



Dakota County

Board of Commissioners

Agenda

Tuesday, November 30, 2021

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us

Emails must be received by 7:30am on the day of the meeting.

Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Public Hearing**

- 5.1 *Public Services and Revenue Administration* - Public Hearing To Receive Comments On 2022 Off Sale Intoxicating Liquor License Applications And Approval Of All 2022 Intoxicating Liquor Licenses
 - 5.2 *Physical Development Administration* - Public Hearing To Receive Comments On 2022-2026 Capital Improvement Program Budget
 - 5.3 *Transportation* - Public Hearing To Receive Comments On Approval Of Eligible Projects For Transportation Sales And Use Tax Funds

CONSENT AGENDA

6. **County Administration - Approval of Minutes**

- 6.1 Approval of Minutes of Meeting Held on November 16, 2021

7. County Board/County Administration

- 7.1 *Employee Relations* - Authorization For Approval Of Revisions To Policy 3241
- 7.2 *Employee Relations* - Adoption Of 2022 Unclassified Employees Merit Compensation Policy And Plan

8. Operations, Management And Budget

- 8.1 *Information Technology* - Authorization To Execute Contract With SHI International Corp For ForcePoint Web Filtering System
- 8.2 *Finance* - Report On Invoices Paid In October 2021
- 8.3 *Finance* - Scheduling Of Public Hearing To Receive Comments On Amendments To Dakota County 2022 Recommended Fee Schedules

9. Physical Development

- 9.1 *Physical Development Administration* - Approval Of Substantial Amendments To Dakota County Community Development Block Grant Coronavirus And Emergency Solutions Grant Coronavirus Programs
- 9.2 *Parks, Facilities, and Fleet Management* - Authorization To Award Bid And Execute Contract With RAK Construction, Inc. For Community Corrections Collection Room Upgrades Project
- 9.3 *Transportation* - Authorization To Accept Utility Easement Rights Within County Road 96 Right Of Way For County Project 96-07 In Greenvale Township
- 9.4 *Transportation* - Authorization To Execute Agreement Amendment No.1032906A01 With Minnesota Department Of Transportation And City Of Eagan For County Project 26-56
- 9.5 *Transportation* - Authorization To Approve Contract Amendment On County Project 91-25 In City Of Miesville, Douglas Township, And Marshan Township
- 9.6 *Transportation* - Approval Of Amended Acquisition And Authorization To Initiate Quick Take Condemnation Of Right Of Way On County Project 9-56 A In Lakeville

10. Public Services and Revenue

- 10.1 *Property Taxation and Records* - Renewal Of Policy Regarding Installment Plan For Repurchases Of Non-Homestead Tax-Forfeited Property

REGULAR AGENDA**11. Closed Executive Session**

11.1 *County Administration* - Closed Executive Session: Legal Strategy For Acquisition Of Property In City Of Lakeville For County Project 9-56

11.2 *County Administration* - Closed Executive Session: County Manager's Year-End Performance Review

12. Interagency Announcements/Reports

Association of Minnesota Counties (AMC)
Dakota Broadband Board
Legislative Advisory Workgroup
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

13. County Manager's Report**14. Information**

14.1 Information
See Attachment for future Board meetings and other activities.

15. Adjournment

15.1 Adjournment

For more information, call 651-438-4417
Dakota County Board meeting agendas are available online at
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
Public Comment can be sent to CountyAdmin@co.dakota.mn.us



Board of Commissioners

Request for Board Action

Item Number: DC-546

Meeting Date: 11/30/2021

Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-557

Meeting Date: 11/30/2021

DEPARTMENT: Public Services and Revenue Administration

FILE TYPE: Regular Action

TITLE

Public Hearing To Receive Comments On 2022 Off Sale Intoxicating Liquor License Applications And Approval Of All 2022 Intoxicating Liquor Licenses

PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments on 2022 off-sale intoxicating liquor license applications and approve all 2022 intoxicating liquor licenses.

SUMMARY

County Ordinance 101 and State law require a public hearing to be held for all off-sale intoxicating liquor license applications. Two applicants applied; Simman LLC (dba Castle Rock Bar and Grill) applied for renewal of their on and off-sale intoxicating and Sunday sales liquor license and Woody's Liquor Box, Inc. applied for renewal of their off-sale intoxicating liquor license.

Notice of the public hearing was sent to all known interested parties and the notice was published in the County's official newspaper.

Pursuant to Minn. Stat. § 340A.403, Dakota County is authorized to issue licenses for off-sale and on-sale licenses for the sale of 3.2 percent malt liquor licenses within the County, and pursuant to Minn. Stat. § 340A.402, 405, Dakota County is authorized to issue licenses for on-sale and off-sale intoxicating liquor to qualifying establishments in the unorganized territories of the County. A county may not issue or renew a retail license to sell any alcoholic beverages until the County Board has received a written recommendation from the Sheriff and County Attorney stating that to the best of their knowledge the applicant is eligible to be licensed under Minn. Stat. § 340A.402. The Sheriff and County Attorney certify that as of this date, the following applicants satisfy the liquor license eligibility requirements. The applications have also been approved by the Townships in which they are located.

<u>Establishment</u>	<u>Type</u>	<u>Township</u>	<u>Fee</u>
Simman LLC DBA Castle Rock Bar and Grill	On/Off Sale and Sunday Intoxicating	Castle Rock	\$4,355
Woody's Liquor Box, Inc.	Off Sale Intoxicating	Randolph	\$ 800
Gopher Hills, Inc.	On Sale and Sunday Sale	Douglas	\$4,220
Newman Golf Investors, LLP DBA Southern Hills Golf Course	On Sale and Sunday Sale	Empire	\$4,220
Hidden Greens, Inc.	On Sale and Sunday Sale	Marshan	\$4,220
Little Log House Properties, Inc.	On Sale and Sunday Sale	Marshan	\$4,220
Bellwood Oaks, Inc.	On Sale and Sunday Sale	Marshan	\$4,220

Emerald Greens Golf, LLC	On Sale and Sunday Sale	Nininger	\$4,220
Cannon Golf Club, Inc.	On Sale and Sunday Sale	Randolph	\$4,220
Almquist Farm LLC	On Sale and Sunday Sale	Ravenna	\$4,220

RECOMMENDATION

Staff recommends the County Board conduct the public hearing required for the off-sale intoxicating liquor license applications and approve all intoxicating liquor license applications listed herein.

EXPLANATION OF FISCAL/FTE IMPACTS

Fees totaling \$38,915.00 are included in the 2022 County Managers recommended budget.

- ☐ None

 ☒ Current budget

 ☐ Other
☐ Amendment Requested

 ☐ New FTE(s) requested

RESOLUTION

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public on applications for off-sale intoxicating liquor licenses; and

WHEREAS, all interested parties were notified of the date, time and location of the public hearing on the Simman LLC, DBA Castle Rock Bar and Grill, On and Off Sale Intoxicating and Sunday Sales license application and the Woody's Liquor Box, Inc., Off Sale Intoxicating license application; and

WHEREAS, on November 30, 2021 at 9:00 a.m., the Dakota County Board of Commissioners conducted a public hearing on the Simman LLC, DBA Castle Rock Bar & Grill and Woody's Liquor Box, Inc. license applications; and

WHEREAS, a county may not issue or renew a retail license to sell any alcoholic beverages until the County Board has received a written certification from the Sheriff and County Attorney that to the best of their knowledge the application is eligible to be licensed under Minn. Stat. § 340A.402 and Minn. Rules § 7515.0410; and

WHEREAS, the applications have been approved by the Townships of Castle Rock, Douglas, Empire, Marshan, Nininger, Randolph and Ravenna.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following 2022 intoxicating liquor licenses and authorizes the Public Services and Revenue Division to issue the licenses upon payment of the fees:

Castle Rock Township:

Simman LLC, DBA Castle Rock Bar & Grill - On and Off Sale Intoxicating and Sunday Sales

Douglas Township:

Gopher Hills, Inc. - On Sale and Sunday Sale

Empire Township:

Newman Golf Investors, LP DBA Southern Hills Golf Course - On Sale and Sunday Sale

Marshan Township:

Hidden Greens, Inc. - On Sale and Sunday Sale
Little Log House Properties, Inc. - On Sale and Sunday Sale
Bellwood Oaks, Inc. - On Sale and Sunday Sale

Nininger Township:

Emerald Greens Golf, LLC- On Sale and Sunday Sale

Randolph Township:

Woody's Liquor Box, Inc. - Off Sale Intoxicating
Cannon Golf Club, Inc. - On Sale and Sunday Sale

Ravenna Township:

Almquist Farm LLC - On Sale and Sunday Sale

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Teresa Mitchell
Author: Sarah Kidwell



Board of Commissioners

Request for Board Action

Item Number: DC-464

Meeting Date: 11/30/2021

DEPARTMENT: Physical Development Administration

FILE TYPE: Regular Action

TITLE

Public Hearing To Receive Comments On 2022-2026 Capital Improvement Program Budget

PURPOSE/ACTION REQUESTED

Conduct a public hearing to receive comments regarding the County Manager's Recommended 2022-2026 Capital Improvement Program (CIP) Budget

SUMMARY

The Dakota County CIP forecasts priorities and budgets for the capital needs of the County for the next five years. The CIP document is a planning tool, but expenditures presented in its first year will be consistent with the County's 2022 Adopted CIP Budget.

The General Government and Policy Committee of the Whole reviewed the 2022-2026 County Manager's Recommended CIP Budget on September 7, 2021; and by Resolution No. 21-464 (September 21, 2021), the County Board authorized staff to submit the draft CIP budget to cities and townships for final review. Dakota County sent a letter to the cities and townships requesting their comments by October 29, 2021. Comments that were received and the County's responses to those comments are included in the Attachment: 2022-2026 CIP Comments and Responses Summary. In addition, the County Board held a budget workshop on the draft CIP on November 3, 2021.

Minn. Stat. § 373.40, subd. 3, requires the County to conduct a public hearing prior to the adoption of the County Manager's Recommended CIP. The CIP Public Hearing was scheduled by Resolution No. 20-510 (October 20, 2020) and was advertised on November 12 and November 19, 2021, in the *Dakota County Tribune* and on the County's Website.

Additional comments are sought during the public hearing. The County Board will respond to the comments in any action taken on the 2022-2026 County Manager's Recommended CIP Budget on December 14, 2021.

RECOMMENDATION

Staff recommends the County Board conduct the public hearing and receive comments regarding the 2022-2026 County Manager's Recommended CIP Budget.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2022 County Manager's Recommended Budget will establish spending authority for the first year of the proposed 2022-2026 CIP Budget. The 2022 County Manager's Recommended CIP Budget totals \$152,232,927 (including Regional Railroad Authority), and the five-year total is \$678,600,244.

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the General Government and Policy Committee of the Whole reviewed the 2022-2026 County Manager's Recommended Capital Improvement Program (CIP) Budget on September 7, 2021; and

WHEREAS, Minn. Stat. § 373.40, subd. 3., requires the County to conduct a public hearing prior to the adoption of the County Manager's Recommended Capital Improvement Program Budget; and

WHEREAS, by Resolution No. 24-464 (September 21, 2021), the Dakota County Board of Commissioners released the draft 2022-2026 CIP for formal review and comment; and

WHEREAS, comments received and the County's responses were reviewed at the November 30, 2021, County Board meeting; and

WHEREAS, additional comments are sought during a public hearing.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby conducts a public hearing on November 30, 2021, at 9:00 a.m., in the Boardroom, Administration Center, 1590 Highway 55, Hastings, Minnesota or via telephone or other electronic means if necessary due to the ongoing COVID-19 pandemic to receive comments on the 2022-2026 County Manager's Recommended Capital Improvement Budget.

PREVIOUS BOARD ACTION

20-510; 10/20/20

21-464; 9/21/21

ATTACHMENTS

Attachment: 2022-2026 CIP Comments and Responses Summary

BOARD GOALS

- ☒ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☐ Inform and Listen ☐ Discuss ☐ Involve ☒ N/A

CONTACT

Department Head: Erin Stwora

Author: Aaron Sather

This document is a compilation of all comments received by the Dakota County Physical Development Division from Cities and Townships regarding the Draft County Manager's Recommended 2022-2026 Capital Improvement Program Budget.

City of Apple Valley

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	Support completion of missing trail segments on CSAH 38 between Garden View and Everest Trail	Dakota County is preparing to proceed with these trail gap improvements	Resolution No. 2021-166	10/28/21	5&6
Transportation	Support pedestrian overpass over CSAH 23 over 140 th Street, with emphasis on aesthetic elements.	Dakota County is currently reviewing possible alternative improvements to the intersection and expects to cooperate with Apple Valley in advancing a project that can best accommodate pedestrian and bicyclist safety. If we conclude that a pedestrian bridge is the best improvement, we plan to continue discussion with the City on aesthetic treatments for the project.	Resolution No. 2021-166	10/28/21	5&6
Transportation	Support North Creek Greenway underpass	Dakota County expects to continue cooperation with Apple Valley on the underpass and adjacent trails once there is more certainty on the nature and timing of private improvements near the project area.	Resolution No. 2021-166	10/28/21	5&6
RRA	Support pedestrian and bicycle improvements near METRO Red Line Stations	Dakota County will begin cooperation with city staff in the near future to identify improvements for construction in 2022	Resolution No. 2021-166	10/28/21	5&6
RRA	Request inclusion in CIP of pedestrian skyway over CSAH 23 at METRO Red Line 147 th St. Station	Dakota County will continue to monitor pedestrian and transit passenger activity at this location to determine if and when this improvement can improve safety and mobility for pedestrians.	Resolution No. 2021-166	10/28/21	5&6
Transportation	Supports transportation projects in draft 2022-2026 CIP	Noted	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 42 from western County limits to TH 3 (Roberts Trl)	CP 42-144 in year 2021 (2021-2025 CIP)	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 38 between Garden View and Galaxie.; Johnny Cake Ridge Road to Everest Trail	CP 38-64 2022 Design, 2023 ROW, 2024 Construction	Resolution No. 2021-166	10/28/21	5&6
Transportation	TH 77 in Apple Valley and Eagan	CP ST00004 2022 Preliminary Design	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 38 ATMS from CSAH 5 to CSAH 31	CP 38-58 2022 Design and Construction	Resolution No. 2021-166	10/28/21	5&6

Transportation	CSAH 46 at CSAH 33	CP 46-58 2022 Construction	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 38 Retaining Walls in Apple Valley	CP 38-63 2022 Design, 2023 Construction	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 42 from Redwood Dr. to 147 th St.	CP "New" 2022 Design, 2023 ROW, 2024 Construction. Street lighting will be considered in project design.	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 33 at 140 th St – roundabout	CP 33-15 2023 Construction	Resolution No. 2021-166	10/28/21	5&6
Transportation	CSAH 33 from 140 th St to CSAH 31	CP 33-19 2024 Design, 2025 ROW, 2026 Construction	Resolution No. 2021-166	10/28/21	5&6
Transportation	Request #5 to include a contribution toward the City's planned improvement to 147 th St (east of CSAH 23/Cedar Ave.)	The County understands the proposed improvements to 147 th St manage access and improve traffic flow along 147 th St. The County does not believe a cost share is warranted since the project does not directly mitigate deficiencies along Cedar Ave.	Resolution No. 2021-166	10/28/21	5&6

City of Burnsville

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
RRA	Support for METRO Orange Line Extension project	Dakota County expects to engage with Burnsville at an appropriate time in the future when we can better determine the need and feasibility for an additional METRO Orange Line Station in the CSAH 42/I-35W area.	Resolution No. 21-6869	10/19/21	7
Transportation	CSAH 32 from Dupont Ave. to I-35W	CP 32-91 2022 Construction	Resolution No. 21-6869	10/19/21	7
Transportation	CSAH 38 from CSAH 5 to CSAH 31 – signal coordination	CP 38-58 2022 Construction	Resolution No. 21-6869	10/19/21	7
Transportation	I-35W MnPASS Safety and Mobility Scoping	"New" 2022 Scoping Study	Resolution No. 21-6869	10/19/21	7
Transportation	CSAH 11 at Burnsville Parkway	CP 11-27 2022 Design	Resolution No. 21-6869	10/19/21	7
Transportation	CSAH 42 – I35W Southbound exit to Burnsville Center	"New" 2022 Design, 2023 ROW, 2024 Construction	Resolution No. 21-6869	10/19/21	7
Transportation	TH 13 – Grade separated crossing at Nicollet	"New" 2025 Construction	Resolution No. 21-6869	10/19/21	7

City of Eagan

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	The City supports the projects included in the Dakota County Transportation Departments CIP (2022-2026) for construction in the years designated.	Noted	Resolution	10/19/21	9&10

City of Inver Grove Heights

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	Support for TH 3 Scoping Study	Dakota County anticipates beginning this scoping study in 2022, but will coordinate with MnDOT and participating cities on the best approach for timing and final scope	Resolution No. 2021-279	10/25/21	11&12
Transportation	CR 28 – Ped Safety Improvements at Barbara Ave.	CP 28-xx. CSAH 28 from CSAH 73 to Bowman Ave. 3-lane reduction. 2023 Design, 2024 Construction	Resolution No. 2021-279	10/25/21	11&12
Transportation	Argenta Trail Turnback Project	CP 63-27 in year 2021 (2021-2025 CIP)	Resolution No. 2021-279	10/25/21	11&12
Transportation	CSAH 73 – Babcock Trail	CP 73-35 – CSAH 73 from 63 rd ST to Upper 55 th , includes road reconstruction and trails. 2022 Design	Resolution No. 2021-279	10/25/21	11&12
Transportation	CSAH 32 (117 th ST from CSAH 71 to TH 52)	CP 32-65 2023 ROW, 2024 Construction	Resolution No. 2021-279	10/25/21	11&12
Transportation	CSAH 26 – TH 3 to CSAH 73	CP 26-60 2025 Design	Resolution No. 2021-279	10/25/21	11&12
Transportation	CSAH 28 – TH 3 to 0.62 miles east	CP 28-48 2025 Design	Resolution No. 2021-279	10/25/21	11&12

City of Lakeville

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	City of Lakeville's adopted 2022-2026 Capitol Improvement Program are included in the draft Dakota County Transportation CIP	Noted	Resolution No. 21-146	10/18/21	13&14
Transportation	Continue to coordinate/evaluate timing and cost of projects and potential jurisdictional transfers of Dodd, 179 th and 185 th (future CSAH 60)	Noted	Resolution No. 21-146	10/18/21	13&14
Transportation	Continue to coordinate/evaluate timing and costs of projects on Dodd from 210 th St. to CSAH 50 and the intersection of 210 th /CSAH 70 and Kenrick Ave.	Noted	Resolution No. 21-146	10/18/21	13&14

City of Rosemount

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Transportation	Support for TH 3 Scoping Study	Dakota County anticipates beginning this scoping study in 2022, but will coordinate with MnDOT and participating cities on the best approach for timing and final scope	Resolution 2021-88	11/1/21	15
Parks	Support for Mississippi River Greenway and Pine Bend Trail Reconstruction	Noted	Resolution 2021-88	11/1/21	15
Transportation	Highway 55 Safety Improvements	"New" 2022 Preliminary Engineering	Resolution 2021-88	11/1/21	15
Transportation	CSAH 46 – 2-4 Lane Expansion	CP 99-013 2022 ROW, 2023 Construction	Resolution 2021-88	11/1/21	15
Transportation	CSAH 33 (Diamond Path) & Connemara Trail Intersection Improvements	CP 33-15 2023 Construction	Resolution 2021-88	11/1/21	15
Transportation	CSAH 33 Scoping Study, Design & ROW	CP 33-19 2024 Design, 2025 ROW, 2026 Construction	Resolution 2021-88	11/1/21	15
Transportation	CSAH 46 & CSAH 33 Intersection Improvements	CP 46-58 2022 Construction	Resolution 2021-88	11/1/21	15

City of West Saint Paul

CIP Category	Comment or Request	County Response	Comment Type	Date	Page Number
Parks	Support for CIP	Noted	Resolution 21-085	10/25/21	16
Transportation	West St. Paul project identified in the CIP are supported by the County	Noted	Resolution 21-085	10/25/21	16

CITY OF APPLE VALLEY
RESOLUTION NO. 2021-166

A RESOLUTION OF SUPPORT FOR THE DRAFT 2022-2026 CAPITAL
IMPROVEMENT PROGRAM FOR DAKOTA COUNTY

WHEREAS, the City Council of the City of Apple Valley has reviewed the draft 2022-2026 Transportation, Buildings, Parks and Greenways, Byllesby Dam, Environmental Resources, Data Networks, and Regional Railroad Authority Capital Improvement Program documents provided by Dakota County; and

WHEREAS, the City Council wishes to provide comments to Dakota County based on said documents.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Apple Valley, Dakota County, Minnesota, that:

1. The City of Apple Valley hereby supports inclusion of the following projects into the 2022-2026 Capital Improvement Program for Dakota County:


Location	Extent	Improvement	Year
CSAH 42	From western County limits to TH 3 (Robert Trail)	Corridor Assessment & Visioning Study	2022
CSAH 38 (McAndrews Rd)	Between Garden View and Galaxie Ave.; Johnny Cake Ridge Road to Everest Trl.	Trail Gap Feasibility Study	2022
TH 77 (Cedar Ave.)	Apple Valley and Eagan	Capacity Improvements & Preliminary Design - possible (3 rd) Northbound Lane	2022
CSAH 38 (McAndrews Rd)	From CSAH 5 to CSAH 31 (Pilot Knob Rd.)	ATMS (Advanced Traffic Management System) – Signal Timing Upgrades	2022
CSAH 46	Intersection of CSAH 33 (Diamond Path)	Complete Study & Construct Improvements	2022
CSAH 38 (McAndrews Rd)	Various locations in Apple Valley	Repair/Replace Retaining Walls	2022-2023
CSAH 42	From Redwood Dr. to 147 th St.	Traffic Signal Rebuilds at Garden View & Hayes; Elm conversion to ¾; Pedestrian Tunnel at Elm/Redwood Park; Trail & ADA improvements; Frontage Road improvements	2022-2024


METRO Red Line (Cedar Ave)	Various locations along the Red Line in Apple Valley	Bicycle & Pedestrian Improvements	2022 & 2024
CSAH 33 (Diamond Path)	Intersection of 140 th St.	Construction of a Roundabout	2023
CSAH 42	Between Flagstaff and Johnny Cake Ridge Road	North Creek Greenway Underpass	2024
CSAH 42	Between Flagstaff and CSAH 31 (Pilot Knob Road)	Trail on South Side	2024-2025
CSAH 33 (Diamond Path)	From 140 th to CSAH 31 (Pilot Knob Rd)	Roadway Corridor Study; Project Design	2024-2026
CSAH 23 (Cedar Ave)	Intersection of 140 th St.	Pedestrian Overpass on North Side	2025

2. In reference to the CSAH 42 work from Redwood Dr. to 147th St. above, the City would like to see street lighting improvements/upgrades included with this project as a safety enhancement.
3. In reference to the CSAH 23 pedestrian overpass project north of 140th Street, the City expressed in the past and continues to express its concerns over the aesthetics of this improvement as the gateway to downtown Apple Valley. Community identification signage and appropriate design considerations must be addressed as part of the project design.
4. The City of Apple Valley requests that the Dakota County Capital Improvement Program include funding for expedited construction of a pedestrian bridge skyway crossing over CSAH 23 (Cedar Ave.) at the 147th St. W. BRT Station Stop.
5. The City requests that the Dakota County Capital Improvement Program include funding for a contribution toward the City's planned improvements to 147th St., east of Cedar Ave. (CSAH 23). The 147th St. Improvement Project will benefit the operations of the County's intersection at Cedar Ave. and also improve the traffic flow on Cedar Ave. The current County Transportation Plan allows for County participation "up to 55 percent of the costs of local roadways that directly mitigate impacts to the County system".

ADOPTED this 28th day of October, 2021.

ATTEST:


Clint Hooppaw, Mayor


Pamela J. Gackstetter, City Clerk

RESOLUTION NO. 21-6869**CITY OF BURNSVILLE, MINNESOTA****RESOLUTION SUPPORTING DAKOTA COUNTY'S
PROPOSED 2022-2026 CAPITAL IMPROVEMENT PROGRAM (CIP)**

WHEREAS, Dakota County has asked cities and townships to request projects for inclusion in the Dakota County 2022 to 2026 Capital Improvement Program (CIP); and

WHEREAS, the following projects are important to the City of Burnsville:

Dakota County Transportation Projects	Program Year
CSAH 32 from Dupont Ave to I-35W	2022
CSAH 38 from CSAH 5 to CSAH 31 (Pilot Knob) – Signal Coordination	2022
I-35, MnPASS Safety and Mobility Scoping	2022
CSAH 11 at Burnsville Parkway	2022-2024
CSAH 42 – I35W Southbound exit to Burnsville Center	2022-2025
TH 13 – Grade Separated Crossing at Nicollet	2025-2026
METRO Orange Line Extension	2026

; and

WHEREAS, the City of Burnsville supports Dakota County's Transportation projects and the City of Burnsville intends to participate in costs associated with projects in accordance with Council approved cost sharing agreements; and

WHEREAS, the City of Burnsville supports Dakota County's Transportation Sales and Use Tax Plan; and

WHEREAS, the City of Burnsville supports Dakota County's Regional Rail Authority Capital Improvement Program which does not include City of Burnsville cost sharing for these improvements; and

NOW THEREFORE, BE IT RESOLVED that the City of Burnsville hereby supports the inclusion of the projects listed above and individual project agreements will be reviewed by the Burnsville City Council prior to the City entering into said agreements.

