have in law or equity.
  - (3) The County may terminate this Agreement and its obligation to provide funds under this Agreement for cause by providing thirty (30) days' written notice to the School District. Such notice to terminate for cause shall specify the circumstances warranting termination of the Agreement. Cause shall be a material breach of this Agreement and any supplemental agreement or modification to this Agreement or an event of default. Notice of Termination shall be made by certified mail or personal delivery to the Authorized Representative of the other Party. For purposes of termination and default, all days are calendar days.
17. Non-Appropriation. Notwithstanding any provision of this Agreement to the contrary, this Agreement may be terminated immediately by the County in the event sufficient funds from the County, State, or Federal sources are not appropriated, obtained and continued at least the level relied on for the funding of this Agreement, and the non-appropriation of funds did not result from any act or bad faith on the part of the County.
18. Ownership of Materials and Intellectual Property Rights.
- (a) Except as otherwise required by Minnesota or Federal Law, the County agrees to, and hereby does, assign all rights, title and interest it may have in the materials conceived or created by the School District, or its employees or subgrantees, and which arise out of the performance of this Agreement, including any inventions, reports, studies, designs, drawings, specifications, notes, documents, software and documentation, computer-based training modules, electronically, magnetically or digitally recorded material, and other work in whatever form ("Materials").
  - (b) The School District represents and warrants that Materials produced or used under this Agreement do not and will not infringe upon any intellectual property rights of another. School District shall indemnify and defend the County, at its expense, from any action or claim brought against the County to the extent that it is based on a claim that all or parts of the Materials infringe upon the intellectual property rights of another.
19. Special Conditions. The School District understands and agrees that it will perform the work contemplated by this Agreement in such a way as to comply with and enable the County to comply with all of the requirements imposed upon the County in the State Contracts, including but not limited to the following:
- (a) Any publicity given to the activities occurring as a result of this Agreement, including notices, informational pamphlets, press releases, research, reports, signs and similar public notices shall identify that it is "Supported by the Statewide Health Improvement Partnership, Minnesota Department of Health and Dakota County Public Health Department" and shall not be released unless approved in writing by these entities' authorized representatives.
  - (b) The School District shall indemnify, save and hold the Department, its representatives and employees harmless from any and all claims or causes of action, including reasonable

attorney fees incurred by the Department, arising from the performance of the activities funded by this Agreement by the School District or its agents or employees.

(c) The School District, by executing this Agreement, grants to the Department a perpetual, irrevocable, no-fee right and license to make, have made, reproduce, modify, distribute, perform and otherwise use the Materials for any and all purposes, in all forms and manners that the Department, in its sole discretion, deems appropriate.

20. Exhibits. The following exhibits are attached to and incorporated within this Subgrant Agreement.

- Exhibit 1: Standard Assurances;
- Exhibit 2: Service Grid;
- Exhibit 3: Reporting Form; and
- Exhibit 4: Invoice Form.

21. Waiver. If the County fails to enforce any provision of this Agreement, that failure shall not result in a waiver of the right to enforce the same or another provision of this Agreement.

22. Complete Agreement. This Agreement and Exhibits contain all negotiations and agreements between the County and the School District. Any amendment to this Agreement must be in writing and executed by the County and the School District. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party. In the event of a conflict between the terms of any Exhibit and the body of this Agreement, this Agreement shall control.

**IN WITNESS WHEREOF**, the parties have executed this Agreement on the dates indicated below.

Approved as to form:

**COUNTY OF DAKOTA**

\_\_\_\_\_  
Assistant County Attorney/Date  
KS-24-

By: \_\_\_\_\_

Title: Community Services Director

Date: \_\_\_\_\_

Dakota County Contract CLA  
Dakota County BR 24-

**SCHOOL DISTRICT \_\_\_\_\_**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT 1  
STANDARD ASSURANCES**

1. **NON-DISCRIMINATION**. During the performance of this Contract, the Contractor shall not unlawfully discriminate against any employee or applicant for employment because the person is a member of a protected class under, and as defined by, federal law or Minnesota state law including, but not limited to, race, color, creed, religion, sex, gender, gender identity, pregnancy, national origin, disability, sexual orientation, age, familial status, marital status, veteran's status, or public assistance status. The Contractor will take affirmative action to ensure that applicants are employed and that employees are treated during employment without unlawful discrimination.. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices which set forth the provisions of this nondiscrimination clause.

The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of Contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, religion, sex, national origin, disability, sexual orientation, age, marital status, veteran's status, or public assistance status.

No funds received under this Contract shall be used to provide religious or sectarian training or services.

The Contractor shall comply with any applicable federal or state law regarding non-discrimination. The following list includes, but is not meant to limit, laws which may be applicable:

A. The Equal Employment Opportunity Act of 1972, as amended, 42 U.S.C. § 2000e *et seq.* which prohibits discrimination in employment because of race, color, religion, sex, or national origin.

B. Equal Employment Opportunity-Executive Order No.11246, 30 FR 12319, signed September 24, 1965, as amended, which is incorporated herein by reference, and prohibits discrimination by U.S. Government contractors and subcontractors because of race, color, religion, sex, or national origin.

C. The Rehabilitation Act of 1973, as amended, 29 U.S.C. § 701 *et seq.* and 45 C.F.R. 84.3 (J) and (K) implementing Sec. 504 of the Act which prohibits discrimination against qualified handicapped persons in the access to or participation in federally-funded services or employment.

D. The Age Discrimination in Employment Act of 1967, 29 U.S.C. § 621 *et seq.* as amended, and Minn. Stat. § 181.81, which generally prohibit discrimination because of age.

E. The Equal Pay Act of 1963, as amended, 29 U.S.C. § 206(d), which provides that an employer may not discriminate on the basis of sex by paying employees of different sexes differently for the same work.

F. Minn. Stat. Ch. 363A, as amended, which generally prohibits discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age.

G. Minn. Stat. § 181.59 which prohibits discrimination against any person by reason of race, creed, or color in any state or political subdivision contract for materials, supplies, or construction. Violation of this section is a misdemeanor and any second or subsequent violation of these terms may be cause for forfeiture of all sums due under the Contract.

H. Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 through 12213, 47 U.S.C. §§ 225, 611, with regulations at 29 C.F.R. § 1630, which prohibits discrimination against qualified individuals on the basis of a disability in term, condition, or privilege of employment.

I. Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, *et seq.* and including 45 CFR Part 80, prohibits recipients, including their contractors and subcontractors, of federal financial assistance from discriminating on the basis of race, color or national origin which includes not discriminating against those persons with limited English proficiency.

J. The Pregnancy Discrimination Act of 1978, which amended Title VII of the Civil Rights Act of 1964, 42 U.S.C. §§ 2000e *et seq.* which prohibits discrimination on the basis of pregnancy, childbirth, or related medical conditions.

K. Equal Protection of the Laws for Faith-based and Community Organizations-Executive Order No. 13279, signed December 12, 2002 and as amended May 3, 2018. Prohibits discrimination against grant seeking organizations on the basis of religion in the administration or distribution of federal financial assistance under social service programs, including grants and loans.

L. Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 4212, with regulations at 41 C.F.R. Part 60-250, which prohibits discrimination in employment against protected veterans.

2. **DATA PRIVACY.** For purposes of this Contract, all data created, collected, received, stored, used, maintained, or disseminated by Contractor in the performance of this Contract are subject to the requirements of the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, ("MGDPA") and the Minnesota Rules implementing the MGDPA. Contractor must comply with the MGDPA as if it were a governmental entity. The remedies in Minn. Stat. § 13.08 apply to the Contractor. Contractor does not have a duty to provide access to public data to a data requestor if the public data are available from the County, except as required by the terms of this Contract. If Contractor is a subrecipient of federal grant funds under this Contract, it will comply with the federal requirements for the safeguarding of protected personally identifiable information ("Protected PII") as required in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, and the County Protected PII procedures, which are available upon request. Additionally, Contractor must comply with any other applicable laws on data privacy. All subcontracts shall contain the same or similar data practices compliance requirements.

