



Dakota County

Legislation Text

File #: DC-1510, Version: 1

DEPARTMENT: Attorney

FILE TYPE: Consent Action

TITLE

Authorization To Execute Agreement With West Publishing Corporation For Westlaw Legal Research Subscription

PURPOSE/ACTION REQUESTED

Authorize the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools.

SUMMARY

The Dakota County Attorney's Office (CAO) has used Westlaw PROFLEX electronic legal research solutions on a subscription basis since 2017 to access caselaw, statutes, federal code, jury instructions, secondary sources and other resources and tools to perform the duties of the CAO. The CAO renewed the subscription in 2019. The CAO desires to renew the subscription for another three-year period at the rate of \$5,370.89 for the first year and 1 percent annual increases thereafter. The proposed rate represents a 1 percent increase from the current monthly charge and an increase in the number of licenses for attorneys to access the system since the last renewal from 40 to 43. The CAO also has nine law clerks who utilize the subscription at no cost.

The three-year total cost of the subscription is \$195,292.08.

RECOMMENDATION

The CAO recommends authorizing the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools for a total amount not to exceed \$195,292.08.

EXPLANATION OF FISCAL/FTE IMPACTS

The CAO has sufficient budget for the proposed increased monthly rate for the remainder of 2022 and is accounted for in the proposed County Manager recommended budget for 2023.

- | | | |
|--|--|--------------------------------|
| <input type="checkbox"/> None | <input checked="" type="checkbox"/> Current budget | <input type="checkbox"/> Other |
| <input type="checkbox"/> Amendment Requested | <input type="checkbox"/> New FTE(s) requested | |

RESOLUTION

WHEREAS, the Dakota County Attorney's Office (CAO) has used Westlaw PROFLEX electronic legal research solutions on a subscription basis since 2017 to access caselaw, statutes, federal code, jury instructions, secondary sources and other resources and tools to perform the duties of the CAO; and

WHEREAS, the CAO renewed the subscription in 2019; and

WHEREAS, the CAO desires to renew the subscription for another three-year period at the rate of \$5,370.89 for the first year and 1 percent annual increases thereafter; and

WHEREAS, the proposed rate represents a 1 percent increase from the current monthly charge and an increase in the number of licenses for attorneys to access the system since the last renewal from 40 to 43; and

WHEREAS, the CAO also have nine law clerks who utilize the subscription at no cost; and

WHEREAS, the three-year total cost of the subscription is \$195,292.08.

NOW, THEREFORE, BE IT RESOLVED, That the Dakota County Board of Commissioners hereby authorizes the County Attorney to execute a purchase order agreement with West Publishing Corporation for a three-year subscription to Westlaw electronic legal research tools for a total amount not to exceed \$195,292.08, subject to approval by the County Attorney's Office as to form.

PREVIOUS BOARD ACTION

None.

ATTACHMENTS

Attachment: Order Form

BOARD GOALS

- | | |
|---|--|
| <input type="checkbox"/> A Great Place to Live | <input type="checkbox"/> A Healthy Environment |
| <input type="checkbox"/> A Successful Place for Business and Jobs | <input checked="" type="checkbox"/> Excellence in Public Service |

PUBLIC ENGAGEMENT LEVEL

- | | | | |
|--|----------------------------------|----------------------------------|------------------------------|
| <input type="checkbox"/> Inform and Listen | <input type="checkbox"/> Discuss | <input type="checkbox"/> Involve | <input type="checkbox"/> N/A |
|--|----------------------------------|----------------------------------|------------------------------|

CONTACT

Department Head: Tom Donely
Author: Tom Donely