Passed and duly adopted by the Council of the City of Burnsville this 19th day of October, 2021.

DocuSigned by:



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Elizabeth B. Kautz, Mayor

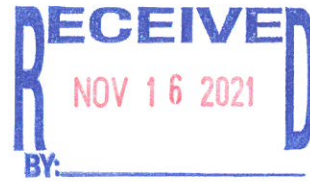
ATTEST:

DocuSigned by:



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Macheal Collins, City Clerk



Douglas Township, Dakota County, Minnesota

Douglas Township
P.O. Box 151
Hampton, MN 55031

November 3, 2021

Dakota County
1590 Highway 55
Hastings, MN 55033

Dakota County,

Douglas Township board met on October 4, 2021 and reviewed the CIP draft.

Please consider this letter to be a resolution of support from Douglas Township for the 2022-2026 Capital Improvement Program (CIP).

Sincerely,

Peggy Varien
Douglas Township Clerk

**DAKOTA COUNTY
TRANSPORTATION DEPARTMENT
CAPITAL IMPROVEMENT PROGRAM (CIP)
2022-2026**

WHEREAS, Dakota County has asked cities and townships for letters of support for the Dakota County Transportation Department's Capital Improvement Program (CIP) for 2022 to 2026; and

WHEREAS, the Dakota County Transportation and Transportation Sales and Use Tax projects within the City of Eagan, as listed in the City's 5-Year CIP, are deemed important to the City of Eagan; and

WHEREAS, on October 19, 2021, the Eagan City Council considered Dakota County Transportation Department's draft 5-Year CIP (2022-2026) incorporating the County Transportation and Transportation Sales and Use Tax projects; and,

WHEREAS, all other County Highway segments included in the approved City of Eagan Public Works Department's 5-year CIP (2022-2026) have been included in the draft Dakota County Transportation Department's CIP (2022-2026); and,

WHEREAS, the City of Eagan intends to participate in costs associated with these projects in accordance with applicable County cost-sharing policies.

NOW, THEREFORE, BE IT RESOLVED that the City of Eagan hereby supports the projects included in the Dakota County Transportation Department's CIP (2022-2026) for construction in the years designated.

DATED this 19th day of October 2021


Cyndee Fields, Acting Mayor

ATTEST:


Elizabeth VanHoose, City Clerk

CERTIFICATION

State of Minnesota
County of Dakota
City of Eagan

I hereby certify that the foregoing Resolution is a true and correct copy of a Resolution presented to and adopted by the City Council of Eagan at a duly authorized meeting thereof held in the City of Eagan, Minnesota, on the 19th day of October 2021, as disclosed by the records of said City in my possession.


Elizabeth VanHoose, City Clerk

5-Year Capital Improvement Plan (CIP)
Eagan Draft (2022-2026) comparison with County Draft (2022-2026)

10/12/2021

IMPROVEMENTS - Construction Year

ROADS

	<u>Eagan Approved (2022-26 CIP)</u>	<u>County Draft (2022-2026 CIP)</u>	<u>Cost Estimate</u>	<u>Cost Participation</u>	<u>Remarks</u>
1 CSAH 32 (Lexington Ave to Dodd Rd) Corridor ROW Acquisition/ Construction	2022	2022	\$14,500,000	\$12,100,000 County \$2,400,000 City	
2 TH 3 Corridor Study (County/ Eagan/ IGH/ Rosemount)	2023	2022	\$500,000	\$500,000 County/State \$0 Eagan/IGH/Rosemount	
3 TH 77 Capacity Improvements (AV, Eagan) Preliminary Engineering	NA	2022	\$1,000,000	\$1,000,000 State \$0 County/Eagan/ AV	
4 TH 77 Capacity Improvements (AV,Eagan)	2025	NA	\$48,000,000	\$46,000,000 County/State \$2,000,000 Eagan/ AV	
5 CSAH 26 Corridor Study (TH 13 to CSAH 31)	2022	2022	\$250,000	\$137,500 County \$112,500 City	
6 CSAH 26 (Pilot Knob Rd to I-35E) Prelim Design - (3 Lane Reduction)	NA	2022-2023	\$400,000	\$340,000 County \$60,000 City	City to address - 2023-2027 CIP
7 CSAH 26 (TH 13 to CSAH 31) School Safety - PE, ROW, Const	NA	2022-2025	\$6,600,000	\$5,610,000 County \$990,000 City	City to address - 2023-2027 CIP

SIGNALS / INTERSECTIONS

1 CSAH 31, Pilot Road at CSAH 32, Cliff Road Intersection & Traffic Control Modifications	2022	2022	\$750,000	\$710,000 County \$40,000 City	
2 CSAH 31, Pilot Road at Corporate Center Drive Intersection & Traffic Control Modifications - ROW/Const	2022	2022	\$775,000	\$500,000 County \$275,000 City	
3 CSAH 28, Yankee Doodle Road at Elrene Rd/ Mike Collins Dr Elrene - New Traffic Signal Installation, Mike Collins - 3/4 Int	2023	2022-2023	\$480,000	\$375,000 County \$105,000 City	
4 CSAH 32/Cliff Rd at Slater Road, CSAH 32 Replace Ex Traffic Signal/ Intersection Improvements	2023	2022-2023	\$750,000	\$337,500 County \$337,500 City	
5 CSAH 32, Cliff Rd at Beacon Hill/Thomas Center Dr Relocate Traffic Signal	2022	2023	\$750,000	\$525,000 County \$225,000 City	
6 CSAH 26 (Lone Oak Rd/ TH 13 Traffic Signal	2022	2022	\$250,000	\$210,000 State/County \$40,000 City	

TRAILS

1 Adjacent to CSAH 26, 32 Trail Overlays	2022	NA	\$100,000	\$100,000 County \$0 City	
2 Adjacent to CSAH 31, 32 Trail Overlays	2023	NA	\$100,000	\$100,000 County \$0 City	
3 Adjacent to CSAH 43 Trail Overlays	2024	NA	\$50,000	\$50,000 County \$0 City	
4 Adjacent to CSAH 28,30, 43 Trail Overlays	2025	NA	\$100,000	\$100,000 County \$0 City	
5 Adjacent to CSAH 28,32 Trail Overlays	2026	NA	\$100,000	\$100,000 County \$0 City	

5 Year Total

\$75,455,000

NA=Not Addressed



City of Inver Grove Heights

www.ighmn.gov

CERTIFICATION

**STATE OF MINNESOTA
COUNTY OF DAKOTA
CITY OF INVER GROVE HEIGHTS**

The undersigned, City Clerk of the City of Inver Grove Heights, Dakota County, Minnesota, hereby certifies that the attached is a true and correct copy of:

**RESOLUTION 2021-279, SUPPORTING DAKOTA COUNTY'S 2022-2026
TRANSPORATION CAPITAL IMPROVEMENT PROGRAM (CIP)**

Thereon, adopted by the City Council of the City of Inver Grove Heights at a lawful meeting duly called and held on October 25, 2021, at which a quorum was present and acting throughout, and the original is on file in the office of the City Clerk, City of Inver Grove Heights, Dakota County, Minnesota.


Rebecca Kiernan, City Clerk

(SEAL)

Dated: October 27, 2021

**CITY OF INVER GROVE HEIGHTS
DAKOTA COUNTY, MINNESOTA**

**RESOLUTION SUPPORTING DAKOTA COUNTY'S 2022-2026 TRANSPORTATION CAPITAL
IMPROVEMENT PROGRAM (CIP)**

RESOLUTION NO. 2021-279

WHEREAS, Dakota County has requested that the City of Inver Grove Heights provide a list of projects for inclusion in Dakota County's 2022-2026 Transportation Plan; and

WHEREAS, the following transportation project are important to the City of Inver Grove Heights; and

PROJECT
CR 28 - Pedestrian Safety Improvements at Barbara Ave Intersection
TH 3 Scoping Study
Argenta Trail Turnback Project
CR 73 - Babcock Trl
Pedestrian Trail GAP Project
CSAH 32 (117 th St.)
CSAH 71 to TH 52
CSAH 26 - TH 3 to CSAH 73 (Babcock Trail)
CR 28 - TH 3 to 0.62 miles east


WHEREAS, the City of Inver Grove Heights will participate in these projects in accordance with applicable cost sharing policies; and

WHEREAS, the City of Inver Grove Heights will have approval authority, along with the County Board, via approval of a joint powers agreement with the County for the various project phases (design, right-of-way (ROW) acquisition, utility relocation and construction).


NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF INVER GROVE HEIGHTS THAT: The following project be included in Dakota County's 2022-2026 Transportation CIP for construction in the years indicated:

Project	Current Schedule
CR 28 - Pedestrian Safety Improvements at Barbara Ave Intersection	2021
TH 3 Scoping Study	2021 Study
Argenta Trail Turnback Project	2021 Design/ROW 2022 Construction
CR 73 - Babcock Trl Pedestrian Trail GAP Project	2022
CSAH 32 (117 th St.) CSAH 71 to TH 52	2022 Design 2023 ROW Acquisition 2024 Utility Relocation 2025 Construction
CSAH 26 - TH 3 to CSAH 73 (Babcock Trail)	2023 Design
CR 28 - TH 3 to 0.62 miles east	2025 Design

Adopted by the City Council of Inver Grove Heights this 25th day of October 2021


Thomas Bartholomew, Mayor

ATTEST:


Rebecca Kiernan, City Clerk

CITY OF LAKEVILLE

RESOLUTION NO. 21-146

Resolution of Support for Draft 2022-2026 Dakota County Capital Improvement Program

WHEREAS, Dakota County asked cities and townships to request projects for inclusion in the draft Dakota County 2022-2026 Capital Improvement Program; and

WHEREAS, projects located within the City of Lakeville, as listed in the draft Dakota County 2022-2026 Capital Improvement Program, are important to the City of Lakeville; and

WHEREAS, Dakota County projects in the City of Lakeville's adopted five-year Capital Improvement Plan (2022-2026) were developed collaboratively between the City and County and are included in the draft Dakota County 2022-2026 Capital Improvement Program; and

WHEREAS, the City of Lakeville agrees to continue to coordinate efforts with Dakota County in evaluating the timing, roadway and intersection improvements, and costs associated with the potential jurisdictional transfers of Dodd Boulevard/CSAH 9 and 179th Street/Future CSAH 9 from Highview Avenue to Pilot Knob Road/CSAH 31, and 185th Street/Future CSAH 60 from Dodd Boulevard/CSAH 9 to Cedar Avenue/CSAH 23; and


WHEREAS, the City of Lakeville agrees to continue to coordinate efforts with Dakota County in evaluating the timing, roadway and intersection improvements, and costs associated with the segment of Dodd Boulevard/CSAH 9 from 210th Street to Kenwood Trail/CSAH 50 and the intersection at 210th Street/CSAH 70 and Kenrick Avenue; and

WHEREAS, the City of Lakeville has financed its share of costs for past Dakota County projects and intends to participate in project costs included in the draft Dakota County 2022-2026 Capital Improvement Program in accordance with policies included in the current adopted Dakota County Transportation Plan.


NOW, THEREFORE, BE IT RESOLVED that the City of Lakeville supports the projects in the draft Dakota County 2022-2026 Capital Improvement Program for construction in the year indicated.

ADOPTED by the Lakeville City Council this 18th day of October 2021

CITY OF LAKEVILLE


Douglas P. Anderson, Mayor

ATTEST:


Charlene Friedges, City Clerk

**CITY OF ROSEMOUNT
DAKOTA COUNTY, MINNESOTA**

RESOLUTION 2021– 88

**A RESOLUTION SUPPORTING THE DAKOTA COUNTY 2022-2026 TRANSPORTATION
CAPITAL IMPROVEMENT PLAN**

WHEREAS, Dakota County has asked cities and townships for input on the Dakota County 2022-2026 Transportation Capital Improvement Plan, and;

WHEREAS, the following transportation projects and policies are important to the City of Rosemount:

- MN Trunk Highway 3 Corridor Review
- Mississippi River Greenway (formerly Mississippi River Regional Trail) and Pine Bend Trail Reconstruction
- Highway 55 Safety Improvements – Scoping Study & Preliminary Design
- CSAH 46 & CSAH 33 (Diamond Path) Intersection Improvements
- CSAH 33 (Diamond Path) & Connemara Trail Intersection Improvements
- CSAH 46 – 2 to 4 Lane Expansion
- Robert Trail Library Renovation
- CSAH 33 (Diamond Path) Scoping Study, Design, & Right of Way Acquisition

WHEREAS, the City of Rosemount intends to participate in costs associated with these projects in accordance with the applicable county cost sharing policies.

WHEREAS, the City of Rosemount will continue to program funding for the various Dakota County projects based on the estimated cost share per the Dakota County cost share policy.

NOW THEREFORE BE IT RESOLVED, the City of Rosemount hereby supports the above-mentioned projects for inclusion in the Dakota County 2022-2026 Transportation Capital Improvement Plan.

ADOPTED this 1st day of November 2021


William H. Droste, Mayor

ATTEST:



Erin Fasbender, City Clerk

**CITY OF WEST ST. PAUL
DAKOTA COUNTY, MINNESOTA**

RESOLUTION NO. 21-085

**RESOLUTION SUPPORTING DAKOTA COUNTY 2022-2026 CAPITAL
IMPROVEMENT PROGRAM**

WHEREAS, the West St. Paul City Council reviewed the five-year Capital Improvement Program (CIP) at its regular Council meeting on October 25, 2021; and

WHEREAS, the West St. Paul projects identified in the CIP plan are supported by the Council; and

NOW, THEREFORE, BE IT RESOLVED by the West St. Paul City Council that the projects identified in the Dakota County 2022-2026 Capital Improvement Program are supported.

Adopted by the City Council of the City of West St. Paul, Minnesota, this 25th day of October 2021.


David J. Napier, Mayor

Attest:


Nicole Tillander, City Clerk



Board of Commissioners

Request for Board Action

Item Number: DC-498

Meeting Date: 11/30/2021

DEPARTMENT: Transportation

FILE TYPE: Regular Action

TITLE

Public Hearing To Receive Comments On Approval Of Eligible Projects For Transportation Sales And Use Tax Funds

PURPOSE/ACTION REQUESTED

- Conduct a public hearing to receive comments on the proposed list of eligible projects for County Transportation Sales and Use Tax (Sales and Use Tax) funds.
- Approve the list of eligible projects for County Sales and Use Tax funds

SUMMARY

To provide a safe and efficient multi-modal transportation system, Dakota County identifies priority transportation projects needed to improve safety, mobility, and economic development. Dakota County enacted a quarter-cent sales tax and \$20 excise tax on new vehicle sales starting October 1, 2017, by Resolution No.17-364 (June 20, 2017). The Sales and Use Tax is authorized by Minn. Stat. § 297A.993 (The Act) (Attachment: Act). The Act requires the County Board to designate transportation or transit projects or improvements following a public hearing. The Sales and Use Tax funds may be used on more than one project and may be dedicated to a new project by resolution after a public hearing.

By Resolution No. 21-518 (November 2, 2021), the County Board scheduled a public hearing for November 30, 2021, to review the proposed list of eligible projects for the Sales and Use Tax. The public hearing notice was published in the *Dakota Tribune* on November 12, 2021, and November 19, 2021 (Attachment: Notice), with supplemental information posted on the Dakota County website. Written comments (Attachment: Comments) were accepted by staff through November 26, 2021. The proposed list of eligible projects (Attachment: List; Attachment: Map) is an update to the previous list that was adopted when the Sales and Use Tax was enacted in 2017. The updated list of projects reflects future transportation system needs based on the 2040 Transportation Plan (Plan) and incorporated into the Draft 2022-2026 Capital Improvement Program (CIP).

The updated list generally reflects:

Elimination of projects and funding commitments that are completed.

Changes to project descriptions and costs estimates as project scopes change or where new information is available.

Adding projects that were identified as needs through the Plan.

Adopting the proposed updates to the list would ensure the projects included in the Draft 2022-2026

Transportation CIP correspond to the Sales and Use Tax eligible list.

RECOMMENDATION

Staff recommends that the Dakota County Board of Commissioners conduct the public hearing to receive comments on the proposed list of eligible projects for Sales and Use Tax funds and approve the list of eligible projects after consideration of any public comments received.

EXPLANATION OF FISCAL/FTE IMPACTS

None. The Sales and Use Tax generates approximately \$19 million annually. Projects on the list of eligible projects are programmed into the proposed Transportation CIP in coordination with partners as projects are ready and funds are available.

☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Minn. Stat. § 297A.993 (the Act) authorizes the Dakota County Board to levy up to one-half of one percent sales and use tax and an excise tax of \$20 per motor vehicle to fund statutorily defined transportation and transit projects; and

WHEREAS, by Resolution No. 17-364 (June 20, 2017), the Dakota County Board enacted a quarter-cent sales tax and \$20 excise tax on new vehicle sales starting October 1, 2017, to fund identified transitway, transit expansion, regional County highway, trail, and trunk highway transportation projects; and

WHEREAS, Dakota County has recently updated its 2040 Transportation Plan, which identifies long-term transportation system needs; and

WHEREAS, Dakota County has identified a proposed updated list of transportation projects eligible for Transportation Sales and Use Tax funds based on the needs identified in the 2040 Transportation Plan; and

WHEREAS, the Act allows the County Board to dedicate the proceeds of the Transportation Sales and Use Tax to a new enumerated project by resolution after a public hearing; and

WHEREAS, the County Board held a public hearing on the date hereof following publication of notice as required by the Act.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners approves the updated list of eligible projects for County Transportation Sales and Use Tax Funds.

PREVIOUS BOARD ACTION

17-364; 6/20/17

21-518; 11/2/21

ATTACHMENTS

Attachment: Act

Attachment: Notice

Attachment: Comments

Attachment: List

Attachment: Map

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACT

Department Head: Mark Krebsbach

Author: Joe Morneau

297A.993 COUNTY TRANSPORTATION SALES AND USE TAX.

Subdivision 1. **Authorization; rates.** Notwithstanding section 297A.99, subdivisions 1, 2, 3, 5, and 13, or 477A.016, or any other law, the board of a county, or more than one county acting under a joint powers agreement, may by resolution of the county board, or each of the county boards, following a public hearing impose (1) a transportation sales tax at a rate of up to one-half of one percent on retail sales and uses taxable under this chapter, and (2) an excise tax of \$20 per motor vehicle, as defined in section 297B.01, subdivision 11, purchased or acquired from any person engaged in the business of selling motor vehicles at retail, occurring within the jurisdiction of the taxing authority.

Subd. 2. **Allocation; termination.** The proceeds of the taxes must be dedicated exclusively to: (1) payment of the capital cost of a specific transportation project or improvement; (2) payment of the costs, which may include both capital and operating costs, of a specific transit project or improvement; (3) payment of the capital costs of a safe routes to school program under section 174.40; (4) payment of transit operating costs; or (5) payment of the capital cost of constructing buildings and other facilities for maintaining transportation or transit projects or improvements. The transportation or transit project or improvement must be designated by the board of the county, or more than one county acting under a joint powers agreement. Except for taxes for operating costs of a transit project or improvement, or for transit operations, the taxes must terminate when revenues raised are sufficient to finance the project. Nothing in this subdivision prohibits the exclusive dedication of the proceeds of the taxes to payments for more than one project or improvement. After a public hearing a county may, by resolution, dedicate the proceeds of the tax for a new enumerated project.

Subd. 3. **Administration, collection, enforcement.** The administration, collection, and enforcement provisions in section 297A.99, subdivisions 4 and 6 to 12, apply to all taxes imposed under this section.

Subd. 4. **Bonds.** (a) A county may, by resolution, authorize, issue, and sell its bonds, notes, or other obligations for the purposes specified in subdivision 2. The county may also, by resolution, issue bonds to refund the bonds issued pursuant to this subdivision.

(b) The bonds may be limited obligations, payable solely from or secured by taxes levied under this section, and the county may also pledge its full faith, credit, and taxing power as additional security for the bonds. A regional railroad authority within the county may also pledge its taxing powers as additional security for the bonds.

(c) A county may issue and sell bonds in one or more series and without an election. The county may determine how the bonds shall be secured; how the bonds will bear interest, and the rate or rates, or variable rate; the rank or priority; how the bonds will be executed and be payable, and how they will mature; and how the bonds will be subject to any defaults, redemptions, repurchases, tender options, or other terms. The county may also determine how the bonds shall be sold.

(d) The county may enter into and perform all contracts deemed necessary or desirable by it to issue and secure the bonds, including an indenture of trust with a trustee located within or outside of the state.

(e) Before issuing bonds qualifying under this section, the county must publish a notice of its intention to issue the bonds and the date and time of a hearing to obtain public comment on the matter. The notice must be published in the official newspaper of the county or in a newspaper of general circulation in the county. The notice must be published at least 14, but not more than 28, days before the date of the hearing.

(f) Any project financed with bonds issued under this section must be included in a capital improvement plan as defined in section 373.40, subdivision 3. For purposes of this paragraph, "project" means any project described in subdivision 2, notwithstanding section 373.40, subdivision 1, paragraph (b).

(g) Except as otherwise provided in this subdivision, the bonds must be issued and sold in the manner provided under chapter 475.

History: 2008 c 152 art 4 s 3; 2009 c 88 art 8 s 4; 2013 c 117 art 3 s 25,26; 1Sp2019 c 6 art 8 s 4-6; 1Sp2021 c 14 art 10 s 1

Notice is hereby given of the Dakota County Board of Commissioners intent to amend the list of transportation projects eligible for funding under the Dakota County Transportation Sales and Use Tax.

Dakota County enacts a quarter-cent sales tax and \$20 excise tax on new vehicle sales authorized by Minn. Stat. § 297A.993 to fund transportation improvements. The County Board may designate transportation or transit projects or improvements to be funded by the Transportation Sales and Use Tax following a public hearing. The Transportation Sales and Use Tax may be used on more than one project and may be dedicated to a new project by resolution after a public hearing.

The list of eligible projects for the Transportation Sales and Use Tax was last updated in 2017. The proposed revised list reflects priorities identified in the 2040 Transportation Plan Update as well as updates to project cost estimates and descriptions. A summary of changes and the updated list of transportation projects eligible for Transportation Sales and Use Tax funds are available on the Dakota County website, www.dakotacounty.us, search Transportation Sales and Use Tax.

The Dakota County Board of Commissioners will hold a public hearing at 9 a.m. on November 30, 2021 in the County Board Room, Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota.

Written comments will be accepted until 4:30 p.m. on Nov. 26, 2020. Email comments are preferred and can be sent to joe.morneau@co.dakota.mn.us. You may also mail your comments to the Dakota County Transportation Department, ATTN: Joe Morneau, 14955 Galaxie Avenue, Apple Valley, Minnesota 55124.

Dakota County Transportation Sales and Use Tax

The Dakota County Transportation Sales and Use Tax (Sales and Use Tax) fund provides investments in regional and multi-modal transportation projects as part of the broader county transportation system. The funds are collected through a quarter-cent sales tax and \$20 excise tax on new vehicle sales authorized under Minn. Stat. §297A.993. The Sales and Use Tax was enacted by the Dakota County Board of Commissioners on October 1, 2017.