3. **RECORDS DISCLOSURE/RETENTION.** Contractor's bonds, records, documents, papers, accounting procedures and practices, and other evidences relevant to this Contract are subject to the examination, duplication, transcription, and audit by the County and either the Legislative or State Auditor, pursuant to Minn. Stat. § 16C.05, subd. 5. Such evidences are also subject to review by the Comptroller General of the United States, or a duly authorized representative, if federal funds are used for any work under this Contract. The Contractor agrees to maintain such evidences for a period of six (6) years from the date services or payment were last provided or made or longer if any audit in progress requires a longer retention period.

4. **WORKER HEALTH, SAFETY AND TRAINING.** Contractor shall be solely responsible for the health and safety of its employees in connection with the work performed under this Contract. Contractor shall make arrangements to ensure the health and safety of all subcontractors and other persons who may perform work in connection with this Contract. Contractor shall ensure all personnel of Contractor and subcontractors are properly trained and supervised and, when applicable, duly licensed or certified appropriate to the tasks engaged in under this Contract. Each Contractor shall comply with federal, state, and local occupational safety and health standards, regulations, and rules promulgated pursuant to the Occupational Health and Safety Act which are applicable to the work to be performed by Contractor.

5. **PROHIBITED TELLECOMMUNICATIONS EQUIPMENT/SERVICES.** If Contractor is a subrecipient of federal grant funds under this Contract, Contractor certifies that, consistent with Section 889 of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. 115-232 (Aug. 13, 2018) (the "Act"), and 2 CFR § 200.216, Contractor will not use funding covered by this Contract to procure or obtain, or to extend, renew, or enter into any contract to procure or obtain, any equipment, system, or service that uses "covered telecommunications equipment or services" (as that term is defined in Section 889 of the Act) as a substantial or essential component of any system or as critical technology as part of any system. Contractor will include this certification as a flow down clause in any agreement related to this Contract.

6. **CONTRACTOR GOOD STANDING.** If Contractor is not an individual, Contractor must be registered to do business in Minnesota with the Office of the Minnesota Secretary of State and shall maintain an active/in good standing status with the Office of the Minnesota Secretary of State, and shall notify County of any changes in status within five calendar days of such change. Business entities formed under the laws of a jurisdiction other than Minnesota must maintain a certificate of authority (foreign corporations, limited liability companies, limited partnerships, and limited liability limited partnerships), or a statement of foreign qualification (foreign limited liability partnerships), or a statement of partnership authority (general partnerships). See Minn. Stat. §§ 303.03 (corporations); 322C.0802 (limited liability companies); 321.0902 and 321.0907 (foreign limited partnership); 321.0102(7) (foreign limited liability limited partnerships); 323A.1102(a) (foreign limited liability partnership); 321.0902 and 321.0907 (foreign general partnerships).

7. **CONTRACTOR DEBARMENT, SUSPENSION, AND RESPONSIBILITY CERTIFICATION.** Federal Regulation 45 CFR 92.35 prohibits the State/Agency from purchasing goods or services with federal money from vendors who have been suspended or debarred by the federal government. Similarly, Minn. Stat. § 16C.03, subd. 2 provides the Commissioner of Administration with the authority to debar and suspend vendors who seek to contract with the State/Agency. Vendors may be suspended or debarred when it is determined, through a duly authorized hearing process, that they have abused the public trust in a serious manner.



By signing this Contract, the Contractor certifies that it and its principals\* and employees:

A. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from transacting business by or with any federal, state, or local governmental department or agency; and

B. Have not within a three (3) year period preceding this Contract: 1) been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract; 2) violated any federal or state antitrust statutes; or 3) committed embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

C. Are not presently indicted or otherwise criminally or civilly charged by a governmental entity for: 1) commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction; 2) violating any federal or state antitrust statutes; or 3) committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; and

D. Are not aware of any information and possess no knowledge that any subcontractor(s) that will perform work pursuant to this Contract are in violation of any of the certifications set forth above; and

E. Shall immediately give written notice to the Authorized Representative should Contractor come under investigation for allegations of fraud or a criminal offense in connection with obtaining, or performing a public (federal, state, or local government) transaction; violating any federal or state antitrust statutes; or committing embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property.

\*"Principals" for the purposes of this certification means officers; directors; owners; partners; and persons having primary management or supervisory responsibilities within a business entity (e.g. general manager; plant manager; head of a subsidiary, division, or business segment and similar positions).

8. **HEALTH DATA PRIVACY.** When applicable to the Contractor's duties under this Contract, the Contractor agrees to comply with the requirements of the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH), Minnesota Health Records Act, and any other applicable health data laws, rules, standards, and requirements in effect during the term of this Contract.

9. **APPEALS.** The Contractor shall assist the County in complying with the provisions of Minn. Stat. § 256.045, Administrative and Judicial Review of Human Services Matters, if applicable.

10. **REPORTING.** Contractor shall comply with the provisions of the "Child Abuse Reporting Act", Minn. Stat. § 626.556, as amended, and the "Vulnerable Adult Reporting Act", Minn. Stat. § 626.557, as amended, and any rules promulgated by the Minnesota Department of Human Services, implementing such Acts.

11. **PSYCHOTHERAPISTS.** Contractor has and shall continue to comply with the provisions of Minn. Stat. Ch. 604, as amended, with regard to any currently or formerly employed psychotherapists and/or applicants for psychotherapist positions.

12. **EXCLUDED MEDICAL ASSISTANCE PROVIDERS.** By signing this contract, Provider certifies that it is not excluded. 42 U.S.C. § 1397 *et seq.* (subch. XX) of the Social Security Act.

13. **MDHS THIRD-PARTY BENEFICIARY.** The following applies to contracts related to adult mental health services; see Minn. Stat. § 245.466, subd. 2. Contractor acknowledges and agrees that the Minnesota Department of Human Services is a third-party beneficiary and as a third-party beneficiary, is an affected party under this Contract. Contractor specifically acknowledges and agrees that the Minnesota Department of Human Services has standing to and may take any appropriate administrative action or sue Contractor for any appropriate relief in law or equity, including, but not limited to, rescission, damages, or specific performance of all or any part of the Contract between the County Board and Contractor. Contractor specifically acknowledges that the County Board and the Minnesota Department of Human Services are entitled to and may recover from Contractor reasonable attorneys' fees and costs and disbursements associated with any action taken under this paragraph that is successfully maintained. This provision shall not be construed to limit the rights of any party to the Contract or any other third

party beneficiary, nor shall it be construed as a waiver of immunity under the Eleventh Amendment to the United States Constitution or any other waiver of immunity. (Minn. Stat. § 245.466, subd. 3; Minn. R. 9525.1870, subp. 2).

Directions for Online Access to Excluded Providers

To ensure compliance with this regulation, identification of excluded entities and individuals can be found on the Office of Inspector General (OIG) website at [https://oig.hhs.gov/exclusions/exclusions\\_list.asp](https://oig.hhs.gov/exclusions/exclusions_list.asp)

Attycv/Exh SA (Rev. 1-23)

**Strategy #1:**

**Timeline for completion of project:**

Contracted timeline: project begins on execution date – project ends by October 31, 2025

**1) Briefly describe your project:**

**1. Select the component(s) of the WSCC model that align with project goal:**

Local School Wellness Policy Revision

*Note: an update of the local school wellness policy (LSWP) can be included in any of the WSCC components below or be a stand-alone priority. DC SHIP can support this process.*

Physical Education and Physical Activity     Nutrition Environment and Services

Health Education     Social Emotional Climate     Physical Environment

Health Services     Counseling, Psychological and Social Services

Employee Wellness     Community Involvement     Family Engagement

**a. Project goal(s):**

**b. List core activities and general timeline for project implementation of project**

**2) How will this project:**

a) **Help meet a need of your school, district, and/or community** (please include quantitative or qualitative data, if relevant)?

b) **Foster a healthy and equitable school environment which considers the needs of all children as the central focus of education?**

c) **Will your project focus on a specific population and/or group who experience greater barriers to achieving good health?**  Yes  No

3) **Who else from the school district will be involved in planning, implementing and/or supporting the project?** (e.g.: *wellness committee representatives, students, specific staff/teachers, cultural liaisons or family advocates, Diversity/Equity/Inclusion directors etc.*)

4) **How do you plan to communicate/share-out this project in your school community?** (e.g. social media, district website, in school announcements, staff newsletters, bulletin boards, parent communications, etc.)

