



Dakota County

Board of Commissioners

Agenda

Tuesday, October 18, 2022

9:00 AM

Boardroom, Administration Center,
Hastings, MN

View Live Broadcast

<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

If you wish to speak to an agenda item or an item not on the agenda, please notify the Clerk to the Board via email at CountyAdmin@co.dakota.mn.us
Emails must be received by 7:30am on the day of the meeting.
Instructions on how to participate will be sent to anyone interested.

1. **Call To Order And Roll Call**
2. **Pledge Of Allegiance**
3. **Audience**

Anyone wishing to address the County Board on an item not on the agenda, or an item on the consent agenda may notify the Clerk to the Board and instructions will be given to participate during the meeting. Comments can be sent to CountyAdmin@co.dakota.mn.us
Verbal Comments are limited to five minutes.

4. **Agenda**

- 4.1 Approval of Agenda (Additions/Corrections/Deletions)

5. **Public Hearing**

- 5.1 *Finance* - Public Hearing To Receive Comments And Adoption Of Dakota County 2023 Recommended Fee Schedules

CONSENT AGENDA

6. **County Administration - Approval of Minutes**

- 6.1 Approval of Minutes of Meeting Held on October 4, 2022

7. **Items Recommended By Board Committee***

- 7.1 *Public Health* - Ratification Of Minnesota Department Of Health Strong Foundations Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement And Related Contracts

- 7.2** *Social Services* - Authorization To Execute Contracts For Children And Family In-Home And Community-Based Services
- 7.3** *Employment and Economic Assistance* - Authorization To Amend Contract With YMCA Of The Greater Twin Cities For Drop-In Childcare Services
- 7.4** *Community Corrections* - Authorization To Amend Joint Powers Agreement With Minnesota Department Of Corrections To Provide Secure Programming For Juvenile Females
- 7.5** *Veterans Services* - Authorization To Enter Into A Joint Powers Agreement With State Of Minnesota, Acting Through Its Commissioner Of Minnesota Department Of Veterans Affairs, For Transportation Services To Veteran Affairs Medical Center In Minneapolis
- 7.6** *Parks, Facilities, and Fleet Management* - Authorization For Expansion Of Electric Vehicle Charging Infrastructure At County Service Centers And Maintenance Facility And Amend 2022 Fleet Capital Equipment Program Budget
- 7.7** *Environmental Resources* - Authorization To Adopt Dakota County Agricultural Chemical Reduction Effort Plan
- 7.8** *Transportation* - Authorization To Execute Joint Powers Agreement With City Of Burnsville For Preliminary Engineering Of Multi-Use Trails Along County State Aid Highways 42 And 5 And Amend 2022 Transportation Capital Improvement Program Budget

8. County Attorney

- 8.1** *Attorney* - Authorization To Execute Agreement With West Publishing Corporation For Westlaw Legal Research Subscription

9. County Board/County Administration

- 9.1** *County Board* - Acceptance Of Resignation From Members Of Dakota-Scott Workforce Development Board

10. Enterprise Finance and Information Services

- 10.1** *Finance* - Report On Invoices Paid In September 2022

11. Physical Development

- 11.1** *Physical Development Administration* - Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development

- 11.2 *Parks, Facilities, and Fleet Management* - Authorization To Purchase Fleet Vehicles And Equipment
- 11.3 *Transportation* - Authorization To Execute Contract With Erickson Engineering For Bridge Design Services For County Project 31-107 In City Of Farmington And County Project 85-23 In Vermillion Township
- 11.4 *Transportation* - Authorization To Execute Agreement With Castle Rock Township For Jurisdictional Transfer Of Portions Of County State Aid Highway 78 And Amend 2022 Transportation Capital Improvement Program Budget
- 11.5 *Transportation* - Approval Of Final Plats Recommended By Plat Commission

REGULAR AGENDA

12. Legislative Update

13. Physical Development

- 13.1 *Physical Development Administration* - Authorization To Release Draft 2023-2027 Capital Improvement Program For Formal Review

14. Closed Executive Session

- 14.1 *Office Of The County Manager* - Closed Executive Session: Legal Strategy For Acquisition Of Property From Joseph Steininger And Lynn Steininger In City Of Inver Grove Heights And City Of Eagan For County Projects 26-54 And 63-27
- 14.2 *Employee Relations* - Closed Executive Session: Discuss Labor Negotiations Strategy

15. Interagency Announcements/Reports

Association of Minnesota Counties (AMC)
Dakota Broadband Board
Metropolitan Emergency Services Board
Minnesota Inter-County Association (MICA)
Metropolitan Mosquito Control District Commission
National Association of Counties (NACo)
Vermillion River Watershed Joint Powers Board
Workforce Development Board
Others

16. County Manager's Report

17. Information**17.1 Information**

See Attachment for future Board meetings and other activities.

18. Adjournment**18.1 Adjournment**

* Designates items discussed in Board Committee(s)

For more information, call 651-438-4417

**Dakota County Board meeting agendas are available online at
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>
Public Comment can be sent to CountyAdmin@co.dakota.mn.us**



Board of Commissioners

Request for Board Action

Item Number: DC-1504

Agenda #: 4.1

Meeting Date: 10/18/2022

Approval of Agenda (Additions/Corrections/Deletions)



Board of Commissioners

Request for Board Action

Item Number: DC-1449

Agenda #: 5.1

Meeting Date: 10/18/2022

DEPARTMENT: Finance

FILE TYPE: Consent Action

TITLE

Public Hearing To Receive Comments And Adoption Of Dakota County 2023 Recommended Fee Schedules

PURPOSE/ACTION REQUESTED

Conduct a public hearing and adopt recommended 2023 Dakota County fee schedules.

SUMMARY

The County Manager recommends that the County Board adopt fee schedules for fiscal year 2023. Minn. Stat. §373.41 provides that the County Board may, after a public hearing, establish fees to be charged for services that are not governed by other statutes. Fee revenues provide an important revenue source for the County and help to support the cost of operations and offset the annual levy. The recommended fees are for services that are not governed by a more specific law and are proposed to take effect January 1, 2023, except for selected Parks fees which will take effect late 2022.

Finance worked with Divisions/Departments to set fees to cover estimated costs of providing services, including overhead, with an inflationary rate increase of three percent. The projected inflationary increase is consistent with the overall budget planning framework that reflects higher labor costs for 2023. Some exceptions to this approach include:

- Fees established by law or rule; and
- Fees for services when it is difficult to determine the actual cost of service such as rental of campgrounds, facilities, and equipment. The recommendation for these types of fees or services should be based upon marketplace rates.

Many of the Community Services fees are set at the cost of services; however, the amount charged to clients is usually less due to the provision of a sliding fee schedule that is included in the Community Services policy.

The following are highlights of the 2023 fees:

- Five new fees.
- Twenty-five existing fees with increase of more than five percent.
- Five existing fees with decreases of more than five percent.
- Five existing fees are being eliminated.

The recommended fee schedules were presented to the General Government and Policy Committee of the Whole meeting on October 4, 2022 (Attachments).

RECOMMENDATION

Staff recommends that that County Board conduct a public hearing and adopt the 2023 Dakota County recommended fee schedules.

EXPLANATION OF FISCAL/FTE IMPACTS

The projected fee revenue will be included in the 2023 County Manager's recommended budget.

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, Minn. Stat. § 373.41 authorizes the Dakota County Board to establish fees for various services provided to the public after holding a public hearing; and

WHEREAS, Dakota County desires to recover costs for services, except where an increase would adversely affect the use of a program or service; and

WHEREAS, notice of a public hearing on the recommended 2023 fee schedules was published from October 4, 2022 to October 18, 2022, on the Dakota County external website under Public Notices; and

WHEREAS, a public hearing was held on October 18, 2022, to receive comments on the 2023 fee schedules.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the Dakota County 2023 fee schedules, as presented at the General Government and Policy Committee of the Whole on October 4, 2022.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Proposed 2023 Transportation Fees
Proposed 2023 Fleet Fees
Proposed 2023 Environmental Resources Fees
Proposed 2023 Parks Fees
Proposed 2023 Plat Fees
Proposed 2023 Community Service Fees
Proposed 2023 Sheriff's Fees
Proposed 2023 Enterprise Finance and Information Service Fees
Proposed 2023 Public Service & Revenue Fees
Proposed 2023 Copy Fees
Proposed 2023 Medical Examiner Fees

BOARD GOALS

- | | |
|--|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
|--|--|

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☒ Inform and Listen

☐ Discuss

☐ Involve

☐ N/A

CONTACT

Department Head: Peter Skwira Author: Peter Skwira

Dakota County Recommended 2023 Fee Schedule:

Transportation

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Transportation					
<u>Transportation Permit Fees</u>					
Registration Fee (Residential/Commercial)	\$40.00	\$40.00	\$40.00	0.00%	Minn. Stat. §§ 237.162 & 163 state that County fees only cover actual costs for managing highway right-of-ways, and cannot generate excess revenue. The current & proposed fees are consistent with state statute. Transportation also considered our fees against other metro Counties when deciding not to increase the fees. Our fees were comparably in the middle of the scale. Payment for these fees can be made by credit card through our online permit system or by manual process.
Right of Way Fees					
Access Permit (Residential/Agricultural)	\$135.00	\$135.00	\$135.00	0.00%	
Access Permit (Commercial/New Street)	\$370.00	\$370.00	\$370.00	0.00%	
Utility Service Permit (up to first 1320')	\$250.00	\$250.00	\$250.00	0.00%	
Utility Service Permit (per foot over 1320')	\$0.15	\$0.15	\$0.15	0.00%	
Work in the Right-Of-Way (Excavation/Grading Permit)	\$350.00	\$350.00	\$350.00	0.00%	
Landscape	\$85.00	\$85.00	\$85.00	0.00%	
Obstruction	\$125.00	\$125.00	\$125.00	0.00%	
Delay Penalty (for up to 3 days of non-completion and no prior notice before the estimated completion date)	\$100.00	\$100.00	\$100.00	0.00%	
Delay Penalty (after 3 days, per day)	\$15.00	\$15.00	\$15.00	0.00%	
Annual Oversize Truck Permits	\$250.00	\$250.00	\$250.00	0.00%	
Single Trip Permit (up to first 220k lbs)	\$25.00	\$25.00	\$25.00	0.00%	
Single Trip Permit (over 220k lbs, per additional 100k lbs)	\$25.00	\$25.00	\$25.00	0.00%	
<u>Signal Maintenance for Cities Fees</u>					
City Signal Maintenance Fee	\$1,460.00	\$1,410.00	\$1,425.00	1.06%	Fee reflects operational cost of signal maintenance.
City Signal- New Signal Initial Setup Fee	\$1,500.00	\$1,500.00	\$1,540.00	2.67%	Fee reflects operational cost of signal maintenance.

Dakota County Recommended 2023 Fee Schedule:

Fleet

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Fleet					
Fleet Hourly Rates					
for Internal Groups	\$90.69	\$93.41	\$97.00	3.84%	
for Partner Groups	\$95.29	\$98.15	\$102.00	3.92%	
for External Groups	\$98.73	\$101.69	\$105.00	3.25%	
Fleet Parts, Supplies, & Outsourcing Repairs					
for Internal Groups	At Cost	At Cost	At Cost	0%	
for Partner & External Groups	Cost + 7% administrative expenses	Cost + 7% administrative expenses	Cost + 7% administrative expenses	0%	
Fuel Usage					
for MN DoT and City of Hastings	Cost + 7% administrative expenses	Cost + 7% administrative expenses	Cost + 7% administrative expenses	0%	
for Partner Groups and External Groups	Cost + 7% administrative expenses	Cost + 7% administrative expenses	Cost + 7% administrative expenses	0%	
for Internal Groups	At Cost	At Cost	At Cost	0%	
Electric Vehicle Charging Stations					
for Partner Groups, External Groups, and Residents	no charge	no charge	\$1 to hook up and \$0.15 per KW	100%	Increase to recover cost of electricity, charger software fees and maintenance/repairs.
for Internal Groups	no charge	no charge	no charge	0%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<i>Solid Waste</i>					
<u>Sanitary Landfill (All Volumes)</u>					
License Fee	\$77,036.40	\$79,347.49	\$81,727.91	3.00%	
Application Fee	\$5,932.19	\$6,110.15	\$6,293.46	3.00%	
<u>Waste to Energy Facility (All Volumes)</u>					
License Fee	\$77,036.40	\$79,347.49	\$81,727.91	3.00%	
Application Fee	\$5,932.19	\$6,110.15	\$6,293.46	3.00%	
<u>Solid Waste Biofuels Facility (All Volumes)</u>					
License Fee	\$77,036.40	\$79,347.49	\$81,727.91	3.00%	
Application Fee	\$5,932.19	\$6,110.15	\$6,293.46	3.00%	
<u>Demolition Landfill</u>					
Type A (>5,000 cubic yards/year)					
License Fee	\$26,215.89	\$27,002.37	\$27,812.44	3.00%	
Application Fee	\$2,681.55	\$2,761.99	\$2,844.85	3.00%	
Type B (2,000-5,000 cubic yards/year)					
License Fee	\$8,748.39	\$9,010.84	\$9,281.17	3.00%	
Application Fee	\$1,625.32	\$1,674.08	\$1,724.31	3.00%	
Type C (<2,000 cubic yards/year)					
License Fee	\$3,039.86	\$3,131.06	\$3,224.99	3.00%	
Application Fee	\$1,625.32	\$1,674.08	\$1,724.31	3.00%	
<u>Special Waste Landfill</u>					
Type A (>50,000 tons/year)					
License Fee	\$44,089.71	\$45,412.41	\$46,774.78	3.00%	
Application Fee	\$5,755.37	\$5,928.03	\$6,105.87	3.00%	
Type B (20,000-50,000 tons/year)					
License Fee	\$22,721.68	\$23,403.33	\$24,105.43	3.00%	
Application Fee	\$2,681.55	\$2,761.99	\$2,844.85	3.00%	
Type C (10,000-20,000 tons/year)					
License Fee	\$11,221.49	\$11,558.14	\$11,904.88	3.00%	
Application Fee	\$1,421.57	\$1,464.22	\$1,508.15	3.00%	
Type D (5,000-10,000 tons/year)					
License Fee	\$7,694.51	\$7,925.34	\$8,163.10	3.00%	
Application Fee	\$1,421.57	\$1,464.22	\$1,508.15	3.00%	
Type E (2,000-5,000 tons/year)					
License Fee	\$4,552.77	\$4,689.36	\$4,830.04	3.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Application Fee	\$1,421.57	\$1,464.22	\$1,508.15	3.00%	
Type F (<2,000 tons/year)					
License Fee	\$2,258.82	\$2,326.58	\$2,396.38	3.00%	
Application Fee	\$1,421.57	\$1,421.57	\$1,464.22	3.00%	
<u>Special Waste Storage</u>					
Type A (>5,000 tons/year)					
License Fee	\$7,575.07	\$7,802.32	\$8,036.39	3.00%	
Application Fee	\$1,352.48	\$1,393.05	\$1,434.84	3.00%	
Type B (2,000-5,000 tons/year)					
License Fee	\$4,552.77	\$4,689.36	\$4,830.04	3.00%	
Application Fee	\$952.01	\$980.57	\$1,009.99	3.00%	
Type C (<2,000 tons/year)					
License Fee	\$2,258.82	\$2,326.58	\$2,396.38	3.00%	
Application Fee	\$679.17	\$699.54	\$720.53	3.00%	
Waste Tire Storage					
License Fee (base)	\$1,165.13	\$1,200.08	\$1,236.08	3.00%	
License Fee (per tire)	\$0.12	\$0.13	\$0.13	3.00%	
Application Fee	\$270.49	\$278.61	\$286.97	3.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>Transfer Station</u>					
Type A (>400 tons/day)					
License Fee	\$16,312.91	\$16,802.30	\$17,306.37	3.00%	
Application Fee	\$2,094.89	\$2,157.73	\$2,222.47	3.00%	
Type B (200-400 tons/day)					
License Fee	\$8,162.90	\$8,407.79	\$8,660.02	3.00%	
Application Fee	\$1,763.49	\$1,816.40	\$1,870.89	3.00%	
Type C (100-200 tons/day)					
License Fee	\$6,727.28	\$6,929.10	\$7,136.97	3.00%	
Application Fee	\$1,421.57	\$1,464.22	\$1,508.15	3.00%	
Type D (<100 tons/day)					
License Fee	\$5,295.17	\$5,454.03	\$5,617.65	3.00%	
Application Fee	\$1,421.57	\$1,464.22	\$1,508.15	3.00%	
<u>Yard Waste Composting/Wood Waste Processing</u>					
Type A (>40,000 cubic yards/year)					
License Fee	\$4,093.75	\$4,216.56	\$4,343.05	3.00%	
Application Fee	\$1,352.48	\$1,393.05	\$1,434.84	3.00%	
Type B (10,000-40,000 cubic yards/year)					
License Fee	\$2,052.73	\$2,114.31	\$2,177.74	3.00%	
Application Fee	\$679.17	\$699.54	\$720.53	3.00%	
Type C (<10,000 cubic yards/year) (<200 cubic yards exempt)					
License Fee	\$1,229.53	\$1,266.41	\$1,304.41	3.00%	
Application Fee	\$679.17	\$699.54	\$720.53	3.00%	
<u>Solid Waste Composting - Mixed Municipal Waste</u>					
Type A (>300 tons/day)					
License Fee	\$32,788.59	\$33,772.25	\$34,785.42	3.00%	
Application Fee	\$2,706.13	\$2,787.31	\$2,870.93	3.00%	
Type B (100-300 tons/day)					
License Fee	\$21,718.16	\$22,369.70	\$23,040.79	3.00%	
Application Fee	\$2,033.99	\$2,095.01	\$2,157.86	3.00%	
Type C (<100 tons/day)					
License Fee	\$10,652.40	\$10,971.97	\$11,301.13	3.00%	
Application Fee	\$1,352.48	\$1,393.05	\$1,434.84	3.00%	
<u>Solid Waste Composting - Segregated Waste</u>					
Type A (>100 tons/day)					

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
License Fee	\$10,244.90	\$10,552.25	\$10,868.81	3.00%	
Application Fee	\$2,033.99	\$2,095.01	\$2,157.86	3.00%	
Type B (50-100 tons/day)					
License Fee	\$6,142.96	\$6,327.25	\$6,517.07	3.00%	
Application Fee	\$1,352.48	\$1,393.05	\$1,434.84	3.00%	
Type C (<50 tons/day)					
License Fee	\$3,071.48	\$3,163.62	\$3,258.53	3.00%	
Application Fee	\$679.17	\$699.54	\$720.53	3.00%	
Infectious Waste					
Type A (all volumes, waste processed at facility)					
License Fee	\$5,627.54	\$5,796.37	\$5,970.26	3.00%	
Application Fee	\$1,688.26	\$1,738.91	\$1,791.08	3.00%	
Type B (all volumes, waste transfer only)					
License Fee	\$4,502.04	\$4,637.10	\$4,776.21	3.00%	
Application Fee	\$1,688.26	\$1,738.91	\$1,791.08	3.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>Waste Processing</u>					
Type A (>400 tons/day)					
License Fee	\$21,514.40	\$22,159.84	\$22,824.63	3.00%	
Application Fee	\$2,706.13	\$2,787.31	\$2,870.93	3.00%	
Type B (300-400 tons/day)					
License Fee	\$15,988.55	\$16,468.21	\$16,962.25	3.00%	
Application Fee	\$2,033.99	\$2,095.01	\$2,157.86	3.00%	
Type C (200-300 tons/day)					
License Fee	\$10,652.40	\$10,971.97	\$11,301.13	3.00%	
Application Fee	\$1,352.48	\$1,393.05	\$1,434.84	3.00%	
Type D (50-200 tons/day)					
License Fee	\$7,374.83	\$7,596.07	\$7,823.96	3.00%	
Application Fee	\$952.01	\$980.57	\$1,009.99	3.00%	
Type E (25-50 tons/day)					
License Fee	\$2,050.38	\$2,111.90	\$2,175.25	3.00%	
Application Fee	\$679.17	\$699.54	\$720.53	3.00%	
Type F (<25 tons/day)					
License Fee	\$1,025.78	\$1,056.55	\$1,088.25	3.00%	
Application Fee	\$446.14	\$459.52	\$473.31	3.00%	
<u>Qualified Clean Fill (Application Fees)</u>					
Type A (>5,000 cubic yards, <2 years duration)	\$2,610.11	\$2,688.41	\$2,769.07	3.00%	
Type B (500-5,000 cubic yards, <1 year duration)	\$1,744.76	\$1,797.11	\$1,851.02	3.00%	
Type C (100-500 cubic yards, <90 days duration)	\$880.58	\$906.99	\$934.20	3.00%	
Type D (<100 cubic yards, <30 days duration)	no fee	no fee	no fee		
<u>All Facility Types</u>					
Modification Review (first 5 hours)	\$495.33	\$510.18	\$525.49	3.00%	
Modification Review (after 5 hours) (per hour)	\$144.03	\$148.35	\$152.80	3.00%	
<u>Late Fees</u>					
1-7 Days	15% of license fee	15% of license fee	15% of license fee	0.00%	
8-30 Days	25% of license fee	25% of license fee	25% of license fee	0.00%	
30+ Days	50% of license fee	50% of license fee	50% of license fee	0.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Industrial Waste Facilities					
<i>Review</i>					
Single Waste Stream	\$241.22	\$248.46	\$255.91	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site)	\$483.62	\$498.13	\$513.07	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$1,313.84	\$1,353.26	\$1,393.85	3.00%	
<i>Rush Review</i>					
Single Waste Stream	\$344.27	\$354.60	\$365.24	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site)	\$686.19	\$706.77	\$727.98	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$1,973.10	\$2,032.29	\$2,093.26	3.00%	
<i>Renewal</i>					
Single Waste Stream	\$142.86	\$147.15	\$151.56	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$282.21	\$290.68	\$299.40	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$831.39	\$856.33	\$882.02	3.00%	
<i>Rush Renewal</i>					
Single Waste Stream	\$189.69	\$195.38	\$201.25	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$378.23	\$389.57	\$401.26	3.00%	
Multiple Waste Streams (>5 Wastes/Generator/Site)	\$1,138.19	\$1,172.34	\$1,207.51	3.00%	
<i>Amendment</i>					
Single Waste Stream	\$78.46	\$80.81	\$83.24	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$78.46	\$80.81	\$83.24	3.00%	
<i>Rush Amendment</i>					
Single Waste Stream	\$107.73	\$110.97	\$114.29	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$107.73	\$110.97	\$114.29	3.00%	
<i>Review of Request for Deviation from Waste Acceptance Levels</i>					
Single Waste Stream	\$491.81	\$506.57	\$521.77	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$491.81	\$506.57	\$521.77	3.00%	
<i>Review for Exemption from Department Review</i>					
Single Waste Stream	\$78.46	\$80.81	\$83.24	3.00%	
Multiple Waste Streams (2-5 Wastes/Generator/Site) (per waste stream)	\$78.46	\$80.81	\$83.24	3.00%	
Hazardous Waste Fees					

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>Hazardous Waste Generator</u>					
Base Fee	\$66.74	\$68.74	\$70.81	3.00%	
Gallonage Fee (per gallon)					
1-250	\$1.96	\$2.02	\$2.08	3.00%	
251-1,000	\$0.45	\$0.46	\$0.48	3.00%	
1,001-10,000	\$0.23	\$0.24	\$0.25	3.00%	
10,001-100,000	\$0.052	\$0.053	\$0.055	3.00%	Fee needs to be shown to at least a thousandth of a dollar
100,001+	\$0.024	\$0.024	\$0.025	3.00%	Fee needs to be shown to at least a thousandth of a dollar
Sewer Fee (does not apply to minimal generators)					
</= 10 gal.	\$56.21	\$57.89	\$59.63	3.00%	
Very Small Quantity Generators (VSQG)	\$56.21	\$57.89	\$59.63	3.00%	
Small Quantity Generators (SQG)	\$112.42	\$115.79	\$119.26	3.00%	
Large Quantity Generators (LQG)	\$217.80	\$224.33	\$231.06	3.00%	
Application Fee (flat fee for all new generators)	\$56.21	\$57.89	\$59.63	3.00%	
Late Penalty	\$67.91	\$69.95	\$72.05	3.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>Hazardous Waste Facilities</u>					
Storage Facilities					
Application Review Fee	\$2,598.41	\$2,676.36	\$2,756.65	3.00%	
Base Annual Fee					
<5,000 gals/yr	\$4,730.76	\$4,872.68	\$5,018.86	3.00%	
5,000-50,000 gals/yr	\$5,394.70	\$5,556.54	\$5,723.24	3.00%	
>50,000 gals/yr	\$7,572.73	\$7,799.91	\$8,033.91	3.00%	
Streams Multiplier (multiply with base fee to determine annual fee)	Total # of streams at facility x 0.1 + 1.0 (max 12 streams)	Total # of streams at facility x 0.1 + 1.0 (max 12 streams)	Total # of streams at facility x 0.1 + 1.0 (max 12 streams)	3.00%	
<u>Short Term Transfer Facilities</u>					
Application Review Fee	\$2,700.28	\$2,781.28	\$2,864.72	3.00%	
Base Annual Fee				3.00%	
<2,000 gals/yr	\$4,142.93	\$4,267.22	\$4,395.23	3.00%	
2,000-10,000 gals/yr	\$5,918.13	\$6,095.67	\$6,278.54	3.00%	
>10,000 gals/yr	\$8,110.20	\$8,353.51	\$8,604.11	3.00%	
<u>Waste Treatment and Recycling Facilities</u>					
Application Review Fee	\$2,700.28	\$2,781.28	\$2,864.72	3.00%	
Base Annual Fee					
<10,000 gals/yr	\$4,734.27	\$4,876.30	\$5,022.59	3.00%	
10,000-100,000 gals/yr	\$8,291.70	\$8,540.45	\$8,796.67	3.00%	
>100,000 gals/yr	\$10,655.91	\$10,975.59	\$11,304.86	3.00%	
Multiplier (added to base fee)	1/10th of the base fee x # of streams	1/10th of the base fee x # of streams	1/10th of the base fee x # of streams	3.00%	
Land Treatment Facility Under Closure	\$35,879.98	\$36,956.38	\$38,065.07	3.00%	
<u>Very Small Quantity Hazardous Waste Generator</u>					
<u>Collection Sites and Sites for the Collection of Used Oil and Oil Filters Fee Schedule</u>					
License Application Review Fee	\$142.86	\$147.15	\$151.56	3.00%	
Annual License Fee for Corporate Consolidation VSQG Collection Sites	\$282.21	\$290.68	\$299.40	3.00%	
Annual License Fee for Commercial VSQG Collection Sites	\$709.61	\$730.90	\$752.83	3.00%	
Used Oil and Used Oil Filter Collection Sites					
License Application Review Fee	\$142.86	\$147.15	\$151.56	3.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Annual License Fee	\$282.21	\$290.68	\$299.40	3.00%	
<u>Special Hazardous Waste Processing/Storage and Universal Waste Facilities Fee Schedule</u>					
Fee Subcategories					
<i>Small Facility (collects <1,000 fluorescent lamps, 100 lbs. of Universal Waste, and/or 100 lbs. of any other Special Hazardous Waste per year)</i>					
License Fee	no fee	no fee	no fee	3.00%	
Application Fee	no fee	no fee	no fee	3.00%	
<i>Medium Facility (collects 1,001-5,000 fluorescent lamps, 101-1000 lbs. of Universal Waste, and/or 101- 1,000 lbs. of any other Special Hazardous Waste per year)</i>					
License Fee	\$427.41	\$440.23	\$453.44	3.00%	
Application Fee	\$142.86	\$147.15	\$151.56	3.00%	
<i>Large Facility (collects >= 5,001 fluorescent lamps, 1,001 lbs. of Universal Waste, and/or 1,001 lbs. of any other Special Hazardous Waste per year)</i>					
License Fee	\$1,418.05	\$1,460.59	\$1,504.41	3.00%	
Application Fee	\$282.21	\$290.68	\$299.40	3.00%	
<i>Reductions in License Fees for Special Hazardous Waste Processing/Storage and Universal Waste Facilities*</i>					
Small Facility	no fee	no fee	no fee	3.00%	
Medium Facility	\$213.12	\$219.51	\$226.09	3.00%	
Large Facility	\$709.61	\$730.90	\$752.83	3.00%	
<u>Electronic Recycling Fees</u>					
Television (per item)	\$10.00	\$10.00	\$10.00	0.00%	
Computer Monitor (per item)	\$10.00	\$10.00	\$10.00	0.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Tire Recycling Fees					
Std. Automotive Tire 15" or smaller (per item)	-	\$5.00	\$6.00	20.00%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire 16-17" (per item)	-	\$6.00	\$7.00	16.67%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire 18-19" (per item)	-	\$7.00	\$8.00	14.29%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire 20" or greater (per item)	-	\$8.00	\$10.00	25.00%	These are pass through costs - adjustments made based on cost for disposal
Std. Automotive Tire Mounted on Rim (additional to tire)	-	\$1.00	\$1.00	0.00%	
Farm Tractor Tire (per item)	-	\$50.00	\$75.00	50.00%	These are pass through costs - adjustments made based on cost for disposal
Water Supply Testing and Delegated Well Program					
<u>Water Supply Testing</u>					
Water Parameter Test (single chemical - tests include Coliform bacteria, nitrate, manganese, arsenic , lead or Fluoride)	\$18.00	\$19.50	\$21.00	7.69%	Change fee description to show single chemical fee. State lab price increased by approx. \$1-\$1.50 per test.
Sanitary Tests (total coliform bacteria and nitrate-nitrogen)	\$36.00	\$39.00	\$0.00	-100.00%	Delete, Replaced by Water Parameter Test (above)- changed to account for fee for single chemical vs combination so its in line with how we charge fees per website: https://www.co.dakota.mn.us/Environment/WaterResources/WellsDrinkingWater/Pages/testing-wells.aspx
<i>Special Test Service Fee (more than 200 different parameters are available, not including laboratory test costs)</i>					No change to section, still relevant based on lab state contract pricing
<i>Sample shipping and handling</i>	\$15.00	\$15.00	\$15.00	0.00%	No change to section, still relevant based on lab state contract pricing
Minimum	\$2.00	\$2.00	\$2.00	0.00%	No change to section, still relevant based on lab state contract pricing
Maximum	\$54.00	\$54.00	\$54.00	0.00%	No change to section, still relevant based on lab state contract pricing
Sample Collection	\$135.00	\$135.00	\$135.00	0.00%	No change to section, still relevant based on lab state contract pricing
<u>Water Supply Well Fees</u>					Previous section title was "Well and Water Supply Management". This section was broken into the following two sections: "Water Supply Wells" and "Environmental Well Fees".
Well Construction/Major Reconstruction					