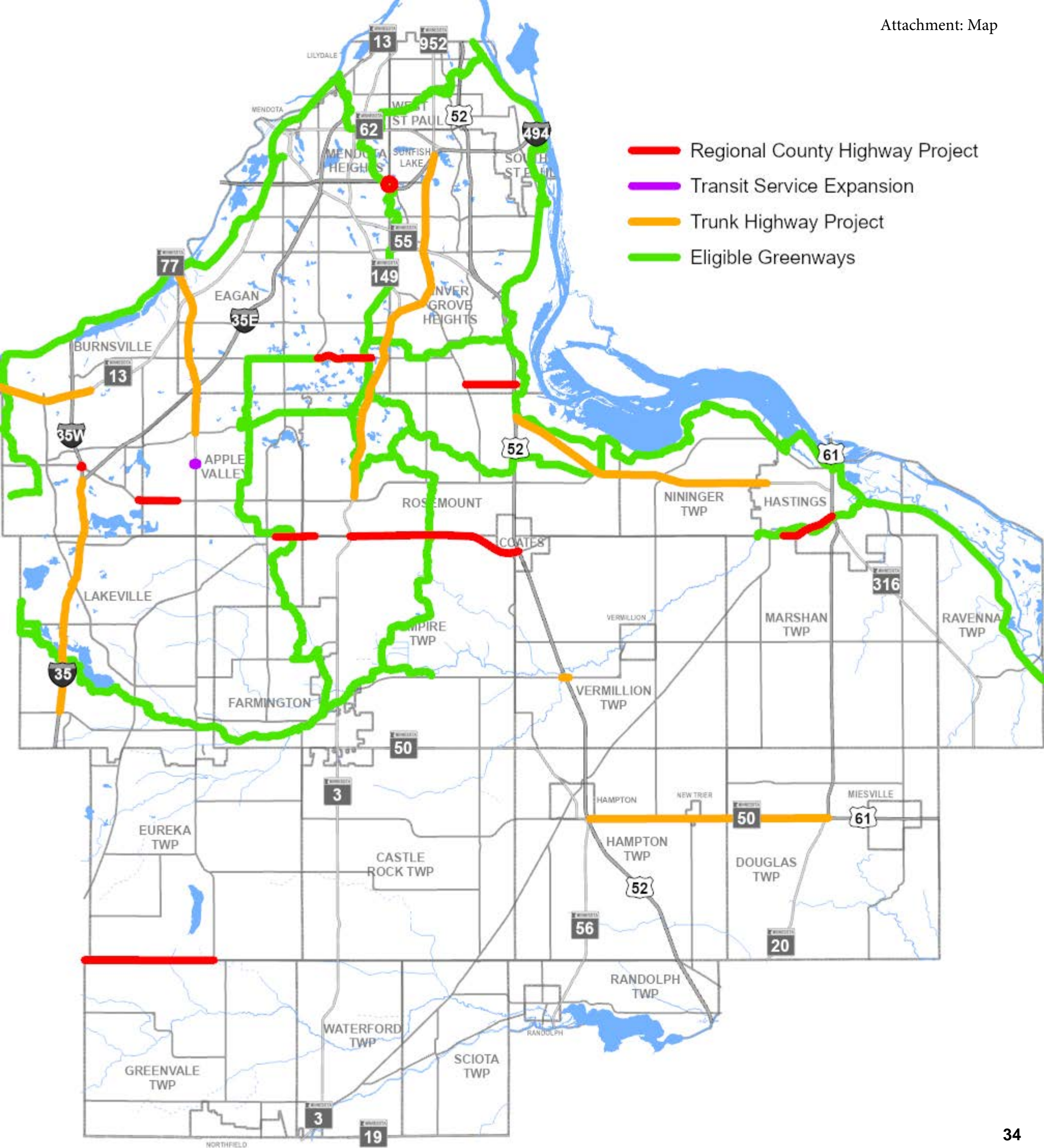
Dakota County designated the use of the Sales and Use Tax for regional multi-modal transportation projects. These types of projects have been defined by the County as those that meet the following criteria:

- Regional transitway capital and operating costs
- Regional county highway projects
 - Principal Arterials
 - Highways with greater than one-half mile access spacing
 - 10-ton highway replacement and modernization, and expansion projects
 - 4-lane County Highways on new alignment
- Trunk Highway projects within Dakota County
- Transit service expansion capital and operating costs
- Regional trail and greenway projects to match federal transportation funds

Eligible Projects for Transportation Sales and Use Tax Funds: 2021-2031

Project Description	Total Estimated Project Cost
REGIONAL TRANSITWAY CAPITAL AND OPERATION COSTS	
1. METRO Red Line (Cedar Avenue Bus Rapid Transit) capital costs (removed)	\$12,700,000
2. METRO Orange Line (I-35 Bus Rapid Transit) capital and operating costs	\$3,800,000
3. METRO Orange Line Extension (I-35 Bus Rapid Transit) capital and operating costs	\$13,700,000
REGIONAL COUNTY HIGHWAY PROJECTS	
4. CSAH 70: 2 to 4 lane expansion from I-35 to CSAH 23 in Lakeville (removed)	\$30,000,000
5. CSAH 46: 2 to 4 lane expansion from TH 3 to TH 52 in Rosemount and Empire Township	\$29,000,000
6. CSAH 46: Reconstruction from Pleasant Drive to TH 61 in Hastings (new)	\$12,000,000
7. CSAH 46: Intersection and Corridor Access Modifications in Apple Valley, Rosemount, Lakeville, and Empire Township (new)	\$600,000
8. CSAH 32: 2 to 3 or 4 lane expansion from CSAH 43 to TH 52 in Eagan and Inver Grove Heights	\$35,000,000
9. CSAH 42: safety, access, and mobility improvements in Burnsville, Apple Valley, Rosemount	\$30,000,000
10. CSAH 86: reconstruction from the western County line to TH 3 in Greenvale, Eureka, and Castle Rock Townships	\$22,000,000

TRUNK HIGHWAY PROJECTS	
11. TH 77: mobility improvements/MnPASS expansion in Apple Valley and Eagan	\$48,000,000
12. TH 3: safety and mobility improvements from 55th Street to TH 55 in Inver Grove Heights	\$24,000,000
13. TH 3: safety and mobility improvements from TH 149 to downtown Rosemount in Eagan, Inver Grove Heights, and Rosemount	\$42,000,000
14. TH 55: safety and mobility improvements from CSAH 42 to Hastings in Rosemount and Nininger Township	\$48,000,000
15. TH 52 and CSAH 66 interchange in Vermillion Township	\$20,000,000
16. I-35: mobility improvements/MnPASS extension to CSAH 50 in Burnsville and Lakeville including I-35 and CSAH 50 interchange reconstruction in Lakeville	\$100,000,000
17. I-494 and Future CSAH 63 interchange in Inver Grove Heights	\$75,000,000
18. TH 13: corridor improvements from county line to Nicollet Avenue in Burnsville	\$30,000,000
19. TH 316 safety and mobility improvements in Hastings (removed)	\$1,100,000
20. TH 50: safety improvements from TH 52 to TH 20/61 in Hampton and Douglas Townships	\$10,000,000
TRANSIT SERVICE EXPANSION CAPITAL AND OPERATING COSTS	
21. Up to \$420,000 annually for non-transitway transit service expansion capital and operating costs	\$4,200,000
REGIONAL TRAIL PROJECTS TO MATCH FEDERAL TRANSPORTATION FUNDS	
22. Up to \$1 million annually to match federal aid transportation funds for regional trails.	\$10,000,000
2022 Projects	
<ul style="list-style-type: none"> Mississippi River Greenway – Rosemount East \$400,000 (new) Minnesota River Greenway – Fort Snelling Segment \$600,000 (new) 	





Board of Commissioners

Request for Board Action

Item Number: DC-545

Meeting Date: 11/30/2021

Approval of Minutes of Meeting Held on November 16, 2021



Dakota County

Board of Commissioners

Minutes

Tuesday, November 16, 2021

9:00 AM

**Boardroom, Administration Center,
Hastings, MN**

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Laurie Halverson
Commissioner Joe Atkins
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Matt Smith, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Mary Liz Holberg who welcomed everyone and opened the meeting with the Pledge of Allegiance.

3. Audience

Chair Holberg noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. No comments were received for this agenda.

4. Agenda

4.1 Resolution No: 21-530
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Liz Workman

Aye: 7

Nays: 0

CONSENT AGENDA

5. County Administration - Approval of Minutes

On a motion by Commissioner Slavik, seconded by Commissioner Halverson, the consent agenda was unanimously approved as follows, except for Item 6.7, which was not unanimous:

Aye: 7

Mike Slavik, Kathleen A. Gaylord, Laurie Halverson, Joe Atkins, Liz Workman, Mary Liz Holberg, and Mary Hamann-Roland

5.1 Resolution No: 21-531

Approval of Minutes of Meeting Held on November 2, 2021

Motion: Mike Slavik

Second: Laurie Halverson

6. Items Recommended By Board Committee*

6.1 Resolution No: 21-532

Authorization To Execute Contract For Volunteer Driver Transportation Services

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County Social Services provides both direct and contracted services across the transportation services continuum; and

WHEREAS, in order to ensure high quality services, Dakota County uses a routine Request for Proposal (RFP) process; and

WHEREAS, a RFP was issued on July 26, 2021, for volunteer driver services; and

WHEREAS, the contract included in the resolution is two years in duration as a result of it being a new contract; and

WHEREAS, staff recommends authorization to execute a contract for Volunteer Driver Transportation Services with GAPP Services, Inc., in a not to exceed contract amount of \$343,400 for the period of January 1, 2022 through December 31, 2023; and

WHEREAS, the contract funds are provided on a per mile basis and include the mileage for the volunteer driver and an administrative reimbursement rate/mile for the agency.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a contract with GAPP Services, Inc., for Volunteer Driver Transportation Services in a not to exceed contract amount of \$343,400, for the period of January 1, 2022 through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level

sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the number and types of clients served, types of services provided, service expectations and rates, and the contract term, consistent with County contracting policies, subject to the approval by the County Attorney's Office as to form.

6.2 Resolution No: 21-533

Authorization To Execute Joint Powers Agreement With Intermediate School District 917 For Community Transition Interagency Committee Coordination And Facilitation Services

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Minn. Stat. § 125A.023, requires the development and implementation of a coordinated, multidisciplinary, interagency intervention service system; and

WHEREAS, Minn. Stat. § 125A.22, establishes that school districts, in cooperation with the county in which the districts are located may create a Community Transition Interagency Committee (CTIC) for youth with disabilities; and

WHEREAS, Intermediate School District 917 (ISD 917) and Dakota County have negotiated a joint powers agreement for Dakota County to provide coordination and facilitation services of the CTIC with ISD 917 compensating County staff time; and

WHEREAS, the parties agree on the scope and nature of the services to be provided.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with Intermediate School District 917 (ISD 917) for Community Transition Interagency Committee coordination and facilitation services, effective upon the date of execution through June 30, 2023, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of this joint powers agreement, substantially as presented to the Community Services Committee of the Whole on November 9, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That upon execution of the joint powers agreement by both parties, ISD 917 will pay Dakota County \$12,000, per school year, for staff time executing these responsibilities through June 30, 2023; and

BE IT FURTHER RESOLVED, That the joint powers agreement shall contain a

provision that allows the County to immediately terminate the joint powers agreement in the event funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due, and otherwise may be terminated with or without cause, by either party upon thirty days written notice.

6.3 Resolution No: 21-534

Authorization To Execute Joint Powers Agreement With School Districts For Early Intervention Services

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County Social Services and Dakota County Public Health are partners with the Dakota County School Districts in providing interagency early intervention services to young children at risk for developmental delays; and

WHEREAS, Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 have indicated that each intends to continue purchasing the services provided by Dakota County Social Services and Dakota County Public Health for early identification of developmental delays and interagency coordination of interventions to serve these families; and

WHEREAS, Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6 each have negotiated the framework of the scope and nature of services to be provided Countywide under a joint powers agreement (JPA) with Dakota County for the purpose of continuing interagency early intervention services; and

WHEREAS, the JPA will be offered to any and all Dakota County school districts based on the services and reimbursement provisions included in the JPA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement with each participating school district in Dakota County, including Independent School Districts 191, 192, 194, 195, 196, 197, 199, 200, and Special School District 6, for health and human services related to interagency early intervention system services, effective upon the date of execution through June 30, 2022, or until completion by the parties of their respective obligations under the joint powers agreement, whichever occurs first, unless earlier terminated by law or according to the provisions of the joint powers agreement, substantially as presented to the Community Services Committee of the Whole on November 9, 2021, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That although the specific amounts due from each district are determined based on final state allocations to the schools, a total of \$99,899.67 from the noted districts is anticipated.

6.4 Resolution No: 21-535

Authorization To Accept Additional Grant Funds From Minnesota Department Of Health For COVID-19 Vaccination Funding And Execute Grant Amendment

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, by Resolution No. 21-228 (May 4, 2021), the Dakota County Board of Commissioners accepted MDH's COVID-19 response grant award in the amount of \$1,985,509, for the period of April 1, 2021 through December 31, 2021; and

WHEREAS, in September 2021, MDH provided Dakota County with its additional COVID-19 response grant award in the amount of \$1,807,919, in addition to its original \$1,985,509, for a total of \$3,793,428, as well as extending the period to December 31, 2023; and

WHEREAS, these funds will be attached to PH's Local Public Health Grant; and

WHEREAS, staff plans to use the funds to plan and implement COVID-19 vaccination clinics, provide support for testing and implement other grant duties consistent with the MDH grant guidance; and

WHEREAS, the grant will continue funding existing Special Limited-Term and temporary staff, and those costs are included in the 2022 County Manager's Recommended Budget; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners authorizes the Community Services Director to accept the additional \$1,807,919 MDH COVID-19 vaccination implementation grant funds effective April 1, 2021 through December 31, 2023; and

WHEREAS, staff recommends that the Dakota County Board of Commissioners authorizes the Community Services Director to authorize execution of the grant amendment extending the term through December 31, 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to accept the additional \$1,807,919 MDH COVID-19 vaccination implementation grant funds, effective April 1, 2021 through December 31, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute the grant amendment, extending the term through December 31, 2023; and

BE IT FURTHER RESOLVED, That unless the grant program requirements change, the Community Services Division Director is hereby authorized to amend the grant to alter the grant term, and accept additional grant funds consistent with County contracting policies and inclusion of grant funds in future yearly recommended and adopted budgets, subject to approval by the County Attorney's office as to form.

6.5 Resolution No: 21-536
Authorization To Execute Multiple Agreements For Solar Photovoltaic Project
With Ideal Energies, LLC

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County has a goal of reducing energy consumption across the building portfolio, and on-site solar photovoltaic (PV) generation reduces that overall consumption; and

WHEREAS, by Resolution 13-563 (October 15, 2013), Dakota County entered into contracts with an Energy Services Company (ESCO), Newport Partners, to install, operate, and maintain four solar PV systems at the Empire Maintenance Facility campus; and

WHEREAS, over the time that the solar PV systems have been in production, the solar panels have experienced failures due to a suspected manufacturing defect; and

WHEREAS, the manufacturer of the panels is no longer in business, and attempts to rectify the failures with Newport Partners were unsuccessful; and

WHEREAS, in January 2021, the County and Newport Partners reached a settlement agreement releasing all parties from the contracts; and

WHEREAS, Xcel Energy still requires that the County produce energy from solar PV systems at the Empire Maintenance Facility campus; and

WHEREAS, Dakota County issued a Request for Proposals (RFP) to provide 1.) replacement of the existing solar PV systems to meet the Xcel requirements, and 2.) provide additional solar PV on the campus with a corresponding financing model based upon new solar programs; and

WHEREAS, Ideal Energies, LLC, provided the proposal of best value to the County; and

WHEREAS, the proposal both replaces the existing systems to honor the Xcel Energy agreements and increases the total solar PV production of the site from approximately 160 to 902 kilowatts direct current; and

WHEREAS, the capital costs for the installation of this solar PV system is borne by Ideal Energies, LLC, in exchange for the power purchase agreement where Ideal Energies, LLC, recaptures 80 percent of the energy generated for the first 20 years, and there is no cost to the County; and

WHEREAS, approvals to interconnect with Xcel Energy, contract execution, design and engineering, and installation would bring the new solar PV systems into service in Spring/Summer 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute multiple agreements with Ideal Energies, LLC, to finance, construct, operate, and maintain seven solar photovoltaic systems at the Empire Maintenance Facility campus, subject to approval of the County Attorney's Office as to form.

6.6 Resolution No: 21-537

Authorization To Execute Joint Powers Agreement With Conservation Corps For Crew Labor

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County's (County) Natural Resource Management System Plan (NRMSP) calls for increases in acres of parkland restored, actively managed, and maintained; expansion of the County's Volunteer Program; and expansion of partnerships and collaborations to effectively leverage external funding resources; and

WHEREAS, to meet these goals, the NRMSP recognized the need to augment the County's operational capacity; and

WHEREAS, Conservation Corps Minnesota (CCM) is a 501(c)(3) non-profit that provides hands-on environmental stewardship and service-learning opportunities to youth and young adults while accomplishing conservation, natural resource management, and emergency response work; and

WHEREAS, CCM is authorized by Minn. Stat. § 84.991, subd. 6 to enter into a joint powers agreement (JPA) with the County to perform natural resource restoration services; and

WHEREAS, by Resolutions No. 18-165 (March 27, 2018), No. 18-648 (December 18, 2018), and No. 20-123 (March 10, 2020), the County entered into JPAs with CCM providing two crews to the County that performed work aligned with the Natural Resource Program annual work plan as guided by the

NRMSP; and

WHEREAS, to provide additional assistance with plant propagation and volunteer event management, a third CCM crew will be added in 2022 and 2023; and

WHEREAS, a JPA has been prepared, which includes the following predominant terms:

Conservation Corps Minnesota will provide three fully trained and equipped, four-person young adult crews, including crew leaders, to the County at a rate of \$25.50 per corps member per hour and \$26.50 per corps member per hour in 2023, for a two-year contract maximum of \$615,680

; and

WHEREAS, sufficient funding has been included in the 2022 Proposed County Manager's Recommended Budget in the Natural Resources Base Funding line item within the Parks CIP.

NOW, THEREFORE, BE IT RESOLVED, that the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a joint powers agreement with Conservation Corps Minnesota, as substantially presented, for the provision of three crews from January 1, 2022, through December 31, 2023, in an amount not to exceed \$615,680, and subject to approval as to form by the County Attorney's Office.

6.7 Resolution No: 21-538

Authorization To Execute Contract Amendment With Bolton And Menk, Inc. For Professional Services For Minnesota River Greenway Fort Snelling Segment

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, the Minnesota River Greenway runs along the south side of the Minnesota River in Eagan and Burnsville, extending from I-35W in Burnsville to Lilydale Regional Park in Saint Paul; and

WHEREAS, by Resolution No. 11-516 (October 18, 2011), the Dakota County Board of Commissioners adopted the Minnesota River Greenway Plan; and

WHEREAS, the rapidly developing and robust recreational network that has developed in the area has created increased demand for completion of the trail connection between the recently constructed Lone Oak Trail Head, the Cedar-Nicols Trailhead, and the Minnesota River Greenway Black Dog Segment to the west; and

WHEREAS, by Resolution No. 18-487 (October 11, 2018), the Dakota County Board of Commissioners authorized staff to proceed with consultant selection for

the project to include 30 percent design for the river bottom trail (Project Component 1) and 100 percent design and engineering for the Union Pacific Railroad Bridge (Project Component 2); and

WHEREAS, by Resolution No. 18-608 (November 28, 2018), the Dakota County Board of Commissioners authorized staff to enter into a contract with Bolton & Menk, Inc. for design services for the Union Pacific pedestrian bridge for a not-to-exceed amount of \$269,850; and

WHEREAS, by Resolution No. 20-291 (June 16, 2020), the contract not-to-exceed amount was amended by \$69,730 to \$339,580 to address constraints to the bridge that are inherent to the project area; and

WHEREAS, design on the bridge has continued over the past year and has required additional revisions to its design resulting in several revisions and increased coordination with permitting agencies and private utilities; and

WHEREAS, staff and the project consultant have identified an alignment for the bridge that is feasible and can best avoid negative impacts to the project area; and

WHEREAS, significant work remains to advance this alignment through the design process to complete final plans; and

WHEREAS, staff recommends execution of a contract amendment to complete the final design for the Union Pacific Pedestrian Bridge to the satisfaction of Minnesota River Greenway Plan.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Director to execute a contract amendment with Bolton & Menk, Inc. to complete design services necessary to construct the Union Pacific Pedestrian Bridge for the Minnesota River Greenway Fort Snelling Segment (P00127) in an amount not to exceed \$297,600 resulting in a total amended contract not to exceed \$637,180, pending DNR approval of the proposed bridge design, and subject to approval by the County Attorney's Office as to form.

Aye: 6

Mike Slavik, Kathleen A. Gaylord, Laurie Halverson, Joe Atkins, Liz Workman, and Mary Hamann-Roland

Nay: 1

Mary Liz Holberg

6.8 Resolution No: 21-539
Project Review And Authorization For Staff To Negotiate Purchase of Property For Youth Shelter

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, there is an ongoing need for temporary emergency housing and support services for youth; and

WHEREAS, there is an opportunity to purchase an existing property and facility that could be minimally renovated to adequately serve as a shelter facility for youth; and

WHEREAS, staff has completed a condition assessment and property appraisal and will complete additional due diligence efforts on the property; and

WHEREAS, staff has identified several supportive partners for this project, including funding commitments from Washington County; and

WHEREAS, staff will return to the Board to request approval to enter into a Purchase Agreement after completing due diligence on the property; and

WHEREAS, staff recommends that the County Board authorize staff to negotiate the purchase of the property in Mendota Heights, MN, subject to County Board approval.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes staff to negotiate the purchase of property in Mendota Heights, MN to be developed and operated as a youth shelter, subject to future approval by the Board of Commissioners.

6.9 Resolution No: 21-540

Authorization To Extend And Renegotiate Lease Agreement Between Dakota County And Specialized Environmental Technologies, Inc, For Use Of County-Owned Property In Empire Township

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County has leased approximately 37 acres of land in Empire Township to Specialized Environmental Technologies, Inc. (SET) for solid waste management purposes, including source separated organics composting, yard waste composting, and mixed municipal solid waste transfer since March 22, 1995; and

WHEREAS, these activities support County and State waste management goals for waste processing and composting; and

WHEREAS, Metropolitan counties are required to ensure systems are in place that foster the growth of organics recovery; and

WHEREAS, all Metropolitan Solid Waste Master Plans include progressive

organics programs; and

WHEREAS, SET is one of only two permitted organics composting sites serving the Metropolitan area, and the site is needed now and over the next few years to bridge the gap as County organics programs expand and more facilities are built; and

WHEREAS, current capacity for the two sites is 44,000 tons/year, and current regional plans project over 200,000 tons/year by 2030; and

WHEREAS, SET provided notice of their intent to extend the lease on September 29, 2021; and

WHEREAS, the County is required to provide written notice of its decision to grant or deny SET's request for an extension of the term of the lease within 90 days of receipt of SET's request for the extension.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to notify Specialized Environmental Technologies of their decision to grant an extension of the lease, subject to completion of negotiation of the lease extension; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Environmental Resources Director to enter into negotiations with Specialized Environmental Technologies to renegotiate the current lease, subject to approval by the County Attorney's Office as to form, for Dakota County Board of Commissioners review and approval prior to June 30, 2022.

6.10 Resolution No: 21-541

Authorization To Execute Joint Powers Agreement For Multi-County Residential Opinion Survey Project

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota, Olmsted, St. Louis, and Washington Counties propose to survey residential households in the four counties in order to assess residential opinions and the performance of county government; and

WHEREAS, the counties have agreed to collaborate on a joint Residential Survey in 2022, selecting Polco / National Research Center (NRC) to conduct the survey and compile results; and

WHEREAS, the cost to Dakota County will be under \$55,000 and these funds are contained in the adopted budget for the Office of Performance and Analysis; and

WHEREAS, the counties must enter into a joint powers agreement in order to carry out the Residential Survey initiative.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to execute a joint powers agreement with Olmsted, St. Louis and Washington Counties to conduct a residential survey of households in the four counties and to analyze the results, subject to approval by the County Attorney's Office as to form.

6.11 Resolution No: 21-542

Authorization To Serve As Fiscal Agent For Multi-County Residential Opinion Survey Project

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota, Olmsted, St. Louis, and Washington Counties propose to survey residential households in the four counties in order to assess residential opinions and the performance of county government; and

WHEREAS, the counties have agreed to collaborate on a joint Residential Survey in 2022, selecting Polco / National Research Center (NRC) to conduct the survey and compile results; and

WHEREAS, the cost to Dakota County will be under \$55,000 and these funds are contained in the 2021 budget and the County Manager recommended 2022 budget for the Office of Performance and Analysis; and

WHEREAS, the counties must enter into an agreement with Polco / National Research Center (NRC) to carry out the Residential Survey initiative.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to execute an agreement with Polco / National Research Center (NRC) for Dakota County to serve as the fiscal agent for the Joint Powers Agreement with Olmsted, St. Louis and Washington Counties to conduct a residential survey of households in the four counties and to analyze the results, subject to approval by the County Attorney's Office as to form.

7. County Board/County Administration

7.1 Resolution No: 21-543

Rescind Resolution No. 21-515 To Schedule A Board Governance Workshop And Authorization To Reschedule

Motion: Mike Slavik

Second: Laurie Halverson

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby rescinds Resolution No. 21-515 and schedules the Governance Workshop for

December 14, 2021, following the General Government and Policy meeting, in Conference Room 3A, Administration Center, 1590 Highway 55, Hastings, MN for the purpose of discussing Board leadership in 2022 and other governance matters.

