



Dakota County

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Title: Authorization To Execute Joint Powers Agreement With Cities Of Mendota Heights, South St. Paul, West St. Paul And Inver Grove Heights For Emergency Management Planning

Sponsors: Sheriff

Indexes:

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Attachments: 1. Invr Grove Hts JPA, 2. Mendota Hts JPA, 3. South Saint Paul JPA, 4. West St. Paul JPA

Date	Ver.	Action By	Action	Result
3/14/2023	1	Board of Commissioners	approved	Pass

DEPARTMENT: Sheriff

FILE TYPE: Consent Action

TITLE

Authorization To Execute Joint Powers Agreement With Cities Of Mendota Heights, South St. Paul, West St. Paul And Inver Grove Heights For Emergency Management Planning

PURPOSE/ACTION REQUESTED

Execute a joint powers agreement (JPA) with the Cities of Mendota Heights, South St. Paul, West St. Paul and Inver Grove Heights for Emergency Management Planning from January 1, 2023 through December 31, 2025.

SUMMARY

Dakota County Sheriff’s Office has been contracted by the Cities of Mendota Heights, South St. Paul, West St. Paul and Inver Grove Heights to contract and provide support for Emergency Management Planning since 2013.

In an effort to standardize Emergency Operatoins Plans county wide and to work with those communities who cannot effectively support Emergency Management activities to the degree they would like on their own, it is beneficial for all parties to have these communities contract with the Dakota County Sheriff’s Office for this support by the REP contractor already in place through additional contacted hours paid for by the JPA cities.

It is desirable to have the cities contract with the county for emergency planning activities as it allows for the use of the County Emergency Operations plan as a workable template for the cities for better emergency planning consistency. It allows for better oversight and influence in emergency response

county wide for the betterment of county citizens. With new annual requirements from Minnesota Homeland Security and Emergency Management regarding plan requirements this contract allows for timely, consistent plan update and testing with county input and inclusion. By having the cities contract for emergency planning services, we remain the leader of Emergency Preparedness county-wide.

To this end, the JPA would include the following deliverables previously discussed and agreed upon by the JPA Northern Cities;

MN HSEM Compliant EOP to include any updates or changes in State and/or Federal Requirements and the following:

- Update of the City Continuity of Operations Plan (COOP)
- Emergency Support Functions updated as needed for the City
- Sara Title 3 Hazardous Materials Section updated as needed
- Resource Section - Generic per County Plan that can be added to
- Exercises
 - Selected EOC Staff Tabletop Exercise as agreed to by the City and Contractor
 - EOC Functional Exercises

The JPA will provide for contracted Emergency Management Planning within a defined work plan and contracted hours by a sub-contractor already established and to be accounted for separately.

RECOMMENDATION

Sheriff's staff recommends authorizing the Dakota County Sheriff to execute separate JPA's with the Cities of Mendota Heights, South St. Paul, West St. Paul, and Inver Grove Heights for the period January 1, 2023, to December 31, 2025.

EXPLANATION OF FISCAL/FTE IMPACTS

The County will be reimbursed by the Cities for the described services as follows and is included in the County Managers' 2023 recommended budget:

- January 1, 2023 to December 31, 2023: \$43/hr. not to exceed \$6,149 (\$43 x 143 hours)
- January 1, 2024 to December 31, 2024: \$44/hr. not to exceed \$6,292 (\$44 x 143 hours)
- January 1, 2025 to December 31, 2025: \$45/hr. not to exceed \$6,435 (\$45 x 143 hours)

- None Current budget Other
 Amendment Requested New FTE(s) requested

RESOLUTION

WHEREAS, since 2013 and with the approval of the Dakota County Board of Commissioners, the Sheriff has provided Emergency Management Planning Services to the Cities of Mendota Heights, South St. Paul, West St. Paul, and Inver Grove Heights; and

WHEREAS, the Cities of Mendota Heights, South St. Paul, West St. Paul, and Inver Grove Heights have requested that the Sheriff continue to provide Emergency Management support through individual joint powers agreements (JPA's) for a three-year period; and

WHEREAS, the Dakota County Sheriff agrees to enter into individual JPA's and provide these Cities with Emergency Management Planning support with an already-approved sub-contractor for the

period of January 1, 2023 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Sheriff to execute individual joint powers agreements (JPA's) with the cities of Mendota Heights, South St. Paul, West St. Paul, and Inver Grove Heights, where the Dakota County Sheriff will provide Emergency Management support through its sub-contractor, for the period of January 1, 2023 through December 31, 2025, subject to approval by the County Attorney's Office as to form; and

BE IT FURTHER RESOLVED, That the Dakota County Sheriff or his designee shall report to the County Board regarding the volume of services provided the Cities of Mendota Heights, South St. Paul, West St. Paul And Inver Grove Heights pursuant to the JPA's, prior to any request for a renewal of the JPA's.

PREVIOUS BOARD ACTION

19-825; 11/12/19

ATTACHMENTS

Attachment: City JPAs

BOARD GOALS

- A Great Place to Live
- A Successful Place for Business and Jobs
- A Healthy Environment
- Excellence in Public Service

PUBLIC ENGAGEMENT LEVEL

- Inform and Listen
- Discuss
- Involve
- N/A

CONTACT

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