



Dakota County

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Title: Authorization To Purchase Fleet Vehicles And Equipment

Sponsors: Parks, Facilities, and Fleet Management

Indexes:

Code sections:

Attachments: 1. Points Replacement Criteria, 2. Recommended Replacements

Date	Ver.	Action By	Action	Result
1/3/2023	1	Board of Commissioners	approved	Pass

DEPARTMENT: Parks, Facilities, and Fleet Management

FILE TYPE: Consent Action

TITLE

Authorization To Purchase Fleet Vehicles And Equipment

PURPOSE/ACTION REQUESTED

Authorize the purchase of vehicles and equipment

- Eight police utility hybrids assigned to the Sheriff's fleet
- Five sedans assigned to the Sheriff's fleet and Park's fleet
- Two sport utility vehicles assigned to the Sheriff's fleet
- Nine pickups assigned to Transportation fleet, Parks fleet, and Facilities fleet
- Eight vans assigned to the Sheriff's fleet, Facilities fleet and Library fleet
- Two tractors assigned to the Transportation fleet
- Two skid steer loaders assigned to the Transportation fleet
- One off-road utility assigned to the Parks fleet

SUMMARY

The Dakota County fleet consists of many equipment classifications, as far ranging as chainsaws, sedans, trucks, and construction equipment. In order to meet public expectations and deliver services, replacement of fleet equipment is programmed in the Fleet Capital Equipment Program (CEP) budget. Outdated equipment is replaced in accordance with the Fleet CEP Points Replacement Criteria see (Attachment: Points Replacement Criteria).

The 2023 Fleet Adopted CEP includes the replacement of seven police utility hybrids, five sedans, two sport utility vehicles, five pickups, six vans, two tractors, and two skid steer loaders. These

recommended replacements meet the approved replacement criteria of 23 or higher under the Fleet CEP Points Replacement Criteria and therefore are recommended for replacement. All these units being replaced will be sold at auction or traded in, with the proceeds used to offset the purchase price and setup costs of the new replacement units.

The 2023 Fleet Adopted CEP also includes the addition of four pickups, two vans, one police utility hybrid, and one off-road utility. These units are needed to maintain the current level of service or for specific approved programs in the Sheriff's fleet, Facilities fleet, Park's fleet, Library fleet, and Transportation fleet.

Dakota County holds cooperative purchasing agreements with the State of Minnesota (State) and Sourcewell. Purchasing through these contracts allows Dakota County to take advantage of the time spent by the State and Sourcewell to perform the competitive bidding process, reducing duplication of activities and resulting in cost savings. The County Procurement Manager has reviewed these contracts and determined this contract pricing is the most cost-effective option for purchasing vehicles and equipment.

As per previous board action, staff is requesting advanced authority for the Parks, Facilities, and Fleet Management Director to purchase these additions and replacement units from cooperative purchasing contracts to shorten purchasing timelines that continue to change due to supply chain issues. Provided sufficient funds are available in the approved budget, these units are part of the approved 2023 Fleet CEP, and purchase orders are issued and approved through approved County Policies.

RECOMMENDATION

Staff requests authorization to purchase eight police utility hybrids, five sedans, two sport utility vehicles, nine pickups, eight vans, two tractors, two skid steer loaders, and one off-road utility as per approved 2023 Fleet CEP budget, provided sufficient funds are available and following approved County Policies see (Attachment: Recommended Fleet Replacements).

EXPLANATION OF FISCAL/FTE IMPACTS

The 2023 Fleet CEP adopted budget includes \$2,085,500 to purchase these eight police utility hybrids, five sedans, two sport utility vehicles, nine pickups, eight vans, two tractors, two skid steer loaders, and one off-road utility.

- None
- Current budget
- Other
- Amendment Requested
- New FTE(s) requested

RESOLUTION

WHEREAS, to provide an efficient, effective, and responsive fleet, replacement of major equipment is programmed in the Fleet Capital Equipment Program (Fleet CEP); and

WHEREAS, outdated vehicles and equipment is replaced in accordance with the Fleet CEP replacement criteria; and

WHEREAS, the additional units recommended are needed to maintain the current level of service and to support approved programs; and

WHEREAS, vehicles and equipment recommended for purchase meet the points replacement

criteria; and

WHEREAS, the purchase of the proposed units is necessary to meet service demands, reduce excessive downtime, reduce emissions, and reduce repair costs; and

WHEREAS, Dakota County holds cooperative purchasing agreements with the State of Minnesota (State) and Sourcewell that allow the County to purchase from these contracts; and

WHEREAS, the cooperative purchasing agreements result in reduced workload, provide competitive pricing, and enables the County to take advantage of the time spent by the State and Sourcewell to perform the competitive bidding process.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to utilize cooperative purchasing agreements with the State of Minnesota (State) and Sourcewell to purchase these units contingent on the approved budget and following the prioritization established in the budget and approved County Policies.

Eight police utility hybrids
Five sedans
Two sport utility vehicles
Nine pickups
Eight vans
Two tractors
Two skid steer loaders
One off-road utility

PREVIOUS BOARD ACTION

22-447; 10/18/22

ATTACHMENTS

Attachment: Points Replacement Criteria
Attachment: Recommended Fleet Replacements

BOARD GOALS

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- Inform and Listen
- Discuss
- Involve
- N/A

CONTACT

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