8. Operations, Management And Budget

8.1 Update On Dakota County Investment Portfolio Third Quarter 2021

Information only; no action requested.

This item was on the agenda for informational purposes only.

9. Physical Development

9.1 Resolution No: 21-544

Approval Of Right Of Way Acquisition And Authorization To Initiate Quick-Take Condemnation For County Projects 31-103 And 26-69

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County is proceeding with County Project (CP) 31-103 and CP 26-69; and

WHEREAS, CP 31-103 is a traffic signal and intersection improvement project for County State Aid Highway (CSAH) 31 and Corporate Center Drive in the City of Eagan, scheduled for construction in 2023; and

WHEREAS, CP 26-69 is the construction of a trail on CSAH 26 from Vincent Trail to CSAH 31 in the City of Eagan, scheduled for construction in 2022; and

WHEREAS, right of way acquisition is needed for both projects to allow for construction to begin as scheduled; and

WHEREAS, the following acquisitions are necessary to proceed with CP 31-103: Parcel 1

A permanent easement for highway purposes over that part of Lot 1, Block 2, Eagandale Office Park 2nd Addition, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

Beginning at the northwest corner of said Lot 1; thence South 89 degrees 58 minutes 32 seconds East, assumed bearing, along the north line of said Lot 1 a distance of 30.00 feet; thence South 45 degrees 02 minutes 38 seconds West a distance of 33.95 feet; thence South 00 degrees 03 minutes 27 seconds West a distance of 52.24 feet; thence North 89 degrees 56 minutes 33 seconds West a distance of 6.00 feet to the west line of said Lot 1; thence North 00 degrees 03 minutes 27 seconds East along said west line of Lot 1 a distance of 76.24 feet to the point of beginning

A temporary easement for highway purposes over that part of Lot 1, Block 2, Eagandale Office Park 2nd Addition, according to the recorded plat thereof,

Dakota County, Minnesota, lying westerly of the following described line:
Commencing at the northwest corner of said Lot 1; thence South 89 degrees 58 minutes 32 seconds East, assumed bearing, along the north line of said Lot 1 a distance of 45.56 feet to the point of beginning of the line to be described;
thence South 45 degrees 02 minutes 38 seconds West a distance of 29.09 feet;
thence South 00 degrees 03 minutes 27 seconds West a distance of 55.69 feet;
thence North 89 degrees 56 minutes 33 seconds West a distance of 19.00 feet;
thence South 00 degrees 03 minutes 27 seconds West a distance of 70.00 feet;
thence South 89 degrees 56 minutes 33 seconds East a distance of 19.00 feet;
thence South 00 degrees 03 minutes 27 seconds West a distance of 175.74 feet to the south line of said Lot 1 and said line there terminating EXCEPTING from said temporary easement that part of said Lot 1 described as follows: Beginning at the northwest corner of said Lot 1; thence South 89 degrees 58 minutes 32 seconds East, assumed bearing, along the north line of said Lot 1 a distance of 30.00 feet; thence South 45 degrees 02 minutes 38 seconds West a distance of 33.95 feet; thence South 00 degrees 03 minutes 27 seconds West a distance of 52.24 feet; thence North 89 degrees 56 minutes 33 seconds West a distance of 6.00 feet to the west line of said Lot 1; thence North 00 degrees 03 minutes 27 seconds East along said west line of Lot 1 a distance of 76.24 feet to the point of beginning

Parcel 2

A permanent easement for highway purposes over that part of Lot 1, Block 1, Eagandale Office Park 4th Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying southerly and westerly of the following described line:

Commencing at the southeast corner of said Lot 1; thence North 89 degrees 58 minutes 32 seconds West, assumed bearing, along the south line of said Lot 1 a distance of 112.49 feet to the point of beginning of the line to be described;
thence North 00 degrees 01 minute 28 seconds East a distance of 10.00 feet;
thence North 89 degrees 58 minutes 32 seconds West a distance of 80.71 feet;
thence North 00 degrees 01 minute 28 seconds East a distance of 5.00 feet;
thence North 89 degrees 58 minutes 32 seconds West a distance of 236.39 feet; thence North 44 degrees 57 minutes 34 seconds West a distance of 31.20 feet to the west line of said Lot 1 and said line there terminating

A temporary easement for highway purposes over that part of Lot 1, Block 1, Eagandale Office Park 4th Addition, according to the recorded plat thereof, Dakota County, Minnesota, lying southerly and westerly of the following described line:

Commencing at the southeast corner of said Lot 1; thence North 89 degrees 58 minutes 32 seconds West, assumed bearing, along the south line of said Lot 1 a distance of 112.49 feet to the point of beginning of the line to be described;
thence North 00 degrees 01 minute 28 seconds East a distance of 20.00 feet;
thence North 89 degrees 58 minutes 32 seconds West a distance of 220.69 feet; thence North 00 degrees 01 minute 28 seconds East a distance of 6.00

feet; thence North 89 degrees 58 minutes 32 seconds West a distance of 114.47 feet to the southwesterly line of said Lot 1 and said line there terminating EXCEPTING from said temporary easement that part of said Lot 1 lying southerly and westerly of the following described line: Commencing at the southeast corner of said Lot 1; thence North 89 degrees 58 minutes 32 seconds West, assumed bearing, along the south line of said Lot 1 a distance of 112.49 feet to the point of beginning of the line to be described; thence North 00 degrees 01 minute 28 seconds East a distance of 10.00 feet; thence North 89 degrees 58 minutes 32 seconds West a distance of 80.71 feet; thence North 00 degrees 01 minute 28 seconds East a distance of 5.00 feet; thence North 89 degrees 58 minutes 32 seconds West a distance of 236.39 feet; thence North 44 degrees 57 minutes 34 seconds West a distance of 31.20 feet to the west line of said Lot 1 and said line there terminating

; and

WHEREAS, the following acquisition is necessary to proceed with CP 26-69: Parcel 1

A permanent easement for highway purposes over, under, and across the south 10.00 feet of the east 64.71 feet of Lot 1, Block 1, Zehnder Acres, according to the recorded plat thereof, Dakota County, Minnesota

A temporary easement for highway purposes over, under, and across the south 10.00 feet of Lot 1, Block 1, Zehnder Acres, according to the recorded plat thereof, Excepting therefrom the east 64.71 feet thereof, Dakota County, Minnesota. Together with a temporary easement for highway purposes over, under, and across the north 10.00 feet of the south 20.00 feet of the east 64.71 feet of said Lot

; and

WHEREAS, appraisals have been completed for three total parcels by Valbridge Property Advisors, Inc.; and

WHEREAS, the total appraised value for CP 31-103 is \$119,500; and

WHEREAS, the total appraised value for CP 26-69 is \$45,700; and

WHEREAS, the 2021-2025 Transportation Capital Improvement Program Adopted Budget includes sufficient funds for both CP 31-103 and CP 26-69 right of way acquisition.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the appraised value for the acquisition of the properties associated with the two parcels for County Project 31-103 and one parcel for County Project 26-69 and authorizes County staff, in its discretion, to share the appraisal data with the respective landowners, including all or portions

of the completed parcels; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation on the properties identified in the event that timely acquisition by direct negotiations of all properties does not appear possible.

9.2 Resolution No: 21-545

Authorization To Execute Encroachment Agreement With Magellan Pipeline Company, Limited Partnership, For County Project 96-07 In Greenvale Township

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, to provide a safe and efficient transportation system, Dakota County and Rice County are proceeding with Dakota County Project (DCP) 96-07/Rice County Project (RCP) 101-01; and

WHEREAS, DCP 96-07/RCP 101-01 will reconstruct approximately a half-mile of Rice County Road (RCR) 101 (70th Street West) in Webster Township, Rice County, and approximately four miles of Dakota County Road (DCR) 96 (320th Street West) in Greenvale Township, Dakota County; and

WHEREAS, the purpose and need for the project is to improve roadway quality, increase safety, and provide for multi-modal mobility on RCR 101/DCR 96; and

WHEREAS, to address the purpose and need for this Project, safety will be improved along the corridor by paving the roadway, realigning the roadway to remove horizontal curves, adding turn lanes, and providing paved shoulders; and

WHEREAS, Dakota County is the lead agency for DCP 96-07/ RCP 101-01; and

WHEREAS, Magellan Pipeline Company Limited Partnership (Magellan) owns a blanket utility easement that crosses DCR 96 and has existing gas pipeline within the easement; and

WHEREAS, DCP 96-07 includes reconstruction and roadway widening of DCR 96, which will cross Magellan's utility easement at the following crossing location:

Crossing Location 1: DCR 96 about 600 feet east of Holyoke Avenue

; and

WHEREAS, because Magellan's pipeline is within their own easement at the crossing location, an encroachment agreement is needed to complete DCP 96-07 work within the easement; and

WHEREAS, in order to proceed with project development, Magellan is requesting that Dakota County execute the encroachment agreement at the crossing location; and

WHEREAS, staff recommends execution of the encroachment agreement for the crossing location.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an encroachment agreement with Magellan Pipeline Company, Limited Partnership, for the portion of County Road 96 within Magellan Pipeline Company, Limited Partnership, easement, subject to approval by the County Attorney's Office as to form.

9.3 Resolution No: 21-546

Award Of Bid And Authorization To Execute Contract With Associated Courier, Inc., Doing Business As Street Fleet For Library And Interoffice Mail Delivery Services

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, Dakota County uses a contracted delivery service to move library books, related materials, and interoffice mail between locations; and

WHEREAS, this delivery service model has worked well for the past six years; and

WHEREAS, the current contract ends on December 31, 2021; and

WHEREAS, the request for bid(s) was publicly advertised on October 1, 2021; and

WHEREAS, bids were received and tabulated on October 15, 2021; and

WHEREAS, the current vendor has submitted the lowest responsive and responsible bid using their current service and staffing model; and

WHEREAS, the 2022 rates reflect a nine percent increase over the current 2021 rates; and

WHEREAS, staff recommends that the County Board award a contract to Associated Courier, Inc., doing business as Street Fleet, for library and interoffice mail delivery services in an amount not to exceed \$95,364.

NOW, THEREFORE, BE IT RESOLVED, That the County Board hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract with Associated Courier, Inc., doing business as Street Fleet, 2340

County Road C West, Roseville, Minnesota 55113 for library and interoffice mail delivery services in an amount not to exceed \$95,364, from January 1, 2022, through December 31, 2022, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute up to two additional one-year contract extensions provided that: (1) the County determines that the Contractor has satisfactorily performed the contracted services; (2) the total contract price is included in the County's budget for the applicable year; and (3) the cost of services are consistent with the 2023 and 2024 bid amounts of \$98,225 and \$101,172 respectively, subject to approval by the County Attorney's Office as to form.

10. Public Services and Revenue

10.1 Resolution No: 21-547

Scheduling Of Public Hearing To Receive Comments On 2022 Off Sale Intoxicating Liquor License Applications

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, a public hearing is required for the purpose of receiving comments and informing the public on applications for off sale intoxicating liquor licenses; and

WHEREAS, a Notice of the public hearing will be given to all interested parties, Castle Rock Township Clerk, Randolph Township Clerk and published in the County's Official Newspaper on November 19, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing at 9:00 a.m. on November 30, 2021, in the Boardroom of the Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota to receive comments on all 2022 off sale intoxicating liquor license applications; and

BE IT FURTHER RESOLVED, That the Dakota County Public Service and Revenue Division is hereby directed to publish in the Official County newspaper, notice of the public hearing and give notice to all interested parties and to any city located within three miles of the premises proposed to be licensed.

10.2 Resolution No: 21-548

Approval Of Application For Assemblage Of Large Number Of People License For Dakota City Heritage Village

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, an application has been submitted by Dakota City Heritage Village to hold a Christmas in the Village gathering at Dakota County Fairgrounds in

Castle Rock Township; and

WHEREAS, the Dakota County Board of Commissioners is the local governing body having jurisdiction over the proposed license, and the application has been reviewed for compliance with the County Ordinance No. 112 and has been approved by the Public Services and Revenue Division, Public Health Department, Risk Management, Transportation Department and Sheriff's Office; and

WHEREAS, Castle Rock Township approved the application on October 12, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the application for Assemblage of Large Numbers of People License received by Dakota City Heritage Village to hold a Christmas in the Village gathering at Dakota County Fairgrounds on Saturday, December 4, 2021, Sunday, December 5, 2021, Saturday, December 11, 2021, and Sunday, December 12, 2021, from 1:00 p.m. to 8:00 p.m. each day, and authorizes the Public Services and Revenue division to issue the license.

10.3 Resolution No: 21-549

Authorization To Execute Contract Extensions With Brodart and Midwest Tape

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, the library currently has contracts with Brodart and Midwest Tape for the purchase of materials; and,

WHEREAS, in order to continue to take advantage of discounts offered through the contracts; and,

WHEREAS, the current agreements end in 2022; and

WHEREAS, the extension of the agreements would be for the time period February 1, 2022 - February 1, 2024; and,

WHEREAS, the library has sufficient funds for the contract extensions included in the recommended budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Library Director to execute an extension of the contracts with Brodart and Midwest Tape for the purchase of library materials for the time period February 1, 2022 - February 1, 2024.

10.4 Resolution No: 21-550

Authorization To Accept Allocation From Emergency Connectivity Fund

Motion: Mike Slavik

Second: Laurie Halverson

WHEREAS, the Federal Communications Committee has established the Emergency Connectivity Fund for public libraries to assist residents in getting wired internet in their homes; and

WHEREAS, the library will work with social services to identify and assist eligible county residents in connecting to the internet using an internet service provider; and,

WHEREAS, the Emergency Connectivity Fund has granted the library with an allocation of \$35,940.

NOW, THEREFORE, BE IT RESOVED, that the Dakota County Board of Commissioners hereby authorizes the library to accept the allocation from the Emergency Connectivity Fund.

BE IT FURTHER RESOLVED, That the 2021 Library Department's budget is amended as follows:

Revenue

ECF funds \$35,940

Total Revenue \$35,940

Expense

ECF funds \$35,940

Total Expense \$35,940

REGULAR AGENDA

11. Physical Development

- 11.1** Update On 2021 Transportation Capital Improvement Construction Projects
Information only; no action requested.

Construction Engineer Jeannine Briol briefed this item and responded to questions. This item was on the agenda for informational purposes only.

12. County Board/County Administration

- 12.1** Resolution No: 21-551
Update On COVID Trends And Planning For OSHA COVID-19 Vaccination, Testing, Face Covering Emergency Temporary Standard Implementation And Authorization To Amend Contract With GovernmentJobs.com, Inc. For NEOGOV eForms

Motion: Laurie Halverson

Second: Kathleen A. Gaylord

WHEREAS, Dakota County wishes to purchase a solution to capture staff COVID-19 vaccination status and monitor weekly COVID-19 testing for unvaccinated staff for the purpose of complying with the Occupational Health & Safety Administration Emergency Temporary Standard ("OSHA ETS"); and

WHEREAS, Dakota County presently has an enterprise software license for NEOGOV Insight, an online candidate recruitment and applicant tracking solution, pursuant to a duly executed contract with GovernmentJobs.com, Inc. (d/b/a "NEOGOV") dated December 12, 2017; and

WHEREAS, Dakota County presently also has a subscription to NEOGOV Onboard, a fully automated virtual employee onboarding solution, pursuant to a duly executed contract amendment with NEOGOV dated October 28, 2020, as ratified by the Board on December 1, 2020 (Resolution No. 20-592); and

WHEREAS, NEOGOV offers an additional solution, NEOGOV eForms, that will assist in meeting Dakota County's anticipated need to comply with the OSHA ETS; and

WHEREAS, NEOGOV eForms may also enable the County to track other processes, beyond vaccination tracking, that are currently manually tracked

WHEREAS, Dakota County wishes to amend its contract with NEOGOV to include a one-year subscription to NEOGOV eForms; and

WHEREAS, the cost of the proposed contract amendment for the subscription to NEOGOV eForms will not exceed \$42,000; and

WHEREAS, all or part of this cost may be eligible for paying using American Rescue Plan Act funding.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or their designee, to execute a contract amendment with NEOGOV to purchase a NEOGOV eForms subscription for an amount not to exceed \$42,000 from NEOGOV when necessary to timely comply with the Occupational Health & Safety Administration Emergency Temporary Standard ("OSHA ETS"), subject to approval by the County Attorney's Office as to form.

Aye: 5

Mike Slavik, Kathleen A. Gaylord, Laurie Halverson, Joe Atkins, and Mary Hamann-Roland

Nay: 2

Liz Workman, and Mary Liz Holberg

Public Health Director Gina Adasiewicz, First Assistant County Attorney Tom Donely and Employee Relations Director Andrew Benish briefed this item and responded to questions.

13. Legislative Update

Paul Cassidy with Stinson gave a brief update at the State level. This item was on the agenda for informational purposes only. No direction was given by the Committee.

14. Interagency Announcements/Reports

Interagency announcements and reports were then shared.

15. County Manager's Report

County Manager Matt Smith gave a brief update on the following:
Capital Funding Request with Department of Human Services
Update on November 30, 2021 meetings

16. Adjournment

16.1 Resolution No: 21-552
Adjournment

Motion: Mike Slavik

Second: Mary Hamann-Roland

Aye: 7

Nays: 0

Mary Liz Holberg

Chair

ATTEST

Matt Smith
County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-525

Meeting Date: 11/30/2021

DEPARTMENT: Employee Relations

FILE TYPE: Consent Action

TITLE

Authorization For Approval Of Revisions To Policy 3241

PURPOSE/ACTION REQUESTED

Approve revisions to Policy 3241 as follows:

- Eliminate 100-hour cap on year-end deposit of flex leave in the Minnesota State Health Care Savings Plan (HCSP).
- Other, non-substantive edits intended to streamline content.

SUMMARY

These recommended revisions are consistent with human resources best practices. The County Manager has reviewed them.

RECOMMENDATION

Staff recommends approval.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Employee Relations Department periodically reviews and recommends revisions to policies to maintain and enhance the effective and responsive provision of human resource services in the County.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby recommends approval of revisions to Policy 3241 Flex Leave and authorizes the Employee Relations Director to modify said policies accordingly following approval.

PREVIOUS BOARD ACTION

02-501; 10/22/02

00-491; 9/19/00

ATTACHMENTS

Attachment: Revised Policy 3241

BOARD GOALS

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACT

Department Head: Andy Benish

Author: Andy Benish

DAKOTA COUNTY

POLICIES AND PROCEDURES MANUAL

Policy 3241 Flex Leave

Original Publication Date:

Revision Date(s): 10/01/2013; 4/21/2015; 8/01/2017

Last Reviewed: 8/1/2017

Department: Employee Relations

Board or Administrative: Board

Related Policies: Policy 3060 Employee and Position Types

POLICY STATEMENT

~~The~~ It is the policy of Dakota County to provides equity, consistency, and flexibility in the delivery of all benefits programs. Flex Leave, in addition, also incorporates employee tenure to recognize and reward years of service to the County.

The Flex Leave Plan provides all ~~participating~~ eligible County employees ~~with~~ adequate and necessary paid time off work while ensuring ~~necessary~~ sufficient departmental coverage by requiring adequate advance notice so that ~~necessary~~ planning can occur. Flex Leave Plan provisions discourage unnecessary time-off use by providing cash and savings incentives. Flex Leave can be used for any purpose, subject only to non-intrusive request/approval procedures consistent with policy and labor contracts.

DEFINITIONS

Flex Leave: Paid Time Off – combination of vacation/sick leave/bereavement leave

Tenure: the total length of continuous employment with Dakota County, including approved leaves of absence and aggregate time served in limited positions, since the most recent date of hire.

SOURCE

Dakota County Benefits Program

GENERAL

The Flex Leave Plan encourages advance planning of absences from work. To ensure necessary departmental coverage, non-emergency (planned) use of Flex Leave should be requested in advance. Employees should give their supervisor advance notice equal to the amount of requested time off, up to five days. Emergency (unplanned) use of Flex Leave may require documentation. Established department rules and requirements concerning employees' absences from work will be applied.

ELIGIBILITY REQUIREMENTS

Per Policy 3060, employees in non-limited term, special limited-term, and grant-funded positions are eligible to accrue Flex Leave. Employees in temporary, emergency temporary, and trainee positions are not eligible to accrue flex leave.

~~All full-time and regular part-time employees are eligible for Flex Leave. Seasonal and temporary positions are not eligible for Flex Leave accrual~~

ACCRUAL RATES

- Flex Leave accrues on a per pay period basis based on hours worked.
- **Eligible new employees** start accruing Flex Leave immediately.
- Flex Leave may be used after the pay period in which it was earned.
- Part-time employees earn Flex Leave on a pro-rated basis based on actual hours paid.

ELIGIBILITY REQUIREMENTS

- ~~All full-time and regular part-time employees are eligible for Flex Leave.~~
- ~~Seasonal and temporary positions are not eligible for Flex Leave.~~

Flex Leave Accrual Rates (based on 1.0 FTE)

Years of Service	Annual Accrual Rate	Pay Period Accrual Rate
0-5 Years	160 hours or 20 days per year	6.13 hours
6-10 Years	192 hours or 24 days per year	7.36 hours
11-15 Years	240 hours or 30 days per year	9.20 hours
16 or More Years	304 hours or 38 days per year	11.65 hours

CREDIT FOR PRIOR EXPERIENCE (Non-Union positions)

New employees hired into non-union positions with a minimum of ten (10) years relevant recent work experience will be eligible to begin employment at the six (6) year Flex Leave accrual rate with approval of the Employee Relations Director.

Employees hired into Division Director, Deputy Division Director, Department Director, Deputy Department Director, Elected Department Head's Chief Deputy or similar positions will be eligible for Flex Leave credit and an advanced accrual rate upon hire with the approval of the Employee Relations Director and County Manager.

CARRY OVER OF ACCRUED FLEX LEAVE AND CONVERSION OPTIONS

Employees may carry forward a balance of unused Flex Leave. The maximum carryover from one payroll year to the next is 1,000 hours. Employees who are eligible to participate in the County's Post Employment Health Care Savings Plan will have the cash equivalency of hours in excess of 1,000 ~~up to 400~~ deposited in the Minnesota State Health Care Savings Plan (HCSP) according applicable union contract and/or to the Plan's plan provisions. Employees have the option to convert their accrued Flex Leave into deferred compensation or to wages. Employees will make elections for conversion during the annual Open Enrollment period.

CONVERSION OF FLEX LEAVE TO DEFERRED COMPENSATION AND WAGES

To be eligible to participate in the annual conversion of Flex Leave to deferred compensation or wages, employees must meet the following criteria:

- Employees must have used 60 hours of Flex Leave during the first three payroll quarters
- Employees must have 60 hours of Flex Leave accrued at the last payroll preceding open enrollment
- Employees must have a balance of 40 hours of Flex Leave after conversion

Limitations

The maximum amount of Flex Leave that can be converted to deferred compensation is 20 percent (subject to maximum deferral regulations as stated in IRC Section 457, and state salary statute limitations if applicable) of the total Flex Leave balance. Conversion of Flex Leave to deferred compensation will be effective the following year. Employees may convert to wages up to 100 Flex Leave hours in order to offset the cost of benefits enrollments, provided they meet the conversion requirements above.

An employee who has terminated Dakota County employment and qualifies as a Dakota County retiree may convert Flex Leave to deferred compensation, subject to maximum deferral regulations as stated in IRC Section 457, on their final paycheck prior to receiving their severance payment.

EMPLOYEE TENURE RESTORATION

The accumulation of those benefits related to years of service (such as eligibility for service awards and Flex Leave accrual rates) is based on tenure.

Employees who previously worked for the County and terminated in good standing may request to have previous County tenure restored. All such requests will be approved at the discretion of the Employee Relations Director. General considerations relating to tenure restoration are as follows:

1. The length of the employee's previous service (minimum twenty-four months);
2. The length of the employee's separation from employment (maximum twenty-four months);
3. Whether tenure restoration would be consistent with previous decisions regarding tenure restoration.

Upon written approval of tenure restoration by the Employee Relations Director or designee, the benefit accrual date is adjusted to include the length of previous continuous service.

TERMINATION BENEFIT

An employee's Flex Leave balance becomes available upon termination. The County's post-employment healthcare savings plan provisions will apply if the terminating employee is eligible to participate.

PROCEDURES

[The Employee Relations Department will maintain procedures and forms relating to this policy.](#)

Staff contact: Andy Benish Ext: 4382 Email: Andrew.Benish@co.dakota.mn.us

Board Resolution or Manager Signature: _____ Res. 5/21/_____



Board of Commissioners

Request for Board Action

Item Number: DC-530

Meeting Date: 11/30/2021

DEPARTMENT: Employee Relations

FILE TYPE: Consent Action

TITLE

Adoption Of 2022 Unclassified Employees Merit Compensation Policy And Plan

PURPOSE/ACTION REQUESTED

Adopt the 2022 Unclassified Employees Merit Compensation Policy and Plan.