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
County Fee	\$563.00	\$580.00	\$597.00	2.93%	State core function fee set by MN Statute 1031.208
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Minor Well Reconstruction					
County Fee	\$142.00	\$146.00	\$150.00	2.74%	State core function fee set by MN Statute 1031.208
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Well Sealing					
County Fee	\$283.00	\$292.00	\$301.00	3.08%	State core function fee set by MN Statute 1031.208
State Fee	\$5.00	\$5.00	\$5.00	0.00%	
Well Permit Renewal Fee (if renewed on or before expiration date)	25% of current permit fee	25% of current permit fee	25% of current permit fee	0.00%	No change to renewal fee (allows staff to easily renew permit if work has not started yet by contractor)
<u>Environmental Well Fees</u>					Previous section title was "Well and Water Supply Management". This section was broken into the following two sections: "Water Supply Wells" and "Environmental Well Fees".
Environmental Well Construction					
County Fee (per well)	N/A	\$580 first well, 75% discount additional wells on same site	\$275.00		Changing to per well fee vs site fee so simpler to determine cost and to understand. Previous fee structure was very complicated to calculate fee. Per well fee are fairly even with previous fees - Break even with previous fee is around 3-wells (2022-\$870; 2023-\$825) and go beyond at 4 wells (2022-\$1015 and 2023-\$1,100)
State Fee (per site)	\$20.00	\$20.00	\$20.00	0.00%	State core function fee set by MN Statute 1031.208
Environmental Well Sealing					
County Fee (per well)	N/A	\$292 first well, 75% discount additional wells on same site	\$125.00		Changing to per well fee vs site fee so simpler to determine cost and to understand. Previous fee structure was very complicated to calculate fee. Per well fee are fairly even with previous fees - Break even with previous fee is around 4-wells (2022-\$511; 2023-\$500) and go beyond at 5 wells (2022-\$584 and 2023-\$625)
State Fee (per site)	\$5.00	\$5.00	\$5.00	0.00%	State core function fee set by MN Statute 1031.208
Environmental Well Site Discount for More Than One Well for One Project, Well Owner, Site, and Time Period. Permit Fee capped at ten (10) permits.					Delete, changing to cost per well
First Well	Original Fee	Original Fee	Original Fee	0.00%	Delete, changing to cost per well

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Additional Wells	75% Discount	75% Discount	75% Discount	0.00%	Delete, changing to cost per well
Environmental Well Discount for publicly-owned wells***	50% Discount on original fee	50% Discount on original fee	50% Discount on original fee	0.00%	Delete, reduced per well fee for environmental wells above.
<u>Annual Maintenance Permits</u>					
Unused Well Permit	\$175.00	\$175.00	\$175.00	0.00%	Recommend no change, current fees cover sufficient staff time
Registered Use Well Permit- Environmental, Injection Wells, and Product Recovery Wells	\$175.00	\$175.00	\$175.00	0.00%	Recommend no change, current fees cover sufficient staff time
Registered Use Well Permit- Dewatering Wells, Augmentation Wells, and Groundwater Recharge Wells	\$175.00	\$175.00	\$175.00	0.00%	Recommend no change, current fees cover sufficient staff time
Publicly-owned Environmental Wells, unless exempt.	EXEMPT	EXEMPT	EXEMPT	0.00%	Delete. Reduced well fee for environmental wells in section above.
Publicly-owned Environmental Wells (exempt)***		EXEMPT	EXEMPT	0.00%	
<u>Shallow Domestic Well Permit Fees</u>					
Well Construction					
County Fee	\$283.00	\$292.00	\$301.00	3.08%	
State Fee	\$20.00	\$20.00	\$20.00	0.00%	State core function fee set by MN Statute 103I.208
Well Sealing					
County Fee (single fee for up to five domestic water supply wells on a single site)	\$142.00	\$146.00	\$150.00	2.74%	
State Fee	\$5.00	\$5.00	\$5.00	0.00%	State core function fee set by MN Statute 103I.208
<u>Dewatering Well Permit Fees (no groundwater contamination, per well, up to 5 wells per project)</u>					
Well Construction and Sealing Permit (within 18 months)					
County Fee	\$563.00	\$580.00	\$597.00	2.93%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
State Fee	\$25.00	\$25.00	\$25.00	0.00%	State core function fee set by MN Statute 103I.208
Well Construction Permit					
County Fee	\$459.00	\$473.00	\$487.00	2.96%	
State Fee	\$20.00	\$20.00	\$20.00	0.00%	State core function fee set by MN Statute 103I.208
Well Sealing Permit					
County Fee	\$283.00	\$292.00	\$301.00	3.08%	
State Fee	\$5.00	\$5.00	\$5.00	0.00%	State core function fee set by MN Statute 103I.208
<u>Dewatering Well Permit Fees (no groundwater contamination, 5 or more wells per project)</u>					
Well Construction and Sealing Permit (same permit year)					State core function fee set by MN Statute 103I.208 (includes construction and sealing state fee)
County Fee	\$2,817.00	\$2,902.00	\$2,989.00	3.00%	
State Fee	\$20.00	\$25.00	\$25.00	0.00%	
Well Construction Permit					State core function fee set by MN Statute 103I.208
County Fee	\$2,297.00	\$2,366.00	\$2,437.00	3.00%	
State Fee	\$20.00	\$20.00	\$20.00	0.00%	
Well Sealing Permit					State core function fee set by MN Statute 103I.208
County Fee	\$1,416.00	\$1,458.00	\$1,501.00	2.95%	
State Fee	\$5.00	\$5.00	\$5.00	0.00%	
<u>Temporary Environmental Well Sealing Fee (single job site and adjoining properties)</u>					No change - consistent with state for temp wells State core function fee set by MN Statute 103I.208
County Fee	\$70.00	\$70.00	\$70.00	0.00%	
State Fee	\$5.00	\$5.00	\$5.00	0.00%	
Well Sealing Fee Discount	25% of normal well sealing permit fee	25% of normal well sealing permit fee	25% of normal well sealing permit fee	0.00%	Discount if for when well is replaced, no change.
Regulated Work Without a Permit (when action is done by a contractor, engineer, etc. on a well without a permit)	2x original fee	2x original fee	2x original fee	0.00%	
Late or Incomplete Application Fee (for registered well owners)					Changed Description to: Previously was "Late Fees"
1-7 Days	15% of original fee	15% of original fee	15% of original fee	0.00%	
8-30 Days	25% of original fee	25% of original fee	25% of original fee	0.00%	
30+ Days	50% of original fee	50% of original fee	50% of original fee	0.00%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Incomplete Application Fee (when a registered well owner fails to provide well information)	Registered well permit fee + 50%	Registered well permit fee + 50%	Registered well permit fee + 50%	0.00%	Delete. Add to description to 305 (easier for fees based on discussion with CAO).
Variance	\$280.00	\$280.00	\$280.00	0.00%	
<i>Sewage Treatment Systems</i>					
Pump Maintenance Fee (per record)	\$3.00	\$3.00	\$3.00	0.00%	Fee established by JPA
Subsurface Sewage Treatment System (SSTS) Construction Permit					
Type I System	\$397.00	\$409.00	\$421.00	2.93%	
Type II System	\$200.00	\$206.00	\$212.00	2.91%	
Type III System	\$397.00	\$409.00	\$421.00	2.93%	
Type IV System	\$459.00	\$473.00	\$487.00	2.96%	

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Repair System	\$200.00	\$206.00	\$212.00	2.91%	Previously "Septic System Construction Without Obtaining a Permit" changed for consistency
2nd Soil Verification	\$266.00	\$274.00	\$282.00	2.92%	
Large Septic System (more than 2,500 gallons per day capacity)					
Construction Permit	\$923.00	\$951.00	\$980.00	3.05%	
Annual Operating Permit	\$144.00	\$148.00	\$152.00	2.70%	
Septic System Variance	\$1,033.00	\$1,064.00	\$1,096.00	3.01%	
Regulated Septic System Work Without a Permit	2x the original fee	2x the original fee	2x the original fee	0.00%	
Shoreland/Floodplain Permits					
Shoreland Building Permit					New permit process recommended by Attorney's Office
\$1.00-\$10,000	\$144.00	\$148.00	\$152.00	2.70%	
\$10,001-\$20,000	\$144.00	\$148.00	\$152.00	2.70%	
\$20,001-\$30,000	\$144.00	\$148.00	\$152.00	2.70%	
\$30,001-\$40,000	\$151.00	\$156.00	\$161.00	3.21%	
\$40,001-\$50,000	\$176.00	\$181.00	\$186.00	2.76%	
\$50,001-\$100,000	\$192.00	\$198.00	\$204.00	3.03%	
\$100,001-\$200,000	\$386.00	\$398.00	\$410.00	3.02%	
\$200,000+	\$575.00	\$592.00	\$610.00	3.04%	
Ag Building	\$61.00	\$63.00	\$65.00	3.17%	
Shoreland Alteration Permit	\$387.00	\$399.00	\$411.00	3.01%	
Ditch Alteration Permit	-	-	\$411.00	100.00%	
Variance	\$1,033.00	\$1,064.00	\$1,096.00	3.01%	
Variance Recording Fee	\$46.00	\$47.00	\$46.00	-2.13%	
Zoning Appeal	\$558.00	\$575.00	\$592.00	2.96%	
Conditional Use Permit	\$1,096.00	\$1,129.00	\$1,163.00	3.01%	
Regulated Shoreland/Floodplain Work Without a Permit	2x the original fee	2x the original fee	2x the original fee	0.00%	Previously "Work Done in Shoreland/Floodplain Without Obtainign Appropriate Permit In Advance" changed for consistency.
Haulers					
Hauler License Fee Per Vehicle - MSW	\$100.00	\$100.00	\$100.00	0.00%	Fee established by Regional Solid Waste Hauler JPA Board
Hauler License Fee Per Vehicle - Non-MSW	\$100.00	\$100.00	\$100.00	0.00%	Fee established by Regional Solid Waste Hauler JPA Board
Business Program Fees for Very Small Quantity Generators					
Fluorescent Lamp Costs (each)					

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
4' and under	\$0.30	\$0.36	\$0.36	0.00%	These are pass through costs - adjustments were made based on contract changes
> 4'	\$0.62	\$0.68	\$0.68	0.00%	These are pass through costs - adjustments were made based on contract changes
Compact	\$0.42	\$0.68	\$0.68	0.00%	These are pass through costs - adjustments were made based on contract changes
HID	\$1.28	\$1.50	\$1.50	0.00%	These are pass through costs - adjustments were made based on contract changes
U-bent and Circular	\$0.52	\$0.68	\$0.68	0.00%	These are pass through costs - adjustments were made based on contract changes
Shatter-shield	\$2.32	\$1.70	\$1.90	11.76%	These are pass through costs - adjustments were made based on contract changes
Broken (per pound)	\$1.38	\$1.10	\$1.10	0.00%	These are pass through costs - adjustments were made based on contract changes
Projection Lamps	\$4.41	\$1.50	\$1.50	0.00%	These are pass through costs - adjustments were made based on contract changes
LED	\$1.30	\$0.56	\$1.00	78.57%	These are pass through costs - adjustments were made based on contract changes
Neon (per pound)	\$4.58	\$9.00	\$9.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Incandescent	\$0.18	\$0.36	\$0.36	0.00%	These are pass through costs - adjustments were made based on contract changes
Halogen	\$1.11	\$1.50	\$1.50	0.00%	These are pass through costs - adjustments were made based on contract changes
<u>Ballasts and Capacitors (per pound)</u>					
PCB Ballasts	\$1.16	\$2.35	\$2.35	0.00%	These are pass through costs - adjustments were made based on contract changes
Non-PCB Ballasts	\$0.25	\$0.25	\$0.28	12.00%	These are pass through costs - adjustments were made based on contract changes
PCB Capacitors	\$6.48	\$2.35	\$2.35	0.00%	These are pass through costs - adjustments were made based on contract changes
Non-PCB Capacitors	\$1.80	\$1.83	\$0.28	-84.70%	These are pass through costs - adjustments were made based on contract changes
Mercury Devices*	\$7.37	\$9.21	\$10.80	17.26%	These are pass through costs - adjustments were made based on contract changes
Elemental Mercury	\$7.37	\$9.21	\$10.80	17.26%	These are pass through costs - adjustments were made based on contract changes
<u>Batteries (per pound - taped)</u>					
Alkaline	\$1.30	\$1.30	\$1.30	0.00%	These are pass through costs - adjustments were made based on contract changes
Button	\$6.50	\$6.50	\$6.50	0.00%	These are pass through costs - adjustments were made based on contract changes

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Lead Acid	\$0.00	\$0.00	\$0.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Lithium Primary	\$6.50	\$6.50	\$6.50	0.00%	These are pass through costs - adjustments were made based on contract changes
Lithium DDR (damaged, defective, or recalled)	\$22.77	\$47.14	\$47.14	0.00%	These are pass through costs - adjustments were made based on contract changes
Rechargeable	\$0.80	\$0.80	\$0.80	0.00%	These are pass through costs - adjustments were made based on contract changes
Untaped Battery Fee (per pound)	\$10.00	\$10.00	\$10.00	0.00%	These are pass through costs - adjustments were made based on contract changes
<u>Electronics</u>					
All Electronics (per pound)	\$0.35	\$0.35	\$0.35	0.00%	These are pass through costs - adjustments were made based on contract changes
<u>Miscellaneous</u>					
Lab-Packed Chemicals (per pound)	\$1.75	\$1.90	\$1.90	0.00%	These are pass through costs - adjustments were made based on contract changes
Aerosols (per pound)	\$0.88	\$0.91	\$0.96	5.49%	These are pass through costs - adjustments were made based on contract changes
Aerosol de-tipping/sorting (per pound)	\$10.00	\$10.00	\$10.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Antifreeze (per pound)	\$0.15	\$0.19	\$0.90	373.68%	These are pass through costs - adjustments were made based on contract changes
AG Pesticides/Herbicides (paid for by MDA)					
Up to 300 pounds	\$0.00	\$0.00	\$0.00	0.00%	Remove - all paid for by MDA
301-1000 pounds (per pound)	\$1.00	\$1.00	\$0.00	-100.00%	Remove - all paid for by MDA
1001-2200 pounds (per pound)	\$3.00	\$3.00	\$0.00	-100.00%	Remove - all paid for by MDA
Architectural Paint (paid for by PaintCare)	\$0.00	\$0.00	\$0.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Driveway Sealer (emulsion)	\$0.61	\$0.82	\$0.82	0.00%	These are pass through costs - adjustments were made based on contract changes
Fire Extinguisher (each)	\$15.77	\$17.58	\$20.00	13.77%	These are pass through costs - adjustments were made based on contract changes
Fuels/Solvents/Thinners (per pound)	\$0.30	\$0.30	\$0.30	0.00%	These are pass through costs - adjustments were made based on contract changes
Industrial Coatings" (per pound)	\$0.58	\$0.75	\$1.15	53.33%	These are pass through costs - adjustments were made based on contract changes
Oil (per pound)	\$0.00	\$0.00	\$0.00	0.00%	These are pass through costs - adjustments were made based on contract changes
Oil Filters (per pound)	\$0.30	\$0.30	\$0.30	0.00%	These are pass through costs - adjustments were made based on contract changes

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Propane Cylinders (1-100 pounds; each)	\$6.30	\$6.78	\$7.73	14.00%	These are pass through costs - adjustments were made based on contract changes
Propane Cylinders (disposable; each)	\$1.20	\$1.30	\$1.50	15.38%	These are pass through costs - adjustments were made based on contract changes
Solid Waste Surcharges					
<u>Mixed Municipal Solid Waste (MMSW)</u>					
MMSW collected in Dakota County (per cubic yard) (Conversion rate is 3.33CY/ton)	\$5.414	\$5.577	\$5.744	3.00%	Fee needs to be shown to at least a thousandth of a dollar
MMSW collected out of Dakota County (per cubic yard) (Conversion rate is 3.33CY/ton)	\$6.070	\$6.252	\$7.180	14.84%	Adjusted to be 25% more than in County (per Georg Fischer) Fee needs to be shown to at least a thousandth of a dollar
<u>Construction Debris &/or Demolition Waste (C&D)</u>					
C&D (per cubic yard) (Conversion rate is 4 CY/ton)	\$0.546	\$0.563	\$0.500	-11.10%	Statutory maximum is \$0.50, does not adjust each year
C&D facility w/a liner and leachate collection OR a facility w/a County-approved recycling program (per cubic yard) (Conversion rate is 4 CY/ton)	\$0.410	\$0.422	\$0.375	-11.25%	Statutory maximum is \$0.375, does not adjust each year
C&D facility w/a liner and leachate collection AND a facility w/a County-approved recycling program (per cubic yard) (Conversion rate is 4 CY/ton)	\$0.273	\$0.281	\$0.250	-11.00%	Statutory maximum is \$0.25, does not adjust each year

*Products containing mercury including: thermostats, switches, thermometers

**Industrial Coatings including: automotive paints, marine paints, floor coatings)

*** Chargebacks for staff time will be billed based on the County's approved methodology to calculate a per/hour rate

***Criteria for Reduction:**

- 1) The Facility shall store no more than 25 percent of the annual maximum amount of waste allowed (within the fee category) at any one time. This does not apply to Large Facilities, which have no maximum.
- 2) The Facility shall inspect all Universal Waste and/or Special Hazardous Waste containers, at least weekly, looking for leaks, proper labeling, and condition of the containers. The Facility shall keep a written log of the inspections.
- 3) No outdoor storage of Universal Waste and/or Special Hazardous Waste containers shall occur at the Facility.
- 4) The Facility shall submit a copy of their spill prevention and response plan (or equivalent) to the Department.
- 5) The Facility shall exceed Ordinance No. 111, Hazardous Waste Regulation, training requirements and shall document this training.

Dakota County Recommended 2023 Fee Schedule:
Environmental Resources

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes

****Criteria for Exemption:**

- 1) Owner of the well must be a government entity or accredited educational institution.
- 2) Primary purpose of the well will be to monitor ambient water levels or ambient groundwater quality, monitor water levels or quality in response to legally allowed activities, assess aquifer properties, or conduct non-commercial scientific research.
- 3) The well is not required to be maintained in order to meet or manage a legally-required remediation goal.
- 4) The well is maintained so it is functional for the qualifying purpose.
- 5) All other permit requirements are met, including annual reporting.

- 1) Owner of the well must be a government entity or accredited educational institution.

2) Primary purpose of the well will be to monitor ambient water levels or ambient groundwater quality, monitor water levels or quality in response to legally allowed activities, assess aquifer properties, or conduct non-commercial scientific research.

- 3) The well is not required to be maintained in order to meet or manage a legally-required remediation goal.

4) The well is maintained so it is functional for the qualifying purpose.

- 5) All other permit requirements are met, including annual reporting.

*****Criteria for Discount:**

- 1) Owner of the well must be a government entity or accredited educational institution.

2) Primary purpose of the well will be to monitor ambient water levels or ambient groundwater quality, monitor water levels or quality in response to legally allowed activities, assess aquifer properties, or conduct non-commercial scientific research.

- 3) The well is not required to be maintained in order to meet or manage a legally-required remediation goal.

4) The well is maintained so it is functional for the qualifying purpose.

- 5) All other permit requirements are met, including annual reporting.

**Dakota County Recommended 2023
Fee Schedule:
Parks**

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>CAMPGROUNDS</u>					
<i>Lake Byllesby Campground</i>					
Pull Through Water/Electric Site	\$33.00	\$34.00	\$35.00	2.94%	Inflationary increase; comparable w marketplace rates; eliminate pull through water/electric site fee as there is no increased value in pull thru sites at Lake Byllesby would become Water/Electric Site
Water/Electric Site	\$31.00	\$32.00	\$35.00	9.39%	Inflationary increase; comparable w marketplace rates
Electric Site	\$28.00	\$31.00	\$32.00	3.23%	Inflationary increase; comparable w marketplace rates
<i>Lebanon Hills Campground</i>					
Pull Through Water/Electric/Sewer Site	\$41.00	\$42.00	\$43.00	2.38%	Inflationary increase; comparable w marketplace rates
Water/Electric/Sewer Site	\$39.00	\$40.00	\$41.00	2.50%	
Electric Site	\$30.00	\$31.00	\$32.00	3.23%	
No Hook-Up Site	\$23.00	\$24.00	\$25.00	4.17%	Inflationary increase; comparable w marketplace rates
<i>Whitetail Woods Regional Park</i>					
Camper Cabin	\$90.00	\$90.00	\$95.00	5.56%	Inflationary increase; comparable w marketplace rates (last increased in 2020)
Reservation Fee (non-refundable)	\$8.00	\$8.00	\$8.00	0.00%	Eliminate Late Check-Out Fee of \$8 no longer needed per campground rules
Dump Station (non-camper)	\$10.00	\$12.00	\$13.00	8.33%	
Late Check-Out Fee (up to 6 pm)	\$8.00	\$8.00	\$0.00	-100.00%	
<u>RETREAT CENTERS (CAMP SAC & CAMP SPRING LAKE)</u>					
Lodge					
6 Hour Minimum for Any Group	\$105.00	\$105.00	\$125.00	19.05%	Inflationary increase; comparable w marketplace rates (last increased in 2020)
Each Additional Hour	\$30.00	\$30.00	\$30.00	0.00%	
Overnight	\$155.00	\$155.00	\$175.00	12.90%	Inflationary increase; comparable w marketplace rates (last increased in 2020)
Day Camp per Day	\$100.00	\$100.00	\$100.00	0.00%	
Damage & Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
Group Campsites					
Overnight	\$50.00	\$50.00	\$50.00	0.00%	
Day Camp per Day	\$25.00	\$25.00	\$25.00	0.00%	
Outdoor Classroom at Camp Sac Retreat Center- Hourly Rate	\$10.00	\$10.00	\$10.00	0.00%	
<u>DISCOVERY ROOM IN LEBANON HILLS VISITOR CENTER</u>					
6 Hour Minimum Rental for Any Group	\$150.00	\$160.00	\$160.00	0.00%	Discovery Room is rented very minimally due to priority use by Outdoor Education program
Each Additional Hour	\$30.00	\$30.00	\$30.00	0.00%	

Dakota County Recommended 2023

Fee Schedule:

Parks

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
DAKOTA LODGE IN THOMPSON PARK CENTER					
<i>Weekend Deluxe Events (e.g. wedding receptions)</i>					
Current Year Rate - 2023					
County Rate	\$1,500.00	\$1,500.00	\$1,500.00	0.00%	
City Rate	\$150.00	\$150.00	\$150.00	0.00%	
Current Year Rate in 1 Year - 2024					
County Rate	\$1,530.00	\$1,530.00	\$1,530.00	0.00%	
City Rate	\$150.00	\$150.00	\$150.00	0.00%	
Rate in 2 Years - 2025					
County Rate	n/a	\$1,530.00	\$1,575.00	2.94%	Added additional year, reservations accepted 18 months in advance, with a 3% increase to cover anticipated operating cost increases
City Rate	n/a	\$150.00	\$150.00	0.00%	Added additional year, reservations accepted 18 months in advance, fee determined by West St. Paul
Each Additional Hour	\$50.00	\$50.00	\$50.00	0.00%	
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	

**Dakota County Recommended 2023
Fee Schedule:
Parks**

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<i>Weekend Basic Events (e.g. family reunions, parties)</i>					
<i>*April - October, for reservations more than 90 days in advance</i>					
Current Year Rate - 2023	\$1,055.00	\$1,055.00	\$1,055.00	0.00%	
Rate in 1Year - 2024	\$1,055.00	\$1,080.00	\$1,080.00	0.00%	
Rate in 2 Years - 2025	n/a	\$1,080.00	\$1,115.00	3.24%	Added additional year, reservations accepted 18 months in advance, with an approx. 3% increase to cover anticipated operating cost increases
Reservations 60-90 days in advance, 6 hours	n/a	\$530.00	\$560.00	5.66%	Second year of this fee - approx. 50% reduced rate with shorter reservation window intended to maximize occupancy by incentivizing with discounted rates, typically these are smaller groups e.g. wedding showers, memorial services, baby showers
Each Additional Hour	\$45.00	\$45.00	\$45.00	0.00%	
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	
Damage and Security Deposit - reservations 60-90 days	\$0.00	\$0.00	\$150.00	100.00%	New Fee - damage deposit commensurate with rental fee
<i>*November - March</i>					
Current Year Rate - 2023	\$845.00	\$845.00	\$845.00	0.00%	
Rate in 1 Year - 2024	\$845.00	\$865.00	\$865.00	0.00%	
Rate in 2 Years - 2025	n/a	\$865.00	\$890.00	2.89%	Added additional year, reservations accepted 18 months in advance, with an approx. 3% increase to cover anticipated operating cost increases
Reservations 60-90 days in advance, 6 hours	n/a	\$425.00	\$440.00	3.53%	Second yer of this fee - approx. 50% reduced rate with shorter reservation window intended to maximize occupancy by incentivizing with discounted rates, typically these are smaller groups e.g. wedding showers, memorial services, baby showers
Each Additional Hour	\$45.00	\$45.00	\$45.00	0.00%	
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	
Damage and Security Deposit - reservations 60-90 days			\$150.00	100.00%	New Fee - damage deposit commensurate with rental fee
<i>Weekday Meeting Rentals</i>					
6 Hour Minimum	\$250.00	\$260.00	\$270.00	3.85%	Inflationary increase; comparable with marketplace rates
Each Additional Hour	\$35.00	\$35.00	\$35.00	0.00%	
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	

Dakota County Recommended 2023

Fee Schedule:

Parks

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Outdoor Ceremony	\$100.00	\$100.00	\$100.00	0.00%	
West St. Paul Use of Dakota Lodge (up to 24 days per year beyond the 24 days agreed to in the JPA)					
<u>GATHERING ROOM IN SCHAAR'S BLUFF GATHERING CTR</u>					
<i>Weekend Deluxe Events (e.g. wedding receptions, 10 hours hrs, includes cleaning)</i>					
Current Year Rate - 2023	\$745.00	\$900.00	\$900.00	0.00%	
Rate in 1 Year - 2024	\$745.00	\$920.00	\$920.00	0.00%	
Rate in 2 Years - 2025	n/a	\$920.00	\$950.00	3.26%	Added additional year, reservations accepted 18 months in advance, with an approx. 3% increase to cover anticipated operating cost increases
Each Additional Hour	\$50.00	\$50.00	\$50.00	0.00%	
Damage and Security Deposit	\$300.00	\$300.00	\$300.00	0.00%	
<i>Weekend Basic Events (e.g. family reunions, parties, 8 hours, does not include cleaning)</i>					
Current Year Rate - 2023	\$400.00	\$400.00	\$400.00	0.00%	
Rate in 1 Year - 2024	\$400.00	\$410.00	\$410.00	0.00%	
Rate in 2 Years - 2025	n/a	\$410.00	\$425.00	3.66%	Added additional year, reservations accepted 18 months in advance, with an approx. 3% increase to cover anticipated operating cost increases
Each Additional Hour	\$45.00	\$45.00	\$45.00	0.00%	
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
<i>Weekday Meeting Rentals</i>					
6 Hour Minimum	\$185.00	\$190.00	\$195.00	2.63%	Inflationary increase
Each Additional Hour	\$35.00	\$35.00	\$35.00	0.00%	
Damage and Security Deposit	\$150.00	\$150.00	\$150.00	0.00%	
Outdoor Ceremony	\$100.00	\$100.00	\$100.00	0.00%	
<u>WESTERN SERVICE CENTER</u>					
Weddings, Receptions, Private Parties, or Corporate Events	\$1,500.00	\$1,500.00	\$1,500.00	0.00%	
Non-Profits, Community Organizations, or Public Agency Events	\$825.00	\$825.00	\$825.00	0.00%	
Damage and Security Deposit	\$500.00	\$500.00	\$500.00	0.00%	

**Dakota County Recommended 2023
Fee Schedule:
Parks**

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>PICNIC SHELTERS</u>					
<i>Lake Byllesby Regional Park</i>					
Lakeside Shelter (weekend)	\$100.00	\$100.00	\$104.00	4.00%	Inflationary increase; consistent w/marketplace rates
Lakeside Shelter (weekday)	\$50.00	\$50.00	\$52.00	4.00%	
<i>Lebanon Hills Regional Park</i>					
Jensen Shelter (weekend)	\$190.00	\$190.00	\$196.00	3.16%	Inflationary increase; consistent w/marketplace rates
Jensen Shelter (weekday)	\$95.00	\$95.00	\$98.00	3.16%	
Holland Shelter (weekend)	\$110.00	\$110.00	\$114.00	3.64%	Inflationary increase; consistent w/marketplace rates
Holland Shelter (weekday)	\$55.00	\$55.00	\$57.00	3.64%	
Schulze Lakeview Deck (weekend)	\$110.00	\$110.00	\$114.00	3.64%	Inflationary increase; consistent w/marketplace rates
Schulze Lakeview Deck (weekday)	\$55.00	\$55.00	\$57.00	3.64%	
West Trailhead Shelter	\$55.00	\$55.00	\$57.00	3.64%	Inflationary increase; consistent w/marketplace rates
<i>Miesville Ravine Park Reserve</i>					
Cannon Shelter (weekend)	\$50.00	\$50.00	\$52.00	4.00%	Inflationary increase; consistent w/marketplace rates
Cannon Shelter (weekday)	\$25.00	\$25.00	\$26.00	4.00%	
Trout Brook Shelter (weekend)	\$50.00	\$50.00	\$52.00	4.00%	Inflationary increase; consistent w/marketplace rates
Trout Brook Shelter (weekday)	\$25.00	\$25.00	\$26.00	4.00%	
<i>Spring Lake Park Reserve</i>					
West Shelter (weekend)	\$160.00	\$160.00	\$166.00	3.75%	Inflationary increase; consistent w/marketplace rates
West Shelter (weekday)	\$80.00	\$80.00	\$83.00	3.75%	Inflationary increase; consistent w/marketplace rates
East Shelter (weekend)	\$110.00	\$110.00	\$114.00	3.64%	Inflationary increase; consistent w/marketplace rates
East Shelter (weekday)	\$55.00	\$55.00	\$57.00	3.64%	Inflationary increase; consistent w/marketplace rates
Archery Shelter (weekend)	\$110.00	\$110.00	\$114.00	3.64%	Inflationary increase; consistent w/marketplace rates
Archery Shelter (weekday)	\$55.00	\$55.00	\$57.00	3.64%	Inflationary increase; consistent w/marketplace rates
<i>Thompson County Park</i>					
North Shelter (weekend)	\$160.00	\$160.00	\$166.00	3.75%	Inflationary increase; consistent w/marketplace rates
North Shelter (weekday)	\$130.00	\$130.00	\$136.00	4.62%	Inflationary increase; consistent w/marketplace rates
<i>Whitetail Woods Regional Park</i>					
Empire Lake Shelter (weekend)	\$160.00	\$160.00	\$166.00	3.75%	Inflationary increase; consistent w/marketplace rates
Empire Lake Shelter (weekday)	\$130.00	\$130.00	\$136.00	4.62%	Inflationary increase; consistent w/marketplace rates
Outdoor Ceremony at Ampitheater	\$100.00	\$100.00	\$100.00	0.00%	
<u>SPECIAL PARK/TRAIL USE PERMIT</u>					
1-50 users	\$50.00	\$50.00	\$50.00	0.00%	
51-150	\$150.00	\$150.00	\$150.00	0.00%	
151-300	\$300.00	\$300.00	\$300.00	0.00%	