5) **Share your ideas for how this effort will be sustained after this award/project period.** (e.g. district policy will be updated to reflect current/new practices, staff will incorporate new skills into their teaching methods, additional funding by school or other grant, community partnerships, etc.)

6) **What would \*success\* look like for this proposed project in creating sustainable change in your school, district, and/or community?**

**PROJECT BUDGET**

Budget Item	Brief Description <i>(Include description of how time and/or purchases will be utilized and how request was calculated)</i>	TOTAL \$ Requested
		\$
		\$
<b>TOTAL MINI-GRANT REQUEST</b>		\$ (Total of above)
<i>Estimated in-kind (10% minimum of total mini-grant request)</i>		\$
<b>TOTAL PROJECT BUDGET</b> <i>(Total mini-grant request + Estimated in-kind)</i>		\$ (Total of mini-grant request + Est. in-kind)

**Strategy #2:**

**Timeline for completion of project:**

Contracted timeline: project begins Execution Date – project ends by October 31, 2025

**1) Briefly describe your project:**

**1. Select the component(s) of the WSCC model that align with project goal:**

Local School Wellness Policy Revision

*Note: an update of the local school wellness policy (LSWP) can be included in **any** of the WSCC components below or be a stand-alone priority. DC SHIP can support this process.*

Physical Education and Physical Activity     Nutrition Environment and Services

Health Education     Social Emotional Climate     Physical Environment

Health Services     Counseling, Psychological and Social Services

Employee Wellness     Community Involvement     Family Engagement

**a. Project goal(s):**

**b. List core activities and general timeline for project implementation of project**

**2) How will this project:**

- a) **Help meet a need of your school, district, and/or community** (please include quantitative or qualitative data, if relevant)?
  
- b) **Foster a healthy and equitable school environment which considers the needs of all children as the central focus of education?** (e.g.: use data to identify gaps, removing system barriers to student success, prioritizing voices, revising policies and practices, redistributing resources, collaboration with community partners, cultivating positive relationships, integrating school practices and services to serve all students, etc).
  
- c) **Will your project focus on a specific population and/or group who experience greater barriers to achieving good health?**  Yes  No
  
- 3) **Who else from the school district will be involved in planning, implementing and/or supporting the project?** (e.g.: *wellness committee representatives, students, specific staff/teachers, cultural liaisons or family advocates, Diversity/Equity/Inclusion directors etc.*)
  
- 4) **How do you plan to communicate/share-out this project in your school community?** (e.g. social media, district website, in school announcements, staff newsletters, bulletin boards, parent communications, etc.)
  
- 5) **Share your ideas for how this effort will be sustained after this award/project period.** (e.g. district policy will be updated to reflect current/new practices, staff will incorporate new skills into their teaching methods, additional funding by school or other grant, community partnerships, etc

6) What would *\*success\** look like for this proposed project in creating sustainable change in your school, district, and/or community?

**PROJECT BUDGET**

Budget Item	Brief Description <i>(Include description of how time and/or purchases will be utilized and how request was calculated)</i>	TOTAL \$ Requested
		\$
		\$
<b>TOTAL MINI-GRANT REQUEST</b>		\$ (Total of above)
<i>Estimated in-kind (10% minimum of total mini-grant request)</i>		\$
<b>TOTAL PROJECT BUDGET</b> (Total mini-grant request + <i>Estimated in-kind</i> )		\$ (Total of mini-grant request + <i>Est. in-kind</i> )

**Strategy #3:**

**Timeline for completion of project:**

Contracted timeline: project begins Execution Date – project ends by October 31, 2025

**1) Briefly describe your project:**

**1. Select the component(s) of the WSCC model that align with project goal:**

- Local School Wellness Policy Revision  
*Note: an update of the local school wellness policy (LSWP) can be included in any of the WSCC components below or be a stand-alone priority. DC SHIP can support this process.*
- Physical Education and Physical Activity     Nutrition Environment and Services
- Health Education     Social Emotional Climate     Physical Environment
- Health Services     Counseling, Psychological and Social Services
- Employee Wellness     Community Involvement     Family Engagement

**a. Project goal(s):**

b. List core activities and general timeline for project implementation of project

2) How will this project:

a) Help meet a need of your school, district, and/or community (please include quantitative or qualitative data, if relevant)?

b) Foster a healthy and equitable school environment which considers the needs of all children as the central focus of education? (e.g.: use data to identify gaps, removing system barriers to student success, prioritizing voices, revising policies and practices, redistributing resources, collaboration with community partners, cultivating positive relationships, integrating school practices and services to serve all students, etc).

c) Will your project focus on a specific population and/or group who experience greater barriers to achieving good health?  Yes  No

3) Who else from the school district will be involved in planning, implementing and/or supporting the project? (e.g.: wellness committee representatives, students, specific staff/teachers, cultural liaisons or family advocates, Diversity/Equity/Inclusion directors etc.)



- 4) **How do you plan to communicate/share-out this project in your school community?** (e.g. social media, district website, in school announcements, staff newsletters, bulletin boards, parent communications, etc.)  
.
  
- 5) **Share your ideas for how this effort will be sustained after this award/project period.** (e.g. district policy will be updated to reflect current/new practices, staff will incorporate new skills into their teaching methods, additional funding by school or other grant, community partnerships, etc.)  
.
  
- 6) **What would \*success\* look like for this proposed project in creating sustainable change in your school, district, and/or community?**

**PROJECT BUDGET**

Budget Item	Brief Description <i>(Include description of how time and/or purchases will be utilized and how request was calculated)</i>	TOTAL \$ Requested
All other Materials/Supplies/Equipment/Curriculum		\$
<b>TOTAL MINI-GRANT REQUEST</b>		\$ (Total of above)
Estimated in-kind (10% minimum of total mini-grant request)		\$

<b>TOTAL PROJECT BUDGET</b> (Total mini-grant request + <i>Estimated in-kind</i> )		\$ (Total of mini-grant request + <i>Est. in-kind</i> )
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\*Changes to the above Strategies #1-3 must be mutually agreed upon and provided to the County Liaison prior to completion

**Contractor Roles and Responsibilities**

1. Contractor will carry out (implement) work, budget and deliverable as stated in attached project proposal form, Exhibit 3,
2. Any changes to planned strategies, deliverables, expectations and/or budget must be mutually agreed upon and provided to the County Liaison prior to implementation. Please allow a minimum of 7 business days for pre-approvals on final purchasing of supplies, or services.
3. Contractor’s District (or site) Wellness Committee will meet regularly (e.g. quarterly), or as often as Contractor determines, and include broad representation from multiple levels, buildings, and disciplines.
4. Contractor will have at least one representative (not including the consultant), attend SHIP Dakota County School Wellness meetings .
5. Contractor will provide to the County, the name, phone, and email of its Wellness Committee Chair, or ‘designee’ for District Wellness projects’ overall coordination. Such designee is responsible for completing Exhibit 3, Final Reporting, by set due dates (see ‘**Important Dates**’ below)
6. Project Champion(s) must meet deliverables set by public health liaison and keep in regular communication with public health liaison and School Wellness Consultant, if applicable, to qualify for project champion compensation.
7. The County recommends that Contractor complete or confirm Contractor has completed a school health assessment within the last three school years.
8. The County recommends that Contractor notify its stakeholders, such as: community, school board, and or city, about changes such as policies, procedures or system(s) changes that are implemented because of this Contract.
9. Contractor shall submit all SHIP-related communications to public health liaison for pre-approval. **Please allow a minimum of 7 business days for approvals in advance of public release.**
10. Contractor shall submit Exhibit 4, Invoice Form, by set due dates (see ‘**Important Dates**’ below) and within two weeks of Contract end date; however, they may be submitted more frequently if desired.