SUMMARY

Each year the County updates the non-union Merit Compensation Policy and Plan. In the context of and consistent with this Plan, the County also establishes a Merit Compensation Policy and Plan for unclassified employees. This Plan provides a mechanism for the application of County compensation principles of salaries of appointed Department/Division Heads and the County Manager and defines a process for the establishment of Elected Department Heads' and County Commissioner compensation. A plan document for 2022 is attached as Attachment A.

The proposed 2022 Unclassified Merit Compensation Policy and Plan include an updated Notice of Intent to Decline 2022 Salary Increase, Attachment B. The non-union 2022 merit matrix and salary ranges have been added to the Unclassified Employee Merit Compensation Policy and Plan document for clarity.

RECOMMENDATION

Staff recommends approval.

EXPLANATION OF FISCAL/FTE IMPACTS

The costs of these provisions are included within the County Manager's recommended 2022 budget.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, market competitive compensation and effective pay policy administration are essential to effective and efficient government; and

WHEREAS, a Dakota County Pay Equity Compensation Structure has been established; and

WHEREAS, the County maintains a process by which Elected Officials' compensation is determined; and

WHEREAS, the Unclassified Employees' Merit Compensation Policy and Plan should be updated for application in 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts, for application in 2022, the 2022 Unclassified Employees' Merit Compensation Policy and Plan:

- The 2022 Pay Equity Compensation Structure recommended to the Board of Commissioners on November 30, 2021, applies to unclassified employees; and
- The 2022 non-union Merit Matrix provides for five levels of performance with varying merit opportunity based upon performance levels applies to unclassified employees
- The non-union 2022 merit matrix and salary ranges have been added to the Unclassified Employee Merit Compensation Policy and Plan document for clarity

; and

BE IT FURTHER RESOLVED, That the participants' calendar or payroll year 2022 salaries shall be established in the context of and consistent with this Plan; and

BE IT FURTHER RESOLVED, That the Employee Relations Director is hereby authorized to amend the 2021 Unclassified Employees Merit Compensation Policy and Plan consistent with the above referenced 2022 provisions in Employee Relations Policies and Procedures.

PREVIOUS BOARD ACTION

20-637; 12/15/20

ATTACHMENTS

Attachment: 2022 Unclassified Employees Merit Compensation Policy and Plan

Attachment: Notice of Intent to Decline 2022 Salary Increase

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Andy Benish

Author: Andy Benish

DAKOTA COUNTY

2022

**Unclassified Employees
Merit Compensation
Policy & Plan**

DAKOTA COUNTY UNCLASSIFIED EMPLOYEES MERIT COMPENSATION POLICY & PLAN

I. INTRODUCTION

At the direction of the County Board, the Employee Relations Department developed a Compensation Plan for appointed unclassified employees which provides for salary increases based on performance only, provides a structure within which Commissioners and Elected Department Head salaries can be administered absent the performance dimension, and constitutes a framework within which indirect compensation elements could be established. The objective of this Plan is to provide a salary structure which is equitable and competitive and which can reward productivity and effectiveness as well as those performance results that support County, Division and Department purposes and objectives.

To ensure the County's ability to attract and retain qualified individuals for its Unclassified positions, competitive salary ranges are provided consistent with pay equity range structure. The ranges are based on both internal relationships established through job evaluation as well as external market influences.

To ensure that movement within salary ranges is performance based, performance criteria including related standards of performance and annual objectives will be established for each appointed position, consistent with overall County purposes and objectives. Review of results achieved by participants will be provided to appropriate levels of management who will make compensation decisions based on relevant criteria.

Elected Department Heads' and Commissioners' compensation is set by County Board action based on the applicable compensation criteria established in this plan and as provided by law.

II. ADMINISTRATIVE GUIDELINES

A. Participation

Participants in the Unclassified Employees Compensation Plan include all Dakota County positions designated and defined as Unclassified in the Dakota County Personnel Act, but limited to:

- ♦ Positions filled by election;
- ♦ Positions for which a county or district court judge is the appointing authority;
- ♦ Positions designated as department heads and appointed by the County Board or the County Manager;
- ♦ Positions designated by the County Board or by law as department heads and filled by a board or commission appointed by the County Board.

Unless otherwise provided for, all new unclassified employees as defined above will participate immediately upon employment.

For the purpose of determining Department Head status with respect to inclusion in this plan, the following criteria drawn from the Minnesota Supreme Court decision, *State ex rel. McGinnis*, 91 N.W.2d at 163, are provided:

1. Does the employee have charge of the work done by the department?
2. Does the work require technical, professional training?
3. Is the employee the highest authority at that level of government as to the official duties?
4. Does the employee supervise all of the work in the department?
5. Does the success of the department depend on the employee's technique?
6. Are the employees in the department under the employee's direction?
7. Are the employee's duties more than merely different from other employees?
8. Does the employee have the power to hire and fire subordinates?

County Commissioners, the County Attorney and County Sheriff will be compensated in the context of this Plan and will have their compensation set annually by action of the County Board, consistent with applicable compensation criteria and as may be required by law. This process will occur during December of each year.

Nothing in this document is to be construed as a guarantee of employment for any fixed period*; or as a commitment to continue the Unclassified Employees' Compensation Plan for more than one calendar year at a time. Participation in this Plan will be to the exclusion of any other compensation consideration, and all resulting salary actions will be based solely on the processes contained in this Compensation Plan, subject to applicable statutes.

* Elected officials' continued employment is governed by law.

B. Plan Update

The Employee Relations Director will annually review all aspects of the Plan. Any recommended changes due to internal organization modifications, external market factors, necessary programmatic and administrative considerations, or other relevant issues will be proposed to the County Board in a timely fashion, for implementation during the next subsequent plan year.

III. PROGRAM ELEMENTS

A. Policy

It is the policy of Dakota County to provide its employees equitable compensation and financial incentives, to the extent permitted by law, to promote attainment of the highest levels of performance and organization contribution. In addition, the County recognizes that compensation policies are a key factor in the County's ability to attract and retain well-qualified individuals to participate in the achievement of its objectives. The Unclassified Employees' Compensation Plan is based on the principles of equitable compensation relationships, and to the extent possible, it is designed to relate individuals' remuneration to performance and relative contribution to the organization.

B. Post Employment Health Care Savings Plan (PEHCSP)

All Non-union employees have since 2003 been required to participate in a Board adopted PEHCSP. Unclassified employees will participate in the Unclassified Employees Post Employment Health Care Savings Plan and Unclassified Employees PEHCSP provisions are incorporated into this Unclassified Employees Merit Compensation Policy & Plan.

C. Position Classification

Appointed positions will be classified using the Decision Band Method of job evaluation. The results of this process will determine the level and corresponding salary grade of each position. When significant changes occur in a position, a review will be conducted consistent with established County job evaluation procedures and, if indicated, assignment to a different salary grade will be made. If a below-range-minimum condition exists, the incumbents' salary will be set at the salary range minimum.

Elected positions will be placed into the salary grade structure based on the Decision Band Method of job evaluation and related, applicable internal/external salary criteria. Resulting midpoints of assigned salary grades will most nearly reflect the prevailing market rates for the respective positions.

D. Job Grade and Salary Range Structure

Job grades form the framework of the compensation structure. The County's compensation structure for unclassified positions includes job salary grades 110-117. These grades represent increasing levels of position responsibility.

Each salary grade consists of a salary range to which positions having generally equal value have been assigned. Salary grades for all job grades have the following characteristics:

1. The range minimum represents the lowest dollar value to the County (as determined by internal and external equity considerations) of any job assigned to that grade.
2. The range maximum represents the highest dollar value of jobs assigned to the range and serves as a salary cost control mechanism.

Each salary range is segmented into four quartiles. The lowest quartile is generally designed for employees who are new in their job or performers with limited expertise who have not yet achieved a fully satisfactory performance level. The second quartile is designed for employees demonstrating fully satisfactory performance in all phases of the job. The third and fourth quartiles are designed to properly compensate employees who perform at higher levels. Salary ranges, midpoint differentials, and range spreads in this structure are based on the Dakota County Merit Compensation Structure.

E. Performance Determination

1. County Commissioners and Elected Department Heads

County Commissioners, the County Attorney and the County Sheriff will not be subject to the performance analysis/appraisal process.

2. County Manager

Progression within salary ranges for the County Manager is based on an annual appraisal at the end of each year to determine results against defined performance criteria. The rating of the County Manager's annual performance is the basis for subsequent compensation decisions.

The County Manager's performance review process involves three key events through the annual review cycle. At the beginning of the year, the County Board and County Senior Leadership team identify the County's Annual Goals for the year. Mid-year, the County Manager and County Board engage in a feedback process to assess mid-year progress and provide informal feedback about the County Manager's performance to date based on the performance appraisal criteria.

A detailed, formal performance appraisal is conducted by the County Board based on the analysis and materials submitted to substantiate the performance review criteria and a narrative self-review provided by the County Manager to provide context regarding achievements through the annual review cycle. The County Board reviews the completed performance appraisal with the County Manager. Any compensation determination is based on the performance appraisal rating.

The criteria for the County Manager's performance are based on two key performance elements, goals and core competencies. Dakota County's Annual Board Goals and Annual Priorities provides a comprehensive framework for defining and evaluating organizational outcomes for Dakota County. It provides a report of County outcomes that measure annual accomplishment against benchmark measures. Behaviorally defined Core Competencies, identified by the County Board, are used to assess the personal skills and abilities critical to facilitating the processes needed to manage and conduct the County's business.

3. Appointed Participants (Excluding County Manager)

For appointed employees, progression within salary ranges will be based on results against identified performance criteria for each participating position. On an annual basis, the extent to which appointed participants have achieved performance expectations will be evaluated. The results of these evaluations will be the basis for compensation decisions. The Dakota County Performance Management system will be used in this process.

Following the performance review, each appointed participant will develop written performance criteria and annual goals applicable to the function in question, which will be subject to the review and approval of responsible management.

Appointed participants will produce an analysis of specific results accomplished in the context of the predetermined performance criteria and goals prior to their performance review. This analysis will be provided to the employee's immediate supervisor, who will develop a detailed

performance appraisal utilizing the analysis and other materials and information deemed appropriate.

As part of the formal performance appraisal process, appointed employees may be expected to complete an Individual Development Plan (IDP) with their supervisor. Each IDP may contain previously identified areas needing development and corresponding action plans, formal discussions of job and career objectives including current position enrichment, as well as future career expectations. The development areas and career objectives identified should be tied to departmental and county-wide goals.

F. Salary Increase Matrix

This Plan follows the Dakota County Pay Equity Merit Matrix and gravitation toward the range midpoint should occur.

The merit matrix provides recommended percentage increases based on two dimensions: range position (Quartile 1, 2, 3 & 4) and performance rating.

For purposes of the salary increase matrix, salary range position is identified by compa-ratio. This figure represents participants' actual compensation expressed as a percentage of the Q2 of the assigned salary range (i.e. compa-ratio of 100.0 = actual compensation at Q2 of the salary range).

Since Commissioners and Elected Department Heads do not receive performance reviews, the salary increase matrix will apply to those positions only as outlined in Sec. G, 1 & 2. All matrix related compensation considerations are consistent with matrix guidelines contained in the 2020 Merit Compensation Plan.

If applying the applicable salary increase matrix to an employee's salary results in a salary that exceeds the Local Government Salary Cap or the Dakota County Salary Cap waiver, the amount of salary exceeding the cap shall be deposited into the Post Employment Health Care Savings Plan.

G. Compensation Review

1. County Commissioners

Annual establishment of County Commissioners' compensation will occur following the Unclassified Employees' Compensation Plan update but no later than December 31 of each year. A recommendation of the annual salary of County Commissioners for the next year shall be made by the Employee Relations Director and County Manager and shall be based upon consistency with Dakota County's compensation structure for unclassified positions.

Dakota County Commissioners may file an irrevocable notice to individually reject the proposed yearly increase by signing a notice of salary increase declination (Attachment I). This form must be returned to the Employee Relations Director on or before the date indicated on the form.

2. Elected Department Heads

Annual review and establishment of elected department head compensation will occur following the Unclassified Employees' Compensation Plan update, but not later than December 31 of each year.

Unless otherwise established by the County Board, the annual salaries of elected department heads shall be determined based upon the following designated salary ranges under Dakota County's compensation structure:

- County Attorney: salary grade 115
- County Sheriff: salary grade 114

Salaries for elected Department Heads will be calculated by determining the previous years' weighted average performance rating based merit increases of appointed Department and Division Heads and applying the resulting increase percentage to the previously established Elected Department Head salary.

Elected Department Heads are eligible to participate in an employer-funded compensation equivalency account consistent with the Elected Department Head Benefits Parity Plan.

If the proposed annual compensation of the County Attorney or County Sheriff exceeds the maximum compensation permitted by law to be paid to the County Manager, the elected Department Head will be paid at a rate equal to such percentage of the maximum compensation permitted by law to be paid to the County Manager. In no event shall an Elected Department Head's base salary exceed the maximum for the designated salary range assigned to the position.

This proposed compensation level will be recommended to the County Board for approval effective January 1.

3. County Manager

Annual review of County Manager's compensation will occur only after a comprehensive performance appraisal. The salary increase matrix will be used as a guide to relate performance to salary range position. Resulting matrix percentages will be applied to the relevant salary range to determine the appropriate annual dollar increase.

Based on the approved performance appraisal, related performance rating and salary increase matrix, the Employee Relations Director will compute the specific merit increase. The resulting figure will be applied to the incumbents' compensation, and the sum, will constitute the proposed annual compensation, subject to the maximum compensation permitted by law to be paid to the County Manager. In no event shall the Manager's base salary exceed the maximum for the designated salary range assigned to the position.

Merit increase recommendations will be forwarded in writing to the County Board for approval, effective January 1.

4. Appointed Participants (Excluding County Manager)

Annual review of appointed participants' compensation will occur only after a comprehensive performance appraisal. The salary increase matrix will be used as a guide to relate performance to salary range position. Resulting matrix percentages will be applied to the relevant salary range to determine the appropriate annual dollar increase.

Based on the approved performance appraisal, related performance rating and salary increase matrix, the Employee Relations Director will compute the specific merit increase. It will constitute the proposed annual compensation, subject to the maximum compensation permitted by law.

Appointed participants' salary increase recommendations will be forwarded in writing to the County Manager for approval. In no event shall an appointed participant's base salary exceed the maximum for the designated salary range of the position.

Appointed participants' salary levels are normally reviewed annually, but incumbents may receive a performance appraisal and related salary consideration at intervals of less than 12 months. This is to occur only in unusual circumstances.

H. Extra Meritorious Award

The Extra Meritorious Award provides up to a 2% lump sum payment of the employee's salary for recognition of special achievements outside the normal expectations of an employee's position. Extra Meritorious Awards are approved or disapproved by the County Manager after review and consultation with the Employee Relations Director.

I. Promotion

A promotion is defined as the selection of an internal candidate through the competitive process into a position at a higher salary grade.

At the time of a promotion decision, the employee is reviewed for time worked in the current position since the most recent performance appraisal. All promotional increases will be approved by Employee Relations. Resulting internal equity and the employee's appropriate placement within the salary range are to be considered when implementing a promotional salary action.

J. Demotion

- *Involuntary*

An involuntary demotion is defined as a reassignment from one position to another, which has a lower salary range or classification as a result of a performance-based consequence or other disciplinary procedure. The employee's salary review date will be adjusted to the effective date of the action. The employee's salary is subject to adjustment on a case-by-case basis as approved by Employee Relations.

- *Voluntary*

A voluntary demotion is defined as the selection of an internal candidate through the competitive process into a position at a lower salary range or classification. The employee's salary review date will be adjusted to the effective date of the action. The employee's salary will be adjusted on a case-by-case basis as approved by Employee Relations.

- *Reorganization*

If a demotion is the result of reorganization or unforeseen organization or structure changes and if the affected employee's salary is above the new salary range maximum, the salary is frozen until such time as the salary is within the new salary range.

K. Working Out of Grade

Out-of-grade pay may be requested whenever a participant is designated to perform the duties and responsibilities of a vacant position in a higher classification. Out-of-grade pay for unclassified positions will be determined on a case-by-case basis. Appropriate compensation will be approved by the County Manager upon recommendation of the Employee Relations Director.

L. Market Adjustment

When a specific job class market analysis indicates the assigned salary range midpoint deviates, positively or negatively, from the market by more than 10%, the job class may be placed at an established salary range that most closely corresponds to the applicable market rate. The job class is administered in the context of the adjusted range. All market adjustments will be re-evaluated on an annual basis.

M. Plan Exceptions

The County Manager may approve exceptions to the Plan which do not involve County Manager or elected official compensation. These will generally involve internal and labor market equity considerations or unusual circumstances and will occur only upon the recommendation of the Employee Relations Director.

N. Policy Implications

The provisions of this Plan supersede any applicable Dakota County Employee Relations Policies or Procedures.

DAKOTA COUNTY
NON-UNION MERIT COMPENSATION PLAN

2022 Merit Matrix

The Merit Matrix guidelines provide maximum recommended percentage increases for each level of performance and for each of the four salary quartiles. All below Q2 salary actions are a percentage of the Q2 rate. All above Q2 salary actions are a percentage of the employee's base salary.

Salary Range	PERFORMANCE RATING					
	<i>Exceptional Performance</i>		Greatly Exceeds Standards	Exceeds Standards	Meets Standards	Below Standards
Q4	2% base+ 3% lump sum		2% base+ 3% lump sum	2% base+ 2% lump sum	2% base+ 1% lump sum	0%
Q3	2% base+ 3% lump sum		2% base+ 3% lump sum	2% base+ 2% lump sum	2% base+ 1% lump sum	0%
Q2	2% base+ 3% lump sum		2% base+ 3% lump sum	2% base+ 2% lump sum	2% base+ 1% lump sum	0%
Q1	2% base+ 3% lump sum		2% base+ 3% lump sum	2% base+ 2% lump sum	2% base+ 1% lump sum	0%

2022 DAKOTA COUNTY PAY EQUITY COMPENSATION STRUCTURE

Grade	Minimum	Q-1	Midpoint	Q-3	Maximum
100	\$25,814	\$29,041	\$32,268	\$36,302	\$40,335
101	\$28,912	\$32,526	\$36,140	\$40,658	\$45,175
102	\$32,382	\$36,430	\$40,477	\$45,537	\$50,596
103	\$36,267	\$40,801	\$45,334	\$51,001	\$56,668
104	\$40,619	\$45,697	\$50,774	\$57,121	\$63,468
105	\$45,494	\$51,181	\$56,867	\$63,976	\$71,084
106	\$50,953	\$57,322	\$63,691	\$71,653	\$79,614
107	\$57,067	\$64,201	\$71,334	\$80,251	\$89,168
108	\$63,915	\$71,905	\$79,894	\$89,881	\$99,868
109	\$71,585	\$80,533	\$89,481	\$100,666	\$111,851
110	\$80,175	\$90,197	\$100,219	\$112,747	\$125,274
111	\$89,796	\$101,021	\$112,245	\$126,276	\$140,306
112	\$100,571	\$113,143	\$125,714	\$141,429	\$157,143
113	\$112,640	\$126,720	\$140,800	\$158,400	\$176,000
114	\$126,157	\$141,927	\$157,696	\$177,408	\$197,120
115	\$141,296	\$158,958	\$176,620	\$198,698	\$220,775
116	\$158,251	\$178,033	\$197,814	\$222,541	\$247,268
117	\$177,242	\$199,397	\$221,552	\$249,246	\$276,940

Shaded salaries exceed the 2022 Local Government Salary Cap and are currently unavailable to Dakota County employees without a waiver.

DAKOTA COUNTY BOARD OF COMMISSIONERS

Notice of Intent to Decline 2022 Salary

Commissioner:

- ☐ I hereby notify Dakota County that I IRREVOCABLY DECLINE to receive the 2022 salary established by the County Board on November 30, 2021 and elect to receive in 2022 the 2021 salary established by the County Board. I understand that this statement must be filed with the Employee Relations Director no later than December 26, 2021.

Signature:

Date:



Board of Commissioners

Request for Board Action

Item Number: DC-552

Meeting Date: 11/30/2021

DEPARTMENT: Information Technology

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With SHI International Corp For ForcePoint Web Filtering System

PURPOSE/ACTION REQUESTED

Authorize the Chief Information Officer to execute a contract with SHI International Corp (SHI) for three years of support and maintenance for the ForcePoint Web Filtering system.

SUMMARY

Dakota County contracts with SHI for support and maintenance for the ForcePoint Web Filtering system. This system prevents users on the Dakota County network from being able to access inappropriate or dangerous/infected websites.

Usually, this contract is annually renewed and under \$100,000. SHI presented a quote to execute a three-year agreement with Dakota County for services. A three-year agreement between Dakota County saves \$13,930.48 annually and \$41,791.44 when compared to renewing the contract annually. The total cost of the three-year agreement is \$134,839.08.

RECOMMENDATION

Staff recommends that the County Board authorize the Chief Information Officer to execute a contract with SHI in the amount of \$134,839.08.

EXPLANATION OF FISCAL/FTE IMPACTS

The total three-year cost is \$134,839.08. The first-year cost is \$44,946.36. Sufficient funds are included in the County Manager's 2022 Recommended Budget.

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Dakota County staff identified the need to continue services for support and maintenance for the ForcePoint Web Filtering system; and

WHEREAS, SHI International Corp (SHI) provided a three-year quote to provide needed services; and

WHEREAS, Dakota County previously renewed the contract with SHI on an annual basis; and

WHEREAS, Dakota County saves \$13,930.48 annually and \$41,791.44 when compared to renewing the contract annually.

NOW, THEREFORE, BE IT RESOLVED, That the County Board of Commissioners hereby authorizes the Chief Information Officer to execute a contract with SHI International Corp for the ForcePoint Web Filtering system in the amount of \$134,839.08, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Dan Cater

Author: Ed Kranz



Board of Commissioners

Request for Board Action

Item Number: DC-559

Meeting Date: 11/30/2021

DEPARTMENT: Finance

FILE TYPE: Consent Information

TITLE

Report On Invoices Paid In October 2021

PURPOSE/ACTION REQUESTED

Receive a report on invoices paid during October 2021.

SUMMARY

Minn. Stat. § 375.18 requires that all claims paid must be presented to the County Board for informational purposes.

A copy of the October 2021 Paid Invoice Report, excluding payroll and Community Services client and provider payments, is on file with the Clerk to the Board.

Payments for the month ending October 31, 2021, total \$83,999,987.

The following is a summary of the major payments for the month.

Major Categories	Amount	Explanation
Benefit deductions from employee payroll	\$ 2,858,600	Retirement accounts, PERA, health & dental
Payments to other governments	\$ 60,788,076	Pass through payments - taxes, fees
Materials & supplies	\$ 79,538	Highway, Parks, Buildings material/supplies
Overall support of departments	\$ 1,380,554	Insurance, maintenance agreements, office equip
Services to citizens & clients	\$ 4,089,912	Major client services contract
All other expenses	\$ 4,276,391	BIP, CEP, and misc.
Capital projects	\$ 10,526,916	Highway & building construction
	\$ 83,999,987	

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☐ Inform and Listen ☐ Discuss ☐ Involve ☒ N/A

CONTACT

Department Head: Peter Skwira

Author: Jan Larson



Board of Commissioners

Request for Board Action

Item Number: DC-577

Meeting Date: 11/30/2021

DEPARTMENT: Finance

FILE TYPE: Consent Action

TITLE

Scheduling Of Public Hearing To Receive Comments On Amendments To Dakota County 2022 Recommended Fee Schedules

PURPOSE/ACTION REQUESTED

Schedule a public hearing for 9:00 a.m. on December 14, 2021, to receive comments on amendments to the 2022 Dakota County fee schedules.

SUMMARY

The County Manager recommends that the County Board adopt amendments to the fee schedules for 2022.

Minn. Stat. § 373.41 authorizes the County Board to establish fees for production of documents and various services provided to the public. This law also requires the County Board hold a public hearing prior to adopting such fees. This action will direct County staff to provide notice of the public hearing on the 2022 fees to be held at 9:00 a.m. on December 14, 2021. The hearing will be held in the Dakota County Boardroom at 1590 Highway 55, Hastings, Minnesota 55033. The statute authorizing County fees does not require any specific type of notice for the public hearing and does not require publication in the County's designated official newspaper. Therefore, the County Board can direct staff to provide notice using the method it determines is the most appropriate or cost effective for this public hearing. County staff recommends the notice be posted on the County website, instead of publication in the official newspaper, as this form of notice is likely to be seen by more County residents than will occur through publication in the official newspaper.