Dakota County Recommended 2023

Fee Schedule:

Parks

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
301-500	\$500.00	\$500.00	\$500.00	0.00%	
500+	\$700.00	\$700.00	\$700.00	0.00%	
Damage and Security Deposit (less than 500)	\$150.00	\$150.00	\$150.00	0.00%	
Damage and Security Deposit (500+)	\$300.00	\$300.00	\$300.00	0.00%	
<u>Commercial & Professional Photography</u>					
Daily Pass	\$40.00	\$40.00	\$40.00	0.00%	
Annual Pass	\$150.00	\$150.00	\$150.00	0.00%	
<u>Advertisement & Product Photography</u>					
Still Photography (per day)	\$200.00	\$200.00	\$200.00	0.00%	
Video Photography (per day)	\$400.00	\$400.00	\$400.00	0.00%	
ACTIVITY PASSES					
Cross Country Ski Pass					* Potential future opportunity - eliminate ski pass fee and support with revenue from future scholarship program
Daily	\$6.00	\$6.00	\$6.00	0.00%	Since Daily Activity Passes are now only sold online or in person, no longer include sales tax in daily pass fee. Daily Pass would NOT include sales tax similar to Season or Annual Pass
Season- Individual Adult Pass	\$25.00	\$25.00	\$25.00	0.00%	
Replacement Season- Individual Adult Pass	\$5.00	\$5.00	\$5.00	0.00%	
Horse Trail Pass					
Daily (NOT including sales tax)	\$6.00	\$6.00	\$6.00	0.00%	
Season- Individual Adult Pass	\$30.00	\$35.00	\$35.00	0.00%	
Dakota Woods Dog Park Pass					
Daily (NOT including sales tax)	\$6.00	\$6.00	\$6.00	0.00%	
Annual (not including sales tax)	\$40.00	\$40.00	\$40.00	0.00%	
Archery Trail Pass					
Daily (NOT including sales tax)	\$6.00	\$6.00	\$6.00	0.00%	
Season- Individual Adult Pass	\$30.00	\$35.00	\$35.00	0.00%	
Community Garden Plot Rental	\$30.00	\$30.00	\$35.00	16.67%	Inflationary increase; better align with cost recovery target

**Dakota County Recommended 2023
Fee Schedule:
Parks**

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>RENTAL EQUIPMENT</u>					Equipment rental fees include sales tax
<i>Canoes, Kayaks, and Paddleboats</i>					
Hourly/Event Rate	\$10.00	\$10.00	\$10.00	0.00%	
3 Hour Rate	\$24.00	\$24.00	\$24.00	0.00%	
Daily Rate	\$35.00	\$35.00	\$35.00	0.00%	
<i>Lightweight Wenonah Canoe</i>					
Half-day rate (<4 hours)	\$30.00	\$30.00	\$30.00	0.00%	
Full-day rate (>4 hours)	\$50.00	\$50.00	\$50.00	0.00%	
Lifejacket, Paddle, and/or Portage Cart only	\$5.00	\$5.00	\$5.00	0.00%	
<i>Stand Up Paddleboards</i>					
Hourly Rate	\$15.00	\$15.00	\$15.00	0.00%	
<i>Snowshoes</i>					
Adult Package (1 hour)	\$7.00	\$7.00	\$7.00	0.00%	
Adult Package (3 hours)	\$17.00	\$17.00	\$17.00	0.00%	
Adult Package (with camper cabin rental, first night rental)	-	-	\$17.00	100.00%	New Fee - offer new amentiy package for camper cabin customers
Adult Package (with camper cabin rental, each additional night rental)	-	-	\$7.00	100.00%	New Fee - offer new amentiy package for camper cabin customers
Child Package (1 hour)	\$5.00	\$5.00	\$5.00	0.00%	
Child Package (3 hours)	\$12.00	\$12.00	\$12.00	0.00%	
Child Package (with camper cabin rental, first night rental)	-	-	\$12.00	100.00%	New Fee - offer new amentiy package for camper cabin customers
Child Package (with camper cabin rental, each additional night rental)	-	-	\$5.00	100.00%	New Fee - offer new amentiy package for camper cabin customers
<i>Cross-Country Ski Packages</i>					
Adult Package (1 hour)	\$10.00	\$10.00	\$10.00	0.00%	
Adult Package (3 hours)	\$24.00	\$24.00	\$24.00	0.00%	
Adult Package (with camper cabin rental, first night rental)	-	-	\$24.00	100.00%	New Fee - offer new amentiy package for camper cabin customers
Adult Package (with camper cabin rental, each additional night rental)	-	-	\$10.00	100.00%	New Fee - offer new amentiy package for camper cabin customers
Child Package (1 hour)	\$7.00	\$7.00	\$7.00	0.00%	
Child Package (3 hours)	\$17.00	\$17.00	\$17.00	0.00%	
Child Package (with camper cabin rental, first night rental)	-	-	\$17.00	100.00%	New Fee - offer new amentiy package for camper cabin customers

Dakota County Recommended 2023

Fee Schedule:

Parks

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Child Package (with camper cabin rental, each additional night rental)	-	-	\$7.00	100.00%	New Fee - offer new amenity package for camper cabin customers
Skis Only (1 hour)	\$5.00	\$5.00	\$5.00	0.00%	
Boots Only (1 hour)	\$4.00	\$4.00	\$4.00	0.00%	
Poles Only (1 hour)	\$2.00	\$2.00	\$2.00	0.00%	
Kicksleds (hourly or event rate)	\$5.00	\$5.00	\$5.00	0.00%	
<u>OTHER FEES</u>					
Maintenance Coverage (per hour)	\$84.41	\$86.94	\$89.55	3.00%	
Park Patrol (per hour)	\$49.52	\$51.01	\$52.54	3.00%	
Facility Staff (per hour)	\$22.51	\$23.18	\$23.88	3.00%	
Cleaning Service (for Dakota Lodge)	\$378.00	\$395.00	\$395.00	0.00%	
Insurance Coverage	\$142.05	\$150.00	\$150.00	0.00%	
Entertainment Equipment and Tent Permit Fee (per unit)	\$50.00	\$50.00	\$50.00	0.00%	
Extra Dumpster (base fee plus County contract cost)	\$10.00	\$10.00	\$10.00	0.00%	
Portable Toilet (base fee plus County contract cost)	\$10.00	\$10.00	\$10.00	0.00%	
<u>Ski Race/Meet (school or nonprofit)</u>					
Base Rate (<= 5 teams)	\$150.00	\$150.00	\$150.00	0.00%	
Add. Fee (for each team over 5)	\$25.00	\$25.00	\$25.00	0.00%	
<u>Deer Hunt Fees</u>					
Deer Hunt Application Fee	\$5.00	\$5.00	\$8.00	60.00%	Inflationary increase to recover more direct program costs. Hunt fees have not been increased for many years.
Deer Hunt Fee	\$14.00	\$14.00	\$20.00	42.86%	Inflationary increase to recover more direct program costs. Hunt fees have not been increased for many years.
Waterfowl Hunt Daily Parking Permit	\$10.00	\$10.00	\$10.00	0.00%	
<u>TRIBUTE PROGRAM</u>					Placeholder for future Tribute Program to include fees for items like benches, bike repair stations and other potential items TBD.
	\$0.00	\$0.00	\$0.00		
	\$0.00	\$0.00	\$0.00		
<u>OUTDOOR EDUCATION PROGRAMS and EVENTS</u>					
<i>Fees for each program are established on a seasonal basis and approved by the Parks Director as directed by County Board Resolution No. 99-674.</i>					

**Dakota County Recommended 2023
 Fee Schedule:
 Parks**

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
The Dakota County Board of Commissioners authorizes the Parks Director to discount the fees in Parks 2023 Fee Schedule, for the purpose of offering incentives to the public in order to increase park facility usage and park program participation, provided that no such discount be offered without prior notice to the County Board. The 2023 Fees are effective January 1, 2023 except for ski pass fees (daily and season), which take effect on November 1, 2022.					

**Dakota County Recommended
2023 Fee Schedule:Plat Reviews**

FEES

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>Chapters 505 and 508</u>					The actual costs of reviewing plats are variable that are impacted by the number of plats, number of lots, degree of plat difficulty and legal description, and plat reviewer.
Subdivision Plats and Registered Land Surveys (RLS), Not Contiguous to a County Road					
Per Plat	\$320.00	\$330.00	\$340.00	3.03%	
Per Lot, Outlot, Tract	\$32.00	\$33.00	\$34.00	3.03%	
Minimum	\$775.00	\$800.00	\$825.00	3.13%	
Subdivision Plats and Registered Land Surveys (RLS), Contiguous to a County Road (not applicable to replats of lots or outlots recorded within 1 year)					
Per Plat	\$320.00	\$330.00	\$340.00	3.03%	
Per Lot, Outlot, Tract	\$32.00	\$33.00	\$34.00	3.03%	
Minimum	\$1,200.00	\$1,250.00	\$1,300.00	4.00%	
Contiguous Plat Review Fee (included)	\$425.00	\$450.00	\$475.00	5.56%	
<u>Chapter 515B</u>					
Common Interest Community (CIC) Plats					
Per Plat	\$320.00	\$330.00	\$340.00	3.03%	
Per Unit	\$37.00	\$38.00	\$39.00	2.63%	
Minimum for Supplemental Plats	\$575.00	\$590.00	\$600.00	1.69%	
Minimum for Original Plats	\$900.00	\$925.00	\$950.00	2.70%	
<u>Recheck Fees</u>					
For Subdivision Plats, RLS's, or CIC Plats Returned More Than Twice for Corrections (recheck fees may also apply to plats that are inactive for over one year and became active again)	\$330.00	\$340.00	\$340.00	0.00%	
<u>Revision Fees</u>					
Revisions Made After the Initial Review of Subdivision Plats, RLS's, or CIC Plats Has Been Completed					
Flat Fee	\$140.00	\$145.00	\$155.00	6.90%	
Additional Fee per Affected Lot, Outlot, Tract, or Unit	\$32.00	\$33.00	\$34.00	3.03%	

Dakota County Recommended 2023 Fee Schedule:
Community Services Division

Fee Description	2021 Fee (\$)	2022 Proposed Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Social Services					
Family Child Care Licensing					
New Inspection (for one-year license)	\$50.00	\$50.00	\$50.00	0.00%	} All fees are capped by statute. Background check no longer provided by DC as DHS now manages; can be removed.
Inspection Renewal (for two-year license)	\$100.00	\$100.00	\$100.00	0.00%	
Background Check (per license)	\$100.00	\$0.00	\$0.00	0.00%	
Corporate Foster Care Licensing					
New Inspection (for one-year license)	\$500.00	\$500.00	\$500.00	0.00%	
Inspection Renewal (for two-year license)	\$500.00	\$500.00	\$500.00	0.00%	
Employment & Economic Assistance					
Non-licensed Child Care Background Checks	\$100.00	\$100.00	\$100.00	0.00%	No increase recommended for 2023.
Community Corrections					
Adult Probation Fee - Misdemeanor Offenders	\$282.00	\$282.00	\$282.00	0.00%	No increase recommended for 2023. Probation fees should be trending down and have been or are being eliminated by other Metro counties. Current fees are higher than other counties who continue to assess fees.
Adult Probation Fee - Misdemeanor Offenders Transfer and Public Defender Cases	\$282.00	\$0.00	\$0.00	0.00%	Eliminated fees for cases which transfer between counties or states or are represented by a public defender in 2022.
Adult Probation Fee - Gross Misdemeanor & Felony Offenders	\$369.00	\$369.00	\$369.00	0.00%	No increase recommended for 2023. Probation fees should be trending down and have been or are being eliminated by other Metro counties. Current fees are higher than other counties who continue to assess fees.
Adult Probation Fee - Gross Misdemeanor & Felony Offenders Transfer and Public Defender Cases	\$369.00	\$0.00	\$0.00	0.00%	Eliminated fees for cases which transfer between counties or states or are represented by a public defender in 2022.
Juvenile Services Center Per Diem	\$281.00	\$325.00	\$325.00	0.00%	The per diem was increased in 2022 based on 2021 operating costs and 2022 projections. No increase is required in 2023. Dakota County's per diem is aligned with facilities providing comparable services.
Juvenile Services Center - Out-of-County Mental Health Per Diem	\$14.00	\$15.00	\$15.00	0.00%	This fee was established in 2020 and increased in 2022. No increase is recommended for 2023.
Public Health					
Immunization Fees (plus vaccine cost per immunization)	\$21.22	\$21.22	\$21.22	0.00%	This fee is capped by federal law.
Refugee Health Assessment	\$50.00	\$50.00	\$50.00	0.00%	The cost of this service is partially covered by fees and the rest is covered by medical plan reimbursement.
Extension					
4H Youth-Teaching-Youth	\$75.00	\$75.00	\$75.00	0.00%	

Dakota County Recommended 2023 Fee Schedule:
Sheriff's Office

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Administrative Fees					
Check Service Fee (fee is per check)	\$30.00	\$30.00	\$30.00	0.00%	Fee removed. Added public data below
Copy Costs (per side; up to 100 pages)	\$0.25	\$0.25	\$0.25	0.00%	
Copy of Compact Disc/ add: Zip Drive	\$11.00	\$11.00	\$0.00	-100.00%	
Dangerous Dog Registration	\$250.00	\$250.00	\$250.00	0.00%	
<u>Copies of Public Data</u>					Limited by Minn. Government Data Practices Act
1-100 pages black.white & letter/legal			\$0.25/page	new	
all other public data			actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	new	
<u>Copies of Private and Nonpublic Data</u>					
Copies requested by a person or entity who is not the data subject			actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	new	
Copies requested by the data subject			actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit data and the copies	new	
Civil Fees					
Civil Fee for Service	\$70.00	\$70.00	\$80.00	14.29%	Have not increased in 7 years. Henn 80, Scott 85, Anoka 80. Private processors charge more
Foreclosure Sales/Sheriff's Certificates	\$70.00	\$70.00	\$80.00	14.29%	
Judgment Sale/Foreclosure by Action (including posting, service, and sale)	\$200.00	\$200.00	\$225.00	12.50%	Increase to balance wages/hours
Mechanics Lien/Execution Sales (includes sale and mileage)	\$85.00	\$85.00	\$100.00	17.65%	Have not increased in 7 years.Increase to balance wages/hours. Anoka 200
Notice of Intent to Redeem	\$100.00	\$100.00	\$100.00	0.00%	
Redemptions	\$250.00	\$250.00	\$250.00	0.00%	Have not increased in 7 years.Increase to balance wages/hours. Anoka 200, Washington 150
Replevin Fee	\$100.00	\$100.00	\$150.00	50.00%	

Dakota County Recommended 2023 Fee Schedule:
Sheriff's Office

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Writ of Execution	\$80.00	\$80.00	\$80.00	0.00%	
Writ of Recovery	\$125.00	\$125.00	\$125.00	0.00%	
Gun Permit Fees					
Permit to Carry - Application	\$75.00	\$75.00	\$75.00	0.00%	
Permit to Carry - Renewal (1 to 90 days before expiration)	\$50.00	\$50.00	\$50.00	0.00%	
Permit to Carry - Renewal (1 to 30 days after expiration)	\$50.00	\$50.00	\$50.00	0.00%	
Permit to Carry - Change of Address/Replacement Card	\$10.00	\$10.00	\$10.00	0.00%	
Jail Fees					
Booking Fee	\$25.00	\$25.00	\$25.00	0.00%	
Daily Jail Booking Report (per month)	\$35.00	\$35.00	\$35.00	0.00%	
Fingerprints	\$20.00	\$20.00	\$20.00	0.00%	
Inmate Urinalysis Collection Fee	\$15.00	\$15.00	\$0.00	-100.00%	The Fee removed as we are simply conducting it on behalf of Community Corrections. We would charge the inmate to do it, but only if they have money in their account. It is written off upon release.
Medical Co-Pay (Doctor)	\$10.00	\$10.00	\$0.00	-100.00%	The fee removed so no barrier to accessing medical care, including making an inmate choose between their small amount of money or seeking care. Only collect money if they have money in their account. It is written off upon release.
Medical Co-Pay (Nurse)	\$5.00	\$5.00	\$0.00	-100.00%	The fee removed so no barrier to accessing medical care, including making an inmate choose between their small amount of money or seeking care. Only collect money if they have money in their account. It is written off upon release.
Out-of-County Boarding Straight Time (per day)	\$115.00	\$115.00	\$120.00	4.35%	Increase to \$120 after conducting a metro fee comparison.

Dakota County Recommended 2023 Fee Schedule:
Sheriff's Office

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Pay-to-Stay (per day)	\$25.00	\$25.00	\$25.00	0.00%	Increase to \$120 after conducting a metro fee comparison.
Work Release Fee (per day)	\$25.00	\$25.00	\$25.00	0.00%	
Work Release For Out-of-County Borders (per day)	\$115.00	\$115.00	\$120.00	4.35%	

Dakota County Recommended 2023 Fee Schedule:
EFIS Division

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Finance					
NSF Check Charge	\$30.00	\$30.00	\$30.00	0.00%	The fee amount is capped by MN State Statute 604.113
IT					
Electronic Property Image Download Fee PER IMAGE	\$0.10	\$0.10	\$0.10	0.00%	
Services Fee - per hour	\$74.00	\$76.00	\$78.25	2.96%	
REAL ESTATE/ PERSONAL PROPERTY					
Name and Address Information	\$334.00	\$344.00	\$354.00	2.91%	
Tax Information	\$334.00	\$344.00	\$354.00	2.91%	
Value Information	\$337.00	\$347.00	\$357.00	2.88%	
Sales Information	\$225.00	\$231.00	\$237.00	2.60%	
Miscellaneous Parcel Information	\$337.00	\$347.00	\$357.00	2.88%	
Escrow Information	\$112.00	\$115.00	\$118.00	2.61%	
Special Assessment Beginning of Year Information	\$281.00	\$289.00	\$297.00	2.77%	
TNT Notice Information	\$337.00	\$347.00	\$357.00	2.88%	
Custom Parcel Information	\$337.00	\$347.00	\$357.00	2.88%	
Custom File Extraction for Taxography	\$337.00	\$347.00	\$357.00	2.88%	
MANUFACTURED HOMES					
Name and Address Information	\$112.00	\$115.00	\$118.00	2.61%	
Tax Information	\$112.00	\$115.00	\$118.00	2.61%	
Value Information	\$112.00	\$115.00	\$118.00	2.61%	

Dakota County Recommended 2023 Fee Schedule:
EFIS Division

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
GIS Services					
GIS Services Fee per hour	\$74.00	\$76.00	\$78.25	2.96%	Capped by MN State Statute 13.03
Printed Maps					
Basic Line Map (property, streets, street names, addresses)					
Sheet Size A (8.5" x 11")	\$2.60	\$2.65	\$2.70	2.00%	
Sheet Size B (11" x 17")	\$5.30	\$5.45	\$5.60	2.75%	
Sheet Size C (17" x 22")	\$10.00	\$10.25	\$10.50	2.45%	
Sheet Size D (22" x 34")	\$15.80	\$16.25	\$16.70	2.75%	
Sheet Size E (34" x 44")	\$30.20	\$31.10	\$32.00	2.90%	
Color Aerial Photo (may also include basic line map layers without additional charge)					
Sheet Size A (8.5" x 11")	\$2.60	\$2.65	\$2.70	2.00%	
Sheet Size B (11" x 17")	\$6.65	\$6.85	\$7.00	2.25%	
Sheet Size C (17" x 22")	\$15.45	\$15.90	\$16.35	2.85%	
Sheet Size D (22" x 34")	\$30.10	\$31.00	\$31.90	2.90%	
Sheet Size E (34" x 44")	\$60.25	\$62.00	\$63.85	2.98%	
Photocopies	\$0.25	\$0.25	\$0.25	0.00%	
Special Map Requests	Price of base map, GIS Services	Price of base map, GIS Services	Price of base map, GIS Services		

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
PROFESSIONAL LICENSES					
Assemblage of Large Number of People	\$304.00	\$313.00	\$322.00	2.88%	MS. § 375.40, Rounded for ease of collection
Assemblage of Large Number of People - Late Fee	\$168.00	\$173.00	\$178.00	2.89%	M.S. § 375.40, Rounded for ease of collection
Auctioneer License	\$20.00	\$20.00	\$20.00	0.00%	M.S. § 330.3.01~'the applicant shall pay into the county treasury a fee of \$20'
Notice of Claim (+ mailing)	\$33.00	\$34.00	\$35.00	2.94%	M.S. § 574.32, Rounded for ease of collection
Intoxicating Liquor - On Sale	\$3,905.00	\$4,020.00	\$4,141.00	3.01%	M.S. § 340A.408s2, Rounded for ease of collection
Intoxicating Liquor - Off Sale	\$800.00	\$800.00	\$800.00	0.00%	M.S. § 340A.408s3 'county fee for off-sale license shall not exceed \$800'
Intoxicating Liquor – On and Off Sale	\$4,035.00	\$4,155.00	\$4,280.00	3.01%	M.S. § 340A.408s2, Rounded for ease of collection
Intoxicating Liquor – On Sale Sunday	\$200.00	\$200.00	\$200.00	0.00%	M. S. § 340A.504s3 'license issued by the county, fee may not exceed \$200'
Intoxicating Liquor - On Sale 2:00 am closing	\$3,580.00	\$3,685.00	\$3,796.00	3.01%	M.S. § 340A.504s7, Rounded for ease of collection
Intoxicating Liquor - Temporary License	\$66.50	\$68.00	\$70.00	2.94%	M.S. § 340A.504s3, Rounded for ease of collection
3.2% Liquor - On Sale	\$250.00	\$257.50	\$265.00	2.91%	M.S. § 340A.408s1, Rounded for ease of collection
3.2% Liquor - Off Sale	\$250.00	\$257.50	\$265.00	2.91%	M.S. § 340A.408s1, Rounded for ease of collection
3.2% Liquor - Temporary On Sale	\$66.50	\$68.00	\$70.00	2.94%	M.S. § 340A.403s2, Rounded for ease of collection
Set-Up and Consumption License	\$255.00	\$263.00	\$271.00	3.04%	M. S. § 340A.414s6 'county may impose an additional fee of not more than \$300'
Temporary Set-Up and Consumption License	\$25.00	\$25.00	\$25.00	0.00%	M.S. § 340A.414s9 'fee for permit may not exceed \$25'
Tobacco License (2-year)	\$814.00	\$838.00	\$863.00	2.98%	M.S. § 461.12s1, Rounded for ease of collection
Transient Merchant License	\$150.00	\$150.00	\$150.00	0.00%	Fee set in statute -- M.S. § 329.11 'shall pay to the county a license fee of \$150
Precious Metal License	\$73.00	\$75.00	\$77.00	2.67%	M.S. § 325F.733s2, Rounded for ease of collection
[REMOVE FEE] Farm Winery License	\$275.00	\$275.00	\$275.00	0.00%	[REMOVE] STATE REGULATED / COUNTY DOES NOT ISSUE
DOCUMENT PROCESSING					
Plat Book (Including Sales Tax)	\$41.00	\$42.00	\$43.00	2.38%	Rounding for ease of collection. M.S. 373.41
Property Transfer Requests (per page + setup + IT time)	\$0.55	\$0.56	\$0.58	3.00%	
Property Split Request (per parcel)	\$53.00	\$54.50	\$56.00	2.75%	Exclusive of M.S. § 357.18 and 357.181, Rounding for ease of collection
Screen prints	\$4.75	\$4.90	\$5.00	2.10%	Rounding for ease of collection. M.S. § 373.41
Safe Keeping Fee	\$109.00	\$112.01	\$115.00	2.67%	Rounding for ease of collection. M.S. § 373.41
PROPERTY DESCRIPTION					
Green Acre Payback Calc (per parcel + Asses time)	\$57.00	\$58.50	\$60.00	2.57%	Rounding for ease of collection. M.S. § 373.41
Open Space Payback Calc (per parcel + Asses time)	\$103.00	\$106.00	\$110.00	3.77%	Rounding for ease of collection. M.S. § 373.41
TAXATION					
City Special Assessment Collection (per parcel & project)	\$5.15	\$5.30	\$5.50	3.80%	Rounding for ease of collection. MS § 373.41
Special Assessment Correction Fee (per parcel & per project)	N/A	\$25.00	\$25.00	0.00%	No increase to align with other counties
Audit of SD, City or Town (per page)	\$43.00	\$44.00	\$45.00	2.26%	Rounding for ease of collection. MS § 373.41
Bonding Certificates/Certification of 10 Largest Taxpayers`	\$400.00	\$400.00	\$400.00	0.00%	No increase to align with other counties
Bonding Cert - Single Page	\$111.00	\$111.00	\$111.00	0.00%	No increase to align with other counties
Confession of Judgment Setup	\$140.00	\$144.00	\$148.00	2.78%	Rounding for ease of collection. M.S. § 373.41
Confession of Judgment Certified Copy Fee	\$14.00	\$14.00	\$14.00	0.00%	Courts Fee to obtain copy of confession from court M.S. § 373.41
Notice of Expiration of Redemption Fee	\$97.00	\$100.00	\$103.00	3.00%	Rounding for ease of collection, M.S. § 373.41
Delinquent Tax Tape or Report (+IT)/Tax Info Disk Write	\$155.00	\$160.00	\$165.00	3.13%	Rounding for ease of collection. MS § 373.41
Delinquent Tax Judgment Publication Fee	\$43.00	\$44.00	\$45.00	2.26%	Rounding for ease of collection. M.S. § 373.41
Tax Forfeit Property List	\$24.75	\$25.50	\$26.25	2.95%	Rounding for ease of collection. M.S. § 373.41
Multiple Escrow Tape Submission (+IT)	\$450.00	\$460.00	\$475.00	3.26%	Rounding for ease of collection. M.S. § 373.41
Prior Yr Tax Payment Research	\$45.00	\$46.00	\$47.50	3.25%	Rounding for ease of collection. M.S. § 373.41
Repurchase Tax Forfeit Property	\$339.00	\$350.00	\$360.00	2.86%	Rounding for ease of collection
Tax Search	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42 'service fee for search and results certification may be charged...to a maximum of \$5 per parcel'

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Statement of Unpaid Taxes	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42
Special Assessment Search	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42
Certified No Delinquent Ltr/Spec Assmt Search	\$5.00	\$5.00	\$5.00	0.00%	M.S. § 385.42
Duplicate Tax Statement (current & prior yr -- non-owner only)	\$8.00	\$8.00	\$8.00	0.00%	No increase to align with other counties
TIF Early Decertification	\$309.00	\$318.00	\$327.50	2.99%	Rounding for ease of collection. M.S. § 373.41
TIF Maintenance (Base)	\$582.00	\$600.00	\$618.00	3.00%	Rounding for ease of collection. M.S. § 373.41
TIF Maintenance (per Parcel)	\$29.00	\$29.00	\$30.00	3.45%	Rounding for ease of collection. M.S. § 373.41
TIF Plan Modification	\$770.00	\$790.00	\$815.00	3.17%	Rounding for ease of collection. M.S. § 373.41
TIF Reporting Fee for TIF Districts that have decertified and continue to hold money	\$65.00	\$67.00	\$69.00	2.99%	Rounding for ease of collection. M.S. § 373.41
TIF Setup Base	\$880.00	\$906.00	\$933.00	2.98%	Rounding for ease of collection. M.S. § 373.41
TIF Setup (per Parcel)	\$30.00	\$30.00	\$31.00	3.33%	Rounding for ease of collection. M.S. § 373.41
SUBSCRIPTION FEES:					
RecordEASE Monthly Subscription	\$30.00	\$30.00	\$30.00	0.00%	Contractual Fee
RecordEASE Search	\$0.50	\$0.50	\$0.50	0.00%	Contractual Fee
RecordEASE View Recorded Documents	\$1.50	\$1.50	\$1.50	0.00%	Contractual Fee
RecordEASE View Certificates of Title (Torrens)	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Tract Page	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Tract Card	\$2.50	\$2.50	\$2.50	0.00%	Contractual Fee
RecordEASE Recorded Plat	\$5.00	\$5.00	\$5.00	0.00%	Contractual Fee
COPY FEES:					
Non-Certified Copies (per page)	\$1.00	\$1.00	\$1.00	0.00%	Consistent with Minnesota Peers. M.S. § 373.41
Certified Copy of a Document	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of a Plat or Register Land Survey (to scale)	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of a Plat or Register Land Survey (reduced); per page	\$1.00	\$1.00	\$1.00	0.00%	Consistent with Minnesota Peers. M.S. § 373.41
Certified Copy of a Plat or Registered Land Survey	\$15.00	\$15.00	\$15.00	0.00%	Fee set in statute. M.S. § 357.18
Non-certified Copy of Condominium Floor Plans (to scale); per page; \$10.00 minimum	\$1.00	\$1.00	\$1.00	0.00%	Fee set in statute. M.S. § 357.18
Certified Copy of the Certificate of Title	\$10.00	\$10.00	\$10.00	0.00%	Fee set in statute. M.S. § 508.82
VITAL STATISTICS					
Birth Certificate (Original)	\$26.00	\$26.00	\$26.00	0.00%	Fee set in statute. M.S. § 144.226.
Birth Certificate (Subsequent)	\$19.00	\$19.00	\$19.00	0.00%	Fee set in statute. M.S. § 144.226.
Marriage Certificate	\$9.00	\$9.00	\$9.00	0.00%	Fee set in statute. M.S. § 144.226
Marriage License With Education	\$40.00	\$40.00	\$40.00	0.00%	Fee set in statute. M.S. § 517.08.
Marriage License Without Education	\$115.00	\$115.00	\$115.00	0.00%	Fee set in statute. M.S. § 517.08.
Marriage Amendment Fee	\$42.00	\$42.00	\$42.00	0.00%	Fee set in statute. M.S. § 373.41.
Death Certificate (Original)	\$13.00	\$13.00	\$13.00	0.00%	Fee set in statute. M.S. § 144.226.
Death Certificate (Subsequent)	\$6.00	\$6.00	\$6.00	0.00%	Fee set in statute. M.S. § 144.226.
Expedite Fee for Birth/Death Records	\$20.00	\$20.00	\$20.00	0.00%	Fee set in statute. M.R. § 4601.04004 s4~
Marriage Application Info List	\$48.00	\$49.50	\$51.00	3.03%	Rounding for ease of collection.
Passport photo	\$12.00	\$12.00	\$12.50	4.17%	M.S. § 373.41.
Notary Authentication	\$5.00	\$5.00	\$5.00	0.00%	Fee set in statute. M.S. § 357.021.
Notary Filing	\$20.00	\$20.00	\$20.00	0.00%	Fee set in statute. M.S. § 357.021
Notary Service	\$5.00	\$5.00	\$5.00	0.00%	Fee set in statute. M.S. §357.17
Minister Credentials Recording	\$8.00	\$8.25	\$8.50	3.03%	M.S. § 517.05.
DNR					
Game and Fish Stamp Issuing Fee DNR	\$0.50	\$0.50	\$0.50	0.00%	Fee set by statute.