<b>Important Dates</b>	
TBD	

SHIP School Wellness Meetings	
Contract Expires	

**County roles and responsibilities:**

- Provide technical assistance and support through process.
- Organize and facilitate SHIP school wellness meetings (three per contract period).
- Research and provide school wellness tools and resources.
- Compile submitted SHIP Reporting from each district to provide to MDH and meet County requirements.

Notes:

The grant funds provided to Contractor under this agreement are also subject to the terms and conditions contained in both the Master Grant Contract and the Project Agreement between the Dakota County Community Health Board and the State of Minnesota. The County will provide copies of these contracts to Contractor upon request. Contractor agrees to comply with all such terms and conditions

**Inclusion, Diversity, and Equity**

The County embraces and supports person-centered practices and expects contractors to do the same. Person-centered practices are structured in a way to support a client’s comfort and ability to express choice, control, and direction in all aspects of service delivery and support. While the nature of some services and service deliveries is such that it must account for factors beyond the client’s choice, control and direction, including, but not limited to, the terms of this Contract, court orders, the safety of the client and others, and governing law, the County values consideration of the client’s perspective, knowing that services are more efficient and effective when aligned with client choice. [For more information, refer to *Person-Centered, Informed Choice and Transition Protocol*, Minnesota Department of Human Services, issued 3/27/17 and updates.]

The County further recognizes that pervasive racism, discrimination and other institutional and community biases, as well as harm from historical trauma, are experienced by cultural communities and that this may contribute to overrepresentation of cultural communities in some County services. Appropriate service delivery often requires open discussion considering the real-life experiences of the people served, paying attention to the impact of pervasive racism and bias. At the referral level, it means inquiring with families about how to integrate their family or individual culture into service delivery. At the service level, it includes attention to outcomes for families receiving services in order to assess whether effectiveness differs in cultural communities and responding to any differences.

It is expected that while performing services for the County, the Contractor shall abstain from unacceptable behaviors including, but not limited to:

- Racial, ethnic or discriminatory jokes or slurs;
- Hostile, condemning, or demeaning communications, both verbal and written;
- Behavior demonstrating disrespect, dishonesty, intimidation, or disruption to the work relationship; and
- Retaliation against any person who reports or addresses unacceptable behavior.

It is the responsibility of the Contractor to ensure staff delivering services for the County are aware of these expectations and trained as needed to ensure respectful, cooperative and professional conduct in interactions with County staff and clients. If the County experiences or receives a report of an unacceptable behavior, it will share the report with Contractor. The Contractor must inform the County of steps taken to remedy the unacceptable behavior within ten (10) working days. If the unacceptable

behavior persists, the County may terminate the Contract pursuant to the termination provision in the Contract.

# Dakota County SHIP 2024 School Wellness Community Partner Award Reporting



### Exhibit 3 Reporting

**Describe your accomplishments toward the objective(s) outlined in the approved SHIP 2024 application.**

1. Which Statewide Health Improvement Partnership (SHIP) context strategy is this project related to?
  - MN EATS – Healthy Food Access
  - MN MOVES – Active Living
  - MN Well-Being – Mental Health Wellbeing and Resiliency
  - MN BEATHES - Commercial Free Tobacco-Living
  
2. Which Whole School, Whole Community, Whole Child is this strategy is this related to? *Check all that apply.*
  - Local School Wellness Policy Revision
  - Physical Education and Physical Activity
  - Nutrition Environment and Services
  - Health Education
  - Social Emotional Climate
  - Physical Environment
  - Health Services
  - Counseling, Psychological and Social Services
  - Employee Wellness
  - Community Involvement
  - Family Engagement
  
3. Please provide a short description of strategy activities:
  
4. Is the strategy complete?
  - Yes
  - No
  - In process, explain:
  
5. List and describe any barriers:

- 6. List and describe practices, systems or environmental change(s) that occurred (i.e. healthier snacks added to the menu, outdoor classrooms or chill spaces created, , vaping policy updated, new system in place for outdoor recess)
  
- 7. Was this change added to the building or district wellness policy?
  - Yes\*
  - No
  - In Process to adding a policy at the district level

\*If “Yes,” please attach policy
  
- 8. Provide estimated numbers of **staff** impacted by the proposed project (if less than whole district)
  
- 9. Provide estimated of number of **students** (including school sites) impacted by the proposed project.
  
- 10. If you have additional data not shared with your public health liaison, please share it here (i.e. survey data from a training provided, % enrollment in school lunch program at pre/post, # of students using the chill space/zone monthly, other measures related to changes made).
  
- 11. List any grants received during this reporting period (include date awarded, source and amount).  
 Example: March 2023, MnDOT Safe Routes to School Boost Grant, \$14,000 grant  
 Example: November 2023, WholeKids Foundation Garden Grant, \$3,000 for garden equipment, Farm to School Kitchen Equipment Grant, May 2023, \$10,000).
  
- 12. Share a success story (2-3 sentences) from your SHIP 2023 School Wellness Community Partner Award highlighting how the project supported creating sustainable change in your school, district, and/or community. Feel free to include quotes, number of people affected, photos or additional detail, if desired.
  
- 13. You may list/describe any additional school wellness successes or changes not captured in the action plan.
  
- 14. Do you have any photos (**with permission** to share) related to your project? If so, please send directly to your Public Health Community Liaison via email.

Dakota County Contract #  
**Exhibit 4 - Invoice Form**

**Invoice #:** \_\_\_\_\_ **Invoice Date:** \_\_\_\_\_  
**Contract #:** CLA \_\_\_\_\_  
**Project Name** SHIP 2024 School Wellness Community Partner Award

<b>Remit to:</b> District: Attn: Address Address	<b>Bill to:</b> Dakota County Public Health Department Public Health Liaison Attn: Email: Phone:
--	---

Detailed description of materials/goods (along with scanned receipts, if over \$ _____ )	Total Price
<b>Subtotal</b>	

Services (project champion, trainer fees, consultant time) Please list each individual separately	Total Amount
<b>Subtotal</b>	

<b>Comments:</b>	<b>Balance Due:</b>
------------------	---------------------

\*Invoices and receipts should be scanned & emailed to the County Public Health Liaison.  
 \*Contractor shall submit this exhibit, "Invoice Form"

Exhibit 4 – Invoice Form-for expenses incurred through	
Exhibit 4 – Invoice Form-for expenses incurred through	
Exhibit 4 – Invoice Form-for expenses incurred through	
Exhibit 4 – Invoice Form-for expenses incurred through	

\*However, they may be submitted more frequently if desired.



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-3315

Agenda #: 4.5

Meeting Date: 6/11/2024

**DEPARTMENT:** Public Health

**FILE TYPE:** Consent Action

### TITLE

**Ratification Of Application For Promising Practices Home Visiting Grant With Minnesota Department Of Health, And Authorization To Accept Grant Funds, Execute Grant Agreement, Add 1.6 Grant-Funded Full-Time Equivalents, And Amend 2024 Public Health Budget**

### PURPOSE/ACTION REQUESTED

Ratify the Minnesota Department of Health (MDH) Promising Practices Home Visiting (PPHV) grant application, and authorize acceptance of grant funds in the amount awarded, execution of the grant agreement, addition of 1.6 grant-funded full-time equivalents (FTE), and amendment to the 2024 Public Health Budget.

### SUMMARY

Pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents.