The County Board adopted the 2022 Fee Schedule by Resolution No. 21-487 (October 19, 2021). There was interest expressed to change Library fee amounts and how Adult Probation fees are assessed. Changes to Library fees were presented to the County Board at the 2022 Budget Workshops. Discussion on Adult Probation fees is scheduled for the General Government and Policy Committee (GGP) meeting on November 30, 2021 within the December changes for the 2022 County Manager's Recommended Budget presentation. The purpose of the Public Hearing is to amend and adopt changes to the fee schedule.

RECOMMENDATION

Staff recommends the County Board schedule a public hearing to receive comments changes to the 2022 fee schedules at 9:00 a.m. at the December 14, 2021, County Board of Commissioners Meeting located in the Dakota County Boardroom at 1590 Highway 55, Hastings, Minnesota 55033.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, County fees for documents and services not otherwise established by law may be imposed if adopted by the Dakota County Board of Commissioners following a public hearing; and

WHEREAS, the County Board adopted the 2022 Recommended Fee Schedules on October 21, 2021 (Resolution No. 21-487); and

WHEREAS, staff presented amendments to the 2022 Recommended Fee Schedule at the County Board Budget Workshops; and

WHEREAS, staff will present an amendment to the 2022 Recommended Fee Schedule at the General Government and Policy Committee meeting on November 30, 2021.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing for the purpose of receiving public comments regarding the amending of fee schedules on December 14, 2021, at 9:00 a.m., in the Boardroom, Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota, 55033; and

BE IT FURTHER RESOLVED, That the proposed fee schedules will be implemented effective January 1, 2022; and

BE IT FURTHER RESOLVED, That staff is hereby directed to post notice of this public hearing on the official Dakota County website following adoption of this resolution and to not remove the notice from the website until December 14, 2021.

PREVIOUS BOARD ACTION

21-487; 10/19/2021

ATTACHMENTS

None.

BOARD GOALS

- ☐ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☐ Inform and Listen ☐ Discuss ☐ Involve ☒ N/A

CONTACT

Department Head: Peter Skwira

Author: Peter Skwira



Board of Commissioners

Request for Board Action

Item Number: DC-303

Meeting Date: 11/30/2021

DEPARTMENT: Physical Development Administration

FILE TYPE: Consent Action

TITLE

Approval Of Substantial Amendments To Dakota County Community Development Block Grant Coronavirus And Emergency Solutions Grant Coronavirus Programs

PURPOSE/ACTION REQUESTED

Approve substantial amendments to the Community Development Block Grant Coronavirus (CDBG-CV) Program and the Emergency Solutions Grant Coronavirus (ESG-CV) Program.

SUMMARY

Three types of substantial amendments are permissible by the U.S. Department of Housing and Urban Development (HUD): creation of a new activity or cancellation of an activity; increase or decrease of an activity budget by \$100,000 or more at one time, and change to the location and/or national objective of an activity. Dakota County received \$2,913,485 in CDBG-CV funds and \$2,109,564 in ESG-CV funds through HUD; these funds must be used for activities that prevent, prepare for, and respond to the coronavirus. The Dakota County Community Development Agency (CDA) administers the CDBG-CV and ESG-CV funds on behalf of the County and is requesting several substantial amendments to ensure the funds are spent in a timely manner and in compliance with HUD guidance.

CDBG-CV Substantial Amendments

Currently, the CDBG-CV funds have been allocated for a variety of Public Service activities administered by non-profit service providers to assist low- and moderate-income residents with new or substantially expanded public services related to the coronavirus. At least 80 percent of the CDBG-CV funds must be expended by September 30, 2022. Since the County Board approved the CDBG-CV budget in May 2021, there have been additional requests for funds from non-profits and additional guidance from HUD regarding eligible uses. These activities are mostly expansions due to the coronavirus. The only new activities will provide funds to Dakota Children & Family Clinic for mental and physical health services for low- and moderate-income patients that have dealt with adverse effects caused by the coronavirus, as well as for coronavirus testing. The proposed changes to the CDBG-CV budget and details are included in the attachment called "Proposed CDBG-CV and ESG-CV Substantial Amendments."

ESG-CV Substantial Amendments

The ESG-CV budget had originally included funds for rapid rehousing activities, including rental assistance and stabilization services. Staff is proposing to cancel these activities and transfer the funds to the Emergency Shelter Operations activity. The total budget for that activity will be \$1,879,481. All the ESG-CV funds must be expended by September 30, 2022. The details of the

proposed uses for the ESG-CV funds are included in the attachment called "Proposed CDBG-CV and ESG-CV Substantial Amendments."

The substantial amendments must be included in the Dakota County 2019 Action Plan. The CDA Citizen Participation Plan requires public notification of substantial amendments. The public notice for the substantial amendments described above was placed in the *Dakota Tribune* on November 12, 2021. The notice was also published on the CDA and Dakota County websites. No comments were received.

RECOMMENDATION

Community Development Agency and County staff recommend approval of the substantial amendments to the Dakota County CDBG-CV and ESG-CV Programs.

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Dakota County is an Entitlement Community and receives funds from the U.S. Housing and Urban Development Department (HUD) for the Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) Programs; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG and ESG programs on behalf of Dakota County per agreements between HUD and Dakota County for the CDBG and ESG funds and between Dakota County and the Dakota County CDA for CDBG and ESG program administration; and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security (CARES) Act enacted on March 27, 2020, appropriated \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds and \$4 billion in Emergency Solutions Grant Coronavirus (ESG-CV) funds to respond to the COVID-19 pandemic; and

WHEREAS, Dakota County was allocated \$2,913,485 of CDBG-CV funds and \$2,109,564 of ESG-CV funds to be used for eligible activities that prevent, prepare for, and respond to the coronavirus; and

WHEREAS, 80 percent of the CDBG-CV funds must be expended before September 30, 2022, and 100 percent of the ESG-CV funds must be expended before September 30, 2022; and

WHEREAS, three types of substantial amendments are permissible by HUD: creation of a new

activity or cancellation of an activity; increase or decrease of an activity budget by \$100,000 or more at one time; and change to the location and/or national objective of an activity; and

WHEREAS, by Resolutions 20-597 and 21-276, the Dakota County Board of Commissioners added eligible CDBG-CV and ESG-CV activities to the Dakota County 2019 Action Plan (2019 Action Plan); and

WHEREAS, there have been additional requests for CDBG-CV and ESG-CV funds by non-profits; and

WHEREAS, the CDA requests the following substantial amendments to the 2019 Action Plan and the CDBG-CV Program:

1. Reduce the budget for the Public Services: Emergency Subsistence Payments activity from \$1,547,685 to \$1,185,266 (total \$362,419)
2. Increase the budget for the Public Services: Food Bank activity from \$306,027 to \$603,301 (total \$297,274)
3. Create the Public Services: Mental Health Services activity and fund with a budget of \$66,473
4. Create the Public Services: Health Services activity and fund with a budget of \$164,645
5. Increase the budget for the Public Facilities: Homeless Facility activity from \$210,000 to \$370,000 (total \$160,000)
6. Cancel the Public Services: Housing Counseling activity and transfer the funds (\$100,000) to the Mental Health Services activity
7. Cancel the Public Services: Financial Literacy activity and transfer the funds (\$193,973) to the Food Bank activity

; and

WHEREAS, the CDA requests the following substantial amendments to the 2019 Action Plan and the ESG-CV Program:

1. Cancel the Homeless Prevention: Rental Assistance activity and transfer the funds (\$50,000) to the Emergency Shelter Operations activity
2. Cancel the Homeless Prevention: Stabilization Services activity and transfer the funds (\$22,000) to the Emergency Shelter Operations activity

; and

WHEREAS, public notice of the substantial amendments to the County's CDBG-CV and ESG-CV Programs was placed in the *Dakota Tribune* on November 12, 2021, and on the CDA and Dakota County's websites, in accordance with the approved Citizen Participation Plan process, and no public comments were received on the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the substantial amendments to the Dakota County Community Development Block Grant Coronavirus and Emergency Solutions Grant Coronavirus Programs.

PREVIOUS BOARD ACTION

20-597; 12/1/20

21-276; 5/18/21

ATTACHMENTS

Attachment: Proposed CDBG-CV and ESG-CV Substantial Amendments

Attachment: Affidavit of Publication and Public Comment Notice

CONTACT

Department Head: Erin Stwora

Author: Maggie Dykes

PROPOSED CDBG-CV and ESG-CV SUBSTANTIAL AMENDMENTS

CDBG-CV Amendments

Substantial Amendments

1. Reduce the budget for the Public Services – Emergency Subsistence Payments activity from \$1,547,685 to \$1,185,266 (total \$362,419).
2. Increase the budget for the Public Services – Food Bank activity from \$306,027 to \$603,301 (total \$297,274).
3. Create the Public Services – Mental Health Services activity and fund with a budget of \$66,473.
4. Create the Public Services – Health Services activity and fund with a budget of \$164,645.
5. Increase the budget for the Public Facilities – Homeless Facility activity from \$210,000 to \$370,000 (total (\$160,000)).
6. Cancel the Public Services - Housing Counseling activity and transfer the funds (\$100,000) to the Mental Health Services activity.
7. Cancel the Public Services – Financial Literacy activity and transfer the funds (\$193,973) to the Food Bank activity.

Proposed Budgets

Entity	CDBG-CV Project	Activity Budget	Subrecipients/Administrators - Activity Descriptions
Dakota County	Public Services – Emergency Subsistence Payments	\$1,185,266.00	Proposing execution of subrecipient agreement with MN Homeownership Center to administer mortgage assistance program
	Public Services - Food Bank	\$603,301.00	The Open Door Pantry - \$403,301 <ol style="list-style-type: none"> 1. Food purchases - \$148,000 2. Warehouse leasing - \$50,400 3. Staff/operations - \$122,462 4. Transportation costs includes vehicle leasing, fuel, insurance, maintenance - \$82,439 Neighbors, Inc. - \$200,000 <ol style="list-style-type: none"> 1. Staff/operations - \$200,000
	Public Services - Mental Health Services	\$66,473.00	Dakota Children & Family Clinic - \$66,473 <ol style="list-style-type: none"> 1. Operational costs for mental health professional staff
	Public Services – Health Services	\$164,645.00	Dakota Children & Family Clinic - \$164,645 <ol style="list-style-type: none"> 1. Covid testing 2. Operational costs for medical staff for Covid patient care/long-term needs

PROPOSED CDBG-CV and ESG-CV SUBSTANTIAL AMENDMENTS

CDBG-CV Project	Activity Budget	Subrecipients/Administrators - Activity Descriptions
Public Services - Senior Services (Transportation)	\$233,800.00	DARTS - \$233,800 1. Grocery delivery - \$25,000 2. One-way individual rides - \$100,800 3. Operations - \$90,000 4. Vehicle leasing - \$18,000
Public Facilities - Homeless Facilities	\$370,000.00	Dakota Woodlands - \$370,000 1. \$210,000 for replacement of obsolete HVAC for better airflow in facility. 2. \$160,000 for new elevator to assist with client access and social distancing.
Grant Administration	\$290,000.00	Reserved for the CDA general admin costs – staff, public notices, ERRs, contracts, etc. Unused funds will be transferred to other projects as needed.
CDBG-CV Total Proposed Budget	\$2,913,485.00	

PROPOSED CDBG-CV and ESG-CV SUBSTANTIAL AMENDMENTS

ESG-CV Amendments:

Substantial Amendments

1. Cancel the Homeless Prevention – Rental Assistance activity and transfer the funds (\$50,000) to the Emergency Shelter Operations activity.
2. Cancel the Homeless Prevention – Stabilization Services activity and transfer the funds (\$22,000) to Emergency Shelter Operations activity.

Minor Amendments

1. Increase the budget of Emergency Shelter Operations from \$1,784,417 to \$1,879,481 (\$95,064). *Not a Substantial Amendment.*
2. Transfer \$23,064 from HMIS to Emergency Shelter Operations. *Not a Substantial Amendment.*

Proposed Budgets

Entity	ESG-CV Project	Activity Budget	Subrecipients/Administrators - Activity Descriptions
Dakota County	Emergency Shelter Operations	\$1,879,481.00	Dakota County
	Homeless Management Information System (HMIS)	\$19,127.00	CDA - ICA
	Grant Administration	\$210,956.00	Reserved for the CDA/County general admin costs – staff, public notices, ERRs, contracts, etc. Unused funds will be transferred to other projects as needed.
	ESG-CV Total Final Budget	\$2,109,564.00	

AFFIDAVIT OF PUBLICATIONSTATE OF MINNESOTA) ss
COUNTY OF DAKOTA

Karen Nelson being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Dakota County Tribune

with the known office of issue being located in the county of:

DAKOTA

with additional circulation in the counties of:

DAKOTA

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 1 successive week(s); the first insertion being on 11/12/2021 and the last insertion being on 11/12/2021.

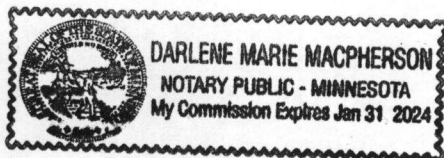
MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: Karen Nelson
Designated Agent

Subscribed and sworn to or affirmed before me on 11/12/2021 by Karen Nelson.

Darlene M MacPherson
Notary Public

**Rate Information:**

(1) Lowest classified rate paid by commercial users for comparable space:

\$27.40 per column inch

Ad ID 1181858

**DAKOTA COUNTY
COMMUNITY
DEVELOPMENT AGENCY
PUBLIC NOTICE
NOVEMBER 12, 2021**

Notice is hereby given of a minimum five-day public comment period on proposed substantial amendments to the Dakota County Community Development Block Grant Coronavirus (CDBG-CV) Program and the Emergency Solutions Grant Coronavirus (ESG-CV) Program.

**Proposed
Substantial Amendments**

The Dakota County Fiscal Year 2019 Annual Action Plan shall be amended to make the following changes to the CDBG-CV Program:

1. Reduce the budget for the Public Services – Emergency Sub-sistence Payments activity from \$1,547,685 to \$1,185,266 (total \$362,419).
2. Increase the budget for the Public Services – Food Bank activity from \$306,027 to \$603,301 (total \$297,274).
3. Create the Public Services – Mental Health Services activity and fund with a budget of \$231,118.
4. Increase the budget for the Public Facilities – Homeless Facility activity from \$210,000 to \$370,000 (total \$160,000).
5. Cancel the Public Services – Housing Counseling activity and transfer the funds (\$100,000) to the Mental Health Services activity.
6. Cancel the Public Services – Financial Literacy activity and transfer the funds (\$193,973) to the Food Bank activity.

The Dakota County Fiscal Year 2019 Annual Action Plan shall be amended to make the following changes to the ESG-CV Program:

1. Cancel the Homeless Prevention – Rental Assistance activity and transfer the funds (\$50,000) to Emergency Shelter Operations.
2. Cancel the Homeless Prevention – Stabilization Services activity and transfer the funds (\$22,000) to Emergency Shelter Operations.

Dakota County's CDBG-CV and ESG-CV funds were authorized on March 27, 2020 by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, to be used to prevent, prepare for, and respond to the social and economic impacts of the coronavirus pandemic. The public comment period offers the opportunity for citizens and agencies to provide testimony on the proposed uses of the CDBG-CV and ESG-CV funds. Persons seeking more information on the proposed substantial amendments should contact Kellie Engelman, Community Development Coordinator, at the Dakota County Community Development Agency (CDA), telephone 651-675-4468 or kengelman@dakotacda.org.

Public comments may be submitted orally or in writing to the CDA through November 23, 2021. Approval of the proposed amend-

ments, subject to consideration of public comments, will be on the agenda of the Dakota County Board of Commissioners to be held at the Dakota County Administration Center, third floor, 1590 Highway 55, Hastings, MN, 55033 on November 30, 2021, at 9:00 a.m. The meeting will also be broadcast via livestream at <https://www.co.dakota.mn.us/Government/Board-Meetings/Pages/default.aspx>

Published in the
Dakota County Tribune
November 12, 2021
1181858



Board of Commissioners

Request for Board Action

Item Number: DC-463

Meeting Date: 11/30/2021

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Award Bid And Execute Contract With RAK Construction, Inc. For Community Corrections Collection Room Upgrades Project

PURPOSE/ACTION REQUESTED

Authorize award of bid and execution of a construction contract with RAK Construction, Inc. for the Community Corrections Collection Room Upgrades Project.

SUMMARY

The 2021-2025 Building Capital Improvement Program (CIP) Adopted Budgeted included a project to complete upgrades to the existing Community Corrections Collection Restrooms. The Community Corrections staff, along with their contracted vendors, identified a deficiency with the design of existing collection rooms at the County. Current practice requires a staff member to observe sample collection in person in real-time. The existing rooms do not have enough space to allow for a physical separation or barrier between the client and staff member, which raises health and safety concerns. These concerns were further highlighted with the onset of the COVID-19 pandemic.

CNH Architects was hired as the design consultant for this project based on their previous work with the County and experience with similar project types. CNH worked with an internal Core Planning Group from the Community Corrections Department to create a prototype design for collection rooms. This prototype was then tailored for each location to upgrade existing collection rooms. After design level cost estimates and prioritization by the Core Planning Group based on frequency of use the existing collection rooms at the Western Service Center and Judicial Center were selected to move ahead. These collection rooms will be upgraded to match the prototype design and then used as test cases to confirm this prototype design works as intended and meets the needs of staff, vendors, and public clients. If these design implementations are successful, there may be a subsequent CIP request to implement similar upgrades at the remaining sites at the Northern Service Center and Juvenile Services Center.

CNH prepared bid documents, including technical specifications and drawings. The project was formally advertised for three weeks, and sealed bids were received on November 9, 2021. Ten competitive bids were received (Attachment: Bid Tabulation). The following is a brief list of the three low bids received.

RAK Construction, Inc. = \$142,000

Schreiber Mullaney Construction = \$148,980

CM Construction Company = \$149,800

Following the bid opening, staff and the design consultant reviewed the bid forms for compliance and irregularities. The low bidder was contacted to confirm their bid amount. No issues were discovered during this review process, and the design consultant provided a letter of recommendation to award the construction contract to the low bidder.

RECOMMENDATION

Staff recommends award to RAK Construction, Inc. as the lowest responsive and responsible bidder in the amount not to exceed \$142,000.

EXPLANATION OF FISCAL/FTE IMPACTS

The Adopted 2021 Building CIP budget is \$225,000. This includes sufficient funding for this contract and completion of the project (Attachment: Financial Summary).

☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Adopted 2021 Building Capital Improvement Program (CIP) budgeted included a project to complete upgrades to the Community Corrections Collection Rooms; and

WEHERAS, CNH Architects was hired as the design consultant tasked with developing this project; and

WHEREAS, bid documents were prepared by CNH Architects; and

WHEREAS, the Project was formally advertised from October 19, 2021, to November 8, 2021; and

WHEREAS, ten competitive bids were received on November 9, 2021; and

WHEREAS, RAK Construction, Inc. has submitted the low bid of \$142,000; and

WHEREAS, staff and the design consultant have reviewed the qualifications of the low bidder and recommend award to RAK Construction, Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$142,000 for the Community Corrections Collection Room Upgrades Project; and

WHEREAS, sufficient funds are available within the Adopted 2021 Building CIP budget for this project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract with RAK Construction, Inc., 21435 Johnson Street NE, East Bethel, MN for the Community Corrections Collection Room Upgrades Project, in an amount not to exceed \$142,000, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Bid Tabulation

Attachment: Financial Summary

BOARD GOALS

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACT

Department Head: Taud Hoopingarner

Author: Trish Bremer

**Community Corrections Collection Room Upgrades****CIP #B10074****November, 9, 2021 at 1:00 p.m.**

Bidder	Addendum #1 Acknow. (Y/N)	Bid Form Signed (Y/N)	Attach. B, C & D Included (Y/N)	Bid Bond Included (Y/N)	Base Bid Amount
RAK Construction, Inc.	Y	Y	Y	Y	\$ 142,000.00
Schreiber Mullaney Construction	Y	Y	Y	Y	\$ 148,980.00
CM Construction Company	Y	Y	Y	Y	\$ 149,800.00
Parkos Construction	Y	Y	Y	Y	\$ 155,800.00
AVM Construction LLC	Y	Y	Y	Y	\$ 156,000.00
Donlar Construction	Y	Y	Y	Y	\$ 159,000.00
Ebert Construction	Y	Y	Y	Y	\$ 162,200.00
Construction Results Corporation	Y	Y	Y	Y	\$ 169,740.00
Versacon	Y	Y	Y	Y	\$ 172,500.00
Meisinger Construction Co., Inc.	Y	Y	Y	Y	\$ 176,660.00

B70086 - Community Corrections Restroom Renovation

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2021	-	-	-	-	-	-	-	-	-	-
2021 Budget	225,000	-	225,000	225,000	-	225,000	-	-	-	225,000
2022 Plan	-		-	-	-	-	-	-	-	-
2023 Plan	-		-	-	-	-	-	-	-	-
2024 Plan	-		-	-	-	-	-	-	-	-
2025 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	225,000	-	225,000	225,000	-	225,000	-	-	-	225,000
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	225,000	-	225,000	225,000	-	225,000	-	-	-	225,000



Board of Commissioners

Request for Board Action

Item Number: DC-422

Meeting Date: 11/30/2021

DEPARTMENT: Transportation

TITLE

Authorization To Accept Utility Easement Rights Within County Road 96 Right Of Way For County Project 96-07 In Greenvale Township

PURPOSE/ACTION REQUESTED

Authorize acquisition of Northern Natural Gas Company's (NNG) existing utility easement rights within County Road (CR) 96 right of way for County Project (CP) 96-07 in Greenvale Township.

SUMMARY

To provide a safe and efficient transportation system, Dakota County and Rice County are proceeding with Dakota CP 96-07/Rice CP 101-01, which is the reconstruction of Dakota CR 96/Rice CR 101 from Interstate (I) 35 in Rice County to County State Aid Highway (CSAH) 23 in Greenvale Township in Dakota County (Attachment: Location Map). Dakota County is the lead agency with construction planned for 2022.

As part of the reconstruction of CR 96, additional right of way was acquired to accommodate the paved roadway surface and ditch system. Northern Natural Gas has an existing utility easement that crosses CR 96 at approximately 1,000 feet east of Guam Avenue; NNG has five pipelines that cross County Road 96 within this easement (Attachment: Crossing Location Map). Based on discussions with NNG, they have agreed to quitclaim their easement rights at no cost to Dakota County for the portion that is within County right of way. As part of this process, NNG's remaining utilities will be subject to the Dakota County right of way permitting process and will become a permitted use within County Road 96 right of way.

RECOMMENDATION

Staff recommends acceptance of the proposed utility easement rights.

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|---|----------------------------------|----------------------------------|------------------------------|
| <input checked="" type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input type="checkbox"/> N/A |
|---|----------------------------------|----------------------------------|------------------------------|

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

None at this time (Attachment: Financial Summary).