Dakota County Recommended 2023 Fee Schedule:
Public Service Revenue

Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
OVERDUE FINES					
Adult materials					
Per day, per item	\$0.30	\$0.30	\$0.30	0.00%	Ranks in the high end of other MELSA libraries. M.S. § 373.41 Moved DVDs with other Adult materials. Cost of DVDs no longer justifies higher overdue fee.
DVDs	N/A	\$0.30	\$0.30	0.00%	
Maximum per item (paperbacks and magazines)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	\$8.50 or cover price (which ever is lower)	0.00%	
Maximum per item (other)	\$16.00	\$16.00	\$16.00	0.00%	
CHILD & TEEN MATERIALS					
Per day, per item	\$0.10	\$0.00			Eliminated overdue fines for child and teen materials 2022
DVDs	N/A	\$0.00			Eliminated overdue fines for child and teen materials 2022
Maximum per item (paperbacks and magazines)	\$4.25	\$0.00			Eliminated overdue fines for child and teen materials 2022
Maximum per item (other)	\$4.25	\$0.00			Eliminated overdue fines for child and teen materials 2022
DVDs					
Per day, per item	\$1.00	\$0.00			Moved DVDs with other Adult materials. Cost of DVDs no longer justifies higher overdue fee.
Maximum	\$16.00	\$16.00	\$16.00	0.00%	
OTHER LIBRARY FEES					
Bifokal Kits (per day, per item)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. §373.41
Book Group Discussion Kits (per day, per item)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. §373.41
Energy Monitor (per day, per item)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in cash drawer . M.S. § 373.41
Storytime Kits (per day, per item)	\$1.00	\$0.00			Eliminated overdue fines for child and teen materials 2022
Teen Computer Games (per day, per item)	\$1.00	\$0.00			Eliminated overdue fines for child and teen materials 2022
Collection Agency Fee	\$15.75	\$15.75	\$10.00	-36.51%	Reduced to match vendor fee being charged
Damaged/Lost Item					
Fax transmissions (per page)	\$1.00	\$1.00	\$1.00	0.00%	Simplifies transactions -- reduces change needed in coin box . M.S. 373.41 M.S. 373.41
Non-Resident Library Card Annual Fee	\$60.00	\$60.00	\$60.00	0.00%	
Photocopies (per page)					
B/W	\$0.15	\$0.15	\$0.15	0.00%	M.S. 373.41
Color	\$0.50	\$0.50	\$0.50	0.00%	Simplifies transactions -- reduces change needed in coin box . M.S. 373.41
Staff-assisted copies of official Dakota County Library documents	\$0.25	\$0.25	\$0.25	0.00%	
Returned Check Fee	\$30.00	\$30.00	\$30.00	0.00%	M.S. 604.113
ELECTIONS					
Election data: Public Information list, accepted absentee list, rejected absentee list, etc.		\$30.00	\$30.00	0.00%	M.S. § 373.41; credit card accepted (Hastings)
Address Labels/Spreadheets	\$44.00	\$45.00	\$46.50	3.33%	Recommend rounding for ease of collection. M.S. § 373.42
Precinct Finder - County Wide	\$46.00	\$47.00	\$48.50	3.19%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)
Precinct Finder - Individual City	\$17.50	\$18.00	\$18.50	2.77%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)
Registered Voter Certificate	\$17.50	\$18.00	\$18.50	2.77%	Rounding for ease of collection. M.S. § 373.41; credit card accepted (Hastings)

Dakota County Recommended 2023 Fee Schedule: Copy Fees

FEES					
Fee Description	2021 Fee (\$)	2022 Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
<u>Copies of Public Data</u>					
1-100 pages black/white & letter/legal	\$0.25/page	\$0.25/page	\$0.25/page	0.00%	Limited by Minn. Government Data Practices Act
all other public data	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	0.00%	
<u>Copies of Private and Nonpublic Data</u>					
Copies requested by a person or an entity who is not the data subject	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	actual and reasonable cost to search for, retrieve, make, certify, compile, and transmit the data and the copies	0.00%	
Copies requested by the data subject	actual and reasonable cost to make, certify, and compile the copies	actual and reasonable cost to make, certify, and compile the copies	actual and reasonable cost to make, certify, and compile the copies	0.00%	

No Copy Fee Charged

- When prohibited by state or federal law
- 5 or fewer copies of black/white
- Requestor is a government entity
- Requestor is a recipient of need-based public assistance and requests his/her private data related to the public assistance

Dakota County Recommended 2023 Fee Schedule: Medical Examiner

Fees					
Fee Description	2021 Fee (\$)	2022 Proposed Fee (\$)	2023 Proposed Fee (\$)	% Change	Notes
Autopsy Report	\$ 25.00	\$ 25.00	\$ 25.00	0.00%	These fees mirror those established by Hennepin County for the Hennepin County Medical Examiner.
Autopsy Report- Certified Copy	\$ 30.00	\$ 30.00	\$ 30.00	0.00%	
CODH Report (Includes Toxicology)	\$ 10.00	\$ 10.00	\$ 10.00	0.00%	
CODH Report (Includes Toxicology)- Certified Copy	\$ 15.00	\$ 15.00	\$ 15.00	0.00%	
External Exam Report	\$ 5.00	\$ 5.00	\$ 5.00	0.00%	
External Exam Report- Certified Copy	\$ 10.00	\$ 10.00	\$ 10.00	0.00%	
M.E. Final Report	\$ 5.00	\$ 5.00	\$ 5.00	0.00%	
M.E. Final Report- Certified Copy	\$ 10.00	\$ 10.00	\$ 10.00	0.00%	
IDS (Investigative) Report	\$ 50.00	\$ 50.00	\$ 50.00	0.00%	
Donor Agency Reports- Autopsy Report Copy	\$ 25.00	\$ 25.00	\$ 25.00	0.00%	
Donor Agency Reports- External Report Copy	\$ 10.00	\$ 10.00	\$ 10.00	0.00%	
Compact Disc of Photos/Case Images	\$ 25.00	\$ 25.00	\$ 25.00	0.00%	
Cremation Approval Fee	\$ 50.00	\$ 50.00	\$ 50.00	0.00%	
DNA Specimen Handling	\$ 75.00	\$ 75.00	\$ 75.00	0.00%	
Body Bag (+ tax)	\$ 15.00	\$ 15.00	\$ 15.00	0.00%	
Courtesy Hold (Week 1, up to 7 days)	\$ 100.00	\$ 100.00	\$ 100.00	0.00%	
Courtesy Hold (Week 2)					
Flat Fee OR	\$ 100.00	\$ 100.00	\$ 100.00	0.00%	
Per Day	\$ 15.00	\$ 15.00	\$ 15.00	0.00%	



Board of Commissioners

Request for Board Action

Item Number: DC-1505

Agenda #: 6.1

Meeting Date: 10/18/2022

Approval of Minutes of Meeting Held on October 4, 2022



Dakota County

Board of Commissioners

Minutes

Tuesday, October 4, 2022

9:00 AM

Boardroom, Administration Center,
Hastings, MN

1. Call To Order And Roll Call

Present: Commissioner Mike Slavik
Commissioner Kathleen A. Gaylord
Commissioner Laurie Halverson
Commissioner Joe Atkins
Commissioner Liz Workman
Commissioner Mary Liz Holberg
Commissioner Mary Hamann-Roland

Also in attendance were Matt Smith, County Manager; Kathryn M. Keena, County Attorney; Tom Donely, First Assistant County Attorney; and Jeni Reynolds, Sr. Administrative Coordinator to the Board.

2. Pledge Of Allegiance

The meeting was called to order at 9:00 a.m. by Chair Kathleen A. Gaylord who welcomed everyone and opened the meeting with the Pledge of Allegiance.

Senator Klobuchar was present at the beginning of the meeting and greeted people. She was visiting Dakota County to discuss Federal priorities, Veterans Memorial Greenway and the Interstate 35 and County Road 50 Interchange.

3. Audience

Chair Gaylord noted that all public comments can be sent to CountyAdmin@co.dakota.mn.us. Several people were in attendance and the following people came forward to address the Board:

Susan Ferrozzo, Farmington (Post Election)
James Scanlan, South St. Paul (Post Election)
Lynn Rankinen, Eagan (Voting rights/Election)
David Hahn, Apple Valley (Voting rights/Election)
Dan Quillin, West St. Paul (Voting rights/Election)
Dr. Carol O'Boyle, no address given (Voting rights/Election)
Robert Slovany, Lilydale (Voting rights/Election)
Kim Bauer, Apple Valley (Elections)
Dave Bester, Lakeville (Elections)
Chuck Wolff of Burnsville submitted via email, two resolution documents and they were distributed to the Board.

4. Agenda

- 4.1** Resolution No: 22-417
Approval of Agenda (Additions/Corrections/Deletions)

Motion: Mary Hamann-Roland

Second: Laurie Halverson

Ayes: 7

CONSENT AGENDA

On a motion by Commissioner Workman, seconded by Commissioner Atkins, the consent agenda was approved as follows:

5. County Administration - Approval of Minutes

- 5.1** Resolution No: 22-418
Approval of Minutes of Meeting Held on September 20, 2022

Motion: Liz Workman

Second: Joe Atkins

Ayes: 7

6. Items Recommended By Board Committee*

- 6.1** Resolution No: 22-419
Adoption Of Recommendations For County Project 97-197, Regional Roadway System Visioning Study Update Addressing Transportation Needs Within Northwest Inver Grove Heights, Northeast Eagan And Adjacent Areas Of Mendota Heights And Sunfish Lake

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, to promote safe and efficient transportation throughout the County and region, Dakota County partnered with the Minnesota Department of Transportation (MnDOT) and the Cities of Eagan, Inver Grove Heights, Mendota Heights, and Sunfish Lake for County Project (CP) 97-197, Regional Roadway System Visioning Study (RRSVS) Update; and

WHEREAS, the study included an investigation of potential future transportation system needs in northern Dakota County to develop a vision for the transportation system that will result in safe and efficient travel in the area as cost-effectively as possible while at the same time recognizing agency land use development objectives; and

WHEREAS, the Cities of Eagan and Inver Grove Heights have planned for continued growth and development through their 2040 Comprehensive Plans that will result in additional impacts on the area transportation system; and

WHEREAS, continued growth in surrounding communities will result in additional impacts on the area transportation system; and

WHEREAS, representatives of Dakota County, MnDOT, and the Cities of Mendota Heights, Sunfish Lake, Eagan, and Inver Grove Heights have

participated as members of a Study Advisory Committee and have reviewed study findings and recommendations; and

WHEREAS, the study process involved the public through in-person public open houses, virtual material, and engagement on the website and in city council meetings; and

WHEREAS, the Regional Roadway System Vision Update recommendations support future growth in the area in a way that will result in a safe and efficient system of City, County, State, and Federal roadways in the future; and

WHEREAS, the County recognizes there are additional steps necessary to gain requisite agency approvals before the improvements included in the recommendations can be constructed; and

WHEREAS, the Dakota County Engineer recommends the adoption of the recommendations for CP 97-197, RRSVS Update.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the study recommendations for County Project 97-197, the Regional Roadway System Visioning Study Update, as presented to the Physical Development Committee of the Whole on September 13, 2022.

Ayes: 7

7. County Attorney

7.1 Resolution No: 22-420

Authorization To Execute Joint Powers Agreements With Criminal Justice Network Joint Powers Organization For Criminal Justice Applications And Services To County Departments

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, the County Attorney's Office, Sheriff's Office, and the Communication Corrections Department (County Departments) receive certain criminal justice services, applications, and integrations, which were previously provided by the County's Criminal Justice Network (CJN) program; and

WHEREAS, on January 1, 2022, the County's operation of the CJN program was transferred to a new joint powers organization known as the Criminal Justice Network (CJN JPO) by Resolution No. 21-417 (August 24, 2021); and

WHEREAS, the joint powers agreements (JPAs) with the CJN JPO would benefit the County Departments by continuing the existing provision of criminal justice services, applications, and integrations; and

WHEREAS, the County already contributes a fixed annual subsidy to the CJN JPO, which covers the costs of the CJN JPO providing the services to the County departments for the proposed fixed terms of the JPAs from January 1, 2022, through December 31, 2026; and

WHEREAS, there is no fiscal impact associated with the JPAs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney to execute a joint powers agreement with the Criminal Justice Network joint powers organization to provide criminal justice services, applications, and integrations to the County Attorney's Office for the period of January 1, 2022, to December 31, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to execute a joint powers agreement with the Criminal Justice Network joint powers organization to provide criminal justice services, applications, and integrations to the Sheriff's Office for the period of January 1, 2022, to December 31, 2026, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager, or his designee, to execute a joint powers agreement with the Criminal Justice Network joint powers organization to provide criminal justice services, applications, and integrations to the Community Corrections Department for the period of January 1, 2022, to December 31, 2026, subject to approval by the County Attorney's Office as to form.

Ayes: 7

8. Enterprise Finance and Information Services

8.1 Resolution No: 22-421

Scheduling Of Public Hearing To Receive Comments On Dakota County 2023 Recommended Fee Schedules

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, County fees for services not otherwise established by law may be imposed if adopted by the Dakota County Board of Commissioners following a public hearing; and

WHEREAS, staff will present a schedule of recommended 2023 fees at the General Government and Policy Committee meeting on October 4, 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby schedules a public hearing for the purpose of receiving public comments regarding the proposed fee schedules on October 18, 2022, at 9:00 a.m., in the Board Room, Dakota County Administration Center, 1590 Highway 55, Hastings, Minnesota, 55033 or via telephone or other electronic means; and

BE IT FURTHER RESOLVED, That the proposed fee schedules will be implemented effective January 1, 2023 (some Parks fees effective late 2022); and

BE IT FURTHER RESOLVED, That staff is hereby directed to post notice of this public hearing on the official Dakota County website following adoption of this resolution and to not remove the notice from the website until October 18, 2022.

Ayes: 7

8.2 Resolution No: 22-422

Proclamation Of October 2022 As Cyber Security Awareness Month

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, counties recognize the vital role that the internet and information technology play in their county staffs' and residents' daily lives; and

WHEREAS, counties understand that critical sectors are increasingly reliant on information systems to support financial services, energy, telecommunications, transportation, utilities, health care and emergency response systems; and

WHEREAS, internet users and the nation's information infrastructure face an increasing threat of malicious cyber-attack, loss of privacy from spyware and adware, and significant financial and personal privacy losses due to identity theft and fraud; and

WHEREAS, maintaining the security of cyberspace is a shared responsibility in which everyone has a critical role, and awareness of computer security essentials will improve the security of Dakota County information infrastructure and economy; and

WHEREAS, the U.S. Department of Homeland Security and the National Cyber Security Alliance have promoted an annual National Cyber Security Awareness Month, and all government entities and citizens are encouraged to learn about cyber security and put that knowledge into practice in their homes, schools, workplaces, and businesses.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby proclaims the month of October 2022 as Cyber Security Awareness Month in Dakota County.

Ayes: 7

9. Physical Development

9.1 Resolution No: 22-423

Authorization To Approve Grant Application Submittal To Reconnecting Communities Pilot

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, U.S. Department of Transportation is requesting project submittals for federal funding under the Reconnecting Communities Pilot Program; and

WHEREAS, these federal programs fund up to 80 percent of eligible project

expenses; and

WHEREAS, federal funding of projects reduces the burden to local taxpayers for regional improvements; and

WHEREAS, non-federal funds will be required as a match; and

WHEREAS, the Dakota County portion of the federal match is estimated at \$120,000; and

WHEREAS, project submittals are due October 13, 2022.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County to submit grant for planning study and preliminary design of road and greenway projects between Hastings and Red Wing for the Reconnecting Communities Pilot program.

Ayes: 7

9.2 Resolution No: 22-424

Approval Of Amendments To Dakota County Community Development Block Grant Program - Dakota Woodlands Elevator Rehabilitation

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, three types of substantial amendments to the Community Development Block Grant (CDBG) Program are permissible by the US Housing and Urban Development Department (HUD): creation of a new activity or cancellation of an activity, increase or decrease of an activity budget by \$100,000 or more at one time, and change to the location and/or national objective of an activity; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG funds on behalf of Dakota County; and

WHEREAS, Dakota Woodlands, located at 3430 Wescott Woodlands in Eagan, provides shelter and services to homeless families in Dakota County; and

WHEREAS, Dakota Woodlands was constructed in 1971 and has ongoing capital needs, including the rehabilitation of a partially functioning elevator that requires modernization, which is an anticipated cost of \$170,000; and

WHEREAS, there are available CDBG funds that can be used for the Dakota Woodlands elevator modernization; and

WHEREAS, CDA staff recommends substantial amendments to the 2018 and 2019 Dakota County CDBG Programs to create the Countywide Dakota Woodlands Homeless Facility Rehabilitation in both years and fund it with a budget of \$170,298; and

WHEREAS, CDA staff recommends canceling the 2019 Mendota Heights and Countywide Home Improvement Loan activities and transferring funds totaling \$80,123 to the Countywide Dakota Woodlands Homeless Facility Rehabilitation; and

WHEREAS, public notice of the substantial amendments was placed in the *Star Tribune* on September 1, 2022, and also on the CDA and Dakota County websites, in accordance with the approved Citizen Participation Plan process, and no public comments were received on the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the substantial amendments to the 2018 and 2019 Dakota County Community Development Block Grant Programs.

Ayes: 7

9.3 Resolution No: 22-425

Approval Of Amendments To Dakota County Community Development Block Grant Program - Horizon Heights Townhomes Acquisition

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, three types of substantial amendments to the Community Development Block Grant (CDBG) Program are permissible by the US Housing and Urban Development Department (HUD): creation of a new activity or cancellation of an activity, increase or decrease of an activity budget by \$100,000 or more at one time, and change to the location and/or national objective of an activity; and

WHEREAS, the Dakota County Community Development Agency (CDA) administers the CDBG funds on behalf of Dakota County; and

WHEREAS, Horizon Heights Townhomes is a 25-unit affordable townhome development located at 1 Horizon Heights Road in Burnsville, was constructed in 1980, and has significant deferred maintenance needs; and

WHEREAS, a for-profit developer has executed a purchase agreement for Horizon Heights Townhomes and is committed to maintaining affordability and completing significant rehabilitation; and

WHEREAS, Dakota County has available CDBG funds that can be used for the acquisition of Horizon Heights Townhomes; and

WHEREAS, CDA staff recommends substantial amendments to the Dakota County 2020 and 2021 CDBG Programs to create the Horizon Heights Townhomes Acquisition activity in those years and fund the activity with a total budget of \$600,000; and

WHEREAS, CDA staff recommends decreasing the 2020 Inver Grove Heights Home Improvement Loan budget activity by \$100,000 and transferring the funds

to the Horizon Heights Townhomes Acquisition activity; and

WHEREAS, CDA staff recommends canceling the 2020 Mendota Heights Home Improvement Loan activity and transferring the funds totaling \$20,530 to the Horizon Heights Townhomes Acquisition activity; and

WHEREAS, CDA staff recommends decreasing the 2021 Eagan Home Improvement Loan budget activity by \$100,000 and transferring the funds to the Horizon Heights Townhomes Acquisition activity; and

WHEREAS, public notice of the substantial amendments was placed in the *Star Tribune* on September 1, 2022, and also on the CDA and Dakota County websites, in accordance with the approved Citizen Participation Plan process, and no public comments were received on the proposed amendments.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the substantial amendments to the 2020 and 2021 Dakota County Community Development Block Grant Programs.

Ayes: 7

9.4 Resolution No: 22-426

Authorization To Award Bid And Execute Contract With Morcon Construction Co., Inc. To Provide General Contractor Services For Burnsville License Center Remodel And Amend 2022 Buildings Capital Improvement Program Adopted Budget

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, the Burnsville License Center Remodel project is included in the 2022 Building Capital Improvement Program (CIP) Adopted Budget; and

WHEREAS, the Burnsville License Center was added to the Burnhaven Library in 2011 and has since continually experienced long wait times due to its current size; and

WHEREAS, to correct the issue, this project repurposes 500 square feet of interior space from the Burnhaven Library to the Burnsville License Center to expand space for staff and the public's waiting area; and

WHEREAS, as design progressed, the scope included an additional customer service station, increased space to address an expanded waiting area for the public, enhanced ribbon glass, reconfiguration of the original customer service counters, and associated renovation work to the adjacent space in the library; and

WHEREAS, bid documents and specifications were prepared by Wold Architects & Engineers and advertised on August 19, 2022; and

WHEREAS, nine competitive bids were received on September 13, 2022; and

WHEREAS, Morcon Construction Co., Inc. has submitted a bid of \$279,950; and

WHEREAS, staff and Wold Architects and Engineers reviewed the qualifications of the bidder and recommend award to Morcon Construction Co., Inc. as the lowest responsive and responsible bidder, in an amount not to exceed \$279,950, for the Burnsville License Center Remodel project; and

WHEREAS, the total project costs are now \$435,000.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract with Morcon Construction Co., Inc., 5151 Industrial Blvd NE, Fridley, MN 55421 in an amount not to exceed \$297,950 for the Burnsville License Center Remodel, subject to approval by the County Attorney's office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby amends the 2022 Building Capital Improvement Program budget as follows:

Expense

Countywide Public Counter Security (B70053)	(\$200,000)
Burnsville License Center Counter Renovations (B10076)	<u>\$200,000</u>
Total Expense	\$0

Revenue

Countywide Public Counter Security (B70053)	(\$200,000)
Burnsville License Center Counter Renovations (B10076)	<u>\$200,000</u>
Total Expense	\$0

Ayes: 7

9.5 Resolution No: 22-427

Authorization To Execute Joint Powers Agreement, Approval Of Right Of Way Acquisition, Authorization To Initiate Quick-Take Condemnation, And Amendment Of Transportation Budget For County Project 50-32 In Farmington, County Road 50 Intersection

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, to provide a safe and efficient transportation system, Dakota County and the City of Farmington are proceeding with County Project (CP) 50-32; and

WHEREAS, CP 50-32 will be changing the intersection geometry of Flagstaff Avenue and County State Aid Highway (CSAH) 50 to address the safety issues and demonstrated crash issues observed at the intersection; and

WHEREAS, the purpose and need for this Project is to improve safety and traffic operations at the intersection, focusing on southbound traffic on Flagstaff turning onto CSAH 50; and

WHEREAS, Dakota County is the lead agency for CP 50-32; and

WHEREAS, right of way acquisition is needed to allow for construction to begin in 2023; and

WHEREAS, the partial acquisition of the following parcel is necessary to move forward with the Project:

14-03400-16-031 - Parcel 1

A permanent easement for highway purposes over, under, and across that part of the following described property:

The Northeast Quarter of the Northeast Quarter of Section 34, Township 114 North, Range 20 West lying North of State Truck Highway No. 50, except that part platted as "Regetta Fields."

Included abandoned railroad right of way, Dakota County, Minnesota. Said permanent easement described as follows:

Commencing at corner B14 as shown on Dakota County Road Right of Way Map No. 167 according to the recorded plat thereof Dakota County, Minnesota; thence North 89 degrees 55 minutes 31 seconds East 80.68 feet; thence North 15 degrees 6 minutes 44 seconds East 178.54 feet; thence North 00 degrees 28 minutes 25 seconds East 79.85 feet to a point on the westerly right of way line of Flagstaff Avenue as described by Final Certificate document number 2633064; thence North 89 degrees 43 minutes 33 seconds East 10.00 feet along said westerly right of way of Flagstaff Avenue; thence South 00 degrees 28 minutes 25 seconds West 208.02 feet along said westerly right of way line of Flagstaff Avenue; thence South 89 degrees 43 minutes 33 seconds West 25.00 feet along said westerly right of way line of Flagstaff Avenue; thence South 00 degrees 28 minutes 25 seconds West 64.10 feet along said westerly right of way line of Flagstaff Avenue to a north line of said CSAH 50 per Dakota County Road Right of Way Map No. 167; thence South 89 degrees 55 minutes 31 seconds West 110.61 feet along the said north line of CSAH 50 to corner B15 of said Dakota County Road Right of Way Map No. 167; thence North 00 degrees 4 minutes 29 seconds West 20.00 feet along the said north line of CSAH 50 to said corner B14 and said permanent easement there terminating.

Permanent Easement containing approximately 7520 square feet.
; and

WHEREAS, one parcel has been appraised by Valbridge Property Advisors, and the offer has been prepared; and

WHEREAS, the project is planned to be included in the 2023 Pavement Preservation and Misc. project package; and

WHEREAS, the approved 2022 Transportation Capital Improvement Program (CIP) ROW Preservation, and Management budget includes sufficient funds for the anticipated cost of the right of way acquisition for CP 50-32; and

WHEREAS, a joint powers agreement between Dakota County and the City of Farmington for CP 50-32 is proposed to outline cost participation and responsibilities for design, right of way acquisition, construction, and maintenance in accordance with the County Transportation Plan and County Policy; and

WHEREAS, if timely acquisition by direct negotiation of the required parcel does

not appear possible, it is necessary for the County Board to authorize the County Attorney's Office to initiate quick-take condemnation of the parcel to allow for a spring 2023 start date.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the City of Farmington to outline cost participation and responsibilities for the design, right of way acquisition, construction, and maintenance for County Project 50-32, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves the acquisition of the property described below:

14-03400-16-031 - Parcel 1

A permanent easement for highway purposes over, under, and across that part of the following described property:

The Northeast Quarter of the Northeast Quarter of Section 34, Township 114 North, Range 20 West lying North of State Truck Highway No. 50, except that part platted as "Regetta Fields."
Included abandoned railroad right of way, Dakota County, Minnesota. Said permanent easement described as follows:

Commencing at corner B14 as shown on Dakota County Road Right of Way Map No. 167 according to the recorded plat thereof Dakota County, Minnesota; thence North 89 degrees 55 minutes 31 seconds East 80.68 feet; thence North 15 degrees 6 minutes 44 seconds East 178.54 feet; thence North 00 degrees 28 minutes 25 seconds East 79.85 feet to a point on the westerly right of way line of Flagstaff Avenue as described by Final Certificate document number 2633064; thence North 89 degrees 43 minutes 33 seconds East 10.00 feet along said westerly right of way of Flagstaff Avenue; thence South 00 degrees 28 minutes 25 seconds West 208.02 feet along said westerly right of way line of Flagstaff Avenue; thence South 89 degrees 43 minutes 33 seconds West 25.00 feet along said westerly right of way line of Flagstaff Avenue; thence South 00 degrees 28 minutes 25 seconds West 64.10 feet along said westerly right of way line of Flagstaff Avenue to a north line of said CSAH 50 per Dakota County Road Right of Way Map No. 167; thence South 89 degrees 55 minutes 31 seconds West 110.61 feet along the said north line of CSAH 50 to corner B15 of said Dakota County Road Right of Way Map No. 167; thence North 00 degrees 4 minutes 29 seconds West 20.00 feet along the said north line of CSAH 50 to said corner B14 and said permanent easement there terminating.

Permanent Easement containing approximately 7520 square feet.
; and

for County Project 50-32 at the approved appraised values and in accordance with County policy and authorizes payment from the 2022 Transportation Capital Improvement Program budget; and

BE IT FURTHER RESOLVED, That the 2022 Transportation Capital Improvement budget is hereby amended as follows:

Expense

County Project 50-32 - Right of Way	\$100,000
Right of Way Preservation and Management set-aside	<u>(\$100,000)</u>
Total Expense	\$0

Revenue

County Funding - County Project 50-32	\$100,000
County Funding - ROW set-aside	<u>(\$100,000)</u>
Total Revenue	\$0

; and

BE IT FURTHER RESOLVED, that the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation on the properties identified if timely acquisition by direct negotiations of all properties does not appear possible.

Ayes: 7

- 9.6** Resolution No: 22-428
Approval Of Right Of Way Acquisition And Authorization To Initiate Quick-Take Condemnation For County Project 88-24 On CSAH 88 (292nd Street) In Randolph Township

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, Dakota County and Randolph Township are partnering on County Project 88-24 (the "Project"); and

WHEREAS, the Project includes the segment of County State Aid Highway (CSAH) 88 from Trunk Highway (TH) 52 to TH 56; and

WHEREAS, the purpose and need for the Project is to improve safety, operations, and capacity along the Project corridor; and

WHEREAS, to address the purpose and need for the Project, the County is proposing to reconstruct CSAH 88 to address pavement quality, safety, and operational issues by improving drainage, modifying access, improving sight angles, and adding turn lanes; and

WHEREAS, the County is the lead agency for the Project; and

WHEREAS, the County utilized public engagement for this project, including a public open house on October 8, 2020, at Lake Byllesby Park and December 16, 2021, at United Methodist Church and presentations at the Randolph Township Meetings on September 15, 2020, May 24, 2022, and June 14, 2022; and

WHEREAS, right of way acquisition is needed to allow for construction to begin in 2023 as scheduled; and

WHEREAS, CP 88-24 design has determined preliminary right of way needs

including permanent highway easement and temporary easement from the following two parcels:

PID: 31-15902-00-010

A permanent easement for highway purposes

Said easement contains approximately 17,894 square feet of new right of way.

PID: 31-01000-42-020

A permanent easement for highway purposes

Said easement contains approximately 29,623 square feet of new right of way.

An easement for highway purposes over, under, and across Outlot A, Byllesby Shores 3rd Addition, according to the recorded plat thereof, Dakota County, Minnesota.

Together with an easement for highway purposes over, under, and across part of the following described subject property:

That part of the Southwest Quarter of the Northwest Quarter, Section 10, Township 112 North, Range 18 West, Dakota County, Minnesota, described as follows:

Beginning at the northwest corner of said Southwest Quarter of the Northwest Quarter; thence South 89 degrees 42 minutes 18 seconds East, bearing assumed, along the north line of said Southwest Quarter of the Northwest Quarter, a distance of 250.00 feet; thence South 00 degrees 17 minutes 28 seconds East a distance of 447.60 feet; thence North 89 degrees 49 minutes 47 seconds West a distance of 250.00 feet to the West line of said Southwest Quarter of the Northwest Quarter; thence North 00 degrees 17 minutes 28 seconds West, along said west line, a distance of 448.15 feet to the point of beginning.