In January of 2023, MDH released a Request for Proposal (RFP) for the PPHV grant. The PPHV program will provide support for organizations to deliver community-driven non-model home visiting services to priority populations. The priority population of this funding will be families within the perinatal period from the East African community. This grant program will be flexible and allow for adaptability in response to the needs of families enrolled in the program. The PPHV grant will be used to assist the Family Home Visiting (FHV) program to improve and promote parental and child health, enhance positive parenting practices, prevent child abuse and neglect, reduce crime and intimate partner violence, promote child development, connect families to needed resources and supports, and increase family economic self-sufficiency.

On February 21, 2023, Public Health was notified and requested to respond to the MDH RFP. The department applied for a two-year grant in the amount of up to \$250,000 per year. Dakota County was notified they did not receive the grant award in April 2023.

In December 2023, Public Health was notified by MDH that they were awarded the funds as requested in the original grant application. Staff worked with MDH to update budget, workplan, and grant agreements, and was provided a new start grant period of July 1, 2024 through June 30, 2028. Funding will be determined annually for this four-year grant and is expected to remain stable. The PPHV grant will fund a total of 1.6 new, grant-funded FTEs: 0.8 FTE health educator and 0.8 FTE



Public Health Nurse.

## OUTCOMES

### How much?

The aim of this family home visiting program is to serve 25 families who identify as being from the East African community.

### How Well?

Incremental change in important maternal and child outcomes for families who are enrolled in the family home visiting program:

- In 2022, 92 percent of children were up to date with immunizations. In 2023, 93 percent of children were up to date, up one percent from 2022.
- In 2022, 59 percent of children had their nine-month well-child checkup completed before one year of age. In 2023, 90 percent of children in family home visiting had a 9-month well-child check by 1 year of age, up 31 percent from 2022.

### Are we better off?

In 2023, the percent of singleton babies born at healthy weight by mothers seen prenatally by the family home visiting program was 98 percent and the aim is to reach this birth outcome with the population enrolled in the PPHV program.

## RECOMMENDATION

Staff recommends that the Board of Commissioners ratifies the MDH PPHV grant application, and authorizes acceptance of grant funds in the amount awarded for the period of July 1, 2024 through June 30, 2028, execution of the grant agreement, addition of 1.6 new, grant-funded FTEs, and amendment to the 2024 Public Health Budget.

## EXPLANATION OF FISCAL/FTE IMPACTS

There is a \$0 net County cost anticipated as a result of this action. The 2024 Public Health Budget is requested to be amended to reflect PPHV grant dollars and will include the remaining funds in future Public Health budgets. Included in this request is funding for 1.6 new, grant-funded FTEs: 0.8 FTE health educator and 0.8 FTE Public Health Nurse. These positions are contingent upon the availability of grant funding. Unspent budget will be requested for carryover to the next budget year.

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> None                           | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other                           |
| <input checked="" type="checkbox"/> Amendment Requested |   | <input checked="" type="checkbox"/> New FTE(s) requested |

## RESOLUTION

WHEREAS, pursuant to Minn. Stat. § 375A.04, the Dakota County Board of Commissioners is, and performs the duties and exercises the powers of, a community health board under Minn. Stat. ch. 145A, and is required to govern and administer those functions as fully as other Dakota County functions, including the responsibility to prevent disease and to promote and protect the public health of Dakota County residents; and

WHEREAS, in January of 2023, the Minnesota Department of Health (MDH) released a Request for Proposal (RFP) for the Promising Practices Home Visiting (PPHV) grant; and

WHEREAS, the PPHV program will provide support for organizations to deliver community-driven non-model home visiting services to priority populations; and

WHEREAS, the priority population of this funding will be families within the perinatal period from the East African community; and

WHEREAS, this grant program will be flexible and allow for adaptability in response to the needs of families enrolled in the program; and

WHEREAS, the PPHV grant will be used to assist the Family Home Visiting (FHV) program to improve and promote parental and child health, enhance positive parenting practices, prevent child abuse and neglect, reduce crime and intimate partner violence, promote child development, connect families to needed resources and supports, and increase family economic self-sufficiency; and

WHEREAS, on February 21, 2023, Public Health was notified and requested to respond to the MDH RFP; and

WHEREAS, the department applied for a two-year grant in the amount of up to \$250,000 per year; and

WHEREAS, Dakota County was notified they did not receive the grant award in April 2023; and

WHEREAS, in December 2023, Public Health was notified by MDH that they were awarded the funds as requested in the original grant application; and

WHEREAS, staff worked with MDH to update budget, workplan, and grant agreements, and was provided a new start grant period of July 1, 2024 through June 30, 2028; and

WHEREAS, funding will be determined annually for this four-year grant and is expected to remain stable; and

WHEREAS, the PPHV grant will fund a total of 1.6 new, grant-funded full-time equivalents (FTE)s: 0.8 FTE health educator and 0.8 FTE Public Health Nurse.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the application submitted to the Minnesota Department of Health for the Promising Practices Home Visiting Grant; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept grant funds in the amount of up to \$250,000 per year, effective July 1, 2024 through June 30, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the grant agreement, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to extend the grant term up to two years after initial expiration date, accept additional grant funds, and continue grant-funded full-time equivalents, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to add 1.6 grant-funded, full-time equivalent positions; and

BE IT FURTHER RESOLVED, That the 2024 Public Health Budget is hereby amended as follows:

**Expense**

1.6 full-time equivalents	\$190,009
Program services	<u>\$ 59,991</u>
<b>Total Expense</b>	<b>\$250,000</b>

**Revenue**

Program Revenue	<u>\$250,000</u>
<b>Total Revenue</b>	<b>\$250,000</b>

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

**CONTACTS**

Department Head: Coral Ripplinger  
Author: Gina Pistulka



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-3415

Agenda #: 4.6

Meeting Date: 6/11/2024

**DEPARTMENT:** Social Services-Children & Family Services

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Contract With JEC Miller, Inc. For Scheduled Respite In Child Foster Residence Setting**

### PURPOSE/ACTION REQUESTED

Authorize execution of a contract with JEC Miller, Inc. (“JEC Miller”) for scheduled respite for children in a licensed Child Foster Residence Setting (CFRS).

### SUMMARY

JEC Miller will be providing scheduled respite for Dakota County youth ages 8-18 in a foster care setting, located in Apple Valley, Minnesota. The CFRS will serve youth with neurodevelopment disorders, mental health needs, and emotional or behavioral disorders. JEC Miller will be providing services of room, board, supervision, and support to youth. For youth receiving respite, goals include:

- Provide relief and support to the caregiver
- Improve the child’s functioning
- Decrease the use of long-term out-of-home placements and hospitalizations
- Increase safety and permanency
- Reduce family and parenting stress
- Provide access to activities in the community

JEC Miller will maintain a 245D license from the Minnesota Department of Human Services and provide services in compliance with Child Foster Care and CFRS as outlined in MN Rules and Statutes including but not limited to Minnesota Statutes Chapters 245D and 245A, and Minnesota Rules Chapter 2960. Solicitation for this service was completed in 2022. However, only one provider responded and that provider decided to end the contract for services just a few months later. The County then worked with JEC Miller to develop this CFRS site and service model based on their expertise with the population and services.

Staff is requesting authorization to execute a contract with JEC Miller in an amount not to exceed \$500,000 from the date of execution through December 31, 2025. The not to exceed amount will pay for approximately 821 days of respite care.

### OUTCOMES

#### How much?

The CFRS will have the capacity to serve four youth at a time. Youth will be provided respite care on a scheduled basis, typically with three or four overnight increments from Wednesday to Saturday and

Saturday to Wednesday. The frequency of use by an individual youth will vary based on funding availability and need. The County will fund approximately 821 days of respite under the not to exceed amount and other funding sources, including Medicaid waivers, which will be utilized when available to minimize vacant bed days for JEC Miller.