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County and Rice County are proceeding with Dakota County Project (DCP) 96-07/Rice County Project (RCP) 101-01; and

WHEREAS, DCP 96-07/RCP 101-01 will reconstruct approximately a half-mile of Rice County Road (RCR) 101 (70th Street West) in Webster Township, Rice County, and approximately four miles of Dakota County Road (DCR) 96 (320th Street West) in Greenvale Township, Dakota County; and

WHEREAS, the purpose and need for the project is to improve roadway quality, increase safety, and provide for multi-modal mobility on RCR 101/DCR 96; and

WHEREAS, to address the purpose and need for this Project, safety will be improved along the corridor by paving the roadway, realigning the roadway to remove horizontal curves, adding turn lanes, and providing paved shoulders; and

WHEREAS, Dakota County is the lead agency for DCP 96-07/ RCP 101-01; and

WHEREAS, Northern Natural Gas Company (NNG) owns a utility easement that crosses DCR 96; and

WHEREAS, DCP 96-07 includes reconstruction and roadway widening of DCR 96, which will cross NNG's utility easement at the following crossing location:

Crossing Location 1: CR 96 about 1,000 feet east of Guam Avenue

; and

WHEREAS, in order to proceed with project development, NNG is proposing to quitclaim its utility easement rights within DCR 96 right of way to Dakota County at no cost; and

WHEREAS, by quitclaiming NNG's easement rights, their remaining utilities will be subject to the Dakota County right of way permitting process and will become a permitted use within DCR 96 right of way; and

WHEREAS, staff recommends acceptance of the NNG's utility easement rights within DCR 96 right of way.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the acceptance of the Northern Natural Gas Company's existing utility easement rights within County Road 96 right of way from Northern Natural Gas Company to the County of Dakota for County Project 96-07, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Location Map

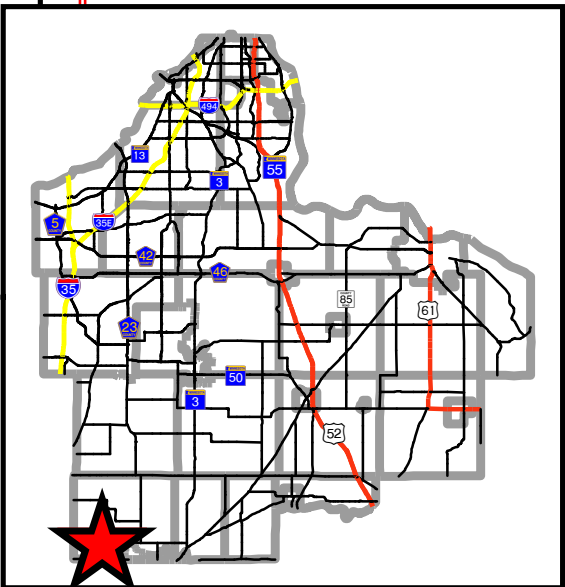
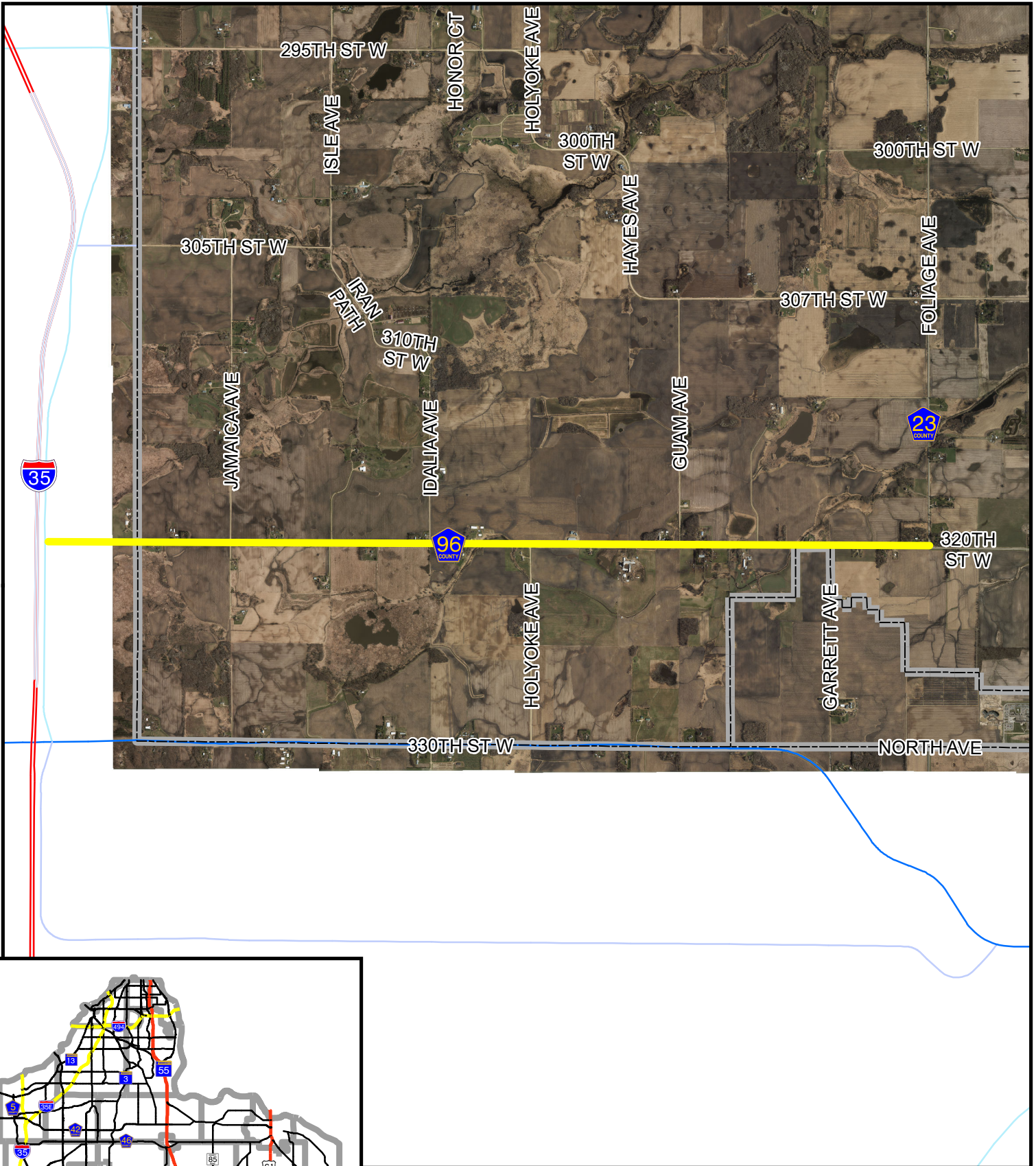
Attachment: Crossing Location Map

Attachment: Financial Summary

CONTACT

Department Head: Mark Krebsbach

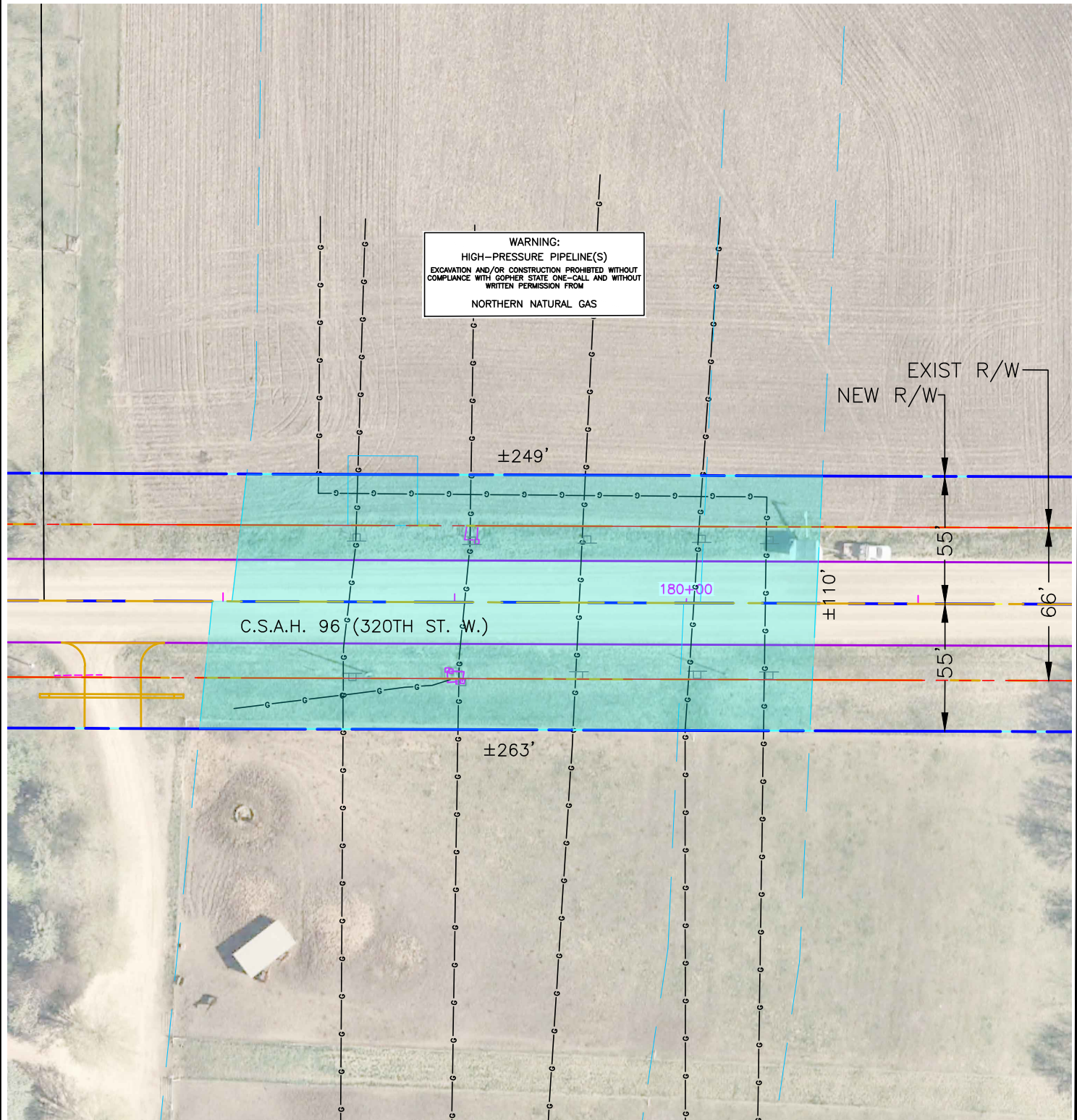
Author: Jenna Fabish



County Project 96-07

NNG PIPELINE EXHIBIT

CO. RD. 96 (320TH ST. W.)



LEGEND

PIPELINE EASEMENT AREA IN RIGHT OF WAY



HORZ. 60 30 0 60

Dakota
COUNTY
transportation
we get you there

Project 96-07

Year	Expense Budget			Funding Sources Budget						Total Revised Project Funding
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	
Prior to 2021	397,080	-	397,080	375,930	-	375,930	21,150	-	21,150	397,080
2021 Budget	1,632,400	-	1,632,400	1,552,400	-	1,552,400	80,000	-	80,000	1,632,400
2022 Plan	8,000,000	-	8,000,000	7,200,000	-	7,200,000	800,000	-	800,000	8,000,000
2023 Plan	-	-	-	-	-	-	-	-	-	-
2024 Plan	-	-	-	-	-	-	-	-	-	-
2025 Plan	-	-	-	-	-	-	-	-	-	-
Current CIP Total	9,632,400	-	9,632,400	8,752,400	-	8,752,400	880,000	-	880,000	9,632,400
Costs Beyond Current CIP	-	-	-	-	-	-	-	-	-	-
Total	10,029,480	-	10,029,480	9,128,330	-	9,128,330	901,150	-	901,150	10,029,480



Board of Commissioners

Request for Board Action

Item Number: DC-492

Meeting Date: 11/30/2021

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Agreement Amendment No.1032906A01 With Minnesota Department Of Transportation And City Of Eagan For County Project 26-56

PURPOSE/ACTION REQUESTED

Authorize execution of agreement amendment No.10329606A01 with Minnesota Department of Transportation (MnDOT) and City of Eagan for County Project (CP) 26-56.

SUMMARY

To provide a safe and efficient transportation system, Dakota County is partnering with the Minnesota Department of Transportation (MnDOT) and City of Eagan on County Project (CP) 26-56.

County Project 26-56 is an Advance Traffic Management System (ATMS) project along County State Aid Highway (CSAH) 26 (Lone Oak Road), CSAH 28 (Yankee Doodle Road), and CSAH 43 (Lexington Avenue) in the City of Eagan (Attachment: Project Location). County Project 26-56 also includes replacement of five MnDOT traffic signal systems at the I-35E ramps at CSAH 26, CSAH 28, and CSAH 31.

By Resolution No. 19-525 (May 21, 2019), the County Board authorized execution of cooperative construction agreement No.1032906 with MnDOT and the City to define costs and responsibilities for the work associated with the replacement of five MnDOT traffic signal systems along I-35E at CSAHs 26, 28, and 31.

County Project 26-56 was advertised, and four bids were received and tabulated on August 31, 2021, with the lowest responsible bid received from Collins Electrical Construction Co. By Resolution No. 21-478 (October 5, 2021), the County Board authorized award and execution of a contract with Collins Electrical Construction Co. for construction of CP 26-56.

The MnDOT estimated cost share in agreement No.1032906 was identified at \$919,579, with a cap of \$975,500. Based upon the lowest responsible bid received, the MnDOT estimated cost increased to \$1,206,734.22.

An amendment to the agreement No.1032906 is needed to revise the cap and allow MnDOT to fund the increase in MnDOT cost share for the project.

RECOMMENDATION

Staff recommends authorizing the agreement amendment with MnDOT and City for CP 26-56,

providing for an increase in the MnDOT share of the cost of construction to an estimated total cost share of \$1,206,734.22.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2021 Transportation Capital Improvement Program (CIP) Adopted Budget contains a total budget of \$4,347,030 for CP 26-56. An additional amount of \$416,760 is needed based upon lowest responsible bid received and will come out of the 2021 Transportation CIP Signal Projects Various Locations and Safety and Management set-asides. An administrative amendment will move \$335,000 in funding from the Signal set-aside and \$81,760 from the Safety & Management set-aside to CP 26-56 (Attachment: Funding Summary).

- | | | |
|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is partnering with the Minnesota Department of Transportation (MnDOT) and City of Eagan (City) on County Project (CP) 26-56; and

WHEREAS, CP 26-56 is an Advanced Traffic Management System (ATMS) and aging signal system replacement project along County State Aid Highway (CSAH) 26 (Lone Oak Road), CSAH 28 (Yankee Doodle Road), CSAH 31 (Pilot Knob Road), and CSAH 43 (Lexington Avenue) in the City of Eagan; and

WHEREAS, CP 26-56 includes the replacement of five MnDOT traffic signal systems at the I-35E ramps at CSAH 26, CSAH 28, and CSAH 31; and

WHEREAS, by Resolution No. 19-525 (May 21, 2019), the County Board authorized execution of cooperative construction agreement No.1032906 with MnDOT and the City to define costs and responsibilities for the work associated with replacement of the five MnDOT traffic signal systems; and

WHEREAS, CP 26-56 was advertised, and four bids received and tabulated on August 31, 2021, with the lowest responsible bid received from Collins Electrical Construction Co.; and

WHEREAS, by Resolution No. 21-478 (October 5, 2021) the County Board authorized award and execution of a contract with Collins Electrical Construction Co. for construction of CP 26-56; and

WHEREAS, the original MnDOT estimated cost share in agreement No.1032906 was identified at \$919,579, with a cap of \$975,500; and

WHEREAS, based upon the lowest responsible bid received, the MnDOT estimated cost increased to \$1,206,734.22; and

WHEREAS, an amendment to agreement No.1032906 is needed to revise the cap and allow MnDOT to fund the increase in MnDOT cost share; and

WHEREAS, staff recommends authorizing agreement amendment N0.1032906A01 with MnDOT and

the City for CP 26-56, providing for an increase in the MnDOT cost share to an estimated total cost share of \$1,206,734.22.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute agreement amendment No.1032906A01 with the Minnesota Department of Transportation and City of Eagan for County Project 26-56, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

19-525; 05/21/19

21-478; 10/05/21

ATTACHMENTS

Attachment: Project Location

Attachment: Funding Summary

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

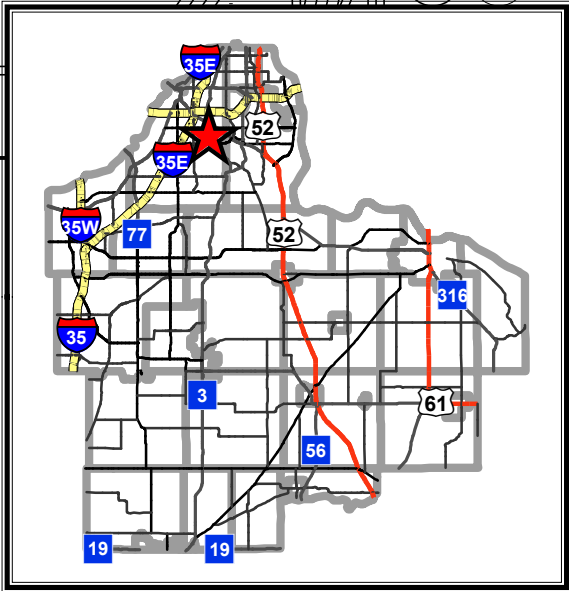
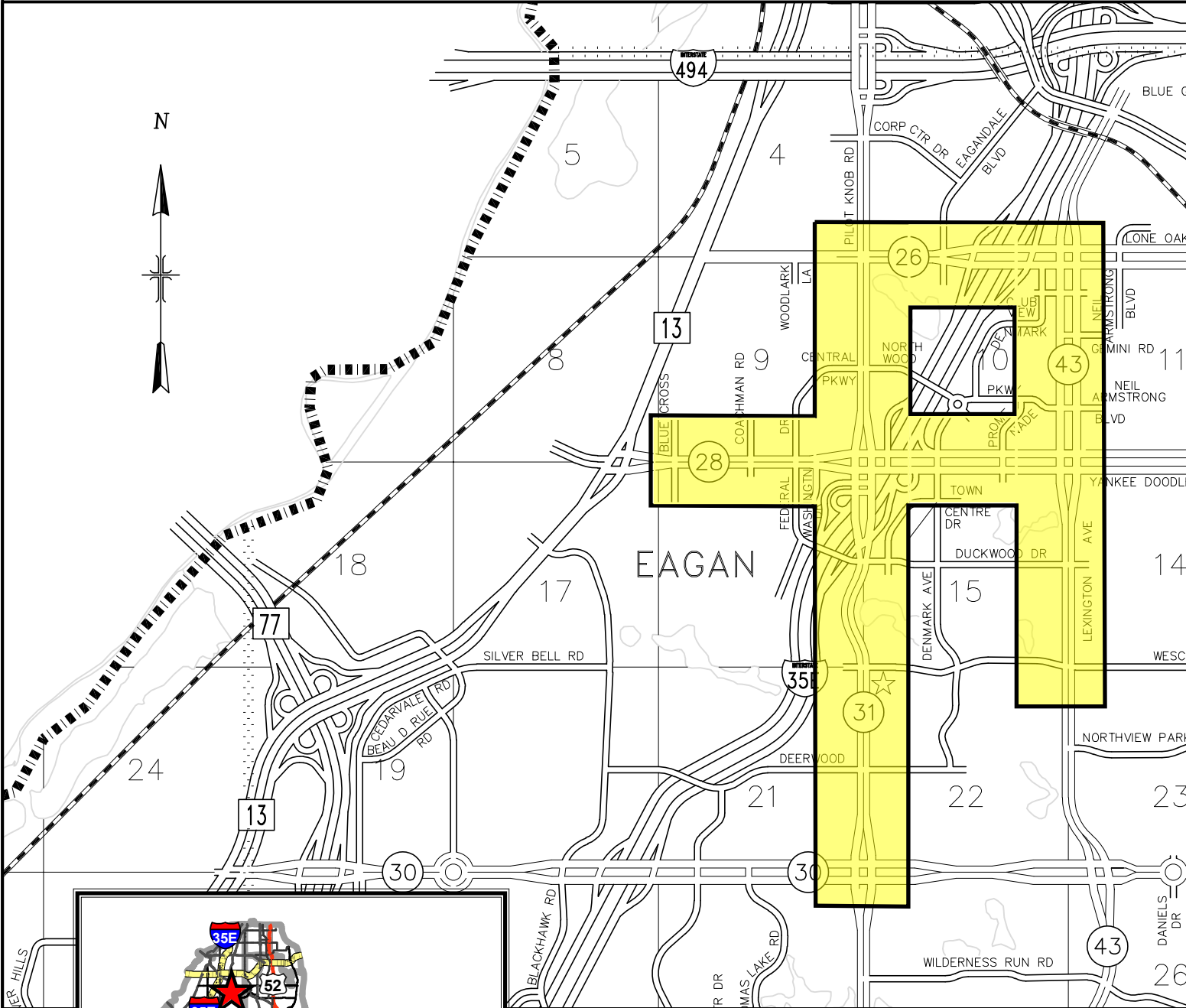
☐ Involve

☒ N/A

CONTACT

Department Head: Mark Krebsbach

Author: Tom Bowlin



County Project: 26–56

Project 26-56

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2021	4,347,030	-	4,347,030	1,659,303	-	1,659,303	2,687,727	-	2,687,727	4,347,030
2021 Budget	-	416,760	416,760	-	416,760	416,760	-	-	-	416,760
2022 Plan	-		-	-	-	-	-	-	-	-
2023 Plan	-		-	-	-	-	-	-	-	-
2024 Plan	-		-	-	-	-	-	-	-	-
2025 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	-	416,760	416,760	-	416,760	416,760	-	-	-	416,760
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	4,347,030	416,760	4,763,790	1,659,303	416,760	2,076,063	2,687,727	-	2,687,727	4,763,790



Board of Commissioners

Request for Board Action

Item Number: DC-519

Meeting Date: 11/30/2021

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Approve Contract Amendment On County Project 91-25 In City Of Miesville, Douglas Township, And Marshan Township

PURPOSE/ACTION REQUESTED

Authorize a contract amendment with Mathiowetz Construction Company for additional contract costs on County Project (CP) 91-25.

SUMMARY

To promote a safe and efficient transportation system throughout the County, Dakota County is proceeding with the reconstruction of CP 91-25 to improve drainage and eliminate perpetual maintenance issues and flooding on County State Aid Highway (CSAH) 91 from Trunk Highway (TH) 61 (240th St. E.) to 210th St. E. in Miesville (Attachment: Location Map). Construction began in May and is essentially complete, with only minor remaining work to be completed in the Spring of 2022.

The County Board delegated the authority to award CP 91-25 by Resolution No. 21-044 on January 19, 2021. The contract was awarded administratively by the County Manager to Mathiowetz Construction Company on March 24, 2021, in the amount of \$5,780,346.04. Note that the Engineer's estimate for the reconstruction was \$7,548,000, nearly \$1.8 million over the low bid.

Construction costs have increased by \$382,392 or 6.6 percent due to additional excavation, aggregate surfacing, bituminous, box culverts, drainage, fencing, erosion control, pavement joint adhesive, and incentives. A list of item overruns and contract changes is summarized in Attachment: Cost Increase Summary.

RECOMMENDATION

Staff recommends authorizing a contract amendment with Mathiowetz Construction Company in the amount of \$382,392.00 for a revised contract amount of \$6,162,738.04.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2021 Capital Improvement Program Budget included \$8,219,400 in total construction funding. Sufficient funds exist for the \$382,392 increase in contract costs.

- | | | |
|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, Dakota County (County) is the lead agency on County Project (CP) 91-25; and

WHEREAS, CP 91-25 includes reconstruction of the segment of County State Aid Highway (CSAH) 91 from Trunk Highway (TH) 61 (240th St. E.) to 210th St. E. in Miesville; and

WHEREAS, the purpose of the reconstruction project is for drainage improvements to eliminate perpetual maintenance issues and flooding; and

WHEREAS, construction began in May of 2021 and is essentially complete with all remaining work to; and

WHEREAS, construction costs have increased by \$382,392.00 or 6.6 percent, due to additional excavation, aggregate surfacing, bituminous, box culverts, drainage, fencing, erosion control, pavement joint adhesive, and incentives; and

WHEREAS, the Transportation Capital Improvement Program Budget included \$8,219,400 for construction; and

WHEREAS, sufficient funds project funds exist; and

WHEREAS, staff recommends authorizing a contract amendment with Mathiowetz Construction Company in the amount of \$382,392.