Said easement is described as follows:

Beginning at said northwest corner; thence South 89 degrees 42 minutes 18 seconds East, bearing assumed, along the said north line of said Southwest Quarter of the Northwest Quarter a distance of 56.19 feet; thence South 00 degrees 05 minutes 08 seconds West a distance of 99.51; thence southerly a distance of 354.30 feet along a tangential curve concave to the east having a radius of 1136.00 feet a central angle of 17 degrees 52 minutes 10 seconds to the south line of said subject property; thence North 89 degrees 49 minutes 47 seconds West along said south line a distance of 108.05 feet to the west line of said Southwest Quarter of the Northwest Quarter; thence North 00 degrees 17 minutes 28 seconds West along said west line, a distance of 448.15 feet to the point of beginning.

Said easement area containing approximately 47,517 Square Feet of new right of way.

; and

WHEREAS, one appraisal has been completed for two parcels by Nicollet Partners; and

WHEREAS, the 2022 Transportation Capital Improvement Program budget for the Project includes sufficient funds for right of way acquisition; and

WHEREAS, two parcels (PID: 31-15902-00-010 and PID: 31-01000-42-020) have been appraised, and the values have been presented to the County Board in a confidential spreadsheet.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the appraised value prepared by Nicollet Partners for the acquisition of the two parcels as described below for Dakota County Project 88-24 and authorizes County staff, in its discretion, to share the appraisal data with the respective landowner, including all or portions of the completed appraisals as part of the negotiation process; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby approves acquisition of the two parcels for County Project 88-24, at the approved appraised value, and authorizes payment from the 2022 Transportation Capital Improvement Program budget; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney's Office to initiate quick-take condemnation on the properties identified, in the event that timely acquisition by direct negotiations of all properties does not appear possible.

Ayes: 7

9.7 Resolution No: 22-429

Authorization To Execute Agreement With City Of Lakeville For Traffic Signal Installations At CSAH 31 (Pilot Knob) And 179th Street Intersection And At CSAH 23 (Cedar Avenue) And 185th Street Intersection

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, to provide a safe and efficient transportation system, Dakota County (County) is partnering with the City of Lakeville (City) for projects to install new traffic signal systems at the County State Aid Highway (CSAH) 31 (Pilot Knob) and 179th Street and the CSAH 23 (Cedar Avenue) and 185th Street intersections; and

WHEREAS, installation of the traffic control signal system is justified and the appropriate traffic control for the intersection of CSAH 31 and 179th Street in consideration of additional traffic associated with a new CSAH 9 alignment,

future designation of 179th Street as CSAH 9 and overall operations; and

WHEREAS, installation of the traffic control signal system is justified and the appropriate traffic control for the intersection of CSAH 23 and 185th Street in consideration of the additional traffic associated with the extension of CSAH 60, designation of 185th Street as CSAH 60 and overall operations; and

WHEREAS, the County is the lead agency for the project to install the signal system at CSAH 31 and 179th Street; and

WHEREAS, the City is the lead agency for the project to install the signal system at CSAH 23 and 185th Street; and

WHEREAS, cost participation for design, engineering, and construction of the two new traffic signals will be in accordance with the adopted Cost Share Policy (Policy F.4 Traffic Signals), such that the County's cost share is 55 percent and the City's cost share is 45 percent; and

WHEREAS, cost participation for power and maintenance will be in accordance with Cost Share Policy (Policy F.17 Traffic Signal and Street Lighting Power Costs and Maintenance Responsibilities), such that the County cost share is 75 percent and the City cost share is 25 percent for power costs of the traffic signal and attached street lighting; and

WHEREAS, the County will operate and maintain the traffic signal systems, timing, and operation and the City will be responsible for streetlight maintenance and painting of the signal systems; and

WHEREAS, a joint powers agreement with the City of Lakeville is needed for signal installation and to define operation and maintenance costs and responsibilities.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the installation of a traffic control signal system at the intersection of County State Aid Highway (CSAH) 31 (Pilot Knob) and 179th Street and also at the intersection of CSAH 23 (Cedar Avenue) and 185th Street, in the City of Lakeville in accordance with Dakota County Transportation Plan (Policy M.9); and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agreement with the City of Lakeville for the installation, operation and maintenance of traffic signal systems at the intersection of CSAH 31 (Pilot Knob Road) and 179th Street and also at the intersection of CSAH 23 (Cedar Avenue) and 185th Street, subject to approval by the County Attorney's Office as to form.

Ayes: 7

9.8 Resolution No: 22-430
Approval Of Final Plats Recommended By Plat Commission

Motion: Liz Workman

Second: Joe Atkins

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

EAGAN MOB

Eagan

Ayes: 7

REGULAR AGENDA

10. Legislative Update

Mike Erlandson with Downs gave an update at the Federal level. Erin Buie with Stinson gave an update at the State level. This item was on the agenda for informational purposes only. No direction was given.

11. Interagency Announcements/Reports

Interagency announcements and reports were then presented.

12. County Manager's Report

County Manager Matt Smith commented on the following:

- South St. Paul Library Groundbreaking is scheduled for this afternoon.
- Leaders in Local Government, congratulations to all nominated.
- Charlton Underpass Mural Unveiling is Friday, October 7, 2022

13. Information

13.1 Information

See Attachment for future Board meetings and other activities.

14. Adjournment

14.1 Resolution No: 22-431
Adjournment

Motion: Mary Hamann-Roland

Second: Mike Slavik

On a motion by Commissioner Hamann-Roland, seconded by Commissioner Slavik, the meeting was adjourned at 9:45 a.m.

Kathleen A. Gaylord
Chair

ATTEST

Matt Smith
County Manager



Board of Commissioners

Request for Board Action

Item Number: DC-1071

Agenda #: 7.1

Meeting Date: 10/18/2022

DEPARTMENT: Public Health

FILE TYPE: Consent Action

TITLE

Ratification Of Minnesota Department Of Health Strong Foundations Grant Application, And Authorization To Accept Grant Funds And Execute Grant Agreement And Related Contracts

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners acts as the Community Health Board and has responsibility to prevent disease and disability and to promote and protect the health and safety of County residents; and

WHEREAS, Public Health has a long history of providing home visiting services to families in Dakota County, utilizing the MDH Strong Foundations grant, and the Maternal, Infant, Early Childhood Home Visiting (MIECHV) grant to fund these services; and

WHEREAS, MIECHV is a federally funded program that uses evidence-based home visiting services to achieve positive outcomes for pregnant people and parents with young children; and

WHEREAS, the Strong Foundations grant is a combination of state and federal funds for evidence-based home visiting services supporting women, infants, young children, and families in the community; and

WHEREAS, the current Strong Foundations and MIECHV grants are set to expire on December 31, 2022; and

WHEREAS, in order to create efficiencies, MDH released a Request for Proposal that consolidated grant funding sources into one application also titled, Strong Foundations, ensuring stable funding to provide family home visiting services to county residents over the next five years; and

WHEREAS, beginning January 1, 2023, the Strong Foundations grant will be used exclusively to support the Maternal Early Childhood Sustained Home Visiting (MECSH) evidence-based home visiting model at Dakota County; and

WHEREAS, Dakota County Public Health applied and was awarded \$1,259,535 for a five-year Strong Foundations grant for the period of January 1, 2023 through December 31, 2023; and

WHEREAS, funding will be determined annually and is expected to remain stable; and

WHEREAS, in addition, MDH awarded Dakota County Public Health an additional \$19,477 to cover the salary and travel costs associated with Dakota County's role as a MECOSH Apprentice Trainer; and

WHEREAS, the Strong Foundations grant will fund a total of 10.5 full-time equivalent (FTE) public health nurses, staff, and supervisors, as well as a reflective practice consultant who meets monthly with home visitors and supervisors to discuss best practice approaches to effectively promote health development in children and families.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners authorizes ratification of Dakota County's application for the Minnesota Department of Health (MDH) Strong Foundations grant for the period of January 1, 2023 through December 31, 2028; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to accept the Strong Foundations grant funds for the Dakota County Public Health Department, in the amount of \$1,259,535 effective January 1, 2023 through December 31, 2023; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute the grant agreement with MDH for the Strong Foundations grant for the period of January 1, 2023 through December 31, 2028, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the Community Services Director to execute any necessary contracts that are a result of the need to provide services in relation to the MDH Strong Foundations work, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That, unless the grant program requirements change, the Community Services Director is hereby authorized to amend the grant to alter the grant term, accept additional grant funds, and continue grant-funded full-time equivalents (FTEs), consistent with County contracting policies, and inclusion of grant funds in future yearly Recommended and Adopted Budgets, subject to approval by the County Attorney's Office as to form.



Board of Commissioners

Request for Board Action

Item Number: DC-1253

Agenda #: 7.2

Meeting Date: 10/18/2022

DEPARTMENT: Social Services

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contracts For Children And Family In-Home And Community-Based Services

RESOLUTION

WHEREAS, under the Minnesota Comprehensive Children's Mental Health Act, specifically Minn. Stat. § 245.4874, subd. 1, a variety of services are mandated for youth who are emotionally or severely emotionally disturbed; and

WHEREAS, the juvenile protection provisions of the Juvenile Court Act, Minn. Stat. § 260C, requires counties to make efforts to prevent out-of-home placement and address risks that may necessitate placement through child protection; and

WHEREAS, by Resolution No. 19-776 (October 29, 2019), the Dakota County Board of Commissioners authorized contracts with the selected vendors for the period of January 1, 2020 through December 31, 2021; and

WHEREAS, by Resolution No. 21-490 (October 19, 2021), the Dakota County Board of Commissioners authorized amendments to contracts with the selected vendors, extending the expiration date to December 31, 2022; and

WHEREAS, Children and Family Services conducted a comprehensive solicitation process in the summer of 2022 that resulted in 23 selected proposals, four (Arcpoint Labs, Lopno and Associates, Mosaic Services and Nexus-FACTS) of which require County Board authorization as their contracted services will exceed \$100,000 each over the two-year contract period of January 1, 2023 through December 31, 2024; and

WHEREAS, the array of services and vendors provides flexibility for the Children and Family Services to respond to issues to be addressed in casework, and the resulting contracts are the legal documents to protect and be responsive to Dakota County taxpayers to ensure effective service outcomes, competitive price, and liability protections; and

WHEREAS, funding for these contracts will be included in the 2023 and 2024 County Manager's Recommended Budget.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute contracts for In-home and Community-based

services for youth and families for the period of January 1, 2023 through December 31, 2024, subject to approval by the County Attorney's Office as to form, as follows:

Arcpoint Labs - Drug Testing:

1. \$319.30 for Hair Follicle Testing
2. \$68.67 for Oral Saliva
3. \$319.30 for Nail Testing
4. \$33.19 for Transdermal Patch
5. IRS rate for travel
6. No Show at 80% of rate

Lopno and Associates:

1. Parenting Assessments - \$117.99/hour for up to 15 hours
2. Psychological Evaluations - Current Medical Assistance Rates

Mosaic:

1. Bridging Stabilization Program - \$8,328.23 per clinic Treatment
2. Systemic Family Therapy (SFT) - \$8,328.23 per clinic Treatment

Nexus-Facts:

1. Attachment & Behavioral Catch-Up:
 - a. \$30.09/hour - Non-Degreed Staff
 - b. \$85.36/hour - Degreed Staff
 - c. IRS rate for travel
2. Bridging Stabilization Program - \$8,328.23 per clinic Treatment
3. Systemic Family Therapy (SFT) - \$8,328.23 per clinic Treatment
4. Brief Counseling - \$145.19/hour for direct face-to-face contact with family
5. Day Treatment - Current Medical Assistance Rates
6. Psychological Evaluations - Current Medical Assistance Rates

; and

BE IT FURTHER RESOLVED, That the contract(s) shall contain a provision that allows the County to immediately terminate the contracts in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That service rates for contracts authorized for the period of January 1,

2023 through December 31, 2024, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1, 2023, as applicable.



Board of Commissioners

Request for Board Action

Item Number: DC-1378

Agenda #: 7.3

Meeting Date: 10/18/2022

DEPARTMENT: Employment and Economic Assistance

FILE TYPE: Consent Action

TITLE

Authorization To Amend Contract With YMCA Of The Greater Twin Cities For Drop-In Childcare Services

RESOLUTION

WHEREAS, the Community Service Division has provided drop-in childcare services at the Northern Service Center for many years to assist Dakota County customers accessing services; and

WHEREAS, YMCA staff must observe approved policies and procedures in accepting and releasing children for care, explaining policies and procedures to parents or guardians regarding use of the services, and caring for children in a safe, developmentally appropriate manner that provides a positive experience for children while at the childcare center; and

WHEREAS, by Resolution No. 15-588 (November 17, 2015), the County Board authorized execution of a contract with the YMCA of the Greater Twin Cities (YMCA) for the period of January 1, 2016 through December 31, 2016, for the provision of drop-in childcare services; and

WHEREAS, the Dakota County Services Division issued a Request for Proposal (RFP) on September 19, 2016, and one proposal was received in response to the RFP; and

WHEREAS, a team comprised of multidisciplinary County staff reviewed the proposal and recommended the contract be awarded to the YMCA for drop-in childcare services; and

WHEREAS, by Resolution No. 16-599 (November 29, 2016), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2017 through December 31, 2017, for the provision of drop-in childcare services; and

WHEREAS, by Resolution No. 17-573 (November 14, 2017), the County Board authorized execution of a contract with the YMCA for the period of January 1, 2018 through December 31, 2020, for the provision of drop-in childcare services; and

WHEREAS, by Resolution No. 21-034 (January 12, 2021), the County Board authorized execution of a two-year contract with the YMCA for a period of January 1, 2021 through December 31, 2022, for the provision of the drop-in childcare services, in a not to exceed contract amount of \$159,491; and

WHEREAS, childcare services were not provided due to COVID 19, therefore this service was not solicited in 2022; and

WHEREAS, a solicitation for childcare services will be issued in 2023; and

WHEREAS, staff is seeking County Board approval to execute an amendment to the contract with the YMCA to add \$79,746 to the contract for a total not to exceed contract amount of \$239,237 and to extend the expiration date through December 31, 2023, to allow for a solicitation to occur in 2023.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute an amendment to the contract with the YMCA of the Greater Twin Cities for drop-in child care services to add \$79,746 for a total not to exceed contract amount of \$239,237 to be reimbursed at a rate of \$6,645.46 per month, totaling the respective contract amount, and to extend the expiration date through December 31, 2023, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract shall contain a provision that allows the County to immediately terminate the contract in the event sufficient funds from county, state, or federal sources are not appropriated at a level sufficient to allow payment of the amounts due; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contract, within the amount budgeted, to alter the number and types of clients served, type of services provided, contract amount, and contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the contract amount authorized for the period of January 1, 2023 through December 31, 2023, shall be increased by the inflation rate used in the Dakota County budget process as authorized by the Dakota County Board of Commissioners effective January 1 of each year as applicable.



Board of Commissioners

Request for Board Action

Item Number: DC-1457

Agenda #: 7.4

Meeting Date: 10/18/2022

DEPARTMENT: Community Corrections

FILE TYPE: Consent Action

TITLE

Authorization To Amend Joint Powers Agreement With Minnesota Department Of Corrections To Provide Secure Programming For Juvenile Females

RESOLUTION

WHEREAS, Dakota County Community Corrections currently has a joint powers agreement (JPA) with the Minnesota Department of Corrections (MN DOC) to provide secure placement, gender specific services, necessary assessment and programming for any juvenile female ("resident") that Dakota County agrees to accept; and

WHEREAS, Dakota County Community Corrections has complete discretion whether it will accept a particular resident, which will depend on its existing security, health, order and safety needs of its facility, the Juvenile Service Center (JSC), at the time a particular request by the State is made; and

WHEREAS, by Resolution No. 20-516 (October 20, 2020), the Dakota County Board of Commissioners authorized execution of a JPA with MN DOC for secure programming for juvenile females at the JSC; and

WHEREAS, the end date in the resolution was erroneously written as August 31, 2021, however, the correct end date is listed in the JPA, August 31, 2023; and

WHEREAS, staff is requesting an amendment to the JPA to increase the daily rate Dakota County will bill MN DOC from \$295 to \$340; and

WHEREAS, the total obligation of the State under this agreement will not exceed \$150,000 per youth, or \$295,000 in total, which has not changed from the original JPA.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Service Director to amend the joint powers agreement with the Minnesota Department of Corrections to provide secure programming for juvenile females, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Community Services Director is hereby authorized to amend said contracts, consistent with the amount budgeted, to alter the number and types of clients served, types of services provided, service rates, contract amount and the contract term, consistent with County contracting policies, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That this service will end immediately in the event that sufficient funds from county, state or federal sources are no longer available to continue this service.



Board of Commissioners

Request for Board Action

Item Number: DC-1398

Agenda #: 7.5

Meeting Date: 10/18/2022

DEPARTMENT: Veterans Services

FILE TYPE: Consent Action

TITLE

Authorization To Enter Into A Joint Powers Agreement With State Of Minnesota, Acting Through Its Commissioner Of Minnesota Department Of Veterans Affairs, For Transportation Services To Veteran Affairs Medical Center In Minneapolis

RESOLUTION

WHEREAS, the Hastings Veterans Home, owned and operated by the Minnesota Department of Veteran Affairs (MDVA), is a 179-bed domiciliary care facility for honorably discharged veterans and their spouses, located in Hastings, Minnesota; and

WHEREAS, the Hastings Veterans Home provides residents twice daily round-trip van rides from the Hastings Veterans Home to the Minneapolis VA Medical Center (VAMC) for those who need additional medical and dental care at the VAMC; and

WHEREAS, the relationship and respective responsibilities between the Dakota County Veteran Services Office and the MDVA have been positive and long-standing through a JPA arrangement; and

WHEREAS, staff recommends authorization to execute a JPA between the Dakota County Veteran Services Office and the MDVA for the purpose of providing free transportation services for Dakota County veterans who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the VAMC.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Community Services Director to execute a joint powers agreement between the Minnesota Department of Veterans Affairs and Dakota County Veterans Services Office for the purpose of providing free transportation services for Dakota County veterans who do not reside at the Hastings Veterans Home, and to allow increased access for veterans utilizing the Minneapolis VA Medical Center through August 14, 2023, subject to approval by the County Attorney's Office as to form.



Board of Commissioners

Request for Board Action

Item Number: DC-1401

Agenda #: 7.6

Meeting Date: 10/18/2022

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization For Expansion Of Electric Vehicle Charging Infrastructure At County Service Centers And Maintenance Facility And Amend 2022 Fleet Capital Equipment Program Budget

RESOLUTION

WHEREAS, Dakota County's programs, policies, and practices reflect a commitment to energy and environmental stewardship as a cornerstone of healthy and vibrant communities in alignment with the County's vision, mission, and goals; and

WHEREAS, Dakota County continues to invest in energy conservation measures that reduce its reliance on fossil fuels (e.g., geothermal) and support production of energy from non-fossil fuel-based sources (e.g., hydro and solar) consistent with the adopted County Energy Conservation and Greenhouse Gas Reduction Strategy (Resolution No. 22-068; February 22, 2022); and

WHEREAS, the Dakota County Board of Commissioners supports County efforts to reduce energy consumption by County facilities, vehicles, and equipment when such efforts result in reduced consumption of fossil fuels and reduction in greenhouse gases; and

WHEREAS, adopting a strategy of electrifying the County's fleet when a business case and life cycle cost analysis justifies investment in Hybrid, Battery Electric (BEV) and Plug In Electric Vehicles (PHEV) is consistent with the County's broader Energy Conservation and Green House Gas Reduction Strategy; and

WHEREAS, Electric Vehicle Charging infrastructure is necessary to support the County's ability to transition it's fleet to an electrified platform.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby affirms and formally adopts a strategy of investing in Fleet Electrification under the following conditions:

- Identify and invest in electric vehicle (EV) charging infrastructure to support transition to fleet electrification, using external revenues where available to offset some or all initial infrastructure costs, and public charging revenues to offset ongoing costs of repair and maintenance of EV charging stations
- Invest in EVs when the use is consistent with a Dakota County business need, the cycle time

fits with the electric vehicle range, and the return on investment on the vehicle is within the life of the vehicle, including any external revenues applied to the vehicle purchase price

; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners authorizes the County Manager to use Countywide Budget Incentive funds up to \$103,816 to expand the County's EV Charging infrastructure to the three main service centers (Northern, Western, and Hastings facilities) and the Empire Maintenance Facility.

BE IT FURTHER RESOLVED, That the 2022 Fleet Capital Equipment Program Budget is hereby amended as follows:

Expense

EV Charging Infrastructure	<u>\$103,816</u>
Total Expense	\$103,816

Revenue

Fund Balance	<u>\$103,816</u>
Total Revenue	\$103,816

; and

BE IT FURTHER RESOLVED, That the 2022 Non-Departmental Budget is hereby amended as follows:

Expense

Countywide BIP Expense	<u>(\$103,816)</u>
Total Expense	(\$103,816)

Revenue

Fund Balance	<u>(\$103,816)</u>
Total Revenue	(\$103,816)



Board of Commissioners

Request for Board Action

Item Number: DC-1424

Agenda #: 7.7

Meeting Date: 10/18/2022

DEPARTMENT: Environmental Resources

FILE TYPE: Consent Action

TITLE

Authorization To Adopt Dakota County Agricultural Chemical Reduction Effort Plan

RESOLUTION

WHEREAS, developing the Agricultural Chemical Reduction Effort (ACRE) Plan is a 2022 Board priority; and

WHEREAS, the 2020-2030 Dakota County Groundwater Plan identified reduction of agricultural chemical contamination as a high priority (strategy 1B1); specifically, tactic 1B1 states that the County will develop an ACRE Plan; and

WHEREAS, the purpose of ACRE is to reduce agricultural chemicals in groundwater to levels that no longer pose threats to human health and the environment; and

WHEREAS, the ACRE Plan was developed through extensive research on current Minnesota programs and other state programs focused on improving water quality from agricultural operations, completion of a groundwater nitrate model, a robust stakeholder engagement process, and guidance provided by the County Board, County Planning Commission, and an Agricultural Advisory Group; and

WHEREAS, by Resolution No. 22-289 (July 19, 2022), the County Board authorized the release of the draft ACRE Plan for a 45-day public review period from July 20 to September 3, 2022; and

WHEREAS, comments were received from county residents and five organizations during the public review period resulting in no substantial changes to the ACRE Plan; and

WHEREAS, the Dakota County Planning Commission reviewed the revised ACRE Plan on September 22, 2022, and recommended the adoption of the ACRE Plan to the Physical Development Committee of the Whole.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby adopts the Dakota County Agricultural Chemical Reduction Effort (ACRE) Plan.



Board of Commissioners

Request for Board Action

Item Number: DC-1438

Agenda #: 7.8

Meeting Date: 10/18/2022

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Joint Powers Agreement With City Of Burnsville For Preliminary Engineering Of Multi-Use Trails Along County State Aid Highways 42 And 5 And Amend 2022 Transportation Capital Improvement Program Budget

RESOLUTION

WHEREAS, to promote a safe and efficient transportation system throughout Dakota County, the County is partnering with the City of Burnsville to conduct preliminary engineering for missing trail segments along County State Aid Highway (CSAH) 42 and CSAH 5; and

WHEREAS, the Dakota County Pedestrian and Bicycle Study identified these trail gaps as high priorities for improving safety and mobility of pedestrians and bicyclists; and

WHEREAS, preliminary engineering of the trail gaps will assess feasibility, identify property impacts, provide opportunities for public engagement, and estimate trail construction costs; and

WHEREAS, the preliminary engineering effort will include preparation of grant applications for external funding with City and County approval; and

WHEREAS, the City of Burnsville is the lead agency for the preliminary engineering of the two trail gap projects, County Projects (CP) 42-167 and 05-054, with active participation of Dakota County staff; and

WHEREAS, costs of the preliminary engineering effort will be shared 85 percent County funds and 15 percent City funds in accordance with adopted County Policy; and

WHEREAS, the 2022-2026 Transportation Capital Improvement Program Adopted Budget includes \$200,000 in County set-aside funds that have not yet been utilized for trail gap design; and

WHEREAS, a budget amendment is required to transfer the funds from the trail gap set aside to CPs 42-167 and 05-054.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a joint powers agreement with the City of Burnsville to identify costs and responsibilities for preliminary engineering and preparation of approved external grant applications in accordance with County policy for trail gaps along County State Aid Highway 42 and County State Aid Highway 5 for County Projects 42-167 and 05-054, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the 2022 Transportation Capital Improvement Program Adopted Budget is hereby amended as follows:

Expense

CP 42-167	\$100,000
CP 05-054	\$100,000
Trail Gap Setaside	<u>(\$200,000)</u>
Total Expense	\$0

Revenue

CP 42-167 - City Funding	\$ 15,000
CP 42-167 - County Funding	\$ 85,000
CP 05-054 - City Funding	\$ 15,000
CP 05-054 - County Funding	\$ 85,000
Trail Gap Setaside - City Funding	<u>(\$ 30,000)</u>
Trail Gap Setaside - County Funding	<u>(\$170,000)</u>
Total Revenue	\$0



Board of Commissioners

Request for Board Action

Item Number: DC-1510

Agenda #: 8.1

Meeting Date: 10/18/2022

DEPARTMENT: Attorney

FILE TYPE: Consent Action

TITLE

Authorization To Execute Agreement With West Publishing Corporation For Westlaw Legal Research Subscription

PURPOSE/ACTION REQUESTED

Authorize the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools.

SUMMARY

The Dakota County Attorney's Office (CAO) has used Westlaw PROFLEX electronic legal research solutions on a subscription basis since 2017 to access caselaw, statutes, federal code, jury instructions, secondary sources and other resources and tools to perform the duties of the CAO. The CAO renewed the subscription in 2019. The CAO desires to renew the subscription for another three-year period at the rate of \$5,370.89 for the first year and 1 percent annual increases thereafter. The proposed rate represents a 1 percent increase from the current monthly charge and an increase in the number of licenses for attorneys to access the system since the last renewal from 40 to 43. The CAO also has nine law clerks who utilize the subscription at no cost.

The three-year total cost of the subscription is \$195,292.08.

RECOMMENDATION

The CAO recommends authorizing the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools for a total amount not to exceed \$195,292.08.

EXPLANATION OF FISCAL/FTE IMPACTS

The CAO has sufficient budget for the proposed increased monthly rate for the remainder of 2022 and is accounted for in the proposed County Manager recommended budget for 2023.

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, the Dakota County Attorney's Office (CAO) has used Westlaw PROFLEX electronic legal research solutions on a subscription basis since 2017 to access caselaw, statutes, federal code, jury instructions, secondary sources and other resources and tools to perform the duties of the CAO; and

WHEREAS, the CAO renewed the subscription in 2019; and

WHEREAS, the CAO desires to renew the subscription for another three-year period at the rate of \$5,370.89 for the first year and 1 percent annual increases thereafter; and

WHEREAS, the proposed rate represents a 1 percent increase from the current monthly charge and an increase in the number of licenses for attorneys to access the system since the last renewal from 40 to 43; and

WHEREAS, the CAO also have nine law clerks who utilize the subscription at no cost; and

WHEREAS, the three-year total cost of the subscription is \$195,292.08.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools for a total amount not to exceed \$195,292.08, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Order Form

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|------------------------------|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|------------------------------|

CONTACT

Department Head: Tom Donely

Author: Tom Donely



Order Form

Order ID: Q-04018666

Contact your representative joseph.amos@thomsonreuters.com with any questions. Thank you.

Sold To Account Address

Account #: 1000551201
DAKOTA COUNTY ATTORNEY
MARY SPIES
1560 HIGHWAY 55
HASTINGS MN 55033-2343 US

"Customer"

Shipping Address

Account #: 1000551201
DAKOTA COUNTY ATTORNEY
MARY SPIES
1560 HIGHWAY 55
HASTINGS MN 55033-2343 US

Billing Address

Account #: 1000551201
DAKOTA COUNTY ATTORNEY
MARY SPIES
1560 HIGHWAY 55
HASTINGS, MN 55033-2343
US

This Order Form is a legal document between Customer and

- A. West Publishing Corporation to the extent that products or services will be provided by West Publishing Corporation, and/or
- B. Thomson Reuters Enterprise Centre GmbH to the extent that products or services will be provided by Thomson Reuters Enterprise Centre GmbH.

A detailed list of products and services that are provided by Thomson Reuters Enterprise Centre GmbH and current applicable IRS Certification forms are available at: <https://www.tr.com/trorderinginfo>

West Publishing Corporation may also act as an agent on behalf of Thomson Reuters Enterprise Centre GmbH solely with respect to billing and collecting payment from Customer. Thomson Reuters Enterprise Centre GmbH and West Publishing Corporation will be referred to as "Thomson Reuters", "we" or "our," in each case with respect to the products and services it is providing, and Customer will be referred to as "you", or "your" or "Client".

Thomson Reuters General Terms and Conditions apply to all products ordered, except print and is located at <http://tr.com/TermsandConditions>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

Thomson Reuters General Terms and Conditions for Federal Subscribers is located at <https://static.legalsolutions.thomsonreuters.com/static/Federal-ThomsonReuters-General-Terms-Conditions.pdf>. In the event that there is a conflict of terms between the General Terms and Conditions and this Order Form, the terms of this Order Form control. This Order Form is subject to our approval.

ProFlex Products See Attachment for details

Material #	Product	Monthly Charges	Minimum Terms (Months)
40757482	West Proflex	\$5,370.89	36

Minimum Terms

Your subscription is effective upon the date we process your order ("Effective Date") and Monthly Charges will be prorated for the number of days remaining in that month, if any. Your subscription will continue for the number of months listed in the Minimum Term column above counting from the first day of the month following the Effective Date. Your Monthly Charges during the first twelve (12) months of the Minimum Term are as set forth above. If your Minimum Term is longer than 12 months, then your Monthly Charges for each year of the Minimum Term are displayed in the Attachment to the Order Form.

Post Minimum Terms

At the end of the Minimum Term, we will notify you of any change in Monthly Charges at least 60 days before each 12-month term starts. Either of us may cancel the Post-Minimum Term subscription by sending at least 30 days written notice.

Federal Government Subscribers Optional Minimum Term. Federal government subscribers that chose a multi-year Minimum Term, those additional months will be implemented at your option pursuant to federal law.

Banded Product Subscriptions. You certify your total number of attorneys (partners, shareholders, associates, contract or staff attorneys, of counsel, and the like), corporate users, personnel or full-time-equivalent students is indicated in this Order Form. Our pricing for banded products is made in reliance upon your certification. If we learn that the actual number is greater or increases at any time, we reserve the right to increase your charges as applicable.