**How well?**

JEC Miller is an established corporate foster care provider with experience serving youth and adults in the community. The facility will be staffed and following 245D and CFRS requirements. Youth will have access to positive social, recreational and community experiences so that the respite improves their wellness and relational skills.

**Is anyone better off?**

Parents who support youth with special needs are often overextended in meeting the increased parenting demands that come with the level of services and support these youth require. Respite provides opportunity to take a break and recharge to further ready themselves to meet higher parenting needs of these youth. Periods of intermittent respite also create a break for the youth. This break is needed to lessen the intensity of their relationship with their parent. The intensity is due to the increased level of parental involvement to support managing the mental health and functioning of the youth. Facilitated access to peer interaction, recreational experiences and community activity further supports youth development and wellness.

Planned respite may prevent need for placement of a child outside the family home. Parental capacity is enhanced with scheduled respite breaks. Additionally, conflict in the parent child relationship is reduced.

**RECOMMENDATION**

Staff recommends executing a contract with JEC Miller for scheduled respite in a CFRS from the date of contract execution through December 31, 2025, in an amount not to exceed \$500,000.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The not to exceed amount of \$500,000 is for the cost of approximately 821 days of care from the date of contract execution through December 31, 2025. Cost of care may also be funded through Medicaid waivers, which cover the full cost of stay. This budgeted amount is already included in the Social Services budget.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, JEC Miller, Inc. will be providing room, board, supervision, and support to youth ages 8-18 residing in the licensed Child Foster Residence Setting (CFRS); and

WHEREAS, the CFRS will serve youth with neurodevelopment disorders, mental health needs, and emotional or behavioral disorders; and

WHEREAS, for youth receiving respite, goals include:

- Provide relief and support to the caregiver

- Improve the child’s functioning
- Decrease the use of long-term out-of-home placements and hospitalizations
- Increase safety and permanency
- Reduce family and parenting stress
- Provide access to activities and community that may not normally be present; and

WHEREAS, JEC Miller, Inc. will maintain a 245D license from the Minnesota Department of Human Services and provide services in compliance with Child Foster Care and CFRS as outlined in MN Rules and Statutes including but not limited to Minnesota Statutes Chapter 245D and 245A, and Minnesota Rules Chapter 2960; and

WHEREAS, solicitation for this service was completed in 2022; however, no providers responded; and

WHEREAS, the County then worked with JEC Miller, Inc. to develop this CFRS site and service model based on their expertise with the population and services; and

WHEREAS, staff is requesting authorization to execute a contract with JEC Miller, Inc. in an amount not to exceed \$500,000 from the date of execution through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract for scheduled respite in a foster care setting with JEC Miller, Inc. in an amount not to exceed \$500,000 annually for the period from the date of contract execution through December 31, 2025, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

**CONTACTS**

Department Head: Karen Sanness

Author: Suzanne Tuttle



# Community Services Committee of the Whole

## Request for Board Action

Item Number: DC-3218

Agenda #: 4.7

Meeting Date: 6/11/2024

**DEPARTMENT:** Social Services-Housing & Community Resources

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Intergovernmental Transfer Agreement With Minnesota Department Of Human Services For Shelter Services, Accept Funds, Execute A Contract For Shelter Services, And Amend 2024 Social Services Budget**

### PURPOSE/ACTION REQUESTED

Authorize execution of Intergovernmental Transfer Agreement with the Minnesota Department of Human Services (DHS) for shelter services, acceptance of funds, execution of a contract with Dakota Woodlands for shelter services, and an amendment to the 2024 Social Services Budget.

### SUMMARY

Dakota County submitted a request in 2021 to DHS to consider, under the authority of Minn. Stat. § 256I.05, subd. 1a (b), a cost-neutral transfer from the Housing Support fund to Dakota County to provide emergency shelter beds for people with disabilities experiencing homelessness. The acceptance of the request permanently removed twenty-two Housing Support beds previously authorized for Dakota Woodlands from the Housing Support census.

By Resolution No. 21-581 (December 14, 2021), the Dakota County Board of Commissioners authorized an amendment to the Intergovernmental Transfer Agreement with DHS to add additional dollars and execute a contract with Dakota Woodlands for emergency shelter services.

Staff recommends authorization to execute the Intergovernmental Transfer Agreement with DHS for shelter services in the amount of \$940,513.78 for the period of July 1, 2024 through June 30, 2025, and accept future annual allocations from DHS through June 30, 2027. Staff also recommends executing a contract with Dakota Woodlands for emergency shelter services for a total not to exceed amount of \$375,275 for the period of July 1, 2024 through June 30, 2025.

### OUTCOMES

**How much?** Decrease the amount of time people with disabilities experience homelessness.

**How well?** Increase the number of people with disabilities exiting homelessness to permanent housing.

**Is anyone better off?** Increase the amount of savings available to shelter guests.

### RECOMMENDATION

Staff recommends authorization to execute the Intergovernmental Transfer Agreement with DHS for shelter services in the amount of \$940,513.78 for the period of July 1, 2024 through June 30, 2025, accept future annual allocations from DHS through June 30, 2027, execute a contract with Dakota



Woodlands for emergency shelter services for a total not to exceed amount of \$375,275 for the period of July 1, 2024 through June 30, 2025, and amend the 2024 Social Services Budget.

**EXPLANATION OF FISCAL/FTE IMPACTS**

There is a \$0 net County cost as a result of this action. The 2024 Social Services Budget is requested to be amended to add \$470,257 and the remaining agreement funds will be reflected in future Social Services budgets.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, Dakota County submitted a request in 2021 to DHS to consider, under the authority of Minn. Stat. 2561.05, subd. 1a (b), a cost-neutral transfer from the Housing Support fund to Dakota County to provide emergency shelter beds for people with disabilities experiencing homelessness; and

WHEREAS, the acceptance of the request permanently removed twenty-two Housing Support beds previously authorized for Dakota Woodlands from the Housing Support census; and

WHEREAS, by Resolution No. 21-581 (December 14, 2021), the Dakota County Board of Commissioners authorized an amendment to the Intergovernmental Transfer Agreement with DHS to add additional dollars and execute a contract with Dakota Woodlands for emergency shelter services; and

WHEREAS, staff recommends authorization to execute the Intergovernmental Transfer Agreement with DHS for shelter services in the amount of \$940,513.78 for the period of July 1, 2024 through June 30, 2025, and accept future annual allocations from DHS through June 30, 2027; and

WHEREAS, staff also recommends executing a contract with Dakota Woodlands for emergency shelter services for a total not to exceed amount of \$375,275 for the period of July 1, 2024 through June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute the Intergovernmental Transfer Agreement with the Minnesota Department of Human Services for funds in the amount of \$940,513.78 for the period of July 1, 2024 through June 30, 2025; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to accept future annual allocations from the Department of Human Services through June 30, 2027, accept additional grant funds, consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Approved Budgets, subject to approval by the County Attorney’s Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with Dakota Woodlands for a not to exceed amount of \$375,275 for the period of July 1, 2024 through June 30, 2025; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, consistent with the amount budgeted, to alter the contract amount and the contract term up to one year after initial expiration date, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amount due; and

BE IT FURTHER RESOLVED, That the 2024 Social Services Budget is hereby amended as follows:

**Expense**

Shelter Services	<u>\$470,257</u>
<b>Total Expense</b>	<b>\$470,257</b>

**Revenue**

DHS Revenue	<u>\$470,257</u>
<b>Total Revenue</b>	<b>\$470,257</b>

**PREVIOUS BOARD ACTION**

21-581; 12/14/21

**ATTACHMENTS**

Attachment: None.

**BOARD GOALS**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live         | <input type="checkbox"/> A Healthy Environment        |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

**CONTACTS**

Department Head: Emily Schug  
Author: Steve Thronson



# Community Services Committee of the Whole

## Request for Board Action

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Item Number: DC-3472

Agenda #: 5.1

Meeting Date: 6/11/2024

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**DEPARTMENT:** Public Health

**FILE TYPE:** Regular Action

### TITLE

**Authorization To Adopt Annual Work Plan For Board Appointed Opioid Response Advisory Committee**

### PURPOSE/ACTION REQUESTED

Authorize adoption of the 2024 annual work plan for the Board Appointed Opioid Response Advisory Committee.

