



# Dakota County

## Legislation Text

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File #: DC-463, Version: 1

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**DEPARTMENT:** Parks, Facilities, and Fleet Management

**FILE TYPE:** Consent Action

### TITLE

**Authorization To Award Bid And Execute Contract With RAK Construction, Inc. For Community Corrections Collection Room Upgrades Project**

### PURPOSE/ACTION REQUESTED

Authorize award of bid and execution of a construction contract with RAK Construction, Inc. for the Community Corrections Collection Room Upgrades Project.

### SUMMARY

The 2021-2025 Building Capital Improvement Program (CIP) Adopted Budgeted included a project to complete upgrades to the existing Community Corrections Collection Restrooms. The Community Corrections staff, along with their contracted vendors, identified a deficiency with the design of existing collection rooms at the County. Current practice requires a staff member to observe sample collection in person in real-time. The existing rooms do not have enough space to allow for a physical separation or barrier between the client and staff member, which raises health and safety concerns. These concerns were further highlighted with the onset of the COVID-19 pandemic.

CNH Architects was hired as the design consultant for this project based on their previous work with the County and experience with similar project types. CNH worked with an internal Core Planning Group from the Community Corrections Department to create a prototype design for collection rooms. This prototype was then tailored for each location to upgrade existing collection rooms. After design level cost estimates and prioritization by the Core Planning Group based on frequency of use the existing collection rooms at the Western Service Center and Judicial Center were selected to move ahead. These collection rooms will be upgraded to match the prototype design and then used as test cases to confirm this prototype design works as intended and meets the needs of staff, vendors, and public clients. If these design implementations are successful, there may be a subsequent CIP request to implement similar upgrades at the remaining sites at the Northern Service Center and Juvenile Services Center.

CNH prepared bid documents, including technical specifications and drawings. The project was formally advertised for three weeks, and sealed bids were received on November 9, 2021. Ten competitive bids were received (Attachment: Bid Tabulation). The following is a brief list of the three low bids received.

RAK Construction, Inc. = \$142,000

Schreiber Mullaney Construction = \$148,980

CM Construction Company = \$149,800

Following the bid opening, staff and the design consultant reviewed the bid forms for compliance and irregularities. The low bidder was contacted to confirm their bid amount. No issues were discovered during this review process, and the design consultant provided a letter of recommendation to award the construction contract to the low bidder.

### **RECOMMENDATION**

Staff recommends award to RAK Construction, Inc. as the lowest responsive and responsible bidder in the amount not to exceed \$142,000.

### **EXPLANATION OF FISCAL/FTE IMPACTS**

The Adopted 2021 Building CIP budget is \$225,000. This includes sufficient funding for this contract and completion of the project (Attachment: Financial Summary).

☐ None                      ☒ Current budget                      ☐ Other  
☐ Amendment Requested                      ☐ New FTE(s) requested

### **RESOLUTION**

WHEREAS, the Adopted 2021 Building Capital Improvement Program (CIP) budgeted included a project to complete upgrades to the Community Corrections Collection Rooms; and

WEHERAS, CNH Architects was hired as the design consultant tasked with developing this project; and

WHEREAS, bid documents were prepared by CNH Architects; and

WHEREAS, the Project was formally advertised from October 19, 2021, to November 8, 2021; and

WHEREAS, ten competitive bids were received on November 9, 2021; and

WHEREAS, RAK Construction, Inc. has submitted the low bid of \$142,000; and

WHEREAS, staff and the design consultant have reviewed the qualifications of the low bidder and recommend award to RAK Construction, Inc. as the lowest responsive and responsible bidder in an amount not to exceed \$142,000for the Community Corrections Collection Room Upgrades Project; and

WHEREAS, sufficient funds are available within the Adopted 2021 Building CIP budget for this project.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the Parks, Facilities, and Fleet Management Director to execute a contract with RAK Construction, Inc., 21435 Johnson Street NE, East Bethel, MN for the Community Corrections Collection Room Upgrades Project, in an amount not to exceed \$142,000, subject to approval by the County Attorney's Office as to form.

### **PREVIOUS BOARD ACTION**

None.

## **ATTACHMENTS**

Attachment: Bid Tabulation

Attachment: Financial Summary

## **BOARD GOALS**

☐ A Great Place to Live

☐ A Healthy Environment

☐ A Successful Place for Business and Jobs

☒ Excellence in Public Service

## **PUBLIC ENGAGEMENT LEVEL**

☐ Inform and Listen

☐ Discuss

☐ Involve

☒ N/A

## **CONTACT**

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