Miscellaneous

Applicable Law. If you are a state or local governmental entity, your state's law will apply and any claim may be brought in the state or federal courts located in your state. If you are a non-governmental entity, this Order Form will be interpreted under Minnesota state law and any claim by one of us may be brought in the state or federal courts in Minnesota. If you are a United States Federal Government Customer, United States federal law will apply and any claim may be brought in any federal court.

Charges, Payments & Taxes. You agree to pay all charges in full within 30 days of the date of invoice. You are responsible for any applicable sales, use, value added tax (VAT), etc. unless you are tax exempt. If you are a non-government customer and fail to pay your invoiced charges, you are responsible for collection costs including attorneys' fees.

Excluded Charges And Schedule A Rates. If you access products or services that are not included in your subscription you will be charged our then-current rate ("Excluded Charges"). Excluded Charges will be invoiced and due with your next payment. For your reference, the current Excluded Charges schedules are located in the below link Excluded Charges may change from time-to-time upon 30 days written or online notice.

We may, at our option, make certain products and services Excluded Charges if we are contractually bound or otherwise required to do so by a third party provider or if products or services are enhanced or if new products or services are released after the effective date of this ordering document. Modification of Excluded Charges or Schedule A rates is not a basis for termination under paragraph 10 of the General Terms and Conditions.

<http://static.legalsolutions.thomsonreuters.com/static/agreement/plan-2-pro-govt-agencies.pdf>

eBilling Contact. All invoices for this account will be emailed to your e-Billing Contact(s) unless you have notified us that you would like to be exempt from e-Billing.

Credit Verification. If you are applying for credit as an individual, we may request a consumer credit report to determine your creditworthiness. If we obtain a consumer credit report, you may request the name, address and telephone number of the agency that supplied the credit report. If you are applying for credit on behalf of a business, we may request a current business financial statement from you to consider your request.

Cancellation Notification Address. Send your notice of cancellation to Customer Service, 610 Opperman Drive, P.O. Box 64833, Eagan MN 55123-1803

Returns and Refunds. You may return a print product to us within 45 days of the original shipment date if you are not completely satisfied. Please see <http://static.legalsolutions.thomsonreuters.com/static/returns-refunds.pdf> or contact Customer Service at 1-800-328-4880 for additional details regarding our policies on returns and refunds.

Product Specific Terms. The following products have specific terms which are incorporated by reference and made part of this Order Form if they apply to your order. They can be found at <https://static.legalsolutions.thomsonreuters.com/static/ThomsonReuters-General-Terms-Conditions-PST.pdf>. If the product is not part of your order, the product specific terms do not apply. If there is a conflict between product specific terms and the Order Form, the product specific terms control.

- Campus Research
- Contract Express
- Hosted Practice Solutions
- ProView eBooks
- Time and Billing
- West km Software
- West LegalEdcenter
- Westlaw
- Westlaw Doc & Form Builder
- Westlaw Paralegal
- Westlaw Patron Access
- Westlaw Public Records

Amended Terms and Conditions

Government Non-Availability of Funds for Online, Practice Solutions or Software Products

You may cancel a product or service with at least 30 days written notice if you do not receive sufficient appropriation of funds. Your notice must include an official document, (e.g., executive order, an officially printed budget or other official government communication) certifying the non-availability of funds. You will be invoiced for all charges incurred up to the effective date of the cancellation.

Acknowledgement: Order ID: Q-04018666

Signature of Authorized Representative for order

Title

Printed Name

Date

This Order Form will expire and will not be accepted after 11/11/2022.



Attachment

Order ID: Q-04018666

Contact your representative joseph.amos@thomsonreuters.com with any questions. Thank you.

Payment, Shipping, and Contact Information

Payment Method:

Payment Method: Bill to Account
Account Number: 1000551201

Order Confirmation Contact (#28)

Contact Name: Donely, Thomas
Email: thomas.donely@co.dakota.mn.us

Shipping Information:

Shipping Method: Ground Shipping - U.S. Only

eBilling Contact

Contact Name Thomas Donely
Email thomas.donely@co.dakota.mn.us

ProFlex Multiple Location Details

Account Number	Account Name	Account Address	Action
1000551201	DAKOTA COUNTY ATTORNEY	1560 HIGHWAY 55 HASTINGS MN 55033-2343 US	New

ProFlex Product Details

Quantity	Unit	Service Material #	Description
1	Each	40757482	West Proflex
43	Attorneys	42510228	Westlaw Edge National Primary Law, Enterprise access, Government
43	Attorneys	42077755	Westlaw All Analytical, Enterprise access, Government
43	Attorneys	41998540	Gvt - km Express For Government (Westlaw PRO™)
43	Attorneys	41974282	Gvt Drafting Assistant For Government (Westlaw PRO™)
43	Attorneys	41933492	Practical Law Premier, Enterprise access, Government
43	Attorneys	41933475	Westlaw Litigation Collection, Enterprise access, Government

Account Contacts

Account Contact First Name	Account Contact Last Name	Account Contact Email Address	Account Contact Customer Type Description
Mary	Spies	mary.spies@co.dakota.mn.us	EML PSWD CONTACT

Lapsed Products

Sub Material	Active Subscription to be Lapsed
40757481	West Proflex
41933477	Westlaw Litigation Collection, Enterprise access, Government
41933493	Practical Law Premier, Enterprise access, Government
42077754	Westlaw All Analytical, Enterprise access, Government
42000391	Gvt - km Express For Government (Westlaw PRO™)
42510229	Westlaw Edge National Primary Law, Enterprise access, Government
41974283	Gvt Drafting Assistant For Government (Westlaw PRO™)

Charges During Minimum Term

Material #	Product Name	Monthly Year 1 Charges	% incr Yr 1-2*	Monthly Year 2 Charges	% incr Yr 2-3*	Monthly Year 3 Charges	% incr Yr 3 4*	Monthly Year 4 Charges	% incr Yr 4-5*	Monthly Year 5 Charges
40757482	West Proflex	\$5,370.89	1.00	\$5424.60	1.00	\$5478.85	N/A	\$N/A	N/A	\$N/A

Charges During Minimum Term

Pricing is displayed only for the years included in the Minimum Term. Years without pricing in above grid are not included in the Minimum Term. Refer to your Order Form for the Post Minimum Term pricing



Board of Commissioners

Request for Board Action

Item Number: DC-1509

Agenda #: 9.1

Meeting Date: 10/18/2022

DEPARTMENT: Office of the County Manager

FILE TYPE: Consent Action

TITLE

Acceptance Of Resignation From Members Of Dakota-Scott Workforce Development Board

PURPOSE/ACTION REQUESTED

Accept resignations and authorize staff to proceed with the process to fill the vacancies.

SUMMARY

In accordance with the Citizen Advisory Committee Membership Policy, written or verbal resignations from citizen advisory committee members are forwarded to the County Manager. When a resignation is received, acceptance of the resignation is placed on the County Board consent agenda and staff is directed to proceed with the process of filling the vacancy.

County Administration has been notified of the following resignations from the Dakota-Scott Workforce Development Board:

- Melissa Lutz, Private sector representative, who has served for the past two years.
- Jack Phillips, Private sector representative, who has served for the past ten years

RECOMMENDATION

Staff recommends accepting the resignations and authorizing staff to proceed with the process to fill the vacancies.

EXPLANATION OF FISCAL/FTE IMPACTS

- | | | |
|--|---|--------------------------------|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

BE IT RESOLVED, That the Dakota County Board of Commissioners hereby accepts the resignations received from Melissa Lutz and Jack Phillips, both Private sector representatives on the Dakota-Scott Workforce Development Board and authorizes staff to begin the process to fill the vacancies.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith

Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-1500

Agenda #: 10.1

Meeting Date: 10/18/2022

DEPARTMENT: Finance

FILE TYPE: Consent Information

TITLE

Report On Invoices Paid In September 2022

PURPOSE/ACTION REQUESTED

Receive a report on invoices paid during September 2022.

SUMMARY

Minn. Stat. § 375.18 requires that all claims paid must be presented to the County Board for informational purposes.

A copy of the September 2022 Paid Invoice Report, excluding payroll and Community Services client and provider payments, is on file with the Clerk to the Board.

Payments for the month ending September 30, 2022, total \$18,943,289.

The following is a summary of the major payments for the month.

Major Categories	Amount	Explanation
Benefit deductions from employee payroll	\$2,817,484	Retirement accounts, PERA, health & dental
Payments to other governments	\$116,987	Pass through payments - taxes, fees
Materials & supplies	\$148,202	Highway, Parks, Buildings material/supplies
Overall support of departments	\$2,038,969	Insurance, maintenance agreements, office equip
Services to citizens & clients	\$2,988,048	Major client services contract
All other expenses	\$3,811,063	BIP, CEP, and misc.
Capital projects	\$7,022,536	Highway & building construction
	\$18,943,289	

RECOMMENDATION

Information only; no action requested.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

Information only; no action requested.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachments: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Peter Skwira

Author: Jan Larson



Board of Commissioners

Request for Board Action

Item Number: DC-1452

Agenda #: 11.1

Meeting Date: 10/18/2022

DEPARTMENT: Physical Development Administration

FILE TYPE: Consent Action

TITLE

Ratification Of Quarterly Entitlement And Special Funding Requests To U.S. Department Of Housing And Urban Development

PURPOSE/ACTION REQUESTED

Ratify quarterly entitlement and special allocation funding requests to the U.S. Department of Housing and Urban Development (HUD).

SUMMARY

The Dakota County Community Development Agency (CDA) administers three federal entitlement programs on behalf of Dakota County: the Community Development Block Grant (CDBG) program, the HOME Investment Partnerships (HOME) program, and the Emergency Solutions Grant (ESG) program. Funds for the three federal entitlement programs are provided through HUD through the Treasury Letter of Credit process. Per an annual subrecipient agreement between the CDA and Dakota County, the CDA must prepare a listing of all claims certified and paid for by the CDA for the CDBG, HOME, and ESG programs. The listing must be submitted to the Dakota County Board of Commissioners for its ratification on a quarterly basis. In 2020, Dakota County also received special allocations of CDBG and ESG for activities that prevent, prepare for, and respond to the coronavirus; these expenses are also included for ratification. In 2021, the Dakota County HOME Consortium received a special allocation of HOME-American Rescue Plan Act (HOME-ARPA) funds. The attachment shows the entitlement and special allocation expenses for April 1, 2022-June 30, 2022.

The CDBG entitlement and special allocation expenses for April 1, 2022-June 30, 2022, totaled \$1,183,615.01. The HOME entitlement and special allocation expenses for the same period for all HOME Consortium members, including Dakota, suburban Ramsey, Washington, and Anoka counties, and the City of Woodbury, totaled \$658,708.44. The ESG entitlement and special allocation expenses for the same period totaled \$820,441.51. These funds were expended for previously approved projects from Fiscal Years 2018-2021.

RECOMMENDATION

Community Development Agency and County staff recommend the ratification of the quarterly expenditures for the Dakota County CDBG, HOME, and ESG federal entitlement and special allocation programs (total of \$2,662,764.96) for the period of April 1, 2022-June 30, 2022.

EXPLANATION OF FISCAL/FTE IMPACTS

These funds were expended for previously approved projects from Fiscal Years 2018-2021.

- ☐ None ☐ Current budget ☒ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Community Development Agency (CDA) administers the entitlement of Community Development Block Grant (CDBG) program, HOME Investment Partnerships (HOME) program, and Emergency Solutions Grant (ESG) program for Dakota County, as well as special allocations of the CDBG and ESG programs for activities that prevent, prepare for, and respond to the coronavirus, and a special allocation of HOME American Rescue Plan Act funds; and

WHEREAS, funds expended from previously approved projects for Fiscal Years 2018-2021 of the CDBG, HOME, and ESG programs and special allocations must be ratified by the Dakota County Board of Commissioners; and

WHEREAS, the CDBG entitlement and special allocation expenses during the timeframe of April 1, 2022-June 30, 2022, totaled \$1,183,615.01; and

WHEREAS, the HOME entitlement and special allocation expenses during the timeframe of April 1, 2022-June 30, 2022, totaled \$658,708.44; and

WHEREAS, the ESG entitlement and special allocations expenses during the timeframe of April 1, 2022-June 30, 2022, totaled \$820,441.51; and

WHEREAS, the CDA has paid the requests for payment associated with the CDBG, HOME, and ESG programs.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby ratifies the requisitions to the U.S. Department of Housing and Urban Development for \$2,662,764.96 for April 1, 2022-June 30, 2022, as presented.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Attachment: CDBG, HOME, and ESG Expenses - April 1, 2022 - June 30, 2022

BOARD GOALS

- ☒ A Great Place to Live ☐ A Healthy Environment
☐ A Successful Place for Business and Jobs ☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- ☐ Inform and Listen ☐ Discuss ☐ Involve ☒ N/A

CONTACT

Department Head: Erin Stwora
Author: Maggie Dykes

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG): APRIL - JUNE 2022

2018

Countywide Youth Services	\$	815.79	
Lakeville Residential Rehab		23,508.70	
			\$ 24,324.49

2019

Burnsville Residential Rehab	\$	4,267.59	
Countywide Fair Housing Activities		2,364.37	
Eagan Public Service - Youth		336.00	
Lakeville Residential Rehab		18,606.62	
			\$ 25,574.58

2020

Apple Valley Public Service - Seniors	\$	1,186.40	
Combined Cities Rehab Admin		36,437.95	
Countywide Grant Administration		24,277.00	
Countywide Well Sealing		16,898.25	
Eagan Public Service - Seniors		1,558.00	
Eagan Public Service - Youth		3,045.80	
Eagan Residential Rehab		77,871.74	
Farmington Public Service - Seniors		448.00	
Hastings Assessment Abatement		602.39	
Lakeville Public Service - Seniors		2,156.28	
Lakeville Public Service - Transportation		4,493.33	
Lakeville Residential Rehab		33,570.38	
Northfield Downpayment Assistance		29,472.00	
Randolph Planning		2,907.50	
			\$ 234,925.02

2021

Apple Valley Public Service - Seniors	\$	2,242.60	
Burnsville Public Service - Youth		15,192.28	
Combined Cities Rehab Admin		7,378.90	
Countywide Grant Administration		55,656.10	
Countywide Well Sealing		3,685.75	
Eagan Public Service - Youth		366.00	
Eagan Residential Rehab		12,599.23	
Farmington Public Service - Seniors		765.00	
Lakeville Public Service - Seniors		1,237.72	
Lakeville Public Service - Transportation		1,756.67	
Northfield Downpayment Assistance		29,472.00	
			\$ 130,352.25

CARES ACT 2020

Grant Administration	\$	14,792.54	
Emergency Assistance Payments (Mortgage Assistance)		364,242.32	
Food Bank		93,848.61	
Health Services		50,965.12	
Homeless Facilities		190,900.00	
Mental Health Services		8,944.00	
Senior Services		44,746.08	
			\$ 768,438.67

GRAND TOTAL

\$ 1,183,615.01

HOME INVESTMENT PARTNERSHIPS (HOME): APRIL - JUNE 2022

Dakota County

2018	Rental Rehab	408,621.61	
2018	New Homeowner Construction	25,667.00	
2020	Grant Administration	38,693.27	
2021	HOME-ARPA Grant Admin	6,682.71	
			\$479,664.59

Ramsey County

2018	Acquisition - Rehab	60,000.00	
2019	Acquisition - Rehab	30,422.80	
2020	Grant Administration	37,671.78	
2021	Grant Administration	40,652.03	
			\$168,746.61

Anoka County

2019	Grant Administration	4,319.90	
			\$4,319.90

Washington County

2019	Grant Administration	5,507.75	
2021	HOME-ARPA Grant Admin	469.59	
			\$5,977.34

Woodbury

2020	New Rental Construction	-	
			\$0.00

GRAND TOTAL

\$658,708.44

EMERGENCY SOLUTIONS GRANT (ESG): APRIL - JUNE 2022

2020 CDA Grant Administration	128.94	
2020 HMIS Component	3,309.37	
2020 Rental Assistance	31,875.10	
		\$35,313.41
2021 CDA Grant Administration	1,414.06	
2021 County Grant Administration	3,782.00	
2021 HMIS Component	525.00	
2021 Rental Assistance	87.90	
		\$5,808.96
2020 CARES ACT		
2020 CDA Grant Administration	6,065.59	
2020 Emergency Shelter Operation	773,253.55	
		\$779,319.14
GRAND TOTAL		<u><u>\$820,441.51</u></u>

CDBG and CDBG-CV Total	\$ 1,183,615.01
HOME and HOME-ARPA Total	\$ 658,708.44
ESG and ESG-CV Total	\$ 820,441.51
	<u>\$ 2,662,764.96</u>

HMIS - Homeless Management Information System



Board of Commissioners

Request for Board Action

Item Number: DC-1418

Agenda #: 11.2

Meeting Date: 10/18/2022

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Purchase Fleet Vehicles And Equipment

PURPOSE/ACTION REQUESTED

Authorize the purchase of four minivans assigned to the Sheriff Transport fleet and the purchase of three trucks with special bodies assigned to the Transportation Construction fleet, Transportation Traffic fleet, and Fleet Management fleet.

SUMMARY

The Dakota County fleet consists of many equipment classifications, as far ranging as chainsaws, sedans, trucks, and construction equipment. In order to meet public expectations and deliver services, replacement of fleet equipment is programmed in the Fleet Capital Equipment Program (CEP) budget. Outdated equipment is replaced in accordance with the Fleet CEP Points Replacement Criteria (see Attachment: Points Replacement Criteria).

The 2022 Fleet Adopted CEP includes the replacement of four minivans and three trucks with special bodies. These recommended replacements meet the approved replacement criteria of 23 or higher under the Fleet CEP Points Replacement Criteria and therefore are recommended for replacement. All these units being replaced will be sold at auction, with the proceeds used to offset the purchase price and setup costs of the new replacement units.

Dakota County holds cooperative purchasing agreements with the State of Minnesota (State) and Sourcewell. Purchasing through these contracts allows Dakota County to take advantage of the time spent by the State and Sourcewell to perform the competitive bidding process, reducing duplication of activities and resulting in cost savings. The County Procurement Manager has reviewed these contracts and determined this contract pricing is the most cost-effective option for purchasing vehicles and equipment.

Staff is requesting advanced authority for the Parks, Facilities, and Fleet Management Director to purchase these replacement units from cooperative purchasing contracts to shorten purchasing timelines that continue to change due to supply chain issues. Provided sufficient funds are available in the approved budget, replacements are part of the approved 2022 Fleet CEP, and purchase orders are issued and approved through approved County Policies.

RECOMMENDATION

Staff requests authorization to purchase four minivans and three trucks with special bodies as per approved 2022 Fleet CEP budget, provided sufficient funds are available and following approved

County Policies (see Attachment: Recommended Fleet Replacements).

EXPLANATION OF FISCAL/FTE IMPACTS

The 2022 Fleet CEP adopted budget includes \$519,000 to purchase these four minivans and three trucks with special bodies.

- | | | |
|--|--|---|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, to provide an efficient, effective, and responsive fleet, replacement of major equipment is programmed in the Fleet Capital Equipment Program (CEP); and

WHEREAS, outdated equipment is replaced in accordance with the Fleet CEP replacement criteria; and

WHEREAS, vehicles and equipment recommended for purchase meet the points replacement criteria; and

WHEREAS, the purchase of the proposed units is necessary to meet service demands, reduce excessive downtime, reduce emissions, and reduce repair costs; and

WHEREAS, Dakota County holds cooperative purchasing agreements with the State of Minnesota (State) and Sourcwell that allows the County to purchase from these contracts; and

WHEREAS, the cooperative purchasing agreements result in reduced workload, provides competitive pricing, and enables the County to take advantage of the time spent by the State and Sourcwell to perform the competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to utilize cooperative purchasing agreements with the State of Minnesota (State) and Sourcwell to purchase these units contingent on the approved budget and following the prioritization established in the budget and approved County Policies.

- Four minivans
- Three trucks with special bodies

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Points Replacement Criteria

Attachment: Recommended Fleet Replacements

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

CONTACT

Department Head: Taud Hoopingarner

Author: Kevin Schlangen

Attachment- Fleet CEP Points Replacement Criteria

Factor	Points	
Age	One point for each year of chronological age, based on in-service date.	
Miles/Hours	On Road Vehicles and Equipment one point for each 10,000 miles or one point for each 20,000 miles with 7 liter or larger size diesel engines Off Road Equipment one point for each 1000 hours of use on over 150 horsepower diesel engines or one point for each 200 hours of use on under 150 horsepower diesel engines	
Type of Service	1, 3 or 5 points are assigned based on the type of service that vehicle receives. For instance, a police patrol car would be given a 5 because it is in severe duty service. In contrast, an administrative sedan would be given a 1	
Reliability	1 to 5 points are assigned based on the frequency that a unit was in for repairs last year. A 5 would be assigned to a unit that is in the shop three or more times per month on average, while a 1 would be assigned to a unit in the shop an average of once every three months or less.	
Maintenance & Repair Costs	1 to 5 points are assigned based on total M&R costs (not including repair of accident damage). A 5 is assigned to a unit with life to date M&R costs equal to or greater than the vehicle's original purchase price, while a 1 is given to a unit with life to date M&R costs equal to 20% or less of its original purchase cost.	
Condition	This category takes into consideration body condition, rust, interior condition, accident history, anticipated repairs, etc. A scale of 0 to 5 points is used with 5 being poor condition.	
Energy Efficiency	0 to a maximum of 6 points are assigned based on energy efficiency categories. Points from each category are added together to get total points. <ul style="list-style-type: none">• 2 for utilization or sharing across Fleet groups• 2 for right sizing of replacement unit• 1 for flex fuel unleaded compatible or bio diesel fuel compatible engines• 2 for hybrid or alternative fuel engine• 2 for alternative power unit or anti idle technology	
Point Ranges		
Under 18 points	Condition I	Excellent
18 to 22 points	Condition II	Good
23 to 27 points	Condition III	Qualifies for replacement
28 points and above	Condition IV	Needs immediate consideration

As an example of the application of the above points system, a five year old police patrol sedan has 90,000 miles, is in poor condition, has poor reliability, has repair costs equal to 70% of its purchase price and the replacement police sedan will be E85 compatible. Points would be assigned as follows:

- Age = 5 points
- Mileage = 9 points
- Type of service (severe) = 5 points
- Reliability = 5 points
- M&R costs = 3 points
- Condition = 5 points
- Energy Efficiency = 1 points
- Total = 33 points

Attachment Recommended Fleet Replacements

Unit Number	Assigned Fleet	Description of Current Unit	County wide Fleet Active number of this class	Trade in value or Estimated auction value	Fleet CEP Replacement Criteria Points	Type of vehicle or equipment to replace with	Maximum Replacement Unit Approved Pricing
					Current Miles or Hours		
90	Transportation Traffic	2008 Ford F550 truck with flatbed and attenuator	2	\$9,000 Auction	34 points	One-ton truck with flatbed and attenuator	\$78,500 Sales tax included
					62,722 miles		
52	Transportation Construction	2011 Ford F350 truck with surveyor body	6	\$18,000 Auction	33 points	One-ton truck with surveyor body	\$70,500 Sales tax included
					120,443 miles		
906	Fleet Management	2008 Ford F550 truck with fleet service body and crane	1	\$25,000 Auction	32 points	One-ton truck with fleet service body and crane	\$152,000 Sales tax included
					35,408 miles		
1610	Sheriff Transport	2016 Dodge Grand Caravan minivan	26	\$5,000 Auction	28 Points	Minivan with police systems and partitions	\$54,500 Sales tax included
					144,469 miles		

Unit Number	Assigned Fleet	Description of Current Unit	County wide Fleet Active number of this class	Trade in value or Estimated auction value	Fleet CEP Replacement Criteria Points	Type of vehicle or equipment to replace with	Maximum Replacement Unit Approved Pricing
					Current Miles or Hours		
1611	Sheriff Transport	2016 Dodge Grand Caravan minivan	26	\$5,000 Auction	27 Points	Minivan with police systems and partitions	\$54,500 Sales tax included
					133,162 miles		
1607	Sheriff Transport	2016 Dodge Grand Caravan minivan	26	\$5,000 Auction	26 Points	Minivan with police systems and partitions	\$54,500 Sales tax included
					148,769 Miles		
1608	Sheriff Transport	2016 Dodge Grand Caravan minivan	26	\$5,000 Auction	26 Points	Minivan with police systems and partitions	\$54,500 Sales tax included
					136,853 Miles		
Explanation of Fiscal Impact (included in approved 2022 Fleet CEP budget) – Total Cost of Recommended Purchases							\$519,000



Board of Commissioners

Request for Board Action

Item Number: DC-1450

Agenda #: 11.3

Meeting Date: 10/18/2022

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Contract With Erickson Engineering For Bridge Design Services For County Project 31-107 In City Of Farmington And County Project 85-23 In Vermillion Township

PURPOSE/ACTION REQUESTED

Authorize execution of a bridge design contract with Erickson Engineering for County Project (CP) 31-107 in the City of Farmington and CP 85-23 in Vermillion Township

SUMMARY

To provide a safe and efficient transportation system, Dakota County is rehabilitating two bridges. The first bridge is located on County State Aid Highway (CSAH) 31 over the Vermillion River in the City of Farmington (see Attachment: Location map). The second bridge is located on CSAH 85 over the Vermillion River in Vermillion Township (see Attachment: Location Map).

Both Bridge decks need replacement, and additional work is needed to bring the bridges up to current state-aid standards. The County is seeking design expertise from an engineering firm to complete rehabilitation plans and specifications.

Transportation staff sent Requests for Proposals (RFPs) to three qualified professional engineering firms with bridge design expertise. Two firms submitted proposals that were evaluated by Transportation staff as follows:

<u>Engineering Firm</u>	<u>Total Cost</u>
Erickson Engineering	\$123,824
LHB	\$139,647

RECOMMENDATION

The proposal from Erickson Engineering highlights their strong technical expertise and experience working with the Minnesota Department of Transportation bridge office and was the lowest cost proposal. The County Engineer recommends the execution of a contract with Erickson Engineering for bridge design services.

EXPLANATION OF FISCAL/FTE IMPACTS

The 2022-2026 Transportation Capital Improvement Program includes \$200,000 for the design of CP 31-107 and CP 85-23 (see Attachment: Financial Summary).

☐ None ☒ Current budget ☐ Other

☐ Amendment Requested☐ New FTE(s) requested**RESOLUTION**

WHEREAS, to provide a safe and efficient transportation system, Dakota County is rehabilitating two bridges; and

WHEREAS, the first bridge is located on County State Aid Highway (CSAH) 31 over the Vermillion River in the City of Farmington; and

WHEREAS, the second bridge is located on CSAH 85 over the Vermillion River in Vermillion Township; and

WHEREAS, both bridge decks need replacement, and additional work is needed to bring the bridges up to current state-aid standards; and

WHEREAS, design expertise from an engineering firm is needed to complete rehabilitation plans and specifications; and

WHEREAS, two firms submitted proposals that were evaluated by Transportation staff as follows:

<u>Engineering Firm</u>	<u>Total Cost</u>
Erickson Engineering	\$123,824
LHB	\$139,647

; and

WHEREAS, the proposal from Erickson Engineering highlights their strong technical expertise and experience working with the Minnesota Department of Transportation bridge office and was the lowest cost proposal; and

WHEREAS, the County Engineer recommends the execution of a contract with Erickson Engineering for bridge design services.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute a contract with Erickson Engineering Company for bridge design services for County Project 31-107 and County Project 85-23 for \$123,824, subject to approval by the County Attorneys office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Location Map CP 31-107

Attachment: Location Map CP 85-23

Attachment: Financial Summary

BOARD GOALS

☒ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs☐ Excellence in Public Service**PUBLIC ENGAGEMENT LEVEL**☐ Inform and Listen☐ Discuss☐ Involve☒ N/A**CONTACT**

Department Head: Erin Laberee

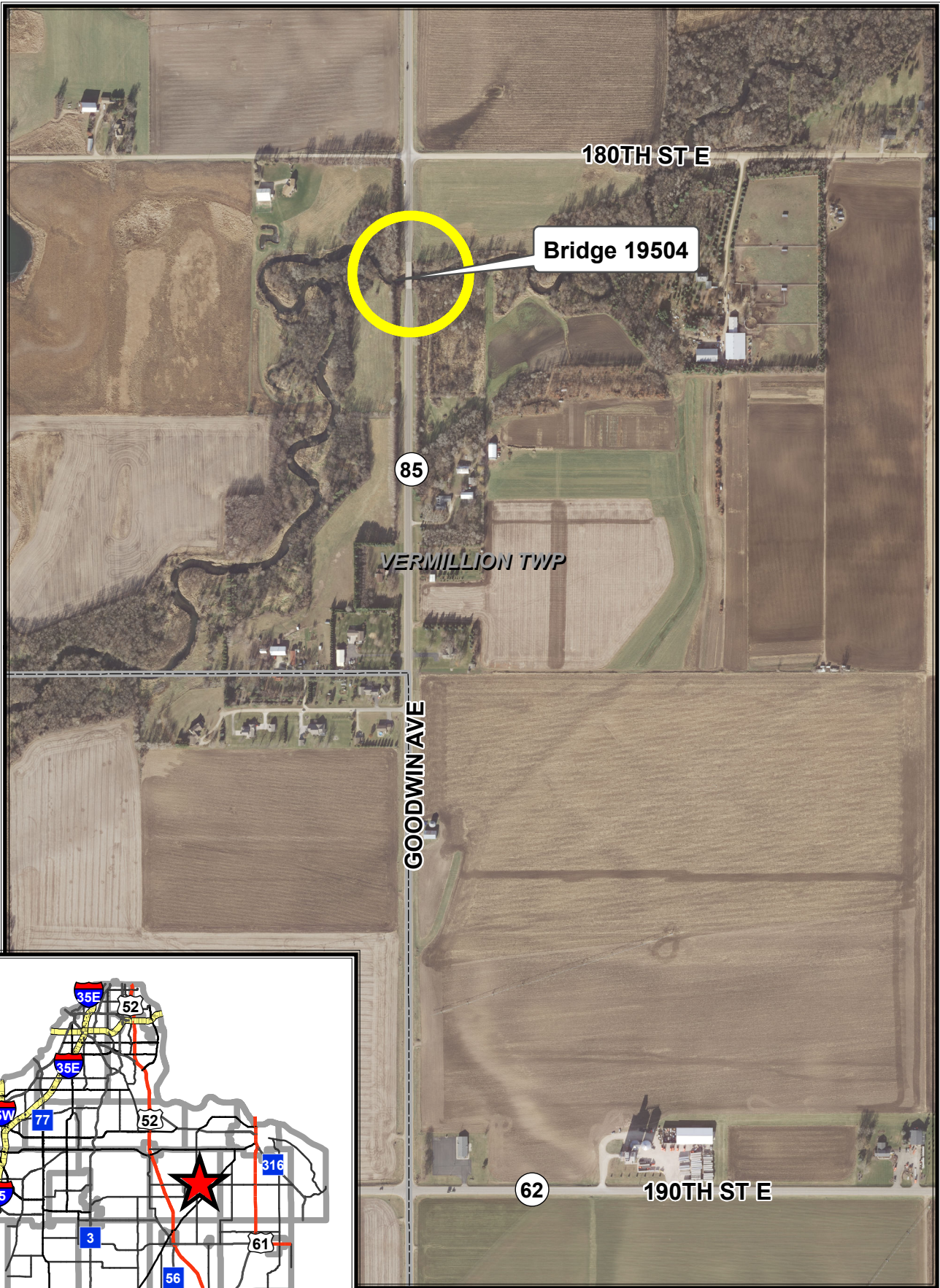
Author: Todd Howard

Prepared by Dakota County Physical Development Division



County Project 31-107

Prepared by Dakota County Physical Development Division



County Project 85-23

Project 31-107 Bridge Rehab Farmington

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2022	-	-	-	-	-	-	-	-	-	-
2022 Budget	100,000	-	100,000	-	-	-	100,000 *	-	100,000	100,000
2023 Plan	-		-	-	-	-	-	-	-	-
2024 Plan	-		-	-	-	-	-	-	-	-
2025 Plan	-		-	-	-	-	-	-	-	-
2026 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	100,000	-	100,000	-	-	-	100,000	-	100,000	100,000
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	100,000	-	100,000	-	-	-	100,000	-	100,000	100,000

*County State Aid Highway Funds (CSAH)

Project 85-23 Bridge Rehab Vermillion

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2022	-	-	-	-	-	-	-	-	-	-
2022 Budget	100,000	-	100,000	-	-	-	100,000 *	-	100,000	100,000
2023 Plan	-		-	-	-	-	-	-	-	-
2024 Plan	-		-	-	-	-	-	-	-	-
2025 Plan	-		-	-	-	-	-	-	-	-
2026 Plan	-		-	-	-	-	-	-	-	-
Current CIP Total	100,000	-	100,000	-	-	-	100,000	-	100,000	100,000
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	100,000	-	100,000	-	-	-	100,000	-	100,000	100,000

*County State Aid Highway Funds (CSAH)



Board of Commissioners

Request for Board Action

Item Number: DC-1459

Agenda #: 11.4

Meeting Date: 10/18/2022

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Authorization To Execute Agreement With Castle Rock Township For Jurisdictional Transfer Of Portions Of County State Aid Highway 78 And Amend 2022 Transportation Capital Improvement Program Budget

PURPOSE/ACTION REQUESTED

Authorize execution of an agreement with Castle Rock Township for the jurisdictional transfer of portions of County State Aid Highway 78 and authorize amendment to the 2022 Transportation Capital Improvement Program Budget.