### SUMMARY

The Dakota County Opioid Response Advisory Committee (ORAC) was established as a Board appointed committee in October 2023 and supports the development of a comprehensive and effective countywide response to the opioid crisis. It provides recommendations to the County Board on the use of Opioid Settlement Funds for external projects and initiatives.

By Dakota County Policy 1015, Board appointed committees must consult at least annually with the County Board Committees of the Whole to seek direction on the topics on which they will advise the County Board (annual work plan) to ensure that the committee's work complements the County mission and goals. Dakota County Policy 1015 also requires that periodic advisory committee reports be scheduled on the appropriate County Board committee or Board meeting agendas. The ORAC plans to engage the Board regularly through its Staff Liaison and Committee Chair to provide updates and receive direction regarding their work.

In 2023, Public Health surveyed community members and partners on opioid response strategies to address the current crisis (Attachment: Community Survey Results). The ORAC has developed a one-year work plan that aligns with the County Board goals and focuses on ORAC's mission of advising the County Board on the use of community designated opioid settlement funds (Attachment: 2024 Workplan - Draft). Upon Board approval of the 2024 work plan, ORAC will work towards accomplishing its goals as outlined in the work plan and keep the Board informed of its progress.

### OUTCOMES

#### How much?

There are currently sixteen members appointed to the Dakota County Opioid Response Advisory Committee and one vacancy.

#### How well?

To date, there have been eight Dakota County Opioid Response Advisory Committee meetings.

**Is anyone better off?**

In 2023, Dakota County Public Health surveyed community members and partners on opioid response strategies to address the current crisis. Those surveyed felt that prevention was the best strategy, followed by treatment and recovery, harm reduction, and enforcement:

- Prevention - 44.8 percent
- Treatment/Recovery - 22.2 percent
- Harm Reduction - 18.6 percent
- Criminal/Legal/Law enforcement - 15.5 percent

**RECOMMENDATION**

Staff recommends authorization to adopt the 2024 annual work plan for the Board Appointed Opioid Response Advisory Committee.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

- None     
  Current budget     
  Other  
 Amendment Requested     
  New FTE(s) requested

**RESOLUTION**

WHEREAS, the Dakota County Opioid Response Committee (ORAC) was established as a Board appointed committee in October 2023; and

WHEREAS, the Dakota County ORAC supports the development of a comprehensive and effective countywide response to the opioid crisis; and

WHEREAS, the Dakota County ORAC provides recommendations to the County Board on the use of Opioid Settlement Funds for external projects and initiatives; and

WHEREAS, Dakota County policy 1015 requires that Board appointed committees must consult at least annually with the County Board Committees of the Whole to seek direction on the topics on which they will advise the County Board (annual work plan) to ensure that the committee’s work complements the County mission and goals; and

WHEREAS, Dakota County policy 1015 requires periodic committee reports be scheduled on the appropriate County Board committee or board meeting agendas; and

WHEREAS, in 2023, Public Health surveyed community members and partners on opioid response strategies to address the current crisis; and

WHEREAS, the Dakota County ORAC has developed a one-year work plan that complements the County mission and goals and focuses on ORAC’s mission of advising the County Board on the use of community designated opioid settlement funds; and

WHEREAS, upon Board approval of the 2024 work plan, ORAC will work towards accomplishing its goals as outlined in the work plan and keep the Board informed of its progress.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the adoption of the 2024 annual work plan for the Dakota County Opioid Response Advisory Committee.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Community Survey Results

Attachment: 2024 Workplan - Draft

**BOARD GOALS**

A Great Place to Live

A Healthy Environment

A Successful Place for Business and Jobs

Excellence in Public Service

**CONTACTS**

Department Head: Coral Ripplinger

Author: Erin Carder

DAKOTA COUNTY PUBLIC HEALTH DEPARTMENT

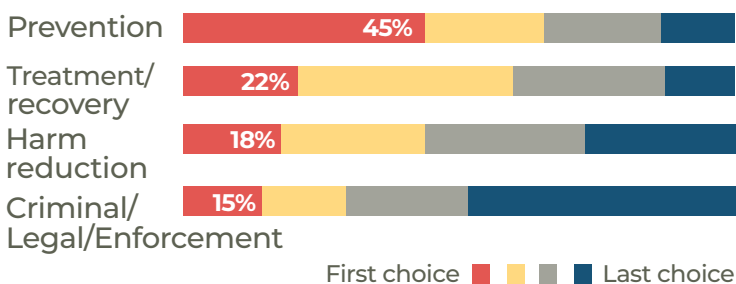


# OPIOID STRATEGY SURVEY RESULTS

In 2023, Dakota County Public Health surveyed community members and partners on opioid response strategies to address the current crisis.

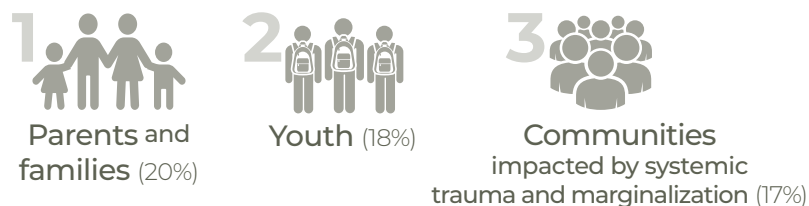
Those surveyed felt that prevention strategies were the most important (45% selected as their top choice), followed by treatment and recovery, harm reduction, and then legal/law enforcement.

### STRATEGIES RANKED:



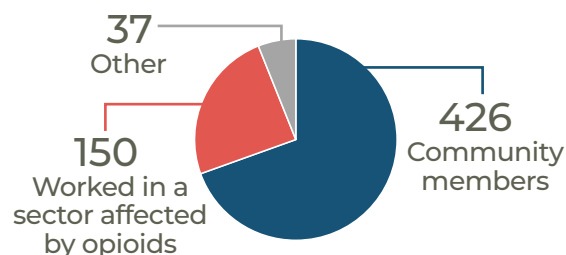
### PRIORITY POPULATIONS:

Survey results indicated the top 3 groups to focus on:



### WHO WAS SURVEYED?

613 RESPONSES



### COLLABORATION:

Working across different organizations was identified as a key way to help address the opioid crisis.

The top 3 collaboration suggestions were:

- ▶ Access to reports, evaluations, and funding (21%)
- ▶ Intergovernmental partnerships across federal, states, cities, and schools (18%)
- ▶ Community coordination (14%)



### TOP 3 STRATEGIES FOR EACH AREA

#### PREVENTION AND EDUCATION

- 1 School and youth focused tactics (15%)
- 2 Mental health and trauma practices (9%)
- 3 Healthcare and prescriber education (8%)

#### TREATMENT, RECOVERY, AND HARM REDUCTION

- 1 Treatment access and system navigation (27%)
- 2 Naloxone access and substance testing (23%)
- 3 Treatment alternatives (2%)

#### ENFORCEMENT AND LEGAL ACTION

- 1 Increased enforcement (40%)
- 2 Other legal action (19%)
- 3 Decreased enforcement (15%)



## Opioid Response Advisory Committee

### 2024 DRAFT Work Plan

**Purpose Statement:** The purpose of the Opioid Response Advisory Committee is to develop and recommend a comprehensive and effective countywide response to the opioid crisis and to advise the County Board on the use of community designated funds.

