



# Dakota County

## Legislation Details (With Text)

**File #:** DC-1510      **Version:** 1

**Type:** Consent Action      **Status:** Passed

**File created:** 10/5/2022      **In control:** Board of Commissioners

**On agenda:** 10/18/2022      **Final action:** 10/18/2022

**Enactment date:** 10/18/2022      **Enactment #:** 22-444

**Title:** Authorization To Execute Agreement With West Publishing Corporation For Westlaw Legal Research Subscription

**Sponsors:** Attorney

**Indexes:**

**Code sections:**

**Attachments:** 1. WESTLAW Order Form

Date	Ver.	Action By	Action	Result
10/18/2022	1	Board of Commissioners	approved	Pass

**DEPARTMENT:** Attorney

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Execute Agreement With West Publishing Corporation For Westlaw Legal Research Subscription**

### PURPOSE/ACTION REQUESTED

Authorize the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools.

### SUMMARY

The Dakota County Attorney’s Office (CAO) has used Westlaw PROFLEX electronic legal research solutions on a subscription basis since 2017 to access caselaw, statutes, federal code, jury instructions, secondary sources and other resources and tools to perform the duties of the CAO. The CAO renewed the subscription in 2019. The CAO desires to renew the subscription for another three-year period at the rate of \$5,370.89 for the first year and 1 percent annual increases thereafter. The proposed rate represents a 1 percent increase from the current monthly charge and an increase in the number of licenses for attorneys to access the system since the last renewal from 40 to 43. The CAO also has nine law clerks who utilize the subscription at no cost.

The three-year total cost of the subscription is \$195,292.08.

### RECOMMENDATION

The CAO recommends authorizing the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools

for a total amount not to exceed \$195,292.08.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The CAO has sufficient budget for the proposed increased monthly rate for the remainder of 2022 and is accounted for in the proposed County Manager recommended budget for 2023.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

**RESOLUTION**

WHEREAS, the Dakota County Attorney’s Office (CAO) has used Westlaw PROFLEX electronic legal research solutions on a subscription basis since 2017 to access caselaw, statutes, federal code, jury instructions, secondary sources and other resources and tools to perform the duties of the CAO; and

WHEREAS, the CAO renewed the subscription in 2019; and

WHEREAS, the CAO desires to renew the subscription for another three-year period at the rate of \$5,370.89 for the first year and 1 percent annual increases thereafter; and

WHEREAS, the proposed rate represents a 1 percent increase from the current monthly charge and an increase in the number of licenses for attorneys to access the system since the last renewal from 40 to 43; and

WHEREAS, the CAO also have nine law clerks who utilize the subscription at no cost; and

WHEREAS, the three-year total cost of the subscription is \$195,292.08.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools for a total amount not to exceed \$195,292.08, subject to approval by the County Attorney’s Office as to form.

**PREVIOUS BOARD ACTION**

None.

**ATTACHMENTS**

Attachment: Order Form

**BOARD GOALS**

- A Great Place to Live
- A Healthy Environment
- A Successful Place for Business and Jobs
- Excellence in Public Service

**PUBLIC ENGAGEMENT LEVEL**

- Inform and Listen
- Discuss
- Involve
- N/A

**CONTACT**

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