SUMMARY

To promote a safe and efficient transportation system, Dakota County and Castle Rock Township ("the Township") each manages and maintains the appropriate roadways based on the role they provide to the overall transportation system. In 2020 and 2021, the County reconstructed County Road 78 between Trunk Highway (TH) 3 and TH 50. As a result of the reconstruction, there are segments of the roadway that are to be transferred to the township. These jurisdictional changes are shown in Attachments 78-10 and 78-12.

In accordance with Minn. Stat. § 163.11, a public hearing was held at the Castle Rock Town Hall on August 29, 2022, to hear comments on the proposed jurisdictional transfer. Four persons representing the Township attended the hearing, and no comments or concerns were received regarding the proposed jurisdictional transfers.

Under the terms of the agreement, the Township would take over maintenance and operation of three segments of roadway including approximately 295 feet of roadway at intersection of CSAH 78 and 240th Street, 1300 linear feet of roadway near the intersection of Alverno Avenue and 245th Street, and 639 feet of roadway with a cul-de-sac located on the curve a half mile east of Blaine Avenue. An amount of \$76,400 has been calculated as payment for the township taking over the maintenance and operation based on the expected maintenance costs over the next ten years. These costs were based on the average maintenance costs to the County for maintaining gravel and paved roadways over the past few years. The Castle Rock Town Board considered the agreement at their October 11, 2022 meeting.

RECOMMENDATION

Staff recommends authorizing execution of an agreement for the jurisdictional transfer of portions of County State Aid Highway 78.

EXPLANATION OF FISCAL/FTE IMPACTS

The agreement terms include a payment of \$76,400 to the Township to complete the jurisdictional transfer. A budget amendment from the Transportation Fund balance is necessary (see Financial Summary).

☐ None
 ☐ Current budget
 ☐ Other
☒ Amendment Requested
 ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County and Castle Rock Township ("the Township") each manages and maintains the appropriate roadways based on the role they provide to the overall transportation system; and

WHEREAS, in 2020 and 2021, the County reconstructed County Road 78 between Trunk Highway (TH) 3 and TH 50; and

WHEREAS, as a result of the reconstruction, there are segments of the roadway that are to be transferred to Castle Rock Township; and

WHEREAS, in accordance with Minn. Stat. § 163.11, a public hearing be held a public hearing be held at the Castle Rock Town Hall on August 29, 2022, to hear comments on the proposed jurisdictional transfer; and

WHEREAS, no comments or concerns were received regarding the proposed jurisdictional transfers at the public hearing; and

WHEREAS, an amount of \$76,400 has been calculated as payment for the township taking over the maintenance and operation based on the expected maintenance costs over the next ten years; and

WHEREAS, staff recommends authorizing execution of an agreement for the jurisdictional transfer of portions of County State Aid Highway 78.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Physical Development Director to execute an agreement with Castle Rock Township for the jurisdictional transfer of portions of County State Aid Highway 78; and

BE IT FURTHER RESOLVED, That the 2022 Transportation Capital Improvement Plan is hereby amended as follows:

Expense	
County Project 78-12	<u>\$76,400</u>
Total Expense	\$76,400
 Revenue	
Transportation Fund Balance	<u>\$76,400</u>
Total Revenue	\$76,400

PREVIOUS BOARD ACTION

22-314; 7/19/22

ATTACHMENTS

Attachment: 78-10 Exhibit A

Attachment: 78-12 TOWNSHIP Exhibit B

Attachment: Financial Summary

BOARD GOALS

☒ A Great Place to Live

☐ A Successful Place for Business and Jobs

☐ A Healthy Environment

☐ Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

☐ Inform and Listen

☐ Discuss

☐ Involve

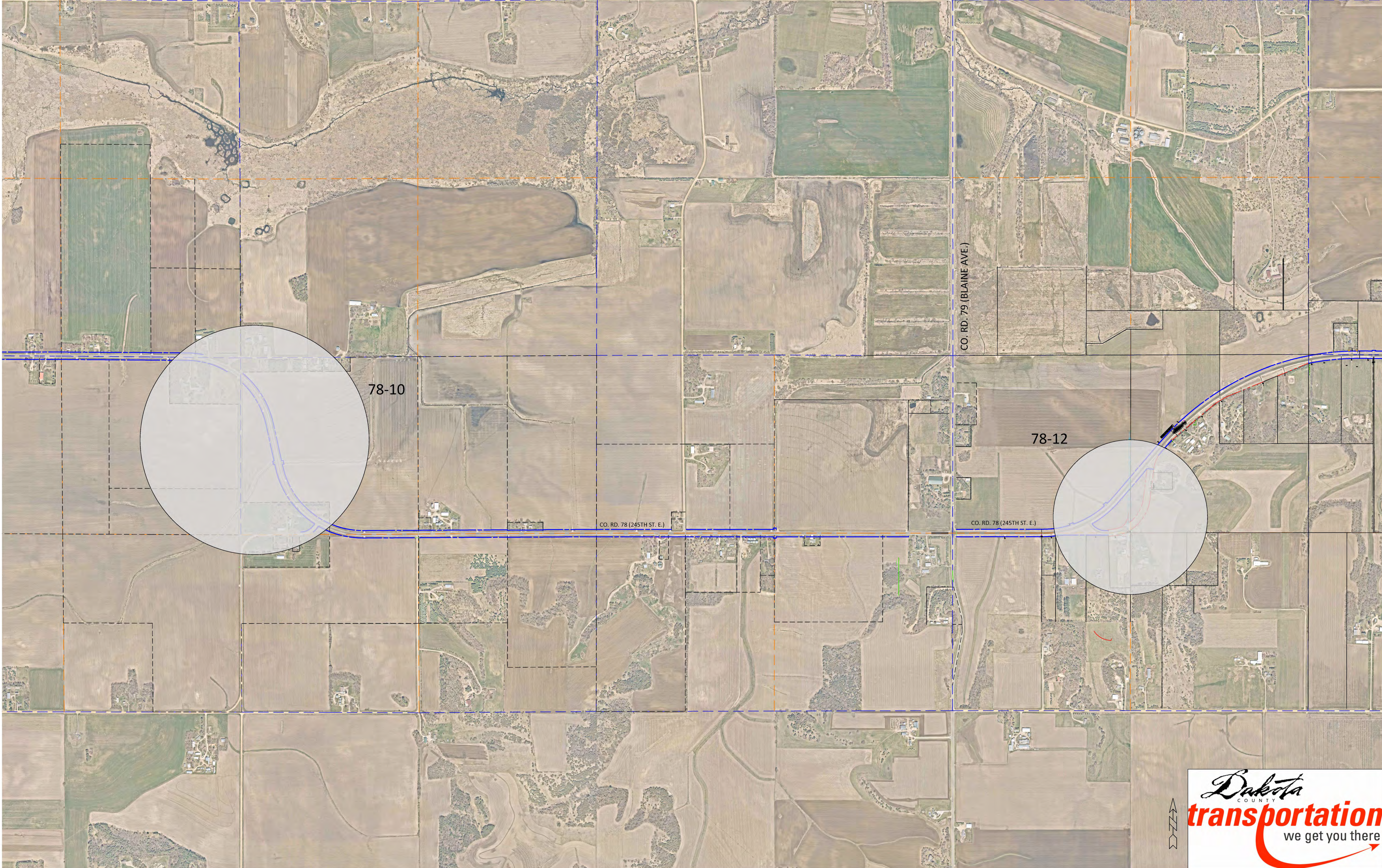
☒ N/A

CONTACT

Department Head: Erin Laberee

Author: Todd Howard

JURISDICTIONAL TRANSFER EXHIBIT



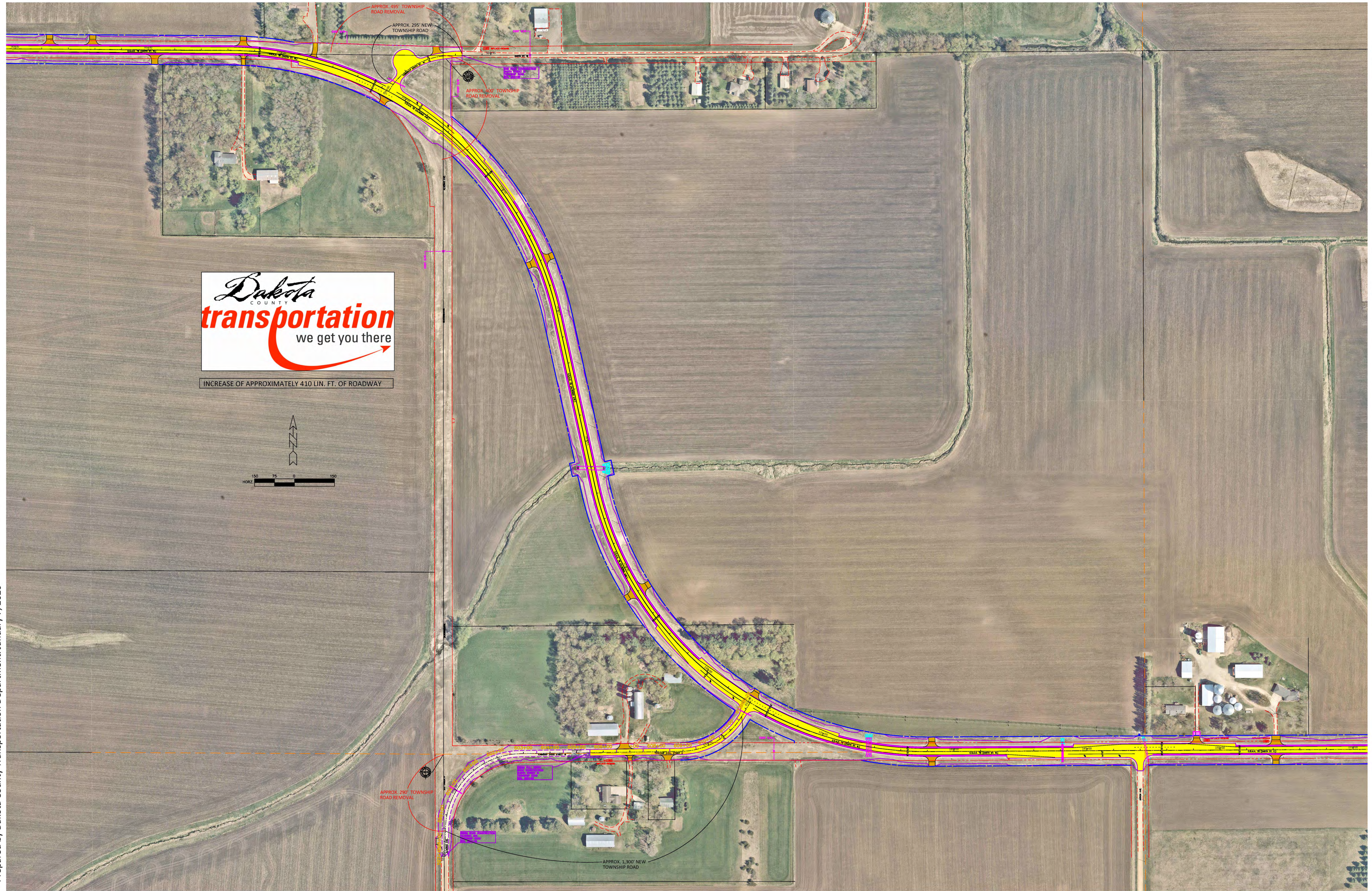
Prepared by Dakota County Transportation Department. 9/27/2022

LOCATION MAP

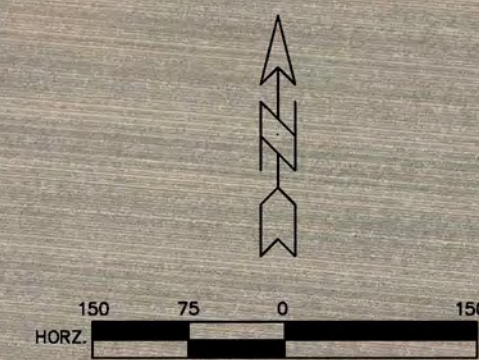


TOWNSHIP ROADWAY EXHIBIT

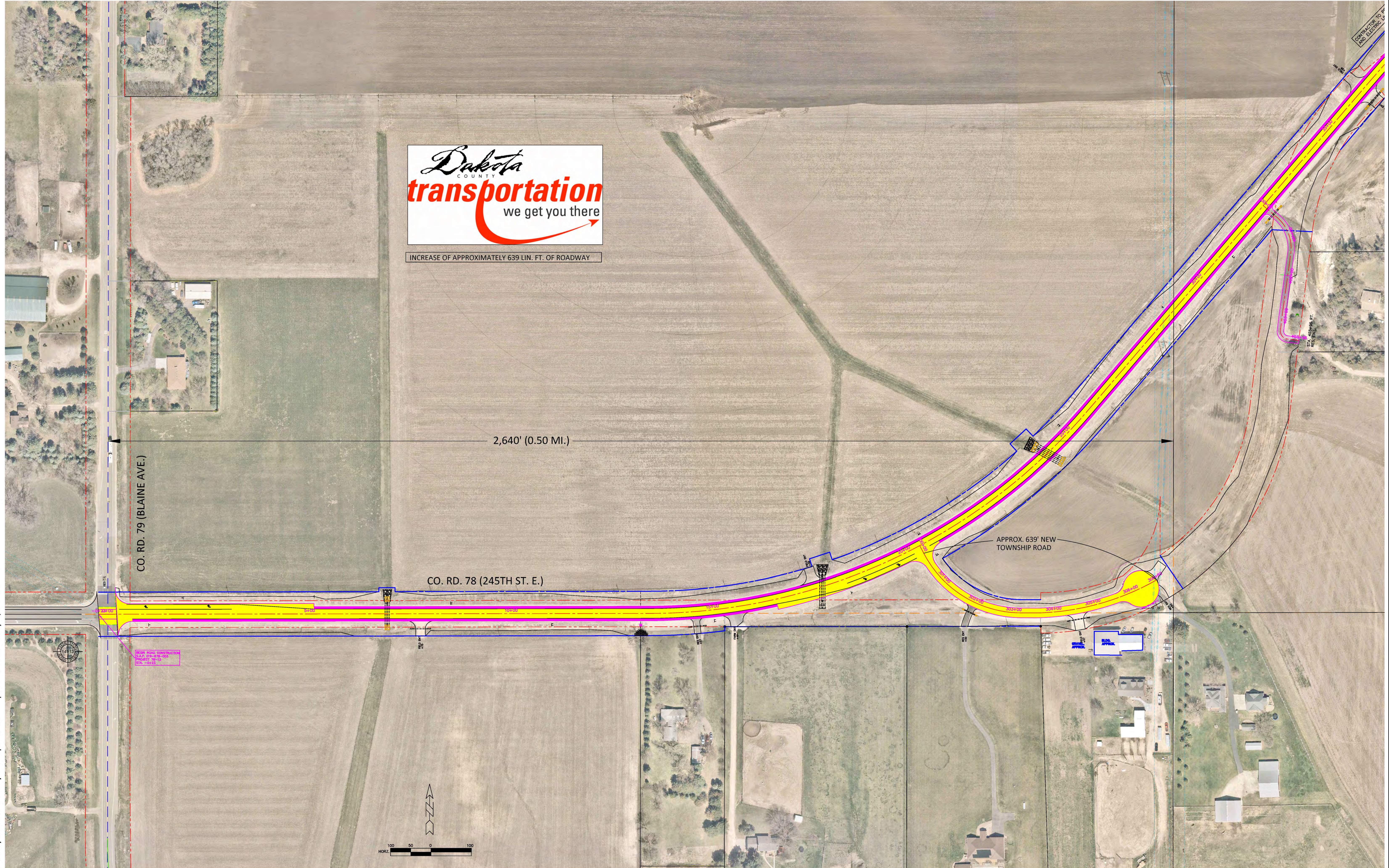
Attachment: 78-10 Exhibit A



INCREASE OF APPROXIMATELY 410 LIN. FT. OF ROADWAY



TOWNSHIP ROADWAY EXHIBIT



Project 78-12 Reconstuction CR79/47

Year	Expense Budget			Funding Sources Budget						
	Budget	Proposed RBA	Revised Budget	Current County's Share	Proposed RBA	Revised County's Share	Current Non-County Funding	Proposed RBA	Revised Non-County Funding	Total Revised Project Funding
Prior to 2022	6,153,700		6,153,700	6,003,700		6,003,700	150,000	-	150,000	6,153,700
2022 Budget	-	76,400	76,400	-	76,400	76,400	-	-	-	76,400
2023 Plan	-		-	-		-	-	-	-	-
2024 Plan	-		-	-	-	-	-	-	-	-
2025 Plan	-		-	-	-	-	-	-	-	-
2026 Plan	-		-	-	-	-	-	-	-	-
<i>Current CIP Total</i>	-	76,400	76,400	-	76,400	76,400	150,000	-	-	76,400
Costs Beyond Current CIP	-		-	-		-	-		-	-
Total	6,153,700	76,400	6,230,100	6,003,700	76,400	6,080,100	150,000	-	150,000	6,230,100



Board of Commissioners

Request for Board Action

Item Number: DC-1464

Agenda #: 11.5

Meeting Date: 10/18/2022

DEPARTMENT: Transportation

FILE TYPE: Consent Action

TITLE

Approval Of Final Plats Recommended By Plat Commission

PURPOSE/ACTION REQUESTED

Approve final plats contiguous to County Roads as recommended by the Plat Commission.

SUMMARY

To provide for the orderly development of property in Dakota County, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108. The Ordinance requires new subdivisions adjoining County highways to comply with the County's access spacing and right of way guidelines in order that existing and future highway corridors are preserved to accommodate existing and forecasted traffic volumes safely and efficiently.

The Plat Commission examines plats prior to the time they are submitted for County Board approval. The Plat Commission has reviewed and recommends approval of the final plats by the County Board. The final plat approval by the County Board is subject to the conditions established by the Plat Commission review (Attachments: Meeting Notes and Location Maps).

RECOMMENDATION

Staff recommends approval of the final plats by the County Board as recommended by the Plat Commission.

EXPLANATION OF FISCAL/FTE IMPACTS

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, new subdivisions adjoining County highways are reviewed under the Dakota County Contiguous Plat Ordinance No. 108; and

WHEREAS, the Plat Commission examines plats prior to County Board approval; and

WHEREAS, the Plat Commission has reviewed and recommends approval of the final plats by the County Board; and

WHEREAS, the final plat approval by the County Board is subject to the conditions established by the Plat Commission review; and

WHEREAS, the following plats below require approval by their respective City Council prior to the recording of the plats.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby approves the following final plats:

DNH EMPIRE ADDITION	Empire Township
PRESTWICK PLACE 24 TH ADDITION	Rosemount
PRESTWICK PLACE 25 TH ADDITION	Rosemount
SCHMIDT ADDITION	Apple Valley

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Meeting Notes

Attachment: Location Maps

BOARD GOALS

- | | |
|---|---|
| <input checked="" type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Erin Laberee

Author: Todd Tollefson

DAKOTA COUNTY PLAT COMMISSION MEETING SUMMARY

September 28, 2022

The Plat Commission meeting began at 1:30 p.m. via Zoom. Members present included: Todd Tollefson, Kristi Sebastian, Scott Peters, and Kurt Chatfield. Others present: Butch McConnell

Plat Name:	DNH EMPIRE ADDITION
PID:	120010075017
City:	Empire Township
County Road:	CSAH 46 (160 th St W) / CR 81 (Clayton Ave.)
Current ADT (2017):	11,800 / 1,100
Projected ADT (2040):	18,800 / 1,200
Current Type:	3-lane, divided / 2-lane
Proposed Type:	4-lane, divided / 2-lane
R/W Guideline:	75ft (½ R/W) / 55 ft (1/2 R/w)
Spacing Guideline:	¼ mile full access / ¼ mile full access
Posted Speed Limit:	55 mph / 55 mph
Proposed Use:	Commercial
Status:	Final
Location:	SE ¼, 1-114-19
In attendance (08/31/22):	Jane Kansier (township rep, Bolten-Menk)
In attendance (09/28/22):	Jane Kansier (township rep, Bolten-Menk); Kurt Quaintance (JR Hill)

REVIEW 08/31/22:

The proposed industrial site includes 5 lots. The right-of-way needs for a 4-lane divided roadway are 75 feet of half right of way along CSAH 46. As noted, the future centerline alignment of CSAH 46 will be realigned southerly of the existing centerline and additional right of way will be needed in the future. Therefore, the plat includes Outlots A and B that will be purchased by Dakota County for the future CSAH 46 construction project.

The final plat should include one access opening at Street A along CSAH 46 and one access opening along the eastern boundary on proposed Lot 1, Block 3, as shown as the middle access on the site plan along County Road 81. The other two accesses shown on the site plan along CR 81 do not meet the access spacing guidelines. Restricted access should be shown along all of CSAH 46 except one opening at Street A and all along CR 81 except one access as mentioned above.

A future CSAH 46 reconstruction project is planned to begin in 6-10 years, depending on funding for the project. As noted, the current intersection at CSAH 46/CR 81 will be closed with the future CSAH 46 reconstruction project and CR 81 will be moved westerly to Street A (as shown on the site plan). County Road 81 is then planned to be turned back to the Township/City of Empire after the CSAH 46 reconstruction project.

RECOMMENDATION 08/31/22:

The Plat Commission has approved the preliminary plat provided that the described conditions are met. The Ordinance requires submittal of a final plat for review by the Plat Commission before a recommendation is made to the County Board of Commissioners.

REVIEW 09/28/22:

The proposed industrial site includes 3 lots and 5 outlots. The right-of-way needs for a 4-lane divided roadway are 75 feet of half right of way along CSAH 46. As noted, the future centerline alignment of CSAH 46 will be realigned southerly of the existing centerline and additional right of way will be needed in the future. Therefore, the plat includes Outlots A, B and C that will be purchased by Dakota County for the future CSAH 46 reconstruction project.

The final plat includes one access opening at Claiborne Avenue (future access opening) along CSAH 46 and one access opening along the eastern boundary on proposed Lot 1, Block 3, as shown on the plat along County Road 81. Restricted access should be shown along all of CSAH 46 except one opening at Claiborne Avenue and all along CR 81 except one access. A quit claim deed to Dakota County for restricted access is required with the recording of the plat mylars.

A future CSAH 46 reconstruction project is planned to begin in 6-10 years, depending on funding for the project. As noted, the current intersection at CSAH 46/CR 81 will be closed with the future CSAH 46 reconstruction project and access will be moved to Claiborne Avenue. County Road 81 is also planned to be turned back to the Township/City of Empire after the CSAH 46 reconstruction project.

RECOMMENDATION 09/28/22:

The Plat Commission has approved the final plat provided that the described conditions are met and will recommend approval to the County Board of Commissioners.

Plat Name: PRESTWICK PLACE 24th ADDITION
PID: 345860000090
City: Rosemount
 County Road: CSAH 42 (County Road 42) / CSAH 73 (Akron Ave.)
 Current ADT: 14,900/2,500
 Projected ADT: 24,000/6,200
 Current Type: 4-lane, divided / 3-lane, divided
 Proposed Type: 4-lane, divided / 4-lane, divided
 R/W Guideline: 75 ft ½ ROW / 75 ft ½ ROW
 Spacing Guideline: ½ mi full access / ¼ mi full access
 Posted Speed Limit: 55 mph / 50 mph
 Proposed Use: Residential
 Status: Preliminary
 Location: NW ¼, Sec 27-115-19
 In attendance (09/28/22): Anthony Nemcek (city)

REVIEW 09/28/22:

The proposed plan includes a 4-story apartment building with two commercial lots. The future right-of-way needs for a 4-lane divided roadway are 75 feet of half right of way along CSAH 42 and CSAH 73, which is shown on the plat. Restricted access is shown along all of CSAH 42 and all of CSAH 73 except for the one access opening. Restricted access is shown on the plat along CSAH 42 and CSAH 73 per document no. 2573284.

As discussed, with the existing and proposed developments in the area, the Plat Commission recommended an area traffic study to understand future traffic needs for the intersections at Connemara Trail/CSAH 73 and the restricted access location on CSAH 73 between Connemara Trail and CSAH 42.

The type of future access openings along County Roads are subject to change based upon operation, safety concerns, updated studies, or increased traffic counts. Future access allowed to any County Road has a right to an access opening but not the type of access (full, restricted) or future median requirements.

RECOMMENDATION 09/28/22:

The Plat Commission has approved the preliminary and final plat, provided that the described conditions are met, and will recommend approval to the County Board of Commissioners.

Plat Name: PRESTWICK PLACE 25th ADDITION
PID: 345860000090
City: Rosemount
 County Road: CSAH 73 (Akron Ave.)
 Current ADT: 2,500
 Projected ADT: 6,200
 Current Type: 3-lane, divided
 Proposed Type: 4-lane, divided
 R/W Guideline: 75 ft ½ ROW
 Spacing Guideline: ¼ mi full access
 Posted Speed Limit: 50 mph
 Proposed Use: Residential
 Status: Preliminary
 Location: NE ¼, Sec 27-115-19
 In attendance (09/28/22): Anthony Nemcek (city)

REVIEW 09/28/22:

The proposed plan includes a two apartment buildings. The future right-of-way needs for a 4-lane divided roadway are 75 feet of half right of way along CSAH 73, which is shown on the plat. Restricted access should be shown along all of CSAH 73. A quit claim deed to Dakota County for restricted access is required with the recording of the plat mylars.

As discussed, with the existing and proposed developments in the area, the Plat Commission recommended an area traffic study to understand future traffic for the intersections at Connemara Trail/CSAH 73 and the restricted access location on CSAH 73 between Connemara Trail and CSAH 42.

RECOMMENDATION 09/28/22:

The Plat Commission has approved the preliminary and final plat, provided that the described conditions are met, and will recommend approval to the County Board of Commissioners.

Plat Name:	SCHMIDT ADDITION
PID:	010240002070
City:	Apple Valley
County Road:	CSAH 33 (Diamond Path)
Current ADT:	8,100
Projected ADT:	10,000
Current Type:	3-lane
Proposed Type:	3-lane
R/W Guideline:	60ft, ½ ROW
Spacing Guideline:	½ mi full access
Posted Speed Limit:	45 mph
Proposed Use:	Residential
Status:	Final
Location:	NE ¼, Sec 24-115-20
In attendance (02/17/21):	Kathy Bodmer (city)
In attendance (08/17/22):	Kathy Bodmer (city); Pam Schmidt (owner); Steve Schmidt (owner)
In attendance (09/28/22):	Kathy Bodmer (city); Steve Schmidt (owner)

REVIEW 02/17/21:

The proposed plat includes one existing residential site. The right-of-way needs for a future 3-lane roadway along CSAH 33 are 60 feet of half right of way. The plat includes 33 feet of existing right of way. As discussed, due to the existing conditions the Plat Commission is requiring only 50-feet of half right of way; therefore, the plat should dedicate an additional 17 feet. A reconstruction project along CSAH 33 is planned in the near future. No restricted access is required at this time.

RECOMMENDATION 02/17/21:

The Plat Commission has approved the preliminary plat provided that the described conditions are met. The Ordinance requires submittal of a final plat for review by the Plat Commission before a recommendation is made to the County Board of Commissioners.

REVIEW 08/17/22:

The proposed plat includes one existing residential site. The right-of-way needs for a future 3-lane roadway along CSAH 33 are 60 feet of half right of way. The plat includes 33 feet of existing right of way. As discussed, due to the existing conditions the Plat Commission is requiring only 50-feet of half right of way; therefore, the plat should dedicate an additional 17 feet along CSAH 33 to meet the 50-feet. A reconstruction project along CSAH 33 is in the 5-year CIP project list. No restricted access is required at this time.

RECOMMENDATION 08/17/22:

The Plat Commission has approved the final plat provided that the described conditions are met and will recommend approval to the County Board of Commissioners.