NOW THEREFORE BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the contract amendment and authorizes the Physical Development Director to execute a contract amendment with Mathiowetz Construction Company for construction of County Project 91-25, in the amount of \$382,392, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

21-044; 1/19/21

ATTACHMENTS

Attachment: Location Map

Attachment: Cost Increase Summary

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

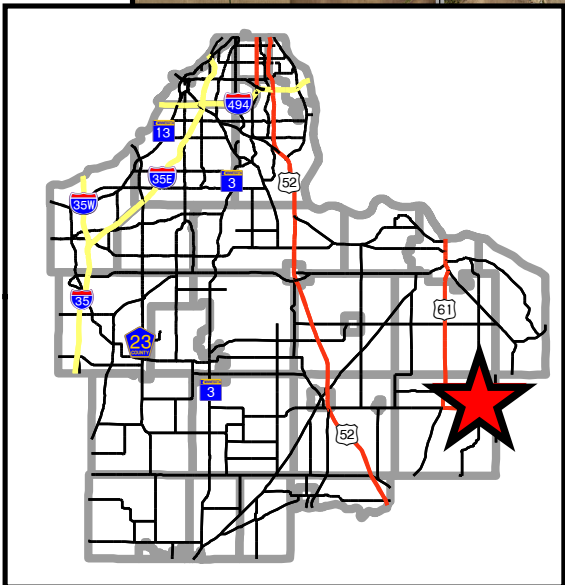
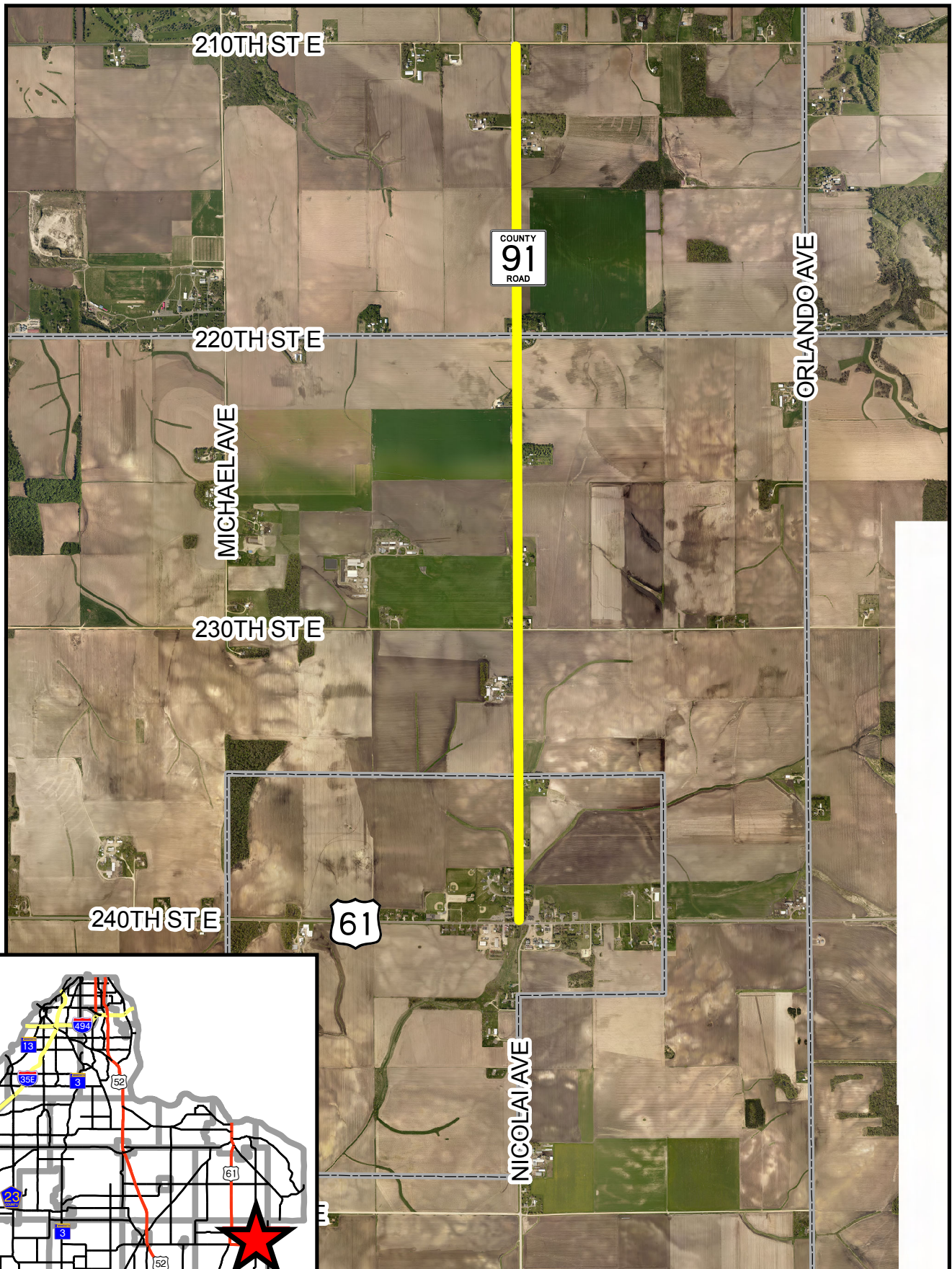
☒ N/A

CONTACT

Department Head: Mark Krebsbach

Author: Todd Howard

Prepared by the Dakota County Transportation Department



County Project 91-25

CP 91-025

Item Overruns

Item/Type of Work	Additional Cost
Subcut & Select Granular Embankment	\$ 72,717.00
Aggregate Surfacing	\$ 17,026.00
Bituminous	\$ 82,016.00
Box Culverts	\$ 42,808.00
Drainage	\$ 41,865.00
Fence	\$ 20,000.00
Erosion Control/Permanent Vegetation	\$ 11,540.00
Pavement Joint Adhesive	\$ 50,777.00
Pavement Incentives	\$ 43,643.00
	\$ 382,392.00

Notes
The subgrade of the road was very poor in a few locations which required the extra excavation of 1' to get to suitable subgrade. The planned quantity only represented a 40' wide section of road and not the 42' section that is required to get a 40' top.
Quantity not included in plan for field entrances
Quantity not included in plan for driveways, road approaches
Connect cast in place wingwalls to precast sections; additional footings to prevent undermining of structure
The centerline culverts on the plan were designed too short to fit the cross section of the road.
Substitute vinyl coated fence for galvanized steel; pay for surplus material that cannot be returned
Compliance with NPDES permit
We tried a test product on this road down the centerline joint that is supposed to help with joint separation due to water infiltrating the joint.
density, smoothness, etc.



Board of Commissioners

Request for Board Action

Item Number: DC-551

Meeting Date: 11/30/2021

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Amended Acquisition And Authorization To Initiate Quick Take Condemnation Of Right Of Way On County Project 9-56 A In Lakeville

PURPOSE/ACTION REQUESTED

Approve amended acquisition and authorize "quick take" condemnation of needed right of way on County Project (CP) 9-56 A in Lakeville.

SUMMARY

To provide a safe and efficient transportation system, Dakota County is proceeding with CP 9-56. County Project 9-56 has been split into two phases: CP 9-56 A and CP 9-56 B. County Project 9-56 A includes the reconstruction of County State Aid Highway (CSAH) 9 and the construction of 179th Street between Highview Avenue and CSAH 23 (Cedar Avenue) and pavement preservation and intersection improvements along CSAH 23 between 179th Street and CSAH 9 in the City of Lakeville (Attachment: Location Map). County Project 9-56 B includes the reconstruction of CSAH 9 from east of CSAH 23 to CSAH 31 (Pilot Knob Road). The segment of existing CSAH 9 will be part of a jurisdictional transfer (County to City) from east of Highview Avenue to CSAH 31. Upon completion of the improvements, the City and County will transfer jurisdiction of 179th Street (i.e., it will become a County roadway) and CSAH 9 (i.e., it will become a City roadway). County Project 9-56 A is planned for construction in 2022.

Dakota County is the lead agency for CP 9-56 A. Acquisition of right of way from 11 parcels was approved by the Dakota County Board of Commissioners on September 7, 2021 (Resolution No. 21-436). Through continued design work, it was determined that an additional permanent and temporary easement was needed from the property identified as Parcel 13, Dakota County Right of Way Map No. 490. The original appraisal completed by Valbridge Property Advisors has been amended to include the additional permanent and temporary easement and associated damages. Data about the appraisals has been provided to the County Board in a confidential spreadsheet, as currently the appraisals are confidential, non-public data pursuant to Minn. Stat. § Sec. 13.44, subd. 3.

In the event that timely acquisition by direct negotiation of this parcel does not appear possible, it is necessary for the County Board to authorize the County Attorney's Office to initiate "quick take" condemnation of the parcel. Efforts will be made to negotiate an agreeable settlement before and after the start of the condemnation process.

RECOMMENDATION

Staff recommends approval of the amended right of way acquisition and authorization for potential

condemnation.

EXPLANATION OF FISCAL/FTE IMPACTS

The adopted 2021 Transportation Capital Improvement Program (CIP) budget includes sufficient funding of \$2,600,000 for design and right of way for CP 9-56 A. The 2022 CIP has another \$7,220,000 budgeted for construction, for a total project budget of \$9,820,000 (Attachment: Financial Summary). There is sufficient budget available for the amended appraisal.

☐ None ☒ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County and the City of Lakeville are partnering on County Project (CP) 9-56; and

WHEREAS, CP 9-56 has been split into two phases: CP 9-56 A and CP 9-56 B; and

WHEREAS, CP 9-56 A includes the reconstruction of County State Aid Highway (CSAH) 9 and the construction of 179th Street between Highview Avenue and CSAH 23 (Cedar Avenue) and pavement preservation and intersection improvements along CSAH 23 between 179th Street and CSAH 9 in the City of Lakeville; and

WHEREAS, CP 9-56 B includes the reconstruction of CSAH 9 from east of CSAH 23 to CSAH 31 (Pilot Knob Road) in the City of Lakeville; and

WHEREAS, the purpose and need for CP 9-56 A ("the Project") is to improve safety, operations, and capacity along the Project corridor; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the County utilized public engagement for this project, including public open houses, project websites, and project mailings; and

WHEREAS, the acquisition of right of way from 11 parcels is necessary to move forward with CP 9-56 A; and

WHEREAS, the Dakota County Board of Commissioners approved the acquisitions and appraised values, and authorized "quick take" condemnation of right of way of the 11 parcels for CP 9-56 A on September 7, 2021 (Resolution No. 21-436); and

WHEREAS, through continued design work, staff determined additional permanent and temporary easement is needed for project completion from the property identified as Parcel 13, Dakota County Right of Way Map No. 490; and

WHEREAS, the additional permanent right of way is reflected in ROW Map 490 and the temporary easement as legally described as below:

A temporary easement for highway purposes over, under, and across that part of Lot 1 and Lot

8, Block 1, Crossroads 1st Addition, according to the recorded plat thereof, Dakota County, Minnesota, described as follows:

Beginning at the northwest corner of Parcel 13, Dakota County Road Right of Way Map No. 490, according to the recorded map thereof; thence North 01 degree 02 minutes 18 seconds West, assumed bearing along the west line of said Lot 1, a distance of 125.00 feet; thence North 88 degrees 57 minutes 42 seconds East a distance of 5.00 feet; thence South 01 degree 02 minutes 18 seconds East a distance of 122.00 feet; thence North 88 degrees 57 minutes 42 seconds East a distance of 270.00 feet; thence South 01 degree 02 minutes 18 seconds East a distance of 3.00 feet to the north line of said Parcel 13; thence South 88 degrees 57 minutes 42 seconds West a distance of 275.00 feet to said northwest corner of Parcel 13 and the point of beginning.

Temporary Easement Area = 1,435 Square Feet

; and

WHEREAS, the appraisal for Parcel 13 (490) has been amended to include the additional value for the permanent and temporary easements and associated damages resulting in a total appraised value for the acquisition of the 11 parcels of \$147,400; and

WHEREAS, data about the appraisals has been provided to the County Board in a confidential spreadsheet, as currently the appraisals are confidential, non-public data pursuant to Minn. Stat. § Sec. 13.44, subd. 3; and

WHEREAS, the 2021 Transportation Capital Improvement Program budget for the Project includes sufficient funds for right of way acquisition.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the amended appraisal value prepared by Valbridge Property Advisors for the acquisition of Parcel 13 (490) for CP 9-56 A and authorize County staff, in its discretion, to share appraisal data with the respective landowners, including all or portions of the completed appraisals as part of the negotiation process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the amended acquisition of right of way from Parcel 13 (490) for CP 9-56 A at the approved appraised value and in accordance with County policy and authorizes payment from the 2021 Transportation Capital Improvement Program budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate "quick take" condemnation on the remaining parcels in Dakota County Road Right of Way Map No. 490 to allow for project construction in Spring 2022, in the event that timely acquisition by direct negotiations of all parcels does not appear possible.

PREVIOUS BOARD ACTION

21-436; 9/7/21

ATTACHMENTS

Attachment: Location Map

Attachment: Financial Summary

Confidential Spreadsheet (Board Only)

BOARD GOALS

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☒ Discuss

☐ Involve

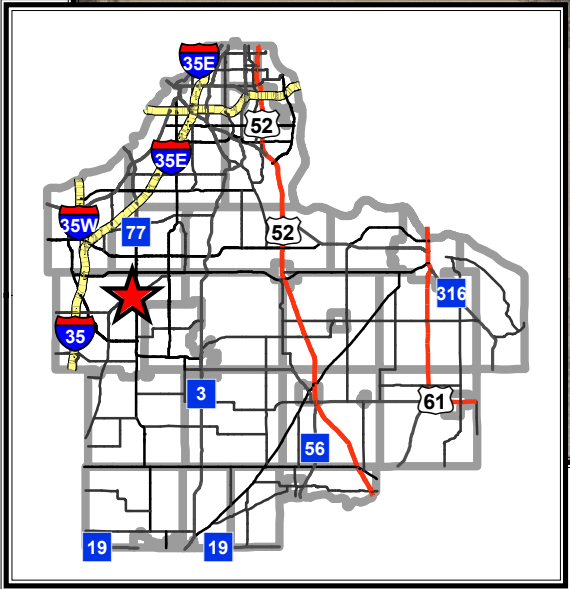
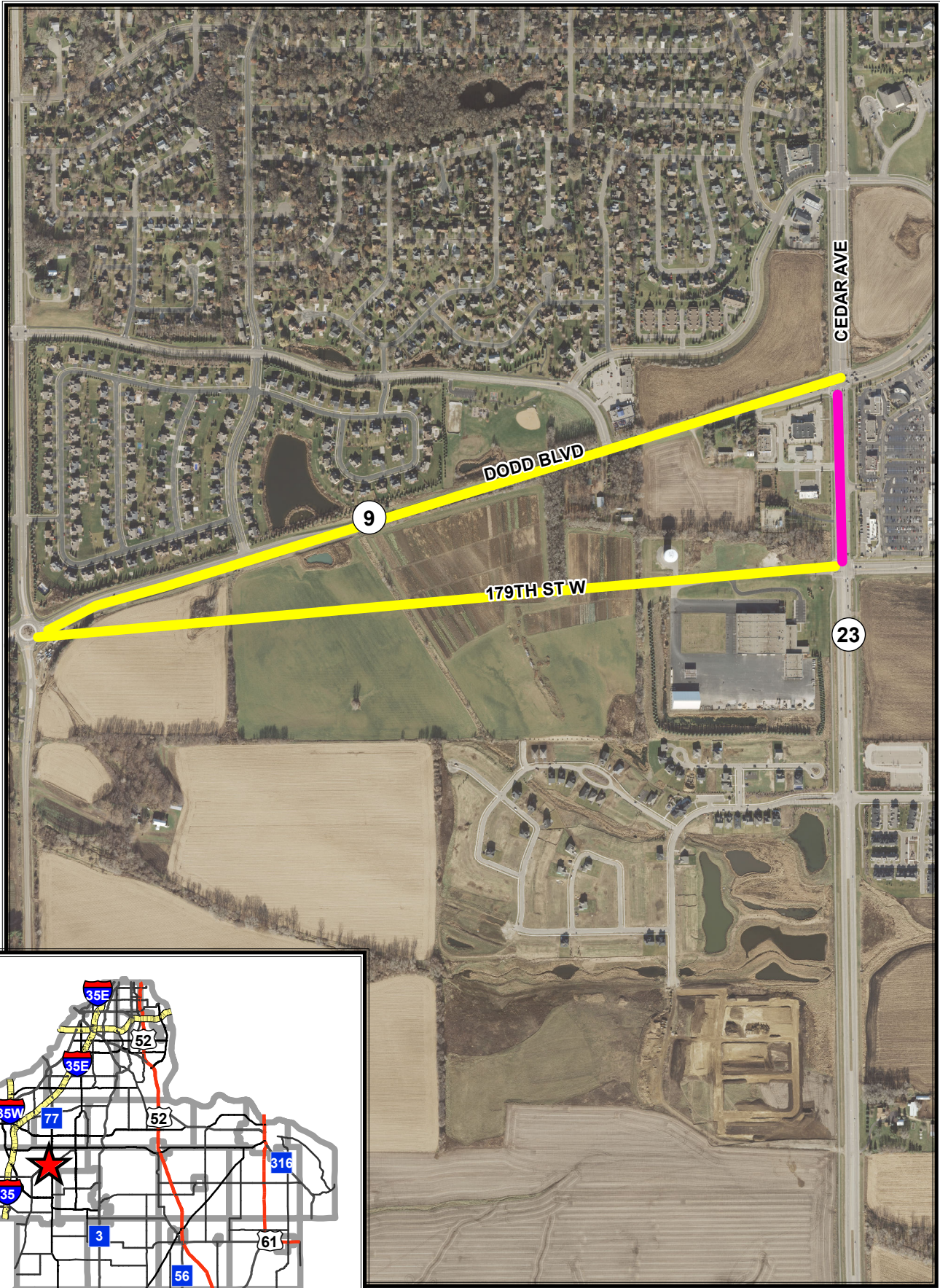
☐ N/A

CONTACT

Department Head: Mark Krebsbach

Author: Matthew Parent

Prepared by Dakota County Physical Development Division



County Project 9-56 A

Project 9-56 (A)

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2021	2,600,000	-	2,600,000	1,900,000	-	1,900,000	700,000	-	700,000	2,600,000
2021 Budget	-		-	-	-	-	-	-	-	-
2022 Plan	7,220,000		7,220,000	3,750,000	-	3,750,000	3,470,000	-	3,470,000	7,220,000
2023 Plan	-		-	-		-	-		-	-
2024 Plan	-		-	-	-	-	-	-	-	-
2025 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	7,220,000	-	7,220,000	3,750,000	-	3,750,000	3,470,000	-	3,470,000	7,220,000
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	9,820,000	-	9,820,000	5,650,000	-	5,650,000	4,170,000	-	4,170,000	9,820,000



Board of Commissioners

Request for Board Action

Item Number: DC-544

Meeting Date: 11/30/2021

DEPARTMENT: Property Taxation and Records

FILE TYPE: Consent Action

TITLE

Renewal Of Policy Regarding Installment Plan For Repurchases Of Non-Homestead Tax-Forfeited Property

PURPOSE/ACTION REQUESTED

Approve renewal of the five year installment repurchase plan for non-homestead property for one year beginning the first business day of 2022.

SUMMARY

Minn. Stat. 282.241 and Minn. Stat. 282.261, subd. 1, provide that a person repurchasing a tax-forfeited parcel must pay at least one-tenth of the purchase price and shall pay the balance in nine equal annual installments.

Alternatively, Minn. Stat. 282.261, subd. 3, provides that a county board may annually resolve to require that for non-homestead property, the minimum down payment must be twenty percent of the purchase price with the balance payable in four equal annual installments. The resolution shall remain in force for one year after approval and shall be applied uniformly to all non-homestead property in the county. In previous years, the Dakota County Board of Commissioners has chosen to adopt the alternative, five year repurchase plan for non-homestead property.

RECOMMENDATION

Dakota County staff recommends that the Dakota County Board of Commissioners adopt the alternative five year repurchase plan for non-homestead property.

EXPLANATION OF FISCAL/FTE IMPACTS

None

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Minn. Stats. 282.241 and 282.261 require a person repurchasing a tax-forfeit parcel pay at least one-tenth of the purchase price and shall pay the balance in nine equal installments; and

WHEREAS, Minn. Stat. 282.261, subd. 3, provides that a county board may annually resolve to require that for non-homesteaded property, the minimum down payment must be twenty percent of the purchase price with the balance paid in four equal annual installments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby resolves that the five year installment repurchase plan, authorized in Minn. Stat. 282.261, subd. 3, shall apply to all non-homestead, tax-forfeited property in Dakota County for one year beginning the first business day of 2022.

PREVIOUS BOARD ACTION

20-602; 12/1/20

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Amy Koethe

Author: Airabella Lepinski



Board of Commissioners

Request for Board Action

Item Number: DC-518

Meeting Date: 11/30/2021

DEPARTMENT: County Administration

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Legal Strategy For Acquisition Of Property In City Of Lakeville For County Project 9-56

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of November 30, 2021, to discuss the following:

- the legal strategy of accomplishing Dakota County's acquisition of the property rights identified in Resolution No. 21-436 and the confidential memorandum for County Project 9-56 A.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Lakeville (City) are proceeding with County Project (CP) 9-56; and

WHEREAS, County Project 9-56 will occur two phases: CP 9-56 A and CP 9-56 B; and

WHEREAS, CP 9-56 A includes the reconstruction of County State Aid Highway (CSAH) 9 and the construction of 179th Street between Highview Avenue and CSAH 23 (Cedar Avenue), and pavement preservation and intersection improvements along CSAH 23 between 179th Street and CSAH 9 in the City of Lakeville; and

WHEREAS, to construct the recommended improvements, Dakota County must acquire the property rights identified in Dakota County Road Right of Way Map No. 490 and may need to initiate a “quick take” eminent domain proceeding pursuant to Minn. Stat. §117.042 to allow a Winter 2021 start date; and

WHEREAS, some landowners have not accepted the County’s initial offers authorized by County Board Resolution No. 21-436 to acquire the property rights identified in Dakota County Road Right of Way Map No. 490 and last written offers prior to commencing a “quick take” eminent domain proceeding may be appropriate for some of these parcels; and

WHEREAS, the Dakota County Board of Commissioners seeks legal advice from the County Attorney with respect to the strategy for acquiring the property rights needed for CP 9-56 A, the public disclosure of which would benefit the landowners to the detriment of Dakota County’s position in this matter; and

WHEREAS, pursuant to Minn. Stat. §13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on November 30, 2021, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss with the County Attorney the legal strategy of accomplishing Dakota County’s acquisition of the property rights identified in Dakota County Road Right of Way Map No. 490 for County Project 9-56 A.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-482

Meeting Date: 11/30/2021

DEPARTMENT: County Administration

FILE TYPE: Regular Action

TITLE

Closed Executive Session: County Manager's Year-End Performance Review

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. § 13D, the County Board must resolve by majority to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held during the Dakota County Board of Commissioners meeting on November 30, 2021, to discuss the following:

- Evaluate the performance of the County Manager. The County Manager has agreed to the closed executive session for this purpose.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, upon adoption of a resolution by majority vote, the Dakota County Board is authorized, pursuant to Minn. Stat. § 13D.05 3(a), to hold a closed executive session to discuss the performance of an individual who is subject to its authority; and

WHEREAS, the Dakota County Board of Commissioners desires to meet to discuss the performance of the County Manager.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the Dakota County Board of Commissioners meeting on November 30, 2021, and recesses to a confidential conference call to discuss the performance of the County Manager

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

None.

BOARD GOALS

- | | |
|--|---|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input checked="" type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith
Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-596

Meeting Date: 11/30/2021

Information

See Attachment for future Board meetings and other activities.

November 30, 2021

Tuesday

- 9:00 AM - 9:00 AM** **Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast**
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
- 9:30 AM - 9:30 AM** **Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 1:00 PM - 1:00 PM** **Dakota County Physical Development Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 2:00 PM - 2:00 PM** **Dakota County Community Services Committee of the Whole (or following PDC) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings**
- 6:00 PM - 6:00 PM** **Budget/Levy Public Hearing -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast** <https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

December 2, 2021

Thursday

- 1:00 PM - 1:00 PM** **Vermillion River Watershed Joint Powers Board -- Dakota County Extension and Conservation Center, Conference Room A 4100 220th St W #101, Farmington, MN 55024 or Zoom**
<https://dakotacountymn.zoom.us/j/92302820471?pwd=UjJCMFErWnQvL2lyVk5ud0I1bCtQdz09>)

December 3, 2021

Friday

- 1:00 PM - 1:00 PM** **GREATER MSP Board of Directors Meeting (topic focused) - CANCELLED**

December 4, 2021

Saturday

- 1:00 PM - 1:00 PM** **Metro Orange Line Grand Opening -- 191 East Lake Street, Minneapolis**

December 6, 2021

Monday

- 8:00 AM - 8:30 AM** **Association of Minnesota Counties Annual Conference -- 7800 Normandale Blvd, Minneapolis**

December 7, 2021

Tuesday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- 7800 Normandale Blvd, Minneapolis

December 8, 2021

Wednesday

8:00 AM - 8:00 AM

Association of Minnesota Counties Annual Conference -- 7800 Normandale Blvd, Minneapolis

10:00 AM - 10:00 AM

Metropolitan Emergency Services Board Executive Committee Meeting -- Metro Counties Government Center, 2099 University Avenue West, Room 205, St. Paul

3:30 PM - 3:30 PM

Vermillion River Watershed Planning Commission Meeting - CANCELLED --

4:00 PM - 4:00 PM

Dakota Broadband Board Meeting -- Apple Valley City Hall, 7100 147th Street West, Regent Room, Apple Valley

December 9, 2021

Thursday

7:30 AM - 7:30 AM

I-35W Solutions Alliance Board Meeting - CANCELLED --

December 10, 2021

Friday

8:15 AM - 8:15 AM

Dakota County Law Library Board of Trustees Annual Meeting -- Zoom (more details to follow)

December 14, 2021

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County Regional Railroad Authority (or following CB) -- Administration Center, 1590 Highway 55, Boardroom, Hastings

10:00 AM - 10:00 AM

Dakota County General Government and Policy Committee Meeting (or following RRA) -- Administration Center, 1590 Highway 55, Boardroom, Hastings

11:00 AM - 11:00 AM

Governance Workshop (or following GGP) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

December 14, 2021 Continued

Tuesday

3:30 PM - 3:30 PM

Dakota County Community Development Agency Board Regular Meeting -- Dakota County CDA, 1228 Town Centre Drive, Eagan, MN 55123

3:30 PM - 3:30 PM

Dakota-Scott Workforce Development Board Executive Committee Meeting -- Zoom
(<https://us02web.zoom.us/j/89744523163?pwd=amhmRlF3ZlloREJyVGJ2RnQxbXc4Zz09>)



Board of Commissioners

Request for Board Action

Item Number: DC-547

Meeting Date: 11/30/2021

Adjournment