Board Goal	Committee Goal	Activity	Outcome Measure	Timeline
A Great Place to Live	Provide recommendations for the allocation of Community Designated Opioid Settlement Funds to effectively address and mitigate the impact of the opioid crisis in Dakota County	<p><b>Committee of the Whole:</b></p> <ul style="list-style-type: none"> <li>• Elect officers and adopt bylaws</li> <li>• Gather Stakeholder input</li> <li>• Elect RFP Subcommittee</li> </ul> <p><b>RFP Subcommittee:</b></p> <ul style="list-style-type: none"> <li>• Define objectives and scope for RFP</li> <li>• Develop RFP Criteria</li> </ul>	<ul style="list-style-type: none"> <li>• Elections held, bylaws adopted by committee and ratified by County Board</li> <li>• Engage relevant stakeholders and gather input on priorities, needs, and potential projects</li> <li>• Subcommittee elected with regular meeting times set and monthly report to Committee of the Whole</li> <li>• Clearly outlined goals and scope of the RFP process</li> <li>• Established clear and specific criteria for evaluating proposals</li> </ul>	<ul style="list-style-type: none"> <li>• Q1 2024</li> <li>• Ongoing and reiterative</li> <li>• May 2024</li> <li>• June 2024</li> <li>• June and July 2024</li> </ul>

Board Goal	Committee Goal	Activity	Outcome Measure	Timeline
		<ul style="list-style-type: none"> <li>• Create Draft RFPs with Process Documentation</li> <li>• Present RFP Process Outline to Committee of the Whole for approval</li> </ul> <p><b>Committee of the Whole:</b></p> <ul style="list-style-type: none"> <li>• Set budget and funding parameters</li> <li>• Review and approve staff plan to publicize RFP</li> <li>• Approve RFP(s) with full process documentation</li> <li>• Receive and review proposals</li> <li>• Select grant recipients to submit to County Board for approval</li> <li>• Monitor and evaluate grant projects</li> </ul>	<ul style="list-style-type: none"> <li>• Prepared draft RFP document with written process documentation</li> <li>• Draft documents outlining objectives, scope, selection criteria, proposal evaluation method, transparency and conflict of interest, and sample RFP forms</li> <li>• Determined total budget and funding priorities</li> <li>• Publicized RFP through various channels</li> <li>• Finished RFP and written process documentation approved by Committee of the Whole to send to County Board for approval</li> <li>• Received and objectively assessed proposals</li> <li>• Selected highest scoring proposals aligning with committee goals</li> </ul>	<ul style="list-style-type: none"> <li>• July 2024</li> <li>• July 2024</li> <li>• July 2024</li> <li>• August 2024</li> <li>• September 2024</li> <li>• October-December 2024</li> <li>• January -February 2025</li> <li>• Ongoing</li> </ul>



Board Goal	Committee Goal	Activity	Outcome Measure	Timeline
		<ul style="list-style-type: none"> <li>• Committee of the Whole/Staff/County Board joint meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Monitored progress and evaluated impact of funded projects</li> <li>• Review the work and mission of the committee and evaluate processes for possible changes</li> </ul>	<ul style="list-style-type: none"> <li>• March 2025</li> </ul>
<b>Future Initiatives</b>				
A Great Place to Live	Develop a comprehensive and effective countywide response to the opioid crisis	Participate in a facilitated Strategic Planning process	Clearly defined priorities to address the opioid crisis in Dakota County	<ul style="list-style-type: none"> <li>• Q1 2025</li> </ul>



# Community Services Committee of the Whole

## Request for Board Action

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Item Number: DC-3171

Agenda #: 5.2

Meeting Date: 6/11/2024

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**DEPARTMENT:** Social Services

**FILE TYPE:** Regular Information

### TITLE

#### Update On Mental Health Crisis Services Continuum Expansion

### PURPOSE/ACTION REQUESTED

Receive an update on expansion of Dakota County's mental health crisis services continuum.

### SUMMARY

Communities across Minnesota are facing urgent and unprecedented mental health challenges. Dakota County has responded by expanding the County's continuum using national best practice guidelines.

By Resolution No. 21-461 (September 21, 2021), the Dakota County Board of Commissioners authorized adding 1.0 full-time equivalent (FTE) supervisor and 9.0 FTE social workers to the Social Services budget to expand Dakota County's existing 24/7 mobile crisis response unit (CRU). By Resolution No. 22-395 (September 20, 2022), the Dakota County Board of Commissioners ratified an application to the Minnesota Department of Human Services requesting funds to continue the expansion of mobile crisis services. With additional staff capacity, CRU is available to answer additional calls, including transfers from Dakota 911, and provide on-site response and assessment more quickly, frequently and effectively. Increased staff capacity also enables co-location of CRU staff at police departments for purposes of timely co-response and relationship building. Initial phone or mobile response is critical to ensuring people have access to the right service at the right time during a time of crisis, at the first call for help.

An equally important part of the continuum is follow-up and stabilization after a crisis. This is especially important when a person has an acute crisis involving law enforcement response. Crisis follow-up may include referral to intensive crisis stabilization service for education, skill-building, and connection to longer-term services. By Resolution No. 21-618 (December 14, 2021), the Dakota County Board of Commissioners approved using American Rescue Plan Coronavirus Fiscal Recovery Funds to add 5.0 new FTE to expand the embedded social worker crisis follow-up model to all cities in Dakota County who responded to a Letter of Interest process.

By Resolution No. 22-095 (March 8, 2022), the Dakota County Board of Commissioners authorized moving forward with construction of the Crisis and Recovery Center, a collaboration between Dakota County and a community-based mental health services provider, Guild. The Crisis and Recovery Center project will offer a welcoming place for mental health support, assessment, and short-term residential treatment. Construction is underway and on track for opening in early 2025.

Staff will provide an update on crisis continuum expansion activities, summarize data, review community trends, discuss current challenges and opportunities, share information about future funding opportunities, and outline 2024 plans.

**OUTCOMES**

**2023 Data Indicators**

**Someone to Talk To/Phone Response:**

- More than 20,000 incoming calls to CRU.
- 13,174 intakes/service requests (intakes can include multiple calls), 40 percent increase in intakes from 2021.
- 992 transfers of certain mental health calls from Dakota 911 to the CRU. More than 80 percent of 911 call transfers were handled without need for law enforcement response.

**Mobile Response:**

- 850 in-person site visits from the CRU, 142 percent increase from 2021.
- In-person response at the time of crisis from professionals trained and skilled in assessing needs and connecting to resources.
- Co-location of CRU social workers in 9 of 12 public safety agencies to build relationships and achieve 15-30-minute response time.

**Embedded Social Worker, Crisis Outreach, Follow-up and Stabilization:**

- 10 of 10 participating public safety agencies have embedded social worker assignments.
- More than 2,256 outreaches that led to engagement and/or service coordination, 639 face to face outreaches or assessments.
- More than 260 cases opened for intensive crisis stabilization services, 30 percent of referrals from people interested in services or from family members.
- Adults, children, and families have better access to services to learn about symptoms, build skills, connect to long-term support, and build a long-term recovery plan.
- City and County working in partnership to improve public service response in support of shared goals for healthy, safe communities for all.

**Crisis and Recovery Center:**

- Construction work started in fall 2023 and is progressing on schedule.
- Service coordination with Guild is ongoing. Planning services for County-operated "Place to Go" is in process.

**RECOMMENDATION**

Information only; no action requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

- None       Current budget       Other  
 Amendment Requested       New FTE(s) requested

**RESOLUTION**

Information only; no action requested.

**PREVIOUS BOARD ACTION**

21-461; 9/21/21  
21-618; 12/14/21  
22-395; 9/20/22  
22-095; 03/08/22

**ATTACHMENTS**

Attachments: None.

**BOARD GOALS**

- |   |  |
|---|--|
| <input type="checkbox"/> A Great Place to Live                    | <input type="checkbox"/> A Healthy Environment                   |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

**CONTACTS**

Department Head: Emily Schug  
Author: Emily Schug



# Community Services Committee of the Whole

## Request for Board Action

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**Item Number:** DC-3456

**Agenda #:** 8.1

**Meeting Date:** 6/11/2024

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Adjournment