REVIEW 09/28/22:

The proposed plat includes one existing residential site. The right-of-way needs for a future 3-lane roadway along CSAH 33 are 60 feet of half right of way. The plat includes 33 feet of existing right of way, which is shown on the plat as dedicated. As discussed, the County Attorney's Office reviewed this plat and recommends no additional right of way is required as the proposed plat does not substantially impact the use of the existing property.

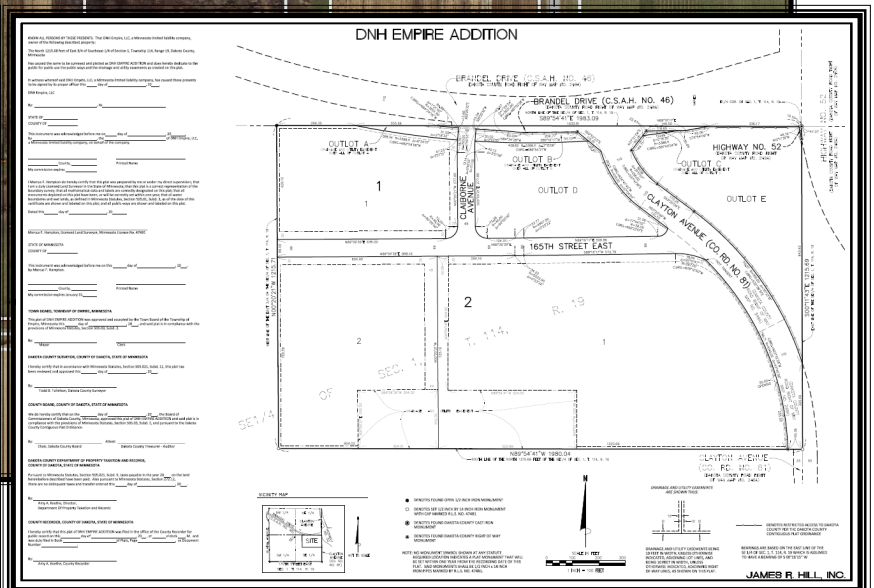
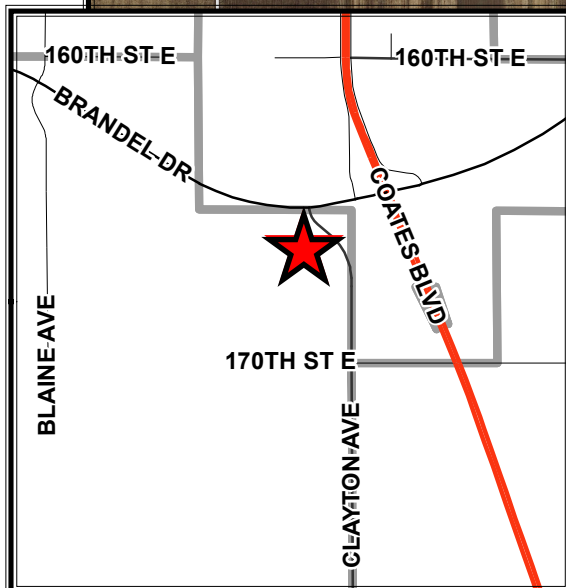
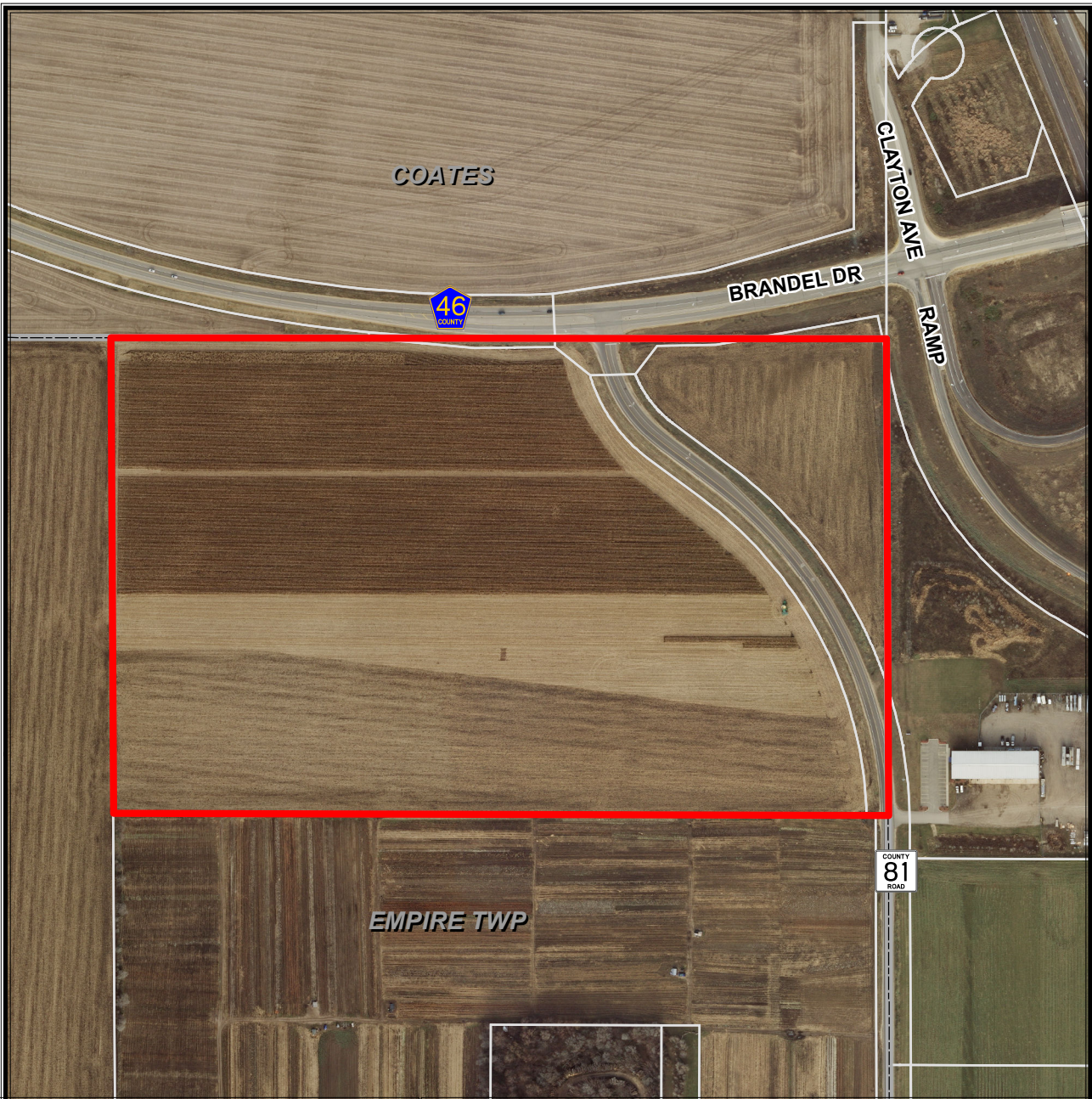
A reconstruction project along CSAH 33 is in the 5-year CIP project list. No restricted access is required at this time; however, with the property having two access to the CSAH 33, the future reconstruction project may require the easterly access to be removed.

RECOMMENDATION 09/28/22:

The Plat Commission has approved the final plat provided that the described conditions are met and will recommend approval to the County Board of Commissioners.

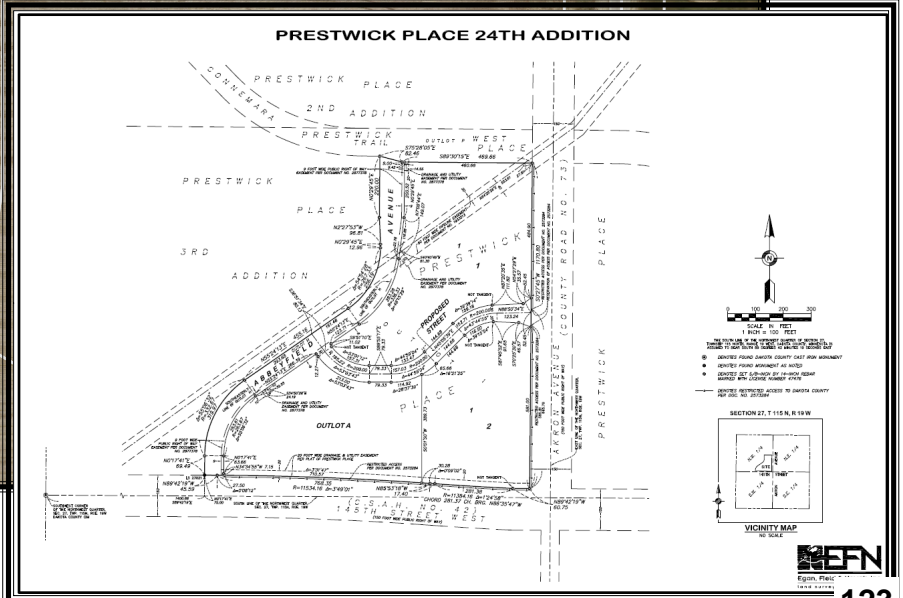
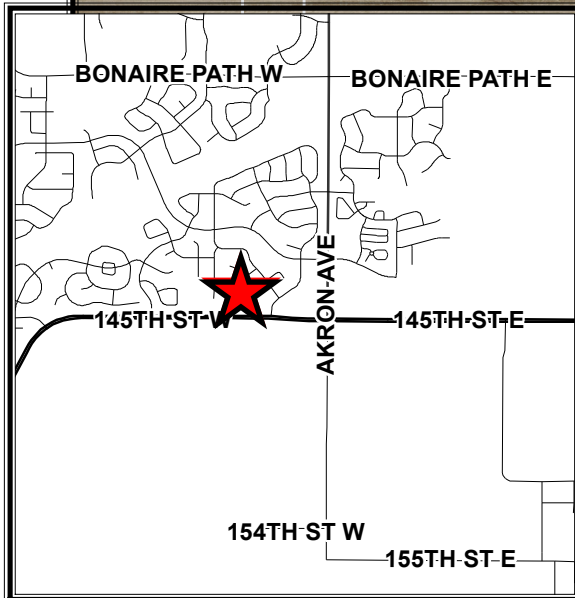
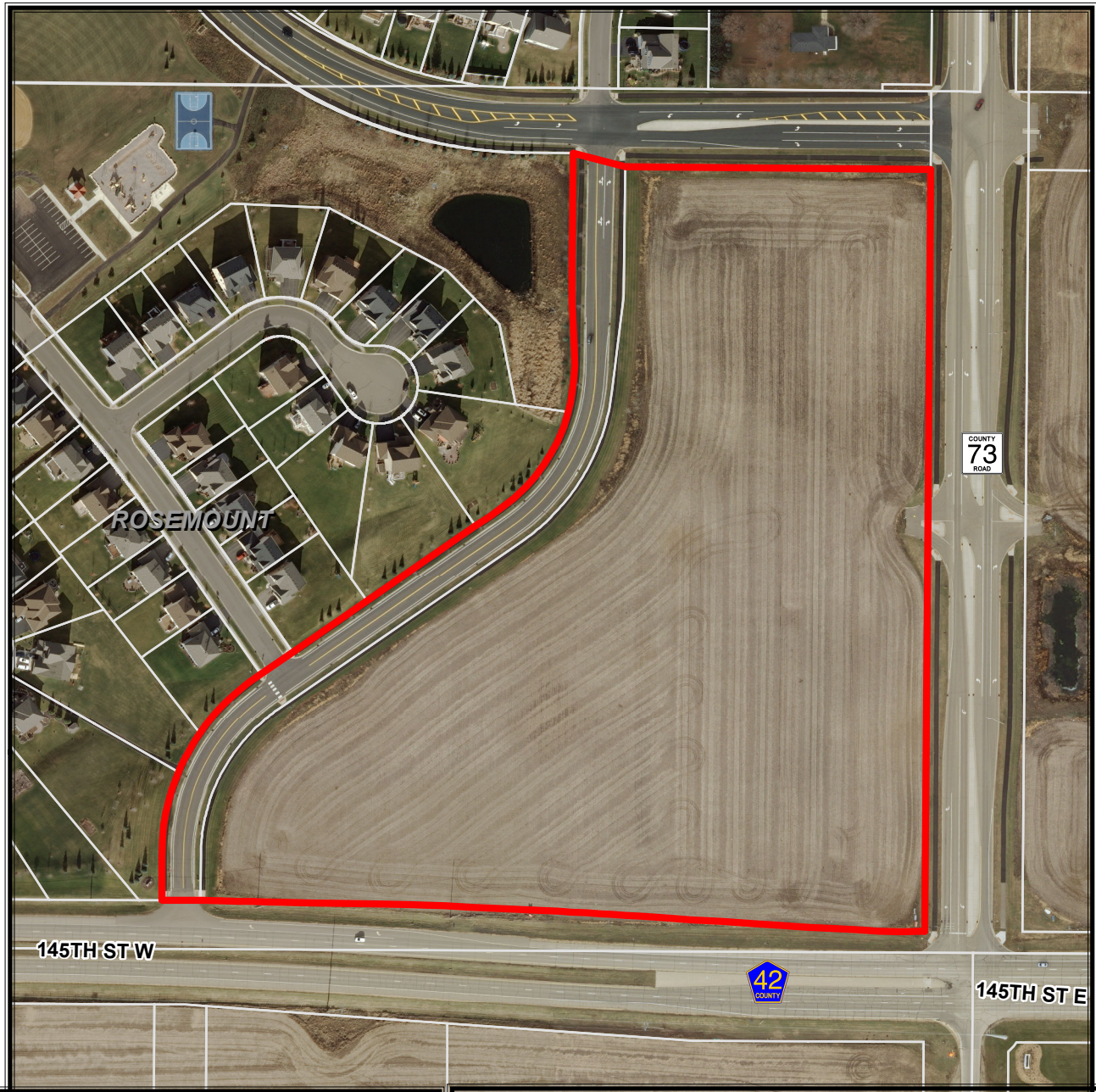
DNH EMPIRE ADDITION

Prepared by Dakota County Physical Development Division



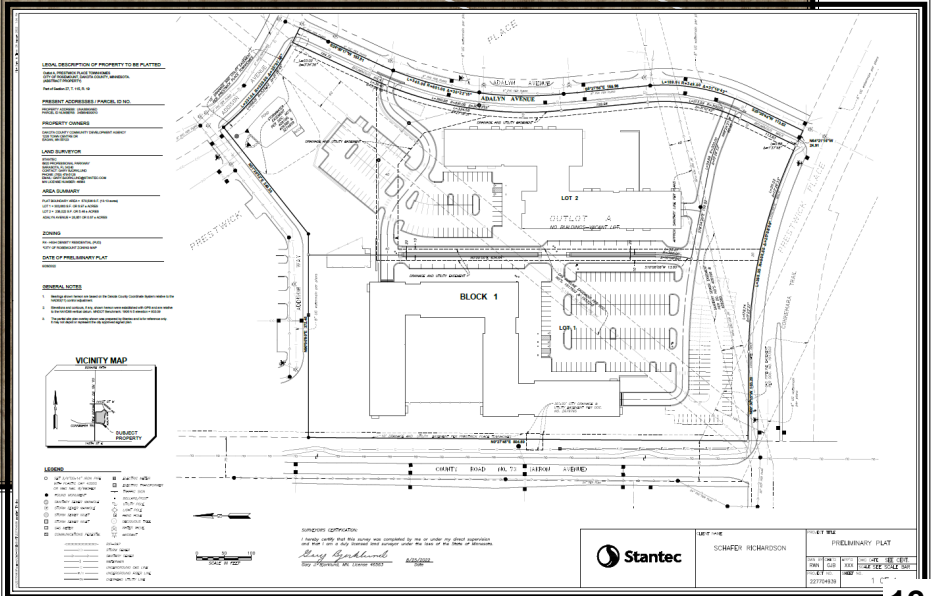
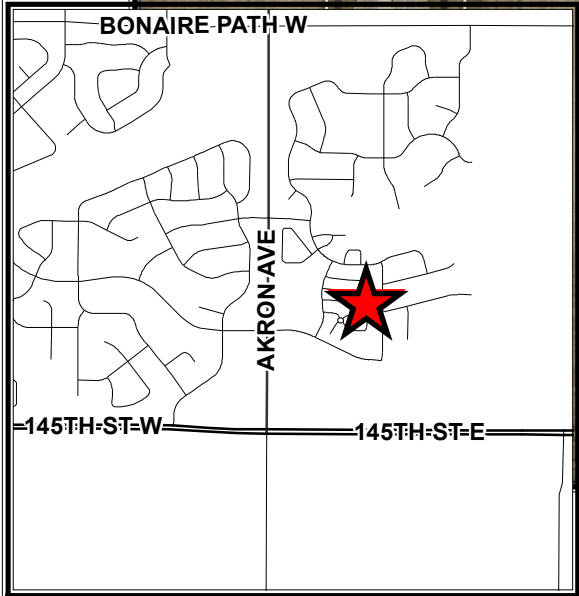
PRESTWICK PLACE 24TH ADDITION

Prepared by Dakota County Physical Development Division



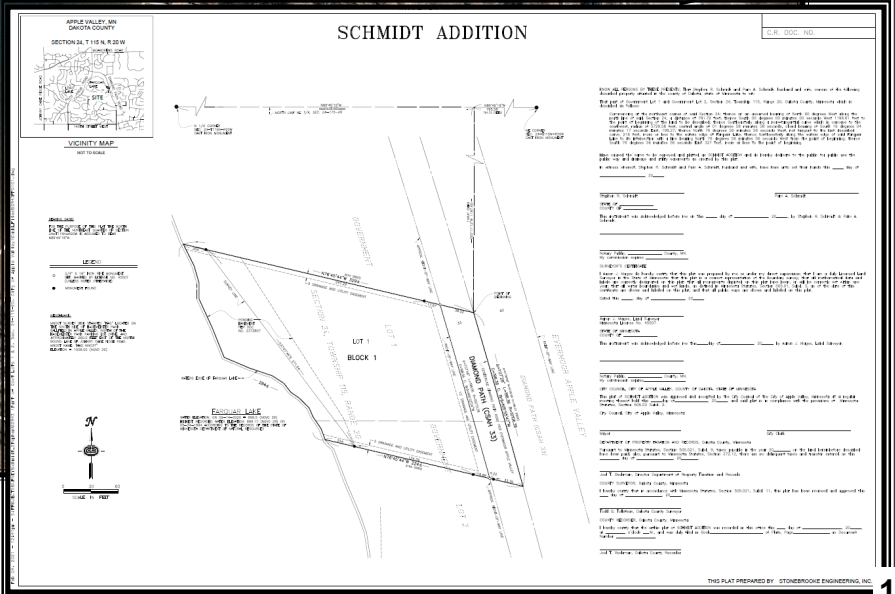
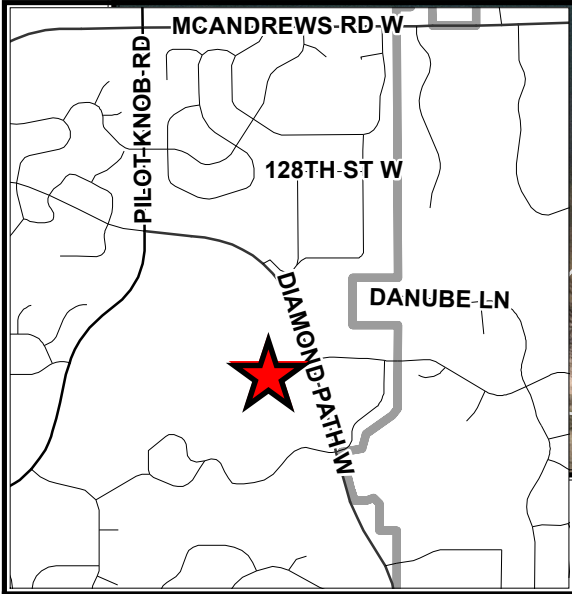
PRESTWICK PLACE 25TH ADDITION

Prepared by Dakota County Physical Development Division



SCHMIDT ADDITION

Prepared by Dakota County Physical Development Division





Board of Commissioners

Request for Board Action

Item Number: DC-1463

Agenda #: 13.1

Meeting Date: 10/18/2022

DEPARTMENT: Physical Development Administration

FILE TYPE: Regular Action

TITLE

Authorization To Release Draft 2023-2027 Capital Improvement Program For Formal Review

PURPOSE/ACTION REQUESTED

Authorize the County Manager to release the Draft 2023-2027 Capital Improvement Program (CIP) to cities for formal review and to post the draft CIP on the Dakota County website.

SUMMARY

As part of the annual budget process, the County prepares a five-year CIP. The CIP identifies capital projects to support existing and future services. It provides a development program that is used to maximize outside revenue sources and effectively plan for future growth and maintenance of the County's infrastructure. The first year (2023) of the five-year CIP will become part of the County's overall 2023 budget when approved.

The County's draft CIP contains seven sections: Buildings, Byllesby Dam, Data Networks, Transportation, Parks and Greenways, Regional Railroad Authority, Environmental Resources, and. The seven sections of the draft CIP are available to review through the link below:

<https://www.co.dakota.mn.us/Government/BudgetFinance/2023/Documents/2023-2027CIP.pdf>

In its final form, the CIP will include a section for County debt (the County currently has no outstanding debt; this section is for reference only) and a section reflecting the Dakota County Regional Railroad Authority (requiring approval by the Regional Railroad Authority).

In the spring of each year, staff meets with representatives for the County's cities and townships to review the current CIP and requests for modifications and/or additions.

The County Manager has reviewed the draft summary of the 2023-2027 CIP. Although reviewed with the County Manager and will be presented to the County Board on September 20, 2022, the draft CIP does not imply the final recommendation of the County Manager.

Recommended projects and the years in which proposed projects appear are subject to continued review and change prior to the recommendations of the County Manager to the Board of Commissioners as part of the recommended budget. The purpose of submitting the draft CIP for formal review is to obtain additional advice and input prior to making final recommendations to the Board.

Budget workshops to discuss the 2023 Budget begin on November 14, 2022 (Resolution No. 21-515;

November 2, 2021). By Resolution No. 22-368 (September 6, 2022), a public hearing has been scheduled to receive comments on the proposed CIP. Minn. Stat. § 373.40, subd. 3, requires that the County hold a public hearing prior to the adoption of the CIP. The public hearing is scheduled for November, 29, 2022.

The County Board is scheduled to consider the adoption of the 2023-2027 CIP on December 13, 2022.

RECOMMENDATION

Staff recommends the Board authorize the County Manager to submit the draft 2023-2027 CIP summary to the Cities and Townships for formal review and comment prior to the public hearing held in November 2022. Staff also recommends the Board authorize the County Manager to post the draft CIP on the Dakota County website for public viewing.

EXPLANATION OF FISCAL/FTE IMPACTS

☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, the Dakota County Board of Commissioners recognizes the need to identify and plan for future capital projects; and

WHEREAS, the County desires input from local communities in developing its Capital Improvement Program (CIP); and

WHEREAS, staff has compiled the draft 2023-2027 CIP; and

WHEREAS, by Resolution No. 21-515 (November 2, 2021), the County Board scheduled budget workshops to discuss the 2023 Budget, beginning on November 14, 2022; and

WHEREAS, by Resolution No. 22-368 (September 6, 2022), the County Board also scheduled a public hearing to be held in November to receive comments on the 2023-2027 CIP.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to submit the draft 2023-2027 Capital Improvement Program summary to the cities and townships for formal review and comment prior to the public hearing; and

BE IT FURTHER RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Manager to post the draft 2023-2027 Capital Improvement Program to the Dakota County website to allow review from interested parties as a means of receiving further input prior to adoption of the Capital Improvement Program in December 2022.

PREVIOUS BOARD ACTION

21-515; 11/2/21

22-368; 9/6/22

ATTACHMENTS

None.

BOARD GOALS

- | | |
|--|---|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input checked="" type="checkbox"/> A Successful Place for Business and Jobs | <input type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Erin Stwora

Author: Alex Jermeland



Board of Commissioners

Request for Board Action

Item Number: DC-1518

Agenda #: 14.1

Meeting Date: 10/18/2022

DEPARTMENT: Office of the County Manager

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Legal Strategy For Acquisition Of Property From Joseph Steininger And Lynn Steininger In City Of Inver Grove Heights And City Of Eagan For County Projects 26-54 And 63-27

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. Ch. 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held pursuant to attorney-client privilege during the Dakota County Board meeting of October 18, 2022, to discuss the following:

- the legal strategy of accomplishing Dakota County's acquisition of certain property rights from F Joseph Steininger and Lynn Steininger identified in Dakota County Right of Way Map No. 471 as Parcels 60 and 62 for County Projects 26-54 and 63-27.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be discussed in closed session.

- ☒ None ☐ Current budget ☐ Other
☐ Amendment Requested ☐ New FTE(s) requested

RESOLUTION

WHEREAS, Dakota County (County) is proceeding with County Project (CP) 26-54 and County Project 63-27 in the Cities of Inver Grove Heights and Eagan to provide a safe and efficient transportation system; and

WHEREAS, CP 26-54 and 63-27 will expand approximately two miles of County State Aid Highway (CSAH) 26 (Loan Oak Road in Eagan, 70th Street in Inver Grove Heights) from Trunk Highway (TH) 55 to TH 3 from an existing two-lane roadway rural section to a four-lane divided urban roadway; and

WHEREAS, County Project 63-27 will construct on a new alignment CSAH 62 (Argenta Trail) from CSAH 28 (Amana Trail) north to 65th Street and from 65th Street to old Argenta Trail (CSAH 63) to the north of CSAH 26; and

WHEREAS, to construct the recommended improvements, Dakota County must acquire certain property rights from Joseph Steininger and Lynn Steininger identified in Dakota County Right of Way Map No. 471 as Parcels 60 and 62; and

WHEREAS, the Dakota County Board of Commissioners seeks legal advice from the County Attorney with respect to the strategy of accomplishing the acquisition of the property rights for CP 26-54 and 63-27 the public disclosure of which would benefit the landowners to the detriment of Dakota County's position in this matter; and

WHEREAS, pursuant to Minn. Stat. §13D.05, subd. 3(b), the County Board by resolution may close a meeting as permitted by the attorney-client privilege.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on October 18, 2022, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, to discuss with the County Attorney the legal strategy of accomplishing Dakota County's acquisition of certain property rights from F Joseph Steininger and Lynn Steininger identified in Dakota County Right of Way Map No. 471 as Parcels 60 and 62 for County Projects 26-54 and 63-27.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Matt Smith
Author: Jeni Reynolds



Board of Commissioners

Request for Board Action

Item Number: DC-1508

Agenda #: 14.2

Meeting Date: 10/18/2022

DEPARTMENT: Employee Relations

FILE TYPE: Regular Action

TITLE

Closed Executive Session: Discuss Labor Negotiations Strategy

PURPOSE/ACTION REQUESTED

Hold a closed executive session.

SUMMARY

The Dakota County Attorney has advised that prior to closing a County Board meeting, pursuant to the Open Meeting Law, Minn. Stat. § 13D, the County Board must resolve by majority vote to close the meeting.

RECOMMENDATION

The County Manager has recommended that a closed executive session be held during the Dakota County Board meeting on August 23, 2022, to discuss Labor Negotiations Strategy.

EXPLANATION OF FISCAL/FTE IMPACTS

Fiscal impact will be addressed in the closed session.

- | | | |
|--|---|---|
| <input type="checkbox"/> None | <input type="checkbox"/> Current budget | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | | <input type="checkbox"/> New FTE(s) requested |

RESOLUTION

WHEREAS, upon adoption of a resolution by majority vote, the Dakota County Board is authorized, pursuant to Minn. Stat. § 13D.03, to hold a closed executive session to discuss labor negotiations strategy; and

WHEREAS, the Dakota County Board of Commissioners desires to meet to discuss labor negotiations strategy.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby closes the County Board meeting on August 23, 2022, and recesses to Conference Room 3A, Administration Center, Hastings, Minnesota, in order to discuss labor negotiations strategy.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: None.

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|---|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input checked="" type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|---|

CONTACT

Department Head: Andy Benish

Author: Andy Benish



Board of Commissioners

Request for Board Action

Item Number: DC-1506

Agenda #: 17.1

Meeting Date: 10/18/2022

Information

See Attachment for future Board meetings and other activities.

October 17, 2022

Monday

4:30 PM - 4:30 PM

Open House: County Project 88-23-City of Randolph -- City of Randolph City Hall, 4365 292nd St E, Randolph

6:30 PM - 6:30 PM

Open House: Xcel Energy Transmission Line - Rosemount and Inver Grove Heights Community -- Dakota County Technical College, 1300 145th Street East, Dakota Room B, Rosemount

October 18, 2022

Tuesday

9:00 AM - 9:00 AM

Dakota County Board of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County Regional Railroad Authority - CANCELED

3:30 PM - 3:30 PM

Dakota County Community Development Agency Board Regular Meeting -- Dakota County CDA, 1228 Town Centre Drive, Eagan

October 21, 2022

Friday

7:30 AM - 7:30 AM

Dakota-Scott Workforce Development Board Meeting -- Northern Service Center, 1 Mendota Road West, Room 520, West St. Paul

October 25, 2022

Tuesday

4:00 PM - 4:00 PM

County Project 26-67 Stakeholder Meeting -- Pilot Knob STEM School - 1436 Lone Oak Rd, Eagan

October 26, 2022

Wednesday

9:15 AM - 9:15 AM

Metropolitan Mosquito Control District Commission Meeting -- Metro Counties Government Center, 2099 University Avenue West, St. Paul

October 27, 2022

Thursday

1:00 PM - 1:00 PM

Vermillion River Watershed Joint Powers Board Meeting -- Extension and Conservation Center, 4100 220th Street West, Conference Room A, Farmington

October 27, 2022 Continued

Thursday

7:00 PM - 7:00 PM

Dakota County Planning Commission Meeting -- Western Service Center, 14955 Galaxie Ave, Conference Room 106, Apple Valley

November 1, 2022

Tuesday

9:00 AM - 9:00 AM

Dakota County Board Of Commissioners Meeting -- Administration Center, 1590 Highway 55, Boardroom, Hastings or View Live Broadcast
<https://www.co.dakota.mn.us/Government/BoardMeetings/Pages/default.aspx>

9:30 AM - 9:30 AM

Dakota County General Government and Policy Committee Meeting (or following CB) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

1:00 PM - 1:00 PM

Dakota County Community Services Committee of the Whole -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings

2:00 PM - 2:00 PM

Dakota County Physical Development Committee of the Whole (or following Community Services Committee) -- Administration Center, 1590 Highway 55, Conference Room 3A, Hastings



Board of Commissioners

Request for Board Action

Item Number: DC-1507

Agenda #: 18.1

Meeting Date: 10/18/2022

Adjournment